



Mayor Depreo  
Councilmember Maher At-Large  
Councilmember Finley Ward 1  
Councilmember Liese Ward 2  
Councilmember Cumberland Ward 3  
Councilmember Clark Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, January 21, 2025**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, February 4, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

**Policy Agenda.**

**Minutes:**

1. Motion to approve January 7, 2025 Regular Meeting Minutes.

**Tabled Matters:**

**Ordinances:**

2. **2025-004:** Motion to adopt Ordinance 2025-001 thereby establishing compensation for Election Commissioners, Poll Managers/Workers, Resolution Board and Clerks.

**Resolutions:**

3. **2025-003:** Motion to adopt Resolution 2025-002 thereby reappointing Julie Boudreaux, Sue Favre and Ronald Layel to serve as Election Commissioners for the City of Diamondhead.
4. **2025-009:** Motion to adopt Resolution 2025-003 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 11, Block 3. The parcel numbers are 068J-1-41-058.000 and 068J-1-41-057.000. The physical street address is 84111 Op La Way.
5. **2025-018:** Motion to adopt Resolution 2025-004 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 70 and 71, Diamondhead Phase 2, Unit 10, Block 3. The parcel number is 132A-1-03-041.000. The physical street address is 647 Apelehama Rd.

## Consent Agenda:

- [6.](#) **2025-005:** Motion to enter into an agreement with Taylor Sudden Service Inc. for basic annual service and inspection in the amount of \$1,105.00 for the Taylor generator at City Hall.
- [7.](#) **2025-006:** Motion to approve final payment in the amount of \$5,053.52 to LJ Construction Inc. for the Kolo Court Drainage Project.
- [8.](#) **2024-007:** Motion to approve Pay Application 4 in the amount of \$76,870.23 to LJ Construction Inc., for the Turnberry Drainage Project.
- [9.](#) **2025-008:** Motion to approve Pay Application 3 in the amount of \$57,105.32 to LJ Construction Inc., for the Kalae Street Drainage Project.
- [10.](#) **2025-010:** Motion to approve Pay Application 4 in the amount of \$57,009.50 to Gill's Crane & Dozer Services Inc. for the Noma Drive Waterfront Improvements Project.
- [11.](#) **2025-011:** Motion to accept substantial completion of the Noma Drive Waterfront Improvements Project as of January 7, 2025.
- [12.](#) **2025-012:** Motion to approve payment to Chiniche Engineering & Surveying in the amount of \$3,365.00 for Coon Branch Drainage, in the amount of 2,016.25 for Pond 6 Improvements, in the amount of \$807.50 for Jourdan River Boardwalk, in the amount of \$1,565.00 for Canal Dredging Project and in the amount of \$1,088.00 for Noma Drive Nature Trail.
- [13.](#) **2025-013:** Motion to approve Pay Application 1 in the amount of \$221,359.02 to LJ Construction Inc., for the Hilo Way Master Drainage Improvements Project.
- [14.](#) **2025-014:** Motion to approve payment to Digital Engineering in the amount of \$5,435.00 for the Beaux Vue Phase 2 Drainage Improvements.
- [15.](#) **2025-015:** Motion to approve Pay Application 16 in the amount of \$340,988.18 to Bottom 2 Top Construction, LLC for the Commercial District Transformation Project Phase I.
- [16.](#) **2025-016:** Motion to approve Pay Application 2 in the amount of \$254,463.98 to LJ Construction Inc., for the Ahuli Drainage Project.
- [17.](#) **20245-017:** Motion to approve the Memorandum of Understanding with the Mississippi Department of Finance and Administration with Assurances and contacts for funding in the amount of \$1,000,000 for the Commercial District Transformation Project as specified in Section 10 of Senate Bill 2468 2024 Regular Legislative Session and authorize the City Manager to execute same.
- [18.](#) **2025-019:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$2,122.83 for Site Development Plan Review FY24, in the amount of \$12,800.00 for Ahuli Drainage Project, in the amount of \$10,000.00 for Kome Dr and Fairway Dr Drainage Project, and in the amount of \$2,600.00 for Turnberry Drainage Project.
- [19.](#) **2025-020:** Motion to declare surplus computers for all departments and proceed with proper disposal.

## Action Agenda.

## Routine Agenda.

### Claims Payable

- [20.](#) Motion to approve Docket of Claims (DKT232443- DKT232479) in the amount of \$1,183,178.68.
- [21.](#) Motion to approve Payroll Payables DKT232434-DKT232442 in the amount of \$42,383.38, PRCLAIM10222 in the amount of \$27,517.58, PRCLAIM10223 in the amount of \$28,073.84 and PRCLAIM10224 in the amount of \$3,055.04 for December 2024.

**Department Reports**

- [a.](#) December 2024 Financials
- [b.](#) Court  
Police  
Building

**Public Comments on Non-Agenda Items.**

**Council Closing Comments**

**Executive Session - If Necessary**

**Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, January 07, 2025**  
**6:00 PM CST**  
Council Chambers, City Hall

**Call to Order.**

At 6:00 p.m. Mayor Depreo called the meeting to order.

Invocation - Councilman Cumberland

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to confirm the agenda.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, January 21, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

**CITY MANAGER REPORT**  
January 07, 2025

1. MDOT Projects – The Westbound deceleration ramp is closed. The demo work was completed in December. The contractor is currently working on the roadway base and paving the ramp.
2. Park Ten Road – The contractor has reached substantial completion. The paving subcontractor has completed all paving for this project. The stripping is scheduled for next Wednesday. All additional sod needed will be installed next week.
3. Kaleki Way – The new completion date for this project is March 3<sup>rd</sup>. The contractor is going to remobilize to this site once they finish the other drainage projects.



4. Kalae Street – The new completion date for this project is January 24<sup>th</sup>. The contractor has completed the additional work on this project. A walkthrough will be scheduled this week.
5. Turnberry Way – The new completion date for this project is January 26<sup>th</sup>. The project ended with a total cost underrun of \$30,999.60. The contractor has installed the additional drainage pipe. A walkthrough will be scheduled this week.
6. Ahuli Place Drainage – The new completion date for this project is February 8<sup>th</sup>. The contractor has installed an additional roadside culvert and the two roadway culverts. The final four conflict/junction boxes are being completed.
7. Hilo Master Drainage – The contractor has installed the culverts on Sites “A, C, and D.” They will schedule paving of the roadway this month. The contractor will need to dress up the site and install sod/seed where required. The contractor has started working on Site “B” with the new roadway culverts being installed.
8. Kome Drive & Kalipekona Pond – The engineer is currently waiting on insurance and bond documents from the contractor. Once received, a pre-construction meeting will be held and a notice to proceed will be issued.
9. Dog Park – Ochsner is completing the lease agreement. Hancock County approved the sublease requirement on Monday 6<sup>th</sup>. Once we have the lease agreement from Ochsner, I will submit it for approval.
10. Coon Branch – Met with the engineer on Monday regarding this project. They are finalizing the design and will have the advertisement request on the January 21<sup>st</sup> agenda.
11. Canal Dredging – DEQ has asked for additional documents from the engineer regarding an environmental review. The engineer is working on the review and will provide it back to DEQ this month. The bid due date will be moved to accommodate the additional information request. The project still has an expected start date of March/April 2025.
12. Noma Drive Phase 1b – The contract is for 180 Calendar Days with a current end date of January 7<sup>th</sup>. The engineer will issue the substantial completion on this project. The contractor will do a final walk through and any punch list items that are required.
13. Unit Price Projects – Three of the projects, DH Drive East, Koko Court, Lanai Place, were reviewed on site today with the city engineer. The Kiko Street project will get underway this week by public works. The Kipapa Way project design has been given to public works as well. A work assignment is being prepared for the Laa La Way project.
14. Jourdan River Boardwalk – **No update on this meeting.** We are continuing with the monthly meetings with MDEQ to move the project forward.
15. Noma Drive Dredging – **No update on this meeting.** The notice to proceed will be issued around the first of February with the schedule of work to be completed within that month.
16. Noma Drive Nature Trail – **No update on this meeting.** The engineer has determined the phase 1 site and will start the design and layout.
17. Detention Pond – **No update on this meeting.** The engineer will be completing the plans for this area by the end of the year. Public works will dredge this pond once plans are provided to the city.
18. Pelican Cove Drainage Project – **No update on this meeting.** The engineer has additional surveying to complete and will finalize the drawing for this project.

19. Montjoy Creek – **No update on this meeting.** USACE needed additional information from the engineer. That has been provided to them, and we are waiting for final permits to be issued. The project is being separated into three phases to ensure funding.

**Email Request Received**

- 1. 698 / 6910 Aukai Place – Councilmember asked about the drainage ditch in this area needing to be addressed. A work order has been issued.
- 2. 9951 Hamakua St – Resident is requesting ditch to be cleaned. A work order has been issued.
- 3. 5618 Ahuli Place – Councilmember and resident contacted me about their driveway drain was not working due to the drainage project. **Public works located the end of the drain pipe the resident added an extension to the pipe to allow it to reach the new junction box being installed.**
- 4. Lakeside Villa – Councilmember asked about the flooding behind the newer condos. **I met Ty onsite last week and discussed the issue and what the city can do to prevent the water from collecting on the Lakeside property. A work order has been issued for Public Works.**
- 5. 8826 Malino Way – Councilmember asked about a Facebook post regarding the appearance of the residence. **I had already driven past the home and observed the condition of the property. I then had code enforcement reach out to the resident. The resident has cleaned up the front yard and is building a fence to enclose the backyard. I have asked code enforcement to follow up this week.**

Public Comments on Agenda Items - None

Council Comments.

**Policy Agenda.**

**Minutes:**

- 1. Motion to approve December 17, 2024 Regular Meeting Minutes.

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to approve December 17, 2024 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 2. Motion to approve December 23, 2024 Special Called Meeting Minutes.

Motion made by Ward 4 Clark, Seconded by Ward 2 Liese to approve December 23, 2024 Special Called Meeting Minutes.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 4 Clark

Voting Abstaining: Mayor Depreo, Ward 3 Cumberland

**MOTION CARRIED**

**Resolutions:**

- 3. **PUBLIC HEARING- 2025-002:** Motion to adopt Resolution 2025-001 thereby finding, determining and adjudicating that the swimming pool at 8314 Maunalani Place, Diamondhead, Mississippi is a menace to the public safety and welfare of the citizenry, that the City Clerk is hereby authorized to advertise for bids, obtain quotes or utilize city resources to bring property into compliance with city ordinances and for other related purposes. The property is located at 8314 Maunalani Place, Parcel No. 068J-3- 41-001.000 and the property owner is Patrick Murphy.

PUBLIC HEARING - Mayor Depreo opened the Public Hearing in the matter of property located at 8314 Maunalani Place, Diamondhead, Mississippi, Parcel No. 068J-3-41-001-000 and called for property owner Patrick Murphy who was present and addressed the council.

Michael White also addressed the council about his concerns as a neighbor of the property.

Mayor Depreo called on two additional occasions for any others who would like to address the council with no response. The PUBLIC HEARING was closed.

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to adopt Resolution 2025-001 as amended, thereby finding, determining and adjudicating that the swimming pool at 8314 Maunalani Place, Diamondhead, Mississippi is a menace to the public safety and welfare of the citizenry, that the property owner is hereby given a minimum of 14 days to cure the menace on said property. If the property owner fails to cure the menace, that the City Clerk is hereby authorized to advertise for bids, obtain quotes or utilize city resources to bring property into compliance with city ordinances and for other related purposes. The property is located at 8314 Maunalani Place, Parcel No. 068J-3- 41-001.000 and the property owner is Patrick Murphy.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve the following consent item:

- 4. **2025-001:** Motion to authorize application for Standard Lease of Public Trust Tidelands from the Secretary of State for the Jourdan River Boardwalk Project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Routine Agenda.**

**Claims Payable**

- 5. Motion to approve Docket of Claims (DKT232407 - DKT232433) in the amount of \$229,989.35.

Motion made by Ward 2 Liese, Seconded by Ward 3 Cumberland to approve Docket of Claims (DKT232407 - DKT232433) in the amount of \$229,989.35.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3  
Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

**MOTION CARRIED**

**Public Comments on Non-Agenda Items.** - None

**Council Closing Comments**

**Adjourn/Recess.**

At 6:27 p.m. with no further business to come before the council, motion made by Ward 3 Cumberland,  
Seconded by Ward 4 Clark to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3  
Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk

**AN ORDINANCE FOR ESTABLISHING COMPENSATION FOR  
ELECTION COMMISSIONERS, POLL MANAGERS/WORKERS,  
RESOLUTION BOARD AND OTHER ELECTION WORKERS  
FOR THE CITY OF DIAMONDHEAD**

WHEREAS, Mississippi Code §23-15-227, §23-15-229 and §23-15-153 Annotated 1972, provides for compensation for election commissioners, poll managers and other poll workers for county elections and further authorizes the Municipal Governing Body to establish compensation to be paid out of the municipal general fund for municipal election commissioners, poll managers and other poll workers for municipal elections, and at its discretion provide for additional compensation limited pursuant Mississippi Code §23-15-227 and §23-15-229, and

WHEREAS, the City Council for Diamondhead, Mississippi, does hereby establish compensation for municipal election commissioners, poll managers and other election workers pursuant to Mississippi Code §23-15-227, §23-15-229 and §23-15-153 Annotated 1972 and more specifically as follows:

- a. Municipal Election Commissioners shall be compensated in the same manner as county election commissioners as prescribed in §23-15-153 in fulfilling their duties in preparation for an election, election day and post-election details all completed in a reasonable length of time and shall not exceed fifteen (15) days for each election.
- b. Poll Managers in the polling place shall be compensated in the same manner as county poll managers in the polling place with compensation to include any discretionary additional compensation maximum for each election as authorized §23-15-229.
- c. Resolution Board members shall be compensated at the same rate of pay as Municipal Poll Manager less and except any discretionary additional compensation for each election as may authorized in discretionary §23-15-229.
- d. Deputy City Clerk(s) shall be compensated for all election duties at the rate equivalent to their respective hourly rate of pay and payable pursuant to the Fair Labor Standards Act.
- e. City Clerk shall be compensated an hourly rate of pay equivalent to the current pay rate for those hours worked in the conduct an election as required by statute and performed outside the usual and customary work week (Monday – Friday).

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Diamondhead, Mississippi, that the aforementioned compensation be established for all future municipal elections within the City of Diamondhead, Mississippi.

Passed and adopted by the Mayor and Council this 21st day of January 2025, this Ordinance shall become effective February 21, 2025.

\_\_\_\_\_  
Nancy Depreo, Mayor

ATTEST:

\_\_\_\_\_  
Jeannie Klein, City Clerk

**RESOLUTION OF THE CITY OF DIAMONDHEAD RE-APPOINTING JULIE BOUDREAUX, SUE FAVRE AND RONALD LAYEL TO SERVE AS MUNICIPAL ELECTION COMMISSIONERS.**

The City of Diamondhead hereby brings forth a Resolution to appoint a Municipal Election Commissioner for the City of Diamondhead.

**WHEREAS**, the Mayor and City Council for the City of Diamondhead are authorized pursuant to Mississippi Code Ann §23-15-221 to appoint three (3) Municipal Election Commissioners to serve the City of Diamondhead with respect to all municipal elections; and

**WHEREAS**, the Mayor and City Council have before them three incumbent commissioners, JULIE BOUDREAUX, SUE FAVRE and RONALD LAYEL, for reappointment considerations to serve as Municipal Election Commissioners for the City of Diamondhead to carry out the duties and responsibilities of election commissioner pursuant to Mississippi Code Ann 1972.

**NOW, THEREFORE BE IT RESOLVED** that the City Council for the City of Diamondhead do hereby appoint, JULIE BOUDREAUX, SUE FAVRE and RONALD LAYEL, all residents of the City of Diamondhead, to serve as Municipal Election Commissioners for the City of Diamondhead, Mississippi consistent with all provisions and requirements provided for in Mississippi Code Annotated 1972.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE ON MOTION OF COUNCILMEMBER \_\_\_\_\_, SECONDED BY COUNCILMEMBER \_\_\_\_\_, BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 21<sup>st</sup> DAY OF JANUARY 2025.

	Aye	Nay	Absent
Mayor Depreo	_____	_____	_____
Councilmember Maher	_____	_____	_____
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____

ATTEST: \_\_\_\_\_  
 JEANNIE KLEIN, CITY CLERK

APPROVED: \_\_\_\_\_  
 NANCY DEPREGO, MAYOR

SEAL

**Pat Rich**

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**From:** Ryan Chotto <ryanchotto@gmail.com>  
**Sent:** Friday, December 13, 2024 4:52 PM  
**To:** Pat Rich  
**Cc:** Trina Cuccia  
**Subject:** Request to Combine Two Lots

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Pat,

My name is Ryan Chotto. We spoke recently over the phone regarding the process of combining two lots. Thanks again for your assistance. As requested, I'm providing the necessary information on behalf of my mother in writing.

My mother, Trina Cuccia (cc'd), the owner of Lots 26 (Parcel #: 068J-1-41-058.000) and 27 (Parcel #: 068J-1-41-057.000), located on Op La Way, would like to combine these two parcels into one in order to build a home on both lots.

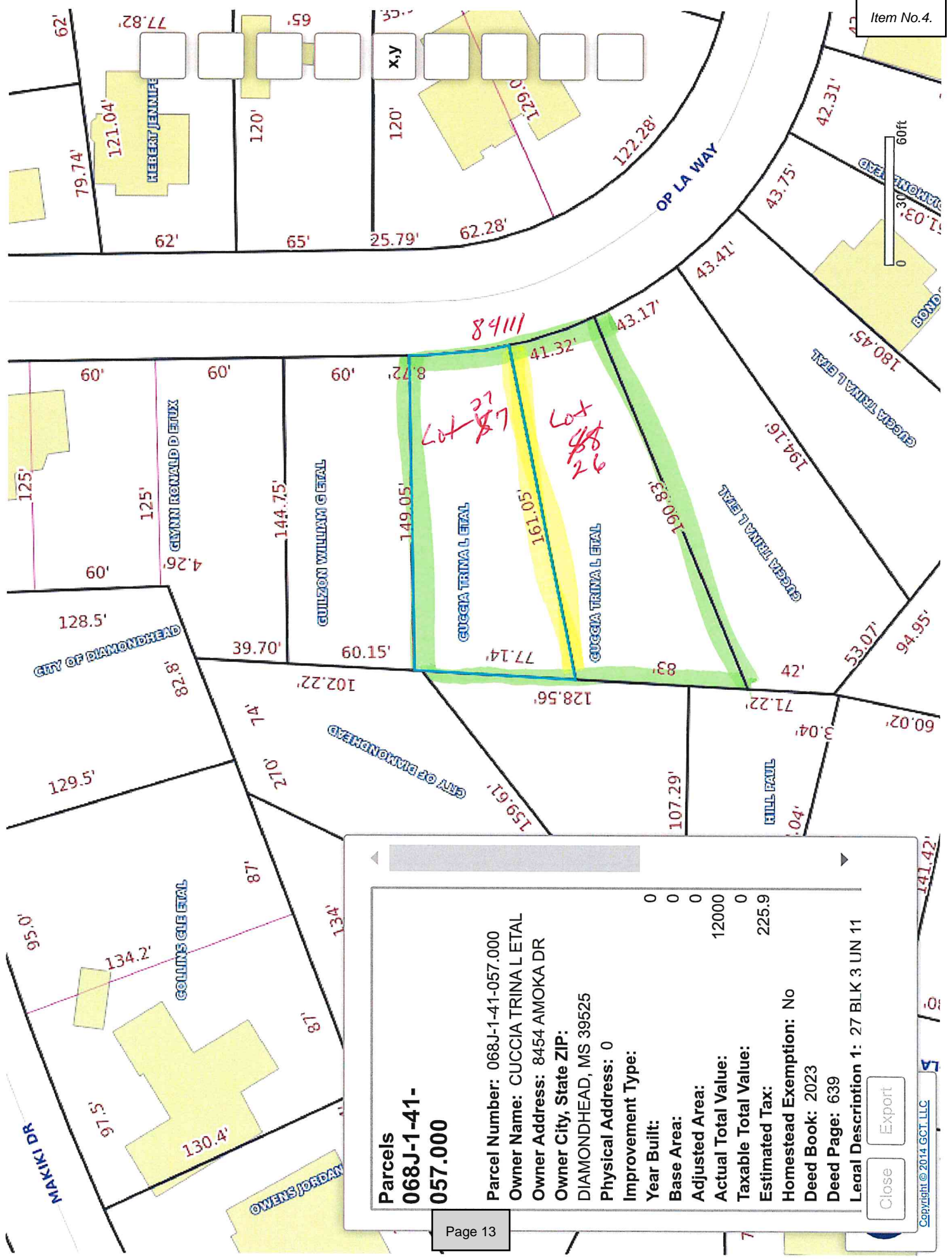
I attempted to reach out to the Diamondhead Water and Sewer Department to begin their required process, but unfortunately, I missed them for the day. I'll try again on Monday morning.

Please let me know if you need any additional information. My mother can be reached via her email (cc'd) or at (228) 365-6685 should you need confirmation from her directly. Have a great weekend.

