



BOARD OF COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS

1:00 PM, MONDAY, SEPTEMBER 26, 2022

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St - Bend

(541) 388-6570 | www.deschutes.org

AGENDA

MEETING FORMAT: The Oregon legislature passed House Bill (HB) 2560, which requires that public meetings be accessible remotely, effective on January 1, 2022, with the exception of executive sessions. Public bodies must provide the public an opportunity to access and attend public meetings by phone, video, or other virtual means. Additionally, when in-person testimony, either oral or written is allowed at the meeting, then testimony must also be allowed electronically via, phone, video, email, or other electronic/virtual means.

Attendance/Participation options are described above. Members of the public may still view the BOCC meetings/hearings in real time via the Public Meeting Portal at www.deschutes.org/meetings

Citizen Input: Citizen Input is invited in order to provide the public with an opportunity to comment on any meeting topic that is not on the current agenda. Citizen Input is provided by submitting an email to: citizeninput@deschutes.org or by leaving a voice message at 541-385-1734. Citizen input received by noon on Tuesday will be included in the Citizen Input meeting record for topics that are not included on the Wednesday agenda.

Zoom Meeting Information: Staff and citizens that are presenting agenda items to the Board for consideration or who are planning to testify in a scheduled public hearing may participate via Zoom meeting. The Zoom meeting id and password will be included in either the public hearing materials or through a meeting invite once your agenda item has been included on the agenda. Upon entering the Zoom meeting, you will automatically be placed on hold and in the waiting room. Once you are ready to present your agenda item, you will be unmuted and placed in the spotlight for your presentation. If you are providing testimony during a hearing, you will be placed in the waiting room until the time of testimony, staff will announce your name and unmute your connection to be invited for testimony. Detailed instructions will be included in the public hearing materials and will be announced at the outset of the public hearing.

For Public Hearings, the link to the Zoom meeting will be posted in the Public Hearing Notice as well as posted on the Deschutes County website at <https://www.deschutes.org/bcc/page/public-hearing-notices>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ACTION ITEMS

CONVENE AS THE GOVERNING BODY OF THE DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT

1. **1:05 PM** Consideration of Board Signature on Document No. 2022-775, Henkle Butte Lease Agreement for Long-Term Radio Enhancement Plan

RECONVENE AS THE GOVERNING BODY OF DESCHUTES COUNTY

2. **1:15 PM** Treasury Report for June, July and August 2022 and Finance Reports for July and August 2022
3. **2:00 PM** Economic Development Loan Conversion for ARCC
4. **2:10 PM** Economic Development Loan Conversion for SmartyPits
5. **2:20 PM** Economic Development Loan Request for Kreft, LLC
6. **2:35 PM** ARPA Grant Status Update: COCC Childcare Expansion
7. **2:50 PM** Historic Landmarks Commission Update
8. **3:20 PM** Medical Examiner Services

OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

EXECUTIVE SESSION

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.

Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Consideration of Board Signature on Document No. 2022-775, Henkle Butte Lease Agreement for Long-Term Radio Enhancement Plan

RECOMMENDED MOTION:

Move approval and Board signature of Document No. 2022-775.

BACKGROUND AND POLICY IMPLICATIONS:

This is a lease agreement with the property owner (lessor) for the DC911 long-term enhancement plan, placing a radio site on Henkle Butte in Sisters, Oregon. The lessor will be leasing DC911 a portion of the property, consisting of a 10'x20', approximately 200 square feet within the first story of existing fire watch tower structure and a nearby area for a radio transmission tower, including access easement.

BUDGET IMPACTS:

Lessor is willing to lease to DC911 the areas for the Communications tower at the property upon terms listed within the five-year agreement. DC911 will pay Lessor \$2000 per month with a 2% annual increase over the five-year agreement. The amount of the monthly lease is budgeted in Fund 705,

ATTENDANCE:

Jonathan Spring, Systems Manager Deschutes County 9-1-1

LEASE AGREEMENT
FIRE WATCH TOWER STRUCTURE AND SURROUNDING AREA

DC-2022-775

THIS AGREEMENT is made and entered into by and between Sabrina Enright (“Lessor”) and the Deschutes County 911 Service District (“Lessee”), on the following terms and conditions:

Recitals

- A. The Lessor is the owner of the property known as the Fire Watch Tower Structure and the immediately surrounding area located at Henkle Butte in the town of Sisters, Oregon (“Property”);
- B. The Lessee desires to lease a portion of the Property, consisting of 10’ X 20’, approximately 200 square feet within the first story of the existing Fire Watch Tower Structure and a nearby area for a radio transmission tower (“Communications Facilities”), including the access easement as set forth in this Agreement, for the sole purpose of installing and operating public safety communications; and,
- C. Lessor is willing to lease to Lessee the areas for the Communications Facilities at the Property upon the terms and conditions contained in this Agreement.

NOW THEREFORE, it is agreed by and between the Parties hereto as follows;

- 1. Leased Rights: In accordance with the terms of this Agreement, Lessor hereby leases to Lessee the portion of the Property containing the Communications Facilities, subject to the following terms and conditions:
 - a. The Communications Facilities, which is approximately 200 square feet within the first floor of the Fire Watch Tower Structure and one radio tower in the nearby area of the Property, shall be an exclusive lease for maintenance and operation of the Communications Facilities located therein;
 - b. The remainder of the Property, including the easement for ingress and egress to the Communications Facilities, are non-exclusive and may be used by the Lessor in any manner that does not interfere with or is not inconsistent with the Lessee’s construction, maintenance and operation of the Communications Facilities. Lessee shall be guaranteed unrestricted access to the Property and the Communications Facilities at any time, all year round.
- 2. Tower Co-Occupancy: The Parties agree that Lessee will install a radio transmission tower on the Property that is sufficiently and appropriately designed and constructed to allow for the mounting and operation of Lessee’s antenna systems (antennas, transmission lines, tower-mounted amplifiers, mounting brackets, etc.) or other tower-mounted equipment of the following third parties:
 - a. Oregon Department of Forestry
 - b. United States Forrest Service
 - c. Yellowknife Wireless
 - d. The Oregon Hazards Lab, ALERT Wildfire Project

Should any of the above-listed third parties, or any other third party seek to install and operate additional antenna systems or other tower-mounted equipment onto the tower, that third party shall not do so until they:

- a. Contact Lessor and Lessee regarding interest of tower occupancy or expansion;
 - b. Conduct at their own cost a tower mapping and structural analysis to determine if the tower, as loaded with their proposed additional equipment, is capable of successfully meeting (“passing”) the requirements of the then current version of the Telecommunications Industry Association’s Structural Standard for Antenna Supporting Structures, Antennas and Small Wind Turbine Support Structures (“TIA-222”) and any other required state or local codes or regulations;
 - c. If the structural analysis shows that the tower in its then current condition, does not meet the requirements of TIA-222 and other required state or local codes or regulations, implement at their own cost any additions or improvements to the tower as may be needed to allow the tower, with their proposed additional equipment, to successfully meet those requirements;
 - d. Supply both Lessor and Lessee with copies of the structural analyses that confirm that the tower, as loaded with their proposed equipment, meets the requirements of TIA-222 and other required state or local codes or regulations;
 - e. At their own cost, make any other additions or improvements to the tower as may be needed to meet their operational requirements (e.g., add height to the tower);
 - f. Provide Lessee an interference/intermodulation analysis, subject to Lessee’s approval, that the radio equipment associated with their tower-mounted antenna systems will not degrade the operation of that of Lessee; and,
 - g. Establish a lease agreement with Lessor and MOU with Lessee regarding tower use and access stipulations.
3. Lease Term: The initial term of this Agreement shall be for five (5) years beginning on September 1, 2022 and terminating on September 1, 2027.
 4. Lease Renewal: Lessee has the option to renew this Agreement for up to four (4) additional five-year terms by providing written notice to Lessor no less than ninety (90) days prior to the date of expiration of the five-year lease term.
 5. Rent: During the Initial Term and any subsequent Renewal Terms of this Agreement, Lessee shall pay Lessor rent in the amount of \$2,000 (“Initial Term Rent”) per month, payable in advance each month, commencing when the construction or operation begins by Lessee (“Commencement Date”) and payable on each anniversary thereof. Each subsequent year, the Lessee agrees to pay a 2% annual increase over the previous year’s monthly amount unless another amount is mutually agreed in writing to at the initiation of a Renewal Term.

6. Late Payments: Lessee agrees to make payments under Section 5 of this Agreement upon receipt of Invoice and as due; any unpaid amount shall bear interest at a rate of ten (10) percent per annum from the date of such default until payment is received by Lessor.
7. Assignment and Subletting: Lessor shall have the right to assign this Agreement and all of Lessor's respective rights and duties hereunder without restriction. Lessee may not assign this Agreement or sublet the Property without the prior written permission of Lessor. Lessor's permission and/or consent shall not be unreasonably withheld.
8. Ownership of Communications Equipment: The equipment installed by Lessee within the Communications Facilities for the delivery of public safety radio communications services ("Communications Equipment") shall at all times be owned by Lessee and shall be removed by Lessee upon termination of this Agreement. In the event Lessee does not remove the Communications Equipment on or after 30 days from the date of termination of the Lease, Lessor may, at its opinion, remove and dispose of the Communications Equipment and Lessee shall reimburse Lessor for all costs of removal.
9. Repair and Maintenance: Lessee shall, during the term of this Agreement, at its own cost and expense, keep and maintain the Communications Facilities in good order and repair and shall allow no nuisances to exist or to be maintained therein. Lessee shall not cause or permit any hazardous material to be brought upon, kept, or used in or about the Property by Lessee, its agents, employees, contractors, or invitees, without the prior written consent of the Lessor.
10. Road Maintenance: Lessee, at its own expense, will annually evaluate the need to have Henkle Butte Road graded. Every other year, Lessee will evaluate and determine the need for gravel to be added as the road is graded. Grading and graveling will be provided on a portion of Henkle Butte Road, from Station 4 to Station 12A, as identified on the Survey of Hinkle Butte Lookout, dated April 1960 and recorded in Deschutes County Records (Deed Vol. 125 Page 590), annotated and included as Exhibit A.
11. Liability for Damages: Lessee shall repair, or pay to Lessor the full cost of repair, for any damage done to the Property, or any improvements therein, as a result of Lessee's construction, operation, maintenance, repair, or removal of the Communications Facilities. Lessee may, at its own expense, control or remove natural vegetative growth on the Property, except the Lessee cannot remove timber absent prior written consent of Lessor. Any timber so removed shall be the property of Lessor.
12. Liens: Lessee shall keep the Property free from liens arising out of the work performed, common materials furnished, or obligations incurred by Lessee, and Lessee shall indemnify, hold harmless and defend Lessor from any liens and encumbrances arising out of work performed or materials furnished by or at the direction of the Lessee.
13. Restrictive Covenants:
 - a. Lessee – Lessee shall not have priority over or interfere with existing uses on the Property, with the exception of the Communications Facilities. Lessee covenants and agrees it shall have the sole duty to prevent its use of the Property from interfering in any manner, with any other existing use or uses of the Property.
 - b. Lessor – Lessor covenants that it has title to the Property that it has the right and authority to enter into this Agreement. During the term of this Agreement, Lessor shall not erect or place on the Property any structure which would obstruct the transmission of

radio frequencies to or from the Communications Facilities or otherwise interfere with operation of the Communications Facilities or use of the Property.

14. Taxes and Assessments: Lessor shall pay when due all taxes on its personal property located on the Property. In addition, Lessor shall pay all real property or personal property tax or fire protection assessments attributable to the improvements themselves and the increase in the value of land occasioned by such improvements. In the event the Lessor shall fail to pay any such tax or assessment when due, Lessee may terminate this Agreement upon thirty (30) days written notice to Lessor.
15. Indemnity: Lessee shall defend, indemnify and hold harmless Lessor, its officers, directors, employees, agents, affiliates and subsidiaries, from and against any and all claims arising from Lessee's use of the Property, the Communications Facilities, the Easement, or the conduct of its business, or from any activity, work or thing done, permitted or suffered by Lessee in or about the Property, including contamination by hazardous materials, and Lessee shall further indemnify and hold harmless Lessor from and against any and all claims arising from any breach or default by Lessee in the performance of its obligations hereunder and from and against any and all costs expenses and liabilities, including, but not limited to, attorney's fees and litigation costs, incurred in connection with such claim at trial and on appeal.
16. Cooperation of Parties: The Parties agree to cooperate from time to time in obtaining all necessary permits from federal, state, and local governments, insofar as the cooperation of the other party is required by those governments. Lessor warrants that so long as Lessee complies with the terms and provisions of this Agreement, Lessee shall be entitled to peaceable and undisturbed possession of the demised premises free from any efforts at eviction or disturbance by Lessor. Either party will, within ten (10) days of receipt of a written request from the other execute, acknowledge and deliver to the other party a certificate certifying: (1) whether or not this Agreement has been modified and is in full force and effect; (2) whether there has been any modification or alleged breach by the other party; (3) the dates to which the rent has been paid; and (4) any other facts that may reasonably be requested. Failure to deliver the certificate within the specified time shall be conclusive upon the party of whom the certificate was requested that the Agreement is in full force and effect and has not been modified except as may be represented by the party requesting the certificate. From time to time, if requested by the Lessor, Lessee shall execute, acknowledge, and deliver estoppels certificates and attornment agreements on such terms as may reasonably be requested by Lessor.
17. Default: The following shall be events of default:
 - a. Default in Rent – Failure of Lessee to pay any rent or other charge within thirty (30) days after written notice from the Lessor that such amount is due.
 - b. Default in Other Covenants – Failure of either party to comply with any of the covenants, obligations or conditions on its part to be performed or observed under this Agreement (other than the obligation to pay rent) within sixty (60) days after written notice of such default by either party. If the claimed default related to a matter other than payment, which due to its nature cannot reasonably be cured within sixty (60) days and where the other party is diligently working at the cure of said default, the defaulting party may

- request to grant a longer period of time as may be reasonably required to cure such default as the harmed party shall not refuse the defaulting party's reasonable request. If at the expiration of the applicable period, cure has not occurred, the harmed party may exercise any available right of remedy including termination of this Agreement.
- c. Remedies on Default – In the event of a default, the Agreement may be terminated at the option of either party by written notice to the other party. Such remedy shall be in addition to, and shall not be in limitation of, any other remedies available to the harmed party under applicable laws.
18. Rights on Termination: Upon the expiration or termination of this Agreement, including the options to renew, Lessee shall relinquish all rights in and to the Property. Provided it has paid all sums due and payable hereunder, Lessee shall have the right to remove all of its personal property and equipment from the Property.
19. Condemnation: If the whole of the Property or such-portion thereof as will make the Property unusable for Lessee's intended use of the Property is condemned for any public use or purpose by any legally constituted authority, then in either of such events, at Lessee's opinion, this Agreement shall terminate as of the time when possession is taken by such public authority and Lessor will refund to Lessee, on a pro-rata basis, all pre-paid rents.
20. General:
- a. Notices – All notices, requests, demands or other communications provided for by this Agreement shall be deemed given and received upon the earlier of actual delivery in writing or three (3) days after such shall be deposited in the United States Mail, postage paid by registered or certified mail, return receipt requested, addressed as indicated on the Signature Page.
- b. Entire Agreement – This Agreement supersedes any prior oral and written agreements or understandings. This Agreement may be modified only by written amendments.
- c. Time – Time is of the essence of this Agreement.
- d. Governing Law – This Agreement and all rights and liabilities of the parties hereunder shall be construed and governed by the laws of the State of Oregon.
- e. Captions – The paragraph and other headings in this Agreement are for reference purposes only and shall not affect the interpretation of this Agreement.
- f. Successors of Interest – This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.
- g. Entry for Inspection – Lessor shall have the right to enter upon the Property upon reasonable notification to Lessee to determine the Lessee's compliance with the terms of this Agreement.

LEASE AGREEMENT
FIRE WATCH TOWER STRUCTURE AND SURROUNDING AREA

DC-2022-7775

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of execution by the last party to sign this Agreement.

LESSOR

By: _____
Signature

Name: _____

Title: _____

Date: _____

Address: PO Box 119, Sisters OR 97759

THE DISTRICT:

DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT, acting by and through the BOARD OF COMMISSIONERS OF DESCHUTES COUNTY, OREGON, AS THE GOVERNING BODY OF THE 9-1-1 COUNTY SERVICE DISTRICT

DATED this _____ Day of _____ 2022

Patti Adair, Chair

Anthony Debone, Vice Chair

Phil Chang, Commissioner

Address for Notices:

ATTEST:

, Board Executive Assistant



BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Treasury Report for June, July and August 2022 and Finance Reports for July and August 2022

ATTENDANCE:

Wayne Lowry, Interim Chief Financial Officer
Robert Tintle, Chief Financial Officer



MEMORANDUM

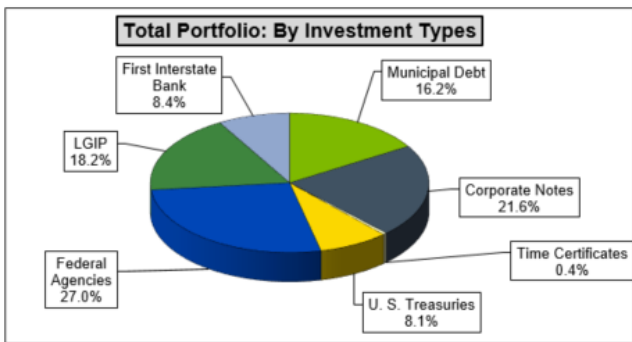
DATE: August 18, 2022
TO: Board of County Commissioners
FROM: Wayne Lowry, Interim Chief Financial Officer
SUBJECT: Treasury Report for June 2022

Treasury and Investments

- The portfolio balance at the end of June was \$282.9 million, an increase of ~\$11.2 million from May and an increase of \$34 million from last year (June 2021).
- Net investment income for the month is \$128,854 approximately \$5K more than last month and \$19K less than June 2021. YTD earnings of \$1,540,517 are \$858K less than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- The LGIP interest rate increased to 1.15% from 0.90%. Benchmark returns for 24 month treasuries are up from the prior month by 39 basis points and 36 month treasuries are up from the prior month by 28 basis points.
- Average portfolio yield is 0.69% which is slightly higher than the previous month of 0.57%.
- The portfolio’s weighted average time to maturity is at 1.35 years compared to 1.40 in May.

Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	\$ 45,835,000	16.2%
Corporate Notes	61,102,000	21.6%
Time Certificates	1,245,000	0.4%
U.S. Treasuries	23,000,000	8.1%
Federal Agencies	76,355,000	27.0%
LGIP	51,579,409	18.2%
First Interstate Bank	23,746,393	8.4%
Total Investments	\$ 282,862,801	100.0%

Investment Income		
	Jun-22	Y-T-D
Total Investment Income	133,854	1,600,517
Less Fee: \$5,000 per month	(5,000)	(60,000)
Investment Income - Net	128,854	1,540,517
Prior Year Comparison	Jun-21	2,399,457
		858,940

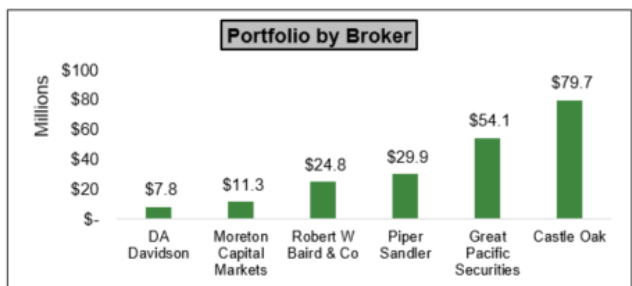


Category Maximums:	
U.S. Treasuries	100%
LGIP (\$52,713,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

Yield Percentages		
	Current Month	Prior Month
FIB/ LGIP	1.15%	0.90%
Investments	0.86%	0.47%
Average	0.69%	0.57%

Maturity (Years)	
Max	Weighted Average
4.378	1.35

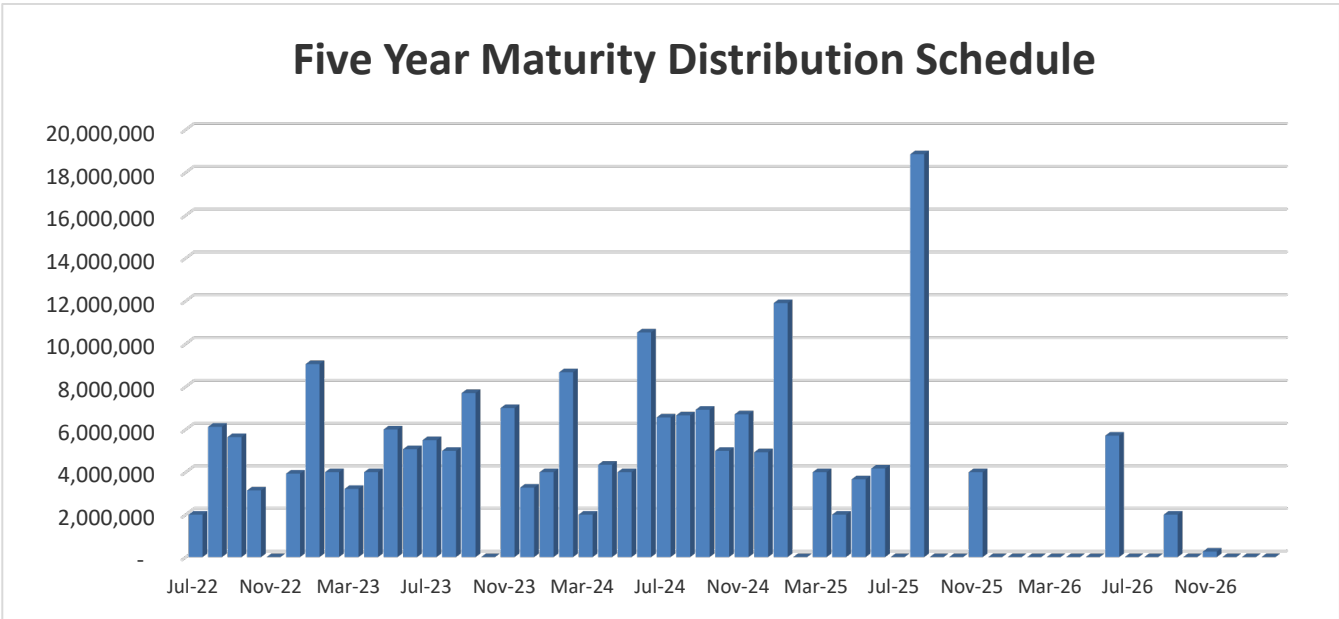
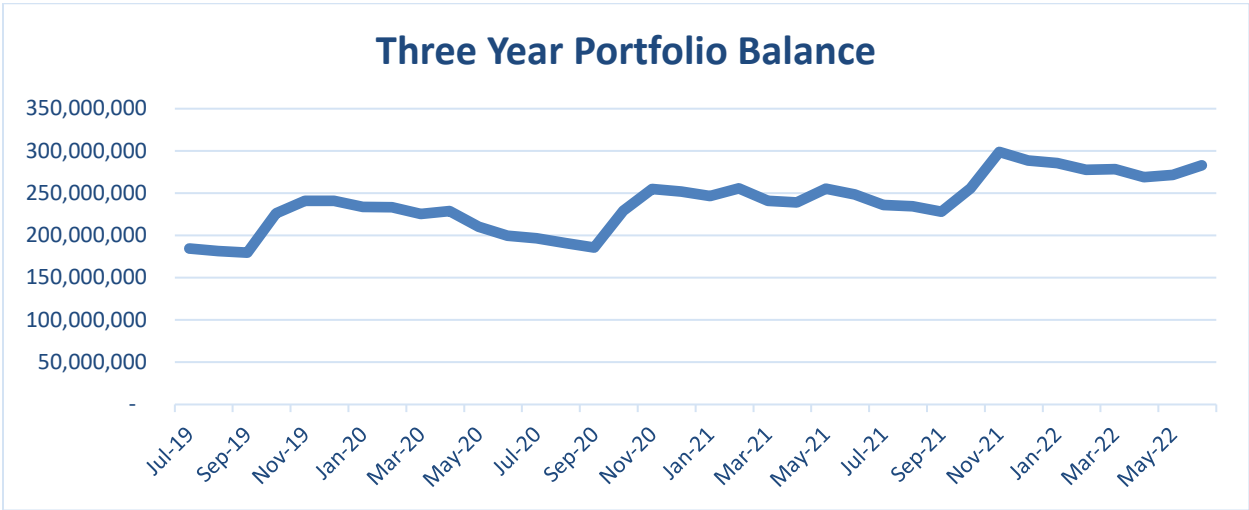
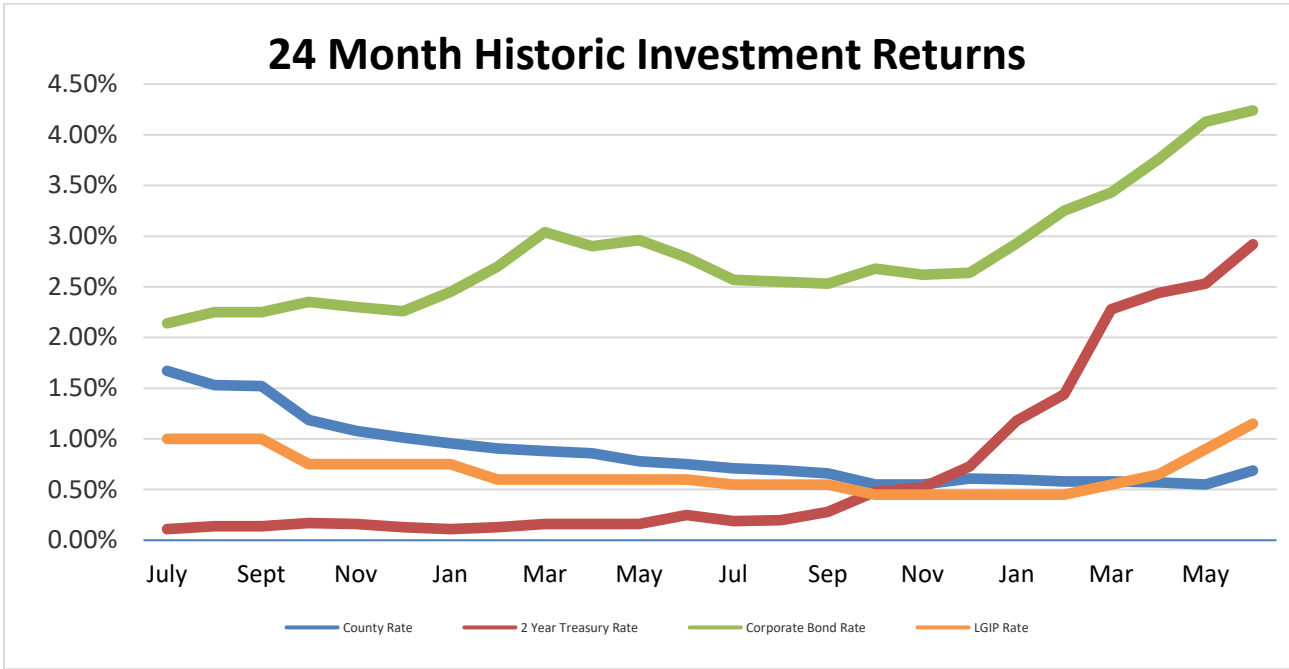
Benchmarks	
24 Month Treasury	2.92%
LGIP Rate	1.15%
36 Month Treasury	2.99%



Term	Minimum	Actual
0 to 30 Days	10%	27.3%
Under 1 Year	25%	45.4%
Under 5 Years	100%	100.0%

Other	Policy	Actual
Corp Issuer	5%	3.2%
Callable	25%	18.0%
Credit W/A	AA2	AA1

Investment Activity	
Purchases in Month	\$ 16,000,000
Sales/Redemptions in Month	\$ 8,775,000



Deschutes County Investments
 Portfolio Management
 Portfolio Details - Investments
 June 30, 2022

