



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Liese Ward 2
Councilmember Cumberland Ward 3
Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, January 02, 2024
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held January 16, 2024 at 6:00 p.m. in Council Chambers located at City Hall.

Council Comments.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the December 19, 2023 Regular Meeting Minutes.

Tabled Matters:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)
3. **2023-408:** Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting. (Depreo)

Resolutions:

4. **2024-008:** Motion to adopt Resolution **2024-001** authorizing the Mayor to execute Renewed Interlocal Cooperation Agreement for Shared Services Between Hancock County, Mississippi the Cities of Bay Saint Louis, Waveland and Diamondhead for the Years 2024-2027.

Consent Agenda:

5. **2024-001:** Motion to advertise for bids for Noma Drive Waterfront Improvements Phase 1 Boat Launch, Parking & Comfort Station.

- 6.** **2024-002:** Motion to authorize disposal by sale to SA Recycling scrap metal located at the Public Works. Scrap metals consisting of rebar, salvage street signs/post, inoperable street lights and various damaged/broken equipment parts.
- 7.** **2024-003:** Motion to approve agreement with ES&S in the amount of \$5,222.00 for election technician support, Electionware ballot coding & support and pollbook coding & support for the Ward 4 Special Election to be held January 30, 2024.
- 8.** **2024-004:** Motion to approve Change Order No. 1 to the contract with Bottom 2 Top Construction, LLC in the net amount of -\$37,425.75 for a total contract amount of \$4,135,761.56 for Commercial District Transformation Project Phase 1.
- 9.** **2024-007:** Motion to approve to enter into agreement with South Mississippi Planning and Development District for Economic Development Support and Grant Procurement and Administration for FY24 in an amount not to exceed \$10,000.
- 10.** **2024-009:** Motion to Authorize City Manager to obtain an appraisal for a portion of the "Subway Property" for potential acquisition of public right-of-way.

Action Agenda.

- 11.** **2024-005:** Motion to discuss the City of Diamondhead Zoning Ordinance Review and Comment Draft 8.22.23 (Cumberland)
- 12.** **2024-006:** Motion for discussion and possible action regarding an email allegedly sent by Mayor Nancy Depreo to the City Manager, Jon McCraw on Wednesday, November 15, 2023 3:34 PM, Subject: Kaleki Draniage Improvements. (Cumberland)
- 13.** **2024-010:** Motion to have Planning and Zoning Commission, look into amending DH Zoning regulations so that no building anywhere can be taller than 3 stories by right. Any building above that must be conditional and sent before the planning and Zoning and/or council.

Routine Agenda.

Claims Payable

- 14.** Motion to approve Docket of Claims (DKT231349- DKT231371) in the amount of \$72,156.25.

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, December 19, 2023
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Invocation - Councilmember Maher

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Confirm or Adjust Agenda Order

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to confirm agenda.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held January 2, 2024 at 6:00 p.m. in Council Chambers located at City Hall.
- b. City Hall will be closed December 25 & 26, 2023 in observance of the Christmas Holiday.
- c. City Hall will be closed January 1, 2024 for New Years Holiday.

City Manager's Report.

CITY MANAGER REPORT

December 19, 2023

1. Park Ten Road –The contract is for 270 Calendar Days with an end date of June 1st. Currently on schedule. As of November 30th, the contractor is 25% complete. The contractor is working on all the drainage and electrical conduit. Current expectation is to be complete by the end of the year.
2. Noma Drive Restoration –The contract is for 150 Calendar Days with an end date of February 7th. Currently on schedule. The project is over 50% complete with the base layer of asphalt on the roadway and the new multimodal path installed.
3. Beaux Vue 2 – Bids were opened on this project on November 29th. The bids are on the agenda for the council to accept and award.
4. Phase 4 paving – The contractor has completed all punch list items. The engineer is preparing closeout documents.
5. Bond Paving Diamondhead Drive – The contract is for 150 Calendar Days with an end date of March 6th. The contractor has completed the paving portion of the project and is completing the striping. The city will review all signage to assist drivers regarding the changes.
6. Montjoy Creek –The easement is on the agenda for your approval. This will provide a 15-foot easement for the walking trail. Project is scheduled to bid out in February.
7. Noma Drive Phase 1b – This project has been moved to the January 2nd agenda to request permission to advertise. The project is to build the parking area, rebuild the boat ramp, and build the kayak launch and first section of the boardwalk.
8. Kaleki Way – Project is on the agenda for approval to advertise on the 28th. The engineering firm is currently 90% complete with the design of the project and will finalize the drawing before the advertising date.
9. Bayou Drive – Project is on the agenda for approval to advertise on the 28th. The engineering firm is currently 90% complete with the design of the project and will finalize the drawing before the advertising date.
10. Noma Drive Boardwalk – The project has received funding. Awaiting the grant agreement. Engineer is working on the preliminary drawing.
11. Detention Ponds – I have met with the POA regarding the four ponds on the golf courses identified for dredging to allow for greater stormwater detention. The POA was receptive with the plans provided by the engineer. This project will be scheduled for the first of next year.

12. ARPA/GOMESA Projects – The following projects have been assigned to an engineering firm and are currently in the design phase.

- | | |
|--|---|
| a. Coon Branch – Chiniche | b. Koloa Steet @ Ala Moana – Chiniche |
| c. Lots 7 & 8 – Chiniche | d. Kolo Court – Covington |
| e. Turnberry – Covington | f. Ahuli Place – Covington |
| g. Kome Drive – Covington | h. Kalae Street – Covington |
| i. Hilo Way – West – MP Design | j. Hilo Way to Hapuna Place – MP Design |
| k. Hilo Way at Koko Street – MP Design | l. Aukai Place/DH Dr East – MP Design |
| m. DH Drive East/Kalani – Covington | n. Veterans/Substation – Covington |
| o. Fairway Drive – Covington | p. Anahola Place – Covington |

13. Canal Dredging – **No change on this project.** The city has received the permit from USACE to allow for the canal dredging on the south side. The required workplan was generated by Covington Civil and submitted to MDEQ for their review in late August. MDEQ will in turn submit it to the RESTORE Council for final approval.

14. Dog Park – **No change on this project.** The parcel is currently being surveyed to verify a few minor points. The road right of way is being evaluated to determine if it has been dedicated and accepted by the city. The city has started the re-subdivision process. This will be a several month process that will go through P&Z and Council for approval.

15. Noma Drive Walking Trail – **No change on this project.** The work assignment for the engineer is on this agenda for approval. This portion will be the planning phase using Tidelands funds. The city has applied for additional funding for this project with the MS Outdoor Stewardship Grant. This project will create a walking path from Noma Drive to Montjoy Creek.

Email Request Received

1. L & F Homes – Public Works has cleaned up this property. A lean will be placed on the property.
2. Muffler Shop – AJ met with the resident. He was told to clean up the property. He is not running a business from the hanger but is working on other people’s vehicles or allowing people to bring their vehicle and work in the hanger. Code enforcement will continue to monitor the site.
3. 554 Aila Street – Councilmember asked for public works to go look at this address. The ditch is not straight, and roots are all exposed creating a tripping hazard. Is it possible to put down some grass seeds? Public Works has addressed the issue.
4. 10418 Malahini Place – Water behind home after kayak launch was completed. I met with the engineer regarding the issue. He contacted DMR about the issues. DMR is going to schedule a meeting with us to come and give a determination. We are still waiting for DMR.
5. Burger King – Councilmember was asked if a sign can be put up coming out of burger king. They get traffic from off the interstate and sometimes they have no idea that Gex Drive is a divided road with a median. I have asked public works to order and install a right turn only sign for this area.
6. Bayou Circle – A resident and a councilmember asked why the rocks were being removed from the median on Bayou Circle where we removed the trees. Before the city removed the trees, the area would not grow grass. Now that the trees have been removed, public works has removed the rock and add new soil and seed in the median. This will prevent the rocks from being washed out down the road during a rain event.
7. Luakini Place – A councilmember asked about the amount of dirt and the bulkhead being built on the property. I checked into this, and the resident has a permit from DMR to build up the property and to build the bulkhead.

