



Mayor Schafer IV
Councilmember L'Ecuyer At-Large
Councilmember Depreo Ward 1
Councilmember Moran Ward 2
Councilmember Morgan Ward 3
Councilmember Clark Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, July 07, 2020
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation - Councilmember Morgan
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. Hancock Library System Presentation by Amber Stephenson
- b. Regional Retention Pond Analysis for Twin Lakes: Covington Engineering - John Szabo and Jill Butler

Council Comments.

- a. The next regularly scheduled Council Meeting will be held Tuesday, July 21, 2020 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve June 16, 2020 Special Call Meeting Minutes
2. Motion to approve the June 16, 2020 Regular Meeting Minutes.

Resolutions:

3. **2020-178:** Motion to adopt Resolution 2020-040 requesting the Diamondhead Water & Sewer District Commissioners waive the \$919.80 fee for providing financial documents to assist the City with the preparation of a consolidated financial statement for the purpose of forecasting future financial operations of government in the City of Diamondhead.

Consent Agenda:

4. **2020-175:** Motion to authorize the City Manager to execute the contract in the amount of \$457,056.13 with Warren Paving for the Roadway Improvements Project Phase 2.
5. **2020-176:** Motion to approve the Police/Security Detail Policy.

- 6.** **2020-177:** Motion to approve payment to Linfield, Hunter, Junius in the amount of \$652.50 for professional services relating to the Master Plan for Undeveloped Areas.
- 7.** **2020-179:** Motion to authorize the City Manager to enter into contract(s) with private land owner(s) for the use property for hosting the 2020 Cruisin the Coast.
- 8.** **2020-180:** Motion to approve Budget Amendments 2020-026, 2020-027, 2020-028 and 2020-032.
- 9.** **2020-181:** Motion to authorize the administration to pursue early payment in-full of Series 2017 Lease Purchase, proceed with new Series 2020 Lease Purchase not to exceed \$320,000 and approve Budget Amendments 2020-029 and 2020-030 related to same.
- 10.** **2020-182:** Motion to authorize work assignment with James J. Chiniche for engineering services relating to leke Dr. drainage in the amount of \$4,500.00.
- 11.** **2020-183:** Motion to authorize administration to modify the path to the kayak launch on Bayou Drive to accommodate vehicular traffic for drop-off and pick-up activities only.
- 12.** **2020-184:** Motion to approve payment in the amount of \$28,575.25 to Moran Hauling, Inc. for slab removals.

Action Agenda.

Routine Agenda.

Claims Payable

- 13.** Motion to approve Docket of Claims (Claims DKT157238- DKT157267) in the amount of \$120,675.34.

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



Mayor Schafer IV	
Councilmember L'Ecuyer	A
Councilmember Depreo	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

Item No. 1.

MINUTES
SPECIAL CALL MEETING
Tuesday, June 16, 2020
5:30 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Mayor Schafer called the Special Meeting to order at 5:30 p.m.

Roll Call

PRESENT

Ward 1 Nancy Depreo

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Mayor Thomas E. Schafer, IV

Confirm or Adjust Agenda Order

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to confirm the agenda.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

a. FY21 Budget Workshop

City Manager Reso presented proposed budget and provided an overview of anticipated revenue and expenditures for FY21.

Adjourn/Recess.

With no further business to come before the Council, at 6:05 p.m motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to adjourn.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk



Mayor Schafer IV	
Councilmember L'Ecuyer	A
Councilmember Depreo	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

Item No.2.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, June 16, 2020
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:05 p.m. Mayor Schafer called the meeting order.

Invocation - Councilmember Moran

Pledge of Allegiance

Roll Call

PRESENT

Ward 1 Nancy Depreo

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Mayor Thomas E. Schafer, IV

Confirm or Adjust Agenda Order

Public Hearing

- a. Public Hearing - Tax Increment Financing Redevelopment Plan

Lawrence Leyens provided an overview of the proposed Tax Increment Financing (TIF) Redevelopment Plan. Mayor Schafer opened the floor public comment. With no one coming forward to address the Council, Mayor Schafer closed the session for public comment.

Presentation Agenda.

- a. Jason Chiniche of Chiniche Engineering - Noma Drive Public Access Improvements Project
b. Toni Grey, President - Diamondhead SPCA

Council Comments.

- a. The next regularly scheduled meeting of the Council will be held Tuesday, July 7, 2020 at 6:00 p.m. in Council Chambers at 5000 Diamondhead Circle. A Recess Meeting will be held prior to the Regular Meeting on July 7th for a FY21 Budget Workshop.
b. Tomorrow, June 17th, marks the 50th anniversary of the formation of the Community of Diamondhead.
c. City Hall will be closed on Friday, July 3rd in further observance of the July 4th Holiday.

City Manager's Report.

1. Road Paving Project Phase II – Tonight we are asking for authorization to accept our engineer's recommendation to reject the low bid from Landshapers, Inc. due to irregularities and to accept the bid from Warren Paving for phase II of our road paving project. This includes paving 3.5 miles of roads.
2. Damage Assessment from Tropical Storm Cristobal – This tropical storm delivered a storm surge of 7.5 ft., which was higher than expected. MEMA and the Hancock EOC have been taking pictures and recording damage. MEMA implemented a new phone app for reporting storm damage. It is called Crisis Track. In addition, this system allows residents to self-report. The city has sent an eblast to residents with this information. Overall, damage in Diamondhead was minimal. But, there is plenty of vegetation on the roads of the southside. We are working to have this removed as quickly as possible following FEMA guidelines for debris removal.
3. Debris Monitoring Contract – I am still waiting to hear back from the MEMA review of the RFQ for debris monitoring for Diamondhead. As soon as we have it back, we will present this to council for consideration.
4. **Incode Upgrade for Building Department** – As everyone knows, there has been a drastic increase in new home construction in the city over the last few years, and this is expected to continue with more volume. I have provided the council with a report showing the number of inspections and permits issued annually since 2016. This is stressing the capacity of our building department, so I am asking the council for approval to purchase the new Incode Community Development Software. This will allow the building inspector and code enforcement officer to work remotely in the field, so they can be more efficient. We will also purchase 3 tablets to use in the field with the new software.
5. Grant Applications for Consideration –
 - a. **Tidelands grant application** is due by June 30. I am asking for authorization to submit the application to assist with cost of the Noma Drive Waterfront District, including boat launch and boardwalk. This is what our engineer presented as a sketch tonight to the council. We also applied for this on the FY20 application, but no decision has been made as of today by the legislature. We are hoping to receive word on that in the next few weeks.
 - b. **GOMESA Grant application** is also due June 30. A couple of local legislatures recommended that the city apply for a GOMESA grant to help with the Noma Drive waterfront district project. This grant is to fund phase 2 of the project, which is mostly the boardwalk.
 - c. **GOMESA Grant application** for a drainage, flood prevention and water quality improvement project. This is due by June 30. After looking over the Waggoner Engineer report that was presented to the county, there were 16 projects identified in Diamondhead. There are 3 projects that impact the same outfall, which passes under Kapalama through Coon Branch. Two of these projects were ranked as highest priority by Waggoner Engineering. The third is located directly adjacent to these two project locations. This area frequently has flooded streets and drastic flooding along Coon Branch. It is my goal that annually we can apply for a GOMESA grant and other funding sources to improve all 16 of these drainage problem areas.

Public Comments on Agenda Items. None.

Policy Agenda.

Minutes:

- 1. Motion to approve the June 2, 2020 Regular Meeting Minutes

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the Minutes of June 2, 2020 Regular Meeting.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Resolutions:

- 3. **2020-168:** Motion to adopt Resolution 2020-036 ratifying the proclaiming the existence of a local emergency effective 7:00 a.m. June 5, 2020 due to Tropical Storm Cristobal.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to adopt Resolution 2020-036 ratifying the proclaiming of an existence of a local emergency effective 7:00 a.m. effective June 5, 2020 due to Tropical Storm Cristobal.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

- 4. **2020-172:** Motion to adopt Resolution 2020-037 thereby authorizing a grant application to the Department of Marine Resources for Mississippi Tidelands Trust Fund Program FY22 funding in the amount of \$400,000 for Diamondhead Noma Drive Public Access Improvements Phase 2 and for other related purposes.

Motion made by Ward 1 Depreo, seconded by Ward 2 Moran to adopt Resolution 2020-037 thereby authorizing a grant application to the Department of Marine Resources for Mississippi Tidelands Trust Fund Program FY22 funding in the amount of \$400,000 for Diamondhead Noma Drive Public Access Improvements Phase 2 and for other related purposes.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

- 5. **2020-173:** Motion to adopt Resolution 2020-038 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$582,500.00 for Noma Drive Public Access Improvements Phase 2.

Motion made by Ward 1 Depreo, Seconded by Ward 4 Clark to adopt Resolution 2020-038 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$582,500.00 for Noma Drive Public Access Improvements Phase 2.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

6. **2020-174:** Motion to adopt Resolution 2020-039 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$1,193,447.01 for Phase 1 Diamondhead Drainage, Flood Prevention, and Water Quality Improvement Project.

Motion made by Ward 2 Moran, Seconded by Ward 3 Morgan by to adopt Resolution 2020-039 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$582,500 for Phase 1 Diamondhead Drainage, Flood Prevention, and Water Quality Improvement Project.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan to approve the following agenda items by consent:

7. **2020-167:** Motion approve to amend agreement with Tyler Technologies to include InCode Community Development Software for the Building Department in the amount of \$18,400 for setup and migration including an annual fee of \$4,800.00 and authorize the purchase 3 tablets.
8. **2020-169:** Motion to approve payments Digital Engineering in the amount of \$738.00 for Paving Phase 1, \$525.00 for Spec/Plan Review, \$3,008.50 GIS Maintenance and \$15,940.05 MDOT Feasibility Study.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Action Agenda.

9. **2020-170:** Motion to accept the engineer's recommendation to reject the low bid for Roadway Improvements Phase 2 received from Land Shaper, Inc. due to irregularities and to accept and award the next low bid for Roadway Improvements Phase 2 received from Warren Paving, Inc. base bid in the amount of \$445,188.13 and Alternate No. 1 in the amount of \$11,868.00 for a total bid award of \$457,05.13.

Motion made by Ward 1 Depreo, seconded by Councilmember-At-Large L'Ecuyer to accept the engineer's recommendation to reject the low bid for Roadway Improvements Phase 2 received from Land Shaper, Inc. due to irregularities and to accept and award the next low bid for Roadway Improvements Phase 2 received from Warren Paving, Inc. base bid in the amount of \$445,188.13 and Alternate No. 1 in the amount of \$11,868.00 for a total bid award of \$457,05.13.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer. Voting Nay: Mayor Schafer, IV

MOTION CARRIED

- 10. 2020-165:** Motion to authorize Necaise & Company to exclude Public Employees Retirement System (PERS) cost analysis from the Consolidated Financials.

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan to authorize Necaise & Company to exclude Public Employees Retirement System (PERS) cost analysis from the Consolidated Financials.

Voting Yea: Ward 1 Depreo, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer
 Voting Nay: Ward 2 Moran, Mayor Schafer, IV

MOTION CARRIED

- 11. 2020-171:** Discussion regarding expiration of Master Service Agreements for Engineering Services.

Councilmember Depreo moved to open the floor for discussion. Through discussion by Council, it was recommended that the City Manager prepare a motion to extend the existing Master Service Agreements for an additional year.

Routine Agenda.

Claims Payable

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the following Claims Payables by consent:

- 12. Motion to approve the Docket of Claims (DKT157198 - DKT157237) in the amount of \$201,777.94.
- 13. Motion to approve Payroll Payables Claims DKT157187 - DKT 157197 in the amount of \$43,835.85, PRCLAIM048 in the amount of \$30,670.92, PRCLAIM \$3,011.54 and PRCLAIM046 in the amount of \$30,903.65.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 1 Depreo, seconded by Ward 2 Moran to accept the following Departmental Reports:

- a. Police Department
- Building Department
- Solid Waste
- Privilege License
- b. May 2020 Financial Reports.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items.

Dempsey Milton, former Planning and Zoning Commission Chairman, addressed the Council regarding rumored allegations against him.

Adjourn/Recess.

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan to Recess until July 7, 2020 at 5:30 p.m.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk

RESOLUTION OF THE CITY OF DIAMONDHEAD REQUESTING CERTAIN DOCUMENTS NECESSARY TO COMPLETE THE CONSOLIDATED FINANCIAL STATEMENT BE PROVIDED BY THE DIAMONDHEAD WATER & SEWER DISTRICT AT NO CHARGE TO THE CITY.

