



Mayor Pro Tem Depreo
Councilmember L'Ecuyer At-Large
Councilmember Moran Ward 2
Councilmember Morgan Ward 3
Councilmember Clark Ward 4

MINUTES REGULAR MEETING OF THE CITY COUNCIL

Tuesday, August 18, 2020

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Mayor Pro Tem Depreo called the meeting to order at 6:00 p.m.

Invocation - Mayor Pro Tem Depreo

Pledge of Allegiance

Roll Call

PRESENT

Mayor Pro Tem Nancy Depreo

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to confirm the agenda as presented.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

- a. 1. The next Regular Meeting of the City Council will be held at 6:00 p.m. September, 1, 2020 in Council Chambers at 5000 Diamondhead Circle.

City Manager's Report.

1. Comprehensive Plan – The kick-off meetings for Envision Diamondhead 2040 was a great success. Orion Planning and Design has compiled a summary report of the information gathered in our first meetings. We encourage all residents to participate in this year long process. There is a website at www.envisiondiamondhead2040.com. Residents can sign up for the newsletter to stay informed and can provide comments to the planners. The next scheduled visit will be the last week in September.
2. Street Paving – Phase II of the street paving project has started. Warren Paving is about halfway through the streets to be paved which is about 3.5 miles of roads. This year the city will pave 11 miles of streets. Please drive safe when you see workers in the roads.

3. Elliot Homes Donation of Properties – Elliott Homes has offered to donate 4 parcels to the city that will be used for permanent greenspace and drainage.
4. Twin Lakes - Based on the information provided thus far by Covington Engineering, it is my recommendation to the council that we stop the study on using Twin Lakes as a regional Detention Pond. The city has already spent about \$30K to review this. Now, there is another \$16K work assignment. This does not include any construction that would be needed to increase the capacity. The engineer has informed us that additional work would be needed to the pond if the council wanted to change the stormwater ordinance. That will cost money. The city already has a list of priority drainage projects that will cost a lot of money. Do you really want to make Twin Lakes a priority for spending city funds when it will delay spending on other projects in the city?
5. Gulf Coast Restoration Funds – I am asking for authorization to submit a new grant application to the Gulf Coast restoration funds for the purpose of building roads, sidewalks, and other public infrastructure in the Town Center District. This area is focused on the mixed-use commercial area. The total project cost is \$4,205,848 which includes \$3,364,678 in grant funds and \$841,170 as the required 20% local matching funds. We have these funds in our general fund balance. The city received \$1,500,000 grant this summer to start the first phase of this project.
6. E. Aloha Right of Way with Rouses – I am asking for authorization to sign the deeds of dedication with Rouses for the improvements on E. Aloha. They have previously given us most of the existing road that they owned. Now, we are asking them to give us about 10 feet of land on the northside of E. Aloha by the detention pond so we can add the sidewalk. We will give them a small section on the southside of the road to level out their property line. They have agreed to this with the city.
7. Bidding E. Aloha Improvements – I am asking for authorization to advertise for bids on the first phase of improvements for E. Aloha Drive. This will include roadway, crosswalks, curb and gutters, drainage, and striping. This project also cleans up the intersection at Shephard's Square. The project is paid using \$150K MDA grant.
8. Master Plan for Town Center – I am asking for authorization to amend the existing comprehensive plan to add the new master plan for the town center that the city council has created.
9. Authorized Signatures on the City Bank Accounts – This resolution will allow us to add all city council members as authorized signers on the bank accounts. If ever needed, four members of the council would be able to sign a check if the mayor or mayor pro temp were not available to sign.
10. Purchase of Equipment and Vehicles – Now that we have the new lease purchase agreement secured, I am asking for authorization to purchase the equipment and vehicles using these funds.
11. Pickering Engineering Contract – I am asking for authorization to sign a new professional services agreement with Pickering Engineering for the purpose of creating a strategic initiative report for major capital projects focused on drainage and to assist the city will securing grant funding from Washington, Jackson, Army Corp of Engineers, NCRS and other agencies. This is focused on identifying and soliciting grant funding for our drainage and other capital projects. This way we can leverage our local dollars to have a bigger impact for our community. Long Beach has a similar contract. Over the last 2 years, they have paid about \$90K to Pickering for this service, and Long Beach has been awarded over \$4 million in funds for their projects. There is no guarantee that the city will get any grants, but this is a good return on investment for Long Beach. The firm has great relationships and experience providing this service.
12. Lobbyist Contract – I am asking to renew the contract with Trey Bobinger as our lobbyist. This contract expires at the end of this month.