Purchases made in June 2021
 Purchases made in June 2022

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity	Days To Maturity	Moody's	Ratings	S&P/Fitch	Coupon Rate	YTM %	Par Value	Market Value	Book Value
10881	ATD	89233HG16	TOYOTA MOTOR CREDIT	DA DAV	12/9/2021	7/1/2022	0 P-1				0.28	0.00	2,000,000	1,997,963	2,000,000
10833	MUN	757889R80	REDWOOD CITY CA SCH DIST	DA DAV	2/24/2021	8/1/2022	31	AA	AA		5.00	0.81	125,000	125,798	125,944
10748	FAC	3133EKJ56	Federal Farm Credit Bank	CASTLE	1/31/2020	8/30/2022	60	Aaa	AA+		1.15	0.45	3,000,000	3,002,387	3,000,829
10890	TRC	912828L24	U.S. Treasury	GPAC	12/30/2021	8/31/2022	61	Aaa	AA+		1.88	0.20	3,000,000	3,005,226	3,008,350
10893	FAC	313383W09	Federal Home Loan Bank	GPAC	12/13/2021	9/9/2022	70	Aaa	AA+		3.13	0.19	1,645,000	1,653,787	1,654,108
10895	AFD	912790L49	U.S. Treasury	CASTLE	6/15/2022	9/15/2022	76	Aaa	AA+		1.68	1.73	1,000,000	996,453	996,453
10891	TRC	912828L57	U.S. Treasury	GPAC	12/30/2021	9/30/2022	91	Aaa	AA+		1.75	0.23	3,000,000	3,003,867	3,011,326
10882	FAC	3133EMDA7	Federal Farm Credit Bank	GPAC	12/13/2021	10/13/2022	104	Aaa	AA+		0.16	0.23	1,140,000	1,134,423	1,138,771
10892	TRC	912828YK0	U.S. Treasury	GPAC	2/7/2022	10/15/2022	106	Aaa	AA+		1.38	0.57	2,000,000	1,999,688	2,004,638
10790	MUN	014365D00	ALDERWOOD WA WTR & WSTWTR DIST	R W B	11/12/2020	12/1/2022	153	Aaa	AA+		1.00	0.50	200,000	199,246	200,414
10884	MC1	90520EA67	MUFJ Union Bank	CASTLE	12/14/2021	12/9/2022	161	Aa	A		2.10	0.61	1,730,000	1,728,756	1,741,246
10896	TRC	912829Y44	U.S. Treasury	CASTLE	6/15/2022	12/15/2022	167	Aaa	AA+		1.63	2.31	2,000,000	1,993,820	1,993,820
10879	MC1	90331HFF4	US Bank	CASTLE	12/10/2021	1/9/2023	192	Aa	AA-		1.95	0.62	2,279,000	2,273,371	2,294,797
10727	MC1	06051GEU9	Bank of America Corp	CASTLE	11/25/2019	1/11/2023	194	A-	A-		3.30	2.12	2,000,000	2,013,727	2,011,984
10854	MC1	06051GEU9	Bank of America Corp	PS	8/16/2021	1/11/2023	194	A-	A-		3.30	0.27	1,000,000	1,006,863	1,015,949
10813	MC1	740189A00	Precision Castparts Corp	CASTLE	12/17/2020	1/15/2023	198	Aa	AA-		2.50	0.55	2,772,000	2,774,944	2,800,850
10878	FAC	3133NT934	Federal National Mtg Assn	R W B	12/9/2021	1/19/2023	230	Aa	AA+		2.38	0.39	1,000,000	1,003,544	1,010,900
10869	FAC	3133END00	Federal Farm Credit Bank	GPAC	11/18/2021	2/10/2023	224	Aaa	AA+		0.16	0.29	2,000,000	1,978,798	1,998,422
10893	TRC	91282CBN0	U.S. Treasury	GPAC	2/7/2022	2/28/2023	242	Aaa	AA+		0.13	0.85	2,000,000	1,973,438	1,990,449
10857	MUN	558770D17	CITY OF MADRAS OR	DA DAV	10/12/2021	3/1/2023	243	Aa	AA		0.45	0.45	210,000	207,278	210,000
10897	AFD	912796U31	U.S. Treasury	CASTLE	6/15/2022	3/23/2023	265	Aaa	AA+		2.62	2.74	3,000,000	2,942,142	2,942,142
10860	MC1	78015K7G3	Royal Bank of Canada	PS	12/10/2021	4/17/2023	290	Aa	AA+		1.90	0.64	2,000,000	1,985,240	2,015,152
10894	TRC	912796L41	U.S. Treasury	CASTLE	6/15/2022	4/30/2023	292	Aaa	AA+		2.70	2.25	2,000,000	2,008,085	2,008,085
10859	MC1	46625HRL6	JPMorgan Chase - Corporate N	CASTLE	10/29/2021	5/18/2023	321	Aa	A-		2.70	0.73	2,000,000	2,003,096	2,034,422
10867	FAC	3133ENEW6	Federal Farm Credit Bank	GPAC	11/23/2021	5/23/2023	326	Aaa	AA+		0.38	0.37	2,000,000	1,965,374	2,000,000
10866	TRC	91282CCD1	U.S. Treasury	MORETN	11/17/2021	5/31/2023	334	Aaa	AA+		0.13	0.37	2,000,000	1,960,546	1,995,527
10835	MUN	010831D05	ALAMEDA CNTY CA JT PWRS AUTH	CASTLE	2/24/2021	6/1/2023	335	Aa1	AA+		3.10	1.00	4,080,000	3,105,287	3,158,376
10838	MUN	73473RDW2	MORROW PORT TRANS FAC	R W B	4/1/2021	6/1/2023	335	Aa	A-		0.70	0.70	215,000	210,988	215,000
10860	MUN	73473RDH5	MORROW PORT TRANS FAC	R W B	11/4/2020	6/15/2023	349	Aa1	AA+		4.02	0.92	615,486	621,307	621,307
10839	MUN	984674J25	MCMINNVILLE SCHOOL DIST YAMHIL	PS	6/15/2021	6/15/2023	349	Aa1	AA+		0.28	0.28	170,000	166,479	170,000
10898	TRC	9128284U1	U.S. Treasury	CASTLE	6/15/2022	6/30/2023	364	Aaa	AA+		2.63	3.06	1,000,000	995,753	995,753
10709	MUN	29270CNJ5	Bonneville Power Administratio	CASTLE	7/30/2019	7/1/2023	365	Aa2	AA-		5.80	2.12	1,000,000	1,035,410	1,035,107
10899	TRC	912828Z9Y	U.S. Treasury	CASTLE	6/15/2022	7/15/2023	379	Aaa	AA+		0.13	1.11	1,000,000	999,732	999,732
10713	MC1	361582AD1	Berkshire Hathaway Inc	CASTLE	9/30/2019	7/19/2023	379	Aa3	AA		7.35	2.03	500,000	524,519	526,444
10868	FAC	3133ENEY2	Federal Farm Credit Bank	GPAC	12/14/2021	7/24/2023	389	Aaa	AA+		0.45	0.59	2,000,000	2,000,000	2,000,000
10832	MC1	06053FAA7	Bank of America Corp	DA DAV	2/23/2021	7/24/2023	388	Aa	A-		4.10	0.23	1,000,000	1,020,432	1,041,031
10769	FAC	3137EAEV7	Federal Home Loan Mtg Corp	GPAC	8/21/2020	8/24/2023	419	Aaa	AA+		0.25	0.28	5,000,000	4,881,329	4,998,055
10768	MUN	67232TBM6	OAKLAND CA REDEV SUCCESSOR	PS	8/1/2020	9/1/2023	427	Aa	AA-		3.13	0.60	2,500,000	2,505,550	2,572,826
10843	MUN	098419M33	BONNEVILLE & BINGHAM CNTYS SCH	PS	7/28/2021	9/15/2023	441	Aaa	AA+		4.00	0.43	1,000,000	1,015,980	1,042,789
10840	MUN	4764533R0	JEROME IDAHO SCHOOL DISTRICT	PS	10/13/2020	9/15/2023	441	Aaa	AA+		5.00	0.48	290,000	290,000	290,000
10819	MC1	3133EMLE6	Federal Farm Credit Bank	GPAC	9/22/2023	9/22/2023	448	Aaa	AA+		0.19	0.19	2,000,000	1,945,908	2,000,000
10860	TRC	91282CD10	U.S. Treasury	MORETN	11/1/2021	9/30/2023	456	Aaa	AA+		0.25	0.46	2,000,000	1,947,968	1,994,896
10794	FAC	3137EAEZ8	Federal Home Loan Mtg Corp	CASTLE	11/5/2020	11/6/2023	493	Aaa	AA+		0.25	0.28	5,000,000	4,853,573	4,997,981
10802	MC1	459058JM6	International Bonds for Recons	CASTLE	11/24/2020	11/24/2023	511	Aaa	AAA		0.25	0.32	2,000,000	1,936,320	1,997,997
10789	MUN	014365DR8	ALDERWOOD WA WTR & WSTWTR DIST	R W B	11/12/2020	12/1/2023	518	Aa2	AA+		1.00	0.55	270,000	263,863	271,704
10837	MUN	73473RDH5	MORROW PORT TRANS FAC	R W B	4/1/2021	12/1/2023	519	Aa	AA-		0.70	1.70	1,000,000	998,230	1,000,000
10836	MC1	31422XBV3	Federal Agriculture Mtg Corp	GPAC	3/15/2021	12/15/2023	532	Aa2	AA+		0.22	0.21	2,000,000	1,936,022	2,000,000
10923	MC1	06051GF80	Bank of America Corp	CASTLE	11/2/2021	1/22/2024	570	A2	A-		4.13	0.52	2,000,000	2,037,553	2,111,274
10900	TRC	91282CDV0	U.S. Treasury	GPAC	6/28/2022	1/31/2024	579	Aaa	AA+		0.88	3.02	2,000,000	1,934,169	1,934,169
10873	MC1	46625HJH8	JPMorgan Chase - Corporate N	CASTLE	12/22/2021	2/1/2024	580	A2	A-		3.88	0.93	1,000,000	1,016,667	1,046,067
10872	FAC	3133E0VAC	Federal National Mtg Assn	GPAC	11/17/2021	3/5/2024	584	Aaa	AA+		0.50	0.59	2,000,000	2,000,700	2,060,416
10862	MC1	037833CG3	Apple Inc	GPAC	11/17/2021	2/9/2024	588	Aa1	AA+		0.00	0.91	2,000,000	2,015,699	2,066,203
10861	FAC	3130APUV5	Federal Home Loan Bank	DA DAV	11/23/2021	2/23/2024	602	Aaa	AA+		0.65	0.65	1,670,000	1,625,349	1,670,000
10834	MC1	3133EMRZ7	Federal Farm Credit Bank	CASTLE	2/26/2021	2/26/2024	605	Aaa	AA+		0.25	0.26	2,000,000	1,926,564	1,999,603
10901	TRC	91282CEG2	U.S. Treasury	GPAC	6/28/2022	3/31/2024	639	Aaa	AA+		2.25	3.05	2,000,000	1,972,940	1,972,940
10851	MC1	06051OFF1	Bank of America Corp	CASTLE	8/12/2021	4/1/2024	640	Aa2	AA		4.00	0.61	2,000,000	2,039,702	2,117,689
10829	MUN	68609WZ03	Oregon State Lottery	PS	1/29/2021	4/1/2024	640	Aa2	AAA		0.50	0.49	2,350,000	2,331,754	2,436,347
10874	MUN	68609TW08	Oregon State Lottery	R W B	12/2/2021	5/1/2024	670	Aa1	AA+		0.80	0.73	500,000	482,895	500,589
10864	MC1	46625HJX9	JPMorgan Chase - Corporate N	R W B	11/18/2021	5/13/2024	682	A2	A-		3.63	0.98	1,500,000	1,518,150	1,573,073
10902	TRC	91282CF8R	U.S. Treasury	GPAC	6/28/2022	5/31/2024	700	Aaa	AA+		2.50	3.08	2,000,000	1,978,530	1,978,530
10946	MC1	06051GJV6	Bank of America Corp	CASTLE	7/27/2021	6/14/2024	714	A2	A-		0.52	0.52	1,000,000	971,314	1,000,037
10777	MUN	179815R03	CLATSOP COUNTY SCHOOL DISTRICT	PS	6/15/2021	6/15/2024	717	Aa1	AA+		0.61	0.61	477,500	477,500	500,000
10807	MUN	179198JF4	CLACKAMAS SCHOOL DISTRICT	DA DAV	12/3/2020	6/15/2024	715	Aa1	AA+		0.83	0.48	300,000	288,000	302,032
10815	MUN	625517M90	MULTNOMAH COUNTY OR SCHOOLS	R W B	12/30/2020	6/15/2024	715	Aa1	AA+		2.00	0.41	2,750,000	2,694,643	2,835,355
10809	MUN	736688MD1	Portland Community College	PS	9/17/2020	6/15/2024	715	Aa1	AA+		0.57	0.57	1,000,000	957,600	1,000,000
10776	MUN	568571C24	SILVER FALLS SD	PS	9/17/2020	6/15/2024	715	Aa1	AA+		0.55	0.55	1,900,000	1,813,550	1,900,000
10779	MUN	906429EF1	UNION CITY OR SCHOOL DISTRICT	PS	10/8/2020	6/15/2024	715	Aa1							

Position Control Summary

Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July - June Percent Unfilled
Assessor	Filled	33.26	33.26	33.26	33.26	33.26	33.26	33.26	32.63	33.00	33.00	32.00	31.00	
	Unfilled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.63	2.26	2.26	3.26	4.26	6.78%
Clerk	Filled	8.58	8.48	8.48	9.48	9.48	9.48	10.48	9.48	10.48	10.48	9.48	9.48	
	Unfilled	0.90	1.00	1.00	-	-	-	-	1.00	-	-	1.00	1.00	4.93%
BOPTA	Filled	0.42	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	
	Unfilled	0.10	-	-	-	-	-	-	-	-	-	-	-	1.60%
DA	Filled	51.70	54.50	56.50	55.50	55.60	54.60	56.60	55.60	55.40	56.40	56.40	56.40	
	Unfilled	6.30	3.50	1.50	2.50	1.50	2.50	1.00	2.90	3.20	2.20	2.20	2.20	4.52%
Tax	Filled	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Veterans'	Filled	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Property Mngt	Filled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total General Fund	Filled	106.46	109.26	111.26	111.26	111.36	110.36	113.36	110.73	111.90	112.90	110.90	109.90	
	Unfilled	9.30	6.50	4.50	4.50	3.50	4.50	3.00	6.53	5.46	4.46	6.46	7.46	4.74%
Justice Court	Filled	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Community Justice	Filled	45.90	45.90	45.90	44.90	44.90	44.90	44.90	42.90	41.90	41.90	43.20	44.20	
	Unfilled	2.00	2.00	2.00	3.00	3.00	3.00	3.00	5.00	6.00	6.00	4.70	3.70	7.55%
Sheriff	Filled	229.75	235.75	232.75	238.75	235.25	234.25	232.25	221.25	231.75	231.75	230.75	232.25	
	Unfilled	27.25	21.25	24.25	18.25	21.75	24.75	26.75	37.75	27.25	27.25	28.25	26.75	10.05%
Health Svcs	Filled	320.33	319.85	320.40	331.20	331.50	339.50	344.20	344.30	344.80	351.50	349.85	348.75	
	Unfilled	55.47	57.95	64.90	54.50	55.20	50.30	46.10	53.00	53.50	47.80	49.45	50.55	13.63%
CDD	Filled	61.00	61.00	56.80	56.80	58.80	58.80	57.80	59.80	61.80	61.80	59.80	59.80	
	Unfilled	4.00	6.00	11.20	11.20	9.20	9.20	11.20	9.20	8.20	8.20	10.20	10.20	13.14%
Road	Filled	57.00	57.00	57.00	56.00	56.00	56.00	56.00	57.00	57.00	57.00	57.00	56.00	
	Unfilled	-	-	-	1.00	1.00	1.00	1.00	-	-	-	-	1.00	0.73%
Adult P&P	Filled	37.60	37.60	37.60	36.85	36.85	35.85	36.85	36.85	36.85	37.85	37.55	36.55	
	Unfilled	3.25	3.25	3.25	4.00	4.00	5.00	4.00	4.00	4.00	3.00	3.30	4.30	9.25%
Solid Waste	Filled	23.00	24.00	24.00	27.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	24.00	
	Unfilled	2.00	4.00	4.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	4.00	8.71%
Victims Assistance	Filled	8.00	8.00	8.00	8.00	8.00	7.00	8.00	8.00	8.00	8.00	8.00	8.00	
	Unfilled	-	-	-	-	-	1.00	-	-	-	-	-	-	1.04%
GIS Dedicated	Filled	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Fair & Expo	Filled	9.00	9.00	9.00	9.00	9.00	8.00	9.00	9.00	9.00	9.75	9.00	8.00	
	Unfilled	3.50	3.50	3.50	3.50	3.50	4.50	3.50	3.50	3.50	2.75	3.50	4.50	28.83%
Natural Resource	Filled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	1.00	1.00	
	Unfilled	-	-	-	-	-	-	-	-	-	-	1.00	1.00	8.33%
ISF - Facilities	Filled	21.60	19.60	21.60	21.60	20.60	21.60	20.60	20.75	21.75	21.75	21.75	21.75	
	Unfilled	2.40	3.40	2.40	2.40	3.40	2.40	3.40	3.25	3.25	3.25	3.25	3.25	12.39%
ISF - Admin	Filled	7.75	7.75	6.75	8.75	7.75	7.75	7.75	8.35	8.35	8.35	8.35	7.75	
	Unfilled	1.00	1.00	2.00	1.00	2.00	2.00	2.00	1.40	1.40	1.40	1.40	2.00	16.32%
ISF - BOCC	Filled	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
ISF - Finance	Filled	9.00	9.00	9.00	8.00	10.00	10.00	10.00	10.00	9.00	8.00	9.00	9.00	
	Unfilled	2.00	2.00	2.00	3.00	1.00	-	-	-	1.00	2.00	2.00	2.00	13.39%
ISF - Legal	Filled	7.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00	5.00	5.00	6.00	
	Unfilled	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	1.00	13.10%
ISF - HR	Filled	8.00	8.00	8.00	8.00	8.00	8.00	8.00	9.00	9.00	9.00	9.00	9.00	
	Unfilled	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	6.48%
ISF - IT	Filled	15.70	15.70	15.70	15.70	15.70	16.70	16.70	16.70	16.70	16.70	16.70	16.70	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
ISF - Risk	Filled	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	
	Unfilled	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
911	Filled	57.00	54.00	54.00	52.00	53.00	53.00	53.00	52.00	52.00	50.00	51.00	55.00	
	Unfilled	3.00	6.00	6.00	8.00	7.00	7.00	7.00	8.00	8.00	10.00	9.00	5.00	11.67%
Total:														
	Filled	1,038.24	1,042.56	1,038.91	1,053.96	1,052.86	1,057.86	1,064.56	1,052.78	1,065.95	1,071.40	1,066.00	1,065.80	
	Unfilled	116.17	117.85	131.00	117.35	118.55	118.65	114.95	134.63	124.56	120.11	126.51	126.71	
	% Unfilled	10.06%	10.16%	11.20%	10.02%	10.12%	10.08%	9.75%	11.34%	10.46%	10.08%	10.61%	10.63%	10.38%

Budget to Actuals Report

The unaudited monthly finance report for fiscal year to date June 30, 2022 will be presented with the July 22 reports.



MEMORANDUM

DATE: August 17, 2022
TO: Board of County Commissioners
FROM: Wayne Lowry, Interim Chief Financial Officer
SUBJECT: Treasury and Finance Report for July 2022

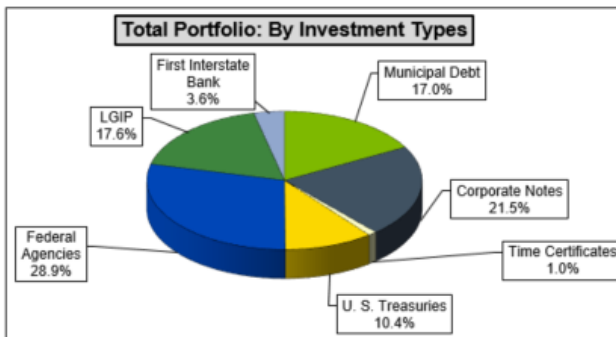
Following is the unaudited monthly finance report for fiscal year to date July 31, 2022.

Treasury and Investments

- The portfolio balance at the end of July was \$268.5 million, a decrease of ~\$14.4 million from June and an increase of \$32.3 million from last year (July 2021).
- Net investment income for the month is \$192,784 approximately \$64K more than last month and \$49K more than June 2021. YTD earnings of \$192,784 are \$49K more than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- The LGIP interest rate increased from 1.15% to 1.40% effective July 20, 2022. Benchmark returns for 24 month treasuries are down from the prior month by 3 basis points and 36 month treasuries are down from the prior month by 16 basis points.
- Average portfolio yield is 0.76% which is slightly higher than the prior month's average of 0.69%.
- The portfolio's weighted average time to maturity is at 1.41 years compared to 1.35 in June.

Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	\$ 45,635,000	17.0%
Corporate Notes	57,621,000	21.5%
Time Certificates	2,726,000	1.0%
U.S. Treasuries	28,000,000	10.4%
Federal Agencies	77,555,000	28.9%
LGIP	47,287,803	17.6%
First Interstate Bank	9,655,455	3.6%
Total Investments	\$ 268,480,258	100.0%

Investment Income		
	Jul-22	Y-T-D
Total Investment Income	197,784	197,784
Less Fee: \$5,000 per month	(5,000)	(5,000)
Investment Income - Net	192,784	192,784
Prior Year Comparison	Jul-21	143,773



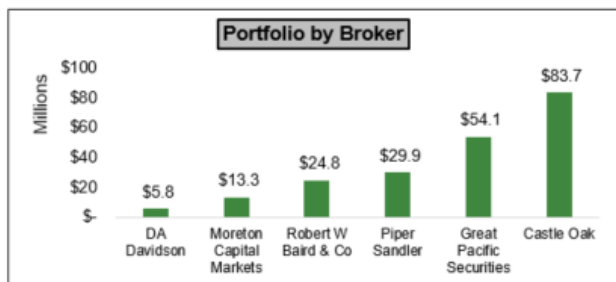
Category Maximums:	
U.S. Treasuries	100%
LGIP (\$52,713,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

Yield Percentages		
	Current Month	Prior Month
FIB/ LGIP	1.40%	1.15%
Investments	1.02%	0.86%
Average	0.76%	0.69%

Benchmarks	
24 Month Treasury	2.89%
LGIP Rate	1.40%
36 Month Treasury	2.83%

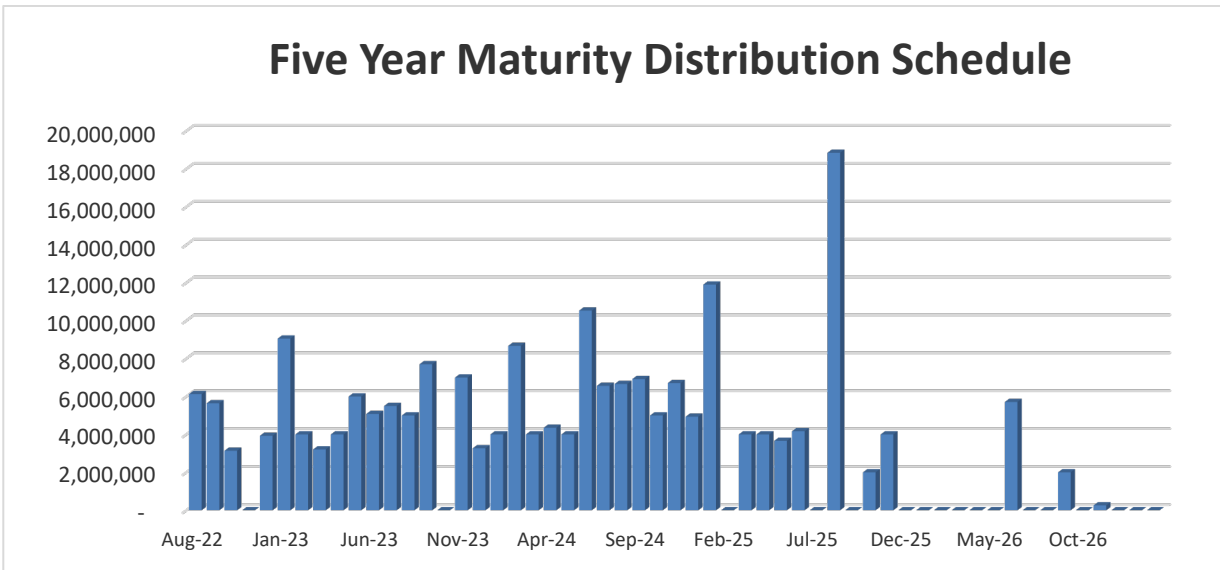
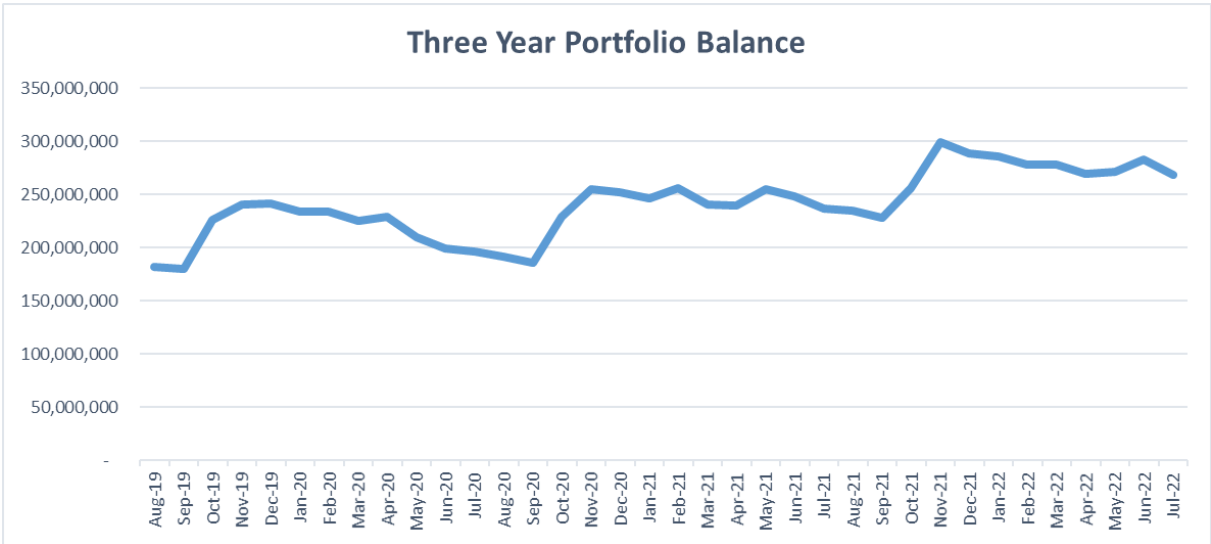
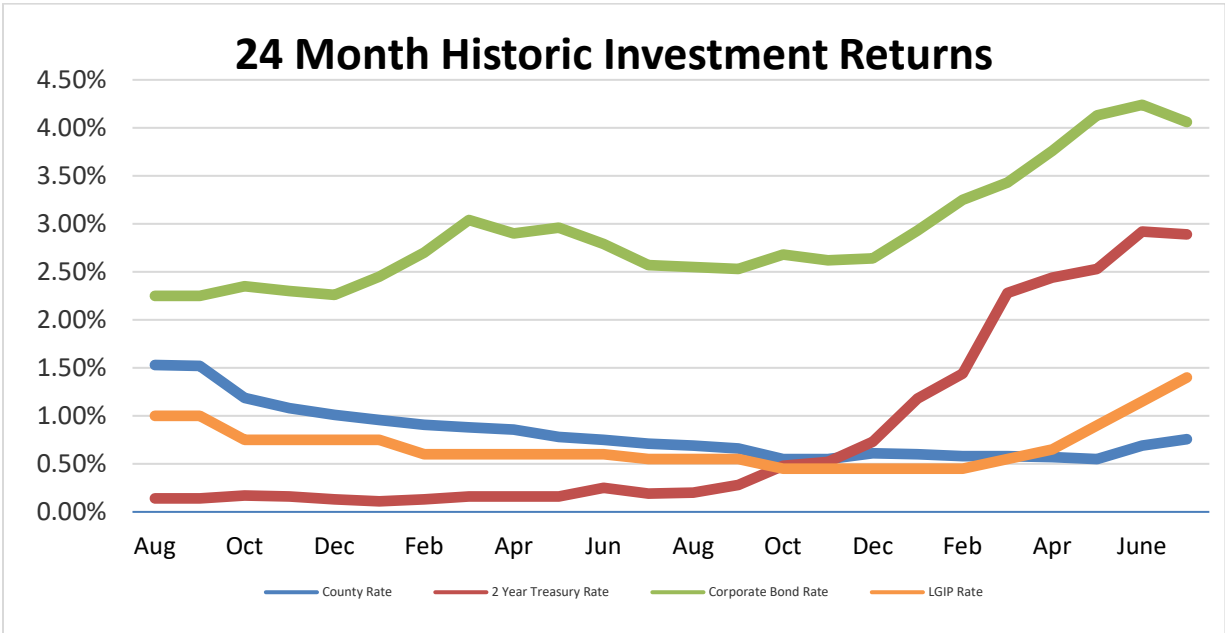
Maturity (Years)	
Max	Weighted Average
4.293	1.41

Term	Minimum	Actual
0 to 30 Days	10%	23.5%
Under 1 Year	25%	41.9%
Under 5 Years	100%	100.0%



Other	Policy	Actual
Corp Issuer	5%	3.4%
Callable	25%	19.8%
Credit W/A	AA2	AA1

Investment Activity	
Purchases in Month	\$ 6,000,000
Sales/Redemptions in Month	\$ 2,000,000



Deschutes County Investments
 Portfolio Management
 Portfolio Details - Investments
 July 31, 2022

