



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Liese Ward 2
Councilmember Cumberland Ward 3
Councilmember Clark Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, March 19, 2024
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held April 2, 2024 at 6:00 p.m. in Council Chambers located at City Hall.
- b. Frank Bordeaux- Cadence Insurance

Council Comments.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the March 5, 2024 Regular Meeting Minutes.

Tabled Matters:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)
3. **2023-408:** Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting. (Depreo)

Resolutions:

4. **2024-073:** Motion to adopt Resolution 2024-011 authorizing Cusick & Williams, PLLC, City Attorneys, on behalf of the City of Diamondhead to negotiate acquisition of drainage utility easements and to prosecute suits for eminent domain pertaining to the projects listed herein.
5. **2024-077:** Motion to adopt Resolution 2024-012 thereby appointing Kurt Raymond to the position of Planning & Zoning Commissioner Ward 2 for a three (3) year term, effective immediately. (Liese)

6. **2024-071:** Motion to adopt Resolution 2024-013 thereby reappointing Lynn Debrow to the position of Planning & Zoning Commissioner Ward 4 for a three (3) year term, expiring March 2027. (Clark)
7. **2024-080:** Motion to adopt Resolution 2024-014 Authorizing the Mayor to execute amended Interlocal Cooperation Agreement Between Hancock County, Mississippi Tax Collector and the City of Diamondhead for the collection of taxes.
8. **2024-081:** Motion to adopt Resolution 2024-015 Authorizing the Mayor to execute amended Interlocal Cooperation Agreement Between Hancock County, Mississippi Tax Collector and the City of Diamondhead for the collection of solid waste fees.

Consent Agenda:

9. **2024-066:** Motion to accept and approve the engagement letter with Wright, Ward, Hatten & Guel for the FY23 annual audit.
10. **2024-067:** Motion to approve Change Order No. 2 for forty (40) additional days to the contract with Moran Hauling for the Noma Drive Improvements with no change to contract price.
11. **2024-068:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$2,920.00 for Canal Dredging, in the amount of \$5,030.00 for Pond Remediation, in the amount of \$2,489.50 for Tidelands Nature Trail Planning, in the amount of \$3,695.00 for Montjoy Creek Nature Trail and in the amount of \$9,028.50 for Coon Branch Drainage.
12. **2024-069:** Motion to approve Pay Application 6 in the amount of \$247,809.09 to Bottom 2 Top Construction, LLC for the Commercial District Transformation Project Phase I.
13. **2024-070:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$15,178.25 for Support for Makiki Drive Project, in the amount of \$5,345.00 for Kolo Court, in the amount of \$10,015.00 for Kome Drive and Fairway Drive Drainage Project, in the amount of \$15,622.50 for On-Call Survey Services, in the amount of \$25,000.00 for Bayou Drive Drainage Project, in the amount of \$5,600.00 for Kaleki Way Drainage, in the amount of \$28,233.30 for Commercial District Transformation Project, in the amount of \$8,900.00 for Bank Stabilization Project, in the amount of \$15,750.00 for East Aloha Phase II Sidewalks and in the amount of, \$4,211.38 and \$797.50 for Site Development Plan Reviews.
14. **2024-072:** Motion to approve the Procedures And Rental Agreement for the Noma Drive Ball Fields.
15. **2024-074:** Motion to approve amendment #1 to Work Assignment 00-03-2024 with Covington Civil and Environmental, LLC in the amount of \$15,000.00 for a total amount not to exceed \$35,000.00 for the On-Call Survey Services FY 2024.
16. **2024-075:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$20,000.00 for Support for 2024 Annual Unit Price Contract.
17. **2024-076:** Motion to reject bids received for Noma Drive Waterfront Improvements Phase I Boat Launch, Parking and Comfort Station Project.
18. **2024-079:** Motion to approve insurance renewals for general liability, auto, employment practices liability and equipment.

Action Agenda.

19. **2024-078:** Motion to approve E-Blast policy.

Routine Agenda.

Claims Payable

20. Motion to approve Docket of Claims (DKT231562 - DKT231588) in the amount of \$580,681.07.
21. Motion to approve Payroll Payables DKT231552 -DKT231561 in the amount of \$49,603.53, PRCLAIM0190 in the amount of \$29,898.07, PRCLAIM01091 in the amount of \$29,425.47 and PRCLAIM01092 in the amount of \$2,752.79.

Department Reports

- a. a. Police
b. Court
c. Code Enforcement
d. Building
- b. February 2024 Financial Report

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL

Tuesday, March 05, 2024
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:05 p.m.

Invocation - Councilmember Maher

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo to adjust the agenda adding motion to authorize City Manager to add Zoning Map into the Zoning Ordinance.

Motion Failed For Lack of Second

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to confirm the agenda as presented.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held March 19, 2024 at 6:00 p.m. in Council Chambers located at City Hall.
- b. MDOT Presentation - Kodie Koenenn and Billy Owen
- c. Coon Branch Project Presentation - Jon McCraw
- d. Hilo Project Presentation - Jon McCraw
- e. Turnberry Project Presentation - Andrew Levens and Sarah McCullen-Covington Civil and Environmental, LLC.

City Manager's Report.

CITY MANAGER REPORT

March 05, 2024

1. Park Ten Road –The contract is for 270 Calendar Days with an end date of June 1st. The electrical conduit is being installed. The roadbed has been formed and the last of the drainage culverts are being installed. Curb & Gutter installation will begin this month.
2. Noma Drive Restoration – The contractor will begin to make the connection to multimodal path once the area is cleaned up from the weather. The contract is for 195 Calendar Days with an end date of March 24th.
3. Beaux Vue 2 – Held the pre-construction meeting with the contractor and engineer onsite to discuss the project. Contractor had questions that the engineering firm has to address. Waiting on a schedule from the contractor to issue the notice to proceed.
4. Bond Paving Diamondhead Drive – The engineer will issue the substantial completion for this contract for tomorrow. A final walkthrough is scheduled for Friday to establish a punch list.
5. Montjoy Creek –Met with the engineer to review the comments and determine the city's response. The engineer sent the responses back to MDR and MDAH. Finalized design of project with the engineer.
6. Noma Drive Phase 1b – Bids are still under review by the engineer. The project is to build the parking area, rebuild the boat ramp, and build the kayak launch and pier, and comfort station.
7. Kaleki Way –Project is on the agenda for approval. The city has been unable to acquire one easement on Ieke Drive. The engineering firm is making the necessary adjustments to the project if the additional easement is not obtained. The project will start at the other end giving us another 4-6 months to obtain the easement, if necessary.
8. Bayou Drive – The contractor was issued the notice of award two weeks ago, the city is waiting on the contractor to provide bonds, insurance, and contract. Once received, the city will setup a pre-construction meeting with the contractor and engineering firm.
9. Canal Dredging – The city has received the permit from USACE to allow for the canal dredging on the south side. The RESTORE team is reviewing the plans and specs. Once approved, a grant agreement will be issued to the city. The current timeline is 2 – 4 months.
10. DH Lakes Road – Elliott Homes contractor has mobilized for this project. They are currently saw-cutting the roadway. Materials have been delivered to the site.
11. Noma Drive Boardwalk – Engineer is working on the drawings for this project. All easements have been recorded. MDEQ is going through the final steps with MS TIG getting everything approved and will be in touch regarding the subaward.
12. MDOT Roundabout Project – The Diamondhead Roundabout project was awarded to TL Wallace on the February 13th MDOT meeting. Additional information will be provided by MDOT at tonight's meeting.

13. MDOT Interstate Widening Project – This project was awarded on December 12th. Along with the addition of two lanes on the Interstate, the project includes a Sound Barrier Wall, and a multimodal walking path.
14. Detention Ponds – This project has been reduced to two ponds as the other two will be a part of separate larger drainage projects.
15. Pelican Cove Drainage Project – Engineer has been provided the work assignment and will begin the surveying on this project.
16. Noma Drive Walking Trail – The engineer is surveying the area for walking trail and trailheads. The city has been awarded \$500,000 from the MS Outdoor Stewardship Grant Fund. This project will create a walking path from Noma Drive to Montjoy Creek.
17. Dog Park – Hancock County is working with Neel-Shaffer to update the original survey to show utility easements and provide corrections to the property description. Once complete, they will request for a re-subdivision process. This re-subdivision will also include the dedication of the road to the city.
18. ARPA/GOMESA Projects – The following projects have been assigned to the engineering firms listed below and are currently in the design phase.

<ol style="list-style-type: none"> a. Coon Branch – Chiniche c. Lots 7 & 8 – Chiniche e. Turnberry – Covington g. Kome Drive – Covington i. Hilo Way – West – MP Design k. Hilo Way at Koko Street – MP Design m. DH Drive East/Kalani – Covington o. Fairway Drive – Covington 	<ol style="list-style-type: none"> b. Koloa Steet @ Ala Moana – Chiniche d. Kolo Court – Covington f. Ahuli Place – Covington h. Kalae Street – Covington j. Hilo Way to Hapuna Place – MP Design l. Aukai Place/DH Dr East – MP Design n. Veterans/Substation – Covington p. Anahola Place – Covington
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Email Request Received

1. Request for Overall Proposed Zoning Map – Councilmember asked myself and Orion Planning for an overall zoning map. As the city council has not authorized this work, the administration is not working on rezoning any property within Diamondhead.
2. Alakoko Place – Councilmember asked about the rear ditch on this property. A work order was issued to Public Works. Due to equipment failure, this issue is currently on hold. Project is on the PW’s list to clean out.
3. Mahluhia Garden – Facebook post about broken gazebo. The Public Works’ receptionist noted this post and created a work order to address the issue.
4. Pecan Ridge – Councilmember asked about a sink hole in right-of-way. A work order was created for public works to address.

5. 56131 DH Drive East – Councilmember asked about a sink hole in right-of-way. A work order was created for public works to address.
6. Alia Street & DH Drive East – Councilmember asked about a sink hole in right-of-way. A work order was created for public works to address.
7. 9834 Pokai Way – Councilmember asked for a compliance check at this address.
8. Mauna Loa Outfall Ditch – A councilmember notified me that the major outfall ditch on Mauna Loa is filled with leaves and a few fallen trees. A work order was issued to Public Works.
9. 8419 Ieke Drive – Councilmember was asked by resident if the camouflage netting on neighbor's property was allowed. Sent to code enforcement to speak to neighbor. Camouflage is being removed.

Public Comments on Agenda Items.

Beverly Ledet - Planning and Zoning Meeting, Activity Center

Don Duff - Rezoning

Beverly O'Hara - Dog Park, Tree Ordinance, Geese Contract, Activity Center

Jimmy Glass - Livestreaming Issues, Tree Ordinance

Bill Atkinson - Traffic Signs

Jan White - Geese Contract

Von Biggs - Disseminate Information to Residents, Activity Center, Dog Park, Geese Contract

Policy Agenda.

Minutes:

1. Motion to approve the February 20, 2024 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to approve the February 20, 2024 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Tabled Matters:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)

NO ACTION TAKEN

- 3. 2023-408:** Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting. (Depreo)

NO ACTION TAKEN

Resolutions:

- 4. 2024-059:** Motion to adopt Resolution 2024-008 thereby acquiring by donation certain real property for drainage and greenspace purposes from Diamondhead Country Club & Property Owners Association, Inc.

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to adopt Resolution 2024-008 thereby acquiring by donation certain real property for drainage and greenspace purposes from Diamondhead Country Club & Property Owners Association, Inc.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 5. 2024-062:** Motion to adopt Resolution 2024-009 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will make the following change to the Code of Ordinances Appendix A - Zoning. The Text Amendment will make the following changes to Article 11 - Tree Ordinance: Section 11.1 add additional protected trees, add new Section 11.11.1 - Tree Protection and add new Section 11.12.1 - Prior Tree Removal. The Case file Number is 202300337.

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to adopt Resolution 2024-009 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will make the following change to the Code of Ordinances Appendix A - Zoning. The Text Amendment will make the following changes to Article 11 - Tree Ordinance: Section 11.1 add additional protected trees, add new Section 11.11.1 - Tree Protection and add new Section 11.12.1 - Prior Tree Removal. The Case file Number is 202300337.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 6. 2024-065:** Motion to adopt Resolution 2024-010 to appoint William D. Parrish to the Planning and Zoning Commission to fill the vacant seat that expires in March 2026. (Depreo)

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to adopt Resolution 2024-010 to appoint William D. Parrish to the Planning and Zoning Commission to fill the vacant seat that expires in March 2026.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to approve the following consent items:

7. **2024-056:** Motion to accept and award low bid received from L J Construction in the amount of \$719,320.31 for the Kaleki Way Drainage Project.
8. **2024-057:** Motion to approve the amended and restated Grant Agreements with Mississippi Development Authority for Gulf Coast Restoration Fund Program for FY23.
9. **2024-058:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$76,000.00 for East Aloha Phase II Sidewalks.
10. **2024-061:** Motion to approve Account and Arbitration Agreements with The First Bank for all City of Diamondhead depository accounts.
11. **2024-064:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$158,000.00 for Commercial District Phase III Project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

12. **2024-060:** Motion to remove the Canada geese from the Cooperative Service Agreement between the City of Diamondhead and United States Department of Agriculture that states Canada geese can be removed for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things under the Acts of March 2, 1931, 46 ta1. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Pubilc Law No. 100-102, § 101(k). 1010 Stat. 1329-331. 7 U.S.C. § 8353 and services provided Canada Geese trapping and carcass disposal. (Depreo)

MOTION DIED FOR LACK OF ACTION

13. **2024-063:** Motion to discuss the use of the city's Activity Center and e-blast system by City Council members. (Liese)

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to discuss the use of the city's Activity Center and e-blast system by City Council members.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Councilmember Finley exited the meeting during the discussion at 8:37 p.m.

Routine Agenda.

Claims Payable

14. Motion to approve Payroll Payables DKT231467-DKT231478 in the amount of \$49,487.07, PYPKT01437 in the amount of \$30,066.66, PYPKT01438 in the amount of \$30,368.76 and PYPKT1439 in the amount of \$2,717.76.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark to approve Payroll Payables DKT231467-DKT231478 in the amount of \$49,487.07, PYPKT01437 in the amount of \$30,066.66, PYPKT01438 in the amount of \$30,368.76 and PYPKT1439 in the amount of \$2,717.76.

Voting Yea: Councilmember-At-Large Maher, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo. Absent: Ward 1 Finley

MOTION CARRIED

15. Motion to approve Docket of Claims (DKT231508 - DKT231551) in the amount of \$101,859.17.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve Docket of Claims (DKT231508 - DKT231551) in the amount of \$101,859.17.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark, Absent: Ward 1 Finley

MOTION CARRIED UNANIMOUSLY

Department Reports

- a. Motion to approve January 2024 Financials.

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to approve January 2024 Financials.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark, Absent: Ward 1 Finley

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - None

Adjourn/Recess.

At 8:45 p.m. with no further action to come before the Council, motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark, Absent: Ward 1 Finley

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City Clerk

FROM: S. Finley Ward 1

DATE: 07/10/2023

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda


AGENDA DATE REQUESTED 07/18/2023

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance.

REQUIRED SIGNATURE

REQUESTED BY:



COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:

Agenda Item #2023- 408

City of Diamondhead, MS
Request for Council Action

TO: Members of Council
FROM: Mayor Depreo

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTION:

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting.

REQUIRED SIGNATURES

REQUESTED BY:
City Manager:
City Attorney:

COUNCIL ACTION:
 Approved Denied Tabled/Deferred Info Only Completed:

Resolution # 2024- 011

RESOLUTION OF THE CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE “CITY), TO AUTHORIZE, CUSICK & WILLIAMS, PLLC, CITY ATTORNEYS, ON BEHALF OF THE CITY OF DIAMONDHEAD TO NEGOTIATE ACQUISITION OF DRAINAGE UTILITY EASEMENTS AND TO PROSECUTE SUITS FOR EMINENT DOMAIN PERTAINING TO THE PROJECTS LISTED HEREIN.

WHEREAS, the City Council (the “Governing Body”) of the City of Diamondhead, Mississippi (the “City”), acting for and on behalf of the City, hereby finds and determines as follows:

WHEREAS, certain temporary and permanent utility easements for construction, operation and maintenance of drainage in the City of Diamondhead are required for the following projects:

- 1. Turnberry
- 2. Kome
- 3. Coon Branch
- 4. Kolo Ct.
- 5. Bank Stabilization
- 6. Kome Drive
- 7. Ahuli
- 8. Kalae Street
- 9. Beaux Vue 2
- 10. Hilo Street Projects
- 11. Kaleki Way
- 12. Fairway Drive

and,

WHEREAS, said parcels have been appraised at the instance of the City of Diamondhead by Global Valuation Services, Real Estate Appraiser, and said appraisals are to be reviewed and confirmed by a second, Real Estate Appraiser, for the purposes of determining just compensation and damages based on fair market values that the City of Diamondhead may reasonably pay to acquire said easements and property interests; and,

WHEREAS, Cusick & Williams, PLLC, City Attorneys, should be authorized to proceed with negotiation and acquisition of the easements and real property interests remaining to be acquired for said projects, and to proceed with suits for eminent domain if efforts to acquire the property interests by negotiation for the appraised compensation as hereinafter set forth fail; and,

WHEREAS, special checks in the amount of \$161.00 per lawsuit should be hereby authorized to pay to the Clerk of the County Court of Hancock County, Mississippi as required to file eminent domain suits, if suit is filed and the Special Court of Eminent Domain appoints and appraisal pursuant to their statutory authority, special checks in the amount not to exceed \$1,000 per lawsuit should be authorized to pay to the court appointed appraiser; and, if the City’s offer of just compensation based upon the above referenced appraisals is accepted by the property owners and interested parties, upon receipt of proper acceptance and tax information from the property owners, the Governing Authority finds that to expedite the projects, special checks should be hereby authorized to be issued to the property owners and interested parties for conveyance of easements and required property interests for the appraised values as hereinafter set forth; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That Cusick & Williams, PLLC, City Attorneys, be and are hereby employed and authorized to do any and all acts necessary and proper as attorneys on behalf of the City of Diamondhead, Mississippi, to offer to acquire the easements and required property interests from property owners and interested parties for the City's appraised values as hereinafter set forth, and to commence and prosecute suits for eminent domain to take and condemn said easements and property interests where negotiations fail, and when suit is required, special checks in the sum of \$161.00 per lawsuit are hereby authorized to be issued to the County Court Clerk for filing fees and special checks in the sum not to exceed \$1,000 per lawsuit are hereby authorized to be issued to the Court appointed appraiser in each lawsuit, if such appraiser is appointed by the Special Court of Eminent Domain.

SECTION 3. The aforesaid City Attorneys are hereby authorized to do any and all things necessary and proper to acquire the easements and property interests hereinabove recited for the appraised value of compensation and damages as listed above; and special checks are authorized to be issued to the owners and interested parties for the total sum not to exceed the appraised values as set forth above when easements are delivered and all documentation and tax information is received to complete the purchase.

SECTION 4. This Resolution shall be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	—	—	—
Councilmember Liese	—	—	—
Councilmember Cumberland	—	—	—
Councilmember Clark	—	—	—
Councilmember Maher	—	—	—
Mayor Depreo	—	—	—

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2024.

MAYOR

ATTEST:

CITY CLERK

(SEAL)

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD
APPOINTING KURT RAYMOND TO SERVE AS A PLANNING AND ZONING COMMISSIONER
FOR THE CITY OF DIAMONDHEAD.**

WHEREAS, the Mayor and Council (the governing body) for the City of Diamondhead serve as the appointing authority to the City of Diamondhead Planning and Zoning Commission pursuant to Ordinance 2012-003; and,

WHEREAS, a vacancy exists as the result of the term expiration of Heather Flowers; and the subsequent resignation of Tracey Sheppard.

WHEREAS, it is the recommendation of Anna Liese, Ward 2 Councilmember, to appoint Kurt Raymond (Ward 2) to serve as Planning & Zoning Commissioner, effective immediately and ending March 2027;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the City of Diamondhead do hereby appoint Kurt Raymond, a resident of Ward 2, to serve as Commissioner to be seated on the Planning and Zoning Commission for the City of Diamondhead ending March 2026.

SO BE IT RESOLVED, this the _____ day of _____, 2024.

The above and foregoing Resolution of the Mayor and Council of the City of Diamondhead, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the matter being put to a vote, the result was as follows:

	Aye	Nay	Abstain
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

APPROVED _____
Mayor Nancy Depreo

ATTEST: _____
Jeannie Klein, City Clerk

seal

KURT RAYMOND

- Bachelor of Science, University of Southern Mississippi
- Master of Business Administration, William Carey University
- 1989-2000: Law enforcement officer
- 2000-present: Federal law enforcement officer—Supervisor since 2009
- Resident of Diamondhead since 2008 and resident of Ward 2 since the city's inception
- He and his wife, Carol, have two adult children.

Agenda Item #2022- 4 077

City of Diamondhead, MS
Request for Council Action

TO: City Council

FROM: Anna Liese

DATE: 3/13/24

Ordinance Resolution Agreement Info Only Work Session Other

AGENDA LOCATION: Consent Agenda Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to appoint Kurt Raymond to the position of Planning & Zoning Commissioner, Ward 2.

REQUIRED SIGNATURE

REQUESTED BY:

COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:

**STATE OF MISSISSIPPI
COUNTY OF HANCOCK**

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDED
INTERLOCAL AGREEMENT BETWEEN HANCOCK COUNTY, MISSISSIPPI AND
THE CITY OF DIAMONDHEAD FOR THE COLLECTION OF TAXES**

WHEREAS, in the desire of both governmental agencies, the City of Diamondhead under the authority of Chapter 33, Title 21, Mississippi Code 1972 Annotated, as amended and the Board of Supervisors of Hancock County, Mississippi, under the authority of Chapters 1 and 29-53, Title 27, Title 21, Mississippi Code 1972 Annotated, as amended to serve the best interest of their taxpayers through consolidation of services and reduction of costs where possible; and

WHEREAS, the City of Diamondhead, through its governing authority, and Hancock County, Mississippi, through its Board of Supervisors, desire to re-enter into an Interlocal Governmental Agreement to provide for consolidated tax collection services, under the authority of Chapter 13, Title 17, Mississippi Code 1972, Annotated; and

WHEREAS, the purpose of such an Agreement is to provide for the collection of taxes by the Hancock County Tax Assessor/Collector for the City of Diamondhead, with the providing of such governmental services, as more specifically set forth in the interlocal agreement, under the terms and conditions set forth therein; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DIAMONDHEAD, by and through its Mayor and City Council (hereinafter referred to as the "CITY"), that the Mayor is hereby authorized to execute and enter into an Interlocal Agreement Relating to the Collection of Taxes with Hancock County, Mississippi for the specified services as therein defined; said Agreement being authorized under the authority of Chapter 13, Title 17, Mississippi Code 1972 Annotated, as amended, and subject to the approval of the Attorney General of the State of

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Mississippi.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE ____ DAY OF _____, 2024.

