



AGENDA

REGULAR MEETING OF THE CITY COUNCIL

Tuesday, February 03, 2026

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation - Councilmember Finley

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Wednesday, February 18, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. City Hall Offices will be closed on Monday February 16, 2026 in observance of President's Day and on Tuesday February 17, in observance of Mardi Gras.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve January 20, 2026 Regular Meeting Minutes.

Resolutions:

2. **2026-019:** Motion to adopt Resolution 2026-004 thereby accepting the revised Deed of Dedication authorizing City Council to acquire by donation certain real property from the Diamondhead Country Club and Property Owners Association Inc., authorizing City Attorney and City Manager to effectuate said acquisition and for other related purposes.
3. **2026-022:** Motion to adopt Resolution 2026-005 authorizing a grant application to GRPC for Federal Surface Transportation Funds through the Transportation Improvement Program (TIP) for funding in the amount of \$281,452.00 and for other related purposes including matching fund commitment in the amount of \$70,363.00 for the Highpoint Intersection Project.
4. **2026-023:** Motion to adopt Resolution 2026-006 authorizing a grant application to GRPC for Federal Surface Transportation Funds through the Transportation Improvement Program (TIP) for funding in the amount of \$947,254.00 and for other related purposes including matching fund commitment in the amount of \$236,813.50 for the Diamondhead Drive East/Golf Club Drive Intersection Roundabout Project.

Mayor Liese	At-Large
Councilmember Maher	Ward 1
Councilmember Finley	Ward 2
Councilmember Sheppard	Ward 3
Councilmember Harwood	Ward 3
Councilmember Clark	Ward 4

5. **2026-024:** Motion to adopt resolution 2026-007 authorizing a grant application to the MS Department of Wildlife & Fisheries for a Recreation Trails Program Grant in the amount of \$120,000.00 with matching funds of \$30,000.00 for the Rotten Bayou Nature Trail Project and for other related purposes.

Consent Agenda:

6. **2026-015:** Motion to approve payment to Covington Civil & Environmental, LLC in the amount of \$1,945.00 for On-Call Survey Services, in the amount of \$812.50 for Site Development Plan Review FY26, in the amount of \$40,583.75 and \$10,378.75 for Survey and Legal Descriptions, in the amount of \$11,850.00 for the Commercial District Phase III Project, in the amount of \$6,701.10 for Annual Unit Price Contract, in the amount of \$19,402.69 and in the amount of \$8,000.00 for Diamondhead Paving 2026.

7. **2026-016:** Motion to approve payment to Chiniche Engineering & Surveying in the amount of \$32,285.00 for Coon Branch Drainage, in the amount of \$9,182.50 for Pond 6 Drainage Improvements, in the amount of \$13,729.50 for Jourdan River Boardwalk and in the amount of \$10,982.50 for Canal Dredging.

8. **2026-017:** Motion to approve Pay Application 5 in the amount of \$190,105.98 and Pay Application 6 in the amount of \$217,459.17 to SCI, LLC., for the Coon Branch Drainage Improvements - Phase I.

9. **2026-018:** Motion to accept and award low bid received from Gulf Pride Paving, LLC., in the amount of \$699,797.00 for the Diamondhead Paving Project 2026 and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

10. **2026-026:** Motion to declare scrap metal collected by Public Works surplus and proceed with disposal by sale to SA Recycling.

11. **2026-027:** Motion to authorize the use of a city-owned event tent, 6 tables and 30 chairs to CASA Hancock County for an event to be held March 28, 2026.

12. **2026-028:** Motion to enter into new annual maintenance agreement with TK Elevator in the amount of \$3,708.00 (\$309.00 p/month) for the city hall elevator.

13. **2026-029:** Motion to approve Covington Civil & Environmental, LLC as consultant for the Wayfinding Project funded by MDOT Grant Funds.

14. **2026-031:** Motion to request a time extension for the 2024 Mississippi Outdoor Stewardship Trust Fund Grant for two years (April 10, 2028).

15. **2026-032:** Motion to approve Work Assignment under the Master Service Agreement with Chiniche Engineering and Surveying Environmental in the amount not to exceed \$80,628.82 for the Design, Permitting, Bidding, Construction Inspection and Construction Phase services for the Montjoy Creek Trailhead Improvements Project.

16. **2026-033:** Motion to approve Change Order No. 1 to the contract with Bottom 2 Top Construction, LLC. in the net amount of \$7,775.98 for a total contract amount of \$32,033.50 for the Moke Way Project.

17. **2026-034:** Motion to approve Pay Application 1 in the amount of \$32,033.50 to Bottom 2 Top Construction, LLC., for the 2025 Unit Price Contract - Moke Way Work Directive #2.

18. **2026-035:** Motion to reaffirm award to Gill's Crane & Dozer Service, Inc. and add alternate #1 in the total amount of \$1,490,140.00 for the Jourdan River Boardwalk Project per the recommendation of Chiniche Engineering and Surveying and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

Action Agenda.

19. **2026-020:** Motion to approve text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

20. **2026-021:** Request to have a public meeting to change the official motto of Diamondhead to "The Jewel of the Coast" With all the great things happening in Diamondhead, it is time to have a motto that reflects the wonderful city of Diamondhead. (Maher)

21. **2026-025 :** Motion to direct the City Manager to engage the appropriate engineering staff or consultant to reevaluate the effectiveness of the previous drainage improvements at the southern portion of the intersection of Ewa Street and Hilo Way, and to execute necessary corrective actions to remedy any remaining drainage and safety issues that may be present. (Clark)

22. 2026-030: Motion to authorize the City Manager to explore the establishment of a Diamondhead Police Department and to make recommendations to the Council regarding same.

Routine Agenda.

Claims Payable

23. Motion to approve Docket of Claims (DKT233494- DKT233521) in the amount of \$653,609.89.

24. Motion to approve Payroll Payables PRCLAIM000260 in the amount of \$30,937.54, PRCLAIM000261 in the amount of \$29,773.42, PRCLAIM000262 in the amount of \$3,028.37, PRCLAIM000263 in the amount of \$31,907.16, DKT233405 in the amount of \$90.72, DKT233448 in the amount of \$90.72, DKT233483 in the amount of \$90.72 and DKT233484-233493 in the amount of \$46,958.52

Department Reports

- a. November 2025 Financials
- b. December 2025 Financials

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES

REGULAR MEETING OF THE CITY COUNCIL

Tuesday, January 20, 2026
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:00 p.m. Mayor Liese called the meeting to order.

Invocation - Councilmember Maher

Pledge of Allegiance

Roll Call

PRESENT

Mayor Anna Liese

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Ricky Sheppard

Ward 3 Jessie Harwood

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Liese, Seconded by Ward 1 Finley to confirm the agenda.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, February 3, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

CITY MANAGER REPORT

January 20, 2026

1. Coon Branch – The project is substantially complete. The closeout documents are on the agenda tonight for your approval. The contractor is working on the punch list items identified during the walkthrough.
2. Jourdan River Boardwalk – Our monthly phone call will be held tomorrow. The city is waiting on MDEQ to review the bid documents and approve. Once approved, the council will be asked to issue the contract and then it will be submitted to MDEQ for review and approval. After everything is approved, a notice of award will be issued.

3. Montjoy Creek – The project will advertise on Thursday for the next two weeks. Bids will be due February 24th.
4. MOSTF 2026 – The city has received a MS Outdoor Stewardship Trust Fund grant for 2026. The \$500,000 grant will be used to design and build a trailhead for the Montjoy Creek Natural Trail at the end of Banyan Place. The MOU is on tonight's agenda for your approval.
5. Rotten Bayou Nature Trail – Meeting with the engineer tomorrow to discuss the redesign of the Nature Trail. A meeting with MDEQ will be scheduled to discuss the project and receive paperwork for the council to review and approve.
6. Dog Park – Public Works has started the construction of the fence and park amenities. The design is for a 4 ½ foot fenced in area separated for large and small dogs. It will include benches, water fountains, and dog agility equipment.
7. Fitness Park – Public Works is continuing with the clearing of the property next to Ochsner Medical and the new multimodal trail for the fitness park. Ochsner has ordered the equipment due to delays from the manufacture, the expected delivery date is in March.
8. Unit Price Contracts
 - Koko Court – Contractor has completed the work on this project. A walkthrough will be conducted this week to determine if any punch list items need to be addressed.
 - Mauna Loa Drive – This work directive will be on next council agenda for approval.
9. East Aloha Drive – The city will need to follow the MDOT right-of-way acquisition process, and the electrical engineering sub-contractor. The engineers are finalizing the design to have project out to advertise as soon as the MDOT requirements are completed.
10. West Aloha Drive – The engineers are working on egress of the roadway to determine best access for vehicle flow. This project will also be ready to advertise in the first quarter of 2026.
11. Hazard Mitigation Grant Program – The appraiser has completed the reports on the property acquisition project. The reports have been submitted to Rostan for review and submittal to MEMA.
12. Canal Dredging – **No update this month.** MDEQ has approved the bid documents. The contract has been sent to MDEQ for their review and approval. Once approved, we will be able to issue the notice of award. The contractor has given a February start date due to current tide conditions. The contract will be for 240 days, the estimated completion date is October 31st, 2026.
13. Pelican Cove – **No update this month.** The engineer is completing the final plans and expects to only need a National Wetlands permit to complete this project. The permission to advertise will be on the next council agenda.
14. Commercial District – **No Update this month.** The engineer is completing the final design. I am currently waiting for appraisers to get reports back to me for the additional piece of roadway needed.
15. Bank Stabilization – **No Update this month.** The next step for this project will be to work on easement acquisition. Once complete, the engineers can finalize the design.
16. MDOT Projects – **No Update this month.** The contractor installed the signage last week. Once the engineers update the drawings for the railing along the multimodal path, the contractor will be back out to install and complete the project.

17. Landscaping Project – **No update this month.** Keep Diamondhead Beautiful and their landscape architect company are working on the project scope. The city has expressed that the landscaping cannot obstruct driver's view.

Public Comments on Agenda Items - None

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve December 29, 2025 Recess Meeting Minutes.

Motion made by Ward 3 Harwood, Seconded by Ward 2 Sheppard to approve December 29, 2025 Recess Meeting Minutes.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark
Voting Abstaining: Councilmember-At-Large Maher

MOTION CARRIED UNANIMOUSLY

2. Motion to approve January 6, 2026 Regular Meeting Minutes.

Motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to approve January 6, 2026 Regular Meeting Minutes.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark
Voting Abstaining: Councilmember-At-Large Maher

MOTION CARRIED UNANIMOUSLY

Public Hearing:

3 PUBLIC HEARING

2025-304: Motion to discuss potential text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

At 6:08 p.m. Mayor Liese opened the public hearing and called for anyone who would like discussion potential text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

Bill Atkinson

At 6:12 p.m. Mayor Liese closed the public hearing.

Resolutions:

4. **2026-010:** Motion to adopt Resolution **2026-003** thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7. The parcel number is 067J-3-36-226.000. The physical address is 8832 Kailua Place.

Motion made by Ward 2 Sheppard, Seconded by Ward 4 Clark to adopt Resolution **2026-003** thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7. The parcel number is 067J-3-36-226.000. The physical address is 8832 Kailua Place.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY**Consent Agenda:**

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to approve the following consent items:

5. **2026-011:** Motion to authorize the administration to enter an agreement with Pyromania Fireworks, LLC in the amount of \$11,250.00 for 4th of July firework display on Friday, July 3, 2026.
6. **2026-012:** Motion to accept substantial completion of the Coon Branch Drainage Improvements - Phase I Project as of January 13, 2026.
7. **2026-013:** Motion to amend Mississippi Department of Environmental Quality Sub-Award Agreement Modification No 2 extending the Period of Performance to November 30, 2026 for the Southside Canal Dredging Project.
8. **2026-014:** Motion to approve and accept the Memorandum of Understanding with the Mississippi Outdoor Stewardship Trust Fund in the amount of \$500,000.00 for the Montjoy Creek Trailhead Project and authorize the City Manager to execute same.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY**Routine Agenda.****Claims Payable**

9. Motion to approve Docket of Claims (DKT233449- DKT233482) in the amount of \$225,405.97.

Motion made by Ward 2 Sheppard, Seconded by Mayor Liese to approve Docket of Claims (DKT233449- DKT233482) in the amount of \$225,405.97.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY**Department Reports**

Motion made by Ward 2 Sheppard, Seconded by Ward 3 Harwood to accept and approve the following department reports:

Building

Code Enforcement

Court

Police

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items.

Mark Beisecker - Hi Visible Clothing for Walking

Council Closing Comments

Adjourn/Recess.

At 6:18 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to adjourn.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Anna Liese
Mayor

Jeannie Klein
City Clerk

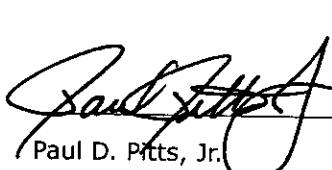
PROPERTY DESCRIPTION
East Recreation Facility

Being a 9.9838 acre tract of land situated in Diamondhead, Unit 5, Phase 2, as recorded in Plat Book 4 Page 37, Plat Records, Hancock County, Mississippi, as shown on survey by Paul D. Pitts, Jr., dated January 6, 2026, whose basis of bearings is the Mississippi State Plane Coordinate System, East Zone (2301), NAD 83 (2011 Epoch 2010.00), Geoid 18, grid values, using a scale factor of 0.999981893 and a convergence angle of NEG 00 degrees 15 minutes 49.28 seconds as determined specifically for this project using GPS methods from a base station located at N300,836.3630, E828,874.6140 obtained from a USM Network, and being more particularly described as follows:

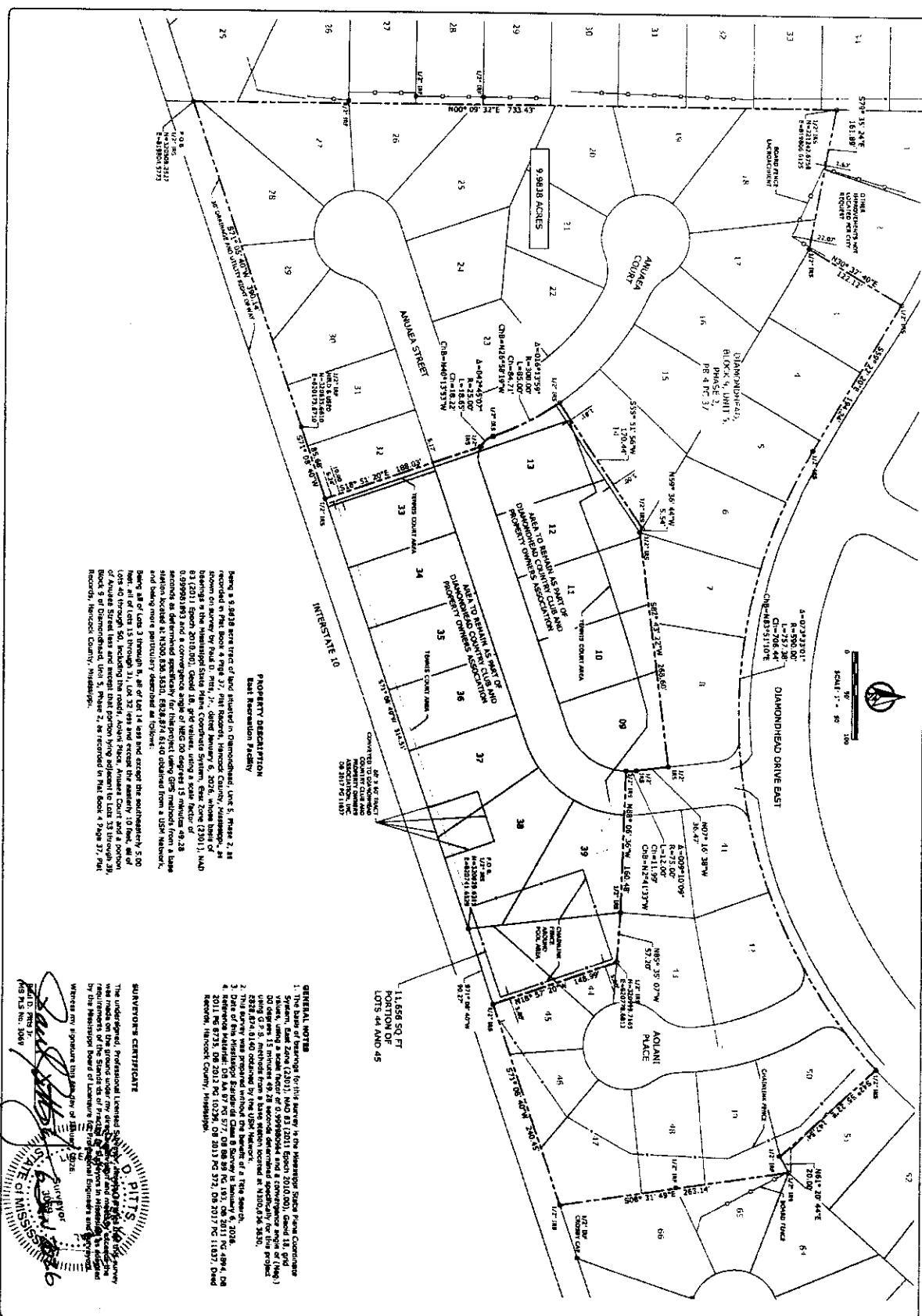
Being all of Lots 3 through 8, all of Lot 14 less and except the southeasterly 5.00 feet, all of Lots 15 through 31, Lot 32 less and except the easterly 10 feet, all of Lots 40 through 50, including the roads, Aolani Place, Anuaea Court and a portion of Anuaea Street less and except that portion lying adjacent to Lots 33 through 39, Block 9 of Diamondhead, Unit 5, Phase 2, as recorded in Plat Book 4 Page 37, Plat Records, Hancock County, Mississippi.

(A plat of even survey date herewith accompanies this description.)

The undersigned, Professional Licensed Surveyor, hereby certifies that the foregoing description and accompanying survey was made on the ground under my direct supervision and meet or exceed the requirements of the Standards of Practice for Surveyors in Mississippi as adopted by the Mississippi Board of Licensure for Professional Engineers and Surveyors.



Paul D. Pitts, Jr.
MS PLS No. 3069



Resolution # 2026- _____

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE “CITY”), TO ACQUIRE, BY DONATION FROM DIAMONDHEAD COUNTRY CLUB & PROPERTY OWNERS ASSOCIATION, INC., CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY FOR DRAINAGE AND GREENSPACE PURPOSES AND FOR PUBLIC AMENITIES FOR THE USE AND BENEFIT OF RESIDENTS AND VISITORS OF DIAMONDHEAD

WHEREAS, the City Council (the “Governing Body”) of the City of Diamondhead, Mississippi (the “City”), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City is in need of acquiring certain real property for drainage and greenspace purposes and for use as public amenities for the use and benefit of residents and visitors of Diamondhead that are currently owned by Diamondhead Country Club & Property Owners Association, Inc.
2. The City is authorized to acquire real property pursuant to Miss. Code Ann. §21-17-1.
3. The City of Diamondhead, Diamondhead County Club & Property Owners Association, Inc. and Purcell Co., Inc. have previously agreed to and executed a Memorandum of Understanding with respect to the donation of properties.
4. Diamondhead Country Club & Property Owners Association, Inc. has expressed a willingness to donate the properties legally described in the Deed of Dedication and attached hereto as Exhibit “A” to this resolution.
5. Purcell Co., Inc. has agreed to execute a Waiver of Right of First Refusal with respect to the donation of the aforementioned properties.
6. The City is willing to accept the donation of the aforementioned properties.
7. Specifically, the parties previously agreed to the dedication of the property known as the Playgrounds, Fields and Parking at East Recreation Area and the deed was recorded in the Land Records of the Chancery Clerk of Hancock County. The legal description of said property has since been corrected by amendment and therefore requires a re-dedication and acceptance so that the corrected legal description can be recorded.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

SECTION 1. That the Governing Body of the City will accept the donation of the aforementioned properties.

SECTION 2. That the Governing Body of the City does hereby authorize the City Attorney to prepare any and all documentation related to the acquisition of the aforementioned properties by donation, for the City Manager to execute any necessary documentation to effectuate the donation of the subject properties and to execute the Dedication Deeds on behalf of the City attached collectively hereto as Exhibit "A."

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	—	—	—
Councilmember Sheppard	—	—	—
Councilmember Harwood	—	—	—
Councilmember Clark	—	—	—
Councilmember Maher	—	—	—
Mayor Liese	—	—	—

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

(SEAL)

PREPARED BY & RETURN TO:
DEREK R. CUSICK (MS BAR#10653)
CUSICK & WILLIAMS, PLLC
Post Office Box 4008
GULFPORT, MS 39502
(228) 206-3819

INDEXING INSTRUCTIONS:

A Tract of land in Diamondhead, Unit
5, Phase 2, DIAMONDHEAD,
HANCOCK COUNTY, MISSISSIPPI

GRANTORS ADDRESS:
DIAMONDHEAD COUNTRY CLUB &
PROPERTY OWNERS ASSOCIATION, INC.
7610 COUNTRY CLUB CIRCLE
DIAMONDHEAD, MS 39525
(228) 255-1900

GRANTEE'S ADDRESS:
CITY OF DIAMONDHEAD, MS
5000 DIAMONDHEAD CIRCLE
DIAMONDHEAD MS 39525
(228) 222-4626

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

REVISED DEED OF DEDICATION

This DEED OF DEDICATION ("Deed") is made this _____ day of _____, 20256 by and between DIAMONDHEAD COUNTRY CLUB & PROPERTY OWNERS ASSOCIATION, INC, GRANTOR, and THE CITY OF DIAMONDHEAD, a municipality created and existing under the State of Mississippi ("City"), GRANTEE.

WITNESSETH

WHEREAS, DIAMONDHEAD COUNTRY CLUB & PROPERTY OWNERS ASSOCIATION, INC. wishes to dedicate, grant and convey the following property to the City and be relieved of the cost and responsibilities associated with maintaining same; and

WHEREAS, the City wishes to acquire the property and assume the cost and responsibilities for maintaining same; and

WHEREAS, on _____, 2026, the Diamondhead Country Club & Property Owners Association, Inc. Board of Directors passed a resolution to revise the legal description of the previously dedicated property conveyed herein, a copy of which is attached hereto as **Exhibit "A,"** and

WHEREAS, on _____, 2026 the Diamondhead City Council passed a resolution and order accepting the revised legal description of the dedicated property conveyed herein and agreeing to the terms contained herein, copy of which is attached hereto as **Exhibit "B;"** and

NOW, THEREFORE, in consideration of the recitals and the mutual benefits, covenants and terms herein contained, and for other good and valuable consideration, the receipt of which is hereby acknowledged, DIAMONDHEAD COUNTRY CLUB & PROPERTY OWNERS ASSOCIATION, INC. hereby dedicates, grants, conveys, covenants and agrees as follows:

**DEDICATION OF THE PLAYGROUNDS, FIELDS AND
PARKING AT EAST RECREATION AREA**

For and in consideration of the City accepting the property and maintaining the property as a public amenity for the use and benefit of the residents and visitors of Diamondhead, DIAMONDHEAD COUNTRY CLUB & PROPERTY OWNERS ASSOCIATION, INC., being the sole owner of, and the only party having any interest in, the property, does hereby dedicate, grant and convey unto the City, its successors and assigns, in fee simple, for the use of the general public as further set forth herein below, the property described herein below and improvements thereon and appurtenances thereto, if any. This dedication of the property is made without warranties of any kind.

The City specifically accepts the dedication of the property without warranty and subject to the following conditions:

The conveyance herein is made on condition that the amenities and parking shall remain available to the public.

The conveyance herein is made subject to the City maintaining the property in the same or similar purpose as its current use in perpetuity.

The conveyance herein is made subject to the City maintaining the property to at least the same standard as it is presently maintained.

The conveyance herein is made subject to any and all easements located on, over and across the property, or filed in the land records of the Office of the Chancery Clerk of Hancock County, Mississippi.

The conveyance herein is made subject to any and all rights-of-way and/or easements for public utilities in, on and under the property.

The conveyance herein is made such that the use restrictions contained herein shall run with the land and shall be binding upon Grantee and its successors and assigns in perpetuity.

The Association shall retain the right to enforce the covenants set forth herein by an action for injunctive or declaratory relief in the event of a material breach, provided that no such enforcement shall require the Association to assume operational or maintenance responsibility for the Property.

Legal Description of the Property:

See Exhibit "C"

Together with all improvements situated thereon, and the perpetual right of ingress and egress over and upon all streets, roads, avenues and boulevards shown on said survey.

That Purcell Co., Inc. has previously executed a waiver of its Right of First Refusal with respect to the donation of the property. **See Exhibit "D"**

IT IS FURTHER UNDERSTOOD AND AGREED that this instrument constitutes the entire agreement between Grantor and Grantee, there being no other oral agreements or representations of any kind or nature whatsoever.

EXECUTED, this the _____ day of _____, 2026.

GRANTOR:

**DIAMONDHEAD COUNTRY CLUB &
PROPERTY OWNERS ASSOCIATION, INC.**

BY: _____

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned Notary Public, the within named _____, who acknowledged that she is the President of the Board of the Diamondhead Country Club & Property Owners Association, Inc. and that she signed and delivered this instrument on the day and year herein mentioned, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND SEAL this the _____ day of _____, 2026.

NOTARY PUBLIC

My Commission Expires:

GRANTEE:

CITY OF DIAMONDHEAD, MISSISSIPPI

BY:

CITY MANAGER

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned Notary Public, the within named _____, who acknowledged that he is City Manager of the City of Diamondhead, Mississippi, and that in said representative capacity he signed and delivered this instrument on the day and year herein mentioned, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND SEAL this the _____ day of _____, 2026.

NOTARY PUBLIC

My Commission Expires:

TRANSPORTATION IMPROVEMENTS PROGRAM (TIP) PROJECT RESOLUTION

A RESOLUTION OF THE City of Diamondhead (applicant, herein referred to as APPLICANT) AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) FUNDING FOR Highpoint Intersection Realignment at Golf Club Drive (project) AND COMMITTING THE NECESSARY NON-FEDERAL MATCH FOR THE PROJECT AND STATING THE ASSURANCE OF THE City of Diamondhead (applicant) TO ACTIVATE THE PROJECT IN FY AND BEGIN CONSTRUCTION BY FY .

WHEREAS, City of Diamondhead (applicant) is submitting an application to the Mississippi Gulf Coast MPO for Two hundred Eight-One Thousand Four hundred Fifty-Two Dollars (\$281,452) (amount) in funding from the federal Surface Transportation Program (STP) for the Highpoint Intersection Realignment at Golf Club Drive (project, herein referred to as PROJECT)

WHEREAS, the Gulf Regional Planning Commission is the Metropolitan Planning Organization (MPO) for the Gulfport, MS, and Pascagoula, MS urbanized areas and

WHEREAS, Gulf Regional Planning Commission administers Surface Transportation Block Grant funds (STBG) to the local jurisdictions within the MPO's designated urbanized area and under the guidance and direction of the Mississippi Gulf Coast MPO's Technical Coordinating Committee and the Transportation Policy Committee and

WHEREAS, on , the Transportation Policy Committee of the Mississippi Gulf Coast MPO adopted an updated Complete Streets policy for the region that includes firm but reasonable language that requires both new and reconstruction roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to include measures to accommodate bicycles, pedestrians and transit to the extent possible; and

WHEREAS, Gulf Regional Planning Commission will review and evaluate said PROJECT based on goals set by Mississippi Gulf Coast MPO and rank against other projects submitted for funding consideration and

WHEREAS, the commitment of local matching funds of at least 20% is required for STBG funding; and

WHEREAS, STBG funding is limited and any cost increase cannot be expected or be more than 20%; and

WHEREAS, STBG funded projects must comply with the Mississippi Department of Transportation (MDOT) *Project Development Manual for Local Public Agencies*.

NOW, THEREFORE, BE IT RESOLVED that City of Diamondhead (*applicant*) is authorized to execute and file a project application for funding under the Surface Transportation Block Grant (STBG); and be it further

RESOLVED, that if approved for funding, APPLICANT will provide \$ Seventy Thousand Three hundred Sixty-Three Dollars (\$70,363) in non-federal matching funds; and be it further

RESOLVED, that if approved for funding, APPLICANT must complete PROJECT as described in the project application and be it further

RESOLVED, that if approved for funding, APPLICANT understands that PROJECT must be activated as indicated on this resolution and the project application and that construction begin as indicated on this resolution and the project application; and be it further

RESOLVED, that a copy of this resolution will be transmitted to the Mississippi Gulf Coast MPO in conjunction with the filing of the project application for funding.

I, Mayor Anna Liese hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the Diamondhead City Council (*applicant board or council*) on the 3rd day of February, 2026, by the following vote, to wit

	Aye	Nay	Absent
Councilmember Finley	—	—	—
Councilmember Sheppard	—	—	—
Councilmember Harwood	—	—	—
Councilmember Clark	—	—	—
Councilmember Maher	—	—	—
Mayor Liese	—	—	—

Anna Liese, Mayor

Attest:

Jeannie Klein, City Clerk

**MPO “INTERSECTIONS” GROUP
PROJECT APPLICATION
FY 2027-2030 Transportation Improvement Program (TIP)**

Projects that make intersections more efficient and safer by adding turn lanes, lengthening turn lane storage, geometry improvements, upgrading signals, constructing a roundabout, etc.

Jurisdiction/agency: City of Diamondhead Date: 02/04/2026

Project name, location, limits, and description: Highpoint Intersection

Project contact person: Jon McCraw

PROJECT READINESS:

Was a study or conceptual engineering done for this project? YES NO

Is right-of-way (ROW) required for the project? YES NO

Is Special Match Credit requested for this project? YES NO

On September 11, 2025, the MPO Transportation Policy Committee adopted a policy to facilitate the efficient and effective expenditure of federal funds, guiding each jurisdiction to comply with the project timeline established by the MPO. Please select the box next to the timelines that apply to the project for which you are applying.

Project Development Timelines		
MPO Commitment Letter to Activation	All projects	<input type="checkbox"/> 6 months
Project Activation to P.E. Contract	All projects	<input type="checkbox"/> 3 months
P.E. Contract to PS&E Approval	Capacity/reconstruction projects	<input type="checkbox"/> Up to 4.5 years
P.E. Contract to PS&E Approval	New construction projects	<input type="checkbox"/> Up to 5.5 years
P.E. Contract to PS&E Approval	Intersection projects	<input checked="" type="checkbox"/> 2.5 years
P.E. Contract to PS&E Approval	Sidewalk/pathway projects	<input type="checkbox"/> 3 years
P.E. Contract to PS&E Approval	Other (lighting, signage, etc.)	<input type="checkbox"/> 1.5 yr

PROJECT COST:

Federal Share: 281,452.00

Local Share: 70,363.00

Total: 351,815.00

Submit to: GRPC, 1635 Popps Ferry Rd, Biloxi, MS 39532. Email: kyarrow@grpc.com





City of Diamondhead - Highpoint Drive Realignment

Jan 2026

Opinion of Probable Cost

Pay Item	Unit	Quantity	Unit Cost	Total Cost
Mobilization	LS	1	\$ 30,000.00	\$ 30,000.00
Maintenance of Traffic	LS	1	\$ 10,000.00	\$ 10,000.00
Clearing and Grubbing	LS	1	\$ 8,500.00	\$ 8,500.00
Removal of Landscape Elements	LS	1	\$ 2,500.00	\$ 2,500.00
Silt Fence	LF	1,000	\$ 4.00	\$ 4,000.00
Wattles	LF	400	\$ 11.00	\$ 4,400.00
Removal of Asphalt, All Thicknesses	SY	550	\$ 12.00	\$ 6,600.00
Excess Excavation	CY	800	\$ 20.00	\$ 16,000.00
Borrow Material, LVM	CY	600	\$ 25.00	\$ 15,000.00
Geotextile Fabric - MDOT Type V	SY	850	\$ 6.50	\$ 5,525.00
610 Granular Aggregate Base Course	SY	175	\$ 140.00	\$ 24,500.00
1.5" 9.5 - MM, MT, Asphalt Pavement	SY	1,600	\$ 30.00	\$ 48,000.00
1.5" 12.5 - MM, MT, Asphalt Pavement	SY	1,000	\$ 30.00	\$ 30,000.00
Decorative Brick Entrance Sign	LS	1	\$ 6,000.00	\$ 6,000.00
4" Thermoplastic, Traffic Stripe, Continuous White	LF	850	\$ 2.50	\$ 2,125.00
4" Thermoplastic, Traffic Stripe, Continuous Yellow	LF	700	\$ 2.50	\$ 1,750.00
Thermoplastic Traffic Markings, 24" Stop Bar	LF	50	\$ 20.00	\$ 1,000.00
Standard Roadside Stop Signs	EA	4	\$ 800.00	\$ 3,200.00
Drainage Improvements	LS	1	\$ 10,000.00	\$ 10,000.00
Sodding	SY	600	\$ 15.00	\$ 9,000.00
Utility Adjustment	LS	1	\$ 20,000.00	\$ 20,000.00

Estimated Construction Costs \$ 258,100.00

15% Contingency \$ 38,715.00

Engineering Services (Surveying, Design, and Construction Administration) \$ 55,000.00

Total Estimated Project Cost \$ 351,815.00

Proposed Project Schedule
Highpoint Drive Realignment
City of Diamondhead

Item Description	Anticipated Completion
Survey	June 2026
Environmental Review	August 2026
Design Plans and Specifications	October 2026
Advertisement	November 2026
Project Award	January 2027
Construction	January 2028

TRANSPORTATION IMPROVEMENTS PROGRAM (TIP) PROJECT RESOLUTION

**A RESOLUTION OF THE City of Diamondhead (applicant,
herein referred to as APPLICANT) AUTHORIZING THE FILING OF AN APPLICATION FOR
FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) FUNDING FOR
Golf Club and Diamondhead Drive East Roundabout (project) AND COMMITTING THE
NECESSARY NON-FEDERAL MATCH FOR THE PROJECT AND STATING
THE ASSURANCE OF THE City of Diamondhead (applicant)
TO ACTIVATE THE PROJECT IN FY AND BEGIN CONSTRUCTION BY FY .**

**WHEREAS, City of Diamondhead (applicant)
is submitting an application to the Mississippi Gulf Coast MPO for
Nine hundred Forty-Seven Thousand Two hundred Fifty-Four Dollars (\$947,254.00) (amount)
in funding from the federal Surface Transportation Program (STP) for the
Golf Club and Diamondhead Drive East Roundabout (project, herein referred to as
PROJECT)**

**WHEREAS, the Gulf Regional Planning Commission is the Metropolitan Planning
Organization (MPO) for the Gulfport, MS, and Pascagoula, MS urbanized areas and**

**WHEREAS, Gulf Regional Planning Commission administers Surface
Transportation Block Grant funds (STBG) to the local jurisdictions within the MPO's
designated urbanized area and under the guidance and direction of the Mississippi Gulf
Coast MPO's Technical Coordinating Committee and the Transportation Policy
Committee and**

**WHEREAS, on , the Transportation Policy Committee of the
Mississippi Gulf Coast MPO adopted an updated Complete Streets policy for the region
that includes firm but reasonable language that requires both new and reconstruction
roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to
include measures to accommodate bicycles, pedestrians and transit to the extent
possible; and**

**WHEREAS, Gulf Regional Planning Commission will review and evaluate said
PROJECT based on goals set by Mississippi Gulf Coast MPO and rank against other
projects submitted for funding consideration and**

**WHEREAS, the commitment of local matching funds of at least 20% is required
for STBG funding; and**

**WHEREAS, STBG funding is limited and any cost increase cannot be expected
or be more than 20%; and**

WHEREAS, STBG funded projects must comply with the Mississippi Department of Transportation (MDOT) *Project Development Manual for Local Public Agencies*.