WHEREAS, the Mayor and City Council of the City of Diamondhead (the "City") authorized the preparation of a Consolidated Financial Statement (the "Statement") to review financial impacts to the residents of Diamondhead consolidating into the City operations, the Police Department (currently operated pursuant to an interlocal with Hancock County Sheriff's Office), Diamondhead Water & Sewer District and Diamondhead Fire Department;

WHEREAS, the Mayor and City Council for the City of Diamondhead entered into a contract with a CPA firm to prepare the Statement considering the most accurate and relevant information as is relates to consolidating services and the financial operating forecast; and

WHEREAS, it has been determined that financial data specific to the Diamondhead Water & Sewer District and Diamondhead Fire Department is necessary in order to provide an accurate financial analysis and to achieve the objective and intent of the Consolidated Financial Statement, and:

WHEREAS, official requests for data have been made to both the Diamondhead Water & Sewer District and the Diamondhead Fire Department;

WHEREAS, requested data has been provided to the City by the Diamondhead Fire Department at no cost to the citizens of the Diamondhead and a similar request is currently in process with the Diamondhead Water and Sewer District; and

WHEREAS, the Diamondhead Water & Sewer District has deemed the request from the City to be a request pursuant to the Public Records Act Mississippi Code §25-61-1 through 25-61-17 rather than an exchange of governmental information and consequently has responded to provide the said records at a charge to the City in the amount of \$919.80, and

WHEREAS, the Mayor and Council for the City of Diamondhead are officially requesting the Diamondhead Water & Sewer Commission consider providing the requested financial data in the requested digital format and at no charge to the City based on a finding that the data requested is necessary and relevant in order to provide an accurate financial analysis to achieve the objective of the Statement for the good all residents of Diamondhead.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS:

SECTION I. The findings, conclusions and statements of fact contained in the preamble are hereby adopted, ratified and incorporated herein.

SECTION II. In the best interest of the Citizens of Diamondhead the City requests the District consider the request to be an exchange of governmental information and not be governed by the Public Records Act and thereby provide the financial information requested on June 9, 2020 and June 18, 2020 in digital format and at no charge to the City.

Councilmember _____ moved, Councilmember _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Thomas E. Schafer	_____	_____	_____
Councilmember Lindsay L'Ecuyer	_____	_____	_____
Councilmember Nancy Depreo	_____	_____	_____
Councilmember Alan Moran	_____	_____	_____
Councilmember Jamie Wetzell Morgan	_____	_____	_____
Councilmember Charles S. Clark	_____	_____	_____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 7th day of July, 2020.

Thomas E. Schafer, IV, Mayor

ATTEST:

Jeannie Klein, City Clerk

{SEAL}



5000 Diamondhead Circle • Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228.222.4390

June 8, 2020

Attn: Toni Wilson
Diamondhead Water & Sewer District
4425 Park Ten Drive
Diamondhead, MS 39525

Ms. Wilson:

Please accept this as an official request for Public Records pursuant to the "Public Records Act". On behalf of the City of Diamondhead, I am requesting the identifiable records as follows:

- Trial Balance for Fiscal Years 2018, 2019 and 2020 year-to-date
- General Ledger for Fiscal Year 2019 and 2020 year-to-date
- Current DWSD organizational chart
- Current listing of DWSD positions and salaries and/or salary scales for each position
- Current listing of assets and equipment

Digital files are preferred with financial data in Excel format, if possible. The City will provide and deliver a flash drive(s) to you when the records are ready. Please email mreso@diamondhead.ms.gov or call my office.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Reso', is written over the printed name.

Michael Reso
City Manager



Water Is Life

DIAMONDHEAD WATER & SEWER DISTRICT
4425 PARK TEN DRIVE
DIAMONDHEAD, MISSISSIPPI 39525



PUBLIC RECORDS REQUEST

DATE REQUESTED June 9, 2020
REQUESTED BY Mike Reso
ORGANIZATION City of Diamondhead
PHONE 328-222-4626
ADDRESS 5000 Diamondhead Circle
Diamondhead MS 39525
EMAIL ADDRESS mreso@diamondhead.ms.gov

Fees must be paid by personal check or
Money order made payable to the
DIAMONDHEAD WATER & SEWER DISTRICT

FOR INTERNAL USE ONLY:

Request Received Date 6/9/20
Request Received By Jessie V. Wilken

SUMMARY OF COST
Rate \$ 56.63 Hours 3 ^{150.00 x hrs = 50} \$ 187.06
Data Size ___ mb * \$10/mb \$ 13.41
Storage Retrieval Cost, pdf \$ 563.00
___ Copies * \$0.25/copy \$ _____

TOTAL COST OF REPRODUCTION \$ 763.47

Response Date 6/18/20
Response Prepared By Jessie V. Wilken

- Records are unavailable as requested due to:
 Records are nonexistent
 Records are private data
 Production is cost prohibitive
 Other (See Attached Explanation)

RECORDS REQUESTED

DATE RANGE (if applicable) _____

DESCRIPTION OF RECORDS REQUESTED _____

- Trial Balance for Fiscal Years 2018, 2019 and 2020 year-to-date
- General Ledger for Fiscal Year 2019 and 2020 year-to-date
- Current DWSD organizational chart
- Current listing of DWSD positions and salaries and/or salary scales for each position
- Current listing of assets and equipment

PREFERRED RESPONSE FORMAT

MAP (Y/N) _____
ELECTRONIC (Y/N) yes
HARDCOPY (Y/N) _____
DELIVERY METHOD () Website () Email () Personal Pickup
will provide cash drive () Overnight Mail () First Class Mail

YOUR SIGNATURE BELOW INDICATES YOUR APPROVAL AND AUTHORIZATION TO PROCEED WITH THE REPRODUCTION OF RECORDS AND YOUR AGREEMENT TO PAY ASSOCIATED FEES

Signature [Signature] Date 6-9-20

(8/11/2016)



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

June 18, 2020

Attn: Toni Wilson, Comptroller
Diamondhead Water & Sewer District
4425 Park Ten Drive
Diamondhead, MS 39525

Ms. Wilson:

Please accept this an official request for Public Records pursuant the "Public Records Act". On behalf of the City of Diamondhead, I am requesting the identifiable record as follows:

Most recent audited Financial Statement for the DWSD (complete with notes and schedules)

Digital is preferred. This information may be provided utilizing the same flash drive provided by the City for its request submitted on June 9, 2020. If a supplemental drive is preferred or required, please let me know and we will provide another to you. Again, please let me know when the records are ready for delivery so we can arrange pick up. You may email me at mreso@diamondhead.ms.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Reso', is written over a light blue horizontal line.

Michael Reso
City Manager

MR:jk



Water Is Life

DIAMONDHEAD WATER & SEWER DISTRICT
4425 PARK TEN DRIVE
DIAMONDHEAD, MISSISSIPPI 39525



PUBLIC RECORDS REQUEST

DATE REQUESTED: June 18, 2020

REQUESTED BY: Mike Reso

ORGANIZATION: City of Diamondhead

PHONE: 228-222-4626

ADDRESS: 5000 Diamondhead Circle
Diamondhead MS 39525

EMAIL ADDRESS: mreso@diamondhead.ms.gov

RECORDS REQUESTED

DATE RANGE (if applicable) _____

DESCRIPTION OF RECORDS REQUESTED _____

Most recent audited Financial Statement for DWSD - complete with notes and schedules.

PREFERRED RESPONSE FORMAT

MAP (Y/N) _____

ELECTRONIC (Y/N) Yes

HARDCOPY (Y/N) _____

DELIVERY METHOD () Website () Email () Personal Pickup
() Overnight Mail () First Class Mail

Flash drive provided with June 9, 2020 Request

YOUR SIGNATURE BELOW INDICATES YOUR APPROVAL AND AUTHORIZATION TO PROCEED WITH THE REPRODUCTION OF RECORDS AND YOUR AGREEMENT TO PAY ASSOCIATED FEES

Signature [Handwritten Signature]

Date 6-18-20

Fees must be paid by personal check or Money order made payable to the DIAMONDHEAD WATER & SEWER DISTRICT

FOR INTERNAL USE ONLY:

Request Received Date 6-18-2020

Request Received By: Stenid J. Wilkerson

SUMMARY OF COST

Rate \$ 36.03 Hours 1 \$ 131.03

Data Size _____ mb * \$10/mb \$ 6.30

Storage Retrieval Cost .pdf \$ 14.00

Copies * \$0.25/copy \$ _____

TOTAL COST OF REPRODUCTION \$ 151.33

Response Date: 6/18/20

Response Prepared By: Stenid J. Wilkerson

Records are unavailable as requested due to:

- () Records are nonexistent
- () Records are private data
- () Production is cost prohibitive
- () Other (See Attached Explanation)

Jeannie Klein

From: Jeannie Klein
Sent: Wednesday, June 24, 2020 10:12 AM
To: twilson@dwsd.us
Cc: Michael J. Reso; 'Derek Cusick'; dcarden@dwsd.us; tricia@boyceholleman.com; 'derekcusick'
Subject: RE: Public Records Requests

Thank you.

Jeannie Klein
City Clerk

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Phone 228-222-4626 Ext. 1800



From: Toni Wilson <twilson@dwsd.us>
Sent: Tuesday, June 23, 2020 3:30 PM
To: Jeannie Klein <jklein@diamondhead.ms.gov>
Cc: Michael J. Reso <mreso@diamondhead.ms.gov>; 'Derek Cusick' <dcusick@tseclaw.com>; dcarden@dwsd.us; tricia@boyceholleman.com; 'derekcusick' <derekcusick@yahoo.com>
Subject: RE: Public Records Requests

Jeannie,

No, it does not change it as the .pdf pages are created pages from our registers so each page is a new "copy", an electronic copy. The .pdf will not be hard copies as that would be an additional .25 per page; however, since you provided the thumb drive, we are only charging the .pdf pages, not the hard copy cost. If you want a hard copy on top of the electronic .pdf images, that would be .75 a page instead of .50 a page.

Thanks,

Toni F. Wilson
Comptroller
Diamondhead Water & Sewer District
4425 Park Ten Drive
Diamondhead, MS 39525
(228) 255-5813 ext.224
www.dwsd.us



Water Is Life

Statement of Confidentiality

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From: Jeannie Klein [<mailto:Jklein@diamondhead.ms.gov>]

Sent: Tuesday, June 23, 2020 2:48 PM

To: twilson@dwsd.us

Cc: Michael J. Reso <mreso@diamondhead.ms.gov>; 'Derek Cusick' <dcusick@tseclaw.com>; dcarden@dwsd.us; tricia@boyceholleman.com; derekcusick@yahoo.com

Subject: RE: Public Records Requests

We have provided a thumb drive for all the records to be provided digitally rather than hardcopy. Does that make a difference since there would be no copies involved?

Jeannie Klein
City Clerk

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Phone 228-222-4626 Ext. 1800



From: Toni Wilson <twilson@dwsd.us>

Sent: Tuesday, June 23, 2020 2:42 PM

To: Jeannie Klein <Jklein@diamondhead.ms.gov>

Cc: Michael J. Reso <mreso@diamondhead.ms.gov>; 'Derek Cusick' <dcusick@tseclaw.com>; dcarden@dwsd.us; tricia@boyceholleman.com

Subject: RE: Public Records Requests

Good afternoon,

Pursuant to Sections 5 and 8 of the attached District Policy, the information requested in the two Public Records Requests included 1,164 pages of .pdf documents at .50 per page. Therefore, the "Storage Retrieval Cost" is \$582.00, which includes 1,126 pages for the first request and 38 pages for the second request.

Thank you,

Toni F. Wilson
Comptroller
Diamondhead Water & Sewer District
4425 Park Ten Drive
Diamondhead, MS 39525
(228) 255-5813 ext.224
www.dwsd.us



Water Is Life

Statement of Confidentiality

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From: Jeannie Klein [<mailto:Jklein@diamondhead.ms.gov>]

Sent: Tuesday, June 23, 2020 1:25 PM

To: twilson@dwsd.us

Cc: Michael J. Reso <mreso@diamondhead.ms.gov>; 'Derek Cusick' <dcusick@tseclaw.com>; dcarden@dwsd.us; tricia@boyceholleman.com

Subject: RE: Public Records Requests

Good Afternoon Toni:

Thank you for the information. Can you clarify the cost breakdown on your estimate? Specifically the "Storage Retrieval Cost". What is this fee and how is it calculated?

Thanks for your help.

Jeannie Klein
City Clerk

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Phone 228-222-4626 Ext. 1800



From: Toni Wilson <twilson@dwsd.us>

Sent: Thursday, June 18, 2020 3:26 PM

To: Jeannie Klein <Jklein@diamondhead.ms.gov>

Cc: Michael J. Reso <mreso@diamondhead.ms.gov>; 'Derek Cusick' <dcusick@tseclaw.com>; dcarden@dwsd.us;

tricia@boyceholleman.com

Subject: RE: Public Records Requests

Good afternoon Jeannie,

Attached are the completed cost estimates for your submitted public records requests of 6/9/20 and 6/18/20. The total cost to research, generate all requested records in .pdf format, legal review of requests, and data file cost is \$919.80.

Even though the second request was just received today, I went ahead and included the cost estimate for that also.

Once payment has been received, we will proceed with the records request.

Thank you,

Toni F. Wilson
Comptroller
Diamondhead Water & Sewer District
4425 Park Ten Drive
Diamondhead, MS 39525
(228) 255-5813 ext.224
www.dwsd.us



Water Is Life

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From: Jeannie Klein [<mailto:Jklein@diamondhead.ms.gov>]

Sent: Thursday, June 18, 2020 10:28 AM

To: Toni Wilson <twilson@dwsd.us>

Cc: Michael J. Reso <mreso@diamondhead.ms.gov>; Derek Cusick <dcusick@tseclaw.com>

Subject: Supplemental Public Records Request

Hi Toni:

Attached is a supplemental request for public records. Please attached request for the most recent audited complete financial statement including notes and schedules.