	Aye	Nay	Absent
Mayor Depreo	___	___	___
Councilmember Finley	___	___	___
Councilmember Liese	___	___	___
Councilmember Cumberland	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___

ATTEST: _____
CITY CLERK

APPROVED: _____
NANCY DEPREO, MAYOR

seal

INTERLOCAL AGREEMENT RELATING TO THE
COLLECTION OF TAXES

WHEREAS, the City of Diamondhead, Mississippi, under the authority of Chapter 33, Title 21, Mississippi Code of 1972, as amended, and the County of Hancock, under the authority of Chapters 1 and 29-53, title 27, Mississippi Code of 1972, as amended, presently maintain separate offices for the purpose of ad valorem tax collection; and

WHEREAS, it is the desire of both these local governmental units, under the authority of Chapter 13, Title 17, Mississippi Code of 1972, as amended, to serve the best interest of their taxpayers through consolidation of services and reduction of costs where possible:

NOW THEREFORE, IT IS AGREED, by and between the City of Diamondhead, ("City") and County of Hancock ("County") as follows:

1. The duly elected Tax Collector of Hancock County shall assume the responsibility for the collection of all City taxes on real, personal and public utility properties, including motor vehicles.
2. This agreement will supersede and replace any previous agreements between the City and the County relating to the collection of taxes and the terms thereof.
3. The City agrees to allow the County to retain 2% of the gross collections under this agreement as a commission to the County, for any and all services, supplies, equipment, space and other effort necessary to carry out the terms of this agreement, in no event, however, shall the County retain an amount in excess of Eighteen Thousand (\$18,000.00) per year for these services. The county agrees to maintain budget support to the County Tax Collector equal to the sum of FY 2023-2024

Budget for the Tax Collector and to provide for reasonable changes in the budget commensurate with increases or decreases in the County's true value of real, personal, and public utility properties in the County, proper allowances being made for any changes in the County's overall financial capability. Ad valorem taxes on real, personal, and public utility property shall be collected as soon as reasonably practical after October 1st of each year to ensure that operation funds are available prior to the tax delinquency date of February 1st of the subsequent year. **This commission and payment is authorized pursuant to Mississippi Code Sections 27-51-29, 25-3-3, 25-3-5, and 25-7-21.**

4. All sums collected shall be delivered to the City on or before the 20th of the month following that in which said funds are collected.

5. The County Tax Collector shall collect all homestead exception charge backs and all damages and interest authorized by law on City Taxes, which shall be distributed within the same time limitations and in the same manner as described in the previous section.

6. The County Tax Collector will conduct land tax sales for the City at the same time, in a lawfully designated place, as land tax sales for the County are now held and the City will receive all interest, damages, and other fees from such sales that the City may be entitled to in accordance with the law.

7. On or before August 1st of each year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City.

8. The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make proper adjustments to the daily and monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent

taxpayers properly presented to it in the same manner as prescribed by Chapter 49, Title 2, Mississippi Code of 1972.

9. The County will furnish the City with supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15th of each calendar year.

10. The County shall pay unto the Tax Assessor-Collector the sum and of Eighteen Thousand Dollars (\$18,000.00) for collection of taxes set out in this agreement for his/her services rendered in collecting and disbursing said taxes and he/she shall be liable for said collection and distribution. *This commission and payment is authorized pursuant to Mississippi Code Sections 27-51-29, 25-3-3, 25-3-5, and 25-7-21.*

11. Any real and personal property acquired under the auspices of this agreement shall be distributed to the party assuming the costs of such acquisition upon termination of this agreement.

12. The City shall have the right to audit the County Tax Collector's records at any time as they may relate to this contract in any way.

13. The County shall provide all tax collection services on a fair and equitable basis regardless of whether the taxes are being collected under the terms of this agreement or under the customary tax collection services of the County.

14. *This contract shall be in effect commencing when approved by the Mississippi Attorney General pursuant to Mississippi Code Section 17-13-11 and hereafter shall automatically renewed on an annual basis unless terminated by one of the parties hereto. It is understood between the parties hereto that neither entity can bind its successors in*

office and that this agreement can be canceled should the successors in office elect to do so.

15. Amendment of this contract shall take place only by mutual written consent of the parties.

16. This agreement shall be in force and in effect from and after its approval by the Attorney General pursuant to Section 17-13-11, Mississippi Code of 1972, as amended.

17. The terms and provisions of this Agreement do not require the establishment of a joint Board.

18. It is not the intent of this Agreement that title to any real or personal property be transferred between the parties in order to implement this Agreement. Title to all real and personal property shall remain vested in the party in which it is now vested. All real and personal property owned by the City or purchased by the City pursuant to this Agreement shall remain the property of the City. All real and personal property owned or purchased by Hancock County pursuant to this Agreement shall remain the property of Hancock County upon the termination of this Agreement.

19. No additional real or personal property is to be acquired, held or disposed of in this joint or cooperative undertaking, and all real and personal property utilized by any party in implementing this Agreement shall remain the parties' property upon partial or complete termination of this Agreement.

THIS AGREEMENT is entered into by the governing authorities of the City and the County, on this the ____ day of _____, 2024

CITY OF DIAMONDHEAD, MISSISSIPPI

MAYOR

PRESIDENT OF THE HANCOCK COUNTY
BOARD OF SUPERVISORS

APPROVED

HANCOCK COUNTY TAX
COLLECTOR-ASSESSOR

**STATE OF MISSISSIPPI
COUNTY OF HANCOCK**

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDED
INTERLOCAL AGREEMENT BETWEEN HANCOCK COUNTY, MISSISSIPPI AND
THE CITY OF DIAMONDHEAD FOR THE COLLECTION OF SOLID WASTE FEES**

WHEREAS, in the desire of both governmental agencies, the City of Diamondhead under the authority of Chapter 19, Title 21, Mississippi Code 1972 Annotated, as amended is authorized to provide for the collection and disposal of garbage and the disposal of rubbish; and,

WHEREAS, the City of Diamondhead, under the authority of Chapter 19, Title 21, Mississippi Code Annotated, as amended is authorized to contract with a public agency for the purpose of developing, maintaining, operating and administering a system for billing and/or collection of fees or charges imposed by the municipality for the purpose of developing, maintaining, operating and administering a system for the billing and/or collection of fees or charges imposed by the municipality for garbage and/or rubbish collection;

through consolidation of services and reduction of costs where possible; and

WHEREAS, the City of Diamondhead, through its governing authority, and Hancock County, Mississippi, through its Board of Supervisors, desire to re-enter into an Interlocal Agreement to provide for consolidated solid waste fee collection services, and

WHEREAS, the purpose of such an Agreement is to provide for the collection of solid waste fees by the Hancock County Tax Assessor/Collector for the City of Diamondhead, with the providing of such governmental services, as more specifically set forth in the interlocal agreement, under the terms and conditions set forth therein; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DIAMONDHEAD, by and through its Mayor and City Council (hereinafter referred to as the "CITY"), that the Mayor is

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Agenda Item 2024-081

hereby authorized to execute and enter into an Interlocal Agreement Relating to the Collection of Solid Waste Fees with Hancock County, Mississippi for the specified services as therein defined; and subject to the approval of the Attorney General of the State of Mississippi.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE ____ DAY OF _____, 2024.

	Aye	Nay	Absent
Mayor Depreo	___	___	___
Councilmember Finley	___	___	___
Councilmember Liese	___	___	___
Councilmember Cumberland	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___

ATTEST: _____
CITY CLERK

APPROVED: _____
NANCY DEPREGO, MAYOR

seal

INTERLOCAL AGREEMENT RELATING TO THE COLLECTION OF SOLID
WASTE FEES

WHEREAS, the City of Diamondhead, Mississippi, under the authority of Chapter 19, Title 21, Mississippi Code of 1972, is authorized to provide for the collection and disposal of garbage and the disposal of rubbish; and

WHEREAS, the City of Diamondhead, Mississippi, under the authority of Chapter 19, Title 21, Mississippi Code of 1972, is authorized to contract with a public agency for the purpose of developing, maintaining, operating and administering a system for the billing and/or collection of fees or charges imposed by the municipality for the purpose of developing, maintaining, operating and administering a system for the billing and/or collection of fees or charges imposed by the municipality for garbage and/or rubbish collection.

WHEREAS, the Hancock County Tax Collector currently collects the solid waste fees for Hancock County.

WHEREAS, it is the desire of both of these local governmental units to serve the best interest of their citizens through consolidation of services and reduction of costs where possible:

NOW THEREFORE, IT IS AGREED, by and between the City of Diamondhead ("City") and Hancock County ("County") as follows:

1. The duly elected Tax Collector of Hancock County shall assume the responsibility for the collection of all solid waste fees in the City of Diamondhead.

- 2 This agreement will supersede and replace any previous agreements between the City and the County relating to the collection of solid waste fees.

3. The City agrees to allow the County to retain 3% of the gross collections under this agreement as a commission to the County, for any and all services, supplies, equipment, compensation, space and other effort necessary to carry out the terms of this agreement. This commission and payment is authorized pursuant to Mississippi Code Sections 25-3-3, 25-3-5, and 19-5-18.

4. All sums collected shall be delivered to the City on or before the 20th of the month following that in which said funds are collected.

5. The County Tax Collector will make refunds of all solid waste fees erroneously collected by his office and will make proper adjustments to the daily and monthly distribution reports accordingly.

6. The Tax Collector shall notify the City of any unpaid solid waste fees or charges imposed by the City for garbage and/or rubbish collection on a monthly basis.

7. The County shall pay unto the Tax Assessor-Collector the sum of Twelve Thousand Five Hundred Dollars (\$12,500.00) for collection of solid waste fees set out in this agreement for his/her services rendered in collecting and disbursing said solid waste fees and he/she shall be liable for said collection and distribution. This commission and payment is authorized pursuant to Mississippi Code Sections 25-3-3, 25-3-5, and 19-5-18.

8. The City shall have the right to audit the County Tax Collector's records at any time as they may related to this contract in any way.

9. The County shall provide all solid waste fee collection services on a fair and equitable basis regardless of whether the solid waste fees are being collected under the terms of this agreement or under the customary services of the County.

10. This contract shall automatically renew on an annual basis unless terminated by one of the parties hereto. It is understood between the parties hereto that neither entity can bind its successors in office and that this agreement can be cancelled should the successors in office elect to do so.

11. Amendment of this contract shall take place only by mutual written consent of the parties.

12. This agreement shall be in force and in effect from and after its approval by the Attorney General pursuant to Section 17-13-11, Mississippi Code, as amended.

13. The terms and provisions of this Agreement do not require the establishment of a joint Board.

14. It is not the intent of this Agreement that title to any real or personal property be transferred between the parties in order to implement this Agreement. Title to all real and personal property shall remain vested in the party in which it is now vested. All real and personal property owned by the City or purchased by the City pursuant to this Agreement shall remain the property of the City. All real and personal property owned or purchased by Hancock County pursuant to this Agreement shall remain the property of Hancock County upon the termination of this Agreement.

15. No additional real or personal property is to be acquired, held or disposed of in this joint or cooperative undertaking, and all real and personal property utilized by any party in implementing this Agreement shall remain the parties' property upon partial or complete termination of this Agreement.

THIS AGREEMENT is entered into by the governing authorities of the City and the County on this the ____ day of _____, 2024.

CITY OF DIAMONDHEAD, MISSISSIPPI

MAYOR

HANCOCK COUNTY, MISSISSIPPI

PRESIDENT OF THE HANCOCK COUNTY
BOARD OF SUPERVISORS

APPROVED

HANCOCK COUNTY TAX ASSESSOR/COLLECTOR

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

Certified Public Accountants

HANCOCK BANK BUILDING

2510 - 14TH STREET

P.O. BOX 129

GULFPORT, MISSISSIPPI 39502

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2024 - 066
Item No.9.

February 29, 2024

To the Mayor, City Council and Management
City of Diamondhead, Mississippi

We are pleased to confirm our understanding of the services we are to provide for the City of Diamondhead, Mississippi for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Diamondhead, Mississippi as of and for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Diamondhead's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Diamondhead's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Diamondhead's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Schedule of surety bonds
- 3) Combining Financial Statements

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) City officials
- 2) Organizational chart

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Diamondhead's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Diamondhead's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the city of Diamondhead's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Diamondhead in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements,

the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an

individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal

awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation

letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten & Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten & Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Sande Hentges, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$35,000. Our fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

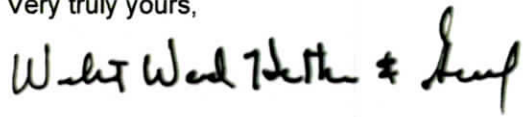
Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City of Diamondhead, Mississippi. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Diamondhead, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Wright, Ward, Hatten & Guel, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the City of Diamondhead, Mississippi.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

2024-067

Item No. 10.



March 8, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Change Order #2 Recommendation – Noma Drive Improvements

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #2 for this project. This Change Order serves to increase the Contract Time by an additional 40 days, making the new Substantial Completion date May 3, 2024. The original Substantial Completion date was February 8, 2024, and a previous change order extended the contract time 45 days.

The Contractor has experienced delays in paving due to coordinating with other projects and utility relocation; therefore, it is proposed we add additional Contract Time.

In summary, the Contract Time is being increased by 40 calendar days. With that said, I recommend that the Council approve this Change Order #2. Should you have any questions, please do not hesitate to contact me at 228-396-0486 or sarah@ccellc.us.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

Sarah McLellan, P.E.
Project Engineer



3/8/2024

CHANGE ORDER

OWNER:
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO. 2

DATE: March 8, 2024

ENGINEER: Covington Civil &
Environmental

CONTRACTOR:
Moran Hauling
10380 Three Rivers Road
Gulfport, MS 39503

PROJECT: Noma Drive Improvements

SUMMARY:

This change order serves to increase the contract time.

The Contractor has experienced delays in paving due to coordinating with other projects and utilities; therefore, it is proposed an additional 40 days be added to the Contract Time.

THE CONTRACT IS AMENDED AS SHOWN BELOW:

(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	\$1,068,927.55
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$1,068,927.55
The Contract Sum will now Change:	\$0.00
The New Contract Sum including this Change Order will be:	\$1,068,927.55

The original Contract Time:	9/11/2023
Net Change by previously authorized Change Orders:	45
The Date of Substantial Completion prior to this Change Order:	3/24/2024
The Contract Time will now Change by (+) days:	40
The New Date of Substantial Completion will be:	5/3/2024

CONTRACTOR:

ENGINEER:

OWNER:

By: [Signature] By: [Signature] By: _____
Date: 3/8/24 Date: 3/8/2024 Date: _____

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 228-467-6755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0214
DATE 03/12/2024

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/12/2024	17-057-2021 Professional Land S	review control locations	2:00	98.00	196.00
02/19/2024	17-057-2021 Sen. Cad Tech	coordinate with pm on proposed changes to project	1:30	90.00	135.00
02/19/2024	17-057-2021 Sen. Cad Tech	modify parking and calc quantities	2:30	90.00	225.00
02/19/2024	17-057-2021 RPR	plan review	3:30	75.00	262.50
02/21/2024	17-057-2021 Sen. Cad Tech	plan updates	2:30	90.00	225.00
02/22/2024	17-057-2021 Senior Professional	project review	5.50	145.00	797.50
02/23/2024	17-057-2021 Cad	MARKUPS FROM DAWN	5:00	70.00	350.00
02/28/2024	17-057-2021 Principal	plan and spec review	4.50	162.00	729.00

Canal Dredging Project

BALANCE DUE

\$2,920.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 228-467-6755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0209
DATE 03/12/2024

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/14/2024	17-057-2021 Instrument Person	site topo	5:30	41.00	225.50
02/14/2024	17-057-2021 Survey Crew Chief	site topo	5:30	68.00	374.00
02/14/2024	17-057-2021 Professional Land S	Calcs and deed research at courthouse. Plot deeds.	1:00	98.00	98.00
02/15/2024	17-057-2021 Instrument Person	site topo	7:00	41.00	287.00
02/15/2024	17-057-2021 Survey Crew Chief	ROW	7:00	68.00	476.00
02/15/2024	17-057-2021 Professional Land S	Review data, calcs and plot deeds.	2:30	98.00	245.00
02/19/2024	17-057-2021 Instrument Person	Ponds	10:00	41.00	410.00
02/19/2024	17-057-2021 Survey Crew Chief	17-057-021 row ponds	9:45	68.00	663.00
02/19/2024	17-057-2021 Professional Land S	Review data and calcs on property lines.	2:00	98.00	196.00
02/26/2024	17-057-2021 Project Engineer	Pond surfaces and outlets	3:00	95.00	285.00
02/27/2024	17-057-2021 Sen. Cad Tech	work with pm on drawing and pipe networks.	1:30	90.00	135.00
02/27/2024	17-057-2021 Instrument Person	site boundary	4:00	41.00	164.00
02/27/2024	17-057-2021 Survey Crew Chief	Locate drainage	4:00	68.00	272.00
02/27/2024	17-057-2021	Review data and	1:00	98.00	98.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/29/2024	Professional Land S 17-057-2021 Sen. Cad Tech	updated allpoints. draft existing drainage from new point data	1:00	90.00	90.00
02/29/2024	17-057-2021 Project Engineer	reduce surface	3:00	95.00	285.00
03/05/2024	17-057-2021 Survey Crew Chief	17-057-2021 locate ditches culverts etc	3:00	68.00	204.00
03/05/2024	17-057-2021 Project Engineer	Surface update	1:30	95.00	142.50
03/07/2024	17-057-2021 Project Engineer	surface and Model updater	4:00	95.00	380.00

Drainage Pond Remediation

BALANCE DUE

\$5,030.00

Chiniche Engineering & Surveying

407 Highway 90
 Bay St. Louis, MS 39520
 228-467-6755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS

INVOICE # 17-057-0213

DATE 03/12/2024

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/28/2024	17-057-2021 Senior Project Mana	Project Coordination	3:30	115.00	402.50
03/07/2024	17-057-2021 Instrument Person	site topo	8:00	41.00	328.00
03/07/2024	17-057-2021 Instrument Person	site topo	8:00	41.00	328.00
03/07/2024	17-057-2021 Survey Crew Chief	17-057-000-04 topo	8:00	68.00	544.00
03/07/2024	17-057-2021 Survey Crew Chief	17-057-000-04 topo	8:00	68.00	544.00
03/07/2024	17-057-2021 Professional Land S	Review data and create allpoints.	3:30	98.00	343.00

Tidelands Planning

BALANCE DUE

\$2,489.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 228-467-6755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0211
DATE 03/12/2024

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/12/2024	17-057-2021 Cad	review & markups	3:00	70.00	210.00
02/12/2024	17-057-2021 Senior Project Mana	Project Coordination	1:00	115.00	115.00
02/13/2024	17-057-2021 Cad	markups	1:00	70.00	70.00
02/14/2024	17-057-2021 Cad	markups	9:00	70.00	630.00
02/15/2024	17-057-2021 Cad	markups	7:30	70.00	525.00
02/20/2024	17-057-2021 Senior Project Mana	Project Coordination	1:00	115.00	115.00
02/21/2024	17-057-2021 Sen. Cad Tech	print out existing conditions for pm	0:45	90.00	67.50
02/21/2024	17-057-2021 Senior Project Mana	Project Coordination	1:00	115.00	115.00
02/22/2024	17-057-2021 Sen. Cad Tech	review plans and comment/coordinate with drafter on existing contours	0:45	90.00	67.50
02/22/2024	17-057-2021 Senior Project Mana	Project Coordination	1:30	115.00	172.50
02/23/2024	17-057-2021 Clerical	project coordinate	0:15	50.00	12.50
02/23/2024	17-057-2021 Senior Project Mana	Project Coordination	2:00	115.00	230.00
02/26/2024	17-057-2021 Senior Project Mana	Project Coordination	1:30	115.00	172.50
02/27/2024	17-057-2021 Senior Project Mana	Project Coordination	1:30	115.00	172.50
03/01/2024	17-057-2021 Senior Project Mana	Project Coordination	2:30	115.00	287.50
03/04/2024	17-057-2021 Senior Project Mana	Project Coordination	1:30	115.00	172.50
03/05/2024	17-057-2021 Clerical	bridge research	1:00	50.00	50.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/05/2024	17-057-2021 Senior Project Mana	Project Coordination	2:30	115.00	287.50
03/06/2024	17-057-2021 Clerical	project coordinate	1:00	50.00	50.00
03/06/2024	17-057-2021 Senior Project Mana	Project Coordination	1:30	115.00	172.50

Montjoy Creek Improvements

BALANCE DUE

\$3,695.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 228-467-6755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-0210

DATE 03/12/2024

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/14/2024	17-057-2021 Principal	project review	3.50	162.00	567.00
02/20/2024	17-057-2021 Principal	project meeting and coordination	5.50	162.00	891.00
02/21/2024	17-057-2021 Senior Professional	review w/ johana	2:30	145.00	362.50
02/21/2024	17-057-2021 Project Engineer	HEC-RAS-Qgis modeling	6:00	95.00	570.00
02/22/2024	17-057-2021 Senior Professional	exhibit	2:30	145.00	362.50
02/22/2024	17-057-2021 Sen. Cad Tech	export surface in different programs for pm	6:30	90.00	585.00
02/22/2024	17-057-2021 Project Engineer	q-gis modeling	7:00	95.00	665.00
02/28/2024	17-057-2021 Instrument Person	17-057-00-11-2023	4:30	41.00	184.50
02/28/2024	17-057-2021 Survey Crew Chief	17-057-00-11-2023 si locations	4:45	68.00	323.00
02/28/2024	17-057-2021 Professional Land S	Review data and updated allpoints.	2:30	98.00	245.00
02/29/2024	17-057-2021 Instrument Person	17-057-00-11-2023	6:00	41.00	246.00
02/29/2024	17-057-2021 Instrument Person	17-057-00-11-2023	4:00	41.00	164.00
02/29/2024	17-057-2021 Survey Crew Chief	17-057-00-11-2023 si location	4:30	68.00	306.00
02/29/2024	17-057-2021 Survey Crew Chief	17-057-00-11-2023 si location	6:30	68.00	442.00
02/29/2024	17-057-2021 Professional Land S	Review data and updated allpoints.	4:30	98.00	441.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/01/2024	17-057-2021 Instrument Person	17-057-00-11-2023	5:30	41.00	225.50
03/01/2024	17-057-2021 Survey Crew Chief	17-057-00-11-2023	5:00	68.00	340.00
03/04/2024	17-057-2021 Senior Professional	project review	3.50	145.00	507.50
03/05/2024	17-057-2021 Principal	project review	4.50	162.00	729.00
03/06/2024	17-057-2021 Instrument Person	site topo	8:00	41.00	328.00
03/06/2024	17-057-2021 Survey Crew Chief	site topo	8:00	68.00	544.00

Coon Branch Drainage

BALANCE DUE

\$9,028.50

2024-01

Item No. 12.



March 12, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #6
Commercial District Transformation Project Phase I
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #6 to be considered for approval by the City Council at the next meeting. The Application includes the period from 2/1/2024 to 2/29/2024. At the end of the application period, we are approximately 35% complete on contract value and 65% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to Bottom 2 Top Construction, LLC., in the amount of \$247,809.09. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in black ink that reads "Andrew Levens".