Purchases made in July 2021
 Purchases made in July 2022

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Moody	Ratings	S&P/Fitch	Coupon Rate	YTM 365	Par Value	Market Value	Book Value
10833	MUN	757898BR0	REDWOOD CITY CA SCH DIST	DA DAV	2/24/2021	8/1/2022	0	AA	AA	P/FitC	5.00	0.81	125,000	125,000	125,000
10748	FAC	3133KJ56	Federal Farm Credit Bank	CASTLE	1/31/2020	8/30/2022	29	Aaa	AA+		1.15	0.45	3,000,000	3,000,743	3,000,400
10890	TRC	912828L24	U.S. Treasury	GPAC	12/30/2021	8/31/2022	30	Aaa	AA+		1.88	0.20	3,000,000	2,999,082	3,004,106
10833	FAC	313383WD9	Federal Home Loan Bank	GPAC	12/13/2021	9/9/2022	39	Aaa	AA+		3.13	0.19	1,645,000	1,646,311	1,650,090
10895	AFD	912796U49	U.S. Treasury	CASTLE	8/15/2022	9/15/2022	45	Aaa	AA+		1.68	1.73	1,000,000	997,378	997,900
10891	TRC	912828L57	U.S. Treasury	GPAC	12/30/2021	9/30/2022	60	Aaa	AA+		1.75	0.23	3,000,000	2,997,642	3,007,467
10882	FAC	3133EMD07	Federal Farm Credit Bank	GPAC	12/13/2021	10/13/2022	73	Aaa	AA+		0.16	0.23	1,140,000	1,134,315	1,139,839
10892	TRC	912828YK0	U.S. Treasury	GPAC	2/7/2022	10/15/2022	75	Aaa	AA+		1.38	0.57	2,000,000	1,996,112	2,003,281
10790	MUN	014365DQ0	ALDERWOOD WA WTR & WSTWTR DIST	R W B	11/12/2020	12/1/2022	122	Aaa	AA+		1.00	0.50	2,000,000	1,988,868	2,003,331
10884	MC1	90520EAK7	MUFG Union Bank	R W B	12/14/2021	12/9/2022	130	A2	A		2.10	0.61	1,730,000	1,723,493	1,739,111
10896	TRC	912828YV4	U.S. Treasury	CASTLE	8/15/2022	12/15/2022	136	Aaa	AA+		1.63	2.31	2,000,000	1,992,734	1,994,967
10839	MC1	90531HFH4	US Bank	CASTLE	12/10/2021	1/9/2023	151	A1	AA-		1.95	0.62	2,279,000	2,268,331	2,292,876
10727	MC1	06051GEU9	Bank of America Corp	CASTLE	11/25/2019	1/11/2023	163	A2	A-		3.30	2.12	2,000,000	2,001,504	2,010,092
10854	MC1	06051GEU9	Bank of America Corp	PS	8/16/2021	1/11/2023	163	A2	A-		3.30	0.27	1,000,000	1,000,752	1,013,431
10813	MC1	740189AG0	Precision Castparts Corp	CASTLE	12/17/2020	1/15/2023	167	A2	AA-		2.50	0.55	2,772,000	2,768,165	2,796,388
10878	FAC	3133G0T94	Federal National Mfg Assn	R W B	12/9/2021	1/19/2023	171	Aaa	AA+		2.38	0.39	1,000,000	997,271	1,009,248
10869	MC1	3133ENDD0	Federal Farm Credit Bank	GPAC	11/18/2021	2/15/2023	171	Aaa	AA+		0.16	0.29	2,000,000	1,970,695	1,998,639
10893	TRC	912828BN0	U.S. Treasury	GPAC	2/7/2022	2/28/2023	211	Aaa	AA+		0.13	0.85	2,000,000	1,967,890	1,991,672
10857	MUN	558770D17	CITY OF MADRAS OR	DA DAV	10/12/2021	3/1/2023	212	Aaa	AA		0.45	0.45	210,000	206,642	210,000
10897	AFD	912796U31	U.S. Treasury	CASTLE	6/15/2022	3/23/2023	234	Aaa	AA+		2.62	2.74	3,000,000	2,946,882	2,948,910
10880	MC1	78015K7G3	Royal Bank of Canada	PS	12/10/2021	4/17/2023	259	A2	A		1.60	0.64	2,000,000	1,979,205	2,013,562
10894	TRC	912828A11	U.S. Treasury	CASTLE	6/9/2022	4/30/2023	272	Aaa	AA+		2.25	2.25	2,000,000	1,990,550	2,007,258
10859	MC1	46225RBL3	JPMorgan Chase - Corporate N	CASTLE	10/28/2021	5/18/2023	272	A2	A-		2.70	0.73	2,000,000	1,988,438	2,013,164
10867	FAC	3133ENEW6	Federal Farm Credit Bank	GPAC	11/23/2021	5/23/2023	295	Aaa	AA+		0.38	0.37	2,000,000	1,959,889	2,000,000
10866	TRC	912828CD1	U.S. Treasury	MORETN	11/17/2021	5/31/2023	303	Aaa	AA+		0.13	0.37	2,000,000	1,953,672	1,995,942
10835	MUN	010831DQ5	ALAMEDA CNTY CA JT PWRS AUTH	CASTLE	2/24/2021	6/1/2023	304	Aa1	AA+		3.10	0.40	3,080,000	3,078,368	3,151,251
10838	MUN	73473RDW2	MORROW PORT TRANS FAC	R W B	4/1/2021	6/1/2023	304	Aaa	AA+		0.70	0.70	215,000	210,079	215,000
10780	MUN	736746XU7	PORTLAND OR URBAN RENEWAL & TA	PS	7/14/2020	6/15/2023	318	Aa1	AA+		4.02	2.90	615,000	615,178	620,757
10839	MUN	984674JZ5	MCMINNAB SCHOOL DIST YAMHILL	GPAC	8/15/2021	6/15/2023	318	Aa1	AA+		0.28	0.28	170,000	165,701	170,000
10898	TRC	912828A11	U.S. Treasury	CASTLE	6/15/2022	6/30/2023	333	Aaa	AA+		2.63	3.06	1,000,000	997,070	996,114
10709	MUN	29270CNJ5	Bonneville Power Administratio	CASTLE	7/30/2019	7/1/2023	334	Aa2	AA-		5.80	2.12	1,000,000	1,022,430	1,032,181
10899	TRC	912828ZY9	U.S. Treasury	CASTLE	6/15/2022	7/15/2023	348	Aaa	AA+		0.13	1.11	1,000,000	973,242	972,208
10713	MC1	361582AD1	Berkshire Hathaway Inc	CASTLE	9/9/2019	7/15/2023	348	Aa3	AA		7.35	2.03	500,000	516,313	524,323
10888	FAC	3133ENEY2	Federal Farm Credit Bank	GPAC	11/24/2021	7/24/2023	357	Aaa	AA+		0.45	0.45	2,000,000	1,948,794	2,000,000
10832	MC1	06051GF11	Bank of America Corp	DA DAV	11/17/2021	7/24/2023	357	Aa1	AA+		4.10	0.21	2,000,000	1,985,582	2,022,767
10769	FAC	3137EAEV7	Federal Home Loan Mfg Corp	CASTLE	8/21/2020	8/24/2023	388	Aaa	AA+		0.25	0.28	5,000,000	4,857,546	4,998,196
10768	MUN	67232TBM6	OAKLAND CA REDEV SUCCESSOR	PS	8/21/2020	9/1/2023	396	Aaa	AA-		3.13	0.60	2,500,000	2,490,225	2,567,624
10843	MUN	098419MM3	BONNEVILLE & BINGHAM CNTYS SCH	PS	7/28/2021	9/15/2023	410	Aaa	AA+		5.00	0.43	1,000,000	1,006,220	1,039,831
10780	MUN	476453GR0	JEROME IDAHO SCHOOL DISTRICT	PS	10/13/2020	9/15/2023	410	Aaa	AA+		4.00	0.48	200,000	203,750	210,064
10819	MC1	3133EMLE0	Federal Farm Credit Bank	PS	12/30/2021	9/22/2023	417	Aaa	AA+		0.19	0.19	2,000,000	1,936,301	2,000,000
10860	TRC	912828DA6	U.S. Treasury	MORETN	11/1/2021	9/30/2023	426	Aaa	AA+		0.25	0.46	2,000,000	1,938,004	1,995,243
10794	FAC	3137EAEZ8	Federal Home Loan Mfg Corp	CASTLE	11/5/2020	11/6/2023	462	Aaa	AA+		0.25	0.28	5,000,000	4,834,857	4,998,106
10802	MC1	495058JM6	International Bonds for Recons	CASTLE	11/24/2020	11/24/2023	480	Aaa	AA+		0.25	0.32	2,000,000	1,931,431	1,998,117
10789	MUN	014365DR8	ALDERWOOD WA WTR & WSTWTR DIST	R W B	11/12/2020	12/1/2023	487	Aa2	AA		1.00	0.55	270,000	262,643	271,604
10837	MUN	73473RDH5	MORROW PORT TRANS FAC	R W B	4/1/2021	12/1/2023	487	Aa1	AA+		0.70	0.70	1,000,000	963,420	1,000,000
10836	MC1	31322XBV3	Federal Home Loan Mfg Corp	GPAC	3/15/2021	12/15/2023	591	Aa1	AA+		0.22	0.21	2,000,000	1,958,468	2,000,000
10923	MC1	06051GF00	Bank of America Corp	CASTLE	11/12/2021	1/22/2024	539	A2	A-		4.13	0.52	2,000,000	2,028,595	2,035,323
10900	TRC	912828DV0	U.S. Treasury	GPAC	6/28/2022	1/31/2024	548	Aaa	AA+		0.88	3.02	2,000,000	1,938,906	1,937,694
10873	MC1	46625HJ8	JPMorgan Chase - Corporate N	CASTLE	12/2/2021	2/1/2024	549	A2	A-		3.88	0.93	1,000,000	1,012,038	1,043,642
10872	FAC	3135G0V34	Federal National Mfg Assn	GPAC	12/1/2021	2/5/2024	553	Aaa	AA+		2.50	0.59	2,000,000	1,988,934	2,057,259
10862	MC1	037333C33	Apple Inc	GPAC	11/17/2021	2/9/2024	557	Aa1	AA+		0.68	0.21	2,000,000	1,985,582	2,000,000
10861	FAC	3130APUV5	Federal Home Loan Bank	DA DAV	11/21/2021	2/23/2024	571	Aaa	AA+		0.65	0.65	1,670,000	1,618,352	1,670,000
10834	MC1	3133EMRZ7	Federal Farm Credit Bank	CASTLE	2/26/2021	2/26/2024	574	Aaa	AA+		0.25	0.26	2,000,000	1,921,391	1,999,623
10903	FAC	3130ASLR8	Federal Home Loan Bank	CASTLE	7/6/2022	3/28/2024	605	Aaa	AA+		3.45	3.39	2,000,000	1,998,603	2,001,946
10901	TRC	912828CE2	U.S. Treasury	GPAC	6/28/2022	3/31/2024	608	Aaa	AA+		2.25	3.05	2,000,000	1,976,954	1,974,252
10851	MC1	06051GF11	Bank of America Corp	CASTLE	8/12/2021	4/1/2024	609	A2	A-		4.00	0.61	2,000,000	2,021,725	2,112,084
10829	MUN	88607V73	Oregon State Lottery	R W B	12/8/2021	6/15/2024	615	Aa1	AA+		0.51	0.51	2,000,000	2,315,282	2,432,236
10874	MC1	88609TWC8	Oregon State Lottery	R W B	12/2/2021	5/1/2024	639	Aa1	AA+		0.80	0.73	500,000	478,985	500,562
10844	MC1	46625HJ9	JPMorgan Chase - Corporate N	CASTLE	11/18/2021	5/13/2024	651	A2	A-		3.63	0.98	1,500,000	1,513,043	1,569,811
10902	TRC	912828CV0	U.S. Treasury	GPAC	6/28/2022	5/31/2024	669	Aaa	AA+		2.50	3.08	2,000,000	1,984,766	1,979,480
10946	MC1	06051GJY6	Bank of America Corp	CASTLE	7/27/2022	6/14/2024	683	A2	A-		0.52	0.52	1,000,000	970,035	1,000,036
10877	MUN	179693G31	CLACKAMAS SCHOOL DISTRICT	PS	8/11/2020	6/15/2024	684	Aa1	AA+		0.61	0.61	475,000	475,000	475,000
10807	MUN	179198JF4	CLACKAMAS SCHOOL DISTRICT	DA DAV	12/3/2020	6/15/2024	684	Aa1	AA+		0.83	0.48	300,000	286,692	301,946
10815	MUN	625517MG9	MULTNOMAH COUNTY OR SCHOOLS	R W B	12/30/2020	6/15/2024	684	Aa1	AA+		2.00	0.41	2,750,000	2,687,080	2,831,718
10809	MUN	736688MD1	Portland Community College	PS	12/17/2020	6/15/2024	684	Aa1	AA+		0.57	0.57	1,000,000	953,880	1,000,000
10776	MUN	568571C24	SILVER FALLS SD	PS	9/17/2020	6/15/2024	684	Aa1	AA+		0.55	0.55	1,900,000	1,804,886	1,900,000
10779	MUN	90642E0E1	WASH COUNTY SCH DISTRICT	PS	6/18/2020	6/15/2									

Position Control Summary

Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July - June Percent Unfilled
Assessor	Filled	33.26												
	Unfilled	2.00												5.67%
Clerk	Filled	9.48												
	Unfilled	1.00												9.54%
BOPTA	Filled	0.52												
	Unfilled	-												0.00%
DA	Filled	57.40												
	Unfilled	3.20												5.28%
Tax	Filled	5.50												
	Unfilled	1.00												15.38%
Veterans'	Filled	5.00												
	Unfilled	-												0.00%
Property Mngt	Filled	2.00												
	Unfilled	1.00												33.33%
Total General Fund	Filled	113.16	-	-	-	-	-	-	-	-	-	-	-	
	Unfilled	8.20	-	-	-	-	-	-	-	-	-	-	-	6.76%
Justice Court	Filled	4.60												
	Unfilled	-												0.00%
Community Justice	Filled	45.20												
	Unfilled	2.70												5.64%
Sheriff	Filled	218.25												
	Unfilled	44.75												17.02%
Houseless Effort	Filled	-												
	Unfilled	2.00												100.00%
Health Svcs	Filled	355.80												
	Unfilled	53.55												13.08%
CDD	Filled	59.80												
	Unfilled	12.20												16.94%
Road	Filled	55.00												
	Unfilled	6.00												9.84%
Adult P&P	Filled	35.55												
	Unfilled	5.30												12.97%
Solid Waste	Filled	27.00												
	Unfilled	3.00												10.00%
Victims Assistance	Filled	8.00												
	Unfilled	-												0.00%
GIS Dedicated	Filled	2.30												
	Unfilled	-												0.00%
Fair & Expo	Filled	9.75												
	Unfilled	3.75												27.78%
Natural Resource	Filled	1.00												
	Unfilled	1.00												50.00%
ISF - Facilities	Filled	20.75												
	Unfilled	4.25												17.00%
ISF - Admin	Filled	8.75												
	Unfilled	2.00												18.60%
ISF - BOCC	Filled	3.00												
	Unfilled	-												0.00%
ISF - Finance	Filled	10.00												
	Unfilled	1.00												9.09%
ISF - Legal	Filled	7.00												
	Unfilled	-												0.00%
ISF - HR	Filled	9.00												
	Unfilled	1.00												10.00%
ISF - IT	Filled	16.70												
	Unfilled	-												0.00%
ISF - Risk	Filled	2.25												
	Unfilled	-												0.00%
911	Filled	52.00												
	Unfilled	8.00												13.33%
Total:	Filled	1,064.86	-	-	-	-	-	-	-	-	-	-	-	
	Unfilled	158.70	-	-	-	-	-	-	-	-	-	-	-	
	% Unfilled	12.97%												12.97%

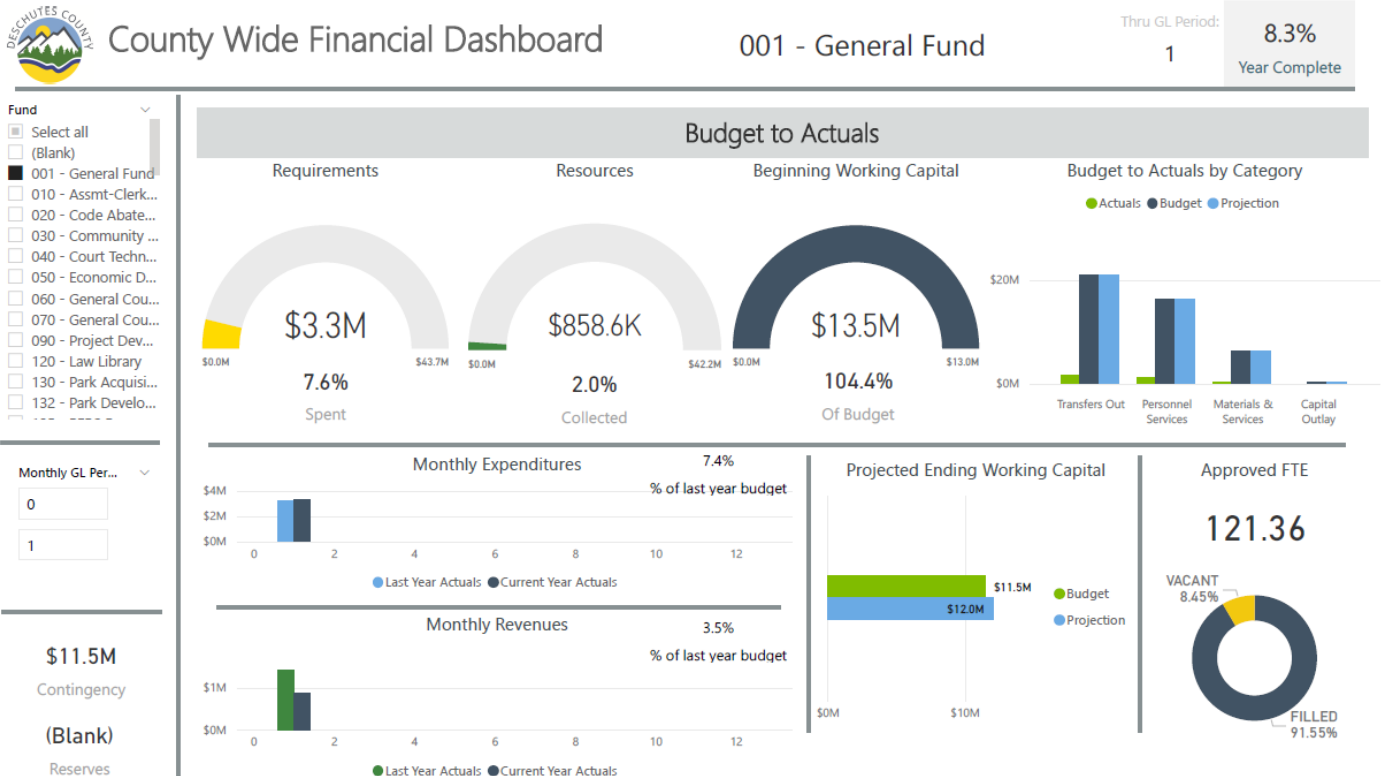
Budget to Actuals Report

General Fund

Revenue YTD in the General Fund is \$858K or 2.0% of budget. By comparison, last year revenue YTD was \$1.4 million and 3.5% of budget.

Expenses YTD are \$3.3 million and 7.6% of budget which is the same as last year expenses YTD.

Beginning Fund Balance is \$13.5M or 104.4% of the budgeted \$12.9M beginning fund balance. Final beginning fund balance will be determined after the final close of FY22.



All Major Funds

On the attached pages you will find the Budget to Actuals Report for the County’s major funds with actual revenue and expense data compared to budget through July 31, 2022.



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	40,504,168	39,797,905	98%	41,918,693	836,896	2%	41,918,693	100%
030 - Juvenile	901,143	853,227	95%	1,010,203	10,153	1%	1,010,203	100%
160/170 - TRT	12,578,435	13,029,089	104%	13,631,282	1,545,919	11%	13,631,282	100%
200 - American Rescue Fund	19,000,000	38,461,178	202%	105,186	19,557	19%	105,186	100%
220 - Justice Court	550,832	494,676	90%	525,032	34,755	7%	525,390	100%
255 - Sheriff's Office	44,947,745	45,638,372	102%	48,790,055	849,380	2%	48,790,055	100%
274 - Health Services	48,727,400	48,637,121	100%	50,531,792	2,492,847	5%	52,330,137	104%
295 - CDD	9,580,316	10,542,434	110%	11,675,519	845,913	7%	11,675,519	100%
325 - Road	22,629,649	24,768,506	109%	24,889,063	3,946,032	16%	24,938,679	100%
355 - Adult P&P	5,840,250	6,178,356	106%	6,134,018	1,435,461	23%	6,134,018	100%
465 - Road CIP	2,471,190	1,124,832	46%	1,943,063	23,439	1%	1,943,063	100%
610 - Solid Waste	13,350,600	13,923,334	104%	14,503,499	1,338,601	9%	14,503,499	100%
615 - Fair & Expo	1,395,724	1,777,447	127%	1,408,534	119,320	8%	1,408,534	100%
616 - Annual County Fair	1,560,500	1,922,671	123%	1,849,380	327,457	18%	1,943,380	105%
617 - Fair & Expo Capital Reserve	8,544	8,012	94%	7,414	1,449	20%	7,414	100%
618 - RV Park	517,524	584,569	113%	642,252	47,887	7%	642,252	100%
619 - RV Park Reserve	7,546	6,354	84%	6,298	948	15%	6,298	100%
670 - Risk Management	3,146,973	4,464,440	142%	3,311,477	354,356	11%	3,311,477	100%
675 - Health Benefits	23,027,177	25,070,639	109%	23,658,700	1,946,125	8%	23,658,700	100%
705 - 911	12,019,306	12,896,533	107%	13,744,678	35,406	0%	13,744,678	100%
999 - Other	50,071,869	33,847,635	68%	57,508,737	3,499,372	6%	57,508,737	100%
TOTAL RESOURCES	312,836,891	324,027,328	104%	317,794,876	19,711,274	6%	319,737,195	101%

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	21,298,809	19,385,504	91%	22,661,415	1,618,868	7%	22,661,415	100%
030 - Juvenile	7,496,355	6,678,419	89%	7,928,538	557,410	7%	7,928,538	100%
160/170 - TRT	4,010,388	3,826,539	95%	13,113,218	4,320,684	33%	13,113,218	100%
200 - American Rescue Fund	38,000,000	14,027,121	37%	23,129,361	54,434	0%	23,129,361	100%
220 - Justice Court	736,142	690,688	94%	731,183	70,337	10%	731,183	100%



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

255 - Sheriff's Office	54,162,360	51,402,557	95%	59,628,533	4,470,629	7%	59,628,533	100%
274 - Health Services	58,872,642	51,583,044	88%	64,689,747	6,696,109	10%	64,386,162	100%
295 - CDD	9,978,889	8,968,312	90%	11,233,304	758,705	7%	10,469,491	93%
325 - Road	15,024,128	13,773,597	92%	16,188,996	1,029,144	6%	16,188,996	100%
355 - Adult P&P	7,079,915	6,393,791	90%	7,575,910	490,333	6%	7,575,910	100%
465 - Road CIP	29,722,691	8,106,117	27%	28,387,166	2,211,297	8%	28,387,166	100%
610 - Solid Waste	9,709,991	8,763,145	90%	11,342,042	354,401	3%	11,342,042	100%
615 - Fair & Expo	2,504,877	2,634,241	105%	2,719,284	154,778	6%	2,719,284	100%
616 - Annual County Fair	1,468,131	1,352,819	92%	1,852,030	821,347	44%	1,852,030	100%
617 - Fair & Expo Capital Reserve	568,000	7,670	1%	870,000	92	0%	870,000	100%
618 - RV Park	552,188	466,140	84%	538,508	43,537	8%	538,508	100%
619 - RV Park Reserve	100,000	885	1%	100,000	-	0%	100,000	100%
670 - Risk Management	6,427,292	4,955,553	77%	5,887,806	204,443	3%	5,887,806	100%
675 - Health Benefits	29,424,393	28,265,006	96%	26,769,217	337,759	1%	26,769,217	100%
705 - 911	14,563,007	10,896,989	75%	17,769,397	874,109	5%	17,769,397	100%
999 - Other	86,872,890	40,713,822	47%	105,948,916	384,454	0%	105,948,916	100%
TOTAL REQUIREMENTS	398,573,088	282,891,959	71%	429,064,571	25,452,870	6%	427,997,173	100%



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	(21,952,604)	(21,807,006)	99%	(20,758,359)	(1,685,187)	8%	(20,757,920)	100%
030 - Juvenile	6,223,387	6,223,387	100%	6,452,997	537,749	8%	6,452,997	100%
160/170 - TRT	(6,024,574)	(5,916,300)	98%	(6,031,446)	(502,617)	8%	(6,031,446)	100%
220 - Justice Court	240,956	196,013	81%	263,217	21,934	8%	263,217	100%
255 - Sheriff's Office	3,500,737	3,501,246	100%	3,448,587	310,148	9%	3,448,587	100%
274 - Health Services	6,122,830	6,122,830	100%	8,258,652	688,208	8%	8,258,652	100%
295 - CDD	(270,622)	(1,159,207)	428%	(911,585)	(79,295)	9%	(1,378,765)	151%
325 - Road	(11,757,547)	(11,757,547)	100%	(12,330,136)	(7,440,775)	60%	(12,330,136)	100%
355 - Adult P&P	471,072	471,071	100%	467,092	38,923	8%	467,092	100%
465 - Road CIP	12,193,917	10,672,113	88%	14,230,313	4,889,361	34%	14,230,313	100%
610 - Solid Waste	(6,029,323)	(6,029,323)	100%	(5,299,665)	(1,163)	0%	(5,299,665)	100%
615 - Fair & Expo	962,736	918,804	95%	704,127	58,677	8%	704,127	100%
616 - Annual County Fair	(75,000)	(75,000)	100%	(156,706)	(13,058)	8%	(156,706)	100%
617 - Fair & Expo Capital Reserve	798,901	779,502	98%	1,149,827	95,817	8%	1,149,827	100%
618 - RV Park	47,958	47,958	100%	(81,566)	(20,131)	25%	(81,566)	100%
619 - RV Park Reserve	132,042	132,042	100%	261,750	21,797	8%	261,566	100%
670 - Risk Management	(3,500)	(3,500)	100%	(3,500)	(291)	8%	(3,500)	100%
705 - 911	-	-	0%	-	-	-	-	-
999 - Other	15,418,726	17,682,916	115%	10,336,146	3,079,904	30%	10,803,326	105%
TOTAL TRANSFERS	91	-	0	(255)	-	0	-	0%



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

ENDING FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			
	Budget	Actuals	%	Budget	Actuals	Projection	%
001 - General Fund	10,723,375	13,595,971	127%	11,474,637	11,082,659	12,049,177	105%
030 - Juvenile	596,681	1,363,418	229%	634,663	1,309,224	853,395	134%
160/170 - TRT	8,433,816	9,475,645	112%	4,000,000	6,188,320	3,952,320	99%
200 - American Rescue Fund	-	24,448,194	999%	-	24,413,318	1,424,019	
220 - Justice Court	55,646	-	0%	57,066	(13,648)	57,424	101%
255 - Sheriff's Office	12,160,633	15,003,581	123%	7,024,650	12,599,174	8,520,384	121%
274 - Health Services	6,011,534	13,866,882	231%	5,329,416	9,253,963	8,543,334	160%
295 - CDD	763,172	2,164,587	284%	1,627,134	2,199,315	2,018,665	124%
325 - Road	2,231,806	7,803,883	350%	2,262,898	3,280,076	4,223,511	187%
355 - Adult P&P	1,971,182	3,237,691	164%	2,125,200	4,205,368	2,246,518	106%
465 - Road CIP	5,316,460	27,223,832	512%	12,334,484	29,925,335	15,010,042	122%
610 - Solid Waste	583,520	3,088,139	529%	968,989	4,087,331	966,086	100%
615 - Fair & Expo	604,256	985,482	163%	364,730	890,633	260,792	72%
616 - Annual County Fair	17,369	385,818	999%	225,358	(121,129)	320,462	142%
617 - Fair & Expo Capital Reserve	1,341,108	1,809,440	135%	1,587,183	1,856,014	2,046,080	129%
618 - RV Park	13,294	166,387	999%	138,593	150,606	188,565	136%
619 - RV Park Reserve	824,054	1,191,937	145%	1,340,766	1,214,682	1,359,801	101%
670 - Risk Management	5,045,296	9,026,837	179%	5,107,351	9,176,459	6,447,007	126%
675 - Health Benefits	8,375,402	12,333,212	147%	8,815,139	13,942,262	9,223,379	105%
705 - 911	9,307,082	12,708,616	137%	8,926,080	11,869,912	8,683,897	97%
999 - Other	55,322,038	95,324,410	172%	56,813,544	101,734,702	58,817,932	104%
TOTAL FUND BALANCE	129,697,724	255,203,963	197%	131,157,881	249,244,578	147,212,790	112%



Budget to Actuals Report

General Fund - Fund 001

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current	32,410,716	32,791,880	101%	34,467,173	-	0%	34,467,173	100%	A
Property Taxes - Prior	460,000	337,612	73%	301,000	51,232	17%	301,000	100%	
Other General Revenues	2,689,926	2,880,340	107%	3,006,674	641,950	21%	3,006,674	100%	B
Assessor	987,411	682,760	69%	964,246	2,621	0%	964,246	100%	
Clerk	2,741,215	2,225,591	81%	2,298,566	130,070	6%	2,298,566	100%	
BOPTA	14,588	9,933	68%	14,588	-	0%	14,588	100%	
District Attorney	448,201	258,776	58%	247,963	2,940	1%	247,963	100%	
Tax Office	341,004	278,995	82%	221,483	2,192	1%	221,483	100%	
Veterans	259,107	182,018	70%	182,000	-	0%	182,000	100%	C
Property Management	152,000	150,000	99%	215,000	5,891	3%	215,000	100%	D
TOTAL RESOURCES	40,504,168	39,797,905	98%	41,918,693	836,896	2%	41,918,693	100%	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Assessor	5,454,784	5,158,653	95%	5,910,478	463,400	8%	5,910,478	100%
Clerk	2,080,739	1,735,543	83%	2,432,710	116,510	5%	2,432,710	100%	
BOPTA	82,911	77,153	93%	87,177	5,879	7%	87,177	100%	
District Attorney	9,715,707	8,678,340	89%	10,153,207	765,953	8%	10,153,207	100%	
Medical Examiner	242,652	241,582	100%	438,702	558	0%	438,702	100%	
Tax Office	932,570	886,103	95%	905,262	48,812	5%	905,262	100%	
Veterans	795,189	762,353	96%	780,264	68,339	9%	780,264	100%	
Property Management	380,061	360,323	95%	508,359	31,766	6%	508,359	100%	
Non-Departmental	1,614,196	1,485,453	92%	1,445,256	117,650	8%	1,445,256	100%	
TOTAL REQUIREMENTS	21,298,809	19,385,504	91%	22,661,415	1,618,868	7%	22,661,415	100%	

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In	260,000	260,000	100%	260,000	21,703	8%	260,439	100%
Transfers Out	(22,212,604)	(22,067,006)	99%	(21,018,359)	(1,706,890)	8%	(21,018,359)	100%	
TOTAL TRANSFERS	(21,952,604)	(21,807,006)	99%	(20,758,359)	(1,685,187)	8%	(20,757,920)	100%	439

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	13,470,620	14,990,575	111%	12,975,718	13,549,819	104%	13,549,819	104%
Resources over Requirements	19,205,359	20,412,402		19,257,278	(781,972)		19,257,278		0
Net Transfers - In (Out)	(21,952,604)	(21,807,006)		(20,758,359)	(1,685,187)		(20,757,920)		439
TOTAL FUND BALANCE	\$ 10,723,375	\$ 13,595,971	127%	\$ 11,474,637	\$ 11,082,659	97%	\$ 12,049,177	105%	\$574,540

- A** Current year taxes received primarily in November, February and May
- B** PILT payment of \$500,000 received in July 2022
- C** Oregon Dept. of Veteran's Affairs grant reimbursed quarterly
- D** Interfund land-sale management revenue recorded at year-end
- E** Repayment to General Fund from Finance Reserves for ERP Implementation
- F** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Juvenile - Fund 030

