



Mayor Depreo	
Councilmember L'Ecyer	At-Large
Councilmember Finley	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

## **MINUTES**

### **REGULAR MEETING OF THE CITY COUNCIL**

**Tuesday, January 05, 2021**

**6:00 PM CST**

**Council Chambers, City Hall**

#### **Call to Order.**

At 6:00 p.m., Mayor Depreo called the meeting to order and welcomed newly seated Ward 1 Councilmember Shane Finley.

Invocation- Councilmember Finley

Pledge of Allegiance

Roll Call

#### **PRESENT**

Ward 1 Shane Finley

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecyer - present via teleconference

Mayor Nancy Depreo

Confirm or Adjust Agenda Order

Motion made by Ward 3 Morgan, Seconded by Ward 2 Moran to approve the agenda with the following amendments and additions:

2021-009 amend motion to include language regarding the payment to Holliday Construction that the payment presented is subject to approval by Tetra-Tech and further to approve the agenda with said amendment.

Add: 12. a. **2021-012**: Motion to adopt Order 2021-001 canceling the Mardi Gras Parade in the City of Diamondhead scheduled for February 13, 2021 due to COVID-19.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecyer, Mayor Depreo

#### **MOTION CARRIED UNANIMOUSLY**

#### **Presentation Agenda.**

Council Comments.

The next regularly scheduled City Council meeting will be at 6:00 p.m. on January 19, 2021.

#### **City Manager's Report.**

1. **COVID** – As everyone knows, the number of new cases of COVID continue to increase in Hancock County, and this includes Diamondhead. We have had many city employees test positive in the last two months, and now have more testing positive this week. I have implemented additional precautionary

measures at city hall to try to keep our staff and residents safe. This includes the requirement to wear masks in the building and temperature checks upon entering the building for any reason. We will continue with restricted access to the building, and everyone is asked to try to use email and phone to conduct business as much as possible. The goal is to keep everyone safe. Hancock County is currently under a mask mandate from the Governor's Executive Order. This requires everyone to wear mask in buildings.

2. Electronic Signatures – The city clerk and I are asking for authorization to use electronic signatures for city business. This will make it more efficient for council to sign certain forms when needed, such as emergency proclamations for hurricanes.
3. Veterans Local Government Management Fellow – I am requesting authorization to participate in the Veterans Local Government Management Fellow program. This does not obligate the city to anything, but simply allows us to try to match with a potential veteran who is wanting to work on the coast. The goal of this program is to help train a veteran who is about to leave military for a career after his service. It is free for the city and paid by the military. It is also a great way for our community to help a veteran in this small way.
4. Pre-Arranged Contracts for Disaster Recovery Services – I am asking for authorization to advertise for proposals for Disaster Recovery Services. This is a pre-arranged contract for things like hurricanes. The vendor will assist the city with administration of FEMA forms, other requirements and administrative work. They will also help advise the city in disaster recovery services, so city employees can continue to do their daily work in a time of crisis. This is the first pre-arranged contract to secure. Next, we will work to get the debris monitor and debris removal contractor pre-arranged as well. For our residents, this means we can begin moving debris off the streets faster.
5. Holiday Construction Change Order – I am requesting a change order to the contract with Holliday Construction to allow for additional days to remove the debris. This is a result of several things including Christmas holidays; bad weather days; and the increased quantity of debris on our streets. We have much more debris than originally expected and it is taking longer to remove.
6. City Hall Parking Lot for ADA Compliance – I am asking for council authorization to instruct Machado Patano to move forward with the design and specs for bidding the parking lot improvements at city hall to be ADA compliant. We have the funds available for this project if the council wants to proceed. I am exploring options for grants to assist with this project.
7. Short-Term and Long-Term Rental Property Ordinance – I am asking authorization to hire Orion Planning and Design to develop amendments to or ordinances related to short-term and long-term rental properties in the City of Diamondhead and to further implement a moratorium on any new applications for short-term rentals. It will take 60-90 days for Orion to complete their work.
8. No Net Fill Policy – In the past, no net fill regulations have been discussed regarding land development to minimize drainage issues. You may remember that Mayor Schafer was one that pushed us to get this done. The Council authorized Orion Planning to develop no net fill regulations, and the initial draft has been distributed for your review. Since the proposed regulations are a text amendment to Article 14 the Zoning Ordinance, it will require the initiation by the City Council or the Planning Commission to authorize a public hearing to consider the proposed amendment. After input has been received from the Council, developers and builders, the Council could authorize a public hearing for consideration of the proposed text amendment, if the Council thought it would be appropriate to have such regulations for the benefit of Diamondhead.

9. Employee Manual Update – I have started working with our city attorney to make some recommended changes to our employee manual. This has not been revised since 2015, and there are some items that could be improved. I hope to have something to the council to consider in the next 2 months.
10. Debris Monitor Update: President Trump has signed the disaster declaration for Hurricane Zeta which includes the City of Diamondhead. This means the city is eligible for FEMA reimbursement for debris removal. We will be working with our debris monitoring company and FEMA & MEMA representatives to file the necessary paperwork to request reimbursement. As of yesterday, our contractor has removed over 131,000 cubic yards of debris from Diamondhead. Comments from Tetra Tech. Matt Mooneyham with Tetra Tech provided an update on the debris removal in the city.

