



Mayor Schafer IV  
Councilmember L'Ecuyer At-Large  
Councilmember Depreo Ward 1  
Councilmember Moran Ward 2  
Councilmember Morgan Ward 3  
Councilmember Clark Ward 4

**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, April 21, 2020**  
**6:00 PM CST**  
Council Chambers, City Hall

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**Call to Order.**

Mayor Schafer called the meeting to order at 6:00 p.m.

Invocation-Councilmember Clark

Pledge of Allegiance

Roll Call

PRESENT

Ward 1 Nancy Depreo - via teleconference

Ward 2 Alan Moran - via teleconference

Ward 3 Jamie Morgan - via teleconference

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Mayor Thomas E. Schafer, IV

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to amend item 2020-103 to reject the bids received for Roadway Improvement Phase 2, further to authorize the administration to re-advertise for the project and to move agenda item from the Consent Agenda to the Action Agenda.

A roll call vote was held as follows:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

Council Comments.

1. The next regularly scheduled meeting of the Council will be held Tuesday, May 5, 2020 at 6:00 p.m. in Council Chambers at 5000 Diamondhead Circle. Social distancing recommendations from federal and state officials in conjunction with the Center for Disease Control will limit attendees at this and future meetings. Residents are encouraged to view the meeting live stream via the city's website at [www.diamondhead.ms.gov](http://www.diamondhead.ms.gov). Any resident wishing to address the council may do so in writing in advance by hand-delivery, mail or email to [jklein@diamondhead.ms.gov](mailto:jklein@diamondhead.ms.gov).
2. Proclaim April 2020 Child Abuse Awareness and Prevention Month

## City Manager's Report.

1. Hotel Feasibility Study – I have reviewed the draft report and provided my comments back to USM. They are finalizing the report and I hope to have it for the council in the next two weeks. This is going to be a great tool for our city to recruit a developer to build a new name brand hotel in our city. The draft is recommending an upper to upper middle hotel with 50 to 80 rooms, and a hotel that has a national points system.
2. Slab Removal Project – Tonight, we are making a recommendation to accept the low bid from Moran Hauling to remove 17 slabs that are remaining from Hurricane Katrina. This will also allow us to issue a notice to proceed. Next meeting, we will prepare a resolution authorizing the administration to place liens on the property for the cost to remove the slab.
3. Master Plan for I-10 Frontage – We are about 90% complete with the master plan work by Linfield, Hunter and Junius. The property owners in this area have been involved in this discussion and are supportive of the city developing a plan to provide access to this undeveloped land. The next step will be to receive a wetlands delineation, and I am working on a proposal to present to the council.
4. Mr. Harko Comments to the Council – We distributed the comments from Mr. Harko regarding the street conditions in the Oaks Subdivision. This includes 10 specific areas with pictures. He had sent this to me yesterday and I did reply to him. I told him I would go walk the streets in the fall when it was time for me to begin looking at street paving again. At present, my attention is to our current road paving project that is out for bid and the first phase that we are finishing up. I also forwarded him the SMPDD road improvement plan that was completed in 2018 when all streets were graded using the PACER scale by an outside engineering firm.
5. COVID – A copy of the last executive order by the Governor (#1473) was sent to the council. In this order, the Governor did extend the stay at home order for 7 days, and he also relaxed some of the restrictions by allowing non-essential businesses to open and sell products curbside. We are expecting to get another executive order this week and we are hoping that he continues to allow more businesses to open following the CDC guidelines.
6. Guidelines for Opening up American Again from the Federal Government – A copy of the guidelines has been distributed to the council. We will be looking to this document as a guide to begin opening businesses through the direction of our Governor.
7. Operations of City Hall – Effective Monday, April 27<sup>th</sup>, all city employees will return to work for their regular hours. We will discontinue working from home. The City Hall building will still have restricted access, and the public will use the window at the court department to conduct business as we have been doing. We ask residents to not approach our public works employees working in the city, but to instead, contact city hall with any questions or concerns. This is done to protect our employees and our residents by observing the CDC guidelines for social distancing.

