



Mayor Depreo	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Liese	Ward 2
Councilmember Cumberland	Ward 3
Councilmember Clark	Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, June 17, 2025**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, July 1, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

**Policy Agenda.**

**Minutes:**

1. Motion to approve June 3, 2025 Regular Meeting Minutes.

**Resolutions:**

2. **2025-127:** Motion to adopt Resolution 2025-018 authorizing the use of police unit #412 (VIN# 1C4RDHDG5SC528412) as unmarked police vehicle pursuant to MS Code 25-1-87.
3. **2025-133:** Motion to adopt Resolution 2025-020 thereby authorizing the City Manager to make application to Mississippi Department of Marine Resources for FY26 GOMESA funding in the amount of \$2,000,000 for Phase III Bank Stabilization Project and for other related purposes.
4. **2025-134:** Motion to adopt Res 2025-021 authorizing grant application for FY27 Tidelands Funding to the MS Department of Marine Resources in the amount of \$500,000.00 for the Rotten Bayou Nature Trail Connection.
5. **2025-135:** Motion to adopt Resolution 2025-022 thereby authorizing an application to the Mississippi Development Authority for a FY26 Gulf Coast Restoration Fund Grant in the amount of \$2,400,000 (80% or \$2,000,000 GCRF share and 20% or \$400,000 local match funding) for the Commercial District Transformation Project, more specifically Gex Road and Park Ten Drive and Gex Road to the Town Center and for other related purposes.

## **Consent Agenda:**

- 6.** **2025-118:** Motion to approve amendment to Work Assignment with Chiniche Engineering & Surveying in the amount of \$97,334.00 for a total amount not to exceed \$459,000.00 for the Canal Dredging Improvements Project.
- 7.** **2025-121:** Motion to approve Budget Amendments 2025-004.
- 8.** **2025-122:** Motion to authorize travel for council to attend MML Summer Conference to be held July 21-23, 2025 in Biloxi.
- 9.** **2025-123:** Motion to approve amendment to Work Assignment with Chiniche Engineering & Surveying in the amount of -\$125,750.00 for the Coon Branch (Ala Moana Street Drainage Improvements).
- 10.** **2025-124:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$3,892.00 for On-Call Survey Services, and in the amount of \$4,406.40 for the Annual Unit Price Contract.
- 11.** **2025-125:** Motion to accept and enter into Subrecipient Program Grant Agreement with FEMA for the Hazard Mitigation Project DR-4536-0014-R City of Diamondhead Generator Project and acceptance of State of Assurance therein.
- 12.** **2025-126:** Motion to advertise for bids for the Hazard Mitigation Generator Project.
- 13.** **2025-128:** Motion to approve FY26 Appropriation of Funding for the Metropolitan Planning Organization of the in the amount of \$3,810.00.
- 14.** **2025-129:** Motion to approve amendment #1 to the Work Assignment with Covington Civil and Environmental, LLC in the amount of \$10,000.00 for a total contract amount not to exceed \$45,000.00 for the On-Call Survey Services FY2025.
- 15.** **2025-130:** Motion to approve amendment #1 to the Work Assignment with Covington Civil and Environmental, LLC in the amount of \$10,000.00 for a total contract amount not to exceed \$30,000.00 for the Support for 2025 Annual Unit Price Contract.
- 16.** **2025-131:** Motion to advertise for the purchase of a backhoe for the Public Works to be included in lease purchase financing with Cadence Bank.

## **Routine Agenda.**

### **Claims Payable**

- 17.** Motion to approve Docket of Claims (DKT232861 - DKT232901) in the amount of \$345,454.32.
- 18.** Motion to approve Payroll Payables DKT23851-DKT232860 in the amount of \$58,609.82, PRCLAIM000235 in the amount of 429,133.07, PRCLAIM000236 in the amount of \$30,934.04 and PRLCLAIM000237 in the amount of \$3.058.37.

## **Department Reports**

- [a.](#) Court
- Police
- Code Enforcement
- Building
- [b.](#) March 2025 Financial Report

## **Public Comments on Non-Agenda Items.**

## **Council Closing Comments**

## **Executive Session - If Necessary**

## **Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, June 03, 2025**  
**6:00 PM CST**  
Council Chambers, City Hall

**Call to Order.**

At 6:00 p.m. Mayor Pro Tempore Shane Finley called the meeting to order.

Invocation - Councilmember Liese

Pledge of Allegiance

Roll Call

**PRESENT**

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

**ABSENT**

Mayor Nancy Depreo

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to adjust the agenda by adding the following revisions to the Consent Agenda and addition to the Claims Payable.

**Revisions:**

**2025-107:** Motion to approve Addendum to LeapCare Agreement for Complete Care Managed Services with AGJ Systems & Networks extending the term expiration from May 19, 2025 to September 30, 2025.

**2025-117:** Motion to award quotes for 22 ft. tandem equipment trailer to Lewis Trailer Sales in the amount of \$11,020.00 and for one (1) 2025 Dodge Durango to All Star Dodge in the amount of \$37,712.75, for a 30" flail mower to Bob Cat of Gulfport in the amount of \$10,048.52, for two (2) Dodge Ram 1500 trucks to Kirk Auto Group in the amount of \$37,400.00 each and for two (2) Hustler 60" zero turn mowers in the amount of \$15,416.00 all to be funded with lease purchase financing through Cadence Equipment Finance.

**Addition:**

Motion to approve Docket of Claims (DKT232849) in the amount of \$37,712.75.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, June 17, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

**CITY MANAGER REPORT**

June 03, 2025

1. Kome Drive & Kalipekona Pond – The project is for 157 days with a current end date of July 17<sup>th</sup>. The contractor has started dredging Kalipekona Pond. The weather has slowed progress, and the contractor is working on the weekend to make up for time missed.
2. MDOT Projects – The work on the final ramp has an updated completion date of June 27<sup>th</sup>. The contractor is currently working on the multimodal lane and the overpass.
3. Dog Park – Currently waiting on the engineering firm to complete the updated drawings. Public works will continue clearing the site in preparation for construction.
4. Paving 2025 – The project has a start date of June 23<sup>rd</sup>. Project is 90 days with a current end date of September 21<sup>st</sup>. The engineer is waiting for all paperwork from the contractor.
5. Unit Price
  - a. Makiki Drive – Public Works has completed half of this project and are evaluating the results.
  - b. The Kipapa Way – Public Works will start on this project once the Makiki Project is done.
  - c. Koko Court – Waiting on a work assignment from the contractor.
  - d. Mauna Loa – Engineer is completing final design.
  - e. Kiko Street – Engineer is getting additional survey information in this area.
6. Canal Dredging – The amended agreement is on tonight's agenda for your approval. Engineer is working on new bid documents. MDEQ will review once completed for final approval.
7. Jourdan River Boardwalk – MDEQ is reviewing the final drawings. Once approved, we will prepare the bid documents and request permission to advertise.
8. Detention Pond – Received the update design from the engineer. Meeting with the POA on site tomorrow to review and get final approval. Public Works will perform this work once plans are finalized.
9. HMGP – Hazard Mitigation Grant Program
  - a. The generator project has been approved by FEMA. The state is currently requesting a Period of Performance extension to add time to the disaster declaration to allow enough time for the city to complete the project.
  - b. One of the property acquisition grants has been approved by FEMA and is on tonight's agenda for council approval.
10. Coon Branch – **No update on this meeting.** The notice to proceed has been set for June 16<sup>th</sup>. Project is 180 days with an expected end date of December 13<sup>th</sup>.
11. Bank Stabilization – **No update on this meeting.** The engineers are finalizing the analysis on the Phase 1 design. Phase one will cover the area from Diamondhead Drive North to Kalipekona Pond. The rear ditch will require additional easement for access.

12. Rotten Bayou Nature Trail – **No update on this meeting.** The engineer has redesigned this project into five phases. The funding is already secured for phase 1. The engineer is working on the phase 1 design.
13. Montjoy Creek – **No update on this meeting.** The engineer is working on redesigning the current sediment trap along the waterway. If approved, additional permitting will not be required from USACE. Once approved, the project can be sent out for bid.
14. Pelican Cove Drainage Project – **No update on this meeting.** The engineer has additional surveying to complete and will finalize the drawing for this project.

Public Comments on Agenda Items. - None

Council Comments.

### **Policy Agenda.**

#### **Minutes:**

1. Motion to approve May 20, 2025 Regular Meeting Minutes.  
Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve May 20, 2025 Regular Meeting Minutes.  
Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Cumberland, Ward 4 Clark  
Abstain: Ward 2 Liese

#### **MOTION CARRIED**

#### **Resolutions:**

2. **2025-113:** Motion to adopt resolution 2025-017 appointing Michael 'Gene' Peters to fill the vacant position of Planning and Zoning Commissioner representing Ward 4 effective immediately. (Clark)  
Motion made by Ward 4 Clark, Seconded by Ward 2 Liese to adopt resolution 2025-017 appointing Michael 'Gene' Peters to fill the vacant position of Planning and Zoning Commissioner representing Ward 4 effective immediately.  
Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

#### **MOTION CARRIED UNANIMOUSLY**

### **Consent Agenda:**

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to approve the following consent agenda items as revised:

3. **2025-107:** Motion to approve Addendum to LeapCare Agreement for Complete Care Managed Services with AGJ Systems & Networks extending the term expiration from May 19, 2025 to September 30, 2025.
4. **2025-108:** Motion to approve pay application 1 in the amount of \$120,175.00 and pay application 2 in the amount of \$213,275.00 to JE Borries Inc., for the Noma Drive Channel Dredging Project.
5. **2025-109:** Motion to name the Boat Launch Pete's Landing in honor of Peter Casano and authorize the City Manager to purchase and install signage.

6. **2025-110:** Motion to approve pay application 3 in the amount of \$210,196.57 to JLB Contractors, LLC., for the Koma Drive and Kalipekona Pond Drainage Project.
7. **2025-111:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$4,487.50 for Kaleki Way Drainage Project, in the amount of \$1,723.00 for On-Call Survey Services, in the amount of \$4,250.00 for Kome Drive and Fairway Drive Drainage Project, and in the amount of \$795.00 for the Site Development Plan Review.
8. **2025-112:** Motion to accept substantial completion of the Noma Drive Dredging Project as of May 21, 2025.
9. **2025-115:** Motion to amend Mississippi Department of Environmental Quality Sub-Award Agreement for the Southside Canal Dredging Project.
10. **2025-116:** Motion to purchase two (2) Dodge Durango Police Units (State Contract #8200077348) from Kirk's Auto in the amount of \$37,960 each and award the low quote for vehicle upfitting \$9,525.00 each to Kirk's Auto for a total purchase of \$94,970.00 (\$47,485.00 each) with funding sources for one (1) from Capital Expenditure Fund (SB2468) and one (1) local funds appropriated in the FY25 Budget.
11. **2025-117:** Motion to award quotes for 22 ft. tandem equipment trailer to Lewis Trailer Sales in the amount of \$11,020.00 and for one (1) 2025 Dodge Durango to All Star Dodge in the amount of \$37,712.75, for a 30" flail mower to Bob Cat of Gulfport in the amount of \$10,048.52, for two (2) Dodge Ram 1500 trucks to Kirk Auto Group in the amount of \$37,400.00 each and for two (2) Hustler 60" zero turn mowers in the amount of \$15,416.00 all to be funded with lease purchase financing through Cadence Equipment Finance.
12. **2025-119:** Motion to accept and enter into Subrecipient Program Grant Agreement with FEMA for the Hazard Mitigation Project DR-4626-0006-R City of Diamondhead Residential Acquisition Project and acceptance of state of assurance therein.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

#### **Action Agenda.**

13. **2025-114:** Motion to concur with the Planning Commission's recommendation to approve a Text Amendment to the Sign Ordinance Article 8.7.a - Political Signs. The proposed text amendment is to allow temporary signs, such as election signs, so that they may be paced on private property, on the City right of way, at least 2' from the street. The Case File Number is 202500135.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 2 Liese to concur with the Planning Commission's recommendation to approve a Text Amendment to the Sign Ordinance Article 8.7.a - Political Signs. The proposed text amendment is to allow temporary signs, such as election signs, so that they may be paced on private property, on the City right of way, at least 2' from the street. The Case File Number is 202500135.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Routine Agenda.**

**Claims Payable**

14. Motion to approve Docket of Claims (DKT232823 - DKT232848) in the amount of \$686,444.39.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to approve Docket of Claims (DKT232823 - DKT232848) in the amount of \$686,444.39.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

15. Motion to approve Docket of Claims (DKT232849) in the amount of \$37,712.75.

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to approve Docket of Claims (DKT232849) in the amount of \$37,712.75.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items.** - None

**Council Closing Comments**

**Executive Session - If Necessary**

Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to enter closed session to determine the need for executive session.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to enter into executive session pursuant to MS Code 25-41-7(4)(g) the transaction of business and discussion of sale, transfer, purchase or lease of land.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to Authorize City Manager upon approval of budget modification approval from GCRF to offer to purchase 21,336 square feet of land for construction of a 50' right-of-way from Gex and Park, LLC in the amount of \$204,500.00 plus all closing costs. The council finds that the purchase of the said property is necessary for municipal use and will benefit the residents of Diamondhead. The council further finds that the purchase price of said right-of-way is not unreasonable and said amount represents less than the higher of two appraisals of said property. Appraisal attached hereto as Exhibit "A." Further, to authorize City Manager to execute the contract for purchase of same and to engage with Casano Law Firm to provide legal services for the drafting of the contract and closing on said property. Said offer is to be contingent on purchase of adjoining property owned by RJD Management, LLC.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**



Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to Authorize City Manager upon approval of budget modification approval from GCRF to offer to purchase 10,062 square feet of land for construction of a 50' right-of-way from RJD Management, LLC in the amount of \$78,210.00 plus all closing costs. The council finds that the purchase of the said property is necessary for municipal use and will benefit the residents of Diamondhead. The council further finds that the purchase price of said right-of-way is not unreasonable and said amount represents the higher of two appraisals of said property. Appraisal attached hereto as Exhibit "A." Further, to authorize City Manager to execute the contract for purchase of same and to engage with Casano Law Firm to provide legal services for the drafting of the contract and closing on said property. Said offer is to be contingent on purchase of adjoining property owned by Gex and Park, LLC.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

No Further Action Was Taken

Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to exit executive session.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to exit closed session.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Adjourn/Recess.**

At 7:04 p.m. with no further action to come before the council, motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to adjourn.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk

A RESOLUTION OF THE CITY COUNCIL, THE GOVERNING BODY ("THE COUNCIL") OF THE CITY OF DIAMONDHEAD, MISSISSIPPI AUTHORIZING THE USE OF A SPECIFIED, UNMARKED POLICE VEHICLE PURSUANT TO MISSISSIPPI CODE ANN. SEC. 25-1-87.

**WHEREAS,** The Council understands and acknowledges that all governmental vehicles must be marked and or identified pursuant to State law; and

**WHEREAS,** the Council has determined that it is necessary to operate police Unit #412 (2025 Dodge Durango, VIN# 1C4RDHDG5SC528412) without visible markings, lettering and striping in order that the vehicle may be used to conduct limited surveillance operations; transport witnesses and victims; and other uses where identifying marks would hinder criminal investigations by the police; and

**WHEREAS,** the Council had by these presents determined that it would be in the public interest, safety and welfare to remove said markings, lettering and striping on police Unit # 412 (VIN# 1C4RDHDG5SC528412)); and

**WHEREAS,** to the best knowledge and belief of the Council, this action will comply with Miss. Code Ann. Sec. 25-1-87 and the Council will furnish the State Department of Audit with a certified copy of its Resolution for the use of the unmarked police car; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL, AS FOLLOWS:**

The Diamondhead Police Captain is hereby to operate police Unit #412 (VIN# 1C4RDHDG5SC528412) without markings, lettering and striping and is hereby authorized to use said vehicle as a specified, unmarked police vehicle to conduct limited surveillance operations; transport witnesses and victims; and, for any other uses where identifying marks on a police unit would hinder criminal investigations by the Diamondhead Police.