Andrew Levens, P.E.
Engineering Manager

Enclosures: B2T Pay Application #6 Signed

Fax: (228) 396-0487

2300 14th Street
Gulfport, Mississippi 39501

Phone: (228) 396-0486

Contractor's Application for Payment

Owner: <u>City of Diamondhead</u> Engineer: <u>Covington Civil & Environmental LLC</u> Contractor: <u>Bottom 2 Top Construction LLC</u> Project: <u>City of Diamondhead Commercial District Transformation Project Phase I</u> Contract: _____	Owner's Project No.: _____ Engineer's Project No.: <u>16383</u> Contractor's Project No.: _____
---	--

Application No.: 6 **Application Date:** 3/4/2024
Application Period: From 2/1/2024 to 2/29/2024

1. Original Contract Price	\$ 4,173,187.31
2. Net change by Change Orders	\$ (37,425.75)
3. Current Contract Price (Line 1 + Line 2)	\$ 4,135,761.56
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,461,264.11
5. Retainage	
a. <u>5%</u> X \$ <u>1,461,264.11</u> Work Completed	\$ 73,063.21
b. _____ X \$ _____ Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 73,063.21
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,388,200.90
7. Less previous payments (Line 6 from prior application)	\$ 1,140,391.81
8. Amount due this application	\$ 247,809.09
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 2,674,497.45

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Bottom 2 Top Construction
Signature: Saula Joy **Date:** 3/4/24

Recommended by Engineer By: <u>Andre Perce</u> Title: <u>Engineering Manager</u> Date: <u>3/12/2024</u>	Approved by Owner By: _____ Title: _____ Date: _____
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead
 Engineer: Covington Civil & Environmental LLC
 Contractor: Bottom 2 Top Construction LLC
 Project: City of Diamondhead Commercial District Transformation Project Phase I
 Contract:

Owner's Project No.:
 Engineer's Project No.: 16383
 Contractor's Project No.:

Application No.: 6 Application Period: From 02/01/24 to 02/29/24 Application Date: 03/04/24

A Bid Item No.	B Description	C Contract Information				G Work Completed - Current Pay App		I Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
		D Item Quantity	E Units	F Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work - Current Pay App	H Value of Work Completed - Current Pay App (E X G) (\$)	I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)				
Original Contract													
202-B009	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS	2,083	SY	\$ 8.00	16,664.00	-	-	42.37	338.96		338.96	2%	16,325.04
202-B087	REMOVAL OF CONTINUOUSLY REINFORCED CONCRETE PAVEMENT, ALL DEPTHS	235	SY	\$ 10.00	2,350.00	-	-	-	-		-	0%	2,350.00
202-B013	REMOVAL OF BASE (LIMESTONE / GRAVEL), ALL DEPTHS	3,191	SY	\$ 10.00	31,910.00	-	-	-	-		-	0%	31,910.00
503-C010	SAW CUT, FULL DEPTH (ASPHALT)	320	LF	\$ 8.00	2,560.00	-	-	135.00	1,080.00		1,080.00	42%	1,480.00
503-C010	SAW CUT, FULL DEPTH (CONCRETE)	55	LF	\$ 8.00	440.00	-	-	-	-		-	0%	440.00
202-B191	REMOVAL OF PIPE, 8" AND ABOVE	230	LF	\$ 5.00	1,150.00	50.00	250.00	50.00	250.00		250.00	22%	900.00
202-A001	CLEARING AND GRUBBING	1	LS	\$ 76,000.00	76,000.00	-	-	1.00	76,000.00		76,000.00	100%	-
L00098	REMOVE AND RESET, MAILBOX	3	EA	\$ 300.00	900.00	1.00	300.00	1.00	300.00		300.00	33%	600.00
907-630-0004	REMOVE AND RESET, SIGN	3	EA	\$ 300.00	900.00	-	-	-	-		-	0%	900.00
203-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	4,400	CY	\$ 12.00	52,800.00	-	-	4,400.00	52,800.00		52,800.00	100%	-
203-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	800	CY	\$ 10.00	8,000.00	-	-	800.00	8,000.00		8,000.00	100%	-
206-A001	STRUCTURE EXCAVATION	2,200	CY	\$ 15.00	33,000.00	-	-	-	-		-	0%	33,000.00
216-A001	SOLID SODDING	8,500	SY	\$ 7.20	61,200.00	-	-	-	-		-	0%	61,200.00
234-A001	TEMPORARY SILT FENCE	5,200	LF	\$ 3.57	18,564.00	-	-	990.00	3,534.30		3,534.30	19%	15,029.70
237-A002	WATTLES, 20"	2,400	LF	\$ 5.43	13,032.00	-	-	60.00	325.80		325.80	3%	12,706.20
304-F002	SIZE 610 CRUSHED STONE BASE	4,840	TON	\$ 67.40	326,216.00	1,042.75	70,281.35	1,089.53	73,434.32		73,434.32	23%	252,781.68
403-A001	12.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$ 191.19	145,304.40	-	-	-	-		-	0%	145,304.40
403-A013	9.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$ 195.24	148,382.40	-	-	-	-		-	0%	148,382.40
501-B005	8" PLAIN CEMENT CONCRETE PAVEMENT, BROOM FINISH	92	SY	\$ 108.00	9,936.00	-	-	-	-		-	0%	9,936.00
406-A002	COLD MILLING OF BITUMINOUS PAVEMENTS, ALL DEPTH	300	SY	\$ 12.00	3,600.00	-	-	-	-		-	0%	3,600.00
603-CA004	15" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	54	LF	\$ 41.74	2,253.96	-	-	-	-		-	0%	2,253.96
603-CA012	18" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	2,003	LF	\$ 49.38	98,908.14	894.00	44,145.72	1,717.00	84,785.46		84,785.46	86%	14,122.68
603-CE002	22"x13" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	1,297	LF	\$ 65.58	85,057.26	-	-	1,236.00	81,056.88		81,056.88	95%	4,000.38
603-CE008	29"x18" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	427	LF	\$ 86.30	36,850.10	-	-	414.00	35,728.20		35,728.20	97%	1,121.90
603-CB003	18" REINFORCED CONCRETE END SECTION	1	EA	\$ 870.00	870.00	-	-	2.00	1,740.00		1,740.00	200%	(870.00)
603-CF003	29"x18" REINFORCED CONCRETE ARCH END SECTION	2	EA	\$ 1,110.00	2,220.00	-	-	1.00	1,110.00		1,110.00	50%	1,110.00
603-PA010	6' x 4' PRECAST CONCRETE BOX CULVERT	162	LF	\$ 1,065.00	172,530.00	-	-	160.00	170,400.00		170,400.00	99%	2,130.00
603-PB008	6' x 4' PRECAST CONCRETE BOX CULVERT, END SECTION	4	EA	\$ 4,750.00	19,000.00	-	-	4.00	19,000.00		19,000.00	100%	-
815-A007	LOOSE RIPRAP, SIZE 300	600	TON	\$ 84.20	50,520.00	-	-	-	-		-	0%	50,520.00
815-E001	GEOTEXTILE UNDER RIPRAP	950	SY	\$ 4.82	4,579.00	-	-	-	-		-	0%	4,579.00
604-A001	CASTINGS	5,500	LBS	\$ 3.38	18,590.00	-	-	3,150.00	10,647.00		10,647.00	57%	7,943.00
604-B001	GRATINGS	4,000	LBS	\$ 4.02	16,080.00	-	-	-	-		-	0%	16,080.00
609-B002	CONCRETE CURB, HEADER (6"x18")	727	LF	\$ 20.40	14,830.80	-	-	-	-		-	0%	14,830.80
609-D002	COMBINATION CONCRETE CURB AND GUTTER, TYPE 1 MODIFIED	4,108	LF	\$ 20.40	83,803.20	-	-	-	-		-	0%	83,803.20
609-D004	COMBINATION CONCRETE CURB AND GUTTER, TYPE 2 MODIFIED	446	LF	\$ 20.40	9,098.40	-	-	-	-		-	0%	9,098.40
608-A001	CONCRETE SIDEWALK, 4" THICK	2,990	SY	\$ 78.00	233,220.00	-	-	-	-		-	0%	233,220.00
608-A001	CONCRETE SIDEWALK, 6" THICK	522	SY	\$ 90.00	46,980.00	-	-	-	-		-	0%	46,980.00
608-C001	DETECTABLE WARNINGS, PER PLANS	103	SF	\$ 44.00	4,532.00	-	-	-	-		-	0%	4,532.00
626-G001	THERMOPLASTIC DETAIL STRIPE, BLUE-ADA	111	LF	\$ 24.00	2,664.00	-	-	-	-		-	0%	2,664.00
626-G002	THERMOPLASTIC DETAIL STRIPE, WHITE	813	LF	\$ 6.00	4,878.00	-	-	-	-		-	0%	4,878.00
907-626-H001	THERMOPLASTIC LEGEND, BLUE-ADA HANDICAP SYMBOL	2	EA	\$ 600.00	1,200.00	-	-	-	-		-	0%	1,200.00
626-H004	THERMOPLASTIC LEGEND, WHITE	696	SF	\$ 14.40	10,022.40	-	-	-	-		-	0%	10,022.40
630-A001	STANDARD ROADSIDE SIGNS, SHEET ALUMINUM, 0.080 THICKNESS	36	SF	\$ 19.24	692.64	-	-	-	-		-	0%	692.64
L00009	DECORATIVE SIGN POST, PER PLANS	60	LF	\$ 500.00	30,000.00	-	-	-	-		-	0%	30,000.00
620-A001	MOBILIZATION	1	LS	\$ 20,200.00	20,200.00	-	-	0.50	10,100.00		10,100.00	50%	10,100.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead
 Engineer: Covington Civil & Environmental LLC
 Contractor: Bottom 2 Top Construction LLC
 Project: City of Diamondhead Commercial District Transformation Project Phase I
 Contract:

Owner's Project No.:
 Engineer's Project No.: 16383
 Contractor's Project No.:

Application No.: G Application Period: From 02/01/24 to 02/29/24 Application Date: 03/04/24

A Bid Item No.	B Description	C Contract Information				F Value of Bid Item (C X E) (\$)		G Work Completed - Current Pay App		H Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
		D Item Quantity	E Units	F Unit Price (\$)	G Value of Bid Item (C X E) (\$)	H Estimated Quantity Incorporated in the Work - Current Pay App	I Value of Work Completed - Current Pay App (E X G) (\$)	J Estimated Quantity Incorporated in the Work	K Value of Work Completed to Date (E X I) (\$)						
1	REMOVE, RELOCATE, OR PROTECT ELECTRICAL/COMMUNICATION UTILITIES	1	LS	\$ 75,000.00	75,000.00	-	-	-	-	-	-	-	0%	75,000.00	
2	MAINTENANCE OF TRAFFIC	1	LS	\$ 12,000.00	12,000.00	0.15	1,800.00	0.30	3,600.00	-	-	3,600.00	30%	8,400.00	
3	8" PVC GRAVITY SEWER PIPE	1,450	LF	\$ 36.02	52,229.00	-	-	1,339.00	48,230.78	-	-	48,230.78	92%	3,998.22	
4	PRECAST MANHOLE, 4" DIAMETER (ALL DEPTHS)	9	EA	\$ 3,867.20	34,804.80	-	-	9.00	34,804.80	-	-	34,804.80	100%	-	
5	8" PVC WATER MAIN	1,060	LF	\$ 43.98	46,618.80	-	-	981.00	43,144.38	-	-	43,144.38	93%	3,474.42	
6	12" PVC WATER MAIN	420	LF	\$ 75.79	31,831.80	-	-	319.00	24,177.01	-	-	24,177.01	76%	7,654.79	
7	ADJUSTMENT OF EXISTING FORCE MAIN, STA 3+73	1	LS	\$ 5,584.00	5,584.00	-	-	1.00	5,584.00	-	-	5,584.00	100%	-	
8	FIRE HYDRANT ASSEMBLY	4	EA	\$ 7,627.60	30,510.40	-	-	4.00	30,510.40	-	-	30,510.40	100%	-	
9	RECONNECT AND RELOCATE EXISTING FIRE HYDRANT	2	EA	\$ 3,339.68	6,679.36	1.00	3,339.68	2.00	6,679.36	-	-	6,679.36	100%	-	
10	SANITARY SEWER/WATER MAIN CROSSING	1	EA	\$ 3,384.00	3,384.00	-	-	1.00	3,384.00	-	-	3,384.00	100%	-	
11	8" GATE VALVE	2	EA	\$ 2,858.96	5,717.92	-	-	3.00	8,576.88	-	-	8,576.88	150%	(2,858.96)	
12	12" GATE VALVE	1	EA	\$ 4,992.56	4,992.56	-	-	3.00	14,977.68	-	-	14,977.68	300%	(9,985.12)	
13	8" INSERTION VALVE	2	EA	\$ 12,000.00	24,000.00	-	-	-	-	-	-	-	0%	24,000.00	
14	12" INSERTION VALVE	2	EA	\$ 24,000.00	48,400.00	-	-	-	-	-	-	-	0%	48,400.00	
15	REMOVAL OF WATER MAIN (ALL SIZES)	340	LF	\$ 10.00	3,400.00	-	-	-	-	-	-	-	0%	48,400.00	
16	SINGLE SEWER SERVICE	7	EA	\$ 1,254.06	8,778.42	1.00	1,254.06	8.00	10,032.48	-	-	10,032.48	114%	(1,254.06)	
17	DOUBLE SEWER SERVICE	6	EA	\$ 1,624.74	9,748.44	-	-	6.00	9,748.44	-	-	9,748.44	100%	-	
18	SINGLE WATER SERVICE	9	EA	\$ 1,161.73	10,455.57	1.00	1,161.73	3.00	3,485.19	-	-	3,485.19	33%	6,970.38	
19	DOUBLE WATER SERVICE	6	EA	\$ 2,455.00	14,730.00	-	-	11.00	27,005.00	-	-	27,005.00	183%	(12,275.00)	
20	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	2	EA	\$ 6,821.28	13,642.56	-	-	-	-	-	-	-	0%	13,642.56	
21	8"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 5,899.68	5,899.68	-	-	-	-	-	-	-	0%	5,899.68	
22	12"x6" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 16,635.78	16,635.78	-	-	-	-	-	-	-	0%	16,635.78	
23	DUCTILE IRON FITTINGS	6	TON	\$ 43,399.60	260,397.60	0.25	10,849.90	3.82	165,786.47	-	-	165,786.47	64%	94,611.13	
24	IRRIGATION	1	LS	\$ 132,000.00	132,000.00	-	-	-	-	-	-	-	0%	132,000.00	
26 01 00-A	1-1/4" HDPE "ROLL PIPE" CONDUIT	1,800	LF	\$ 19.18	34,524.00	825.00	15,823.50	825.00	15,823.50	-	-	15,823.50	46%	18,700.50	
26 01 00-B	2" PVC CONDUIT	5,400	LF	\$ 22.14	119,556.00	2,475.00	54,796.50	2,475.00	54,796.50	-	-	54,796.50	46%	64,759.50	
ALTERNATE 2					-	-	-	-	-	-	-	-	-	-	
27	PRECAST CONCRETE DRAINAGE STRUCTURES	82	EA	\$ 2,368.00	194,176.00	16.00	37,888.00	82.00	194,176.00	-	-	194,176.00	100%	-	
ALTERNATE 3					-	-	-	-	-	-	-	-	-	-	
L00091	STONE PAVERS, PER PLANS	14,869	SF	\$ 22.20	330,091.80	-	-	-	-	-	-	-	0%	330,091.80	
ALTERNATE 4					-	-	-	-	-	-	-	-	-	-	
L00060	TREE GRATE (ARGO 3'x3' HEEL-PROOF)	30	EA	\$ 1,411.20	42,336.00	-	-	-	-	-	-	-	0%	42,336.00	
25	CEDAR ELM TREE	77	EA	\$ 2,340.00	180,180.00	-	-	-	-	-	-	-	0%	180,180.00	
ALTERNATE 5					-	-	-	-	-	-	-	-	-	-	
26 01 00-C	LIGHTING STANDARDS	42	EA	\$ 9,480.62	398,186.04	2.00	18,961.24	2.00	18,961.24	-	-	18,961.24	5%	379,224.80	
26 01 00-D	ELECTRICAL DISTRIBUTION	9,200	LF	\$ 9.47	87,124.00	-	-	-	-	-	-	-	0%	87,124.00	
26 01 00-E	ELECTRICAL SERVICE, PANEL, METER, RACK	1	LS	\$ 7,084.08	7,084.08	-	-	-	-	-	-	-	0%	7,084.08	
Original Contract Totals					\$ 4,173,187.31		\$ 260,851.68	5,145.00	\$ 1,354,115.03	\$ -	\$ 1,354,115.03	41%	\$ 2,819,072.28		

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead
 Engineer: Covington Civil & Environmental LLC
 Contractor: Bottom 2 Top Construction LLC
 Project: City of Diamondhead Commercial District Transformation Project Phase I
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: 16383
 Contractor's Project No.: _____

Application No.: 6 Application Period: From 02/01/24 to 02/29/24 Application Date: 03/04/24

A	B	C	D	E	F	G	H	I	J	K	L	M	N		
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
						Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated In the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)					
Change Orders															
203-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	10,000	CY	\$ 12.00	120,000.00	-	-	5,145.00	61,740.00	-	61,740.00	-	51%	58,260.00	
203-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	9,500	CY	\$ 10.00	95,000.00	-	-	2,029.00	20,290.00	-	20,290.00	-	21%	74,710.00	
3	8" PVC GRAVITY SEWER PIPE	(111)	LF	\$ 36.02	(3,998.22)	-	-	-	-	-	-	-	0%	(3,998.22)	
5	8" PVC WATER MAIN	(60)	LF	\$ 43.98	(2,638.80)	-	-	-	-	-	-	-	0%	(2,638.80)	
6	12" PVC WATER MAIN	(100)	LF	\$ 75.79	(7,579.00)	-	-	-	-	-	-	-	0%	(7,579.00)	
11	8" GATE VALVE	1	EA	\$ 2,858.96	2,858.96	-	-	1.00	2,858.96	-	2,858.96	-	100%	-	
12	12" GATE VALVE	2	EA	\$ 4,992.56	9,985.12	-	-	2.00	9,985.12	-	9,985.12	-	100%	-	
13	8" INSERTION VALVE	(2)	EA	\$ 12,000.00	(24,000.00)	-	-	-	-	-	-	-	0%	(24,000.00)	
14	12" INSERTION VALVE	(2)	EA	\$ 24,200.00	(48,400.00)	-	-	-	-	-	-	-	0%	(48,400.00)	
15	REMOVAL OF WATER MAIN (ALL SIZES)	(340)	LF	\$ 10.00	(3,400.00)	-	-	-	-	-	-	-	0%	(8,132.11)	
18	SINGLE WATER SERVICE	(7)	EA	\$ 1,161.73	(8,132.11)	-	-	-	-	-	-	-	0%	(3,400.00)	
19	DOUBLE WATER SERVICE	5	EA	\$ 2,455.00	12,275.00	-	-	5.00	12,275.00	-	12,275.00	-	100%	-	
20	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(2)	EA	\$ 6,821.28	(13,642.56)	-	-	-	-	-	-	-	0%	(13,642.56)	
21	8"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 5,899.68	(5,899.68)	-	-	-	-	-	-	-	0%	(5,899.68)	
22	12"x6" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 16,635.78	(16,635.78)	-	-	-	-	-	-	-	0%	(16,635.78)	
23	DUCTILE IRON FITTINGS	(3.3)	TON	\$ 43,399.60	(143,218.68)	-	-	-	-	-	-	-	0%	(143,218.68)	
Change Order Totals					\$ (37,425.75)		\$ -		\$ 107,149.08	\$ -	\$ 107,149.08		23%	\$ (144,574.83)	
Original Contract and Change Orders															
Project Totals					\$ 4,135,761.56		\$ 260,851.68		\$ 1,461,264.11	\$ -	\$ 1,461,264.11		32%	\$ 2,674,497.45	



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		Support for Makiki Dr. Project			
Project Number		16175.08			
Invoice #		16175.08-87			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Topographic Survey	\$ 7,000.00	\$ 7,000.00	\$ -	\$ -	100%
Task 2: Water Main Plans/Specifications	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	100%
Task 3: Drainage Structures Plans/Specifications	\$ 15,000.00	\$ 4,800.00	\$ 10,200.00	\$ -	100%
Task 4: Construction Phase Services	\$ 5,000.00	\$ -	\$ 4,978.25	\$ 21.75	100%
Total	\$ 32,000.00	\$ 16,800.00	\$ 15,178.25	\$ 21.75	100%

* Task 4 is Hourly Not to Exceed. See Detail Attached.