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%

Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OYA Basic & Diversion	432,044	355,219	82%	525,049	-	0%	525,049	100%	-
ODE Juvenile Crime Prev	100,517	117,184	117%	123,000	-	0%	123,000	100%	-
Gen Fund-Crime Prevention	89,500	89,500	100%	89,500	-	0%	89,500	100%	-
Leases	88,000	89,154	101%	86,000	7,519	9%	86,000	100%	-
Inmate/Prisoner Housing	80,000	92,400	116%	55,000	-	0%	55,000	100%	-
DOC Unif Crime Fee/HB2712	49,339	50,462	102%	49,339	-	0%	49,339	100%	-
Miscellaneous	7,500	20,042	267%	42,500	20	0%	42,500	100%	-
OJD Court Fac/Sec SB 1065	20,000	10,291	51%	15,000	1,194	8%	15,000	100%	-
Food Subsidy	12,000	11,380	95%	10,000	-	0%	10,000	100%	-
Contract Payments	8,000	9,947	124%	8,000	-	0%	8,000	100%	-
Interest on Investments	14,243	7,647	54%	6,815	1,420	21%	6,815	100%	-
TOTAL RESOURCES	901,143	853,227	95%	1,010,203	10,153	1%	1,010,203	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,082,895	5,415,246	89%	6,332,160	470,072	7%	6,332,160	100%
Materials and Services	1,363,409	1,249,946	92%	1,527,992	87,338	6%	1,527,992	100%	-
Capital Outlay	50,051	13,226	26%	68,386	-	0%	68,386	100%	-
TOTAL REQUIREMENTS	7,496,355	6,678,419	89%	7,928,538	557,410	7%	7,928,538	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	6,304,397	6,304,397	100%	6,529,064	544,087	8%	6,529,064	100%
Transfers Out-Veh Reserve	(81,010)	(81,010)	100%	(76,067)	(6,338)	8%	(76,067)	100%	-
TOTAL TRANSFERS	6,223,387	6,223,387	100%	6,452,997	537,749	8%	6,452,997	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	968,506	965,223	100%	1,100,001	1,318,732	120%	1,318,732	120%
Resources over Requirements	(6,595,212)	(5,825,192)		(6,918,335)	(547,258)		(6,918,335)		0
Net Transfers - In (Out)	6,223,387	6,223,387		6,452,997	537,749		6,452,997		-
TOTAL FUND BALANCE	\$ 596,681	\$ 1,363,418	229%	\$ 634,663	\$ 1,309,224	206%	\$ 853,395	134%	\$218,732

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

TRT - Fund 160/170

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Room Taxes	12,519,987	12,977,205	104%	13,580,874	1,540,288	11%	13,580,874	100%	-
Interest	58,448	51,884	89%	50,408	5,631	11%	50,408	100%	-
TOTAL RESOURCES	12,578,435	13,029,089	104%	13,631,282	1,545,919	11%	13,631,282	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Grants & Contributions	-	-		5,600,000	4,000,000	71%	5,600,000	100%
COVA	3,660,659	3,512,891	96%	3,675,886	-	0%	3,675,886	100%	- B
Interfund Charges	239,526	239,526	100%	3,574,573	297,881	8%	3,574,573	100%	- C
Administrative	15,203	9,365	62%	215,508	15,303	7%	215,508	100%	-
Software	95,000	64,758	68%	47,251	7,500	16%	47,251	100%	-
TOTAL REQUIREMENTS	4,010,388	3,826,539	95%	13,113,218	4,320,684	33%	13,113,218	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer Out - RV Park	(20,000)	(20,000)	100%	(20,000)	(1,666)	8%	(20,000)	100%
Transfer Out - Annual Fair	(75,000)	(75,000)	100%	(75,000)	(6,250)	8%	(75,000)	100%	-
Transfer Out - Justice Court	(240,956)	(196,013)	81%	(263,217)	(21,934)	8%	(263,217)	100%	-
Transfer Out - Health	(444,417)	(444,417)	100%	(418,417)	(34,868)	8%	(418,417)	100%	-
Transfer Out - F&E Reserve	(498,901)	(479,502)	96%	(501,683)	(41,806)	8%	(501,683)	100%	- D
Transfer Out - F&E	(1,093,513)	(1,049,581)	96%	(1,101,342)	(91,778)	8%	(1,101,342)	100%	-
Transfer Out - Sheriff	(3,651,787)	(3,651,787)	100%	(3,651,787)	(304,315)	8%	(3,651,787)	100%	-
TOTAL TRANSFERS	(6,024,574)	(5,916,300)	98%	(6,031,446)	(502,617)	8%	(6,031,446)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	5,890,343	6,189,395	105%	9,513,382	9,465,702	99%	9,465,702	99%
Resources over Requirements	8,568,047	9,202,550		518,064	(2,774,765)		518,064		0
Net Transfers - In (Out)	(6,024,574)	(5,916,300)		(6,031,446)	(502,617)		(6,031,446)		-
TOTAL FUND BALANCE	\$ 8,433,816	\$ 9,475,645	112%	\$ 4,000,000	\$ 6,188,320	155%	\$ 3,952,320	99%	(\$47,680)

- A** Includes \$4M payment to Sunriver Service District
- B** Payments to COVA based on a percent of TRT collections
- C** Includes ~\$3.5M for Interfund Payments to the General County Reserve Fund
- D** The balance of the 1% F&E TRT is transferred to F&E reserves
- E** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

ARPA – Fund 200

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest	-	93,961		105,186	19,557	19%	105,186	100%	-
State & Local Coronavirus Fiscal Recovery Funds	19,000,000	38,367,217	202%	-	-		-		-
TOTAL RESOURCES	19,000,000	38,461,178	202%	105,186	19,557	19%	105,186	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Services to Disproportionately Impacted Communities	20,650,098	5,106,512	25%	15,394,824	17,281	0%	15,394,824	100%
Administrative	5,281,005	143,079	3%	4,317,328	15,459	0%	4,317,328	100%	- C
Infrastructure	2,050,000	527,275	26%	1,634,710	-	0%	1,634,710	100%	- E
Negative Economic Impacts	6,285,840	5,464,103	87%	899,577	-	0%	899,577	100%	- B
Public Health	3,733,057	2,786,152	75%	882,922	21,694	2%	882,922	100%	- D
TOTAL REQUIREMENTS	38,000,000	14,027,121	37%	23,129,361	54,434	0%	23,129,361	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	19,000,000	14,137	0%	23,024,175	24,448,194	106%	24,448,194	106%
Resources over Requirements	(19,000,000)	24,434,057		(23,024,175)	(34,876)		(23,024,175)		0
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	-	\$ 24,448,194	999%	-	\$ 24,413,318		\$ 1,424,019		\$1,424,019

- A** Includes \$6.77M in childcare/early education funding, \$6.9M in housing support for unhoused persons and over \$7.3M in affordable housing projects
- B** Majority of funding is for food programs, \$2.5 million in small business assistance and additional funding for Ronald McDonald House and an Apprenticeship jobs program
- C** Administration holds the balance of the ARPA funds, as well as an approved Management Analyst for ARPA reporting and administration
- D** Approved ARPA funding consists of Isolation Motel Liability Insurance, COVID-19 testing done by Dr. Young, UV sanitizer for the jail to prevent COVID-19 in congregate settings and various Health Services expenses such as temporary staffing costs to support the COVID-19 response
- E** Consists of modernization of irrigation systems, Terrebonne wastewater system, and a regional broadband infrastructure needs and assessment
- F** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Justice Court - Fund 220

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Court Fines & Fees	550,000	494,265	90%	525,000	34,712	7%	525,000	100%	-
Interest on Investments	95	45	48%	32	43	134%	390	999%	358
Miscellaneous	737	365	50%	-	-	-	-	-	-
TOTAL RESOURCES	550,832	494,676	90%	525,032	34,755	7%	525,390	100%	358

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	577,209	541,906	94%	569,648	47,999	8%	569,648	100%
Materials and Services	158,933	148,782	94%	161,535	22,338	14%	161,535	100%	- ^A
TOTAL REQUIREMENTS	736,142	690,688	94%	731,183	70,337	10%	731,183	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT	240,956	196,013	81%	263,217	21,934	8%	263,217	100%
TOTAL TRANSFERS	240,956	196,013	81%	263,217	21,934	8%	263,217	100%	-

Resources over Requirements	(185,310)	(196,013)		(206,151)	(35,582)		(205,793)		358
Net Transfers - In (Out)	240,956	196,013		263,217	21,934		263,217		-
TOTAL □	\$ 55,646	-	0%	\$ 57,066	(\$ 13,648)	-24%	\$ 57,424	101%	\$358

^A One time yearly software maintenance fee paid in July for entire fiscal year



Budget to Actuals Report

Sheriff's Office - Fund 255

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
LED #1 Property Tax Current	28,448,529	28,828,746	101%	30,282,049	-	0%	30,282,049	100%	- A
LED #2 Property Tax Current	11,813,562	11,962,302	101%	13,400,541	-	0%	13,400,541	100%	- A
Sheriff's Office Revenues	3,993,964	4,268,422	107%	4,520,630	777,392	17%	4,520,630	100%	-
LED #1 Property Tax Prior	330,000	288,862	88%	330,000	43,075	13%	330,000	100%	-
LED #2 Property Tax Prior	145,000	118,145	81%	145,000	17,734	12%	145,000	100%	-
LED #1 Interest	147,416	96,152	65%	89,119	10,351	12%	89,119	100%	-
LED #2 Interest	69,274	24,356	35%	22,716	828	4%	22,716	100%	-
LED #1 Foreclosed Properties	-	36,317	-	-	-	-	-	-	-
LED #2 Foreclosed Properties	-	15,070	-	-	-	-	-	-	-
TOTAL RESOURCES	44,947,745	45,638,372	102%	48,790,055	849,380	2%	48,790,055	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Digital Forensics	-	-	-	808,610	61,339	8%	808,610	100%	-
Concealed Handgun Licenses	-	-	-	335,044	4,577	1%	335,044	100%	-
Rickard Ranch	-	357	999%	264,871	1,775	1%	264,871	100%	-
Sheriff's Services	4,002,499	4,154,554	104%	5,863,885	331,695	6%	5,863,885	100%	-
Civil/Special Units	1,154,204	1,114,765	97%	1,168,300	97,061	8%	1,168,300	100%	-
Automotive/Communications	3,576,342	3,740,407	105%	4,005,888	176,877	4%	4,005,888	100%	-
Detective	3,029,130	3,018,196	100%	3,383,825	315,521	9%	3,383,825	100%	-
Patrol	14,015,461	13,460,461	96%	14,640,315	1,227,262	8%	14,640,315	100%	-
Records	1,025,023	737,816	72%	944,493	55,255	6%	944,493	100%	-
Adult Jail	21,033,697	18,843,485	90%	22,182,320	1,632,235	7%	22,182,320	100%	-
Court Security	444,617	432,675	97%	424,769	42,445	10%	424,769	100%	-
Emergency Services	789,912	544,118	69%	829,997	32,839	4%	829,997	100%	-
Special Services	1,775,588	2,055,293	116%	2,047,792	185,723	9%	2,047,792	100%	-
Training	1,626,207	1,787,202	110%	1,907,588	154,128	8%	1,907,588	100%	-
Other Law Enforcement	1,389,684	1,513,229	109%	820,836	151,896	19%	820,836	100%	-
Non - Departmental	299,998	-	0%	-	-	0%	-	100%	-
TOTAL REQUIREMENTS	54,162,360	51,402,557	95%	59,628,533	4,470,629	7%	59,628,533	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer In - TRT	3,651,787	3,651,787	100%	3,651,787	304,315	8%	3,651,787	100%	-
Transfer In - General Fund	121,950	121,950	100%	70,000	5,833	8%	70,000	100%	-
Transfers Out - Debt Service	(273,000)	(272,491)	100%	(273,200)	-	0%	(273,200)	100%	-
TOTAL TRANSFERS	3,500,737	3,501,246	100%	3,448,587	310,148	9%	3,448,587	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	17,874,511	17,266,520	97%	14,414,541	15,910,275	110%	15,910,275	110%	1,495,734 B
Resources over Requirements	(9,214,615)	(5,764,185)	-	(10,838,478)	(3,621,249)	-	(10,838,478)	-	0
Net Transfers - In (Out)	3,500,737	3,501,246	-	3,448,587	310,148	-	3,448,587	-	-
TOTAL FUND BALANCE	\$ 12,160,633	\$ 15,003,581	123%	\$ 7,024,650	\$ 12,599,174	179%	\$ 8,520,384	121%	\$ 1,495,734

- A** Current year taxes received primarily in November, February and May
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Health Services - Fund 274

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	17,641,302	18,290,596	104%	17,926,893	817,010	5%	19,354,970	108%	1,428,077
OHP Capitation	8,947,837	11,776,144	132%	12,882,624	1,084,218	8%	12,882,624	100%	-
State Miscellaneous	4,129,465	3,201,227	78%	6,733,764	-	0%	6,674,485	99%	(59,279)
OHP Fee for Service	3,627,151	4,032,343	111%	3,232,620	244,917	8%	3,232,621	100%	1
Federal Grants	4,303,483	3,428,691	80%	2,215,634	-	0%	2,525,299	114%	309,665
Local Grants	1,936,838	2,525,309	130%	2,088,031	20,117	1%	2,141,189	103%	53,158
Environmental Health Fees	1,086,019	1,213,172	112%	1,238,499	23,795	2%	1,238,499	100%	-
Other	884,036	802,853	91%	1,021,722	66,108	6%	1,022,772	100%	1,050
State - Medicaid/Medicare	843,050	777,348	92%	807,530	73,059	9%	807,565	100%	35
Patient Fees	468,415	538,392	115%	615,644	41,664	7%	621,331	101%	5,687
Medicaid	1,014,100	750,524	74%	430,863	59,420	14%	624,844	145%	193,981
State - Medicare	172,200	194,470	113%	337,614	20,116	6%	337,614	100%	-
Vital Records	280,000	342,960	122%	300,000	8,138	3%	300,000	100%	-
Liquor Revenue	157,000	199,509	127%	177,574	-	0%	177,574	100%	-
Divorce Filing Fees	173,030	178,331	103%	173,030	-	0%	39,000	23%	(134,030)
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	-	0%	127,000	100%	-
State Shared- Family Planning	152,634	118,228	77%	125,000	17,690	14%	125,000	100%	-
Interest on Investments	156,549	101,438	65%	97,750	16,595	17%	97,750	100%	-
CCBHC Grant	2,627,291	38,587	1%	-	-	-	-	-	-
TOTAL RESOURCES	48,727,400	48,637,121	100%	50,531,792	2,492,847	5%	52,330,137	104%	1,798,345

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Administration Allocation	-	-	-	-	-	-	-	-
Personnel Services	43,994,358	39,401,457	90%	49,299,355	5,906,088	12%	48,580,076	99%	719,279
Materials and Services	14,721,284	12,099,459	82%	15,390,392	790,021	5%	15,780,963	103%	(390,571)
Capital Outlay	157,000	82,128	52%	-	-	-	25,123	999%	(25,123)
TOTAL REQUIREMENTS	58,872,642	51,583,044	88%	64,689,747	6,696,109	10%	64,386,162	100%	303,585

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Fund	5,909,168	5,909,168	100%	6,608,245	550,678	8%	6,608,245	100%
Transfers In- OHP Mental Health	-	-	-	1,473,586	122,794	8%	1,473,586	100%	-
Transfers In - TRT	444,417	444,417	100%	418,417	34,868	8%	418,417	100%	-
Transfers Out	(230,755)	(230,755)	100%	(241,596)	(20,132)	8%	(241,596)	100%	-
TOTAL TRANSFERS	6,122,830	6,122,830	100%	8,258,652	688,208	8%	8,258,652	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	10,033,946	10,689,975	107%	11,228,719	12,769,018	114%	12,340,707	110%
Resources over Requirements	(10,145,242)	(2,945,924)	-	(14,157,955)	(4,203,263)	-	(12,056,025)	-	2,101,930
Net Transfers - In (Out)	6,122,830	6,122,830	100%	8,258,652	688,208	8%	8,258,652	-	-
TOTAL FUND BALANCE	\$ 6,011,534	\$ 13,866,882	231%	\$ 5,329,416	\$ 9,253,963	174%	\$ 8,543,334	160%	\$3,213,918



Budget to Actuals Report

Health Services - Admin - Fund 274

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	769,319	767,028	100%	379,180	-	0%	379,180	100%	-
OHP Capitation	-	436,443		367,074	30,527	8%	367,074	100%	-
Interest on Investments	156,549	101,438	65%	97,750	16,595	17%	97,750	100%	-
Federal Grants	1,438,843	522,421	36%	54,405	-	0%	298,578	549%	244,173 ^A
Other	9,200	12,146	132%	12,900	4,836	37%	12,900	100%	-
CCBHC Grant	486,804	6,938	1%	-	-		-		-
Patient Fees	-	1,124		-	-		-		-
TOTAL RESOURCES	2,860,715	1,847,537	65%	911,309	51,959	6%	1,155,482	127%	244,173

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,904,224	5,839,549	85%	6,513,820	458,775	7%	6,500,913	100%
Materials and Services	6,580,649	6,178,118	94%	6,425,658	523,234	8%	6,590,535	103%	(164,877) ^B
Administration Allocation	(10,188,902)	(10,188,901)	100%	(10,966,416)	-	0%	(10,966,416)	100%	-
TOTAL REQUIREMENTS	3,295,971	1,828,766	55%	1,973,061	982,009	50%	2,125,032	108%	(151,970)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- OHP Mental Health	-	-		80,771	6,730	8%	80,771	100%
Transfers Out	(219,794)	(219,794)	100%	(230,635)	(19,219)	8%	(230,635)	100%	-
TOTAL TRANSFERS	(219,794)	(219,794)	100%	(149,864)	(12,489)	8%	(149,864)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,552,000	3,769,942	106%	3,884,332	3,525,178	91%	3,995,998	103%
Resources over Requirements	(435,256)	18,772		(1,061,752)	(930,050)		(969,550)		92,203
Net Transfers - In (Out)	(219,794)	(219,794)		(149,864)	(12,489)		(149,864)		-
TOTAL FUND BALANCE	\$ 2,896,950	\$ 3,568,920	123%	\$ 2,672,716	\$ 2,582,638	97%	\$ 2,876,584	108%	\$203,868

- A** Actuals include revenue for which will be spent in future fiscal years whereas the projection amount reflects the department's anticipated State Grant funds to be used in FY22
- B** Expenditures over budget related to expenses supporting COVID-19 vaccine distribution.
- C** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Health Services - Behavioral Health - Fund 274

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OHP Capitation	8,947,837	11,339,701	127%	12,515,550	1,053,690	8%	12,515,550	100%	-
State Grant	11,907,014	12,762,550	107%	11,817,372	798,226	7%	12,747,575	108%	930,203 ^A
State Miscellaneous	1,934,643	1,356,510	70%	5,859,418	-	0%	5,817,592	99%	(41,826)
OHP Fee for Service	3,627,151	4,009,351	111%	3,214,360	241,821	8%	3,214,361	100%	1
Federal Grants	2,725,623	2,781,433	102%	2,017,169	-	0%	2,080,358	103%	63,189
Local Grants	1,093,055	1,385,009	127%	1,311,139	-	0%	1,322,139	101%	11,000
Other	682,180	668,038	98%	719,670	60,172	8%	719,670	100%	-
Patient Fees	372,115	431,526	116%	519,344	36,482	7%	519,344	100%	-
Medicaid	1,014,100	750,524	74%	430,863	59,420	14%	624,844	145%	193,981
State - Medicare	172,200	194,470	113%	337,614	20,116	6%	337,614	100%	-
Liquor Revenue	157,000	199,509	127%	177,574	-	0%	177,574	100%	-
Divorce Filing Fees	173,030	178,331	103%	173,030	-	0%	39,000	23%	(134,030)
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	-	0%	127,000	100%	-
CCBHC Grant	2,140,487	31,649	1%	-	-	-	-	-	-
TOTAL RESOURCES	35,073,435	36,215,600	103%	39,220,103	2,269,928	6%	40,242,621	103%	1,022,518

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Administration Allocation	7,523,855	7,523,855	100%	8,038,627	-	0%	8,038,627	100%
Personnel Services	26,606,065	24,513,890	92%	31,172,667	4,663,936	15%	30,821,583	99%	351,084
Materials and Services	4,882,963	3,507,836	72%	6,577,601	163,955	2%	6,617,331	101%	(39,730)
Capital Outlay	80,000	54,752	68%	-	-	-	25,123	999%	(25,123)
TOTAL REQUIREMENTS	39,092,883	35,600,332	91%	45,788,895	4,827,891	11%	45,502,664	99%	286,231

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Fund	2,278,087	2,278,087	100%	2,231,439	185,949	8%	2,231,439	100%
Transfers In- OHP Mental Health	-	-	-	1,392,815	116,064	8%	1,392,815	100%	-
Transfers Out	(10,961)	(10,961)	100%	(10,961)	(913)	8%	(10,961)	100%	-
TOTAL TRANSFERS	2,267,126	2,267,126	100%	3,613,293	301,100	8%	3,613,293	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,612,014	3,870,664	107%	4,788,795	5,748,420	120%	5,741,107	120%
Resources over Requirements	(4,019,448)	615,268	-	(6,568,792)	(2,557,963)	-	(5,260,043)	-	1,308,749
Net Transfers - In (Out)	2,267,126	2,267,126	100%	3,613,293	301,100	8%	3,613,293	-	-
TOTAL FUND BALANCE	\$ 1,859,692	\$ 6,753,057	363%	\$ 1,833,296	\$ 3,491,558	190%	\$ 4,094,357	223%	\$2,261,061

^A Increase of \$715K related to new funds for Aid & Assist (\$431K), and a cost of living adjustment (\$358K).

^B Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Health Services - Public Health - Fund 274

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	4,964,969	4,761,019	96%	5,730,341	18,784	0%	6,228,215	109%	497,874 A
Environmental Health Fees	1,086,019	1,213,172	112%	1,238,499	23,795	2%	1,238,499	100%	-
State Miscellaneous	2,194,822	1,844,717	84%	874,346	-	0%	856,893	98%	(17,453)
State - Medicaid/Medicare	843,050	777,348	92%	807,530	73,059	9%	807,565	100%	35
Local Grants	843,783	1,140,300	135%	776,892	20,117	3%	819,050	105%	42,158
Vital Records	280,000	342,960	122%	300,000	8,138	3%	300,000	100%	-
Other	192,656	122,669	64%	289,152	1,100	0%	290,202	100%	1,050
Federal Grants	139,017	124,837	90%	144,060	-	0%	146,363	102%	2,303
State Shared- Family Planning	152,634	118,228	77%	125,000	17,690	14%	125,000	100%	-
Patient Fees	96,300	105,742	110%	96,300	5,182	5%	101,987	106%	5,687
OHP Fee for Service	-	22,993		18,260	3,096	17%	18,260	100%	-
TOTAL RESOURCES	10,793,250	10,573,983	98%	10,400,380	170,960	2%	10,932,034	105%	531,654

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Administration Allocation	2,665,047	2,665,046	100%	2,927,789	-	0%	2,927,789	100%
Personnel Services	10,484,069	9,048,019	86%	11,612,869	783,378	7%	11,257,580	97%	355,289
Materials and Services	3,257,672	2,413,506	74%	2,387,133	102,832	4%	2,573,097	108%	(185,964)
Capital Outlay	77,000	27,376	36%	-	-		-		-
TOTAL REQUIREMENTS	16,483,788	14,153,946	86%	16,927,791	886,210	5%	16,758,466	99%	169,325

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Fund	3,631,081	3,631,081	100%	4,376,806	364,729	8%	4,376,806	100%
Transfers In - TRT	444,417	444,417	100%	418,417	34,868	8%	418,417	100%	-
TOTAL TRANSFERS	4,075,498	4,075,498	100%	4,795,223	399,597	8%	4,795,223	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,869,932	3,049,370	106%	2,555,592	3,495,420	137%	2,603,602	102%
Resources over Requirements	(5,690,538)	(3,579,963)		(6,527,411)	(715,250)		(5,826,432)		700,979
Net Transfers - In (Out)	4,075,498	4,075,498		4,795,223	399,597		4,795,223		-
TOTAL FUND BALANCE	\$ 1,254,892	\$ 3,544,905	282%	\$ 823,404	\$ 3,179,767	386%	\$ 1,572,393	191%	\$748,989

A Carryforward of unbudgeted funds are related to vacancies in COVID Team and Public Health Modernization.

B Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Community Development - Fund 295

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Admin - Operations	138,716	153,688	111%	153,445	7,530	5%	153,445	100%	-
Code Compliance	842,906	995,865	118%	1,171,592	74,474	6%	1,171,592	100%	-
Building Safety	3,819,940	4,325,818	113%	4,821,160	381,367	8%	4,821,160	100%	-
Electrical	914,750	979,129	107%	1,022,005	58,614	6%	1,022,005	100%	-
Environmental On-Site	1,056,678	983,462	93%	1,017,678	61,889	6%	1,017,678	100%	-
Current Planning	1,980,521	2,223,570	112%	2,425,334	177,032	7%	2,425,334	100%	-
Long Range Planning	826,806	880,902	107%	1,064,305	85,009	8%	1,064,305	100%	-
TOTAL RESOURCES	9,580,316	10,542,434	110%	11,675,519	845,913	7%	11,675,519	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Admin - Operations	3,137,795	2,962,068	94%	3,432,980	278,215	8%	3,246,715	95%
Code Compliance	617,012	618,671	100%	805,614	51,394	6%	805,614	100%	-
Building Safety	2,284,444	2,023,911	89%	2,538,721	154,126	6%	2,242,675	88%	296,046 A
Electrical	556,531	553,500	99%	641,837	43,551	7%	572,195	89%	69,642 A
Environmental On-Site	765,935	643,443	84%	753,369	57,218	8%	753,369	100%	-
Current Planning	1,769,333	1,590,813	90%	2,062,044	115,288	6%	1,850,184	90%	211,860 A
Long Range Planning	847,839	575,907	68%	998,739	58,913	6%	998,739	100%	-
TOTAL REQUIREMENTS	9,978,889	8,968,312	90%	11,233,304	758,705	7%	10,469,491	93%	763,813

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - General Fund	290,000	170,661	59%	160,000	9,999	6%	160,000	100%
Transfers Out	(99,360)	(99,360)	100%	(112,619)	(9,382)	8%	(112,619)	100%	-
Transfers Out - CDD Reserve	(461,262)	(1,230,508)	267%	(958,966)	(79,912)	8%	(1,426,146)	149%	(467,180)
TOTAL TRANSFERS	(270,622)	(1,159,207)	428%	(911,585)	(79,295)	9%	(1,378,765)	151%	(467,180)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,432,367	1,749,673	122%	2,096,504	2,191,402	105%	2,191,402	105%
Resources over Requirements	(398,573)	1,574,121		442,215	87,208		1,206,028		763,813
Net Transfers - In (Out)	(270,622)	(1,159,207)		(911,585)	(79,295)		(1,378,765)		(467,180)
TOTAL FUND BALANCE	\$ 763,172	\$ 2,164,587	284%	\$ 1,627,134	\$ 2,199,315	135%	\$ 2,018,665	124%	\$ 391,531

- A** Projections reflect unfilled positions
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Road - Fund 325

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Motor Vehicle Revenue	17,485,000	19,740,504	113%	19,483,147	1,695,587	9%	19,483,147	100%	-
Federal - PILT Payment	2,096,751	2,195,918	105%	2,200,000	2,239,616	102%	2,239,616	102%	39,616 A
Other Inter-fund Services	1,221,632	1,254,413	103%	1,311,901	480	0%	1,311,901	100%	-
Forest Receipts	627,207	792,420	126%	882,502	-	0%	882,502	100%	-
Sale of Equip & Material	449,150	341,833	76%	426,000	30	0%	426,000	100%	-
Cities-Bend/Red/Sis/La Pine	560,000	155,269	28%	403,731	-	0%	403,731	100%	-
Miscellaneous	67,340	68,747	102%	77,610	5,546	7%	77,610	100%	-
Interest on Investments	59,109	55,083	93%	54,172	4,398	8%	54,172	100%	-
Mineral Lease Royalties	60,000	148,267	247%	50,000	-	0%	50,000	100%	-
Assessment Payments (P&I)	3,460	16,052	464%	-	375	-	10,000	100%	10,000 B
TOTAL RESOURCES	22,629,649	24,768,506	109%	24,889,063	3,946,032	16%	24,938,679	100%	49,616

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Personnel Services	6,916,229	6,754,381	98%	7,802,271	584,366	7%	7,802,271	100%	-
Materials and Services	7,843,400	6,877,462	88%	8,363,465	443,673	5%	8,363,465	100%	-
Capital Outlay	264,500	141,754	54%	23,260	1,105	5%	23,260	100%	-
TOTAL REQUIREMENTS	15,024,128	13,773,597	92%	16,188,996	1,029,144	6%	16,188,996	100%	-

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers Out	(11,757,547)	(11,757,547)	100%	(12,330,136)	(7,440,775)	60%	(12,330,136)	100%	-
TOTAL TRANSFERS	(11,757,547)	(11,757,547)	100%	(12,330,136)	(7,440,775)	60%	(12,330,136)	100%	-

FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	6,383,832	8,566,521	134%	5,892,967	7,803,964	132%	7,803,964	132%	1,910,997 C
Resources over Requirements	7,605,521	10,994,909	-	8,700,067	2,916,888	-	8,749,683	-	49,616
Net Transfers - In (Out)	(11,757,547)	(11,757,547)	-	(12,330,136)	(7,440,775)	-	(12,330,136)	-	-
TOTAL FUND BALANCE	\$ 2,231,806	\$ 7,803,883	350%	\$ 2,262,898	\$ 3,280,076	145%	\$ 4,223,511	187%	\$ 1,960,613

- A** Actual payment higher than budget
- B** Updated based on YTD actuals trending higher than budgeted
- C** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Adult P&P - Fund 355