**SO BE IT RESOLVED** this 17th day of June, 2025.

The above and foregoing Resolution of the Mayor and Council of the City of Diamondhead, after having been first reduced to writing, was introduced by Councilmember\_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and the matter being put to a vote, the result was as follows:

	Aye	Nay	Abstain
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

Attest:

Jeannie Klein, City Clerk

Nancy Depreo, Mayor

seal

Page 10

**RESOLUTION AUTHORIZING REQUEST TO THE DEPARTMENT OF MARINE  
RESOURCES FOR FY26 GULF OF MEXICO ENERGY SECURITY ACT OF 2006 (GOMESA)  
FUNDING TO BE UTILIZED FOR PHASE III BANK STABILIZATION.**

**WHEREAS**, the City of Diamondhead (the "City") has identified a need for drainage infrastructure improvements; and

**WHEREAS**, the City is eligible to received funding under the Gulf of Mexico Energy Security Act of 2006, Public Law 109-431 ("GOMESA") grant program, which has been established to aid in coastal protection, including conservation, coastal restoration and infrastructure directly affected by coastal wetland losses; and

**WHEREAS**, the Mississippi Department of Marine Resources (the "MDMR") serves as the administrator of the GOMESA grant program, has informed the City of funding opportunities; and

**WHEREAS**, it is in the best interest of the City to request FY26 GOMESA funding in the amount of \$2,000,000 for drainage infrastructure improvements and to improve detention facilities for future watershed events; and

**WHEREAS**, the City, if awarded FY26 GOMESA Funding for its Phase III Bank Stabilization Project, would be required to provide \$0 match funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING AUTHORITIES OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, THAT:**

**SECTION ONE:** The statements, findings, determinations, and conclusions contained in the preamble of this resolution are hereby adopted, ratified and incorporated therein.

**SECTION TWO:** The City Manager, is hereby authorized to request FY26 GOMESA Funding in the amount of \$2,000,000 and to submit all required information to the Mississippi Department of Marine Resources for Phase III Bank Stabilization Project.

**SECTION THREE:** The City Manager is hereby authorized to take any and all actions necessary to carry out the intent of this resolution and to provide any information to the Mississippi Department of Marine Resources in order to complete its review of the GOMESA Application.

**SECTION FOUR:** This Resolution shall take effect and be in force from and after adoption.

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the 17 day of June 2024.

\_\_\_\_\_

MAYOR

ATTEST:

\_\_\_\_\_

CITY CLERK

(SEAL)

**RESOLUTION AUTHORIZING REQUEST TO THE DEPARTMENT OF MARINE  
RESOURCES FOR MISSISSIPPI TIDELANDS TRUST FUND PROGRAM FUNDING TO BE  
UTILIZED FOR ROTTEN BAYOU NATURE TRAIL CONNECTION.**

**WHEREAS,** the City of Diamondhead (the “City”) has identified a need to improve public access to waterways for its residents and visitors; and

**WHEREAS,** the City is eligible to receive funding under the Mississippi Tidelands Trust Funds; and

**WHEREAS,** the Mississippi Department of Marine Resources (the “MDMR”) is the administrator of the Mississippi Tidelands Trust Funds program, and is currently accepting grant application for FY27 Tidelands Funding; and

**WHEREAS,** it is in the best interest of the City to request Mississippi Tidelands Trust Funds to support the Rotten Bayou Nature Trail Connection project for preservation, development and access to public waterways; and

**WHEREAS,** the City, if awarded FY27 Mississippi Tidelands Funding for its Noma Drive to Montjoy Creek Nature Trail Connection project, would be required to provide \$0 match funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING AUTHORITIES OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, THAT:**

**SECTION ONE:** The statements, findings, determinations, and conclusions contained in the preamble of this resolution are hereby adopted, ratified and incorporated therein.

**SECTION TWO:** The City Manager, is hereby authorized to request FY27 Mississippi Tidelands Grant Funds and submit all required information to the Mississippi Department of Marine Resources for the Noma Drive to Montjoy Creek Nature Trail Connection Project.

**SECTION THREE:** The City Manager is hereby authorized to take any and all actions necessary to carry out the intent of this resolution and to provide any information to the Mississippi Department of Marine Resources in order to complete its review of the FY27 Mississippi Tidelands Grant Application.

**SECTION FOUR:** This Resolution shall take effect and be in force from and after adoption.

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

(SEAL)



# MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

## Request for Funding FY2027

☐

Public Access

☐

Managed Project

**Official Use Only**

Project Number: \_\_\_\_\_

Average Merit Score: \_\_\_\_\_

Requesting Agency: \_\_\_\_\_

### PROJECT SUMMARY

**1. Title of Project:** *red outlines indicate required fields*

Rotten Bayou Nature Trail

**2. Location of Project:**

Diamondhead, MS

Lat: 30.380459, Long: -89.384443

**3. Requesting Agency**

City of Diamondhead

**3.a Select your Office (DMR Applicants Only)**
**4. Requesting Agency Representative:**

a. Name: Jon McCraw

b. Phone: 228-222-4626

c. Fax: \_\_\_\_\_

d. Address: 5000 Diamondhead Circle, Diamondhead, MS 39525

e. Email: jmccraw@diamondhead.ms.gov

**5. Project Manager:**

a. Name: Jason Chiniche

b. Phone: 228-467-6755

c. Fax: \_\_\_\_\_

d. Address: 407 Hwy 90 Bay St. Louis, MS 39520

e. Email: jason@chiniche.com

**6. Funding Requested:**

\$ 500,000.00

**6a. Requested Funding  
for Required Match:**
**6b. Amount Above  
Matching Funds:**
**7. Matching Funds:**

\$ 500,000.00

**8. Source of Matching Funds:**

MS Outdoor Stewardship Trust

**9. Total Project Funds**

\$ 1,000,000.00

**Joint Project Information**

Is this a Joint Project?

Yes

☐

No

☒

If yes, enter the agency:

Other Agency's Contact:



## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

## PROJECT SUMMARY

### 10. Provide Brief Project Description/Overview:

The City of Diamondhead is proposing a nature trail that will stretch approximately 2.6 miles, linking Montjoy Creek Natural Trail to Noma Drive Boat Launch, to Noma Drive multi-modal path. the trail will be tailored to walkers, hikers, fishermen, bird watchers, and other nature enthusiast withing the community. It will feature access points to waterways and low lying regions, incorporating pedestrian bridges, boardwalks, natural elements, and viewing platform/rest area equipped with benches.

### 11. LIST Project Goals/Objectives:

- Enhance public access to recreational activities
- Promote outdoor activities for families and visitors
- Develop ecotourism

### 12. LIST Project Benefits:

- Connects to popular recreational areas, creating a continuous natural corridor
- Supports communities and businesses through ecotourism
- Supports local habitat in the area





## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

## PROJECT SUMMARY

### 13. LIST Project Tasks:

1. Preliminary Design
2. Design and Engineering
3. Permitting
4. Construction
5. Closeout

### 14. Project Timetable/Milestones:

1. Preliminary Design - 1 month
2. Design and Engineering - 3 months
3. Permitting - 3 months
4. Construction - 6 months
5. Closeout - 1 month

### 15. If this project has been funded previously through Tidelands Trust Fund indicate which fiscal years: (type N/A if not applicable)

FY24 - P510-12

### 16. Project Timing:



Short-term (3 years or less)



Deferred/long-term (3 – 5 years)



## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

### APPLICATION SUMMARY QUESTIONNAIRE

17. Is this a Multi-Phase Project? ☒ Yes ☐ No
18. Is any part of this project located on private property? ☐ Yes ☒ No
19. Is there an existing lease between the requesting agency and property owner? ☐ Yes ☒ No
20. If required, are the plans approved by the DMR Permitting Office? ☐ Yes ☒ No
21. Will this project enhance an existing water-dependent activity?  
Identify the activity:

Ecotourism, Fishing, and Bird Watching

22. Does this project coordinate with other existing or planned projects?  
Identify the project(s):

Montjoy Creek Nature Trail and Noma Drive Boat Launch Waterfront Improvements

23. Will this project involve impacting, filling, or dredging coastal wetlands? ☒ Yes ☐ No  
If yes, what acreage:

1 Acre

24. Identify the constituency or interest group(s) which this project will serve:

Local residents, tourists, nature enthusiasts, bird watchers, hikers, and ecotourists.

25. Identify the service that this project will provide to the group(s) identified in 24:

The nature trail will provide public access to the above groups.



## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

## APPLICATION SUMMARY QUESTIONNAIRE

### 26. Project Category:

(more than one may apply)

- ☒ Conservation
- ☐ Reclamation
- ☐ Preservation
- ☐ Acquisition
- ☒ Education
- ☒ Public Access
- ☒ Public Improvement
- ☐ Other (Identify)

### 27. Current status of architectural/ engineering plans & specifications for this project (if applicable): (check one from each group)

- Group 1:
- ☐ Completed
  - ☐ In Progress
  - ☐ Ready to Bid
  - ☒ Other (identify)

Planning

- Group 2:
- ☐ Paid for
  - ☐ Funds budgeted
  - ☒ Funds not budgeted

### 28. Categorize the benefits from 12:

- ☒ Environmental
- ☒ Economic
- ☒ Safety
- ☒ Public
- ☐ Other (identify)

### 29. Have other State or Federal funding sources been identified for the project?

- ☐ Yes
- ☒ No

If yes, identify:

### 30. In what way does this project meet the goals and objectives of the Department of Marine Resources and the Secretary of State's Office, which include enhancing, protecting, conserving and providing public access to tidelands affected areas?

The project meets the goals and objectives of the DMR and SOS by enhancing, protecting, and providing public access to tidelands affected areas for local residents, tourists, and nature enthusiasts.





## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

### APPLICATION SUMMARY

**31. Summarize, in paragraph form, your Tidelands Application below. Give additional detail from TTF-1 Section 7 and include how the project will meet the requirements of the Public Trust Tidelands Act and the potential benefits that would be derived from receipt of Tidelands Trust Funds.**

The City of Diamondhead is proposing a nature trail that will stretch approximately 2.6 miles, linking Montjoy Creek Natural Trail to Noma Drive Boat Launch, to Noma Drive multi-modal path. The trail will be tailored to walkers, hikers, fishermen, bird watchers, and other nature enthusiasts within the community. It will feature access points to waterways and low lying regions, incorporating pedestrian bridges, boardwalks, natural elements, and viewing platform/rest area equipped with benches.

The project aims to enable both local residents and visitors to partake in outdoor activities without disrupting the environment. Additionally, it will link three current outdoor public spaces, enhancing the overall appeal of the area for visitors.



## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

### APPLICATION SUMMARY

32. Estimated number of years to completion:

33. Estimated Completion Date:

34. Prioritize if your agency has submitted multiple projects

### 35. SIGNATURES

Project Manager:

Signature

Date

Requesting Agency Representative:

Signature

Date

36. Attach project schematics or drawings as appropriate

\*Progress notes must be submitted semi-annually on Public Access projects and DMR projects, and quarterly on Managed projects.



## MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

### Request for Funding FY2027

### BUDGET

Category	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Salaries, wages, Fringe						\$ 0.00
Travel						\$ 0.00
Architecture & Engineering	200000					\$ 200,000.00
Legal						\$ 0.00
Consulting						\$ 0.00
Construction	800000					\$ 800,000.00
Site Work						\$ 0.00
Equipment						\$ 0.00
Land Acquisition						\$ 0.00
Indirects						\$ 0.00
Other						\$ 0.00
<b>Total</b>	\$ 1,000,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00

Funding Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
*Tidelands Funding Reallocated (Project #: _____, Year _____)						\$ 0.00
**Tidelands Funding Awarded						\$ 0.00
***Federal Grants Funding						\$ 0.00
***FEMA Funding						\$ 0.00
***MEMA Funding						\$ 0.00
***CDBG Funding						\$ 0.00
***In-Kind Donations						\$ 0.00
***Other						\$ 0.00
<b>Total</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

#### Instructions:

1. If project will be completed in one year, complete only the "Year 1" budget column.
2. If project will be completed in two years, complete "Year 1" and "Year 2" columns.
3. Follow the same process as above for "Year 3", "Year 4", and "Year 5", if project will not be completed for 5 years.
4. \*This should be completed only if you plan to reallocate existing funds to this project.
5. \*\*This should only be completed if you were awarded funds in previous Tidelands year for other phases of this same project.
6. \*\*\*Refer only to matching funds secured for this project.





# MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

Request for Funding FY2027

## LEGISLATIVE SUMMARY

### 1. Title of Project:

Rotten Bayou Nature Trail

### 2. Location of Project:

Diamondhead, MS

Lat: 30.380459, Long: -89.384443

### 3. Requesting Agency:

City of Diamondhead

### 6. Funding Requested:

\$ 500,000.00

### 7. Matching Funds:

\$ 500,000.00

### 8. Source of Matching Funds:

MS Outdoor Stewardship Trust

### 9. Total Project Funds:

\$ 1,000,000.00

**10. Summarize, in paragraph form, your Tidelands Application below. Give additional detail from TTF-1 Section 7 and include how the project will meet the requirements of the Public Trust Tidelands Act and the potential benefits that would be derived from receipt of Tidelands Trust Funds.**

The City of Diamondhead is proposing a nature trail that will stretch approximately 2.6 miles, linking Montjoy Creek Natural Trail to Noma Drive Boat Launch, to Noma Drive multi-modal path. The trail will be tailored to walkers, hikers, fishermen, bird watchers, and other nature enthusiast within the community. It will feature access points to waterways and low lying regions, incorporating pedestrian bridges, boardwalks, natural elements, and viewing platform/rest area equipped with benches.

The project aims to enable both local residents and visitors to partake in outdoor activities without disrupting the environment. Additionally, it will link three current outdoor public spaces, enhancing the overall appeal of the area for visitors.

***A RESOLUTION OF THE CITY OF DIAMONDHEAD (HEREINAFTER REFERRED TO AS ("APPLICANT"))  
AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSISSIPPI DEVELOPMENT AUTHORITY  
FOR FY26 GULF COAST RESTORATION FUNDS FOR THE COMMERCIAL DISTRICT TRANSFORMATION  
PROJECT, MORE SPECIFICALLY GEX ROAD AND LIVE OAK DRIVE TO THE TOWN CENTER AREA,  
(HEREINAFTER REFERRED TO AS "PROJECT"), COMMITTING THE NECESSARY NON-FEDERAL  
MATCHING FUNDS FOR SAID PROJECT, COMPLIANCE ASSURANCE OF THE CITY OF DIAMONDHEAD  
(APPLICANT) AND FOR OTHER RELATED PURPOSES.***

**WHEREAS**, the City of Diamondhead (APPLICANT) is submitting application to the Mississippi Development Authority for FY26 Gulf Coast Restoration Fund funding for Gex Road and Live Oak Drive and Gex Road to the Town Center (project) in the amount of \$2,400,000 of which a federal share 80% or \$2,000,000 and,

**WHEREAS**, the commitment of local matching funds of at least twenty percent (20%) or \$400,000 (local share) is required for Gulf Coast Restoration Fund consideration; and,

**WHEREAS**, the City of Diamondhead further acknowledges that it will comply with all requirements and assurances established for Gulf Coast Restoration Fund projects; and,

**NOW, THEREFORE BE IT RESOLVED**, that City of Diamondhead, hereby authorizes its City Manager, Jon McCraw, to prepare, execute and file its the Gex Road and Live Oak Drive and Gex Road to the Town Center application to the Mississippi Development Authority for FY26 Gulf Coast Restoration Funding and, be it further

**RESOLVED**, the City of Diamondhead is committing local match funding of 20% or \$400,000 for funding the Gex Road and Live Oak Drive and Gex Road to the Town Center application; and, be it further

**RESOLVED**, the City of Diamondhead will comply with all requirements and assurances established for Gulf Coast Restoration Fund funded projects, and be it further

**RESOLVED**, that a signed copy of this resolution will be transmitted to the Mississippi Development Authority in conjunction with the filing of the project application for funding.