Thanks again,

Ryan  
(646) 382-0166





**Parcels**  
**068J-1-41-**  
**057.000**

Parcel Number: 068J-1-41-057.000  
 Owner Name: CUCCIA TRINA L ETAL  
 Owner Address: 8454 AMOKA DR  
 Owner City, State ZIP: DIAMONDHEAD, MS 39525  
 Physical Address: 0  
 Improvement Type:  
 Year Built: 0  
 Base Area: 0  
 Adjusted Area: 0  
 Actual Total Value: 12000  
 Taxable Total Value: 0  
 Estimated Tax: 225.9  
 Homestead Exemption: No  
 Deed Book: 2023  
 Deed Page: 639  
 Legal Description 1: 27 BLK 3 UN 11

Close    Export

**Pat Rich**

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**From:** Ty Wiltz  
**Sent:** Friday, December 20, 2024 11:42 AM  
**To:** Pat Rich  
**Subject:** RE: 84111 Op La Way

Public Works has no issues with the abandonment of the easement.

TW

---

**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Wednesday, December 18, 2024 8:41 AM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>; Ty Wiltz <TWiltz@diamondhead.ms.gov>  
**Subject:** 84111 Op La Way

Good morning,

Trina Cuccia is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots ~~57~~<sup>57</sup> and ~~58~~<sup>58</sup>, Diamondhead Phase 2, Unit 11, Block 3 for the purpose of constructing a residence with the street address of 84111 Op La Way.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Tuesday, December 31st.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

**Pat Rich**

---

**From:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Sent:** Wednesday, December 18, 2024 10:13 AM  
**To:** Pat Rich  
**Subject:** RE: 84111 Op La Way

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

We are good with the abandonment of this easement.

*Ashley Hebert*

Engineering and Operations  
Coast Electric Power Association  
Office: 228-363-7238  
Cell: 228-493-4300

**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Wednesday, December 18, 2024 8:41 AM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>; Ty Wiltz <TWiltz@diamondhead.ms.gov>  
**Subject:** [CAUTION] 84111 Op La Way

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Trina Cuccia is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots ~~57~~ and ~~58~~, Diamondhead Phase 2, Unit 11, Block 3 for the purpose of constructing a residence with the street address of 84111 Op La Way.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Tuesday, December 31st.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

Resolution 2025-003  
Agenda Item 2025-009

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON A 5’ DRAINAGE/UTILITY EASEMENT ON EACH SIDE OF THE COMMON PROPERTY LINE BETWEEN LOTS 26 AND 27, DIAMONDHEAD PHASE 2, UNIT 11, BLOCK 3 HANCOCK COUNTY LOCATED WITHIN THE CITY

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has a 5’ drainage/utility easement on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 11, Block 3.
2. Trina L. Cuccia is the owner of lots 26 and 27, Diamondhead Phase 2, Unit 11, Block 3. The parcel numbers are 068J-1-41-058.000 and 068J-1-41-057.000. The physical street address is 84111 Op La Way.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easement. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 11, Block 3.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to lots 26 and 27, Diamondhead Phase 2, Unit 11, Block 3, described in bullet #3. The Diamondhead Public Works, Diamondhead Water & Sewer District and CEPA do not have any objections.

SECTION 2. It is agreed and understood that Trina L. Cuccia will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2025-003  
Agenda Item 2025-009

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	___	___	___
Councilmember Liese	___	___	___
Councilmember Cumberland	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___
Mayor Depreo	___	___	___

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

(SEAL)





132A-1-03-041.000

**Parcel Number:** 132A-1-03-041.000  
**Owner Name:** CORNELL PAMELA M ETAL  
**Owner Address:** 1 HIGH ST  
**Owner City, State ZIP:** NATICK, MA 01760  
**Physical Address:** 647 APELEHAMA RD  
**Improvement Type:** RES  
**Year Built:** 1995  
**Base Area:** 1440  
**Adjusted Area:** 2311  
**Actual Total Value:** 150923  
**Taxable Total Value:** 0  
**Estimated Tax:** 2841.07  
**Homestead Exemption:** No  
**Deed Book:** 2019  
**Deed Page:** 14710  
**Legal Description 1:** LOTS 70-71 BLK 3 UN 10 PH2  
**Legal Description 2:** DIAMONDHEAD  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** 0  
**Latitude:** 0  
**Square Footage:** 20945.01

**Sketches**

Sketch	Sketch Name
--------	-------------



**Condos**

**Pat Rich**

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**From:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Sent:** Wednesday, January 15, 2025 10:50 AM  
**To:** Pat Rich  
**Subject:** FW: 647 Apelehama Rd. AOE

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Please see Steven's note below. Have great day.

*Ashley Hebert*

Engineering and Operations  
Coast Electric Power Association  
Office: 228-363-7238  
Cell: 228-493-4300

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**From:** Steven Broussard <stevenbroussard@coastelectric.coop>  
**Sent:** Wednesday, January 15, 2025 10:49 AM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Subject:** RE: 647 Apelehama Rd. AOE

**VERIFIED:** This email originated from inside the organization.

Based on the drawing, they have the wrong address in the letter. We looked at that one last month. We are good on this one too.

*Steven Broussard**VP of Engineering*

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**From:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Sent:** Wednesday, January 15, 2025 10:25 AM  
**To:** Steven Broussard <stevenbroussard@coastelectric.coop>  
**Subject:** FW: 647 Apelehama Rd. AOE

**VERIFIED:** This email originated from inside the organization.

*Ashley Hebert*

Engineering and Operations  
Coast Electric Power Association  
Office: 228-363-7238  
Cell: 228-493-4300

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**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Wednesday, January 15, 2025 10:04 AM



DIAMONDHEAD WATER & SEWER DISTRICT

REQUEST FOR AN ABANDONMENT OF EASEMENT

DATE: 1-6-25

PROPERTY OWNER OR OWNERS: Pamela & John Cornell

PHONE NUMBER: 508-523-4124

EMAIL ADDRESS: jpgcornelle@earthlink.net

DESIRE TO HAVE UTILITY EASEMENT ABANDONED BETWEEN:

PROPERTY DESCRIPTION: PHASE 2 UNIT 10 BLOCK 3 LOT 70  
PHASE 2 UNIT 10 BLOCK 3 LOT 71  
PHASE \_\_\_\_\_ UNIT \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

PROPERTY ADDRESS: 647 Apelehaman Rd

CUSTOMER SIGNATURE: Pamela Cornell

OFFICE USE ONLY:

DATE APPROVED: 1/7/25

APPROVED BY: [Signature]

ABANDONMENT FEE: \$50.00 Pd Cash Lacey Barr

APPROVED BY BOARD: Motion 9.2. 1/9/25 [Signature]

EMAILED COPY: (SIGN/DATE) Dave Dubois 1/10/25

**Pat Rich**

---

**From:** Pat Rich  
**Sent:** Wednesday, January 15, 2025 10:04 AM  
**To:** Ashley Hebert; Ty Wiltz  
**Subject:** 647 Apelehama Rd. AOE  
**Attachments:** Geoportal.pdf

Good morning,

Pamela Cornell is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 70 and 71, Diamondhead Phase 2, Unit 10, Block 3 for the purpose of constructing an addition to the existing residence with the street address of ~~84111 Op-La-Way.~~

*647 Apelehama Rd.*

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Tuesday, January 21st.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

Resolution 2025-004  
Agenda Item 2025-018

**RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON A 5’ DRAINAGE/UTILITY EASEMENT ON EACH SIDE OF THE COMMON PROPERTY LINE BETWEEN LOTS 70 AND 71, DIAMONDHEAD PHASE 2, UNIT 10, BLOCK 3 HANCOCK COUNTY LOCATED WITHIN THE CITY**

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has a 5’ drainage/utility easement on each side of the common property line between lots 70 and 71, Diamondhead Phase 2, Unit 10, Block 3.
2. Pamela Cornell is the owner of lots 70 and 71, Diamondhead Phase 2, Unit 10, Block 326 and 27, Diamondhead Phase 2, Unit 11, Block 3. The parcel number is 132A-1-03-041.000. The physical street address is 647 Apelehama Rd.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easement. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property line between lots 70 and 71, Diamondhead Phase 2, Unit 10, Block 3.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to lots 70 and 71, Diamondhead Phase 2, Unit 10, Block 3, described in bullet #3. The Diamondhead Public Works, Diamondhead Water & Sewer District and CEPA do not have any objections.

SECTION 2. It is agreed and understood that Pamela Cornell will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2025-004  
Agenda Item 2025-018

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	___	___	___
Councilmember Liese	___	___	___
Councilmember Cumberland	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___
Mayor Depreo	___	___	___

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

(SEAL)

2024-005

Item No.6.



Taylor Sudden Service  
5640 Commerce Blvd. East  
Mobile, AL 36619  
(251) 666-2924

**TAYLOR SUDDEN SERVICE, INC. STANDBY GENERATOR  
INDUSTRIAL MAINTENANCE SERVICE AGREEMENT  
1/3/2025**

Service Info:

Ty Wiltz  
City of DiamondHead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Email: [TWiltz@DiamondHead.MS.Gov](mailto:TWiltz@DiamondHead.MS.Gov)

Billing Address:

City of DiamondHead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Customer #: 12835600  
Phone#: 228-493-4029

I. **Agreement Period: February 1, 2025, to January 30, 2026**

II. **Services: One Year Annual Agreement (Two visits per year)**

- One **Basic** Annual Service – see attached equipment list.
- One 41-Point Inspection --see attached equipment list.

III. **Equipment:**

- **Taylor DS150M3 , Serial Number: 20387**
- One Basic Annual Service at **\$845.00** -- perform in **February 2025**
- One Follow Up 41-Point Inspection at **\$260.00** – perform in **August 2025**

I. **Payment Terms:**

You will be invoiced as each service is performed. Payment is Net30 following receipt of invoice. No sales or use taxes are included in the pricing and will be added as applicable.

**Please do not send payment; you will be invoiced. If Tax Exempt, please include documentation. If a PO is needed, please send the PO with the Agreement**

II. **Activation of Agreement:**

Your Signature activates this service and must be received by the agreement start date. Pricing is good for 30 days. No service will be scheduled until a signed agreement is received. You may mail to 5640 Commerce Blvd. East, Mobile, AL 36619, or email to [ttery@taylorbigred.com](mailto:ttery@taylorbigred.com)



Taylor Sudden Service  
5640 Commerce Blvd. East  
Mobile, AL 36619  
(251) 666-2924

III. **Taylor Sudden Service Disclaimer:**

Taylor Sudden Service may or may not be the manufacturer of the equipment to which this Service/Preventative Maintenance Agreement applies. This Agreement does not modify or extend any manufacturer’s originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Sudden Service is neither an insurer nor guarantor of the equipment or the customer’s product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR SUDDEN SERVICE FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

IV. Taylor Agreement Price: **\$1,105.00 + applicable taxes**

**Please do not send payment; you will be invoiced. If Tax Exempt, please Include documentation. If a PO is needed, please send the PO with the Agreement**

*For questions on when your services will be performed or questions about service work that was done, contact the Service Sales Supervisor that handles your agreement:*

➤ *Thomas Terry 251-666-2924*

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Prepared For: **City of DiamondHead**

Prepared By:  
**Thomas Terry**  
Inside PM Sales

**Taylor Sudden Service - Generators**

5640 Commerce Blvd. East, Mobile, AL 36619 · Phone: 251-443-8402 · Fax: 251-443-9569





# GENERATOR

PARTS, SERVICE, REPAIR & RENTAL

## BUSINESS PM (PREVENTIVE MAINTENANCE) SERVICE AGREEMENT OVERVIEW

### SERVICE AGREEMENT BENEFITS: (Benefits applied only within the Agreement timeframe)

- Lower, Locked in Labor rates for all services, within the Agreement timeframe.
- Priority response over non-agreement customers.
- Two(2) or more predetermined services, generally 6 months apart.
- Detailed reports from our technicians.

### PREVENTATIVE MAINTENANCE AGREEMENT INCLUDES TWO(2) OR MORE SERVICES A YEAR.

-Typical Services include one PM (Basic or Full, Listed on Agreement Quote) and one Inspection.

### PM Services Options and Details: (Refer to your Agreement Quote)

#### Basic PM Includes: (*Recommended Once a Year*)

- Filter and Oil change.
- 40+ Point Inspection.
- System testing of air, lubricating, fuel, electrical, controls, & transfer switch.
- Coolant testing and treatment if radiator cooled.
- Fuel filter change (only for diesel applications).

#### Full PM Includes: (*Recommended Once Every 3 to 5 Years*)

- All Basic PM Service items listed above, plus:
- Replacement of belts and hoses.
- Replacement of battery.
- Replacement of coolant.
- Replacement of air filter.

\*Full PMs are more expensive and requires more lead time, due to additional parts and increased labor time\*

### Inspection Service – Includes our 40+ point Inspection.

#### Optional Services:

- Quarterly or Monthly Inspections.
- Two(2) or Four(4) Hour Load Bank Testing
- Medical Fuel Analysis
- Fuel Tank Cleaning & Fuel Polishing.
- Megger Testing.
- InfraRed Camera Testing.
- Vibration Testing.
- Pre-Scheduled Generator Rental. (For planned outages)
- 3-Year Agreements available upon request.

Taking Care of Our Customers is **PRIORITY ONE!**



# Preventive Maintenance Report

Item No.6.

947 Industrial Park Drive  
Clinton, Mississippi 39606  
Phone (601) 922-4444  
Fax (601) 922-0800

Mobile, AL  
Phone (251) 443-8402  
Fax (251) 443-9569

Baton Rouge, LA  
Phone (225) 744-0030  
Fax (225) 744-0031

Birmingham, AL  
Phone (205) 428-1130  
Fax (205) 428-1125

Shreveport, LA  
Phone (318) 742-4442  
Fax (318) 742-4447

Date: \_\_\_\_\_  
Customer: \_\_\_\_\_  
Location: \_\_\_\_\_

Make/Model: \_\_\_\_\_  
Serial Number: \_\_\_\_\_  
Hour Reading: \_\_\_\_\_  
Exercise Time: \_\_\_\_\_

Yes	N/A	Description of Service	Comments
		<b>Air System:</b>	
_____	_____	Cleaned / Replaced Air Cleaner Element	
_____	_____	Checked Complete Air System for Deficiencies	
_____	_____	Cleaned and Changed Oil in Bath Filter	
_____	_____	Checked Turbocharger Shaft End Play	
_____	_____	Checked and Tightened Turbocharger Mounting Bolts	
		<b>Lubricating System:</b>	
_____	_____	Changed Engine Oil	
_____	_____	Changed Engine Oil Filter	
_____	_____	Change Hydraulic Governor Oil	
_____	_____	Cleaned / Replaced Crankcase Breather	
_____	_____	Checked Complete Engine For Oil Leaks	
_____	_____	Checked PVC Valve	
		<b>Cooling System:</b>	
_____	_____	Inspected / Replaced All Belts	
_____	_____	Inspected / Replaced All Hoses	
_____	_____	Checked Coolant Level; Added Anti-Freeze	
_____	_____	Tested Specific Gravity of Anti-Freeze	
_____	_____	Changed Corrosion Resistor Element (Full PM Only)	
_____	_____	Checked Complete System For Coolant Leaks	
_____	_____	Checked Block Heater and Thermostat	
_____	_____	Lube Fan Hub	
		<b>Fuel System:</b> <input type="checkbox"/> Diesel <input type="checkbox"/> Gasoline <input type="checkbox"/> Natural Gas <input type="checkbox"/> LP	<b>Color:</b>
_____	_____	Inspected Fuel In Tank	Lt Md Hv
_____	_____	Inspected Day Tank	Water
_____	_____	Replaced Fuel Filter(s)	Micro Growth
_____	_____	Checked Operation of Governor	Sediment
_____	_____	Cleaned Fuel Pump Screen	
_____	_____	Checked Fuel Lines For Leaks	
		<b>Electrical System:</b>	<b>BRIGHT-HAZY</b>
_____	_____	Checked Cleaned And Tightened All Electrical Connections	Clarity: 1 2 3 4 5
_____	_____	Checked Electrolyte Level of Batteries	Other Tank Critical <input type="checkbox"/>
_____	_____	Hydrometer Readings: _____	<b>Tank Level</b> _____
_____	_____	Checked Operation of All Sending Units	<b>Tank Size</b> _____ Gallons
_____	_____	Inspected / Replaced Points, Condenser, And Plugs (Full PM Only)	
_____	_____	Inspected Ignition System (Magneto, Distributor, Wiring, etc.)	
_____	_____	Set Timing (Full PM Only)	
_____	_____	Checked Operation of Battery Charger, Replaced Blown Fuses	
		<b>Controls / Test / Transfer Switch:</b>	
_____	_____	Checked Oil, Start, Warm-Up; Oil Pressure _____ PSI	
_____	_____	Amps Per Leg _____	
_____	_____	Volts Per Leg _____	
_____	_____	Frequency _____	
_____	_____	Adjusted Frequency and Voltage As Required	
_____	_____	Checked Exhaust System For Leaks	
_____	_____	Checked Timing Sequence On Cranking Cycles; Cranking Time _____	
_____	_____	Checked Operation of Transfer Switch	
_____	_____	Time Delays: _____	
_____	_____	Exerciser: _____	
_____	_____	Checked Engine / Generator Controls For Proper Settings	
_____	_____	Started Engine From Test Position	
_____	_____	Started Engine From Automatic Position	
_____	_____	Checked All Alarm Systems	
_____	_____	Inspected / Replaced Pilot Lights	

Additional Comments and Recommendations: \_\_\_\_\_

Generator Tech.: \_\_\_\_\_

Customer Rep.: \_\_\_\_\_



006

Item No.7.



December 31, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #3 – FINAL  
Kolo Court Drainage Project  
LJ Construction, Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #3 to be considered for approval by the City Council at the next meeting. The Application includes the period from 10/21/2024 to 10/21/2024. The date of substantial completion of the project was established as October 8, 2024.

I have reviewed this pay application and find that it is an accurate request as the project is completed. With that said, I recommend that the Council approve payment to LJ Construction, Inc., in the amount of \$5,053.52. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink that reads "Nathan Long".

Nathan Long, E.I.T.  
Project Engineer

Enclosures: LJ Pay Application #3 Signed



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Kolo Court Drainage Project  
 Contract:

Owner's Project No.:  
 Engineer's Project No.: 16175 WA 10  
 Contractor's Project No.:

Application No.: 3 Application Period: From 10/21/24 to 10/21/24

Application Date: 11/15/24

A Bid Item No.	B Description	C Contract Information				G Work Completed - Current Pay App		I Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (I + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work - Current Pay App	H Value of Work Completed - Current Pay App (E X G) (\$)	I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)				
Original Contract													
01505-1	Mobilization	1	LS	\$ 23,400.00	23,400.00	-	-	1	23,400.00	-	23,400.00	100%	-
02050-1	Removal of Asphalt Pavement, All Depths	50	SY	\$ 8.00	400.00	-	-	50	400.00	-	400.00	100%	-
02050-2	Removal of Miscellaneous Material, LVM	-	CY	\$ 15.00	-	-	-	-	-	-	-	0%	-
02050-3	Sawcut Asphalt, All Depths	46	LF	\$ 7.00	322.00	-	-	46	322.00	-	322.00	100%	-
02050-4	Remove Riprap	67	SY	\$ 10.00	670.00	-	-	67	670.00	-	670.00	100%	-
02050-5	Removal of Concrete Drainage Structures	2	EA	\$ 600.00	1,200.00	-	-	2	1,200.00	-	1,200.00	100%	-
02050-6	Removal of Pipe, All Sizes	61	LF	\$ 10.50	640.50	-	-	61	640.50	-	640.50	100%	-
02070-1	Flowable Fill	8	CY	\$ 350.00	2,800.00	-	-	8	2,800.00	-	2,800.00	100%	-
02111-1	Clearing and Grubbing	1	LS	\$ 25,000.00	25,000.00	-	-	1	25,000.00	-	25,000.00	100%	-
02226-1	Borrow Excavation, LVM	211	CY	\$ 17.00	3,587.00	-	-	211	3,587.00	-	3,587.00	100%	-
02226-2	Excess Excavation, LVM	155	CY	\$ 12.00	1,860.00	-	-	155	1,860.00	-	1,860.00	100%	-
02226-3	Ditch Excavation	1	LS	\$ 5,000.00	5,000.00	-	-	1	5,000.00	-	5,000.00	100%	-
02234-1	Size 610 Crushed Stone Base	20	CY	\$ 125.00	2,500.00	-	-	20	2,500.00	-	2,500.00	100%	-
02295-1	Silt Fence	120	LF	\$ 4.50	540.00	-	-	120	540.00	-	540.00	100%	-
02295-2	Wattles	-	LF	\$ 4.50	-	-	-	-	-	-	540.00	100%	-
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	144.44	SY	\$ 37.50	5,416.50	-	-	144.44	5,416.50	-	5,416.50	100%	-
02512-2	1.5" 12.50-mm, MT, Asphalt Pavement	95	SY	\$ 37.50	3,562.50	-	-	95	3,562.50	-	3,562.50	100%	-
02512-3	Cold Milling of Bituminous Pavement, All Depths	27	SY	\$ 16.50	445.50	-	-	27	445.50	-	445.50	100%	-
02580-1	Traffic Markings	130	LF	\$ 10.00	1,300.00	-	-	130	1,300.00	-	1,300.00	100%	-
02585-1	Traffic Signage	-	EA	\$ 450.00	-	-	-	-	-	-	1,300.00	100%	-
02721-1	Reinforced Cast-in-Place Concrete Structures	9.58	CY	\$ 1,650.00	15,807.00	-	-	9.58	15,807.00	-	15,807.00	100%	-
02722-1	42" Reinforced Concrete Pipe, Class III	80	LF	\$ 156.00	12,480.00	-	-	80	12,480.00	-	12,480.00	100%	-
02752-1	Loose Riprap on Geotextile Fabric	670	SY	\$ 100.00	67,000.00	-	-	670	67,000.00	-	67,000.00	100%	-
02931-1	Hydroseeding	1,800	SY	\$ 2.00	3,600.00	-	-	1,800	3,600.00	-	3,600.00	100%	-
02935-1	Maintenance of Traffic	1	LS	\$ 5,000.00	5,000.00	-	-	1	5,000.00	-	5,000.00	100%	-
M1	Water Main Relocation	1	EA	\$ 8,140.00	8,140.00	-	-	1	8,140.00	-	8,140.00	100%	-
M2	Rock Ditch Check	-	LS	\$ 5,000.00	-	-	-	-	-	-	8,140.00	100%	-
M3	Guardrail Protection	1	LS	\$ 5,000.00	5,000.00	-	-	1	5,000.00	-	5,000.00	100%	-
Original Contract Totals					\$ 195,671.00		\$ -	\$ 195,671.00	\$ -	\$ 195,671.00	100%	\$ -	

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Kolo Court Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 WA 10  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 3 Application Period: From 10/21/24 to 10/21/24 Application Date: 11/15/24

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
Change Orders													
CO1-1	16" Split Steel Casing	1	LS	\$ 6,469.95	6,469.95	1.00	6,469.95	1.00	6,469.95		6,469.95	100%	-
Change Order Totals					\$ 6,469.95		\$ 6,469.95		\$ 6,469.95	\$ -	\$ 6,469.95	100%	\$ -
Original Contract and Change Orders													
Project Totals					\$ 202,140.95		\$ 6,469.95		\$ 202,140.95	\$ -	\$ 202,140.95	100%	\$ -



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January 8, 2025

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #4  
Turnberry Drainage Project  
LJ Construction, Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #4 to be considered for approval by the City Council at the next meeting. The Application includes the period from 11/30/2024 to 12/29/2024. At the end of the application period, we are approximately 81% complete on contract value and 82% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to LJ Construction, Inc., in the amount of \$76,870.23. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink that reads "Sarah McLellan". The signature is fluid and cursive.

