16.7% Year Complete

\$ 200,008 94%

	Fiscal Year 2025 Fiscal Ye						'ear 2026			
RESOURCES	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Events Revenue	1,390,000	142,529	10%	2,150,000	165,037	8%	1,687,000	78%	(463,000)	
Food & Beverage	1,535,000	24,315	2%	1,222,500	197,206	16%	1,233,000	101%	10,500	
Rights & Signage	110,000	-	0%	135,000	23,000	17%	137,000	101%	2,000	
Other Inter-fund Services	-	-		60,000	10,000	17%	60,000	100%	-	
Horse Stall Rental	67,500	-	0%	47,500	-	0%	97,000	204%	49,500	
Camping Fee	37,500	-	0%	37,500	11,682	31%	44,000	117%	6,500	
Miscellaneous	5,000	250	5%	19,000	644	3%	17,000	89%	(2,000)	
Interest on Investments	16,000	3,789	24%	6,000	3,462	58%	6,000	100%	-	
Interfund Payment	-	-		-	497		-		-	
Storage	45,000	-	0%	-	-		-		-	
TOTAL RESOURCES	3,206,000	170,884	5%	3,677,500	411,528	11%	3,281,000	89%	(396,500)	
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Personnel Services	1,851,584	237,897	13%	1,843,250	238,999	13%	1,843,250	100%		
Personnel Services - F&B	187,439	11,521	6%	175,250	-	0%	175,250	100%		
Materials and Services	1,917,689	127,013	7%	2,337,378	208,010	9%	1,964,000	84%	373,378	
Materials and Services - F&B	781,750	35,442	5%	741,450	58,971	8%	731,000	99%	10,450	
Debt Service	99,700	-	0%	83,000	-	0%	83,000	100%	-	
TOTAL REQUIREMENTS	4,838,162	411,873	9%	5,180,328	505,981	10%	4,796,500	93%	383,828	
TD 4 1/0 T T D O										
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Transfers In - Room Tax	1,011,000	160,500	16%	978,285	163,048	17%	978,285	100%	: -:	
Transfers In - County Fair	196,900	32,817	17%	310,000	51,667	17%	310,000	100%	-	
Transfers In - Park Fund	30,000	5,000	17%	35,000	5,833	17%	35,000	100%	-	
Transfers Out	(10,777)	(1,796)	17%	(10,777)	(1,796)	17%	(10,777)	100%	-	
TOTAL TRANSFERS	1,227,123	196,521	16%	1,312,508	218,751	17%	1,312,508	100%	-	
FUND DALLANOE										
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Beginning Fund Balance	531,770	531,770	100%	403,000	502,755	125%	403,000	100%	0	
Resources over Requirements	(1,632,162)	(240,988)		(1,502,828)	(94,453)		(1,515,500)		(12,672)	
Net Transfers - In (Out)	1,227,123	196,521		1,312,508	218,751		1,312,508		¦ 0¦	



TOTAL FUND BALANCE

\$ 126,731

\$ 487,302 385% ;