Thank you.

Jeannie Klein
City Clerk

City of Diamondhead
5000 Diamondhead Circle

Diamondhead, MS 39525
Phone 228-222-4626 Ext. 1800



SECTION 00500

AGREEMENT

DIAMONDHEAD ROADWAY IMPROVEMENTS – PHASE 2

**for
THE CITY OF DIAMONDHEAD**

THIS AGREEMENT is dated as of the _____ day of _____ in the year 20____, by and between THE CITY OF DIAMONDHEAD, hereinafter called the OWNER, and WARREN PAVING INC., hereinafter called the CONTRACTOR.

The OWNER and the CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

The CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents for the Diamondhead Roadway Improvements. The Work is generally described as follows:

The Contract Work consists of Asphalt overlay on approximately 3.5 miles of roadway. The project work shall include construction of all roads and furnishing of all equipment required to complete, test, and make ready all roadways for use by the Owner, and establishment of vegetation, as specified in the Contract Documents.

ARTICLE 2. ENGINEER

The Project has been designed by Digital Engineering & Imaging Inc., who is hereinafter called the ENGINEER and who will assume all duties and responsibilities and have the rights and authority assigned to the ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME

- 3.1 The Work will be substantially completed within 45 calendar days from the date when the Contract Time commences to run, as provided in Paragraph 2.03 of the General Conditions.
- 3.2 Liquidated Damages will apply to this Project. The OWNER and the CONTRACTOR recognize that time is of the essence of this Agreement and that the OWNER will suffer financial loss if the Work is not completed within the time specified in Paragraph 3.1 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The OWNER AND CONTRACTOR also recognize the delays, expense, and difficulties involved in proving the actual losses suffered by the OWNER

if the Work is not completed on time. Accordingly, instead of requiring any such proof, the OWNER and the CONTRACTOR agree that, as liquidated damages for delay (but not as a penalty), the CONTRACTOR shall pay to the OWNER the amount of Three Hundred and 00/100 dollars (\$300.00) for each calendar day that expires after the Contract Time specified in Paragraph 3.1 for Substantial Completion, until the Work is substantially complete.

ARTICLE 4. CONTRACT PRICE

4.1 The OWNER shall pay the CONTRACTOR for performance of the Work in accordance with the Contract Documents in current funds at the lump sum or unit prices presented in the approved Bid Form Schedule of Prices. The Total Base Bid Sum presented in the approved Bid Form Schedule of Prices is agreed to be:

FOUR HUNDRED FIFTY SEVEN THOUSAND AND FIFTY SIX dollars (\$ 457,056.13).

4.2 The parties expressly agree that the Contract Price is a stipulated sum.

ARTICLE 5. PAYMENT PROCEDURES

The CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions and Section 01152, "Requests for Payment," under the General Requirements Division. Applications for Payment will be processed by the ENGINEER as provided in same.

5.1 Progress payments shall be made monthly. The OWNER shall make monthly progress payments on the basis of the CONTRACTOR's Applications for Payment, as recommended by the ENGINEER, on or about the thirtieth (30th) day following receipt by the OWNER. Progress payments will be based upon estimated quantities of completed contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work on the last day of each month, or other mutually agreed regular monthly date ending the progress payment period.

5.2 Retainage will be withheld from progress payments. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as the ENGINEER shall determine, or the OWNER may withhold, in accordance with paragraph 14.02 of the General Conditions:

A. 95% of Work completed, with the balance being retainage.

B. 95% (with the balance being retainage) of material and equipment not incorporated in the Work (but delivered, suitably stored and accompanied by documentation satisfactory to the OWNER as provided in paragraph 14.02 of the General Conditions).

C. On projects in which the Contract Price is Two Hundred Fifty Thousand Dollars (\$250,000.00) or greater, or on any contract with a subcontractor, regardless of

amount, five percent (5%) shall be retained until the work is at least fifty percent (50%) complete, on schedule and satisfactory in the ENGINEER's opinion, at which time fifty percent (50%) of the retainage held to date shall be returned for distribution to the appropriate subcontractors and suppliers. After 50% completion, projects of this magnitude shall have a retainage withheld at the rate of two and one-half percent (2½%), provided that the project is on schedule and satisfactory in the ENGINEER's opinion.

D. Securities in Lieu of Retainage: Mississippi Law provides that in all public contracts the CONTRACTOR may withdraw the whole or any portion of the amount retained from payments due the CONTRACTOR by depositing an acceptable security with the City of Diamondhead Comptroller in an amount equal to the amount of retainage to be withdrawn. Securities may be in the form of:

1. U.S. Treasury Bonds
2. U.S. Treasury Notes
3. U.S. Treasury Certificates of Indebtedness
4. U.S. Treasury Bills
5. State of Mississippi Bond or Notes
6. Bonds of any political subdivision of the State of Mississippi
7. Certificates of deposit issued by commercial banks located in Mississippi and meeting additional criteria
8. Certificates of deposit issued by savings and loan associations located in the State of Mississippi and meeting additional criteria

The City Comptroller can advise Contractors of procedures for depositing securities. A letter of release from the Contractor's surety and a copy or copies of the City Comptroller's securities receipt covering the deposit of securities must be available before retainage will be released. Substitution of securities may be necessary from time to time because of maturities and increased withdrawal of retainage. Evidence of these transactions must be on file with the City Comptroller in the amount of securities required. The City Comptroller will accept additional securities for a project and accept the substitution for securities already on deposit, but will not release securities without written notification to do so by resolution of the OWNER's governing council.

5.3 Retainage will be released on progress payments as prescribed in Section 00700 Paragraph 14.07, General Conditions, and Section 01152 "Requests for Payment," under the General Requirements Division. The balance of retainage, less such amounts as the ENGINEER shall determine, or the OWNER may withhold, for incomplete items in accordance with paragraph 14.02 of the General Conditions, will be released upon any of the following occurrences:

1. Occupancy by the OWNER.
2. Substantially complete as recommended by the ENGINEER and approved by the OWNER; or
3. Final Acceptance.

Final Acceptance and Final Payment shall be made upon the final completion of all Work and upon completion of the lists of items (if any) to be completed or corrected

which accompanied the Certificate of Substantial Completion. The CONTRACTOR may request a final inspection and may make a final Application for Payment, as provided above, and shall be approved upon issuance of the OWNER's Certificate of Final Acceptance. Final Acceptance of the Work, based upon the Certificate of Final Acceptance, shall be by resolution of the OWNER's governing council.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

In order to induce the OWNER to enter into this Agreement, the CONTRACTOR makes the following representations:

- 6.1 that the CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, all local conditions and law and regulations that in any manner may affect the cost, progress, performance, or finishing of the Work; and
- 6.2 that the CONTRACTOR has studied carefully all the reports of explorations, tests of subsurface physical conditions, and drawings of physical conditions which are identified in the Supplementary Conditions, as provided in Paragraph 4.02 of the General Conditions, and accepts the determination set forth in Paragraph SC-4.2.1 of the Supplementary Conditions of the extent of the technical data contained in such reports and drawings upon which the CONTRACTOR is entitled to rely; and
- 6.3 that the CONTRACTOR has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports, and studies (in addition to or to supplement those referred to in Paragraph 6.2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance, or furnishing of the Work as the CONTRACTOR considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of Paragraph 4.02 of the General Conditions. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, the CONTRACTOR has or will obtain or perform at no additional cost to the OWNER such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by the CONTRACTOR for such purposes; and
- 6.4 that the CONTRACTOR has given the ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that the CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by the ENGINEER is acceptable to the CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 7. CONTRACT DOCUMENTS

In addition to this Agreement, the Contract Documents shall include the Plans, consisting of Sheets 1 through 200, and the Specifications, consisting of Divisions 00 through 16 and Appendices, dated May 2020, and bearing the general title given below:

**CITY OF DIAMONDHEAD
DIAMONDHEAD ROADWAY IMPROVEMENTS – PHASE 2**

There are no Contract Documents other than those listed above in this Article 7. The Contract may only be amended, modified or supplemented as provided for in the General Conditions and approved by the City of Diamondhead Council.

ARTICLE 8. MISCELLANEOUS PROVISIONS

- 8.1 The terms used in this Agreement which are defined in Article 1 of the General Conditions shall have the meanings indicated in the General Conditions, as modified in the Supplementary Conditions.
- 8.2 No assignment by a party hereto of any rights under or interest in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound, and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 8.3 The OWNER and the CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 8.4 The CONTRACTOR shall pay promptly, before final payment, any and all claims or liens incurred in and about this Work and shall execute a final receipt form.
- 8.5 This Agreement shall be governed by the laws of the State of Mississippi.

IN WITNESS WHEREOF, the OWNER and the CONTRACTOR have signed this Agreement. All portions of the Contract Documents have been signed or identified by the OWNER and the CONTRACTOR or by the ENGINEER on their behalf.

This Agreement will be effective on _____, 20_____.

OWNER: CITY OF DIAMONDHEAD

CONTRACTOR: WARREN PAVING INC.

By: _____

By: Warren Paving Inc.
[Signature]

Title: _____

Title: Project Manager

Signature: _____

Signature: [Signature]

Attest: _____

Attest: [Signature]

[SEAL]

[SEAL]



Owner Address for giving notices:

Contractor Address for giving notices:

CITY OF DIAMONDHEAD

Warren Paving, Inc.

5000 DIAMONDEAD CIRCLE

P.O. Box 572

DIAMONDHEAD, MS 39525

Hattiesburg, MS 39403

Contractor's Mississippi Certificate of Responsibility No.:

02932-SC

If the CONTRACTOR is a corporation, attach evidence of authority to sign, as required in Section 00485.

DIAMONDHEAD ROADWAY IMPROVEMENTS - PHASE 2
 BID FORM

Bid Date: June 5, 2020

Schedule of Bid Items - BASE BID					
ITEM NO.	DESCRIPTION	UNIT	EST QTY	UNIT COST	TOTAL COST
1	MOBILIZATION	LS	1	10,000.00	10,000.00
2	PRE-CONSTRUCTION VIDEO	LS	1	263.75	263.75
3	CONSTRUCTION LAYOUT	LS	1	1582.50	1582.50
4	MAINTENANCE OF TRAFFIC	LS	1	5230.37	5230.37
5	CLEAN-UP, DRESSING & SODDING	LS	1	4747.50	4747.50
6	PROJECT SIGN	EA	1	263.75	263.75
7	ASPHALTIC CONCRETE PAVEMENT, 1-1/2" OVERLAY	SY	52,749	7.84	413,552.16
8	PLASTIC PVM'T STRIPING (24" WIDTH) (THERMOPLASTIC 125 MIL)(STOP BAR)	LF	150	8.82	1323.00
9	PLASTIC PVM'T STRIPING (YELLOW SOLID DOUBLE LINE)(4" WIDTH) (THERMOPLASTIC 90 MIL)	LF	2,595	1.11	2880.45
10	PLASTIC PVM'T STRIPING (WHITE SOLID LINE)(4" WIDTH) (THERMOPLASTIC 90 MIL)	LF	4,815	1.11	5344.65
TOTAL BASE BID UNIT PRICE SUM				\$	445,188.13

TOTAL PROJECT BASE BID UNIT PRICE SUM (in words): \$ Four hundred forty five thousand one hundred eighty eight dollars and thirteen cents

ALTERNATE BID ITEM NO. 1 LEISURE TIME LANE					
ITEM NO.	DESCRIPTION	UNIT	EST QTY	UNIT COST	TOTAL COST
A1-1	FINE GRADE EXISTING LIMESTONE	LS	100%	1000.00	1000.00
A1-2	HOT MIX ASPHALT, TYPE ST 19MM BASE COURSE (3" THICK)	SY	440	16.60	7304.00
A1-3	HOT MIX ASPHALT, TYPE ST 9.5MM SURFACE COURSE (1 1/2" THICK)	SY	440	8.10	3564.00
TOTAL ALTERNATE BID UNIT PRICE SUM				\$	11,868.00

TOTAL ALTERNATE BID UNIT PRICE SUM - (in words): \$ Eleven thousand eight hundred sixty eight dollars and zero cents

SECTION 00300

BID FORM

TO: CITY OF DIAMONDHEAD
HANCOCK COUNTY, MISSISSIPPI

Date Submitted: June 5, 2020

The undersigned, as Bidder, hereby declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Plans and Specifications for the work and the Contract Documents relative thereto; that he has read all the General Conditions and Special Provisions furnished; and, that he has satisfied himself relative to the Work to be performed.

The Bidder proposes and agrees, if this Proposal is accepted, to contract with the above named Owner, in the form of a contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, and labor necessary to complete the construction of the project entitled:

DIAMONDHEAD ROADWAY IMPROVEMENTS - PHASE 2
For
THE CITY OF DIAMONDHEAD, HANCOCK COUNTY, MISSISSIPPI

in full and complete accordance with the shown, noted, described, and reasonably intended requirements of the Plans, Specifications, and Contract Documents to the full and entire satisfaction of the Owner, with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and Contract Documents.

