



Mayor Depreo  
Councilmember Maher At-Large  
Councilmember Finley Ward 1  
Councilmember Moran Ward 2  
Councilmember Sheppard Ward 3  
Councilmember Clark Ward 4

## MINUTES REGULAR MEETING OF THE CITY COUNCIL

Tuesday, February 01, 2022

6:00 PM CST

Council Chambers, City Hall

### Call to Order.

At 6:06 p.m., Mayor Depreo called the meeting to order.

Invocation - Councilmember Maher.

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Alan Moran

Ward 3 Ricky Sheppard

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to amend the agenda as follows:

Add to the Action Agenda Item **2022-050**: Motion to authorize the Planning Commission to hold a public hearing and make a recommendation to the City Council to amend the Subdivision Regulations. The proposed text amendments would require finished floor elevations on each lot of the final plat as well as identifying the existing ground elevations at the 4 corners at the building setback lines on the grading and drainage plans of the construction plans.

Revise 2022-042 Resolution 2022-009 to correct the street address on Page 3 to read 542 Lakeview Court.

Move from Consent Agenda 18 to Action Agenda 19b. Motion to approve and establish procedures for Constant Contact Eblast Messaging.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.****Council Comments.**

1. The next Regular Meeting City Council meeting will be held Tuesday, February 15, 2022 at 6:00 p.m. in Council Chamber at City Hall located at 5000 Diamondhead Circle.
2. Jason Chiniche - Bayou Drive Kayak Launch Repairs and Improvements
3. Dog Park Day will be held April 9, 2022 from 11 a.m to 4 p.m. on southside on Airport Drive.  
Mayor Depreo remembered Lt. Michael Boutte who one year ago today was killed in the line of duty. She reflected on his contributions to law enforcement and his service to the Diamondhead Community as member of the Diamondhead Police Department.

**City Manager's Report.**

1. SMPDD Agreement – I am seeking authorization to renew our agreement with SMPDD to provide economic development and grant writing services to the city on an as needed basis. This is an agreement we have had in place for a couple of years, and it is part of our FY22 budget.
2. MS Main Street – The City of Diamondhead has been accepted as a network community by MS Main Street. Our next step is to sign the agreement to begin setting up our local Main Street organization. Natalie Guess has been hired to help the city create this organization. She is starting to make contact with local business owners and inviting others to volunteer to help get the Diamondhead Main Street started.
3. Pickering Engineering Work Assignments – There are two new work assignments with Pickering Engineering. These are for dredging the Lilly Pond on Diamondhead Drive North and the retention pond off of Diamondhead Drive East. The city hired Pickering to design the dredging work, to survey and to permit this project. This next step is specification development, bid phase services and construction engineering and inspection. This work assignment for each pond will take the city through completion of this project to dredge the ponds using an outside contractor to do the work.
4. Land Acquisition on Crooked Stick – I am seeking authorization to begin negotiations with the owner of the parcel on Crooked Stick. At a previous meeting, the council asked me to see if the owner would sell it to the city for permanent greenspace for drainage. The parcel was under contract to sell at the time. The owner has contacted me to inform me that he would sell the parcel to the city for \$38K. If the council is interested, I will order 2 appraisals to get the highest fair market value and begin negotiations to purchase with the owner. This lot would provide the city access to the north portion of the new detention area that we are trying to create in the Glen Eagle subdivision, and there is a lot

Public Comments on Agenda Items - None.

**Policy Agenda.****Minutes:**

1. Motion to approve the January 18, 2022 Regular Meeting Minutes.

Motion made by Ward 3 Sheppard, Seconded by Councilmember-At-Large Maher to approve anuary 18, 2022 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

2. **2022-031:** Motion to adopt Resolution 2022-008 thereby acquiring by donation certain real property for drainage and/or green space from Timothy Pelkey.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-008 thereby acquiring by donation certain real property for drainage and/or green space from Timothy Pelkey.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

3. **Motion 2022-042:** Motion to adopt Resolution 2022-009 to adjudicate that the abandoned vehicle located at 542 Lakeview Court (parcel number 132A-2-03-012.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to remove the vehicle from the property.