\$ 212,680

\$ 627,053 295%



		Г					Actual Jan 1, 2025	- 11	Actual		
			Fair 2025				through		through		
	Fair 2024	Ac	tuals to Date	202	5 Projection		Jun 30, 2025		c 31, 2025		Fair 2025
RESOURCES											
Gate Receipts	\$ 926,552	\$	1,002,052	\$	1,002,052		-		1,002,052		1,002,052
Carnival	468,142		458,465		458,465		-		458,465		458,465
Commercial Exhibitors	463,575		507,453		507,453		1,000		506,453		507,453
Livestock Entry Fees	3,139		4,685		4,685		(9)		4,694		4,685
R/V Camping/Horse Stall Rental	35,788		37,879		37,879		(440)		38,319		37,879
Merchandise Sales	1,608		500		2,250		-		500		500
Concessions and Catering	506,742		510,775		510,775		-		510,775		510,775
Fair Sponsorship	147,752	١	109,392		171,250		(9,058)		118,450		109,392
TOTAL FAIR REVENUES	\$ 2,553,296	\$	2,631,200	\$	2,694,808	;	\$ (8,507)	\$	2,639,707	\$	2,631,200
		1				-	_				
OTHER RESOURCES											
State Grant	635		56,787		109,954		53,167		3,620		56,787
Interest	27,388		17,323		29,323		11,968		5,355		17,323
Miscellaneous	<u>-</u>	١	_			_			_		
TOTAL RESOURCES	\$ 2,581,319	\$	2,705,310	\$	2,834,085		56,628		2,648,682		2,705,310
REQUIREMENTS											
Personnel	222,365		171,926		276,396		125,109		46,817		171,926
Materials & Services	2,524,960	I -	2,130,914	_	2,518,517		154,433		1,976,481		2,130,914
TOTAL REQUIREMENTS	\$ 2,747,324	<u>\$</u>	2,302,840	\$	2,794,913		279,542		2,023,298		2,302,840
TRANSFERS											
Transfer In - TRT 1%	75,000		50,000		75,000		37,500		12,500		50,000
Transfer Out - F&E Reserve	(54,753)		-		-		-		-		-
Transfer Out - Fair & Expo	(98,450)		(150,117)		(150,117)		(98,450)		(51,667)		(150,117)
TOTAL TRANSFERS	\$ (78,203)	\$	(100,117)	\$	(75,117)		(60,950)		(39,167)		(100,117)
Net Fair	\$ (244,209)	\$	302,353	\$	(35,945)		(283,864)		586,217		302,353
Beginning Fund Balance on Jan 1	\$ 1,020,140	\$	775,931	\$	775,931		775,931		_		775,931
		ľ				•					
Ending Balance	\$ 775,931	<u>\$</u>	1,078,284	\$	739,987	=	492,067	_	586,217	_	1,078,284

16.7%

Year Complete

	Fiscal Year 2025			Fiscal Year 2026							
RESOURCES	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Gate Receipts	780,000	916,911	118%	950,000	1,002,064	105%	1,002,064	105%	52,064		
Concessions and Catering	797,500	827,949	104%	841,500	886,997	105%	886,997	105%	45,497		
Carnival	430,000	449,198	104%	455,000	458,585	101%	458,585	101%	3,585		
Commercial Exhibitors	115,000	137,741	120%	132,500	130,230	98%	130,230	98%	(2,270)		
Fair Sponsorship	99,000	17,090	17%	125,500	81,300	65%	81,300	65%	(44,200)		
State Grant	53,167	-	0%	53,167	3,620	7%	56,787	107%	3,620		
Rodeo Sponsorship	30,000	44,810	149%	45,000	37,150	83%	37,150	83%	(7,850)		
R/V Camping/Horse Stall Rental	18,500	35,982	194%	30,000	38,319	128%	38,319	128%	8,319		
Interest on Investments	23,000	4,513	20%	18,000	5,355	30%	18,000	100%	-		
Livestock Entry Fees	2,000	3,139	157%	3,450	4,694	136%	4,694	136%	1,244		
Merchandise Sales	2,500	1,608	64%	2,250	500	22%	2,250	100%	-		
Miscellaneous	-	635		-	-		-		-		
TOTAL RESOURCES	2,350,667	2,439,574	104% ;	2,656,367	2,648,814	100%	2,716,376	102%	60,009		
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Personnel Services	229,798	35,424	15%	284,780	46,817	16%	284,780	100%	-		
Materials and Services	2,442,103	1,960,063	80%	2,449,125	2,054,905	84%	2,449,125	100%			
TOTAL REQUIREMENTS	2,671,901	1,995,486	75%	2,733,905	2,101,722	77%	2,733,905	100%	-		
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Transfer In - TLT 1%	75,000	12,500	17%	75,000	12,500	17%	75,000	100%			
Transfer Out - Fair & Expo	(196,900)	(32,817)	17%	(310,000)	(51,667)	17%	(310,000)	100%			
TOTAL TRANSFERS	(121,900)	(20,317)	17%	(235,000)	(39,167)	17%	(235,000)		-		
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Beginning Fund Balance	509,451	509,451	100%	371,000	324,220	87%	371,000	100%	0		
5 5	·	•		•	- ,		,,,,,,		1		
Resources over Requirements	(321,234)	444,088		(77,538)	547,092	i i	(17,529)		60,009		