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%

Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
DOC Grant in Aid SB 1145	4,202,885	4,734,453	113%	4,734,453	1,183,613	25%	4,734,453	100%	-
CJC Justice Reinvestment	781,597	892,038	114%	892,038	-	0%	892,038	100%	-
DOC Measure 57	255,545	244,606	96%	244,606	244,606	100%	244,606	100%	-
State Miscellaneous	138,000	96,068	70%	123,453	-	0%	123,453	100%	-
Interfund- Sheriff	50,000	55,000	110%	50,000	4,167	8%	50,000	100%	-
Gen Fund/Crime Prevention	50,000	50,000	100%	50,000	-	0%	50,000	100%	-
Oregon BOPPPS	24,281	20,318	84%	20,318	-	0%	20,318	100%	-
Interest on Investments	45,193	19,125	42%	18,151	2,992	16%	18,151	100%	-
Electronic Monitoring Fee	2,500	280	11%	500	11	2%	500	100%	-
Miscellaneous	500	3,904	781%	500	72	14%	500	100%	-
Probation Work Crew Fees	1,500	-	0%	-	-	-	-	-	-
DOC-Family Sentence Alt	118,250	58,958	50%	-	-	-	-	-	-
Probation Supervision Fees	170,000	3,606	2%	-	-	-	-	-	-
TOTAL RESOURCES	5,840,250	6,178,356	106%	6,134,018	1,435,461	23%	6,134,018	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,379,503	4,866,013	90%	5,683,822	421,168	7%	5,683,822	100%
Materials and Services	1,700,412	1,527,779	90%	1,883,614	68,567	4%	1,883,614	100%	-
Capital Outlay	-	-	-	8,475	598	7%	8,475	100%	-
TOTAL REQUIREMENTS	7,079,915	6,393,791	90%	7,575,910	490,333	6%	7,575,910	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	662,046	662,045	100%	536,369	44,696	8%	536,369	100%
Transfer to Vehicle Maint	(190,974)	(190,974)	100%	(69,277)	(5,773)	8%	(69,277)	100%	-
TOTAL TRANSFERS	471,072	471,071	100%	467,092	38,923	8%	467,092	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,739,775	2,982,055	109%	3,100,000	3,221,318	104%	3,221,318	104%
Resources over Requirements	(1,239,665)	(215,435)	-	(1,441,892)	945,128	-	(1,441,892)	-	0
Net Transfers - In (Out)	471,072	471,071	-	467,092	38,923	-	467,092	-	-
TOTAL FUND BALANCE	\$ 1,971,182	\$ 3,237,691	164%	\$ 2,125,200	\$ 4,205,368	198%	\$ 2,246,518	106%	\$121,318

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Road CIP - Fund 465

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Miscellaneous	2,191,461	1,000,000	46%	1,818,500	-	0%	1,818,500	100%	-
Interest on Investments	279,729	124,832	45%	124,563	23,439	19%	124,563	100%	-
TOTAL RESOURCES	2,471,190	1,124,832	46%	1,943,063	23,439	1%	1,943,063	100%	-

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Materials and Services	109,870	109,870	100%	127,640	10,637	8%	127,640	100%	-
Capital Outlay	29,612,821	7,996,247	27%	28,259,526	2,200,660	8%	28,259,526	100%	-
TOTAL REQUIREMENTS	29,722,691	8,106,117	27%	28,387,166	2,211,297	8%	28,387,166	100%	-

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In	12,193,917	10,672,113	88%	14,230,313	4,889,361	34%	14,230,313	100%	-
TOTAL TRANSFERS	12,193,917	10,672,113	88%	14,230,313	4,889,361	34%	14,230,313	100%	-

FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	20,374,044	23,533,004	116%	24,548,274	27,223,832	111%	27,223,832	111%	2,675,558 ^A
Resources over Requirements	(27,251,501)	(6,981,285)		(26,444,103)	(2,187,857)		(26,444,103)		0
Net Transfers - In (Out)	12,193,917	10,672,113		14,230,313	4,889,361		14,230,313		-
TOTAL FUND BALANCE	\$ 5,316,460	\$ 27,223,832	512%	\$ 12,334,484	\$ 29,925,335	243%	\$ 15,010,042	122%	\$2,675,558

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Road CIP (Fund 465) - Capital Outlay Summary by Project

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Completed

	Fiscal Year 2022			Fiscal Year 2023					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Terrebonne Refinement Plan	\$ 10,000,000	\$ -		\$ 7,319,310	\$ 2,200,000	30%	\$ 7,319,310	100%	\$ -
US 20 at Tumalo	-	-		6,700,000	-	0%	6,700,000	100%	-
Tumalo Road / Tumalo Place	-	67,998		-	-		-		-
Old Bend Rdm/Tumalo Rd Inter	-	16,907		-	-		-		-
NE Negus and 17TH	2,363,532	2,142,875	91%	-	-		-		-
Hunnel Rd: Loco Rd to Tumalo Rd	2,168,940	637,975	29%	4,265,216	660	0%	4,265,216	100%	-
Transportation System Plan Update	108,510	86,081	79%	-	-		-		-
Gribbling Rd Bridge	279,575	1,110	0%	818,500	-	0%	818,500	100%	-
Terrebonne Wastewater Feasibility St.	-	35,130		-	-		-		-
Rickard Rd: Groff Rd to US 20	1,716,142	1,391,051	81%	-	-		-		-
Paving Powell Butte Hwy	931,140	1,319,374	142%	-	-		-		-
Smith Rock Way Bridge Replace	505,000	1,869	0%	985,000	-	0%	985,000	100%	-
Deschutes Mkt Rd/Hamehook Round	671,000	208,367	31%	1,663,000	-	0%	1,663,000	100%	-
Paving Cottonwood: Us 97 To BSNF RR	618,144	499,075	81%	-	-		-		-
Paving Desch Mkt Rd: Yeoman Hamehoo	310,838	-	0%	443,000	-	0%	443,000	100%	-
Paving Alfalfa Mkt Rd: Mp 4 Dodds	265,000	2,638	1%	1,200,000	-	0%	1,200,000	100%	-
Paving Of Hamby Rd: Us 20 To Butler	200,000	1,912	1%	333,000	-	0%	333,000	100%	-
Powell Butte Hwy/Butler Market RB	150,000	38,562	26%	785,000	-	0%	785,000	100%	-
Wilcox Ave Bridge #2171-03 Replacem	100,000	-	0%	160,000	-	0%	160,000	100%	-
US 20: Cook Ave/OB Riley Rd (Tumalo	6,700,000	-	0%	-	-		-		A
US 20: Tumalo Multi-Use Path Crossing	1,250,000	1,200,000	96%	-	-		-		-
Highway Warning Systems 2021	-	69,536		-	-		-		-
Tumalo Wastewater Feasibility Study	-	219		-	-		-		-
Paving Tumalo Rd/Deschutes Mkt Rd	-	1,640		246,000	-	0%	246,000	100%	-
Slurry Seal 2022	-	1,148		-	-		-		-
Paving of Rosland Rd: US 20 to Draf	-	-		380,000	-	0%	380,000	100%	-
Intersection Safety Improvements	-	-		-	-		-		A
FY 22 Guardrail Improvements	100,000	114,378	114%	-	-		-		-
Redmond District Local Roads	500,000	-	0%	-	-		-		A
Bend District Local Roads	500,000	-	0%	-	-		-		A
Sidewalk Ramp Improvements	75,000	156,557	209%	50,000	-	0%	50,000	100%	-
Signage Improvements	100,000	1,843	2%	150,000	-	0%	150,000	100%	-
Northwest Way: NW Coyner Ave to NW Altmeter Wy	-	-		815,000	-	0%	815,000	100%	-
Slurry Seal 2023	-	-		300,000	-	0%	300,000	100%	-
Local Road Pavement Preservation	-	-		200,000	-	0%	200,000	100%	-
NW Lower Bridge Way: 43rd St to Holmes Rd	-	-		100,000	-	0%	100,000	100%	-
Tumalo Reservoir Rd: OB Riley to Sisemore Rd	-	-		100,000	-	0%	100,000	100%	-
Terrebonne Wastewater System Phase 1	-	-		1,000,000	-	0%	1,000,000	100%	-
FY 23 Guardrail Improvements	-	-		150,000	-	0%	150,000	100%	-
Hamehook Rd Bridge #16181 Rehabilitation	-	-		96,500	-	0%	96,500	100%	-
TOTAL CAPITAL	\$ 29,612,821	\$ 7,996,247	27%	\$ 28,259,526	2,200,660	8%	\$ 28,259,526	100%	-

A These projects will have activity this year; budget from other projects will be re-allocated



Budget to Actuals Report

Solid Waste - Fund 610

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Franchise Disposal Fees	7,124,000	6,891,500	97%	7,210,000	624,513	9%	7,210,000	100%	- A
Private Disposal Fees	2,827,000	3,191,189	113%	3,337,000	306,840	9%	3,337,000	100%	- A
Commercial Disp. Fee	2,686,000	3,075,123	114%	3,234,000	337,005	10%	3,234,000	100%	- A
Franchise 3% Fees	290,000	337,878	117%	305,000	23,078	8%	305,000	100%	- C
Yard Debris	300,000	268,060	89%	290,000	28,936	10%	290,000	100%	-
Miscellaneous	55,000	80,970	147%	70,000	13,406	19%	70,000	100%	-
Interest	41,599	27,916	67%	30,498	2,959	10%	30,498	100%	-
Special Waste	15,000	37,718	251%	15,000	1,146	8%	15,000	100%	-
Recyclables	12,000	12,980	108%	12,000	717	6%	12,000	100%	-
Leases	1	1	100%	1	-	0%	1	100%	-
TOTAL RESOURCES	13,350,600	13,923,334	104%	14,503,499	1,338,601	9%	14,503,499	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	2,754,132	2,696,404	98%	3,277,684	242,444	7%	3,277,684	100%
Materials and Services	5,651,103	5,192,584	92%	6,473,358	111,958	2%	6,473,358	100%	-
Capital Outlay	53,141	76,304	144%	264,000	-	0%	264,000	100%	-
Debt Service	1,251,615	797,852	64%	1,327,000	-	0%	1,327,000	100%	-
TOTAL REQUIREMENTS	9,709,991	8,763,145	90%	11,342,042	354,401	3%	11,342,042	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	SW Capital & Equipment Reserve	(6,029,323)	(6,029,323)	100%	(5,299,665)	(1,163)	0%	(5,299,665)	100%
TOTAL TRANSFERS	(6,029,323)	(6,029,323)	100%	(5,299,665)	(1,163)	0%	(5,299,665)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,972,234	3,957,273	133%	3,107,198	3,104,294	100%	3,104,294	100%
Resources over Requirements	3,640,609	5,160,189		3,161,457	984,200		3,161,457		0
Net Transfers - In (Out)	(6,029,323)	(6,029,323)		(5,299,665)	(1,163)		(5,299,665)		-
TOTAL FUND BALANCE	\$ 583,520	\$ 3,088,139	529%	\$ 968,989	\$ 4,087,331	422%	\$ 966,086	100%	(\$2,904)

- A** Total disposal fee projections reflect management's best estimate of revenues to be collected; disposal tons are typically higher in the summer with reductions in winter. July revenue is 7.7% greater than prior year and close to budget.
- C** Annual fees due April 15, 2023; received year-to-date monthly installments from Republic
- D** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Fair & Expo - Fund 615

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Events Revenue	578,000	786,724	136%	745,759	57,856	8%	745,759	100%	-
Food & Beverage	513,500	790,362	154%	415,000	25,292	6%	415,000	100%	-
Rights & Signage	105,000	38,192	36%	105,000	35,400	34%	105,000	100%	-
Storage	77,500	46,525	60%	65,000	-	0%	65,000	100%	-
Horse Stall Rental	71,500	66,636	93%	49,000	-	0%	49,000	100%	-
Camping Fee	19,500	11,675	60%	20,000	-	0%	20,000	100%	-
Interest	474	5,301	999%	5,221	757	15%	5,221	100%	-
Miscellaneous	250	2,032	813%	3,554	15	0%	3,554	100%	-
Interfund Payment	30,000	30,000	100%	-	-	-	-	-	-
TOTAL RESOURCES	1,395,724	1,777,447	127%	1,408,534	119,320	8%	1,408,534	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	1,118,980	1,130,359	101%	1,256,902	92,965	7%	1,256,902	100%
Personnel Services - F&B	181,593	200,065	110%	170,247	5	0%	170,247	100%	-
Materials and Services	818,804	851,937	104%	965,684	59,247	6%	965,684	100%	-
Materials and Services - F&B	282,500	350,982	124%	273,950	2,561	1%	273,950	100%	-
Debt Service	103,000	100,899	98%	52,500	-	0%	52,500	100%	-
TOTAL REQUIREMENTS	2,504,877	2,634,241	105%	2,719,284	154,778	6%	2,719,284	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Room Tax	1,067,769	1,023,837	96%	1,075,598	89,633	8%	1,075,598	100%
Transfers In - Park Fund	30,000	30,000	100%	30,000	2,500	8%	30,000	100%	-
Transfers In - Room Tax (as needed)	25,744	25,744	100%	25,744	2,145	8%	25,744	100%	-
Transfers In - County Fair	150,000	150,000	100%	-	-	-	-	-	-
Transfers Out	(310,777)	(310,777)	100%	(427,215)	(35,601)	8%	(427,215)	100%	-
TOTAL TRANSFERS	962,736	918,804	95%	704,127	58,677	8%	704,127	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	750,673	923,473	123%	971,352	867,414	89%	867,414	89%
Resources over Requirements	(1,109,153)	(856,795)	-	(1,310,750)	(35,458)	-	(1,310,750)	-	0
Net Transfers - In (Out)	962,736	918,804	-	704,127	58,677	-	704,127	-	-
TOTAL FUND BALANCE	\$ 604,256	\$ 985,482	163%	\$ 364,730	\$ 890,633	244%	\$ 260,792	72%	(\$103,938)

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Annual County Fair - Fund 616

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Gate Receipts	550,000	738,029	134%	710,000	35,169	5%	710,000	100%	-
Concessions and Catering	385,000	526,737	137%	505,000	14,375	3%	505,000	100%	-
Carnival	330,000	415,716	126%	385,000	30,239	8%	385,000	100%	-
Commercial Exhibitors	110,000	86,200	78%	80,000	112,675	141%	117,000	146%	37,000
Fair Sponsorship	83,500	51,035	61%	61,000	96,715	159%	118,000	193%	57,000
State Grant	52,000	53,167	102%	53,167	-	0%	53,167	100%	-
Rodeo	20,000	24,050	120%	24,000	19,410	81%	24,000	100%	-
R/V Camping/Horse Stall Rental	25,500	19,815	78%	20,000	16,800	84%	20,000	100%	-
Livestock Entry Fees	4,500	-	0%	5,000	1,964	39%	5,000	100%	-
Merchandise Sales	-	5,239		3,500	-	0%	3,500	100%	-
Interest on Investments	-	2,683		2,713	110	4%	2,713	100%	-
TOTAL RESOURCES	1,560,500	1,922,671	123%	1,849,380	327,457	18%	1,943,380	105%	94,000

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	155,959	36,728	24%	169,445	15,208	9%	169,445	100%
Materials and Services	1,312,172	1,316,091	100%	1,682,585	806,139	48%	1,682,585	100%	-
TOTAL REQUIREMENTS	1,468,131	1,352,819	92%	1,852,030	821,347	44%	1,852,030	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT 1%	75,000	75,000	100%	75,000	6,250	8%	75,000	100%
Transfer Out - Fair & Expo	(150,000)	(150,000)	100%	-	-		-		-
Transfers Out	-	-		(231,706)	(19,308)	8%	(231,706)	100%	-
TOTAL TRANSFERS	(75,000)	(75,000)	100%	(156,706)	(13,058)	8%	(156,706)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	-	(109,033)	999%	384,715	385,818	100%	385,818	100%
Resources over Requirements	92,369	569,852		(2,650)	(493,889)		91,350		94,000
Net Transfers - In (Out)	(75,000)	(75,000)		(156,706)	(13,058)		(156,706)		-
TOTAL FUND BALANCE	\$ 17,369	\$ 385,818	999%	\$ 225,358	(\$ 121,129)	-54%	\$ 320,462	142%	\$95,103

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Fair & Expo Capital Reserve - Fund 617

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	8,544	8,012	94%	7,414	1,449	20%	7,414	100%	-
TOTAL RESOURCES	8,544	8,012	94%	7,414	1,449	20%	7,414	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Materials and Services	180,000	8,564	5%	220,000	92	0%	220,000	100%
Capital Outlay	388,000	(894)	0%	650,000	-	0%	650,000	100%	- ^A
TOTAL REQUIREMENTS	568,000	7,670	1%	870,000	92	0%	870,000	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT 1%	498,901	479,502	96%	501,683	41,806	8%	501,683	100%
Transfers In - Fair & Expo	300,000	300,000	100%	416,437	34,703	8%	416,437	100%	-
Transfers In - Annual County Fair	-	-	-	231,706	19,308	8%	231,706	100%	-
TOTAL TRANSFERS	798,901	779,502	98%	1,149,827	95,817	8%	1,149,827	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,101,663	1,029,596	93%	1,299,942	1,758,839	135%	1,758,839	135%
Resources over Requirements	(559,456)	342	-	(862,586)	1,358	-	(862,586)	-	0
Net Transfers - In (Out)	798,901	779,502	-	1,149,827	95,817	-	1,149,827	-	-
TOTAL FUND BALANCE	\$ 1,341,108	\$ 1,809,440	135%	\$ 1,587,183	\$ 1,856,014	117%	\$ 2,046,080	129%	\$458,897

- A** Capital Outlay appropriations are a placeholder should viable projects be recommended and approved for construction
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

RV Park - Fund 618

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
RV Park Fees < 31 Days	495,000	551,683	111%	605,000	44,101	7%	605,000	100%	-
Cancellation Fees	-	15,725		14,000	2,624	19%	14,000	100%	-
RV Park Fees > 30 Days	10,500	8,499	81%	13,000	-	0%	13,000	100%	-
Washer / Dryer	5,000	3,476	70%	4,200	813	19%	4,200	100%	-
Miscellaneous	2,500	3,587	143%	3,750	-	0%	3,750	100%	-
Vending Machines	2,500	1,021	41%	1,750	236	13%	1,750	100%	-
Interest on Investments	2,024	578	29%	552	113	21%	552	100%	-
TOTAL RESOURCES	517,524	584,569	113%	642,252	47,887	7%	642,252	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	19,456	1,647	8%	111,153	4,650	4%	111,153	100%
Materials and Services	310,805	242,863	78%	259,755	38,887	15%	259,755	100%	-
Debt Service	221,927	221,629	100%	167,600	-	0%	167,600	100%	-
TOTAL REQUIREMENTS	552,188	466,140	84%	538,508	43,537	8%	538,508	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Park Fund	160,000	160,000	100%	160,000	-	0%	160,000	100%
Transfers In - TRT Fund	20,000	20,000	100%	20,000	1,666	8%	20,000	100%	-
Transfer Out - RV Reserve	(132,042)	(132,042)	100%	(261,566)	(21,797)	8%	(261,566)	100%	-
TOTAL TRANSFERS	47,958	47,958	100%	(81,566)	(20,131)	25%	(81,566)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	-	-		116,415	166,387	143%	166,387	143%
Resources over Requirements	(34,664)	118,429		103,744	4,350		103,744		0
Net Transfers - In (Out)	47,958	47,958		(81,566)	(20,131)		(81,566)		-
TOTAL FUND BALANCE	\$ 13,294	\$ 166,387	999%	\$ 138,593	\$ 150,606	109%	\$ 188,565	136%	\$49,972

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

RV Park Reserve - Fund 619

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	7,546	6,354	84%	6,298	948	15%	6,298	100%	-
TOTAL RESOURCES	7,546	6,354	84%	6,298	948	15%	6,298	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Capital Outlay	100,000	885	1%	100,000	-	0%	100,000	100%
TOTAL REQUIREMENTS	100,000	885	1%	100,000	-	0%	100,000	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - RV Park Ops	132,042	132,042	100%	261,750	21,797	8%	261,566	100%
TOTAL TRANSFERS	132,042	132,042	100%	261,750	21,797	8%	261,566	100%	(184)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	784,466	1,054,426	134%	1,172,718	1,191,937	102%	1,191,937	102%
Resources over Requirements	(92,454)	5,469		(93,702)	948		(93,702)		0
Net Transfers - In (Out)	132,042	132,042		261,750	21,797		261,566		(184)
TOTAL FUND BALANCE	\$ 824,054	\$ 1,191,937	145%	\$ 1,340,766	\$ 1,214,682	91%	\$ 1,359,801	101%	\$ 19,035

- A** Capital Outlay appropriations are a placeholder
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Risk Management - Fund 670

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%

Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Workers' Compensation	1,120,766	1,219,543	109%	1,234,761	106,567	9%	1,234,761	100%	-
General Liability	944,278	940,773	100%	892,681	74,390	8%	892,681	100%	-
Unemployment	323,572	334,147	103%	430,179	110,467	26%	430,179	100%	A
Property Damage	393,546	409,593	104%	419,566	34,964	8%	419,566	100%	-
Vehicle	227,700	227,700	100%	248,764	20,730	8%	248,764	100%	-
Interest on Investments	101,111	50,142	50%	49,346	7,103	14%	49,346	100%	-
Claims Reimbursement	25,000	1,280,876	999%	25,000	-	0%	25,000	100%	-
Skid Car Training	10,000	-	0%	10,000	-	0%	10,000	100%	B
Process Fee- Events/ Parades	1,000	1,485	149%	1,000	135	14%	1,000	100%	-
Miscellaneous	-	180		180	-	0%	180	100%	-
TOTAL RESOURCES	3,146,973	4,464,440	142%	3,311,477	354,356	11%	3,311,477	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	General Liability	3,600,000	2,706,359	75%	3,000,000	2,277	0%	3,000,000	100%
Workers' Compensation	1,580,000	953,365	60%	1,580,000	150,129	10%	1,580,000	100%	-
Insurance Administration	547,047	491,476	90%	607,558	44,180	7%	607,558	100%	-
Property Damage	300,245	604,926	201%	300,248	3,420	1%	300,248	100%	-
Vehicle	200,000	137,356	69%	200,000	4,436	2%	200,000	100%	-
Unemployment	200,000	62,071	31%	200,000	-	0%	200,000	100%	-
TOTAL REQUIREMENTS	6,427,292	4,955,553	77%	5,887,806	204,443	3%	5,887,806	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out - Vehicle Replacement	(3,500)	(3,500)	100%	(3,500)	(291)	8%	(3,500)	100%
TOTAL TRANSFERS	(3,500)	(3,500)	100%	(3,500)	(291)	8%	(3,500)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	8,329,115	9,521,450	114%	7,687,180	9,026,837	117%	9,026,837	117%
Resources over Requirements	(3,280,319)	(491,113)		(2,576,329)	149,913		(2,576,329)		0
Net Transfers - In (Out)	(3,500)	(3,500)		(3,500)	(291)		(3,500)		-
TOTAL FUND BALANCE	\$ 5,045,296	\$ 9,026,837	179%	\$ 5,107,351	\$ 9,176,459	180%	\$ 6,447,007	126%	\$1,339,656

- A** Unemployment collected on first \$25K of employee's salary in fiscal year
- B** Skid Car training on hold due to COVID
- C** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Health Benefits - Fund 675

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Internal Premium Charges	18,767,900	19,164,548	102%	19,908,221	1,644,630	8%	19,908,221	100%	-
COIC Premiums	1,589,000	1,255,305	79%	1,547,778	137,217	9%	1,547,778	100%	-
Employee Co-Pay	1,200,000	1,238,034	103%	1,282,015	104,812	8%	1,282,015	100%	-
Retiree / COBRA Premiums	1,060,000	1,438,217	136%	595,000	48,345	8%	595,000	100%	-
Prescription Rebates	128,000	396,119	309%	175,000	-	0%	175,000	100%	-
Interest	200,277	90,816	45%	95,686	11,121	12%	95,686	100%	-
Claims Reimbursement & Other	82,000	1,487,600	999%	55,000	-	0%	55,000	100%	-
TOTAL RESOURCES	23,027,177	25,070,639	109%	23,658,700	1,946,125	8%	23,658,700	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Health Benefits	25,140,847	23,554,743	94%	21,597,563	331,590	2%	21,597,563	100%
Deschutes On-Site Pharmacy	2,970,575	3,381,197	114%	3,779,608	3,314	0%	3,779,608	100%	- A
Deschutes On-Site Clinic	1,141,829	1,190,855	104%	1,212,497	2,849	0%	1,212,497	100%	- A
Wellness	171,142	138,211	81%	179,549	6	0%	179,549	100%	- A
TOTAL REQUIREMENTS	29,424,393	28,265,006	96%	26,769,217	337,759	1%	26,769,217	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	14,772,618	15,527,580	105%	11,925,656	12,333,896	103%	12,333,896	103%
Resources over Requirements	(6,397,216)	(3,194,368)		(3,110,517)	1,608,366		(3,110,517)		0
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 8,375,402	\$ 12,333,212	147%	\$ 8,815,139	\$ 13,942,262	158%	\$ 9,223,379	105%	\$408,240

A Amounts are paid 1 month in arrears

B Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

911 - Fund 705 and 710

FY23 YTD July 31, 2022 (unaudited)

09/26/2022 Item #2.

8.3%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current Yr	9,803,579	9,931,743	101%	10,402,834	-	0%	10,402,834	100%	A
Telephone User Tax	1,106,750	1,815,283	164%	1,668,000	-	0%	1,668,000	100%	B
State Reimbursement	60,000	123,282	205%	810,000	-	0%	810,000	100%	C
Police RMS User Fees	236,576	237,221	100%	237,221	-	0%	237,221	100%	D
Contract Payments	147,956	157,552	106%	153,292	2,000	1%	153,292	100%	
User Fee	233,576	140,986	60%	140,445	2,156	2%	140,445	100%	
Data Network Reimbursement	162,000	244,799	151%	120,874	6,718	6%	120,874	100%	
Property Taxes - Prior Yr	115,000	92,601	81%	80,000	14,185	18%	80,000	100%	
Interest	96,867	69,988	72%	67,515	9,488	14%	67,515	100%	
Property Taxes - Jefferson Co.	38,344	37,525	98%	39,497	13	0%	39,497	100%	
Miscellaneous	18,658	45,553	244%	25,000	845	3%	25,000	100%	
TOTAL RESOURCES	12,019,306	12,896,533	107%	13,744,678	35,406	0%	13,744,678	100%	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	8,005,795	7,462,419	93%	8,606,196	679,120	8%	8,606,196	100%
Materials and Services	3,582,212	2,905,746	81%	4,088,201	169,364	4%	4,088,201	100%	
Capital Outlay	2,975,000	528,824	18%	5,075,000	25,626	1%	5,075,000	100%	
TOTAL REQUIREMENTS	14,563,007	10,896,989	75%	17,769,397	874,109	5%	17,769,397	100%	

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	11,850,783	10,709,072	90%	12,950,799	12,708,616	98%	12,708,616	98%
Resources over Requirements	(2,543,701)	1,999,544		(4,024,719)	(838,704)		(4,024,719)		0
Net Transfers - In (Out)	-	-		-	-		-		
TOTAL FUND BALANCE	\$ 9,307,082	\$ 12,708,616	137%	\$ 8,926,080	\$ 11,869,912	133%	\$ 8,683,897	97%	(\$242,183)

- A** Current year taxes received primarily in November, February and May
- B** Telephone tax payments are received quarterly
- C** State GIS reimbursements are received quarterly
- D** Invoices are mailed in the Spring
- E** Final Beginning Fund Balance will be determined after the final close of FY22



MEMORANDUM

DATE: September 13, 2022
TO: Board of County Commissioners
FROM: Wayne Lowry, Interim Chief Financial Officer
SUBJECT: Treasury and Finance Report for August 2022

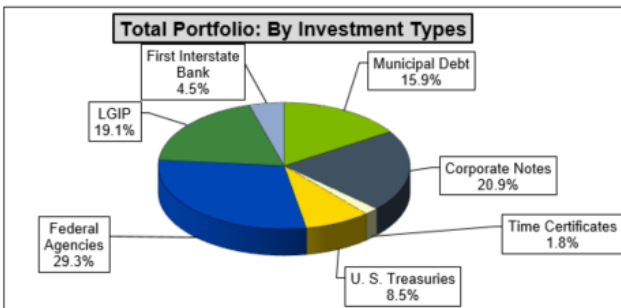
Following is the unaudited monthly finance report for fiscal year to date August 31, 2022.

Treasury and Investments

- The portfolio balance at the end of August was \$271.4 million, an increase of ~\$2.9 million from July and a decrease of \$4.3 million from last year (August 2021).
- Net investment income for the month is \$209,987 approximately \$17K more than last month and \$79K more than August 2021. YTD earnings of \$407,251 are \$133K more than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- The LGIP interest rate increased from 1.40% to 1.65%. Benchmark returns for 24 month treasuries are up from the prior month by 56 basis points and 36 month treasuries are up from the prior month by 63 basis points.
- Average portfolio yield is 0.78% which is slightly higher than the prior month’s average of 0.76%.
- The portfolio’s weighted average time to maturity is at 1.34 years compared to 1.41 in July.

Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	\$ 43,205,000	15.9%
Corporate Notes	56,794,000	20.9%
Time Certificates	4,995,000	1.8%
U.S. Treasuries	23,000,000	8.5%
Federal Agencies	79,418,000	29.3%
LGIP	51,794,250	19.1%
First Interstate Bank	12,161,853	4.5%
Total Investments	\$ 271,368,102	100.0%

Investment Income		
	Aug-22	Y-T-D
Total Investment Income	214,987	417,251
Less Fee: \$5,000 per month	(5,000)	(10,000)
Investment Income - Net	209,987	407,251
Prior Year Comparison	Aug-21	
	79,173	132,664



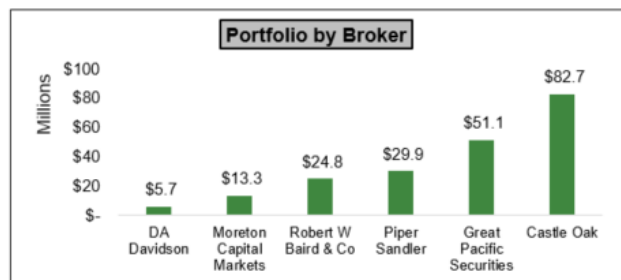
Category Maximums:	
U.S. Treasuries	100%
LGIP (\$52,713,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

Yield Percentages		
	Current Month	Prior Month
FIB/ LGIP	1.65%	1.40%
Investments	1.06%	1.02%
Average	0.78%	0.76%

Maturity (Years)	
Max	Weighted Average
4.208	1.34

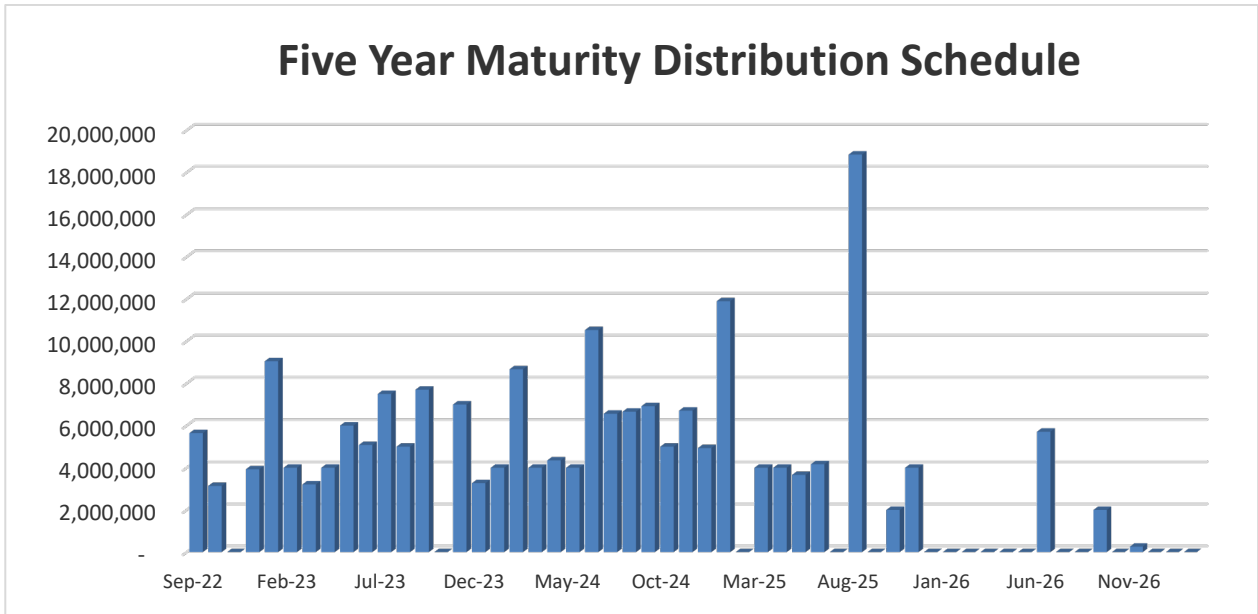
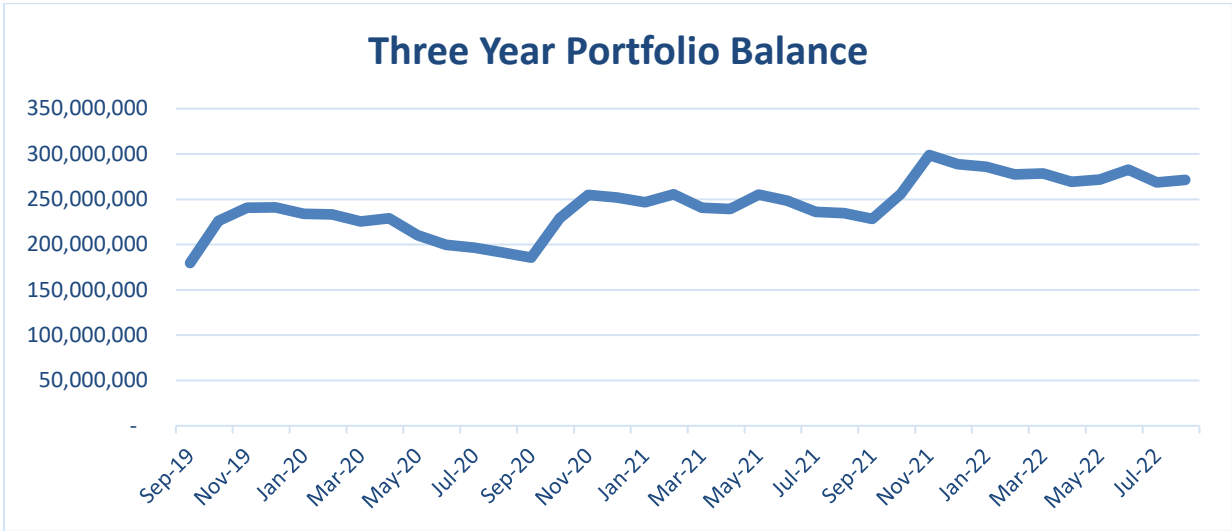
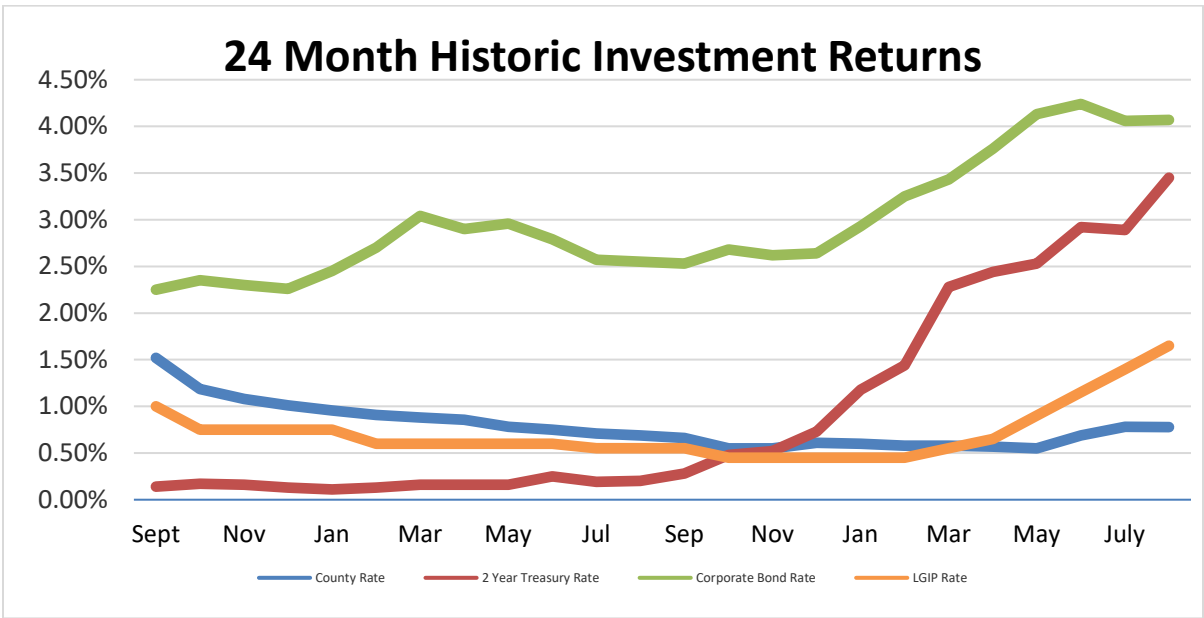
Benchmarks	
24 Month Treasury	3.45%
LGIP Rate	1.65%
36 Month Treasury	3.46%

Term	Minimum	Actual
0 to 30 Days	10%	25.6%
Under 1 Year	25%	45.3%
Under 5 Years	100%	100.0%



Other	Policy	Actual
Corp Issuer	5%	3.3%
Callable	25%	19.2%
Credit W/A	AA2	AA1

Investment Activity	
Purchases in Month	\$ 2,000,000
Sales/Redemptions in Month	\$ 6,125,000



Deschutes County Investments
Portfolio Management
Portfolio Details - Investments
August 31, 2022

Purchases made in August 2021
Purchases made in August 2022

Table with columns: Inv #, Inv Type, CUSIP, Security, Broker, Purchase Date, Maturity Date, Days To Maturity, Ratings (Moody's, S&P/Fitch), Coupon Rate, YTM 364, Par Value, Market Value, Book Value. Contains a comprehensive list of investments with their respective financial details.

Position Control Summary

Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July - June Percent Unfilled
Assessor	Filled	33.26	31.00											
	Unfilled	2.00	4.26											8.88%
Clerk	Filled	9.48	9.48											
	Unfilled	1.00	1.00											9.54%
BOPTA	Filled	0.52	0.52											
	Unfilled	-	-											0.00%
DA	Filled	57.40	58.40											
	Unfilled	3.20	2.20											4.46%
Tax	Filled	5.50	5.50											
	Unfilled	1.00	1.00											15.38%
Veterans'	Filled	5.00	5.00											
	Unfilled	-	-											0.00%
Property Mngt	Filled	2.00	2.00											
	Unfilled	1.00	1.00											33.33%
Total General Fund	Filled	113.16	111.90	-	-	-	-	-	-	-	-	-	-	
	Unfilled	8.20	9.46	-	-	-	-	-	-	-	-	-	-	7.28%
Justice Court	Filled	4.60	4.60											
	Unfilled	-	-											0.00%
Community Justice	Filled	45.20	45.20											
	Unfilled	2.70	2.70											5.64%
Sheriff	Filled	218.25	232.25											
	Unfilled	44.75	30.75											14.35%
Houseless Effort	Filled	-	-											
	Unfilled	2.00	2.00											100.00%
Health Svcs	Filled	355.80	357.50											
	Unfilled	49.55	47.85											12.01%
CDD	Filled	59.80	58.80											
	Unfilled	12.20	13.20											17.64%
Road	Filled	55.00	55.00											
	Unfilled	6.00	6.00											9.84%
Adult P&P	Filled	35.55	35.55											
	Unfilled	5.30	5.30											12.97%
Solid Waste	Filled	27.00	26.00											
	Unfilled	3.00	4.00											11.67%
Victims Assistance	Filled	8.00	8.00											
	Unfilled	-	-											0.00%
GIS Dedicated	Filled	2.30	2.30											
	Unfilled	-	-											0.00%
Fair & Expo	Filled	9.75	9.75											
	Unfilled	3.75	3.75											27.78%
Natural Resource	Filled	1.00	-											
	Unfilled	1.00	2.00											75.00%
ISF - Facilities	Filled	20.75	21.75											
	Unfilled	4.25	3.25											15.00%
ISF - Admin	Filled	8.75	8.75											
	Unfilled	2.00	2.00											18.60%
ISF - BOCC	Filled	3.00	3.00											
	Unfilled	-	-											0.00%
ISF - Finance	Filled	10.00	8.00											
	Unfilled	1.00	3.00											18.18%
ISF - Legal	Filled	7.00	7.00											
	Unfilled	-	-											0.00%
ISF - HR	Filled	9.00	9.00											
	Unfilled	1.00	1.00											10.00%
ISF - IT	Filled	16.70	16.70											
	Unfilled	-	-											0.00%
ISF - Risk	Filled	2.25	2.25											
	Unfilled	-	-											0.00%
911	Filled	52.00	51.00											
	Unfilled	8.00	9.00											14.17%
Total:	Filled	1,064.86	1,074.30	-	-	-	-	-	-	-	-	-	-	
	Unfilled	154.70	145.26	-	-	-	-	-	-	-	-	-	-	
	% Unfilled	12.68%	11.91%											12.30%

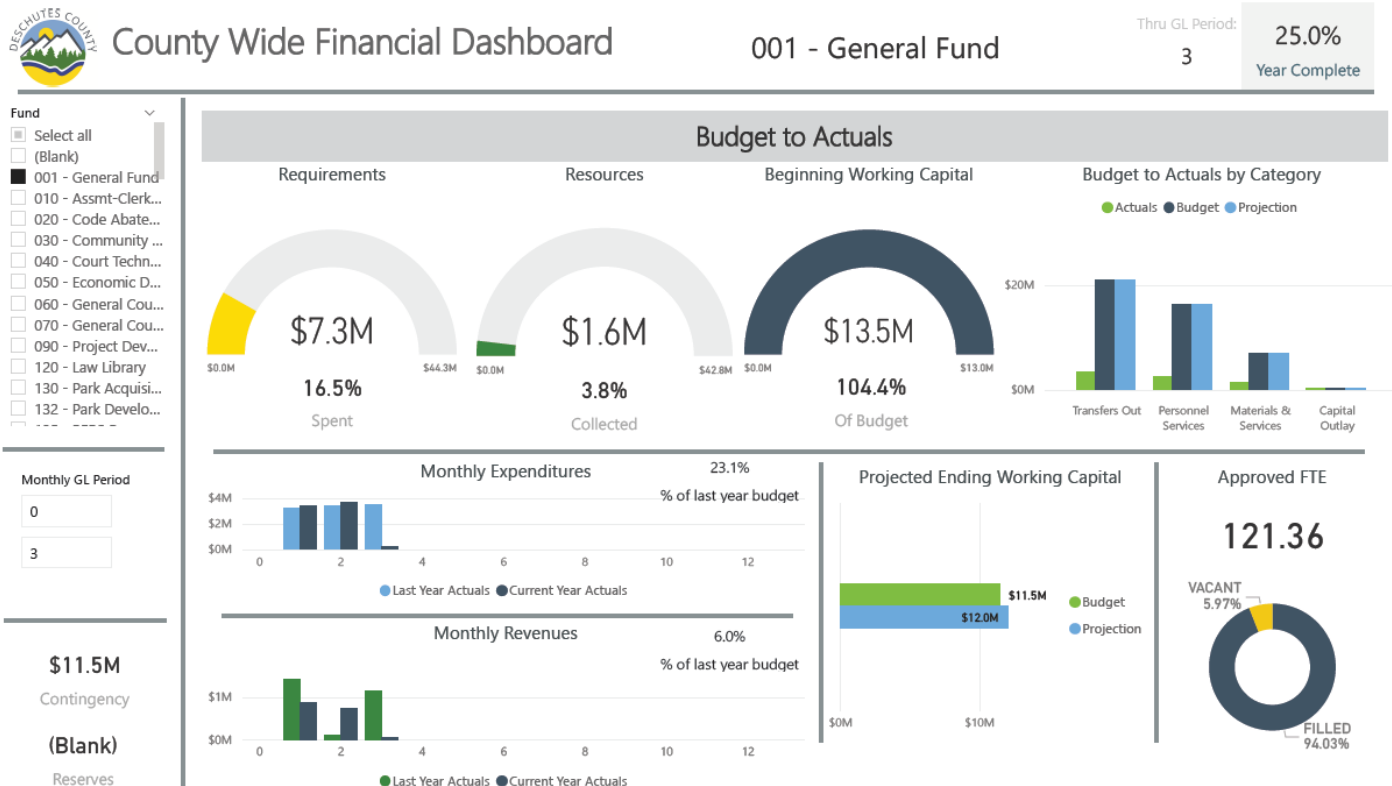
Budget to Actuals Report

General Fund

Revenue YTD in the General Fund is \$1.6M or 3.8% of budget. By comparison, last year revenue YTD was \$1.3M and 3.2% of budget.

Expenses YTD are \$7.3M and 16.5% of budget. By comparison, last year expenses YTD was \$6.6M and 15.4% of budget.

Beginning Fund Balance is \$13.5M or 104.4% of the budgeted \$12.9M beginning fund balance. Final beginning fund balance will be determined after the final close of FY22.



All Major Funds

On the attached pages you will find the Budget to Actuals Report for the County's major funds with actual revenue and expense data compared to budget through August 31, 2022.



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	40,504,168	39,797,905	98%	42,503,893	1,530,887	4%	42,503,893	100%
030 - Juvenile	901,143	862,297	96%	1,010,203	175,991	17%	1,014,431	100%
160/170 - TRT	12,578,435	13,029,089	104%	13,631,282	4,137,900	30%	13,631,282	100%
200 - American Rescue Fund	19,000,000	38,461,178	202%	105,186	39,558	38%	105,186	100%
220 - Justice Court	550,832	494,676	90%	525,032	82,450	16%	525,390	100%
255 - Sheriff's Office	44,947,745	45,806,157	102%	48,790,055	1,142,048	2%	48,790,055	100%
274 - Health Services	48,727,400	48,877,207	100%	50,751,517	5,146,203	10%	52,673,535	104%
295 - CDD	9,580,316	10,542,434	110%	11,675,519	1,955,066	17%	11,385,919	98%
325 - Road	22,629,649	24,768,506	109%	24,889,063	5,272,107	21%	24,938,679	100%
355 - Adult P&P	5,840,250	6,178,356	106%	6,134,018	1,443,276	24%	6,161,018	100%
465 - Road CIP	2,471,190	1,124,832	46%	1,943,063	45,213	2%	1,943,063	100%
610 - Solid Waste	13,350,600	13,930,834	104%	14,503,499	2,270,331	16%	14,503,499	100%
615 - Fair & Expo	1,395,724	1,777,447	127%	1,408,534	225,778	16%	1,408,534	100%
616 - Annual County Fair	1,560,500	1,922,671	123%	1,849,380	2,072,700	112%	2,074,665	112%
617 - Fair & Expo Capital Reserve	8,544	8,012	94%	7,414	3,094	42%	7,414	100%
618 - RV Park	517,524	584,713	113%	642,252	120,315	19%	642,252	100%
619 - RV Park Reserve	7,546	6,354	84%	6,298	1,964	31%	6,298	100%
670 - Risk Management	3,146,973	4,464,440	142%	3,311,477	685,945	21%	3,306,477	100%
675 - Health Benefits	23,027,177	25,070,639	109%	23,658,700	3,877,642	16%	23,658,700	100%
705 - 911	12,019,306	12,896,533	107%	13,744,678	112,555	1%	13,744,678	100%
999 - Other	50,071,869	33,775,273	67%	57,508,737	28,255,970	49%	58,522,737	102%
TOTAL RESOURCES	312,836,891	324,379,552	104%	318,599,801	58,596,993	18%	321,547,706	101%

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	21,298,809	19,386,367	91%	23,246,615	3,628,030	16%	23,246,615	100%
030 - Juvenile	7,496,355	6,678,456	89%	7,928,538	1,140,966	14%	7,928,538	100%
160/170 - TRT	4,010,388	3,826,539	95%	13,113,218	5,055,598	39%	13,113,218	100%
200 - American Rescue Fund	38,000,000	14,027,121	37%	23,129,361	416,217	2%	23,129,361	100%
220 - Justice Court	736,142	690,917	94%	731,183	128,748	18%	731,183	100%



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

255 - Sheriff's Office	54,162,360	51,407,868	95%	59,628,533	9,386,466	16%	59,628,533	100%
274 - Health Services	58,872,642	51,700,815	88%	64,909,472	11,274,229	17%	64,976,098	100%
295 - CDD	9,978,889	8,968,312	90%	11,233,304	1,533,356	14%	10,048,013	89%
325 - Road	15,024,128	13,773,696	92%	16,188,996	2,720,179	17%	16,188,996	100%
355 - Adult P&P	7,079,915	6,394,480	90%	7,575,910	1,022,291	13%	7,575,910	100%
465 - Road CIP	29,722,691	8,106,117	27%	28,387,166	9,586,192	34%	28,860,261	102%
610 - Solid Waste	9,709,991	8,763,347	90%	11,342,042	1,068,460	9%	11,754,672	104%
615 - Fair & Expo	2,504,877	2,634,355	105%	2,719,284	412,892	15%	2,719,284	100%
616 - Annual County Fair	1,468,131	1,352,831	92%	1,852,030	1,084,876	59%	1,852,030	100%
617 - Fair & Expo Capital Reserve	568,000	7,670	1%	870,000	92	0%	870,000	100%
618 - RV Park	552,188	466,140	84%	538,508	80,834	15%	538,508	100%
619 - RV Park Reserve	100,000	885	1%	100,000	-	0%	100,000	100%
670 - Risk Management	6,427,292	4,955,575	77%	5,887,806	527,617	9%	5,867,558	100%
675 - Health Benefits	29,424,393	29,250,274	99%	26,769,217	2,312,482	9%	26,769,217	100%
705 - 911	14,563,007	10,897,067	75%	17,769,397	1,945,712	11%	17,769,397	100%
999 - Other	86,872,890	40,761,374	47%	105,948,916	5,482,107	5%	105,948,916	100%
TOTAL REQUIREMENTS	398,573,088	284,050,204	71%	429,869,496	58,807,344	14%	429,616,309	100%



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%
	Budget	Actuals	%	Budget	Actuals	%		
001 - General Fund	(21,952,604)	(21,807,006)	99%	(20,758,359)	(3,370,374)	16%	(20,757,920)	100%
030 - Juvenile	6,223,387	6,223,387	100%	6,452,997	1,075,498	17%	6,452,997	100%
160/170 - TRT	(6,024,574)	(5,916,528)	98%	(6,031,446)	(1,005,234)	17%	(6,031,446)	100%
220 - Justice Court	240,956	196,241	81%	263,217	43,868	17%	263,217	100%
255 - Sheriff's Office	3,500,737	3,501,246	100%	3,448,587	620,296	18%	3,448,587	100%
274 - Health Services	6,122,830	6,122,830	100%	8,258,652	1,376,416	17%	8,258,652	100%
295 - CDD	(270,622)	(1,159,207)	428%	(911,585)	(158,590)	17%	(1,518,262)	167%
325 - Road	(11,757,547)	(11,757,547)	100%	(12,330,136)	(7,440,775)	60%	(12,330,136)	100%
355 - Adult P&P	471,072	471,071	100%	467,092	77,846	17%	467,092	100%
465 - Road CIP	12,193,917	10,672,113	88%	14,230,313	4,889,361	34%	14,230,313	100%
610 - Solid Waste	(6,029,323)	(6,029,323)	100%	(5,299,665)	(2,326)	0%	(5,299,665)	100%
615 - Fair & Expo	962,736	918,804	95%	704,127	117,354	17%	704,127	100%
616 - Annual County Fair	(75,000)	(75,000)	100%	(156,706)	(26,116)	17%	(156,706)	100%
617 - Fair & Expo Capital Reserve	798,901	779,502	98%	1,149,827	191,634	17%	1,149,827	100%
618 - RV Park	47,958	47,958	100%	(81,566)	(40,262)	49%	(81,566)	100%
619 - RV Park Reserve	132,042	132,042	100%	261,750	43,594	17%	261,566	100%
670 - Risk Management	(3,500)	(3,500)	100%	(3,500)	(582)	17%	(3,500)	100%
705 - 911	-	-	0%	-	-	-	-	-
999 - Other	15,418,726	17,682,916	115%	10,336,146	3,608,393	35%	10,942,823	106%
TOTAL TRANSFERS	91	-	0	(255)	-	0	-	0%



Budget to Actuals - Countywide Summary

All Departments

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

ENDING FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			
	Budget	Actuals	%	Budget	Actuals	Projection	%
001 - General Fund	10,723,375	13,595,107	127%	11,474,637	8,082,302	12,049,177	105%
030 - Juvenile	596,681	1,372,452	230%	634,663	1,429,255	857,623	135%
160/170 - TRT	8,433,816	9,475,417	112%	4,000,000	7,542,770	3,952,320	99%
200 - American Rescue Fund	-	24,448,194	999%	-	24,071,534	1,424,019	999%
220 - Justice Court	55,646	-	0%	57,066	(2,431)	57,424	101%
255 - Sheriff's Office	12,160,633	15,166,055	125%	7,024,650	8,286,153	8,520,384	121%
274 - Health Services	6,011,534	13,989,198	233%	5,329,416	8,017,408	(3,314,330)	-62%
295 - CDD	763,172	2,164,588	284%	1,627,134	2,454,522	2,011,046	124%
325 - Road	2,231,806	7,803,785	350%	2,262,898	2,915,117	4,223,511	187%
355 - Adult P&P	1,971,182	3,237,002	164%	2,125,200	3,720,149	2,273,518	107%
465 - Road CIP	5,316,460	27,223,832	512%	12,334,484	22,572,213	14,536,947	118%
610 - Solid Waste	583,520	3,095,437	530%	968,989	4,303,839	553,456	57%
615 - Fair & Expo	604,256	985,368	163%	364,730	797,654	260,792	72%
616 - Annual County Fair	17,369	385,807	999%	225,358	1,347,526	451,747	200%
617 - Fair & Expo Capital Reserve	1,341,108	1,809,440	135%	1,587,183	1,953,476	2,046,080	129%
618 - RV Park	13,294	166,532	999%	138,593	165,606	188,565	136%
619 - RV Park Reserve	824,054	1,191,937	145%	1,340,766	1,237,495	1,359,801	101%
670 - Risk Management	5,045,296	9,026,814	179%	5,107,351	9,184,582	6,462,255	127%
675 - Health Benefits	8,375,402	11,347,944	135%	8,815,139	13,899,056	9,223,379	105%
705 - 911	9,307,082	12,708,538	137%	8,926,080	10,875,459	8,683,897	97%
999 - Other	55,322,038	95,204,496	172%	56,813,544	122,237,442	59,971,430	106%
TOTAL FUND BALANCE	129,697,724	254,397,942	196%	131,157,881	255,091,129	135,793,040	104%



Budget to Actuals Report

General Fund - Fund 001

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current	32,410,716	32,791,880	101%	34,467,173	144,006	0%	34,467,173	100%	- A
Property Taxes - Prior	460,000	337,612	73%	301,000	90,095	30%	301,000	100%	-
Other General Revenues	2,689,926	2,880,340	107%	3,591,874	761,921	21%	3,591,874	100%	- B
Assessor	987,411	682,760	69%	964,246	208,325	22%	964,246	100%	-
Clerk	2,741,215	2,225,591	81%	2,298,566	254,895	11%	2,298,566	100%	-
BOPTA	14,588	9,933	68%	14,588	3,283	23%	14,588	100%	-
District Attorney	448,201	258,776	58%	247,963	6,021	2%	247,963	100%	-
Tax Office	341,004	278,995	82%	221,483	50,617	23%	221,483	100%	-
Veterans	259,107	182,018	70%	182,000	-	0%	182,000	100%	- C
Property Management	152,000	150,000	99%	215,000	11,724	5%	215,000	100%	- D
TOTAL RESOURCES	40,504,168	39,797,905	98%	42,503,893	1,530,887	4%	42,503,893	100%	-

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Assessor	5,454,784	5,158,854	95%	5,910,478	1,066,064	18%	5,910,478	100%	-
Clerk	2,080,739	1,735,543	83%	2,432,710	263,182	11%	2,432,710	100%	-
BOPTA	82,911	77,158	93%	87,177	17,844	20%	87,177	100%	-
District Attorney	9,715,707	8,678,870	89%	10,153,207	1,602,278	16%	10,153,207	100%	-
Medical Examiner	242,652	241,582	100%	438,702	21,367	5%	438,702	100%	-
Tax Office	932,570	886,157	95%	905,262	199,292	22%	905,262	100%	-
Veterans	795,189	762,407	96%	780,264	139,813	18%	780,264	100%	-
Property Management	380,061	360,343	95%	508,359	61,865	12%	508,359	100%	-
Non-Departmental	1,614,196	1,485,453	92%	2,030,456	256,326	13%	2,030,456	100%	-
TOTAL REQUIREMENTS	21,298,809	19,386,367	91%	23,246,615	3,628,030	16%	23,246,615	100%	-

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In	260,000	260,000	100%	260,000	43,406	17%	260,439	100%	439 E
Transfers Out	(22,212,604)	(22,067,006)	99%	(21,018,359)	(3,413,780)	16%	(21,018,359)	100%	-
TOTAL TRANSFERS	(21,952,604)	(21,807,006)	99%	(20,758,359)	(3,370,374)	16%	(20,757,920)	100%	439 E

FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	13,470,620	14,990,575	111%	12,975,718	13,549,819	104%	13,549,819	104%	574,101 F
Resources over Requirements	19,205,359	20,411,538		19,257,278	(2,097,143)		19,257,278		0
Net Transfers - In (Out)	(21,952,604)	(21,807,006)		(20,758,359)	(3,370,374)		(20,757,920)		439
TOTAL FUND BALANCE	\$ 10,723,375	\$ 13,595,107	127%	\$ 11,474,637	\$ 8,082,302	70%	\$ 12,049,177	105%	\$574,540

- A** Current year taxes received primarily in November, February and May
- B** PILT payment of \$500,000 received in July 2022; includes ~\$585K for a State Grant that will be passed through to NeighborImpact for domestic well assistance
- C** Oregon Dept. of Veteran's Affairs grant reimbursed quarterly
- D** Interfund land-sale management revenue recorded at year-end
- E** Repayment to General Fund from Finance Reserves for ERP Implementation
- F** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Juvenile - Fund 030

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OYA Basic & Diversion	432,044	355,219	82%	525,049	145,546	28%	525,049	100%	-
ODE Juvenile Crime Prev	100,517	117,184	117%	123,000	-	0%	123,000	100%	-
Gen Fund-Crime Prevention	89,500	89,500	100%	89,500	-	0%	89,500	100%	-
Leases	88,000	89,154	101%	86,000	15,038	17%	90,228	105%	4,228 ^A
Inmate/Prisoner Housing	80,000	92,400	116%	55,000	9,450	17%	55,000	100%	-
DOC Unif Crime Fee/HB2712	49,339	50,462	102%	49,339	-	0%	49,339	100%	-
Miscellaneous	7,500	29,113	388%	42,500	151	0%	42,500	100%	-
OJD Court Fac/Sec SB 1065	20,000	10,291	51%	15,000	2,375	16%	15,000	100%	-
Food Subsidy	12,000	11,380	95%	10,000	-	0%	10,000	100%	-
Contract Payments	8,000	9,947	124%	8,000	482	6%	8,000	100%	-
Interest on Investments	14,243	7,647	54%	6,815	2,950	43%	6,815	100%	-
TOTAL RESOURCES	901,143	862,297	96%	1,010,203	175,991	17%	1,014,431	100%	4,228^A

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,082,895	5,415,246	89%	6,332,160	944,695	15%	6,332,160	100%
Materials and Services	1,363,409	1,249,983	92%	1,527,992	196,271	13%	1,527,992	100%	-
Capital Outlay	50,051	13,226	26%	68,386	-	0%	68,386	100%	-
TOTAL REQUIREMENTS	7,496,355	6,678,456	89%	7,928,538	1,140,966	14%	7,928,538	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	6,304,397	6,304,397	100%	6,529,064	1,088,174	17%	6,529,064	100%
Transfers Out-Veh Reserve	(81,010)	(81,010)	100%	(76,067)	(12,676)	17%	(76,067)	100%	-
TOTAL TRANSFERS	6,223,387	6,223,387	100%	6,452,997	1,075,498	17%	6,452,997	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	968,506	965,223	100%	1,100,001	1,318,732	120%	1,318,732	120%
Resources over Requirements	(6,595,212)	(5,816,159)		(6,918,335)	(964,976)		(6,914,107)		4,228 ^B
Net Transfers - In (Out)	6,223,387	6,223,387		6,452,997	1,075,498		6,452,997		-
TOTAL FUND BALANCE	\$ 596,681	\$ 1,372,452	230%	\$ 634,663	\$ 1,429,255	225%	\$ 857,623	135%	\$222,960^B

- A** New lease payment for JBarJ
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