It is agreed that the description under each item, being briefly stated, implies, although it does not mention, all incidentals and that the prices stated are intended to cover all such work, materials, and incidentals as constitute the Bidder's obligations as described in the Specifications and any details not specifically mentioned, but evidently included in the Contract shall be compensated for in the item which most logically includes it.

The bid items listed on the Proposal sheet are generalized only for the purpose of comparing bids. Any differences between these items described and actual quantities and items required for construction shall not be taken as a basis for claims by the Contractor for extra compensation. The compensation will be based upon the lump sum or unit prices and actual construction quantities indicated in the Contract Documents, which include all Plans, Specifications, Bidding Documents and any other enclosed documents.

BASE BID

The Contract Work consists of improvements to approximately 3.5 miles of roadway in the City of Diamondhead, primarily in neighborhoods located north of I-10 and on the outside edges of the city. Road improvements include the following: Asphalt overlay on approximately 3.5 miles of roadway. The project work shall include construction of all roads and furnishing of all equipment required to complete, test, and make ready all roadways for use by the Owner, and establishment of vegetation, as specified in the Contract Documents.

SELECTED EQUIPMENT AND SUPPLIERS

All Selected Equipment and Supplier items shall be bid according to the following:

1. The items of equipment listed in the Selected Equipment and Supplier Schedule (below) are designated as Selected Equipment and Supplier items to be furnished. The Bidder must base his Lump Sum Price or Unit Price on the Equipment and Supplier items as designated in this schedule and as described in the Specifications. If a substitute item is offered as a bid deduction, the name of the deductive Equipment or Supplier shall be entered in the Deductive Bid Items portion of this Bid Form, and the amount of the deduct shall be written in the provided spaces.
2. The Specifications and Drawings for this project have been developed using configurations, sizes, power requirements, finishes, etc., based on the listed Selected Equipment and Suppliers. Certain other equipment and suppliers may meet the specification requirements with changes or modifications to their standard equipment and redesign of structures, and electrical and mechanical systems. In such case, an item will only be accepted if such offered product is determined by the Owner or the Engineer to be at least equivalent to the product specified, and the cost of any redesign is covered as specified in Paragraph 6.A below.
3. Substitute equipment and suppliers named in the Bid Form will generally be deemed equivalent, provided that the substitute product is equivalent to or better than the product named and described in the Specifications in form, function, performance, reliability, quality, and general configuration. Determination of equality in reference to the project design requirements will be made by the Owner based upon the recommendations of the Engineer.
4. The Base Bid Lump Sum Price or Base Bid Unit Price, as applicable, shall be based on the Selected Equipment and Supplier items.
5. Substitutes for the Selected Equipment and Supplier items will not be considered until after receipt of the Bidder's Proposal.
6. Design of this Project is based upon the Selected Equipment and Supplier's equipment or product as noted as in the preceding bid schedule. Should a Bidder propose to furnish other equipment and supplier items, he shall comply with the following:
 - A. The Bidder shall reimburse the Engineer through the Owner for any associated engineering costs for redesign and construction drawings generated by any dimensional, mechanical, electrical, and structural changes and requirements for the substitutes used. The Bidder, therefore, shall include in his bid for such substitute equipment and supplier items, all the additional engineering and construction costs (mechanical, architectural, structural, electrical, and equipment, material, or supplies). The bid for substitute equipment and supplier items shall also include any paid up licenses necessary for the use of the equipment, if required by the manufacturer.

B. Reimbursement for engineering redesign shall be based upon the Engineer's published hourly rates effective at the time of the review or redesign, plus any direct non-labor expenses such as travel, per diem, or reproduction services.

7. All materials and equipment specified for this project, and not identified in this Bid Form as substitutes or Deductive Bid Items, will be processed as normal submittals after the award of the Contract.

TERMS AND ENDORSEMENTS

The Bidder further proposes and agrees hereby to commence the work with an adequate workforce, plant, and equipment at the time stated in the notice to the Contractor from the Engineer to proceed, and to fully complete performance within 45 consecutive calendar days from and after the date stated in the Notice to Proceed.

The undersigned further agrees that, in case of failure on his part to execute the required Contract Agreement and Bonds within 15 consecutive calendar days after written notice being given of the Award of the Contract, the Bid Security in the amount of five percent (5%) of the bid accompanying this Proposal, and the monies payable thereon, shall be paid into the funds of the Owner, as liquidated damages for such failure; otherwise the Bid Security accompanying this Proposal shall be returned to the undersigned.

Attached hereto is a Certified Check or Bid Bond for the sum of 5% of Bid Amount
(\$ 457,056.13), made payable in United States currency to the Owner, the City of Diamondhead, located in Hancock County, Mississippi.

CONTRACTOR Watson Paving Inc.
By: [Signature]
Title: Project Manager

Contractor Address: P.O. Box 2545
Gulfport, MS 39505

Contractor Telephone No.: 228 896 8003

Certificate of Responsibility No. 02932-SC

Bidder acknowledges receipt of the following Addenda:

Addendum No. 1 dated June 1, 2020 Addendum No. _____ dated _____
Addendum No. _____ dated _____ Addendum No. _____ dated _____



ASPHALT CONTRACTORS & MINING

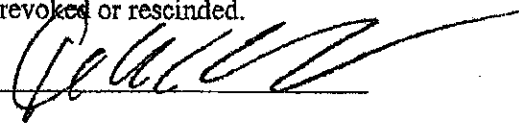
POST OFFICE BOX 572
HATTIESBURG, MISSISSIPPI 39403
TELEPHONE (601)544-7811 - FAX (601)544-2005

POST OFFICE BOX 2545
GULFPORT, MISSISSIPPI 39503
TELEPHONE (228)896-8003 - FAX (228)896-8155


Corporate Resolution 20200602-02

At the meeting of Directors of Warren Paving, Inc., duly noticed and held on June 2, 2020 at 4:30pm, quorum being there present, on motion duly made and seconded, it was resolved that Joel Moody, be and is hereby appointed, constituted and designated as agent and attorney-in-fact of the corporation with full power and authority to act on behalf of this corporation in all negotiations, bidding, concerns and transactions with the City of Diamondhead or any of its agencies, departments, employees or agents, including but not limited to, the execution of all bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive and receipt therefor all orders and notices issued pursuant to the provisions of any such bid or contract, this corporation hereby ratifying, approving, confirming and accepting each and every such act performed by said agent and attorney-in-fact.

I hereby certify the foregoing to be a true and correct copy of an excerpt of the minutes of said corporation, and that the same has not revoked or rescinded.



SECRETARY



DATE

[SEAL]

SECTION 00435

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.
(b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal or State antitrust statutes or commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under United States Code, Title 18, Sec. 1001, a false statement shall be fined as set under this title, imprisoned not more than 5 years or, if the offense involves international or domestic terrorism (as defined in section 2331), imprisoned not more than 8 years, or both. If the matter relates to an offense under chapter 109A, 109B, 110, or 117, or section 1591, then the term of imprisonment imposed under this section shall be not more than 8 years.

Joel Moody Project Manager

Typed Name & Title of Authorized Representative

Signature of Authorized Representative

June 5, 2020
Date

[] I am unable to certify to the above statements. My explanation is attached.

SECTION 00450

NON-COLLUSION AFFIDAVIT

CITY OF DIAMONDHEAD

BEFORE ME, the undersigned authority, personally came and appeared, Joel Moudy who after being by me duly sworn and deposed

(Name)

said that he is the fully authorized Project Manager of Warren Paving Inc.

(Title)

(Name of Bidder)

(hereinafter referred to as bidder), the party who submitted a bid for the Diamondhead Roadway Improvements - Phase 2 was received by the City of Diamondhead on June 5, 2020 and said affiant further said:

- (1) The bidder employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the bidder whose services in connection with the construction of the public building or project or in securing the public contract were in the regular course of their duties for bidder, and
- (2) That no part of the contract price received by bidder was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the bidder whose services in connection with the construction of the public building or project were in the regular course of their duties for bidder.
- (3) Said bid is genuine and the bidder has not colluded, conspired, or agreed, directly or indirectly, with any other bidder to offer a sham or collusive bid.
- (4) Said bidder has not in any manner, directly or indirectly, agreed with any other person to fix the bid price of affiant or any other bidder, or to fix any overhead profit or cost element of said bid price, or that of any other bidder, or to induce any other person to refrain from bidding.
- (5) Said bid is not intended to secure an unfair advantage of benefit from the City of Diamondhead or in favor of any person interested in the proposed contract.
- (6) All statements contained in said bid are true and correct.
- (7) Neither affiant nor any member of his company has divulged information regarding said bid or any data relative thereto any other person, firm, or corporation.

City of Diamondhead Date

[Signature] June 5, 2020
Contractor Date

Witness Date

[Signature] June 5, 2020
Witness Date

SECTION 00650
CERTIFICATE OF INSURANCE

The Contractor shall furnish and attach to this sheet all Certificates of Insurance as required in Article 5 of the General Conditions, Section 00700, and Article SC-8 of the Supplementary Conditions, Section 00820, upon execution of the contract Agreement, and Section 00500.

SECTION 00610

PAYMENT BOND

Any singular reference to the Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address):

Warren Paving, Inc.
P.O. Box 572
Hattiesburg, MS 39403

SURETY (Name and Principal Place of Business):

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER (Name and Address):

CITY OF DIAMONDHEAD
5000 DIAMONDHEAD CIRCLE
DIAMONDHEAD, MISSISSIPPI 39525

CONSTRUCTION CONTRACT:

Date:

Amount: FOUR HUNDRED FIFTY SEVEN THOUSAND AND FIFTY SIX DOLLARS
(\$ 457,056.13)

Description (Name and Location): Diamondhead Roadway Improvements - Phase 2 in the
City of Diamondhead, Mississippi

BOND:

Date (Not earlier than Construction Contract Date)

Amount: Four Hundred Fifty Seven Thousand Fifty Six Dollars and 13/100--
Dollars (\$ 457,056.13 .00)

Modifications to this Bond Form:

CONTRACTOR AS PRINCIPAL:

Company: Warren Paving, Inc. (Corp. Seal)

SURETY:

Company: Travelers Casualty and Surety Company of America (Corp. Seal)

Signature: [Handwritten Signature]

Name & Title: [Handwritten Title]

Signature: [Handwritten Signature]

Name & Title: Joshua T. Jones Attorney-In-Fact & Resident MS Agent

CONTRACTOR AS PRINCIPAL:

SURETY:

Company: _____ (Corp. Seal) Company: _____ (Corp. Seal)

Signature: _____ Signature: _____

Name & Title: _____ Name & Title: _____

1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference.
2. With respect to the Owner, this obligation shall be null and void if the Contractor:
 - 2.1 Promptly makes payment, directly or indirectly, for all sums due Claimants,
 - 2.2 Defends, indemnifies and hold harmless the Owner from claims, demands, liens or suits by any person or entity whose claim, demand, lien or suit is for payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, provided the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety, and provided there is no Owner Default.
3. With respect to Claimants, this obligation shall be null and void if the Contractor promptly makes payment, directly or indirectly, for all sums due.
4. The Surety shall have no obligation to Claimants under this Bond until:
 - 4.1 Claimants who are employed by or have a direct contract with the Contractor have given notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.
 - 4.2 Claimants who do not have a direct contract with the Contractor:
 - A. Have furnished written notice to the Contractor and sent a copy, or notice thereof, to the Owner, within 90 days after having last performed labor or last furnished materials or equipment included in the claim starting, with substantial accuracy, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed; and
 - B. Have either received a rejection in whole or in part from the Contractor, or not received within 30 days of furnishing the above notice any communication from

the Contractor by which the Contractor has indicated the claim will be paid directly or indirectly; and

- C. Not having been paid within the above 30 days, have sent a written notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the Contractor.
5. If a notice required by Paragraph 4 is given by the Owner to the Contractor or to the Surety, which is sufficient compliance.
 6. When the Claimant has satisfied the conditions of Paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:
 - 6.1 Send an answer to the Claimant, with a copy to the Owner, within 45 days after receipt of the claim, stating the amounts that are undisputed and that basis for challenging any amounts that are disputed.
 - 6.2 Pay or arrange for payment of any undisputed amounts.
 7. The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
 8. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any Construction Performance Bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and the Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.
 9. The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.
 10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
 11. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which the work or part of the work is located or after the expiration of one year from the date (1) on which the Claimant gave the notice required by Subparagraph 4.2 or Clause 4.2.C; or, (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

12. Notice to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the signature page. Actual receipt of notice by Surety, the Owner, or the Contractor, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.
13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in the Bond conflicting with said statutory or legal requirements shall be deemed deleted from this Bond and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent of this provision is that this Bond shall be construed as a statutory bond and not as a common law bond.
14. Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor shall promptly furnish a copy of this Bond or shall permit a copy of this Bond to be made.
15. Definition of terms used in this Bond:
 - 15.1 Claimant: An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, material or equipment were furnished.
 - 15.2 Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.
 - 15.3 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

SECTION 00620
PERFORMANCE BOND

Any singular reference to the Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address):

Warren Paving, Inc.
P.O. Box 572
Hattiesburg, MS 39403

SURETY (Name and Principal Place of Business):

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER (Name and Address):

CITY OF DIAMONDHEAD
5000 DIAMONDHEAD CIRCLE
DIAMONDHEAD, MISSISSIPPI 39525

CONSTRUCTION CONTRACT:

Amount: FOUR HUNDRED FIFTY SEVEN THOUSAND AND FIFTY SIX DOLLARS
(\$ 457,056.13).