Public Comments on Agenda Items.

Opposition to the Rezoning of the Cure Land Property.

Diane Schober

Clare Hanson

Ken Tanana

Don Duff

Beverly O'Hara

Uwe Seitz

Joel Blackledge

Trina Cuccia

Paul Brown

Rachel Tetreault - Drainage

Evelyn Hart - Diamondhead Lakes Blvd Road Conditions

Harry Cagle - Lighting on Gex Drive

Ronnie Wentzell - Sewage Problems

Policy Agenda.

Minutes:

1. Motion to approve the December 5, 2023 Regular Meeting Minutes.

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to approve the December 5, 2023 Regular Meeting Minutes as corrected.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Tabled:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)

NO ACTION TAKEN

3. **2023-350:** Motion to adopt Resolution 2023-041 thereby concurring with the Planning Commission recommendation for the rezoning of tax parcel number 132A-2-03-028.000 owned by Cure Land Company, LLC, from the current zoning from C-1 (General Commercial District) to TCMU (Town Center Mixed Use). The physical address is 5410 Gex Drive. The Case File Number is 202300417. The purpose of the zoning change is for condominium development.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to remove from the table motion to adopt Resolution 2023-041 thereby concurring with the Planning Commission recommendation for the rezoning of tax parcel number 132A-2-03-028.000 owned by Cure Land Company, LLC, from the current zoning from C-1 (General Commercial District) to TCMU (Town Center Mixed Use). The physical address is 5410 Gex Drive. The Case File Number is 202300417. The purpose of the zoning change is for condominium development.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to adopt Resolution 2023-041 thereby concurring with the Planning Commission recommendation for the rezoning of tax parcel number 132A-2-03-028.000 owned by Cure Land Company, LLC, from the current zoning from C-1 (General Commercial District) to TCMU (Town Center Mixed Use). The physical address is 5410 Gex Drive. The Case File Number is 202300417. The purpose of the zoning change is for condominium development.

Voting Nay: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION FAILED

- 4. **2023-408:** Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting. (Depreo)

NO ACTION TAKEN

Resolutions:

- 5. **2023-422:** Motion to adopt Resolution 2023-052 thereby declaring that a Ward 4 Council vacancy exists effective December 5, 2023, ordering a Special Election to be held on January 30, 2024 and for other related purposes.

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to adopt Resolution 2023-052 thereby declaring that a Ward 4 Council vacancy exists effective December 5, 2023, ordering a Special Election to be held on January 30, 2024 and for other related purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 6. **2023-427:** Motion to adopt Resolution 2023-053 thereby authorizing by quitclaim certain real property to the rightful owners, Mary E. and Steven B. Simons.

Motion made by Ward 1 Finley, Seconded by Mayor Depreo to adopt Resolution 2023-053 thereby authorizing by quitclaim certain real property to the rightful owners, Mary E. and Steven B. Simons.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 7. **2023-428:** Motion to adopt Resolution 2023-054 thereby acquiring by donation certain easement for the construction of a walking trail and pier from Purcell Co., Inc.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to adopt Resolution 2023-054 thereby acquiring by donation certain easement for the construction of a walking trail and pier from Purcell Co., Inc.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 8. **2023-431:** Motion to adopt Resolution 2023-055 authorizing the Mayor to execute Interlocal Cooperation Agreement Between Hancock County, Mississippi Chancery Clerk and the City of Diamondhead for the collection of delinquent taxes.

Motion made by Councilmember-At-Large Maher, Seconded by Mayor Depreo to adopt Resolution 2023-055 authorizing the Mayor to execute Interlocal Cooperation Agreement Between Hancock County, Mississippi Chancery Clerk and the City of Diamondhead for the collection of delinquent taxes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 9. **2023-432:** Motion to adopt Resolution 2023-056 authorizing the Mayor to execute Interlocal Cooperation Agreement Between Hancock County, Mississippi Tax Collector and the City of Diamondhead for the collection of taxes.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to adopt Resolution 2023-056 authorizing the Mayor to execute Interlocal Cooperation Agreement Between Hancock County, Mississippi Tax Collector and the City of Diamondhead for the collection of taxes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 10. **2023-433:** Motion to adopt Resolution 2023-057 authorizing the Mayor to execute Interlocal Cooperation Agreement Between Hancock County, Mississippi Tax Collector and the City of Diamondhead for the collection solid waste fees.

Motion made by Councilmember-At-Large Maher, Seconded by Mayor Depreo to adopt Resolution 2023-057 authorizing the Mayor to execute Interlocal Cooperation Agreement Between Hancock County, Mississippi Tax Collector and the City of Diamondhead for the collection solid waste fees.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 11. **2023-443:** Motion to adopt Resolution 2023-058 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will make the following change to the Code of Ordinances Appendix B - Subdivision Regulations. The Text Amendment will make the changes in red on the attached. The Case file Number is 202300437.

Motion made by Ward 1 Finley, Seconded by Mayor Depreo to adopt Resolution 2023-058 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will make the following change to the Code of Ordinances Appendix B - Subdivision Regulations. The Text Amendment will make the changes in red on the attached. The Case file Number is 202300437.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve the following items-

- 12. **2023-423:** Motion to approve Pay Application #1 in the amount of \$86,992.50 and Pay Application #2 in the amount of \$46,281.12 to Bottom 2 Top Construction, LLC for Makiki Drive Drainage Improvements.
- 13. **2023-424:** Motion to approve Pay Request No. 6 in the amount of \$27,909.37 to Huey P. Stockstill, LLC for Diamondhead Roadway Improvements Phase 4.
- 14. **2023-425:** Motion to approve Pay Application 3 in the amount of \$251,827.20 to Moran Hauling Inc., for Noma Drive Improvements.
- 15. **2023-426:** Motion to approve the Memorandum of Agreement with MDOT for Project STP-0045-00(037)LPA 109551/701000 for the West Aloha Drive Pedestrian Improvements.
- 16. **2023-430:** Motion to approve payments to Digital Engineering in the amount of \$1,160.00 for Beaux Vue Ph 2 Drainage Improvements and in the amount of \$48,360.00 for Bond Paving Project.
- 17. **2023-434:** Motion to approve Change Order No. 1 to the contract with Bottom 2 Top Construction, LLC in the net amount of -\$2,774.00 for a total contract amount of \$140,288.02 for Makiki Drive Drainage Improvements.
- 18. **2023-437:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$3,020.00 for Canal Dredging, in the amount of \$2,253.00 for Pond Remediation and in the amount of \$9,026.00 for Coon Branch Drainage.
- 19. **2023-438:** Motion to approve Pay Application 3 in the amount of \$370,831.88 to Bottom 2 Top Construction, LLC for the Commercial District Transformation Project Phase I.
- 20. **2023-439:** Motion to approve to advertise for bids for the Kaleki Way Drainage Project.
- 21. **2023-440:** Motion to approve to advertise for bids for the 2024 Annual Unit Price Repair Contract Project Number 16175.08.
- 22. **2023-441:** Motion to approve to advertise for bids for Bayou Drive Drainage.
- 23. **2023-442:** Motion to authorize Master Service Agreement Work Assignment with Covington Civil Environmental, LLC in the amount of \$45,500.00 for Kolo Court Drainage Project.
- 24. **2023-445:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$2,640.00 for Standard Specifications and Drawings, in the amount of \$12,000.00 for Bank Stabilization Project, in the amount of \$6,050.00 for Turnberry Drainage Project and in the amount of \$17,000.00 for Kaleki Way Drainage.
- 25. **2023-446:** Motion to accept and award low bid received from Fair Tide Marine & Construction, LLC. in the amount of \$117,777.00 for Beaux Vue Ph 2 Drainage Improvements Project, authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Action Agenda.