Sarah McLellan, P.E.  
*Project Engineer*

Enclosures: LJ Pay Application #4 Signed

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Diamondhead</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Covington Civil &amp; Environmental LLC</u>	<b>Engineer's Project No.:</b> <u>16175 FP WA 5</u>
<b>Contractor:</b> <u>LJ Construction Inc.</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>Tumberry Drainage Project</u>	
<b>Contract:</b> _____	

<b>Application No.:</b> <u>4</u>	<b>Application Date:</b> <u>1/7/2025</u>
<b>Application Period:</b> From <u>11/30/2024</u> to <u>12/29/2024</u>	

1. Original Contract Price	\$ <u>617,551.40</u>
2. Net change by Change Orders	\$ <u>54,997.90</u>
3. Current Contract Price (Line 1 + Line 2)	\$ <u>672,549.30</u>
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ <u>541,448.26</u>
5. Retainage	
a. <u>2.50%</u> X \$ <u>541,448.26</u> Work Completed	\$ <u>13,536.21</u>
b. _____ X \$ _____ Stored Materials	\$ <u>-</u>
c. Total Retainage (Line 5.a + Line 5.b)	\$ <u>13,536.21</u>
6. Amount eligible to date (Line 4 - Line 5.c)	\$ <u>527,912.05</u>
7. Less previous payments (Line 6 from prior application)	\$ <u>451,041.82</u>
8. Amount due this application	\$ <u>76,870.23</u>
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ <u>131,101.04</u>

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<b>Contractor:</b> <u>LJ Construction Inc</u>	
<b>Signature:</b> <u><i>Maria J. Smith</i></u>	<b>Date:</b> <u>01/07/25</u>

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u><i>Sarah McLellan, P.E.</i></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>1/8/2025</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Turnberry Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 FP WA S  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 4 Application Period: From 11/30/24 to 12/29/24 Application Date: 01/07/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		H Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						I Estimated Quantity Incorporated in the Work - Current Pay App	J Value of Work Completed - Current Pay App (E X I) (\$)	K Estimated Quantity Incorporated in the Work	L Value of Work Completed to Date (E X I) (\$)				
Original Contract													
01505-1	Mobilization	1	LS	\$ 44,842.00	44,842.00	-	-	0.68	30,492.56	-	30,492.56	68%	14,349.44
02050-1	Removal of Asphalt Pavement, All Depths	1,200	SY	\$ 8.00	9,600.00	29.00	232.00	1,252.00	10,016.00	-	10,016.00	104%	(416.00)
02050-2	Removal of 12" Top of Bulkhead	240	LF	\$ 15.00	3,600.00	-	-	240.00	3,600.00	-	3,600.00	100%	-
02050-3	Sawcut Asphalt, All Depths	80	LF	\$ 7.00	560.00	-	-	80.00	560.00	-	560.00	100%	-
02050-4	Removal of Wooden Bridge	1	LS	\$ 2,500.00	2,500.00	-	-	1.00	2,500.00	-	2,500.00	100%	-
02050-5	Removal of Gravel Pavement, All thicknesses	24	SY	\$ 10.00	240.00	-	-	24.00	240.00	-	240.00	100%	-
02111-1	Clearing and Grubbing	1.80	LS	\$ 5,000.00	9,000.00	0.80	4,000.00	1.80	9,000.00	-	9,000.00	100%	-
02221-1	Select Fill	1,400	CY	\$ 17.00	23,800.00	-	-	-	-	-	-	0%	23,800.00
02226-1	Borrow Excavation, LVM	1,600	CY	\$ 17.00	27,200.00	-	-	575.00	9,775.00	-	9,775.00	36%	17,425.00
02226-2	Excess Excavation, LVM	750	CY	\$ 12.00	9,000.00	-	-	734.00	8,808.00	-	8,808.00	98%	192.00
02226-3	Ditch Excavation and Grading	40	LF	\$ 20.00	800.00	-	-	40.00	800.00	-	800.00	100%	-
2234-1	Size 610 Crushed Stone Base	215	CY	\$ 125.00	26,875.00	-	-	215.00	26,875.00	-	26,875.00	100%	-
02234-2	MDOT Type IV Geotextile Fabric	1,250	SY	\$ 3.00	3,750.00	1,252.00	3,756.00	1,252.00	3,756.00	-	3,756.00	100%	(6.00)
02295-1	Silt Fence	1,400	LF	\$ 4.50	6,300.00	-	-	-	-	-	-	0%	6,300.00
02295-2	Wattles	750	LF	\$ 4.50	3,375.00	-	-	-	-	-	-	0%	3,375.00
02311-1	5" HDPE Pipe - Directional Bore	100	LF	\$ 52.32	5,232.00	-	-	100.00	5,232.00	-	5,232.00	100%	-
02721-1	Reinforced Cast-in-Place Concrete Structures	69	CY	\$ 1,650.00	113,850.00	1.00	1,650.00	65.85	108,652.50	-	108,652.50	95%	5,197.50
02721-2	Castings/Gratings	2,600	LBS	\$ 4.00	10,400.00	-	-	2,184.00	8,736.00	-	8,736.00	84%	1,664.00
02722-1	48" Reinforced Concrete Pipe, Class III	640	LF	\$ 180.71	115,654.40	-	-	580.00	104,811.80	-	104,811.80	91%	10,842.60
02722-2	42" Reinforced Concrete Pipe, Class III	8	LF	\$ 151.00	1,208.00	-	-	24.00	3,624.00	-	3,624.00	300%	(2,416.00)
02722-3	42" Reinforced Concrete Flared End Section	1	EA	\$ 3,565.00	3,565.00	-	-	1.00	3,565.00	-	3,565.00	100%	-
02752-1	Loose Riprap, on Geotextile Fabric	85	SY	\$ 100.00	8,500.00	-	-	60.44	6,044.00	-	6,044.00	71%	2,456.00
02931-1	Hydroseeding	4,840	SY	\$ 2.00	9,680.00	1,600.00	3,200.00	1,600.00	3,200.00	-	3,200.00	33%	6,480.00
02931-2	6" Topsoil	1,000	SY	\$ 20.00	20,000.00	-	-	-	-	-	-	0%	20,000.00
02931-3	Sodding	1,000	SY	\$ 12.00	12,000.00	-	-	278.00	3,336.00	-	3,336.00	28%	8,664.00
02935-1	Maintenance of Traffic	1	LS	\$ 7,500.00	7,500.00	0.25	1,875.00	1.00	7,500.00	-	7,500.00	100%	-
35310-1	Pond Dredging and Disposal, 10.5 Elevation	3,400	CY	\$ 25.00	85,000.00	-	-	3,000.00	75,000.00	-	75,000.00	88%	10,000.00
W-1	Watermain Adjustment	2	EA	\$ 6,150.00	12,300.00	-	-	3.00	18,450.00	-	18,450.00	150%	(6,150.00)
W-2	Water Service Adjustment	2	EA	\$ 1,800.00	3,600.00	-	-	-	-	-	-	0%	3,600.00
S-1	6" Sewer Service Adjustment	5	EA	\$ 5,680.00	28,400.00	-	-	4.00	22,720.00	-	22,720.00	80%	5,680.00
S-2	8" Sewer Service Adjustment	1	EA	\$ 6,000.00	6,000.00	-	-	-	-	-	-	0%	6,000.00
S-3	Sewer Main Adjustment	1	EA	\$ 6,100.00	6,100.00	-	-	2.00	12,200.00	-	12,200.00	200%	(6,100.00)
S-4	Removal and Relocation of Sewer Cleanout	1	EA	\$ 2,000.00	2,000.00	-	-	-	-	-	-	0%	2,000.00
S-5	Manhole Tie in for Sewer Service	1	EA	\$ 2,000.00	2,000.00	-	-	-	-	-	-	0%	2,000.00
02512-1	1.5" 9.50 mm, ST Asphalt pavement	1,145	SY	\$ 19.75	22,613.75	1,252.00	24,727.00	1,252.00	24,727.00	-	24,727.00	109%	(2,113.25)
02512-2	1.5" 12.5mm, ST Asphalt Pavement	1,145	SY	\$ 19.75	22,613.75	1,252.00	24,727.00	1,252.00	24,727.00	-	24,727.00	109%	(2,113.25)
02512-3	Traffic Markings	13	LF	\$ 30.00	390.00	-	-	-	-	-	-	0%	390.00
CO1	24" Reinforced Concrete Pipe Class III	8	LF	\$ 95.05	760.40	8.00	760.40	8.00	760.40	-	760.40	100%	-
CO2	24" Reinforced Concrete Flair End Section	1	EA	\$ 1,650.00	1,650.00	1.00	1,650.00	1.00	1,650.00	-	1,650.00	100%	-
CO3	Removal of Pipe (all types and sizes)	8	LF	\$ 11.25	90.00	8.00	90.00	8.00	90.00	-	90.00	100%	-
Original Contract Totals & Change Order 1 & 2					\$ 672,549.30		\$ 66,667.40		\$ 541,448.26	\$ -	\$ 541,448.26	79%	\$ 131,101.04

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Turnberry Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 FP WA 5  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 4 Application Period: From 11/30/24 to 12/29/24 Application Date: 01/07/25

A	B	C	D	E	F	G	H	I	J	K	L	M	N	
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)	
						Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)					
Additive Alternate 2														
35310-1	Pond Dredging and Disposal , 7.5 Elevation	-	CY	\$ 25.00	-	-	-	-	-	-	-	-	#DIV/0!	
					Additive Alternate 2 Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Original Contract and Additive Alternate 2 & Change Order 1														
					Project Totals	\$ 672,549.30	\$ 66,667.40	\$ 541,448.26	\$ -	\$ 541,448.26	#DIV/0!	\$ 131,101.04		



008



January 8, 2025

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #3  
Kalae Street Drainage Improvements  
LJ Construction, Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #3 to be considered for approval by the City Council at the next meeting. The Application includes the period from 11/29/2024 to 12/30/2024. At the end of the application period, we are approximately 88% complete on contract value and 83% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to LJ Construction, Inc., in the amount of \$57,105.32. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in blue ink that reads "Sarah McLellan".

Sarah McLellan, P.E.  
Project Engineer

Enclosures: LJ Pay Application #3 Signed



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: U Construction Inc.  
 Project: Keiae Street Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 FP WA 4  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 3 Application Period: From 11/29/24 to 12/30/24 Application Date: 01/07/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		H Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						I Estimated Quantity Incorporated in the Work - Current Pay App	J Value of Work Completed - Current Pay App (E X I) (\$)	I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)				
Original Contract													
01505-1	Mobilization	1	LS	\$ 26,990.00	26,990.00			1.00	26,990.00		26,990.00	100%	-
02050-1	Removal of Asphalt Pavement, All Depths	190	SY	\$ 8.00	1,520.00				130.00		1,040.00	68%	480.00
02050-2	Removal of Concrete Pavement, All Depths	120	SY	\$ 9.00	1,080.00				120.00		1,080.00	100%	-
02050-3	Sawcut Asphalt, All Depths	310	LF	\$ 7.00	2,170.00				278.00		1,946.00	90%	224.00
02050-4	Sawcut Concrete, All Depths	150	LF	\$ 8.00	1,200.00				130.00		1,040.00	87%	160.00
02050-5	Removal of Pipe, All Sizes	265	LF	\$ 10.50	2,782.50				239.00		2,509.50	90%	273.00
02050-6	Removal of Gravel Pavement, All Depths	105	SY	\$ 8.00	840.00				94.00		752.00	90%	88.00
02113-1	Clearing and Grubbing	1	LS	\$ 7,500.00	7,500.00				1.00		7,500.00	100%	-
02226-1	Excess Excavation, LVM	500	CY	\$ 12.00	6,000.00	36.00	432.00	342.00	4,104.00		4,104.00	68%	1,896.00
02226-2	Borrow Excavation, LVM	535	CY	\$ 17.00	9,095.00	180.00	3,060.00	421.00	7,157.00		7,157.00	79%	1,938.00
02226-3	Ditch Excavation	1,620	LF	\$ 12.00	19,440.00				1,620.00		19,440.00	100%	-
2234-1	Size 610 Crushed Stone Base	60	CY	\$ 125.00	7,500.00				50.00		6,250.00	83%	1,250.00
02295-1	Silt Fence		LF	\$ 4.50	-				-		-	0%	-
02295-2	Wattles	420	LF	\$ 4.50	1,890.00				-		-	0%	1,890.00
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	315	SY	\$ 39.27	12,370.05				130.00		5,105.10	41%	7,264.95
02512-2	1.5" 12.50-mm, MT, Asphalt Pavement	190	SY	\$ 39.27	7,461.30				130.00		5,105.10	68%	2,356.20
02512-3	Cold Milling of Bituminous Pavement, All Depths	130	SY	\$ 20.00	2,600.00				-		-	0%	2,600.00
02522-1	4" Concrete Driveway with Headwall	120	SY	\$ 246.25	29,550.00				120.00		29,550.00	100%	-
02580-1	Traffic Markings	380	LF	\$ 10.00	3,800.00				98.00		980.00	26%	2,820.00
02585-1	Traffic Signage	4	EA	\$ 450.00	1,800.00				-		-	0%	1,800.00
02721-1	Reinforced Cast-in-Place Concrete Structures	20	CY	\$ 1,650.00	33,000.00	5.00	8,250.00	16.40	27,040.00		27,040.00	82%	5,940.00
02721-2	Castings/Gratings	700	LBS	\$ 4.00	2,800.00	446.00	1,784.00	669.00	2,876.00		2,876.00	96%	124.00
02722-1	24" Reinforced Concrete Pipe, Class III	112	LF	\$ 84.00	9,408.00				101.00		8,484.00	90%	924.00
02722-2	29" x 18" Reinforced Concrete Arch Pipe, Class III	120	LF	\$ 106.20	12,744.00				111.00		11,788.20		955.80
02722-3	Reinforced Concrete Flared End Section	4	EA	\$ 1,603.00	6,412.00				4.00		6,412.00		-
02723-1	24" Corrugated High Density Polyethylene Pipe	144	LF	\$ 65.60	9,446.40				120.00		7,872.00		1,574.40
02752-1	Loose Riprap, on Geotextile Fabric	125	SY	\$ 100.00	12,500.00	55.00	5,500.00	122.00	12,300.00		12,200.00	98%	300.00
02931-1	Hydroseeding	1,980	SY	\$ 2.00	3,960.00				1,195.00		2,390.00	60%	1,570.00
02935-1	Maintenance of Traffic	1	LS	\$ 7,500.00	7,500.00				1.00		7,500.00	100%	-
M1	Remove and Reinstall Mailboxes		EA	\$ 300.00	-				-		-	0%	-
M2	Water Main Relocation	2	EA	\$ 6,150.00	12,300.00				2.00		12,300.00	100%	-
M3	Fire Hydrant Adjustment	1	EA	\$ 1,500.00	1,500.00				2.00		3,000.00	200%	(1,500.00)
CO1	36" x 23" Reinforced Concrete Pipe Class III	232	LF	\$ 147.58	34,238.56	232.00	34,238.56	232.00	34,238.56		34,238.56	100%	-
CO2	36" x 23" Reinforced Concrete Flair End	1	EA	\$ 2,050.00	2,050.00	1.00	2,050.00	1.00	2,050.00		2,050.00	100%	-
CO3	Remobilization	1	LS	\$ 2,500.00	2,500.00	1.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
CO4	18" Corrugated High Density Polyethylene Pipe	5	LF	\$ 151.00	755.00	5.00	755.00	5.00	755.00		755.00	100%	-
Original Contract Totals and Change Orders					\$ 296,702.81		\$ 58,569.56		\$ 261,774.46	\$ -	\$ 261,774.46	76%	\$ 34,928.35
Original Contract and Change Orders													
Project Totals					\$ 296,702.81		\$ 58,569.56		\$ 261,774.46	\$ -	\$ 261,774.46	76%	\$ 34,928.35



2025-010

January 14, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Pay Application 4 for the Noma Drive Waterfront Improvements Project

Dear Mr. Jon McCraw,

Please find attached Pay Application 4 for Gill's Crane & Dozer Services, Inc for the amount due of \$57,009.50 for work completed on the Noma Drive Waterfront Improvements Project. Pay Application 4 has been reviewed, approved, and payment is recommended.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at (228) 467-6755 or [jason@chiniche.com](mailto:jason@chiniche.com).

Sincerely,

A handwritten signature in cursive script that reads "Jason Chiniche, P.E.".

Jason Chiniche, P.E.  
Project Manager

Attachment

**PAYMENT APPLICATION AND CERTIFICATE**

Application No: 4

Period: 11/1/24-12/31/24

1/10/2025

Sheet 1 of 3

Project: **NOMA DRIVE WATERFRONT IMPROVEMENTS**

Gills Crane and Dozer Service, Inc.

116 Marlin Drive

Slidell, LA 70461

1 Original contract sum		\$	715,890.00
2 Contract modifications approved in previous applications:			
Additions: \$ _____	Deductions: \$ _____	\$	-
3 Contract modifications approved this period			
No. 1 (11/7/24)			
Additions: \$ <u>55,469.</u>	Deductions: \$ _____	\$	55,469.00
4 Net change by contract modifications	(Sum of lines 2 & 3)	\$	55,469.00
5 Revised contract amount:	(Sum of lines 1 & 4)	\$	771,359.00
6 Total value of work to date	(Attached payment breakdown)	\$	682,780.00
7 Percent Project Complete	(Line 6 divided by 5 x 100)		89%
8 Materials on hand	(Listing Attached)	\$	-
9 Partial payment undelivered equipment	(Listing Attached)	\$	-
10 Subtotal	(Sum of lines 6, 8, 9)	\$	682,780.00
11 Less amount retained	5%	\$	34,139.00
12 Total amount retained to date		\$	34,139.00
13 Approved retainage reduction		\$	-
14 Subtotal	(Line 10 - Line 11)	\$	648,641.00
15 Less previous certificates for payment	(Item 14 from Previous Application)	\$	591,631.50
16 Current payment due	(Difference between lines 14 & 15)	\$	57,009.50

The undersigned Contractor certifies that the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work which previous Certificates for Payments were issued and payments received from the Owner, and that the current payments shown herein is now due.

Gill's Crane & Dozer Service, Inc.  
Contractor

*Ryan Anderson / gpa*  
By \_\_\_\_\_ Date 1/10/2025

I HEREBY ACKNOWLEDGE THAT THE MATERIAL AND LABOR INVOLVED ON THE ABOVE ESTIMATE ARE CORRECT AND PAYMENT IS DUE THE CONTRACTOR.

CHINICHE ENGINEERING, INC.  
Engineer

*Jaron Chiniche, P.E.*  
By \_\_\_\_\_ Date 1/14/2025



APPLICATION NO: 4  
 PERIOD: 11/1/24-12/31/24

PROJECT: NOMA DRIVE WATERFRONT IMPROVEMENTS SHEET 3 OF 3  
 CONTRACTOR: GILL'S CRANE & DOZER SERVICE, INC.