13. Cruisin the Coast– Public works has cut the grass on the vacant lots by the Fire Dept. I walked it yesterday, and it is mostly hard ground. But, there are several locations that we plan to mark off since this would require lots of dirt. We will still need to bring in some dirt that we have on hand to help level out other parts. Then, we will throw some grass seed as needed. We will continue to cut the grass weekly until the event.

FY21 Budget Public Hearing

City Manager Reso presented the proposed FY21 Budget. The floor was opened for public comments; there were none.

Public Comments on Agenda Items. None.

Policy Agenda.

Minutes:

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark, to approve the Minutes of August 4, 2020 and August 11, 2020.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Tabled Matters

3. **2020-201:** Motion to amend Master Service Agreement Work Assignment with Covington Civil and Environmental, LLC for Twin Lakes Regional Detention Pond to include weir removal impact study and Kapalama impact at an additional charge of \$16,100.

Mayor Pro Tem Depreo called for a motion to amend Master Service Agreement Work Assignment with Covington Civil and Environmental, LLC for Twin Lakes Regional Detention Pond to include weir removal impact study and Kapalama impact at an additional charge of \$16,100.

MOTION DIED FOR LACK OF ACTION

Ordinances

4. **2020-231:** Motion to adopt Resolution 2020-048 thereby approving the proposed text amendments that would create a Diamondhead Town Center District with related regulations. New language would be added to Article 4.1.1, 4.16, 4.19, Table 4.1 and Article 4.21 in the Zoning Ordinance.

Motion made by Ward 3 Morgan, Seconded by Ward 2 Moran to adopt Resolution 2020-048 thereby approving the proposed text amendments that would create a Diamondhead Town Center District with related regulations. New language would be added to Article 4.1.1, 4.16, 4.19, Table 4.1 and Article 4.21 in the Zoning Ordinance.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Resolutions:

5. **2020-204:** Motion adopt Resolution 2020-044 thereby authorizing the City Manager to submit to the Mississippi Development Authority a grant application for FY2021 Gulf Coast Restoration Funds in the amount of \$4,205,848 (federal share \$3,364,678 and local share \$841,170) committing matching funds, authorizing the City Manager to execute necessary documents related to same and for other related purposes.

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to adopt Resolution 2020-044 thereby authorizing the City Manager to submit to the Mississippi Development Authority a grant application for FY2021 Gulf Coast Restoration Funds in the amount of \$4,205,848 (federal share \$3,364,678 and local share \$841,170) committing matching funds, authorizing the City Manager to execute necessary documents related to same and for other related purposes

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

6. **2020-221:** Motion to adopt Resolution 2020-046 thereby authorizing the City Manager to execute Deeds of Dedication accepting property from and conveying property to Rouses for East Aloha r East Aloha Improvements, authorize the City Manager to execute same and for other related purposes.

At 6:46 p.m. Councilmember Clark exited Council Chambers and was recused from the meeting proceedings.

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer to adopt Resolution 2020-046 thereby authorizing the City Manager to execute Deeds of Dedication accepting property from and conveying property to Rouses for East Aloha r East Aloha Improvements, authorize the City Manager to execute same and for other related purposes. .

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer. Recusal: Ward 4 Clark

MOTION CARRIED

At 6:41 p.m. Councilmember Clark returned to Council Chambers and continued in the meeting proceedings.

7. **2020-226:** Motion to adopt Resolution 2020-047 thereby accepting properties for drainage lots from Elliott Homes, authorizing to execute same and for other related purposes.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to adopt Resolution 2020-047 thereby accepting properties for drainage lots from Elliott Homes, authorizing to execute same and for other related purposes.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

8. **2020-232:** Motion to adopt Resolution 2020-049 thereby approving the Diamondhead Preliminary Master Plan dated 5-26-20 by Linfield, Hunter & Junius, Inc. to be as an addendum to the current Comprehensive Plan for the City of Diamondhead.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to adopt Resolution 2020-049 thereby approving the Diamondhead Preliminary Master Plan dated 5-26-20 by Linfield, Hunter & Junius, Inc. to be as an addendum to the current Comprehensive Plan for the City of Diamondhead.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

9. **2020-233:** Motion to adopt Resolution 2020-050 thereby approving the abandonment of the 5' drainage and utility easement on either side of the common lot line between lots 35 and 36, Diamondhead Subdivision Phase 2, Unit 6, Block 5 requested by Karen S. Jackson. The newly assigned address is 8526 Op La Way.

