



Commissioner Bennett  
Commissioner Brewer  
Commissioner Debrow  
Commissioner Flowers  
Commissioner Harwood  
Commissioner Layel  
Commissioner Nicaud

## MINUTES PLANNING AND ZONING COMMISSION

Tuesday, December 12, 2023

6:00 PM CST

Council Chambers, City Hall  
and via teleconference, if necessary

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### Call to Order

Chairman Flowers called the meeting to order at 6:00 p. m.

### Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Commissioner Harwood read the Statement of Purpose.

### Pledge of Allegiance

Commissioner Layel led the Pledge of Allegiance.

### Roll Call

Present at the meeting were commissioners: Layel, Harwood, Brewer, Bennett, Flowers. Absent were commissioners: DeBrow, and Nicaud.

Also present were: City Attorney, Derek Cusick ( via teleconference), Development Coordinator, Pat Rich, Building Official, Beau King, and Minute Clerk, Tammy Braud.

### Confirmation or Adjustments to Agenda

Motion was made by Commissioner Layel, second by Commissioner Brewer to accept the Agenda as presented.

### Motion Passed Unanimously

### Approval of Minutes

1. Approval of October 24, 2023 minutes.

Motion was made by Commissioner Harwood, second by Commissioner Layel to accept the Minutes of October 24,2023 as presented.

### New Business

2. Public hearing on proposed Text Amendment to the Code of Ordinances Appendix B - Subdivision Regulations. The Text Amendment will make the changes in red on the attached. The Case File Number is 202300437.

Development Coordinator, Pat Rich spoke and answered questions from the commissioners. He mentioned changes to the Text Amendment were in Red.

Building Official, Beau King answered questions from the commissioners.

Development Coordinator, Pat Rich read the staff recommendation to approve .

Motion was made by Commissioner Brewer, second by Commissioner Layel to accept the recommendation and approve to the City Council.

**Motion Passed Unanimously**

3. Recommendation to remove the moratorium for landscape culverts, create a policy for permitting, and establish a permit fee of \$200. File case number 202300497.

Development Coordinator, Pat Rich spoke to the Commissioners, and answered their questions.

Chairman Flowers asked for public comments.

Jan White spoke about concerns she had on Landscape Culverts.

Development Coordinator read the staff report recommending changing the fee from \$200.00 to \$300.00 .

Motion was made by Commissioner Harwood , second by Commissioner Brewer to approve the recommendation as presented to the City Council.

**Motion Passed Unanimously**

4. Approval of 2024 Planning Commission calendar.

Motion was made by Commissioner Layel, second by Commissioner Bennett to accept the calendar,with dates of the 2024 P/Z meetings.

**Motion Passed Unanimously**

**Unfinished Business**

None

**Open Public Comments to Non-Agenda Items**

None

**Commissioners' Comments**

**Communication / Announcements**

5. The next City Council meeting is Tuesday, December 19, 2023.

The next Planning Commission meeting is Tuesday, January 23, 2024.

**Adjourn or Recess**

Motion was made by Commissioner Layel, second by Commissioner Brewer to adjourn the meeting at 6:34 p.m.

**Motion Passed Unanimously**