RECEIVED
 FEB 28 2024
 BY: *Garb*



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08-87
Invoice Date: 11/28/2023
Due Date: 12/28/2023
Project: WA #22 - Makiki Drive P...
P.O. Number:
Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Support for Makiki Dr. Project Services Provided through 11/28/23			
Task 3: Drainage Structures Plans/ Specifications	0.68	15,000.00	10,200.00
Task 4: Construction Phase Services:			
Ben Benvenuti, Principal Engineer	8	162.00	1,296.00
Andrew Levens, Senior Engineer	4	145.00	580.00
Sarah McLellan, Professional Engineer	3	105.00	315.00
Nathan Long, Project Engineer	4.5	95.00	427.50
Don Fayard, 1 Man RTK GPS Survey Crew	2.5	150.00	375.00
Louis Chambliss, 1 Man RTK GPS Survey Crew	2.5	150.00	375.00
Tommy Parker, Senior CAD Tech	1	90.00	90.00
Ryan Ladner, RPR	17.75	75.00	1,331.25
Suellen Radich, Administrative	2	80.00	160.00
Julie Daughdrill, Administrative	0.5	57.00	28.50

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$15,178.25
Payments/Credits	\$0.00
Balance Due	\$15,178.25

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

FILTERS USED :

Time Expense Date In : 1/1/1970 To 11/28/2023

and Bill Status In : Un Billed

and Project In : 16175.08 Makiki T4 | 16175.08 Makiki T4 - Construction Phase Services

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
10/17/2023	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	S B
		<i>Bunter easement</i>				
10/16/2023	Sr. Engineer:	Senior Engineer	2.00	\$145.00	\$290.00	S B
		<i>Contract award; NTP</i>				
8/29/2023	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	S B
		<i>Bidder questions</i>				
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			4.00		\$580.00	
Total Services:			4.00		\$580.00	
Total Services For Andrew Levens:			4.00		\$580.00	

Benjamin B Benvenuti

SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/24/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
11/17/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
11/10/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Benjamin B Benvenuto						
SERVICES						
11/3/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
10/27/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
10/20/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
10/13/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
10/6/2023	PE:	Principal Engineer	1.00	\$162.00	\$162.00	B
		<i>Project Management Oversight</i>				
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			8.00		\$1,296.00	
Total Services:			8.00		\$1,296.00	
Total Services For Benjamin B Benvenuto:			8.00		\$1,296.00	
Don Fayard						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/1/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	2.50	\$150.00	\$375.00	S B
		<i>Restake ditch stakes. shoot asbuilt on new ditch per Andrew.</i>				
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			2.50		\$375.00	
Total Services:			2.50		\$375.00	
Total Services For Don Fayard:			2.50		\$375.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Julie Daughdrill						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
9/28/2023	Administrative:	Administrative	0.50	\$57.00	\$28.50	S B
<i>Entered Bid tabulation into Certified Bid Tab Spreadsheet.</i>						
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			0.50		\$28.50	
Total Services:			0.50		\$28.50	
Total Services For Julie Daughdrill:			0.50		\$28.50	
Louis Chambliss						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/1/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	2.50	\$150.00	\$375.00	S B
<i>Set a few stakes for TB CL Ditch and shot bottom of ditch that is currently constructed.</i>						
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			2.50		\$375.00	
Total Services:			2.50		\$375.00	
Total Services For Louis Chambliss:			2.50		\$375.00	
Nathan Long						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
10/27/2023	Project Engineer:	Project Engineer	1.50	\$95.00	\$142.50	S B
<i>Contractor Submittals</i>						
10/26/2023	Project Engineer:	Project Engineer	1.50	\$95.00	\$142.50	S B
<i>Wire rope lifting detail</i>						
10/25/2023	Project Engineer:	Project Engineer	1.50	\$95.00	\$142.50	S B
GROUPED BY		Employee				

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Nathan Long						
SERVICES						
<i>Wire rope lifting calculation</i>						
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			4.50		\$427.50	
Total Services:			4.50		\$427.50	
Total Services For Nathan Long:			4.50		\$427.50	

Ryan Ladner						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/15/2023	RPR:	Resident Project Representative	1.50	\$75.00	\$112.50	S B
		<i>Site visit</i>				
11/14/2023	RPR:	Resident Project Representative	1.00	\$75.00	\$75.00	S B
		<i>Site visit</i>				
11/13/2023	RPR:	Resident Project Representative	1.50	\$75.00	\$112.50	S B
		<i>Site visit</i>				
11/7/2023	RPR:	Resident Project Representative	3.00	\$75.00	\$225.00	S B
		<i>Site visit</i>				
11/6/2023	RPR:	Resident Project Representative	1.50	\$75.00	\$112.50	S B
		<i>Site visit</i>				
11/2/2023	RPR:	Resident Project Representative	2.00	\$75.00	\$150.00	S B
		<i>Site visit</i>				
11/1/2023	RPR:	Resident Project Representative	1.00	\$75.00	\$75.00	S B
		<i>Site visit</i>				
10/31/2023	RPR:	Resident Project Representative	1.00	\$75.00	\$75.00	S B

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Ryan Ladner						
SERVICES						
		<i>Site visit</i>				
10/30/2023	RPR:	Resident Project Representative	1.50	\$75.00	\$112.50	S B
		<i>Site visit</i>				
10/27/2023	RPR:	Resident Project Representative	1.50	\$75.00	\$112.50	S B
		<i>Site visit</i>				
10/26/2023	RPR:	Resident Project Representative	1.25	\$75.00	\$93.75	S B
		<i>Site visit</i>				
10/25/2023	RPR:	Resident Project Representative	1.00	\$75.00	\$75.00	S B
		<i>Site visit</i>				
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			17.75		\$1,331.25	
Total Services:			17.75		\$1,331.25	
Total Services For Ryan Ladner:			17.75		\$1,331.25	

Sarah McLellan

SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/1/2023	Prof. Engineer:	Professional Engineer	1.50	\$105.00	\$157.50	S B
		<i>Pay Application #1 and Recommendation of Payment, Created Pay Application Tracking Spreadsheet</i>				
9/28/2023	Prof. Engineer:	Professional Engineer	0.50	\$105.00	\$52.50	S B
		<i>Reviewed Bid Tabulation</i>				
9/19/2023	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	S B
		<i>Addendum No. 1, Uploaded to Planhouse</i>				
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			3.00		\$315.00	
Total Services:			3.00		\$315.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Total Services For Sarah McLellan:			3.00		\$315.00	
Suellen Radich						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/28/2023	Administrative:	Administrative	2.00	\$80.00	\$160.00	B
<i>Project oversight/review and final billing</i>						
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			2.00		\$160.00	
Total Services:			2.00		\$160.00	
Total Services For Suellen Radich:			2.00		\$160.00	
Tommy Parker						
SERVICES						
16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services						
11/1/2023	Sr. CAD Tech:	Senior CAD Tech	1.00	\$90.00	\$90.00	S B
<i>Located new ditch as of 11-1-23</i>						
TOTAL SERVICES FOR 16175.08 Makiki T4 16175.08 Makiki T4 - Construction Phase Services:			1.00		\$90.00	
Total Services:			1.00		\$90.00	
Total Services For Tommy Parker:			1.00		\$90.00	
Grand Total Billable Services:			45.75		\$4,978.25	

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		Kolo Court			
Project Number		16175.08			
Invoice #		16175.08-112			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Surveying	\$ 10,500.00	\$ 5,040.00	\$ 2,625.00	\$ 2,835.00	73%
Task 2: Engineering and Design	\$ 16,000.00	\$ 2,720.00	\$ 2,720.00	\$ 10,560.00	34%
Task 3: Bidding	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0%
Task 4: Construction Inspection and Administration	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00	0%
Total	\$ 45,500.00	\$ 7,760.00	\$ 5,345.00	\$ 32,395.00	29%



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08112
Invoice Date: 3/13/2024
Due Date: 4/12/2024
Project: FP WA 10 - Kolo Court
P.O. Number: 2023-442
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Kolo Court PO #2023-442 Services provided through 01/20/24 - 02/29/24			
Task 1: Surveying	0.25	10,500.00	2,625.00
Task 2: Engineering and Design	0.17	16,000.00	2,720.00
Task 3: Bidding	0	5,000.00	0.00
Task 4: Construction Inspection and Administration	0	14,000.00	0.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$5,345.00
Payments/Credits	\$0.00
Balance Due	\$5,345.00



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		Kome Dr and Fairway Dr Drainage Project			
Project Number		16175.08			
Invoice #		16175.08-109			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Engineering and Design	\$ 70,000.00	\$ 19,500.00	\$ 6,055.00	\$ 44,445.00	37%
Surveying	\$ 72,000.00	\$ 18,800.00	\$ 3,960.00	\$ 49,240.00	32%
Permitting	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00	0%
Bidding	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0%
Construction Inspection and Administration	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	0%
Total	\$ 265,000.00	\$ 38,300.00	\$ 10,015.00	\$ 216,685.00	18%



March 12, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Professional Services – City of Diamondhead Fairway Dr and Kome Dr Project

Dear Mr. McCraw:

Enclosed, for your review and approval, is a copy of Invoice #16175.08-109 services through 02/29/2024 for the referenced project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in black ink, appearing to read "BB", with a stylized flourish extending to the right.

Ben Benvenuti, P.E.
Principal Engineer



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Item No. 13.

Invoice #: 16175.08109

Invoice Date: 3/12/2024

Due Date: 4/11/2024

Project: FP WA 1 - Fairway Dr an...

P.O. Number:

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Kome Drive and Fairway Drive - FP WA 1 Services Provided 01/01/24 - 02/29/24 PO: 1-00-24-2023			
Task 1: Engineering and Design	0.0865	70,000.00	6,055.00
Task 2: Surveying	0.055	72,000.00	3,960.00
Task 3: Permitting	0	28,000.00	0.00
Task 4: Bidding	0	10,000.00	0.00
Task 5: Construction Inspection and Administration	0	85,000.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$10,015.00

Payments/Credits \$0.00

Balance Due \$10,015.00



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		On-Call Survey Services			
Project Number		16175.13			
Invoice #		16175.13-93			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Surveys	\$ 20,000.00	\$ -	\$ 15,622.50	\$ 4,377.50	78%
Total	\$ 20,000.00	\$ -	\$ 15,622.50	\$ 4,377.50	78%



2300 14th Street
Gulfport, MS 39501

Bill To: _____

City of Diamondhead

Invoice

Invoice #: 16175.13-93
Invoice Date: 2/15/2024
Due Date: 3/16/2024
Project: WA 27 On-Call Survey S...
P.O. Number: WA 27
Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Surveying Services On-Call Survey Services - WA 27 Services Provided 12/01/23 - 01/31/24			
On-Call Survey Services			
Andrew Levens, Senior Engineer	6.5	165.00	1,072.50
Daniel Overstreet, Professional Land Surveyor	7	115.00	805.00
Todd Lafferty, Sr. Project Mgr	1	115.00	115.00
Louis Chambliss, 1 Man RTK GPS Survey Crew	74.5	150.00	11,175.00
Tommy Parker, Senior CAD Designer	27	90.00	2,430.00
Suellen Radich, Administrative	0.5	50.00	25.00
Subtotal			15,622.50

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$15,622.50
Payments/Credits	\$0.00
Balance Due	\$15,622.50

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

FILTERS USED :

Bill Status In : Un Billed
 and **Time Expense Date In :** 1/1/1970 To 1/31/2024
 and **Project In :** 16175.13 | City of Diamondhead WA27 - On-Call Survey Services

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
16175.13 City of Diamondhead WA27 - On-Call Survey Services						
1/17/2024	Sr. Engineer:	Senior Engineer	1.00	\$165.00	\$165.00	B
		<i>Lily pond review</i>				
1/11/2024	Sr. Engineer:	Senior Engineer	1.50	\$165.00	\$247.50	B
		<i>Langkopp Property - Plan review and transmittal</i>				
1/3/2024	Sr. Engineer:	Senior Engineer	1.00	\$165.00	\$165.00	S B
		<i>Coordinating additional tasks</i>				
1/2/2024	Sr. Engineer:	Senior Engineer	1.50	\$165.00	\$247.50	S B
		<i>Coordinating additional tasks for Gex Drive lighting survey, Duck pond and Kalipekona pond surveys</i>				
12/6/2023	Sr. Engineer:	Senior Engineer	0.50	\$165.00	\$82.50	A B
		<i>LaaLa Way - Survey coordination</i>				
12/5/2023	Sr. Engineer:	Senior Engineer	1.00	\$165.00	\$165.00	A B
		<i>Project coordination</i>				
TOTAL SERVICES FOR 16175.13 City of Diamondhead WA27 - On-Call Survey Services :			6.50		\$1,072.50	
Total Services:			6.50		\$1,072.50	
Total Services For Andrew Levens:			6.50		\$1,072.50	

Daniel Overstreet

SERVICES

16175.13 | City of Diamondhead WA27 - On-Call Survey Services

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Daniel Overstreet						
SERVICES						
1/19/2024	PLS:	Professional Land Surveyor <i>Duck Pond and Kalipekona Pond Parcel Boundary</i>	2.00	\$115.00	\$230.00	S B
1/16/2024	PLS:	Professional Land Surveyor <i>Initial point calculation for Duck Pond and Kalipekona Pond Parcel Boundary</i>	1.50	\$115.00	\$172.50	S B
1/5/2024	PLS:	Professional Land Surveyor <i>Gex Topo Duck Pond Parcel No 132A-2-026.008 boundary Kalipekona Pond Parcel No. 132A-1-03-113.001</i>	1.50	\$115.00	\$172.50	B
1/3/2024	PLS:	Professional Land Surveyor <i>Gex Topo Duck Pond Parcel No. 132A-2-03-026.008 boundary Kalipekona Pond Parcel No. 132A-1-03-113.001</i>	2.00	\$115.00	\$230.00	B
TOTAL SERVICES FOR 16175.13 City of Diamondhead WA27 - On-Call Survey Services :			7.00		\$805.00	
Total Services:			7.00		\$805.00	
Total Services For Daniel Overstreet:			7.00		\$805.00	

Louis Chambliss

SERVICES

16175.13 | City of Diamondhead WA27 - On-Call Survey Services

1/31/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo along the Kalipekona Pond top of bank, ground and bottom shots.</i>	8.00	\$150.00	\$1,200.00	S B
1/23/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo shots added per Andrew on Moanalua Way project.</i>	2.00	\$150.00	\$300.00	S B
1/19/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Look for property corners around the duck pond and kalipekona pond per Daniel.</i>	7.00	\$150.00	\$1,050.00	S B

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

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DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Louis Chambliss						
SERVICES						
1/18/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Took some check shots per Tommy on two pipe inverts.</i>	1.50	\$150.00	\$225.00	S B
1/10/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Searched and located more property corners on Kalipekona Pond</i>	5.00	\$150.00	\$750.00	S B
1/9/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Looked for more corners around the ponds.</i>	3.00	\$150.00	\$450.00	S B
1/8/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Finished up locations on Gex Dr. Also searched for boundary on the Duck Pond and the other pond.</i>	5.00	\$150.00	\$750.00	S B
1/5/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Started located on the Duck Pond project.</i>	8.00	\$150.00	\$1,200.00	S B
12/22/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Added more locations per Andrew and Tommy. Also shot in two more sewer man holes per request.</i>	4.00	\$150.00	\$600.00	A B
12/18/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Located fiber marks also inverts on manholes. I had to call 811 back out as they didn't go far enough on an area.</i>	6.00	\$150.00	\$900.00	A B
12/8/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Shot the area per map. All locations done except, ATT/CSpire Fiber.</i>	5.00	\$150.00	\$750.00	A B
12/7/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Worked on Moanalua Way. Located property corners and finished up topo.</i>	8.50	\$150.00	\$1,275.00	A B
12/6/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Set control on all 3 areas per scope given by Andrew. Located ground shots on Miller Pond project. Also found rods on Moanalua Way and got all my measurements for pipes and measure downs.</i>	8.50	\$150.00	\$1,275.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

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DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Louis Chambliss						
SERVICES						
12/5/2023	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	3.00	\$150.00	\$450.00	A B
<i>Called in 811 and marked area with white paint for 811.</i>						
TOTAL SERVICES FOR 16175.13 City of Diamondhead WA27 - On-Call Survey Services :			74.50		\$11,175.00	
Total Services:			74.50		\$11,175.00	
Total Services For Louis Chambliss:			74.50		\$11,175.00	
Suellen Radich						
SERVICES						
16175.13 City of Diamondhead WA27 - On-Call Survey Services						
1/10/2024	Administrative:	Administrative	0.50	\$50.00	\$25.00	S B
<i>Financial Oversight/Review - Billing</i>						
TOTAL SERVICES FOR 16175.13 City of Diamondhead WA27 - On-Call Survey Services :			0.50		\$25.00	
Total Services:			0.50		\$25.00	
Total Services For Suellen Radich:			0.50		\$25.00	
Todd Lafferty						
SERVICES						
16175.13 City of Diamondhead WA27 - On-Call Survey Services						
12/4/2023	Sr. Proj Mgr:	Senior Project Manager	1.00	\$115.00	\$115.00	A B
<i>Project set-up and Contract Review.</i>						
TOTAL SERVICES FOR 16175.13 City of Diamondhead WA27 - On-Call Survey Services :			1.00		\$115.00	
Total Services:			1.00		\$115.00	
Total Services For Todd Lafferty:			1.00		\$115.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

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DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Tommy Parker						
SERVICES						
16175.13 City of Diamondhead WA27 - On-Call Survey Services						
1/11/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	S B
		<i>DITCH GRADING</i>				
1/8/2024	Sr CAD Designer:	Senior CAD Designer	1.00	\$90.00	\$90.00	S B
		<i>Lilly Pond surface check</i>				
1/5/2024	Sr CAD Designer:	Senior CAD Designer	1.00	\$90.00	\$90.00	S B
		<i>existing site demo & proposed for review</i>				
1/4/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	S B
		<i>La Laa Way topo completed</i>				
1/4/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	S B
		<i>Lilly Pond surface compare</i>				
1/4/2024	Sr CAD Designer:	Senior CAD Designer	5.00	\$90.00	\$450.00	S B
		<i>Langkopp Property Survey</i>				
12/26/2023	Sr CAD Designer:	Senior CAD Designer	7.00	\$90.00	\$630.00	A B
		<i>Langkopp Property Survey</i>				
12/22/2023	Sr CAD Designer:	Senior CAD Designer	1.00	\$90.00	\$90.00	A B
		<i>Miller Pond</i>				
12/21/2023	Sr CAD Designer:	Senior CAD Designer	4.00	\$90.00	\$360.00	A B
		<i>Langkoop Property Survey</i>				
12/20/2023	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	A B
		<i>Langkopp Property Survey</i>				
TOTAL SERVICES FOR 16175.13 City of Diamondhead WA27 - On-Call Survey Services :			27.00		\$2,430.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

** A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Tommy Parker						
Total Services:			27.00		\$2,430.00	
Total Services For Tommy Parker:			27.00		\$2,430.00	
Grand Total Billable Services:			116.50		\$15,622.50	

GROUPED BY Employee



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		Bayou Drive Drainage Project			
Project Number		16175.08			
Invoice #		16175.08104			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Survey	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	100%
Engineering, Design and Permitting	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	100%
Bidding	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	100%
Construction Inspection and Administration	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00	0%
Total	\$ 76,000.00	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00	66%



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08104
Invoice Date: 2/16/2024
Due Date: 3/17/2024
Project: FP WA 9 - Bayou Drive ...
P.O. Number: #9-00-28-2023
Terms: Net 30

Bill To: _____

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees			
Bayou Drive Drainage Project WA9			
PO#9-00-28-2023			
Services provided through 01/31/2024			
Survey	0	5,000.00	0.00
Engineering, Design, and Permitting	0.5	40,000.00	20,000.00
Bidding	1	5,000.00	5,000.00
Construction Inspection and Administration	0	26,000.00	0.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$25,000.00
Payments/Credits	\$0.00
Balance Due	\$25,000.00



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		Kaleki Way Drainage Project			
Project Number		16175.08			
Invoice #		16175.08-107			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Surveying	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	100%
Task 2: Permitting	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	100%
Task 3: Engineering and Design	\$ 22,000.00	\$ 20,900.00	\$ 1,100.00	\$ -	100%
Task 4: Bidding	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	100%
Task 5: Construction Inspection/Administration	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00	0%
Total	\$ 71,500.00	\$ 43,400.00	\$ 5,600.00	\$ 22,500.00	69%

RECEIVED
MAR 12 2024
BY: *[Signature]*



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08107
Invoice Date: 3/12/2024
Due Date: 4/11/2024
Project:
P.O. Number: 2023-0349
Terms:

Bill To:

Kaleki

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Kaleki Way Drainage PO #2023-0349 Requisition #R-05295 Services Provided 01/01/24 through 02/29/24			
Task 1: Survey	0	20,000.00	0.00
Task 2: Permitting	0	2,500.00	0.00
Task 3: Engineering and Design	0.05	22,000.00	1,100.00
Task 4: Bidding	1	4,500.00	4,500.00
Task 5: Construction Inspection/Administration	0	22,500.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$5,600.00
Payments/Credits	\$0.00
Balance Due	\$5,600.00



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #	Commercial District Transformation Project					
	16383.08					
	16383.08-24					
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
Task 1 - Topographic and Boundary Surveying	\$ 63,000.00	\$ 63,000.00	\$ -	\$ 63,000.00	\$ -	100.00%
Task 2 – Preliminary Design and Conceptual Roadway Alignment Plan	\$ 34,500.00	\$ 34,500.00	\$ -	\$ 34,500.00	\$ -	100.00%
Task 3 – Permitting	\$ 31,000.00	\$ 31,000.00	\$ -	\$ 31,000.00	\$ -	100.00%
Task 4 - Land Acquisition Support Documents	\$ 19,500.00	\$ 12,881.25	\$ 6,618.30	\$ 19,499.55	\$ 0.45	100.00%
Task 5 - Geotechnical Investigations	\$ 5,040.00	\$ 5,040.00	\$ -	\$ 5,040.00	\$ -	100.00%
Task 6 - Roadway Design Plans	\$ 231,960.00	\$ 231,960.00	\$ -	\$ 231,960.00	\$ -	100.00%
Task 7 - Bidding	\$ 9,500.00	\$ 9,500.00	\$ -	\$ 9,500.00	\$ -	100.00%
Task 8 - Construction Engineering and Inspection	\$ 245,000.00	\$ 80,619.60	\$ 21,615.00	\$ 102,234.60	\$ 142,765.40	41.73%
Total	\$ 639,500.00	\$ 468,500.85	\$ 28,233.30	\$ 496,734.15	\$ 142,765.85	78%
<p>*Task 8 is based on a 12-month construction schedule. Tasks 1, 2, 3 5, 6 and 7 shall be billed as a fixed fee lump sum cost based on percentage complete. Tasks 4 and 8 shall be billed per the attached rate schedule **\$15,500 of funds moved from Task 4 to Task 3. \$25,000 from Task 4 to Task 6 ***\$5,460 moved from Task 5 to Task 6 ****Task 6 Budget increased by \$19,500 with Amendment 2</p>						



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Invoice #: 16383.08-24
Invoice Date: 2/15/2024
Due Date: 3/16/2024
Project: 16383.08 Commercial Di...
P.O. Number:
Terms: Net 30

Description	Hours/Qty	Rate	Amount
Commercial District Transformation Project Professional Engineering Services Services Provided 01/01/2024 - 01/31/2024			
Task 1 - Survey	0	63,000.00	0.00
Task 2 - Preliminary Design	0	34,500.00	0.00
Task 3 - Permitting	0	31,000.00	0.00
Task 4 - Land Acquisition Support Documents	0.3394	19,500.00	6,618.30
Task 5 - Geotechnical Investigations	0	5,040.00	0.00
Task 6 - Roadway Design Plans	0	231,960.00	0.00
Task 7 - Bidding	0	9,500.00	0.00
Task 8 - Construction Engineering and Inspection	0	245,000.00	0.00
Andrew Levens, Engineer IV	29.5	165.00	4,867.50
Ryan Ladner, RPR	100	85.00	8,500.00
Luke Matthews, RPR	96.5	85.00	8,202.50
Suellen Radich, Administrative	1	45.00	45.00
Subtotal of Task 8 - Construction Engineering and Inspection			28,233.30

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$28,233.30
Payments/Credits	\$0.00
Balance Due	\$28,233.30

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

FILTERS USED :

Bill Status In : Un Billed
 and **Time Expense Date In :** 1/1/1970 To 1/31/2024
 and **Project In :** 16383.08 Engineering ServicesT8 | Construction Engineering and Inspection

** A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
16383.08 Engineering ServicesT8 Construction Engineering and Inspection						
1/31/2024	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site visit</i>				
1/30/2024	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Project meeting</i>				
1/29/2024	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site visit</i>				
1/25/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Coordinating with DWSD</i>				
1/24/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Paver design coordination</i>				
1/23/2024	Engineer IV:	Engineer IV	3.00	\$165.00	\$495.00	S B
		<i>Weekly meeting; Coordinating with DWSD</i>				
1/22/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Paver work directive</i>				
1/19/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	B
		<i>Test report review</i>				
1/17/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	B
		<i>GCRF quarterly report update</i>				

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
1/16/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	B
		<i>Project management</i>				
1/15/2024	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	B
		<i>Site visit</i>				
1/12/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	B
		<i>RFI review and response</i>				
1/11/2024	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	B
		<i>Site visit</i>				
1/10/2024	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	B
		<i>Work Directive on pavers</i>				
1/9/2024	Engineer IV:	Engineer IV	2.50	\$165.00	\$412.50	B
		<i>Pay application; Site visit</i>				
1/8/2024	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	B
		<i>Pay application</i>				
1/5/2024	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Pay app 3</i>				
1/4/2024	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Meeting with landscape contractor for paver selection</i>				
1/2/2024	Engineer IV:	Engineer IV	3.00	\$165.00	\$495.00	S B
		<i>Site visit; Project coordination</i>				
TOTAL SERVICES FOR 16383.08 Engineering ServicesT8 Construction Engineering and Inspection:			29.50		\$4,867.50	
			Total Services:		\$4,867.50	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Total Services For Andrew Levens:			29.50		\$4,867.50	