NOW, THEREFORE, BE IT RESOLVED that City of Diamondhead applicant is authorized to execute and file a project application for funding under the Surface Transportation Block Grant (STBG); and be it further

RESOLVED, that if approved for funding, APPLICANT will provide \$ Two hundred Thirty-Six Thousand Eight hundred Thirteen Dollars and Fifty cents (\$236,813.50) in non-federal matching funds; and be it further

RESOLVED, that if approved for funding, APPLICANT must complete PROJECT as described in the project application and be it further

RESOLVED, that if approved for funding, APPLICANT understands that PROJECT must be activated as indicated on this resolution and the project application and that construction begin as indicated on this resolution and the project application; and be it further

RESOLVED, that a copy of this resolution will be transmitted to the Mississippi Gulf Coast MPO in conjunction with the filing of the project application for funding.

I, Mayor Anna Liese hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the Diamondhead City Council applicant board or council on the 3rd day of February, 2026, by the following vote, to wit

	Aye	Nay	Absent
Councilmember Finley	—	—	—
Councilmember Sheppard	—	—	—
Councilmember Harwood	—	—	—
Councilmember Clark	—	—	—
Councilmember Maher	—	—	—
Mayor Liese	—	—	—

Anna Liese, Mayor

Attest:

Jeannie Klein, City Clerk

**MPO “INTERSECTIONS” GROUP
PROJECT APPLICATION
FY 2027-2030 Transportation Improvement Program (TIP)**

Projects that make intersections more efficient and safer by adding turn lanes, lengthening turn lane storage, geometry improvements, upgrading signals, constructing a roundabout, etc.

Jurisdiction/agency: City of Diamondhead Date: 02/04/2026

Project name, location, limits, and description: Diamondhead Drive East/Golf Club Drive Intersection Roundabout

Project contact person: Jon McCraw

PROJECT READINESS:

Was a study or conceptual engineering done for this project? YES NO

Is right-of-way (ROW) required for the project? YES NO

Is Special Match Credit requested for this project? YES NO

On September 11, 2025, the MPO Transportation Policy Committee adopted a policy to facilitate the efficient and effective expenditure of federal funds, guiding each jurisdiction to comply with the project timeline established by the MPO. Please select the box next to the timelines that apply to the project for which you are applying.

Project Development Timelines		
MPO Commitment Letter to Activation	All projects	<input type="checkbox"/> 6 months
Project Activation to P.E. Contract	All projects	<input type="checkbox"/> 3 months
P.E. Contract to PS&E Approval	Capacity/reconstruction projects	<input type="checkbox"/> Up to 4.5 years
P.E. Contract to PS&E Approval	New construction projects	<input type="checkbox"/> Up to 5.5 years
P.E. Contract to PS&E Approval	Intersection projects	<input checked="" type="checkbox"/> 2.5 years
P.E. Contract to PS&E Approval	Sidewalk/pathway projects	<input type="checkbox"/> 3 years
P.E. Contract to PS&E Approval	Other (lighting, signage, etc.)	<input type="checkbox"/> 1.5 yr

PROJECT COST:

Federal Share: 947,254

Local Share: 236,813.50

Total: 1,184,067.50

Submit to: GRPC, 1635 Popps Ferry Rd, Biloxi, MS 39532. Email: kyarrow@grpc.com




City of Diamondhead - Golf Club Drive Roundabout
Opinion of Probable Cost
Jan 2026

Pay Item	Unit	Quantity	Unit Cost	Total Cost
Mobilization	LS	1	\$ 55,000.00	\$ 55,000.00
Maintenance of Traffic	LS	1	\$ 25,000.00	\$ 25,000.00
Clearing and Grubbing	LS	1	\$ 5,000.00	\$ 5,000.00
Asphalt Removal	SY	4,200	\$ 12.00	\$ 50,400.00
Remove and Relocate, Sign	EA	8	\$ 500.00	\$ 4,000.00
Silt Fence	LF	1,200	\$ 4.00	\$ 4,800.00
Excess Excavation	CY	2,500	\$ 20.00	\$ 50,000.00
Borrow Excavation	CY	2,500	\$ 25.00	\$ 62,500.00
Geotextile Fabric - MDOT Type V	SY	4,000	\$ 6.50	\$ 26,000.00
Size 610 Limestone Base Course	CY	750	\$ 140.00	\$ 105,000.00
1.5" 12.5-mm Asphalt Paving, ST	SY	4,000	\$ 28.00	\$ 112,000.00
1.5" 9.5-mm Asphalt Paving, ST	SY	4,000	\$ 28.00	\$ 112,000.00
Thermoplastic Striping	LF	6,500	\$ 3.50	\$ 22,750.00
Roadway Signage	EA	9	\$ 1,000.00	\$ 9,000.00
Hydroseeding	SY	2,000	\$ 2.00	\$ 4,000.00
Solid Sodding	SY	2,000	\$ 15.00	\$ 30,000.00
Water and Sewer Relocations	LS	1	\$ 100,000.00	\$ 100,000.00
Drainage Improvements	LS	1	\$ 80,000.00	\$ 80,000.00
Utility Relocation (Electric/Communication)	LS	1	\$ 20,000.00	\$ 20,000.00

Estimated Construction Costs \$ 877,450.00

15% Contingency \$ 131,617.50

Engineering Services (Surveying, Design, and Construction Administration) \$ 175,000.00

Total Estimated Project Cost \$ 1,184,067.50

**Proposed Project Schedule
Golf Club Drive Roundabout
City of Diamondhead**

Item Description	Anticipated Completion
Survey	June 2026
Environmental Review	September 2026
Design Plans and Specifications	December 2026
Advertisement	January 2027
Project Award	March 2027
Construction	April 2028

**RESOLUTION AUTHORIZING PREPARATION AND SUBMITTAL OF APPLICATION FOR
FUNDING TO THE MISSISSIPPI DEPARTMENT OF WILDLIFE & FISHERIES
RECREATIONAL TRAILS PROGRAM FOR THE NOMA DRIVE NATURE TRAIL PROJECT**

WHEREAS, the Mississippi Department of Wildlife, Fisheries and Parks, has funds available from its Mississippi Recreational Trails Program (RTP); and

WHEREAS, regulations governing the RTP grant allow the utilization of said funds to develop and maintain recreational trails and trail-related facilities for both motorized and non-motorized recreational trail use; and

WHEREAS, the City of Diamondhead desires to request RTP funds from the Mississippi Department of Wildlife, Fisheries and Parks in order to improve the quality of life of the citizens; and

WHEREAS, the City of Diamondhead deems it to be in the best interests of the citizens of the City to seek RTP funds to serve its citizenry.

NOW, THEREFORE, IT IS HEREBY ORDERED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, that:

SECTION ONE: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized and directed to submit an application to Mississippi Department of Wildlife & Fisheries for RTP funding in an amount up to \$120,000, and along with said application, all understandings and assurances contained therein and to provide such additional information as may be required; and

SECTION TWO: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized to publish any and all necessary notices as applicable in accordance with the guidelines governing the RTP application process; and

SECTION THREE: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized to execute any and all documents necessary and pertinent to the application; and

SECTION FOUR: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized to execute a grant offer and any other documents necessary to the acceptance and implementation of the program should the project be approved.

RESOLVED, this the _____ day of _____, ____.

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	____	____	____
Councilmember Sheppard	____	____	____
Councilmember Harwood	____	____	____
Councilmember Clark	____	____	____
Councilmember Maher	____	____	____
Mayor Liese	____	____	____

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, _____.

ATTEST:

JEANNIE KLEIN, CITY CLERK

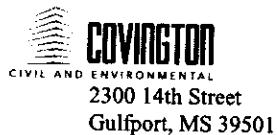
ANNA LIESE, MAYOR

(SEAL)



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA #39 - On-Call Survey Services			
Project Number		16175.08			
Invoice #		16175.08-232			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ 7,194.50	\$ 1,945.00	\$ 25,860.50	26%
Total	\$ 35,000.00	\$ 7,194.50	\$ 1,945.00	\$ 25,860.50	26%



Invoice

Bill To: [REDACTED]

City of Diamondhead

Invoice #: 16175.08232

Invoice Date: 1/5/2026

Due Date: 2/4/2026

Project: WA #39 On-Call Survey ...

P.O. Number: 39-00-05-2026

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 39 Services Provided 12/01/2025 - 12/31/2025			
Don Fayard, 1 Man RTK GPS	4	175.00	700.00
Tommy Parker, Sr CAD Designer	9	135.00	1,215.00
Suellen Radich, Administrative	0.5	60.00	30.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$1,945.00
Payments/Credits	\$0.00
Balance Due	\$1,945.00

Covington Civil & Environmental, LLC

Item No.6

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
Tommy Parker							
SERVICES							
12/10/2025	Sr CAD Designer:	Senior CAD Designer <i>Koko Court Drainage</i>	4.00		\$135.00	\$540.00	A B
12/22/2025	Sr CAD Designer:	Senior CAD Designer <i>Koula Drive Project - updated survey plan with new utility locations.</i>	2.00		\$135.00	\$270.00	A B
			Total Services:	9.00	0.00	\$1,215.00	
			Tommy Parker Total:	9.00	0.00	\$1,215.00	
16175.08 City of Diamondhead WA #39 On-Call Survey Services Total:			13.50	0.00		\$1,945.00	
Total Services For 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			13.50			\$1,945.00	
			Grand Total Billable Services:	13.50		\$1,945.00	

GROUPED BY

Project, Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA #38: Site Development Plan Review FY26			
Project Number		16175.08			
Invoice #		16175.08-235			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Development Plan Review	\$ 25,000.00	\$ 931.00	\$ 812.50	\$ 23,256.50	7%
Total	\$ 25,000.00	\$ 931.00	\$ 812.50	\$ 23,256.50	7%
(Hourly)					



Invoice

Bill To:

City of Diamondhead

Invoice #: 16175.08235

Invoice Date: 1/5/2026

Due Date: 2/4/2026

Project: WA #38 FY26 Site Dev ...

P.O. Number: 38-00-04-2026

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Site Development Plan Review FY 26 - WA 38 Services Provided 12/01/2025 - 12/31/2025			
Sarah McLellan, Professional Engineer	3.5	185.00	647.50
James Edwards, Engineer I	1	135.00	135.00
Suellen Radich, Administrative	0.5	60.00	30.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$812.50
Payments/Credits	\$0.00
Balance Due	\$812.50

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

FILTERS USED :

Project In : 16175.08 City of Diamondhead | WA# 38 Site Development Plan Review, 16175.08 City of Diamondhead | Fiscal Year 2026
and Bill Status : All Except Billed, Locked
and Billable : Yes
and Time Expense Date In : 1/1/1970 To 12/31/2025

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 38 Site Development Plan Review							
James Edwards							
SERVICES							
12/9/2025	Engineer I:	Engineer I <i>Pipe Video Review of Sanctuary Drainage</i>	1.00		\$135.00	\$135.00	A B
				Total Services:	1.00	0.00	\$135.00
				James Edwards Total:	1.00	0.00	\$135.00
Sarah McLellan							
SERVICES							
12/1/2025	Engineer III:	Engineer III <i>Review of Sanctuary Asphalt OPC, Correspondence with Heinrick about pipe calculations</i>	2.00		\$185.00	\$370.00	A B
12/2/2025	Engineer III:	Engineer III <i>Review of Sanctuary 15" Pipe Calculations, Provided City information</i>	1.50		\$185.00	\$277.50	A B
				Total Services:	3.50	0.00	\$647.50
				Sarah McLellan Total:	3.50	0.00	\$647.50
Suellen Radich							
SERVICES							
12/5/2025	Administrative:	Administrative <i>Financial Oversight/Review</i>	0.50		\$60.00	\$30.00	A B
				Total Services:	0.50	0.00	\$30.00

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 38 Site Development Plan Review							
		Suellen Radich Total:	0.50	0.00		\$30.00	
		16175.08 City of Diamondhead WA# 38 Site Development Plan Review Total:	5.00	0.00		\$812.50	
		Total Services For 16175.08 City of Diamondhead WA# 38 Site Development Plan Review:	5.00			\$812.50	
		Grand Total Billable Services:	5.00			\$812.50	

GROUPED BY Project, Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA 42 - Survey and Legal Descriptions			
Project Number		16175.08			
Invoice #		16175.08-233			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 75,000.00	\$ -	\$ 40,583.75	\$ 34,416.25	54%
Total	\$ 75,000.00	\$ -	\$ 40,583.75	\$ 34,416.25	54%
(Hourly)					



Invoice

Bill To: [REDACTED]

City of Diamondhead

Invoice #: 16175.08233

Invoice Date: 1/5/2026

Due Date: 2/4/2026

Project: WA #42 Survey & Legal ...

P.O. Number: 42-00-07-2026

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Services WA #42 - Survey & Legal Descriptions Services Provided 11/01/25 - 12/31/2025			
Sarah McLellan, Engineer III	7.25	185.00	1,341.25
James Edwards, Engineer I	3	135.00	405.00
Don Fayard, 1 Man RTK GPS	71.5	175.00	12,512.50
Louis Chambliss, 1 Man RTK GPS	53	175.00	9,275.00
Tommy Parker, Sr CAD Designer	6	135.00	810.00
Paul Pitts, PLS	112	145.00	16,240.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$40,583.75
Payments/Credits	\$0.00
Balance Due	\$40,583.75

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

FILTERS USED :

Project In : 16175.08 City of Diamondhead | WA# 42 Survey & Legal Descriptions, 16175.08 City of Diamondhead | Fiscal Year 2026
and Bill Status : All Except Billed, Locked

and Billable : Yes

and Time Expense Date In : 1/1/1970 To 12/31/2025

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Don Fayard							
SERVICES							
11/18/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Airport Survey</i>	4.00		\$175.00	\$700.00	A B
11/19/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Boundary Survey - Airport</i>	8.00		\$175.00	\$1,400.00	A B
11/20/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Continued Boundary Survey at Airport.</i>	8.00		\$175.00	\$1,400.00	A B
11/21/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Survey of POA Properties.</i>	2.50		\$175.00	\$437.50	A B
12/2/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Survey Field work on POA properties.</i>	5.00		\$175.00	\$875.00	A B
12/8/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>POA properties. (Public works and Camper storage area) searching additional boundary corners.</i>	3.00		\$175.00	\$525.00	A B
12/10/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>POA Properties survey</i>	6.50		\$175.00	\$1,137.50	A B
12/12/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>POA surveys; Setting final corners at Airport properties.</i>	7.50		\$175.00	\$1,312.50	A B
12/16/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	4.00		\$175.00	\$700.00	A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Don Fayard							
SERVICES							
		1. Final corners @ Twin Lakes survey. 2. Final corners @ Airport survey.					
12/17/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	2.00		\$175.00	\$350.00	A B
		1. Final corners @ South end of Airport survey completed. (Boat).					
12/18/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	8.00		\$175.00	\$1,400.00	A B
		1. Football field S/D tie-in points found. (Wooded area of S/D.) 2. POA survey completed. 3. Met with Paul over Football field survey.					
12/19/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	4.00		\$175.00	\$700.00	A B
		POA properties surveying					
12/22/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	3.00		\$175.00	\$525.00	A B
		Survey work for POA properties					
12/29/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	6.00		\$175.00	\$1,050.00	A B
		POA surveys					
		Total Services:	71.50	0.00		\$12,512.50	
		Don Fayard Total:	71.50	0.00		\$12,512.50	

James Edwards

SERVICES							
12/17/2025	Engineer I:	Engineer I		3.00		\$135.00	\$405.00 A B
<i>Diamondhead airport survey</i>							
			Total Services:	3.00	0.00		\$405.00
			James Edwards Total:	3.00	0.00		\$405.00

GROUPED BY

Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Louis Chambliss							
SERVICES							
11/20/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Boundary survey, search and locate property corners on POA Storage area and Utility works.</i>	8.00		\$175.00	\$1,400.00	A B
11/21/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Boundary survey work on Twin Lakes, locating and find property corners. Also location of the lake.</i>	8.00		\$175.00	\$1,400.00	A B
11/26/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Look for property corners on the Tennis Court and Ball field area on the SE side of Diamondhead.</i>	6.00		\$175.00	\$1,050.00	A B
12/3/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Starting on drawing and calculating boundary per Ben and Sarah's request.</i>	4.00		\$175.00	\$700.00	A B
12/4/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Using CAD I drew up all the subdivision boundary for the Rec area and public works property.</i>	5.00		\$175.00	\$875.00	A B
12/5/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Located corners on the eastern rec center.</i>	6.00		\$175.00	\$1,050.00	A B
12/5/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Using cad pulled in all the points to calculate corners.</i>	2.00		\$175.00	\$350.00	A B
12/8/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Staked out corners I calculated for the public works area.</i>	6.00		\$175.00	\$1,050.00	A B
12/8/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Imported points for the public works camper area.</i>	2.00		\$175.00	\$350.00	A B
12/10/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	6.00		\$175.00	\$1,050.00	A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175. 08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Louis Chambliss							
SERVICES							
		<i>Stake out corners at the Twin Lakes property.</i>					
			Total Services:	53.00	0.00	\$9,275.00	
			Louis Chambliss Total:	53.00	0.00	\$9,275.00	
Paul Pitts							
SERVICES							
11/24/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's</i>	3.00		\$145.00	\$435.00	A B
11/25/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's</i>	1.00		\$145.00	\$145.00	A B
11/26/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's</i>	3.50		\$145.00	\$507.50	A B
12/1/2025	PLS:	Professional Land Surveyor <i>Calc Boundary-Airport</i>	7.00		\$145.00	\$1,015.00	A B
12/3/2025	PLS:	Professional Land Surveyor <i>Calc Boundary at Airport</i>	6.75		\$145.00	\$978.75	A B
12/5/2025	PLS:	Professional Land Surveyor <i>Calc Boundary at Airport</i>	1.25		\$145.00	\$181.25	A B
12/6/2025	PLS:	Professional Land Surveyor <i>Calc Boundary at Airport</i>	2.00		\$145.00	\$290.00	A B
12/8/2025	PLS:	Professional Land Surveyor	4.75		\$145.00	\$688.75	A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Paul Pitts							
SERVICES							
		<i>Boundary Calc's Twin Lakes</i>					
12/9/2025	PLS:	Professional Land Surveyor	5.50		\$145.00	\$797.50	A B
		<i>Boundary Calc's Twin Lakes</i>					
12/10/2025	PLS:	Professional Land Surveyor	8.00		\$145.00	\$1,160.00	A B
		<i>Boundary Calc's; Twin Lakes 2.5 hrs; Airport 5.50 Hrs</i>					
12/11/2025	PLS:	Professional Land Surveyor	4.50		\$145.00	\$652.50	A B
		<i>Boundary Calc's Twin Lakes 2.5 hrs Airport 2.0 Hrs</i>					
12/15/2025	PLS:	Professional Land Surveyor	1.50		\$145.00	\$217.50	A B
		<i>Boundary Calc's Twin Lakes</i>					
12/16/2025	PLS:	Professional Land Surveyor	5.50		\$145.00	\$797.50	A B
		<i>Boundary Calc's Twin Lakes 4.5 hrs Community Center 1.0 hrs</i>					
12/17/2025	PLS:	Professional Land Surveyor	7.25		\$145.00	\$1,051.25	A B
		<i>Boundary Calc's 1.5 hrs Airport, 1.75 hrs Twin Lakes 1.0 hr Community Center, 1.5 hrs East Rec, 1.5 hrs Football Field</i>					
12/18/2025	PLS:	Professional Land Surveyor	4.75		\$145.00	\$688.75	A B
		<i>Boundary Calc's 1.5 Hrs Community Center, 3.25 hrs East Rec</i>					
12/19/2025	PLS:	Professional Land Surveyor	2.50		\$145.00	\$362.50	A B
		<i>Boundary Calc's 2.5 hrs East Rec</i>					

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Paul Pitts							
SERVICES							
12/20/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's 2.25 East Rec</i>	2.25		\$145.00	\$326.25	A B
12/22/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's 1.0hrs Twin Lakes, 1.0 hrs East Rec Research 4.0 Hrs East Rec Calc's</i>	6.00		\$145.00	\$870.00	A B
12/23/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's Football Field</i>	7.00		\$145.00	\$1,015.00	A B
12/24/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's 6.0 hrs Football Field, 0.75 hrs PW Research</i>	6.75		\$145.00	\$978.75	A B
12/26/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's 6.25 hrs PW</i>	6.25		\$145.00	\$906.25	A B
12/27/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's 5.0 hrs PW</i>	5.00		\$145.00	\$725.00	A B
12/29/2025	PLS:	Professional Land Surveyor <i>Meeting with Sarah and field crew and Calc's on boundary; Public Works Survey</i>	3.50		\$145.00	\$507.50	A B
12/30/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's Public Works</i>	1.50		\$145.00	\$217.50	A B
12/31/2025	PLS:	Professional Land Surveyor <i>Boundary Calc's and write the description on Public Works</i>	5.00		\$145.00	\$725.00	A B
			Total Services:	112.00	0.00	\$16,240.00	
			Paul Pitts Total:	112.00	0.00	\$16,240.00	

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
Sarah McLellan							
SERVICES							
12/3/2025	Engineer III:	Engineer III <i>Survey Limits</i>	1.25		\$185.00	\$231.25	A B
12/8/2025	Engineer III:	Engineer III <i>Airport Survey, Correspondence with City</i>	1.00		\$185.00	\$185.00	A B
12/15/2025	Engineer III:	Engineer III <i>Project Management</i>	1.00		\$185.00	\$185.00	A B
12/16/2025	Engineer III:	Engineer III <i>Project Management</i>	1.00		\$185.00	\$185.00	A B
12/17/2025	Engineer III:	Engineer III <i>Submitted Airport and Twin Lakes Surveys to City</i>	0.50		\$185.00	\$92.50	A B
12/24/2025	Engineer III:	Engineer III <i>Submitted Football Field, East Rec, Twin Lakes Survey to City</i>	1.00		\$185.00	\$185.00	A B
12/29/2025	Engineer III:	Engineer III <i>Meeting with Surveyor, Finalizing Surveys</i>	1.00		\$185.00	\$185.00	A B
12/31/2025	Engineer III:	Engineer III <i>Submitted Maintenance Yard Survey to City</i>	0.50		\$185.00	\$92.50	A B
			Total Services:	7.25	0.00	\$1,341.25	
			Sarah McLellan Total:	7.25	0.00	\$1,341.25	

Tommy Parker

SERVICES
12/29/2025 Sr CAD Designer: Senior CAD Designer 2.00 \$135.00 \$270.00 A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6

TIME AND EXPENSES

Sort By Date: Ascending

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	* A=Approved , B= Billable , S= Submit , Bd= Billed						
						ENTRY AMOUNT	*					
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions												
Tommy Parker												
SERVICES												
SURVEY												
12/30/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B					
	<i>Boundary surveys</i>											
12/31/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B					
	<i>survey boundaries</i>											
				Total Services:	6.00	0.00	\$810.00					
				Tommy Parker Total:	6.00	0.00	\$810.00					
				16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions Total:	252.75	0.00	\$40,583.75					
				Total Services For 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:	252.75		\$40,583.75					
				Grand Total Billable Services:	252.75		\$40,583.75					

GROUPED BY

Project, Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA 42 - Survey and Legal Descriptions			
Project Number		16175.08			
Invoice #		16175.08-237			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 75,000.00	\$ 40,583.75	\$ 10,378.75	\$ 24,037.50	68%
Total	\$ 75,000.00	\$ 40,583.75	\$ 10,378.75	\$ 24,037.50	68%
(Hourly)					



Invoice

City of Diamondhead

Invoice #: 16175.08237
Invoice Date: 1/21/2026
Due Date: 2/20/2026
Project: WA #42 Survey & Legal ...
P.O. Number: 42-00-07-2026
Terms: Net 30

FINAL INVOICE

Description	Hours/Qty	Rate	Amount
Professional Engineering Services WA #42 - Survey & Legal Descriptions Services Provided 01/01/26 - 01/21/2026			
Sarah McLellan, Engineer III	5	185.00	925.00
Don Fayard, 1 Man RTK GPS	10	175.00	1,750.00
Louis Chambliss, 1 Man RTK GPS	16	175.00	2,800.00
Tommy Parker, Sr CAD Designer	27	135.00	3,645.00
Paul Pitts, PLS	7.75	145.00	1,123.75
Margaret Milner, Administrative	0.75	60.00	45.00
Suellen Radich, Administrative	1.5	60.00	90.00

All payments are due by "Due Date" shown on invoice.
 Financial fees will be charged for all payments received past
 Due Date. Please call 200-300-0486 with any questions
 about invoice.

Total	\$10,378.75
Payments/Credits	\$0.00
Balance Due	\$10,378.75

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 1/1/1970 To 1/21/2026

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA# 42 Survey & Legal Descriptions

Sort By Date: Ascending

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Don Fayard							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
1/5/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Setting final corners on POA Properties.</i>	5.00		\$175.00	\$875.00	A B
1/6/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Final boundary be set on POA properties.</i>	2.00		\$175.00	\$350.00	A B
1/8/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Final corners set @ Football field survey</i>	3.00		\$175.00	\$525.00	A B
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:				10.00	0.00	\$1,750.00	
Total Services:				10.00		\$1,750.00	
Total Services For Don Fayard:				10.00		\$1,750.00	
Louis Chambliss							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
12/29/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Met with Paul and Sarah about the Public Works area; found corners for Paul</i>	8.00		\$175.00	\$1,400.00	A B
1/7/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Set 19 of the 20 property corners on the East Rec site</i>	8.00		\$175.00	\$1,400.00	A B
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:				16.00	0.00	\$2,800.00	
Total Services:				16.00		\$2,800.00	

GROUPED BY

Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
		Total Services For Louis Chambliss:	16.00			\$2,800.00	
Margaret Milner							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
1/5/2026	Administrative:	Administrative <i>Financial administration and reporting</i>	0.75	0.00	\$60.00	\$45.00	A B
		TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:	0.75	0.00		\$45.00	
		Total Services:	0.75			\$45.00	
		Total Services For Margaret Milner:	0.75			\$45.00	
Paul Pitts							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
1/5/2026	PLS:	Professional Land Surveyor <i>Calc's East Rec</i>	3.50	0.00	\$145.00	\$507.50	A B
1/6/2026	PLS:	Professional Land Surveyor <i>Stake Out Calc's and Revision East Rec</i>	4.25	0.00	\$145.00	\$616.25	A B
		TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:	7.75	0.00		\$1,123.75	
		Total Services:	7.75			\$1,123.75	
		Total Services For Paul Pitts:	7.75			\$1,123.75	
Sarah McLellan							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
1/2/2026	Engineer III:	Engineer III <i>Project Management</i>	2.00	0.00	\$185.00	\$370.00	A B
1/5/2026	Engineer III:	Engineer III	1.00	0.00	\$185.00	\$185.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

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DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Sarah McLellan							
SERVICES							
<i>Meeting with Surveyors, Project Management</i>							
1/6/2026	Engineer III:	Engineer III	2.00		\$185.00	\$370.00	A B
<i>Reviewed and Submitted Updated East Rec Survey to City, Project Management</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:				5.00	0.00	\$925.00	
Total Services:				5.00		\$925.00	
Total Services For Sarah McLellan:				5.00		\$925.00	
Suellen Radich							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
1/20/2026	Administrative:	Administrative	0.75		\$60.00	\$45.00	A B
<i>Financial Oversight/Review</i>							
1/21/2026	Administrative:	Administrative	0.75		\$60.00	\$45.00	A B
<i>Financial Oversight/Review</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:				1.50	0.00	\$90.00	
Total Services:				1.50		\$90.00	
Total Services For Suellen Radich:				1.50		\$90.00	
Tommy Parker							
SERVICES							
16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions							
1/5/2026	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
<i>Stake Out Survey Data</i>							
1/8/2026	Sr CAD Designer:	Senior CAD Designer	5.00		\$135.00	\$675.00	A B
<i>Stake Out Survey Data</i>							

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Tommy Parker							
SERVICES							
1/12/2026	Sr CAD Designer:	Senior CAD Designer	9.00	0.00	\$135.00	\$1,215.00	A B
		<i>Stake Out Survey Data</i>					
1/13/2026	Sr CAD Designer:	Senior CAD Designer	2.00	0.00	\$135.00	\$270.00	A B
		<i>Stake Out Survey Data</i>					
1/20/2026	Sr CAD Designer:	Senior CAD Designer	4.00	0.00	\$135.00	\$540.00	A B
		<i>Stake Out Survey Data</i>					
1/21/2026	Sr CAD Designer:	Senior CAD Designer	5.00	0.00	\$135.00	\$675.00	A B
		<i>Stake Out Survey Data</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 42 Survey & Legal Descriptions:			27.00	0.00		\$3,645.00	
Total Services:			27.00			\$3,645.00	
Total Services For Tommy Parker:			27.00			\$3,645.00	
Grand Total Billable Services:			68.00			\$10,378.75	

GROUPED BY

Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title	Commercial District - Phase III Project							
Project Number	16383.08							
Invoice #	16383.08-42							
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete		
Surveying, Permitting, Design and Engineering	\$ 158,000.00	\$ 63,990.00	\$ 11,850.00	\$ 75,840.00	\$ 82,160.00	48%		
Alt Route: Bowling Alley	\$ -	\$ 37,920.00	\$ -	\$ 37,920.00	\$ (37,920.00)			
Total	\$ 158,000.00	\$ 101,910.00	\$ 11,850.00	\$ 113,760.00	\$ 44,240.00	72%		
NOTE: Add'l Alt. Route: Bowling Alley costs incurred are included in the total amount billed to date of \$86,110.00. Separate line added to show total additional amt not included in "Original Contract"								



Invoice

Invoice #: 16383.08-42

Invoice Date: 1/5/2026

Due Date: 2/4/2026

Project: Phase III Project

P.O. Number: WA #03 - Phase 3

Terms: Net 30

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Commercial District - Phase III Project Professional Engineering Services Services Provided 09/01/2025 - 12/31/2025			
Surveying, Permitting, Design and Engineering Alt Route: Bowling Alley	0.075	158,000.00	11,850.00
Total			\$11,850.00
Payments/Credits			\$0.00
Balance Due			\$11,850.00



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA 4Q -Annual Unit Price Contract			
Project Number		16175.08			
Invoice #		16175.08-234			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 30,000.00	\$ 12,003.45	\$ 6,701.10	\$ 11,295.45	62%
Total	\$ 30,000.00	\$ 12,003.45	\$ 6,701.10	\$ 11,295.45	62%
(Hourly)					



Invoice

Invoice #: 16175.08234

Invoice Date: 1/5/2026

Due Date: 2/4/2026

Project: WA #40 Support for Rep...

P.O. Number: 40-00-03-2026

Terms: Net 30

Bill for: 

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Support for 2026 Annual Unit Price Contract - WA 40 Services Provided 12/01/2025 - 12/31/2025			
Sarah McLellan, Engineer III	9.5	185.00	1,757.50
James Edwards, Engineer I	7	135.00	945.00
Suellen Radich, Administrative	0.75	60.00	45.00
Patrick Johnson, RPR	31.5	120.00	3,780.00
Mileage, per mile	248	0.70	173.60

Attention: Payment is due by the "Due Date" shown on Invoice.
Payments received after the Due Date will incur a late fee of 1.5% of the amount due for each day late.
Payments received after the Due Date will incur a late fee of 1.5% of the amount due for each day late.

Total	\$6,701.10
Payments/Credits	\$0.00
Balance Due	\$6,701.10

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.6.