I, Nancy C. Depreo, Mayor (hereby certify that the foregoing resolution of City Council was duly and regularly introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and adopted at a regular meeting of the City Council of Diamondhead on the 17th day of June, 2025 by the following vote, to wit:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

\_\_\_\_\_  
Nancy C. Depreo, Mayor

Attest:  
\_\_\_\_\_  
Jeannie Klein, City Clerk

seal

**EXHIBIT "C"****WORK ASSIGNMENT – Amendment 2**

**CITY OF DIAMONDHEAD  
WORK ASSIGNMENT  
NO 00-10-2023**

ENGINEER'S PROJECT NUMBER: - 17-057 Canal Dredging Improvements Project

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead Mississippi and Chiniche Engineering & Surveying on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE**

1. Project redesign, additional hydrographic surveying requested, re-bidding and increased construction budget.

**WORK ASSIGNMENT TERM** [No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

**DBEGOAL**

The DBE goal established for this Work Assignment shall be \_\_\_\_\_ %

**KEYPERSONNEL**

{{{{Designate project engineer and the Engineer's project representative here. Also include a list of any key personnel who are dedicated to this particular job by the CONSULTANT.}}}}

**CITY**

**CONSULTANT PROJECT MANAGER:**  
(Certified as a Professional Engineer to do  
business in the State of Mississippi)

**PROGRESS SCHEDULE**

{{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}}}

MAXIMUM ALLOWABLE COST { Delete the other cost methods not used }

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$459,000.00 \_\_\_\_\_ (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE

Both parties hereto represent that they have authority to enter into Work Assignment No. \_\_\_\_\_, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

City of Diamondhead

\_\_\_\_\_  
Authorized Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**EXHIBIT "D" FEES****AND EXPENSES**

The City shall pay the Engineer on an actual Labor Hour/Unit Cost Basis for the satisfactory completion of the Scope of Work set forth herein, for all salaries, payroll additives, overhead, direct costs and the Engineer's fixed fees attributable to a Work Assignment. The Engineer shall prepare an estimate for the specific work identified for the contemplated transportation improvement, and the City shall review and may approve this amount on a Work Assignment by Work Assignment basis using typical rates, and when acceptable issue the Notice to Proceed to the Engineer.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead and direct. Direct salaries are those amounts actually paid to the person performing the services which are deemed reasonably necessary by the City for the advancement of the Scope of Work. Overtime work is not contemplated by the Work Assignment. Accordingly, direct salaries chargeable to the Work Assignment shall not include any overtime premium. Salaries for officers, principals or partners shall not increase at a rate in excess of that for other employees. Payroll additives and overhead consist of employee fringe benefits and that part of Engineer's allowable indirect costs attributable to the Work Assignment.

Direct costs are those charges deemed reasonably necessary by the City for the successful completion of the Scope of Work which are charged directly to the Work Assignment and not included in overhead.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the Engineer's profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor Hour as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit. Unit-Costs, as the term is used herein shall include all direct costs and profit. Labor Hour/Unit-Costs are not subject to any adjustments on the basis of the Engineer's cost experience in performing the Work Assignment. The Labor Hour/Unit-Costs shall be paid based on the rates established in the Work Assignment

Each month, the Engineer shall submit OCR-484-C found on MDOT's website to the CITY along with the Invoice. This form certifies payments to all Subcontractors and shows all firms even if the Engineer has paid no monies to the firm during that estimate period (negative report).

If requested by City all labor charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc.

**Direct costs:**

The City will reimburse the Engineer's printing, long distance phone calls, and testing for actual documented expenses. All Direct costs shall be substantiated with supporting documentation. Testing costs shall not exceed 2% of the construction costs and the CITY shall approve the testing agreement in advance of testing working being performed. All direct expenses will be reimbursed upon receipt of acceptable paid invoices.

**Direct Salaries:**

Direct salaries shall not exceed those amounts actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under "Exhibit B" to this Agreement.

**EXHIBIT "E"****SAMPLE INVOICE**  
[Labor-Hour/Unit Cost]

City of Diamondhead  
Attn: Finance Department  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Date\_\_\_\_\_

Invoice No. 0000

Period

\_\_\_\_\_, 20\_\_\_\_

Through

\_\_\_\_\_, 20\_\_\_\_

**PROFESSIONAL SERVICES IN ACCORDANCE WITH MASTER SERVICES AGREEMENT**

Engineer's Project No \_\_\_\_\_ Mississippi

City Work Assignment No. \_\_\_\_\_

Engineer: \_\_\_\_\_

-----:

	Current Period	Previous Estimate	Total Allowed to Date
Labor Costs *	\$	\$	\$
Direct Costs **	\$	\$	\$
Project Total	\$	\$	\$
Amount Due this Invoice			\$

**NOTE:**

1. \* PAYROLL ADDITIVES (INCLUDING ALL FRINGE BENEFITS & OVERHEAD)
2. THE ESTIMATED FCCM FOR COST PROPOSALS AND SUPPLEMENTAL AGREEMENTS MUST BE SPECIFICALLY IDENTIFIED AND DISTINGUISHED FROM THE OTHER COSTS. PROFIT/FEE SHALL NOT INCLUDE AMOUNTS APPLICABLE TO FCCM.
3. \*\* DIRECT COSTS (ATTACH SUPPORTING DATA)
4. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED BY THE CONSULTANT SERVICES DIRECTOR. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMAT

**SUPPORTING DATA (Sample Only)**

Engineer's Project No \_\_\_\_\_

Hancock County

<u>Employee and Classification</u>	<u>Rate of Pay</u>	<u>Current Period Hours</u>	<u>Current Period Costs</u>	<u>Previous Period Costs</u>	<u>Cost to Date</u>
John P. Public Jr. <u>Engineer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Designer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Technician.</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
<b>SUBTOTAL</b>	\$ 0.00/hour	0.00	\$0.00	\$0.00	\$0.00

**TOTAL LABOR**

Direct Costs

---

**PROJECT TOTAL**

Employee and Classification

**EXHIBIT "F"****PROGRESS REPORT**

MONTHLY PROJECT STATUS REPORT	
Reporting Period:	_____
City Representative:	_____
Consultant:	_____
Project No.:	_____
Project Description:	_____
Work Completed:	_____
Work Planned:	_____
Issues to be Addressed:	_____

Report Submitted by \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "G"**

**NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI  
OF THE AMERICANS WITH DISABILITIES ACT, COPELAND ANTI-KICKBACK ACT,  
DAVIS BACON ACT, CONTRACT WORK HOURS AND SAFETY STANDARDS ACT, CLEAN  
AIR ACT, ENERGY POLICY AND CONSERVATION ACT, DISADVANTAGED BUSINESS  
ENTERPRISES ACT, WORKER VISIBILITY**

During the performance of this Agreement, the Engineer, for itself, its assignees and successor-in-interest (hereinafter referred to as the "Engineer") agrees as follows:

1. Compliance with Regulations: The Engineer will comply with the Regulations of the City, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.

2. Nondiscrimination: The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of sub-consultants including procurement of materials and leases of equipment. The Engineer will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this Agreement covers a program set forth in Appendix B of the Regulations. In addition, the Engineer will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts. Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or equipment, each potential sub-consultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kick back provisions: All agreements and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each consultant/contractor or sub-consultant/sub-contractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The Engineer shall report all suspected or reported violations to the City.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.



327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clear Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163).

9. Disadvantaged Business Enterprises (DBE): It is the policy of the City to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in an non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the City and the Engineer shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the Engineer, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this Agreement. The Engineer shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the Engineer to carry out those requirements is a material breach of this Agreement which may result in the termination of this Agreement or such other remedies as the City deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel-personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear"- for compliance with 23 CFR, Part 634.

**EXHIBIT "H"****CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS-** Certification in accordance with Section 29.510 Appendix A, C.F.R. Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Agreement under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
  - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
  - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this Agreement.
- (2) The Engineer further certifies, to the best of his/her knowledge and belief, that:
- (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this Agreement, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted,

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this Agreement. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000.00. The Engineer shall include the language of the certification in all subcontracts exceeding \$25,000.00 and all sub-consultants shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the Engineer for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Engineer) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above Engineer) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, or any other applicable Federal or State Agency in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this. \_\_\_\_\_ day of. \_\_\_\_\_, 20\_\_\_\_ -

{Enter Consultant's Name}

\_\_\_\_\_  
{Print or Type}

ATTEST \_\_\_\_\_

My Commission Expires:  
\_\_\_\_\_

\_\_\_\_\_  
Notary

**EXHIBIT "I"****PRIME CONSULTANT / CONTRACTOR EEV  
CERTIFICATION AND AGREEMENT**

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the CITY, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the CITY has registered with and is participating in a federal work authorization program\* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the CITY if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this Agreement, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the City, if requested, for the benefit of the City or this Contract.

**EEV\* Company Identification Number [Required]**

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: \_\_\_\_\_  
Authorized Officer or Agent                      Date

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent                      Title of Authorized Officer or Agent of Contractor /Consultant

SWORN TO AND SUBSCRIBED before me on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_

\* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program E-Verify operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

## MASTER SERVICE AGREEMENT RATES

<u>Classification</u>	<u>Labor Hourly Rate</u>
Principal Engineer.....	\$162.00
Senior Professional Engineer (held P.E. License minimum 10 years).....	\$145.00
Senior Professional Engineer (held P.E. License minimum 5 years).....	\$125.00
Professional Engineer (licensed P.E.).....	\$105.00
Senior Project Manager (minimum 15 Year Experience).....	\$115.00
Project Engineer.....	\$95.00
Professional Land Surveyor.....	\$98.00
Survey Crew Chief.....	\$68.00
Instrument Person .....	\$41.00
Senior CAD Technician (minimum 15 Years Experience).....	\$90.00
Senior CAD Technician (minimum 15 Years Experience).....	\$80.00
CAD Technician .....	\$70.00
Clerical .....	\$50.00
Senior Administration (minimum 15 Years Experience).....	\$80.00
Resident Project Representative .....	\$75.00
Engineering/Specification Technician .....	\$65.00
Student Intern/Co-op.....	\$40.00
Scientist .....	\$85.00
Biologist .....	\$115.00
1 man GPS Survey Crew .....	\$150.00
2 man GPS Survey Crew .....	\$175.00
Drone (minimum charge, up to half day).....	\$350.00
Drone (more than half day to all day) .....	\$475.00

**City of Diamondhead**  
**Budget Adjustments**  
**For the Fiscal Year Ending September 30, 2025**

Budget Entry No. (In Code)	Account	Account Name	Acct Type	Adjustment Amount
2025-004				-
	120-000-254.00	Grant Revenue - Capital Expend	Revenue	(50,000.00)
	120-000-917.01	Capital Outlay-Mobile Equipment	Expense	50,000.00
	001-301-401.00	PW - Non-Admin Salaries		(75,000.00)
	001-301-602.00	Prof. Fees - Engineering		75,000.00
	001-140-917.00	Mobile Equipment	Expense	(50,000.00)
	001-140-919.00	Capital Outlay Office Equip	Expense	6,500.00
	001-200-917.00	Mobile Equipment	Expense	43,500.00
	001-200-917.00	Mobile Equipment	Expense	(18,000.00)
	001-200-635.00	Professional Fees R&M Outside	Expense	17,500.00
	001-200-918.00	Capital Outlay - Officer's Equip	Expense	500.00
	120-000-254.00	Grant Revenue - MDEQ Canals	Revenue	(1,978,000.00)
	120-000-602.00	Prof. Fees - Engineering-Canals	Expense	(161,000.00)
	120-301-620.00	Advertising - Canal Dredging	Expense	325.00
	120-000-907.00	Capital Outlay - MDEQ Canals	Expense	160,675.00
	120-000-907.00	Capital Outlay- MDEQ Canals	Expense	1,978,000.00
	001-110-694.00	Collection Fees	Expense	(900.00)
	001-110-919.00	Capital Outlay - Office Equipment	Expense	900.00
	001-280-919.00	Capital Outlay-Office Equipment	Expense	1,575.00
	001-280-684.00	Lot Clean Ups	Expense	(1,575.00)
	001-301-907.00	Capital Outlay Other	Expense	(75,000.00)
	001-301-912.00	Capital Outlay Streets & Drainage	Expense	74,730.00
	001-301-919.00	Capital Outlay - Office Equipment	Expense	270.00
	001-140-693.00	Elections	Expense	(8,000.00)
	001-140-919.00	Capital Outlay - Office Equipment	Expense	8,000.00
	001-140-907.00	Capital Outlay - Other	Expense	(40,000.00)
	001-140-635.00	R&M Professional fees	Expense	40,000.00
				2,457,475.00
				(2,457,475.00)

**EXHIBIT "B"****SCOPE OF SERVICES**

Engineer shall provide professional services for the City pursuant to Work Assignments issued from time to time. All work assignments shall be subject to the terms and conditions set forth herein and any additional conditions or limitations provided for the specific assignment. General areas of services include, but are not limited to, work related to Water, Wastewater, Streets, Bridges, Storm Drainage, Traffic Control, and Landscape Design. Engineer may be asked to provide preliminary engineering reports, designs, environmental and surveying services, construction drawings, construction observation, and other tasks that may become necessary during the process. For tasks assigned under this Agreement, the scope of service will be agreed to in advance, funding identified, and a specific work authorization issued for each assignment. (See Exhibit "C" for format.)

**EXHIBIT "C"**

**WORK ASSIGNMENT – Coon Branch Amendment (Alomoana St. Drainage Improvements –  
Deduct)**

**CITY OF DIAMONDHEAD  
WORK ASSIGNMENT  
NO \_\_\_\_\_**

ENGINEER'S PROJECT NUMBER: - 17-057 Coon Branch Drainage Improvements Project

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead Mississippi and Chiniche Engineering & Surveying on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to DEDUCT the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE**

- |   |              |
|---|--------------|
| 1. Basic Services (design, bidding and construction administration) - | \$ 58,000.00 |
| 2. boundary surveying -   | \$ 10,000.00 |
| 3. Drainage analysis -  | \$ 6,000.00  |
| 4. Permitting -   | \$ 18,000.00 |
| 5. Construction inspection -  | \$ 33,750.00 |

Amendment Total - \$ 125,750.00

**WORK ASSIGNMENT TERM** [No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

**DBEGOAL**

The DBE goal established for this Work Assignment shall be \_\_\_\_\_ %

**KEYPERSONNEL**

{{{{Designate project engineer and the Engineer's project representative here. Also include a list of any key personnel who are dedicated to this particular job by the CONSULTANT.}}}}

CITY

CONSULTANT PROJECT MANAGER:  
(Certified as a Professional Engineer to do  
business in the State of Mississippi)



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PROGRESS SCHEDULE

{{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}}}

**MAXIMUM ALLOWABLE COST** {Delete the other cost methods not used}

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$186,250.00 \_\_\_\_\_ (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal Engineer	162.00
Christina Shurley	Senior Professional Engineer	145.00
Alex Bertagnolli	Senior Cad	90.00

Both parties hereto represent that they have authority to enter into Work Assignment No. \_\_\_\_\_, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

City of Diamondhead

\_\_\_\_\_  
Authorized Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

ATTEST: \_\_\_\_\_



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title Project Number Invoice #		On-Call Survey Services			
		16175.08			
		16175.08-189			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ 14,587.00	\$ 3,892.00	\$ 16,521.00	53%
Total	\$ 35,000.00	\$ 14,587.00	\$ 3,892.00	\$ 16,521.00	53%



# Invoice

**Invoice #:** 16175.08189

**Invoice Date:** 5/2/2025

**Due Date:** 6/1/2025

**Project:** WA 33 On-Call Survey S...

**P.O. Number:** WA 33 - 2025

**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 33 Services Provided 03/16/25 - 04/15/25			
Louis Chambliss, 1 Man RTK GPS Survey Crew	10	150.00	1,500.00
Don Fayard, Senior Survey Technician	6.5	68.00	442.00
Tommy Parker, Senior CAD Designer	21	90.00	1,890.00
Suellen Radich, Administrative	0.75	80.00	60.00
Subtotal			3,892.00

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$3,892.00

**Payments/Credits** \$0.00

**Balance Due** \$3,892.00

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

**FILTERS USED :**
**Time Expense Date In :** 1/1/1970 To 4/15/2025

**and Bill Status In :** Un Billed

**and Project In :** 16175.08 City of Diamondhead - | WA #33 On-Call Survey Services

*\* A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Don Fayard</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>							
4/4/2025	Senior Survey Technician:	Senior Survey Technician	4.00		\$68.00	\$272.00	S B
	<i>Tapo 6526 Mauna Loa Drive ( No utilities marked as yet ).</i>						
4/4/2025	Senior Survey Technician:	Senior Survey Technician	2.50		\$68.00	\$170.00	S B
	<i>Tapo 7525 Crooked Stick Drive. ( No Utilities marked as yet )</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>6.50</b>	<b>0.00</b>		<b>\$442.00</b>	
<b>Total Services:</b>			<b>6.50</b>			<b>\$442.00</b>	
<b>Total Services For Don Fayard:</b>			<b>6.50</b>			<b>\$442.00</b>	

**Louis Chambliss**

<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>							
4/10/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	4.00		\$150.00	\$600.00	S B
	<i>Went to Mauna Loa to get a few shots for Tommy and locate utilities. Also went to Crooked Stick and Ieke.</i>						
4/4/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	6.00		\$150.00	\$900.00	S B
	<i>Tapo on Crooked Stick and Mauna Loa Dr.</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>10.00</b>	<b>0.00</b>		<b>\$1,500.00</b>	
<b>Total Services:</b>			<b>10.00</b>			<b>\$1,500.00</b>	
<b>Total Services For Louis Chambliss:</b>			<b>10.00</b>			<b>\$1,500.00</b>	