- 26. 2023-429:** Motion to approve the Amended Rental Agreement for the Activity Center and City Hall Grounds.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to approve the Amended Rental Agreement for the Activity Center and City Hall Grounds.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 27. 2023-435:** Motion to nominate Councilman Shane Finley as Mayor Pro Tempore. (Cumberland)

Motion made by Ward 2 Liese, Seconded by Councilmember-At-Large Maher to nominate Councilman Shane Finley as Mayor Pro Tempore.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 28. 2023-436:** Motion to have AGJ provide City of Diamondhead Councilmembers copies of all emails sent from Mayor Nancy Depreo to engineers working under a master services agreement with the City of Diamondhead and emails sent from Mayor Nancy Depreo to the City of Diamondhead's City Manager dating from June 1, 2022 to present. (Cumberland)

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to have AGJ provide City of Diamondhead Councilmembers copies of all emails sent from Mayor Nancy Depreo to engineers working under a master services agreement with the City of Diamondhead and emails sent from Mayor Nancy Depreo to the City of Diamondhead's City Manager dating from June 1, 2022 to present.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland
Voting Nay: Mayor Depreo

MOTION CARRIED

- 29. Motion 2023-444:** Motion to concur with the Planning Commission recommendation to remove the moratorium for landscape culverts, accept the policy for permitting landscape culverts and establish a permit fee of \$300 for landscape culverts. File case number is 202300497.

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to concur with the Planning Commission recommendation to remove the moratorium for landscape culverts, accept the policy for permitting landscape culverts and establish a permit fee of \$300 for landscape culverts and amend to 100 year design event. File case number is 202300497.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

- 30. Motion to approve Docket of Claims (DKT231310- DKT231348) in the amount of \$1,004,939.64.

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve Docket of Claims (DKT231310- DKT231348) in the amount of \$1,004,939.64.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

- 31. Motion to approve Payroll Payables Docket of Claims (DKT231300-231309) in the amount of \$68,995.67, PRCLAIM010181 in the amount of \$35,260.97, PRCLAIM010182 in the amount of \$31,789.70 and PRCLAIM01083 in the amount of \$2,898.79.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Cumberland to approve Payroll Payables Docket of Claims (DKT231300-231309) in the amount of \$68,995.67, PRCLAIM010181 in the amount of \$35,260.97, PRCLAIM010182 in the amount of \$31,789.70 and PRCLAIM01083 in the amount of \$2,898.79.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 2 Liese, Seconded by Mayor Depreo to approve department reports.

- a. Building
 - Code Enforcement
 - Police
 - Court

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - None

Adjourn/Recess.

At 7:43 p.m. and with no further business to come before the council motion made by Ward 1 Finley, Seconded by Mayor Depreo to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City Clerk

FROM: S. Finley Ward 1

DATE: 07/10/2023

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance.

REQUIRED SIGNATURE

REQUESTED BY:

COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:

Agenda Item #2023- 408

City of Diamondhead, MS
Request for Council Action

TO: Members of Council
FROM: Mayor Depreo

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTION:

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting.

REQUIRED SIGNATURES

REQUESTED BY:
City Manager:
City Attorney:

COUNCIL ACTION:
 Approved Denied Tabled/Deferred Info Only Completed:

**STATE OF MISSISSIPPI
COUNTY OF HANCOCK**

**INTERLOCAL GOVERNMENTAL RENEWING COOPERATION AGREEMENT
BY AND BETWEEN HANCOCK COUNTY, MISSISSIPPI, AND THE CITIES OF BAY SAINT LOUIS,
WAVELAND, AND DIAMONDHEAD FOR THE YEARS 2024-2027**

WHEREAS, the citizens of Hancock County and the cities of Bay Saint Louis, Waveland, and Diamondhead (sometimes collectively referred to as “the Hancock Municipalities”) including their respective citizens, have, from time to time, expressed a desire to share and/or combine governmental operations to insure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Hancock County and/or the Hancock Municipalities; and

WHEREAS, the Board of Supervisors of Hancock County, Mississippi, and the Boards of the Hancock Municipalities, desire to continue to work together toward sharing and/or combining governmental activities in Hancock and the Hancock Municipalities in a cost-effective manner which will result in substantial savings to the taxpayers and thereby a savings on the amount of taxes required to be paid by the citizens; and

WHEREAS, Hancock County, Mississippi, through its Board of Supervisors, and the Hancock Municipalities, Mississippi, through their respective Boards, desire to enter into an Interlocal Governmental Cooperation Agreement as provided by Miss. Code Ann. § 17-13-1, *et seq.* (1972), as amended; and

WHEREAS, the purpose of this Agreement is to provide that Hancock County and the Hancock Municipalities may provide governmental services to each other during the term hereof and under the conditions set forth in this Agreement; and

WHEREAS, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the Governing Authorities of the respective governmental entities, namely Hancock County, Mississippi, and Hancock Municipalities, Mississippi, shall each

cooperate together within and under the terms of this Agreement to achieve maximum efficiency for governmental services at minimum cost to the taxpayers of Hancock County and Hancock Municipalities.

NOW, THEREFORE, BE IT RESOLVED by Hancock County, Mississippi, by and through its Board of Supervisors, (hereinafter “Hancock”), and Hancock Municipalities, Mississippi, by and through their respective Boards, that they do hereby enter into this *Interlocal Governmental Cooperation Agreement* for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1, *et seq.* (1972), as amended, and subject to the approval of the Attorney General for the State of Mississippi; said Agreement being as follows, to-wit:

SECTION I. Administration and Administrative Entity Provisions.

This Agreement will be administered in accordance with the terms and conditions set forth herein by the designated representative of Hancock County, Mississippi, under the direction of its Board of Supervisors, and the designated representatives of the Hancock Municipalities. No separate legal or administrative agency will be created by this Agreement.

SECTION II. Purpose and Statutory Authorities.

(A) Roads, Bridges, Highways, Approaches and Related Drainage under the provisions of Miss. Code Ann. § 17-13-7, as amended.

Hancock County and the Hancock Municipalities presently provide services allowed by statute and have jurisdiction over their respective roads, bridges, and highways. Under the authority of Mississippi Code § 17-13-7, the Parties hereto find that (i) that is in the best interest of the citizens of Hancock County and the Hancock Municipalities; (ii) that a public necessity exists; and (iii) that said entities would be benefitted through the agreement of the Parties to from time-to-time share and coordinate services, labor, and equipment toward the maintenance, cleaning, construction, or other activities of the roads, bridges and highways authorized by statute upon a request made by one entity to the other, contingent upon the approval by the designated head of the entity requested to provide the item of service, labor or

equipment, and contingent upon any expenditures to be within the line item amounts for such activities budgeted and approved by the Board of the respective entity, which is asked to supply the service, labor, equipment or other item; to the extent the entities have common jurisdiction over an area, they may also utilize other entity's procurement for the work as required by applicable Mississippi Code. Any approval by the respected department head under this agreement shall be spread on the minutes of all applicable entities at those entities next regular meeting, with the writing required to detail the extent of the scope of the request, the approval given by the department head, any expenditures required under the request, and whether the approval is consistent with Board approved budget for any line items affected thereby.

(B) Fire Protection.