FILTERS USED :

Project In : 16175.08 City of Diamondhead | WA #40 Support For Repair Contract, 16175.08 City of Diamondhead | Fiscal Year 2026
and Bill Status : All Except Billed, Locked
and Billable : Yes
and Time Expense Date In : 1/1/1970 To 12/31/2025

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
James Edwards							
SERVICES							
12/1/2025	Engineer I:	Engineer I <i>Koula Drive</i>	1.00	0.00	\$135.00	\$135.00	A B
12/9/2025	Engineer I:	Engineer I <i>Crooked Stick Drive</i>	2.00	0.00	\$135.00	\$270.00	A B
12/18/2025	Engineer I:	Engineer I <i>Koula Drive Redesign</i>	1.00	0.00	\$135.00	\$135.00	A B
12/19/2025	Engineer I:	Engineer I <i>Koula Drive Redesign</i>	3.00	0.00	\$135.00	\$405.00	A B
Total Services:				7.00	0.00	\$945.00	
James Edwards Total:				7.00	0.00	\$945.00	
Patrick T Johnson							
SERVICES							
12/4/2025	RPR:	Resident Project Representative <i>Pre construction Meeting</i>	1.00	0.00	\$120.00	\$120.00	A B
12/16/2025	RPR:	Resident Project Representative <i>Site visit water main adjustment on Moke Way</i>	6.00	0.00	\$120.00	\$720.00	A B
12/17/2025	RPR:	Resident Project Representative	7.00	0.00	\$120.00	\$840.00	A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.6.

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DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
Patrick T Johnson							
SERVICES							
Site visit cut road and laying 24" RCP rain delay							
12/18/2025	RPR:	Resident Project Representative	10.00	0.00	\$120.00	\$1,200.00	A B
Site visit install short piece of RCP then repair roadway. Forming head wall on inlet side of pipe, Called Out water main blew out on Moke Way B2T came out and fixed it							
12/19/2025	RPR:	Resident Project Representative	5.00	0.00	\$120.00	\$600.00	A B
Site visit set prefab head wall back fill and slope ditch, finish framing Headwall and pour concrete at Moke Way							
12/23/2025	RPR:	Resident Project Representative	0.50	0.00	\$120.00	\$60.00	A B
Site visit Moke Way							
12/24/2025	RPR:	Resident Project Representative	2.00	0.00	\$120.00	\$240.00	A B
Site visit backfill dress up sod Moke Way							
				Total Services:	31.50	0.00	\$3,780.00
EXPENSES							
12/4/2025	Mileage:	Mileage, per mile		13.00	\$0.70	\$9.10	A B
DH City Hall Pre-con Meeting							
12/16/2025	Mileage:	Mileage, per mile		15.00	\$0.70	\$10.50	A B
Site visit							
12/17/2025	Mileage:	Mileage, per mile		15.00	\$0.70	\$10.50	A B
Site visit Moke Way							
12/17/2025	Mileage:	Mileage, per mile		44.00	\$0.70	\$30.80	A B
Site visit Moke Way							
12/18/2025	Mileage:	Mileage, per mile		30.00	\$0.70	\$21.00	A B

GROUPED BY **Project, Employee**

Covington Civil & Environmental, LLC

Item No.6

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
Patrick T Johnson							
EXPENSES							
		<i>Site visit</i>					
12/18/2025	Mileage:	Mileage, per mile <i>Site visit called out water main broke on Moke Way</i>	0.00	40.00	\$0.70	\$28.00	A B
12/19/2025	Mileage:	Mileage, per mile <i>Site visit</i>	0.00	30.00	\$0.70	\$21.00	A B
12/24/2025	Mileage:	Mileage, per mile <i>Site visit</i>	0.00	15.00	\$0.70	\$10.50	A B
		Total Expenses:	0.00	202.00		\$141.40	
		Patrick T Johnson Total:	31.50	202.00		\$3,921.40	
Sarah McLellan							
SERVICES							
12/1/2025	Engineer III:	Engineer III <i>Correspondence with DWSD and Contractor about utility conflicts for Moke Way and Koko</i>	1.00	0.00	\$185.00	\$185.00	A B
12/2/2025	Engineer III:	Engineer III <i>Coordination for Moke Way Utility Conflict</i>	1.00	0.00	\$185.00	\$185.00	A B
12/3/2025	Engineer III:	Engineer III <i>Mauna Loa DWSD Coordination, Moke Way cost update</i>	1.50	0.00	\$185.00	\$277.50	A B
12/4/2025	Engineer III:	Engineer III <i>Meeting with City and DWSD about Moke, Koko, and Mauna Loa, and Standard Protocol</i>	1.00	0.00	\$185.00	\$185.00	A B
12/8/2025	Engineer III:	Engineer III <i>Moke Way Watermain cost, Koko Sewer Conflict</i>	1.00	0.00	\$185.00	\$185.00	A B

GROUPED BY

Project, Employee

Covington Civil & Environmental, LLC

Item No.6.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
Sarah McLellan							
SERVICES							
12/9/2025	Engineer III:	Engineer III <i>Moke Way and Koko Changes</i>	0.50	0.00	\$185.00	\$92.50	A B
12/10/2025	Engineer III:	Engineer III <i>Correspondence with DWSD about Moke watermain adjustment, Koko updated plan for contractor</i>	0.50	0.00	\$185.00	\$92.50	A B
12/12/2025	Engineer III:	Engineer III <i>Koula Drive Landscape Culvert Design</i>	2.00	0.00	\$185.00	\$370.00	A B
12/15/2025	Engineer III:	Engineer III <i>Moke Way and Koko Correspondence with City and DWSD</i>	0.50	0.00	\$185.00	\$92.50	A B
12/18/2025	Engineer III:	Engineer III <i>Contractor watermain failure coordination at Moke Way</i>	0.50	0.00	\$185.00	\$92.50	A B
			Total Services:	9.50	0.00	\$1,757.50	
EXPENSES							
12/4/2025	Mileage:	Mileage, per mile <i>Meeting with City of Diamondhead and DWSD at City Hall</i>		46.00	\$0.70	\$32.20	B
			Total Expenses:	0.00	46.00	\$32.20	
			Sarah McLellan Total:	9.50	46.00	\$1,789.70	
Suellen Radich							
SERVICES							
12/5/2025	Administrative:	Administrative <i>Financial Oversight/Review</i>	0.75	0.00	\$60.00	\$45.00	A B
			Total Services:	0.75	0.00	\$45.00	

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.6

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B=Billable, S=Submit, Bd=Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
		Suellen Radich Total:	0.75	0.00		\$45.00	
		16175.08 City of Diamondhead WA #40 Support For Repair Contract Total:	48.75	248.00		\$6,701.10	
		Total Services For 16175.08 City of Diamondhead WA #40 Support For Repair Contract:	48.75			\$6,527.50	
		Total Expenses For 16175.08 City of Diamondhead WA #40 Support For Repair Contract:		248.00		\$173.60	
		Grand Total Billable Services:	48.75			\$6,527.50	
		Grand Total Billable Expenses :		248.00		\$173.60	

GROUPED BY

Project, Employee



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		East Aloha Phase II Sidewalks			
Project Number		16175.08			
Invoice #		16175.08-224			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Preliminary Engineering Services	\$71,861.83	\$45,500.00	\$19,402.69	\$6,959.14	90%



Invoice

Invoice #: 16175.08224

Invoice Date: 1/15/2026

Due Date: 2/14/2026

Project: 16175.08 WA 16 E Alo...

P.O. Number:

Terms: Net 30

BILLED TO: City of Diamondhead

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees East Aloha Phase II Sidewalks - WA 16 Services provided 11/01/2025 - 12/31/2025			
Preliminary Engineering Services Contract	0.27	71,861.83	19,402.69

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about this invoice.

Total \$19,402.69

Payments/Credits \$0.00

Balance Due \$19,402.69



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA #37: Diamondhead Paving 2026			
Project Number		16175.08			
Invoice #		16175.08-236			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Design Phase Services	\$ 80,000.00	\$ 72,000.00	\$ 8,000.00	\$ -	100%
Task 2: Bid and Construction Phase Services	\$ 62,000.00	\$ -	\$ -	\$ 62,000.00	0%
Total	\$ 142,000.00	\$ 72,000.00	\$ 8,000.00	\$ 62,000.00	56%



Invoice

Invoice #: 16175.08236

Invoice Date: 1/5/2026

Due Date: 2/4/2026

Project: WA #37 2026 Diamondh...

P.O. Number: 00-01-2026

Terms: Net 30

BILL TO:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services WA #37 - Diamondhead Paving 2026 For work, as outlined, on the following streets: * Op La Way * Ieke Drive and Analii Street * Ahoni Street and Aila Street * Cherryhill Drive * Aulena Place Services provided from 10/15/2025 - 12/31/2025 PO #00-01-2026			
Task 1: Design Phase Services	0.1	80,000.00	8,000.00
Task 2: Bid and Construction Phase Services	0	62,000.00	0.00
Subtotal			8,000.00

All payments are due by "Due Date" shown on invoice.
Finance charges will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$8,000.00
Payments/Credits	\$0.00
Balance Due	\$8,000.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0281
DATE 01/13/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/03/2025	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
11/04/2025	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
11/04/2025	17-057-2021 RPR	Monitoring progress on project	7:00	75.00	525.00
11/05/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
11/05/2025	17-057-2021 RPR	Monitoring progress on project	6:00	75.00	450.00
11/06/2025	17-057-2021 Senior Professional	coordination	2:30	145.00	362.50
11/06/2025	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
11/06/2025	17-057-2021 Project Engineer	downloading DWRs	3:30	95.00	332.50
11/07/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
11/07/2025	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
11/10/2025	17-057-2021 Senior Professional	coordination, site visit	3:00	145.00	435.00
11/10/2025	17-057-2021 RPR	Monitoring progress on project	5:30	75.00	412.50
11/11/2025	17-057-2021 Senior Professional	coordination	2:30	145.00	362.50
11/11/2025	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
11/12/2025	17-057-2021 Senior Professional	coordination, field change	4:30	145.00	652.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/12/2025	17-057-2021 Sen. Cad Tech	FIELD CHANGE 1	4:30	90.00	405.00
11/12/2025	17-057-2021 RPR	On Site Inspection	9:30	75.00	712.50
11/13/2025	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
11/13/2025	17-057-2021 RPR	On Site Inspection	7:30	75.00	562.50
11/14/2025	17-057-2021 RPR	On Site Inspection	6:30	75.00	487.50
11/17/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
11/17/2025	17-057-2021 RPR	Monitoring progress of project	6:30	75.00	487.50
11/18/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
11/18/2025	17-057-2021 RPR	Monitoring progress of project	6:30	75.00	487.50
11/19/2025	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
11/19/2025	17-057-2021 RPR	Monitoring progress of project	6:30	75.00	487.50
11/20/2025	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
11/20/2025	17-057-2021 RPR	Monitoring progress of project	5:00	75.00	375.00
11/21/2025	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
11/21/2025	17-057-2021 RPR	Monitoring progress of project	6:00	75.00	450.00
11/24/2025	17-057-2021 Senior Professional	coordination, pay app	4:30	145.00	652.50
11/24/2025	17-057-2021 RPR	Monitoring progress of project	6:15	75.00	468.75
11/25/2025	17-057-2021 Senior Professional	coordination, pay app	3:30	145.00	507.50
11/25/2025	17-057-2021 RPR	Monitoring progress of project	6:00	75.00	450.00
11/26/2025	17-057-2021 Senior Professional	coordination, pay app, CO review	4:00	145.00	580.00
12/01/2025	17-057-2021 Senior Professional	coordination, change order	5:00	145.00	725.00
12/01/2025	17-057-2021 RPR	Monitoring progress on project	5:15	75.00	393.75
12/02/2025	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
12/02/2025	17-057-2021 RPR	Monitoring progress on project	5:00	75.00	375.00
12/03/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
12/03/2025	17-057-2021 RPR	Monitoring progress on project	3:00	75.00	225.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/04/2025	17-057-2021 RPR	Monitoring progress on project	5:30	75.00	412.50
12/05/2025	17-057-2021 RPR	Checking on issues on project after heavy rainfall	5:30	75.00	412.50
12/08/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
12/08/2025	17-057-2021 RPR	Monitoring progress on project	6:15	75.00	468.75
12/09/2025	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
12/09/2025	17-057-2021 RPR	Monitoring progress on project	4:15	75.00	318.75
12/10/2025	17-057-2021 Senior Professional	coordination	6:30	145.00	942.50
12/10/2025	17-057-2021 RPR	Monitoring progress on project	7:00	75.00	525.00
12/11/2025	17-057-2021 RPR	Monitoring progress on project	5:30	75.00	412.50
12/11/2025	17-057-2021 RPR	Monitoring progress on project	3:30	75.00	262.50
12/15/2025	17-057-2021 Senior Professional	coordination	4:00	145.00	580.00
12/15/2025	17-057-2021 RPR	project over-site	5:30	75.00	412.50
12/16/2025	17-057-2021 RPR	project over-site	5:30	75.00	412.50
12/17/2025	17-057-2021 Senior Professional	coordination, site visit	4:30	145.00	652.50
12/17/2025	17-057-2021 RPR	project over-site	6:30	75.00	487.50
12/18/2025	17-057-2021 RPR	project over-site	7:30	75.00	562.50
12/19/2025	17-057-2021 Senior Professional	site visit	4:00	145.00	580.00
12/19/2025	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
12/22/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
12/22/2025	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
12/23/2025	17-057-2021 RPR	Monitoring progress on project	7:30	75.00	562.50

Coon Branch Drainage

BALANCE DUE

\$32,285.00

Chiniche Engineering & Surveying
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 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0283
 DATE 01/13/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/10/2025	17-057-2021 Senior Professional	plan markups & review w/ Jason for City meeting	5:30	145.00	797.50
09/11/2025	17-057-2021 Sen. Cad Tech	address comments	7:30	90.00	675.00
09/16/2025	17-057-2021 Project Engineer	Meeting	4:30	95.00	427.50
09/24/2025	17-057-2021 Project Engineer	Plans and OPC	5:30	95.00	522.50
10/01/2025	17-057-2021 Project Engineer	Plans	6:30	95.00	617.50
10/03/2025	17-057-2021 Sen. Cad Tech	address comments	8:00	90.00	720.00
10/06/2025	17-057-2021 Sen. Cad Tech	prepare pdf set	8:00	90.00	720.00
10/06/2025	17-057-2021 Project Engineer	Plans and OPC	6:30	95.00	617.50
10/13/2025	17-057-2021 Project Engineer	Plans and OPC	7:30	95.00	712.50
10/14/2025	17-057-2021 Sen. Cad Tech	address minor comments and update pdf set	8:30	90.00	765.00
10/15/2025	17-057-2021 Project Engineer	Plans and OPC	7:30	95.00	712.50
11/11/2025	17-057-2021 Project Engineer	Plans and OPC	8:30	95.00	807.50
11/17/2025	17-057-2021 Senior Professional	OPC review, permitting coordination	7:30	145.00	1,087.50

Pond 6 Drainage Improvements

BALANCE DUE

\$9,182.50

Chinicke Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
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INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0282
 DATE 01/13/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/03/2025	17-057-2021 Senior Project Mana	Get budget with Jeanie to update OPC, Ad, plans signed	4:30	115.00	517.50
11/03/2025	17-057-2021 Project Engineer	coord w/ nancy OPC funding	5:30	95.00	522.50
11/04/2025	17-057-2021 Senior Project Mana	Call to John DEQ, Jeannie ad updates, email to city	2:30	115.00	287.50
11/05/2025	17-057-2021 Senior Project Mana	coordination	5:30	115.00	632.50
11/05/2025	17-057-2021 Principal	coordination	5:30	162.00	891.00
11/07/2025	17-057-2021 Senior Project Mana	Electrical plans, Monthly report	4:30	115.00	517.50
11/10/2025	17-057-2021 Senior Project Mana	Coordinate electrical plans, ad updates, submit to deq	6:30	115.00	747.50
11/11/2025	17-057-2021 Senior Project Mana	Sent plans specs to DEQ for approval to ad.	3:30	115.00	402.50
11/12/2025	17-057-2021 Senior Project Mana	Emails to John DEQ and Jeannie - checking on approval.	2:30	115.00	287.50
11/17/2025	17-057-2021 Senior Project Mana	Correct uploads to Diamondhead Bid page with Dow	4:30	115.00	517.50
11/18/2025	17-057-2021 Senior Project Mana	Documents to group	3:30	115.00	402.50
12/01/2025	17-057-2021 Senior	Project Coordination	4:30	115.00	517.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Project Mana					
12/02/2025	17-057-2021 Clerical	addendum 1 contractor questions	5:30	50.00	275.00
12/03/2025	17-057-2021 Senior Project Mana	Project Coordination	4:30	115.00	517.50
12/04/2025	17-057-2021 Clerical	addendum 1 questions	3:30	50.00	175.00
12/04/2025	17-057-2021 Senior Project Mana	Addendum 1	3:30	115.00	402.50
12/08/2025	17-057-2021 Clerical	addendum 1 contractor questions	2:30	50.00	125.00
12/08/2025	17-057-2021 Senior Project Mana	addendum questions	4:30	115.00	517.50
12/09/2025	17-057-2021 Clerical	Addendum 1	5:30	50.00	275.00
12/09/2025	17-057-2021 Senior Project Mana	Addendum 1 issued	2:00	115.00	230.00
12/10/2025	17-057-2021 Clerical	addendum acknowledgements	2:30	50.00	125.00
12/11/2025	17-057-2021 Clerical	addendum acknowledgements coordinate w/pm	3:30	50.00	175.00
12/15/2025	17-057-2021 Clerical	file acknowledgements	4:30	50.00	225.00
12/16/2025	17-057-2021 Clerical	prep bid opening acknowledgements	3:30	50.00	175.00
12/16/2025	17-057-2021 Senior Project Mana	Bid Opening	2:00	115.00	230.00
12/17/2025	17-057-2021 Clerical	coordinate w/pm coordinate w/jess on bidtab	4:30	50.00	225.00
12/17/2025	17-057-2021 Senior Project Mana	Cert Bid tab, Meeting	5:30	115.00	632.50
12/17/2025	17-057-2021 Principal	bid review	5:30	162.00	891.00
12/19/2025	17-057-2021 Senior Project Mana	Checking Bid tab error	2:30	115.00	287.50
12/22/2025	17-057-2021 Clerical	PH uploads review bid sheet	4:30	50.00	225.00
12/22/2025	17-057-2021 Senior Project Mana	project coordination	5:30	115.00	632.50
12/23/2025	17-057-2021 Senior Project Mana	NOA, start bid docs	4:30	115.00	517.50
12/24/2025	17-057-2021 Clerical	save uploads	4:30	50.00	225.00
12/24/2025	17-057-2021 Senior Project Mana	Restore Bid Docs, bidding documentation, call Gill's	3:30	115.00	402.50

Jourdan River Boardwalk

BALANCE DUE

\$13,729.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-0284
DATE 01/13/2026
TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/24/2025	17-057-2021 Senior Professional	addendum, bid opening sheet	5:30	145.00	797.50
10/27/2025	17-057-2021 Senior Professional	addendum	6:30	145.00	942.50
10/28/2025	17-057-2021 Senior Professional	coordination	6:30	145.00	942.50
10/29/2025	17-057-2021 Senior Professional	bid opening	4:30	145.00	652.50
10/30/2025	17-057-2021 Clerical	bid tab download bids Spec research for alt bids	6:30	50.00	325.00
10/30/2025	17-057-2021 Senior Professional	reviewing bids, contacting references	4:30	145.00	652.50
11/06/2025	17-057-2021 Senior Professional	MDEQ bid package, contract, NOA, monthly report	5:30	145.00	797.50
11/10/2025	17-057-2021 Senior Professional	contract, NOA	6:30	145.00	942.50
11/12/2025	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
11/13/2025	17-057-2021 Senior Professional	bid package	6:30	145.00	942.50
11/17/2025	17-057-2021 Senior Professional	coordination, call	4:30	145.00	652.50
12/08/2025	17-057-2021 Senior Professional	contracts	5:30	145.00	797.50
12/17/2025	17-057-2021 Senior Professional	call, contract	8:30	145.00	1,232.50
12/22/2025	17-057-2021 Senior	contract	4:30	145.00	652.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Professional				
	Canal Dredging			BALANCE DUE	\$10,982.50



January 25, 2026

Jon McCraw, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Coon Branch Drainage Improvements – Phase 1
Pay Application #5

Dear Mr. McCraw,

Please find attached Pay Application #5 for SCI, LLC for the amount due of \$190,105.98 for work completed for the Coon Branch Drainage Improvements – Phase 1 project. Pay Application #5 has been reviewed, approved, and payment is recommended.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at (228) 467-6755 or jason@chiniche.com.

Sincerely,

A handwritten signature in black ink that reads "Jason Chiniche, P.E." The signature is fluid and cursive.

Jason Chiniche, P.E.
Project Engineer

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: The City of Diamondhead

PROJECT: Coon Branch Drainage
Improvements - Phase 1
17-057-00-11-2023

5

Distribution to:

 OWNER PROJECT MANAGER/ARCHITECT CONTRACTOR

FROM CONTRACTOR: SCI, LLC

VIA : PROJECT MANAGER

PERIOD TO: 11/20 - 12/20/25

CONTRACT FOR: Coon Branch Drainage Improvements - Phase 1

PROJECT NOS: 17-057-00-11-2023

CONTRACT DATE: 4/28/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,259,468.20
2. Net change by Change Orders	\$	19,472.31
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,278,940.51
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	864,274.98
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	43,213.75
b. 5 % of Stored Material (Column F on G703)	\$	-
Total Retainage (Lines 5a + 5b or Total in Column 1 of G703)	\$	43,213.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	821,061.23
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	630,955.25
8. CURRENT PAYMENT DUE	\$	190,105.98
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	457,879.28

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$15,627.71	
Total approved this Month	\$3,844.60	
TOTALS	\$19,472.31	\$0.00
NET CHANGES by Change Order	\$19,472.31	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION AIA - G702

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Note: Items in RED FONT are automatically calculated from the G703 form or from items within this G702 Form. Do NOT hand enter these items on this sheet.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Nathaniel Dent Date: 12/20/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 190,105.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Xiom Chinchilla, P.E. Date: 1/25/26

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

PAGE 1 OF 1 PAGES
APPLICATION NO: 5
APPLICATION DATE: 12/20/2025
PERIOD TO: 11/20 - 12/20/25
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E)	H % (G - C)	I BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D - E)	THIS PERIOD					
1	Mobilization	\$ 116,201.70	\$62,748.92	\$0.00		\$62,748.92	54.00%	\$53,452.78	\$3,137.45
2	Maintenance of Traffic	\$ 35,702.50	\$20,421.83	\$5,105.46		\$25,527.29	71.50%	\$10,175.21	\$1,276.36
3	Removal of Driveway - all types & thickness	\$ 6,120.00	\$325.44	\$4,140.00		\$4,465.44	72.96%	\$1,654.56	\$223.27
4	Removal of Roadway - all types & thickness	\$ 3,024.00	\$1,483.20	\$1,333.44		\$2,816.64	93.14%	\$207.36	\$140.83
5	Removal & Reinstall Mailboxes, Street Signs, & Others	\$ 24,240.00	\$4,848.00	\$3,636.00		\$8,484.00	35.00%	\$15,756.00	\$424.20
6	Removal of Existing Fencing	\$ 7,200.00	\$13,122.00	\$0.00		\$13,122.00	182.25%	(\$5,922.00)	\$656.10
7	Removal of Existing Pipe	\$ 18,000.00	\$1,440.00	\$7,182.00		\$8,622.00	47.90%	\$9,378.00	\$431.10
9	Construction Entrance	\$ 5,691.80	\$0.00	\$0.00		\$0.00		\$5,691.80	\$0.00
10	Silt Fence	\$ 4,700.00	\$42.30	\$70.50		\$112.80	2.40%	\$4,587.20	\$5.64
11	Straw Wattles	\$ 3,000.00	\$630.00	\$240.00		\$870.00	29.00%	\$2,130.00	\$43.50
12	Clearing & Grubbing	\$ 4,500.00	\$32,377.50	\$0.00		\$32,377.50	719.50%	(\$27,877.50)	\$1,618.88
13	24" RCP	\$ 28,647.00	\$12,217.42	\$5,941.60		\$18,159.02	63.39%	\$10,487.99	\$907.95
14	36" RCP	\$ 11,316.00	\$29,421.60	\$0.00		\$29,421.60	260.00%	(\$18,105.60)	\$1,471.08
15	22.5"x36" RCAP	\$ 7,200.00	\$0.00	\$5,760.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
16	27"x44" RCAP	\$ 7,200.00	\$5,760.00	\$0.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
17	15" HDPE	\$ 2,268.00	\$0.00	\$1,890.00		\$1,890.00	83.33%	\$378.00	\$94.50
18	18" HDPE	\$ 16,060.00	\$0.00	\$10,418.00		\$19,418.00	120.91%	(\$3,358.00)	\$970.90
19	24" HDPE	\$ 27,328.00	\$7,686.00	\$3,416.00		\$11,102.00	40.63%	\$16,226.00	\$555.10
20	36" HDPE	\$ 179,010.00	\$164,619.00	\$0.00		\$164,619.00	91.96%	\$14,391.00	\$8,230.95
21	24" Flared End Section	\$ 8,555.00	\$1,711.00	\$3,422.00		\$5,133.00	60.00%	\$3,422.00	\$256.65
22	36" Flared End Section	\$ 1,461.60	\$1,461.60	\$0.00		\$1,461.60	100.00%	\$0.00	\$73.08
23	22.5"x36" Flared End Section	\$ 2,414.40	\$0.00	\$2,414.40		\$2,414.40	100.00%	\$0.00	\$120.72
24	27"x44" Flared End Section	\$ 1,597.90	\$1,597.90	\$0.00		\$1,597.90	100.00%	\$0.00	\$79.90
25	Storm Drain Inlet	\$ 26,250.00	\$18,750.00	\$0.00		\$18,750.00	71.43%	\$7,500.00	\$937.50
26	Beehive Catch Basin	\$ 86,250.00	\$86,250.00	\$0.00		\$86,250.00	100.00%	\$0.00	\$4,312.50
27	Driveway Straight Headwall	\$ 90,000.00	\$0.00	\$60,000.00		\$60,000.00	66.67%	\$30,000.00	\$3,000.00
28	Concrete Headwall	\$ 6,250.00	\$6,250.00	\$0.00		\$6,250.00	100.00%	\$0.00	\$312.50
29	Utility Adjustment	\$ 159,108.00	\$31,821.60	\$26,518.00		\$58,339.60	36.67%	\$100,768.40	\$2,916.98
30	31"x51" RCAP	\$ 15,816.00	\$10,544.00	\$0.00		\$10,544.00	66.67%	\$5,272.00	\$527.20
31	42" RCP	\$ 12,270.00	\$13,987.80	\$0.00		\$13,987.80	114.00%	(\$1,717.80)	\$699.39
32	42" Flared End Section	\$ 2,976.80	\$0.00	\$0.00		\$0.00		\$2,976.80	\$0.00
33	Conflict Box	\$ 22,889.00	\$0.00	\$0.00		\$0.00		\$22,889.00	\$0.00
34	Grade Swale	\$ 82,773.00	\$3,408.30	\$0.00		\$3,408.30	4.12%	\$79,364.70	\$170.42
35	Grade Outfall Ditch	\$ 16,550.00	\$16,417.60	\$0.00		\$16,417.60	99.20%	\$132.40	\$820.88
36	Asphalt Pavement Repair	\$ 18,125.00	\$0.00	\$0.00		\$0.00		\$18,125.00	\$0.00
37	Base Repair	\$ 7,110.00	\$3,128.40	\$2,194.15		\$5,322.55	74.86%	\$1,787.45	\$266.13
38	Select Backfill	\$ 14,900.00	\$2,950.20	\$1,788.00		\$4,738.20	31.80%	\$10,161.80	\$236.91
39	Concrete Driveway	\$ 45,562.50	\$0.00	\$29,902.50		\$29,902.50	65.63%	\$15,660.00	\$1,495.13
40	Gravel Driveway	\$ 1,570.00	\$0.00	\$2,590.50		\$2,590.50	165.00%	(\$1,020.50)	\$129.53
41	100-lb Riprap	\$ 64,650.00	\$2,031.30	\$4,502.23		\$6,533.53	10.11%	\$58,116.47	\$326.68
42	200-lb Riprap	\$ 25,860.00	\$91,082.80	\$0.00		\$91,082.80	352.22%	(\$65,222.80)	\$4,554.14

43	4' Wood Fence	\$ 626.00	\$0.00	\$0.00	\$0.00	\$626.00	\$0.00
44	6' Wood Fence	\$ 11,894.00	\$0.00	\$0.00	\$0.00	\$11,894.00	\$0.00
45	Placement of Sod	\$ 24,200.00	\$0.00	\$0.00	\$0.00	\$24,200.00	\$0.00
46	Placement of Seed	\$ 2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$0.00
47	Change Order #1	\$ 9,375.00	\$9,375.00	\$0.00	\$9,375.00	100.00%	\$0.00
48	Change Order #2	\$ 6,252.71	\$6,252.71	\$0.00	\$6,252.71	100.00%	\$0.00
49	Change Order #3						\$312.64
	24" RCP	\$ (4,244.00)	\$0.00	\$0.00	\$0.00	(\$4,244.00)	\$0.00
	24" Flared End Section	\$ (1,711.00)	\$0.00	\$0.00	\$0.00	(\$1,711.00)	\$0.00
	29x18 RCAP	\$ 5,764.00	\$0.00	\$4,611.20	\$4,611.20	80.00%	\$1,152.80
	29x18 RCAP FES	\$ 2,265.00	\$0.00	\$2,265.00	\$2,265.00	100.00%	\$0.00
	24" RCP Restocking Fee	\$ 1,236.00	\$0.00	\$1,236.00	\$1,236.00	100.00%	\$0.00
	24" FES Restocking fee	\$ 534.60	\$0.00	\$534.60	\$534.60	100.00%	\$61.80
	GRAND TOTALS	\$1,278,940.51	\$664,163.42	\$200,111.57	\$0.00	\$864,274.98	\$26.73
						\$414,665.53	\$43,213.75

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

City of Diamondhead
Coon Branch Drainage Improvements - Phase 1
Pay Application #5
Period: 11/21/25 - 12/20/25