Luke Matthews

SERVICES

16383.08 Engineering ServicesT8 | Construction Engineering and Inspection

1/30/2024	RPR: <i>Site visit</i>	Resident Project Representative	6.50	\$85.00	\$552.50	S B
1/29/2024	RPR: <i>Sites visit</i>	Resident Project Representative	5.50	\$85.00	\$467.50	S B
1/26/2024	RPR: <i>Site visit</i>	Resident Project Representative	4.00	\$85.00	\$340.00	S B
1/25/2024	RPR: <i>Site visit</i>	Resident Project Representative	3.00	\$85.00	\$255.00	S B
1/24/2024	RPR: <i>Site visit</i>	Resident Project Representative	6.00	\$85.00	\$510.00	S B
1/23/2024	RPR: <i>Site visit</i>	Resident Project Representative	6.50	\$85.00	\$552.50	S B
1/22/2024	RPR: <i>Site visit</i>	Resident Project Representative	5.00	\$85.00	\$425.00	S B
1/19/2024	RPR: <i>Site visit, grate inlets and lids on curb inlets</i>	Resident Project Representative	6.00	\$85.00	\$510.00	S B
1/18/2024	RPR: <i>Site visit, grate inlets and rcp</i>	Resident Project Representative	7.00	\$85.00	\$595.00	S B
1/16/2024	RPR: <i>Site visit, stripping forms and working on grate inlets</i>	Resident Project Representative	4.00	\$85.00	\$340.00	S B

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Luke Matthews						
SERVICES						
1/15/2024	RPR:	Resident Project Representative <i>Site visit, conflict box, wing wall</i>	5.00	\$85.00	\$425.00	S B
1/12/2024	RPR:	Resident Project Representative <i>Site visit, grate inlets, wing wall on leisure time,</i>	4.00	\$85.00	\$340.00	S B
1/11/2024	RPR:	Resident Project Representative <i>Site visit, grate inlets, inverts, and poured wing wall base leisure time</i>	7.00	\$85.00	\$595.00	S B
1/10/2024	RPR:	Resident Project Representative <i>Site visit, rcp and wing wall on leisure time, dewatering</i>	6.00	\$85.00	\$510.00	S B
1/8/2024	RPR:	Resident Project Representative <i>Site visits, inverts and wing wall</i>	2.00	\$85.00	\$170.00	S B
1/5/2024	RPR:	Resident Project Representative <i>Site visit, curb inlets, inlet tops, forming of fes, 18" rcp</i>	6.00	\$85.00	\$510.00	S B
1/4/2024	RPR:	Resident Project Representative <i>Site visit, setting curb inlets, forming fes, laying pipe</i>	6.00	\$85.00	\$510.00	S B
1/2/2024	RPR:	Resident Project Representative <i>Site visit, wing wall base pour on leisure time, adding pipe to curb inlet 272, pipe between structure 201 & 202</i>	7.00	\$85.00	\$595.00	S B
TOTAL SERVICES FOR 16383.08 Engineering ServicesT8 Construction Engineering and Inspection:			96.50		\$8,202.50	
Total Services:			96.50		\$8,202.50	
Total Services For Luke Matthews:			96.50		\$8,202.50	

Ryan Ladner

SERVICES

16383.08 Engineering ServicesT8 | Construction Engineering and Inspection

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Ryan Ladner						
SERVICES						
1/30/2024	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
1/29/2024	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
1/26/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/25/2024	RPR:	Resident Project Representative	4.50	\$85.00	\$382.50	S B
		<i>Site visit</i>				
1/24/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/23/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/22/2024	RPR:	Resident Project Representative	8.50	\$85.00	\$722.50	S B
		<i>Site visit</i>				
1/12/2024	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B
		<i>Site visit</i>				
1/11/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/10/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/9/2024	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS	RATE	CHARGE AMOUNT	*
Ryan Ladner						
SERVICES						
1/8/2024	RPR:	Resident Project Representative	4.50	\$85.00	\$382.50	S B
		<i>Site visit</i>				
1/5/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/4/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
1/3/2024	RPR:	Resident Project Representative	2.50	\$85.00	\$212.50	S B
		<i>Site visit</i>				
1/2/2024	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
TOTAL SERVICES FOR 16383.08 Engineering ServicesT8 Construction Engineering and Inspection:			100.00		\$8,500.00	
Total Services:			100.00		\$8,500.00	
Total Services For Ryan Ladner:			100.00		\$8,500.00	
Suellen Radich						
SERVICES						
16383.08 Engineering ServicesT8 Construction Engineering and Inspection						
1/10/2024	Administrative:	Administrative	0.50	\$45.00	\$22.50	S B
		<i>Financial Review/Oversite - Billing</i>				
1/9/2024	Administrative:	Administrative	0.50	\$45.00	\$22.50	S B
		<i>Financial Review/Oversite - Billing</i>				
TOTAL SERVICES FOR 16383.08 Engineering ServicesT8 Construction Engineering and Inspection:			1.00		\$45.00	
Total Services:			1.00		\$45.00	
Total Services For Suellen Radich:			1.00		\$45.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

Grand Total **Billable Services:**

227.00

\$21,615.00

GROUPED BY

Employee



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		Bank Stabilization Project			
Project Number		16175.08			
Invoice #		16175.08-108			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 120,000.00	\$ 92,400.00	\$ 3,600.00	\$ 24,000.00	80%
Engineering and Design	\$ 265,000.00	\$ 45,050.00	\$ 5,300.00	\$ 214,650.00	19%
Permitting	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	0%
Total	\$ 430,000.00	\$ 137,450.00	\$ 8,900.00	\$ 283,650.00	



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08108
Invoice Date: 3/12/2024
Due Date: 4/11/2024
Project: FP WA 2 - Bank Stabiliz...
P.O. Number: 2023-0257
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Bank Stabilization Project FP WA 2 PO #2023-0257 Requisition #R-05205 Services Provided 02/01/24 - 02/29/24			
Surveying	0.03	120,000.00	3,600.00
Engineering and Design	0.02	265,000.00	5,300.00
Permitting	0	45,000.00	0.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$8,900.00
Payments/Credits	\$0.00
Balance Due	\$8,900.00



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		East Aloha Phase II Sidewalks			
Project Number		16175.08			
Invoice #		16175.08-106			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Engineering and Design	\$49,000.00	\$0.00	\$0.00	\$49,000.00	0%
Task 2: Surveying	\$21,000.00	\$0.00	\$15,750.00	\$5,250.00	75%
Task 3: Bidding	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0%
Total	\$76,000.00	\$0.00	\$15,750.00	\$60,250.00	21%



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08106

Invoice Date: 2/21/2024

Due Date: 3/22/2024

Project: WA 16 East Aloha Phas...

P.O. Number:

Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees East Aloha Phase II Sidewalks - WA 16 Services provided 06/01/23 through 02/15/2024			
Engineering and Design	0	49,000.00	0.00
Surveying	0.75	21,000.00	15,750.00
Bidding	0	6,000.00	0.00
Subtotal			15,750.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total \$15,750.00

Payments/Credits \$0.00

Balance Due \$15,750.00



February 16, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Professional Services – City of Diamondhead Bayou Drive Drainage Project

Dear Mr. McCraw:

Enclosed, for your review and approval, is a copy of Invoice #16175.08104 services through 01/31/2024 for the referenced project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in black ink, appearing to read "BB", is written over a light blue horizontal line.

Ben Benvenuti, P.E.
Principal Engineer



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		Site Development Plan Reviews			
Project Number		16175.08			
Invoice #		16175.08-41			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 29,500.00	\$ -	\$ 14,378.50	\$ 15,121.50	49%
Total	\$ 29,500.00	\$ -	\$ 14,378.50	\$ 15,121.50	49%



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		Site Development Plan Reviews			
Project Number		16175.08			
Invoice #		16175.08103			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 39,500.00	\$ 34,659.75	\$ 4,211.38	\$ 628.87	98%
Total	\$ 39,500.00	\$ 34,659.75	\$ 4,211.38	\$ 628.87	98%



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08103
Invoice Date: 2/15/2024
Due Date: 3/16/2024
Project: WA 17 - Site Developme...
P.O. Number: 2023-0029
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Site Development Plan Services provided 10/01/2023 - 12/31/2023 PO 2023-0029			
Andrew Levens, Senior Engineer	14	145.00	2,030.00
Nathan Long, Project Engineer	22.25	95.00	2,113.75
Suellen Radich, Administrative	0.75	50.00	37.50
Mileage, per mile	46	0.655	30.13

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$4,211.38
Payments/Credits	\$0.00
Balance Due	\$4,211.38

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

FILTERS USED :

Project In : 16175.08 City of Diamondhead WA #17 | Site Development Plan
and Bill Status In : Un Billed

** A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
16175.08 City of Diamondhead WA #17 Site Development Plan						
12/13/2023	Sr. Engineer:	Senior Engineer <i>Response to Indian Hill commercial developer</i>	0.50	\$145.00	\$72.50	A B
12/12/2023	Sr. Engineer:	Senior Engineer <i>Meeting with developer on Indian Hill commercial development</i>	0.50	\$145.00	\$72.50	A B
12/7/2023	Sr. Engineer:	Senior Engineer <i>Meeting with Beau on W Aloha - Grotowski development</i>	1.50	\$145.00	\$217.50	A B
12/6/2023	Sr. Engineer:	Senior Engineer <i>Site review coordination</i>	0.50	\$145.00	\$72.50	A B
11/30/2023	Sr. Engineer:	Senior Engineer <i>Parcel "A" Indian Hill - Site plan review and comments</i>	2.00	\$145.00	\$290.00	A B
11/17/2023	Sr. Engineer:	Senior Engineer <i>Deer Crossing road reconstruction review</i>	1.50	\$145.00	\$217.50	A B
11/14/2023	Sr. Engineer:	Senior Engineer <i>DH Lakes drainage inspection</i>	1.00	\$145.00	\$145.00	A B
11/8/2023	Sr. Engineer:	Senior Engineer <i>Deer Crossing road review; W Aloha Commercial property review</i>	1.00	\$145.00	\$145.00	A B
11/1/2023	Sr. Engineer:	Senior Engineer <i>Sanctuary Phase 1 - Preliminary Plat review</i>	2.00	\$145.00	\$290.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
10/20/2023	Sr. Engineer:	Senior Engineer	2.00	\$145.00	\$290.00	A B
		<i>Preserve Phase 1 - Preliminary Plat review</i>				
10/3/2023	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	A B
		<i>Parcel A Indian Hill - Preliminary grading review</i>				
10/3/2023	Sr. Engineer:	Senior Engineer	0.50	\$145.00	\$72.50	A B
		<i>Maunea Kea drainage review</i>				
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #17 Site Development Plan:			14.00		\$2,030.00	
Total Services:			14.00		\$2,030.00	
EXPENSES						
16175.08 City of Diamondhead WA #17 Site Development Plan						
11/14/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	A B
		<i>Site visit for DH Lakes drainage inspection</i>				
TOTAL EXPENSES FOR 16175.08 City of Diamondhead WA #17 Site Development Plan:			46.00		\$30.13	
Total Expenses:			46.00		\$30.13	
Total Services For Andrew Levens:			14.00		\$2,030.00	
Total Expenses For Andrew Levens:			46.00		\$30.13	

Nathan Long						
SERVICES						
16175.08 City of Diamondhead WA #17 Site Development Plan						
12/12/2023	Project Engineer:	Project Engineer	8.00	\$95.00	\$760.00	A B
		<i>Plan review for Diamondhead Sanctuary Phase 1 and Diamondhead Lakes Phase 2</i>				
12/11/2023	Project Engineer:	Project Engineer	2.00	\$95.00	\$190.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No. 13.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Nathan Long						
SERVICES						
		<i>Plan review for Diamondhead Sanctuary Phase 1 and Diamondhead Lakes Phase 2</i>				
11/9/2023	Project Engineer:	Project Engineer	5.25	\$95.00	\$498.75	A B
		<i>Review of Indian Hill plan submittal; review of Deer Crossing plan submittal</i>				
10/16/2023	Project Engineer:	Project Engineer	4.50	\$95.00	\$427.50	A B
		<i>Preliminary plat review for Sanctuary Phase 1</i>				
10/12/2023	Project Engineer:	Project Engineer	2.50	\$95.00	\$237.50	A B
		<i>Sanctuary Phase I plat review</i>				
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #17 Site Development Plan:			22.25		\$2,113.75	
Total Services:			22.25		\$2,113.75	
Total Services For Nathan Long:			22.25		\$2,113.75	
Suellen Radich						
SERVICES						
16175.08 City of Diamondhead WA #17 Site Development Plan						
10/10/2023	Administrative:	Administrative	0.75	\$50.00	\$37.50	A B
		<i>Financial Oversight/Review - Billing</i>				
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #17 Site Development Plan:			0.75		\$37.50	
Total Services:			0.75		\$37.50	
Total Services For Suellen Radich:			0.75		\$37.50	
Grand Total Billable Services:			37.00		\$4,181.25	
Grand Total Billable Expenses :			46.00		\$30.13	

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title Project Number Invoice #		Site Development Plan Reviews FY2024			
		16175.08			
		16175.08105			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 25,000.00	\$ -	\$ 797.50	\$ 24,202.50	3%
Total	\$ 25,000.00	\$ -	\$ 797.50	\$ 24,202.50	3%



2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08105
Invoice Date: 2/16/2024
Due Date: 3/17/2024
Project: WA 26 - Site Developme...
P.O. Number: 00-01-2024
Terms: Net 30

Bill To: _____

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Site Development Plan Review FY24 Services provided 01/01/2024 - 01/31/2024 PO #00-01-2024			
Andrew Levens, Senior Engineer	5.5	145.00	797.50

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$797.50
Payments/Credits	\$0.00
Balance Due	\$797.50

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.13.

FILTERS USED :

Project In : 16175.08 City of Diamondhead WA 26 | Site Development Plan Reviews FY 2024
 and Bill Status In : Un Billed
 and Time Expense Date In : 1/1/1970 To 1/31/2024

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
16175.08 City of Diamondhead WA 26 Site Development Plan Reviews FY 2024						
1/10/2024	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	B
		<i>Deer Crossing roadway repair review</i>				
1/5/2024	Sr. Engineer:	Senior Engineer	1.50	\$145.00	\$217.50	S B
		<i>Sanctuary Phase 1 - Review and response</i>				
1/5/2024	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	S B
		<i>Review and response on Indian Hill Commercial Development drainage design</i>				
1/4/2024	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	S B
		<i>Meeting with Deer Crossing developer for road repairs</i>				
1/2/2024	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	S B
		<i>Deer crossing road repair plan review</i>				
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 26 Site Development Plan Reviews FY 2024:			5.50		\$797.50	
			Total Services:	5.50	\$797.50	
			Total Services For Andrew Levens:	5.50	\$797.50	
			Grand Total Billable Services:	5.50	\$797.50	

GROUPED BY Employee

CITY OF DIAMONDHEAD
NOMA DRIVE BALL FIELDS
PROCEDURES AND RENTAL AGREEMENT

1. Dates for use of the Noma Drive Ball Fields are awarded on a first come first serve basis with priority given to organizations within the City of Diamondhead.
2. Only persons twenty-one (21) years of age and older may reserve the Noma Drive Ball Fields.
3. The facility is the total responsibility of the lessee while under a rental agreement. Lessee assumes complete liability for all participants and spectators and any injuries or accidents that may occur at the event.
4. Lessee must be on-site for the duration of the event.
5. Person(s) or group(s) renting the facility shall provide proof of general liability insurance coverage not less than \$1,000,000.00 for the event being held. The City of Diamondhead shall be named as an additional insured on such insurance policy. A copy of the liability insurance must be attached to the original application with proof of listing the City of Diamondhead as an additional insured provided at least 72 hours prior to the event.
6. Any damage to the facility is the responsibility of the lessee. Missing items are also the responsibility of the lessee.
7. Lessee is responsible for leaving the facility in a clean state including, but not limited to, parking areas, concessions, restrooms, bleacher areas, and playing fields. Lessee must assist with litter pick up and trash removal. Lessee will forfeit the deposit if the facility and its surrounding areas are not properly cleaned.
8. NO GLASS BOTTLES OR ALCOHOLIC BEVERAGES ARE ALLOWED ON THE PREMISES. Alcoholic beverages are prohibited on all City property.
9. The City of Diamondhead will assume no responsibility for the lining of fields. The lessee will be responsible for dragging and lining fields for the duration of the season.
10. Concession shall only be provided by the lessee.
11. Merchandise and food vendors may be allowed with permission from lessee and City approval. A vendor permit must be attained per vendor. Lessee must collect applicable sales tax and remit to the City within three (3) days.

12. Lessee may charge a gate admission fee and shall have full rights to gate admission during the season.
13. Lessee shall secure all doors and gates each night during the season.
14. All activities at the facility must be concluded by 10:00 pm each day.
15. Lessee will be responsible for the conduct of all players and spectators attending the event and shall enforce all applicable rules and regulations.

RULES AND REGULATIONS

1. No overnight parking allowed.
2. No personal coolers or ice chests allowed.
3. No alcoholic beverages, firearms, tobacco products, barbecue grills, or other cooking apparatus are permitted at the complex, including parking lots.
4. Individuals are not allowed to bring any outside food or beverage into the complex unless approved by lessee.
5. No tobacco or smoking within the complex.
6. No pets or animals allowed within the complex.
7. No profanity or foul language allowed.
8. No bicycles, skateboards, rollerblades, scooters, or motorcycles allowed.
9. No glass containers or bottles.
10. All persons shall wear shirts, pants or shorts, and shoes at all times.
11. No graffiti or defacing City property will be tolerated.
12. Children must have adult supervision at all times.
13. Picnic tables, ramps, or other equipment shall not be used as "grinding" or "jumping" areas.
14. No soft toss against fence.
15. No tents or canopies allowed on fields.

16. Any EZ up tents or canopies must use sandbags – no anchors.
17. Guests, spectators, or any individual violating any rule will be asked to comply with these rules and regulations. Anyone not complying with these Rules will be reported to the Diamondhead Police Department for appropriate action.
18. No additional electrical support will be provided.
19. No sunflower seeds will be sold or consumed at the complex.

The City reserves the right to change and/or amend these Rules and Regulations at any time. Notice of changes will be provided to all Organizations with pending Use Agreements.

RENTAL AGREEMENT FOR NOMA DRIVE BALL FIELDS

Name of Person and Organization Requesting Facility _____

Street _____ City _____

State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Date of Season _____ To _____

Other Organization Contacts: _____

PLEASE READ CAREFULLY BEFORE SIGNING:

1. LESSEE represents that it is fully aware of all of the applicable laws, ordinances and rules pertaining to the use of this property and lessee will fully abide by such laws, ordinances and rules.
2. LESSEE further represents that it will not conduct, nor allow to be conducted, any improper or unlawful act or deed in or on the Noma Ball Fields and, specifically, that it will not violate such laws, rules and ordinances concerning curfew, minor rights, disorderly conduct, alcoholic beverages, or like or similar activities or deeds and, in consideration of lease of premises, does further indemnify and hold harmless the City of Diamondhead, its officers, agents, and employees.
3. LESSEE further agrees, if permission is granted, to abide by the rules and regulations of the City, to assume responsibility and liability, and to be answerable for any and all accidents or injuries to persons or damages to property resulting from the use of the facility.

Signature of Responsible Party _____ Date _____

-----OFFICE USE ONLY-----

Date Permit Issued _____

Proof of Insurance Received _____ City Listed as Additional Insured _____

Signature of City Manager _____

Evaluation or Comments

EXHIBIT "C"**WORK ASSIGNMENT
WORK ASSIGNMENT NO 27**

PROJECT NUMBER: - On-Call Survey Services FY 2024 – Amendment #1

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR
PHASE

Task 1: Site :

- A. Property and Right-of-Way Surveys. Conduct surveys suitable for the determination of property lines and corners and the preparation of Legal Descriptions, Property, and Right-of-Way Maps. These surveys will be used to define project boundaries and for the acquisition of property needed for project construction.
- B. Topographic Surveys. Conduct surveys to determine the horizontal and vertical position of existing natural features (ground elevations, bodies of water, vegetation, etc.), and constructed features (roads, pipelines, utilities, drainage structures, buildings, etc.) within a specified area.
- C. Bathymetric and Hydrographic Surveys. Conduct surveys to determine the shoreline and depths of ponds, bays, tidal inlets, and other bodies of water requested by the City.
- D. Fees will be based off the current master service agreement rate schedule and shall be tracked for each survey request.

Amendment #1 increase the the total not to exceed amount from \$20,000 to \$35,000.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *September 30, 2024.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2024*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be 0%

KEY PERSONNEL

CITY

CONSULTANT PROJECT
MANAGER: (Certified as a
Professional Engineer to do
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$35,000.00 (Total of all Charges) without the prior written consent of both parties.

Both parties hereto represent that they have authority to enter into Work Assignment No. 27, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____ -

City of Diamondhead

Signature

Covington Civil and Environmental



Signature

WITNESS this my signature in execution hereof, this the _____ day of _____.

ATTEST: _____

EXHIBIT "C"

**WORK ASSIGNMENT
WORK ASSIGNMENT NO 29**

PROJECT NUMBER: - Support for 2024 Annual Unit Price Contract

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR
PHASE

Tasks:

- A. Provide schematic level drawings as needed to be used by unit price contractor showing the components of the project (i.e. location, depth, pipe size, inverts, etc)
- B. Perform field site visits and investigations at the request of the city to determine the need and scope of improvements.
- C. Perform field site visits to inspect the work completed by the unity price contract.
- D. Perform field surveys and documents as requested by the City of Diamondhead and as necessary to support the work of the unit price contractor.
- E. Perform other tasks requested by the City of Diamondhead to support the unit price contractor.

Fees will be based off the current master service agreement rate schedule and shall be tracked for each project request.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *September 30, 2024.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2024*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be 0 %

KEY PERSONNEL

CITY

CONSULTANT PROJECT
MANAGER: (Certified as a
Professional Engineer to do
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$20,000.00 (Total of all Charges) without the prior written consent of both parties.

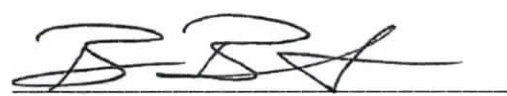
Both parties hereto represent that they have authority to enter into Work Assignment No. 29, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____ -

City of Diamondhead

Signature

Covington Civil and Environmental



Signature

WITNESS this my signature in execution hereof, this the _____ day of _____.