Presently, Hancock and the Hancock Municipalities each have their own independent fire protection services and districts. Historically, the Hancock County fire districts and the Hancock Municipalities' respective Fire Departments have cooperated in providing fire protection services within each County's jurisdiction. Hancock and the Hancock Municipalities agree that by the execution of this Agreement and upon the adoption of an appropriate Resolution duly spread upon the official minutes of each County, Hancock and the Hancock Municipalities, each in their sole discretion, agree to provide assistance to each County in implementing its fire protection services as provided in Miss. Code Ann. §§ 19-3-73, 19-5-97, 19-5-229 and 19-5-235 (1972), as amended. Any request for assistance under this Fire Protection agreement shall be subject to approval on an instance by instance basis by the chief of the district or entity from whom assistance is requested. Further, any request to a fire district chief or department head requesting expenditure to be made for the purchases of firetruck, pump, tank, firehose, extinguisher, or other related equipment must be submitted to the department head, who then shall provide a written recommendation on the request to his Board for consideration. No such purchase may be authorized except as approved by the Board of the entity requested to make the expenditure.

SECTION III. Financing.

The parties may each finance the performance of their individual duties under this Agreement by any means lawfully available to them. Consequently, no financing, staffing, supplying or budgeting of this cooperative undertaking is required. No funds shall be jointly received or disbursed through this Agreement and no funds shall become joint undertaking funds, hence, no treasurer or disbursing officer needs to be identified.

SECTION IV. Joint Board Provisions.

The terms and provisions of this Agreement do not require the establishment of a joint board.

SECTION V. Real and Personal Property.

It is not the intent of this Agreement that title to any real or personal property shall be transferred between the parties in order to implement this Agreement. Title to all real and personal property shall remain vested in the party in which it is now vested. All real and personal property owned by Hancock at the time of such termination or purchased by Hancock pursuant to this Agreement shall remain the property of Hancock; all real and personal property owned by the Hancock Municipalities at the time of such termination or purchased by the Hancock Municipalities pursuant to this Agreement shall remain the property of the Hancock Municipalities.

SECTION VI. Acquisition of Property.

No additional real or personal property is to be acquired, held or disposed of in this joint cooperative undertaking except as may be approved above for fire protection services. Any property purchased under that agreement will be owned as indicated on the board order approving said purchase. All real and personal property utilized by any party in implementing this Agreement shall remain said party's property upon partial or complete termination or amendment of this Agreement.

SECTION VII. Severability.

If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any applicable law, the validity of the remaining portions or provisions shall not be affected thereby.

SECTION VIII. Term of Agreement.

This Agreement shall become effective as of the date of the last entity approving said agreement, subject to approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerks of Hancock and the Hancock Municipalities, and shall terminate on January 1, 2024. Each entity, however recognizes and understands that they cannot bind their successor boards, and that this agreement is voidable by the successor board of any entity hereto without notice or right of any other party. This Agreement may be terminated by the mutual agreement of the parties upon thirty (30) days written notice to the President of each respective Board of Supervisors. This Agreement may be renewed by Hancock and the Hancock Municipalities by Resolution of each entity spread upon their respective minutes.

SECTION IX. Amendment.

This Agreement may be amended upon the written agreement of both parties provided such amendment is approved by the Mississippi Attorney General as provided by Miss. Code Ann. § 17-13-1 et seq. (1972), as amended.

SECTION X. Approval by the Attorney General.

Hancock and the Hancock Municipalities direct that after the execution of this Agreement the same shall be forwarded to the Attorney General for the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of Hancock and the Hancock Municipalities will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerks of the Boards for Hancock and the Hancock Municipalities shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General’s approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General for the State of Mississippi and recorded in the offices of the Mississippi Secretary of State and the Chancery Clerks of Hancock County and the Hancock Municipalities.

SECTION XI. Each Entity to Maintain Liability Insurance or Other Funds Required by the Mississippi Tort Claims Act.

Hancock and the Hancock Municipalities herein agree that it shall be the responsibility of each party to maintain its own general premises, liability insurance or other insurance/funds administered by or authorized under the Mississippi Tort Claims Act which are the subject of this Interlocal Governmental Cooperative Agreement with a limit of liability of no less than Five Hundred Thousand Dollars (\$500,000.00). Upon request, either party shall provide the requesting party hereto proof of insurance coverage. If such coverage is not maintained or is cancelled by the carrier for either party, the other may declare this Agreement null, void and of no further effect. Any party found to be at fault for uninsured claims for which there is liability and no immunity shall be responsible for settlement of the claim or any judgment arising out of the fault or claim pertaining to any act under this Agreement and shall provide for all costs of defense against said claim. Nothing in this Agreement shall waive, reduce, limit, negate or otherwise affect any immunities of either Hancock or the Hancock Municipalities as a governmental or sovereign entity pursuant to Miss. Code Ann. § 11-46-1 et seq. (1972), as amended, (the “Mississippi Tort Claims Act”), or under other statute, constitution provision or amendment or common law.

IN WITNESS WHEREOF, I, as President of the Board of Supervisors of Hancock County, Mississippi, the officer duly authorized in the premises by Resolution of Hancock County, Mississippi, attached hereto, do hereby set and subscribe my signature on behalf of Hancock County, Mississippi to the foregoing

Interlocal Governmental Cooperation Agreement between Hancock County, Mississippi and Bay Saint Louis, Waveland and Diamondhead.

WITNESS MY SIGNATURE, this the ____ day of _____, 2024.

HANCOCK COUNTY, MISSISSIPPI

President, Hancock County Board of Supervisors

ATTEST:

Clerk of the Board

I HAVE APPROVED THIS
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT
AS TO FORM:

Attorney for the Hancock County Board of Supervisors

IN WITNESS WHEREOF, I, as Mayor of Bay Saint Louis, Mississippi, the officer duly authorized in the premises by Resolution of Bay Saint Louis, Mississippi, attached hereto, do hereby set and subscribe my signature on behalf of Bay Saint Louis, Mississippi to the foregoing Interlocal Governmental Cooperation Agreement between Hancock County, Mississippi and Bay Saint Louis, Waveland and Diamondhead.

WITNESS MY SIGNATURE, this the ____ day of _____, 2024.

BAY SAINT LOUIS, MISSISSIPPI

Mayor, Bay Saint Louis, Mississippi

ATTEST:

City Clerk

I HAVE APPROVED THIS
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT
AS TO FORM:

Attorney for Bay Saint Louis

IN WITNESS WHEREOF, I, as Mayor of Waveland, Mississippi, the officer duly authorized in the premises by Resolution of Waveland, Mississippi, attached hereto, do hereby set and subscribe my signature on behalf of Waveland, Mississippi to the foregoing Interlocal Governmental Cooperation Agreement between Hancock County, Mississippi and Bay Saint Louis, Waveland and Diamondhead.

WITNESS MY SIGNATURE, this the ____ day of _____, 2024.

WAVELAND, MISSISSIPPI

Mayor, Waveland, Mississippi

ATTEST:

City Clerk Manager

I HAVE APPROVED THIS
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT
AS TO FORM:

Attorney for Waveland, Mississippi

IN WITNESS WHEREOF, I, as Mayor of Diamondhead, Mississippi, the officer duly authorized in the premises by Resolution of Diamondhead, Mississippi, attached hereto, do hereby set and subscribe my signature on behalf of Diamondhead, Mississippi to the foregoing Interlocal Governmental Cooperation Agreement between Hancock County, Mississippi and Bay Saint Louis, Waveland and Diamondhead.

WITNESS MY SIGNATURE, this the ____ day of _____, 2024.

DIAMONDHEAD, MISSISSIPPI

Mayor, Diamondhead, Mississippi

ATTEST:

City Clerk

I HAVE APPROVED THIS
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT
AS TO FORM:

Attorney for Diamondhead, Mississippi

ADVERTISEMENT FOR BIDS

Bid No. 2024-001

GENERAL NOTICE

The City of Diamondhead is requesting Bids for the construction of the following Project:

**NOMA DRIVE WATERFRONT IMPROVEMENTS
PHASE 1 BOAT LAUNCH, PARKING & COMFORT STATION**

Sealed bids for the construction of the Project will be received at the City of Diamondhead located at 5000 Diamondhead Circle, Diamondhead, MS 39525, until Tuesday, February 14, 2024, at 10:00 AM local time. At that time, all bids received will be publicly opened and the bid amount read aloud.

