



Mayor Schafer IV
Councilmember L'Ecuyer At-Large
Councilmember Depreo Ward 1
Councilmember Moran Ward 2
Councilmember Morgan Ward 3
Councilmember Clark Ward 4

MINUTES REGULAR MEETING OF THE CITY COUNCIL

Tuesday, July 21, 2020

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Mayor Pro Temp Depreo called the meeting to order at 6:00 p.m.

Invocation- Councilmember Clark

Pledge of Allegiance

Roll Call

PRESENT

Ward 1 Nancy Depreo

Ward 2 Alan Moran - present via teleconference

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

ABSENT

Mayor Thomas E. Schafer, IV

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to amend the agenda to move the following item to the action agenda:

2020-192: Motion to approve payment to Morreale Construction, LLC in the amount of \$10,590.00 for Tropical Storm Cristobal debris removal.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUS

Presentation Agenda.

Council Comments.

- a. The next Regular Meeting of the City Council will be Tuesday, August 4, 2020 at 6:00 p.m. in Council Chambers at City Hall located at 5000 Diamondhead Circle.
- b. The FY21 Budget Public Hearing will be held Tuesday, August 18, 2020 at 6:00 p.m.

City Manager's Report.

- a. COVID Update – Number of cases continues to increase in Hancock County. As of today, we are now at 212 cases with 14 deaths in our county. The Board of Supervisors is now requiring mask in all their

buildings. In order to protect the public and our staff, I am limiting access to City Hall by using the courts window to conduct most business. We ask our residents and others to use the phone and email to work with city hall. If it is necessary for someone to enter the building, a mask will be required. We are also requiring staff to wear a mask while walking around the building and when they are working with the public in the field. We need to lead by example at this time. Mask can help reduce the spread of this virus.

- b. Comprehensive Plan – Orion Planning has started working on our comprehensive plan. They will be in Diamondhead for meetings on August 6 and 7th. There will be a public meeting on Thursday night at 6pm at City Hall. All residents are invited to attend and participate. They will be back for more local meetings with residents at the end of September.
- c. Street Paving – Phase II of our street paving project will begin on August 3, and Warren Paving will pave 3.5 miles of roads. We will provide weekly updates as to the schedule of streets to be worked each week, so our residents are informed on what to expect in their neighborhoods. We are asking for authorization to issue notice to proceed for Aug 3.
- d. Lease Purchase Agreement – The motion on the agenda tonight is to make the final payment on our current lease purchase agreement with Hancock Bank for \$128K. This was set up in 2017 when we purchased equipment for public works department. In order to reduce the mill rate for FY21, we recommended moving this transaction into this fiscal year. In addition, this motion will provide authorization for an RFQ for a lease purchase agreement to buy equipment and vehicles instead of pushing that into the next fiscal year. This is a good time to do this since interest rates are very low.
- e. Debris Removal – The contractor has completed the removal of debris from Tropical Storm Cristobal. We are currently waiting to get the draft RFQ for debris monitoring back from MEMA. It is our goal to get the debris monitoring and debris removal contractor pre-arranged in order to move faster for our residents. We hope to have this in the next few months.
- f. No Net Fill Policy – I am asking for authorization to hire Orion Planning Group to prepare a text amendment to our storm water ordinance that would add a new no net fill policy. This would prevent developers from dumping so much fill dirt on these lots to be able to build a new house slab on grade. This often causes new drainage problems for neighboring lots. This will have Orion write the new policy for the council to consider.
- g. Engineering Contracts – Based on council's request, I am asking for authorization to extend the existing master service agreements with our 6 engineering firms for one year. This will take the contract past the next city council election.
- h. Lease Agreement for Land – After speaking with the owners of the property where the former Harbor House Condos were located, they have offered to lease the land to the city. This will allow the city to use the land for public events for \$1 a year. The city would be responsible to maintain the grass and appearance of the land during the lease agreement.
- i. FY 21 Budget – Based on council's recommendation, we have prepared a budget based on 29.5 mills. This is a reduction from 34 mills. The major impact in this reduction in revenue will be seen in drainage and street paving projects.
- j. Cruisin the Coast – Mark and I have evaluated the vacant land on Kalani after cutting the grass. There are some challenging spots that would need fill dirt or sand if we used the entire 11 acres. However, we are asking the council to give us 2 more weeks to see if we can mark off the bad spots and determine if we can create enough parking without bringing in this large amount of sand or fill. If we cannot fit enough cars, we will need to consider another location, such as City Hall or the southside. This two-

weeks will not set us back in our planning efforts. All other preparations are moving forward and on schedule. We are asking for 2 more weeks to make a recommendation to the council. Mark is here tonight to answer questions as well.

Public Comments on Agenda Items. None.

Policy Agenda.