PAYMENT APPLICATION AND  
 CERTIFICATE MATERIALS  
 ON HAND SCHEDULE

BID ITEM #	DESCRIPTION	VALUE PREVIOUS APPLICATION	VALUE OF MATERIAL INCORPORATED INTO STORED THIS PERIOD	VALUE OF ADDITIONAL MATERIAL STORED THIS PERIOD	TOTAL VALUE OF STORED MATERIAL THIS APPLICATION
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$0.00
<b>SUBTOTAL/TOTAL</b>				\$0.00	\$0.00

FN: MyDocuments/BlankForms/PaymentApplicationandCertificate.xls Sheet3

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

Owner: City of Diamondhead	Owner's Contract No.: 2024-005
Contractor: Gill's Crane and Dozer Service, Inc.	Contractor's Project No.:
Engineer: Jason Chiniche, PE	Engineer's Project No.: 17-057-00-07
Project: Noma Drive Waterfront Improvements	Contract Name: Noma Drive Waterfront Improvements

**This final Certificate of Substantial Completion applies to:**

- All work, except Change Order 1:  
Riprap, Conduit, and Concrete Curbing
- The following specified portions of the Work:

January 07, 2025

**Date of Substantial Completion**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities:  None  
 As follows

Amendments to Contractor's responsibilities:  None  
 As follows:

The following documents are attached to and made a part of this Certificate: *N/A*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

<b>EXECUTED BY ENGINEER:</b>	<b>RECEIVED:</b>	<b>RECEIVED:</b>
By: <u>Jason Chiniche, P.E.</u> (Authorized signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Jason Chiniche P.E.</u>	Title: <u>Jon McCraw, City Manager</u>	Title: _____
Date: <u>1/13/2025</u>	Date: _____	Date: _____



**Chiniche Engineering & Surveying**  
 407 Highway 90  
 Bay St. Louis, MS 39520  
 228-467-6755  
 jason@chiniche.com  
 www.chiniche.com



# INVOICE

**BILL TO**  
 City of Diamondhead

**INVOICE #** 17-057-0248  
**DATE** 01/13/2025

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/02/2024	17-057-2021 Sen. Cad Tech	plot plans	2:30	90.00	225.00
12/02/2024	17-057-2021 Sen. Cad Tech	plan updates	3:30	90.00	315.00
12/02/2024	17-057-2021 Sen. Cad Tech	update plans	2:30	90.00	225.00
12/03/2024	17-057-2021 Sen. Cad Tech	plan revisions	1:30	90.00	135.00
12/10/2024	17-057-2021 Senior Professional	drawing markups, cost estimate	4:30	145.00	652.50
12/10/2024	17-057-2021 Sen. Cad Tech	work on pp sheets and coordinate with pm	4:30	90.00	405.00
12/11/2024	17-057-2021 Sen. Cad Tech	coordinate with pm and adjust pipe run	3:30	90.00	315.00
12/12/2024	17-057-2021 Sen. Cad Tech	revise profiles/reprint	2:00	90.00	180.00
12/17/2024	17-057-2021 Senior Professional	project design and model run	3.50	145.00	507.50
12/19/2024	17-057-2021 Principal	project review	2.50	162.00	405.00

Coon Branch Drainage Improvements

**BALANCE DUE**

**\$3,365.00**

**Chiniche Engineering & Surveying**  
 407 Highway 90  
 Bay St. Louis, MS 39520  
 228-467-6755  
 jason@chiniche.com  
 www.chiniche.com



# INVOICE

**BILL TO**  
 City of Diamondhead

**INVOICE #** 17-057-0249  
**DATE** 01/13/2025

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/02/2024	17-057-2021 Senior Professional	review model w/ Trilby	0:30	145.00	72.50
12/02/2024	17-057-2021 Project Engineer	pond 6 drainage model	3:00	95.00	285.00
12/04/2024	17-057-2021 Project Engineer	Pond 6 Proposed Conditions	2:15	95.00	213.75
12/05/2024	17-057-2021 Project Engineer	pond 6 proposed improvements model	2:45	95.00	261.25
12/06/2024	17-057-2021 Project Engineer	pond 6 drainage improvements	1:00	95.00	95.00
12/09/2024	17-057-2021 Senior Professional	reviewing model w/ Trilby	0:30	145.00	72.50
12/09/2024	17-057-2021 Project Engineer	improvements model	3:00	95.00	285.00
12/10/2024	17-057-2021 Sen. Cad Tech	draft plans and coordinate with pm	1:00	90.00	90.00
12/10/2024	17-057-2021 Project Engineer	Drainage pond improvement model	1:45	95.00	166.25
12/11/2024	17-057-2021 Project Engineer	Drainage improvement model	4:30	95.00	427.50
12/12/2024	17-057-2021 Project Engineer	final checks and send to Christina	0:30	95.00	47.50

Pond 6 Improvements

**BALANCE DUE**

**\$2,016.25**

**Chiniche Engineering & Surveying**  
 407 Highway 90  
 Bay St. Louis, MS 39520  
 228-467-6755  
 jason@chiniche.com  
 www.chiniche.com



# INVOICE

**BILL TO**  
 City of Diamondhead

**INVOICE #** 17-057-0252  
**DATE** 01/13/2025

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/09/2024	<b>17-057-2021 Senior Project Mana</b>	Plans, documentation to Covington	1:00	115.00	115.00
12/10/2024	<b>17-057-2021 Principal</b>	Project review	2.50	162.00	405.00
12/13/2024	<b>17-057-2021 Senior Project Mana</b>	Report, emails	0:30	115.00	57.50
12/18/2024	<b>17-057-2021 Senior Project Mana</b>	Meeting	1:00	115.00	115.00
12/24/2024	<b>17-057-2021 Senior Project Mana</b>	Permit status review	1:00	115.00	115.00

Jourdan River Boardwalk

**BALANCE DUE**

**\$807.50**

**Chiniche Engineering & Surveying**  
407 Highway 90  
Bay St. Louis, MS 39520  
228-467-6755  
jason@chiniche.com  
www.chiniche.com



# INVOICE

**BILL TO**  
City of Diamondhead

**INVOICE #** 17-057-0250  
**DATE** 01/13/2025

**TERMS** Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/20/2024	17-057-2021 Senior Professional	meeting, review comments	3:30	145.00	507.50
12/23/2024	17-057-2021 Senior Professional	addressing MDEQ comments, addendum	4:30	145.00	652.50
12/23/2024	17-057-2021 Principal	addendum review	2.50	162.00	405.00

Canal Dredging Project

**BALANCE DUE**

**\$1,565.00**

Chiniche Engineering & Surveying  
407 Highway 90  
Bay St. Louis, MS 39520  
228-467-6755  
jason@chiniche.com  
www.chiniche.com



# INVOICE

**BILL TO**

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS

**INVOICE # 17-057-0251**

**DATE 01/13/2025**

**TERMS Due on receipt**

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/02/2024	17-057-2021 Principal	project review	2:30	162.00	405.00
12/04/2024	17-057-2021 RPR	Drone flight	4:00	75.00	300.00
12/09/2024	17-057-2021 Cad	exhibit update	2:00	70.00	140.00
12/19/2024	17-057-2021 Principal	project review	1.50	162.00	243.00

Noma Drive Nature Trail

**BALANCE DUE**

**\$1,088.00**







Progress Estimate - Unit Price Work

Owner: <u>City of Overland Park</u> Engineer: <u>MT, Patrick Brown</u> Construction: <u>JJ Construction Inc.</u> Project: <u>Nile Wm Water Drainage Improvement</u> Contract: _____										Contractor's Application for Payment Owner's Project No.: <u>2024-005</u> Engineer's Project No.: <u>0175-23-001</u> Contractor's Project No.: _____																																								
Application No.: <u>1</u>		Application Period: From <u>12/05/24</u> to <u>12/31/24</u>		Application Date: <u>01/07/25</u>																																														
<table border="1"> <thead> <tr> <th>Item No.</th> <th>Description</th> <th>Unit</th> <th>Quantity</th> <th>Unit Price</th> <th>Amount</th> <th>Retainage</th> <th>Net Amount</th> <th>Change Order</th> <th>Subtotal</th> <th>Balance Forward</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td colspan="12">                     Change Order Totals \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____                 </td> </tr> <tr> <td colspan="12">                     Project Totals \$ <u>604,948.25</u> \$ <u>258,000.00</u> \$ <u>346,948.25</u> \$ _____ \$ <u>258,000.00</u> \$ <u>37,948.25</u> </td> </tr> </tbody> </table>															Item No.	Description	Unit	Quantity	Unit Price	Amount	Retainage	Net Amount	Change Order	Subtotal	Balance Forward	Total	Change Order Totals \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____												Project Totals \$ <u>604,948.25</u> \$ <u>258,000.00</u> \$ <u>346,948.25</u> \$ _____ \$ <u>258,000.00</u> \$ <u>37,948.25</u>											
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DIGITAL ENGINEERING & IMAGING, INC.

# INVOICE

PLEASE REMIT PAYMENT TO:  
 527 W. Esplanade Avenue, Suite 200  
 Kenner, Louisiana 70065

City of Diamondhead  
 5300 Diamondhead Circle  
 Diamondhead, MS 39525

January 08, 2025  
 Project No: B7301001.000  
 Invoice No: 51

Project B7301001.000 City of Diamondhead Master Services Agreement 2021  
**Professional Services from December 01, 2024 to December 28, 2024**

Phase 003 Beaux Vue Ph. 2 Drainage Improvements

Task 40 Construction Admin

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	9,216.25	9,216.25
Limit			9,235.00
Remaining			18.75

**Total this Task**

Task 45 Resident Inspection

**Professional Personnel**

	Hours	Rate	Amount
Cox, Candice	.50	80.00	40.00
Stein, John	19.00	145.00	2,755.00
Totals	19.50		2,795.00
<b>Total Labor</b>			<b>2,795.00</b>

Billing Limits	Current	Prior	To-Date
Total Billings	2,795.00	1,200.00	3,995.00
Limit			4,500.00
Remaining			505.00

**Total this Task \$2,795.00**

**Total this Phase \$2,795.00**

**Billings to Date**

	Current	Prior	Total
Fee	0.00	4,345.00	4,345.00
Labor	2,795.00	34,528.25	37,323.25
<b>Totals</b>	<b>2,795.00</b>	<b>38,873.25</b>	<b>41,668.25</b>

**Total this Invoice \$2,795.00**

Please reference our project number and invoice number when remitting payment. If you have any questions or need additional information, please email [DEIIAccountsReceivable@deii.net](mailto:DEIIAccountsReceivable@deii.net).

Project B7301001.000 DIAMON\_Master Services Agreement 21 Invoice 51

# Billing Backup

Wednesday, January 8, 2025

Digital Engineering & Imaging, Inc.

Invoice 51 Dated 1/8/2025

2:33:28 PM

Project B7301001.000 City of Diamondhead Master Services Agreement 2021  
 Phase 003 Beaux Vue Ph. 2 Drainage Improvements  
 Task 45 Resident Inspection

### Professional Personnel

			Hours	Rate	Amount
0049	89 - Cox, Candice	12/18/2024	.50	80.00	40.00
0111	30 - Stein, John	11/27/2024	4.00	145.00	580.00
0111	30 - Stein, John	12/2/2024	1.00	145.00	145.00
0111	30 - Stein, John	12/3/2024	1.00	145.00	145.00
0111	30 - Stein, John	12/5/2024	2.50	145.00	362.50
0111	30 - Stein, John	12/9/2024	.50	145.00	72.50
0111	30 - Stein, John	12/10/2024	2.00	145.00	290.00
0111	30 - Stein, John	12/11/2024	2.00	145.00	290.00
0111	30 - Stein, John	12/12/2024	2.00	145.00	290.00
0111	30 - Stein, John	12/16/2024	2.00	145.00	290.00
0111	30 - Stein, John	12/17/2024	2.00	145.00	290.00
	Totals		19.50		2,795.00
	<b>Total Labor</b>				<b>2,795.00</b>
				<b>Total this Task</b>	<b>\$2,795.00</b>
				<b>Total this Phase</b>	<b>\$2,795.00</b>
				<b>Total this Project</b>	<b>\$2,795.00</b>
				<b>Total this Report</b>	<b>\$2,795.00</b>

015

Item No. 15.



January 14, 2025

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #16  
Commercial District Transformation Project Phase I  
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #16 to be considered for approval by the City Council at the next meeting. The Application includes the period from 12/1/2024 to 12/31/2024. At the end of the application period, we are approximately 96% complete on contract value and 100% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to Bottom 2 Top Construction, LLC., in the amount of \$340,988.18. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in blue ink that reads "Sarah McLellan".

Sarah McLellan, P.E.  
*Project Engineer*

Enclosures: B2T Pay Application #16 Signed





Progress Estimate - Unit Price Work

Owner:	City of Diamondhead	Contractor's Application for Payment
Engineer:	Covington Civil & Environmental LLC	Owner's Project No.:
Contractor:	Bottom 2 Top Construction LLC	Engineer's Project No.:
Project:	City of Diamondhead Commercial District Transformation Project Phase I	Contractor's Project No.:
Contract:		

Application No.: 16      Application Period: From 12/01/24 to 12/31/24      Application Date: 01/09/25

A Bid Item No.	B Description	C Item	D Quantity	E Units	F Unit Price (\$)	G Value of Bid Item (C X E) (\$)	H Contract Information		I Work Completed - Current Pay App		J Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
							Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)	Estimated Quantity Incorporated in the Work				
Original Contract																
202-8009	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS	2,083	SY	\$ 8.00	16,664.00	352.00	2,816.00	2,090.96	16,727.68							
202-8008	REMOVAL OF CONTINUOUSLY REINFORCED CONCRETE PAVEMENT, ALL DEPTHS	235	SY	\$ 10.00	2,350.00									16,727.68	100%	(63.68)
202-8013	REMOVAL OF BASE (LIMESTONE / GRAVEL), ALL DEPTHS	3,191	SY	\$ 10.00	31,910.00			82.77						827.70	35%	1,522.30
503-CD10	SAW CUT, FULL DEPTH (ASPHALT)	320	LF	\$ 8.00	2,560.00			3,191.00	31,910.00					31,910.00	100%	-
503-CD10	SAW CUT, FULL DEPTH (CONCRETE)	55	LF	\$ 8.00	440.00			215.00	1,720.00					1,720.00	67%	840.00
202-8191	REMOVAL OF PIPE, 8" AND ABOVE	230	LF	\$ 5.00	1,150.00										0%	440.00
202-A001	CLEARING AND GRUBBING	1	LS	\$ 76,000.00	76,000.00			138.00	690.00					690.00	60%	490.00
100098	REMOVE AND RESET, MAILBOX	3	EA	\$ 300.00	900.00			2.00	600.00					76,000.00	100%	490.00
907-830-0004	REMOVE AND RESET, SIGN	3	EA	\$ 300.00	900.00			2.00	600.00					900.00	100%	-
203-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	4,400	CY	\$ 12.00	52,800.00									300.00	33%	600.00
203-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	800	CY	\$ 10.00	8,000.00			4,400.00	52,800.00					8,000.00	100%	-
206-A001	STRUCTURE EXCAVATION	2,200	CY	\$ 15.00	33,000.00									8,000.00	100%	-
216-A001	SOLID SODDING	8,500	SY	\$ 7.20	61,200.00	899.00	6,472.80	5,234.00	33,000.00					33,000.00	100%	-
234-A001	TEMPORARY SILT FENCE	5,200	LF	\$ 3.57	18,584.00				37,684.80					37,684.80	62%	23,515.20
237-A002	WATTLES, 20"	2,400	LF	\$ 5.43	13,032.00				5,783.40					5,783.40	31%	12,780.60
304-P002	SIZE #10 CRUSHED STONE BASE	4,840	TON	\$ 87.40	326,218.00			60.00	325.80					325.80	3%	12,706.20
403-A001	12.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$ 191.19	145,204.40	330.88	63,260.85	4,413.55	297,473.27					297,473.27	91%	28,742.73
403-A013	9.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$ 195.24	148,382.40	1,053.81	205,745.86	783.87	190,212.23					150,212.23	103%	(4,907.85)
501-B005	8" PLAIN CEMENT CONCRETE PAVEMENT, BROOM FINISH	92	SY	\$ 108.00	9,936.00									205,745.86	139%	(57,363.48)
406-A002	COLD MILLING OF BITUMINOUS PAVEMENTS, ALL DEPTH	300	SY	\$ 12.00	3,600.00	300.00	3,600.00								0%	9,936.00
603-CA004	15" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	54	LF	\$ 41.74	2,253.96									3,600.00	100%	-
603-CA012	18" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	2,003	LF	\$ 49.38	98,908.14			78.00	3,255.72					3,255.72	144%	(1,001.76)
603-CE002	22"x13" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	1,297	LF	\$ 65.58	85,057.26									97,476.12	99%	1,432.02
603-CE008	29"x18" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	427	LF	\$ 86.30	36,850.10			1,236.00	81,056.88					81,056.88	95%	4,000.38
603-CB003	18" REINFORCED CONCRETE END SECTION	1	EA	\$ 870.00	870.00			438.00	37,799.40					37,799.40	103%	(949.30)
603-CF003	29"x18" REINFORCED CONCRETE ARCH END SECTION	2	EA	\$ 1,110.00	2,220.00									1,740.00	200%	(870.00)
603-PA010	6' x 4' PRECAST CONCRETE BOX CULVERT	162	LF	\$ 1,065.00	172,530.00			3.00	3,330.00					3,330.00	150%	(1,110.00)
603-PB006	6' x 4' PRECAST CONCRETE BOX CULVERT, END SECTION	4	EA	\$ 4,750.00	19,000.00									170,400.00	99%	2,130.00
815-A007	LOOSE RIPRAP, SIZE 300	600	TON	\$ 84.20	50,520.00			4.00	19,000.00					19,000.00	100%	-
815-E001	GEOTEXTILE UNDER RIPRAP	950	SY	\$ 4.82	4,579.00									18,633.46	37%	31,886.54
604-A001	CASTINGS	5,500	LBS	\$ 3.38	18,590.00				4,579.00					4,579.00	100%	-
604-B001	GRATINGS	4,000	LBS	\$ 4.02	16,080.00				6,700.00					22,646.00	122%	(4,956.00)
609-B002	CONCRETE CURB, HEADER (6"x18")	727	LF	\$ 20.40	14,830.80				7,370.00					29,627.40	184%	(13,547.40)
609-D002	COMBINATION CONCRETE CURB AND GUTTER, TYPE 1 MODIFIED	4,108	LF	\$ 20.40	83,803.20				232.00					4,732.80	32%	10,098.00
609-D004	COMBINATION CONCRETE CURB AND GUTTER, TYPE 2 MODIFIED	446	LF	\$ 20.40	9,098.40				4,095.00					83,538.00	100%	265.20
606-A001	CONCRETE SIDEWALK, 4" THICK	2,990	SY	\$ 78.00	233,220.00			70.00	1,428.00					2,815.20	31%	6,283.20
606-A001	CONCRETE SIDEWALK, 6" THICK	522	SY	\$ 90.00	46,980.00			163.00	12,714.00					240,351.54	103%	(7,131.54)
608-C001	DETECTABLE WARNINGS, PER PLANS	103	SF	\$ 44.00	4,532.00			36.00	3,240.00					23,220.00	49%	23,760.00
626-G001	THERMOPLASTIC DETAIL STRIPE, BLUE-ADA	111	LF	\$ 24.00	2,664.00			49.00	2,156.00					4,532.00	100%	-
626-G002	THERMOPLASTIC DETAIL STRIPE, WHITE	813	LF	\$ 6.00	4,878.00										0%	2,664.00
907-626-H001	THERMOPLASTIC LEGEND, BLUE-ADA HANDICAP SYMBOL	2	EA	\$ 600.00	1,200.00										0%	4,878.00
626-H004	THERMOPLASTIC LEGEND, WHITE	696	SF	\$ 14.40	10,022.40										0%	1,200.00
630-A001	STANDARD ROADSIDE SIGNS, SHEET ALUMINUM, 0.080 THICKNESS	36	SF	\$ 19.24	692.64										0%	10,022.40
100009	DECORATIVE SIGN POST, PER PLANS	60	LF	\$ 500.00	30,000.00										0%	692.64
620-A001	MOBILIZATION	1	LS	\$ 20,200.00	20,200.00	0.20	4,040.00	1.00	20,200.00					20,200.00	100%	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: City of Diamondhead Commercial District Transformation Project Phase I  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16383  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 16 Application Period: From 12/01/24 to 12/31/24 Application Date: 01/09/25