Item No.	Item Description	Quantity	Unit	Unit Price	Extension	Completed Work				Updated Quantity (CO #2)	Updated Extension (CO #2)	% Complete	Remaining				
						Previous		Current									
						Quantity	Amount	Quantity	Amount								
01500 A	Mobilization	1	LS	\$ 116,201.70	\$116,201.70	0.54	\$62,748.92	0	\$0.00	1	\$116,201.70	54%	\$53,452.78				
01510 A	Maintenance of Traffic	1	LS	\$ 35,702.50	\$35,702.50	0.572	\$20,421.83	0.143	\$5,105.46	1	\$35,702.50	72%	\$10,175.21				
02000 A	Removal of Driveway - all types & thicknesses	425	SY	\$ 14.40	\$6,120.00	22.6	\$325.44	287.5	\$4,140.00	425	\$6,120.00	73%	\$1,654.56				
02000 B	Removal of Roadway - all types & thicknesses	210	SY	\$ 14.40	\$3,024.00	103	\$1,483.20	92.6	\$1,333.44	210	\$3,024.00	93%	\$207.36				
02000 C	Remove & Reinstall Mailboxes, Street Signs and Others	20	EA	\$ 1,212.00	\$24,240.00	4	\$4,848.00	3	\$3,636.00	20	\$24,240.00	35%	\$15,756.00				
02000 D	Removal of Existing Fencing	400	LF	\$ 18.00	\$7,200.00	729	\$13,122.00	0	\$0.00	745	\$13,410.00	98%	\$288.00				
02000 E	Removal of Existing Pipe	1000	LF	\$ 18.00	\$18,000.00	80	\$1,440.00	399	\$7,182.00	1000	\$18,000.00	48%	\$9,378.00				
02020 A	Construction Entrance	1	LS	\$ 5,691.80	\$5,691.80	0	\$0.00	0	\$0.00	0	\$0.00	—	\$0.00				
02020 B	Silt Fence	1000	LP	\$ 4.70	\$4,700.00	9	\$42.30	15	\$70.50	100	\$470.00	24%	\$357.20				
02020 C	Straw Wattles	1000	LF	\$ 3.00	\$3,000.00	210	\$630.00	80	\$240.00	465	\$1,395.00	62%	\$525.00				
02100 A	Clearing & Grubbing	1000	SY	\$ 4.50	\$4,500.00	7195	\$32,377.50	0	\$0.00	7195	\$32,377.50	100%	\$0.00				
02600 A	24" RCP	270	LF	\$ 106.10	\$28,647.00	115.15	\$12,217.42	56	\$5,941.60	270	\$28,647.00	63%	\$10,487.99				
02600 B	36" RCP	40	LF	\$ 282.90	\$11,316.00	104	\$29,421.60	0	\$0.00	104	\$29,421.60	100%	\$0.00				
02600 C	22.5"x36" RCAP	40	LF	\$ 180.00	\$7,200.00	0	\$0.00	32	\$5,760.00	40	\$7,200.00	80%	\$1,440.00				
02600 D	27"x44" RCAP	40	LF	\$ 180.00	\$7,200.00	32	\$5,760.00	0	\$0.00	40	\$7,200.00	80%	\$1,440.00				
02600 E	15" HDPE	30	LF	\$ 75.60	\$2,268.00	0	\$0.00	25	\$1,890.00	30	\$2,268.00	83%	\$378.00				
02600 F	18" HDPE	220	LF	\$ 73.00	\$16,060.00	0	\$0.00	266	\$19,418.00	220	\$16,060.00	121%	\$3,358.00				
02600 G	24" HDPE	320	LF	\$ 85.40	\$27,328.00	90	\$7,686.00	40	\$3,416.00	320	\$27,328.00	41%	\$16,226.00				
02600 H	36" HDPE	1530	LF	\$ 117.00	\$179,010.00	1407	\$164,619.00	0	\$0.00	1530	\$179,010.00	92%	\$14,391.00				
02600 I	24" Flared End Section	10	EA	\$ 855.50	\$8,555.00	2	\$1,711.00	4	\$3,422.00	10	\$8,555.00	60%	\$3,422.00				
02600 J	36" Flared End Section	1	EA	\$ 1,461.60	\$1,461.60	1	\$1,461.60	0	\$0.00	1	\$1,461.60	100%	\$0.00				
02600 K	22.5"x36" Flared End Section	2	EA	\$ 1,207.20	\$2,414.40	0	\$0.00	2	\$2,414.40	2	\$2,414.40	100%	\$0.00				
02600 L	27"x44" Flared End Section	1	EA	\$ 1,597.90	\$1,597.90	0	\$0.00	1	\$1,597.90	1	\$1,597.90	100%	\$0.00				
02600 M	Storm Drain Inlet	7	EA	\$ 3,750.00	\$26,250.00	5	\$18,750.00	0	\$0.00	7	\$26,250.00	71%	\$7,500.00				
02600 N	Beehive Catch Basin	23	EA	\$ 3,750.00	\$86,250.00	23	\$86,250.00	0	\$0.00	23	\$86,250.00	100%	\$0.00				
02600 O	Driveway Straight Headwall	36	EA	\$ 2,500.00	\$90,000.00	0	\$0.00	24	\$60,000.00	36	\$90,000.00	67%	\$30,000.00				
02600 P	Concrete Headwall	1	EA	\$ 6,250.00	\$6,250.00	1	\$6,250.00	0	\$0.00	2	\$12,500.00	50%	\$6,250.00				
02600 Q	Utility Adjustment	30	EA	\$ 5,303.60	\$159,108.00	6	\$31,821.60	5	\$26,518.00	12	\$63,643.20	92%	\$5,303.60				
02600 R	31"x51" RCAP	60	LF	\$ 263.60	\$15,816.00	40	\$10,544.00	0	\$0.00	60	\$15,816.00	67%	\$5,272.00				
02600 S	42" RCP	50	LF	\$ 245.40	\$12,270.00	57	\$13,987.80	0	\$0.00	50	\$12,270.00	114%	\$1,717.80				
02600 T	42" Flared End Section	1	EA	\$ 2,976.80	\$2,976.80	0	\$0.00	0	\$0.00	1	\$2,976.80	0%	\$2,976.80				
02600 U	Conflict Box	2	EA	\$ 11,444.50	\$22,889.00	0	\$0.00	0	\$0.00	1	\$11,444.50	0%	\$11,444.50				
02630 B	Grade Swale	1530	LF	\$ 54.10	\$82,773.00	63	\$3,408.30	0	\$0.00	1530	\$82,773.00	4%	\$79,364.70				
02630 C	Grade Outfall Ditch	250	LF	\$ 66.20	\$16,550.00	248	\$16,417.60	0	\$0.00	248	\$16,417.60	100%	\$0.00				
02710 A	Asphalt Pavement Repair	50	TON	\$ 362.50	\$18,125.00	0	\$0.00	0	\$0.00	50	\$18,125.00	0%	\$18,125.00				
02710 B	Base Repair	50	CY	\$ 142.20	\$7,110.00	22	\$3,128.40	15.43	\$2,194.15	50	\$7,110.00	75%	\$1,787.45				
02730 A	Select Backfill	500	CY	\$ 29.80	\$14,900.00	99	\$2,950.20	60	\$1,788.00	500	\$14,900.00	32%	\$10,161.80				
02730 B	Concrete Driveway	405	SY	\$ 112.50	\$45,562.50	0	\$0.00	265.8	\$29,902.50	405	\$45,562.50	66%	\$15,660.00				
02730 C	Gravel Driveway	20	SY	\$ 78.50	\$1,570.00	0	\$0.00	33	\$2,590.50	20	\$1,570.00	165%	\$1,020.50				
02750 A	100-lb Riprap	500	TON	\$ 129.30	\$64,650.00	15.71	\$2,031.30	34.82	\$4,502.23	500	\$64,650.00	10%	\$58,116.47				
02750 B	200-lb Riprap	200	TON	\$ 129.30	\$25,860.00	704.43	\$91,082.80	0	\$0.00	630	\$81,459.00	112%	\$9,623.80				
02800 A	4' Wood Fence	20	LF	\$ 31.30	\$626.00	0	\$0.00	0	\$0.00	20	\$626.00	0%	\$626.00				
02800 B	6' Wood Fence	380	LF	\$ 31.30	\$11,894.00	0	\$0.00	0	\$0.00	725	\$22,692.50	0%	\$22,692.50				
02900 A	Placement of Sod	2000	SY	\$ 12.10	\$24,200.00	0	\$0.00	0	\$0.00	2000	\$24,200.00	0%	\$24,200.00				
02900 B	Placement of Seed	250	SY	\$ 9.60	\$2,400.00	0	\$0.00	0	\$0.00	250	\$2,400.00	0%	\$2,400.00				
					TOTAL	\$1,259,468.20		-\$648,535.71		-\$191,464.77		- \$1,265,740.30	67%	\$419,467.73			

CHANGE ORDERS

CO#1	Change Order #1	1	LS	\$ 9,375.00	\$9,375.00	1	\$9,375.00	0	\$0.00	—	—	100%	\$0.00
CO#2	Change Order #2	1	LS	\$ 6,252.71	\$6,252.71	1	\$6,252.71	0	\$0.00	—	—	100%	\$0.00
	24" RCP	40	LF	\$ 106.10	\$4,244.00	0	\$0.00	0	\$0.00	—	—	0%	-\$4,244.00
	24" Flared End Section	-2	EA	\$ 855.50	\$-1,711.00	0	\$0.00	0	\$0.00	—	—	0%	-\$1,711.00
	29x18 RCAP	40	LF	\$ 144.10	\$5,664.00	0	\$0.00	32	\$4,611.20	—	—	80%	\$1,152.80
	29x18 RCAP FES	2	EA	\$ 1,132.50	\$2,265.00	0	\$0.00	2	\$2,265.00	—	—	100%	\$0.00
	24" RCP Restocking Fee	40	LF	\$ 30.90	\$1,236.00	0	\$0.00	40	\$1,236.00	—	—	100%	\$0.00
	24" FES Restocking Fee	2	EA	\$ 267.30	\$534.60	0	\$0.00	2	\$534.60	—	—	100%	\$0.00
					TOTAL	\$19,472.31		-\$16,627.71		-\$8,646.80		- 125%	-\$4,802.20
												68%	\$414,665.53



January 28, 2026

Jon McCraw, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Coon Branch Drainage Improvements – Phase 1
Pay Application #6

Dear Mr. McCraw,

Please find attached Pay Application #6 for SCI, LLC for the amount due of \$217,459.17 for work completed for the Coon Branch Drainage Improvements – Phase 1 project. Pay Application #6 has been reviewed, approved, and payment is recommended.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at (228) 467-6755 or jason@chiniche.com.

Sincerely,

A handwritten signature in black ink that reads "Jason Chiniche, P.E." The signature is written in a cursive, flowing style.

Jason Chiniche, P.E.
Project Engineer

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: The City of Diamondhead

PROJECT: Coon Branch Drainage

APPLICATION NO: 6

Distribution to:

 OWNER PROJECT MANAGER/ARCHITECT CONTRACTOR

FROM CONTRACTOR: SCI, LLC

Improvements - Phase I
17-057-00-11-2023
VIA : PROJECT MANAGER

PERIOD TO: 12/20/25-01/20/26

PROJECT NOS: 17-057-00-11-2023

CONTRACT FOR: Coon Branch Drainage Improvements - Phase I

CONTRACT DATE: 4/28/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,259,468.20
2. Net change by Change Orders	\$	19,472.31
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	1,278,940.51
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	1,093,179.37
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	54,658.97
b. 5 % of Stored Material (Column F on G703)	\$	-
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	54,658.97
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	1,038,520.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	821,061.23
8. CURRENT PAYMENT DUE	\$	217,459.17
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	240,420.11

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$19,472.31	
Total approved this Month		
TOTALS	\$19,472.31	\$0.00
NET CHANGES by Change Order	\$19,472.31	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION AIA - G1992

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Note: Items in RED FONT are automatically calculated from the G703 form or from items within this G702 Form. Do NOT hand enter these items on this sheet.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Notator Dent Date: 1/23/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 217,459.17

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Xaron Chiville, P.E. Date: 1/28/28

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

PAGE 1 OF 1 PAGES
 APPLICATION NO: 6
 APPLICATION DATE: 1/23/2026
 PERIOD TO: 12/20/25-01/20/26
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E)	H %	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Mobilization	\$ 116,201.70	\$62,748.92	\$0.00		\$62,748.92	54.00%	\$53,452.78	\$3,137.45
2	Maintenance of Traffic	\$ 35,702.50	\$25,527.29	\$5,105.46		\$30,632.75	85.80%	\$5,069.76	\$1,531.64
3	Removal of Driveway - all types & thickness	\$ 6,120.00	\$4,465.44	\$3,350.88		\$7,816.32	127.72%	(\$1,696.32)	\$390.82
4	Removal of Roadway - all types & thickness	\$ 3,024.00	\$2,816.64	\$0.00		\$2,816.64	93.14%	\$207.36	\$140.83
5	Removal & Reinstall Mailboxes, Street Signs, & Others	\$ 24,240.00	\$8,484.00	\$6,060.00		\$14,544.00	60.00%	\$9,696.00	\$727.20
6	Removal of Existing Fencing	\$ 7,200.00	\$13,122.00	\$0.00		\$13,122.00	182.25%	(\$5,922.00)	\$656.10
7	Removal of Existing Pipe	\$ 18,000.00	\$8,622.00	\$3,258.00		\$11,880.00	66.00%	\$6,120.00	\$594.00
9	Construction Entrance	\$ 5,691.80	\$0.00	\$0.00		\$0.00		\$5,691.80	\$0.00
10	Silt Fence	\$ 4,700.00	\$112.80	\$0.00		\$112.80	2.40%	\$4,587.20	\$5.64
11	Straw Wattles	\$ 3,000.00	\$870.00	\$60.00		\$930.00	31.00%	\$2,070.00	\$46.50
12	Clearing & Grubbing	\$ 4,500.00	\$32,377.50	\$0.00		\$32,377.50	719.50%	(\$27,877.50)	\$1,618.88
13	24" RCP	\$ 28,647.00	\$18,159.02	\$0.00		\$18,159.02	63.39%	\$10,487.99	\$907.95
14	36" RCP	\$ 11,316.00	\$29,421.60	\$0.00		\$29,421.60	260.00%	(\$18,105.60)	\$1,471.08
15	22.5"x36" RCAP	\$ 7,200.00	\$5,760.00	\$0.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
16	27"x44" RCAP	\$ 7,200.00	\$5,760.00	\$0.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
17	15" HDPE	\$ 2,268.00	\$1,890.00	\$0.00		\$1,890.00	83.33%	\$378.00	\$94.50
18	18" HDPE	\$ 16,060.00	\$19,418.00	\$0.00		\$19,418.00	120.91%	(\$3,358.00)	\$970.90
19	24" HDPE	\$ 27,328.00	\$11,102.00	\$15,457.40		\$26,559.40	97.19%	\$768.60	\$1,327.97
20	36" HDPE	\$ 179,010.00	\$164,619.00	\$0.00		\$164,619.00	91.96%	\$14,391.00	\$8,230.95
21	24" Flared End Sector	\$ 8,555.00	\$5,133.00	\$0.00		\$5,133.00	60.00%	\$3,422.00	\$256.65
22	36" Flared End Sector	\$ 1,461.60	\$1,461.60	\$0.00		\$1,461.60	100.00%	\$0.00	\$73.08
23	22.5"x36" Flared End Sector	\$ 2,414.40	\$2,414.40	\$0.00		\$2,414.40	100.00%	\$0.00	\$120.72
24	27"x44" Flared End Sector	\$ 1,597.90	\$1,597.90	\$0.00		\$1,597.90	100.00%	\$0.00	\$79.90
25	Storm Drain Inlet	\$ 26,250.00	\$18,750.00	\$3,750.00		\$22,500.00	85.71%	\$3,750.00	\$1,125.00
26	Beehive Catch Basin	\$ 86,250.00	\$86,250.00	\$0.00		\$86,250.00	100.00%	\$0.00	\$4,312.50
27	Driveway Straight Headwall	\$ 90,000.00	\$60,000.00	\$30,000.00		\$90,000.00	100.00%	\$0.00	\$4,500.00
28	Concrete Headwall	\$ 6,250.00	\$6,250.00	\$0.00		\$6,250.00	100.00%	\$0.00	\$312.50
29	Utility Adjustment	\$ 159,108.00	\$58,339.60	\$0.00		\$58,339.60	36.67%	\$100,768.40	\$2,916.98
30	31"x51" RCAP	\$ 15,816.00	\$10,544.00	\$0.00		\$10,544.00	66.67%	\$5,272.00	\$527.20
31	42" RCP	\$ 12,270.00	\$13,987.80	\$0.00		\$13,987.80	114.00%	(\$1,717.80)	\$699.39
32	42" Flared End Section	\$ 2,976.80	\$0.00	\$2,976.80		\$2,976.80	100.00%	\$0.00	\$148.84
33	Conflict Box	\$ 22,889.00	\$0.00	\$0.00		\$0.00		\$22,889.00	\$0.00
34	Grade Swale	\$ 82,773.00	\$3,408.30	\$79,364.70		\$82,773.00	100.00%	\$0.00	\$4,138.65
35	Grade Outfall Ditch	\$ 16,550.00	\$16,417.60	\$0.00		\$16,417.60	99.20%	\$132.40	\$820.88
36	Asphalt Pavement Repair	\$ 18,125.00	\$0.00	\$0.00		\$0.00		\$18,125.00	\$0.00
37	Base Repair	\$ 7,110.00	\$5,322.55	\$0.00		\$5,322.55	74.86%	\$1,787.45	\$266.13
38	Select Backfill	\$ 14,900.00	\$4,738.20	\$715.20		\$5,453.40	36.60%	\$9,446.60	\$272.67
39	Concrete Driveway	\$ 45,562.50	\$29,902.50	\$26,178.75		\$56,081.25	123.09%	(\$10,518.75)	\$2,804.06
40	Gravel Driveway	\$ 1,570.00	\$2,590.50	\$0.00		\$2,590.50	165.00%	(\$1,020.50)	\$129.53
41	100-lb Riprap	\$ 64,650.00	\$6,533.53	\$0.00		\$6,533.53	10.11%	\$58,116.47	\$326.68
42	200-lb Riprap	\$ 25,860.00	\$91,082.80	\$0.00		\$91,082.80	352.22%	(\$65,222.80)	\$4,554.14

43	4' Wood Fence	\$ 626.00	\$0.00	\$0.00	\$0.00		\$626.00	\$0.00
44	6' Wood Fence	\$ 11,894.00	\$0.00	\$0.00	\$0.00		\$11,894.00	\$0.00
45	Placement of Sod	\$ 24,200.00	\$0.00	\$0.00	\$0.00		\$24,200.00	\$0.00
46	Placement of Seed	\$ 2,400.00	\$0.00	\$52,627.20	\$52,627.20	2192.80%	(\$50,227.20)	\$2,631.36
47	Change Order #1	\$ 9,375.00	\$9,375.00	\$0.00	\$9,375.00	100.00%	\$0.00	\$468.75
48	Change Order #2	\$ 6,252.71	\$6,252.71	\$0.00	\$6,252.71	100.00%	\$0.00	\$312.64
49	Change Order #3							
	24" RCP	\$ (4,244.00)	\$0.00	\$0.00	\$0.00		(\$4,244.00)	\$0.00
	24" Flared End Section	\$ (1,711.00)	\$0.00	\$0.00	\$0.00		(\$1,711.00)	\$0.00
	29x18 RCAP	\$ 5,764.00	\$4,611.20	\$0.00	\$4,611.20	80.00%	\$1,152.80	\$230.56
	29x18 RCAP FES	\$ 2,265.00	\$2,265.00	\$0.00	\$2,265.00	100.00%	\$0.00	\$113.25
	24" RCP Restocking Fee	\$ 1,236.00	\$1,236.00	\$0.00	\$1,236.00	100.00%	\$0.00	\$61.80
	24" FES Restocking fee	\$ 534.60	\$534.60	\$0.00	\$534.60	100.00%	\$0.00	\$26.73
	GRAND TOTALS	\$1,278,940.51	\$864,274.98	\$228,904.39	\$0.00	\$1,093,179.37	\$185,761.14	\$54,658.97

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

City of Diamondhead
Coon Branch Drainage Improvements - Phase I
Pay Application #6
Period: 12/21/25 - 1/20/26

Item No.	Item Description	Quantity	Unit	Unit Price	Extension	Completed Work				Updated Quantity (CO #2)	Updated Extension (CO #2)	% Complete	Remaining				
						Previous		Current									
						Quantity	Amount	Quantity	Amount								
01500 A	Mobilization	1	LS	\$ 116,201.70	\$116,201.70	0.54	\$62,748.92	0	\$0.00	1	\$116,201.70	54%	\$53,452.78				
01510 A	Maintenance of Traffic	1	LS	\$ 35,702.50	\$35,702.50	0.715	\$25,527.29	0.143	\$5,105.46	1	\$35,702.50	86%	\$5,069.76				
02000 A	Removal of Driveway - all types & thicknesses	425	SY	\$ 14.40	\$6,120.00	310.1	\$4,465.44	232.7	\$3,350.88	425	\$6,120.00	128%	-\$1,696.32				
02000 B	Removal of Roadway - all types & thicknesses	210	SY	\$ 14.40	\$3,024.00	195.6	\$2,816.64	0	\$0.00	210	\$3,024.00	93%	\$207.36				
02000 C	Remove & Reinstall Mailboxes, Street Signs and Others	20	EA	\$ 1,212.00	\$24,240.00	7	\$8,484.00	5	\$6,060.00	20	\$24,240.00	60%	\$9,696.00				
02000 D	Removal of Existing Fencing	400	LF	\$ 18.00	\$7,200.00	729	\$13,122.00	0	\$0.00	745	\$13,410.00	98%	\$288.00				
02000 E	Removal of Existing Pipe	1000	LF	\$ 18.00	\$18,000.00	479	\$8,622.00	181	\$3,258.00	1000	\$18,000.00	66%	\$6,120.00				
02020 A	Construction Entrance	1	LS	\$ 5,691.80	\$5,691.80	0	\$0.00	0	\$0.00	0	\$0.00	--	\$0.00				
02020 B	Silt Fence	1000	LF	\$ 4.70	\$4,700.00	24	\$112.80	0	\$0.00	100	\$470.00	24%	\$357.20				
02020 C	Straw Wattles	1000	LF	\$ 3.00	\$3,000.00	290	\$870.00	20	\$60.00	465	\$1,395.00	67%	\$465.00				
02100 A	Clearing & Grubbing	1000	SY	\$ 4.50	\$4,500.00	7195	\$32,377.50	0	\$0.00	7195	\$32,377.50	100%	\$0.00				
02600 A	24" RCP	270	LF	\$ 106.10	\$28,647.00	171.15	\$18,159.02	0	\$0.00	270	\$28,647.00	63%	\$10,487.99				
02600 B	36" RCP	40	LF	\$ 282.90	\$11,316.00	104	\$29,421.60	0	\$0.00	104	\$29,421.60	100%	\$0.00				
02600 C	22.5"x36" RCAP	40	LF	\$ 180.00	\$7,200.00	32	\$5,760.00	0	\$0.00	40	\$7,200.00	80%	\$1,440.00				
02600 D	27"x44" RCAP	40	LF	\$ 180.00	\$7,200.00	32	\$5,760.00	0	\$0.00	40	\$7,200.00	80%	\$1,440.00				
02600 E	15" HDPE	30	LF	\$ 75.60	\$2,268.00	25	\$1,890.00	0	\$0.00	30	\$2,268.00	83%	\$378.00				
02600 F	18" HDPE	220	LF	\$ 73.00	\$16,060.00	266	\$19,418.00	0	\$0.00	220	\$16,060.00	121%	\$3,358.00				
02600 G	24" HDPE	320	LF	\$ 85.40	\$27,328.00	130	\$11,102.00	181	\$15,457.40	320	\$27,328.00	97%	\$768.60				
02600 H	36" HDPE	1530	LF	\$ 117.00	\$179,010.00	1407	\$164,619.00	0	\$0.00	1530	\$179,010.00	92%	\$14,391.00				
02600 I	24" Flared End Section	10	EA	\$ 855.50	\$8,555.00	6	\$5,133.00	0	\$0.00	10	\$8,555.00	60%	\$3,422.00				
02600 J	36" Flared End Section	1	EA	\$ 1,461.60	\$1,461.60	1	\$1,461.60	0	\$0.00	1	\$1,461.60	100%	\$0.00				
02600 K	22.5"x36" Flared End Section	2	EA	\$ 1,207.20	\$2,414.40	2	\$2,414.40	0	\$0.00	2	\$2,414.40	100%	\$0.00				
02600 L	27"x44" Flared End Section	1	EA	\$ 1,597.90	\$1,597.90	1	\$1,597.90	0	\$0.00	1	\$1,597.90	100%	\$0.00				
02600 M	Storm Drain Inlet	7	EA	\$ 3,750.00	\$26,250.00	5	\$18,750.00	1	\$3,750.00	7	\$26,250.00	86%	\$3,750.00				
02600 N	Beehive Catch Basin	23	EA	\$ 3,750.00	\$86,250.00	23	\$86,250.00	0	\$0.00	23	\$86,250.00	100%	\$0.00				
02600 O	Driveway Straight Headwall	36	EA	\$ 2,500.00	\$90,000.00	24	\$60,000.00	12	\$30,000.00	36	\$90,000.00	100%	\$0.00				
02600 P	Concrete Headwall	1	EA	\$ 6,250.00	\$6,250.00	1	\$6,250.00	0	\$0.00	2	\$12,500.00	50%	\$6,250.00				
02600 Q	Utility Adjustment	30	EA	\$ 5,303.60	\$159,108.00	11	\$58,339.60	0	\$0.00	12	\$63,643.20	92%	\$5,303.60				
02600 R	31"x51" RCAP	60	LF	\$ 263.60	\$15,816.00	40	\$10,544.00	0	\$0.00	60	\$15,816.00	67%	\$5,272.00				
02600 S	42" RCP	50	LF	\$ 245.40	\$12,270.00	57	\$13,987.80	0	\$0.00	50	\$12,270.00	114%	-\$1,717.80				
02600 T	42" Flared End Section	1	EA	\$ 2,976.80	\$2,976.80	0	\$0.00	1	\$2,976.80	1	\$2,976.80	100%	\$0.00				
02600 U	Conflict Box	2	EA	\$ 11,444.50	\$22,889.00	0	\$0.00	0	\$0.00	1	\$11,444.50	0%	\$11,444.50				
02630 B	Grade Swale	1530	LF	\$ 54.10	\$82,773.00	63	\$3,408.30	1467	\$79,364.70	1530	\$82,773.00	100%	\$0.00				
02630 C	Grade Outfall Ditch	250	LF	\$ 66.20	\$16,550.00	248	\$16,417.60	0	\$0.00	248	\$16,417.60	100%	\$0.00				
02710 A	Asphalt Pavement Repair	50	TON	\$ 362.50	\$18,125.00	0	\$0.00	0	\$0.00	50	\$18,125.00	0%	\$18,125.00				
02710 B	Base Repair	50	CY	\$ 142.20	\$7,110.00	37.43	\$5,322.55	0	\$0.00	50	\$7,110.00	75%	\$1,787.45				
02730 A	Select Backfill	500	CY	\$ 29.80	\$14,900.00	159	\$4,738.20	24	\$715.20	500	\$14,900.00	37%	\$9,446.60				
02730 B	Concrete Driveway	405	SY	\$ 112.50	\$45,562.50	265.8	\$29,902.50	232.7	\$26,178.75	405	\$45,562.50	123%	-\$10,518.75				
02730 C	Gravel Driveway	20	SY	\$ 78.50	\$1,570.00	33	\$2,590.50	0	\$0.00	20	\$1,570.00	165%	-\$1,020.50				
02750 A	100-lb Riprap	500	TON	\$ 129.30	\$64,650.00	50.53	\$6,533.53	0	\$0.00	500	\$64,650.00	10%	\$58,116.47				
02750 B	200-lb Riprap	200	TON	\$ 129.30	\$25,860.00	704.43	\$91,082.80	0	\$0.00	630	\$81,459.00	112%	-\$9,623.80				
02800 A	4" Wood Fence	20	LF	\$ 31.30	\$626.00	0	\$0.00	0	\$0.00	20	\$626.00	0%	\$626.00				
02800 B	6" Wood Fence	380	LF	\$ 31.30	\$11,894.00	0	\$0.00	0	\$0.00	725	\$22,692.50	0%	\$22,692.50				
02900 A	Placement of Sod	2000	SY	\$ 12.10	\$24,200.00	0	\$0.00	0	\$0.00	2000	\$24,200.00	0%	\$24,200.00				
02900 B	Placement of Seed	250	SY	\$ 9.60	\$2,400.00	0	\$0.00	5482	\$52,627.20	250	\$2,400.00	2193%	-\$50,227.20				
	TOTAL			\$1,259,468.20		-	\$840,000.47	-	\$228,904.39	-	\$1,265,740.30	85%	\$190,563.34				



January 19, 2026

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Bid Award Recommendation
Diamondhead Paving Project 2026
City of Diamondhead**

Dear Mr. McCraw:

Per your authorization, three (3) bids were received on January 13, 2026, for the subject project. We accepted bid prices for a Base Bid and Additive Alternates one (1) and two (2). Upon review, the bids submitted were responsive.

The City has elected to award the lowest bidder of the total Base Bid and Additive Alternate two (2) to Gulf Pride Paving, LLC. The total cost for Base Bid and Additive Alternate two (2) are the following amounts:

Base Bid	\$502,696.25
Additive Alternate 2	\$197,100.75

Therefore, we recommend the City of Diamondhead award the Base Bid and Additive Alternate #2 to Gulf Pride Paving, LLC for \$699,797.00 for the Diamondhead Paving Project 2026.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on this recommendation, please contact me at 228-396-0486.



Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in black ink that reads "Sarah McLellan".

Sarah McLellan, P.E.

Project Engineer

Enclosures: Certified Bid Tabulation

DIAMONDHEAD PAVING PROJECT 2026

CONTRACTORS AND TABULATION
BIDS RECEIVED JANUARY 13, 2026 UNTIL 10:00 A.M., LOCAL TIME
BY THE CITY OF DIAMONDHEAD
6000 DIAMONDHEAD CIRCLE, DIAMONDHEAD, MS 39025

Base Bid		Warren Paving Inc. C0104232-SC				Henry P. Stockton, LLC C0104232-NC				Gulf Pride Paving, LLC C0104232-NC			
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount		
1	Macadam	LS	1	\$ 90,000.00	\$ 90,000.00	\$ 75,000.00	\$ 75,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		
2	Macadamous of Traffic	LS	1	\$ 90,000.00	\$ 90,000.00	\$ 60,000.00	\$ 60,000.00	\$ 17,500.00	\$ 17,500.00	\$ 1,250.00	\$ 1,250.00		
3	Sh. Surface	LF	500	\$ 5.75	\$ 2,875.00	\$ 50	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00		
4	Wheels	LF	500	\$ 13.00	\$ 6,500.00	\$ 120	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 3,100.00		
5	Removal of Pavement (All Types and Thicknesses)	ST	33,000	\$ 103,950.00	\$ 3,429,650.00	\$ 82.00	\$ 20,000.00	\$ 20,000.00	\$ 12,00	\$ 1,440.00	\$ 31,960.00		
6	Excavation, PMA	CF	1000	\$ 31.00	\$ 31,000.00	\$ 100	\$ 20,000.00	\$ 20,000.00	\$ 11,00	\$ 1,100.00	\$ 11,000.00		
7	Excavation Material, UN	CF	1000	\$ 40.00	\$ 40,000.00	\$ 100	\$ 5,000.00	\$ 5,000.00	\$ 20,00	\$ 2,000.00	\$ 2,000.00		
8	Geocells & Fabrics - 1000' Type V	ST	31.50	\$ 7.50	\$ 23,625.00	\$ 400	\$ 25,000.00	\$ 25,000.00	\$ 4,00	\$ 400.00	\$ 16,000.00		
9	6100 Pavement Aggregate Base	CF	1000	\$ 17.00	\$ 17,000.00	\$ 96,000.00	\$ 160	\$ 160,000.00	\$ 160,000.00	\$ 205	\$ 205,00		
10	1.5" x 7.5 min. ST Asphalt Pavement	ST	14,00	\$ 154,000.00	\$ 2,254,000.00	\$ 35.00	\$ 196,000.00	\$ 196,000.00	\$ 15,98	\$ 15,98	\$ 175,780.00		
11	2" x 12.5 min. ST Asphalt Pavement	ST	11,000	\$ 66,150.00	\$ 727,650.00	\$ 25.00	\$ 88,200.00	\$ 88,200.00	\$ 20,00	\$ 20,00	\$ 63,800.00		
12	Thermoplastic Traffic Markings, 2" Step Bar	LF	1,15	\$ 19.00	\$ 2,195.00	\$ 25	\$ 25.00	\$ 25.00	\$ 12,25	\$ 12,25	\$ 1,531.75		
13	* Thermoplastic, Traffic Stripe, Continuous Yellow	LF	8,200	\$ 1.25	\$ 11,500.00	\$ 150	\$ 13,800.00	\$ 13,800.00	\$ 1,85	\$ 1,85	\$ 17,020.00		
14	* Thermoplastic, Traffic Stripe, Continuous White	LF	8,900	\$ 1.25	\$ 11,125.00	\$ 150	\$ 13,350.00	\$ 13,350.00	\$ 1,85	\$ 1,85	\$ 16,465.00		
15	Manhole and Valve Risers	EA	4	\$ 500.00	\$ 2,000.00	\$ 500	\$ 500.00	\$ 500	\$ 500.00	\$ 2,000.00	\$ 2,000.00		
16	Solid Sockings	ST	50	\$ 10.00	\$ 500.00	\$ 10	\$ 500.00	\$ 500	\$ 12,00	\$ 12,00	\$ 750.00		
Total Base Bid				\$ 665,600.00	\$ 229,750.00	\$ 5	\$ 229,750.00	\$ 5	\$ 502,698.35	\$ 5	\$ 502,698.35		
Additive Alternative 1		Warren Paving Inc. C0104232-SC				Henry P. Stockton, LLC C0104232-NC				Gulf Pride Paving, LLC C0104232-NC			
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount		
A1-1	Removal of Pavement (All Types and Thicknesses)	ST	1050	\$ 33.00	\$ 34,650.00	\$ 42.00	\$ 44,100.00	\$ 12,00	\$ 12,00	\$ 12,00	\$ 12,000.00		
A1-2	Excavation, PMA	CF	300	\$ 31.00	\$ 9,300.00	\$ 20.00	\$ 6,000.00	\$ 11,00	\$ 11,00	\$ 11,00	\$ 11,000.00		
A1-3	Excavation Material, UN	CF	50	\$ 40.00	\$ 2,000.00	\$ 500	\$ 2,500.00	\$ 2,500	\$ 2,500	\$ 2,500	\$ 1,000.00		
A1-4	Geocells & Fabrics - 1000' Type V	ST	1050	\$ 7.50	\$ 7,875.00	\$ 400	\$ 4,000.00	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000.00		
A1-5	6100 Pavement Aggregate Base	CF	105	\$ 17.00	\$ 1,785.00	\$ 150	\$ 2,250.00	\$ 2,250.00	\$ 200	\$ 200	\$ 200,000.00		
A1-6	1.5" x 7.5 min. ST Asphalt Pavement	ST	3050	\$ 14.00	\$ 42,700.00	\$ 100	\$ 69,300.00	\$ 69,300.00	\$ 15,88	\$ 15,88	\$ 61,523.00		
A1-7	2" x 12.5 min. ST Asphalt Pavement	ST	1050	\$ 11.00	\$ 11,550.00	\$ 200	\$ 29,400.00	\$ 29,400.00	\$ 20,00	\$ 20,00	\$ 21,000.00		
A1-8	Thermoplastic Traffic Markings, 2" Step Bar	LF	35	\$ 19.00	\$ 665.00	\$ 250	\$ 875.00	\$ 875.00	\$ 12,25	\$ 12,25	\$ 428.75		
A1-9	* Thermoplastic, Traffic Stripe, Continuous Yellow	LF	2750	\$ 1.25	\$ 3,373.50	\$ 150	\$ 4,322.00	\$ 4,322.00	\$ 1,85	\$ 1,85	\$ 5,387.50		
A1-10	* Thermoplastic, Traffic Stripe, Continuous White	LF	2900	\$ 1.25	\$ 3,625.00	\$ 150	\$ 4,350.00	\$ 4,350.00	\$ 1,85	\$ 1,85	\$ 5,385.00		
A1-11	Manhole and Valve Risers	EA	8	\$ 500.00	\$ 4,000.00	\$ 500	\$ 4,000.00	\$ 500	\$ 500.00	\$ 4,000.00	\$ 4,000.00		
Total of Additive Alternative 1 Items				\$ 175,942.50	\$ 222,900.00	\$ 5	\$ 222,900.00	\$ 5	\$ 157,454.25	\$ 5	\$ 157,454.25		
Additive Alternative 2		Warren Paving Inc. C0104232-SC				Henry P. Stockton, LLC C0104232-NC				Gulf Pride Paving, LLC C0104232-NC			
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount		
A2-1	Removal of Pavement (All Types and Thicknesses)	ST	1150	\$ 31.00	\$ 35,100.00	\$ 42.00	\$ 52,560.00	\$ 12,00	\$ 12,00	\$ 12,00	\$ 15,000.00		
A2-2	Excavation, PMA	CF	395	\$ 31.00	\$ 12,455.00	\$ 20.00	\$ 7,900.00	\$ 11,00	\$ 11,00	\$ 11,00	\$ 3,455.00		
A2-3	Excavation Material, UN	CF	50	\$ 40.00	\$ 2,000.00	\$ 500	\$ 2,500.00	\$ 200	\$ 200	\$ 200	\$ 1,000.00		
A2-4	Geocells & Fabrics - 1000' Type V	ST	1150	\$ 7.50	\$ 8,625.00	\$ 100	\$ 10,000.00	\$ 4,00	\$ 4,00	\$ 4,00	\$ 5,000.00		
A2-5	6100 Pavement Aggregate Base	CF	230	\$ 17.00	\$ 3,900.00	\$ 150	\$ 34,500.00	\$ 200	\$ 200	\$ 200	\$ 46,000.00		
A2-6	1.5" x 7.5 min. ST Asphalt Pavement	ST	5150	\$ 14.00	\$ 72,100.00	\$ 160	\$ 92,700.00	\$ 15,88	\$ 15,88	\$ 15,88	\$ 81,281.00		
A2-7	2" x 12.5 min. ST Asphalt Pavement	ST	1150	\$ 11.00	\$ 12,650.00	\$ 200	\$ 35,000.00	\$ 20,00	\$ 20,00	\$ 20,00	\$ 25,000.00		
A2-8	Thermoplastic Traffic Markings, 2" Step Bar	LF	75	\$ 17.00	\$ 475.00	\$ 200	\$ 625.00	\$ 12,25	\$ 12,25	\$ 12,25	\$ 306.25		
A2-9	* Thermoplastic, Traffic Stripe, Continuous Yellow	LF	300	\$ 1.25	\$ 3,750.00	\$ 150	\$ 5,275.00	\$ 125	\$ 125	\$ 125	\$ 7,930.00		
A2-10	* Thermoplastic, Traffic Stripe, Continuous White	LF	3050	\$ 1.25	\$ 3,812.50	\$ 150	\$ 5,275.00	\$ 125	\$ 125	\$ 125	\$ 7,922.50		
A2-11	Manhole and Valve Risers	EA	8	\$ 500.00	\$ 4,000.00	\$ 500	\$ 4,000.00	\$ 500	\$ 500.00	\$ 4,000.00	\$ 4,000.00		
Total of Additive Alternative 2 Items				\$ 216,351.50	\$ 251,260.00	\$ 5	\$ 251,260.00	\$ 5	\$ 191,480.75	\$ 5	\$ 191,480.75		
Total of Base Bid + Additive Alternative 2				\$ 513,892.50	\$ 560,775.00	\$ 5	\$ 560,775.00	\$ 5	\$ 699,797.00	\$ 5	\$ 699,797.00		



2026-026

Item No. 10.