**GROUPED BY** Employee

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Suellen Radich</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>							
4/1/2025	Administrative:	Administrative	0.75		\$80.00	\$60.00	S B
	<i>Financial Oversight/Review</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>0.75</b>	<b>0.00</b>		<b>\$60.00</b>	
<b>Total Services:</b>			<b>0.75</b>			<b>\$60.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.75</b>			<b>\$60.00</b>	
<b>Tommy Parker</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>							
4/15/2025	Sr CAD Designer:	Senior CAD Designer	4.00		\$90.00	\$360.00	S B
	<i>Crooked Street Drainage</i>						
4/10/2025	Sr CAD Designer:	Senior CAD Designer	3.00		\$90.00	\$270.00	S B
	<i>Mauna Loa Drive &amp; Crooked Stick Drive topo surveys</i>						
4/7/2025	Sr CAD Designer:	Senior CAD Designer	6.00		\$90.00	\$540.00	S B
	<i>MAUNA LOA DRIVE TOPO</i>						
3/19/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$90.00	\$180.00	S B
	<i>Koko Ct Ditch Improvements</i>						
3/18/2025	Sr CAD Designer:	Senior CAD Designer	6.00		\$90.00	\$540.00	S B
	<i>Koko Ct ditch improvements</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>21.00</b>	<b>0.00</b>		<b>\$1,890.00</b>	
<b>Total Services:</b>			<b>21.00</b>			<b>\$1,890.00</b>	
<b>Total Services For Tommy Parker:</b>			<b>21.00</b>			<b>\$1,890.00</b>	
<b>Grand Total Billable Services:</b>			<b>38.25</b>			<b>\$3,892.00</b>	

GROUPED BY Employee

**Covington Civil & Environmental, LLC**  
TIME AND EXPENSES

GROUPED BY      Employee



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title Project Number Invoice #		Annual Unit Price Contract			
		16175.08			
		16175.08-190			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Development Plans and Reviews	\$ 20,000.00	\$ 4,494.80	\$ 4,406.40	\$ 11,098.80	45%
Total	\$ 20,000.00	\$ 4,494.80	\$ 4,406.40	\$ 11,098.80	45%





# Invoice

**Invoice #:** 16175.08190

**Invoice Date:** 5/2/2025

**Due Date:** 6/1/2025

**Project:** WA 34 Annual Unit Price...

**P.O. Number:** WA 34 - 2025

**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Annual Unit Price Contract - WA 34 Services Provided thru 04/15/25			
Sarah McLellan, Professional Engineer	9.5	105.00	997.50
Nathan Long, Project Engineer	5.5	95.00	522.50
Frank Reyes, Project Engineer	15.5	95.00	1,472.50
Brent Ladner, Senior CAD Designer	9	90.00	810.00
Patrick Johnson, Resident Project Representative	7	75.00	525.00
Suellen Radich, Administrative	0.75	80.00	60.00
Mileage, per mile	27	0.70	18.90
Subtotal			4,406.40

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$4,406.40

**Payments/Credits** \$0.00

**Balance Due** \$4,406.40

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

**FILTERS USED :**
**Time Expense Date In :** 1/1/1970 To 4/15/2025

**and Bill Status In :** Un Billed

**and Project In :** 16175.08 City of Diamondhead - | WA #34 Annual Unit Price Contract

*\* A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Brent Ladner</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>							
4/7/2025	Sr CAD Designer:	Senior CAD Designer	9.00		\$90.00	\$810.00	S B
		<i>Crooked Stick Dr. existing site plan</i>					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:</b>			<b>9.00</b>	<b>0.00</b>		<b>\$810.00</b>	
<b>Total Services:</b>			<b>9.00</b>			<b>\$810.00</b>	
<b>Total Services For Brent Ladner:</b>			<b>9.00</b>			<b>\$810.00</b>	

**Frank Reyes**
**SERVICES**
**16175.08 City of Diamondhead - | WA #34 Annual Unit Price Contract**

4/10/2025	Project Engineer:	Project Engineer	2.00		\$95.00	\$190.00	S B
		<i>Reviewing data for flows</i>					
4/9/2025	Project Engineer:	Project Engineer	6.00		\$95.00	\$570.00	S B
		<i>Using applications to calculate flow in pipe</i>					
4/8/2025	Project Engineer:	Project Engineer	2.00		\$95.00	\$190.00	S B
		<i>Gathered data needed for pipe flow</i>					
4/4/2025	Project Engineer:	Project Engineer	2.50		\$95.00	\$237.50	S B
		<i>Created work directive for project</i>					
3/21/2025	Project Engineer:	Project Engineer	3.00		\$95.00	\$285.00	S B

**GROUPED BY**      **Employee**

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Frank Reyes</b>							
<b>SERVICES</b>							
		<i>Creating an OPC for ditch improvement</i>					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:</b>			<b>15.50</b>	<b>0.00</b>		<b>\$1,472.50</b>	
<b>Total Services:</b>			<b>15.50</b>			<b>\$1,472.50</b>	
<b>Total Services For Frank Reyes:</b>			<b>15.50</b>			<b>\$1,472.50</b>	
<b>Nathan Long</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>							
4/15/2025	Project Engineer:	Project Engineer	1.00		\$95.00	\$95.00	S B
		<i>Traffic control plan review</i>					
4/14/2025	Project Engineer:	Project Engineer	2.00		\$95.00	\$190.00	S B
		<i>Laa La Way project coordination</i>					
4/8/2025	Project Engineer:	Project Engineer	0.75		\$95.00	\$71.25	S B
		<i>Project management, road closure coordination</i>					
3/31/2025	Project Engineer:	Project Engineer	0.25		\$95.00	\$23.75	S B
		<i>Laa La Way schedule coordination</i>					
3/24/2025	Project Engineer:	Project Engineer	0.50		\$95.00	\$47.50	S B
		<i>Coordination of construction schedule for Laa La Way</i>					
3/17/2025	Project Engineer:	Project Engineer	1.00		\$95.00	\$95.00	S B
		<i>Project management of construction timeline</i>					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:</b>			<b>5.50</b>	<b>0.00</b>		<b>\$522.50</b>	
<b>Total Services:</b>			<b>5.50</b>			<b>\$522.50</b>	
<b>Total Services For Nathan Long:</b>			<b>5.50</b>			<b>\$522.50</b>	

GROUPED BY      Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Patrick T Johnson</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>							
4/15/2025	RPR:	Resident Project Representative	5.00		\$75.00	\$375.00	S B
		Site visit - Water adjustment on Laa La					
4/14/2025	RPR:	Resident Project Representative	1.00		\$75.00	\$75.00	S B
		Site visit for water adjustment tomorrow					
4/10/2025	RPR:	Resident Project Representative	1.00		\$75.00	\$75.00	S B
		Site visit Proof roll					
TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:			7.00	0.00		\$525.00	
Total Services:			7.00			\$525.00	
<b>EXPENSES</b>							
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>							
4/15/2025	Mileage :	Mileage		12.00	\$0.70	\$8.40	S B
		Site visit					
4/14/2025	Mileage:	Mileage, per mile		6.00	\$0.70	\$4.20	S B
		Site visit					
4/10/2025	Mileage:	Mileage, per mile		6.00	\$0.70	\$4.20	S B
		Site visit					
4/10/2025	Mileage :	Mileage		3.00	\$0.70	\$2.10	S B
		Site visit					
TOTAL EXPENSES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:			0.00	27.00		\$18.90	
Total Expenses:				27.00		\$18.90	
Total Services For Patrick T Johnson:			7.00			\$525.00	
Total Expenses For Patrick T Johnson:				27.00		\$18.90	

GROUPED BY Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Sarah McLellan</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>							
4/15/2025	Prof. Engineer:	Professional Engineer <i>Crooked Stick Design, Work Directive #2 for Koko Court</i>	3.50		\$105.00	\$367.50	S B
4/14/2025	Prof. Engineer:	Professional Engineer <i>Mauna Loa Survey Review, Submitted to City, 7525 Crooked Stick</i>	2.00		\$105.00	\$210.00	S B
4/11/2025	Prof. Engineer:	Professional Engineer <i>La Laa Way Water main adjustment and Traffic Coordination</i>	0.50		\$105.00	\$52.50	S B
4/3/2025	Prof. Engineer:	Professional Engineer <i>Submitted Koko Court OPC, Visited Crooked Stick and 6526 Mauna Loa Drainage Sites, Information for Surveyors</i>	2.50		\$105.00	\$262.50	S B
3/12/2025	Prof. Engineer:	Professional Engineer <i>Awini and Koko Court Survey Review</i>	1.00		\$105.00	\$105.00	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:</b>			<b>9.50</b>	<b>0.00</b>		<b>\$997.50</b>	
<b>Total Services:</b>			<b>9.50</b>			<b>\$997.50</b>	
<b>Total Services For Sarah McLellan:</b>			<b>9.50</b>			<b>\$997.50</b>	
<b>Suellen Radich</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>							
4/1/2025	Administrative:	Administrative <i>Financial Oversight/Review</i>	0.75		\$80.00	\$60.00	S B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:</b>			<b>0.75</b>	<b>0.00</b>		<b>\$60.00</b>	
<b>Total Services:</b>			<b>0.75</b>			<b>\$60.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.75</b>			<b>\$60.00</b>	
<b>Grand Total Billable Services:</b>			<b>47.25</b>			<b>\$4,387.50</b>	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Grand Total <b>Billable Expenses :</b>	<b>27.00</b>	<b>\$18.90</b>
--	--------------	----------------

GROUPED BY      Employee

## Hazard Mitigation Subrecipient Program Agreement

Under this Agreement, the interests and responsibilities of the Recipient, hereinafter referred to as the State will be executed by the Mississippi Emergency Management Agency. Mr. Stephen C. McCraney, the Governor's Authorized Representative (GAR), is designated to represent the State. The Subrecipient of this Agreement is Diamondhead, City of. The interests and responsibilities of the Subrecipient will be executed by the Subrecipient's designated applicant's agent.

Under the Hazard Mitigation Grant **4536-0014** federal funds in the amount of \$ **131,306.40**, are hereby awarded to the Subrecipient as stated below under the following conditions:

Approved Total Project Cost: \$ 145,896.00		
Federal Cost Share:	\$131,306.40	90%
State Cost Share:	\$0.00	
Local Cost Share:	\$14,589.60	10%

The Subrecipient agrees and understands that:

1. He/She has legal authority to apply for assistance on behalf of the subrecipient.
2. The Subrecipient will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state assistance.
3. The Subrecipient will use Hazard Mitigation Assistance Grant Program funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative. Allowable costs shall be determined in accordance with the Robert T. Stafford Disasters Relief and Emergency Assistance Act.
4. The payments for approved projects will be on an eligible cost reimbursement basis and subject to receipt and approval of invoices.
5. The Subrecipient is aware that limited funding available for mitigation requires cost sharing, and that the Subrecipient is required to provide the full non-federal share for such mitigation activities.
6. The Subrecipient will establish and maintain a proper accounting system to record expenditures of disaster funds following generally accepted accounting standards or as directed by the Governor's Authorized Representative.

7. The local cost-share funding will be available within the specified time.
8. The Subrecipient will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to the use of disaster assistance funds.
9. The Subrecipient will return to the state, within 15 days of such request by the Governor's Authorized Representative, any progress payments that are not supported by audit or other federal or state review of documentation maintained by the Subrecipient.
10. The Subrecipient will comply with all applicable codes and standards as pertains to this project and agree to provide maintenance as appropriate.
11. The Subrecipient will comply with all applicable provisions of federal and state laws and regulations regarding procurement of goods and services.
12. The Subrecipient will comply with all federal and state statutes and regulations relating to non-discrimination. The Subrecipient will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subrecipient actions under this Agreement.
13. The Subrecipient will comply with provisions of the Hatch Act limiting the political activities of public employees.
14. The Subrecipient will comply, as applicable, with provisions of the Davis Bacon Act relating to labor standards.
15. The Subrecipient will comply with the National Flood Insurance Program and the community's flood protection ordinance.
16. The Subrecipient will not enter any cost-plus-percentage-of-cost contracts for the completion of Hazard Mitigation Assistance Grant Projects.
17. The Subrecipient will not enter any contract with any party that is debarred or suspended from participating in State or Federal assistance programs.
18. The Subrecipient will provide the Recipient copies of audit reports that include funds provided under this agreement.
19. The Subrecipient agrees that the disaster relief project contained in this Agreement will be completed by **October 13, 2025**. Completion dates may be extended upon justification by the Subrecipient and approval by the Governor's Authorized Representative and the Federal Emergency Management Agency.



20. Construction Project Requirement- Acceptance of Federal funding requires the Recipient and any Subrecipients to comply with all Federal, state, and local laws before the start of any construction activity. Failure to obtain all appropriate Federal, state, and local environmental permits and clearances may jeopardize Federal funding. Any change to the approved scope of work will require re-evaluation by FEMA for the recipient and Subrecipient compliance with the National Environmental Policy Act and other was and Executive Orders.
21. If ground-disturbing activities occur during construction, the Subreceptent must ensure monitoring of ground disturbance, and if any potential archaeological resources are discovered, the Subrecipient will immediately cease construction in that area and notify the MEMA Office of Mitigation. Documentation must be provided of the monitoring efforts.
22. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

If the Subrecipient violates any of the conditions of this agreement or applicable federal and state regulations; the State shall notify the Subrecipient that financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subrecipient for other disaster relief projects under the Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.

The undersigned does hereby agree with all terms and conditions of this agreement.

\_\_\_\_\_  
 Stephen C. McCraney  
 Governor's Authorized Representative

\_\_\_\_\_  
 Subrecipient's Authorized Representative

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date



May 19, 2025

Mr. Stephen McCraney, Executive Director  
Mississippi Emergency Management Agency  
Post Office Box 5644  
Pearl, MS 39288

Attention: Ms. Jana Henderson  
State Hazard Mitigation Officer

Reference: Hazard Mitigation Grant Program (HMGP)  
Project DR-4536-0014-R  
City of Diamondhead Generator Project

Dear Mr. McCraney,

We are pleased to inform you that the project referenced above has been approved for \$145,896.00 with a federal share of \$131,306.40 (90%) and a non-federal share of \$14,589.60 (10%) to be paid by the City of Diamondhead.

The following is the approved Scope of Work (SOW) for the project:

The City of Diamondhead will procure and install one (1) fixed 125kW diesel generator for the Department of Public Works and two (2) portable 45kW diesel generators to be stored at the Department of Public Works facility. This will allow these locations to provide continuous service during a loss of power.

**Project Site Locations:**

Site Location	Address	Coordinates	Generator Types
Public Works	98910 Kapalama Dr	30.102681,-89.351288	125kW Fixed
Storage Facility	98910 Kapalama Dr	30.401932,-89.351255	40kW Portable
Storage Facility	98910 Kapalama Dr	30.401932,-89.351255	40kW Portable

**Standard Conditions:**

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

**Quarterly Progress Reporting:**

Per 44 CFR 206.438(c), recipients must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report should also

include any problems or circumstances affecting completion dates, scope of work, or project cost that may result in non-compliance with the approved grant conditions. Please include this HMGP project in your future quarterly reports.

**Scope of Work Changes:**

The recipient must obtain prior approval from FEMA before implementing changes to the approved project SOW. Per the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR 200:

- The Recipient must obtain prior written approval for any budget revision which would result in a need for additional funds.
- A change in the scope of work must be approved by FEMA in advance regardless of the budget implications.
- The Recipient must notify FEMA as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower cost or earlier completion.

**Period of Performance:**

FEMA does not establish activity completion timeframes for individual subawards. Recipients are responsible for ensuring that all approved activities are completed by the end of the grant Period of Performance (POP). The POP for DR-4536 is October 13, 2025. In accordance to 2 CFR 200.343(a) and (b), all closeout liquidation period (CLP) documentation of incurred costs during the POP must be submitted no later than January 13, 2026. Any extensions of the grant POP must be submitted to FEMA 60 days prior to the expiration date.

The obligation report and the Record of Environmental Consideration (REC) are enclosed for your records. The obligated funds are available for withdrawal from the **Payment Management System** on sub-account number **4536DRMSP00000145**.

If you have any questions, please contact Alicia Schoening at (470) 321-1065.

Sincerely,

**SHEMEEKA H  
JOHNSON**

Digitally signed by  
SHEMEEKA H JOHNSON  
Date: 2025.05.23 11:07:42  
-04'00'

Shemeeka H. Johnson, Chief  
Disaster Implementation Branch  
Mitigation Division

**Enclosures:**

Obligation Report Supplemental No 36  
Record of Environmental Consideration

5/1/2025

1:08 PM

## FEDERAL EMERGENCY MANAGEMENT AGENCY

HMGP-C

Item No. 11.