Minutes:

1. Approval of July 7, 2020 Recess Meeting Minutes.

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to approve the July 7, 2020 Regular Meeting Minutes.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

2. Motion to approve July 7, 2020 Regular Meeting Minutes

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to approve the July 7, 2020 Regular Meeting Minutes.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 3 Morgan, Seconded by At-Large L'Ecuyer to approve agenda items 1 -8 and 10-16 by consent:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

3. **2020-185:** Motion to approve final payment to Linfield, Hunter, Junuius, Inc. in the amount of \$5,177.50 for the Master Plan for Undeveloped Areas.
4. **2020-186:** Motion to approve payment to Covington Civil and Environmental in the amount of \$9,860.50 for the Stormwater Management Ordinance and Evaluate Twin Lakes as a Regional Detention Pond.
5. **2020-188:** Motion to approve Budget Amendment 2020-031.
6. **2020-189:** Motion approve payments to Digital Engineering in the amount of \$17,971.13 for the MDOT Feasibility Study, \$1,461.00 for GIS Maintenance and \$4,104.00 for Plan and Spec Review Services.
7. **2020-190:** Motion to authorize payment to Hancock Bank in the total amount of \$128,953.18 (\$128,321.87 principal/\$631.31 interest) for final payoff of the 2017 Series Lease Purchase Note and further to authorize an RFQ for 2020 Series Lease Purchase Note not to exceed \$320,000 for equipment and vehicles.
8. **2020-191:** Motion to approve Master Agreement Work Assignment with Machado Patano, PLLC in the amount not to exceed \$5,500.00 for plan review services for Serenity Condominiums.

10. **2020-193:** Motion to approve agreement with Orion Planning Group in the amount not to exceed \$750 for the development of a text amendment to the Stormwater Ordinance to establish a "No Net Fill" Requirement.
11. **2020-194:** Motion to accept the NRCS Grant in the initial amount of \$93,400 accept necessary documents and authorize the City Manager to execute same and authorize Budget Amendment 2020-033 for the transfer of funds for local match in the amount of \$23,350.
12. **2020-195:** Motion to authorize a Master Services Work Assignment with James J. Chiniche in the amount of \$750 for engineering fees associated Bayou Drive Kayak Launch trail improvements to widen the trail to allow vehicular traffic access to the launch for pick up/drop off only.
13. **2020-196:** Motion to approve payment to Orion Planning in the amount of \$3,120.00 for consulting services related to the 25-Year Comprehensive Plan.
14. **2020-197:** Motion to approve Master Service Agreement extensions to October 31, 2021 for all engineers of record (Covington Civil & Engineering, Digital Engineering, James J. Chiniche Engineering, Linfield Hunter Junius, Machado Patano, LLC, and Pickering Firm, Inc.)
15. **2020-198:** Motion to authorize the City Manager to enter Commercial Lease Agreements in the amount of \$1 annually with Purcell Corporation, Silver Slipper Casino Venture, LLC and Diamondhead Real Estate, LLC for properties located south of I-10 for the purpose of hosting city-sponsored events.
16. **2020-199:** Motion to authorize the City Manager to issue the Notice to Proceed effective August 3, 2020 to Warren Paving for the Roadway Improvements Project Phase 2.

Action Agenda.

17. **2020-187** Motion to accept the form of the FY21 Budget (department level) and approve to advertise notice of Public Hearing for same.

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer to accept the form of the FY21 Budget (department level) and approve to advertise notice of Public Hearing for same.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

At 6:11 p.m., Councilmember Clark, exited Council Chambers and was recused from the meeting proceedings.

9. **2020-192:** Motion to approve payment to Morreale Construction, LLC in the amount of \$10,590.00 for Tropical Storm Cristobal debris removal.

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Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer
Recused: Ward 4 Clark

MOTION CARRIED

Claims Payable

- 20. Motion to approve Docket of Claims (Claim DKT157279 - DKT157318) in the amount of \$310,527.89.

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer to approve Docket of Claims (Claim DKT157279 - DKT157318) in the amount of \$310,527.89.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer

Recused: Ward 4 Clark

MOTION CARRIED

At 6:12 p.m., Councilmember Clark returned to Council Chambers and resumed participation in the meeting proceedings.

Routine Agenda.

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer to accept Departmental Reports for June 30, 2020 as presented.

Department Reports June 30, 2020

- a. June 2020 Financials
- b. Solid Waste Report
- c. Police Department Report
- d. Building Department Report
- e. Privilege License Reports
- f. Code Enforcement Report

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY


Public Comments on Non-Agenda Items. None.

Adjourn/Recess.


At 6:13 p.m. with no further business to come before the Council, motion was made by Ward 3 Morgan, Seconded by Ward 4 Clark to adjourn.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY



 Thomas E. Schafer, IV
 Mayor



 Jeannie Klein
 City Clerk