A Bid Item No.	B Description	C Contract Information				D Work Completed - Current Pay App		E Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
		F Item Quantity	G Units	H Unit Price (\$)	I Value of Bid Item (C X E)	J Estimated Quantity Incorporated in the Work - Current Pay App	K Value of Work Completed - Current Pay App (E X J) (\$)	L Estimated Quantity Incorporated in the Work	M Value of Work Completed to Date (E X I) (\$)				
1	REMOVE, RELOCATE, OR PROTECT ELECTRICAL/COMMUNICATION UTILITIES	1	LS	\$ 75,000.00	75,000.00	-	-	1.00	75,000.00	-	75,000.00	100%	-
2	MAINTENANCE OF TRAFFIC	1	LS	\$ 12,000.00	12,000.00	0.10	1,200.00	1.00	12,000.00	-	12,000.00	100%	-
3	8" PVC GRAVITY SEWER PIPE	1,450	LF	\$ 16.02	23,229.00	-	-	1,339.00	21,738.78	-	21,738.78	92%	3,998.22
4	PRECAST MANHOLE, 4' DIAMETER (ALL DEPTHS)	9	EA	\$ 3,867.20	34,804.80	-	-	9.00	34,804.80	-	34,804.80	100%	-
5	8" PVC WATER MAIN	1,060	LF	\$ 43.98	46,518.80	-	-	981.00	43,144.38	-	43,144.38	93%	3,474.42
6	12" PVC WATER MAIN	420	LF	\$ 75.79	31,831.80	-	-	319.00	24,177.01	-	24,177.01	76%	7,654.79
7	ADJUSTMENT OF EXISTING FORCE MAIN, STA 3+73	1	LS	\$ 5,584.00	5,584.00	-	-	1.00	5,584.00	-	5,584.00	100%	-
8	FIRE HYDRANT ASSEMBLY	4	EA	\$ 7,627.80	30,510.40	-	-	4.00	30,510.40	-	30,510.40	100%	-
9	RECONNECT AND RELOCATE EXISTING FIRE HYDRANT	2	EA	\$ 3,339.68	6,679.36	-	-	2.00	6,679.36	-	6,679.36	100%	-
10	SANITARY SEWER/WATER MAIN CROSSING	1	EA	\$ 3,384.00	3,384.00	-	-	1.00	3,384.00	-	3,384.00	100%	-
11	8" GATE VALVE	2	EA	\$ 2,858.96	5,717.92	-	-	2.00	5,717.92	-	5,717.92	100%	-
12	12" GATE VALVE	1	EA	\$ 4,992.56	4,992.56	-	-	1.00	4,992.56	-	4,992.56	100%	-
13	8" INSERTION VALVE	2	EA	\$ 12,000.00	24,000.00	-	-	-	-	-	-	0%	24,000.00
14	12" INSERTION VALVE	2	EA	\$ 24,000.00	48,000.00	-	-	-	-	-	-	0%	48,000.00
15	REMOVAL OF WATER MAIN (ALL SIZES)	340	LF	\$ 10.00	3,400.00	-	-	-	-	-	-	0%	3,400.00
16	SINGLE SEWER SERVICE	7	EA	\$ 1,254.06	8,778.42	-	-	9.00	11,286.54	-	11,286.54	129%	(2,508.12)
17	DOUBLE SEWER SERVICE	6	EA	\$ 1,624.74	9,748.44	-	-	6.00	9,748.44	-	9,748.44	100%	-
18	SINGLE WATER SERVICE	9	EA	\$ 1,161.73	10,455.57	-	-	8.00	9,293.84	-	9,293.84	89%	1,161.73
19	DOUBLE WATER SERVICE	6	EA	\$ 2,493.00	14,730.00	-	-	6.00	14,730.00	-	14,730.00	100%	-
20	12" 8B" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	2	EA	\$ 6,821.28	13,642.56	-	-	2.00	13,642.56	-	13,642.56	100%	-
21	8" 8B" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 5,899.68	5,899.68	-	-	1.00	5,899.68	-	5,899.68	100%	-
22	12" 8B" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 16,635.78	16,635.78	-	-	1.00	16,635.78	-	16,635.78	100%	-
23	DUCTILE IRON FITTINGS	6	TON	\$ 43,399.60	260,397.60	-	-	3.82	165,786.47	-	165,786.47	64%	94,611.13
24	IRRIGATION	1	LS	\$ 132,000.00	132,000.00	-	-	0.90	118,800.00	-	118,800.00	90%	13,200.00
26 01 00-A	1-1/4" HDPE "ROLL PIPE" CONDUIT	1,800	LF	\$ 19.18	34,524.00	-	-	1,500.00	28,770.00	-	28,770.00	83%	5,754.00
26 01 00-B	3" PVC CONDUIT	5,400	LF	\$ 22.14	119,556.00	-	-	4,428.00	98,035.92	-	98,035.92	82%	21,520.08
ALTERNATE 2													
27	PRECAST CONCRETE DRAINAGE STRUCTURES	82	EA	\$ 2,368.00	194,176.00	-	-	88.00	208,384.00	-	208,384.00	107%	(14,208.00)
ALTERNATE 3													
LO0091	STONE PAVERS, PER PLANS	14,869	SF	\$ 22.20	330,091.80	1,142.00	25,352.40	9,724.00	215,872.80	-	215,872.80	65%	114,219.00
ALTERNATE 4													
LO0060	TREE GRATE (ARGO 3'x3' HEEL-PROOF)	30	EA	\$ 1,411.20	42,336.00	-	-	30.00	42,336.00	-	42,336.00	100%	-
25	CEDAR ELM TREE	77	EA	\$ 2,340.00	180,180.00	-	-	77.00	180,180.00	-	180,180.00	100%	-
ALTERNATE 5													
26 01 00-C	LIGHTING STANDARDS	42	EA	\$ 9,480.62	398,186.04	-	-	42.00	398,186.04	-	398,186.04	100%	-
26 01 00-D	ELECTRICAL DISTRIBUTION	9,200	LF	\$ 9.47	87,124.00	-	-	9,200.00	87,124.00	-	87,124.00	100%	-
26 01 00-E	ELECTRICAL SERVICE, PANEL, METER, RACK	1	LS	\$ 7,084.08	7,084.08	-	-	1.00	7,084.08	-	7,084.08	100%	-
Original Contract Totals					\$ 4,173,187.31		\$ 358,934.93		\$ 3,718,635.64		\$ 3,718,635.64	80%	\$ 454,551.67

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: City of Diamondhead Commercial District Transformation Project Phase I  
 Contract:

Owner's Project No.:  
 Engineer's Project No.: 16383  
 Contractor's Project No.:

Application No.: 16 Application Period: From 12/01/24 to 12/31/24 Application Date: 01/09/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		H Work Completed to Date		I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)	K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						Estimated Quantity Incorporated In the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)						
<b>Change Orders</b>															
202-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	10,900	CY	\$ 12.00	120,000.00	-	-	6,315.00	75,780.00	-	-	-	75,780.00	63%	44,220.00
205-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	9,500	CY	\$ 10.00	95,000.00	-	-	8,898.00	88,980.00	-	-	-	88,980.00	94%	6,020.00
3	8" PVC GRAVITY SEWER PIPE	(111)	LF	\$ 36.02	(3,998.22)	-	-	-	-	-	-	-	-	0%	(3,998.22)
5	8" PVC WATER MAIN	(60)	LF	\$ 43.98	(2,638.80)	-	-	-	-	-	-	-	-	0%	(2,638.80)
6	12" PVC WATER MAIN	(100)	LF	\$ 75.79	(7,579.00)	-	-	-	-	-	-	-	-	0%	(7,579.00)
11	8" GATE VALVE	1	EA	\$ 2,858.96	2,858.96	-	-	1.00	2,858.96	-	-	-	2,858.96	100%	-
12	12" GATE VALVE	2	EA	\$ 4,992.56	9,985.12	-	-	2.00	9,985.12	-	-	-	9,985.12	100%	-
13	8" INSERTION VALVE	(2)	EA	\$ 12,000.00	(24,000.00)	-	-	-	-	-	-	-	-	0%	(24,000.00)
14	12" INSERTION VALVE	(2)	EA	\$ 24,200.00	(48,400.00)	-	-	-	-	-	-	-	-	0%	(48,400.00)
15	REMOVAL OF WATER MAIN (ALL SIZES)	(340)	LF	\$ 10.00	(3,400.00)	-	-	-	-	-	-	-	-	0%	(3,400.00)
18	SINGLE WATER SERVICE	(7)	EA	\$ 1,161.73	(8,132.11)	-	-	-	-	-	-	-	-	0%	(8,132.11)
19	DOUBLE WATER SERVICE	5	EA	\$ 2,455.00	12,275.00	-	-	5.00	12,275.00	-	-	-	12,275.00	100%	-
20	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(2)	EA	\$ 6,821.28	(13,642.56)	-	-	-	-	-	-	-	-	0%	(13,642.56)
21	8"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 5,899.68	(5,899.68)	-	-	-	-	-	-	-	-	0%	(5,899.68)
22	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 16,635.78	(16,635.78)	-	-	-	-	-	-	-	-	0%	(16,635.78)
23	DUCTILE IRON FITTINGS	(3.3)	TON	\$ 43,399.60	(143,218.68)	-	-	-	-	-	-	-	-	0%	(143,218.68)
100091	STONE PAVERS, PER PLANS	(2,000)	SF	\$ 22.20	(44,400.00)	-	-	-	-	-	-	-	-	0%	(44,400.00)
CO2-1	16" SPLIT STEEL CASING	1	LS	\$ 4,777.10	4,777.10	-	-	-	-	-	-	-	-	0%	4,777.10
CO2-2	GEOTEXTILE FABRIC	950	SY	\$ 9.66	9,177.00	-	-	1,950.00	18,837.00	-	-	-	18,837.00	205%	(9,660.00)
CO2-3	GEOTEXTILE GRID	950	SY	\$ 10.06	9,559.38	-	-	950.00	9,559.38	-	-	-	9,559.38	100%	-
CO2-4	ELECTRICAL PULL BOX RELOCATION	1	LS	\$ 1,061.45	1,061.45	-	-	1.00	1,061.45	-	-	-	1,061.45	100%	-
CO2-5	8" PERFORATED PIPE WITH STONE AND FABRIC	550	LF	\$ 35.50	19,525.00	-	-	550.00	19,525.00	-	-	-	19,525.00	100%	-
Change Order Totals						\$ (37,728.83)	\$ -	\$ 238,861.91	\$ -	\$ 238,861.91	\$ -	\$ 238,861.91	44%	\$ (276,567.78)	
<b>Original Contract and Change Orders</b>															
Project Totals						\$ 4,135,461.48	\$ 358,934.93	\$ 3,997,517.95	\$ -	\$ 3,997,517.99	\$ -	\$ 3,997,517.99	62%	\$ 177,943.94	



January 14, 2025

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #2  
Ahuli Drainage Project  
LJ Construction, Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #2 to be considered for approval by the City Council at the next meeting. The Application includes the period from 12/05/2024 to 01/06/2025. At the end of the application period, we are approximately 71% completed on contract value and 81% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to LJ Construction, Inc., in the amount of \$254,463.98. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink that reads "Nathan Long".

Nathan Long, E.I.T.  
Project Engineer

Enclosures: LJ Pay Application #2 Signed





Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Diamondhead	Owner's Project No.:	
Engineer:	Covington Civil & Environmental LLC	Engineer's Project No.:	16175 WA 7
Contractor:	LJ Construction Inc.	Contractor's Project No.:	
Project:	Ahuli Drainage Project		
Contract:			

Application No.: 2 Application Period: From 12/05/24 to 01/06/25 Application Date: 01/07/25

A Bid Item No.	B Description	C Contract Information				G Work Completed - Current Pay App		I Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work - Current Pay App	H Value of Work Completed - Current Pay App (E X G) (\$)	I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)				
01505-1	Mobilization	1	LS	\$ 37,200.00	37,200.00	-	-	0.64	23,808.00		23,808.00	64%	13,392.00
02050-1	Removal of Asphalt Pavement, All Depths	390	SY	\$ 8.00	3,120.00	290.00	2,320.00	353.00	2,824.00		2,824.00	91%	296.00
02050-2	Removal of Concrete Driveway, All Depths	90	SY	\$ 9.00	810.00	81.00	729.00	81.00	729.00		729.00	90%	81.00
02050-3	Sawcut Asphalt, All Depths	575	LF	\$ 7.00	4,025.00	352.00	2,464.00	419.00	2,933.00		2,933.00	73%	1,092.00
02050-4	Sawcut Concrete, All Depths	105	LF	\$ 8.00	840.00	93.00	744.00	93.00	744.00		744.00	89%	96.00
02050-5	Removal of Concrete Drainage Structures	11	EA	\$ 600.00	6,600.00	11.00	6,600.00	11.00	6,600.00		6,600.00	100%	-
02050-6	Removal of Pipe, All Sizes	530	LF	\$ 10.50	5,565.00	569.00	5,974.50	569.00	5,974.50		5,974.50	107%	(409.50)
02050-7	Removal of Concrete Ditch	70	SY	\$ 9.00	630.00	70.00	630.00	70.00	630.00		630.00	100%	-
02050-9	Removal of Miscellaneous Material, LVM	50	CY	\$ 15.00	750.00	-	-	-	-		-	0%	750.00
02111-1	Clearing and Grubbing	1	LS	\$ 5,000.00	5,000.00	-	-	0.60	3,000.00		3,000.00	60%	2,000.00
02226-1	Excess Excavation, LVM	700	CY	\$ 12.00	8,400.00	398.00	4,776.00	700.00	8,400.00		8,400.00	100%	-
02226-2	Borrow Excavation, LVM	895	CY	\$ 17.00	15,215.00	1,348.00	22,916.00	1,726.00	29,342.00		29,342.00	193%	(14,127.00)
02226-3	Ditch Excavation	245	LF	\$ 12.00	2,940.00	-	-	-	-		-	0%	2,940.00
02234-1	Size 610 Crushed Stone Base	78	CY	\$ 125.00	9,750.00	67.00	8,375.00	78.00	9,750.00		9,750.00	100%	-
02295-1	Silt Fence	1,750	LF	\$ 4.50	7,875.00	-	-	-	-		-	0%	7,875.00
02295-2	Wattles	460	LF	\$ 4.50	2,070.00	-	-	-	-		-	0%	2,070.00
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	620	SY	\$ 29.25	18,135.00	-	-	-	-		-	0%	18,135.00
02512-2	1.5" 12.50-mm, MT, Asphalt Pavement	390	SY	\$ 29.25	11,407.50	-	-	-	-		-	0%	11,407.50
02512-3	Cold Milling of Bituminous Pavement, All Depths	240	SY	\$ 25.00	6,000.00	-	-	-	-		-	0%	6,000.00
02522-1	4" Concrete Driveway with Headwall	90	SY	\$ 241.25	21,712.50	-	-	-	-		-	0%	21,712.50
02580-0	Traffic Markings	280	LF	\$ 10.00	2,800.00	-	-	-	-		-	0%	2,800.00
02585-1	Traffic Signage	4	EA	\$ 450.00	1,800.00	-	-	-	-		-	0%	1,800.00
02721-1	Reinforced Cast-in-Place Concrete Structures	52.50	CY	\$ 1,650.00	86,625.00	29.15	48,097.50	35.76	59,004.00		59,004.00	68%	27,621.00
02721-2	Castings/Gratings	4,750	LBS	\$ 4.00	19,000.00	2,184.00	8,736.00	2,457.00	9,828.00		9,828.00	52%	9,172.00
02723-1	24" Corrugated High Density Polyethylene Pipe	200	LF	\$ 62.51	12,502.00	196.00	12,251.96	196.00	12,251.96		12,251.96	98%	250.04
02723-2	36" Corrugated High Density Polyethylene Pipe	1,688	LF	\$ 88.29	149,033.52	1,134.00	100,120.86	1,637.00	144,530.73		144,530.73	97%	4,502.79
02722-2	44"x27" Reinforced Concrete Arch Pipe, Type III	48	LF	\$ 148.00	7,104.00	45.00	6,660.00	45.00	6,660.00		6,660.00	94%	444.00
02752-1	Loose Riprap on Geotextile Fabric	130	SY	\$ 100.00	13,000.00	-	-	-	-		-	0%	13,000.00
02931-1	Hydroseeding	3,000	SY	\$ 2.00	6,000.00	-	-	-	-		-	0%	6,000.00
02935-1	Maintenance of Traffic	1	LS	\$ 7,500.00	7,500.00	0.30	2,250.00	0.50	3,750.00		3,750.00	50%	3,750.00
M1	Remove and Reinstall Mailbox	5	EA	\$ 300.00	1,500.00	-	-	-	-		-	0%	1,500.00
M2	Utility Relocation	5	EA	\$ 6,900.00	34,500.00	3.00	20,700.00	4.00	27,600.00		27,600.00	80%	6,900.00
<b>Original Contract Totals</b>					<b>\$ 509,409.52</b>		<b>\$ 254,344.82</b>		<b>\$ 358,359.19</b>	<b>\$ -</b>	<b>\$ 358,359.19</b>	<b>70%</b>	<b>\$ 151,050.33</b>



**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Ahuli Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 WA 7  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 2 Application Period: From 12/05/24 to 01/06/25 Application Date: 01/07/25

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
						Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
<b>Change Orders</b>													
CO-01	30" Reinforced Concrete Pipe, Type III	96	LF	\$ 140.75	13,512.00	96.00	13,512.00	96.00	13,512.00		13,512.00	100%	-
							-		-		-	-	-
<b>Change Order Totals</b>					<b>\$ 13,512.00</b>		<b>\$ 13,512.00</b>		<b>\$ 13,512.00</b>	<b>\$ -</b>	<b>\$ 13,512.00</b>	<b>100%</b>	<b>\$ -</b>
<b>Original Contract and Change Orders</b>													
<b>Project Totals</b>					<b>\$ 522,921.52</b>		<b>\$ 267,856.82</b>		<b>\$ 371,871.19</b>	<b>\$ -</b>	<b>\$ 371,871.19</b>	<b>71%</b>	<b>\$ 151,050.33</b>

Government

**MEMORANDUM OF UNDERSTANDING**

Entity: City of Diamondhead

Authorized Representative: Jeannie Klein

Title: City Clerk Date: 1/22/2025

Address: 5000 Diamondhead Circle

Telephone: 228-222-5506 EMAIL: jkein@diamondhead.ms.gov

Funding Amount : \$1,000,000.00

This Memorandum of Understanding (hereinafter the "MOU") is entered into between the Mississippi Department of Finance and Administration (hereinafter the "DFA") and the Entity for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the Entity in paying costs associated with the local project (hereinafter the "Project") specified in Section 10 of Senate Bill 2468, 2024 Regular Legislative Session, Laws of 2024, (hereinafter the "Act"). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed the Funding Amount listed above (hereinafter the "Project Funds"), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

**RECITALS**

**WHEREAS**, The Act, authorized expenditures for certain projects; and

**WHEREAS**, pursuant to the Act, the Legislature has appropriated funds to the Entity to pay the costs of the Project; and

**WHEREAS**, the Act authorizes the DFA to disburse monies to pay the costs of the Project; and

**WHEREAS**, the Entity shall maintain the Project Funds in a separate bank account; and

**WHEREAS**, the DFA has requested the Entity to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein by reference, to the extent the Entity is subject to the State's procurement laws; and

**WHEREAS**, the Entity agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

**WHEREAS**, the Entity agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the Entity will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

**WHEREAS**, the Entity agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter's end. The Entity shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted shall be submitted upon completion of the Project; and

**WHEREAS**, the DFA finds that it is in the best interest of the DFA and the Entity that the funds on deposit for Entity should be disbursed to the Entity and that the Entity shall directly administer the expenditure of such funds for the Project.

**NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE ENTITY AS FOLLOWS:**

**Section 1.** The DFA, pursuant to the Act, shall disburse the Project Funds from upon written request of the Entity to pay the costs associated with the Project.

**Section 2.** The Entity certifies and agrees to make every effort to expend all funds received within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the Entity to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

**Section 3.** The Entity agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the Entity is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the Entity agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

**Section 4.** The Entity agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The Entity shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

**Section 5.** The Entity agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

**Section 6.** The Entity agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the Entity will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

**Section 7.** The Entity agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

**Section 8.** All notices or information pursuant to this MOU shall be provided as follows:

Entity's Authorized Representative Listed Above

Mississippi Department of Finance and Administration  
Attention: Gilda Reyes, Deputy Executive Director  
501 North West Street, Suite 1301  
Jackson, Mississippi 39201  
Telephone: 601-359-5516  
Email: [Gilda.Reyes@dfa.ms.gov](mailto:Gilda.Reyes@dfa.ms.gov)

**Section 9.** This MOU shall be effective from and after the DFA approval date.

**IN WITNESS WHEREOF**, the Entity has affixed its signature on the date indicated below.

**Entity Name:** City of Diamondhead

By: Jon McCraw, City Manager  
Name, Title

Date: 1/22/2025

**EXHIBIT A**

The Entity shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

Item No. 17.

DATE: 01/22/2025

PROJECT NAME: Commercial District Project

MAILING ADDRESS: City of Diamondhead

5000 Diamondhead Circle

Diamondhead, MS 39525



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER FOR EACH PERSON (BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Table with 3 columns: Name, Phone Number, Email Address. Rows include Jeannie Klein, City Clerk and Jon McCraw, City Manager.

AUTHORIZED PERSONNEL SIGNATURE



## Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

\_\_\_\_\_ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

\_\_\_\_\_ 2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in SB2468. No other funds can be in this account (even if you have received prior funding for the same project).