The work included in the Contract shall consist primarily of Construction of the following items:

Construction of boat launch, gravel parking lot, 150' FRP pier,
kayak launch, and comfort station.

OBTAINING THE BIDDING DOCUMENTS

Information and Bidding Documents for the Project can be found at the following designated website:

www.diamondheadbids.com

Plans and Specifications are being made available via hard copy or digital download. Plan Holders are required to log-in or register for an account to view or order bid documents at www.diamondheadbids.com. Bid documents are non-refundable and must be purchased through the website. Questions regarding website registration and online orders are to contact the Plan House at (228) 248-0181. No partial sets of drawings or project manuals will be issued. No contract documents (hard copies or electronic copies) will be issued to Contractors within twenty-four (24) hours of the time indicated above for receiving bids.

The Issuing Offices for the Bidding Documents is:

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Chiniche Engineering & Surveying
407 Hwy 90
Bay St. Louis, MS 39520

00100 ADVERTISEMENT FOR BIDS

Prospective Bidders may examine the Bidding Documents at the Issuing Offices on Monday-Thursday between 8:00-5:00 and Friday 8:00-12:00.

INSTRUCTIONS TO BIDDERS

Bids must be submitted upon the standard forms contained within these contract documents furnished by Engineer, noted in the Information for Bidders. Each bid shall be accompanied by a Certified Check on a solvent bank or a Bidder's Bond issued by a Surety Company licensed to operate in the State of Mississippi, in the amount of five percent (5%) of the total bid price, payable to the owner as bid security. Bidders shall also submit a current financial statement, if requested by the Owner. The successful bidder will be required to furnish a Performance Bond and a Payment Bond each in the amount of one hundred percent (100%) of the contract amount.

The required documents shall be submitted in a sealed envelope and the outside of the envelope shall be marked plainly as: Bid No. 2024-001 Noma Drive Waterfront Site, Utility and Drainage Improvements and the Certificate of Responsibility Number.

Bids shall be deposited with the City of Diamondhead, 5000 Diamondhead Circle, Diamondhead, MS 39525 or for those interested, bids can be submitted at www.diamondheadbids.com under the project page, prior to the hour and date designated above. No oral, telegraphic, telephonic, or e-mail proposals shall be considered. All interpretations of drawings and specifications shall be directed to Jason Chiniche at Chiniche Engineering and Surveying by email to: jason@chiniche.com. An acknowledged received copy of all Addenda issued by the Engineer via Plan House must be included with the bid proposal. No bidder may withdraw his bid within sixty (60) days after the date of actual bid opening without Owner's consent. The Owner reserves the right to reject any or all bids and to waive any or all informalities.

Work to be performed shall be in accordance with all Federal, State and Local Regulations and Codes.

Approved by the order of the City of Diamondhead City Council, this the January 2, 2024.

Jeannie Klein
City Clerk

PUBLISH:

1st Advertisement Date: Thursday, January 11th, 2024

2nd Advertisement Date: Thursday, January 18th, 2024

2023-002

Item No.6.



5000 Diamondhead Circle · Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

December 22, 2023

Diamondhead City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

RE: Disposal- scrap metal

Approval is hereby requested to recycle by sale to SA Recycling scrap metal located at the Public Works Barn. The scrap metals consist of rebar, salvage street signs/post, inoperable street lights and various damaged/broken equipment parts.

Thank you for your consideration and approval in this matter.

Sincerely,

A handwritten signature in cursive script that reads 'Jeannie Klein'.

Jeannie Klein
City Clerk



ELECTION

Systems & Software

December 18th, 2023
 Re: Municipal Election Support
 Quote # - ESS-1548

Jeannie Klein
 Diamondhead City Hall
 5300 Diamondhead Circle
 Diamondhead, MS 39525
Office- 228-222-4626 **Fax:** 228-222-4390
Email: jklein@diamondhead.ms.gov

Dear Ms. Klein,

ES&S is pleased to offer to you the following pricing for your 2024 Municipal Election Support.

January 30th, 2024 Municipal Election Support
3 Days of Election Technician Support
ElectionWare Ballot Coding & Support
Pollbook Coding & Support
Total - \$5,222.00

Considerations that impact pricing:

1. Pricing is valid for 60 days.
2. Price includes all travel and expenses.
3. All Sales, Services and Licenses are subject and bound to the terms and conditions of ES&S.

Thank you again for the opportunity to quote your Municipal Election support. We would ask that you please approve this proposal by signing and returning so that we can secure the necessary resources needed to support this service. Please feel free to call with any questions you might have.

Sincerely,



Bill Lowe
 Election Systems & Software
 102 Business Park Drive Suite G
 Ridgeland, MS 39157
 Phone - 601-922-2476
 Fax - 601-922-8475

Election Official Approval



December 27, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Change Order #1
Commercial District Transformation Project Phase I
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #1 for this project.

The justification for the Change Order is based on the following:

- Installed quantities on the water and sewer in the field differ from the original estimated quantities in the contract. This is primarily due to coordination with DWSD after bidding, where the connections to the existing water mains were redesigned.
- Poor quality soils were encountered requiring over excavation and increase of earthwork quantities. Based on the additional earthwork quantity required to date, the balance to finish was estimated in an effort to avoid future change orders on these items.

These updated quantities are shown on the enclosed Summary of Amended Quantities and Totals

Based on this Change Order, the Contract Value will be a net decrease of \$37,425.75 resulting in a new total of \$4,135,761.56.

This Change Order did not require any adjustment to the Contract Time.



Therefore, I recommend that the Council approve this Change Order #1.

Should you have any questions, please do not hesitate to contact me at 228-396-0486 or andrew@ccellc.us.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

Andrew Levens, P.E.
Engineering Manager



12/27/2023

Enclosures: Change Order 1 Signed
Summary of Amended Quantities and Totals

CHANGE ORDER

OWNER:
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO. 1
DATE: December 26, 2023

CONTRACTOR:
Bottom 2 Top, Inc.
16708 Hwy 67
Biloxi, MS 39532

ENGINEER: Covington Civil &
Environmental
PROJECT: Commercial District
Transformation Project Ph I

SUMMARY:

This change order serves to adjust the Contract Amount.

Installed quantities on the water and sewer in the field differ from the original estimated quantities in the contract.

Poor quality soils have been encountered so far requiring over excavation and increase of earthwork quantities.

A detailed summary of the quantity adjustments is included with this Change Order.