TOTAL FUND BALANCE

\$ 66,317

\$ 933,222 999%

\$ 58,462

\$ 832,145 999%

\$ 118,471 203%

\$60,009



\$ 2,622,728

\$ 3,366,472 128%

Year over Year Comparison by Percent of Year Complete

16.7% Year Complete

	Fisca	l Year 2025		Fiscal Year 2026						
RESOURCES	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Interest on Investments Miscellaneous	88,000	19,296 94,112	22%	117,000 -	24,958 -	21%	117,000	100%	-	
TOTAL RESOURCES	88,000	113,408	129%	117,000	24,958	21%	117,000	100%	-:	
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Materials and Services Capital Outlay	475,000 785,000	-	0% 0%	475,000 790,000	-	0% 0%	475,000 790,000			
TOTAL REQUIREMENTS	1,260,000	-	0%	1,265,000	-	0%	1,265,000	100%	-	
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Transfers In - TLT 1% Transfers In - Fund 165	465,396 150,000	73,733 -	16% 0%	448,946 -	74,824 -	17%	448,946	100%	-	
TOTAL TRANSFERS	615,396	73,733	12%	448,946	74,824	17%	448,946	100%	-	
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
Beginning Fund Balance Resources over Requirements Net Transfers - In (Out)	3,179,332 (1,172,000) 615,396	3,179,332 113,408 73,733	100%	3,614,000 (1,148,000) 448,946	3,713,566 24,958 74,824	103%	3,614,000 (1,148,000) 448,946	100%	0 0	

\$ 2,914,946

\$ 3,813,348 131%

\$ 2,914,946 100%

\$0;



TOTAL FUND BALANCE

16.7% Year Complete

	Fisca	l Year 2025		Fiscal Year 2026							
RESOURCES	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
RV Park Fees < 31 Days	450,000	81,345	18%	450,000	121,711	27%	473,575	105%	23,575		
Cancellation Fees	7,000	10,687	153%	17,500	4,612	26%	18,464	106%	964		
RV Park Fees > 30 Days	15,000	-	0%	11,000	-	0%	11,000	100%			
Interest on Investments	8,000	1,956	24%	8,000	2,393	30%	8,000	100%			
Washer / Dryer	5,000	2,591	52%	5,000	2,944	59%	6,024	120%	1,024		
Miscellaneous	2,500	390	16%	1,500	2,588	173%	1,558	104%	58		
Vending Machines	1,500	558	37%	800	752	94%	958	120%	158		
TOTAL RESOURCES	489,000	97,527	20%	493,800	135,000	27%	519,579	105%	25,779		
DECLUDEMENTS											
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Personnel Services	159,210	21,646	14%	172,715	18,325	11%	172,715	100%			
Materials and Services	344,054	28,157	8%	355,503	53,590	15%	327,701	92%	27,802		
Debt Service	223,600	-	0%	56,100	-	0%	56,100	100%	-		
TOTAL REQUIREMENTS	726,864	49,803	7%	584,318	71,914	12%	556,516	95%	27,802		
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Transfers In - Park Fund	160,000	26,667	17%	160,000	26,667	17%	160,000	100%			
Transfers In - TLT Fund	20,000	3,333	17%	20,000	3,333	17%	20,000	100%			
Transfer Out - RV Reserve	(122,142)	(20,357)	17%	(221,600)	(36,933)	17%	(221,600)	100%	-		
TOTAL TRANSFERS	57,858	9,643	17%	(41,600)	(6,933)	17%	(41,600)	100%	-		
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Beginning Fund Balance	312,766	312,766	100%	199,000	326,839	164%	199,000	100%	0		
Resources over Requirements	(237,864)	47,724	!	(90,518)	63,086	1	(36,937)		53,581		
Net Transfers - In (Out)	57,858	9,643	1	(41,600)	(6,933)	!	(41,600)		. 0		



TOTAL FUND BALANCE

\$ 132,760

\$ 370,133 279%

\$ 382,991 573%

\$ 66,882

\$ 120,463 180%

\$53,581;



16.7% Year Complete

\$0;

	Fisca	l Year 2025		Fiscal Year 2026							
RESOURCES	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Interest on Investments	45,000	8,782	20%	58,000	11,460	20%	58,000	100%	_		
TOTAL RESOURCES	45,000	8,782	20%	58,000	11,460	20%	58,000	100%	-		
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Materials and Services	100,000	-	0%	100,000	-	0%	100,000	100%	-		
Capital Outlay	70,000	-	0%	70,000	-	0%	70,000	100%	-		
TOTAL REQUIREMENTS	170,000	-	0%	170,000	-	0%	170,000	100%	-		
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
!	Daaget	Actuals		Daaget	Actuals		Trojection	70	T Variance		
Transfer In - RV Park Ops	122,142	20,357	17%	221,600	36,933	17%	221,600	100%	-		
TOTAL TRANSFERS	122,142	20,357	17% ;	221,600	36,933	17% ;	221,600	100%	-:		
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance		
Beginning Fund Balance	1,521,389	1,521,389	100%	1,530,000	1,703,962	111%	1,530,000	100%	0		
Resources over Requirements	(125,000)	8,782		(112,000)	11,460		(112,000)		0		
Net Transfers - In (Out)	122,142	20,357		221,600	36,933		221,600		0		