## Public Comments on Agenda Items.

Robert Harko submitted comments regarding paving needed in the Oaks. The document was emailed to the Mayor and Council prior to the meeting.

**Policy Agenda.**

**Minutes:**

1. Motion to approve April 7, 2020 Regular Meeting Minutes

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer.

A roll call vote was held as follows:

Voting Yea: Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV, Voting Nay: Ward 1 Depreo

**MOTION CARRIED**

**Tabled Matters:**

2. 2020-096: Motion to extend the Conditional Use Permit granted by the Council on 3-6-19 for another year ending 3-5-2021 to Karen Rice for an assisted living facility on Kapalama Drive.

Motion made by Ward 1 Depreo, with there being no second,

**MOTION DIED FOR LACK OF ACTION**

**Resolutions:**

3. 2020-101: Motion to adopt Resolution 2020-015 thereby recommending to the Governor the appointment Michael Casano to serve as Hancock County Port & Harbor Commissioner.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark.

A roll call vote was held as follows:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

4. 2020-102: Motion to adopt Resolution 2020-016 thereby appointing Thomas Clark Nicholls to serve as Planning and Zoning Commissioner beginning immediately for a term ending March 2024.

Motion made by Ward 1 Depreo, with there being no second.

**MOTION DIED FOR LACK OF ACTION**

5. 2020-106: Motion to adopt Resolution 2012-017 thereby appointing Michael Reso, City Manager, as local agent applicant and Jeannie Klein, City Clerk, as alternate local agent applicant for FEMA-4528-DR-MS (COVID-19).

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

A roll call vote was held as follows:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the following agenda items by consent:

6. 2020-098: Motion to approve payment to Linfield, Hunter & Junius, Inc. in the amount of \$4,155.00 for professional services relating to the Master Plan for Undeveloped Areas.
7. 2020-099 Motion to approve the request for an extension June 30, 2020 to August 31, 2020 for MDOT Project No. STP-005-00(31)LPA 107928-711000 (Feasibility Study for Proposed Roadways) and likewise extend the contract with Digital Engineering for same.
8. 2020-100: Motion to approve Payment Application No. 3 in the amount of \$376,043.89 to Huey P. Stockstill for Phase 1 Paving Project.
9. 2020-104: Motion to accept and award the lowest bid received from Moran Hauling, Inc. in the amount of \$28,575.75 for the removal of slabs contingent upon all licensing and permitting pursuant to the bid specifications for the project.
10. 2020-105: Motion to approve the State-Local Disaster Assistance Agreement for FEMA Disaster 4528-DR-MS (COVID-19)

A roll call vote was held as follows:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

11. 2020-103: Motion to reject all bids received for the Roadway Improvements Project Phase 2 and authorize the administration to rebid the project.

A roll all vote was held as follows:

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 1 Depreo.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

Voting Nay: Mayor Schafer, IV

**MOTION CARRIED**

**Routine Agenda.**

**Claims Payable**

12. Motion to approve Payroll Payables APPKT01236 in the amount of \$47,620.74, PRCLAIM0039 in the amount of \$30,735.25, PRCLAIM0040 in the amount of \$30,688.97, PRCLAIM0041 in the amount of \$3,011.54 and PRCLAIM0042 in the amount of \$30,237.28 for the month of March 2020.
13. March 2020 Financial Report

14. Motion to approve Docket of Claims (DKT157054 - DKT157085) in the amount of \$470,729.81.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to approve Payroll Payables, March 20, Financial Statement

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Department Reports**

The following reports were presented:

- a. Privilege License Report for March 2020
- b. Hancock County Regional Solid Waste
- c. Police Department Report
- d. Building Permits and Inspections
- e. City Tax Comparison

**Public Comments on Non-Agenda Items.** None.

Councilmember Depreo moved, seconded by Councilmember Morgan, to appoint Sue Layel to serve as Planning and Zoning Commissioner for Ward 1 for a 3-year term beginning immediately and ending March 2023.

A roll call vote was held as follows:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan; Voting Nay: Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION FAILED**

**Adjourn/Recess.**

At 6:44 p.m., motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to adjourn.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Jeannie Klein  
City Clerk