\_\_\_\_\_ 3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1<sup>st</sup> quarter – January – March Report due by April 30

2<sup>nd</sup> quarter – April – June Report due by July 30

3<sup>rd</sup> quarter – July – September Report due by October 30

4<sup>th</sup> quarter – October – December Report due by January 30

\_\_\_\_\_ 4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

\_\_\_\_\_ 5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

\_\_\_\_\_ 6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title Project Number Invoice #		Site Development Plan Reviews FY2024		Balance Remaining Percentage Complete	
		16175.08			
		16175.08147			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 25,000.00	\$ 6,157.50	\$ 2,122.83	\$ 16,719.67	33%
<b>Total</b>	<b>\$ 25,000.00</b>	<b>\$ 6,157.50</b>	<b>\$ 2,122.83</b>	<b>\$ 16,719.67</b>	<b>33%</b>



# Invoice

**Invoice #:** 16175.08147  
**Invoice Date:** 12/29/2024  
**Due Date:** 1/28/2025  
**Project:** WA 26 - Site Developme...  
**P.O. Number:** 00-01-2024  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Site Development Plan Review FY24 Services provided 08/01/2024 - 09/30/2024 PO #00-01-2024			
Bob Escher, Senior Engineer	5	145.00	725.00
Sarah McLellan, Professional Engineer	13	105.00	1,365.00
Mileage, per mile	49	0.67	32.83

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$2,122.83
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,122.83

### Covington Civil & Environmental, LLC

#### TIME AND EXPENSES

**FILTERS USED :**

**Project In :** 16175.08 City of Diamondhead WA 26 | Site Development Plan Reviews FY 2024  
**and Bill Status :** All Except Billed, Locked  
**and Time Expense Date In :** 1/1/1970 To 9/30/2024

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>16175.08 City of Diamondhead WA 26   Site Development Plan Reviews FY 2024</b>						
<b>Bob Escher</b>						
<b>SERVICES</b>						
8/8/2024	Sr. Engineer:	Engineer II	5.00	\$145.00	\$725.00	S B
		<i>Diamondhead Lakes Phase II - SD Review</i>				
<b>Total Services:</b>			<b>5.00</b>		<b>\$725.00</b>	
<b>Bob Escher Total:</b>			<b>5.00</b>		<b>\$725.00</b>	
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
9/24/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	A B
		<i>Onsite meeting with Elliot Homes and City of Diamondhead to review base repair at Diamondhead Lakes Phase I</i>				
9/23/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	A B
		<i>Reviewed Diamondhead Lakes Ph 1 Asphalt Design</i>				
9/12/2024	Prof. Engineer:	Professional Engineer	3.00	\$105.00	\$315.00	A B
		<i>Submitted Boozers Brew Site Plan Review</i>				
9/11/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	A B
		<i>Boozers Brew Site Plan Review</i>				
9/10/2024	Prof. Engineer:	Professional Engineer	0.75	\$105.00	\$78.75	A B
		<i>Meeting with Danny Boudreaux and DJ about Deer Crossing Concrete Median, Correspondence with Planning Department</i>				
8/14/2024	Prof. Engineer:	Professional Engineer	0.50	\$105.00	\$52.50	S B

GROUPED BY Project, Employee

### Covington Civil & Environmental, LLC

#### TIME AND EXPENSES

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<i>* A=Approved, B= Billable, S= Submit, Bd= Billed</i>						
<b>16175.08 City of Diamondhead WA 26   Site Development Plan Reviews FY 2024</b>						
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
		<i>Diamondhead Lake Phase 2 Review Letter Adjustment</i>				
8/13/2024	Prof. Engineer:	Professional Engineer	0.75	\$105.00	\$78.75	S B
		<i>Deer Crossing Meeting with City</i>				
8/12/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	S B
		<i>Submitted Diamondhead Lakes Phase II Plan Review Comments</i>				
8/9/2024	Prof. Engineer:	Professional Engineer	1.50	\$105.00	\$157.50	S B
		<i>Diamondhead Lakes Phase 2 Review and Letter</i>				
8/8/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	S B
		<i>Deer Crossing Correspondence</i>				
8/6/2024	Prof. Engineer:	Professional Engineer	1.50	\$105.00	\$157.50	S B
		<i>Reviewed 85564 Diamondhead Drive West Landscape Culvert Application</i>				
		<b>Total Services:</b>	<b>13.00</b>		<b>\$1,365.00</b>	
<b>EXPENSES</b>						
9/24/2024	Mileage:	Mileage, per mile	49.00	\$0.67	\$32.83	A B
		<i>Onsite meeting with Elliot Homes and City to address asphalt base repair</i>				
		<b>Total Expenses:</b>	<b>49.00</b>		<b>\$32.83</b>	
		<b>Sarah McLellan Total:</b>	<b>62.00</b>		<b>\$1,397.83</b>	
		<b>16175.08 City of Diamondhead WA 26   Site Development Plan Reviews FY 2024 Total:</b>	<b>67.00</b>		<b>\$2,122.83</b>	
		<b>Total Services For 16175.08 City of Diamondhead WA 26   Site Development Plan Reviews FY 2024:</b>	<b>18.00</b>		<b>\$2,090.00</b>	
		<b>Total Expenses For 16175.08 City of Diamondhead WA 26   Site Development Plan Reviews FY 2024:</b>	<b>49.00</b>		<b>\$32.83</b>	
		<b>Grand Total Billable Services:</b>	<b>18.00</b>		<b>\$2,090.00</b>	

GROUPED BY      Project, Employee

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

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<b>Grand Total Billable Expenses :</b>	<b>49.00</b>	<b>\$32.83</b>
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GROUPED BY      Project, Employee



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Ahuli Drainage Project			
Project Number		16175.08			
Invoice #		16175.08-164			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 45,500.00	\$ 45,500.00	\$ -	\$ -	100%
Engineering, Design and Permitting	\$ 48,500.00	\$ 48,500.00	\$ -	\$ -	100%
Bidding	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	100%
Construction Inspection and Administration	\$ 32,000.00	\$ 6,400.00	\$ 12,800.00	\$ 12,800.00	60%
<b>Total</b>	<b>\$ 131,000.00</b>	<b>\$ 105,400.00</b>	<b>\$ 12,800.00</b>	<b>\$ 12,800.00</b>	<b>90%</b>





# Invoice

**Invoice #:** 16175.08164  
**Invoice Date:** 1/4/2025  
**Due Date:** 2/3/2025  
**Project:** 16175.08 FP WA 7 - Ahu...  
**P.O. Number:** 7-00-26-2023  
**Terms:** Net 30

**Bill To:** \_\_\_\_\_

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Surveying Services Ahuli Drainage Project - FP WA 7 Services Provided through 12/31/2024			
Task 1: Surveying	0	45,500.00	0.00
Task 2: Engineering, Design and Permitting	0	48,500.00	0.00
Task 3: Bidding	0	5,000.00	0.00
Task 4: Construction Inspection and Administration	0.4	32,000.00	12,800.00
Subtotal			12,800.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$12,800.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$12,800.00



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January 6, 2025

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Professional Services – City of Diamondhead Fairway Dr and Kome Dr Project**

Dear Mr. McCraw:

Enclosed, for your review and approval, is the ninth invoice for the above referenced project Fairway Dr and Kome Dr, Invoice #16175.08-163 for 12/01/2024 – 12/31/2024.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in blue ink, appearing to read "BB", with a long horizontal stroke extending to the right.

Ben Benvenuti, P.E.  
*Principal Engineer*



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Kome Dr and Fairway Dr Drainage Project			
Project Number		16175.08			
Invoice #		16175.08-163			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Engineering and Design	\$ 70,000.00	\$ 70,000.00	\$ -	\$ -	100%
Surveying	\$ 72,000.00	\$ 72,000.00	\$ -	\$ -	100%
Permitting	\$ 28,000.00	\$ 28,000.00	\$ -	\$ -	100%
Bidding	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	100%
Construction Inspection and Administration	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	0%
<b>Total</b>	<b>\$ 265,000.00</b>	<b>\$ 170,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 85,000.00</b>	<b>68%</b>



# Invoice

**Invoice #:** 16175.08163  
**Invoice Date:** 1/4/2025  
**Due Date:** 2/3/2025  
**Project:** FP WA 1 - Fairway Dr an...  
**P.O. Number:** 1-00-24-2023  
**Terms:** Net 30

**Bill To:** \_\_\_\_\_

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Kome Drive and Fairway Drive - FP WA 1 Services Provided 12/01/2024 - 12/31/2024 PO: 1-00-24-2023			
Task 1: Engineering and Design	0	70,000.00	0.00
Task 2: Surveying	0	72,000.00	0.00
Task 3: Permitting	0	28,000.00	0.00
Task 4: Bidding	1	10,000.00	10,000.00
Task 5: Construction Inspection and Administration	0	85,000.00	0.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$10,000.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$10,000.00



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Turnberry Drainage Project			
Project Number		16175.08			
Invoice #		16175.08165			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 34,000.00	\$ 34,000.00	\$ -	\$ -	100%
Permitting	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	100%
Engineering and Design	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	100%
Bidding	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	100%
Construction Inspection and Administration	\$ 26,000.00	\$ 22,100.00	\$ 2,600.00	\$ 1,300.00	95%
<b>Total</b>	<b>\$ 119,000.00</b>	<b>\$ 115,100.00</b>	<b>\$ 2,600.00</b>	<b>\$ 1,300.00</b>	<b>99%</b>



# Invoice

**Invoice #:** 16175.08165  
**Invoice Date:** 1/4/2025  
**Due Date:** 2/3/2025  
**Project:** FP WA 5 - Turnberry Dra...  
**P.O. Number:** 2023-0348  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Turnberry Drainage Project - FP WA 5 PO #2023-0348 Services Provided through 12/31/2024			
Surveying	0	34,000.00	0.00
Permitting	0	2,500.00	0.00
Engineering and Design	0	52,000.00	0.00
Bidding	0	4,500.00	0.00
Construction Inspection and Administration	0.1	26,000.00	2,600.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$2,600.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,600.00

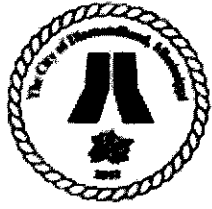




Asset ID	FA Tag #	Location	Serial Number	Description	Condition	Original Price	Current Value
00000329	00000324	Council Chambers	1VJ3182	Dell Precision	Poor - Windows End of Life	\$ 1,050.00	\$ -
00000238	00000236	Admin	OL3AHTJF600124	Samsung Monitor 32"	Poor - Windows End of Life	\$ 849.63	\$ -
0000027	0000027	Public Works	FMRBPW1	Optiplex Desktop	Poor - Windows End of Life	\$ 1,068.49	\$ -
00000275	00000261	Adm/City Clerk	843NM32	Dell Latitude Laptop	Poor - Windows End of Life	\$ 1,024.00	\$ -
00000407	00000371	Sergaent	3JMC DH2	Dell Optiplex	Poor - Windows End of Life	\$ 1,200.00	\$ -
00000434	00000398	PD/Lieutenant	4LTLGL2	Desktop Computer	Poor - Windows End of Life	\$ 1,305.00	\$ -
00000444	00000444	Conference Room	38052499574	Conference Room	Poor - Windows End of Life	\$ 1,675.00	\$ -
00000445	00000445	Building Department	MJ06NWCU	Lenovo Think Centre	Poor - Windows End of Life	\$ 795.00	\$ -
00000448	00000448	Admin/PW	MJ23CEL	Lenovo Desktop 2018	Poor - Windows End of Life	\$ 774.99	\$ -
00000451	00000451	Building Department	CBGC242	Dell Latitude	Poor - Windows End of Life	\$ 1,035.00	\$ -
00000452	00000452	Court	3XJB242	Dell Latitude Laptop 2018	Poor - Windows End of Life	\$ 1,035.00	\$ -
00000453	00000453	Court	4BGC242	Dell Latitude Laptop 2018	Poor - Windows End of Life	\$ 1,035.00	\$ -
00000500	00000500	Building Department	MJ07C9BC	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000501	00000501	Building Department	MJ07C9BQ	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000502	00000502	Building Department	MJ07C9BL	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000503	00000503	Admin	MJ07C9B7	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000504	00000504	Admin	MJ07C9BD	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000505	00000505	Receptionist	MJ07C9BO	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000507	00000507	Public Works	MJ07C9BK	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000508	00000508	Public Works	MJ07C9AV	Lenovo Think Centre	Poor - Windows End of Life	\$ 679.78	\$ -
00000511	00000511	Admin Lobby	MJ0948SB	Think Centre Box	Poor - Windows End of Life	\$ 982.75	\$ -
00000559	00000559	Admin/City Clerk	DG29PW2	Dell Latitude Laptop	Poor - Windows End of Life	\$ 1,421.18	\$ -
00000616	00000616	PD Captain	15071526615	Dell Latitude 5420	Poor - Windows End of Life	\$ 1,194.15	\$ -
00000497	00000497	Court	PF15M49A	Lenovo Think Pad	Poor - Windows End of Life	\$ 885.00	\$ -
		Council	YD0302ZT	Lenovo Ideapad	Poor - Windows End of Life		\$ -
D0000045	D0000045	Council-M	PF-15JOHT	Lenovo Thinkpad	Poor - Windows End of Life	\$ 875.00	\$ -

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232476	Tree Tech LLC	01/22/2025	01132025	TREE REMOVAL SERVICES	001-301-681.00	Other Services & Charges	900.00	5,200.00
					001-301-681.00	Other Services & Charges	2,700.00	
					001-301-681.00	Other Services & Charges	1,400.00	
					001-301-681.00	Other Services & Charges	200.00	
DKT232477	UniFirst Corporation	01/22/2025	1530194309	UNIFORM RENTAL FOR THE WEEK ENDING 1.13.25	001-301-535.00	Uniforms	64.95	64.95
DKT232478	US BANK NATIONAL ASSOCIATION	01/22/2025	12.31.24	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	108.00	108.00
DKT232479	WageWorks	01/22/2025	1224-DR42799	COBRA PAYMENT FOR DECEMBER	001-140-625.00	insurance	100.00	100.00
<b>Total Claims: 37</b>							<b>Total Payment Amount:</b>	<b>1,183,178.68</b>



City of Diamondhead, MS

# Docket of Claims Register

Item No.20.

APPKT02327 - 1.22.25 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
DKT232443	Airgas Inc	01/22/2025	5513270533	ACETYLENE & OXYGEN RENTAL	001-301-640.00	Rentals		154.92
							154.92	
DKT232444	Amazon com LLC	01/22/2025	1CWW-1F7D-WDLX	VACUUM BELT, BANDS, FLAG SPREADER, CALENDAR	001-140-501.00	Supplies		304.48
					001-140-501.00	Supplies	40.60	
					001-140-501.00	Supplies	47.98	
			1PXN-MMNM-T964		001-200-501.00	Supplies	215.90	
DKT232445	B&J PITT STOP LLC	01/22/2025	11-0210858	OIL CHANGE - UNIT 699	001-200-635.00	Professional Fees - R&M Outside Services		349.06
			11-0211018	OIL CHANGE - UNIT 055	001-200-635.00	Professional Fees - R&M Outside Services	45.00	
			11-0211032	OIL CHANGE - UNIT 395	001-200-635.00	Professional Fees - R&M Outside Services	65.00	
			11-0211135	OIL CHANGE - UNIT 340	001-200-635.00	Professional Fees - R&M Outside Services	65.00	
			11-0211229	OIL CHANGE - UNIT 684	001-200-635.00	Professional Fees - R&M Outside Services	101.61	
							72.45	
DKT232446	BOTTOM 2 TOP CONSTRUCTION LLC	01/22/2025	16 - commercial	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	161-653-912.00	Capital Outlay - Streets & Drainage-Commercial Dis		340,988.18
					164-653-912.00	Capital Outlay Streets/Drainage -GCRF 23 Com Dist	87,884.64	
							253,103.54	
DKT232447	CHRISTOPHER ALLEN STRICKLAND	01/22/2025	2617	FA 723 REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services		355.00
							355.00	
DKT232448	Coastal Hardware and Rental Co LLC	01/22/2025	A20521634	LUMBER AND SCREWS - CITY HALL GAZEBO	001-140-560.00	Repairs & Maintenance - Building		471.25
			B20473473		001-140-560.00	Repairs & Maintenance - Building	278.83	
			B20473484	LUMBER - CITY HALL GAZEBO	001-140-560.00	Repairs & Maintenance - Building	172.89	
							19.53	
DKT232449	Coastal Tire and Auto LLC	01/22/2025	83345	FA 524 TIRES, MOUNT AND	001-301-635.00	Professional Fees - R&M Outside Services		341.00
							341.00	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232450	Covington Civil and Environmental LLC	01/22/2025	16175.08130	GEX DRIVE LIGHTING AND IRRIGATION	001-301-602.00	Professional Fees - Engineering	3,288.32	33,811.15
			16175.08147	SITE DEVELOPMENT PLAN & REVIEW - FY 25	001-280-602.00	Professional Fees - Engineering	2,122.83	
			16175.08163	KOME DRIVE AND FAIRWAY DRIVE DRAINAGE	165-000-602.00	Professional Fees Engineering - GOMESA FY23	10,000.00	
			16175.08164	AHULI DRAINAGE	190-000-602.00	Professional Fees - Engineering	6,400.00	
					192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	6,400.00	
			16175.08165	TURNBERRY DRAINAGE - 608	190-000-602.00	Professional Fees - Engineering	1,300.00	
					192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	1,300.00	
			16422.08-36	CITY ENGINEERING SERVICES - DECEMBER	001-301-602.00	Professional Fees - Engineering	3,000.00	
DKT232451	Cspire Internet Service	01/22/2025	690858-65	INTERNET & PHONE RENTAL FOR THE MONTH OF DECEMBER	001-140-612.00	Internet	208.99	644.78
					001-140-643.00	Rent - Phone System	435.79	
DKT232452	Daryls Towing	01/22/2025	1230244850	UNIT #850 TOWING TO MANDAL	001-200-635.00	Professional Fees - R&M Outside Services	175.00	175.00
DKT232453	DAVID'S CHAINSAW & LAWNMOWER REPAIR, LLC	01/22/2025	49880	WACKER ROLLER REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	272.00	272.00
DKT232454	Diamondhead True Value	01/22/2025	441	ELECTRICAL TAPE, PLIERS, BLADES, KNIFE, WIRE CUTTE	001-140-560.00	Repairs & Maintenance - Building	62.14	236.17
			448	STAPLES, STAPLER	001-301-501.00	Supplies	19.98	
			449	CABLETIE	001-301-501.00	Supplies	9.99	
			450	HOT GLUE - GLUE STICKS	001-140-501.00	Supplies	7.59	
			470	MISC HARDWARE - SCREWS	001-301-501.00	Supplies	3.99	
			471	HITCH BALL, TAP CUBE, EXTENSION CORD	001-301-501.00	Supplies	40.93	
			473	FASTENERS - CITY HALL	001-140-560.00	Repairs & Maintenance - Building	1.38	
					001-140-560.00	Repairs & Maintenance - Building	4.50	
			474	TAPCUBE, FASTENERS	001-140-650.00	Promotions	17.96	
			506	CONCRETE, INSECT KILLER	001-301-581.00	Asphalt/Concrete	28.74	
					001-301-501.00	Supplies	38.97	
DKT232455	Digital Engineering and Imaging Inc	01/22/2025	51	WORK ASSIGNMENT #018 -- BEAUX VUE PHASE 2	001-301-602.00	Professional Fees - Engineering	2,795.00	2,795.00

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232456	Eagle Energy	01/22/2025	45351	PUBLIC WORKS FUEL	001-301-525.00	Fuel	9.59	2,409.59
					001-301-525.00	Fuel	1,100.00	
					001-301-525.00	Fuel	1,300.00	
DKT232457	FP Mailing Solutions	01/22/2025	RI106489910	POSTAGE METER	001-140-611.00	Postage	81.00	81.00
DKT232458	Fuelman	01/22/2025	NP67725560	FOR THE WEEK ENDING 1.5.25	001-200-525.00	Fuel	627.81	1,254.25
					001-200-525.00	Fuel	577.02	
					001-280-525.00	Fuel	49.42	
DKT232459	George Blair Attorney	01/22/2025	DECEMBER 2024	PUBLIC DEFENDER FOR CODH	001-110-603.00	Professional Fees - Legal	1,000.00	1,000.00
DKT232460	GILL'S CRANE AND DOZER SERVICE LLC	01/22/2025	4 - NOMA DRIVE	NOMA DRIVE WATERFRONT IMPROVEMENTS	158-000-907.00	Capital Outlay - Other Tidelands FY21-23	57,009.50	57,009.50
DKT232461	GULF COPY SYSTEMS LLC	01/22/2025	5263	COPY COUNT FOR THE MONTH DECEMBER	001-110-506.00	Copier Usage/Maintenance	13.93	264.75
					001-110-506.00	Copier Usage/Maintenance	68.08	
					001-140-506.00	Copier Usage/Maintenance	15.12	
					001-140-506.00	Copier Usage/Maintenance	122.35	
					001-200-506.00	Copier Usage/Maintenance	34.56	
					001-301-506.00	Copier Usage/Maintenance	1.78	
					001-301-506.00	Copier Usage/Maintenance	2.08	
					001-200-506.00	Copier Usage/Maintenance	6.85	

Docket of Claims Register - Council

Item No.20.