Description (Name and Location): Diamondhead Roadway Improvements - Phase 2 in the
City of Diamondhead, Mississippi

BOND:

Date (Not earlier than Construction Contract Date)

Amount: Four Hundred Fifty Seven Thousand Fifty Six Dollars and 13/100--
Dollars (\$ 457,056.13 .00)

Modifications to this Bond Form:

CONTRACTOR AS PRINCIPAL:

Company: Warren Paving, Inc. (Corp. Seal)

SURETY:

Company: Travelers Casualty and Surety Company of America (Corp. Seal)

Signature: [Handwritten Signature]

Name & Title: [Handwritten Title]

Signature: [Handwritten Signature]

Name & Title: Joshua T. Jones Attorney-In-Fact & Resident MS Agent

CONTRACTOR AS PRINCIPAL:

SURETY:

Company: _____ (Corp. Seal) Company: _____ (Corp. Seal)

Signature: _____ Signature: _____

Name & Title: _____ Name & Title: _____

1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 3.1.
3. If there is no Owner Default, the Surety's obligation under this Bond shall arise after:
 - 3.1 The Owner has notified the Contractor and the Surety at its address described in Paragraph 10 below, that the Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor, and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default; and
 - 3.2 The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the Contract. Such Contractor Default shall not be declared earlier than twenty days after the Contractor and the Surety have received notice as provided in Subparagraph 3.1; and
 - 3.3 The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the Contract with the Owner.
4. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:
 - 4.1 Arrange for the Contractor, with consent of the Owner, to perform and complete the Construction Contract; or
 - 4.2 Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors; or
 - 4.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a Contract to be prepared for execution by the Owner and the Contractor selected with the Owner's concurrence, to be secured with Performance and Payment Bonds executed by a qualified Surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in

Paragraph 6 in excess of the balance of the Contract Price incurred by the Owner resulting from the Contractor's default; or

- 4.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:
 - A. After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, tender payment in this amount to the Owner; or
 - B. Deny liability in whole or in part and notify the Owner citing the reasons for such denial.
5. If the Surety does not proceed as provided in Paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Subparagraph 4.4, and the Owner refuses the payment tendered, or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.
6. After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:
 - 6.1 The responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
 - 6.2 Additional legal, design professional, and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 4; and
 - 6.3 Liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
7. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, or successors.
8. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
9. Any proceeding, legal or equitable, under this bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall

be instituted within two years after Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

10. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.
11. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted from this Bond and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent of this provision is that this Bond shall be construed as a statutory bond and not as a common law bond.
12. Definition of terms used in this Bond:
 - 12.1 Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
 - 12.2 Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.
 - 12.3 Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.
 - 12.4 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Joshua T. Jones of Ridgeland, Mississippi**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February**, 2017.



State of Connecticut

City of Hartford ss.

By: *Robert L. Raney*
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021



Marie C. Tetreault
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this June 23 day of June, 2020



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**

Police/Security Detail Policy

Purpose

This Policy is intended to provide guidance on the fiscal responsibility for police detail and security detail either requested by or through the City of Diamondhead “the City”.

Scope

This Policy applies to all detail and security services provided by Hancock County Sheriff Office Deputies and other personnel assigned to the Diamondhead Division at events sponsored by or authorized by the City and/or held upon properties under the jurisdiction of or owned by the City.

Application of Other Policies

This policy shall be applied in manner consistent with the terms and conditions outlined in the Interlocal Agreement entered into between the City and the Hancock County Sheriff’s Office.

Policy

The City of Diamondhead will be responsible for detail/security compensation for officers assigned to the following city-hosted and/or city-supported events:

Christmas Event	National Night Out
Festival/BBQ Contest	Kayak Event
Mardi Gras Parade	Veterans Day Parade
CTC Blessing of the Classics	Memorial Day Celebration
Da Feet Hunger 5K/1 Mile Fun Run	Lions Club – Walk For Sight
Trunk-or Treat	Kids Fishing Rodeo
Memorial Day Celebration	

Request for city-funded detail/security services other than for the city-sponsored events specified in this policy shall be made to the City Manager and shall require approval by the governing authority prior to such event.

All payments for detail/security by the City of Diamondhead or other agency, group or individual shall be made in accordance with the terms set forth in the Interlocal Agreement between the City of Diamondhead and the Hancock County Sheriff’s Office and in effect at the time of such event.

Detail/security services requested by other agencies, groups or individuals will be made to the Captain of the Diamondhead Police Department and will be the fiscal responsibility of the requesting agency, group or individual and payment for services shall be coordinated by and between the requestor and individual law enforcement officer providing such services.

2020-177

Item No.6.



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

June 30, 2020

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payments to Linfield, Hunter, Junius – Master Plan

Attached for your review and consideration is an invoice for payment from Linfield, Hunter & Junius, Inc. in the amount \$652.50 for professional services related to the Master Plan for Undeveloped Areas. This payment represents just over 85% completion.

If you find this invoice to be in order, please proceed with payment.

Sincerely,



Michael Reso
City Manager

MR:jk



Linfield, Hunter & Junius, Inc.

Professional Engineers, Architects,
Landscape Architects and Surveyors

3608 18th Street / Suite 200
Metairie, Louisiana 70002
(504) 833-5300 / (504) 833-5350 fax

Ralph W. Junius, Jr., P.E.
Nathan J. Junius, P.E., P.L.S.
Sergio J. Girau, P.E.
Anthony F. Goodgion, P.E.
Benjamin N. Chadwick, AIA
Charles T. Knight, P.E.
Robert E. Nockton, P.E.
Mark K. Annino
J. Greg Cantrell, PLA

Daniel F. B...
Jonathan C. Cata...
Wesley R. Eustis, P.E., P.L.S.
Daniel A. Flores, P.E.
Casey M. Genovese, P.E.
Timothy J. Roth, P.E.
Luis F. Sosa, P.E.
Richard A. Van Wooten, P.E.

Item No. 6.

Mayor Tommy Schafer, IV
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Work Assignment #01 / #00102019

June 09, 2020

Our File #: 17-130.MAIN:

Our Invoice #: J23558C

For professional services rendered in connection with the above referenced project through May 30, 2020

Work Assignment #01 / #00102019

Master Plan for Undeveloped Areas

Nathan J. Junius <i>Principal Civil Engineer</i>	1.50	Hours @ \$135.00 /Hour	\$202.50
Jonathan P. Perret <i>Project Architect</i>	6.00	Hours @ \$75.00 /Hour	\$450.00

Subtotal: \$652.50

TOTAL DUE FOR Work Assignment #01 / #00102019 \$652.50

TOTAL DUE THIS INVOICE **\$652.50**



PLEASE MAIL CHECKS PAYABLE TO LINFIELD, HUNTER & JUNIUS, INC.
MAIL PAYMENTS TO 3608 18th STREET, METAIRIE, LA 70002

Page 1 of 1
INV# J23558C



CITY OF DIAMONDHEAD
SUPPORTING DATA FOR PROJECT #00102019
WORK ASSIGNMENT #01
OUR FILE # 17-130

MASTER PLAN FOR UNDEVELOPED AREAS
IN SUPPORT OF OUR INVOICE # J23558C
FOR THE PERIOD
APRIL 26, 2020 TO MAY 30, 2020

Employee	Classification	Rate	Current Hours	Current Cost	Previous Cost	Cost To Date
Nathan J. Junius	Principal Civil Engineer	135.00 / hour	1.5	202.50	2,565.00	2,767.50
Jonathan P. Perret	Project Architect	75.00 / hour	6.0	450.00	15,787.50	16,237.50
Joseph G. Cantrell	Principal Landscape Architect	135.00 / hour		0.00	2,767.50	2,767.50
Al Barcia	SubConsultant	12,000 lump sum		0.00	12,000.00	12,000.00
Totals				<u>652.50</u>	<u>33,120.00</u>	<u>33,772.50</u>
Not To Exceed						38,950.00
Remaining Allowable Fee						<u>5,177.50</u>

Linfield, Hunter & Junius, Inc.

3608 18th Street
Metairie, LA 70002-3210
Tel: 504-833-5300 Fax: 504-833-5350
lhj@lhjunius.com
www.lhjunius.com

Printed on: 6/9/2020

Page 2 of 2

Filters Used:

- Time Entry Project ID: 17-130:A to 17-130:A
- Time Entry Date: 4/26/2020 to 5/30/2020

Employee Name: Nathan J. Junius

Date	Activity ID	Description	Hours	B-Hrs	Billable	Approved
17-130:A - City of Diamondhead-A						
TUES 5/19/2020	Engineering:	Engineering	1.50	1.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Project Total:			<u>1.50</u>	<u>1.50</u>		
Employee Total:			<u>1.50</u>	<u>1.50</u>		

Signature.....

Linfield, Hunter & Junius, Inc.

3608 18th Street
Metairie, LA 70002-3210
Tel: 504-833-5300 Fax: 504-833-5350
lhj@lhjunius.com
www.lhjunius.com

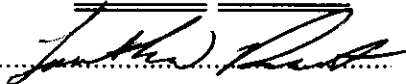
Printed on: 6/9/2020
Page 1 of 2

Filters Used:

- Time Entry Project ID: 17-130:A to 17-130:A
- Time Entry Date: 4/26/2020 to 5/30/2020

Employee Name: Jonathan P. Perret

Date	Activity ID	Description	Hours	B-Hrs	Billable	Approved
17-130:A - City of Diamondhead-A						
TUES 5/19/2020	Architecture:	Architecture	6.00	6.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Project Total:			<u>6.00</u>	<u>6.00</u>		
Employee Total:			<u>6.00</u>	<u>6.00</u>		

Signature.....



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

July 1, 2020

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: 2020 Blessing of the Classics

Approval is hereby requested to authorize the City Manager to enter into an agreement with property owners for the use of private property to host the 2020 Blessing of Classics Event. Initially the intent is to allow the city to enter upon the proposed site to cut grass and to conduct an assessment to determine suitability for hosting such a large event. Also, this would allow for minor improvements that may be necessary to insure the safety and well-being of participants and citizens alike.

If it is determined the location is adequate, this agreement would remain in effect until post-event cleanup activities are complete.

Thank you in advance for your approval and consideration in this matter.

Sincerely,


Michael Reso
City Manager

MR:jk

**City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020**

<u>Budget Entry No. (InCode)</u>	<u>Account</u>	<u>ACCT DESCRIPTION</u>	<u>Adjustment Amount</u>	<u>Effect on Budget</u>	<u>Description</u>	<u>Form to Council</u>	<u>Agenda Item</u>	<u>Council Approval</u>	<u>Posted to InCode Date</u>	<u>Code Packet</u>
<u>Amend Budget for New Equipment Lease Purchase</u>										
2020-029	001-000-390.00	Gross Proceeds from Capital Lease - Hancock B	(320,000.00)	(320,000.00)	Lease Loan	7/7/2020				
2020-029	001-140-917.00	Capital Outlay - Mobile Equipment	20,000.00	20,000.00	Truck	7/7/2020				
2020-029	001-280-917.00	Capital Outlay - Mobile Equipment	20,000.00	20,000.00	Truck	7/7/2020				
2020-029	001-301-917.00	Capital Outlay - Mobile Equipment	280,000.00	280,000.00	PW Equipment - Bobcat Skid Loader with 2 attachments, Tractor with 2 Attachments, Backhoe	7/7/2020				
			<u>\$</u>	-						



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-140
Department Name: Administration
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (1 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 432,914.38	\$ -		\$ 432,914.38
Supplies	18,210.00	5,676.25		23,886.25
Contractual Services	733,600.49	21,040.56		754,641.05
Grants/Subsidies/Allocations	70,196.00			70,196.00
Debt Service				-
CAPITAL OUTLAY	139,200.00	(25,993.24)	20,000.00	133,206.76
TOTAL EXPENDITURES	\$ 1,394,120.87	\$ 723.57	\$ 20,000.00	\$ 1,414,844.44
REVENUE OVER/(UNDER) EXPENDITURES	\$ (1,394,120.87)	\$ (723.57)	\$ (20,000.00)	\$ (1,414,844.44)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (1,394,120.87)	\$ (723.57)	\$ (20,000.00)	\$ (1,414,844.44)

Description	Amend FY2020 Budget to reallocate funds as noted below: Amend Budget to record change in expenditure for new Equipment Loan Lease 001-000-390.00 Capital Lease - Hancock Bank (320,000.00) 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00			
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Other	Equipment:	Software:
	Truck for City Mgr	20,000.00
TOTAL COST \$		20,000

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-280
Department Name: Building Department
Requested by: Catherine Konkel

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (2 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 174,431.45	\$ -		\$ 174,431.45
Supplies	4,454.40	1,260.00		5,714.40
Contractual Services	177,210.79	7,706.50		184,917.29
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY	19,000.00	18,319.99	20,000.00	57,319.99
TOTAL EXPENDITURES	\$ 375,096.64	\$ 27,286.49	\$ 20,000.00	\$ 422,383.13
REVENUE OVER/(UNDER) EXPENDITURES	\$ (375,096.64)	\$ (27,286.49)	\$ (20,000.00)	\$ (422,383.13)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (375,096.64)	\$ (27,286.49)	\$ (20,000.00)	\$ (422,383.13)