\$ 1,639,600

\$1,752,356 107%

\$ 1,639,600 100%



TOTAL FUND BALANCE

\$ 1,518,531

\$ 1,550,528 102%

Policy Title: Camping Regulations for Renters

Effective Date: January 1, 2026

Approved By: DCFE Board of Directors

Purpose

To establish clear and consistent guidelines for camping on the Deschutes County Expo Center property during events to ensure safety, protect infrastructure, and maintain a positive guest experience.

Definitions

- **Dry Camping:** Camping without access to any utilities, including water, sewer, or power.
- Internal Grounds: Areas located inside the event core (e.g., the interior circle of barns and buildings as shown on the property map).
- Full-Service Camping: Camping in designated RV Park spaces with hookups for water and/or power. Note: Sewer hookups are not available anywhere on Expo Center property.

Policy

1. Internal Grounds Camping

- Dry camping within the internal event grounds is not permitted for renters, vendors, or their guests.
- With minimal exceptions approved by the Expo Center Board, internal camping is only allowable if the RV Park is fully sold out or if a buyout arrangement has been planned and approved in advance.

- Dry camping is permitted only in designated areas located behind the barns (primary: Swine, Sheep, Goat; limited access: Beef and Horse).
- These areas have no utility hookups or services (power, water, or sewer).

- Campers must be fully self-contained and are responsible for managing their own utilities and waste disposal.
- Fee: \$35 per camper, live-in trailer, tent, or similar overnight accommodation for January 1–June 30, 2026 (subject to change for the 2026–2027 fiscal year).
- The Expo Center will provide event renters with camping permit tags that must be visibly displayed on each camper/tent, showing arrival and departure dates.

- Renters requiring hookups must reserve spaces in the Expo Center RV Park in advance.
- Spaces are subject to availability and applicable fees at the time of reservation.
- Note: Sewer connections are not available at the RV Park or anywhere else on the Expo Center property.

4. General Camping Rules (Applies to All Campers)

- 1. **Quiet Hours** 10:00 PM to 7:00 AM. Generators, loud music, and disruptive activity are not permitted during these hours.
- 2. **Generator Use** Generators may be used outside quiet hours but must not exceed acceptable noise levels and may not run continuously.
- 3. **Pets** Pets must be kept on a leash no longer than 6 feet at all times and may not be left unattended. Owners must pick up after their animals. Aggressive or disruptive animals may be removed from the grounds.
- 4. **Campfires/Grilling** Open ground fires are strictly prohibited. Propane grills and contained propane fire pits may be allowed if permitted by Deschutes County fire regulations at the time of the event. Charcoal use may be restricted depending on fire season conditions.
- 5. **Waste Disposal** All campers must properly dispose of garbage in designated receptacles. Dumping of gray or black water on Expo property is strictly prohibited and may result in fines and removal.
- 6. **Vehicle and Traffic Rules** Speed limit on Expo grounds is 10 mph. Driving is permitted only on established roadways. Parking is permitted only in designated camping or event areas. No vehicles may block access roads or emergency lanes.

- 7. **Alcohol/Drugs** Alcohol consumption must comply with state law and Expo Center event rules. Illegal substances are prohibited.
- 8. **Supervision of Minors** Parents/guardians are responsible for the supervision of minors at all times.
- Tent Camping Tents are permitted only in designated dry camping areas. Tents
 may not be set up on asphalt or concrete unless specifically approved.
- 10. **Security & Conduct** Disorderly conduct, public intoxication, or disruptive behavior will not be tolerated and may result in removal without refund.
- 11. **Structures/Modifications** No digging, trenching, or modifications to grounds/facilities are allowed. Portable awnings, pop-ups, and shade structures must be secured against wind.
- 12. **Smoking/Vaping** Allowed only in designated outdoor smoking areas and never inside barns, buildings, or near livestock areas.