APPKT02327 - 1.22.25 DOCKET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount	
DKT232462	Hancock County Sheriffs Office	01/22/2025	2024-DH-012H	INMATE HOUSING FOR DECEMBER 2024	001-200-689.00	Prisoner's Expense	42,104.63	
			2024-DH-15	CELL PHONE SERVICES DECEMBER	001-200-632.00	Telephone - Cell Service	160.00	
			2024-DHLE-034	INTERLOCAL AGREEMENT FOR WEEK ENDING 12.28.24	001-110-681.00	Other Services & Charges	302.59	
					001-200-690.00	Interlocal Agreement	106.19	
					001-200-612.00	Internet	41,289.85	
							246.00	
DKT232463	Hancock County Solid Waste	01/22/2025	1383	DECEMBER RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	65,536.76	
DKT232464	James J Chiniche PA Inc	01/22/2025	17-057-0248	COON BRANCH DRAINAGE IMPROVEMENTS	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch	8,841.75	
			17-057-0249	POND D DRAINAGE IMPROVEMENTS	001-301-602.00	Professional Fees - Engineering	3,365.00	
			17-057-0250	CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering	2,016.25	
			17-057-0251	TIDELANDS NATURE TRAIL	149-000-602.00	Professional Fees - Engineering Tidelands FY24	1,565.00	
			17-057-0252	NOMA DRIVE WATERFRONT IMPROVEMENTS PHASE II -	166-301-602.00	Professional Fees - Engineering	1,088.00	
						807.50		
DKT232465	L J CONSTRUCTION INC	01/22/2025	1 - HILO	HILO WAY DRAINAGE	190-000-912.00	Capital Outlay - Streets/Drainage	614,852.07	
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	110,679.51	
			2 - AHULI	AHULI DRAINAGE PROJECT	190-000-912.00	Capital Outlay - Streets/Drainage	110,679.51	
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	127,231.99	
			3 - KALAE	KALAE STREET DRAINAGE IMPROVEMENTS	190-000-912.00	Capital Outlay - Streets/Drainage	127,231.99	
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	28,552.66	
								28,552.66
			3 - KOLO	KOLO COURT DRAINAGE PROJECT	190-000-912.00	Capital Outlay - Streets/Drainage	2,526.76	
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	2,526.76	
			4 - TURNBERRY	TURNBERRY DRAINAGE PROJECT	190-000-912.00	Capital Outlay - Streets/Drainage	38,435.11	
		192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	38,435.12				
DKT232466	MAYLEY'S PEST CONTROL	01/22/2025	124506	MONTHLY PEST CONTROL SERVICES - DECEMBER	001-140-634.00	Pest Control	115.00	
DKT232467	MS Department of Archives & History	01/22/2025	DECEMBER 2024	1/2 DOCUMENT FILING FEE - QUARTER 4	650-140-132.00	1/2 DOCUMENT FILING FEE	113.00	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT232468	MS Department of Public Safety	01/22/2025	DECEMBER 2024	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	64.94
DKT232469	MS Department of Revenue	01/22/2025	1/8/25	CAR TAG RENEWAL UNIT 055	001-200-681.00	Other Services & Charges	14.75
DKT232470	Napa of Bay St Louis	01/22/2025	400249	OIL FILTER AND OIL - FA329	001-301-570.00	Repairs & Maintenance - Vehicle	25.74
			400251	UNIT 402 WIPERS	001-301-570.00	Repairs & Maintenance - Vehicle	9.32
			400619	OIL FILTER, OIL, WIPERS - BLDG548	001-200-570.00	Repairs & Maintenance - Vehicle	22.98
					001-280-635.00	Professional Fees - R&M Outside Services	20.49
					001-280-635.00	Professional Fees - R&M Outside Services	4.29
					001-280-635.00	Professional Fees - R&M Outside Services	9.32
					001-280-635.00	Professional Fees - R&M Outside Services	22.98
					001-280-635.00	Professional Fees - R&M Outside Services	10.00
			400663	ANTIFREEZE PW SHOP SUPPLY	001-301-501.00	Supplies	7.19
			401103	FA 253 BATTERY	001-301-570.00	Repairs & Maintenance - Vehicle	165.41
DKT232471	S&L Office Supplies	01/22/2025	122879	JANITORIAL SUPPLIES	001-140-510.00	Cleaning & Janitorial	66.12
					001-140-510.00	Cleaning & Janitorial	121.83
					001-140-510.00	Cleaning & Janitorial	139.84
					001-140-510.00	Cleaning & Janitorial	25.68
DKT232472	State Treasurer	01/22/2025	DECEMBER 2024	COURT ASSESSMENT/FINE FOR DECEMBER	650-110-131.00	State Assessments Payable	1,160.58
					650-110-131.01	Court Bond Fees Payable	53.98
DKT232473	Sun Coast Business Supply	01/22/2025	1377560-0	COPY PAPER	001-140-501.00	Supplies	410.00
DKT232474	TIFFANY COWMAN	01/22/2025	DECEMBER 2024	TAX SALE REDEMPTIONS FOR DECEMBER	001-140-694.00	Collection Fees	720.00
DKT232475	TransUnion Risk and Alternative Data Solutions Inc	01/22/2025	5859551-202412-1	TLOxp FOR DECEMBER	001-110-681.00	Other Services & Charges	75.00
			6177932-202412-1		001-200-681.00	Other Services & Charges	75.00





City of Diamondhead, MS

# Docket of Claims Register - Item No.21.

APPKT02315 - Dec 24 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT232434	American Fidelity						861.78
	12/11/2024	INV0006559	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	
		INV0006560	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52	
		INV0006561	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	53.30	
		INV0006562	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85	
		INV0006563	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	229.97	
		INV0006564	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55	
		INV0006565	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85	
	12/24/2024	INV0006585	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	
		INV0006586	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52	
		INV0006587	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	53.30	
		INV0006588	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85	
		INV0006589	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	229.97	
		INV0006590	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55	
		INV0006591	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85	
<hr/>							
DKT232435	Colonial Life						185.04
	12/11/2024	INV0006566	EE PREMIUM	650-140-113.00	Colonial Withheld	19.88	
		INV0006567	Critical Illness	650-140-113.00	Colonial Withheld	3.81	
		INV0006568	EE Premium	650-140-113.00	Colonial Withheld	10.95	
		INV0006569	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30	
		INV0006570		650-140-113.00	Colonial Withheld	12.80	
		INV0006571		650-140-113.00	Colonial Withheld	32.78	
	12/24/2024	INV0006592		650-140-113.00	Colonial Withheld	19.88	
		INV0006593	Critical Illness	650-140-113.00	Colonial Withheld	3.81	
		INV0006594	EE Premium	650-140-113.00	Colonial Withheld	10.95	
		INV0006595	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30	
		INV0006596		650-140-113.00	Colonial Withheld	12.80	
		INV0006597		650-140-113.00	Colonial Withheld	32.78	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Amount
DKT232436	Guardian							994.93
	12/11/2024	INV0006573	ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	2.65		
		INV0006574	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	323.39		
		INV0006575	ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	105.80		
	12/24/2024	INV0006576	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	70.46		
		INV0006599	ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	2.64		
		INV0006600	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	323.30		
		INV0006601	ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	105.80		
		INV0006602	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	70.44		
							-9.55	
<hr/>								9,301.35
DKT232437	Blue Cross Blue Shield of MS							
	12/11/2024	INV0006577	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	4,650.75		
	12/24/2024	INV0006603		650-140-112.00	BCBS Withheld/Payable	4,630.61		
				650-140-112.00	BCBS Withheld/Payable	19.99		
<hr/>								18,668.29
DKT232438	Internal Revenue Service							
	12/02/2024	INV0006556	Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	413.30		
		INV0006557		650-140-122.01	Medicare Withheld/Payable	96.66		
		INV0006558		650-140-123.00	Federal Withholding Tax	23.33		
	12/11/2024	INV0006581		650-140-122.00	Social Security Withheld/Payable	4,922.46		
		INV0006582		650-140-122.01	Medicare Withheld/Payable	1,151.22		
		INV0006583		650-140-123.00	Federal Withholding Tax	2,867.36		
	12/24/2024	INV0006607		650-140-122.00	Social Security Withheld/Payable	5,020.54		
		INV0006608		650-140-122.01	Medicare Withheld/Payable	1,174.16		
		INV0006609		650-140-123.00	Federal Withholding Tax	2,999.26		
<hr/>								1,439.92
DKT232439	Morgan White Group							
	12/11/2024	INV0006578	Morgan White	650-140-112.01	Morgan White Payable	701.10		
	12/24/2024	INV0006604		650-140-112.01	Morgan White Payable	701.05		
				650-140-112.01	Morgan White Payable	37.77		
<hr/>								2,222.00
DKT232440	MS Department of Revenue Payroll							
	12/11/2024	INV0006580	Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	1,090.00		
	12/24/2024	INV0006606		650-140-134.00	State Withholding Tax	-0.02		
				650-140-134.00	State Withholding Tax	1,132.00		
				650-140-134.00	State Withholding Tax	0.02		
<hr/>								8,614.52
DKT232441	Systematized Benefits and Administrators Inc							
	12/11/2024	INV0006572	Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,307.26		
	12/24/2024	INV0006598		650-140-110.00	Deferred Compensation Withheld/Payable	4,307.26		

Docket of Claims Register - Council

APPKT02315 - Dec 24 P

Item No.21.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT232442	Texas Life						95.55
	12/11/2024	INV0006579	Texas Life	650-140-113.05	Texas Life Withheld	47.78	
	12/24/2024	INV0006605		650-140-113.05	Texas Life Withheld	47.77	
<b>Total Claims: 9</b>						<b>Total Payment Amount:</b>	<b>42,383.38</b>

<b>PR Net Wages</b>	<b>Payroll Pd</b>	<b>Seq No.</b>	<b>Docket #</b>	<b>Description</b>	<b>Paymt Date</b>	<b>Amount</b>	<b>Agenda</b>
PYPKT01550	11/15-11/18-2024	000222	PRCLAIM10222	Net Wages Payable	12/11/2024	27,517.58	1/21/2025
PYPKT01553	12/02-12/15-2024	000223	PRCLAIM10223	Net Wages Payable	12/24/2024	28,073.84	1/21/2025
PYPKT01554	12/01-12/31/204	000224	PRCLAIM10224	Net Wages Payable	1/2/2025	3,055.04	1/21/2025

**CITY OF DIAMONDHEAD, MISSISSIPPI  
Financial Statements  
Coversheet to Monthly Budget Report  
For the Month Ended December 31, 2024**

**ALL FUNDS HIGHLIGHTS**

<b>*Revenue:</b>		<u>Current Year</u>	<u>Prior Year</u>
Total YTD Revenue	\$	2,955,867	\$ 1,706,540
Total Budget	\$	26,947,893	\$ 21,532,475
% Actual to Budget		11.0%	
Current Month % to Fiscal Year		25.0%	25.0%

<b>*Expenses YTD Activity:</b>		<u>Current Year</u>	<u>Last Year</u>
Total YTD Expenses Actual Activity	\$	3,004,718	\$ 4,238,046
Total YTD Expenses Activity w/ Encumbrances	\$	9,184,864	\$ 9,614,307
Total Budget	\$	35,604,991	\$ 24,778,312
% Actual to Budget		8.4%	
% Actual w/ Encumbrances to Budget		25.8%	
Current Month % to Fiscal Year		25.0%	25.0%

\* Excludes Other Financing Sources and Uses

**Depository Account Balances as of: December 31, 2024**

General Bank Acct:	\$ 3,633,525	Unrestricted	\$ 3,542,158
Accounts Payable Clearing:	31,732	Fiduciary Fund	47,467
Payroll Clearing:	80,701	Solid Waste	250,746
Contingency Operating Fund:	2,130,730	Grant Funds	85,812
		MS Infrastructure	139,015
		Amer Rescue & F	855,939
		GO BONDS 2022	955,550
<b>TOTAL</b>	<b>\$ 5,876,687</b>		<b>\$ 5,876,687</b>

<b>Fund Activity</b>	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Current Budget</u>
001 - General Fund	\$ (607,600)	\$ (1,170,326)	\$ (490,994)
104 - MS Infrastructure Modernization Fund	\$ 1,563	\$ 1,563	\$ (100,642)
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ -
115 - Grant- Tideland FY20 Rotten Bayou P	\$ -	\$ (12,045)	\$ (20,760)
118 - Grant-GRPC/MDOT West Aloha	\$ -	\$ -	\$ -
120 - Capital X Funds FY24	\$ -	\$ -	\$ -
121 - Grant - RESTORE-DEQ Canal I	\$ (158)	\$ (158)	\$ -
149 - Grant-Tideland FY24 Trail/ Mar	\$ (263)	\$ (84,706)	\$ 2,725
161 - Grant - GCRF-MDA FY2021 CO	\$ 306,403	\$ 125,885	\$ (717,738)
162 - Grant-GOMESA FY22 -Coon Branch P	\$ (3,728)	\$ (163,968)	\$ 195,793
163 - Grant - GCRF-MDA FY22 Noma	\$ -	\$ (54,169)	\$ (54,169)
164 - Grant - GCRF MDA FY23 Comn	\$ (7,900)	\$ (794,587)	\$ (1,194,587)
165 - Grant-GOMESA FY23-Kome/Fairway/A	\$ (61,025)	\$ (1,578,670)	\$ (168,450)
166 - Grant -RESTORE-MDEQ Jourdan Rive	\$ (557)	\$ (234,745)	\$ 13,143
168 - Gant-MS Outdoor MOST FY23- Noma	\$ -	\$ -	\$ -
190 - ARPA-American Rescue & Recovery A	\$ (674,063)	\$ (1,551,420)	\$ (3,962,096)
191 - Hancock County Match Bank Si	\$ 69,156	\$ (173,344)	\$ (130,250)
192 - ARPA Match - STATE OF MS	\$ 392,549	\$ (365,054)	\$ (496,165)
401 - Solid Waste Fund	\$ 74,303	\$ 74,303	\$ (111,317)
<b>TOTAL Surplus (Deficit)</b>	<b>\$ (511,320)</b>	<b>\$ (5,981,440)</b>	<b>\$ (7,235,508)</b>



**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statement**  
**Grants Fund Breakdown**

**#REF!**

**12/31/2024**

**Fund Balances**

<u>Expense</u>	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Budget</u>	<u>YTD % Used</u>
115 - Grant- Tidelands FY20 Rotten Bayou Public A	-	12,045	577,639	2%
118 - Grant-GRPC/MDOT West Aloha Streets & Sic	-	-	1,000,000	0%
120 - Capital X Funds FY24	-	-	1,000,000	0%
121 - Grant - RESTORE-DEQ Canal Dredging	158	158	3,122,000	0%
149 - Grant-Tidelands FY24 Trail/ Marine Ed Planni	2,833	87,275	87,275	100%
157 - Grant- GRPC - East Aloha Improvements Pha	-	52,200	542,200	10%
158 - Grant - Tidelands FY21/22 Noma Drive Public	150,610	783,903	1,326,570	59%
161 GRANT - MDA FY2021 Commercial District	537,220	717,738	1,917,738	37%
162 - Grant-GOMESA FY22 -Coon Branch Projects	18,271	178,511	898,858	20%
164 - Grant - GCRF MDA FY23 Commercial District	7,900	794,587	3,194,587	25%
165 - Grant-GOMESA FY23-Kome/Fairway/Anahok	78,825	1,596,470	2,094,914	76%
166 - Grant -RESTORE-MDEQ Jourdan River Boar	13,700	247,888	1,789,447	14%
168 - Gant-MS Outdoor MOST FY23- Noma Nature	225,000	225,000	-	#DIV/0!
190 - ARPA-American Rescue & Recovery Act	14,283	14,283	500	2857%
191 - Hancock County Match Bank Stabilization	69,750	69,750	1,882,250	4%
192 - ARPA Match - STATE OF MS	549,949	549,949	1,978,562	28%
<b>TOTAL EXPENSES YTD</b>	\$ 1,668,498	\$ 5,329,756	\$ 21,412,541	25%
<b>Revenue</b>				
115 - Grant- Tidelands FY20 Rotten Bayou Public A	-	-	556,879	0%
118 - Grant-GRPC/MDOT West Aloha Streets & Sic	-	-	1,000,000	0%
120 - Capital X Funds FY24	-	-	1,000,000	0%
121 - Grant - RESTORE-DEQ Canal Dredging	-	-	3,122,000	0%
149 - Grant-Tidelands FY24 Trail/ Marine Ed Planni	2,570	2,570	90,000	3%
157 - Grant- GRPC - East Aloha Improvements Pha	-	-	490,000	0%
158 - Grant - Tidelands FY21/22 Noma Drive Public	366,639	366,639	1,011,000	36%
161 GRANT - MDA FY2021 Commercial District	843,624	843,624	1,200,000	70%
162 - Grant-GOMESA FY22 -Coon Branch Projects	14,543	14,543	1,094,651	1%
164 - Grant - GCRF MDA FY23 Commercial District	-	-	2,000,000	0%
165 - Grant-GOMESA FY23-Kome/Fairway/Anahok	17,800	17,800	1,926,464	1%
166 - Grant -RESTORE-MDEQ Jourdan River Boar	13,143	13,143	1,802,590	1%
168 - Gant-MS Outdoor MOST FY23- Noma Nature	225,000	225,000	-	#DIV/0!
190 - ARPA-American Rescue & Recovery Act	688,346	1,565,703	3,962,596	40%
191 - Hancock County Match Bank Stabilization	594	243,094	2,012,500	12%
192 - ARPA Match - STATE OF MS	157,400	915,003	2,474,727	37%
<b>TOTAL REVENUE YTD</b>	\$ 2,329,658	\$ 4,207,118	\$ 23,743,407	18%
<b>Department Total Surplus (Deficit)</b>	\$ 661,160	\$ (1,122,639)	\$ 2,330,866	



City of Diamondhead, MS

Item No.a

# Income Statement Group Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
20 - TAXES	3,188,500.00	3,188,500.00	41,689.76	209,748.27	209,748.27	2,978,751.73
22 - LICENSES AND PERMITS	456,500.00	456,500.00	5,295.50	114,689.58	114,689.58	341,810.42
23 - INTERGOVERNMENTAL REVENUES	1,628,200.00	1,628,200.00	81,228.65	235,569.87	235,569.87	1,392,630.13
28 - CHARGES FOR GOVERNMENTAL SERVICES	1,500.00	1,500.00	49.50	649.50	649.50	850.50
33 - FINES & FORFEITS	35,000.00	35,000.00	1,423.50	6,186.26	6,186.26	28,813.74
34 - MISCELLANEOUS REVENUE	120,750.00	120,750.00	10,172.98	32,586.79	32,586.79	88,163.21
38 - INTERFUND TRANSFERS IN	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
39 - NON REVENUE RECEIPTS	350,000.00	350,000.00	0.00	0.00	0.00	350,000.00
40 - PERSONNEL SERVICES	1,581,406.17	1,581,406.17	101,028.35	352,120.16	352,120.16	1,229,286.01
50 - SUPPLIES	290,750.00	294,350.00	14,513.47	25,533.88	35,064.22	259,285.78
60 - CONTRACTUAL SERVICES	2,376,554.93	2,862,984.29	243,834.29	502,315.48	1,045,495.70	1,817,488.59
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	54,300.00	54,300.00	0.00	43,400.00	43,400.00	10,900.00
80 - DEBT SERVICE	247,571.10	247,571.10	133,999.20	134,949.20	134,949.20	112,621.90
90 - CAPITAL OUTLAY	729,500.00	730,832.00	20,221.06	48,711.79	58,726.79	672,105.21
95 - INTERFUND TRANSFERS OUT	600,000.00	600,000.00	0.00	100,000.00	100,000.00	500,000.00
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>367.80</b>	<b>-490,993.56</b>	<b>-373,736.48</b>	<b>-607,600.24</b>	<b>-1,170,325.80</b>	<b>679,332.24</b>
<b>Fund: 004 - CONTEGENCY FUND</b>						
34 - MISCELLANEOUS REVENUE	100,000.00	100,000.00	7,434.44	15,106.91	15,106.91	84,893.09
95 - INTERFUND TRANSFERS OUT	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
<b>Fund: 004 - CONTEGENCY FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>7,434.44</b>	<b>15,106.91</b>	<b>15,106.91</b>	<b>-15,106.91</b>
<b>Fund: 104 - MS Infrastructure Modernization Fund</b>						
23 - INTERGOVERNMENTAL REVENUES	570,000.00	570,000.00	0.00	0.00	0.00	570,000.00
34 - MISCELLANEOUS REVENUE	12,000.00	12,000.00	507.10	1,562.57	1,562.57	10,437.43
80 - DEBT SERVICE	482,642.00	482,642.00	0.00	0.00	0.00	482,642.00
90 - CAPITAL OUTLAY	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
<b>Fund: 104 - MS Infrastructure Modernization Fund Surplus (Deficit)</b>	<b>-100,642.00</b>	<b>-100,642.00</b>	<b>507.10</b>	<b>1,562.57</b>	<b>1,562.57</b>	<b>-102,204.57</b>
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access</b>						
23 - INTERGOVERNMENTAL REVENUES	556,878.94	556,878.94	0.00	0.00	0.00	556,878.94
60 - CONTRACTUAL SERVICES	51,117.76	63,162.27	0.00	0.00	12,044.51	51,117.76
90 - CAPITAL OUTLAY	514,476.94	514,476.94	0.00	0.00	0.00	514,476.94
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surp</b>	<b>-8,715.76</b>	<b>-20,760.27</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,044.51</b>	<b>-8,715.76</b>
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks</b>						
23 - INTERGOVERNMENTAL REVENUES	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00
38 - INTERFUND TRANSFERS IN	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
60 - CONTRACTUAL SERVICES	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00
90 - CAPITAL OUTLAY	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks Su</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 120 - Capital X Funds FY24</b>						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
90 - CAPITAL OUTLAY	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
<b>Fund: 120 - Capital X Funds FY24 Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 121 - Grant - RESTORE-DEQ Canal Dredging</b>						
23 - INTERGOVERNMENTAL REVENUES	3,122,000.00	3,122,000.00	0.00	0.00	0.00	3,122,000.00
60 - CONTRACTUAL SERVICES	161,000.00	161,000.00	157.66	157.66	157.66	160,842.34
90 - CAPITAL OUTLAY	2,961,000.00	2,961,000.00	0.00	0.00	0.00	2,961,000.00
<b>Fund: 121 - Grant - RESTORE-DEQ Canal Dredging Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-157.66</b>	<b>-157.66</b>	<b>-157.66</b>	<b>157.66</b>
<b>Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning</b>						
23 - INTERGOVERNMENTAL REVENUES	90,000.00	90,000.00	0.00	2,569.50	2,569.50	87,430.50
60 - CONTRACTUAL SERVICES	0.00	87,275.00	0.00	2,832.50	87,275.00	0.00
<b>Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning Surplu</b>	<b>90,000.00</b>	<b>2,725.00</b>	<b>0.00</b>	<b>-263.00</b>	<b>-84,705.50</b>	<b>87,430.50</b>