The Net Change to the Contract Amount will therefore be minus. (\$37,425.75)

THE CONTRACT IS AMENDED AS SHOWN BELOW:

(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	\$4,173,187.31
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$4,173,187.31
The Contract Sum will now Change (-):	(\$37,425.75)
The New Contract Sum including this Change Order will be:	\$4,135,761.56
The original Contract Time:	9/5/2023
Net Change by previously authorized Change Orders:	
The Date of Substantial Completion prior to this Change Order:	6/1/2024
The Contract Time will now Change by (+) days:	
The New Date of Substantial Completion will be:	6/1/2024

CONTRACTOR:	ENGINEER:	OWNER:
By: <u>Joseph R. Rife</u>	By: <u>Archie Lewis</u>	By: _____
Date: <u>12-28-2023</u>	Date: <u>12/27/2023</u>	Date: _____

COMMERCIAL DISTRICT TRANSFORMATION PROJECT PHASE I

CITY OF DIAMONDHEAD

CITY PROJECT NUMBER: 00229406

CHANGE ORDER #1

SUMMARY OF AMENDED QUANTITIES AND TOTALS

Bid Item No.	Description	Contract Information			Amended Quantities				DELTA	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	INCREASE	DECREASE	NEW QUANTITY		NEW EXTENSION (\$)
Original Contract					AMENDED QUANTITIES		CONTRACT REVISIONS			
203-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	4,400	CY	\$ 12.00	52,800.00	10000.00		14,400.00	172,800.00	120,000.00
203-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	800	CY	\$ 10.00	8,000.00	9500.00		10,300.00	103,000.00	95,000.00
3	8" PVC GRAVITY SEWER PIPE	1,450	LF	\$ 36.02	52,229.00		(111.00)	1,339.00	48,230.78	(3,998.22)
5	8" PVC WATER MAIN	1,060	LF	\$ 43.98	46,618.80		(60.00)	1,000.00	43,980.00	(2,638.80)
6	12" PVC WATER MAIN	420	LF	\$ 75.79	31,831.80		(100.00)	320.00	24,252.80	(7,579.00)
11	8" GATE VALVE	2	EA	\$ 2,858.96	5,717.92	1.00		3.00	8,576.88	2,858.96
12	12" GATE VALVE	1	EA	\$ 4,992.56	4,992.56	2.00		3.00	14,977.68	9,985.12
13	8" INSERTION VALVE	2	EA	\$ 12,000.00	24,000.00		(2.00)	-	-	(24,000.00)
14	12" INSERTION VALVE	2	EA	\$ 24,200.00	48,400.00		(2.00)	-	-	(48,400.00)
15	REMOVAL OF WATER MAIN (ALL SIZES)	340	LF	\$ 10.00	3,400.00		(340.00)	-	-	(3,400.00)
18	SINGLE WATER SERVICE	9	EA	\$ 1,161.73	10,455.57		(7.00)	2.00	2,323.46	(8,132.11)
19	DOUBLE WATER SERVICE	6	EA	\$ 2,455.00	14,730.00	5.00		11.00	27,005.00	12,275.00
20	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	2	EA	\$ 6,821.28	13,642.56		(2.00)	-	-	(13,642.56)
21	8"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 5,899.68	5,899.68		(1.00)	-	-	(5,899.68)
22	12"x6" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 16,635.78	16,635.78		(1.00)	-	-	(16,635.78)
23	DUCTILE IRON FITTINGS	6	TON	\$ 43,399.60	260,397.60		(3.30)	2.70	117,178.92	(143,218.68)
TOTAL CONTRACT CHANGE (DECREASE)									(37,425.75)	

**City of Diamondhead
Contract for Professional Services**

SCOPE OF WORK

Economic Development Support and Grant Procurement and Administration

Economic Development Support

- Attend City Council meetings or department meetings for reporting purposes and as requested.
- Liaison with state and federal partners on economic development efforts as requested. This may include travel by City officials for educational purposes related to economic development priorities.

Federal and State Financial Assistance – Grant Procurement and Administration

- Research grant opportunities as directed by the City.
- Prepare grant applications and submit to funding sources as directed by the City.
- Provide administrative services as prescribed by individual funding sources, from award acceptance through close-out. This may include preparing financial reports, contractor monitoring, etc. In the event administrative costs are allowable under a grant award, the City will only be responsible for costs that exceed what the grant covers.

STANDARD TERMS & CONDITIONS

SECTION 1. Term. SMPDD will undertake and complete performance of the services referred to in the Scope of Work commencing at Contract execution and terminating in twelve months unless renewed.

SECTION 2. Termination for Convenience by SMPDD. SMPDD may terminate this Contract at any time by giving thirty (30) days written notice to the Client of said termination. If terminated pursuant to this Section 2 prior to close-out, SMPDD shall be limited to compensation amounting to actual expenses incurred in performance of this Contract.

SECTION 3. Termination for Convenience by the Client. The Client may terminate this Contract at any time by giving written notice to SMPDD of said termination. If terminated pursuant to this Section 3 prior to close-out, SMPDD shall be limited to compensation amounting to actual expenses incurred in performance of this Contract.

SECTION 4. Interest of Members of the Client. No officer, member or employee of the Client who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision relating to this Contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested.

SECTION 5. Compensation. The Client will enter into a one-year contract (renewable) with SMPDD. SMPDD will provide these services on a time and materials basis using a fee of \$100.00 plus reimbursable costs incurred. The level of effort and completion schedule of each item of work will be as mutually agreed. SMPDD estimates the initial costs for the base items of this proposal to be on the order of \$10,000.00 with the additional items adding to the overall cost of the contract accordingly. SMPDD will not exceed the initial fee amount without prior written approval. Expenses under this contract may also include travel by City officials for educational and advocacy purposes related to the City’s economic development priorities.

Any application/administrative costs included/allowed in a grant budget will be paid to SMPDD outside of this contract. Any grant that does not allow for application/administrative costs will be administered by SMPDD under the scope of work and fee of this contract. Invoices will be submitted monthly or quarterly for charges incurred.

SECTION 6. Client Cooperation. The Client hereby agrees that its officials, employees and contractors shall cooperate with SMPDD in the discharge of its responsibilities under this contract and shall be available for consultation at such times as may be mutually agreeable to both parties. The Client shall make available to SMPDD, or its designated agents, all data, records, reports, maps or other information as are existing, available and necessary for performance of this Contract.

SECTION 7. Records. All documents produced for this contract will be property of the Client.

SECTION 8. Entire Agreement. This Contract constitutes the entire agreement of the parties and shall not be conditioned, modified or supplemented except by a subsequent written agreement signed by and delivered by all parties. If any provision of this Contract is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remainder of this Contract will not be affected, and in lieu of each provision which is found to be illegal, invalid or unenforceable, there will be added as a part of this Contract a provision as may be possible and legal, valid and enforceable.

SECTION 9. Governing Authority. This Contract and any amendments thereto shall be construed and interpreted pursuant to Mississippi law.

SECTION 10. Effective Date. The Effective Date for this Contract shall be at time of execution.

Accepted this the _____ day of _____ 2024.

Jon McCraw, City Manager
City of Diamondhead, MS

Leonard Bentz, Executive Director
Southern Mississippi Planning & Development
District

City of Diamondhead, MS
Request for Council Action

TO: City Council / City Manager / City Clerk

FROM: John Cumberland - Councilman Ward 3

DATE: 12/21/2023

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to discuss the City of Diamondhead Zoning Ordinance Review and Comment Draft 8.22.23.

REQUIRED SIGNATURE

REQUESTED BY:

COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:

Agenda Item #2023 ⁴/₀₀₆

City of Diamondhead, MS
Request for Council Action

TO: City Council / City Manager / City Clerk

FROM: John Cumberland - Councilman Ward 3

DATE: 12/21/2023

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion for discussion and possible action regarding an email allegedly sent by Mayor Nancy Depreo to the City Manager, Jon McCraw on Wednesday, November 15, 2023 3:34 PM, Subject: Kaleki Drainage Improvements.

REQUIRED SIGNATURE

REQUESTED BY:

John J. Cumberland

COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:

Jon McCraw

From: Nancy Depreo
Sent: Wednesday, November 22, 2023 7:32 AM
To: Jon McCraw
Cc: ben@ccellc.us
Subject: FW: Kaleki Drainage Improvements

Good morning,

I had sent both of you this request on Wednesday, November 15, 2023, but did not receive a response.

Please send this today so I can review it on Friday.

Thank you,
Mayor Depreo

From: Nancy Depreo
Sent: Wednesday, November 15, 2023 3:34 PM
To: jmccraw@diamondhead.ms.gov
Subject: Kaleki Drainage Improvements

Good afternoon,

Could I get a set in PDF for the plans that were submitted to the city for review?