## HAZARD MITIGATION GRANT PROGRAM

## Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4536	14 -R	1	14	1	36	MS	Statewide

Subrecipient: Diamondhead

Project Title : City of Diamondhead - Permanent and Portable Generator

Subrecipient FIPS Code: 045-19100

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$131,306.40	\$131,306.40	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$131,306.40	\$0.00	\$131,306.40	04/30/2025	Accept	2025

**Comments**

Date: 04/30/2025 User Id: DBURKETT

Comment: 4536-0014-R-DR-MS-HM Diamondhead Grant POP 10/13/2025 Application 14 City of Diamondhead 4 Permanent and Portable Generator Allocation 22 April Spend Plan Federal share \$131,306.40 Supplement 36 approved HMO.

Date: 04/30/2025 User Id: ASCHOEN3

Comment: 4536; POP 10/13/2025, #-0014 4 City of Diamondhead standby and portable generator project \$145,896.00 - \$131,306.40 (fed sha \$14,589.60 (non-fed share).

**Authorization**

Preparer Name: ALICIA SCHOENING

Preparation Date: 04/30/2025

HMO Authorization Name: DEBORAH BURKETT

HMO Authorization Date: 04/30/2025

12/10/2024

14:12:45

## FEDERAL EMERGENCY MANAGEMENT AGENCY

Item No.11.

REC-01

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4536-0014-MS (2)

Title: City of Diamondhead Fixed and Portable Generators

## NEPA DETERMINATION

Non Compliant Flag: No

EA Draft Date:

EA Final Date:

EA Public Notice Date:

EA Fonsi

Level: CATEX

EIS Notice of Intent

EIS ROD Date:

**Comment** SOW: City of Diamondhead, Hancock County, MS, applicant proposes to purchase and install a 125 kW generator and associated features on new concrete pad at 98910 Kapalama Dr. Diamondhead, MS 39525 (30.402664, -89.351314). Additionally, purchase 2 portable Light Towers to be stored at 98910 Kapalama Dr. Diamondhead, MS 39525 (30.40176, -89.35123).

SOWC: City of Diamondhead, Hancock County, MS, applicant proposes to purchase and install a fixed generator and associated features on new concrete pad at the Department of Public Works 98910 Kapalama Dr. Diamondhead, MS 39525 (30.402681, -89.351288). Additionally, purchase 2 portable generators to be stored at 98910 Kapalama Dr. Diamondhead, MS 39525 (30.401932, -89.351255).  
- vyin - 12/06/2024 18:09:27 GMT

## CATEX CATEGORIES

Catex Category Code	Description	Selected
*n18	(*n18) Federal Assistance for Construction or Installation of Structures, Facilities, or Equipment to Ensure Continuity of Operations. Federal assistance for the construction or installation of measures for the purpose of ensuring the continuity of operations during incidents such as emergencies, disasters, flooding, and power outages involving less than one acre of ground disturbance. Examples include the installation of generators, installation of storage tanks of up to 10,000 gallons, installation of pumps, construction of structures to house emergency equipment, and utility line installation. This CATEX covers associated ground disturbing activities, such as trenching, excavation, and vegetation removal of less than one acre, as well as modification of existing structures.	Yes
a6	(a6) Procurement of non-hazardous goods and services, and storage, recycling, and disposal of non-hazardous materials and wastes, that complies with applicable requirements and is in support of routine administrative, operational, or maintenance activities. Storage activities must occur on previously disturbed land or in existing facilities. Examples include but are not limited to: (a) Office supplies, (b) Equipment, (c) Mobile assets, (d) Utility services, (e) Chemicals and low level radio nuclides for laboratory use, (f) Deployable emergency response supplies and equipment, and (g) Waste disposal and contracts for waste disposal in established permitted landfills and facilities.	Yes

## EXTRAORDINARY

Extraordinary Circumstance Code

Description

Selected ?

No Extraordinary Circumstances were selected

## ENVIRONMENTAL LAW / EXECUTIVE ORDER

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4536-0014-MS (2)

Title: City of Diamondhead Fixed and Portable Generators

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	EO 11988: Project sites are within an Unshaded X zone per Hancock County flood insurance rate map (FIRM) panel number # 28045C0263D dated 10/16/2009. - vyin - 12/06/2024 18:12:01 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	EO 11990: Project is not located in wetlands per review of USFWS National Wetlands Inventory (NWI) mapper, accessed 12/02/2024. - vyin - 12/06/2024 18:12:17 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	EO 12898: No minority or low-income populations were identified through program coordination and public involvement, state EJ community lists or maps, or EJSCREEN reports for the area around 98910 Kapalama Dr. Diamondhead, MS 39525 (30.402664, - 89.351314). Therefore, no additional review for potential EJ concerns is required. - vyin - 12/06/2024 18:12:33 GMT
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	ESA: Per review of the Services' best available data of threatened and endangered species including designated critical habitat(s) for the proposed action area(s) - vyin - 12/06/2024 18:10:38 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4536-0014-MS (2)

Title: City of Diamondhead Fixed and Portable Generators

Environmental Law/ Executive Order	Status	Description	Comment
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	Per the executed Programmatic Agreement for Mississippi executed September 15, 2016 and amended (4) August 16, 2024, the SOW meets Stipulation I.A.7.g. and Allowance II.D.2.a as per SOI Qualified Michelle Houston. - mhousto9 - 12/06/2024 16:06:51 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

## CONDITIONS

## Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

## **ADVERTISEMENT FOR PROPOSALS**

The City of Diamondhead is seeking unpriced technical proposals for:

### **Generators**

Unpriced proposals will be received until **2:00 P.M.**, local time, on **July 9, 2025**. Responses shall be submitted prior to the deadline at [www.diamondheadbids.com](http://www.diamondheadbids.com).

Specifications and detailed instructions regarding the bid process may be obtained by visiting [www.diamondheadbids.com](http://www.diamondheadbids.com). Specification response forms, along with all other required information detailed in the bid instructions, should be submitted no later than **2:00 PM**, local time, on **July 8, 2025**, per the detailed bid instructions. Unpriced Specification Response submissions will be evaluated, and vendors meeting the required specifications will be invited to participate in the **Electronic Reverse Auction process on July 11, 2025, at 10:00 AM**. Approved vendors will be given detailed instructions regarding the reverse auction. The City of Diamondhead reserves the right to extend the auction date, if necessary, to complete the pre-qualification process.

For any questions relating to the electronic submittal or reverse auction process, please call PH Bidding Group at 662-407-0195 or email [bids@phbidding.com](mailto:bids@phbidding.com). Technical questions should be directed to [twiltz@diamondhead.ms.gov](mailto:twiltz@diamondhead.ms.gov).

The City of Diamondhead hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged and women's business enterprises will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

No bidder may withdraw his bid within ninety (90) days after the actual date of the opening thereof. The City of Diamondhead reserves the right to reject any bids and all bids and waive any informality. The City of Diamondhead reserves the right to award this contract based on the lowest and most responsive bidder which meets or exceeds the specified need of The City of Diamondhead and stays within available funding.

Jeannie Klein  
City Clerk

**Publish: June 19, 2025, and June 26, 2025**





June 2, 2025

Mr. Jon McCraw, City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Budget Appropriation Request for FY2026 for the Metropolitan Planning Organization

Dear Mr. McCraw:

The Gulf Regional Planning Commission (GRPC) respectfully submits to the City of Diamondhead its invoice for the FY2026 apportionment due to the Metropolitan Planning Organization (MPO), which the GRPC manages and staffs. The GRPC was established by the State of Mississippi under MS Code Title 17-1-29 and operates the MPO in accordance with federal requirements contained in 23 CFR 450.310.

The FY2026 apportionment invoice is based on a formula that includes the annual amount of federal planning funds awarded to the MPO and the jurisdiction's percentage of the population of the designated MPO area. GRPC uses the requested apportionment funds as the required twenty percent local match to the eighty percent federal funds for MPO operations. GRPC operations are detailed in its Unified Planning Work Program (UPWP) and include planning studies, corridor and traffic operation studies, circulation plans and regional traffic counts.

The City of Diamondhead is one of the fifteen-member government agencies that includes twelve cities and three counties on the Mississippi Gulf Coast that comprise the federally required MPO. GRPC has served in this capacity since 1972 when the federal government declared all cities and counties within a census-designated urban area must be represented by an MPO to be eligible to receive federal highway funding. These federal highway funds provide eighty percent of the cost of transportation improvement projects, mostly in the form of highway, bridge, and highway safety projects.

The required apportionment from the City of Diamondhead is \$3,810.00.

Please let me know if we can provide any further information.

Sincerely,

GULF REGIONAL PLANNING COMMISSION

Kenneth W. Yarrow  
Executive Director

Enclosure



**EXHIBIT "C"****WORK ASSIGNMENT  
WORK ASSIGNMENT NO 33****PROJECT NUMBER: - On-Call Survey Services FY 2025 – Amendment #1**

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR  
PHASE**

**Task 1: Site :**

- A. Property and Right-of-Way Surveys. Conduct surveys suitable for the determination of property lines and corners and the preparation of Legal Descriptions, Property, and Right-of-Way Maps. These surveys will be used to define project boundaries and for the acquisition of property needed for project construction.
- B. Topographic Surveys. Conduct surveys to determine the horizontal and vertical position of existing natural features (ground elevations, bodies of water, vegetation, etc.), and constructed features (roads, pipelines, utilities, drainage structures, buildings, etc.) within a specified area.
- C. Bathymetric and Hydrographic Surveys. Conduct surveys to determine the shoreline and depths of ponds, bays, tidal inlets, and other bodies of water requested by the City.

Fees will be based off the current master service agreement rate schedule and shall be tracked for each survey request.

- Amendment #1 increase the total not to exceed amount from \$35,000 to \$45,000.

**WORK ASSIGNMENT TERM** [No new Work Assignments shall be executed after *September 30, 2025.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2025*, at 11:59 P.M. CDT. However, the Engineer may not begin

work prior to receiving a Notice to Proceed.

**DBEGOAL**

*The DBE goal established for this Work Assignment shall be 0 %*

**KEY PERSONNEL**

CITY

CONSULTANT PROJECT  
MANAGER: (Certified as a  
Professional Engineer to do  
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

**MAXIMUM ALLOWABLE COST**

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$45,000.00 (Total of all Charges) without the prior written consent of both parties.

Both parties hereto represent that they have authority to enter into Work Assignment No. 33, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ -

City of Diamondhead

\_\_\_\_\_  
Signature

Covington Civil and Environmental



\_\_\_\_\_  
Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_.

ATTEST: \_\_\_\_\_

**EXHIBIT "C"****WORK ASSIGNMENT  
WORK ASSIGNMENT NO 34**

**PROJECT NUMBER: - Support for 2025 Annual Unit Price Contract – Amendment #1**

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR  
PHASE**

**Tasks:**

- A. Provide schematic level drawings as needed to be used by unit price contractor showing the components of the project (i.e. location, depth, pipe size, inverts, etc)
- B. Perform field site visits and investigations at the request of the city to determine the need and scope of improvements.
- C. Perform field site visits to inspect the work completed by the unit price contract.
- D. Perform field surveys and documents as requested by the City of Diamondhead and as necessary to support the work of the unit price contractor.
- E. Perform other tasks requested by the City of Diamondhead to support the unit price contractor.

Fees will be based off the current master service agreement rate schedule and shall be tracked for each project request.

- Amendment #1 increase the total not to exceed amount from \$20,000 to \$30,000.

**WORK ASSIGNMENT TERM** [No new Work Assignments shall be executed after *September 30, 2025.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2025*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.


**DBEGOAL**

*The DBE goal established for this Work Assignment shall be 0 %*

**KEY PERSONNEL**

CITY

CONSULTANT PROJECT  
MANAGER: (Certified as a  
Professional Engineer to do  
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

**MAXIMUM ALLOWABLE COST**

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$30,000.00 (Total of all Charges) without the prior written consent of both parties.

Both parties hereto represent that they have authority to enter into Work Assignment No. 34, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ -

City of Diamondhead

\_\_\_\_\_  
Signature

Covington Civil and Environmental



\_\_\_\_\_  
Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_.

ATTEST: \_\_\_\_\_

## **ADVERTISEMENT FOR PROPOSALS**

The City of Diamondhead is seeking unpriced technical proposals for:

### **New 4-Wheel Drive Backhoe**

Unpriced proposals will be received until **2:00 P.M.**, local time, on **July 9, 2025**. Responses shall be submitted prior to the deadline at [www.diamondheadbids.com](http://www.diamondheadbids.com).

Specifications and detailed instructions regarding the bid process may be obtained by visiting [www.diamondheadbids.com](http://www.diamondheadbids.com). Specification response forms, along with all other required information detailed in the bid instructions, should be submitted no later than **2:00 PM**, local time, on **July 8, 2025**, per the detailed bid instructions. Unpriced Specification Response submissions will be evaluated, and vendors meeting the required specifications will be invited to participate in the **Electronic Reverse Auction process on July 11, 2025, at 10:00 AM**. Approved vendors will be given detailed instructions regarding the reverse auction. The City of Diamondhead reserves the right to extend the auction date, if necessary, to complete the pre-qualification process.

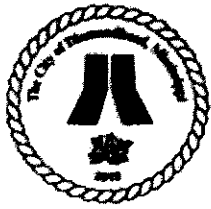
For any questions relating to the electronic submittal or reverse auction process, please call PH Bidding Group at 662-407-0195 or email [bids@phbidding.com](mailto:bids@phbidding.com). Technical questions should be directed to [twiltz@diamondhead.ms.gov](mailto:twiltz@diamondhead.ms.gov).

The City of Diamondhead hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged and women's business enterprises will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

No bidder may withdraw his bid within ninety (90) days after the actual date of the opening thereof. The City of Diamondhead reserves the right to reject any bids and all bids and waive any informality. The City of Diamondhead reserves the right to award this contract based on the lowest and most responsive bidder which meets or exceeds the specified need of The City of Diamondhead and stays within available funding.