Income Statement

For Fiscal: 2024-2025 Period Ending 12/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2</b>						
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
60 - CONTRACTUAL SERVICES	98,000.00	150,200.00	0.00	0.00	52,200.00	98,000.00
90 - CAPITAL OUTLAY	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surpl</b>	<b>0.00</b>	<b>-52,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-52,200.00</b>	<b>0.00</b>
<b>Fund: 158 - Grant - Tidelands FY21-24 Noma Dr Public Access</b>						
23 - INTERGOVERNMENTAL REVENUES	1,011,000.00	1,011,000.00	0.00	266,639.08	266,639.08	744,360.92
38 - INTERFUND TRANSFERS IN	0.00	0.00	0.00	100,000.00	100,000.00	-100,000.00
50 - SUPPLIES	0.00	100,000.00	39,284.34	54,467.34	112,934.15	-12,934.15
60 - CONTRACTUAL SERVICES	15,836.77	20,603.54	3,504.50	9,597.50	47,696.77	-27,093.23
90 - CAPITAL OUTLAY	995,163.23	1,205,966.73	0.00	86,545.00	623,272.50	582,694.23
<b>Fund: 158 - Grant - Tidelands FY21-24 Noma Dr Public Access Surpl</b>	<b>0.00</b>	<b>-315,570.27</b>	<b>-42,788.84</b>	<b>216,029.24</b>	<b>-417,264.34</b>	<b>101,694.07</b>
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT</b>						
23 - INTERGOVERNMENTAL REVENUES	1,200,000.00	1,200,000.00	388,887.67	843,623.51	843,623.51	356,376.49
60 - CONTRACTUAL SERVICES	0.00	152,327.85	4,214.50	20,730.49	152,327.85	0.00
90 - CAPITAL OUTLAY	1,200,000.00	1,765,410.61	408,923.15	516,489.85	565,410.61	1,200,000.00
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT Sur</b>	<b>0.00</b>	<b>-717,738.46</b>	<b>-24,249.98</b>	<b>306,403.17</b>	<b>125,885.05</b>	<b>-843,623.51</b>
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects</b>						
23 - INTERGOVERNMENTAL REVENUES	1,094,650.75	1,094,650.75	0.00	14,543.00	14,543.00	1,080,107.75
60 - CONTRACTUAL SERVICES	0.00	178,510.75	7,323.50	18,271.00	178,510.75	0.00
90 - CAPITAL OUTLAY	720,347.00	720,347.00	0.00	0.00	0.00	720,347.00
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Surplus (D</b>	<b>374,303.75</b>	<b>195,793.00</b>	<b>-7,323.50</b>	<b>-3,728.00</b>	<b>-163,967.75</b>	<b>359,760.75</b>
<b>Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project</b>						
60 - CONTRACTUAL SERVICES	0.00	54,169.36	0.00	0.00	54,169.36	0.00
<b>Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project Total:</b>	<b>0.00</b>	<b>54,169.36</b>	<b>0.00</b>	<b>0.00</b>	<b>54,169.36</b>	<b>0.00</b>
<b>Fund: 164 - Grant - GCRF MDA FY23 Commercial District</b>						
23 - INTERGOVERNMENTAL REVENUES	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
60 - CONTRACTUAL SERVICES	285,000.00	411,400.00	7,900.00	7,900.00	126,400.00	285,000.00
90 - CAPITAL OUTLAY	2,115,000.00	2,783,187.31	0.00	0.00	668,187.31	2,115,000.00
<b>Fund: 164 - Grant - GCRF MDA FY23 Commercial District Surplus (D</b>	<b>-400,000.00</b>	<b>-1,194,587.31</b>	<b>-7,900.00</b>	<b>-7,900.00</b>	<b>-794,587.31</b>	<b>-400,000.00</b>
<b>Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola</b>						
23 - INTERGOVERNMENTAL REVENUES	1,926,464.00	1,926,464.00	0.00	17,800.00	17,800.00	1,908,664.00
60 - CONTRACTUAL SERVICES	0.00	360,075.00	21,625.16	78,825.16	360,075.00	0.00
90 - CAPITAL OUTLAY	1,734,839.00	1,734,839.00	0.00	0.00	1,236,395.00	498,444.00
<b>Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola Surplus (</b>	<b>191,625.00</b>	<b>-168,450.00</b>	<b>-21,625.16</b>	<b>-61,025.16</b>	<b>-1,578,670.00</b>	<b>1,410,220.00</b>
<b>Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk</b>						
23 - INTERGOVERNMENTAL REVENUES	1,802,590.00	1,802,590.00	0.00	13,143.00	13,143.00	1,789,447.00
60 - CONTRACTUAL SERVICES	0.00	247,887.50	5,322.50	13,699.50	247,887.50	0.00
90 - CAPITAL OUTLAY	1,541,559.50	1,541,559.50	0.00	0.00	0.00	1,541,559.50
<b>Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk Surpl</b>	<b>261,030.50</b>	<b>13,143.00</b>	<b>-5,322.50</b>	<b>-556.50</b>	<b>-234,744.50</b>	<b>247,887.50</b>
<b>Fund: 167 - Grant-MS Outdoor FY22 MOST-Noma Dr. Boat Ramp</b>						
23 - INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	225,000.00	225,000.00	-225,000.00
<b>Fund: 167 - Grant-MS Outdoor FY22 MOST-Noma Dr. Boat Ramp T</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>-225,000.00</b>
<b>Fund: 168 - Gant-MS Outdoor MOST FY23- Noma Nature Trail</b>						
23 - INTERGOVERNMENTAL REVENUES	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
90 - CAPITAL OUTLAY	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
<b>Fund: 168 - Gant-MS Outdoor MOST FY23- Noma Nature Trail Surp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 169 - Grant Tidelands FY25 - Lily Pond</b>						
60 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	708.00	-708.00
<b>Fund: 169 - Grant Tidelands FY25 - Lily Pond Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>708.00</b>	<b>-708.00</b>
<b>Fund: 190 - ARPA-American Rescue &amp; Recovery Act</b>						
34 - MISCELLANEOUS REVENUE	500.00	500.00	3,112.87	14,283.05	14,283.05	-13,783.05
60 - CONTRACTUAL SERVICES	253,850.00	358,818.75	6,925.00	25,587.50	104,968.75	253,850.00
90 - CAPITAL OUTLAY	1,920,000.00	3,603,776.92	255,547.95	662,758.30	1,460,734.33	2,143,042.59
<b>Fund: 190 - ARPA-American Rescue &amp; Recovery Act Surplus (Defici</b>	<b>-2,173,350.00</b>	<b>-3,962,095.67</b>	<b>-259,360.08</b>	<b>-674,062.75</b>	<b>-1,551,420.03</b>	<b>-2,410,675.64</b>

Income Statement

For Fiscal: 2024-2025 Period Ending 12/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 191 - Hancock County Match Bank Stabilization</b>						
23 - INTERGOVERNMENTAL REVENUES	1,882,250.00	1,882,250.00	69,750.00	69,750.00	69,750.00	1,812,500.00
60 - CONTRACTUAL SERVICES	0.00	242,500.00	593.75	593.75	243,093.75	-593.75
90 - CAPITAL OUTLAY	1,770,000.00	1,770,000.00	0.00	0.00	0.00	1,770,000.00
<b>Fund: 191 - Hancock County Match Bank Stabilization Surplus (De</b>	<b>112,250.00</b>	<b>-130,250.00</b>	<b>69,156.25</b>	<b>69,156.25</b>	<b>-173,343.75</b>	<b>43,093.75</b>
<b>Fund: 192 - ARPA Match - STATE OF MS</b>						
23 - INTERGOVERNMENTAL REVENUES	1,978,561.96	1,978,561.96	549,948.69	549,948.69	549,948.69	1,428,613.27
60 - CONTRACTUAL SERVICES	253,850.00	358,818.75	6,925.00	25,587.50	104,968.75	253,850.00
90 - CAPITAL OUTLAY	1,724,711.96	2,115,908.63	103,645.33	131,812.36	810,033.88	1,305,874.75
<b>Fund: 192 - ARPA Match - STATE OF MS Surplus (Deficit):</b>	<b>0.00</b>	<b>-496,165.42</b>	<b>439,378.36</b>	<b>392,548.83</b>	<b>-365,053.94</b>	<b>-131,111.48</b>
<b>Fund: 302 - FY22 BOND ISSUE</b>						
34 - MISCELLANEOUS REVENUE	25,500.00	25,500.00	3,485.66	10,827.60	10,827.60	14,672.40
60 - CONTRACTUAL SERVICES	150,000.00	178,320.00	4,495.00	4,495.00	28,320.00	150,000.00
90 - CAPITAL OUTLAY	901,000.00	901,000.00	0.00	0.00	0.00	901,000.00
<b>Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):</b>	<b>-1,025,500.00</b>	<b>-1,053,820.00</b>	<b>-1,009.34</b>	<b>6,332.60</b>	<b>-17,492.40</b>	<b>-1,036,327.60</b>
<b>Fund: 401 - SOLID WASTE FUND</b>						
28 - CHARGES FOR GOVERNMENTAL SERVICES	695,547.00	695,547.00	45,040.81	208,769.12	208,769.12	486,777.88
34 - MISCELLANEOUS REVENUE	9,500.00	9,500.00	914.67	2,870.31	2,870.31	6,629.69
60 - CONTRACTUAL SERVICES	816,364.15	816,364.15	66,887.98	137,336.59	137,336.59	679,027.56
<b>Fund: 401 - SOLID WASTE FUND Surplus (Deficit):</b>	<b>-111,317.15</b>	<b>-111,317.15</b>	<b>-20,932.50</b>	<b>74,302.84</b>	<b>74,302.84</b>	<b>-185,619.99</b>
<b>Total Surplus (Deficit):</b>	<b>-2,789,947.86</b>	<b>-8,657,098.47</b>	<b>-247,929.89</b>	<b>-48,850.90</b>	<b>-6,228,997.48</b>	

Item No.a.

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	367.80	-490,993.56	-373,736.48	-607,600.24	-1,170,325.80	679,332.24
004 - CONTEGENCY FUND	0.00	0.00	7,434.44	15,106.91	15,106.91	-15,106.91
104 - MS Infrastructure Mod	-100,642.00	-100,642.00	507.10	1,562.57	1,562.57	-102,204.57
115 - Grant- Tidelands FY20	-8,715.76	-20,760.27	0.00	0.00	-12,044.51	-8,715.76
118 - Grant-GRPC/MDOT We	0.00	0.00	0.00	0.00	0.00	0.00
120 - Capital X Funds FY24	0.00	0.00	0.00	0.00	0.00	0.00
121 - Grant - RESTORE-DEQ C	0.00	0.00	-157.66	-157.66	-157.66	157.66
149 - Grant-Tidelands FY24 T	90,000.00	2,725.00	0.00	-263.00	-84,705.50	87,430.50
157 - Grant- GRPC - East Aloha	0.00	-52,200.00	0.00	0.00	-52,200.00	0.00
158 - Grant - Tidelands FY21-	0.00	-315,570.27	-42,788.84	216,029.24	-417,264.34	101,694.07
161 - Grant - GCRF-MDA FY2	0.00	-717,738.46	-24,249.98	306,403.17	125,885.05	-843,623.51
162 - Grant-GOMESA FY22 -C	374,303.75	195,793.00	-7,323.50	-3,728.00	-163,967.75	359,760.75
163 - Grant - GCRF-MDA FY2	0.00	-54,169.36	0.00	0.00	-54,169.36	0.00
164 - Grant - GCRF MDA FY2	-400,000.00	-1,194,587.31	-7,900.00	-7,900.00	-794,587.31	-400,000.00
165 - Grant-GOMESA FY23-K	191,625.00	-168,450.00	-21,625.16	-61,025.16	-1,578,670.00	1,410,220.00
166 - Grant -RESTORE-MDEQ	261,030.50	13,143.00	-5,322.50	-556.50	-234,744.50	247,887.50
167 - Grant-MS Outdoor FY2	0.00	0.00	0.00	225,000.00	225,000.00	-225,000.00
168 - Gant-MS Outdoor MOS	0.00	0.00	0.00	0.00	0.00	0.00
169 - Grant Tidelands FY25 -	0.00	0.00	0.00	0.00	-708.00	708.00
190 - ARPA-American Rescue	-2,173,350.00	-3,962,095.67	-259,360.08	-674,062.75	-1,551,420.03	-2,410,675.64
191 - Hancock County Matc	112,250.00	-130,250.00	69,156.25	69,156.25	-173,343.75	43,093.75
192 - ARPA Match - STATE OF	0.00	-496,165.42	439,378.36	392,548.83	-365,053.94	-131,111.48
302 - FY22 BOND ISSUE	-1,025,500.00	-1,053,820.00	-1,009.34	6,332.60	-17,492.40	-1,036,327.60
401 - SOLID WASTE FUND	-111,317.15	-111,317.15	-20,932.50	74,302.84	74,302.84	-185,619.99
<b>Total Surplus (Deficit):</b>	<b>-2,789,947.86</b>	<b>-8,657,098.47</b>	<b>-247,929.89</b>	<b>-48,850.90</b>	<b>-6,228,997.48</b>	



DIAMONDHEAD MUNICIPAL COURT  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge  
Derek Cusick, Prosecutor  
Lolita McSwain, Court Clerk

**To: DIAMONDHEAD CITY MANAGER**

**Stats for the month of DECEMBER 2024**

Total number of violations written: 27 violations

Violation of City Animal Ordinance: 0 violations

Cruelty of Animals: 0

DUI Arrests: 1

Leash Law Violation: 1

Total fines and fees collected: \$2,703.00

State portion of the fees collected: \$1,214.56

Wireless Communication Fund: \$52.94

Crime Stopper Fund: \$12.00

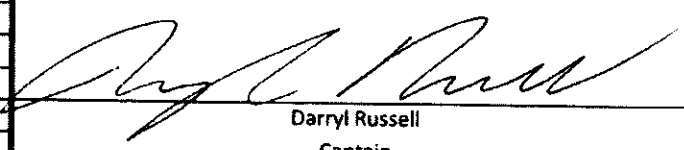
Remaining balance the City of Diamondhead receives: \$1,423.50

Total Inmates held and billed for jail housing: 6 inmates

(Housing cost rate of \$20 per day per inmate

5 inmates -- total of 8 days = \$160.00

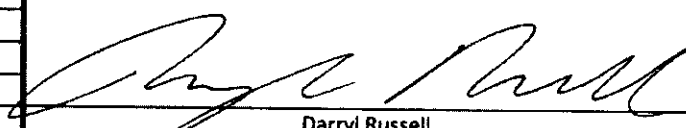
Diamondhead Monthly Statistics  
December-24

Animal Problem / Complaints	13	Civil Disputes / Escorts / Process	4
Drug Law Violation	0	Complaint / See An Officer	15
Fire Structure / Vehicle	1	Death	3
Fireworks	3	Disturbance	9
Funeral Escort	0	False Alarms- Residential/ Business/ 911	28
Littering/Dumping/Haz-Mat Spill	1	Follow ups/ citizen call requests	415
Medical Emergency	8	Juvenile Problem	1
Missing/Runaway	1	Lost/Found Item	2
Parking Violation	2	Miscellaneous	3
Prostitution	0	<b>TOTAL MISCELLANEOUS CALLS</b>	<b>480</b>
Public Drunk	0	Accident – Private Property	1
Shots Fired	3	Accident – Public Roadway	10
Suicide	0	Accident - Hit & Run	4
Suicide / Threat / Attempt	0	Accident - Fatality	
Suspicious / Person / Vehicle	30	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>15</b>
Welfare Concern	14	Assist Motorist	14
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>76</b>	Traffic Stop	118
Animal Bite	0	<b>TOTAL TRAFFIC CALLS</b>	<b>132</b>
Assault By Threat	2		
Assault	2	<b>Total Calls for Service</b>	<b>757</b>
Child Abuse / Neglect	0	<b>Traffic Citation (Adults)</b>	<b>21</b>
Domestic Violence	1	<b>Traffic Citation (Minors)</b>	<b>2</b>
Harrassment	0	Warrant Arrests	3
Harassing Phone Call	1	Drunk Driver (DUI) Arrests	1
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	0
Stalking	0	Other Arrests	0
<b>TOTAL CRIMES AGAINST PERSON</b>	<b>6</b>	<b>Total Arrests</b>	<b>4</b>
Attempted Burglary	0		
Burglary – Residence	0	<b>Significant Events</b>	
Burglary – Vehicle	0		
Counterfeit Money	0		
Damage – Property	2		
Embezzlement	0		
Forgery / Bad Check/Fraud	37		
Malicious Mischief	1		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	0		
Theft (Grand)	0		
Theft (Petit)	6		
Trespassing	2		
Unauthorized Use / Vehicle	0		
<b>TOTAL PROPERTY CRIME</b>	<b>48</b>		
			
		Darryl Russell	
		Captain	

Diamondhead Monthly Statistics

Yearly Totals 2024

Animal Problem / Complaints	188	Civil Disputes / Escorts / Process	164
Drug Law Violation	0	Complaint / See An Officer	1537
Fire Structure / Vehicle	27	Death	22
Fireworks	11	Disturbance	179
Funeral Escort	3	False Alarms- Residential/ Business/ 911	231
Littering/Dumping/Haz-Mat Spill	52	Follow ups/ citizen call requests	10772
Medical Emergency	99	Juvenile Problem	39
Missing/Runaway	10	Lost/Found Item	36
Parking Violation	57	Miscellaneous	84
Prostitution	0	<b>TOTAL MISCELLANEOUS CALLS</b>	13064
Public Drunk	1	Accident – Private Property	31
Shots Fired	8	Accident – Public Roadway	97
Suicide	0	Accident - Hit & Run	15
Suicide / Threat / Attempt	8	Accident - Fatality	0
Suspicious / Person / Vehicle	426	<b>TOTAL ACCIDENTS/COLLISIONS</b>	143
Welfare Concern	230	Assist Motorist	185
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	1120	Traffic Stop	1808
Animal Bite	5	<b>TOTAL TRAFFIC CALLS</b>	1993
Assault By Threat	7		
Assault	12	<b>Total Calls for Service</b>	<b>16653</b>
Child Abuse / Neglect	1	<b>Traffic Citation (Adults)</b>	<b>286</b>
Domestic Violence	16	<b>Traffic Citation (Minors)</b>	<b>30</b>
Harrassment	17	Warrant Arrests	41
Harassing Phone Call	27	Drunk Driver (DUI) Arrests	7
Robbery – Armed	0	Traffic Arrests	2
Sexual Abuse / Molestation	0	Domestic Assault Arrests	15
Stalking	4	Other Arrests	8
<b>TOTAL CRIMES AGAINST PERSON</b>	89	<b>Total Arrests</b>	<b>73</b>
Attempted Burglary	3		
Burglary – Residence	4	<b>Significant Events</b>	
Burglary – Vehicle	5		
Counterfeit Money	1		
Damage – Property	59		
Embezzlement	0		
Forgery / Bad Check/Fraud	81		
Malicious Mischief	3		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	4		
Shoplifting	1		
Stolen Vehicle	7		
Theft (Grand)	14		
Theft (Petit)	43		
Trespassing	16		
Unauthorized Use / Vehicle	3		
<b>TOTAL PROPERTY CRIME</b>	244		

  
 Darryl Russell  
 Captain

PROJECTS: THRU ZZZZZZZZZZ

PROJECT TYPE: All

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

CONTRACTOR CLASS: All

REPORT SEQUENCE:  
- All Contra

Item No.b

ssse

EXPIRE DATES: 0/00/0000 THRU 99/99/

ISSUED DATES: 12/01/2024 THRU 12/31/

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
B02-ADD - RESIDENTIAL ADDITION	3	0.00
B03-REM - RESIDENTIAL REMODEL	1	0.00
B05-REP - RESIDENTIAL REPAIR	9	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	2	50.00
FENCE-RES - RESIDENTIAL FENCE	5	81.00
FLAT-RES - RESIDENTIAL FLATWORK	1	0.00
GAS-RES - RESIDENTIAL GAS	1	0.00
MECH-RES - RESIDENTIAL MECHANICAL	1	0.00
PZ-01 - DEVELOPMENT	3	0.00
*** TOTALS ***	26	131.00

*permits  
Dec 2024*



1-14-2025 10:03 AM  
TASK CODE

T A S K    S T A T U S    R E P O R T  
T O T A L S

Item No.b.

INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/9  
DUE: 0/00/0000 THRU 99/99/9  
RESOLUTION: 12/01/2024 THRU 12/31/2

STATUS	-----PRIORITY-----									TOTAL
	1	2	3	4	5	6	7	8	9	
ACTIVE										
CLOSED	368									368
VOIDED										
SUSPENDED										
TOTALS	368									368

-----SEQUENCES-----	
TASK CODE	COUNT
DOCUMENT	20
INSPECTION	278
REINSPECTION	32
REVIEW	38
TOTAL INCIDENTS	368

*Inspections  
Dec - 2024*

1/14/2025 10:02 AM

L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE DATES: 12/01/202

PAGE: 1/

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

EXPIRATION DATES: 0/00/000

Item No.b. 9/

CLASSES: Include: PRIV

COMMENT:

NONE SELE

STATUS: ACTIVE

PAY STATUS:

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
01841 12/03/24-	PRIV-SERV 9/30/25	FRESH OFF THE PRESS 78106 HILO WAY	ACTIVE	PRIV RET-SALE	12/03/2024	12/03/2024

REPORT TOTALS: 1 LICENSES

*Privilege License  
Dec - 2024*