ATTEST: _____



February 19, 2024

Mr. Jon McCraw
City of Diamondhead
500 Diamondhead Circle
Diamondhead, MS 39525

RE: City of Diamondhead
Noma Drive Waterfront Improvement Phase 1
Boat Launch, Parking and Comfort Station

Dear Mr. McCraw,

As you know, bids were received for the Noma Drive Waterfront Improvement Phase 1 Boat Launch, Parking and Comfort Station Project on February 14, 2024, at 10 am at Diamondhead City Hall. Five (5) bids were received and reviewed for inclusion of appropriate bidding documents. The bids ranged from \$1,298,840.00 to \$1,835,062.08. The certified bid tabulation is attached for your reference. All bids were well above the construction budget. One reason for the high bids appears to be the unit cost of the limestone for the parking area.

It is my recommendation that all bids be rejected.

We recommend that the scope of the project be revised by reducing the gravel parking area to secure a project bid within the proposed budget. We also request authorization to advertise the re-bid of this project with the revised scope.

Please let me know if you have any questions regarding this matter.

Sincerely,

Jason Chiniche, P.E.

Enclosure

City of Diamondhead: Noma Drive Waterfront Improvements Phase 1 Boat Launch, Parking, & Comfort Station
Bid Opening: Wednesday, February 14th, 2024 @ 10:00 AM
Bid Location: 5000 Diamondhead Circle, Diamondhead, MS 39525
Bid Tabulation:

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	Engineers Estimate Project No. 17-057-00-07 2021			Gill's Crane & Dozer Service, INC. 116 Marlin Drive Sildell, LA 70461			Moran Hauling, Inc. 10380 Three Rivers Road Gulfport, MS 39503			David Rush Construction, LLC 18390 Runnymede Road Pass Christian, MS 39571			J.E Borries, INC. 16701 Hwy 57 Vanceleve, MS 39565		
				UNIT PRICE	EXTENSION	EXCEL CHECK	UNIT PRICE	EXTENSION	EXCEL CHECK	UNIT PRICE	EXTENSION	EXCEL CHECK	UNIT PRICE	EXTENSION	EXCEL CHECK	UNIT PRICE	EXTENSION	EXCEL CHECK
01500-A	Mobilization	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00	\$ 54,794.60	\$ 54,794.60	\$ 54,794.60	\$ 39,500.00	\$ 39,500.00	\$ 39,500.00	
01510-A	Maintenance of Traffic	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 625.00	\$ 625.00	\$ 625.00	\$ 823.00	\$ 823.00	\$ 823.00	\$ 3,424.70	\$ 12,000.00	\$ 12,000.00	
02000-A	Demolition of Existing Boat Ramp - all types & thicknesses	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,163.75	\$ 20,163.75	\$ 20,163.75	\$ 6,849.40	\$ 6,849.40	\$ 6,849.40	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
02020-A	Slit Fence *	250	LF	\$ 5.00	\$ 1,250.00	\$ 7.00	\$ 1,750.00	\$ 9,450.00	\$ 2,362.50	\$ 2,362.50	\$ 2,362.50	\$ 4,725.00	\$ 4,725.00	\$ 4,725.00	\$ 6.20	\$ 1,550.00	\$ 1,550.00	
02020-B	Straw Wattles	200	LF	\$ 5.00	\$ 1,000.00	\$ 7.00	\$ 1,400.00	\$ 1,100.00	\$ 4.00	\$ 800.00	\$ 800.00	\$ 2.80	\$ 560.00	\$ 560.00	\$ 2.80	\$ 560.00	\$ 560.00	
02100-A	Clearing and Grubbing *	1.5	AC	\$ 2,300.00	\$ 3,450.00	\$ 8,500.00	\$ 12,750.00	\$ 12,750.00	\$ 13,500.00	\$ 20,250.00	\$ 20,250.00	\$ 16,438.40	\$ 24,657.60	\$ 24,657.60	\$ 15,000.00	\$ 22,500.00	\$ 22,500.00	
02300-A	General Excavation, varies depths *	4000	CY	\$ 10.00	\$ 40,000.00	\$ 8.00	\$ 32,000.00	\$ 32,000.00	\$ 8.50	\$ 34,000.00	\$ 34,000.00	\$ 11.00	\$ 44,000.00	\$ 44,000.00	\$ 6.00	\$ 24,000.00	\$ 24,000.00	
02300-B	Shape Grading	400	SY	\$ 15.00	\$ 6,000.00	\$ 5.00	\$ 2,000.00	\$ 2,000.00	\$ 2.50	\$ 1,000.00	\$ 1,000.00	\$ 13.70	\$ 5,480.00	\$ 5,480.00	\$ 6.00	\$ 2,400.00	\$ 2,400.00	
02420-A	Grinder Pump System	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 5,250.00	\$ 5,250.00	\$ 2,800.00	\$ 10,274.00	\$ 10,274.00	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00		
02420-B	Force Main Tubing	25	LF	\$ 50.00	\$ 1,250.00	\$ 100.00	\$ 2,500.00	\$ 2,500.00	\$ 60.00	\$ 1,500.00	\$ 1,500.00	\$ 3,424.70	\$ 85,617.50	\$ 85,617.50	\$ 200.00	\$ 5,000.00	\$ 5,000.00	
02510-A	Water Services	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,103.75	\$ 2,103.75	\$ 2,103.75	\$ 3,424.70	\$ 3,424.70	\$ 3,424.70	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
02705-A	Filler Grid *	5700	SY	\$ 10.00	\$ 57,000.00	\$ 6.60	\$ 37,620.00	\$ 37,620.00	\$ 6.00	\$ 34,200.00	\$ 34,200.00	\$ 9.00	\$ 51,300.00	\$ 51,300.00	\$ 7.00	\$ 39,900.00	\$ 39,900.00	
02705-B	Select Backfill *	3310	CY	\$ 10.00	\$ 33,100.00	\$ 12.00	\$ 39,720.00	\$ 39,720.00	\$ 14.50	\$ 47,995.00	\$ 47,995.00	\$ 27.40	\$ 90,694.00	\$ 90,694.00	\$ 20.00	\$ 66,200.00	\$ 66,200.00	
02705-C	Granular 6/10 Limestone *	2625	CY	\$ 75.00	\$ 196,875.00	\$ 120.00	\$ 315,000.00	\$ 315,000.00	\$ 108.25	\$ 284,156.25	\$ 284,156.25	\$ 139.50	\$ 366,975.00	\$ 366,975.00	\$ 160.00	\$ 420,000.00	\$ 420,000.00	
02705-D	Granular 5/7 Stone *	1170	CY	\$ 75.00	\$ 87,750.00	\$ 120.00	\$ 140,400.00	\$ 140,400.00	\$ 99.75	\$ 116,707.50	\$ 116,707.50	\$ 132.90	\$ 155,493.00	\$ 155,493.00	\$ 140.00	\$ 1,120.00	\$ 1,120.00	
02705-E	Wheel Stop	8	EA	\$ 200.00	\$ 1,600.00	\$ 100.00	\$ 800.00	\$ 800.00	\$ 205.00	\$ 1,640.00	\$ 1,640.00	\$ 274.00	\$ 2,192.00	\$ 2,192.00	\$ 180.00	\$ 1,440.00	\$ 1,440.00	
02750-A	100 lb. Riprap	10	CY	\$ 10.00	\$ 100.00	\$ 150.00	\$ 1,500.00	\$ 1,500.00	\$ 117.50	\$ 1,175.00	\$ 1,175.00	\$ 178.00	\$ 1,780.00	\$ 1,780.00	\$ 180.00	\$ 1,800.00	\$ 1,800.00	
02750-B	200 lb. Riprap	25	CY	\$ 10.00	\$ 250.00	\$ 150.00	\$ 3,750.00	\$ 3,750.00	\$ 117.50	\$ 2,937.50	\$ 2,937.50	\$ 239.80	\$ 5,995.00	\$ 5,995.00	\$ 400.00	\$ 4,000.00	\$ 4,000.00	
02900-A	Topsoil 4" thick	60	CY	\$ 5.00	\$ 300.00	\$ 25.00	\$ 1,500.00	\$ 1,500.00	\$ 27.50	\$ 1,650.00	\$ 1,650.00	\$ 7.60	\$ 456.00	\$ 456.00	\$ 10.00	\$ 600.00	\$ 600.00	
02900-B	Sub	330	SY	\$ 7.50	\$ 2,475.00	\$ 10.00	\$ 3,300.00	\$ 3,300.00	\$ 8.00	\$ 2,640.00	\$ 2,640.00	\$ 65.50	\$ 21,465.00	\$ 21,465.00	\$ 90.00	\$ 2,700.00	\$ 2,700.00	
03300-A	Concrete Sidewalk	250	SY	\$ 45.00	\$ 11,250.00	\$ 100.00	\$ 25,000.00	\$ 25,000.00	\$ 86.00	\$ 21,500.00	\$ 21,500.00	\$ 89.20	\$ 22,250.00	\$ 22,250.00	\$ 100.00	\$ 25,000.00	\$ 25,000.00	
03300-B	Concrete Slab for Comfort Station	600	SY	\$ 45.00	\$ 27,000.00	\$ 100.00	\$ 60,000.00	\$ 60,000.00	\$ 174.00	\$ 104,400.00	\$ 104,400.00	\$ 182.60	\$ 109,560.00	\$ 109,560.00	\$ 147.00	\$ 88,200.00	\$ 88,200.00	
03300-C	Concrete Boat Launch Approach	90	SY	\$ 175.00	\$ 15,750.00	\$ 150.00	\$ 13,500.00	\$ 13,500.00	\$ 108.00	\$ 9,720.00	\$ 9,720.00	\$ 129.60	\$ 11,664.00	\$ 11,664.00	\$ 260.00	\$ 23,400.00	\$ 23,400.00	
03300-D	Concrete Boat Launch	110	SY	\$ 175.00	\$ 19,250.00	\$ 300.00	\$ 33,000.00	\$ 33,000.00	\$ 296.50	\$ 32,615.00	\$ 32,615.00	\$ 287.70	\$ 31,647.00	\$ 31,647.00	\$ 260.00	\$ 28,600.00	\$ 28,600.00	
03300-E	Concrete Curbing *	1470	LF	\$ 15.00	\$ 22,050.00	\$ 30.00	\$ 44,100.00	\$ 44,100.00	\$ 28.25	\$ 41,527.50	\$ 41,527.50	\$ 30.60	\$ 45,084.00	\$ 45,084.00	\$ 40.00	\$ 58,800.00	\$ 58,800.00	
03300-F	Drain Inlet Adjustments	2	EA	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 777.25	\$ 1,554.50	\$ 1,554.50	\$ 411.00	\$ 822.00	\$ 822.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	
03300-G	Concrete Drain Inlet Apron	2	EA	\$ 1,500.00	\$ 3,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,839.50	\$ 3,679.00	\$ 3,679.00	\$ 411.00	\$ 822.00	\$ 822.00	\$ 2,900.00	\$ 5,800.00	\$ 5,800.00	
03300-H	Concrete Drainage Plume	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 274.00	\$ 548.00	\$ 548.00	\$ 300.00	\$ 600.00	\$ 600.00	
03300-I	Wheel Stop, ADA Blue	1	EA	\$ 200.00	\$ 200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 685.00	\$ 685.00	\$ 685.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
03300-J	Cold Plastic Legend, ADA Blue	1	EA	\$ 50.00	\$ 50.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 6.00	\$ 300.00	\$ 300.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
03300-K	Cold Plastic Storage, ADA Blue, 4"	50	LF	\$ 7.50	\$ 375.00	\$ 10.00	\$ 500.00	\$ 500.00	\$ 6.00	\$ 300.00	\$ 300.00	\$ 479.50	\$ 479.50	\$ 479.50	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
03300-L	ADA Parking Signage	1	EA	\$ 250.00	\$ 250.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 479.50	\$ 479.50	\$ 479.50	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	
03300-M	Coferdam	1	LS	\$ 80,000.00	\$ 80,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 157,500.00	\$ 157,500.00	\$ 157,500.00	\$ 198,630.20	\$ 198,630.20	\$ 184,949.50	\$ 184,949.50	\$ 3,000.00	\$ 3,000.00	
03300-N	Bollards	3	EA	\$ 200.00	\$ 600.00	\$ 400.00	\$ 1,200.00	\$ 1,200.00	\$ 910.00	\$ 2,730.00	\$ 2,730.00	\$ 616.50	\$ 1,849.50	\$ 1,849.50	\$ 34.00	\$ 102.00	\$ 102.00	
06100-A	12" Diameter Class B Timber Piling - 150' Pier *	1370	LF	\$ 50.00	\$ 68,500.00	\$ 25.00	\$ 34,250.00	\$ 34,250.00	\$ 39.00	\$ 53,430.00	\$ 53,430.00	\$ 48.00	\$ 65,760.00	\$ 65,760.00	\$ 440.00	\$ 74,800.00	\$ 74,800.00	
06100-B	Timber Framing and Decking for 12" Wide Pier (Excluding Piling) - 150' Pier *	170	LF	\$ 200.00	\$ 34,000.00	\$ 400.00	\$ 68,000.00	\$ 68,000.00	\$ 376.75	\$ 64,047.50	\$ 64,047.50	\$ 280.90	\$ 47,753.00	\$ 47,753.00	\$ 20.00	\$ 3,800.00	\$ 3,800.00	
06100-C	Reinforcing Steel - 150' Pier	130	LF	\$ 20.00	\$ 2,600.00	\$ 50.00	\$ 6,500.00	\$ 6,500.00	\$ 35.75	\$ 4,648.75	\$ 4,648.75	\$ 27.40	\$ 3,562.00	\$ 3,562.00	\$ 25.00	\$ 3,250.00	\$ 3,250.00	
06100-D	Cleats - 150' Pier	30	EA	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00	\$ 1,500.00	\$ 53.75	\$ 1,612.50	\$ 1,612.50	\$ 171.30	\$ 5,139.00	\$ 5,139.00	\$ 45.00	\$ 1,350.00	\$ 1,350.00	
06100-E	12" Diameter Class 5 Timber Piling - Boat Launch	280	LF	\$ 30.00	\$ 8,400.00	\$ 25.00	\$ 7,000.00	\$ 7,000.00	\$ 40.00	\$ 11,200.00	\$ 11,200.00	\$ 48.00	\$ 13,440.00	\$ 13,440.00	\$ 40.00	\$ 11,200.00	\$ 11,200.00	
06100-F	8" Diameter Class 5 Timber Piling - Vinyl Sheet Piling	100	LF	\$ 50.00	\$ 5,000.00	\$ 25.00	\$ 2,500.00	\$ 2,500.00	\$ 59.75	\$ 5,975.00	\$ 5,975.00	\$ 48.00	\$ 4,800.00	\$ 4,800.00	\$ 50.00	\$ 5,000.00	\$ 5,000.00	
07000-A	Vinyl Sheet Pile	65	LF	\$ 40.00	\$ 2,600.00	\$ 500.00	\$ 32,500.00	\$ 32,500.00	\$ 673.50	\$ 43,777.50	\$ 43,777.50	\$ 984.20	\$ 63,973.00	\$ 63,973.00	\$ 565.00	\$ 36,725.00	\$ 36,725.00	
07000-B	Water - Vinyl Sheet Pile	65	LF	\$ 25.00	\$ 1,625.00	\$ 50.00	\$ 3,250.00	\$ 3,250.00	\$ 71.50	\$ 4,647.50	\$ 4,647.50	\$ 41.10	\$ 2,671.50	\$ 2,671.50	\$ 50.00	\$ 3,250.00	\$ 3,250.00	
07000-C	1" Tie Back Rods	100	LF	\$ 7.00	\$ 700.00	\$ 23.00	\$ 2,300.00	\$ 2,300.00	\$ 35.75	\$ 3,575.00	\$ 3,575.00	\$ 13.70	\$ 1,370.00	\$ 1,370.00	\$ 20.00	\$ 2,000.00	\$ 2,000.00	
10800-A	Comfort Station Pavilion with ADA Access Ramp	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 166,750.00	\$ 166,750.00	\$ 166,750.00	\$ 52,054.80	\$ 52,054.80	\$ 52,054.80	\$ 144,000.00	\$ 144,000.00	\$ 144,000.00	
16950-A	Electrical Services	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 12,570.00	\$ 12,570.00	\$ 12,570.00	\$ 4,109.60	\$ 4,109.60	\$ 4,109.60	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	
16950-B	2" Schedule 40 Conduit *	1170	LF	\$ 10.00	\$ 11,700.00	\$ 12.00	\$ 14,040.00	\$ 14,040.00	\$ 16.50	\$ 19,305.00	\$ 19,305.00	\$ 8.30	\$ 9,711.00	\$ 9,711.00	\$ 22.00	\$ 25,740.00	\$ 25,740.00	
16950-C	2" Schedule 40 Conduit	700	LF	\$ 10.00	\$ 7,000.00	\$ 12.00	\$ 8,400.00	\$ 8,400.00	\$ 15.00	\$ 10,500.00	\$ 10,500.00	\$ 11.00	\$ 7,700.00	\$ 7,700.00	\$ 20.00	\$ 14,000.00	\$ 14,000.00	
				Base Bid	\$ 810,700.00	Base Bid	\$ 1,298,84											

Apple Construction
11515 Northpark Dr.
Gulfport, MS 39503

UNIT PRICE	EXTENSION	EXCEL CHECK
\$	\$	\$
\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
\$ 10,692.00	\$ 10,692.00	\$ 10,692.00
\$ 8.40	\$ 11,340.00	\$ 11,340.00
\$ 12.00	\$ 2,400.00	\$ 2,400.00
\$ 10,200.00	\$ 15,300.00	\$ 15,300.00
\$ 9.60	\$ 38,400.00	\$ 38,400.00
\$ 6.00	\$ 2,400.00	\$ 2,400.00
\$ 13,248.00	\$ 13,248.00	\$ 13,248.00
\$ 258.00	\$ 6,450.00	\$ 6,450.00
\$ 8,832.00	\$ 8,832.00	\$ 8,832.00
\$ 8.40	\$ 47,880.00	\$ 47,880.00
\$ 16.80	\$ 55,608.00	\$ 55,608.00
\$ 168.00	\$ 441,000.00	\$ 441,000.00
\$ 168.00	\$ 196,360.00	\$ 196,360.00
\$ 157.20	\$ 1,257.60	\$ 1,257.60
\$ 210.00	\$ 2,100.00	\$ 2,100.00
\$ 210.00	\$ 5,250.00	\$ 5,250.00
\$ 26.40	\$ 1,584.00	\$ 1,584.00
\$ 6.60	\$ 3,630.00	\$ 3,630.00
\$ 132.00	\$ 33,000.00	\$ 33,000.00
\$ 138.00	\$ 82,800.00	\$ 82,800.00
\$ 414.00	\$ 37,260.00	\$ 37,260.00
\$ 914.11	\$ 100,532.10	\$ 100,532.10
\$ 26.40	\$ 38,808.00	\$ 38,808.00
\$ 1,440.00	\$ 2,880.00	\$ 2,880.00
\$ 1,800.00	\$ 3,600.00	\$ 3,600.00
\$ 3,000.00	\$ 6,000.00	\$ 6,000.00
\$ 150.00	\$ 150.00	\$ 150.00
\$ 156.00	\$ 156.00	\$ 156.00
\$ 240.00	\$ 240.00	\$ 240.00
\$ 156.00	\$ 156.00	\$ 156.00
\$ 138,000.00	\$ 138,000.00	\$ 138,000.00
\$ 300.00	\$ 900.00	\$ 900.00
\$ 51.60	\$ 70,692.00	\$ 70,692.00
\$ 600.00	\$ 102,000.00	\$ 102,000.00
\$ 91.08	\$ 13,662.00	\$ 13,662.00
\$ 99.36	\$ 2,980.80	\$ 2,980.80
\$ 68.40	\$ 19,152.00	\$ 19,152.00
\$ 82.80	\$ 8,280.00	\$ 8,280.00
\$ 745.20	\$ 48,438.00	\$ 48,438.00
\$ 210.00	\$ 13,650.00	\$ 13,650.00
\$ 84.00	\$ 8,400.00	\$ 8,400.00
\$ 31,136.00	\$ 31,136.00	\$ 31,136.00
\$ 14,674.00	\$ 14,674.00	\$ 14,674.00
\$ 16.39	\$ 19,176.30	\$ 19,176.30
\$ 12.40	\$ 8,680.00	\$ 8,680.00
Base Bid	\$ 1,671,154.80	\$ 1,671,154.80
\$ 8.40	\$ 2,100.00	\$ 2,100.00
\$ 5,100.00	\$ 2,350.00	\$ 2,350.00
\$ 9.60	\$ 4,800.00	\$ 4,800.00
\$ 8.40	\$ 10,920.00	\$ 10,920.00
\$ 16.80	\$ 28,392.00	\$ 28,392.00
\$ 168.00	\$ 63,000.00	\$ 63,000.00
\$ 168.00	\$ 25,200.00	\$ 25,200.00
\$ 25.00	\$ 3,250.00	\$ 3,250.00
\$ 51.60	\$ 4,128.00	\$ 4,128.00
\$ 324.00	\$ 55,080.00	\$ 55,080.00
\$ 12.92	\$ 1,679.60	\$ 1,679.60
Alternate 1 Bid	\$ 194,619.60	\$ 201,699.60
\$ 324.00	\$ 55,080.00	\$ 55,080.00
\$ 366.00	\$ 82,350.00	\$ 82,350.00
Alternate 2 Bid	\$ 137,430.00	\$ 137,430.00
\$ 51.60	\$ 4,128.00	\$ 4,128.00
\$ 72,000.00	\$ 72,000.00	\$ 72,000.00
Alternate 3 Bid	\$ 76,128.00	\$ 76,128.00





E-BLAST POLICY

Email blast (“E-blast”) is an email that is sent directly to a recipient’s email address from the City of Diamondhead. The recipient must sign up to receive these city emails. The recipient may also request to be removed from receiving emails from the city. The city does not remove a recipient unless requested.

The City Council hereby sets forth its E-Blast Policy and authorizes the Administration to use the E-blast system for the following types of communications with the E-blast system without further City Council approval:

1. City sponsored events
2. Communications sent by the Hancock Emergency Operations Center (EOC)
3. Communications from the Hancock Sherriff Office or Diamondhead Police (i.e. public safety, traffic problems, animal control, weather, crime, etc.)
4. Community blood or food drive information
5. Hancock Military Banner Program
6. Chamber of Commerce events located in Diamondhead
7. Disaster preparedness and recovery information
8. General information about City Hall operations (i.e. office closed for weather, limited access to the building, etc.)
9. Promotion of city council meetings, town hall meeting and ward meetings

The City Council prohibits the Administration from distributing the following types of communications with the E-blast system:

1. Any political messages OR messages promoting a specific candidate or ballot initiative
2. Promotion of any individual business or non-profit organization

If a City Council Member or the Administration requests a message to be E-blast that is not specifically approved above, the City Council must approve the distribution of this message by a favorable vote in a public meeting. The Council Member or Administration must submit an RCA and provide specific language that will be used in the E-blast message as well as any attachments or pictures for City Council approval.



City of Diamondhead, MS

Docket of Claims Register - Item No.20.