- Unauthorized camping in restricted areas may result in:
 - o Immediate removal from the grounds
 - Additional fees or fines
 - Possible denial of future rental privileges
- The Expo Center management team reserves the right to make case-by-case exceptions when operational needs require.

6. Liability

- The Expo Center is not liable for damage, theft, injury, or loss of property in camping areas.
- All campers assume responsibility for their personal property and compliance with Expo and county regulations.

Communication



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- Dry camping is permitted only in designated areas located behind the barns (primary: Swine, Sheep, Goat; limited access: Beef and Horse).
- These areas have no utility hookups or services (power, water, or sewer).

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 - Possible denial of future rental privileges
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- These areas have no utility hookups or services (power, water, or sewer).

- Campers must be fully self-contained and are responsible for managing their own utilities and waste disposal.
- Fee: \$35 per camper, live-in trailer, tent, or similar overnight accommodation for January 1–June 30, 2026 (subject to change for the 2026–2027 fiscal year).
- The Expo Center will provide event renters with camping permit tags that must be visibly displayed on each camper/tent, showing arrival and departure dates.

- Renters requiring hookups must reserve spaces in the Expo Center RV Park in advance.
- Spaces are subject to availability and applicable fees at the time of reservation.
- Note: Sewer connections are not available at the RV Park or anywhere else on the Expo Center property.

4. General Camping Rules (Applies to All Campers)

- 1. **Quiet Hours** 10:00 PM to 7:00 AM. Generators, loud music, and disruptive activity are not permitted during these hours.
- 2. **Generator Use** Generators may be used outside quiet hours but must not exceed acceptable noise levels and may not run continuously.
- 3. **Pets** Pets must be kept on a leash no longer than 6 feet at all times and may not be left unattended. Owners must pick up after their animals. Aggressive or disruptive animals may be removed from the grounds.
- 4. **Campfires/Grilling** Open ground fires are strictly prohibited. Propane grills and contained propane fire pits may be allowed if permitted by Deschutes County fire regulations at the time of the event. Charcoal use may be restricted depending on fire season conditions.
- 5. **Waste Disposal** All campers must properly dispose of garbage in designated receptacles. Dumping of gray or black water on Expo property is strictly prohibited and may result in fines and removal.
- 6. **Vehicle and Traffic Rules** Speed limit on Expo grounds is 10 mph. Driving is permitted only on established roadways. Parking is permitted only in designated camping or event areas. No vehicles may block access roads or emergency lanes.

- 7. **Alcohol/Drugs** Alcohol consumption must comply with state law and Expo Center event rules. Illegal substances are prohibited.
- 8. **Supervision of Minors** Parents/guardians are responsible for the supervision of minors at all times.
- Tent Camping Tents are permitted only in designated dry camping areas. Tents
 may not be set up on asphalt or concrete unless specifically approved.
- 10. **Security & Conduct** Disorderly conduct, public intoxication, or disruptive behavior will not be tolerated and may result in removal without refund.
- 11. **Structures/Modifications** No digging, trenching, or modifications to grounds/facilities are allowed. Portable awnings, pop-ups, and shade structures must be secured against wind.
- 12. **Smoking/Vaping** Allowed only in designated outdoor smoking areas and never inside barns, buildings, or near livestock areas.

- Unauthorized camping in restricted areas may result in:
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6. Liability

- The Expo Center is not liable for damage, theft, injury, or loss of property in camping areas.
- All campers assume responsibility for their personal property and compliance with Expo and county regulations.

Communication



Policy Title: Camping Regulations for Renters

Effective Date: January 1, 2026

Approved By: DCFE Board of Directors

Purpose

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Definitions

- **Dry Camping:** Camping without access to any utilities, including water, sewer, or power.
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- Full-Service Camping: Camping in designated RV Park spaces with hookups for water and/or power. Note: Sewer hookups are not available anywhere on Expo Center property.

Policy

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- 6. **Vehicle and Traffic Rules** Speed limit on Expo grounds is 10 mph. Driving is permitted only on established roadways. Parking is permitted only in designated camping or event areas. No vehicles may block access roads or emergency lanes.

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5. Enforcement and Compliance

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Communication

This policy will be distributed to all event rental agreement contacts upon approval. Event renters are responsible for communicating camping rules to their vendors, exhibitors, and guests.



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2. Designated Dry Camping Areas

- Dry camping is permitted only in designated areas located behind the barns (primary: Swine, Sheep, Goat; limited access: Beef and Horse).
- These areas have no utility hookups or services (power, water, or sewer).

