



Mayor Liese	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Sheppard	Ward 2
Councilmember Harwood	Ward 3
Councilmember Clark	Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, December 16, 2025
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, January 6, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Frank Bordeaux with Gallagher Insurance - FEMA Update
- c. FY24 Annual Audit - Sande Hentges of Wright Ward Hatten Guel

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve December 2, 2025 Regular Meeting Minutes.

Resolutions:

2. **2025-303:** Motion to adopt Resolution 2025-061 of the City Council of the City of Diamondhead, Mississippi Opting out of House Bill 1197 (2025 Regular Session) titled "The Safe Solicitation Act" as the City has already passed its Ordinance No.: 2012-013 (Chapter 30, Article XI, Section 30-352) which prohibits solicitation on or near the roadways within the City of Diamondhead.
3. **2025-305:** Motion to adopt Resolution 2025-062 thereby acquiring by donation certain real property for drainage and greenspace purposes from William and Margaret Howell.
4. **2025-312:** Motion to adopt Resolution 2025-063 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 22 and 23, and lots 23 and 24, Diamondhead Phase 2, Unit 1, Block 3. The parcel number is 132R-0-10-036.000. The physical address is 1424 Kanoa Way.
5. **2025-317:** Motion to adopt Resolution 2025-064 thereby establishing salaries effective January 5, 2026.

Consent Agenda:

6. **2025-309:** Motion to approve revised job description for Code Enforcement effective January 5, 2026.
7. **2025-314:** Motion authorize advertisement for bids for RFP #2026-002 Montjoy Creek Nature Trail.
8. **2025-315:** Motion to approve payment of annual appropriations to CASA of South MS in the amount of \$1,000, Hancock County Animal Shelter in the amount of \$5,000, Red Cross in the amount of \$500, Hancock County Library System in the amount of \$34,700, Magdelene House in the amount of \$1,000 and Hancock Resource Center in the amount of \$1,000.00.
9. **2025-316:** Motion to accept low quotes received for the purchase of fence material from Lowes in the amount of \$8,940.38 for the Shepard Square Dog Park.

Action Agenda.

10. **2025-304:** Motion to discuss potential text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.
11. **2025-306:** Motion to approve the Planning Commission recommendation to allow a storage shed within 6 feet of the rear yard property line. The address is 6410 Huko Ct. Tax parcel number is 131D-2-13-008.000. The property is in a R-10 zoning district. The rear yard setback for a storage shed is 10 feet. The variance requested is 4 feet. The Case File Number is 202500721.
12. **2025-307:** Motion to approve the Planning Commission recommendation to allow a carport addition within 5 feet of the side yard property line. The address is 842 Kipona Ct. Tax parcel number is 067M-1-35-275.000. The property is in a R-6 zoning district. The side yard setback for a carport addition 10 feet. The variance requested is 5 feet. The Case File Number is 202500732
13. **2025-308:** Motion to concur with the Planning Commission recommendation to approve a Text Amendment to the Fence Ordinance Article 4.3.10. The amendment is to add "Residential Districts abutting Commercial Districts or the I-10 Walking Trail shall not exceed eight (8) feet in height, and must be constructed of wood fencing material, for the section of the fence abutting the above. The Case File Number is 202500498.
14. **2025-310:** Motion to approve a text amendment to remove the 10 feet setback from the primary residence requirement for accessory structures. The case file number is 202500573.
15. **2025-311:** Motion to direct the Planning and Zoning Commission, at its earliest opportunity, to update the City's official zoning map to ensure alignment with the Envision 2040 Comprehensive Plan. (Liese)
16. **2025-313:** Motion to accept the Annual Audit Report for Fiscal Year ending September 30, 2024.

Routine Agenda.

Claims Payable

17. Motion to approve Docket of Claims (DKT233371 - DKT233404) in the amount of \$165,301.32.

18. Motion to approve Payroll Payables DKT233359 in the amount of \$90.72, DKT233360 in the amount of \$90.72, DKT233361 - DKT233370 in the amount of \$46,897.93, PRCLAIM000257 in the amount of \$29,182.31, PRCLAIM000258 in the amount of \$34,123.12 and PRCLAIM000259 in the amount of \$3,027.37.

Department Reports

- a. Court
Police
Code Enforcement
Building

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.