APPKT02144 - 3.19.24 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT231562	Airgas Inc						91.47
	03/19/2024	5506177652	ACETYLENE AND OXYGEN RENTAL	001-301-640.00	Rentals	91.47	
DKT231563	BOTTOM 2 TOP CONSTRUCTION LLC						247,809.09
	03/19/2024	6	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	156-653-912.00	Capital Outlay - Streets & Drainage-Commercial Dis	247,809.09	
DKT231564	Cash						113.83
	03/19/2024	3/19/24	PETTY CASH REIMBURSEMENT	001-200-505.00	FF&E Non-Capitalized	27.96	
				001-140-505.00	FF&E Non-Capitalized	26.52	
				001-200-505.00	FF&E Non-Capitalized	25.00	
				001-140-611.00	Postage	10.55	
			001-140-650.00	Promotions	23.80		
DKT231565	Clyde C Scott Insurance						12.00
	03/19/2024	49759	CHUCK CLARK CANCELLATION	001-100-625.00	Insurance	-88.00	
		49760	AUSTIN CLARK - SURETY	001-100-625.00	Insurance	100.00	
DKT231566	Coast Electric Power Association						406.31
	03/19/2024	2/25/24-021	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	49.17	
		2/25/24-022		001-301-630.00	Utilities - Streetlights & Other	141.29	
	02/25/2024	2/25/24-023		001-301-630.00	Utilities - Streetlights & Other	55.90	
		2/25/24-024		001-301-630.00	Utilities - Streetlights & Other	55.90	
		2/25/24-025		001-301-630.00	Utilities - Streetlights & Other	48.15	
	2/25/24-027		001-301-630.00	Utilities - Streetlights & Other	55.90		

Docket of Claims Register - Council

APPKT02144 - 3 Item No.20.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
							Amount	
DKT231567	Covington Civil and Environmental LLC	03/19/2024	16175.08103	SITE DEVELOPMENT PLAN REVIEWS - FY24	001-280-602.00	Professional Fees - Engineering		137,652.93
			16175.08104	BAYOU DRIVE DRAINAGE	190-000-602.00	Professional Fees - Engineering	4,211.38	
			16175.08105	SITE DEVELOPMENT PLAN REVIEWS - FY24	192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	12,500.00	
			16175.08106	EAST ALOHA SIDEWALKS	001-280-602.00	Professional Fees - Engineering	12,500.00	
			16175.08107	KALEKI WAY DRAINAGE	157-653-602.00	Professional Fees - Engineering - E Aloha Impr Ph2	797.50	
			16175.08108	BANK STABILIZATION PROJECT	190-000-602.00	Professional Fees - Engineering	15,750.00	
			16175.08109	KOME DRIVE AND FAIRWAY DRIVE DRAINAGE	192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	2,800.00	
			16175.08112	KOLO COURT DRAINAGE PROJECT	191-000-602.00	Professional Fees - Engineering	8,900.00	
			16175.08-87	SUPPORT FOR MAKIKI DR PROJECT	165-000-602.00	Professional Fees Engineering - GOMESA FY23	10,015.00	
			16175.13-93	ON CALL SURVEY SERVICES	190-000-602.00	Professional Fees - Engineering	2,672.50	
			16383.08-24	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	2,672.50	
			16422.08-26	CITY ENGINEER SERVICES	001-301-602.00	Professional Fees - Engineering	8,978.25	
					001-301-602.00	Professional Fees - Engineering	6,200.00	
					001-301-602.00	Professional Fees - Engineering	15,622.50	
					161-653-602.00	Professional Fees - Engineering - Commercial Dist	28,233.30	
					001-301-602.00	Professional Fees - Engineering	3,000.00	
DKT231568	Cspire Internet Service	03/19/2024	0690858-55	INTERNET & PHONE RENTAL FOR THE MONTH OF FEBRUARY	001-140-612.00	Internet		644.33
					001-140-643.00	Rent - Phone System	208.99	
							435.34	
DKT231569	Diaz Brothers Printing	03/19/2024	7114	MAGNETIC SIGN	001-200-501.00	Supplies		2,310.00
					001-200-681.00	Other Services & Charges	60.00	
					001-200-681.00	Other Services & Charges	750.00	
					001-200-681.00	Other Services & Charges	750.00	
					001-200-681.00	Other Services & Charges	750.00	
DKT231570	FirstPoint Inc	03/19/2024	22197	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other		101.08
							101.08	
DKT231571	Fuelman	03/19/2024	NP66055869	FOR THE WEEK ENDING 3/3/24	001-200-525.00	Fuel		1,721.37
					001-280-525.00	Fuel	734.57	
			NP66093009	FOR THE WEEK ENDING 3.10.24	001-140-525.00	Fuel	34.75	
					001-200-525.00	Fuel	57.43	
					001-200-525.00	Fuel	842.28	
					001-280-525.00	Fuel	52.34	

Docket of Claims Register - Council

APPKT02144 - 3

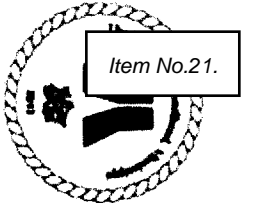
Item No.20.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount		
DKT231572	George Blair Attorney	03/19/2024	FEBRUARY 2024	PUBLIC DEFENDER FOR CODH	001-110-603.00	Professional Fees - Legal	2,000.00		
			JANUARY 2024				001-110-603.00	Professional Fees - Legal	1,000.00
DKT231573	GULF COPY SYSTEMS LLC	03/19/2024	3967	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	305.91		
							001-110-506.00	Copier Usage/Maintenance	31.57
							001-140-506.00	Copier Usage/Maintenance	82.32
							001-140-506.00	Copier Usage/Maintenance	19.48
							001-200-506.00	Copier Usage/Maintenance	92.60
							001-200-506.00	Copier Usage/Maintenance	14.14
							001-301-506.00	Copier Usage/Maintenance	57.92
							001-301-506.00	Copier Usage/Maintenance	3.16
DKT231574	Hancock County Sheriffs Office	03/19/2024	2024-DH-002H	INMATE HOUSING FOR FEBRUARY 2024	001-200-689.00	Prisoner's Expense	34,718.99		
			2024-DH-05	DEPUTY CELL PHONE SERVICES	001-200-632.00	Telephone - Cell Service	140.00		
			2024-DHLE-011	INTERLOCAL AGREEMENT FOR WEEK ENDING 2.24.24	001-110-681.00	Other Services & Charges	452.51		
					001-200-690.00	Interlocal Agreement	303.27		
					001-200-612.00	Internet	33,577.21		
DKT231575	Hancock County Solid Waste	03/19/2024	1288	FEBRUARY RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	63,390.72		
DKT231576	James J Chiniche PA Inc	03/19/2024	17-057-0209	DRAINAGE POND REMEDIATION PROJECT	001-301-602.00	Professional Fees - Engineering	23,163.00		
			17-057-0210	COON BRANCH DRAINAGE IMPROVEMENTS	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch	5,030.00		
			17-057-0211	MONTJOY CREEK TRAIL PROJECT	115-000-602.00	Professional Fees - Engineering Tidelands FY20	9,028.50		
			17-057-0213	TIDELANDS NATURE TRAIL	149-000-602.00	Professional Fees - Engineering Tidelands FY24	3,695.00		
			17-057-0214	CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering	2,489.50		
DKT231577	MEMORIAL HOSPITAL AT GULFPORT	03/19/2024	1152282	EMPLOYEE DRUG SCREENING FOR EMPLOYMENT	001-301-698.00	Misc. Services - Drug Testing & Other	130.00		
DKT231578	MS Department of Public Safety	03/19/2024	FEBRUARY 2024	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	245.39		

Docket of Claims Register - Council

APPKT02144 - 3 Item No.20.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT231579	MS Municipal Workers Compensation Group	03/19/2024	0383WC2023-6	WORKER'S COMPENSATION PREMIUM	001-140-625.00	Insurance	10,381.05	10,381.05
DKT231580	Orion Planning and Design	03/19/2024	3888	ZONING CODE REWRITE	001-280-601.00	Professional Fees - Consulting	1,637.20	1,637.20
DKT231581	Southern Printing	03/19/2024	240557	PUBLIC WORKS POLOS	001-301-535.00	Uniforms	59.50	205.50
					001-301-535.00	Uniforms	100.00	
					001-301-535.00	Uniforms	46.00	
DKT231582	State Treasurer	03/19/2024	FEBRUARY 2024	COURT ASSESSMENT/FINE FOR FEBRUARY	650-110-131.00	State Assessments Payable	2,577.01	2,620.61
					650-110-131.01	Court Bond Fees Payable	43.60	
DKT231583	Sun Coast Business Supply	03/19/2024	1358249-0	NAME PLATE - A. CLARK	001-100-501.00	Supplies	42.40	42.40
DKT231584	TIFFANY COWMAN	03/19/2024	FEBRUARY 2024	TAX SALE REDEMPTIONS FOR FEBRUARY	001-140-694.00	Collection Fees	360.00	360.00
DKT231585	TransUnion Risk and Alternative Data Solutions Inc	03/19/2024	5859551-202402-1 6177932-202402-1	TLOxp FOR FEBRUARY	001-110-681.00	Other Services & Charges	75.00	150.00
					001-200-681.00	Other Services & Charges	75.00	
DKT231586	UniFirst Corporation	03/19/2024	1530131412	UNIFORM RENTAL FOR THE WEEK ENDING 3/4/24	001-301-535.00	Uniforms	132.86	265.72
			1530132796	UNIFORM RENTAL FOR THE WEEK ENDING 3/11/24	001-301-535.00	Uniforms	132.86	
DKT231587	WageWorks	03/19/2024	0224-DR42799	COBRA PAYMENT FOR	001-140-625.00	Insurance	100.00	100.00
DKT231588	WILDFLOWER MEADOWS, LLC	03/19/2024	46569	ROADWAY REFLECTORS	302-301-912.00	Capital Outlay - Paving	48,240.00	50,102.17
					302-301-912.00	Capital Outlay - Paving	1,862.17	
Total Claims: 27							Total Payment Amount:	580,681.07



City of Diamondhead, MS

Docket of Claims Register - Council

APPKT02142 - February 2024 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount
DKT231552	American Fidelity	02/07/2024	INV00005972	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85
			INV00005973	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	34.89
			INV00005974	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	76.30
			INV00005975	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	48.00
			INV00005976	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	229.97
			INV00005977	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55
			INV00005978	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85
			INV00006013	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85
			INV00006014	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	34.89
			INV00006015	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	76.30
			INV00006016	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	48.00
			INV00006017	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	229.97
INV00006018	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55			
INV00006019	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85			
DKT231553	Blue Cross Blue Shield of MS	02/07/2024	INV00005991	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	6,343.81
			INV00006032	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	6,343.80
DKT231554	Colonial Life	02/07/2024	INV00005979	EE PREMIUM	650-140-113.00	Colonial Withheld	33.13
			INV00005980	Critical Illness	650-140-113.00	Colonial Withheld	3.81
			INV00005981	EE Premium	650-140-113.00	Colonial Withheld	18.17
			INV00005982	EE PREMIUM	650-140-113.00	Colonial Withheld	24.60
			INV00005983	EE Premium	650-140-113.00	Colonial Withheld	12.80
			INV00005984	EE PREMIUM	650-140-113.00	Colonial Withheld	32.78
			INV00006020	Critical Illness	650-140-113.00	Colonial Withheld	33.13
			INV00006021	EE Premium	650-140-113.00	Colonial Withheld	3.81
			INV00006022	EE Premium	650-140-113.00	Colonial Withheld	18.17
			INV00006023	EE PREMIUM	650-140-113.00	Colonial Withheld	24.60
			INV00006024	EE Premium	650-140-113.00	Colonial Withheld	12.80
			INV00006025	EE PREMIUM	650-140-113.00	Colonial Withheld	32.78

Doc #	Item #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
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Item No.21.

DKT231556		Internal Revenue Service	02/01/2024	INV00005969	Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	361.64	20,615.57
				INV00005970		650-140-122.01	Medicare Withheld/Payable	84.58	
				INV00005971		650-140-123.00	Federal Withholding Tax	29.58	
			02/07/2024	INV00005995		650-140-122.00	Social Security Withheld/Payable	5,381.12	
				INV00005996		650-140-122.01	Medicare Withheld/Payable	1,258.50	
				INV00005997		650-140-123.00	Federal Withholding Tax	3,271.03	
			02/21/2024	INV00006036		650-140-122.00	Social Security Withheld/Payable	5,303.08	
				INV00006037		650-140-122.01	Medicare Withheld/Payable	1,240.22	
				INV00006038		650-140-123.00	Federal Withholding Tax	3,195.32	
			03/01/2024	INV00006040		650-140-122.00	Social Security Withheld/Payable	373.56	
				INV00006041		650-140-122.01	Medicare Withheld/Payable	87.36	
				INV00006042		650-140-123.00	Federal Withholding Tax	29.58	
									1,604.49

DKT231557		Morgan White Group	02/07/2024	INV00005992	Morgan White	650-140-112.01	Morgan White Payable	802.28	
			02/21/2024	INV00006033		650-140-112.01	Morgan White Payable	802.21	
									836.36

DKT231558		MS Department of Human Services	02/07/2024	INV00005987		620583243	Garnishment Withheld	418.18	
			02/21/2024	INV00006028		650-140-106.00	Garnishment Withheld	418.18	
									2,229.00

DKT231559		MS Department of Revenue Payroll	02/07/2024	INV00005994	Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	1,131.00	
			02/21/2024	INV00006035		650-140-134.00	State Withholding Tax	1,098.00	
									9,051.60

DKT231560		Systematized Benefits and Administrators Inc	02/07/2024	INV00005985	Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,525.80	
			02/21/2024	INV00006026		650-140-110.00	Deferred Compensation Withheld/Payable	4,525.80	
									143.53

DKT231561		Texas Life	02/07/2024	INV00005993	Texas Life	650-140-113.05	Texas Life Withheld	71.77	
			02/21/2024	INV00006034		650-140-113.05	Texas Life Withheld	71.76	
									143.53

Item No.21.

Doc #	Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount
								Line Amount
								Total Payment Amount: 49,603.53
								Total Claims: 10

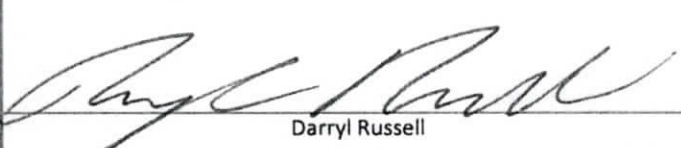
APPKT02142 - February 2024 Payroll Payables

	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda
PYPKT01460	01/15/-1/28	000190	PRCLAIM01090	Net Wages Payable	2/7/2024	29,898.07	3/19/2024
PYPKT01464	01/29-2/11	000191	PRCLAIM01091	Net Wages Payable	2/21/2024	29,425.47	3/19/2024
PYPKT01469	02/01-02/29	000192	PRCLAIM01092	Net Wages Payable	3/1/2024	2,752.79	3/19/2024

Diamondhead Monthly Statistics

Item No.a

February-24

Animal Problem / Complaints	23	Civil Disputes / Escorts / Process	10
Drug Law Violation	0	Complaint / See An Officer	15
Fire Structure / Vehicle	0	Death	1
Fireworks	1	Disturbance	12
Funeral Escort	2	False Alarms- Residential/ Business/ 911	16
Littering/Dumping/Haz-Mat Spill	7	Follow ups/ citizen call requests	974
Medical Emergency	5	Juvenile Problem	7
Missing/Runaway	2	Lost/Found Item	2
Parking Violation	6	Miscellaneous- Reckless Driver	8
Prostitution	0	TOTAL MISCELLANEOUS CALLS	1045
Public Drunk	0	Accident – Private Property	2
Shots Fired	0	Accident – Public Roadway	9
Suicide	0	Accident - Hit & Run	0
Suicide / Threat / Attempt	1	Accident - Fatality	0
Suspicious / Person / Vehicle	44	TOTAL ACCIDENTS/COLLISIONS	11
Welfare Concern	16	Assist Motorist	7
TOTAL PUBLIC HEALTH & SAFETY	107	Traffic Stop	250
Animal Bite	2	TOTAL TRAFFIC CALLS	257
Assault By Threat	1		
Assault	2	Total Calls for Service	1451
Child Abuse / Neglect	0	Traffic Citation (Adults)	36
Domestic Violence	2	Traffic Citation (Minors)	5
Harrassment	1	Warrant Arrests	1
Harassing Phone Call	1	Drunk Driver (DUI) Arrests	1
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	1
Stalking	0	Other Arrests	3
TOTAL CRIMES AGAINST PERSON	9	Total Arrests	6
Attempted Burglary	0		
Burglary – Residence	0	Significant Events	
Burglary – Vehicle	0	Missing Rock case - closed	
Counterfeit Money	0		
Damage – Property	7		
Embezzlement	0		
Forgery / Bad Check/Fraud	8		
Malicious Mischief	0		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	0		
Theft (Grand)	2		
Theft (Petit)	3		
Trespassing	0		
Unauthorized Use / Vehicle	2		
TOTAL PROPERTY CRIME	22		
		Darryl Russell	
		Captain	



DIAMONDHEAD MUNICIPAL COURT
5000 Diamondhead Circle
Diamondhead, MS 39525
Tel.: (228) 222-4626
Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge
Derek Cusick, Prosecutor
Lolita McSwain, Court Clerk
Lauren Prater, Deputy Clerk

March 11, 2024

To: DIAMONDHEAD CITY MANAGER

Re: STATS FOR THE MONTH OF FEBRUARY 2024

Number of Tickets written: 44
Violations City Animal Ordinance: 1
Leash Law Violations: 1
DUI Arrests: 1

Total fines and fees collected: \$5,913.00
State portion of the fees collected: \$2,620.61
Wireless Communications portion collected: \$203.39
Crime Stopper Fund: \$42.00
Remaining balance the City of Diamondhead received: \$3,047.40

Total inmates held and billed for jail housing:
(Housing cost rate of \$20 per day per inmate)
6 inmates @ a total of 7 days = \$140.00

CODE ENFORCEMENT

Item No.a.

Code Violations Through	February	Total	Closed	Open
Abandoned Vehicles		6	6	0
Abandoned/Dilapidated/Deteriorated House (unoccupied)		0	0	0
Advertising/Solicitation		7	7	0
ATV		1	0	1
Boats		7	4	3
Camper		10	4	6
Cars in Yard		4	4	0
Construction Equipment		6	6	0
Dumpster (commercial)		0	0	0
Dumpster (residential)		0	0	0
Fence		5	2	3
Furniture in Yard		0	0	0
Golf Carts		0	0	0
Graffiti		0	0	0
High Grass (overgrown)/Shrubs		0	0	0
Jet Ski		0	0	0
Lack of Maintenance (structure)		0	0	0
Parking		17	17	0
Permit		5	2	3
POD		0	0	0
Pool		0	0	0
Other		7	2	5
Signs		77	77	0
Slab/Driveway Removal		0	0	0
Trailers		17	12	5
Trash & Rubbish		14	8	6
Trash Cans		8	8	0
Unapproved Structure		0	0	0
Cumulative Totals		191	159	32

INC CODE: * - All
TASK CODE: * - ALL
STATUS: * - All

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE:

ORIGIN
RESOL

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE	4									4
	CLOSED	260									260
	VOIDED										
	SUSPENDED										
TOTALS		264									264

		-----SEQUENCES-----	
TASK CODE			COUNT
DOCUMENT			8
INSPECTION			242
REINSPECTION			10
REVIEW			4
TOTAL INCIDENTS			264

*Inspection Report
Feb. 2024*

LICENSES: ALL

SORTED BY: LICENSE NUMBER

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

CLASSES: Include: PRIV

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

Item No.a
LIVE
TIO
COMMENT:
PAY STATU

REPORT CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALAN
PROF-SVC	PROF. SERV.	1	0.0
HAIR	HAIR AND/OR NAIL SALON	2	0.0
RET-CLOTH	RETAIL CLOTHING STORE	1	0.0
TOTAL:		4	0.0

Privilege License
Feb - 2024

PROJECTS: THRU ZZZZZZZZZZ

CONTRACTOR Item No.a 1

PROJECT TYPE: All

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE
ISSUED

STATUS INCLUDED: All

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	5	3,004.00
B02-ADD - RESIDENTIAL ADDITION	2	0.00
B03-REM - RESIDENTIAL REMODEL	1	0.00
B04-ACC - RESIDENTIAL ACCESSORY	4	89.00
B05-REP - RESIDENTIAL REPAIR	9	0.00
B22-ADD - COMMERCIAL ADDITION	1	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	3	50.00
FENCE-RES - RESIDENTIAL FENCE	12	24.00
FLAT-RES - RESIDENTIAL FLATWORK	5	0.00
MECH-RES - RESIDENTIAL MECHANICAL	1	0.00
PLB-RES - RESIDENTIAL PLUMBING	2	0.00
POOL-RES - RESIDENTIAL POOL	4	639.00
PZ-01 - DEVELOPMENT	1	0.00
PZ-06 - VARIANCE	1	0.00
TREE - TREE REMOVAL	3	0.00
*** TOTALS ***	54	3,806.00

*Project Report
Feb. 2024*

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended February 29, 2024

ALL FUNDS HIGHLIGHTS

*Revenue:		<u>Current Year</u>	<u>Prior Year</u>
Total YTD Revenue	\$	5,465,444	\$ 8,244,874
Total Budget	\$	20,662,481	\$ 19,526,777
% Actual to Budget		26.5%	
Current Month % to Fiscal Year		41.7%	41.7%

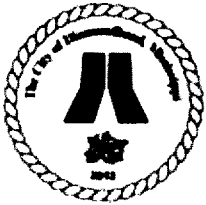
*Expenses YTD Activity:		<u>Current Year</u>	<u>Last Year</u>
Total YTD Expenses Actual Activity	\$	7,416,655	\$ 2,880,613
Total YTD Expenses Activity w/ Encumbrances	\$	4,088,158	\$ 3,426,569
Total Budget	\$	24,330,542	\$ 23,383,842
% Actual to Budget		30.5%	
% Actual w/ Encumbrances to Budget		16.8%	
Current Month % to Fiscal Year		41.7%	41.7%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: February 29, 2024

General Bank Acct:	\$ 5,906,820	Unrestricted	\$ 4,696,518
Accounts Payable Clearing:	23,747	Fiduciary Fund	25,613
Payroll Clearing:	25,119	Solid Waste	289,136
Contingency Operating Fund:	2,181,577	Grant Funds	(573,553)
		MS Infrastructure	238,000
		Amer Rescue & F	2,076,030
		GO BONDS 2022	1,385,519
TOTAL	\$ 8,137,264		\$ 8,137,264

Fund Activity	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Current Budget</u>
001 - General Fund	\$ 1,443,017	\$ 1,399,273	\$ (156,822)
104 - MS Infrastructure Modernization Fund	\$ 189,295	\$ 196,527	\$ 1,278
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ (20,000)
115 - Grant- Tidelands FY20 Rotten Bayou F	\$ (8,449)	\$ (36,216)	\$ (8,716)
156 - Grant- GCRF-MDA FY2020 Commerci	\$ (866,303)	\$ 29,580	\$ (207,596)
157 - Grant- GRPC - East Aloha Improvemer	\$ -	\$ -	\$ -
158 - Grant - Tidelands FY21-23 Noma Dr Pt	\$ 329,339	\$ 315,226	\$ (18,126)
160 - Grant - DMR - Twin Lakes Pier/Boardw	\$ -	\$ (5,250)	\$ (5,250)
161 - Grant - GCRF-MDA FY2021 COMMER	\$ 77,356	\$ (332,626)	\$ (490,615)
162 - Grant-GOMESA FY22 -Coon Branch P	\$ (28,753)	\$ -	\$ 175,925
163 - Grant - GCRF-MDA FY22 Noma	\$ (196,226)	\$ 252,309	\$ (207,090)
164 - Grant - GCRF MDA FY23 Comn	\$ (1,800)	\$ 55,028	\$ (400,000)
190 - American Rescue & Recovery Act	\$ (6,566)	\$ (234,557)	\$ (2,173,350)
191 - Hancock County Match Bank Stabiliza	\$ (31,700)	\$ -	\$ 128,000
192 - ARPA Match - STATE OF MS	\$ (53,043)	\$ (319,982)	\$ (173,850)
302 - FY22 BOND ISSUE	\$ (2,929,130)	\$ (7,436)	\$ 1,000
401 - Solid Waste Fund	\$ 127,531	\$ 127,531	\$ (112,850)
TOTAL Surplus (Deficit)	\$ (1,955,430)	\$ 1,439,408	\$ (3,668,061)



City of Diamondhead, MS

Item No. b.