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan to adopt Resolution 2020-050 thereby approving the abandonment of the 5' drainage and utility easement on either side of the common lot line between lots 35 and 36, Diamondhead Subdivision Phase 2, Unit 6, Block 5 requested by Karen S. Jackson. The newly assigned address is 8526 Op La Way.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

10. **2020-234:** Motion to adopt Resolution 2020-051 thereby authorizing depository signatories for Councilmembers (L'Ecuyer, Moran, Morgan, Clark) and Deputy City Clerk (Tammy Garber) on all accounts for the City.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to adopt Resolution 2020-051 thereby authorizing depository signatories for Councilmembers (L'Ecuyer, Moran, Morgan, Clark) and Deputy City Clerk (Tammy Garber) on all accounts for the City.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to approve the following agenda items 11-24 by consent:

11. **2020-218:** Motion to approve payment in the amount of \$6,234.37 to Orion Planning + Design for July services relating to the 25-year Comprehensive Plan.
12. **2020-219:** Motion to accept Substantial Completion as April 9, 2020, Final Completion as May 28, 2020 and final close out documents for the Roadway Improvements Project and to approve

Change Order No. 3 in the amount of -\$14,924.99, Pay Application 5 in the amount of \$61,582.64 and Final Pay Application 6 in the amount of \$45,280.91 to Huey P. Stockstill, LLC.

13. **2020-222:** Motion to authorize amended Master Services Work Assignment with James J. Chiniche in the amount of \$1,500 for the bid phase of East Aloha Improvements.
14. **2020-223:** Motion to authorize advertisement for bids for East Aloha Improvements Phase 1.
15. **2020-220:** Motion to approve payments to Digital Engineering in the amount of \$172.00 for GIS Maintenance, \$1,115.00 for Plan/Spec Review Services, \$18,876.18 for MDOT Feasibility Study and \$2,040.00 Roadway Improvements Phase 2.
16. **2020-224:** Motion to authorize FY21 annual appropriation in the amount of \$3,810 to Gulf Regional Planning Commission Metropolitan Planning Organization.
17. **2020-225:** Motion to approve Change Order No. 1 in the \$35,523.36 to the contract with Warren Paving increasing the contract total for Roadway Improvements Phase 2 to \$492,579.49.
18. **2020-227:** Motion to approve 1-month extension to the LPA Contract with Digital Engineering for the MDOT Feasibility Study.
19. **2020-228:** Motion to approve a Master Agreement Work Assignment with Machado Patano, LLC in an amount not to exceed \$10,000 for development plan review services for the building department as needed.
20. **2020-229:** Motion to authorize the purchase of equipment and vehicles through State Contract Pricing to be funded with 2020 Lease Purchase Financing proceeds.
21. **2020-230:** Motion to accept and award low quote for the purchase of 2020 Chevrolet Silverado 1500 WT Crew Cab Pick Up Truck for administration with GM fleet/government incentives from Rogers Dabbs Chevrolet in the amount of \$29,664.00 to be included in the 2020 Lease Purchase Financing with The First.
22. **2020-235:** Motion to enter into an agreement with Pickering Firm in an amount not to exceed \$35,000 for professional services in preparing, documenting and presenting Strategic Initiatives/Project to the Congressional Delegation, MS Legislature, US Army Corps, US Department of Agriculture Natural Resources Conservation Services and other appropriate agencies for project funding opportunities.
23. **2020-236:** Motion to approve Budget Amendment 2020-036.
24. **2020-237:** Motion to approve to enter into agreement with Point One Strategies, LLC (Trey Bobinger) for professional lobbyist at the rate of \$3,000 monthly (\$36,000) to include normal and necessary expenses associated with lobbying.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

26. Motion to approve the Docket of claims (DKT157459 - DKT157492) in the amount of \$259,439.64.
Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan, to approve the Docket of claims (DKT157459 - DKT157492) in the amount of \$259,439.64.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

27. Motion to approve Docket Claims (Claim DKT-157493) in the amount of \$919.80.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 2 Moran to approve Docket Claims (Claim DKT-157493) in the amount of \$919.80.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan to accept the following departmental reports.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- a. July 2020 Financial Reports
- b. a. Solid Waste Report
 - b. Police Department Report
 - c. Building Department Report
 - d. Privilege License Reports
 - e. Code Enforcement Report
 - f. AMR Response June 2020


Public Comments on Non-Agenda Items. None.

Adjourn/Recess.

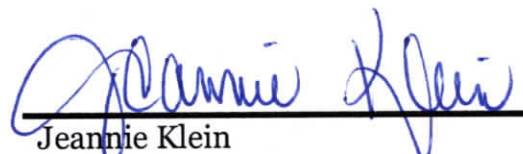
At 6:46 p.m. and with no further matters to come before the Council at this time, motion made by Ward 4 Clark, Seconded by Ward 3 Morgan.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY



Nancy Depreo
Mayor Pro Tem



Jeannie Klein
City Clerk