Jeannie Klein

From: Ty Wiltz
Sent: Tuesday, January 27, 2026 3:22 PM
To: Jon McCraw
Cc: Jeannie Klein; Tammy Garber
Subject: Council Meeting - Agenda Item

The PW scrap metal bin is nearly full. I would like to take it to the recycling center for sale.

Ty Wiltz
City of Diamondhead
Twiltz@diamondhead.ms.gov
228-493-4029

DIAMONDHEAD CITY HALL

January 22, 2026

Purchaser: DIAMONDHEAD CITY HALL Location: DIAMONDHEAD CITY HALL
Address: 5000 DIAMONDHEAD
CIRCLE
DIAMONDHEAD, MS 39525 Address: 5000 DIAMONDHEAD
CIRCLE
DIAMONDHEAD, MS 39525

TK Elevator Corporation ("TK Elevator Corporation," "TK Elevator," "we," "us," and "our"), agrees with Purchaser ("Purchaser," "you," and "your"), to maintain the equipment described below in accordance with the terms and conditions of this agreement ("the Agreement") with the goal of maximizing its performance, safety, and life span. TK Elevator and Purchaser may hereinafter be referred to individually as a "Party" or collectively as the "Parties."

Covered Equipment

This Agreement covers the units described in the table below (individually a "Unit" or collectively the "Units").

Equipment Type	Nickname	OEM Serial #	Stops	Controller Manufacturer	MAX Eligible
Hydraulic	1	ECX321	2	TK Elevator	Yes

Scope of Work

Service Activities

TK Elevator will maintain the Units as follows: (A) examine only the following parts, which will be accomplished either in person or through MAX (as described elsewhere in this Agreement) or any other TK Elevator technology system, and (B) shall adjust and lubricate only the following parts, with (A) and (B) performed as TKE, in its sole opinion, determines as necessary to promote the proper operation of those Units (collectively, "Service Activities"):

- Controller parts, selectors and dispatching equipment, relays, solid-state components, transducers, resistors, condensers, power amplifiers, transformers, contacts, leads, dashpots, timing devices computer and microcomputer devices, steel selector tapes, mechanical and electrical driving equipment, signal lamps, and position indicating equipment.
- Door operators, car door hangers, car door contacts, door protective devices, load weighing equipment, car frames, car safety mechanisms, platforms, car and counterweight guide shoes including rollers and gib, and emergency car lighting.
- Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
- Machines, worms, gears, thrust bearings, drive sheaves, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
- Motors, brushes, operating-switch and relay components, plug-in relays, special lamps for car and hall fixtures, special lamps for emergency car lighting, and fuses (except main line disconnect).
- Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, deflector or secondary sheaves, car and counterweight buffers, car and counterweight guide rails, car and counterweight sheave assemblies, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors, operating valves, valve motors, leveling valves, plunger packings, exposed piping, above ground plungers and cylinders, and hydraulic fluid tanks.

All Service Activities will be performed Monday to Friday, 8:00 AM to 3:30 PM except during holidays recognized in the National Elevator Bargaining Association's collective bargaining agreement with the International Union of Elevator Constructors ("Regular Time").

Parts Repair/Replacement

Service Activities also include the repair or replacement of only the following parts (using replacement parts of TK Elevator's choosing): motor brushes, operating-switch and relay components, plug-in relays and fuses (except main line disconnect). In order to qualify for repair or replacement under this Agreement such parts' repair or replacement must be necessitated solely by normal wear and tear and not a cause otherwise excluded elsewhere in this Agreement.

Service Activities Include TK Elevator's Maintenance Control Program

TK Elevator performs all work covered by this Agreement in accordance with the version of ASME A17.1 that is, according to the relevant authority having jurisdiction, applicable to the Unit(s) at the time the Agreement is first fully executed by both Parties. Section 8.6 of that code currently requires Unit owners to have a Maintenance Control Program ("MCP"). TK Elevator's MCP meets or exceeds section 8.6 of that code. Our MCP takes into consideration the age and usage of the Unit(s). Our MCP also includes TK Elevator's Maintenance Tasks & Records documentation to record the performance of those tasks. This Agreement does not include any work mandated as a consequence of changes to that code after this Agreement is executed.

Service Requests

This Agreement also includes, "Service Requests" during Regular Time. Service Requests are defined as the dispatch of our technician to release any entrapped passengers from a Unit and/or to address adjustments to any of the parts listed under the section of this Agreement titled "Service Activities" so long as such adjustments are not otherwise excluded in this Agreement, take less than two (2) hours, excluding travel time and require, in TK Elevator's sole opinion, less than two (2) technicians to complete. Adjustments resulting from a Service Request that do not meet all three (3) conditions listed in the preceding sentence will be invoiced to Purchaser at our standard billing rates. Service Requests may be made from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the Unit's communication device and/or from any applicable remote monitoring device attached to the Unit if monitored by TK Elevator.

Overtime Service Requests are those Service Requests performed in whole or in part before or after Regular Time ("Overtime Service Requests"). On all Overtime Service Requests, you will be responsible for all material and labor costs including travel time, travel expenses, and time spent on the job. Such costs will be invoiced at our standard Overtime billing rates.

Testing

Equipment Testing

This agreement includes only the following tests:

- annual safety tests for your hydraulic Unit(s) covered by this Agreement

Should your Unit(s) require any additional type of equipment testing as required by any applicable law and/or code, we will provide you with a separate written estimate that includes the cost of any associated labor and/or material(s).

Should your Unit(s) require any safety tests as mandated by any applicable law and/or code on the commencement date of this Agreement, TK Elevator assumes no responsibility for the day-to-day operation of the governor or safeties on applicable traction elevators, or the hydraulic system on applicable hydraulic elevators under the terms of this Agreement until the test has been completed and the Unit has passed. Should the respective Unit fail any of those tests, it shall be solely your responsibility to make necessary repairs and place the Unit(s) in a condition that we deem acceptable for further coverage under the terms of this Agreement. Because the performance of any safety test places the Unit under extreme conditions that are outside of the Unit's normal operating parameters, you agree that TK Elevator shall not be liable for any damage to the building structure or the Unit(s) resulting from the performance of any safety tests we perform at any time under this Agreement.

Should your jurisdiction require the presence of either the applicable authority having jurisdiction or a third party witness at the time of testing, you agree to pay for any costs of that individual along with any inspection/coordination fees or any costs incurred by TK Elevator.

Firefighters' Service Testing

Should your Unit(s) be equipped with a phase I and phase II firefighters' service feature, all testing, record-keeping and record storage obligations associated with that feature that are required by any applicable law or code are expressly excluded from this Agreement and shall remain solely your responsibility to satisfy. The first time that your testing of that feature following the full execution of this Agreement reveals that it is not operating properly, you shall immediately remove the Unit from operation, immediately notify TK Elevator of the condition, and agree to remain responsible for all costs associated with any repairs necessary to return that feature to full and proper operation in accordance with any applicable law or code which will be billed at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when the repairs are performed) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job.

Exclusions

Service Activities, Service Requests, and Overtime Service Requests do not include: the removal or retrieval of items unrelated to the operation of the Unit(s) from the pit, machine room, or hoistway; the dispatching of any technician that results in the discovery by that technician that the Unit is either functioning on independent service or firefighters' service or that the Unit is operating properly but the stop button or stop function has been engaged by others; any request or obligation to address any condition associated with a part or component specifically excluded or not covered elsewhere in this Agreement; and/or any request or obligation to service, repair, replace any part or component or address any condition caused in whole or in part by any one or more of the following: anyone's abuse, misuse and/or vandalism of the equipment; anyone's negligence in connection with the use or operation of the equipment; dust or debris; any loss of power, power fluctuations, power failure, or power surges that in any way affect the operation of the equipment; oxidization, rust, or other conditions caused in whole or in part by the environment in which the affected component is located; fire, smoke, explosions, water, storms, wind, and/or lightning; any acts of God; acts of civil or military authorities, strikes, lockouts, other labor disputes, riot, civil commotion, war, malicious mischief, or theft; or any other reason or cause beyond our control that affects the use or operation of the Unit ("Billable Work"). Any Service Request and Overtime Service Requests that are necessitated by, in whole or in part, the condition, operation and/or non-operation of parts that are "obsolete" (as that term is defined below) are also (a) excluded from this Agreement and (b) constitute Billable Work. On all Billable Work you will be solely responsible for the cost of all parts or materials along with all labor invoiced at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when the Billable Work is performed) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job.

With the passage of time, equipment technology and designs will change. If, at any time under this Agreement, (1) any part that is specifically listed as eligible for repair or replacement under the section of this Agreement entitled "Service Activities" cannot, in TK Elevator's sole opinion, be safely repaired and (2) a brand new direct replacement is no longer in stock and readily available from the Original Equipment Manufacturer ("OEM"), that part shall be considered "obsolete", regardless of whether it can be custom-made, fabricated or acquired at any price or whether or not a refurbished or reconditioned version is available from anyone. Moreover, if, at any time after the expiration of the initial term of this Agreement, (A) any part that is specifically listed as eligible for repair or replacement under the section of this Agreement entitled "Service Activities" cannot, in TK Elevator's sole opinion, be safely repaired and (B) that part was either (i) installed or (ii) manufactured ten (10) or more years earlier, that part will also be considered "obsolete". You will be responsible for all charges associated with replacing that obsolete part or component as well as all charges required to ensure that the remainder of the equipment associated with that Unit is functionally compatible with that replacement part.

In addition, we will not be required to make any changes or recommendations in the existing design or function of the Unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party.

Should Purchaser elect to modernize any Unit described in this Agreement during the original or any renewal term of this Agreement, Purchaser agrees to provide TK Elevator with the modernization proposals prepared by any other vendor and at least fourteen (14) calendar days thereafter to both evaluate such proposals and, at TK Elevator's sole option, make its own proposal to Purchaser. Should Purchaser thereafter elect to accept the proposal of another vendor, the Parties agree that the current term of this Agreement applicable to the Units that are the subject of such modernization shall be frozen until the modernization work is complete and TK Elevator has inspected such work and deemed the modernized Unit acceptable for service under the terms of this Agreement. In the event such Unit is not, in TK Elevator's sole opinion, acceptable for service under the terms of this Agreement, TKE will submit a written proposal to Purchaser to address the items in question at an additional cost. Should Purchaser decline that proposal,

TKE retains the right to remove the Unit from the Agreement and adjust the price accordingly or cancel the Agreement if the proposal affects all Units that are the subject of the Agreement.

Digital Customer Experience

MAX - Digital Maintenance

MAX is a cloud-based Internet of Things ("IOT") platform that we, at our election, may connect to your Unit(s) by installing a remote-monitoring device (a "Device"). Purchaser consents and authorizes TK Elevator to (1) access Purchaser's premises to install a Device to the Unit(s) and thereafter maintain and/or repair the Device(s) and (2) to collect, store, maintain, own, use, delete, and/or destroy any or all of the data generated by the Device(s) as well as all data collected by the Device(s) and all data sent by the Device(s) to TK Elevator (all such data generated, collected, and/or sent shall be collectively referred to herein as the "MAX Data"). Purchaser agrees that all MAX Data is, and shall be, owned by TK Elevator and agrees to assign and hereby does assign any right, title or interest it may have in such MAX Data to TK Elevator. Any Device, once installed, is not intended, nor should it be considered, as a fixture. Instead, TK Elevator shall retain the right to remove the Device from any Unit(s) and/or cease any data collection and/or analysis at any time at its sole discretion. Moreover, TK Elevator shall retain the exclusive right and ability to, at its sole discretion, remove, delete and/or destroy all associated data generated from the Device(s). Because the Device and the MAX Data contain trade secrets belonging to TK Elevator, Purchaser agrees not to permit Purchaser's own personnel or any third parties to use, access, tamper with, relocate, copy, alter, destroy, disassemble or reverse engineer the Device or the MAX Data and shall treat the MAX Data as confidential information of TK Elevator, including by using no less than reasonable care to protect the confidentiality of such MAX Data. The installation of any Device on a Unit shall not confer any rights or operate as an assignment or license to you of any patents, copyrights or trade secrets with respect to the Device and/or any software contained or embedded therein or that it utilizes/utilized in connection with the collection, monitoring and/or analysis of data.

With a MAX device connected to your equipment, information obtained via machine learning may be sent to our technicians to promote early diagnosis, faster fixes and reduced downtime.

TK Elevator offers an additional menu of services available as outlined in the attached MAX Exhibit for your consideration and acceptance at an additional fee. The services you select will be governed by the terms and conditions of this Agreement to the extent that they do not conflict with the terms and conditions of the MAX Exhibit. In the event of a conflict, the terms and conditions of the MAX Exhibit will exclusively govern the subject matter of those terms and conditions.

Customer Web Portal and Mobile App

TK Elevator provides a web-based customer portal (the "CP") and mobile application (the "App") which, following the effective date of this Agreement, may contain certain maintenance and service call data associated with the Unit(s). To the extent applicable, TK Elevator will provide Purchaser with a user name and password to access the CP and App platforms. Purchaser shall, at its sole cost, provide and ensure the functioning integrity of its own hardware, software and internet connection necessary to access the CP and App. To the extent applicable, TK Elevator reserves the right to restrict Purchaser's access to the CP and App if any of Purchaser's accounts with TK Elevator has an outstanding unpaid balance greater than 30 days or in the event of anticipated or pending litigation of any kind. TK Elevator reserves the right to discontinue the CP and App altogether at its sole discretion and without notice to Purchaser and Purchaser expressly agrees to release TK Elevator from any and all claims of any type or kind arising out of or related to that discontinuation.

TK Elevator Communications

You may supplement this Agreement with an additional suite of services through our TK Elevator Communications call center at an additional fee contingent upon your agreement to all of the terms and conditions as set forth in the attached exhibit entitled "TK Elevator Communications Services." These additional available services involve the provision of 24/7/365 monitoring of your Units' code-compliant and compatible emergency telephone and in-cab video and text communication equipment (the "Communication Equipment"), the dispatch of a TK Elevator technician or emergency personnel under certain circumstances, the provision of a cellular connection for that Communication Equipment, and limited repair/replacement coverage for that Communication Equipment which is otherwise excluded from this Agreement.

The suite of services that you select, if any, from the attached MAX Exhibit and from the attached TK Elevator Communications Services Exhibit will hereinafter be referred to as the "Digital Service Package" and shall be (1)

provided in accordance with the terms and conditions of both this Agreement and those found in those Exhibits and (2) billed as a separate line item from all other scopes of work specifically provided for by TK Elevator under this Agreement (the "TK Elevated Services").

Contract Term, Price & Payment

Term

This Agreement is effective for 60 months starting on the date it is fully executed by both Parties including an authorized manager of TK Elevator and is non-cancellable. To ensure continuous service, this Agreement will be automatically renewed for successive 60-month periods unless either Party timely serves written notice on the other Party of its intention to cancel at least 90-Days but not more than 120 days before the end of the initial 60-month period or at least 90-Days before the end of any subsequent 60-month renewal period. Notice shall be sent by certified mail, return receipt requested to the TK Elevator office address found in this Agreement. Time is of the essence.

Price

The price for the Agreement shall be \$295.00 per month, excluding taxes, payable annually in advance. The MAX Plus subscription listed in Exhibit A is an additional price of \$14.00 per unit, per month which will be billed as a separate line item in your invoice. The attached Exhibit(s) include details regarding the Digital Service Package associated with this Agreement. In the event that MAX Service subscription(s) are removed, the price of this Agreement shall increase \$30.00 per eligible unit, per month.

The price of this Agreement contemplates that each Unit covered under this Agreement will make no more than 37,000 trips, defined as passenger-initiated travel of the Unit between two (2) to ten (10) landings as determined by TK Elevator, within any six (6) month period. In the event that any Unit covered by this Agreement makes more than 37,000 trips within any six (6) month period during the term of this Agreement then Purchaser agrees to pay TK Elevator an additional fee equal to 2% to the monthly billing amount during the following six (6) month period for each such Unit which will appear as a separate line item on any applicable invoice or on a separate invoice altogether.

The price of this Agreement does not include any value added taxes, tariffs, duties or similar assessments imposed on TK Elevator for any parts and/or components replaced under this Agreement or for the related increase in the cost of such parts and/or components charged by their suppliers (collectively, the "Additional Costs"). In the event any such Additional Costs are incurred by TK Elevator, TK Elevator shall provide Purchaser reasonable written notice that such Additional Costs will be invoiced to the Purchaser on the next invoice sent by TK Elevator and Purchaser agrees to pay, such Additional Costs, together with TK Elevator's profit and overhead associated with those amounts, all in addition to the price of this Agreement.

We reserve the right to semi-annually increase all charges under this Agreement five percent plus an additional amount resulting from any increase of any of TK Elevator's expenses relating to one or more of the following categories during the preceding calendar year: labor, employment benefits, materials, tools, vehicles, fuel, rent, internet and/or communication access, data storage, utilities, logistics/shipping, waste disposal, taxes, tariffs, and any governmentally-imposed charges.

Payment

Payments are due upon receipt of each of your TK Elevator invoices. Any payments by credit card shall be subject to a 3% credit card fee. If you do not timely pay any sum due to TK Elevator related to your Unit(s) described in this Agreement, regardless of whether it is billed pursuant to this Agreement or any other agreement with us, within the stipulated payment term calculated from the billing date, we may also choose to do one or more of the following:

- suspend all services until all amounts due have been paid in full, and/or
- declare all sums for the unexpired term of this Agreement due immediately as liquidated damages which the Parties agree are a good faith estimate of TK Elevator's damages and not a penalty and terminate our obligations under this Agreement

A service charge of the highest rate allowed by law shall apply to all overdue accounts you have with TK Elevator that are in any way related to any of the Unit(s) described in this Agreement. If TK Elevator elects to suspend service, we shall not be responsible for personal injury, death, damage to property (including damage to the Unit(s)) or losses of any other type or kind that is in any way related to TK Elevator's suspension of service. Upon resumption of service, you will be responsible for payment to TK Elevator for all costs we incur that result from our suspension of service and to remedy any damage caused to your equipment during that time. Time is of the essence.

All invoices generated in connection with services performed under this Agreement shall be delivered to Purchaser electronically. It shall solely be Purchaser's responsibility to ensure that TK Elevator, at all times, has been provided with accurate Purchaser contact information in order to successfully deliver such invoices. TK Elevator reserves the right to apply any overpayments it receives from Purchaser to any open invoices issued in connection with the subject matter of this Agreement regardless of whether or not the invoices were generated in connection with this Agreement or with any other contract, agreement, or work order between the parties.

TK Elevator reserves the right to assign payments owed to TK Elevator under this Agreement. If for any reason this Agreement is terminated prior to the end of the current term, a condition of such termination shall be that you agree to pay us the full amount of the any discount you received during the initial and any subsequent term. This is in addition to and not in lieu of any other rights or remedies we may have under this Agreement and the law.

Purchaser's Responsibilities

You agree to instruct or warn passengers in the proper use of the Unit(s) and to keep them under continued surveillance by competent personnel to detect irregularities between our examinations. You agree to immediately report any condition that may indicate the need for correction before the next regular examination. You agree to immediately shut down the Unit(s) upon manifestation of any irregularities in either the operation or the appearance of the Unit(s), to immediately notify us, and to keep the Unit(s) shut down until the completion of any repairs. Under those circumstances you agree not to re-set the mainline disconnect. In the event of a Service Request where our technician finds that the mainline disconnect has been reset, you agree that you will be responsible for all labor costs associated with that Service Request invoiced at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when we respond to that Service Request) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job. In the event of a passenger entrapment, you agree to call TK Elevator immediately and, absent a medical emergency, wait for a TK Elevator technician to release the passenger(s). You agree to separately pay TK Elevator to repair or replace any parts of the Unit(s) damages in connection with your failure to do so. You agree that your employees, agents and/or contractors shall not attempt to release or extricate any entrapped passenger(s) from the Unit(s) in light of the life safety risks such attempts create. You agree to give us immediate verbal notice and written notice within ten (10) days after any occurrence or accident in or about the Unit(s) involving personal injury or property damage and that you will be solely responsible for preserving any parts that are replaced after such occurrence or accident. You agree to provide our personnel with a safe place to work. You agree to provide a suitable machine room, including secured doors, waterproofing, lighting, ventilation, and appropriate air temperature control to maintain that room at a temperature between 50°F and 90°F, with relative humidity less than 95% non-condensing at all times. You agree to provide properly maintained and functioning mainline disconnect(s). You agree to maintain the elevator pit in a dry condition at all times. Should water or other liquids become present, you are responsible for the cost associated with the removal and the proper handling of such liquids. You agree that if TK Elevator's inspection of a Unit serviced under this Agreement reveals an operational problem which, in TK Elevator's sole judgment, jeopardizes the safety of the riding public, TK Elevator may shut down the Unit until such time as the operational problem is resolved. In that event, TK Elevator will immediately advise you in writing of such action, the reason for such action, and whether any proposed solution is covered by the terms of this Agreement.

TK Elevator assumes no responsibility for any part of the Unit(s) except that upon which work has been performed under this Agreement. No work, service, examination or liability on the part of TK Elevator other than that specifically mentioned herein is included or intended. It is agreed that TK Elevator does not assume possession or control of any part of the Unit(s) and that such remains Purchaser's exclusively as owner, lessor, lessee, possessor, or manager thereof.

We reserve the right to discontinue work in the building whenever, in our sole opinion, our personnel do not have a safe place to work. For safety reasons, you agree not to permit others to make alterations, additions, adjustments, or repairs or replace any component or part of the Unit(s) during the term of this Agreement. You agree to accept our judgment as to the means and methods employed by us for any corrective work under this Agreement.

Upon the commencement of this Agreement and as a condition of TK Elevator's performance of its obligations, Purchaser shall provide any wiring diagrams, manuals, special tools, monitoring devices, software, hardware or any

other items designed to work with, diagnose, service, or repair the Unit(s) (1) as originally supplied by the OEM with the installation or (2) solely available to Purchaser from the OEM.

Some equipment covered by this Agreement may be encoded with serialized onboard diagnostics or other closely held diagnostic intelligence. In the event that the cause of a shutdown or other equipment issue cannot be diagnosed and/or resolved without enlisting the OEM's assistance, Purchaser agrees to obtain the assistance of the OEM and any resulting costs or fees shall be exclusively the Purchaser's responsibility.

Since TK Elevator's top priority is the satisfaction of its customers, if you should have any concern(s) with our performance or the means and methods used to meet our obligations under this Agreement, you agree to provide us with written notice of that concern and give us thirty (30) days to respond either in writing or commence action to appropriately resolve it.

In the event of the sale, lease or other transfer of the ownership of the premises in which the Unit(s) described herein are located, you agree to see that such transferee is made aware of this Agreement and agrees to assume and/or be bound by the conditions hereof for the balance of the unexpired term of this Agreement. Should the transferee fail to assume this Agreement, you shall remain liable for all unpaid amounts, including those owed for the balance of the current unexpired term of this Agreement.

This Agreement expressly excludes any materials, labor and/or services involving or related to either the monitoring of or provision of a response to any communications initiated from any Communication Equipment installed within the Unit(s) and Purchaser remains solely responsible for contracting with a separate vendor to monitor and respond to such communications in accordance with all applicable codes, statutes and/or laws absent its inclusion elsewhere in this Agreement of any later amendment.

You expressly agree to release and discharge us and our employees for any and all claims and/or losses of any type or kind (including but not limited to personal injury, death and property damage, specifically including damage to the property which is the subject matter of this Agreement) (1) associated with any components excluded in this Agreement or (2) associated with any Billable Work or (3) caused in whole or in part by reason(s) outside of our control. TK Elevator shall also automatically receive an extension of time commensurate with any delay in performance caused by or related to the aforementioned.

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, TK ELEVATOR EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE WITH RESPECT TO ANY OR ALL OF THE PARTS, PLATFORMS (INCLUDING BUT NOT LIMITED TO CP, APP AND MAX) AND/OR SERVICES CONTEMPLATED BY THIS AGREEMENT INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND WARRANTIES THAT MAY ARISE OUT OF COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE PRACTICE. WITHOUT LIMITATION TO THE FOREGOING, TK ELEVATOR PROVIDES NO WARRANTY OR UNDERTAKING, AND MAKES NO REPRESENTATION OF ANY KIND THAT THE PARTS, PLATFORMS AND/OR SERVICES CONTEMPLATED BY THIS AGREEMENT WILL BE ACCESSIBLE TO CUSTOMER, ACHIEVES ANY INTENDED RESULTS, MEETS CUSTOMER'S REQUIREMENTS, OPERATES WITHOUT INTERRUPTION, MEETS ANY PERFORMANCE OR RELIABILITY STANDARDS OR BE ERROR FREE OR THAT ANY ERRORS OR DEFECTS CAN OR WILL BE CORRECTED. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL TK ELEVATOR OR ITS AFFILIATES, BE LIABLE TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY USE, INTERRUPTION, DELAY OR INABILITY TO USE THE UNIT(S), PARTS, PLATFORMS AND/OR SERVICES OR FOR THE ACT OF ANY THIRD PARTY RELATED THERETO, INCLUDING BUT NOT LIMITED TO THE INCORPORATION OF A VIRUS, SPYWARE OR ANY OTHER MALICIOUS PROGRAM INTO THE PURCHASER'S SOFTWARE OR HARDWARE OR PLATFORM.

In consideration of TK Elevator performing the services herein specified, you expressly agree, to the fullest extent permitted by law, to indemnify, defend, save harmless, discharge, release and forever acquit TK Elevator, our employees, officers, agents, affiliates, and subsidiaries from and against any and all claims, demands, suits, and proceedings brought against TK Elevator, our employees, officers, agents, affiliates and subsidiaries for loss, property damage (including damage to the Unit(s) which are the subject matter of this Agreement), personal injury or death that are alleged to have been caused by the Purchaser or any others in connection with the presence, use, misuse, maintenance, installation, removal, manufacture, design, operation or condition of the Unit(s) covered by this Agreement, or the associated areas surrounding such equipment. Your duty to indemnify does not apply to the extent that the loss, property damage (including damage to the equipment which is the subject matter of this Agreement),

personal injury or death is determined to be caused by or resulting from the negligence of TK Elevator and/or our employees. You recognize that your duty to defend TK Elevator under this clause is broader than your duty to indemnify and includes payment of all attorney's fees, court costs, judgments, settlements, interest and any other expenses of litigation arising out of such claims or lawsuits.

You expressly agree to name TK Elevator along with its officers, agents, affiliates and subsidiaries as additional insureds in your liability and any excess (umbrella) liability insurance policy(ies). Such insurance must insure TK Elevator, along with its officers, agents, affiliates and subsidiaries for those claims and/or losses referenced in the above paragraph, and for claims and/or losses arising from the sole negligence or responsibility of TK Elevator and/or its officers, agents, affiliates and subsidiaries. Such insurance must specify that its coverage is primary and non-contributory. You hereby waive the right of subrogation.

In no event shall TK Elevator's liability for damages arising out of this Agreement exceed the remaining unpaid installments of the current, unexpired term of this Agreement.

You expressly agree to release and discharge TK Elevator from any and all claims for consequential, special or indirect damages arising out of the performance of this Agreement.

In the event an attorney is retained to enforce, construe or defend any of the terms and conditions of this Agreement or to collect any monies due hereunder the prevailing Party shall be entitled to recover all costs and reasonable attorney's fees.

You hereby waive trial by jury. You agree that this Agreement shall be construed and enforced in accordance with the laws of the state where the Unit(s) is/are located. You consent to jurisdiction of the courts, both state and Federal, of the state in which the Unit(s) is/are located as to all matters and disputes arising out of this Agreement.

In the event any portion of this Agreement is deemed invalid or unenforceable by a court of law, public policy or statute, such finding shall not affect the validity or enforceability of any other portion of this Agreement.

Our rights under this Agreement shall be cumulative and our failure to exercise any rights is not intended to be, nor shall it operate to forfeit or waive any of those rights. Moreover, any extension, indulgence or change by us in the method, mode or manner of payment or any of our other rights under this Agreement shall not be construed as a waiver of any of our rights under this Agreement.

Purchaser and TK Elevator are parties to an existing elevator maintenance agreement which will remain in full force and effect until such time as this proposed agreement is accepted and fully executed in writing by both Parties. Upon full acceptance by both Parties, this proposed Agreement shall supersede all prior agreements.

Acceptance

Until executed by both Parties this Agreement is a proposal that shall only remain available for acceptance for a period of sixty (60) calendar days from the date appearing on the first page of this document unless revoked by TK Elevator earlier in writing to Purchaser. Your acceptance of this Agreement and its approval by an authorized manager of TK Elevator will constitute exclusively and entirely the agreement for the services herein described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this Agreement will be recognized unless made in writing and properly executed by both Parties. Should your acceptance be in the form of a purchase order or other similar document, the provisions of this Agreement will exclusively govern the Parties' responsibilities. No agent or employee of TK Elevator shall have the authority to waive or modify any of the terms of this Agreement without the express prior written approval of an authorized TK Elevator manager.

**DIAMONDHEAD CITY HALL
(Purchaser):**

TK Elevator Corporation Management Approval

By:

(Signature of Authorized Individual)

(Print or Type Name)

(Print or Type Title)

By:

(Signature of Branch Representative)

Michael Gayton
General Manager

(Date of Execution)

For inquiries regarding your contract or services provided by TK Elevator, please contact your local branch office:

1533 Sams Ave Ste A
Harahan, LA 70123
504-733-6141

Thank you for choosing TK Elevator. We appreciate your business.

William Buckley

Customer Onboarding Form

1) To elect a Payment Frequency other than Annual:

Initial To Accept

Semi-Annual	3% Addition	
Quarterly	4% Addition	
Monthly	7% Addition	

2) To opt out of Digital Subscription:

Initial To Accept

Manual Processing Fee (only applicable to compatible equipment)	\$30 per unit, per month	
--	--------------------------	--

BILL TO INFORMATION

Company Name: _____

Name: _____

Address: _____

Phone: _____

Address 2: _____

Fax: _____

City: _____

Email: _____

State: _____

Zip Code: _____

TAX STATUS:

Are you tax exempt?

Exhibit A

MAX

MAX is TK Elevator's smart, machine learning Internet of Things ("IoT") solution that has the ability to increase elevator availability and reduce out-of-service situations through real-time diagnostics. Connected 24/7/365, machine data covering topics such as door movements, trips, power-ups, car calls, and error codes is collected from MAX-connected elevators worldwide and is sent to the cloud. From there, depending on the menu of services you select below (a "Digital Service Package"), unique algorithms that are capable of analyzing that data and recognizing patterns to assist in computing the equipment's operation and providing precise and predictive diagnostics can be delivered to the technician in near real time, indicating where intervention is needed.

With MAX, we are able to offer the following Digital Service Packages with value-added features ("features") to your Agreement:

The (CHECK MARKS) below indicate which features are available in each of the individual Digital Service Packages.