Budget Report

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
SubCategory: 200 - GENERAL PROPERTY TAXES							
001 - GENERAL FUND	3,043,500.00	3,043,500.00	19.83	669,400.67	0.00	-2,374,099.33	78.01%
SubCategory: 200 - GENERAL PROPERTY TAXES Total:	3,043,500.00	3,043,500.00	19.83	669,400.67	0.00	-2,374,099.33	78.01%
SubCategory: 203 - PRIOR YEAR PROPERTY TAXES							
001 - GENERAL FUND	29,500.00	29,500.00	1,719,698.25	1,780,724.40	0.00	1,751,224.40	5,936.35%
SubCategory: 203 - PRIOR YEAR PROPERTY TAXES Total:	29,500.00	29,500.00	1,719,698.25	1,780,724.40	0.00	1,751,224.40	5,936.35%
SubCategory: 220 - LICENSES AND PERMITS							
001 - GENERAL FUND	470,750.00	470,750.00	25,048.60	223,244.82	0.00	-247,505.18	52.58%
SubCategory: 220 - LICENSES AND PERMITS Total:	470,750.00	470,750.00	25,048.60	223,244.82	0.00	-247,505.18	52.58%
SubCategory: 230 - FEDERAL REVENUE/GRANTS							
113 - Grant - GRPC Multi Modal Path	80,000.00	80,000.00	0.00	0.00	0.00	-80,000.00	100.00%
SubCategory: 230 - FEDERAL REVENUE/GRANTS Total:	80,000.00	80,000.00	0.00	0.00	0.00	-80,000.00	100.00%
SubCategory: 250 - STATE REVENUE/GRANTS							
001 - GENERAL FUND	300,500.00	300,500.00	59.39	64,422.68	0.00	-236,077.32	78.56%
115 - Grant- Tidelands FY20 Rotten Bayou Public Access	556,878.94	556,878.94	0.00	0.00	0.00	-556,878.94	100.00%
118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks	800,000.00	800,000.00	0.00	0.00	0.00	-800,000.00	100.00%
156 - Grant- GCRF-MDA FY2020 Commercial District	1,300,000.00	1,300,000.00	0.00	223,283.87	0.00	-1,076,716.13	82.82%
157 - Grant- GRPC - East Aloha Improvements Phase 2	490,000.00	490,000.00	0.00	0.00	0.00	-490,000.00	100.00%
158 - Grant - Tidelands FY21-23 Noma Dr Public Access	711,000.00	711,000.00	0.00	337,101.96	0.00	-373,898.04	52.59%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk	225,000.00	225,000.00	0.00	0.00	0.00	-225,000.00	100.00%
161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT	1,800,000.00	1,800,000.00	43,534.58	157,976.02	0.00	-1,642,023.98	91.22%
162 - Grant-GOMESA FY22 -Coon Branch Projects	1,027,522.00	1,027,522.00	0.00	0.00	0.00	-1,027,522.00	100.00%
163 - Grant - GCRF-MDA FY22 Noma Drive Project	900,000.00	900,000.00	532,409.59	532,409.59	0.00	-367,590.41	40.84%
164 - Grant - GCRF MDA FY23 Commercial District	2,000,000.00	2,000,000.00	0.00	0.00	0.00	-2,000,000.00	100.00%
192 - ARPA Match - STATE OF MS	1,978,561.96	1,978,561.96	0.00	0.00	0.00	-1,978,561.96	100.00%
SubCategory: 250 - STATE REVENUE/GRANTS Total:	12,089,462.90	12,089,462.90	576,003.56	1,315,194.12	0.00	-10,774,268.78	89.12%
SubCategory: 260 - TAX ON SALES							
001 - GENERAL FUND	1,022,200.00	1,022,200.00	85,475.47	406,368.21	0.00	-615,831.79	60.25%
104 - MS Infrastructure Modernization Fund	570,000.00	570,000.00	0.00	280,163.56	0.00	-289,836.44	50.85%
SubCategory: 260 - TAX ON SALES Total:	1,592,200.00	1,592,200.00	85,475.47	686,531.77	0.00	-905,668.23	56.88%
SubCategory: 270 - LOCAL GOVERNMENT REVENUE/GRANTS							
001 - GENERAL FUND	220,000.00	220,000.00	65,848.12	93,545.60	0.00	-126,454.40	57.48%

Budget Report

For Fiscal: 2023-2024 Period Ending: 02 Item No.b.

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
191 - Hancock County Match Bank Stabilization	1,928,000.00	1,928,000.00	0.00	0.00	0.00	-1,928,000.00	100.00%
SubCategory: 270 - LOCAL GOVERNMENT REVENUE/GRANTS Total:	2,148,000.00	2,148,000.00	65,848.12	93,545.60	0.00	-2,054,454.40	95.64%
SubCategory: 280 - CHARGES FOR GOVERNMENTAL SERVICES							
001 - GENERAL FUND	1,000.00	1,000.00	150.00	1,113.96	0.00	113.96	11.40%
SubCategory: 280 - CHARGES FOR GOVERNMENTAL SERVICES Total:	1,000.00	1,000.00	150.00	1,113.96	0.00	113.96	11.40%
SubCategory: 295 - SUBCATEGORY 295							
401 - SOLID WASTE FUND	688,068.00	688,068.00	151,158.49	387,523.67	0.00	-300,544.33	43.68%
SubCategory: 295 - SUBCATEGORY 295 Total:	688,068.00	688,068.00	151,158.49	387,523.67	0.00	-300,544.33	43.68%
SubCategory: 330 - FINES & FORFEITS							
001 - GENERAL FUND	35,000.00	35,000.00	3,128.00	18,259.25	0.00	-16,740.75	47.83%
SubCategory: 330 - FINES & FORFEITS Total:	35,000.00	35,000.00	3,128.00	18,259.25	0.00	-16,740.75	47.83%
SubCategory: 340 - MISCELLANEOUS							
001 - GENERAL FUND	268,000.00	268,000.00	8,535.43	131,749.52	0.00	-136,250.48	50.84%
004 - CONTEGENCY FUND	0.00	0.00	8,880.68	46,045.71	0.00	46,045.71	0.00%
104 - MS Infrastructure Modernization Fund	12,000.00	12,000.00	894.57	2,704.86	0.00	-9,295.14	77.46%
190 - American Rescue & Recovery Act	500.00	500.00	7,803.14	47,233.58	0.00	46,733.58	9,346.72%
302 - FY22 BOND ISSUE	1,000.00	1,000.00	5,207.73	56,975.85	0.00	55,975.85	5,597.59%
401 - SOLID WASTE FUND	3,500.00	3,500.00	1,086.77	5,196.06	0.00	1,696.06	48.46%
SubCategory: 340 - MISCELLANEOUS Total:	285,000.00	285,000.00	32,408.32	289,905.58	0.00	4,905.58	1.72%
SubCategory: 380 - TRANSFERS IN							
118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks	200,000.00	200,000.00	0.00	0.00	0.00	-200,000.00	100.00%
SubCategory: 380 - TRANSFERS IN Total:	200,000.00	200,000.00	0.00	0.00	0.00	-200,000.00	100.00%
SubCategory: 400 - SALARIES							
001 - GENERAL FUND	1,283,216.08	1,283,216.08	86,703.89	486,341.78	0.00	796,874.30	62.10%
SubCategory: 400 - SALARIES Total:	1,283,216.08	1,283,216.08	86,703.89	486,341.78	0.00	796,874.30	62.10%
SubCategory: 460 - EMPLOYEE BENEFITS							
001 - GENERAL FUND	416,848.74	416,848.74	24,658.54	128,235.92	0.00	288,612.82	69.24%
SubCategory: 460 - EMPLOYEE BENEFITS Total:	416,848.74	416,848.74	24,658.54	128,235.92	0.00	288,612.82	69.24%
SubCategory: 500 - SUPPLIES							
001 - GENERAL FUND	50,280.00	50,280.00	2,498.89	9,156.10	2,853.52	38,270.38	76.11%
SubCategory: 500 - SUPPLIES Total:	50,280.00	50,280.00	2,498.89	9,156.10	2,853.52	38,270.38	76.11%
SubCategory: 510 - OPERATING SUPPLIES							
001 - GENERAL FUND	143,220.00	143,220.00	8,074.16	35,797.49	1,832.94	105,589.57	73.73%
SubCategory: 510 - OPERATING SUPPLIES Total:	143,220.00	143,220.00	8,074.16	35,797.49	1,832.94	105,589.57	73.73%
SubCategory: 560 - REPAIRS & MAINTENANCE SUPPLIES							
001 - GENERAL FUND	106,600.00	106,600.00	12,205.44	22,640.95	4,465.76	79,493.29	74.57%
SubCategory: 560 - REPAIRS & MAINTENANCE SUPPLIES Total:	106,600.00	106,600.00	12,205.44	22,640.95	4,465.76	79,493.29	74.57%

Budget Report

For Fiscal: 2023-2024 Period Ending: 02 Item No.b.

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
SubCategory: 600 - PROFESSIONAL SERVICES							
001 - GENERAL FUND	464,770.00	578,332.30	38,349.39	236,733.00	94,886.98	246,712.32	42.66%
104 - MS Infrastructure Modernization Fund	100,000.00	100,000.00	2,587.50	3,710.00	-7,232.50	103,522.50	103.52%
113 - Grant - GRPC Multi Modal Path	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00%
115 - Grant- Tidelands FY20 Rotten Bayou Public Access	42,402.00	51,117.76	8,449.25	8,449.25	27,766.51	14,902.00	29.15%
118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	100.00%
149 - Grant-Tidelands FY24 Trail/ Marine Ed Planning	0.00	0.00	2,558.50	2,558.50	97,441.50	-100,000.00	0.00%
156 - Grant- GCRF-MDA FY2020 Commercial District	0.00	207,595.55	0.00	0.00	193,526.22	14,069.33	6.78%
157 - Grant- GRPC - East Aloha Improvements Phase 2	98,000.00	98,000.00	0.00	0.00	0.00	98,000.00	100.00%
158 - Grant - Tidelands FY21-23 Noma Dr Public Access	0.00	15,836.77	4,012.50	4,012.50	11,824.27	0.00	0.00%
159 - Grant - GOMESA Marsh Erosion Prevention	0.00	0.00	0.00	8,167.50	0.00	-8,167.50	0.00%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk	28,750.00	34,000.00	0.00	0.00	5,250.00	28,750.00	84.56%
161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT	0.00	490,615.08	0.00	80,619.60	409,982.37	13.11	0.00%
162 - Grant-GOMESA FY22 -Coon Branch Projects	0.00	0.00	5,866.50	28,753.25	-28,753.25	0.00	0.00%
163 - Grant - GCRF-MDA FY22 Noma Drive Project	0.00	207,090.42	0.00	35,499.97	185,672.89	-14,082.44	-6.80%
164 - Grant - GCRF MDA FY23 Commercial District	285,000.00	285,000.00	0.00	0.00	0.00	285,000.00	100.00%
165 - Grant-GOMESA FY23-Kome/Fairway/Anahola	0.00	0.00	0.00	31,100.00	-31,100.00	0.00	0.00%
190 - American Rescue & Recovery Act	80,000.00	253,850.00	19,367.50	53,800.00	104,510.00	95,540.00	37.64%
191 - Hancock County Match Bank Stabilization	0.00	0.00	7,700.00	31,700.00	-31,700.00	0.00	0.00%
192 - ARPA Match - STATE OF MS	80,000.00	253,850.00	19,367.50	53,042.50	143,557.50	57,250.00	22.55%
302 - FY22 BOND ISSUE	0.00	0.00	40,950.00	102,585.00	-102,585.00	0.00	0.00%
SubCategory: 600 - PROFESSIONAL SERVICES Total:	1,300,922.00	2,697,287.88	149,208.64	680,731.07	1,073,047.49	943,509.32	34.98%
SubCategory: 610 - GENERAL SERVICES							
001 - GENERAL FUND	72,224.40	72,249.40	4,356.72	25,870.84	2,413.15	43,965.41	60.85%
190 - American Rescue & Recovery Act	0.00	0.00	0.00	0.00	195.17	-195.17	0.00%
192 - ARPA Match - STATE OF MS	0.00	0.00	0.00	0.00	96.76	-96.76	0.00%
SubCategory: 610 - GENERAL SERVICES Total:	72,224.40	72,249.40	4,356.72	25,870.84	2,705.08	43,673.48	60.45%
SubCategory: 625 - INSURANCE							
001 - GENERAL FUND	176,868.60	171,373.60	1,221.00	25,876.70	0.00	145,496.90	84.90%
SubCategory: 625 - INSURANCE Total:	176,868.60	171,373.60	1,221.00	25,876.70	0.00	145,496.90	84.90%
SubCategory: 630 - UTILITIES							
001 - GENERAL FUND	250,445.00	255,965.00	43,488.75	110,338.18	-125.00	145,751.82	56.94%
SubCategory: 630 - UTILITIES Total:	250,445.00	255,965.00	43,488.75	110,338.18	-125.00	145,751.82	56.94%
SubCategory: 635 - REPAIRS & MAINTENANCE OUTSIDE SERVICES							
001 - GENERAL FUND	58,000.00	62,057.86	1,663.00	10,622.61	8,328.66	43,106.59	69.46%
SubCategory: 635 - REPAIRS & MAINTENANCE OUTSIDE SERVICES Total:	58,000.00	62,057.86	1,663.00	10,622.61	8,328.66	43,106.59	69.46%
SubCategory: 640 - RENTALS							
001 - GENERAL FUND	21,176.00	21,176.00	1,530.49	6,947.42	0.00	14,228.58	67.19%
SubCategory: 640 - RENTALS Total:	21,176.00	21,176.00	1,530.49	6,947.42	0.00	14,228.58	67.19%

Budget Report

For Fiscal: 2023-2024 Period Ending: 02 Item No.b.

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
SubCategory: 650 - PROMOTIONS / EXHIBITIONS								
001 - GENERAL FUND	60,600.00	61,200.00	1,084.50	16,879.23	-3,826.83	48,147.60	78.67%	
SubCategory: 650 - PROMOTIONS / EXHIBITIONS Total:	60,600.00	61,200.00	1,084.50	16,879.23	-3,826.83	48,147.60	78.67%	
SubCategory: 680 - OTHER OUTSIDE SERVICES								
001 - GENERAL FUND	1,038,869.50	1,038,869.50	205,335.46	365,820.26	15,196.00	657,853.24	63.32%	
158 - Grant - Tidelands FY21-23 Noma Dr Public Access	0.00	0.00	0.00	3,750.00	0.00	-3,750.00	0.00%	
164 - Grant - GCRF MDA FY23 Commercial District	0.00	0.00	1,800.00	1,800.00	2,100.00	-3,900.00	0.00%	
401 - SOLID WASTE FUND	804,417.59	804,417.59	67,925.47	265,188.59	0.00	539,229.00	67.03%	
SubCategory: 680 - OTHER OUTSIDE SERVICES Total:	1,843,287.09	1,843,287.09	275,060.93	636,558.85	17,296.00	1,189,432.24	64.53%	
SubCategory: 700 - GRANTS, SUBSIDIES AND ALLOCATION								
001 - GENERAL FUND	57,800.00	57,800.00	0.00	37,700.00	0.00	20,100.00	34.78%	
SubCategory: 700 - GRANTS, SUBSIDIES AND ALLOCATION Total:	57,800.00	57,800.00	0.00	37,700.00	0.00	20,100.00	34.78%	
SubCategory: 800 - DEBT SERVICE								
001 - GENERAL FUND	183,776.54	183,776.54	475.00	68,652.03	0.00	115,124.51	62.64%	
104 - MS Infrastructure Modernization Fund	480,722.00	480,722.00	0.00	89,863.58	0.00	390,858.42	81.31%	
SubCategory: 800 - DEBT SERVICE Total:	664,498.54	664,498.54	475.00	158,515.61	0.00	505,982.93	76.15%	
SubCategory: 900 - CAPITAL OUTLAY								
001 - GENERAL FUND	298,400.00	344,306.79	17,251.58	358,199.35	-82,281.16	68,388.60	19.86%	
113 - Grant - GRPC Multi Modal Path	88,000.00	88,000.00	0.00	0.00	0.00	88,000.00	100.00%	
115 - Grant- Tidelands FY20 Rotten Bayou Public Access	514,476.94	514,476.94	0.00	0.00	0.00	514,476.94	100.00%	
118 - Grant-GRPC/MDOT West Aloha Streets & Sidewalks	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00	100.00%	
156 - Grant- GCRF-MDA FY2020 Commercial District	1,300,000.00	1,300,000.00	167,890.21	1,089,586.48	-1,089,408.48	1,299,822.00	99.99%	
157 - Grant- GRPC - East Aloha Improvements Phase 2	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00	100.00%	
158 - Grant - Tidelands FY21-23 Noma Dr Public Access	711,000.00	713,288.90	0.00	0.00	2,288.90	711,000.00	99.68%	
160 - Grant - DMR - Twin Lakes Pier/Boardwalk	196,250.00	196,250.00	0.00	0.00	0.00	196,250.00	100.00%	
161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT	1,800,000.00	1,800,000.00	0.00	0.00	0.00	1,800,000.00	100.00%	
162 - Grant-GOMESA FY22 -Coon Branch Projects	851,597.00	851,597.00	0.00	0.00	0.00	851,597.00	100.00%	
163 - Grant - GCRF-MDA FY22 Noma Drive Project	900,000.00	900,000.00	262,907.76	693,135.23	-634,207.68	841,072.45	93.45%	
164 - Grant - GCRF MDA FY23 Commercial District	2,115,000.00	2,115,000.00	0.00	0.00	-58,927.55	2,173,927.55	102.79%	
190 - American Rescue & Recovery Act	1,920,000.00	1,920,000.00	0.00	0.00	123,285.00	1,796,715.00	93.58%	
191 - Hancock County Match Bank Stabilization	1,800,000.00	1,800,000.00	0.00	0.00	0.00	1,800,000.00	100.00%	
192 - ARPA Match - STATE OF MS	1,898,561.96	1,898,561.96	0.00	0.00	123,285.00	1,775,276.96	93.51%	
302 - FY22 BOND ISSUE	0.00	0.00	229,540.80	2,883,520.72	-2,819,108.55	-64,412.17	0.00%	
SubCategory: 900 - CAPITAL OUTLAY Total:	15,675,285.90	15,723,481.59	677,590.35	5,024,441.78	-4,435,074.52	15,134,114.33	96.25%	
SubCategory: 951 - INTERFUND TRANSFERS - GRANT FUNDS								
001 - GENERAL FUND	700,000.00	700,000.00	0.00	0.00	0.00	700,000.00	100.00%	
SubCategory: 951 - INTERFUND TRANSFERS - GRANT FUNDS Total:	700,000.00	700,000.00	0.00	0.00	0.00	700,000.00	100.00%	
Report Surplus (Deficit):	-2,218,791.45	-3,668,060.88	1,369,118.34	-1,951,210.69	3,328,496.90	5,045,347.09	137.55%	

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
001 - GENERAL FUND	7,355.14	-156,821.81	1,459,066.28	1,443,017.25	-43,744.02	1,556,095.04
004 - CONTEGENCY FUND	0.00	0.00	8,880.68	46,045.71	0.00	46,045.71
104 - MS Infrastructure Moderni	1,278.00	1,278.00	-1,692.93	189,294.84	7,232.50	195,249.34
113 - Grant - GRPC Multi Modal I	-20,000.00	-20,000.00	0.00	0.00	0.00	20,000.00
115 - Grant- Tideldands FY20 Rott	0.00	-8,715.76	-8,449.25	-8,449.25	-27,766.51	-27,500.00
118 - Grant-GRPC/MDOT West A	0.00	0.00	0.00	0.00	0.00	0.00
149 - Grant-Tideldands FY24 Trail/	0.00	0.00	-2,558.50	-2,558.50	-97,441.50	-100,000.00
156 - Grant- GCRF-MDA FY2020	0.00	-207,595.55	-167,890.21	-866,302.61	895,882.26	237,175.20
157 - Grant- GRPC - East Aloha Ir	0.00	0.00	0.00	0.00	0.00	0.00
158 - Grant - Tideldands FY21-23 I	0.00	-18,125.67	-4,012.50	329,339.46	-14,113.17	333,351.96
159 - Grant - GOMESA Marsh Erc	0.00	0.00	0.00	-8,167.50	0.00	-8,167.50
160 - Grant - DMR - Twin Lakes P	0.00	-5,250.00	0.00	0.00	-5,250.00	0.00
161 - Grant - GCRF-MDA FY2021	0.00	-490,615.08	43,534.58	77,356.42	-409,982.37	157,989.13
162 - Grant-GOMESA FY22 -Coor	175,925.00	175,925.00	-5,866.50	-28,753.25	28,753.25	-175,925.00
163 - Grant - GCRF-MDA FY22 Nc	0.00	-207,090.42	269,501.83	-196,225.61	448,534.79	459,399.60
164 - Grant - GCRF MDA FY23 Co	-400,000.00	-400,000.00	-1,800.00	-1,800.00	56,827.55	455,027.55
165 - Grant-GOMESA FY23-Kome	0.00	0.00	0.00	-31,100.00	31,100.00	0.00
190 - American Rescue & Recove	-1,999,500.00	-2,173,350.00	-11,564.36	-6,566.42	-227,990.17	1,938,793.41
191 - Hancock County Match Ba	128,000.00	128,000.00	-7,700.00	-31,700.00	31,700.00	-128,000.00
192 - ARPA Match - STATE OF M:	0.00	-173,850.00	-19,367.50	-53,042.50	-266,939.26	-146,131.76
302 - FY22 BOND ISSUE	1,000.00	1,000.00	-265,283.07	-2,929,129.87	2,921,693.55	-8,436.32
401 - SOLID WASTE FUND	-112,849.59	-112,849.59	84,319.79	127,531.14	0.00	240,380.73
Report Surplus (Deficit):	-2,218,791.45	-3,668,060.88	1,369,118.34	-1,951,210.69	3,328,496.90	5,045,347.09