Jeannie Klein  
City Clerk

**Publish: June 19, 2025, and June 26, 2025**



City of Diamondhead, MS

# Docket of Claims Register - Item No. 17.

APPKT02400 - 6.17.25 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT232861	06/17/2025	5516794921	GAS RENTALS - PUBLIC WORKS	001-301-640.00	Rentals		163.57
				001-301-640.00	Rentals	41.01	
				001-301-640.00	Rentals	81.55	
				001-301-640.00	Rentals	41.01	
DKT232862	06/17/2025	17YC-9PVN-4CRC	NOMA DRIVE STATION SUPPLIES	001-140-510.00	Cleaning & Janitorial		176.76
				001-301-510.00	Janitorial Supplies	44.07	
				001-301-510.00	Janitorial Supplies	39.98	
				001-301-510.00	Janitorial Supplies	34.96	
				001-301-510.00	Janitorial Supplies	22.79	
				001-301-510.00	Janitorial Supplies	15.02	
DKT232863	06/17/2025	11-0216918	UNIT 729 OIL - 2 QTS	001-200-570.00	Repairs & Maintenance - Vehicle	19.94	
						16.00	16.00
DKT232864	06/17/2025	2025	CASH BOND REFUND	650-110-110.00	Court Bond Holding	50.00	50.00
DKT232865	06/17/2025	316216	ONLINE CODE HOSTING, ARCHIVAL	001-140-605.00	Professional Fees - IT	3,647.39	7,447.39
			ORDBANK				
		322981	MUNICODE MEETINGS PREMIUM	001-140-605.00	Professional Fees - IT	3,800.00	
			ANNUAL RENEWAL				

## Docket of Claims Register - Council

 APPKT02400 - Item No. 17.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
								20,872.49
DKT232866	Coast Electric Power Association	06/17/2025	5/25/25-028	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	128.44	
			5/26/25-003		001-140-630.00	Utilities - General	2,139.05	
					001-301-630.00	Utilities - Streetlights & Other	2,264.98	
			5/26/25-005		001-301-630.00	Utilities - Streetlights & Other	54.35	
			5/26/25-007		001-301-630.00	Utilities - Streetlights & Other	58.55	
			5/26/25-010		001-140-630.00	Utilities - General	73.41	
			5/26/25-012		001-140-630.00	Utilities - General	59.86	
			5/26/25-016		001-301-630.00	Utilities - Streetlights & Other	54.35	
			5/26/25-017		001-301-630.00	Utilities - Streetlights & Other	227.18	
			5/26/25-018		001-301-630.00	Utilities - Streetlights & Other	67.99	
			5/26/25-019		001-301-630.00	Utilities - Streetlights & Other	54.35	
			5/26/25-020		001-301-630.00	Utilities - Streetlights & Other	1,041.68	
			5/26/25-021		001-301-630.00	Utilities - Streetlights & Other	47.51	
			5/26/25-022		001-301-630.00	Utilities - Streetlights & Other	139.74	
			5/26/25-023		001-301-630.00	Utilities - Streetlights & Other	54.35	
			5/26/25-024		001-301-630.00	Utilities - Streetlights & Other	54.35	
			5/26/25-025		001-301-630.00	Utilities - Streetlights & Other	46.60	
			5/26/25-026		001-301-630.00	Utilities - Streetlights & Other	59.86	
			5/26/25-027		001-301-630.00	Utilities - Streetlights & Other	54.35	
			5/26/25-030		001-301-630.00	Utilities - Streetlights & Other	38.78	
			5/29/25-029		001-301-630.00	Utilities - Streetlights & Other	4,928.31	
			6/2/25-001		001-301-630.00	Utilities - Streetlights & Other	7,186.52	
			6/2/25-002		001-301-630.00	Utilities - Streetlights & Other	2,037.93	
								536.50
DKT232867	Coastal Hardware and Rental Co LLC	06/17/2025	A20530789	ELECTRIC BOX COVERS - MALIHULIA GARDENS	001-301-501.00	Supplies	21.98	
			A20531971	75LB BROADCAST SPREADER, TALSTAR LANDSCAPE, SCHLAG	001-301-501.00	Supplies	471.39	
			B20490478	TREATED LUMBER, CONCRETE MIX, FENCE BOARD	001-301-501.00	Supplies	15.79	
					001-301-501.00	Supplies	4.98	
					001-301-581.00	Asphalt/Concrete	22.36	
								152.08
DKT232868	Coastal Tire and Auto LLC	06/17/2025	87756	FA #523 ZERO TURN MOWER TIRE	001-301-571.00	Repairs & Maintenance - Equipment	152.08	
								6,129.40
DKT232869	Covington Civil and Environmental LLC	06/17/2025	16175.08190	ANNUAL UNIT PRICE CONTRACT	001-301-602.00	Professional Fees - Engineering	2,312.02	
					001-301-602.00	Professional Fees - Engineering	2,094.38	
			16175.08194	ON CALL SURVEY SERVICES - FY 25	001-301-602.00	Professional Fees - Engineering	1,723.00	



## Docket of Claims Register - Council

APPKT02400 - Item No. 17.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232870	Cspire Internet Service	06/17/2025	0690858-70	INTERNET & PHONE RENTAL FOR THE MONTH OF MAY	001-140-612.00	Internet	208.99	644.18
					001-140-643.00	Rent - Phone System	435.19	
DKT232871	Custom Products Corporation	06/17/2025	INV29036	NOMA DRIVE NO PARKING SIGNS	001-301-586.00	Street Signs	44.48	202.57
					001-301-586.00	Street Signs	22.24	
					001-301-586.00	Street Signs	44.48	
					001-301-586.00	Street Signs	70.68	
					001-301-586.00	Street Signs	20.69	
DKT232872	DALTON JAMES DEARMAN	06/17/2025	2025	CASH BOND REFUND	650-110-110.00	Court Bond Holding	128.60	128.60
DKT232873	DAVID'S CHAINSAW & LAWNMOWER REPAIR, LLC	06/17/2025	2357495	CHAINSAW AND BOMAG PACKER REPAIRS	001-301-571.00	Repairs & Maintenance - Equipment	184.73	940.35
					001-301-571.00	Repairs & Maintenance - Equipment	43.00	
					001-301-571.00	Repairs & Maintenance - Equipment	46.00	
			2357496	FA523 MOWER REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	666.62	
DKT232874	Diamondhead True Value	06/17/2025	860	ACE FLASHLIGHT 9LED	001-301-501.00	Supplies	6.59	162.55
			904	POND COLORANT - BLUE	001-301-501.00	Supplies	155.96	
DKT232875	FirstPoint Inc	06/17/2025	29959	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other	54.50	54.50
DKT232876	Fuelman	06/17/2025	NP68531564	FOR THE WEEK ENDING 6.1.25	001-140-525.00	Fuel	48.33	1,659.50
					001-200-525.00	Fuel	786.61	
			NP68573218	FOR THE WEEK ENDING 6.8.25	001-200-525.00	Fuel	767.81	
					001-280-525.00	Fuel	56.75	

## Docket of Claims Register - Council

APPKT02400 - Item No. 17. T

						Payment Amount	
Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
DKT232877	GULF COAST BUSINESS SUPPLY CO INC	06/17/2025	1386846-0	JANITORIAL SUPPLIES	001-140-510.00	Cleaning & Janitorial	17.98
					001-140-510.00	Cleaning & Janitorial	29.98
					001-140-510.00	Cleaning & Janitorial	35.83
					001-140-510.00	Cleaning & Janitorial	5.48
					001-140-510.00	Cleaning & Janitorial	8.98
					001-140-510.00	Cleaning & Janitorial	10.98
					001-140-510.00	Cleaning & Janitorial	29.69
					001-140-510.00	Cleaning & Janitorial	57.91
					001-140-510.00	Cleaning & Janitorial	64.98
					001-140-501.00	Supplies	636.80
					001-140-501.00	Supplies	11.98
1386846-1.1						910.59	
DKT232878	GULF COPY SYSTEMS LLC	06/17/2025	6031	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	17.88
					001-110-506.00	Copier Usage/Maintenance	53.28
					001-140-506.00	Copier Usage/Maintenance	16.07
					001-140-506.00	Copier Usage/Maintenance	193.70
					001-200-506.00	Copier Usage/Maintenance	7.78
					001-200-506.00	Copier Usage/Maintenance	49.52
					001-301-506.00	Copier Usage/Maintenance	0.93
					001-301-506.00	Copier Usage/Maintenance	1.84
DKT232879	Hancock Bank lease payment	06/18/2025	7/1/25	7/1/25 - LEASE PAYMENT	001-800-830.04	Note Interest Payment - City Hall 2015	15,282.52
					001-800-830.03	Note Principal Payment - City Hall 2015	92,989.00
DKT232880	Hancock County Sheriffs Office	06/17/2025	2025-DH-04	MONTHLY LE CELL PHONE SERVICE - APRIL	001-200-632.00	Telephone - Cell Service	302.59
					001-200-632.00	Telephone - Cell Service	265.11
			2025-DH-05	MONTHLY LE CELL PHONE SERVICES - MAY	001-110-681.00	Other Services & Charges	185.83
					001-200-690.00	Interlocal Agreement	34,080.24
			2025-DHLE-044	INTERLOCAL AGREEMENT FOR WEEK ENDING 5.17.25	001-200-612.00	Internet	164.00
DKT232881	Hancock County Solid Waste	06/17/2025	1427	MAY RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	67,807.60
DKT232882	Kirks Tire Pros	06/17/2025	13525	UNIT 729 AC CHARGE	001-200-635.00	Professional Fees - R&M Outside Services	256.19

## Docket of Claims Register - Council

APPKT02400 - Item No. 17. T

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232883	LEWIS TRAILER SALES INC	06/17/2025	118630	22 FT SUPER DUTY TANDEM AXEL TRAILER	001-301-917.00	Capital Outlay - Mobile Equipment	11,020.00	11,020.00
DKT232884	Lowes Home Improvement	06/17/2025	991763-PAWKDD	NOMA DRIVE COMFORT STATION SUPPLIES	001-301-501.00	Supplies	337.20	476.82
					001-301-501.00	Supplies	16.82	
					001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	22.80	
					001-301-501.00	Supplies	100.00	
DKT232885	MEMORIAL HOSPITAL AT GULFPORT	06/17/2025	1210789	EMPLOYEE DRUG SCREENING FOR EMPLOYMENT	001-301-698.00	Misc. Services - Drug Testing & Other	85.00	85.00
DKT232886	Mow Life LLC	06/17/2025	18680	PULAN PUSH MOWER - 20"	001-301-917.00	Capital Outlay - Mobile Equipment	289.99	289.99
DKT232887	MS Association of Chiefs of Police	06/17/2025	2025	MS COMMAND COLLEGE - TROY BORDELON	001-200-615.00	Travel & Training	375.00	375.00
DKT232888	MS Department of Public Safety	06/17/2025	MAY 2025	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	95.78	95.78
DKT232889	MS Department of Revenue	06/17/2025	412	UNIT412 DODGE DURANGO - NEW TAG	001-200-681.00	Other Services & Charges	16.00	28.00
			528	FA528 FLATBED TRAILER - NEW TAG	001-301-681.00	Other Services & Charges	12.00	
DKT232890	MS Power Company	06/17/2025	5/30/25	SURVEILLANCE CONTRACT FOR MAY	001-200-681.00	Other Services & Charges	1,265.00	1,265.00

## Docket of Claims Register - Council

APPKT02400 Item No. 17. T

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232891	Napa of Bay St Louis	06/17/2025	412632	FA 449 HIGH CAPACITY V BELT & DEF FLUID	001-301-571.00	Repairs & Maintenance - Equipment	63.08	877.19
					001-301-571.00	Repairs & Maintenance - Equipment	39.18	
			412749	FA 550 OIL FILTER, ENGINE OIL FILTER COVER, OIL	001-301-570.00	Repairs & Maintenance - Vehicle	9.32	
					001-301-570.00	Repairs & Maintenance - Vehicle	69.84	
					001-301-570.00	Repairs & Maintenance - Vehicle	9.32	
					001-301-570.00	Repairs & Maintenance - Vehicle	13.13	
					001-301-570.00	Repairs & Maintenance - Vehicle	69.84	
			413243	FA329 BATTERY	001-301-570.00	Repairs & Maintenance - Vehicle	165.41	
			413358	FA346 SHELL 25W40 GAL OIL & OIL FILTER	001-301-571.00	Repairs & Maintenance - Equipment	36.06	
			413499	UNIT729 WIPER BLADES	001-200-570.00	Repairs & Maintenance - Vehicle	22.60	
			413800	FA577 OIL FILTER AND OIL	001-140-570.00	Repairs & Maintenance - Vehicle	64.78	
			414056	FA055 STARTER, OIL FILTER, AND OIL	001-301-571.00	Repairs & Maintenance - Equipment	226.61	
			414162	FA227 HOSE FITTINGS AND 10MXTXREEL	001-301-571.00	Repairs & Maintenance - Equipment	88.02	
DKT232892	Parish Tractor Co LLC	06/17/2025	E11245	KABOTA UTILITY TRACTOR AND UTILITY VEHICLE	001-301-917.00	Capital Outlay - Mobile Equipment	31,731.16	72,742.33
			E11252		001-301-917.00	Capital Outlay - Mobile Equipment	13,670.39	
					001-301-917.00	Capital Outlay - Mobile Equipment	13,670.39	
					001-301-917.00	Capital Outlay - Mobile Equipment	13,670.39	
DKT232893	Southern Tire Mart	06/17/2025	2500183453	UNIT055 TIRE ALIGNMENT	001-200-635.00	Professional Fees - R&M Outside Services	89.95	89.95
DKT232894	State Treasurer	06/17/2025	MAY 2025	COURT ASSESSMENT/FINE FOR MAY	650-110-131.00	State Assessments Payable	1,120.72	1,150.72
					650-110-131.01	Court Bond Fees Payable	30.00	
DKT232895	SunSouth LLC	06/17/2025	5189804	FA #591FLEX WING ROTARY CUTTER REPAIRS	001-301-571.00	Repairs & Maintenance - Equipment	285.32	2,676.24
			5199082		001-301-571.00	Repairs & Maintenance - Equipment	2,390.92	

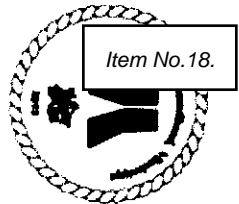
## Docket of Claims Register - Council

APPKT02400

Item No. 17.

ET

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT232896	TIFFANY COWMAN						
	06/11/2025	MAY 2025	TAX SALE REDEMPTIONS FOR MAY	001-140-694.00	Collection Fees	440.00	440.00
DKT232897	TransUnion Risk and Alternative Data Solutions Inc						150.00
	06/17/2025	5859551-202505-1	TLOxp FOR MAY	001-110-681.00	Other Services & Charges	75.00	
		6177932-202505-1		001-200-681.00	Other Services & Charges	75.00	
DKT232898	UniFirst Corporation						136.80
	06/17/2025	1530225018	UNIFORM RENTAL FOR THE WEEK ENDING 6.2.25	001-301-535.00	Uniforms	68.40	
		1530226560	UNIFORM RENTAL FOR THE WEEK ENDING 6.9.25	001-301-535.00	Uniforms	68.40	
DKT232899	US BANK NATIONAL ASSOCIATION						434.39
	06/17/2025	59063	SWITCH-N-GO DUMP TRUCK REMOTE REPLACEMENT	001-301-505.00	FF&E Non-Capitalized	329.19	
		6/5/25	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	105.20	
DKT232900	WageWorks						100.00
	06/17/2025	0525-DR42799	COBRA PAYMENT FOR MAY	001-140-625.00	Insurance	100.00	
DKT232901	WHITTINGTON SERVICES LLC						1,100.00
	06/17/2025	2002	FABRICATION CULVERT	001-301-582.00	Culverts	1,100.00	
Total Claims: 41						Total Payment Amount:	345,454.32



City of Diamondhead, MS

# Docket of Claims Register - Council

APPKT02399 - April 2025 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount			
DKT232851	American Fidelity	04/02/2025	INV0006784	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	1,081.82			
			INV0006785	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	64.52				
			INV0006786	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25				
			INV0006787	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85				
			INV0006788	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	304.04				
			INV0006789	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55				
			INV0006790	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85				
			INV0006811	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85				
			INV0006812	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	64.52				
			INV0006813	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25				
			INV0006814	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85				
			INV0006815	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	304.04				
			INV0006816	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55				
			INV0006817	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85				
DKT232852	Blue Cross Blue Shield of MS	04/02/2025	INV0006803	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	4,340.70	8			
			04/16/2025		650-140-112.00	BCBS Withheld/Payable	4,340.56				
DKT232853	Colonial Life	04/02/2025	INV0006791	EE PREMIUM	650-140-113.00	Colonial Withheld	19.88	185.04			
			INV0006792	Critical Illness	650-140-113.00	Colonial Withheld	3.81				
			INV0006793	EE Premium	650-140-113.00	Colonial Withheld	10.95				
			INV0006794	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30				
			INV0006795		650-140-113.00	Colonial Withheld	12.80				
			INV0006796		650-140-113.00	Colonial Withheld	32.78				
			INV0006818		650-140-113.00	Colonial Withheld	19.88				
			INV0006819	Critical Illness	650-140-113.00	Colonial Withheld	3.81				
			INV0006820	EE Premium	650-140-113.00	Colonial Withheld	10.95				
			INV0006821	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30				
			INV0006822		650-140-113.00	Colonial Withheld	12.80				
			INV0006823		650-140-113.00	Colonial Withheld	32.78				

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Doc #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232855	Guardian	04/02/2025	INV0006798	ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	2.65	1,015.06
			INV0006800	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	323.39	
			INV0006801	ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	111.09	
			INV0006802	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	70.46	
DKT232856		04/16/2025	INV0006825	ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	2.64	
			INV0006827	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	323.30	
			INV0006828	ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	111.09	
			INV0006829	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	70.44	
DKT232857	Internal Revenue Service	04/01/2025	INV0006781	Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	413.30	28,641.90
			INV0006782		650-140-122.01	Medicare Withheld/Payable	96.66	
			INV0006783		650-140-123.00	Federal Withholding Tax	20.00	
		04/02/2025	INV0006807		650-140-122.00	Social Security Withheld/Payable	5,131.60	
DKT232858			INV0006808		650-140-122.01	Medicare Withheld/Payable	1,200.14	
			INV0006809		650-140-123.00	Federal Withholding Tax	2,814.08	
		04/16/2025	INV0006834		650-140-122.00	Social Security Withheld/Payable	5,214.76	
			INV0006835		650-140-122.01	Medicare Withheld/Payable	1,219.56	
DKT232859			INV0006836		650-140-123.00	Federal Withholding Tax	2,806.06	
		04/30/2025	INV0006841		650-140-122.00	Social Security Withheld/Payable	5,426.14	
			INV0006842		650-140-122.01	Medicare Withheld/Payable	1,269.06	
			INV0006843		650-140-123.00	Federal Withholding Tax	3,030.54	
DKT232856	Morgan White Group	04/02/2025	INV0006804	Morgan White	650-140-112.01	Morgan White Payable	640.50	1,280.86
		04/16/2025	INV0006831		650-140-112.01	Morgan White Payable	640.36	
	MS Department of Revenue Payroll	04/02/2025	INV0006806	Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	1,075.00	3,283.00
		04/16/2025	INV0006833		650-140-134.00	State Withholding Tax	1,068.00	
DKT232858		04/30/2025	INV0006840		650-140-134.00	State Withholding Tax	1,140.00	
	Systematized Benefits and Administrators Inc	04/02/2025	INV0006797	Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,641.26	13,923.78
		04/16/2025	INV0006824		650-140-110.00	Deferred Compensation Withheld/Payable	4,641.26	
		04/30/2025	INV0006838		650-140-110.00	Deferred Compensation Withheld/Payable	4,641.26	
DKT232859	Texas Life	04/02/2025	INV0006805	Texas Life	650-140-113.05	Texas Life Withheld	43.23	86.45
		04/16/2025	INV0006832		650-140-113.05	Texas Life Withheld	43.22	

Item No. 18.

Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
0	TX Child Support State Disbursement Unit	04/02/2025	INV0006799	Garnishment	650-140-106.00	Garnishment Withheld	143.55
		04/16/2025	INV0006826		650-140-106.00	Garnishment Withheld	143.55
		04/30/2025	INV0006839		650-140-106.00	Garnishment Withheld	143.55

Total Claims: 10      Total Payment Amount: 58,609.82



<b>PR Net Wages</b>	<b>Payroll Pd</b>	<b>Seq No. Docket #</b>	<b>Description</b>	<b>Paymt Date</b>	<b>Amount</b>	<b>Agenda</b>
PYPKT01588	03/24-04/06/2025	000235 PRCLAIM000235	Net Wages Payable	4/16/2025	29,133.07	6/17/2025
PYPKT01592	4/7-4/20/2025	000236 PRCLAIM000236	Net Wages Payable	4/30/2025	30,934.04	6/17/2025
PYPKT01594	4/1-4/30/2025	000237 PRCLAIM000237	Net Wages Payable	5/1/2025	3,058.37	6/17/2025



DIAMONDHEAD MUNICIPAL COURT  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge  
Derek Cusick, Prosecutor  
Lolita McSwain, Court Clerk

To: **DIAMONDHEAD CITY MANAGER**

**Stats for the MONTH of MAY 2025**

Total number of violations written: 39 violations

Violation of City Animal Ordinance: 0 violation

Cruelty of Animals: 0

DUI Arrests: 0

Leash Law Violation: 0

Total fines and fees collected: \$3,426.19

State portion of the fees collected: \$1,150.72

Wireless Communication Fund: \$81.78

Crime Stopper Fund: \$14.00

The remaining balance the City of Diamondhead receives: \$2,179.69

Total Inmates held and billed for jail housing: 4 inmates

(Housing cost rate of \$20 per day per inmate

4 inmates -- total of 33 days = \$660.00

## Diamondhead Monthly Statistics

May-25

Animal Problem / Complaints	12	Civil Disputes / Escorts / Process	22
Drug Law Violation	0	Complaint / See An Officer	23
Fire Structure / Vehicle	2	Death	3
Fireworks	0	Disturbance	12
Funeral Escort	0	False Alarms- Residential/ Business/ 911	22
Littering/Dumping/Haz-Mat Spill	4	Follow ups/ citizen call requests	576
Medical Emergency	9	Juvenile Problem	6
Missing/Runaway	0	Lost/Found Item	3
Parking Violation	7	Miscellaneous	4
Prostitution	0	<b>TOTAL MISCELLANEOUS CALLS</b>	<b>671</b>
Public Drunk	0	Accident – Private Property	3
Shots Fired	0	Accident – Public Roadway	7
Suicide	0	Accident - Hit & Run	2
Suicide / Threat / Attempt	1	Accident - Fatality	0
Suspicious / Person / Vehicle	31	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>12</b>
Welfare Concern	12	Assist Motorist	9
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>78</b>	Traffic Stop	214
Animal Bite	0	<b>TOTAL TRAFFIC CALLS</b>	<b>223</b>
Assault By Threat	2		
Assault	0	<b>Total Calls for Service</b>	<b>997</b>
Child Abuse / Neglect	0	<b>Traffic Citation (Adults)</b>	<b>30</b>
Domestic Violence	0	<b>Traffic Citation (Minors)</b>	<b>6</b>
Harrassment	0	Warrant Arrests	6
Harassing Phone Call	0	Drunk Driver (DUI) Arrests	0
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	0
Stalking	0	Other Arrests	0
<b>TOTAL CRIMES AGAINST PERSON</b>	<b>2</b>	<b>Total Arrests</b>	<b>6</b>
Attempted Burglary	0		
Burglary – Residence	1	<b>Significant Events</b>	
Burglary – Vehicle	0		
Counterfeit Money	0		
Damage – Property	1		
Embezzlement	0		
Forgery / Bad Check/Fraud	2		
Malicious Mischief	0		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	1		
Stolen Vehicle	1		
Theft (Grand)	0		
Theft (Petit)	5		
Trespassing	0		
Unauthorized Use / Vehicle	0		
<b>TOTAL PROPERTY CRIME</b>	<b>11</b>		

  
Darryl Russell  
Captain

# City of Diamondhead Code Enforcement Monthly Report

## May 2025

Code Violations	Total	Closed	Open
Abandoned Vehicles	10	6	4
Accessory Structure	0	0	0
ATV	1	1	0
Boat & Jet-Ski	6	4	2
Care of Premises	6	4	2
High Grass	2	1	1
Signs	15	15	0
RV & Campers	3	0	3
Trailers	20	11	9
Trees & Lot Clearing	2	0	2
21-19-11	0	0	0
Permits	10	10	0
Miscellaneous	4	2	2
Citations	3	2	1
Cumulative Totals	82	56	26

6/03/2025 4:29 PM

PROJECT MASTER REPORT

PROJECTS: THRU ZZZZZZZZZZ

CONTRACTOR

Item No.a.

1

PROJECT TYPE: All

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

EXPIRE

ISSUED

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	7	2,075.00
B02-ADD - RESIDENTIAL ADDITION	4	0.00
B03-REM - RESIDENTIAL REMODEL	4	81.00
B04-ACC - RESIDENTIAL ACCESSORY	2	0.00
B05-REP - RESIDENTIAL REPAIR	14	0.00
B20-NEW - NEW COMMERCIAL BUILDING	1	241.00
ELEC-RES - RESIDENTIAL ELECTRICAL	1	0.00
FENCE-RES - RESIDENTIAL FENCE	16	0.00
FLAT-RES - RESIDENTIAL FLATWORK	3	0.00
GAS-RES - RESIDENTIAL GAS	1	0.00
MECH-RES - RESIDENTIAL MECHANICAL	10	0.00
PZ-01 - DEVELOPMENT	6	100.00
SIGN - SIGN	1	0.00
TREE - TREE REMOVAL	3	0.00
*** TOTALS ***	73	2,497.00

Project Report  
May, 2025

6-03-2025 4:27 PM  
TASK CODE

T A S K   S T A T U S   R E P O R T  
T O T A L S

Item No.a.

INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE:

ORIGIN

RESOL

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE										
	CLOSED	364									364
	VOIDED										
	SUSPENDED										
TOTALS		364									364

-----SEQUENCES-----		
TASK CODE		COUNT
DOCUMENT		3
INSPECTION		279
REINSPECTION		36
REVIEW		46
TOTAL INCIDENTS		364

Inspection Reports  
May -2025

6/03/2025 4:23 PM

L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

CLASSES: All

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

Item No.a.

COMMENT:

PAY STATU

REPORT CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALAN
HANDY	HANDYMAN	1	0.0
PROF-SVC	PROF. SERV.	1	0.0
TOTAL:		2	0.0

Privilege License  
May-2025

**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statements**  
**Coversheet to Monthly Budget Report**  
**For the Month Ended March 31, 2025**

**ALL FUNDS HIGHLIGHTS**

<b>*Revenue:</b>		<u>Current Year</u>	<u>Prior Year</u>
Total YTD Revenue	\$	7,569,325	\$ 5,465,444
Total Budget	\$	26,947,893	\$ 21,532,475
% Actual to Budget		28.1%	
Current Month % to Fiscal Year		50.0%	50.0%
<b>*Expenses YTD Activity:</b>		<u>Current Year</u>	<u>Last Year</u>
Total YTD Expenses Actual Activity	\$	8,494,630	\$ 7,426,400
Total YTD Expenses Activity w/ Encumbrances	\$	13,404,307	\$ 10,923,339
Total Budget	\$	35,604,991	\$ 24,778,312
% Actual to Budget		23.9%	
% Actual w/ Encumbrances to Budget		37.6%	
Current Month % to Fiscal Year		50.0%	50.0%

\* Excludes Other Financing Sources and Uses

**Depository Account Balances as of: March 31, 2025**

General Bank Acct:	\$	4,853,127	Unrestricted	\$	5,840,913
Accounts Payable Clearing:		32,598	Fiduciary Fund		45,509
Payroll Clearing:		84,942	Solid Waste		267,245
Contingency Operating Fund:		2,152,148	Grant Funds		(399,039)
			MS Infrastructure		347,551
			Amer Rescue & F		100,926
			GO BONDS 2022		919,709
<b>TOTAL</b>	<b>\$</b>	<b>7,122,815</b>		<b>\$</b>	<b>7,122,815</b>

<b>Fund Activity</b>	<b>YTD Actual</b>	<b>YTD Actual w/ Encumbrances</b>	<b>Total Current Budget</b>
001 - General Fund	\$ 742,360	\$ (11,373)	\$ (490,994)
104 - MS Infrastructure Modernization Fund	\$ 210,099	\$ 210,099	\$ (100,642)
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ -
115 - Grant- Tideland FY20 Rotten Bayou P	\$ -	\$ (12,045)	\$ (20,760)
118 - Grant-GRPC/MDOT West Aloha	\$ -	\$ -	\$ -
120 - Capital X Funds FY24	\$ -	\$ (47,485)	\$ -
121 - Grant - RESTORE-DEQ Canal I	\$ (158)	\$ (158)	\$ -
149 - Grant-Tideland FY24 Trail/ Mar	\$ (472)	\$ (80,785)	\$ 2,725
161 - Grant - GCRF-MDA FY2021 CO	\$ 607,674	\$ 607,674	\$ (717,738)
162 - Grant-GOMESA FY22 -Coon Branch P	\$ (2,048)	\$ (837,465)	\$ 195,793
163 - Grant - GCRF-MDA FY22 Noma	\$ -	\$ -	\$ (54,169)
164 - Grant - GCRF MDA FY23 Comn	\$ (583,654)	\$ (702,154)	\$ (1,194,587)
165 - Grant-GOMESA FY23-Kome/Fairway/A	\$ (427,584)	\$ (2,029,849)	\$ (168,450)
166 - Grant -RESTORE-MDEQ Jourdan Rive	\$ (3,557)	\$ (225,560)	\$ 13,143
168 - Gant-MS Outdoor MOST FY23- Noma	\$ -	\$ -	\$ -
190 - ARPA-American Rescue & Recovery A	\$ (1,455,367)	\$ (1,455,367)	\$ (3,962,096)
191 - Hancock County Match Bank Sl	\$ 63,250	\$ (179,250)	\$ (130,250)
192 - ARPA Match - STATE OF MS	\$ (140,547)	\$ (140,547)	\$ (496,165)
401 - Solid Waste Fund	\$ (44,814)	\$ (44,814)	\$ (111,317)
<b>TOTAL Surplus (Deficit)</b>	<b>\$ (1,034,819)</b>	<b>\$ (4,949,079)</b>	<b>\$ (7,235,508)</b>





City of Diamondhead, MS

Item No.b.

# Income Statement

## Group Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
<b>Revenue</b>						
20 - TAXES	3,188,500.00	3,188,500.00	41,689.76	209,748.27	209,748.27	2,978,751.73
22 - LICENSES AND PERMITS	456,500.00	456,500.00	5,295.50	114,689.58	114,689.58	341,810.42
23 - INTERGOVERNMENTAL REVENUES	1,628,200.00	1,628,200.00	81,228.65	235,569.87	235,569.87	1,392,630.13
28 - CHARGES FOR GOVERNMENTAL SERVICES	1,500.00	1,500.00	49.50	649.50	649.50	850.50
33 - FINES & FORFEITS	35,000.00	35,000.00	1,423.50	6,186.26	6,186.26	28,813.74
34 - MISCELLANEOUS REVENUE	120,750.00	120,750.00	10,172.98	32,586.79	32,586.79	88,163.21
38 - INTERFUND TRANSFERS IN	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
39 - NON REVENUE RECEIPTS	350,000.00	350,000.00	0.00	0.00	0.00	350,000.00
Revenue Total:	5,880,450.00	5,880,450.00	139,859.89	599,430.27	599,430.27	5,281,019.73
<b>Expense</b>						
40 - PERSONNEL SERVICES	1,581,406.17	1,581,406.17	101,028.35	352,120.16	352,120.16	1,229,286.01
50 - SUPPLIES	290,750.00	294,350.00	14,513.47	25,533.88	34,864.22	259,485.78
60 - CONTRACTUAL SERVICES	2,376,554.93	2,862,984.29	243,834.29	503,270.48	1,053,250.70	1,809,733.59
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	54,300.00	54,300.00	0.00	43,400.00	43,400.00	10,900.00
80 - DEBT SERVICE	247,571.10	247,571.10	133,999.20	134,949.20	134,949.20	112,621.90
90 - CAPITAL OUTLAY	729,500.00	730,832.00	20,221.06	48,711.79	58,726.79	672,105.21
95 - INTERFUND TRANSFERS OUT	600,000.00	600,000.00	0.00	100,000.00	100,000.00	500,000.00
Expense Total:	5,880,082.20	6,371,443.56	513,596.37	1,207,985.51	1,777,311.07	4,594,132.49
Fund: 001 - GENERAL FUND Surplus (Deficit):	367.80	-490,993.56	-373,736.48	-608,555.24	-1,177,880.80	686,887.24
<b>Fund: 004 - CONTINGENCY FUND</b>						
<b>Revenue</b>						
34 - MISCELLANEOUS REVENUE	100,000.00	100,000.00	7,434.44	15,106.91	15,106.91	84,893.09
Revenue Total:	100,000.00	100,000.00	7,434.44	15,106.91	15,106.91	84,893.09
<b>Expense</b>						
95 - INTERFUND TRANSFERS OUT	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
Expense Total:	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
Fund: 004 - CONTINGENCY FUND Surplus (Deficit):	0.00	0.00	7,434.44	15,106.91	15,106.91	-15,106.91
<b>Fund: 104 - MS Infrastructure Modernization Fund</b>						
<b>Revenue</b>						
23 - INTERGOVERNMENTAL REVENUES	570,000.00	570,000.00	0.00	0.00	0.00	570,000.00
34 - MISCELLANEOUS REVENUE	12,000.00	12,000.00	507.10	1,562.57	1,562.57	10,437.43
Revenue Total:	582,000.00	582,000.00	507.10	1,562.57	1,562.57	580,437.43
<b>Expense</b>						
80 - DEBT SERVICE	482,642.00	482,642.00	0.00	0.00	0.00	482,642.00
90 - CAPITAL OUTLAY	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Expense Total:	682,642.00	682,642.00	0.00	0.00	0.00	682,642.00
Fund: 104 - MS Infrastructure Modernization Fund Surplus (Deficit)	-100,642.00	-100,642.00	507.10	1,562.57	1,562.57	-102,204.57
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access</b>						
<b>Revenue</b>						
23 - INTERGOVERNMENTAL REVENUES	556,878.94	556,878.94	0.00	0.00	0.00	556,878.94
Revenue Total:	556,878.94	556,878.94	0.00	0.00	0.00	556,878.94
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	51,117.76	63,162.27	0.00	0.00	12,044.51	51,117.76
90 - CAPITAL OUTLAY	514,476.94	514,476.94	0.00	0.00	0.00	514,476.94
Expense Total:	565,594.70	577,639.21	0.00	0.00	12,044.51	565,594.70
Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surp	-8,715.76	-20,760.27	0.00	0.00	-12,044.51	-8,715.76