	MAX Plus	MAX Pro	MAX Premium
IoT Connected with MAX Virtual Coach MAX device connected to Tk Elevator's IoT-based cloud enabling near real-time status and communication. Information obtained via machine learning is sent to our technician's mobile device with the service request to promote early diagnosis, faster fixes and reduced downtime.	✓	✓	✓
Email Notifications Stay informed of recent services provided via entries generated by our technicians available for your review in our customer web-based portal.	✓	✓	✓
Web Portal & Mobile App Secure access to your account including basic unit information and historical service information via web and native Android & iOS Apps.	✓	✓	✓
MAX Traffic Statistics Make smarter, data-driven decisions about your building by analyzing how elevator traffic changes over time in our customer web-based portal	✓	✓	✓
Real-Time Status and Failure Alerts Near real-time push notifications available via a mobile App or e-mail when a MAX-enabled unit shuts down and is returned to service.	✓	✓	✓
Auto Response / Dispatching As soon as our MAX technology verifies a failure we will immediately respond during Regular Time or seek your authorization to respond during Overtime to get your equipment back up and running.		✓	✓
No Charge Running on Arrival ("ROA") Guarantee Since we are monitoring your elevator's operation, we will not bill you if our technician is dispatched on regular time and finds the unit ROA or is on independent service, firefighters' service, or is the subject of an engaged stop button/feature.		✓	✓

TK Elevated Agreement

Universal Service by TK Elev
Any Brand | Any Place | Any Time

Item No.12.

	MAX Plus	MAX Pro	MAX Premium
MAX Team Monitoring The MAX Premium team of experts will perform a regular review of the traffic and service history, predictive analytics and other relevant data and insights to promote optimum uptime and recommendations to keep your building moving most efficiently.			<input checked="" type="checkbox"/>
Predictive Intervention If during its review of traffic and service history, predictive analytics and other relevant data our MAX Premium team of experts recognizes what it believes to be a certain upcoming failure on a unit we will preemptively dispatch a technician to investigate and address the issue. These preventative actions taken before your elevator fails will increase your equipment's uptime and reduce inconvenience.			<input checked="" type="checkbox"/>
Subscription Price per unit per month	\$14.00	\$39.00	\$95.00

Current Digital Service Package

We have included the following Digital Service Package notated below for the selected Unit(s).

Building Name	Equipment Type	Nickname	Stops	MAX Plus	MAX Pro	MAX Premium	Price
DIAMONDHEAD CITY HALL	Hydraulic	1	2	Current Selection			\$14.00

Price

In light of the selection in the chart above, you agree to an additional price of \$14.00 per month which will be billed to you separately from the price of the Agreement (the "Digital Services Charge"). The cost of the selected Digital Service Package is not subject to any discounts. In addition to the monthly amount, the Digital Service Package selected below also requires a one-time activation and setup fee of \$250.00. In the event that MAX Service subscriptions are removed, a \$30.00 charge will be applied to each eligible unit and the price of this Agreement shall increase by \$30.00 per month.

Unless otherwise provided for in the Agreement, any Service Requests, repairs, or maintenance initiated by the Digital Service Package shall be performed during Regular Time.

As technology changes or enhancements to our Digital Service Packages become available, TK Elevator may, in its sole discretion, change any aspect of any feature on thirty (30) days written notice to Purchaser. Such changes can include, but would not be limited to, modifying, adding or eliminating content, access to information and/or reports, application support, operating system support and other aspects that TK Elevator may deem appropriate in its sole opinion. The Digital Service Package noted above may be substituted for another package with thirty (30) days written notice.

Exhibit B

TK Elevator Communications

TK Elevator offers an additional suite of services through our TK Elevator Communications call center separate and apart from those services included with your elevator service agreement with TK Elevator (the "Agreement"). We have notated below each additional TK Elevator Communications Service that you have selected for each of the Unit(s) covered under your Agreement and the corresponding total price per month of those services per Unit.

Building Name	Equipment Type	Nickname	Phone Monitoring	Elevator Telephone #
DIAMONDHEAD CITY HALL	Hydraulic	1	Current Selection	

Elevator telephone # is not required on units with MAX Link selected.

Price

In light your selections in the chart above, you agree to an additional price of \$0.00 per month which will be billed to you as a separate line item from all other scopes of work specifically provided for by TK Elevator under your Agreement (the "TK Elevator Communications Services Charge"). The TK Elevator Communications Services Charge is not subject to any discounts

A description of each available TK Elevator Communications service and the additional applicable terms and conditions follow.

Phone Monitoring Service

If "Phone Monitoring" is selected for specific Units in the chart above, so long as those specific Units have operational telephone equipment capable of placing an outgoing call to TK Elevator Communications' call center, we will provide monitoring of such calls through that call center on a 7 days per week, 24 hours per day, 365 days per year basis. Depending on the nature of each call and circumstances, TK Elevator Communications' operators can call one or more of the following: Purchaser's Designated Contacts set forth below; Local Emergency Services at phone numbers provided by Purchaser below; and/or a local TK Elevator service technician to be dispatched to the location of the equipment. Calls cannot be placed to "9-1-1" as the centralized TK Elevator Communications call center does not have dialing access to local "9-1-1" numbers.

This Phone Monitoring service specifically excludes any maintenance, repair or replacement of any type or kind of the Purchaser's telephone or other communication equipment. The Purchaser retains exclusive possession and control of its telephone and other communication equipment and is solely responsible for ensuring uninterrupted operation of that equipment so that it is continuously capable of placing a call to TK Elevator Communications' call center.

Terms and Conditions

Any of the services mentioned in this Exhibit shall be governed by both the terms and conditions of the Agreement covering the Unit(s) described in that Agreement and the terms and conditions of this Exhibit and in the event that those terms conflict, the terms and conditions of this Exhibit will exclusively govern the subject matter of those terms and conditions. Should the Agreement covering the Unit(s) be terminated for any reason by either Party then this Exhibit shall also be automatically terminated. In the event that this Exhibit is terminated for whatever reason, Purchaser agrees to immediately both transfer the connection of the communication equipment to an appropriate telephone service provider and also make arrangements with its replacement elevator service vendor to reprogram the communication equipment to initiate contact with a replacement call center.

TK Elevator Communications Contact Information - To Be Completed by Purchaser

Purchaser hereby acknowledges that as a condition precedent to TK Elevator's placement of calls to Purchaser's Designated Contacts and any Local Emergency Services under this Agreement, Purchaser must first complete all sections of the TK Elevator communications Contact Information section below. Purchaser further acknowledges that it is Purchaser's sole responsibility to advise TK Elevator immediately in writing of any changes to the information contained in this exhibit during the term of this Agreement. Purchaser acknowledges that no revision to that information will be made without TK Elevator first receiving such request in writing from Purchaser's authorized representative.

Under those circumstances where TK Elevator is unable to reach Purchaser's Designated Contacts, Purchaser hereby gives TK Elevator express permission to dispatch a TK Elevator service technician to the location of the equipment at Purchaser's expense in accordance with TK Elevator's applicable billing rates. Purchaser further agrees that TK Elevator does not assume any duty or responsibility to advise any caller, regardless of his or her location within or outside the elevator, to take or not take any specific action resulting from a medical or other emergency or any other situation including, but not limited to, entrapment of persons, evacuation, repair or return to service of any equipment.

In the event of an emergency, or perceived emergency, one or more of the following are to be Purchaser's Designated Contacts:

Contact Name	Title	Primary Telephone #	Secondary Telephone #

In the event of an Emergency or perceived emergency, TK Elevator has the express permission to contact one or more of the following (**911 is not sufficient, local phone numbers are required**):

Police Department: (_____) _____ - _____

Fire Department: (_____) _____ - _____

Special instructions/remarks:

In the event that a TK Elevator call center operator perceives that a call from within the elevator constitutes a medical or other emergency, Purchaser hereby gives TK Elevator the express permission to call Local Emergency Services at the telephone numbers provided above at TK Elevator's sole discretion. Under those circumstances, Purchaser agrees to pay all related charges for services provided by any Local Emergency Services in response to that call. Purchaser agrees that TK Elevator shall not be responsible for ensuring an appropriate (or any) response by Local Emergency Services to that call.

Customer Portal & Mobile App setup form

Name:			
Address: (if different from contract)			
City:			
State:			
Zip Code:			
Phone:			
Email:			
Subscribe to email notifications:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Where living is easy.

DIAMONDHEAD
MISSISSIPPI

Item No. 13.

5000 Diamondhead Circle · Diamondhead, MS 3

Phone: 228.222.4626 Fax: 228.222.4390

www.diamondhead.ms.gov

February 4, 2026

Spencer Robinson.
Planning Division Project Manager
Mississippi Department of Transportation
P.O. Box 1850
Jackson, Mississippi 39215

REFERENCE: CONSULTANT SELECTION
Wayfinding Grant
STP-0045-00(033)LPA 108875-711000

Dear Mr. Robinson,

With this letter the City of Diamondhead (LPA) is requesting to use the Small Purchase Procedures as outlined in the Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures.

“Small Purchase Procedures – Procuring professional services for contracts and total costs below the Federal simplified acquisition threshold for those services applicable to architectural, engineering and design related services (A&E Services). This process bypasses a competitive advertisement; however, the LPA shall consider three (3) qualified firms.”

The LPA has considered (3) three qualified firms *Chiniche Engineering & Surveying, Covington Civil & Environmental and Neel-Schaffer, Inc.* By our internal selection process, we have selected **Covington Civil & Environmental** to assist us with this Project as our Professional Engineering Consultant on all study and design of the Project.. The total costs for all professional services associated with all phases of the Project utilizing federal funds for the Consultant selected are estimated to be less than the Federal Simplified Acquisition Threshold.

Thank you for your time and consideration. Please call me at 228-222-4626 if you have any questions, concerns or comments.

Sincerely,

Jon McCraw
City Manager

cc: Chuck Starita, District 6 LPA Engineer



228.222.4626
228.222.4390
5000 Diamondhead Circle · Diamondhead, MS 39525-3260
www.diamondhead.ms.gov

To: MS Outdoor Stewardship Trust Board

From: Jon McCraw, City Manager

Date: February 4th, 2026

RE: Project Extension

The City of Diamondhead is requesting an extension to the Noma Drive Walking Trail project due to major changes in funding. The original project was to include a grant from the MS Restore Act Fund. The Restore Act grant was denied in 2024, so the city worked with the engineer to redesign the trail to only include the MOSTF grant and the Tidelands grant that were previously awarded. We were moving forward and ready to complete final design on this project when we received notice from Governor Reeves office that the MS Restore Act grant was approved for 2025.

For this reason, we are requesting to return to our original design and have changed the name of the project to the Rotten Bayou Nature Trail. I have met with the engineer and have them moving forward with the new design. The Restore Act grant is for the construction of 2.6-miles of nature trails to include grass, gravel, pedestrian bridges and deck walks to help connect Noma Drive Boat Launch to Montjoy Creek Walking Trail. The MOSTF and Tidelands grants will be used to help extend the total distance to over 3 miles.

The engineering firm is currently working on the new layout and design for the nature trail and will start next month with the permitting process. Current estimated timeline is to open bids in June with a July start date on construction.



Mississippi Outdoor Stewardship Trust Fund

PROJECT AGREEMENT AMENDMENT REQUEST FORM

Item No.14.

Project Information

Project # : **BB.007-030**

Project Completion % : 0

Project Name: Noma Drive Walking Trail

Grantee : City of Diamondhead

Total Project Amount:

\$ 5,500,000.00

Current Project Agreement Date:

02/14/2024

Total Funding Approved:

\$ 500,000.00

Current Project Expiration Date:

04/10/2026

Total Match Commitment:

\$ 5,000,000.00

Date of Amendment Request:

02/03/2026

Amendment Request Information

Describe in detail the changes to be requested:

Please see attached letter.

Are you requesting an increase in funding from MOSTF? Yes No
If yes, provide an itemized budget sheet that details the amended budget for the entire project

Please provide a detailed reason for change of scope:

Jon McCraw

Entity Project Manager Signature

Print Name

SUBMISSION INSTRUCTIONS. Please ensure all required fields are completed accurately and all necessary supporting documentation is attached. Save the completed form and documentation as a single PDF file, if possible. Email outdoor-steward-trust@dfa.ms.gov with "Reimbursement Request - [Your Name/Organization]" in the subject line. Retain a copy of the email and submitted documents for your records.

EXHIBIT "C"**WORK ASSIGNMENT****WORK ASSIGNMENT NO** _____

PROJECT NUMBER: - _____

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Chiniche Engineering + Surveying on 3rd day of February 20 _____.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

Design, Permitting, Bidding, Construction Inspection and Construction Phase services for the Montjoy Creek Trailhead Improvements Project

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after {Enter Master Contract Termination Date Here} ____.]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here _____, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be _____ %

KEYPERSONNEL

Jason Chiniche, PE
 Kristen Rorabaugh
 Carrie Jordan
 Dawn Ellerman

CITY

CONSULTANT PROJECT MANAGER:
 Jason Chiniche, PE

PROGRESS SCHEDULE

{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}} {{}} {{}} {{}}

MAXIMUM ALLOWABLE COST

Contract Maximums:

Lump Sum Work Assignment

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 80,628.82 _____ (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal	\$224
Kristen Rorabaugh	Project Manager	\$155
Carrie Jordan	Engineer Technician	\$98
Dawn Ellerman	Drafting Manager	\$103

Both parties hereto represent that they have authority to enter into Work Assignment No. _____, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, 20 ____.

City of Diamondhead

By: _____

WITNESS this my signature in execution hereof, this the _____ day of _____, 20 ____.

By:

CONSULTANT NAME

ATTEST: _____

CHANGE ORDER - WORK ORDER #2**OWNER:**

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS 39525

CHANGE ORDER NO.

1

DATE: January 29, 2026**CONTRACTOR:**

Bottom 2 Top Construction, LLC
 16708 Hwy 67
 Biloxi, MS 39532

ENGINEER: Covington Civil &
 Environmental**PROJECT:** 2025 Annual Unit Price Repair
 Project - Moke Way**SUMMARY:**

This Change Order serves to increase the Work Order Contract Amount.

The Change Order was needed due to a Water Main adjustment required to replace the existing drainage culvert.

A detailed summary of the quantity adjustments is included with this Change Order.

The Net Change to the Contract Amount will therefore be plus. \$7,775.98

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Work Order Sum: \$24,257.52

Net Change by previously authorized Change Orders: \$0.00

The Work Order Sum prior to this Change Order was: \$24,257.52

The Work Order Sum will now Change (+): \$7,775.98

The New Work Order Sum including this Change Order will be: \$32,033.50

CONTRACTOR:**ENGINEER:****OWNER:**

By: _____ By: S. M. Geller By: _____

Date: _____ Date: 1/29/2026 Date: _____

**2025 ANNUAL UNIT PRICE REPAIR PROJECT
CITY OF DIAMONDHEAD**

**CHANGE ORDER TO WORK ORDER NO. 2
Moke Way**

PAY ITEM NO.	DESCRIPTION OF UNIT PRICE ITEMS	UNIT	QTY	UNIT PRICE	EXT. TOTAL
15020-A3	8" Water Main, C900, DR18 PVC	LF	20	\$ 52.11	\$ 1,042.20
WD2-1	8" PVC 45 Elbow	EA	4	\$ 360.10	\$ 1,440.40
WD2-2	8" C153 DI LP Sleeve	EA	1	\$ 261.23	\$ 261.23
WD2-3	8" Megalug PVC Restraint	EA	10	\$ 91.74	\$ 917.40
WD2-4	8" SBR MJ Gasket	EA	10	\$ 15.34	\$ 153.40
WD2-5	3/4 X 4 SS T-Head Nut & Bolt	EA	60	\$ 33.06	\$ 1,983.60
WD2-6	Water Adjustment Testing	LS	1	\$ 1,977.75	\$ 1,977.75
TOTAL AMOUNT \$					7,775.98



January 30, 2026

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #1
2025 Unit Price Contract – Moke Way Work Directive #2
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #1 to be considered for approval by the City Council at the next meeting. This pay application is dated 01/23/2026 and is for the entirety of the work completed.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the Work Directive began. With that said, I recommend that the Council approve payment to Bottom 2 Top Construction, LLC, in the amount of \$32,033.50. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in black ink that reads "Sarah McLellan". The signature is fluid and cursive, with "Sarah" on the top line and "McLellan" on the bottom line.

Sarah McLellan, P.E.
Project Engineer

Enclosures: Bottom 2 Top Construction, LLC Pay Application #1, Signed

Fax: (228) 396-0487

2300 14th Street
Gulfport, Mississippi 39501

Phone: (228) 396-0486

Contractor's Application for Payment

Owner:	City of Diamondhead	Owner's Project No.:	
Engineer:	Covington Civil & Environmental LLC	Engineer's Project No.:	16175
Contractor:	Bottom 2 Top Construction , LLC	Contractor's Project No.:	
Project:	Moke Way Work Directive #2		
Contract:	2025 Annual Unit Price Repair Contract		

Application No.:	1	Application Date:	1/23/2026
Application Period:	From	to	
1. Original Contract Price		\$	32,033.50
2. Net change by Change Orders		\$	-
3. Current Contract Price (Line 1 + Line 2)		\$	32,033.50
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$	32,033.50
5. Retainage		\$	-
a. _____ X \$ 32,033.50 Work Completed		\$	-
b. _____ X \$ - Stored Materials		\$	-
c. Total Retainage (Line 5.a + Line 5.b)		\$	-
6. Amount eligible to date (Line 4 - Line 5.c)		\$	32,033.50
7. Less previous payments (Line 6 from prior application)		\$	-
8. Amount due this application		\$	32,033.50
9. Balance to finish, including retainage (Line 3 - Line 4)		\$	-

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Bottom 2 Top Construction, LLC

Signature: Joseph R Raffeo Jr.

Date: 1/29/2026

Recommended by Engineer

By: Sarah McLellan

Title: Project Engineer

Date: 1/30/2026

Approved by Owner

By: _____

Title: _____

Date: _____

Approved by Funding Agency

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Progress Estimate - Unit Price Work

Owner:	City of Diamondhead
Engineer:	Covington Civil & Environmental LLC
Contractor:	Bottom 2 Top Construction, LLC
Project:	Make Way Work Directive #2
Contract:	2025 Annual Unit Price Repair Contract

Contractor's Application for Payment

Owner's Project No.:	
Engineer's Project No.:	16175
Contractor's Project No.:	

Application No.:	1	Application Period:	From	01/00/00	to	01/00/00	Application Date: 01/23/26								
			C	D	E	F	G	H	I	J	K	L	M	N	
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (\$ X E) (\$)	Work Completed - Current Pay App	Estimated Quantity Incorporated in the Work - Current Pay App (E X G) (\$)	Value of Work Completed - Current Pay App (\$ X G) (\$)	Estimated Quantity Incorporated in the Work (\$ X I) (\$)	Value of Work Completed to Date (\$ X I) (\$)	Materials Currently Stored in G (\$)	Value of Materials Stored to Date (\$ I) (\$)	% of Work Completed and Materials Stored to Date (I / F) (%)	Value of Work Remaining (\$ I - J) (\$)	Balance to Finish (\$ - L) (\$)
1505-B	Mobilization (Work Order \$10,000 - \$50,000)	1	Each	\$ 5,175.00	\$ 5,175.00	1.00	\$ 5,175.00	1.00	\$ 5,175.00	\$ 5,175.00		\$ 5,175.00	100%		
2050-A	Removal of Pavement (All Types and Thicknesses)	38	SY	\$ 10.35	\$ 393.30	38.00	\$ 393.30	38.00	\$ 393.30	\$ 393.30		\$ 393.30	100%		
2050-B	Saw Cut (All Types and Thicknesses)	60	LF	\$ 10.35	\$ 621.00	60.00	\$ 621.00	60.00	\$ 621.00	\$ 621.00		\$ 621.00	100%		
2050-C	Remove and Reinstall Signs (All Types)	2	EA	\$ 207.00	\$ 414.00	2.00	\$ 414.00	2.00	\$ 414.00	\$ 414.00		\$ 414.00	100%		
2050-M	Removal of Corrugated Metal Pipe (CMP) All Sizes	40	LF	\$ 12.42	\$ 496.80	40.00	\$ 496.80	40.00	\$ 496.80	\$ 496.80		\$ 496.80	100%		
2221-A	Select Bedding Material (PM)	5	CY	\$ 17.78	\$ 88.90	5.00	\$ 88.90	5.00	\$ 88.90	\$ 88.90		\$ 88.90	100%		
2221-B	Select Foundation Material (PM)	5	CY	\$ 117.01	\$ 585.05	5.00	\$ 585.05	5.00	\$ 585.05	\$ 585.05		\$ 585.05	100%		
2226-E	Excess Excavation (LVN)	5	CY	\$ 14.22	\$ 71.10	5.00	\$ 71.10	5.00	\$ 71.10	\$ 71.10		\$ 71.10	100%		
2234-A	6" Crushed Limestone Sub-base for Cuts in the Street P-O-W (Fm)	38	SY	\$ 33.31	\$ 1,265.78	38.00	\$ 1,265.78	38.00	\$ 1,265.78	\$ 1,265.78		\$ 1,265.78	100%		
2234-C	Maintenance Limestone Granular Base Course for Cuts in Roadways/Driveways (Fm)	25	CY	\$ 106.66	\$ 2,666.50	25.00	\$ 2,666.50	25.00	\$ 2,666.50	\$ 2,666.50		\$ 2,666.50	100%		
2295-B	Straw Wattle (12-inch dia.)	40	LF	\$ 10.39	\$ 415.60	40.00	\$ 415.60	40.00	\$ 415.60	\$ 415.60		\$ 415.60	100%		
2512-A	Hot Bituminous Pavement (MDOT ST, 9.5 mm mil)(1.5" Thick)	38	SY	\$ 29.63	\$ 1,125.94	38.00	\$ 1,125.94	38.00	\$ 1,125.94	\$ 1,125.94		\$ 1,125.94	100%		
2512-B	Hot Bituminous Pavement (MDOT ST, 12.5 mm mil)(1.5" Thick)	38	SY	\$ 29.63	\$ 1,125.94	38.00	\$ 1,125.94	38.00	\$ 1,125.94	\$ 1,125.94		\$ 1,125.94	100%		
2721-D	Structural Concrete for Poured-In-Place Structures	3	CY	\$ 1,481.34	\$ 4,444.02	3.00	\$ 4,444.02	3.00	\$ 4,444.02	\$ 4,444.02		\$ 4,444.02	100%		
2721-G	Reinforcing Steel	350	LB	\$ 4.60	\$ 1,610.00	350.00	\$ 1,610.00	350.00	\$ 1,610.00	\$ 1,610.00		\$ 1,610.00	100%		
2722-A1	24" RCP (Class II) (6'-6") - 24" RCP (Class III) (6'-6") 24" RCP (Class III) (6'-6")	40	LF	\$ 85.17	\$ 3,406.80	40.00	\$ 3,406.80	40.00	\$ 3,406.80	\$ 3,406.80		\$ 3,406.80	100%		
2931-B	Plant Establishment (Seeding)	0.04	AC	\$ 2,962.69	\$ 118.51	0.04	\$ 118.51	0.04	\$ 118.51	\$ 118.51		\$ 118.51	100%		
2931-C	Solid Sod (Centipede)	20	SY	\$ 9.18	\$ 183.60	20.00	\$ 183.60	20.00	\$ 183.60	\$ 183.60		\$ 183.60	100%		
2935-B	Traffic Control - Type III Barricade	2	EA/Day	\$ 12.42	\$ 24.84	2.00	\$ 24.84	2.00	\$ 24.84	\$ 24.84		\$ 24.84	100%		
2935-C	Traffic Control Signs	2	EA/Day	\$ 12.42	\$ 24.84	2.00	\$ 24.84	2.00	\$ 24.84	\$ 24.84		\$ 24.84	100%		
15020-A3	8" Water Main, C100, DR18 PVC	20	LF	\$ 52.11	\$ 1,042.20	20.00	\$ 1,042.20	20.00	\$ 1,042.20	\$ 1,042.20		\$ 1,042.20	100%		
WD2-1	8" PVC 45 Elbow	4	EA	\$ 360.10	\$ 1,440.40	4.00	\$ 1,440.40	4.00	\$ 1,440.40	\$ 1,440.40		\$ 1,440.40	100%		
WD2-2	8" C153 DR 18 Sleeve	1	EA	\$ 261.23	\$ 261.23	1.00	\$ 261.23	1.00	\$ 261.23	\$ 261.23		\$ 261.23	100%		
WD2-3	8" Metalite PVC Restrictor	10	EA	\$ 91.74	\$ 917.40	10.00	\$ 917.40	10.00	\$ 917.40	\$ 917.40		\$ 917.40	100%		
WD2-4	8" SMC MD Gasket	10	EA	\$ 15.34	\$ 153.40	10.00	\$ 153.40	10.00	\$ 153.40	\$ 153.40		\$ 153.40	100%		
WD2-5	3/4 x 4 SS T-Nut & Bolt	50	EA	\$ 33.06	\$ 1,653.00	50.00	\$ 1,653.00	50.00	\$ 1,653.00	\$ 1,653.00		\$ 1,653.00	100%		
WD2-6	Water Adjustment Testin	1	EA	\$ 1,977.75	\$ 1,977.75	1.00	\$ 1,977.75	1.00	\$ 1,977.75	\$ 1,977.75		\$ 1,977.75	100%		
Original Contract Totals						\$ 32,033.50		\$ 32,033.50		\$ 32,033.50		\$ 32,033.50		\$ 32,033.50	

STATE OF MISSISSIPPI
COUNTY OF Harrison

INTERIM WAIVER AND RELEASE UPON PAYMENT

THE UNDERSIGNED mechanic and/or materialman has been employed by City of Diamondhead to furnish labor and services or materials for the construction improvements known as Moke Way, which is located in the Hancock County, First Judicial District, Mississippi, and is owned by City of Diamondhead, a Mississippi limited liability company, and more particularly described as follows:

SEE EXHIBIT ATTACHED

Upon the receipt of the sum of \$ 32,033.50 the mechanic and/or materialman waives and releases any and all liens or claims of liens it has upon the foregoing described property of any rights against any labor and/or material bond through the date of January 29 th, 2026 and excepting those rights and liens that the mechanic and/or materialman might have in any retained amounts, on account of labor or materials, or both, furnished by the undersigned to or on account of said contractor for said building or premises.

Sworn to and subscribed before me, this the 29 th day of January 2026.

Bottom 2 Top Construction, LLC Contractor

By: Joseph R Raffeo Jr.

Its: Owner

NOTICE: WHEN YOU EXECUTE THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATED STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

STATE OF Mississippi

COUNTY OF Harrison

Personally appeared before me, the undersigned authority in and for the said county and state, on this 29 th day of January 2026, within my jurisdiction, the within named Joseph Raffeo, Jr who acknowledged to me that he is Owner of Bottom 2 Top Construction LLC, a corporation/limited liability company/sole proprietorship, and that for and on of said corporation, he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

NOTARY PUBLIC

Michele Gillihan

My Commission Expires:

June 11, 2029





January 30, 2026

Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: 2025-015 Modified Engineer's Letter of Recommendation – Jourdan River Boardwalk Project Notice of Award

Dear Mr. McCraw,

Bids for the 2025-015 Jourdan River Boardwalk Project were received on December 16, 2025. A total of six (6) bids were submitted.

Attached is the certified bid tabulation reflecting the unit price breakdown for each bidder. All bids were reviewed to confirm the inclusion of the required bidding documents and compliance with the bidding requirements.

Following the City's award of the Jourdan River Boardwalk Project, I am providing this modified letter of recommendation to document the basis for the final contract award recommendation.

The Mississippi Department of Environmental Quality (DEQ) has notified the City that additional funding is available to address any budgetary concerns associated with this project. This additional funding allows the City to award the alternate bid, which is the installation of the Fiberglass Reinforced Panels at the cost of \$224,000.00.

Based on reference checks, it was determined that Coastal Land and Marine Construction, LLC, who would be the lowest bidder with the Alternate 1 being included in the contract, has not previously served as the general contractor on a project of similar size and complexity.

Considering contractor qualifications, experience, and overall best interest of the City, it is my professional recommendation that the City not change its original award of the contract for the Jourdan River Boardwalk Project. I further recommend that the City award the alternate bid to Gill's Crane & Dozer Service, Inc. for the amount of \$1,490,140.00.

This recommendation is made with confidence that Gill's Crane & Dozer Service, Inc. possesses the necessary experience, resources, and capability to successfully complete the project in accordance with the contract documents.



Item No. 18.

We have discussed with Gill's Crane & Dozer Service, Inc. the project details and scope of work. They are fully aware of the project requirements and are comfortable with the schedule for completion of the project.

If you need any additional information or have any questions, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Jason Chiniche, P.E." The signature is fluid and cursive, with "Jason" and "Chiniche" connected and "P.E." in a smaller, separate section.

Jason Chiniche, P.E.
Principal Engineer

Enclosure

Jourdan River Boardwalk
 Tuesday, December 16, 2025 10:00 AM
 City of Diamondhead, 5000 Diamondhead Circle, Diamondhead, MS 39525
 Bid Tabulation



				Gill's Crane & Dozer Service, INC. 116 Marlin Drive Slidell, LA 70461		Gulf Breeze Construction, Inc 21525 Blackwell Farm Road Saucier, MS 39574		J.E. Borries, Inc. 2816 Front Street Pascagoula, MS 39567		JW Chain Contractors, LLC 20 Hegwood Road Hattiesburg, MS 39402		Coastal Land and Marine Construction, LLC 7100 Fountainbleau Road Ocean Springs, MS 39564		C and O Marine Construction, LLC 110 Campbell Avenue Mandeville, LA 70471	
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
01500-A	Mobilization	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 80,000.00	\$ 80,000.00	\$ 90,000.00	\$ 90,000.00	\$ 113,936.00	\$ 113,936.00	\$ 75,000.00	\$ 75,000.00	\$ 78,850.00	\$ 78,850.00
01510-A	Maintenance of Traffic	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,483.87	\$ 3,483.87	\$ 1,500.00	\$ 1,500.00	\$ 3,500.00	\$ 3,500.00
06100-A	Timber framing for 8' wide pier including all connectors and fasteners	1200	LF	\$ 300.00	\$ 360,000.00	\$ 240.00	\$ 288,000.00	\$ 265.00	\$ 318,000.00	\$ 243.87	\$ 292,644.00	\$ 140.00	\$ 168,000.00	\$ 263.82	\$ 316,584.00
06100-B	Timber deck boards for 8' wide pier including all fasteners	9600	SF	\$ 7.50	\$ 72,000.00	\$ 4.50	\$ 43,200.00	\$ 9.70	\$ 93,120.00	\$ 4.65	\$ 44,640.00	\$ 24.31	\$ 233,376.00	\$ 10.29	\$ 98,784.00
06100-C	Timber handrails for 8' wide pier including all connectors and fasteners	2356	LF	\$ 100.00	\$ 235,600.00	\$ 52.50	\$ 123,690.00	\$ 85.00	\$ 200,260.00	\$ 53.42	\$ 125,857.52	\$ 74.28	\$ 175,003.68	\$ 98.85	\$ 232,890.60
06100-D	Timber framing for one single-story observation platform with all connectors and fasteners, excluding piles.	2	LS	\$ 12,000.00	\$ 24,000.00	\$ 12,000.00	\$ 24,000.00	\$ 15,000.00	\$ 30,000.00	\$ 12,309.68	\$ 24,619.36	\$ 19,072.00	\$ 38,144.00	\$ 13,099.00	\$ 26,198.00
06100-E	Timber deck boards for two single-story observation platforms including all fasteners	800	SF	\$ 10.00	\$ 8,000.00	\$ 6.00	\$ 4,800.00	\$ 11.00	\$ 8,800.00	\$ 4.65	\$ 3,720.00	\$ 25.00	\$ 20,000.00	\$ 12.50	\$ 10,000.00
06100-F	Timber handrails for two single-story observation platforms with all connectors and fasteners	120	LF	\$ 100.00	\$ 12,000.00	\$ 52.00	\$ 6,240.00	\$ 95.00	\$ 11,400.00	\$ 53.42	\$ 6,410.40	\$ 121.22	\$ 14,546.40	\$ 75.40	\$ 9,048.00
06100-G	Timber framing for one two-story observation platform with stairs including all connectors and fasteners, excluding piles	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 14,000.00	\$ 14,000.00	\$ 23,000.00	\$ 23,000.00	\$ 13,935.48	\$ 13,935.48	\$ 15,000.00	\$ 15,000.00	\$ 22,703.00	\$ 22,703.00
06100-H	Timber deck boards for one two-story observation platform with stairs including all connectors and fasteners	800	SF	\$ 10.00	\$ 8,000.00	\$ 6.00	\$ 4,800.00	\$ 13.00	\$ 10,400.00	\$ 4.65	\$ 3,720.00	\$ 25.00	\$ 20,000.00	\$ 11.11	\$ 8,888.00
06100-I	Timber handrails for one two-story observation platform with all connectors and fasteners	120	LF	\$ 100.00	\$ 12,000.00	\$ 53.00	\$ 6,360.00	\$ 95.00	\$ 11,400.00	\$ 53.42	\$ 6,410.40	\$ 121.22	\$ 14,546.40	\$ 127.43	\$ 15,291.60
06100-J	12" Waler	2520	LF	\$ 25.00	\$ 63,000.00	\$ 30.00	\$ 75,600.00	\$ 38.00	\$ 95,760.00	\$ 34.84	\$ 87,796.80	\$ 21.75	\$ 54,810.00	\$ 29.23	\$ 73,659.60
06100-K	12" Diameter Class B timber piles, 30', for pier and two single-story observation platforms	7560	LF	\$ 24.00	\$ 181,440.00	\$ 33.00	\$ 249,480.00	\$ 32.00	\$ 241,920.00	\$ 33.68	\$ 254,620.80	\$ 31.84	\$ 240,710.40	\$ 32.72	\$ 247,363.20
06100-L	12" Diameter Class B timber piles, 40', for one two-story observation platform	320	LF	\$ 30.00	\$ 9,600.00	\$ 33.00	\$ 10,560.00	\$ 40.00	\$ 12,800.00	\$ 33.68	\$ 10,777.60	\$ 34.38	\$ 11,001.60	\$ 36.51	\$ 11,683.20
16050-A	LED Pier Lighting	1	LS	\$ 175,000.00	\$ 175,000.00	\$ 352,000.00	\$ 352,000.00	\$ 160,000.00	\$ 160,000.00	\$ 355,354.84	\$ 355,354.84	\$ 340,000.00	\$ 340,000.00	\$ 279,422.00	\$ 279,422.00
07000-A	Trash Receptacles	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,839.10	\$ 4,839.10	\$ 1,500.00	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00
07000-B	Educational Signage	8	EA	\$ 500.00	\$ 4,000.00	\$ 1,000.00	\$ 8,000.00	\$ 1,000.00	\$ 8,000.00	\$ 1,422.58	\$ 11,380.64	\$ 800.00	\$ 6,400.00	\$ 940.00	\$ 7,520.00
07000-C	Benches	6	EA	\$ 1,500.00	\$ 9,000.00	\$ 800.00	\$ 4,800.00	\$ 2,500.00	\$ 15,000.00	\$ 2,119.35	\$ 12,716.10	\$ 1,500.00	\$ 9,000.00	\$ 1,464.17	\$ 8,785.02
				\$ 1,266,140.00		\$ 1,300,530.00		\$ 1,334,860.00		\$ 1,376,862.91		\$ 1,438,538.48		\$ 1,453,070.22	
	Alternate Bid: FRP Decking														
06100-B	Deductive: Timber deck board for 8' wide pier including all fasteners.	-9600	SF	\$ 7.50	\$ (72,000.00)	\$ 4.50	\$ (43,200.00)	\$ 9.70	\$ (93,120.00)	\$ (4.65)	\$ (44,640.00)	\$ (24.31)	\$ (233,376.00)	\$ (10.29)	\$ (98,784.00)
06100-E	Deductive: Timber deck boards for two single-story observation platforms including all fasteners.	-800	SF	\$ 7.50	\$ (6,000.00)	\$ 6.00	\$ (4,800.00)	\$ 11.00	\$ (8,800.00)	\$ (4.65)	\$ (3,720.00)	\$ (25.00)	\$ (20,000.00)	\$ (12.50)	\$ (10,000.00)
06100-H	Deductive: Timber deck boards for one two-story observation platform including all fasteners.	-800	SF	\$ 7.50	\$ (6,000.00)	\$ 6.00	\$ (4,800.00)	\$ 13.00	\$ (10,400.00)	\$ (4.65)	\$ (3,720.00)	\$ (25.00)	\$ (20,000.00)	\$ (11.11)	\$ (8,888.00)
06100-M	Additive: Fiberglass Reinforced Plastic panels for pier	9600	SF	\$ 27.50	\$ 264,000.00	\$ 26.00	\$ 249,600.00	\$ 39.70	\$ 381,120.00	\$ 25.55	\$ 245,280.00	\$ 24.57	\$ 235,872.00	\$ 25.59	\$ 245,664.00
06100-N	Additive: Fiberglass Reinforced Plastic panels for two single-story observation platforms	800	SF	\$ 27.50	\$ 22,000.00	\$ 26.00	\$ 20,800.00	\$ 41.00	\$ 32,800.00	\$ 25.55	\$ 20,440.00	\$ 31.25	\$ 25,000.00	\$ 21.95	\$ 17,560.00
06100-O	Additive: Fiberglass Reinforced Plastic panels for one double-story observation platform with stairs	800	SF	\$ 27.50	\$ 22,000.00	\$ 26.00	\$ 20,800.00	\$ 41.00	\$ 32,800.00	\$ 25.00	\$ 20,000.00	\$ 31.25	\$ 25,000.00	\$ 22.45	\$ 17,960.00
	Total Additive Alternate 1			\$ 224,000.00		\$ 238,400.00		\$ 334,400.00		\$ 233,640.00		\$ 12,496.00		\$ 163,512.00	
	Total Construction Base with Alternate			\$ 1,490,140.00		\$ 1,538,930.00		\$ 1,669,260.00		\$ 1,610,502.91		\$ 1,451,034.48		\$ 1,616,582.22	

* Mathematical errors have been corrected

THIS IS TO CERTIFY THAT THE TABULATION OF BIDS
 SHOWN HEREIN IS ACCURATE TO THE BEST OF MY
 KNOWLEDGE AND BELIEF.