Thank you,
Mayor Nancy Depreo



Jon McCraw

From: Max Hutchinson <mhutchinson@agjsystems.com>
Sent: Tuesday, November 28, 2023 5:06 PM
To: Jon McCraw; Jeannie Klein
Subject: Message Trace
Attachments: NDepreo Outbound.xlsx

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Jon and Jeannie,

We ran the requested message trace, and I have attached our findings. This trace shows inbound and outbound email, identified by time and subject line for the email. This does not show us the contents of an email.

The attached NDepreo Outbound list shows email sent from Nancy’s email address for November. Please note times are in UTC.

- The first email to Jon McCraw with subject **FW: Kaleki Way Drainage Improvements** was sent on November 22, 2023 at 1:31PM (UTC)
- This email is listed as delivered to Jon on November 22, 2023 at 1:31 PM

Please let me know if you have any questions about this information, or the included document.

MAX HUTCHINSON

Director of Client Success | AGJ Systems and Networks

📞 (228) 365-6383
 📠 (228) 392-7133



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Ranked #1 MSP in Mississippi | 64th in the US Team Frog 2023!

date_time_utc	event_id	recipient_address	message_subject	sender_address
2023-11-15T20:31:34.1860000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;derekcusick@yahoo.com	RE: Lions Club Bunco	NDepreo@diamondhead.ms.gov
2023-11-15T20:31:36.7260000Z	SENDEXTERNAL	derekcusick@yahoo.com	RE: Lions Club Bunco	NDepreo@diamondhead.ms.gov
2023-11-15T20:31:37.1900000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Lions Club Bunco	NDepreo@diamondhead.ms.gov
2023-11-15T22:10:42.0410000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;jason@jjc-eng.com	Koloa Steet @ Ala Moana	NDepreo@diamondhead.ms.gov
2023-11-15T22:10:44.1190000Z	DELIVER	JMcCraw@diamondhead.ms.gov	Koloa Steet @ Ala Moana	NDepreo@diamondhead.ms.gov
2023-11-15T22:10:44.3760000Z	SENDEXTERNAL	jason@jjc-eng.com	Koloa Steet @ Ala Moana	NDepreo@diamondhead.ms.gov
2023-11-22T13:31:39.7560000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;ben@ccellc.us	FW: Kaleki Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T13:31:42.0690000Z	DELIVER	JMcCraw@diamondhead.ms.gov	FW: Kaleki Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T13:31:42.8950000Z	SENDEXTERNAL	ben@ccellc.us	FW: Kaleki Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T13:41:01.0560000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	copy of the Lien for property on Golf Club Drive	NDepreo@diamondhead.ms.gov
2023-11-22T13:41:02.8190000Z	DELIVER	JMcCraw@diamondhead.ms.gov	copy of the Lien for property on Golf Club Drive	NDepreo@diamondhead.ms.gov
2023-11-22T13:45:37.6040000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;jklein@diamondhead.ms.gov;cclark@diamondhead.ms.gov	Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T13:45:40.0390000Z	DELIVER	JMcCraw@diamondhead.ms.gov	Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T13:45:40.2630000Z	DELIVER	Jklein@diamondhead.ms.gov	Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T13:45:42.0750000Z	DELIVER	cclark@diamondhead.ms.gov	Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T13:55:46.0440000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;bnewton@deii.net	Bond Paving Project	NDepreo@diamondhead.ms.gov
2023-11-22T13:55:49.1320000Z	DELIVER	JMcCraw@diamondhead.ms.gov	Bond Paving Project	NDepreo@diamondhead.ms.gov
2023-11-22T13:55:50.0320000Z	SENDEXTERNAL	bnewton@deii.net	Bond Paving Project	NDepreo@diamondhead.ms.gov
2023-11-22T14:04:40.0160000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	RE: Kaleki Way Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T14:04:42.8090000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Kaleki Way Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T14:05:52.2820000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	RE: Kaleki Way Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T14:05:53.2570000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Kaleki Way Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T14:18:32.1130000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;bnewton@deii.net	Bond Paving Project Complaint	NDepreo@diamondhead.ms.gov
2023-11-22T14:18:33.7190000Z	DELIVER	JMcCraw@diamondhead.ms.gov	Bond Paving Project Complaint	NDepreo@diamondhead.ms.gov
2023-11-22T14:18:36.1300000Z	SENDEXTERNAL	bnewton@deii.net	Bond Paving Project Complaint	NDepreo@diamondhead.ms.gov
2023-11-22T14:47:53.2610000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	RE: Kaleki Way Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T14:47:56.2450000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Kaleki Way Drainage Improvements	NDepreo@diamondhead.ms.gov
2023-11-22T15:30:23.5690000Z	SUBMIT	JMcCraw@diamondhead.ms.gov;jklein@diamondhead.ms.gov;cclark@diamondhead.ms.gov	RE: Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T15:30:25.7660000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T15:30:25.9130000Z	DELIVER	Jklein@diamondhead.ms.gov	RE: Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T15:30:26.1580000Z	DELIVER	cclark@diamondhead.ms.gov	RE: Audit Committee	NDepreo@diamondhead.ms.gov
2023-11-22T15:31:00.9760000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	RE: copy of the Lien for property on Golf Club Drive	NDepreo@diamondhead.ms.gov
2023-11-22T15:31:01.7570000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: copy of the Lien for property on Golf Club Drive	NDepreo@diamondhead.ms.gov
2023-11-22T15:32:34.8980000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	RE: Bond Paving Project	NDepreo@diamondhead.ms.gov
2023-11-22T15:32:37.8150000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Bond Paving Project	NDepreo@diamondhead.ms.gov
2023-11-22T16:50:18.3410000Z	SUBMIT	JMcCraw@diamondhead.ms.gov	RE: Bond Paving Project	NDepreo@diamondhead.ms.gov
2023-11-22T16:50:20.9880000Z	DELIVER	JMcCraw@diamondhead.ms.gov	RE: Bond Paving Project	NDepreo@diamondhead.ms.gov

Agenda Item #2022-²⁰²⁴010

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City Clerk

FROM: Councilmember At-large Maher

DATE: 12/28/2023

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

To have Planning and Zoning Commission, look into amending DH Zoning regulations so that no building anywhere can be taller than 3 stories by right. Any building above that must be conditional and sent before the planning and zoning and/or council

REQUIRED SIGNATURE

REQUESTED BY:

COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:



City of Diamondhead, MS

Docket of Claims Register -

Item No. 14.

APPKT02106 - 1.2.24 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT231349	ABC Rental						112.00
	01/02/2024	223246-2	COTTON CANDY MACHINE	001-140-650.00	Promotions	112.00	
DKT231350	AGJ						2,404.28
	01/02/2024	110782	HOSTED EXCHANGE	001-140-605.00	Professional Fees - IT	31.50	
		MSP-110526	BACKUP	001-140-605.00	Professional Fees - IT	40.00	
				001-140-605.00	Professional Fees - IT	250.00	
				001-140-605.00	Professional Fees - IT	2,019.78	
			001-140-605.00	Professional Fees - IT	63.00		
DKT231351	Amazon com LLC						763.82
	01/02/2024	17RL-PMFF-NT6J	CHRISTMAS CELEBRATION SUPPLIES & POLICE SUPPLIES	001-140-650.00	Promotions	39.98	
		1FVR-RWX1-GTP1	POLICE LIGHTS AND SUPPLIES	001-140-510.00	Cleaning & Janitorial	31.82	
				001-140-501.00	Supplies	62.28	
				001-140-501.00	Supplies	92.05	
				001-140-501.00	Supplies	167.90	
				001-200-917.00	Capital Outlay - Mobile Equipment	38.98	
				001-200-917.00	Capital Outlay - Mobile Equipment	79.98	
				001-200-917.00	Capital Outlay - Mobile Equipment	27.99	
				001-200-917.00	Capital Outlay - Mobile Equipment	83.99	
				001-140-510.00	Cleaning & Janitorial	7.62	
				001-280-501.00	Office Supplies	5.86	
				001-140-501.00	Supplies	13.99	
				001-280-501.00	Office Supplies	21.73	
				001-280-501.00	Office Supplies	14.98	
				001-140-501.00	Supplies	19.58	
				001-140-501.00	Supplies	29.97	
		1XX7-FWNV-RV3X	CHRISTMAS CELEBRATION SUPPLIES & POLICE SUPPLIES	001-140-510.00	Cleaning & Janitorial	25.12	
DKT231352	CADENCE EQUIPMENT FINANCE						475.00
	01/02/2024	749699	COPIER LEASE AGREEMENT -- 27 OF 48	001-800-830.07	Note Interest Payment - Copier Lease Purch 2021	25.06	
				001-800-820.07	Note Principal Payment - Copier Lease Purch 2021	449.94	