At 6:27 p.m. Mayor Depreo on three occasions called for Louis Cambre, Perri Cambre or representative thereof to come before the Council. With no one presenting,

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard to adopt Resolution 2022-009 to adjudicate that the abandoned vehicle located at 542 Lakeview Court (parcel number 132A-2-03-012.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to remove the vehicle from the property.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

4. **2022-047:** Motion to adopt Resolution 2022-010 thereby reappointing Bob Armstrong to a 4-year term to represent the City on the Hancock County E-911 Commission.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-010 thereby reappointing Bob Armstrong to a 4-year term to represent the City on the Hancock County E-911 Commission.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard approve the following agenda items by consent:

5. **2022-030:** Motion to renew agreement with Southern Mississippi Planning & Development District 2022 Economic Development and Grant Writing services as needed with an initial fee not to exceed \$6,000.00.
6. **2022-032:** Motion to approve Pay Application No. 2 in the amount of \$33,434.95 to Bottom 2 Top Construction for the Hilo Street Culvert Replacement Project.
7. **2022-033:** Motion to approve the 2022 Memorandum of Agreement with Mississippi Main Street Association and authorize the City Manager to execute same.
8. **2022-034:** Motion to authorize Jason Chiniche of Chiniche Engineering & Surveying to submit permit application Department of Marine Resources for the Bayou Drive Kayak Launch Repair and Improvements Project.
9. **2022-035:** Motion to declare surplus equipment and proceed with proper disposal.
10. **2022-036:** Motion to approve Master Service Agreement Work Assignment with Pickering Firm in the amount of \$24,250 for design, bid and CEI services for Diamondhead Drive East Detention Pond Dredging Project.
11. **2022-037:** Motion to approve Master Service Agreement Work Assignment with Pickering Firm in the amount of \$21,625 for design, bid and CEI services for Lily Pond Dredging Project.
12. **2022-038:** Motion to approve Budget Amendments 2022-14, 2022-15, 2022-16 and 2022.17.
13. **2022-039:** Motion to approve and accept the FY21 Audit Proposal in the amount of \$24,870 from Necaise and Company.
14. **2022-040:** Motion to approve Master Service Agreement Work Assignment with Covington Civil & Environmental in the amount not to exceed \$12,000 for site development plan review as needed.
15. **2022-043:** Motion to authorize the City Manager to begin negotiations for real property (parcel #067N-1-35-047.000) on Crooked Stick and further authorize obtaining the two (2) necessary appraisals for the acquisition process.
16. **2022-044:** Motion to approve Payment Application No. 2 in the amount of \$44,954.42 to Moran Hauling, Inc. for the City Hall Parking Lot Improvement Project.

- 17. 2022-045:** Motion to authorize \$1,000 unused promotion funds (annual Christmas on the Town Green) to be reallocated for the Annual Dog Park Day scheduled for April 9, 2022.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

- 19. 2022-041:** Motion to concur with the Planning Commission recommendation to approve David Beckner's application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a pool enclosure (lanai) within 11.3' of the rear property line. The property address is 7433 Turnberry Drive. The tax parcel number is 067N-1-35-010.000. The property is in an R-1 zoning district. The rear yard setback is 20'. The variance requested for the pool enclosure is 8.7'. The case file number is 202100562.

Motion made by Ward 2 Moran, Seconded by Ward 4 Clark to concur with the Planning Commission recommendation to approve David Beckner's application requesting a variance from the Zoning Ordinance (Article 4.19) allow the construction of a pool enclosure (lanai) within 11.3' of the rear property line. The property address is 7433 Turnberry Drive. The tax parcel number is 067N-1-35-010.000.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 19. a. 2022-050:** Motion to authorize the Planning Commission to hold a public hearing and make a recommendation to the City Council to amend the Subdivision Regulations. The proposed text amendments would require finished floor elevations on each lot of the final plat as well as identifying the existing ground elevations at the 4 corners at the building setback lines on the grading and drainage plans of the construction plans.

Motion made by Ward 4 Clark, Seconded by Ward 3 Sheppard to authorize the Planning Commission to hold a public hearing and make a recommendation to the City Council to amend the Subdivision Regulations. The proposed text amendments would require finished floor elevations on each lot of the final plat as well as identifying the existing ground elevations at the 4 corners at the building setback lines on the grading and drainage plans of the construction plans.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 19. b. 2022-046:** Motion to approve and establish procedures for Constant Contact Eblast Messaging.

Following a brief discussion, general consensus was that a policy is needed and the City Attorney was directed to draft a policy. Motion was made by Ward 1 Finley, Seconded by Ward 4 Clark to direct the City Attorney to draft a Eblast Messaging Policy.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Routine Agenda.**

**Claims Payable**

20. Motion to approve the Docket of Claims (Claims DKT159241-DKT159276) in the amount of \$244,366.22.

Motion made by Ward 2 Moran, Seconded by Ward 3 Sheppard to approve the Docket of Claims (Claims DKT159241-DKT159276) in the amount of \$244,366.22.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Department Reports**

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to accept the following department reports.

**MOTION CARRIED UNANIMOUSLY**

- a. December 2021 Police Department Report
- December 2021 Code Enforcement Report

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items- None.**

**Adjourn/Recess.**

At 6:45 p.m. and with no further business to come before the Council, motion was made by Ward 4 Clark, seconded by Ward 3 Sheppard adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

*Nancy Depreo*  
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 Nancy Depreo  
 Mayor

*Jeannie Klein*  
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 Jeannie Klein  
 City Clerk