ARTICLE IX. LOW-SPEED VEHICLES AND GOLF CARTS

Sec. 30-292. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City means the City of Diamondhead.

Golf cart means a motor vehicle that is designated and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour and is equipped with the safety equipment as required under 49 CFR 571.500.

Governing authorities means the mayor and city council of the City of Diamondhead.

Low-speed vehicle means any four-wheeled electric or gasoline-powered vehicle that has a top speed greater than 20 miles per hour but less than 25 miles per hour and is equipped with safety equipment as required under 49 CFR 571.500.

(Ord. No. 2012-013, § 14-162, 9-4-2012; Ord. No. 2019-013 , § 1, 4-16-2019; Ord. No. 2012-013.01 , 4-16-2019)

Sec. 30-293. Restrictions.

- (a) The mayor and city council may, in their discretion, authorize the operation of low-speed vehicles and golf carts only on public streets that are within the contiguous area within the city limits.
- (b) Any person operating a low-speed vehicle or golf cart on the public roads and streets under this chapter must have in his possession a valid driver's license or temporary driver's permit and proof of financial responsibility as required under MCA 1972, § 63-15-1 et seq.
- (c) Low-speed vehicles and golf carts may only be operated on Golf Club Drive or Kapalama Drive if the operator is traveling the shortest possible distance between his residence and the nearest other public road or street authorized for use by low-speed vehicles and/or golf carts, cart path or golf course cart path.
- (d) Low-speed vehicles and golf carts may not be operated on any road or street bearing signs indicating that low-speed vehicles and golf carts are not permitted, and they may not cross Interstate Highway 10 at the exit 16 overpass or operated on Interstate Highway 10. Those roads and streets where low-speed vehicles and golf carts are prohibited are marked on the map attached to Ord. No. 2012-013.01 as Exhibit "A."
- (e) Notwithstanding any other provision of law to the contrary, when operated by a person participating in a parade permitted by the city, low-speed vehicles and golf carts may be operated on the permitted route on the parade while participating in the parade.
- (f) Violation of state or local traffic laws and/or regulations of this Ordinance may result in issuance of traffic citations in the same manner as if the infraction occurred while operating a vehicle.
- (g) Golf carts and Low-speed vehicles may only be parked in the same manner and at the same place designated for parking of motor vehicles or in parking spaces specifically dedicated for Golf Cart or Low-speed Vehicle.

(Ord. No. 2012-013, § 14-163, 9-4-2012; Ord. No. 2019-013 , § 2, 4-16-2019; Ord. No. 2012-013.01 , 4-16-2019)

Sec. 30-294. Registration requirements.

- (a) The owner of every Golf Cart or Low-speed Vehicles to be operated on a public road or street shall be required to register the vehicle with the City of Diamondhead by September 30 of each year. See Golf Cart Registration Form as Exhibit "A."
- (b) The owner shall sign an acknowledgement that he or she has read and understands the provisions of this Ordinance and certifies that the Golf Cart or Low-speed Vehicle is in compliance with all requirements of this Ordinance.
- (c) An initial registration fee of \$50.00 for each Golf Cart or Low-speed Vehicle shall be payable at the time of registration and the registration shall be valid from October 1 to September 30. Registration occurring midyear is effective only until September 30 and a proration or adjustment will not be made; however, any vehicle purchased after August 1st of any year may obtain a registration valid until September 30 of the next year. .
- (d) Each year thereafter, the Owner of each Golf Cart or Low-speed Vehicle shall be required to renew the registration by submitting a Golf Cart Registration Form and payment of a \$50.00 renewal fee on or before September 30 of each year.
- (e) The City will issue to the Owner of each Golf Cart or Low-speed Vehicle, a decal to be displayed in the center of the Reflective Triangle located on the rear of the Golf Cart or Low-speed Vehicle. The decal must remain visible at all times.
- (f) The Decal is non-transferrable meaning upon sale or transfer of the Golf Cart or Low-speed Vehicle, the new owner must register the vehicle with the City within 15 days of transfer of ownership. A new Decal will be issued to the new owner.
- (g) Operating a Golf Cart or Low-speed Vehicle without a Decal, an expired Decal or a Decal registered to another owner or vehicle shall constitute a violation of this Ordinance and subject the Owner to a fine of \$100.00 per occurrence.
- (h) Operating a Golf Cart or Low-speed Vehicle on the public street (not in an approved multi-modal lane or cart path) of the City without the equipment required as set forth in 49 CFR 571.500 shall constitute a violation of this Ordinance and subject the Owner to a fine of \$100.00 per occurrence.
- (i) The City may refuse to register and issue a permit for the operation of a Golf Cart or Low-speed Vehicle, or may revoke a previously issued permit, if the registered Golf Cart or Low-speed Vehicle and/or the Owner of the Golf Cart or Low-speed Vehicle is involved in three or more violations of this Ordinance within a one-year period. Said revocation and/or denial of a permit shall be effective for up to one year.
- (j) The registration fee imposed under subsection (c) of this section shall be retained by the city and deposited into the municipal general fund.

(Ord. No. 2012-013, § 14-164, 9-4-2012; Ord. No. 2019-013 , § 3, 4-16-2019; Ord. No. 2012-013.01 , 4-16-2019)

Secs. 30-295. LIABILITY DISCLAIMER

(a) This Ordinance is adopted to address the interest of public safety. Golf Cart and/or Low-speed Vehicles are not designed or manufactured to be used on the public streets and the City in no way advocates or endorses their operation on public streets or roads. The City, by regulating the operation, is addressing obvious safety issues, and the adoption of this Ordinance is not to be relied upon as determination that operation on public streets is safe or advisable if done in accordance with this Ordinance. All persons who operate or ride upon Golf Carts or Low-speed Vehicles on public streets do so at their own risk and peril, and must be observant of an attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists and pedestrians. The City has no liability under and theory of liability and the City assumes no liability, for permitting Golf Carts or Low-speed Vehicles to be operated on the public streets and road under this legislation granted by the State Legislature.

(b) This Ordinance shall become effective August 1, 2026.

Secs. 30-296—30-321. Reserved.

2026-021

Agenda Item #2022-

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City ClerkFROM: Councilmember At-large MaherDATE: 1/27/2026

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular AgendaAGENDA DATE REQUESTED 02/03/2026

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Request to have a public meeting to change the official motto of Diamondhead to "The Jewel of the Coast" With all the great things happening in Diamondhead, it is time to have a motto that reflects the wonderful city of Diamondhead.

REQUESTED BY:

Gerard P Maher

COUNCIL ACTION:

Approved

Denied

Tabled/Deferred

Info Only

Completed:

Agenda Item # 2026 - 025

City of Diamondhead, MS
Request for Council Action

TO: Honorable Mayor and Members of Council
FROM: Ward 4 Councilmember Clark

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED 02/03/2026

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to direct the City Manager to engage the appropriate engineering staff or consultant to reevaluate the effectiveness of the previous drainage improvements at the southern portion of the intersection of Ewa Street and Hilo Way, and to execute necessary corrective actions to remedy any remaining drainage and safety issues that may be present. (Clark)

SUMMARY BACKGROUND:

IMPACT IF DENIED:

IMPACT IF APPROVED:

FINANCIAL IMPACT:

REQUIRED SIGNATURES

REQUESTED BY:

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City Manager:

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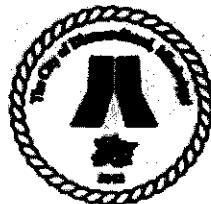
City Attorney:

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COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only

Completed:



City of Diamondhead, MS

Docket of Claims Register

Item No.23.

APPKT02523 - 2.3.26 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name					Payment Amount
	Payable Date	Payable Number	Payable Description	Account Number	Account Name	
DKT233494	AGJ 02/03/2026	128700	IT - MONTHLY BILLING - DECEMBER 2025	001-140-605.00 001-140-605.00 001-140-605.00	Professional Fees - IT Professional Fees - IT Professional Fees - IT	3,456.80 27.00 376.00 66.00
		MSP-128699	BACKUP	001-140-605.00 001-140-605.00	Professional Fees - IT Professional Fees - IT	2,945.80 42.00
DKT233495	Amazon.com LLC 02/03/2026	164T-6TPV-GFND	PENS, TAPE, CALENDAR, DOCKING STATION	001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-140-501.00 001-280-501.00 001-280-505.00	Supplies Supplies Supplies Supplies Supplies Supplies Supplies Supplies Office Supplies FF&E Non-Capitalized	635.72 22.76 7.27 34.47 11.99 135.29 30.80 11.16 15.79 19.70 319.98 26.51
DKT233496	CASANO LAW FIRM PA 02/03/2026	25-0761	CASANO CONTRACTS AND CLOSING DOCUMENTS - ROW	001-140-681.00	Other Services & Charges	2,503.75
DKT233497	Coastal Tire and Auto LLC 02/03/2026	94719	FA 055 TIRES - 225/70R19.5	001-301-571.00	Repairs & Maintenance - Equipment	379.00

Docket of Claims Register - Council

APPKT02523 Item No.23. ET

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Line Amount	Payment Amount
	Payable Date	Payable Number					ET
DKT233498	Covington Civil and Environmental LLC						102,673.79
	02/03/2026	16175.08224	EAST ALOHA SIDEWALKS	157-653-602.00	Professional Fees - Engineering -E Aloha Impr Ph2		19,402.69
		16175.08232	2026 ON CALL SURVEY SERVICES	001-301-602.00	Professional Fees - Engineering		1,945.00
		16175.08233	2026 LEGAL DESCRIPTIONS AND SURVEYS	001-301-602.00	Professional Fees - Engineering		40,583.75
		16175.08234	2026 ANNUAL UNIT PRICE	001-301-602.00	Professional Fees - Engineering		6,701.10
		16175.08235	2026 SITE DEVELOPMENT PLAN AND REVIEW	001-280-602.00	Professional Fees - Engineering		812.50
		16175.08236	DIAMONDHEAD PAVING 2026	302-301-602.00	Professional Fees - Engineering		8,000.00
		16175.08237	2026 LEGAL DESCRIPTIONS AND SURVEYS	001-301-602.00	Professional Fees - Engineering		10,378.75
		16383.08-42	COMMERCIAL DISTRICT TRANSFORMATION PHASE III(3)	164-653-602.00	Prof Fees Engineering - -GCRF FY23 Comm Distric		11,850.00
		16422.08-49	CITY ENGINEERING SERVICES	001-301-602.00	Professional Fees - Engineering		3,000.00
DKT233499	CSpire Cell Service						1,174.45
	02/03/2026	1/18/26	CELLULAR SERVICE FOR JANUARY	001-100-632.00	Telephone - Cell		156.04
				001-140-632.00	Telephone - Cell		44.99
				001-200-612.00	Internet		344.80
				001-280-632.00	Telephone - Cell		179.96
				001-301-632.00	Telephone - Cell		448.66
DKT233500	CUSICK & WILLIAMS, PLLC						11,471.50
	02/03/2026	2156	GENERAL MATTERS -- JANUARY	001-140-603.00	Professional Fees - Legal		7,909.00
		2157	PLANNING AND ZONING -- JANUARY	001-280-603.00	Professional Fees - Legal		562.50
		2158	CITY PROSECUTOR	001-110-603.00	Professional Fees - Legal		3,000.00
DKT233501	Diamondhead True Value						1,168.97
	02/03/2026	001774	STIHL BT 131 AUGER - AUGER BIT	001-301-502.00	Small Hand Tools		79.99
				001-301-502.00	Small Hand Tools		899.99
				001-301-502.00	Small Hand Tools		188.99

Docket of Claims Register - Council

APPKT02523

Item No.23.

ET

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Line Amount	Payment Amount
	Payable Date	Payable Number					
DKT233502	Diamondhead Water and Sewer District						520.14
	02/03/2026	2/10/26-0004	WATER	001-301-630.00	Utilities - Streetlights & Other		78.96
		2/10/26-002		001-301-630.00	Utilities - Streetlights & Other		26.32
		2/10/26-010		001-301-630.00	Utilities - Streetlights & Other		26.32
	01/28/2026	2/10/26-020		001-140-630.00	Utilities - General		96.29
				001-140-630.00	Utilities - General		48.15
	02/03/2026	2/10/26-021		001-301-630.00	Utilities - Streetlights & Other		26.32
	01/28/2026	2/10/26-1352		001-301-630.00	Utilities - Streetlights & Other		26.32
	02/03/2026	2/10/26-170		001-301-630.00	Utilities - Streetlights & Other		86.18
		2/10/26-2070		001-301-630.00	Utilities - Streetlights & Other		26.32
		2/10/26-472		001-301-630.00	Utilities - Streetlights & Other		26.32
		2/10/26-473		001-301-630.00	Utilities - Streetlights & Other		26.32
		2/10/26-830		001-301-630.00	Utilities - Streetlights & Other		26.32
DKT233503	Eagle Energy						2,501.52
	02/03/2026	49566	PUBLIC WORKS FUEL	001-301-525.00	Fuel		12.66
				001-301-525.00	Fuel		1,726.50
		49567		001-301-525.00	Fuel		762.36
DKT233504	FP Mailing Solutions						9.00
	02/03/2026	RC278470	POSTAGE METER	001-140-611.00	Postage		-81.00
		RI06907922		001-140-611.00	Postage		90.00
DKT233505	Fuelman						1,203.04
	02/03/2026	NP69847785	FOR THE WEEK ENDING 1.18.26	001-200-525.00	Fuel		552.95
				001-280-525.00	Fuel		63.72
		NP69879346	FOR THE WEEK ENDING 1.25.26	001-200-525.00	Fuel		586.37
DKT233506	GUMBO PRINT CO. LLC						60.00
	02/03/2026	400476	BEAU KING BUSINESS CARDS	001-280-621.00	Printing & Binding		60.00
DKT233507	Hancock County Sheriffs Office						39,963.99
	02/03/2026	2026.DHHO.07	INMATE HOUSING FOR DECEMBER 2025	001-200-689.00	Prisoner's Expense		220.00
		2026.DHLE.61	INTERLOCAL AGREEMENT FOR WEEK ENDING 1.10.26	001-110-681.00	Other Services & Charges		27.60
				001-200-690.00	Interlocal Agreement		39,552.39
				001-200-612.00	Internet		164.00

Docket of Claims Register - Council

APPKT02521 Item No.23. ET

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Line Amount	Payment Amount
	Payable Date	Payable Number					
DKT233508	James J Chiniche PA Inc		COON BRANCH DRAINAGE IMPROVEMENTS	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch		66,179.50
	02/03/2026	17-057-0281	NOMA DRIVE WATERFRONT IMPROVEMENTS PHASE II - POND D DRAINAGE IMPROVEMENTS	166-301-602.00	Professional Fees - Engineering		32,285.00
		17-057-0282					13,729.50
		17-057-0283		001-301-602.00	Professional Fees - Engineering		4,174.75
				001-301-602.00	Professional Fees - Engineering		5,007.75
		17-057-0284	CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering		10,982.50
DKT233509	Lowes Home Improvement						868.72
	02/03/2026	970688-QEEQLD	DOG PARK FENCE SUPPLIES	001-301-907.00	Capital Outlay - Other		285.02
		981680-QERHQV		001-301-907.00	Capital Outlay - Other		583.70
DKT233510	MARTIN RIVERS						750.00
	02/03/2026	10574	FEMA ACQUISITION PROJECT - APPRAISALS	001-301-681.00	Other Services & Charges		250.00
				001-301-681.00	Other Services & Charges		250.00
				001-301-681.00	Other Services & Charges		250.00
DKT233511	Marvin J Bobinger III						4,000.00
	02/03/2026	JANUARY 2026	LOBBYING SERVICES FOR CODH	001-653-601.00	Professional Fees - Consulting		4,000.00
DKT233512	MAYLEY'S PEST CONTROL						240.00
	02/03/2026	138036	PEST CONTROL SERVICES	001-140-634.00	Pest Control		115.00
		138038		001-140-634.00	Pest Control		125.00
DKT233513	Moss Towing						300.00
	02/03/2026	26495	FA238 TOWING	001-301-681.00	Other Services & Charges		300.00
DKT233514	MS Department of Archives & History						360.00
	02/03/2026	12/30/25	1/2 DOCUMENT FILING FEE	650-140-132.00	1/2 DOCUMENT FILING FEE		360.00
DKT233515	MS Municipal League						1,500.00
	02/03/2026	42322	MML REGISTRATIONS	001-100-615.00	Travel & Training		250.00
				001-100-615.00	Travel & Training		250.00
				001-100-615.00	Travel & Training		250.00
				001-140-615.00	Travel & Training		250.00
				001-100-615.00	Travel & Training		250.00
				001-100-615.00	Travel & Training		250.00

Docket of Claims Register - Council

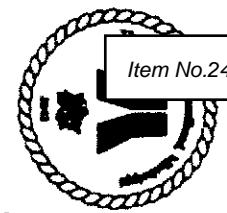
APPKT0252 Item No.23. ET

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Line Amount	Payment Amount
	Payable Date	Payable Number					ET
DKT233516	SCI LLC		COON BRANCH DRAINAGE IMPROVEMENTS	162-000-912.00	Capital Outlay Streets & Drainage -GOMESA FY22		407,565.15
	02/03/2026	5 - COON BRANCH		162-000-912.00	Capital Outlay Streets & Drainage -GOMESA FY22		190,105.98
		6 - COON BRANCH		165-000-912.00	Capital Outlay Streets & Drainage-GOMESA FY23		80,403.20
							137,055.97
DKT233517	South MS Business Machines	Gulfport					60.00
	02/03/2026	496151	PER COPY CHARGE FOR DECEMBER	001-280-506.00	Copier Usage/Maintenance		60.00
DKT233518	THE SEA COAST ECHO						49.00
	02/03/2026	2026	ANNUAL DIGITAL SUBSCRIPTION - 2026	001-140-622.00	Publications		49.00
DKT233519	TIFFANY COWMAN						981.00
	02/03/2026	0064	DEED RECORDINGS	001-140-681.00	Other Services & Charges		321.00
		DECEMBER 2025	TAX SALE REDEMPTIONS FOR DECEMBER	001-140-694.00	Collection Fees		660.00
DKT233520	US BANK NATIONAL ASSOCIATION						2,954.78
	02/03/2026	092598	MML RESERVATIONS LEGISLATIVE RECEPTION RESERVATIONS	001-140-615.00	Travel & Training		773.30
		1/8/26		001-100-615.00	Travel & Training		189.00
				001-100-615.00	Travel & Training		189.00
				001-100-615.00	Travel & Training		189.00
				001-140-615.00	Travel & Training		189.00
				001-100-615.00	Travel & Training		189.00
		SUMMER MML	LEGISLATIVE RECEPTION HOTELS	001-100-615.00	Travel & Training		206.08
				001-100-615.00	Travel & Training		206.08
				001-100-615.00	Travel & Training		206.08
				001-100-615.00	Travel & Training		206.08
				001-100-615.00	Travel & Training		206.08
				001-100-615.00	Travel & Training		206.08
DKT233521	Waste Management						80.07
	02/03/2026	0885441-4768-4	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges		80.07

Total Claims: 28

Total Payment Amount: 653,609.89

PR Net Wages	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda
PYPKT01652	11/17-11/30/2025	000260	PRCLAIM000260	Net Wages Payable	12/10/2025	30,937.54	2/3/2026
PYPKT01656	12/01-12/14/2025	000261	PRCLAIM000261	Net Wages Payable	12/24/2025	29,773.42	2/3/2026
PYPKT01657	12/01-12/31/2025	000262	PRCLAIM000262	Net Wages Payable	1/2/2026	3,028.37	2/3/2026
PYPKY01659	12/15-12/28-2025	000263	PRCLAIM000263	Net Wages Payable	1/7/2026	31,907.16	2/3/2026

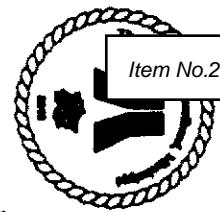


City of Diamondhead, MS

APPKT02503 - 12.24.25 SHIERS
By Docket/Claim Number

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount
DKT233405	Simpson Law Firm	12/23/2025	INV0007345	Garnishment	650-140-106.00	Garnishment Withheld	90.72
							90.72
Total Claims: 1						Total Payment Amount: 90.72	

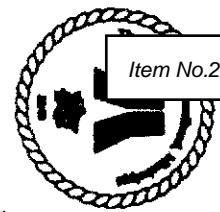


City of Diamondhead, MS

APPKT02511 - 1.7.26 SHIERS
By Docket/Claim Number

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount
DKT23348	Simpson Law Firm	01/07/2026	INV0007377	Garnishment	650-140-106.00	Garnishment Withheld	90.72
						Total Claims: 1	90.72
						Total Payment Amount:	90.72



City of Diamondhead, MS

APPKT02518 - 1.20.26 SHIERS
By Docket/Claim Number

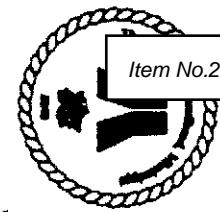
Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount
DKT233483	Simpson Law Firm	01/21/2026	INV0007405	Garnishment	650-140-106.00	Garnishment Withheld	90.72

Total Claims: 1

Total Payment Amount:

90.72



City of Diamondhead, MS

Docket of Claims Register - Council

APPKT102521 - PR Payables Dec 2025
By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233484	American Fidelity	12/10/2025	INV0007303	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	1,081.82
			INV0007304	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	64.52	
			INV0007305	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25	
			INV0007306	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85	
			INV0007307	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	304.04	
			INV0007308	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55	
			INV0007309	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85	
			INV0007330	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	
			INV0007331	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	64.52	
			INV0007332	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25	
			INV0007333	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85	
			INV0007334	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	304.04	
			INV0007335	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55	
			INV0007336	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85	
DKT233485	Blue Cross Blue Shield of MS	12/10/2025	INV0007322	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Parable	5,635.50	
		12/23/2025	INV0007349		650-140-112.00	BCBS Withheld/Parable	49.54	
					650-140-112.00	BCBS Withheld/Parable	5,592.59	
DKT233486	Colonial Life	12/10/2025	INV0007310	EE PREMIUM	650-140-113.00	Colonial Withheld	18.88	
			INV0007311	Critical Illness	650-140-113.00	Colonial Withheld	3.81	
			INV0007312	EE Premium	650-140-113.00	Colonial Withheld	10.95	
			INV0007313	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30	
			INV0007314		650-140-113.00	Colonial Withheld	12.80	
			INV0007315		650-140-113.00	Colonial Withheld	32.78	
			INV0007337		650-140-113.00	Colonial Withheld	19.88	
			INV0007338	Critical Illness	650-140-113.00	Colonial Withheld	3.81	
			INV0007339	EE Premium	650-140-113.00	Colonial Withheld	10.95	
			INV0007340	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30	
			INV0007341		650-140-113.00	Colonial Withheld	12.80	
			INV0007342		650-140-113.00	Colonial Withheld	32.78	
11								
Page 134								

Do Item No.24. Claims Register - Council

APPKT02521 - PR Payables Dec 2025

Do <input type="checkbox"/> Item #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
Do <input type="checkbox"/> Item #	Guardian	12/10/2025	INV0007319 INV0007320	EE PREMIUM ER BENEFIT LIFE INS MONTHLY PREMIUM EE PREMIUM	650-140-113.01 650-140-113.01	Guardian Withheld/Payable Guardian Withheld/Payable	344.04 111.09	1,060.92
Do <input type="checkbox"/> Item #	INV0007321 INV0007346 INV0007347	12/23/2025		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01 650-140-113.01	Guardian Withheld/Payable Guardian Withheld/Payable	75.73 343.94	111.09
Do <input type="checkbox"/> Item #	EE PREMIUM	INV0007348			650-140-113.01	Guardian Withheld/Payable	-0.68	
Do <input type="checkbox"/> Item #	Internal Revenue Service	12/01/2025	INV0007300 INV0007301 INV0007302 INV0007326 INV0007327 INV0007328 INV0007353 INV0007354 INV0007355	Federal Payroll Taxes	650-140-122.00 650-140-122.01 650-140-123.00 650-140-122.00 650-140-122.01 650-140-123.00 650-140-122.00 650-140-122.01 650-140-123.00	Social Security Withheld/Payable Medicare Withheld/Payable Federal Withholding Tax Social Security Withheld/Payable Medicare Withheld/Payable Federal Withholding Tax Social Security Withheld/Payable Medicare Withheld/Payable Federal Withholding Tax	413.30 96.66 20.00 5,535.60 1,294.64 2,857.31 5,366.56 1,255.12 2,814.40	19,653.59
Do <input type="checkbox"/> Item #	Morgan White Group	12/10/2025 12/23/2025	INV0007323 INV0007350	Morgan White	650-140-112.01 650-140-112.01	Morgan White Payable Morgan White Payable	920.98 920.81	
Do <input type="checkbox"/> Item #	MS Department of Revenue Payroll	12/01/2025 12/10/2025 12/23/2025	INV0007299 INV0007325 INV0007352	Payroll State Withholding Taxes	650-140-134.00 650-140-134.00 650-140-134.00	State Withholding Tax State Withholding Tax State Withholding Tax	30.00 1,118.00 1,066.00	2,214.00
Do <input type="checkbox"/> Item #	Systematized Benefits and Administrators Inc	12/10/2025 12/23/2025	INV0007316 INV0007343	Deferred Compensation	650-140-110.00 650-140-110.00	Deferred Compensation Withheld/Payable Deferred Compensation Withheld/Payable	4,663.26 4,663.26	9,326.52
Do <input type="checkbox"/> Item #	Texas Life	12/10/2025 12/23/2025	INV0007324 INV0007351	Texas Life	650-140-113.05 650-140-113.05	Texas Life Withheld Texas Life Withheld	43.23 43.22	86.45
Do <input type="checkbox"/> Item #	TX Child Support State Disbursement Unit	12/10/2025 12/23/2025	INV0007317 INV0007344	Garnishment	650-140-106.00 650-140-106.00	Garnishment Withheld Garnishment Withheld	115.38 115.38	250.76 46,958.52

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CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended November 30, 2025

ALL FUNDS HIGHLIGHTS

*Revenue:	<u>Current Year</u>		<u>Prior Year</u>
	Total YTD Revenue	\$ 1,036,573	\$ 1,746,925
	Total Budget	\$ 23,800,277	\$ 28,980,182
	% Actual to Budget		4.4%
	Current Month % to Fiscal Year		16.7%
*Expenses YTD Activity:	<u>Current Year</u>		<u>Last Year</u>
	Total YTD Expenses Actual Activity	\$ 1,149,589	\$ 1,615,535
	Total YTD Expenses Activity w/ Encumbrances	\$ 3,965,324	\$ 7,794,847
	Total Budget	\$ 20,500,915	\$ 36,476,280
	% Actual to Budget		5.6%
	% Actual w/ Encumbrances to Budget		19.3%
	Current Month % to Fiscal Year		16.7%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: November 30, 2025

General Bank Acct:	\$ 4,104,272	Unrestricted	\$ 4,221,460
Accounts Payable Clearing:	42,154	Fiduciary Fund	48,819
Payroll Clearing:	36,942	Solid Waste	249,478
Contingency Operating Fund:	2,101,983	Grant Funds	1,207,783
Cap Exp -Commercial District	1,019,645	MS Infrastructure	262,461
Cap Exp - Police Unit	2,747	Amer Rescue & F	234,158
		GO BONDS 2022	61,192
		Cap Exp -Commercial District	1,019,645
		Cap Exp - Police Unit	2,747
TOTAL	\$ 7,307,743		\$ 7,307,743

Fund Activity	<u>YTD Actual</u>	<u>YTD Actual w/</u>	<u>Total Current</u>
		<u>Encumbrances</u>	<u>Budget</u>
001 - General Fund	\$ (76,727)	\$ (1,106,553)	\$ (1,164,366)
104 - MS Infrastructure Modernization Fund	\$ 1,791	\$ 1,791	\$ (244,408)
115 - Grant- Tidelands FY20 Rotten Bayou P	\$ -	\$ (8,049)	\$ (8,049)
118 - Grant-GRPC/MDOT West Aloha	\$ -	\$ (134,400)	\$ (334,400)
119 - Grant-HUD-Community Develop	\$ -	\$ -	\$ -
122 - Capital X Funds FY24 Commerc	\$ 6,878	\$ 6,878	\$ (1,000,000)
121 - Grant - RESTORE-DEQ Canal [\$ -	\$ -	\$ 5,100,000
120 - Capital X Funds FY24 Police Unit	\$ 56	\$ (1,602)	\$ 50,000
149 - Grant-Tidelands FY24 Trail/ Mar	\$ -	\$ (77,871)	\$ 2,130
157 - Grant- GRPC - East Aloha Imprc	\$ (4,900)	\$ -	\$ 98,000
162 - Grant-GOMESA FY22 -Coon Branch P	\$ 130,940	\$ (546,724)	\$ 322,336
168 - Gant-MS Outdoor MOST FY23-			
164 - Grant - GCRF MDA FY23 Comm	\$ (327,939)	\$ (388,501)	\$ (264,983)
165 - Grant-GOMESA FY23-Kome/Fairway/A	\$ 121,095	\$ (236,200)	\$ 1,365,869
166 - Grant -RESTORE-MDEQ Jourdan Rive	\$ -	\$ (196,155)	\$ (196,155)
190 - ARPA-American Rescue & Recovery A	\$ 1,598	\$ 1,598	\$ -
191 - Hancock County Match Bank St:	\$ -	\$ (210,000)	\$ (210,000)
401 - Solid Waste Fund	\$ 94,182	\$ 94,182	\$ 19,337
TOTAL Surplus (Deficit)	\$ (53,026)	\$ (2,801,605)	\$ 3,535,309