Description Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other	Equipment:	Software:
	Truck for New Inspector	
	\$ 20,000	
	TOTAL COST \$ 20,000	

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (3 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 788,191.56	\$ -		\$ 788,191.56
Supplies	151,052.00	-		151,052.00
Contractual Services	419,858.32	72,713.55		492,571.87
Grants/Subsidies/Allocations	3,000.00			3,000.00
Debt Service				-
CAPITAL OUTLAY	1,777,766.88	43,750.00	280,000.00	2,101,516.88
TOTAL EXPENDITURES	\$ 3,139,868.76	\$ 116,463.55	\$ 280,000.00	\$ 3,536,332.31
REVENUE OVER/(UNDER) EXPENDITURES	\$ (3,139,868.76)	\$ (116,463.55)	\$ (280,000.00)	\$ (3,536,332.31)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (3,139,868.76)	\$ (116,463.55)	\$ (280,000.00)	\$ (3,536,332.31)

Description Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other	Equipment:	Software:
	Bobcat Skidd Loader 41,000.00	John Deere Tractor 61,000.00
	Grappling Hook Attachment 3,500.00	Boom Mower Attachment 62,000.00
	Flail Mower Attachment 7,000.00	Flex Wing Mower Attachment 17,500.00
	John Deere Backhoe 84,000.00	Delivery other Chrgs 4,000.00
	TOTAL COST \$ 280,000	

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-000
Department Name: Revenue
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (4 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
	4,987,668.00	70,990.00	320,000.00	5,378,658.00
TOTAL REVENUE	\$ 4,987,668.00	\$ 70,990.00	\$ 320,000.00	\$ 5,378,658.00

EXPENDITURES:

Personnel Services				\$ -
Supplies				-
Contractual Services				-
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
REVENUE OVER/(UNDER) EXPENDITURES	\$ 4,987,668.00	\$ 70,990.00	\$ 320,000.00	\$ 5,378,658.00

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ 4,987,668.00	\$ 70,990.00	\$ 320,000.00	\$ 5,378,658.00

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other

Equipment:

Software:

TOTAL COST \$ -

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.

City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020

<u>Budget Entry No. (InCode)</u>	<u>Account</u>	<u>ACCT DESCRIPTION</u>	<u>Adjustment Amount</u>	<u>Effect on Budget</u>	<u>Description</u>	<u>Form to Council</u>	<u>Agenda Item</u>	<u>Council Approval</u>	<u>Posted to InCode Date</u>	<u>Packet</u>
<u>Reallocate Funds to Payoff 2017 Equipment Purchase Lease</u>										
2020-030	001-800-820.03	Note Principal Payment - Vehicle/Equip 2017	128,321.87	128,321.87	2 More Scheduled Payments - 2021 & 2022	7/7/2020				
2020-030	001-800-820.04	Note Interest Payment - Vehicle/Equip 2017	1,276.20	1,276.20	Estimated Interest - 3 Months	7/7/2020				
2020-030	001-301-420.00	Salaries - Non Administrative	(63,224.14)	(63,224.14)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-301-470.00	Social Security Match	(1,896.72)	(1,896.72)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-301-471.00	Medicare Match	(1,580.60)	(1,580.60)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-301-480.00	Health/Life Insurance	(30,370.61)	(30,370.61)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-000-260.00	Sales Tax	(22,200.00)	(22,200.00)	Increase Sales Tax Revenues based on YTD revenue and annualization	7/7/2020				
2020-030	001-000-340.00	Interest	(10,326.00)	(10,326.00)	Increase Interest Revenues based on YTD revenue and annualization	7/7/2020				
			\$	-						



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-800
Department Name: Debt Service
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-030
Amendment #: 2020-030 (1 of 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services				\$ -
Supplies				-
Contractual Services				-
Grants/Subsidies/Allocations				-
Debt Service	174,354.41		129,597.07	303,951.48
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ 174,354.41	\$ -	\$ 129,597.07	\$ 303,951.48
REVENUE OVER/(UNDER) EXPENDITURES	\$ (174,354.41)	\$ -	\$ (129,597.07)	\$ (303,951.48)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (174,354.41)	\$ -	\$ (129,597.07)	\$ (303,951.48)

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure to pay off 2017 Equipment Loan Lease:
 001-800-820.03 Note Principal Payment - Vehicle/Equip 2017 128,321.87
 001-800-820.04 Note Interest Payment - Vehicle/Equip 2017 1,276.20
 001-301-420.00 Salaries - Non Administrative (63,224.14)
 001-301-470.00 Social Security Match (1,896.72)
 001-301-471.00 Medicare Match (1,580.60)
 001-301-480.00 Health/Life Insurance (30,370.61)
 001-000-260.00 Sales Tax (22,200.00)

Other

Equipment:

Software:

TOTAL COST \$	-
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§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-030
Amendment #: 2020-030 (2 of 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 788,191.56	\$ -	\$ (97,072.07)	\$ 691,119.49
Supplies	151,052.00	-		151,052.00
Contractual Services	419,858.32	72,713.55		492,571.87
Grants/Subsidies/Allocations	3,000.00			3,000.00
Debt Service				-
CAPITAL OUTLAY	1,777,766.88	323,750.00		2,101,516.88
TOTAL EXPENDITURES	\$ 3,139,868.76	\$ 396,463.55	\$ (97,072.07)	\$ 3,439,260.24
REVENUE OVER/(UNDER) EXPENDITURES	\$ (3,139,868.76)	\$ (396,463.55)	\$ 97,072.07	\$ (3,439,260.24)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (3,139,868.76)	\$ (396,463.55)	\$ 97,072.07	\$ (3,439,260.24)

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure to pay off 2017 Equipment Loan Lease:
 001-800-820.03 Note Principal Payment - Vehicle/Equip 2017 128,321.87
 001-800-820.04 Note Interest Payment - Vehicle/Equip 2017 1,276.20
 001-301-420.00 Salaries - Non Administrative (63,224.14)
 001-301-470.00 Social Security Match (1,896.72)
 001-301-471.00 Medicare Match (1,580.60)
 001-301-480.00 Health/Life Insurance (30,370.61)
 001-000-260.00 Sales Tax (22,200.00)

Other

Equipment:

Software:

TOTAL COST \$	-
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§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkel

Date: 7/7/2020
Budget Entry #: 2020-030
Amendment #: 2020-030 (3 of 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
	4,987,668.00	390,990.00	32,526.00	5,411,184.00
TOTAL REVENUE	\$ 4,987,668.00	\$ 390,990.00	\$ 32,526.00	\$ 5,411,184.00

EXPENDITURES:

Personnel Services				\$ -
Supplies				-
Contractual Services				-
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
REVENUE OVER/(UNDER) EXPENDITURES	\$ 4,987,668.00	\$ 390,990.00	\$ 32,526.00	\$ 5,411,184.00

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ 4,987,668.00	\$ 390,990.00	\$ 32,526.00	\$ 5,411,184.00

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure to pay off 2017 Equipment Loan Lease:
 001-800-820.03 Note Principal Payment - Vehicle/Equip 2017 128,321.87
 001-800-820.04 Note Interest Payment - Vehicle/Equip 2017 1,276.20
 001-301-420.00 Salaries - Non Administrative (63,224.14)
 001-301-470.00 Social Security Match (1,896.72)
 001-301-471.00 Medicare Match (1,580.60)
 001-301-480.00 Health/Life Insurance (30,370.61)
 001-000-260.00 Sales Tax (22,200.00)

Other

Equipment:

Software:

TOTAL COST \$	-
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§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.

City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020

<u>Budget Entry No. (InCode)</u>	<u>Account</u>	<u>ACCT DESCRIPTION</u>	<u>Adjustment Amount</u>	<u>Effect on Budget</u>	<u>Description</u>	<u>Form to Council</u>	<u>Agenda Item</u>	<u>Council Approval</u>	<u>Posted to InCode Date</u>	<u>InCode Packet</u>
Reallocate Funds to Fund Cristobal Debris Removal and Street Striping										
2020-032	001-301-602.00	Professional Fees - Engineering	4,500.00	4,500.00	leke Drainage Engineering Fees	7/7/2020				
2020-032	001-301-912.00	Capital Outlay - Streets/Drainage	(4,500.00)	(4,500.00)	Reallocate Funds for other projects	7/7/2020				
			\$	-						



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkel

Date: 7/7/2020
Budget Entry #: 2020-032
Amendment #: 2020-032

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 788,191.56	\$ (97,072.07)		\$ 788,191.56
Supplies	151,052.00	-		151,052.00
Contractual Services	419,858.32	72,713.55	4,500.00	497,071.87
Grants/Subsidies/Allocations	3,000.00			3,000.00
Debt Service				-
CAPITAL OUTLAY	1,777,766.88	325,550.00	(4,500.00)	2,098,816.88
TOTAL EXPENDITURES	\$ 3,139,868.76	\$ 301,191.48	\$ -	\$ 3,538,132.31
REVENUE OVER/(UNDER) EXPENDITURES	\$ (3,139,868.76)	\$ (301,191.48)	\$ -	\$ (3,538,132.31)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (3,139,868.76)	\$ (301,191.48)	\$ -	\$ (3,538,132.31)

Description

Amend FY2020 Budget to reallocate funds as noted below:

001-301-602.00 Professional Fees - Engineering	4,500.00	
001-301-912.00 Capital Outlay - Streets/Drainage		(4,500.00)

Other

Equipment:	Software:
TOTAL COST \$ -	

§ 21-35-25. Revision of municipal budget

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**City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020**

<u>Budget Entry No. (InCode)</u>	<u>Account</u>	<u>ACCT DESCRIPTION</u>	<u>Adjustment Amount</u>	<u>Effect on Budget</u>	<u>Description</u>	<u>Form to Council</u>	<u>Agenda Item</u>	<u>Council Approval</u>	<u>Posted to InCode Date</u>	<u>Code Packet</u>
<u>Amend Budget for New Equipment Lease Purchase</u>										
2020-029	001-000-390.00	Gross Proceeds from Capital Lease - Hancock B	(320,000.00)	(320,000.00)	Lease Loan	7/7/2020				
2020-029	001-140-917.00	Capital Outlay - Mobile Equipment	20,000.00	20,000.00	Truck	7/7/2020				
2020-029	001-280-917.00	Capital Outlay - Mobile Equipment	20,000.00	20,000.00	Truck	7/7/2020				
2020-029	001-301-917.00	Capital Outlay - Mobile Equipment	280,000.00	280,000.00	PW Equipment - Bobcat Skid Loader with 2 attachments, Tractor with 2 Attachments, Backhoe	7/7/2020				
			<u>\$</u>	-						



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-140
Department Name: Administration
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (1 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 432,914.38	\$ -		\$ 432,914.38
Supplies	18,210.00	5,676.25		23,886.25
Contractual Services	733,600.49	21,040.56		754,641.05
Grants/Subsidies/Allocations	70,196.00			70,196.00
Debt Service				-
CAPITAL OUTLAY	139,200.00	(25,993.24)	20,000.00	133,206.76
TOTAL EXPENDITURES	\$ 1,394,120.87	\$ 723.57	\$ 20,000.00	\$ 1,414,844.44
REVENUE OVER/(UNDER) EXPENDITURES	\$ (1,394,120.87)	\$ (723.57)	\$ (20,000.00)	\$ (1,414,844.44)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (1,394,120.87)	\$ (723.57)	\$ (20,000.00)	\$ (1,414,844.44)

Description Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other	Equipment:	Software:
	Truck for City Mgr	20,000.00
TOTAL COST \$		20,000

§ 21-35-25. Revision of municipal budget

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Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-280
Department Name: Building Department
Requested by: Catherine Konkel

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (2 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 174,431.45	\$ -		\$ 174,431.45
Supplies	4,454.40	1,260.00		5,714.40
Contractual Services	177,210.79	7,706.50		184,917.29
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY	19,000.00	18,319.99	20,000.00	57,319.99
TOTAL EXPENDITURES	\$ 375,096.64	\$ 27,286.49	\$ 20,000.00	\$ 422,383.13
REVENUE OVER/(UNDER) EXPENDITURES	\$ (375,096.64)	\$ (27,286.49)	\$ (20,000.00)	\$ (422,383.13)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (375,096.64)	\$ (27,286.49)	\$ (20,000.00)	\$ (422,383.13)

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other

Equipment:	Software:
Truck for New Inspector	
\$ 20,000	
TOTAL COST \$ 20,000	

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (3 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 788,191.56	\$ -		\$ 788,191.56
Supplies	151,052.00	-		151,052.00
Contractual Services	419,858.32	72,713.55		492,571.87
Grants/Subsidies/Allocations	3,000.00			3,000.00
Debt Service				-
CAPITAL OUTLAY	1,777,766.88	43,750.00	280,000.00	2,101,516.88
TOTAL EXPENDITURES	\$ 3,139,868.76	\$ 116,463.55	\$ 280,000.00	\$ 3,536,332.31
REVENUE OVER/(UNDER) EXPENDITURES	\$ (3,139,868.76)	\$ (116,463.55)	\$ (280,000.00)	\$ (3,536,332.31)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (3,139,868.76)	\$ (116,463.55)	\$ (280,000.00)	\$ (3,536,332.31)

Description Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other	Equipment:	Software:
	Bobcat Skidd Loader 41,000.00	John Deere Tractor 61,000.00
	Grappling Hook Attachment 3,500.00	Boom Mower Attachment 62,000.00
	Flail Mower Attachment 7,000.00	Flex Wing Mower Attachment 17,500.00
	John Deere Backhoe 84,000.00	Delivery other Chrgs 4,000.00
	TOTAL COST \$ 280,000	

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-000
Department Name: Revenue
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-029
Amendment #: 2020-029 (4 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
	4,987,668.00	70,990.00	320,000.00	5,378,658.00
TOTAL REVENUE	\$ 4,987,668.00	\$ 70,990.00	\$ 320,000.00	\$ 5,378,658.00

EXPENDITURES:

Personnel Services				\$ -
Supplies				-
Contractual Services				-
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
REVENUE OVER/(UNDER) EXPENDITURES	\$ 4,987,668.00	\$ 70,990.00	\$ 320,000.00	\$ 5,378,658.00

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ 4,987,668.00	\$ 70,990.00	\$ 320,000.00	\$ 5,378,658.00

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure for new Equipment Loan Lease
 001-000-390.00 Capital Lease - Hancock Bank (320,000.00)
 001-140-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-280-917.00 Capital Outlay - Mobile Equipment 20,000.00
 001-301-917.00 Capital Outlay - Mobile Equipment 280,000.00

Other

Equipment:	Software:
TOTAL COST \$ -	

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.