Public Comments on Agenda Items.

Frank Pittman - opposed to the VRBO property on Fairway Drive.

**Policy Agenda.**

**Minutes:**

1. Motion to approve the December 15, 2020 Regular Meeting Minutes

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to approve the December 15, 2020 Minutes.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuier, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

2. **2020-007:** Motion to adopt Resolution 2021-001 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 33 and 34 Phase 2, Unit 10, Block 1. The physical address is 736 Kalipekona Court ;parcel number is 068R-2-41-179.000. (Lemmler)

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to adopt Resolution 2021-001 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 33 and 34 Phase 2, Unit 10, Block 1. The physical address is 736 Kalipekona Court ;parcel number is 068R-2-41-179.000. (Lemmler).

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuier, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

3. **2021-008:** Motion to adopt Resolution 2021-002 thereby abandoning a 5' drainage/utility easement on each side of the common property line between Lots 13 and 14, Phase 2, Unit 5, Block 4. The physical address is 578 Alkii Way; Parcel Number 131B-0-01-120.000. (Elliott Homes)

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to adopt Resolution 2021-002 thereby abandoning a 5' drainage/utility easement on each side of the common property line between Lots 13 and 14, Phase 2, Unit 5, Block 4. The physical address is 578 Alkii Way; Parcel Number 131B-0-01-120.000. (Elliott Homes)

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuier, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 3 Morgan, Seconded by Ward 2 Moran to approve the following agenda items by consent:

4. **2021-001:** Motion to authorize the use of electronic signatures as necessary for city business with the City Clerk being the authorized user.
5. **2021-002:** Motion to authorize participate in the Host a Veterans Local Government Management Fellow and further to authorize the City Manager to execute the intent for same.
6. **2021-003:** Motion to approve to advertise for proposals for 2021-RFP001 Disaster Recovery Consulting Services.
7. **2021-004:** Motion to approve Budget Amendment 2021-10.
8. **2021-005:** Motion to declare surplus property and proceed with proper disposal.
9. **2020-009:** Motion to approve payment in the amount of \$1,278,263.50 to Holliday Construction for Hurricane Zeta debris removal subject to approval by TetraTech.
10. **2021-010** Motion to approve Change Order No. 1 to the contract with Holliday Construction to allow additional days.
11. **2021-011:** Motion to authorize the issuance of the Notice To Proceed with Machado-Patano for the design and specification development for the proposed City Hall Parking Lot.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

12. **2021-006:** Motion to authorize the City Manager to engage and enter into an agreement with Orion Planning & Design to develop amendments to or ordinances related to short-term and long-term rental properties in the City of Diamondhead and further to implement a moratorium on any new applications for short-term rentals.

Motion made by Ward 2 Moran, Seconded by Ward 1 Finley to authorize the City Manager to engage and enter into an agreement with Orion Planning & Design to develop amendments to or ordinances related to short-term and long-term rental properties in the City of Diamondhead and further to implement a moratorium on any new applications for short-term rentals.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

At this time, Councilmember Morgan recused and exited Council Chambers.

12. a. **2021-012:** Motion to adopt Order 2021-001 canceling the Mardi Gras Parade in the City of Diamondhead scheduled for February 13, 2021 due to COVID-19.

Motion made by Ward 2 Moran, Seconded by Ward 1 Finley, to adopt Order 2021-001 canceling the Mardi Gras Parade in the City of Diamondhead scheduled for February 13, 2021 due to COVID-1

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo.  
Recusals: Ward 3 Morgan.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Morgan returned to council chambers and rejoined the council meeting proceedings.

**Routine Agenda.**

**Claims Payable**

13. Motion to approve the Docket of Claims (DKT157986 - DKT158020) in the amount of \$1,419,359.30.

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan to approve the Docket of Claims (DKT157986 - DKT158020) in the amount of \$1,419,359.30.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

14. Motion to approve Payroll Payables PRCLAIM069 in the amount of \$31,272.76, PRCLAIM071 in the amount of \$1,914.00 and PRCLAIM072 in the amount of \$31,747.31.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve Payroll Payables PRCLAIM069 in the amount of \$31,272.76, PRCLAIM071 in the amount of \$1,914.00 and PRCLAIM072 in the amount of \$31,747.31.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

**Department Reports**

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to accept the November 2020 Financial Report.

Voting Yea: Ward 1 Finley, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**


**Public Comments on Non-Agenda Items. – None.**

**Adjourn/Recess.**


Motion made by Ward 3 Morgan, Seconded by Ward 1 Finley to adjourn at 6:33 p.m.

Voting Yea: Ward 1, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Depreo

**MOTION CARRIED UNANIMOUSLY**

  
Nancy Depreo  
Mayor



  
Jeannie Klein  
City Clerk