Docket of Claims Register - Council

APPKT02106 Item No. 14.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount					
DKT231353	Coast Electric Power Association	01/02/2024	12/13/23-001	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	11,088.32	19,552.61					
			12/13/23-002		001-301-630.00	Utilities - Streetlights & Other	1,600.31						
			12/18/23-026		001-301-630.00	Utilities - Streetlights & Other	53.19						
			12/9/23-003		001-140-630.00	Utilities - General	1,943.84						
					001-301-630.00	Utilities - Streetlights & Other	2,866.84						
			12/9/23-005		001-301-630.00	Utilities - Streetlights & Other	79.85						
			12/9/23-007		001-301-630.00	Utilities - Streetlights & Other	52.44						
			12/9/23-010		001-140-630.00	Utilities - General	69.28						
			12/9/23-012		001-140-630.00	Utilities - General	61.11						
			12/9/23-016		001-301-630.00	Utilities - Streetlights & Other	50.10						
			12/9/23-017		001-301-630.00	Utilities - Streetlights & Other	250.02						
			12/9/23-018		001-301-630.00	Utilities - Streetlights & Other	67.03						
			12/9/23-019		001-301-630.00	Utilities - Streetlights & Other	56.84						
			12/9/23-020		001-301-630.00	Utilities - Streetlights & Other	1,313.44						
			DKT231354		CSpire Cell Service	01/02/2024	1/7/24		CELLULAR SERVICE FOR DECEMBER	001-140-632.00	Telephone - Cell	44.91	1,002.97
										001-200-612.00	Internet	344.80	
001-280-632.00	Telephone - Cell	179.64											
001-301-632.00	Telephone - Cell	433.62											
DKT231355	CUSICK & WILLIAMS, PLLC	01/02/2024	1203	GENERAL MATTERS -- DECEMBER	001-140-603.00	Professional Fees - Legal	7,918.75	11,825.00					
			1204	PLANNING AND ZONING -- DECEMBER	001-280-603.00	Professional Fees - Legal	906.25						
			1205	CITY PROSECUTOR -- DECEMBER	001-110-603.00	Professional Fees - Legal	3,000.00						
DKT231356	DIAMONDHEAD COUNTRY CLUB & POA	01/02/2024	JANUARY 2024	RENTAL OF MAINTENANCE YARD -- JANUARY	001-301-640.00	Rentals	1,000.00	1,000.00					
DKT231357	Diamondhead Water and Sewer District	01/02/2024	1/10/24-0170	WATER	001-301-630.00	Utilities - Streetlights & Other	57.57	677.34					
			1/10/24-020		001-140-630.00	Utilities - General	330.01						
					001-140-630.00	Utilities - General	165.01						
			1/10/24-021		001-301-630.00	Utilities - Streetlights & Other	24.95						
			1/10/24-2070		001-301-630.00	Utilities - Streetlights & Other	24.95						
			1/10/24-2075		001-301-630.00	Utilities - Streetlights & Other	24.95						
			1/10/24-2080		001-301-630.00	Utilities - Streetlights & Other	24.95						
			1/10/24-830		001-301-630.00	Utilities - Streetlights & Other	24.95						

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT231358	Eagle Energy 01/02/2024	41149	PUBLIC WORKS FUEL	001-301-525.00	Fuel		2,674.61
							9.59
							1,410.01
		41150		001-301-525.00	Fuel		1,255.01
DKT231359	Fuelman 01/02/2024	NP65626148	FOR THE WEEK ENDING 12/18/23	001-140-525.00	Fuel		1,817.17
							43.42
							861.73
			NP65647084	FOR THE WEEK ENDING 12/24/23	001-200-525.00	Fuel	
				001-200-525.00	Fuel		837.74
DKT231360	Hancock County Chamber of Commerce 01/02/2024	1181	CHAMBER GOVERNMENT DUES	001-140-623.00	Membership Dues/Fees	6,000.00	6,000.00
DKT231361	Marvin J Bobinger III 01/02/2024	DECEMBER 2023	LOBBYING SERVICES FOR DECEMBER	001-653-601.00	Professional Fees - Consulting	4,000.00	4,000.00
DKT231362	MAYLEY'S PEST CONTROL 01/02/2024	111364	MONTHLY PEST CONTROL SERVICE	001-140-634.00	Pest Control		355.00
							115.00
							125.00
		112443	MONTHLY PEST CONTROL SERVICES	001-140-634.00	Pest Control		115.00
DKT231363	MS Municipal Workers Compensation Group 01/02/2024	0383WC2023-3	WORKER'S COMPENSATION PREMIUM	001-140-625.00	Insurance	10,381.06	10,381.06
DKT231364	PERFORMANCE FOOD GROUP INC 01/02/2024	345848	DH PD FOOD SUPPLIES - BBQ FEST 2023	001-653-650.00	Promotions	168.02	168.02
DKT231365	South MS Business Machines Gulfport 01/02/2024	450645	PER COPY CHARGE FOR DECEMBER	001-280-506.00	Copier Usage/Maintenance	72.22	72.22
DKT231366	ThyssenKrupp Elevator Corporation 01/02/2024	3007670825	MAINTENANCE CONTRACT FOR 2024 - QUARTER 1	001-140-681.00	Other Services & Charges	917.16	917.16
DKT231367	Timothy A Kellar Chancery Clerk 01/02/2024	8720	QUITCLAIM DEED	001-140-681.00	Other Services & Charges	53.00	53.00

Docket of Claims Register - Council

APPKT02106 Item No. 14.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT231368	UMB Card Services							2,015.46
	01/02/2024	101688571	BUILDING DEPARTMENT TRAINING	001-280-615.00	Travel & Training	205.00		
		101688576		001-280-615.00	Travel & Training	220.00		
		12/1/23	ANNUAL IN SERVICE TRAINING - ALL EMPLOYEES	001-140-501.00	Supplies	935.02		
		12/7/23	CHRISTMAS ON TOWN GREEN PURCHASES	001-140-650.00	Promotions	423.44		
		29906	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	76.00		
		80151	CHRISTMAS ON TOWN GREEN PURCHASES	001-140-650.00	Promotions	156.00		
DKT231369	UniFirst Corporation							296.58
	01/02/2024	1530116569	UNIFORM RENTAL FOR THE WEEK ENDING 12/18/23	001-301-535.00	Uniforms	148.29		
		1530117917	UNIFORM RENTAL FOR THE WEEK ENDING 12/25/23	001-301-535.00	Uniforms	148.29		
DKT231370	Warran Automotive, Inc							5,520.47
	01/02/2024	26690	FA #367 REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	818.00		
		27174	DUMP TRUCK REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	4,702.47		
DKT231371	Waste Management						72.48	
	01/02/2024	0821006-4768-2	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	72.48		
						Total Claims: 23	Total Payment Amount:	72,156.25