Income Statement

Group Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025



City of Diamondhead, MS

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND						
20 - TAXES	3,441,000.00	3,441,000.00	53,310.03	216,534.42	216,534.42	3,224,465.58
22 - LICENSES AND PERMITS	450,000.00	450,000.00	92,791.13	114,056.38	114,056.38	335,943.62
23 - INTERGOVERNMENTAL REVENUES	1,564,000.00	1,695,306.40	71,132.49	160,838.84	160,838.84	1,534,467.56
28 - CHARGES FOR GOVERNMENTAL SERVICES	3,700.00	3,700.00	300.00	300.00	300.00	3,400.00
33 - FINES & FORFEITS	20,000.00	20,000.00	3,939.00	5,092.70	5,092.70	14,907.30
34 - MISCELLANEOUS REVENUE	112,250.00	112,250.00	14,362.47	29,503.81	29,503.81	82,746.19
38 - INTERFUND TRANSFERS IN	84,000.00	84,000.00	0.00	0.00	0.00	84,000.00
40 - PERSONNEL SERVICES	1,718,963.02	1,718,963.02	109,841.24	263,586.09	263,586.09	1,455,376.93
50 - SUPPLIES	292,800.00	294,000.00	21,985.46	26,241.49	39,769.71	254,230.29
60 - CONTRACTUAL SERVICES	2,394,333.74	3,006,686.75	210,032.19	257,230.05	1,145,206.99	1,861,479.76
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	53,400.00	53,400.00	0.00	5,000.00	5,000.00	48,400.00
80 - DEBT SERVICE	189,766.20	189,766.20	0.00	475.00	475.00	189,291.20
90 - CAPITAL OUTLAY	866,500.00	997,806.40	0.00	50,520.99	199,845.14	797,961.26
95 - INTERFUND TRANSFERS OUT	800,000.00	710,000.00	0.00	0.00	0.00	710,000.00
Fund: 001 - GENERAL FUND Surplus (Deficit):	-640,812.96	-1,164,365.97	-106,023.77	-76,727.47	-1,127,556.78	-36,809.19
Fund: 004 - CONTINGENCY FUND						
34 - MISCELLANEOUS REVENUE	84,000.00	84,000.00	6,985.81	14,179.70	14,179.70	69,820.30
95 - INTERFUND TRANSFERS OUT	84,000.00	84,000.00	0.00	0.00	0.00	84,000.00
Fund: 004 - CONTINGENCY FUND Surplus (Deficit):	0.00	0.00	6,985.81	14,179.70	14,179.70	-14,179.70
Fund: 104 - MS Infrastructure Modernization Fund						
23 - INTERGOVERNMENTAL REVENUES	580,000.00	580,000.00	0.00	0.00	0.00	580,000.00
34 - MISCELLANEOUS REVENUE	12,000.00	12,000.00	895.08	1,790.67	1,790.67	10,209.33
60 - CONTRACTUAL SERVICES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
80 - DEBT SERVICE	483,908.00	483,908.00	0.00	0.00	0.00	483,908.00
90 - CAPITAL OUTLAY	350,000.00	350,000.00	0.00	0.00	0.00	350,000.00
Fund: 104 - MS Infrastructure Modernization Fund Surplus (Deficit)	-244,408.00	-244,408.00	895.08	1,790.67	1,790.67	-246,198.67
Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access						
23 - INTERGOVERNMENTAL REVENUES	553,150.19	553,150.19	0.00	0.00	0.00	553,150.19
60 - CONTRACTUAL SERVICES	59,433.52	67,482.77	0.00	0.00	8,049.25	59,433.52
90 - CAPITAL OUTLAY	493,716.67	493,716.67	0.00	0.00	0.00	493,716.67
Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surp	0.00	-8,049.25	0.00	0.00	-8,049.25	0.00
Fund: 118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks						
23 - INTERGOVERNMENTAL REVENUES	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00
60 - CONTRACTUAL SERVICES	110,000.00	244,400.00	0.00	0.00	134,400.00	110,000.00
90 - CAPITAL OUTLAY	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00
Fund: 118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks Su	-200,000.00	-334,400.00	0.00	0.00	-134,400.00	-200,000.00
Fund: 119 - Grant-HUD-Community Development-W. Aloha						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
90 - CAPITAL OUTLAY	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Fund: 119 - Grant-HUD-Community Development-W. Aloha Surplu	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 120 - Capital X Funds FY24 Police Unit						
34 - MISCELLANEOUS REVENUE	0.00	0.00	9.13	55.70	55.70	-55.70
90 - CAPITAL OUTLAY	0.00	1,518.00	0.00	0.00	1,658.00	-140.00
Fund: 120 - Capital X Funds FY24 Police Unit Surplus (Deficit):	0.00	-1,518.00	9.13	55.70	-1,602.30	84.30
Fund: 121 - Grant - RESTORE-DEQ Canal Dredging						
23 - INTERGOVERNMENTAL REVENUES	5,100,000.00	5,100,000.00	0.00	0.00	0.00	5,100,000.00
Fund: 121 - Grant - RESTORE-DEQ Canal Dredging Total:	5,100,000.00	5,100,000.00	0.00	0.00	0.00	5,100,000.00
Fund: 122 - Capital X Funds FY24 Commercial District Trans						
34 - MISCELLANEOUS REVENUE	15,000.00	15,000.00	3,388.73	6,878.38	6,878.38	8,121.62

Income Statement

For Fiscal: 2025-2026 Period End

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
90 - CAPITAL OUTLAY	1,015,000.00	1,015,000.00	0.00	0.00	0.00	1,015,000.00
Fund: 122 - Capital X Funds FY24 Commercial District Trans Surplus	-1,000,000.00	-1,000,000.00	3,388.73	6,878.38	6,878.38	-1,006,878.38
Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning						
23 - INTERGOVERNMENTAL REVENUES	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
60 - CONTRACTUAL SERVICES	0.00	77,870.50	0.00	0.00	77,870.50	0.00
Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning Surplu	80,000.00	2,129.50	0.00	0.00	-77,870.50	80,000.00
Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2						
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
60 - CONTRACTUAL SERVICES	0.00	0.00	4,900.00	4,900.00	0.00	0.00
90 - CAPITAL OUTLAY	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00
Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surpl	98,000.00	98,000.00	-4,900.00	-4,900.00	0.00	98,000.00
Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	130,940.10	130,940.10	869,059.90
60 - CONTRACTUAL SERVICES	0.00	95,174.25	0.00	0.00	95,174.25	0.00
90 - CAPITAL OUTLAY	0.00	582,490.12	0.00	0.00	582,490.12	0.00
Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Surplus (D	1,000,000.00	322,335.63	0.00	130,940.10	-546,724.27	869,059.90
Fund: 164 - Grant - GCRF MDA FY23 Commercial District						
23 - INTERGOVERNMENTAL REVENUES	1,479,245.63	1,479,245.63	0.00	0.00	0.00	1,479,245.63
60 - CONTRACTUAL SERVICES	0.00	58,326.00	0.00	0.00	58,326.00	0.00
90 - CAPITAL OUTLAY	1,479,245.63	1,685,902.20	327,938.66	327,938.66	327,938.66	1,357,963.54
Fund: 164 - Grant - GCRF MDA FY23 Commercial District Surplus (D	0.00	-264,982.57	-327,938.66	-327,938.66	-386,264.66	121,282.09
Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola						
23 - INTERGOVERNMENTAL REVENUES	1,800,000.00	1,800,000.00	0.00	185,546.05	185,546.05	1,614,453.95
60 - CONTRACTUAL SERVICES	0.00	60,500.00	4,249.84	4,249.84	60,500.00	0.00
90 - CAPITAL OUTLAY	0.00	373,631.49	60,201.38	60,201.38	361,245.75	12,385.74
Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola Surplus (1,800,000.00	1,365,868.51	-64,451.22	121,094.83	-236,199.70	1,602,068.21
Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk						
23 - INTERGOVERNMENTAL REVENUES	1,775,000.00	1,775,000.00	0.00	0.00	0.00	1,775,000.00
60 - CONTRACTUAL SERVICES	200.00	196,355.25	0.00	0.00	196,155.25	200.00
90 - CAPITAL OUTLAY	1,774,800.00	1,774,800.00	0.00	0.00	0.00	1,774,800.00
Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk Surpl	0.00	-196,155.25	0.00	0.00	-196,155.25	0.00
Fund: 168 - Grant-MS Outdoor MOST FY23- Noma Nature Trail						
23 - INTERGOVERNMENTAL REVENUES	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
90 - CAPITAL OUTLAY	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
Fund: 168 - Grant-MS Outdoor MOST FY23- Noma Nature Trail Sur	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 190 - ARPA-American Rescue & Recovery Act						
34 - MISCELLANEOUS REVENUE	0.00	0.00	798.56	1,598.49	1,598.49	-1,598.49
Fund: 190 - ARPA-American Rescue & Recovery Act Total:	0.00	0.00	798.56	1,598.49	1,598.49	-1,598.49
Fund: 191 - Hancock County Match Bank Stabilization						
23 - INTERGOVERNMENTAL REVENUES	1,812,500.00	1,812,500.00	0.00	0.00	0.00	1,812,500.00
60 - CONTRACTUAL SERVICES	0.00	210,000.00	0.00	0.00	210,000.00	0.00
90 - CAPITAL OUTLAY	1,812,500.00	1,812,500.00	0.00	0.00	0.00	1,812,500.00
Fund: 191 - Hancock County Match Bank Stabilization Surplus (De	0.00	-210,000.00	0.00	0.00	-210,000.00	0.00
Fund: 302 - FY22 BOND ISSUE						
34 - MISCELLANEOUS REVENUE	125.00	125.00	208.69	674.30	674.30	-549.30
60 - CONTRACTUAL SERVICES	85,000.00	131,728.62	74,845.00	74,845.00	142,000.00	-10,271.38
90 - CAPITAL OUTLAY	0.00	52,825.20	0.00	0.00	0.00	52,825.20
Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):	-84,875.00	-184,428.82	-74,636.31	-74,170.70	-141,325.70	-43,103.12
Fund: 401 - SOLID WASTE FUND						
28 - CHARGES FOR GOVERNMENTAL SERVICES	903,000.00	903,000.00	142,241.08	167,115.33	167,115.33	735,884.67
34 - MISCELLANEOUS REVENUE	10,000.00	10,000.00	850.80	1,467.96	1,467.96	8,532.04
60 - CONTRACTUAL SERVICES	893,663.28	893,663.28	73,654.73	74,400.96	74,400.96	819,262.32
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	19,336.72	19,336.72	69,437.15	94,182.33	94,182.33	-74,845.61
Total Surplus (Deficit):	5,927,240.76	3,299,362.50	-496,435.50	-113,016.63	-2,947,518.84	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	-640,812.96	-1,164,365.97	-106,023.77	-76,727.47	-1,127,556.78	-36,809.19
004 - CONTINGENCY FUND	0.00	0.00	6,985.81	14,179.70	14,179.70	-14,179.70
104 - MS Infrastructure Mod	-244,408.00	-244,408.00	895.08	1,790.67	1,790.67	-246,198.67
115 - Grant- Tidelands FY20	0.00	-8,049.25	0.00	0.00	-8,049.25	0.00
118 - Grant-GRPC/MDOT We	-200,000.00	-334,400.00	0.00	0.00	-134,400.00	-200,000.00
119 - Grant-HUD-Community	0.00	0.00	0.00	0.00	0.00	0.00
120 - Capital X Funds FY24 P	0.00	-1,518.00	9.13	55.70	-1,602.30	84.30
121 - Grant - RESTORE-DEQ C	5,100,000.00	5,100,000.00	0.00	0.00	0.00	5,100,000.00
122 - Capital X Funds FY24 C	-1,000,000.00	-1,000,000.00	3,388.73	6,878.38	6,878.38	-1,006,878.38
149 - Grant-Tidelands FY24 T	80,000.00	2,129.50	0.00	0.00	-77,870.50	80,000.00
157 - Grant- GRPC - East Aloh	98,000.00	98,000.00	-4,900.00	-4,900.00	0.00	98,000.00
162 - Grant-GOMESA FY22 -C	1,000,000.00	322,335.63	0.00	130,940.10	-546,724.27	869,059.90
164 - Grant - GCRF MDA FY2	0.00	-264,982.57	-327,938.66	-327,938.66	-386,264.66	121,282.09
165 - Grant-GOMESA FY23-K	1,800,000.00	1,365,868.51	-64,451.22	121,094.83	-236,199.70	1,602,068.21
166 - Grant -RESTORE-MDEQ	0.00	-196,155.25	0.00	0.00	-196,155.25	0.00
168 - Grant-MS Outdoor MO	0.00	0.00	0.00	0.00	0.00	0.00
190 - ARPA-American Rescue	0.00	0.00	798.56	1,598.49	1,598.49	-1,598.49
191 - Hancock County Match	0.00	-210,000.00	0.00	0.00	-210,000.00	0.00
302 - FY22 BOND ISSUE	-84,875.00	-184,428.82	-74,636.31	-74,170.70	-141,325.70	-43,103.12
401 - SOLID WASTE FUND	19,336.72	19,336.72	69,437.15	94,182.33	94,182.33	-74,845.61
Total Surplus (Deficit):	5,927,240.76	3,299,362.50	-496,435.50	-113,016.63	-2,947,518.84	

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended December 31, 2025

ALL FUNDS HIGHLIGHTS

*Revenue:	<u>Current Year</u>		<u>Prior Year</u>
	Total YTD Revenue	\$ 1,251,071	\$ 2,955,867
Total Budget	\$ 23,800,277	\$ 28,980,182	
% Actual to Budget		5.3%	
Current Month % to Fiscal Year		25.0%	25.0%
*Expenses YTD Activity:	<u>Current Year</u>	<u>Last Year</u>	
Total YTD Expenses Actual Activity	\$ 1,678,680	\$ 3,072,407	
Total YTD Expenses Activity w/ Encumbrances	\$ 4,412,263	\$ 9,524,513	
Total Budget	\$ 20,500,915	\$ 36,476,280	
% Actual to Budget		8.2%	
% Actual w/ Encumbrances to Budget		21.5%	
Current Month % to Fiscal Year		25.0%	25.0%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: December 31, 2025

General Bank Acct:	\$ 3,721,187	Unrestricted	\$ 4,069,937
Accounts Payable Clearing:	42,457	Fiduciary Fund	47,414
Payroll Clearing:	94,250	Solid Waste	226,114
Contingency Operating Fund:	2,109,225	Grant Funds	1,063,860
Cap Exp -Commercial District	1,023,158	MS Infrastructure	263,394
Cap Exp - Police Unit	2,756	Amer Rescue & F	234,990
		GO BONDS 2022	61,410
		Cap Exp -Commercial District	1,023,158
		Cap Exp - Police Unit	2,756
TOTAL	\$ 6,993,034		\$ 6,993,034

Fund Activity	<u>YTD Actual</u>	<u>YTD Actual w/</u>	<u>Total Current</u>
		<u>Encumbrances</u>	<u>Budget</u>
001 - General Fund	\$ (233,258)	\$ (1,348,003)	\$ (1,164,366)
104 - MS Infrastructure Modernization Fund	\$ 2,724	\$ 2,724	\$ (244,408)
115 - Grant- Tidelands FY20 Rotten Bayou P	\$ -	\$ (8,049)	\$ (8,049)
118 - Grant-GRPC/MDOT West Aloha	\$ -	\$ (134,400)	\$ (334,400)
119 - Grant-HUD-Community Develop	\$ -	\$ -	\$ -
122 - Capital X Funds FY24 Commerc	\$ 10,392	\$ 10,392	\$ (1,000,000)
121 - Grant - RESTORE-DEQ Canal I	\$ -	\$ -	\$ 5,100,000
120 - Capital X Funds FY24 Police Unit	\$ 65	\$ (1,593)	\$ 50,000
149 - Grant-Tidelands FY24 Trail/ Mar	\$ (7,072)	\$ (77,871)	\$ 2,130
157 - Grant- GRPC - East Aloha Imprc	\$ (4,900)	\$ -	\$ 98,000
162 - Grant-GOMESA FY22 -Coon Branch P	\$ (22,172)	\$ (546,724)	\$ 322,336
168 - Gant-MS Outdoor MOST FY23-			
164 - Grant - GCRF MDA FY23 Comm	\$ (327,939)	\$ (386,265)	\$ (264,983)
165 - Grant-GOMESA FY23-Kome/Fairway/A	\$ 121,095	\$ (236,200)	\$ 1,365,869
166 - Grant -RESTORE-MDEQ Jourdan Rive	\$ 12,739	\$ (178,767)	\$ (196,155)
190 - ARPA-American Rescue & Recovery A	\$ 2,431	\$ 2,431	\$ -
191 - Hancock County Match Bank St:	\$ -	\$ (210,000)	\$ (210,000)
401 - Solid Waste Fund	\$ 70,818	\$ 70,818	\$ 19,337
TOTAL Surplus (Deficit)	\$ (375,077)	\$ (3,041,506)	\$ 3,535,309

Income Statement

Group Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025



City of Diamondhead, MS

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND						
20 - TAXES	3,441,000.00	3,441,000.00	40,271.68	256,806.10	256,806.10	3,184,193.90
22 - LICENSES AND PERMITS	450,000.00	450,000.00	15,174.93	129,231.31	129,231.31	320,768.69
23 - INTERGOVERNMENTAL REVENUES	1,564,000.00	1,695,306.40	69,683.93	230,522.77	230,522.77	1,464,783.63
28 - CHARGES FOR GOVERNMENTAL SERVICES	3,700.00	3,700.00	1,350.00	1,650.00	1,650.00	2,050.00
33 - FINES & FORFEITS	20,000.00	20,000.00	2,030.00	7,122.70	7,122.70	12,877.30
34 - MISCELLANEOUS REVENUE	112,250.00	112,250.00	8,903.86	38,407.67	38,407.67	73,842.33
38 - INTERFUND TRANSFERS IN	84,000.00	84,000.00	0.00	0.00	0.00	84,000.00
40 - PERSONNEL SERVICES	1,718,963.02	1,718,963.02	110,908.14	374,494.23	374,494.23	1,344,468.79
50 - SUPPLIES	292,800.00	294,000.00	15,728.75	41,970.24	50,590.01	243,409.99
60 - CONTRACTUAL SERVICES	2,394,333.74	3,006,686.75	116,282.69	373,512.74	1,253,975.37	1,752,711.38
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	53,400.00	53,400.00	46,400.00	51,400.00	51,400.00	2,000.00
80 - DEBT SERVICE	189,766.20	189,766.20	0.00	475.00	475.00	189,291.20
90 - CAPITAL OUTLAY	866,500.00	997,806.40	4,625.00	55,145.99	280,808.54	716,997.86
95 - INTERFUND TRANSFERS OUT	800,000.00	710,000.00	0.00	0.00	0.00	710,000.00
Fund: 001 - GENERAL FUND Surplus (Deficit):	-640,812.96	-1,164,365.97	-156,530.18	-233,257.65	-1,348,002.60	183,636.63
Fund: 004 - CONTINGENCY FUND						
34 - MISCELLANEOUS REVENUE	84,000.00	84,000.00	7,242.74	21,422.44	21,422.44	62,577.56
95 - INTERFUND TRANSFERS OUT	84,000.00	84,000.00	0.00	0.00	0.00	84,000.00
Fund: 004 - CONTINGENCY FUND Surplus (Deficit):	0.00	0.00	7,242.74	21,422.44	21,422.44	-21,422.44
Fund: 104 - MS Infrastructure Modernization Fund						
23 - INTERGOVERNMENTAL REVENUES	580,000.00	580,000.00	0.00	0.00	0.00	580,000.00
34 - MISCELLANEOUS REVENUE	12,000.00	12,000.00	933.16	2,723.83	2,723.83	9,276.17
60 - CONTRACTUAL SERVICES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
80 - DEBT SERVICE	483,908.00	483,908.00	0.00	0.00	0.00	483,908.00
90 - CAPITAL OUTLAY	350,000.00	350,000.00	0.00	0.00	0.00	350,000.00
Fund: 104 - MS Infrastructure Modernization Fund Surplus (Deficit)	-244,408.00	-244,408.00	933.16	2,723.83	2,723.83	-247,131.83
Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access						
23 - INTERGOVERNMENTAL REVENUES	553,150.19	553,150.19	0.00	0.00	0.00	553,150.19
60 - CONTRACTUAL SERVICES	59,433.52	67,482.77	0.00	0.00	8,049.25	59,433.52
90 - CAPITAL OUTLAY	493,716.67	493,716.67	0.00	0.00	0.00	493,716.67
Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surp	0.00	-8,049.25	0.00	0.00	-8,049.25	0.00
Fund: 118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks						
23 - INTERGOVERNMENTAL REVENUES	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00
60 - CONTRACTUAL SERVICES	110,000.00	244,400.00	0.00	0.00	134,400.00	110,000.00
90 - CAPITAL OUTLAY	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00
Fund: 118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks Su	-200,000.00	-334,400.00	0.00	0.00	-134,400.00	-200,000.00
Fund: 119 - Grant-HUD-Community Development-W. Aloha						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
90 - CAPITAL OUTLAY	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Fund: 119 - Grant-HUD-Community Development-W. Aloha Surplu	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 120 - Capital X Funds FY24 Police Unit						
34 - MISCELLANEOUS REVENUE	0.00	0.00	9.47	65.17	65.17	-65.17
90 - CAPITAL OUTLAY	0.00	1,518.00	0.00	0.00	1,658.00	-140.00
Fund: 120 - Capital X Funds FY24 Police Unit Surplus (Deficit):	0.00	-1,518.00	9.47	65.17	-1,592.83	74.83
Fund: 121 - Grant - RESTORE-DEQ Canal Dredging						
23 - INTERGOVERNMENTAL REVENUES	5,100,000.00	5,100,000.00	0.00	0.00	0.00	5,100,000.00
Fund: 121 - Grant - RESTORE-DEQ Canal Dredging Total:	5,100,000.00	5,100,000.00	0.00	0.00	0.00	5,100,000.00
Fund: 122 - Capital X Funds FY24 Commercial District Trans						
34 - MISCELLANEOUS REVENUE	15,000.00	15,000.00	3,513.36	10,391.74	10,391.74	4,608.26

Income Statement

For Fiscal: 2025-2026 Period End

Item No.b

15

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
90 - CAPITAL OUTLAY	1,015,000.00	1,015,000.00	0.00	0.00	0.00	1,015,000.00
Fund: 122 - Capital X Funds FY24 Commercial District Trans Surplus	-1,000,000.00	-1,000,000.00	3,513.36	10,391.74	10,391.74	-1,010,391.74
Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning						
23 - INTERGOVERNMENTAL REVENUES	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
60 - CONTRACTUAL SERVICES	0.00	77,870.50	7,072.25	7,072.25	77,870.50	0.00
Fund: 149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning Surplu	80,000.00	2,129.50	-7,072.25	-7,072.25	-77,870.50	80,000.00
Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2						
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
60 - CONTRACTUAL SERVICES	0.00	0.00	0.00	4,900.00	0.00	0.00
90 - CAPITAL OUTLAY	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00
Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surpl	98,000.00	98,000.00	0.00	-4,900.00	0.00	98,000.00
Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	130,940.10	130,940.10	869,059.90
60 - CONTRACTUAL SERVICES	0.00	95,174.25	20,218.75	20,218.75	95,174.25	0.00
90 - CAPITAL OUTLAY	0.00	582,490.12	132,893.38	132,893.38	582,490.12	0.00
Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Surplus (D	1,000,000.00	322,335.63	-153,112.13	-22,172.03	-546,724.27	869,059.90
Fund: 164 - Grant - GCRF MDA FY23 Commercial District						
23 - INTERGOVERNMENTAL REVENUES	1,479,245.63	1,479,245.63	0.00	0.00	0.00	1,479,245.63
60 - CONTRACTUAL SERVICES	0.00	58,326.00	0.00	0.00	58,326.00	0.00
90 - CAPITAL OUTLAY	1,479,245.63	1,685,902.20	0.00	327,938.66	327,938.66	1,357,963.54
Fund: 164 - Grant - GCRF MDA FY23 Commercial District Surplus (D	0.00	-264,982.57	0.00	-327,938.66	-386,264.66	121,282.09
Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola						
23 - INTERGOVERNMENTAL REVENUES	1,800,000.00	1,800,000.00	0.00	185,546.05	185,546.05	1,614,453.95
60 - CONTRACTUAL SERVICES	0.00	60,500.00	0.00	4,249.84	60,500.00	0.00
90 - CAPITAL OUTLAY	0.00	373,631.49	0.00	60,201.38	361,245.75	12,385.74
Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola Surplus (1,800,000.00	1,365,868.51	0.00	121,094.83	-236,199.70	1,602,068.21
Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk						
23 - INTERGOVERNMENTAL REVENUES	1,775,000.00	1,775,000.00	16,913.50	16,913.50	16,913.50	1,758,086.50
60 - CONTRACTUAL SERVICES	200.00	196,355.25	4,175.00	4,175.00	195,680.25	675.00
90 - CAPITAL OUTLAY	1,774,800.00	1,774,800.00	0.00	0.00	0.00	1,774,800.00
Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk Surpl	0.00	-196,155.25	12,738.50	12,738.50	-178,766.75	-17,388.50
Fund: 168 - Grant-MS Outdoor MOST FY23- Noma Nature Trail						
23 - INTERGOVERNMENTAL REVENUES	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
90 - CAPITAL OUTLAY	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
Fund: 168 - Grant-MS Outdoor MOST FY23- Noma Nature Trail Sur	0.00	0.00	0.00	0.00	0.00	0.00
Fund: 190 - ARPA-American Rescue & Recovery Act						
34 - MISCELLANEOUS REVENUE	0.00	0.00	832.53	2,431.02	2,431.02	-2,431.02
Fund: 190 - ARPA-American Rescue & Recovery Act Total:	0.00	0.00	832.53	2,431.02	2,431.02	-2,431.02
Fund: 191 - Hancock County Match Bank Stabilization						
23 - INTERGOVERNMENTAL REVENUES	1,812,500.00	1,812,500.00	0.00	0.00	0.00	1,812,500.00
60 - CONTRACTUAL SERVICES	0.00	210,000.00	0.00	0.00	210,000.00	0.00
90 - CAPITAL OUTLAY	1,812,500.00	1,812,500.00	0.00	0.00	0.00	1,812,500.00
Fund: 191 - Hancock County Match Bank Stabilization Surplus (De	0.00	-210,000.00	0.00	0.00	-210,000.00	0.00
Fund: 302 - FY22 BOND ISSUE						
34 - MISCELLANEOUS REVENUE	125.00	125.00	217.56	891.86	891.86	-766.86
60 - CONTRACTUAL SERVICES	85,000.00	131,728.62	0.00	74,845.00	142,000.00	-10,271.38
90 - CAPITAL OUTLAY	0.00	52,825.20	0.00	0.00	0.00	52,825.20
Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):	-84,875.00	-184,428.82	217.56	-73,953.14	-141,108.14	-43,320.68
Fund: 401 - SOLID WASTE FUND						
28 - CHARGES FOR GOVERNMENTAL SERVICES	903,000.00	903,000.00	46,620.79	213,736.12	213,736.12	689,263.88
34 - MISCELLANEOUS REVENUE	10,000.00	10,000.00	801.08	2,269.04	2,269.04	7,730.96
60 - CONTRACTUAL SERVICES	893,663.28	893,663.28	70,786.12	145,187.08	145,187.08	748,476.20
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	19,336.72	19,336.72	-23,364.25	70,818.08	70,818.08	-51,481.36
Total Surplus (Deficit):	5,927,240.76	3,299,362.50	-314,591.49	-427,608.12	-3,161,191.59	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	-640,812.96	-1,164,365.97	-156,530.18	-233,257.65	-1,348,002.60	183,636.63
004 - CONTINGENCY FUND	0.00	0.00	7,242.74	21,422.44	21,422.44	-21,422.44
104 - MS Infrastructure Mod	-244,408.00	-244,408.00	933.16	2,723.83	2,723.83	-247,131.83
115 - Grant- Tidelands FY20	0.00	-8,049.25	0.00	0.00	-8,049.25	0.00
118 - Grant-GRPC/MDOT We	-200,000.00	-334,400.00	0.00	0.00	-134,400.00	-200,000.00
119 - Grant-HUD-Community	0.00	0.00	0.00	0.00	0.00	0.00
120 - Capital X Funds FY24 P	0.00	-1,518.00	9.47	65.17	-1,592.83	74.83
121 - Grant - RESTORE-DEQ C	5,100,000.00	5,100,000.00	0.00	0.00	0.00	5,100,000.00
122 - Capital X Funds FY24 C	-1,000,000.00	-1,000,000.00	3,513.36	10,391.74	10,391.74	-1,010,391.74
149 - Grant-Tidelands FY24 T	80,000.00	2,129.50	-7,072.25	-7,072.25	-77,870.50	80,000.00
157 - Grant- GRPC - East Aloh	98,000.00	98,000.00	0.00	-4,900.00	0.00	98,000.00
162 - Grant-GOMESA FY22 -C	1,000,000.00	322,335.63	-153,112.13	-22,172.03	-546,724.27	869,059.90
164 - Grant - GCRF MDA FY2	0.00	-264,982.57	0.00	-327,938.66	-386,264.66	121,282.09
165 - Grant-GOMESA FY23-K	1,800,000.00	1,365,868.51	0.00	121,094.83	-236,199.70	1,602,068.21
166 - Grant -RESTORE-MDEQ	0.00	-196,155.25	12,738.50	12,738.50	-178,766.75	-17,388.50
168 - Grant-MS Outdoor MO	0.00	0.00	0.00	0.00	0.00	0.00
190 - ARPA-American Rescue	0.00	0.00	832.53	2,431.02	2,431.02	-2,431.02
191 - Hancock County Match	0.00	-210,000.00	0.00	0.00	-210,000.00	0.00
302 - FY22 BOND ISSUE	-84,875.00	-184,428.82	217.56	-73,953.14	-141,108.14	-43,320.68
401 - SOLID WASTE FUND	19,336.72	19,336.72	-23,364.25	70,818.08	70,818.08	-51,481.36
Total Surplus (Deficit):	5,927,240.76	3,299,362.50	-314,591.49	-427,608.12	-3,161,191.59	

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended December 31, 2025

ALL FUNDS HIGHLIGHTS

*Revenue:	<u>Current Year</u>		<u>Prior Year</u>
Total YTD Revenue	\$ 1,251,071	\$ 2,955,867	
Total Budget	\$ 23,800,277	\$ 28,980,182	
% Actual to Budget		5.3%	
Current Month % to Fiscal Year		25.0%	25.0%
*Expenses YTD Activity:	<u>Current Year</u>		<u>Last Year</u>
Total YTD Expenses Actual Activity	\$ 1,678,680	\$ 3,072,407	
Total YTD Expenses Activity w/ Encumbrances	\$ 4,412,263	\$ 9,524,513	
Total Budget	\$ 20,500,915	\$ 36,476,280	
% Actual to Budget		8.2%	
% Actual w/ Encumbrances to Budget		21.5%	
Current Month % to Fiscal Year		25.0%	25.0%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: December 31, 2025

General Bank Acct:	\$ 3,721,187	Unrestricted	\$ 4,069,937
Accounts Payable Clearing:	42,457	Fiduciary Fund	47,414
Payroll Clearing:	94,250	Solid Waste	226,114
Contingency Operating Fund:	2,109,225	Grant Funds	1,063,860
Cap Exp -Commercial District	1,023,158	MS Infrastructure	263,394
Cap Exp - Police Unit	2,756	Amer Rescue & F	234,990
		GO BONDS 2022	61,410
		Cap Exp -Commercial District	1,023,158
		Cap Exp - Police Unit	2,756
TOTAL	\$ 6,993,034		\$ 6,993,034

Fund Activity	<u>YTD Actual</u>	<u>YTD Actual w/</u>	<u>Total Current</u>
		<u>Encumbrances</u>	<u>Budget</u>
001 - General Fund	\$ (233,258)	\$ (1,348,003)	\$ (1,164,366)
104 - MS Infrastructure Modernization Fund	\$ 2,724	\$ 2,724	\$ (244,408)
115 - Grant- Tidelands FY20 Rotten Bayou P	\$ -	\$ (8,049)	\$ (8,049)
118 - Grant-GRPC/MDOT West Aloha	\$ -	\$ (134,400)	\$ (334,400)
119 - Grant-HUD-Community Develop	\$ -	\$ -	\$ -
122 - Capital X Funds FY24 Commerc	\$ 10,392	\$ 10,392	\$ (1,000,000)
121 - Grant - RESTORE-DEQ Canal I	\$ -	\$ -	\$ 5,100,000
120 - Capital X Funds FY24 Police Unit	\$ 65	\$ (1,593)	\$ 50,000
149 - Grant-Tidelands FY24 Trail/ Mar	\$ (7,072)	\$ (77,871)	\$ 2,130
157 - Grant- GRPC - East Aloha Imprc	\$ (4,900)	\$ -	\$ 98,000
162 - Grant-GOMESA FY22 -Coon Branch P	\$ (22,172)	\$ (546,724)	\$ 322,336
168 - Gant-MS Outdoor MOST FY23-			
164 - Grant - GCRF MDA FY23 Comm	\$ (327,939)	\$ (386,265)	\$ (264,983)
165 - Grant-GOMESA FY23-Kome/Fairway/A	\$ 121,095	\$ (236,200)	\$ 1,365,869
166 - Grant -RESTORE-MDEQ Jourdan Rive	\$ 12,739	\$ (178,767)	\$ (196,155)
190 - ARPA-American Rescue & Recovery A	\$ 2,431	\$ 2,431	\$ -
191 - Hancock County Match Bank St:	\$ -	\$ (210,000)	\$ (210,000)
401 - Solid Waste Fund	\$ 70,818	\$ 70,818	\$ 19,337
TOTAL Surplus (Deficit)	\$ (375,077)	\$ (3,041,506)	\$ 3,535,309