## Income Statement

For Fiscal: 2024-2025 Period Ending 12/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks</b>						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00
38 - INTERFUND TRANSFERS IN	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Revenue Total:	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Expense						
60 - CONTRACTUAL SERVICES	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00
90 - CAPITAL OUTLAY	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00
Expense Total:	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Fund: 118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 120 - Capital X Funds FY24</b>						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Revenue Total:	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Expense						
90 - CAPITAL OUTLAY	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Expense Total:	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Fund: 120 - Capital X Funds FY24 Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund: 121 - Grant - RESTORE-DEQ Canal Dredging</b>						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	3,122,000.00	3,122,000.00	0.00	0.00	0.00	3,122,000.00
Revenue Total:	3,122,000.00	3,122,000.00	0.00	0.00	0.00	3,122,000.00
Expense						
60 - CONTRACTUAL SERVICES	161,000.00	161,000.00	157.66	157.66	157.66	160,842.34
90 - CAPITAL OUTLAY	2,961,000.00	2,961,000.00	0.00	0.00	0.00	2,961,000.00
Expense Total:	3,122,000.00	3,122,000.00	157.66	157.66	157.66	3,121,842.34
Fund: 121 - Grant - RESTORE-DEQ Canal Dredging Surplus (Deficit):	0.00	0.00	-157.66	-157.66	-157.66	157.66
<b>Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning</b>						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	90,000.00	90,000.00	0.00	2,569.50	2,569.50	87,430.50
Revenue Total:	90,000.00	90,000.00	0.00	2,569.50	2,569.50	87,430.50
Expense						
60 - CONTRACTUAL SERVICES	0.00	87,275.00	0.00	2,832.50	87,275.00	0.00
Expense Total:	0.00	87,275.00	0.00	2,832.50	87,275.00	0.00
Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning Surplus (Deficit):	90,000.00	2,725.00	0.00	-263.00	-84,705.50	87,430.50
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2</b>						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
Revenue Total:	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
Expense						
60 - CONTRACTUAL SERVICES	98,000.00	150,200.00	0.00	0.00	52,200.00	98,000.00
90 - CAPITAL OUTLAY	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00
Expense Total:	490,000.00	542,200.00	0.00	0.00	52,200.00	490,000.00
Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surplus (Deficit):	0.00	-52,200.00	0.00	0.00	-52,200.00	0.00
<b>Fund: 158 - Grant - Tidelands FY21-24 Noma Dr Public Access</b>						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	1,011,000.00	1,011,000.00	0.00	266,639.08	266,639.08	744,360.92
38 - INTERFUND TRANSFERS IN	0.00	0.00	0.00	100,000.00	100,000.00	-100,000.00
Revenue Total:	1,011,000.00	1,011,000.00	0.00	366,639.08	366,639.08	644,360.92
Expense						
50 - SUPPLIES	0.00	100,000.00	39,284.34	54,467.34	127,242.53	-27,242.53
60 - CONTRACTUAL SERVICES	15,836.77	20,603.54	3,504.50	8,642.50	46,741.77	-26,138.23

## Income Statement

For Fiscal: 2024-2025 Period Ending 12/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
90 - CAPITAL OUTLAY	995,163.23	1,205,966.73	0.00	86,545.00	623,272.50	582,694.23
Expense Total:	1,011,000.00	1,326,570.27	42,788.84	149,654.84	797,256.80	529,313.47
Fund: 158 - Grant - Tidelands FY21-24 Noma Dr Public Access Surpl	0.00	-315,570.27	-42,788.84	216,984.24	-430,617.72	115,047.45
Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	1,200,000.00	1,200,000.00	388,887.67	843,623.51	843,623.51	356,376.49
Revenue Total:	1,200,000.00	1,200,000.00	388,887.67	843,623.51	843,623.51	356,376.49
Expense						
60 - CONTRACTUAL SERVICES	0.00	152,327.85	4,214.50	20,730.49	152,327.85	0.00
90 - CAPITAL OUTLAY	1,200,000.00	1,765,410.61	408,923.15	516,489.85	565,410.61	1,200,000.00
Expense Total:	1,200,000.00	1,917,738.46	413,137.65	537,220.34	717,738.46	1,200,000.00
Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT Sur	0.00	-717,738.46	-24,249.98	306,403.17	125,885.05	-843,623.51
Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	1,094,650.75	1,094,650.75	0.00	14,543.00	14,543.00	1,080,107.75
Revenue Total:	1,094,650.75	1,094,650.75	0.00	14,543.00	14,543.00	1,080,107.75
Expense						
60 - CONTRACTUAL SERVICES	0.00	178,510.75	7,323.50	18,271.00	178,510.75	0.00
90 - CAPITAL OUTLAY	720,347.00	720,347.00	0.00	0.00	0.00	720,347.00
Expense Total:	720,347.00	898,857.75	7,323.50	18,271.00	178,510.75	720,347.00
Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Surplus (D	374,303.75	195,793.00	-7,323.50	-3,728.00	-163,967.75	359,760.75
Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project						
Expense						
60 - CONTRACTUAL SERVICES	0.00	54,169.36	0.00	0.00	54,169.36	0.00
Expense Total:	0.00	54,169.36	0.00	0.00	54,169.36	0.00
Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project Total:	0.00	54,169.36	0.00	0.00	54,169.36	0.00
Fund: 164 - Grant - GCRF MDA FY23 Commercial District						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
Revenue Total:	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
Expense						
60 - CONTRACTUAL SERVICES	285,000.00	411,400.00	7,900.00	7,900.00	126,400.00	285,000.00
90 - CAPITAL OUTLAY	2,115,000.00	2,783,187.31	0.00	0.00	668,187.31	2,115,000.00
Expense Total:	2,400,000.00	3,194,587.31	7,900.00	7,900.00	794,587.31	2,400,000.00
Fund: 164 - Grant - GCRF MDA FY23 Commercial District Surplus (D	-400,000.00	-1,194,587.31	-7,900.00	-7,900.00	-794,587.31	-400,000.00
Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	1,926,464.00	1,926,464.00	0.00	17,800.00	17,800.00	1,908,664.00
Revenue Total:	1,926,464.00	1,926,464.00	0.00	17,800.00	17,800.00	1,908,664.00
Expense						
60 - CONTRACTUAL SERVICES	0.00	360,075.00	21,625.16	78,825.16	360,075.00	0.00
90 - CAPITAL OUTLAY	1,734,839.00	1,734,839.00	0.00	0.00	1,236,395.00	498,444.00
Expense Total:	1,734,839.00	2,094,914.00	21,625.16	78,825.16	1,596,470.00	498,444.00
Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola Surplus (	191,625.00	-168,450.00	-21,625.16	-61,025.16	-1,578,670.00	1,410,220.00
Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk						
Revenue						
23 - INTERGOVERNMENTAL REVENUES	1,802,590.00	1,802,590.00	0.00	13,143.00	13,143.00	1,789,447.00
Revenue Total:	1,802,590.00	1,802,590.00	0.00	13,143.00	13,143.00	1,789,447.00
Expense						
60 - CONTRACTUAL SERVICES	0.00	247,887.50	5,322.50	13,699.50	247,887.50	0.00
90 - CAPITAL OUTLAY	1,541,559.50	1,541,559.50	0.00	0.00	0.00	1,541,559.50
Expense Total:	1,541,559.50	1,789,447.00	5,322.50	13,699.50	247,887.50	1,541,559.50
Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk Surpl	261,030.50	13,143.00	-5,322.50	-556.50	-234,744.50	247,887.50

## Income Statement

For Fiscal: 2024-2025 Period Ending 6/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 167 - Grant-MS Outdoor FY22 MOST-Noma Dr. Boat Ramp</b>						
<b>Revenue</b>						
23 - INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	225,000.00	225,000.00	-225,000.00
Revenue Total:	0.00	0.00	0.00	225,000.00	225,000.00	-225,000.00
<b>Fund: 167 - Grant-MS Outdoor FY22 MOST-Noma Dr. Boat Ramp T</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>-225,000.00</b>
<b>Fund: 168 - Gant-MS Outdoor MOST FY23- Noma Nature Trail</b>						
<b>Revenue</b>						
23 - INTERGOVERNMENTAL REVENUES	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
Revenue Total:	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
<b>Expense</b>						
90 - CAPITAL OUTLAY	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
Expense Total:	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
<b>Fund: 168 - Gant-MS Outdoor MOST FY23- Noma Nature Trail Surp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 169 - Grant Tidelands FY25 - Lily Pond</b>						
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	708.00	-708.00
Expense Total:	0.00	0.00	0.00	0.00	708.00	-708.00
<b>Fund: 169 - Grant Tidelands FY25 - Lily Pond Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>708.00</b>	<b>-708.00</b>
<b>Fund: 190 - ARPA-American Rescue &amp; Recovery Act</b>						
<b>Revenue</b>						
34 - MISCELLANEOUS REVENUE	500.00	500.00	3,112.87	14,283.05	14,283.05	-13,783.05
Revenue Total:	500.00	500.00	3,112.87	14,283.05	14,283.05	-13,783.05
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	253,850.00	358,818.75	6,925.00	25,587.50	62,043.75	296,775.00
90 - CAPITAL OUTLAY	1,920,000.00	3,603,776.92	255,547.95	662,758.30	1,645,768.35	1,958,008.57
Expense Total:	2,173,850.00	3,962,595.67	262,472.95	688,345.80	1,707,812.10	2,254,783.57
<b>Fund: 190 - ARPA-American Rescue &amp; Recovery Act Surplus (Defici</b>	<b>-2,173,350.00</b>	<b>-3,962,095.67</b>	<b>-259,360.08</b>	<b>-674,062.75</b>	<b>-1,693,529.05</b>	<b>-2,268,566.62</b>
<b>Fund: 191 - Hancock County Match Bank Stabilization</b>						
<b>Revenue</b>						
23 - INTERGOVERNMENTAL REVENUES	1,882,250.00	1,882,250.00	69,750.00	69,750.00	69,750.00	1,812,500.00
Revenue Total:	1,882,250.00	1,882,250.00	69,750.00	69,750.00	69,750.00	1,812,500.00
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	0.00	242,500.00	593.75	593.75	243,093.75	-593.75
90 - CAPITAL OUTLAY	1,770,000.00	1,770,000.00	0.00	0.00	0.00	1,770,000.00
Expense Total:	1,770,000.00	2,012,500.00	593.75	593.75	243,093.75	1,769,406.25
<b>Fund: 191 - Hancock County Match Bank Stabilization Surplus (De</b>	<b>112,250.00</b>	<b>-130,250.00</b>	<b>69,156.25</b>	<b>69,156.25</b>	<b>-173,343.75</b>	<b>43,093.75</b>
<b>Fund: 192 - ARPA Match - STATE OF MS</b>						
<b>Revenue</b>						
23 - INTERGOVERNMENTAL REVENUES	1,978,561.96	1,978,561.96	549,948.69	549,948.69	549,948.69	1,428,613.27
Revenue Total:	1,978,561.96	1,978,561.96	549,948.69	549,948.69	549,948.69	1,428,613.27
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	253,850.00	358,818.75	6,925.00	25,587.50	62,043.75	296,775.00
90 - CAPITAL OUTLAY	1,724,711.96	2,115,908.63	103,645.33	131,812.36	995,067.90	1,120,840.73
Expense Total:	1,978,561.96	2,474,727.38	110,570.33	157,399.86	1,057,111.65	1,417,615.73
<b>Fund: 192 - ARPA Match - STATE OF MS Surplus (Deficit):</b>	<b>0.00</b>	<b>-496,165.42</b>	<b>439,378.36</b>	<b>392,548.83</b>	<b>-507,162.96</b>	<b>10,997.54</b>
<b>Fund: 302 - FY22 BOND ISSUE</b>						
<b>Revenue</b>						
34 - MISCELLANEOUS REVENUE	25,500.00	25,500.00	3,485.66	10,827.60	10,827.60	14,672.40
Revenue Total:	25,500.00	25,500.00	3,485.66	10,827.60	10,827.60	14,672.40
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	150,000.00	178,320.00	4,495.00	4,495.00	28,320.00	150,000.00

## Income Statement

For Fiscal: 2024-2025 Period Ending 6/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
90 - CAPITAL OUTLAY	901,000.00	901,000.00	0.00	0.00	0.00	901,000.00
Expense Total:	1,051,000.00	1,079,320.00	4,495.00	4,495.00	28,320.00	1,051,000.00
Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):	-1,025,500.00	-1,053,820.00	-1,009.34	6,332.60	-17,492.40	-1,036,327.60
<b>Fund: 401 - SOLID WASTE FUND</b>						
<b>Revenue</b>						
28 - CHARGES FOR GOVERNMENTAL SERVICES	695,547.00	695,547.00	45,040.81	208,769.12	208,769.12	486,777.88
34 - MISCELLANEOUS REVENUE	9,500.00	9,500.00	914.67	2,870.31	2,870.31	6,629.69
Revenue Total:	705,047.00	705,047.00	45,955.48	211,639.43	211,639.43	493,407.57
<b>Expense</b>						
60 - CONTRACTUAL SERVICES	816,364.15	816,364.15	66,887.98	137,336.59	137,336.59	679,027.56
Expense Total:	816,364.15	816,364.15	66,887.98	137,336.59	137,336.59	679,027.56
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	-111,317.15	-111,317.15	-20,932.50	74,302.84	74,302.84	-185,619.99
Total Surplus (Deficit):	-2,789,947.86	-8,657,098.47	-247,929.89	-48,850.90	-6,534,123.90	

## Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	367.80	-490,993.56	-373,736.48	-608,555.24	-1,177,880.80	686,887.24
004 - CONTEGENCY FUND	0.00	0.00	7,434.44	15,106.91	15,106.91	-15,106.91
104 - MS Infrastructure Mod	-100,642.00	-100,642.00	507.10	1,562.57	1,562.57	-102,204.57
115 - Grant- Tidelands FY20	-8,715.76	-20,760.27	0.00	0.00	-12,044.51	-8,715.76
118 - Grant-GRPC/MDOT We	0.00	0.00	0.00	0.00	0.00	0.00
120 - Capital X Funds FY24	0.00	0.00	0.00	0.00	0.00	0.00
121 - Grant - RESTORE-DEQ C	0.00	0.00	-157.66	-157.66	-157.66	157.66
149 - Grant-Tidelands FY24 T	90,000.00	2,725.00	0.00	-263.00	-84,705.50	87,430.50
157 - Grant- GRPC - East Aloha	0.00	-52,200.00	0.00	0.00	-52,200.00	0.00
158 - Grant - Tidelands FY21-	0.00	-315,570.27	-42,788.84	216,984.24	-430,617.72	115,047.45
161 - Grant - GCRF-MDA FY2	0.00	-717,738.46	-24,249.98	306,403.17	125,885.05	-843,623.51
162 - Grant-GOMESA FY22 -C	374,303.75	195,793.00	-7,323.50	-3,728.00	-163,967.75	359,760.75
163 - Grant - GCRF-MDA FY2	0.00	-54,169.36	0.00	0.00	-54,169.36	0.00
164 - Grant - GCRF MDA FY2	-400,000.00	-1,194,587.31	-7,900.00	-7,900.00	-794,587.31	-400,000.00
165 - Grant-GOMESA FY23-K	191,625.00	-168,450.00	-21,625.16	-61,025.16	-1,578,670.00	1,410,220.00
166 - Grant -RESTORE-MDEQ	261,030.50	13,143.00	-5,322.50	-556.50	-234,744.50	247,887.50
167 - Grant-MS Outdoor FY2	0.00	0.00	0.00	225,000.00	225,000.00	-225,000.00
168 - Gant-MS Outdoor MOS	0.00	0.00	0.00	0.00	0.00	0.00
169 - Grant Tidelands FY25 -	0.00	0.00	0.00	0.00	-708.00	708.00
190 - ARPA-American Rescue	-2,173,350.00	-3,962,095.67	-259,360.08	-674,062.75	-1,693,529.05	-2,268,566.62
191 - Hancock County Matc	112,250.00	-130,250.00	69,156.25	69,156.25	-173,343.75	43,093.75
192 - ARPA Match - STATE OF	0.00	-496,165.42	439,378.36	392,548.83	-507,162.96	10,997.54
302 - FY22 BOND ISSUE	-1,025,500.00	-1,053,820.00	-1,009.34	6,332.60	-17,492.40	-1,036,327.60
401 - SOLID WASTE FUND	-111,317.15	-111,317.15	-20,932.50	74,302.84	74,302.84	-185,619.99
<b>Total Surplus (Deficit):</b>	<b>-2,789,947.86</b>	<b>-8,657,098.47</b>	<b>-247,929.89</b>	<b>-48,850.90</b>	<b>-6,534,123.90</b>	