City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020

<u>Budget Entry No. (InCode)</u>	<u>Account</u>	<u>ACCT DESCRIPTION</u>	<u>Adjustment Amount</u>	<u>Effect on Budget</u>	<u>Description</u>	<u>Form to Council</u>	<u>Agenda Item</u>	<u>Council Approval</u>	<u>Posted to InCode Date</u>	<u>Packet</u>
<u>Reallocate Funds to Payoff 2017 Equipment Purchase Lease</u>										
2020-030	001-800-820.03	Note Principal Payment - Vehicle/Equip 2017	128,321.87	128,321.87	2 More Scheduled Payments - 2021 & 2022	7/7/2020				
2020-030	001-800-820.04	Note Interest Payment - Vehicle/Equip 2017	1,276.20	1,276.20	Estimated Interest - 3 Months	7/7/2020				
2020-030	001-301-420.00	Salaries - Non Administrative	(63,224.14)	(63,224.14)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-301-470.00	Social Security Match	(1,896.72)	(1,896.72)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-301-471.00	Medicare Match	(1,580.60)	(1,580.60)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-301-480.00	Health/Life Insurance	(30,370.61)	(30,370.61)	Reallocate Unspent Funds to Fund other Projects	7/7/2020				
2020-030	001-000-260.00	Sales Tax	(22,200.00)	(22,200.00)	Increase Sales Tax Revenues based on YTD revenue and annualization	7/7/2020				
2020-030	001-000-340.00	Interest	(10,326.00)	(10,326.00)	Increase Interest Revenues based on YTD revenue and annualization	7/7/2020				
			\$	-						



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-800
Department Name: Debt Service
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-030
Amendment #: 2020-030 (1 of 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services				\$ -
Supplies				-
Contractual Services				-
Grants/Subsidies/Allocations				-
Debt Service	174,354.41		129,597.07	303,951.48
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ 174,354.41	\$ -	\$ 129,597.07	\$ 303,951.48
REVENUE OVER/(UNDER) EXPENDITURES	\$ (174,354.41)	\$ -	\$ (129,597.07)	\$ (303,951.48)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (174,354.41)	\$ -	\$ (129,597.07)	\$ (303,951.48)

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure to pay off 2017 Equipment Loan Lease:
 001-800-820.03 Note Principal Payment - Vehicle/Equip 2017 128,321.87
 001-800-820.04 Note Interest Payment - Vehicle/Equip 2017 1,276.20
 001-301-420.00 Salaries - Non Administrative (63,224.14)
 001-301-470.00 Social Security Match (1,896.72)
 001-301-471.00 Medicare Match (1,580.60)
 001-301-480.00 Health/Life Insurance (30,370.61)
 001-000-260.00 Sales Tax (22,200.00)

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkell

Date: 7/7/2020
Budget Entry #: 2020-030
Amendment #: 2020-030 (2 of 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 788,191.56	\$ -	\$ (97,072.07)	\$ 691,119.49
Supplies	151,052.00	-		151,052.00
Contractual Services	419,858.32	72,713.55		492,571.87
Grants/Subsidies/Allocations	3,000.00			3,000.00
Debt Service				-
CAPITAL OUTLAY	1,777,766.88	323,750.00		2,101,516.88
TOTAL EXPENDITURES	\$ 3,139,868.76	\$ 396,463.55	\$ (97,072.07)	\$ 3,439,260.24
REVENUE OVER/(UNDER) EXPENDITURES	\$ (3,139,868.76)	\$ (396,463.55)	\$ 97,072.07	\$ (3,439,260.24)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (3,139,868.76)	\$ (396,463.55)	\$ 97,072.07	\$ (3,439,260.24)

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure to pay off 2017 Equipment Loan Lease:
 001-800-820.03 Note Principal Payment - Vehicle/Equip 2017 128,321.87
 001-800-820.04 Note Interest Payment - Vehicle/Equip 2017 1,276.20
 001-301-420.00 Salaries - Non Administrative (63,224.14)
 001-301-470.00 Social Security Match (1,896.72)
 001-301-471.00 Medicare Match (1,580.60)
 001-301-480.00 Health/Life Insurance (30,370.61)
 001-000-260.00 Sales Tax (22,200.00)

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-301
Department Name: Public Works
Requested by: Catherine Konkel

Date: 7/7/2020
Budget Entry #: 2020-030
Amendment #: 2020-030 (3 of 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
	4,987,668.00	390,990.00	32,526.00	5,411,184.00
TOTAL REVENUE	\$ 4,987,668.00	\$ 390,990.00	\$ 32,526.00	\$ 5,411,184.00

EXPENDITURES:

Personnel Services				\$ -
Supplies				-
Contractual Services				-
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
REVENUE OVER/(UNDER) EXPENDITURES	\$ 4,987,668.00	\$ 390,990.00	\$ 32,526.00	\$ 5,411,184.00

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ 4,987,668.00	\$ 390,990.00	\$ 32,526.00	\$ 5,411,184.00

Description

Amend FY2020 Budget to reallocate funds as noted below:
 Amend Budget to record change in expenditure to pay off 2017 Equipment Loan Lease:
 001-800-820.03 Note Principal Payment - Vehicle/Equip 2017 128,321.87
 001-800-820.04 Note Interest Payment - Vehicle/Equip 2017 1,276.20
 001-301-420.00 Salaries - Non Administrative (63,224.14)
 001-301-470.00 Social Security Match (1,896.72)
 001-301-471.00 Medicare Match (1,580.60)
 001-301-480.00 Health/Life Insurance (30,370.61)
 001-000-260.00 Sales Tax (22,200.00)

Other

Equipment:

Software:

TOTAL COST \$	-
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§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.

EXHIBIT "C"

WORK ASSIGNMENT

WORK ASSIGNMENT NO __ - __20__ - __

PROJECT NUMBER: - _____

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of _____, Mississippi and _____ on _____ day of _____ 20____.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

Provide resources necessary to perform field topographic surveys along Ieke Drive and Lola Drive, prepare drainage improvements plans and specifications and estimated construction costs.

WORK ASSIGNMENT TERM No new Work Assignments shall be executed after _____

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until _____, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be ___ **O** ___ %

KEYPERSONNEL

- Jason Chiniche, PE
- Nancy Hoelzel
- Mike McGinnis
- Alex Bertagnolli

CITY

CONSULTANT PROJECT MANAGER:
(Certified as a Professional Engineer to do business in the State of Mississippi)

PROGRESS SCHEDULE

Attached

MAXIMUM ALLOWABLE COST

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 4,500.00 (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche, PE	Senior Project Manager	105.00
Nancy Hoelzel	Project Engineer	75.00
Mike McGinnis	Professional Surveyor	80.00
Alex Bertagnolli	CAD Technician	50.00

Both parties hereto represent that they have authority to enter into Work Assignment No. _____, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____ -

City

By: _____

WITNESS this my signature in execution hereof, this the _____ day of _____, 20____.

Jason Chiniche, PE

By: _____

ATTEST: _____

CITY OF DIAMONDHEAD
2017 ENGINEERING MASTER SERVICES AGREEMENT
ENGINEERING FEES
STANDARD HOURLY RATES SCHEDULE

POSITION	BILLING RATE
Principal Engineer	\$ 135.00
Professional Engineer	\$ 97.00
Senior Project Manager	\$ 105.00
Project Engineer	\$ 75.00
Professional Land Surveyor	\$ 80.00
Survey Crew Chief	\$ 47.00
Instrument Person	\$ 35.00
CAD Technician	\$ 50.00
Clerical	\$ 43.00
Resident Project Representative	\$ 70.00
Engineering Technician	\$ 50.00



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

July 1, 2020

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Improvements to Bayou Drive Kayak Launch

Several residents have asked that the City consider minor improvements to the path to Bayou Drive Kayak Launch. Some residents are experiencing difficulty transporting their kayaks from the parking area down and up the steep terrain to the launch. Through recommendations from our project engineer and Public Works Director, suggestions have been made to improve access. By widening the path a few feet and enlarging the area next to the launch, vehicles could travel the path to unload/load and return to the designated parking area.

Thank you in advance for your approval and consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Reso', is written over a faint blue circular stamp.

Michael Reso
City Manager

MR:jk

2020-184

Item No. 12.



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

June 30, 2020

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payment to Moran Hauling, Inc. for Slab Removal Project

Attached is for your review and consideration is an invoice for payment to Moran Hauling, Inc. in the amount of \$28,575.25 for slab removals.

This project has been completed and the lien recording process has begun.

Thank you for your consideration and approval in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Reso', is written over a faint, larger version of the signature.

Michael Reso
City Manager

MR:jk

2020-184

Item No. 12.



228.206.1850

Moran Hauling Inc
10380 Three Rivers Rd.
Gulfport, MS 39503

Invoice

Date	Invoice #
6/8/2020	182

Bill To
City of Diamondhead

E-mail:

MoranHaulingInc@gmail.com

Ronald R. James
6-22-2020

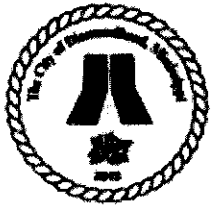
P.O. No.	Terms
2020-0293	Due on receipt

Description	Amount
Parcel 1: Gregory G. Weachter, 3530 Luakini Place, Diamonhead, MS. Tax Parcel Number: 131M-2-11-026.000	975.00
Parcel 2: Milton Zimmer, 3534 Loula Place, Diamondhead, MS. Tax Parcel Number: 131M-2-11-005.000	2,062.50
Parcel 3: Diamondhead Casino Corp., 3518 Diamondhead Drive South, Diamondhead, MS. Tax Parcel Number: 131M-2-11-001.000	1,668.75
Parcel 4: William Stafford, 688 Auahi Place, Diamondhead, MS. Tax Parcel Number: 135A-0-15-029.000	1,575.00
Parcel 5: Crom Realty, 572 Haina Street, Diamondhead, MS. Tax Parcel Number: 131C-1-13-045.000	1,031.25
Parcel 6: James K. Overstreet, 574 anoai Place, Diamondhead, MS. Tax Parcel Number: 131B-0-01-098.000	1,181.25
Parcel 7: State of Mississippi, 5723 Alkii Way, Diamondhead, MS. Tax Parcel Number: 132B-0-01-077	1,181.25
Parcel 8: State of Mississippi, 5721 Alkii Way, Diamondhead, MS. Tax Parcel Number: 131B-0-01-076	1,181.25
Parcel 9: Theresa M. Richard, 2352 Airport Drive, Diamondhead, MS. Tax Parcel Number: 132R-0-10-222	3,056.25
Parcel 10: Todd C. Griggs, 2434 Airport Drive, Diamondhead, MS. Tax Parcel Number: 132J-2-10-086.000	2,756.25
Parcel 11: Jenny, Inc., 4315 Gex Drive, Diamondhead, MS. Tax Parcel Number: 132H-1-03-009.901	787.50
Parcel 12: Patrick J. Murphy, 1323 Kalaepohuki Drive, Diamondhead, MS. Tax Parcel Number: 131Q-0-10-033	2,606.50
Parcel 13: Jura Search, Inc., 1317 Kaunalapili Street, Diamondhead, MS. Tax Parcel Number: 132R-0-10-149.000	1,181.25
Parcel 14: Gregory G. Weachter., 10716 Luawai Place, Diamondhead, MS. Tax Parcel Number: 067G-1-25-249.000	787.50
Parcel 15: Gregory G. Weachter., 138 Paani Court, Diamondhead, MS. Tax Parcel Number: 132R-0-10-094.000	1,181.25
Parcel 17: Roy O. Adcox, Sr., 1348 Poki Place, Diamondhead, MS. Tax Parcel Number: 132R-0-10-177.000	1,575.00
Parcel 18: William Stafford, 334 Puuani Place, Diamondhead, MS. Tax Parcel Number: 135-A-0-15-029.000	3,787.50

Please mail payment to
10380 Three Rivers Rd.
Gulfport, MS 39503

Total \$28,575.25

Balance Due \$28,575.25



City of Diamondhead, MS

Docket of Claims Register - Item No. 13.