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3. Full-Service Camping (RV Park)

- Renters requiring hookups must reserve spaces in the Expo Center RV Park in advance.
- Spaces are subject to availability and applicable fees at the time of reservation.
- Note: Sewer connections are not available at the RV Park or anywhere else on the Expo Center property.

4. General Camping Rules (Applies to All Campers)

To ensure a safe and enjoyable environment, the following rules apply to all camping areas:

- 1. **Quiet Hours** 10:00 PM to 7:00 AM. Generators, loud music, and disruptive activity are not permitted during these hours.
- 2. **Generator Use** Generators may be used outside quiet hours but must not exceed acceptable noise levels and may not run continuously.
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Policy Title: Event Rental Policy Effective Date: January 1, 2026

Approved By: DCFE Board of Directors

Purpose

The following policies govern the reservation and use of event facilities at Deschutes County Expo Center. These guidelines ensure fairness, operational efficiency, and the highest quality of service to all clients and allows the facility to manage long-term scheduling effectively.

Policy

- No rental agreement may be executed more than 365 days (one year) in advance of the event date.
- Our main facilities (e.g., FBIC, Sisters halls, large event spaces) cannot be rented for Friday, Saturday, or Sunday use unless secured as a two-day minimum rental.
- Exceptions to this policy are at the sole discretion of facility management.

General Rental Terms

- All rental requests are subject to availability and approval by facility management.
- A signed rental agreement and applicable deposits must be submitted before any reservation is considered confirmed.
- Facility management reserves the right to decline or adjust rental requests that conflict with maintenance schedules or operational priorities.

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Communication

Policy Title: Livestock/Equine Stall Policy

Effective Date: January 1, 2026

Approved By: DCFE Board of Directors

Purpose

To establish clear guidelines for utilizing horse stalls on the Deschutes County Expo Center property during events.

Policy

1. Health Rules

- Vaccinations & Testing: Event producers are responsible for ensuring that all horses and livestock are disease free and comply with all state veterinarian rules.
- o All livestock is expected to be watered and fed daily while on site.
- Rental agreement will be immediately terminated if there is signs of livestock neglect, disease risks, or safety threats.

2. Bedding & Cleaning:

- o Only shavings or straw bedding is permitted.
- Stalls must be completely stripped clean before departure. Failure to do so will result in a \$50 per stall cleaning fee.
- o All soiled bedding must be placed in assigned manure bins behind barns.
- o DCFE staff will be responsible for removing bedding from property.

3. Damages:

- o Renter pay for damages beyond normal wear and tear.
- Decorations must be attached using zip ties or clamps only; adhesives, drilling, or nails are prohibited.

4. Warm-up and Riding:

- Storage is confined to assigned stall footprint; use of aisles and walkways is not allowed
- No cooking appliances are allowed to be plugged into barns or buildings this includes coffee pots, microwaves, mini fridges, etc.
- o Fans are permitted but heaters are not.
- o Zero tolerance for smoking, alcohol usage, or animal abuse.
- Maintain clear aisles, no tack boxes or excessive equipment can be stored in aisles.
- No overnight stay with animals
- No motorized vehicles allowed in barns.

6. Enforcement and Compliance

- o Failure to comply with this policy may result in:
 - Immediate removal from the grounds
 - Additional fees or fines
 - Potential denial of future rental privileges
- The Expo Center management team reserves the right to make case-by-case exceptions when needs require.

Communication

Policy Title: Livestock/Equine Stall Policy

Effective Date: January 1, 2026

Approved By: DCFE Board of Directors

Purpose

To establish clear guidelines for utilizing horse stalls on the Deschutes County Expo Center property during events.

Policy

1. Health Rules

- Vaccinations & Testing: Event producers are responsible for ensuring that all horses and livestock are disease free and comply with all state veterinarian rules.
- o All livestock is expected to be watered and fed daily while on site.
- Rental agreement will be immediately terminated if there is signs of livestock neglect, disease risks, or safety threats.

2. Bedding & Cleaning:

- o Only shavings or straw bedding is permitted.
- Stalls must be completely stripped clean before departure. Failure to do so will result in a \$50 per stall cleaning fee.
- o All soiled bedding must be placed in assigned manure bins behind barns.
- o DCFE staff will be responsible for removing bedding from property.

3. Damages:

- o Renter pay for damages beyond normal wear and tear.
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