APPKT01280 - Docket of Claims 7/7/2020

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT157238	AGJ	07/07/2020	76770	monthly BDR service April 2020	001-140-605.00	Professional Fees - IT		8,328.00
			77679	monthly BDR service May 2020	001-140-605.00	Professional Fees - IT	250.00	
			78369	monthly BDR service June 2020	001-140-605.00	Professional Fees - IT	250.00	
			79172	monthly BDR service July 2020	001-140-605.00	Professional Fees - IT	250.00	
			MSP-76692	monthly service April 2020	001-140-605.00	Professional Fees - IT	1,832.00	
			MSP-77599	monthly service May 2020	001-140-605.00	Professional Fees - IT	1,832.00	
			MSP-78288	monthly service June 2020	001-140-605.00	Professional Fees - IT	1,832.00	
			MSP-79171	monthly service July 2020	001-140-605.00	Professional Fees - IT	1,832.00	
DKT157239	Bigg Boy Status Towing	07/07/2020	20-0612-569	Tow of FA#357 to repair shop	001-301-681.00	Other Services & Charges		250.00
								250.00

Docket of Claims Register - Council

APPKT01280 - Docket of C

Item No. 13.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line Amount	
DKT157240	Coast Electric Power Association	07/07/2020	6/11/2020-003	electrical services 5/11-6/11/2020 streetlights/CH	001-140-630.00	Utilities - General	2,147.95	17,606.65
					001-301-630.00	Utilities - Streetlights & Other	6,224.76	
					001-301-630.00	Utilities - Streetlights & Other	72.12	
					001-301-630.00	Utilities - Streetlights & Other	42.35	
					001-140-630.00	Utilities - General	57.07	
					001-140-630.00	Utilities - General	39.04	
					001-301-630.00	Utilities - Streetlights & Other	38.67	
					001-301-630.00	Utilities - Streetlights & Other	38.13	
					001-301-630.00	Utilities - Streetlights & Other	264.55	
					001-301-630.00	Utilities - Streetlights & Other	43.48	
					001-301-630.00	Utilities - Streetlights & Other	40.21	
					001-301-630.00	Utilities - Streetlights & Other	947.35	
					001-301-630.00	Utilities - Streetlights & Other	6,480.24	
					001-301-630.00	Utilities - Streetlights & Other	1,125.66	
					001-301-630.00	Utilities - Streetlights & Other	45.07	
DKT157241	Coastal Tire and Auto LLC	07/07/2020	38353 38352	Tires for Gator FA# 317	001-301-635.00	Professional Fees - R&M Outside Services	222.00	646.00
					001-301-635.00	Professional Fees - R&M Outside Services	212.00	
					001-301-635.00	Professional Fees - R&M Outside Services	212.00	
DKT157242	CSpire Cell Service	07/07/2020	6/18/2020	cellular services 5/19-6/18/2020	001-280-632.00	Telephone - Cell	91.11	990.95
					001-140-632.00	Telephone - Cell	47.08	
					001-100-632.00	Telephone - Cell	47.08	
					001-200-612.00	Internet	341.90	
					001-301-632.00	Telephone - Cell	463.78	
DKT157243	Diamondhead Property Owners Association Inc	07/07/2020	7/2020	public works rental July 2020	001-301-640.00	Rentals	1,000.00	1,000.00

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Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT157244	Diamondhead Water and Sewer District 07/07/2020	6/18/2020BDKL	water/sewer services 5/18-6/18/2020 BDKL	001-301-630.00	Utilities - Streetlights & Other	23.95
		6/18/2020BL	water/sewer services 5/18-6/18/2020 BL	001-140-630.00	Utilities - General	279.95
		6/18/2020GDIR	water/sewer services 5/18-6/18/2020 GDIR	001-301-630.00	Utilities - Streetlights & Other	211.82
		6/18/2020GS	water/sewer services 5/18-6/18/2020 GS	001-301-630.00	Utilities - Streetlights & Other	150.47
		6/18/2020IR	water/sewer services 5/18-6/18/2020 IR	001-140-630.00	Utilities - General	23.95
		6/18/2020YCIR	water/sewer services 5/18-6/18/2020 YCIR	001-301-630.00	Utilities - Streetlights & Other	54.10
						744.24
DKT157245	Eagle Energy 07/07/2020	26172 26171	Fuel	001-301-525.00	Fuel	534.91
				001-301-525.00	Fuel	620.07
						1,154.98
DKT157246	Fuelman 07/07/2020	NP58375820	fuel charges 6/8-6/14/2020 Police	001-200-525.00	Fuel	414.84
		NP58405847	Fuel charges 6/15-6/21/2020 police	001-200-525.00	Fuel	506.91
		NP58425378	fuel charges 6/22-6/28/2020 police/building	001-280-525.00	Fuel	36.55
				001-200-525.00	Fuel	387.68
						1,345.98
DKT157247	Jackson Mac Haik CDJR 07/07/2020	117648	2020 Dodge Durango PPV	001-200-917.00	Capital Outlay - Mobile Equipment	35,066.00
						35,066.00
DKT157248	Law offices of Derek R Cusick PLLC 07/07/2020	99 100 101 102 103 104	Legal services 5/27-6/30/2020	001-140-603.00	Professional Fees - Legal	687.50
				001-140-603.00	Professional Fees - Legal	7,025.05
				001-110-603.00	Professional Fees - Legal	3,000.00
				001-280-603.00	Professional Fees - Legal	156.25
				001-140-603.00	Professional Fees - Legal	187.50
				001-280-603.00	Professional Fees - Legal	1,875.00
						12,931.30

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Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
						Line	Amount
DKT157249	Lee Tractor 07/07/2020	PI98250	Parts FA# 255 and FA# 449	001-301-571.00	Repairs & Maintenance - Equipment		1,248.13
				001-301-571.00	Repairs & Maintenance - Equipment	3.68	
				001-301-571.00	Repairs & Maintenance - Equipment	3.68	
				001-301-571.00	Repairs & Maintenance - Equipment	2.82	
				001-301-571.00	Repairs & Maintenance - Equipment	2.82	
				001-301-571.00	Repairs & Maintenance - Equipment	63.87	
				001-301-571.00	Repairs & Maintenance - Equipment	134.16	
				001-301-571.00	Repairs & Maintenance - Equipment	134.16	
				001-301-571.00	Repairs & Maintenance - Equipment	4.02	
				001-301-571.00	Repairs & Maintenance - Equipment	4.02	
				001-301-571.00	Repairs & Maintenance - Equipment	136.71	
				001-301-571.00	Repairs & Maintenance - Equipment	0.69	
				001-301-571.00	Repairs & Maintenance - Equipment	0.69	
				001-301-571.00	Repairs & Maintenance - Equipment	26.96	
		001-301-571.00	Repairs & Maintenance - Equipment	79.85			
	PI98297	Canopies for Mowers FA# 449 & FA# 255	001-301-571.00	Repairs & Maintenance - Equipment	325.00		
			001-301-571.00	Repairs & Maintenance - Equipment	325.00		
DKT157250	Linfield Hunter and Junius Inc 07/07/2020	J23558C	Concept Drawing for I-10 Frontage Road	155-000-601.00	Professional Fees - Consulting	652.50	652.50
DKT157251	LustreCal Nameplate Corporation 07/07/2020	115815 115873	Property Stickers	001-140-501.00	Supplies	615.08	1,198.08
				001-140-501.00	Supplies	408.00	
				001-140-501.00	Supplies	175.00	
DKT157252	Marvin J Bobinger III 07/07/2020	7/2020	Lobbying services July 2020	001-653-601.00	Professional Fees - Consulting	2,500.00	2,500.00
DKT157253	Moran Hauling Inc 07/07/2020	182	Slab Removal (17 slabs)	001-280-684.00	Lot Clean-ups	28,575.75	28,575.75
DKT157254	MS Department of Revenue 07/07/2020	7/7/2020	Tag for Police Doge Durango Unit# 850	001-200-681.00	Other Services & Charges	12.00	12.00
DKT157255	Napa of Bay St Louis 07/07/2020	257103	Grease Gun, Couplers, and Hose	001-301-501.00	Supplies	6.86	436.85
				001-301-501.00	Supplies	7.81	
				001-301-501.00	Supplies	24.99	
				001-301-571.00	Repairs & Maintenance - Equipment	137.08	
			6/2020	Open PO June 2020	001-200-570.00	Repairs & Maintenance - Vehicle	260.11

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Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount		
DKT157256	North Bay Auto	07/07/2020	35465 35472	oil change/tire rotation Unit# 688 and Unit# 533	001-200-635.00	Professional Fees - R&M Outside Services	40.28	161.12		
					001-200-635.00	Professional Fees - R&M Outside Services	40.28			
			35469 35470	oil change Unit# 165 & Unit# 032	001-200-635.00	Professional Fees - R&M Outside Services	40.28			
					001-200-635.00	Professional Fees - R&M Outside Services	40.28			
DKT157257	NovaTech Inc	07/07/2020	234338	Inkjet cartridge for Post machine	001-140-501.00	Supplies	109.95	109.95		
DKT157258	S&L Office Supplies	07/07/2020	78339	Office supplies/janitorial	001-140-501.00	Supplies	12.78	263.46		
					001-140-501.00	Supplies	18.48			
					001-140-501.00	Supplies	4.19			
					001-140-501.00	Supplies	10.59			
					001-140-510.00	Cleaning & Janitorial	73.90			
					001-140-510.00	Cleaning & Janitorial	46.18			
			001-280-501.00	Office Supplies	97.34					
DKT157259	Scott Fontenette	07/07/2020	2020-03	Repair sound system council	001-140-635.00	Professional Fees - Repair & Maint Outside Serv	187.50	187.50		
DKT157260	Sea Coast Echo	07/07/2020	421	Public Hearing Tax increment Redevelopment plan	001-140-620.00	Advertising	106.36	335.40		
					441 440	Job announcements Bldg insp/PW employee	001-140-620.00		Advertising	38.25
							001-140-620.00		Advertising	47.75
			6/3/2020	Public notice Flood Ordinance	001-280-620.00	Advertising	143.04			
DKT157261	South MS Business Machines Gulfport	07/07/2020	333768-21	copy rental 21 of 60 building	001-280-642.00	Rent - Copier	281.28	1,102.64		
			351616-11	copy rental 11 of 24 finance	001-140-642.00	Rent - Copier	42.07			
			351617-12	copy rental 12 of 24 police	001-200-642.00	Rent - Copier	42.07			
			372703	copy usage 5/18-6/17/2020 police	001-200-506.00	Copier Usage/Maintenance	80.85			
			372818	copy usage 5/22-6/21/2020 finance	001-140-506.00	Copier Usage/Maintenance	96.60			
			372819	copy usage 5/22-6/21/2020 pw	001-301-506.00	Copier Usage/Maintenance	58.01			
			372820	copy usage 5/22-6/21/2020 building	001-280-506.00	Copier Usage/Maintenance	54.79			
			373036	copy usage 5/27-6/26/2020 Administration	001-140-506.00	Copier Usage/Maintenance	177.79			
			AR295388-41	copy rental 41 of 60 Administration	001-140-642.00	Rent - Copier	187.21			
			AR298523-39	copy rental 39 of 60 public works	001-301-642.00	Rent - Copier	81.97			

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Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT157262	Southern MS Planning and Development District Inc 07/07/2020	12083	consulting SVS Eco Dev/Grant procurement 5/2020	001-653-601.00	Professional Fees - Consulting	75.00	75.00
DKT157263	SunSouth LLC 07/07/2020	3620967	Mower blades stock-inventory	001-301-571.00	Repairs & Maintenance - Equipment	685.44	685.44
DKT157264	Tyler Technologies 07/07/2020	025-297854	Docket of Claims register maint 7/1-9/30/2020	001-140-605.00	Professional Fees - IT	39.89	414.89
		025-299013	Chart of Account Conversion	001-140-605.00	Professional Fees - IT	218.75	
		025-299382		001-140-605.00	Professional Fees - IT	125.00	
				001-140-605.00	Professional Fees - IT	31.25	
DKT157265	UMB Card Services 07/07/2020	6/10/2020	credit card charges as of 6/10/2020	001-200-501.00	Supplies	296.82	627.36
				001-140-623.00	Membership Dues/Fees	45.00	
				001-301-501.00	Supplies	269.50	
				001-140-623.00	Membership Dues/Fees	16.04	
DKT157266	Warren Paving 07/07/2020	33881	610 base	001-301-583.00	Gravel, Sand, Rip Rap	1,967.67	1,967.67
DKT157267	Waste Management 07/07/2020	0718635-4768-4	waste removal service June 2020	001-140-681.00	Other Services & Charges	57.50	57.50
Total Claims: 30						Total Payment Amount:	120,675.34