TRT - Fund 160/170

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Room Taxes	12,519,987	12,977,205	104%	13,580,874	4,126,816	30%	13,580,874	100%	-
Interest	58,448	51,884	89%	50,408	11,083	22%	50,408	100%	-
TOTAL RESOURCES	12,578,435	13,029,089	104%	13,631,282	4,137,900	30%	13,631,282	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Grants & Contributions	-	-	-	5,600,000	4,000,000	71%	5,600,000	100%
COVA	3,660,659	3,512,891	96%	3,675,886	417,962	11%	3,675,886	100%	- B
Interfund Charges	239,526	239,526	100%	3,574,573	595,762	17%	3,574,573	100%	- C
Administrative	15,203	9,365	62%	215,508	30,623	14%	215,508	100%	-
Software	95,000	64,758	68%	47,251	11,250	24%	47,251	100%	-
TOTAL REQUIREMENTS	4,010,388	3,826,539	95%	13,113,218	5,055,598	39%	13,113,218	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer Out - RV Park	(20,000)	(20,000)	100%	(20,000)	(3,332)	17%	(20,000)	100%
Transfer Out - Annual Fair	(75,000)	(75,000)	100%	(75,000)	(12,500)	17%	(75,000)	100%	-
Transfer Out - Justice Court	(240,956)	(196,241)	81%	(263,217)	(43,868)	17%	(263,217)	100%	-
Transfer Out - Health	(444,417)	(444,417)	100%	(418,417)	(69,736)	17%	(418,417)	100%	-
Transfer Out - F&E Reserve	(498,901)	(479,502)	96%	(501,683)	(83,612)	17%	(501,683)	100%	- D
Transfer Out - F&E	(1,093,513)	(1,049,581)	96%	(1,101,342)	(183,556)	17%	(1,101,342)	100%	-
Transfer Out - Sheriff	(3,651,787)	(3,651,787)	100%	(3,651,787)	(608,630)	17%	(3,651,787)	100%	-
TOTAL TRANSFERS	(6,024,574)	(5,916,528)	98%	(6,031,446)	(1,005,234)	17%	(6,031,446)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	5,890,343	6,189,395	105%	9,513,382	9,465,702	99%	9,465,702	99%
Resources over Requirements	8,568,047	9,202,550	-	518,064	(917,698)	-	518,064	-	0
Net Transfers - In (Out)	(6,024,574)	(5,916,528)	-	(6,031,446)	(1,005,234)	-	(6,031,446)	-	-
TOTAL FUND BALANCE	\$ 8,433,816	\$ 9,475,417	112%	\$ 4,000,000	\$ 7,542,770	189%	\$ 3,952,320	99%	(\$47,680)

- A** Includes \$4M payment to Sunriver Service District
- B** Payments to COVA based on a percent of TRT collections
- C** Includes ~\$3.5M for Interfund Payments to the General County Reserve Fund
- D** The balance of the 1% F&E TRT is transferred to F&E reserves
- E** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

ARPA – Fund 200

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest	-	93,961		105,186	39,558	38%	105,186	100%	-
State & Local Coronavirus Fiscal Recovery Funds	19,000,000	38,367,217	202%	-	-		-		-
TOTAL RESOURCES	19,000,000	38,461,178	202%	105,186	39,558	38%	105,186	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Services to Disproportionately Impacted Communities	20,650,098	5,106,512	25%	15,394,824	225,757	1%	15,394,824	100%
Administrative	5,281,005	143,079	3%	4,317,328	39,924	1%	4,317,328	100%	- C
Infrastructure	2,050,000	527,275	26%	1,634,710	31,110	2%	1,634,710	100%	- E
Negative Economic Impacts	6,285,840	5,464,103	87%	899,577	26,723	3%	899,577	100%	- B
Public Health	3,733,057	2,786,152	75%	882,922	92,703	10%	882,922	100%	- D
TOTAL REQUIREMENTS	38,000,000	14,027,121	37%	23,129,361	416,217	2%	23,129,361	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	19,000,000	14,137	0%	23,024,175	24,448,194	106%	24,448,194	106%
Resources over Requirements	(19,000,000)	24,434,057		(23,024,175)	(376,659)		(23,024,175)		0
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	-	\$ 24,448,194	999%	-	\$ 24,071,534	999%	\$ 1,424,019	999%	\$1,424,019

- A** Includes \$6.77M in childcare/early education funding, \$6.9M in housing support for unhoused persons and over \$7.3M in affordable housing projects
- B** Majority of funding is for food programs, \$2.5 million in small business assistance and additional funding for Ronald McDonald House and an Apprenticeship jobs program
- C** Administration holds the balance of the ARPA funds, as well as an approved Management Analyst for ARPA reporting and administration
- D** Approved ARPA funding consists of Isolation Motel Liability Insurance, COVID-19 testing done by Dr. Young, UV sanitizer for the jail to prevent COVID-19 in congregate settings and various Health Services expenses such as temporary staffing costs to support the COVID-19 response
- E** Consists of modernization of irrigation systems, Terrebonne wastewater system, and a regional broadband infrastructure needs and assessment
- F** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Justice Court - Fund 220

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Court Fines & Fees	550,000	494,265	90%	525,000	82,370	16%	525,000	100%	-
Interest on Investments	95	45	48%	32	79	248%	390	999%	358
Miscellaneous	737	365	50%	-	-		-		-
TOTAL RESOURCES	550,832	494,676	90%	525,032	82,450	16%	525,390	100%	358

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	577,209	541,906	94%	569,648	95,997	17%	569,648	100%
Materials and Services	158,933	149,011	94%	161,535	32,751	20%	161,535	100%	- ^A
TOTAL REQUIREMENTS	736,142	690,917	94%	731,183	128,748	18%	731,183	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT	240,956	196,241	81%	263,217	43,868	17%	263,217	100%
TOTAL TRANSFERS	240,956	196,241	81%	263,217	43,868	17%	263,217	100%	-

Resources over Requirements	(185,310)	(196,241)		(206,151)	(46,299)		(205,793)		358
Net Transfers - In (Out)	240,956	196,241		263,217	43,868		263,217		-
TOTAL □	\$ 55,646	-	0%	\$ 57,066	(\$ 2,431)	-4%	\$ 57,424	101%	\$358

^A One time yearly software maintenance fee paid in July for entire fiscal year



Budget to Actuals Report

Sheriff's Office - Fund 255

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
LED #1 Property Tax Current	28,448,529	28,828,746	101%	30,282,049	121,055	0%	30,282,049	100%	- A
LED #2 Property Tax Current	11,813,562	11,962,302	101%	13,400,541	50,234	0%	13,400,541	100%	- A
Sheriff's Office Revenues	3,993,964	4,436,206	111%	4,520,630	842,542	19%	4,520,630	100%	-
LED #1 Property Tax Prior	330,000	288,862	88%	330,000	76,926	23%	330,000	100%	-
LED #2 Property Tax Prior	145,000	118,145	81%	145,000	31,661	22%	145,000	100%	-
LED #1 Interest	147,416	96,152	65%	89,119	18,368	21%	89,119	100%	-
LED #2 Interest	69,274	24,356	35%	22,716	1,262	6%	22,716	100%	-
LED #2 Foreclosed Properties	-	15,070	-	-	-	-	-	-	-
LED #1 Foreclosed Properties	-	36,317	-	-	-	-	-	-	-
TOTAL RESOURCES	44,947,745	45,806,157	102%	48,790,055	1,142,048	2%	48,790,055	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Digital Forensics	-	-	-	808,610	130,606	16%	808,610	100%
Concealed Handgun Licenses	-	-	-	335,044	26,828	8%	335,044	100%	-
Rickard Ranch	-	357	999%	264,871	59,272	22%	264,871	100%	-
Sheriff's Services	4,002,499	4,209,994	105%	5,863,885	725,341	12%	5,863,885	100%	-
Civil/Special Units	1,154,204	1,113,165	96%	1,168,300	230,310	20%	1,168,300	100%	-
Automotive/Communications	3,576,342	3,739,318	105%	4,005,888	485,231	12%	4,005,888	100%	-
Detective	3,029,130	3,015,189	100%	3,383,825	641,096	19%	3,383,825	100%	-
Patrol	14,015,461	13,446,737	96%	14,640,315	2,585,341	18%	14,640,315	100%	-
Records	1,025,023	736,147	72%	944,493	112,963	12%	944,493	100%	-
Adult Jail	21,033,697	18,819,218	89%	22,182,320	3,319,991	15%	22,182,320	100%	-
Court Security	444,617	432,062	97%	424,769	87,729	21%	424,769	100%	-
Emergency Services	789,912	543,505	69%	829,997	67,402	8%	829,997	100%	-
Special Services	1,775,588	2,053,846	116%	2,047,792	374,205	18%	2,047,792	100%	-
Training	1,626,207	1,786,760	110%	1,907,588	338,999	18%	1,907,588	100%	-
Other Law Enforcement	1,389,684	1,511,571	109%	820,836	201,151	25%	820,836	100%	-
Non - Departmental	299,998	-	0%	-	-	0%	-	100%	-
TOTAL REQUIREMENTS	54,162,360	51,407,868	95%	59,628,533	9,386,466	16%	59,628,533	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT	3,651,787	3,651,787	100%	3,651,787	608,630	17%	3,651,787	100%
Transfer In - General Fund	121,950	121,950	100%	70,000	11,666	17%	70,000	100%	-
Transfers Out - Debt Service	(273,000)	(272,491)	100%	(273,200)	-	0%	(273,200)	100%	-
TOTAL TRANSFERS	3,500,737	3,501,246	100%	3,448,587	620,296	18%	3,448,587	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	17,874,511	17,266,520	97%	14,414,541	15,910,275	110%	15,910,275	110%
Resources over Requirements	(9,214,615)	(5,601,711)	-	(10,838,478)	(8,244,418)	-	(10,838,478)	-	0
Net Transfers - In (Out)	3,500,737	3,501,246	-	3,448,587	620,296	-	3,448,587	-	-
TOTAL FUND BALANCE	\$ 12,160,633	\$ 15,166,055	125%	\$ 7,024,650	\$ 8,286,153	118%	\$ 8,520,384	121%	\$ 1,495,734

- A** Current year taxes received primarily in November, February and May
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Health Services - Fund 274

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	17,641,302	16,666,604	94%	17,926,893	1,676,434	9%	19,229,983	107%	1,303,090
OHP Capitation	8,947,837	11,776,144	132%	12,882,624	2,114,400	16%	11,868,624	92%	(1,014,000)
State Miscellaneous	4,129,465	3,518,729	85%	6,953,489	34,084	0%	6,997,085	101%	43,596
OHP Fee for Service	3,627,151	4,032,343	111%	3,232,620	504,774	16%	4,451,365	138%	1,218,745
Federal Grants	4,303,483	4,090,251	95%	2,215,634	-	0%	2,510,342	113%	294,708
Local Grants	1,936,838	3,347,227	173%	2,088,031	68,188	3%	2,250,335	108%	162,304
Environmental Health Fees	1,086,019	1,213,172	112%	1,238,499	52,243	4%	1,238,499	100%	-
Other	884,036	866,362	98%	1,021,722	136,395	13%	1,026,922	101%	5,200
State - Medicaid/Medicare	843,050	777,348	92%	807,530	209,067	26%	806,547	100%	(983)
Patient Fees	468,415	538,392	115%	615,644	98,900	16%	585,391	95%	(30,253)
Medicaid	1,014,100	750,524	74%	430,863	133,223	31%	624,363	145%	193,500
State - Medicare	172,200	194,470	113%	337,614	38,343	11%	230,061	68%	(107,553)
Vital Records	280,000	342,960	122%	300,000	29,834	10%	287,694	96%	(12,306)
Liquor Revenue	157,000	199,100	127%	177,574	-	0%	177,574	100%	-
Divorce Filing Fees	173,030	178,331	103%	173,030	-	0%	39,000	23%	(134,030)
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	-	0%	127,000	100%	-
State Shared- Family Planning	152,634	118,228	77%	125,000	17,690	14%	125,000	100%	-
Interest on Investments	156,549	101,438	65%	97,750	32,627	33%	97,750	100%	-
CCBHC Grant	2,627,291	38,587	1%	-	-	-	-	-	-
TOTAL RESOURCES	48,727,400	48,877,207	100%	50,751,517	5,146,203	10%	52,673,535	104%	1,922,018

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Administration Allocation	-	-	999%	-	-	-	-	-
Personnel Services	43,994,358	39,401,552	90%	49,323,205	9,540,580	19%	48,829,825	99%	493,380
Materials and Services	14,721,284	12,217,134	83%	15,576,267	1,733,649	11%	16,057,656	103%	(481,389)
Capital Outlay	157,000	82,128	52%	10,000	-	0%	88,617	886%	(78,617)
TOTAL REQUIREMENTS	58,872,642	51,700,815	88%	64,909,472	11,274,229	17%	64,976,098	100%	(66,626)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Fund	5,909,168	5,909,168	100%	6,608,245	1,101,356	17%	6,608,245	100%
Transfers In- OHP Mental Health	-	-	-	1,473,586	245,588	17%	1,473,586	100%	-
Transfers In - TRT	444,417	444,417	100%	418,417	69,736	17%	418,417	100%	-
Transfers Out	(230,755)	(230,755)	100%	(241,596)	(40,264)	17%	(241,596)	100%	-
TOTAL TRANSFERS	6,122,830	6,122,830	100%	8,258,652	1,376,416	17%	8,258,652	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	10,033,946	10,689,975	107%	11,228,719	12,769,018	114%	729,581	6%
Resources over Requirements	(10,145,242)	(2,823,607)	-	(14,157,955)	(6,128,026)	-	(12,302,563)	-	1,855,392
Net Transfers - In (Out)	6,122,830	6,122,830	100%	8,258,652	1,376,416	17%	8,258,652	100%	-
TOTAL FUND BALANCE	\$ 6,011,534	\$ 13,989,198	233%	\$ 5,329,416	\$ 8,017,408	150%	(\$ 3,314,330)	-62%	(\$8,643,746)



Budget to Actuals Report

Health Services - Admin - Fund 274

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	769,319	493,270	64%	379,180	-	0%	379,180	100%	-
OHP Capitation	-	436,443		367,074	61,066	17%	367,074	100%	-
Interest on Investments	156,549	101,438	65%	97,750	32,627	33%	97,750	100%	-
Federal Grants	1,438,843	1,183,981	82%	54,405	-	0%	298,578	549%	244,173
Other	9,200	12,146	132%	12,900	5,087	39%	12,900	100%	-
CCBHC Grant	486,804	6,938	1%	-	-		-		-
Patient Fees	-	1,124		-	-		-		-
TOTAL RESOURCES	2,860,715	2,235,340	78%	911,309	98,781	11%	1,155,482	127%	244,173

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,904,224	5,839,549	85%	6,513,820	951,892	15%	6,502,661	100%
Materials and Services	6,580,649	6,137,942	93%	6,445,783	1,067,226	17%	6,594,649	102%	(148,866)
Administration Allocation	(10,188,902)	(10,188,901)	100%	(10,986,541)	-	0%	(10,986,541)	100%	-
TOTAL REQUIREMENTS	3,295,971	1,788,591	54%	1,973,061	2,019,118	102%	2,110,769	107%	(137,707)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- OHP Mental Health	-	-		80,771	13,460	17%	80,771	100%
Transfers Out	(219,794)	(219,794)	100%	(230,635)	(38,438)	17%	(230,635)	100%	-
TOTAL TRANSFERS	(219,794)	(219,794)	100%	(149,864)	(24,978)	17%	(149,864)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,552,000	3,769,942	106%	3,884,332	3,525,178	91%	3,996,894	103%
Resources over Requirements	(435,256)	446,750		(1,061,752)	(1,920,337)		(955,287)		106,466
Net Transfers - In (Out)	(219,794)	(219,794)		(149,864)	(24,978)		(149,864)		-
TOTAL FUND BALANCE	\$ 2,896,950	\$ 3,996,898	138%	\$ 2,672,716	\$ 1,579,863	59%	\$ 2,891,743	108%	\$219,027

- A** Actuals include revenue for which will be spent in future fiscal years whereas the projection amount reflects the department's anticipated State Grant funds to be used in FY22
- B** Expenditures over budget related to expenses supporting COVID-19 vaccine distribution.
- C** The stated amount is an estimate. Final Beginning Fund Balance will be determined after the final close of FY22.



Budget to Actuals Report

Health Services - Behavioral Health - Fund 274

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OHP Capitation	8,947,837	11,339,701	127%	12,515,550	2,053,333	16%	11,501,550	92%	(1,014,000)
State Grant	11,907,014	12,189,948	102%	11,817,372	1,638,867	14%	12,988,059	110%	1,170,687 A
State Miscellaneous	1,934,643	1,712,171	89%	6,079,143	34,084	1%	6,194,602	102%	115,459
OHP Fee for Service	3,627,151	4,009,351	111%	3,214,360	499,127	16%	4,433,105	138%	1,218,745
Federal Grants	2,725,623	2,781,433	102%	2,017,169	-	0%	2,065,401	102%	48,232
Local Grants	1,093,055	1,375,335	126%	1,311,139	-	0%	1,370,088	104%	58,949
Other	682,180	668,038	98%	719,670	120,208	17%	723,820	101%	4,150
Patient Fees	372,115	431,526	116%	519,344	78,911	15%	471,862	91%	(47,482)
Medicaid	1,014,100	750,524	74%	430,863	133,223	31%	624,363	145%	193,500
State - Medicare	172,200	194,470	113%	337,614	38,343	11%	230,061	68%	(107,553)
Liquor Revenue	157,000	199,100	127%	177,574	-	0%	177,574	100%	-
Divorce Filing Fees	173,030	178,331	103%	173,030	-	0%	39,000	23%	(134,030) B
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	-	0%	127,000	100%	-
CCBHC Grant	2,140,487	31,649	1%	-	-	-	-	-	-
TOTAL RESOURCES	35,073,435	35,988,576	103%	39,439,828	4,596,096	12%	40,946,485	104%	1,506,657

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Administration Allocation	7,523,855	7,523,855	100%	8,058,752	-	0%	8,058,752	100%	-
Personnel Services	26,606,065	24,513,984	92%	31,196,517	7,001,021	22%	30,952,344	99%	244,173
Materials and Services	4,882,963	3,664,647	75%	6,743,351	484,416	7%	7,041,154	104%	(297,803) C
Capital Outlay	80,000	54,752	68%	10,000	-	0%	88,617	886%	(78,617)
TOTAL REQUIREMENTS	39,092,883	35,757,238	91%	46,008,620	7,485,436	16%	46,140,867	100%	(132,247)

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In- General Fund	2,278,087	2,278,087	100%	2,231,439	371,898	17%	2,231,439	100%	-
Transfers In- OHP Mental Health	-	-	-	1,392,815	232,128	17%	1,392,815	100%	-
Transfers Out	(10,961)	(10,961)	100%	(10,961)	(1,826)	17%	(10,961)	100%	-
TOTAL TRANSFERS	2,267,126	2,267,126	100%	3,613,293	602,200	17%	3,613,293	100%	-

FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	3,612,014	3,870,664	107%	4,788,795	5,748,420	120%	(5,817,071)	-121%	(10,605,866) D
Resources over Requirements	(4,019,448)	231,339	-	(6,568,792)	(2,889,340)	-	(5,194,382)	-	1,374,410
Net Transfers - In (Out)	2,267,126	2,267,126	100%	3,613,293	602,200	17%	3,613,293	-	-
TOTAL FUND BALANCE	\$ 1,859,692	\$ 6,369,128	342%	\$ 1,833,296	\$ 3,461,280	189%	(\$ 7,398,160)	-404%	(\$9,231,456)

- A** Increase of \$715K related to new funds for Aid & Assist (\$431K), a cost of living adjustment (\$358K), and carryforward revenue from FY22 (\$455k)
- B** Mediation Program will no longer be managed within Health Services, so funds are transferred out of Health Services
- C** Increase in expenditures related to temporary staff being used instead of oncall staff
- D** The stated amount is an estimate. Final Beginning Fund Balance will be determined after the final close of FY22.



Budget to Actuals Report

Health Services - Public Health - Fund 274

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	4,964,969	3,983,386	80%	5,730,341	37,568	1%	5,862,744	102%	132,403 A
Environmental Health Fees	1,086,019	1,213,172	112%	1,238,499	52,243	4%	1,238,499	100%	-
State Miscellaneous	2,194,822	1,806,557	82%	874,346	-	0%	802,483	92%	(71,863) B
State - Medicaid/Medicare	843,050	777,348	92%	807,530	209,067	26%	806,547	100%	(983)
Local Grants	843,783	1,971,892	234%	776,892	68,188	9%	880,247	113%	103,355 C
Vital Records	280,000	342,960	122%	300,000	29,834	10%	287,694	96%	(12,306)
Other	192,656	186,177	97%	289,152	11,100	4%	290,202	100%	1,050
Federal Grants	139,017	124,837	90%	144,060	-	0%	146,363	102%	2,303
State Shared- Family Planning	152,634	118,228	77%	125,000	17,690	14%	125,000	100%	-
Patient Fees	96,300	105,742	110%	96,300	19,989	21%	113,529	118%	17,229
OHP Fee for Service	-	22,993		18,260	5,647	31%	18,260	100%	-
TOTAL RESOURCES	10,793,250	10,653,291	99%	10,400,380	451,327	4%	10,571,568	102%	171,188

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Administration Allocation	2,665,047	2,665,046	100%	2,927,789	-	0%	2,927,789	100%
Personnel Services	10,484,069	9,048,019	86%	11,612,869	1,587,667	14%	11,374,820	98%	238,049
Materials and Services	3,257,672	2,414,546	74%	2,387,133	182,008	8%	2,421,853	101%	(34,720)
Capital Outlay	77,000	27,376	36%	-	-		-		-
TOTAL REQUIREMENTS	16,483,788	14,154,986	86%	16,927,791	1,769,675	10%	16,724,462	99%	203,329

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Fund	3,631,081	3,631,081	100%	4,376,806	729,458	17%	4,376,806	100%
Transfers In - TRT	444,417	444,417	100%	418,417	69,736	17%	418,417	100%	-
TOTAL TRANSFERS	4,075,498	4,075,498	100%	4,795,223	799,194	17%	4,795,223	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,869,932	3,049,370	106%	2,555,592	3,495,420	137%	2,549,758	100%
Resources over Requirements	(5,690,538)	(3,501,695)		(6,527,411)	(1,318,349)		(6,152,894)		374,517
Net Transfers - In (Out)	4,075,498	4,075,498		4,795,223	799,194		4,795,223		-
TOTAL FUND BALANCE	\$ 1,254,892	\$ 3,623,172	289%	\$ 823,404	\$ 2,976,265	361%	\$ 1,192,087	145%	\$368,683

- A** Carryforward of unbudgeted funds are related to vacancies in COVID Team and Public Health Modernization.
- B** Decrease of \$71K primarily related to reclassifying \$60K of funding from Jefferson County from category of State Misc to Local Grants
- C** Carryforward from FY22 of appx. \$40K for Living Well and Diabetes Prevention Programs, as well as reclassifying \$60K from Jefferson County for disease investigation
- D** The stated amount is an estimate. Final Beginning Fund Balance will be determined after the final close of FY22.



Budget to Actuals Report

Community Development - Fund 295

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Admin - Operations	138,716	153,688	111%	153,445	19,151	12%	159,845	104%	6,400
Code Compliance	842,906	995,865	118%	1,171,592	168,643	14%	1,071,592	91%	(100,000) A
Building Safety	3,819,940	4,325,818	113%	4,821,160	952,424	20%	4,966,660	103%	145,500
Electrical	914,750	979,129	107%	1,022,005	154,861	15%	952,005	93%	(70,000) A
Onsite Wastewater	1,056,678	983,462	93%	1,017,678	143,549	14%	994,178	98%	(23,500) A
Current Planning	1,980,521	2,223,570	112%	2,425,334	348,810	14%	2,227,334	92%	(198,000) A
Long Range Planning	826,806	880,902	107%	1,064,305	167,629	16%	1,014,305	95%	(50,000) A
TOTAL RESOURCES	9,580,316	10,542,434	110%	11,675,519	1,955,066	17%	11,385,919	98%	(289,600)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Admin - Operations	3,137,795	2,962,068	94%	3,432,980	521,969	15%	3,181,715	93%
Code Compliance	617,012	618,670	100%	805,614	112,552	14%	736,636	91%	68,978 C
Building Safety	2,284,444	2,023,911	89%	2,538,721	327,045	13%	2,110,175	83%	428,546 C
Electrical	556,531	553,500	99%	641,837	91,128	14%	564,695	88%	77,142 C
Onsite Wastewater	765,935	643,443	84%	753,369	117,169	16%	753,369	100%	-
Current Planning	1,769,333	1,590,813	90%	2,062,044	242,744	12%	1,702,684	83%	359,360 C
Long Range Planning	847,839	575,907	68%	998,739	120,748	12%	998,739	100%	-
TOTAL REQUIREMENTS	9,978,889	8,968,312	90%	11,233,304	1,533,356	14%	10,048,013	89%	1,185,291

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - General Fund	290,000	170,661	59%	160,000	19,998	12%	160,000	100%
Transfers Out	(99,360)	(99,360)	100%	(112,619)	(18,764)	17%	(112,619)	100%	-
Transfers Out - CDD Reserve	(461,262)	(1,230,508)	267%	(958,966)	(159,824)	17%	(1,565,643)	163%	(606,677)
TOTAL TRANSFERS	(270,622)	(1,159,207)	428%	(911,585)	(158,590)	17%	(1,518,262)	167%	(606,677)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,432,367	1,749,673	122%	2,096,504	2,191,402	105%	2,191,402	105%
Resources over Requirements	(398,573)	1,574,122		442,215	421,710		1,337,906		895,691
Net Transfers - In (Out)	(270,622)	(1,159,207)		(911,585)	(158,590)		(1,518,262)		(606,677)
TOTAL FUND BALANCE	\$ 763,172	\$ 2,164,588	284%	\$ 1,627,134	\$ 2,454,522	151%	\$ 2,011,046	124%	\$383,912

- A** YTD revenue collection is lower than anticipated due to application volume decrease
- C** Projections reflect unfilled positions
- D** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Road - Fund 325

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Motor Vehicle Revenue	17,485,000	19,740,504	113%	19,483,147	2,985,238	15%	19,483,147	100%	-
Federal - PILT Payment	2,096,751	2,195,918	105%	2,200,000	2,239,616	102%	2,239,616	102%	39,616 A
Other Inter-fund Services	1,221,632	1,254,413	103%	1,311,901	23,543	2%	1,311,901	100%	-
Forest Receipts	627,207	792,420	126%	882,502	-	0%	882,502	100%	-
Sale of Equip & Material	449,150	341,833	76%	426,000	342	0%	426,000	100%	-
Cities-Bend/Red/Sis/La Pine	560,000	155,269	28%	403,731	-	0%	403,731	100%	-
Miscellaneous	67,340	68,747	102%	77,610	15,077	19%	77,610	100%	-
Interest on Investments	59,109	55,083	93%	54,172	7,049	13%	54,172	100%	-
Mineral Lease Royalties	60,000	148,267	247%	50,000	-	0%	50,000	100%	-
Assessment Payments (P&I)	3,460	16,052	464%	-	1,241	-	10,000	-	10,000 B
TOTAL RESOURCES	22,629,649	24,768,506	109%	24,889,063	5,272,107	21%	24,938,679	100%	49,616

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Personnel Services	6,916,229	6,754,381	98%	7,802,271	1,186,968	15%	7,802,271	100%	-
Materials and Services	7,843,400	6,877,560	88%	8,315,339	1,514,952	18%	8,363,465	101%	(48,126)
Capital Outlay	264,500	141,754	54%	71,386	18,259	26%	23,260	33%	48,126
TOTAL REQUIREMENTS	15,024,128	13,773,696	92%	16,188,996	2,720,179	17%	16,188,996	100%	-

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers Out	(11,757,547)	(11,757,547)	100%	(12,330,136)	(7,440,775)	60%	(12,330,136)	100%	-
TOTAL TRANSFERS	(11,757,547)	(11,757,547)	100%	(12,330,136)	(7,440,775)	60%	(12,330,136)	100%	-

FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	6,383,832	8,566,521	134%	5,892,967	7,803,964	132%	7,803,964	132%	1,910,997 C
Resources over Requirements	7,605,521	10,994,810	-	8,700,067	2,551,929	-	8,749,683	-	49,616
Net Transfers - In (Out)	(11,757,547)	(11,757,547)	-	(12,330,136)	(7,440,775)	-	(12,330,136)	-	-
TOTAL FUND BALANCE	\$ 2,231,806	\$ 7,803,785	350%	\$ 2,262,898	\$ 2,915,117	129%	\$ 4,223,511	187%	\$1,960,613

- A** Actual payment higher than budget
- B** Updated based on YTD actuals trending higher than budgeted
- C** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Adult P&P - Fund 355

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
DOC Grant in Aid SB 1145	4,202,885	4,734,453	113%	4,734,453	1,183,613	25%	4,734,453	100%	-
CJC Justice Reinvestment	781,597	892,038	114%	892,038	-	0%	892,038	100%	-
DOC Measure 57	255,545	244,606	96%	244,606	244,606	100%	271,606	111%	27,000
State Miscellaneous	138,000	96,068	70%	123,453	-	0%	123,453	100%	-
Interfund- Sheriff	50,000	55,000	110%	50,000	8,333	17%	50,000	100%	-
Gen Fund/Crime Prevention	50,000	50,000	100%	50,000	-	0%	50,000	100%	-
Oregon BOPPPS	24,281	20,318	84%	20,318	-	0%	20,318	100%	-
Interest on Investments	45,193	19,125	42%	18,151	6,417	35%	18,151	100%	-
Miscellaneous	500	3,904	781%	500	72	14%	500	100%	-
Electronic Monitoring Fee	2,500	280	11%	500	235	47%	500	100%	-
DOC-Family Sentence Alt	118,250	58,958	50%	-	-	-	-	-	-
Probation Work Crew Fees	1,500	-	0%	-	-	-	-	-	-
Probation Supervision Fees	170,000	3,606	2%	-	-	-	-	-	-
TOTAL RESOURCES	5,840,250	6,178,356	106%	6,134,018	1,443,276	24%	6,161,018	100%	27,000

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,379,503	4,866,256	90%	5,683,822	833,082	15%	5,683,822	100%
Materials and Services	1,700,412	1,528,224	90%	1,883,614	188,611	10%	1,883,614	100%	-
Capital Outlay	-	-	-	8,475	598	7%	8,475	100%	-
TOTAL REQUIREMENTS	7,079,915	6,394,480	90%	7,575,910	1,022,291	13%	7,575,910	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	662,046	662,045	100%	536,369	89,392	17%	536,369	100%
Transfer to Vehicle Maint	(190,974)	(190,974)	100%	(69,277)	(11,546)	17%	(69,277)	100%	-
TOTAL TRANSFERS	471,072	471,071	100%	467,092	77,846	17%	467,092	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,739,775	2,982,055	109%	3,100,000	3,221,318	104%	3,221,318	104%
Resources over Requirements	(1,239,665)	(216,124)	-	(1,441,892)	420,985	-	(1,414,892)	-	27,000
Net Transfers - In (Out)	471,072	471,071	-	467,092	77,846	-	467,092	-	-
TOTAL FUND BALANCE	\$ 1,971,182	\$ 3,237,002	164%	\$ 2,125,200	\$ 3,720,149	175%	\$ 2,273,518	107%	\$148,318

A DOC has increased funds for M57. Deschutes County received an additional \$27K for housing and curriculum training.

B Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Road CIP - Fund 465

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Miscellaneous	2,191,461	1,000,000	46%	1,818,500	-	0%	1,818,500	100%	-
Interest on Investments	279,729	124,832	45%	124,563	45,213	36%	124,563	100%	-
TOTAL RESOURCES	2,471,190	1,124,832	46%	1,943,063	45,213	2%	1,943,063	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Materials and Services	109,870	109,870	100%	127,640	21,273	17%	127,640	100%
Capital Outlay	29,612,821	7,996,247	27%	28,259,526	9,564,919	34%	28,732,621	102%	(473,095)
TOTAL REQUIREMENTS	29,722,691	8,106,117	27%	28,387,166	9,586,192	34%	28,860,261	102%	(473,095)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In	12,193,917	10,672,113	88%	14,230,313	4,889,361	34%	14,230,313	100%
TOTAL TRANSFERS	12,193,917	10,672,113	88%	14,230,313	4,889,361	34%	14,230,313	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	20,374,044	23,533,004	116%	24,548,274	27,223,832	111%	27,223,832	111%
Resources over Requirements	(27,251,501)	(6,981,285)		(26,444,103)	(9,540,979)		(26,917,198)		(473,095)
Net Transfers - In (Out)	12,193,917	10,672,113		14,230,313	4,889,361		14,230,313		-
TOTAL FUND BALANCE	\$ 5,316,460	\$ 27,223,832	512%	\$ 12,334,484	\$ 22,572,213	183%	\$ 14,536,947	118%	\$2,202,463

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Road CIP (Fund 465) - Capital Outlay Summary by Project

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Completed

	Fiscal Year 2022			Fiscal Year 2023					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Terrebonne Refinement Plan	\$ 10,000,000	\$ -		\$ 7,319,310	\$ 2,200,000	30%	\$ 7,319,310	100%	\$ -
US 20 at Tumalo	6,700,000	-		6,700,000	6,700,000	100%	6,700,000	100%	A
Tumalo Road / Tumalo Place	-	67,998		-	-		-		
Old Bend Rdm/Tumalo Rd Inter	-	16,907		-	-		-		
NE Negus and 17TH	2,363,532	2,142,875	91%	-	-		-		
Hunnel Rd: Loco Rd to Tumalo Rd	2,168,940	637,975	29%	4,265,216	55,660	1%	4,265,216	100%	
Transportation System Plan Update	108,510	86,081	79%	-	3,242		3,242		(3,242)
Gribbling Rd Bridge	279,575	1,110	0%	818,500	910	0%	818,500	100%	
Terrebonne Wastewater Feasibility St.	-	35,130		-	-		-		
Rickard Rd: Groff Rd to US 20	1,716,142	1,391,051	81%	-	-		-		
Paving Powell Butte Hwy	931,140	1,319,374	142%	-	-		-		
Smith Rock Way Bridge Replace	505,000	1,869	0%	985,000	677	0%	985,000	100%	
Deschutes Mkt Rd/Hamehook Round	671,000	208,367	31%	1,663,000	-	0%	1,663,000	100%	
Paving Cottonwood: Us 97 To BSNF RR	618,144	499,075	81%	-	-		-		
Paving Desch Mkt Rd: Yeoman Hamehook	310,838	-	0%	443,000	-	0%	443,000	100%	
Paving Alfalfa Mkt Rd: Mp 4 Dodds	265,000	2,638	1%	1,200,000	72,754	6%	1,200,000	100%	
Paving Of Hamby Rd: Us 20 To Butler	200,000	1,912	1%	333,000	-	0%	333,000	100%	
Powell Butte Hwy/Butler Market RB	150,000	38,562	26%	785,000	11,824	2%	785,000	100%	
Wilcox Ave Bridge #2171-03 Replacem	100,000	-	0%	160,000	-	0%	160,000	100%	
US 20: Tumalo Multi-Use Path Crossing	1,250,000	1,200,000	96%	-	-		-		
Highway Warning Systems 2021	-	69,536		-	-		-		
Tumalo Wastewater Feasibility Study	-	219		-	-		-		
Paving Tumalo Rd/Deschutes Mkt Rd	-	1,640		246,000	-	0%	246,000	100%	
Slurry Seal 2022	-	1,148		-	337,183		337,183		(337,183)
Paving of Rosland Rd: US 20 to Draf	-	-		380,000	-	0%	380,000	100%	
Intersection Safety Improvements	-	-		150,000	-	0%	-	0%	150,000 B
FY 22 Guardrail Improvements	100,000	114,378	114%	-	-		-		
Redmond District Local Roads	500,000	-	0%	-	-		-		C
Bend District Local Roads	500,000	-	0%	-	-		-		C
Sidewalk Ramp Improvements	75,000	156,557	209%	50,000	182,670	365%	182,670	365%	(132,670)
Signage Improvements	100,000	1,843	2%	-	-		150,000		(150,000)
Northwest Way: NW Coyner Ave to NW Altmeter Wy	-	-		815,000	-	0%	815,000	100%	
Slurry Seal 2023	-	-		300,000	-	0%	300,000	100%	
Local Road Pavement Preservation	-	-		200,000	-	0%	200,000	100%	C
NW Lower Bridge Way: 43rd St to Holmes Rd	-	-		100,000	-	0%	100,000	100%	
Tumalo Reservoir Rd: OB Riley to Sisemore Rd	-	-		100,000	-	0%	100,000	100%	
Terrebonne Wastewater System Phase 1	-	-		1,000,000	-	0%	1,000,000	100%	
FY 23 Guardrail Improvements	-	-		150,000	-	0%	150,000	100%	
Hamehook Rd Bridge #16181 Rehabilitation	-	-		96,500	-	0%	96,500	100%	
TOTAL CAPITAL OUTLAY	\$ 29,612,821	\$ 7,996,247	27%	\$ 28,259,526	9,564,919	34%	\$ 28,732,621	102%	(\$ 473,095)

A Budgeted in FY 22 in project US 20: Cook Ave/OB Riley Rd (Tumalo)

B This project will have activity this year; budget from other projects will be re-allocated

C These projects were re-named to Local Road Pavement Preservation



Budget to Actuals Report

Solid Waste - Fund 610

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Franchise Disposal Fees	7,124,000	6,891,500	97%	7,210,000	795,348	11%	7,210,000	100%	- A
Private Disposal Fees	2,827,000	3,191,189	113%	3,337,000	656,905	20%	3,337,000	100%	- A
Commercial Disp. Fee	2,686,000	3,075,123	114%	3,234,000	672,944	21%	3,234,000	100%	- A
Franchise 3% Fees	290,000	337,878	117%	305,000	44,987	15%	305,000	100%	- B
Yard Debris	300,000	268,060	89%	290,000	65,488	23%	290,000	100%	-
Miscellaneous	55,000	88,470	161%	70,000	22,418	32%	70,000	100%	-
Interest	41,599	27,916	67%	30,498	6,484	21%	30,498	100%	-
Special Waste	15,000	37,718	251%	15,000	4,800	32%	15,000	100%	-
Recyclables	12,000	12,980	108%	12,000	956	8%	12,000	100%	-
Leases	1	1	100%	1	-	0%	1	100%	-
TOTAL RESOURCES	13,350,600	13,930,834	104%	14,503,499	2,270,331	16%	14,503,499	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	2,754,132	2,696,404	98%	3,277,684	490,284	15%	3,277,684	100%
Materials and Services	5,651,103	5,192,786	92%	6,473,358	578,176	9%	6,473,358	100%	-
Capital Outlay	53,141	76,304	144%	264,000	-	0%	264,000	100%	-
Debt Service	1,251,615	797,852	64%	1,327,000	-	0%	1,739,630	131%	(412,630) C
TOTAL REQUIREMENTS	9,709,991	8,763,347	90%	11,342,042	1,068,460	9%	11,754,672	104%	(412,630)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	SW Capital & Equipment Reserve	(6,029,323)	(6,029,323)	100%	(5,299,665)	(2,326)	0%	(5,299,665)	100%
TOTAL TRANSFERS	(6,029,323)	(6,029,323)	100%	(5,299,665)	(2,326)	0%	(5,299,665)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,972,234	3,957,273	133%	3,107,198	3,104,294	100%	3,104,294	100%
Resources over Requirements	3,640,609	5,167,487		3,161,457	1,201,871		2,748,827		(412,630)
Net Transfers - In (Out)	(6,029,323)	(6,029,323)		(5,299,665)	(2,326)		(5,299,665)		-
TOTAL FUND BALANCE	\$ 583,520	\$ 3,095,437	530%	\$ 968,989	\$ 4,303,839	444%	\$ 553,456	57%	(\$415,534)

- A** Total disposal fee projections reflect management's best estimate of revenues to be collected; disposal tons are typically higher in the summer with reductions in winter. YTD volumes are running 7% higher than last year-to-date. Franchise disposal fee payments of \$407K were not received from Republic Services (Bend Garbage, High Country & Wilderness) by closing.
- B** Annual fees due April 15, 2023; received year-to-date monthly installments from Republic
- C** Final FFC 2022 funding includes issuance costs and a full year of interest due by June 2023, while the budget reflects 1/2 estimated interest. A budget adjustment to increase appropriations will be presented to the BOCC in September.
- D** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Fair & Expo - Fund 615

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Events Revenue	578,000	786,724	136%	745,759	83,032	11%	745,759	100%	-
Food & Beverage	513,500	790,362	154%	415,000	102,929	25%	415,000	100%	-
Rights & Signage	105,000	38,192	36%	105,000	35,400	34%	105,000	100%	-
Storage	77,500	46,525	60%	65,000	-	0%	65,000	100%	-
Horse Stall Rental	71,500	66,636	93%	49,000	-	0%	49,000	100%	-
Camping Fee	19,500	11,675	60%	20,000	2,750	14%	20,000	100%	-
Interest	474	5,301	999%	5,221	1,627	31%	5,221	100%	-
Miscellaneous	250	2,032	813%	3,554	41	1%	3,554	100%	-
Interfund Payment	30,000	30,000	100%	-	-	-	-	-	-
TOTAL RESOURCES	1,395,724	1,777,447	127%	1,408,534	225,778	16%	1,408,534	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	1,118,980	1,130,359	101%	1,256,902	201,194	16%	1,256,902	100%
Personnel Services - F&B	181,593	200,065	110%	170,247	10,809	6%	170,247	100%	-
Materials and Services	818,804	852,050	104%	965,684	152,429	16%	965,684	100%	-
Materials and Services - F&B	282,500	350,982	124%	273,950	48,460	18%	273,950	100%	-
Debt Service	103,000	100,899	98%	52,500	-	0%	52,500	100%	-
TOTAL REQUIREMENTS	2,504,877	2,634,355	105%	2,719,284	412,892	15%	2,719,284	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Room Tax	1,093,513	1,049,581	96%	1,101,342	183,556	17%	1,101,342	100%
Transfers In - Park Fund	30,000	30,000	100%	30,000	5,000	17%	30,000	100%	-
Transfers In - County Fair	150,000	150,000	100%	-	-	-	-	-	-
Transfers Out	(310,777)	(310,777)	100%	(427,215)	(71,202)	17%	(427,215)	100%	-
TOTAL TRANSFERS	962,736	918,804	95%	704,127	117,354	17%	704,127	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	750,673	923,473	123%	971,352	867,414	89%	867,414	89%
Resources over Requirements	(1,109,153)	(856,908)	-	(1,310,750)	(187,114)	-	(1,310,750)	-	0
Net Transfers - In (Out)	962,736	918,804	-	704,127	117,354	-	704,127	-	-
TOTAL FUND BALANCE	\$ 604,256	\$ 985,368	163%	\$ 364,730	\$ 797,654	219%	\$ 260,792	72%	(\$103,938)

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Annual County Fair - Fund 616

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Gate Receipts	550,000	738,029	134%	710,000	782,423	110%	782,424	110%	72,424
Concessions and Catering	385,000	526,737	137%	505,000	532,306	105%	532,306	105%	27,306
Carnival	330,000	415,716	126%	385,000	433,682	113%	433,682	113%	48,682
Commercial Exhibitors	110,000	86,200	78%	80,000	117,100	146%	117,100	146%	37,100
Fair Sponsorship	83,500	51,035	61%	61,000	109,370	179%	109,370	179%	48,370
State Grant	52,000	53,167	102%	53,167	53,167	100%	53,167	100%	-
Rodeo	20,000	24,050	120%	24,000	20,970	87%	20,970	87%	(3,030)
R/V Camping/Horse Stall Rental	25,500	19,815	78%	20,000	17,520	88%	17,520	88%	(2,480)
Livestock Entry Fees	4,500	-	0%	5,000	2,168	43%	2,169	43%	(2,831)
Merchandise Sales	-	5,239		3,500	3,245	93%	3,245	93%	(255)
Interest on Investments	-	2,683		2,713	748	28%	2,713	100%	-
TOTAL RESOURCES	1,560,500	1,922,671	123%	1,849,380	2,072,700	112%	2,074,665	112%	225,285

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	155,959	36,728	24%	169,445	35,722	21%	169,445	100%
Materials and Services	1,312,172	1,316,102	100%	1,682,585	1,049,154	62%	1,682,585	100%	-
TOTAL REQUIREMENTS	1,468,131	1,352,831	92%	1,852,030	1,084,876	59%	1,852,030	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT 1%	75,000	75,000	100%	75,000	12,500	17%	75,000	100%
Transfer Out - Fair & Expo	(150,000)	(150,000)	100%	-	-		-		-
Transfers Out	-	-		(231,706)	(38,616)	17%	(231,706)	100%	-
TOTAL TRANSFERS	(75,000)	(75,000)	100%	(156,706)	(26,116)	17%	(156,706)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	-	(109,033)	999%	384,715	385,818	100%	385,818	100%
Resources over Requirements	92,369	569,841		(2,650)	987,824		222,635		225,285
Net Transfers - In (Out)	(75,000)	(75,000)		(156,706)	(26,116)		(156,706)		-
TOTAL FUND BALANCE	\$ 17,369	\$ 385,807	999%	\$ 225,358	\$ 1,347,526	598%	\$ 451,747	200%	\$226,389

^A Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Annual County Fair - Fund 616

CY22 YTD August 31, 2022 (unaudited)

	Fair 2021	Fair 2022 Actuals to Date	2022 Projection
RESOURCES			
Gate Receipts	\$ 738,029	\$ 782,423	\$ 782,423
Carnival	415,716	433,682	433,682
Commercial Exhibitors	315,719	436,292	436,292
Livestock Entry Fees	-	2,168	2,168
R/V Camping/Horse Stall Rental	19,944	17,392	17,392
Merchandise Sales	5,239	3,245	3,245
Concessions and Catering	295,093	214,214	214,214
Fair Sponsorship	81,125	124,300	124,300
TOTAL FAIR REVENUES	\$ 1,870,865	\$ 2,013,716	\$ 2,013,716
OTHER RESOURCES			
State Grant	53,167	53,167	53,167
Interest	1,194	2,030	3,530
Miscellaneous	-	-	-
TOTAL RESOURCES	\$ 1,925,226	\$ 2,068,913	\$ 2,070,413
REQUIREMENTS			
Personnel	103,199	59,154	120,130
Materials & Services	1,249,932	1,109,932	1,437,828
TOTAL REQUIREMENTS	\$ 1,353,131	\$ 1,169,086	\$ 1,557,959
TRANSFERS			
Transfer In - TRT 1%	74,750	50,000	75,000
Transfer Out - F&E Reserve	-	(38,616)	(115,848)
Transfer Out - Fair & Expo	(150,000)	-	-
TOTAL TRANSFERS	\$ (75,250)	\$ 11,384	\$ (40,848)
Net Fair	\$ 496,845	\$ 911,211	\$ 471,606
Beginning Fund Balance on Jan 1	\$ (48,694)	\$ 448,151	\$ 448,151
Ending Balance	\$ 448,151	\$ 1,359,362	\$ 919,757



Budget to Actuals Report

Fair & Expo Capital Reserve - Fund 617

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	8,544	8,012	94%	7,414	3,094	42%	7,414	100%	-
TOTAL RESOURCES	8,544	8,012	94%	7,414	3,094	42%	7,414	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Materials and Services	180,000	8,564	5%	220,000	92	0%	220,000	100%
Capital Outlay	388,000	(894)	0%	650,000	-	0%	650,000	100%	-
TOTAL REQUIREMENTS	568,000	7,670	1%	870,000	92	0%	870,000	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT 1%	498,901	479,502	96%	501,683	83,612	17%	501,683	100%
Transfers In - Fair & Expo	300,000	300,000	100%	416,437	69,406	17%	416,437	100%	-
Transfers In - Annual County Fair	-	-	-	231,706	38,616	17%	231,706	100%	-
TOTAL TRANSFERS	798,901	779,502	98%	1,149,827	191,634	17%	1,149,827	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,101,663	1,029,596	93%	1,299,942	1,758,839	135%	1,758,839	135%
Resources over Requirements	(559,456)	342	-	(862,586)	3,003	-	(862,586)	-	0
Net Transfers - In (Out)	798,901	779,502	-	1,149,827	191,634	-	1,149,827	-	-
TOTAL FUND BALANCE	\$ 1,341,108	\$ 1,809,440	135%	\$ 1,587,183	\$ 1,953,476	123%	\$ 2,046,080	129%	\$458,897

- A** Capital Outlay appropriations are a placeholder should viable projects be recommended and approved for construction
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

RV Park - Fund 618

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
RV Park Fees < 31 Days	495,000	551,683	111%	605,000	113,032	19%	605,000	100%	-
Cancellation Fees	-	15,725		14,000	4,213	30%	14,000	100%	-
RV Park Fees > 30 Days	10,500	8,499	81%	13,000	-	0%	13,000	100%	-
Washer / Dryer	5,000	3,476	70%	4,200	1,960	47%	4,200	100%	-
Miscellaneous	2,500	3,731	149%	3,750	198	5%	3,750	100%	-
Vending Machines	2,500	1,021	41%	1,750	658	38%	1,750	100%	-
Interest on Investments	2,024	578	29%	552	254	46%	552	100%	-
TOTAL RESOURCES	517,524	584,713	113%	642,252	120,315	19%	642,252	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	19,456	1,647	8%	111,153	13,504	12%	111,153	100%
Materials and Services	310,805	242,863	78%	259,755	67,330	26%	259,755	100%	-
Debt Service	221,927	221,629	100%	167,600	-	0%	167,600	100%	-
TOTAL REQUIREMENTS	552,188	466,140	84%	538,508	80,834	15%	538,508	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Park Fund	160,000	160,000	100%	160,000	-	0%	160,000	100%
Transfers In - TRT Fund	20,000	20,000	100%	20,000	3,332	17%	20,000	100%	-
Transfer Out - RV Reserve	(132,042)	(132,042)	100%	(261,566)	(43,594)	17%	(261,566)	100%	-
TOTAL TRANSFERS	47,958	47,958	100%	(81,566)	(40,262)	49%	(81,566)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	-	-		116,415	166,387	143%	166,387	143%
Resources over Requirements	(34,664)	118,574		103,744	39,480		103,744		0
Net Transfers - In (Out)	47,958	47,958		(81,566)	(40,262)		(81,566)		-
TOTAL FUND BALANCE	\$ 13,294	\$ 166,532	999%	\$ 138,593	\$ 165,606	119%	\$ 188,565	136%	\$49,972

A Transfer booked in November

B Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

RV Park Reserve - Fund 619

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	7,546	6,354	84%	6,298	1,964	31%	6,298	100%	-
TOTAL RESOURCES	7,546	6,354	84%	6,298	1,964	31%	6,298	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Capital Outlay	100,000	885	1%	100,000	-	0%	100,000	100%
TOTAL REQUIREMENTS	100,000	885	1%	100,000	-	0%	100,000	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - RV Park Ops	132,042	132,042	100%	261,750	43,594	17%	261,566	100%
TOTAL TRANSFERS	132,042	132,042	100%	261,750	43,594	17%	261,566	100%	(184)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	784,466	1,054,426	134%	1,172,718	1,191,937	102%	1,191,937	102%
Resources over Requirements	(92,454)	5,469		(93,702)	1,964		(93,702)		0
Net Transfers - In (Out)	132,042	132,042		261,750	43,594		261,566		(184)
TOTAL FUND BALANCE	\$ 824,054	\$ 1,191,937	145%	\$ 1,340,766	\$ 1,237,495	92%	\$ 1,359,801	101%	\$ 19,035

- A** Capital Outlay appropriations are a placeholder
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Risk Management - Fund 670

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Workers' Compensation	1,120,766	1,219,543	109%	1,234,761	213,191	17%	1,234,761	100%	-
General Liability	944,278	940,773	100%	892,681	148,780	17%	892,681	100%	-
Unemployment	323,572	334,147	103%	430,179	197,246	46%	430,179	100%	A
Property Damage	393,546	409,593	104%	419,566	69,928	17%	419,566	100%	-
Vehicle	227,700	227,700	100%	248,764	41,461	17%	248,764	100%	-
Interest on Investments	101,111	50,142	50%	49,346	14,741	30%	49,346	100%	-
Claims Reimbursement	25,000	1,280,876	999%	25,000	284	1%	25,000	100%	-
Skid Car Training	10,000	-	0%	10,000	-	0%	5,000	50%	(5,000) B
Process Fee- Events/ Parades	1,000	1,485	149%	1,000	315	32%	1,000	100%	-
Miscellaneous	-	180		180	-	0%	180	100%	-
TOTAL RESOURCES	3,146,973	4,464,440	142%	3,311,477	685,945	21%	3,306,477	100%	(5,000)

REQUIREMENTS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
General Liability	3,600,000	2,706,359	75%	3,000,000	159,552	5%	3,000,000	100%	-
Workers' Compensation	1,580,000	953,365	60%	1,580,000	198,941	13%	1,580,000	100%	-
Insurance Administration	547,047	491,498	90%	607,558	88,257	15%	607,558	100%	-
Property Damage	300,245	604,926	201%	300,248	(5,350)	-2%	280,000	93%	20,248 C
Unemployment	200,000	62,071	31%	200,000	26,982	13%	200,000	100%	-
Vehicle	200,000	137,356	69%	200,000	59,235	30%	200,000	100%	-
TOTAL REQUIREMENTS	6,427,292	4,955,575	77%	5,887,806	527,617	9%	5,867,558	100%	20,248

TRANSFERS	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers Out - Vehicle Replacement	(3,500)	(3,500)	100%	(3,500)	(582)	17%	(3,500)	100%	-
TOTAL TRANSFERS	(3,500)	(3,500)	100%	(3,500)	(582)	17%	(3,500)	100%	-

FUND BALANCE	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	8,329,115	9,521,450	114%	7,687,180	9,026,837	117%	9,026,837	117%	1,339,656 D
Resources over Requirements	(3,280,319)	(491,136)		(2,576,329)	158,328		(2,561,081)		15,248
Net Transfers - In (Out)	(3,500)	(3,500)		(3,500)	(582)		(3,500)		-
TOTAL FUND BALANCE	\$ 5,045,296	\$ 9,026,814	179%	\$ 5,107,351	\$ 9,184,582	180%	\$ 6,462,255	127%	\$1,354,904

- A Unemployment collected on first \$25K of employee's salary in fiscal year
- B Skid Car training on hold due to COVID
- C FY22 had abnormally high property damage; anticipating less in FY23
- D Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

Health Benefits - Fund 675

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Internal Premium Charges	18,767,900	19,164,548	102%	19,908,221	3,270,845	16%	19,908,221	100%	-
COIC Premiums	1,589,000	1,255,305	79%	1,547,778	283,285	18%	1,547,778	100%	-
Employee Co-Pay	1,200,000	1,238,034	103%	1,282,015	205,850	16%	1,282,015	100%	-
Retiree / COBRA Premiums	1,060,000	1,438,217	136%	595,000	90,228	15%	595,000	100%	-
Prescription Rebates	128,000	396,119	309%	175,000	-	0%	175,000	100%	-
Interest	200,277	90,816	45%	95,686	21,670	23%	95,686	100%	-
Claims Reimbursement & Other	82,000	1,487,600	999%	55,000	5,764	10%	55,000	100%	-
TOTAL RESOURCES	23,027,177	25,070,639	109%	23,658,700	3,877,642	16%	23,658,700	100%	-

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Health Benefits	25,140,847	24,540,011	98%	21,597,563	1,928,235	9%	21,597,563	100%
Deschutes On-Site Pharmacy	2,970,575	3,381,197	114%	3,779,608	273,659	7%	3,779,608	100%	- A
Deschutes On-Site Clinic	1,141,829	1,190,855	104%	1,212,497	95,071	8%	1,212,497	100%	- A
Wellness	171,142	138,211	81%	179,549	15,517	9%	179,549	100%	- A
TOTAL REQUIREMENTS	29,424,393	29,250,274	99%	26,769,217	2,312,482	9%	26,769,217	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	14,772,618	15,527,580	105%	11,925,656	12,333,896	103%	12,333,896	103%
Resources over Requirements	(6,397,216)	(4,179,636)		(3,110,517)	1,565,160		(3,110,517)		0
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 8,375,402	\$ 11,347,944	135%	\$ 8,815,139	\$ 13,899,056	158%	\$ 9,223,379	105%	\$408,240

- A** Amounts are paid 1 month in arrears
- B** Final Beginning Fund Balance will be determined after the final close of FY22



Budget to Actuals Report

911 - Fund 705 and 710

FY23 YTD August 31, 2022 (unaudited)

09/26/2022 Item #2.

16.7%
Year Complete

RESOURCES	Fiscal Year 2022			Fiscal Year 2023			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current Yr	9,803,579	9,931,743	101%	10,402,834	41,717	0%	10,402,834	100%	A
Telephone User Tax	1,106,750	1,815,283	164%	1,668,000	-	0%	1,668,000	100%	B
State Reimbursement	60,000	123,282	205%	810,000	-	0%	810,000	100%	C
Police RMS User Fees	236,576	237,221	100%	237,221	-	0%	237,221	100%	D
Contract Payments	147,956	157,552	106%	153,292	8,620	6%	153,292	100%	
User Fee	233,576	140,986	60%	140,445	2,156	2%	140,445	100%	
Data Network Reimbursement	162,000	244,799	151%	120,874	13,190	11%	120,874	100%	
Property Taxes - Prior Yr	115,000	92,601	81%	80,000	25,220	32%	80,000	100%	
Interest	96,867	69,988	72%	67,515	19,052	28%	67,515	100%	
Property Taxes - Jefferson Co.	38,344	37,525	98%	39,497	135	0%	39,497	100%	
Miscellaneous	18,658	45,553	244%	25,000	2,465	10%	25,000	100%	
TOTAL RESOURCES	12,019,306	12,896,533	107%	13,744,678	112,555	1%	13,744,678	100%	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	8,005,795	7,462,493	93%	8,606,196	1,318,560	15%	8,606,196	100%
Materials and Services	3,582,212	2,915,749	81%	4,088,201	536,729	13%	4,088,201	100%	
Capital Outlay	2,975,000	518,824	17%	5,075,000	90,423	2%	5,075,000	100%	
TOTAL REQUIREMENTS	14,563,007	10,897,067	75%	17,769,397	1,945,712	11%	17,769,397	100%	

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	11,850,783	10,709,072	90%	12,950,799	12,708,616	98%	12,708,616	98%
Resources over Requirements	(2,543,701)	1,999,466		(4,024,719)	(1,833,157)		(4,024,719)		0
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 9,307,082	\$ 12,708,538	137%	\$ 8,926,080	\$ 10,875,459	122%	\$ 8,683,897	97%	(\$242,183)

- A** Current year taxes received primarily in November, February and May
- B** Telephone tax payments are received quarterly
- C** State GIS reimbursements are received quarterly
- D** Invoices are mailed in the Spring
- E** Final Beginning Fund Balance will be determined after the final close of FY22



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Economic Development Loan Conversion for ARCC

RECOMMENDED MOTION:

Authorize County Administrator to convert a \$16,000 economic development forgivable loan made to ARCC into a grant.

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes County Economic Development Loan Program was initiated to encourage and assist companies seeking to relocate to and/or create new jobs within Deschutes County. To receive a loan, companies must agree to create a specific number of jobs within a defined period, then maintain this level of employment for an additional set period of time.

ARCC relocated from the California Bay Area to Bend, OR in 2019. ARCC was approved to participate in the economic development forgivable loan program upon the following conditions:

- 1. Employ at least eight (8) full-time employees between June 30, 2021 and June 31, 2022;
2. Maintain these positions in Deschutes County for a 12-month period; and
3. Provide wages for the positions that meet or exceed the Deschutes County median family income, but are expected to average \$57,875 per year, excluding commissions.

EDCO has confirmed that ARCC has met all established conditions.

BUDGET IMPACTS:

No anticipated budget impact, loan was accounted for in a previous years' budget.

ATTENDANCE:

Jen Patterson, Deschutes County, Strategic Initiatives Manager
Scott von Eschen, ARCC, President
Don Myll, EDCO, Bend Area Director

September 7, 2022

Deschutes County Board of County Commissioners
1300 NW Wall Street Bend, OR 97702

RE: Deschutes County Economic Development Loan Program - Proposal to Convert ARCC Loan to a Grant

Board of County Commissioners:

I am writing to request, with respect to the Deschutes County Economic Development Loan Program, the Deschutes County Administration and/or the Board of Commissioners, as appropriate, consider:

- Converting loan to ARCC to a grant as all conditions under the Agreement have been met.

ARCC

Agreement Date:	June 19, 2018, amended August 3, 2021
Loan amount:	\$16,000
Agreement #:	2018-365 and 2021-162
Employment Increase:	As amended, maintain 6.5 employees through June 30, 2021, when increased to 8 employees
12 Month Employment Retention Period:	Retained through June 30, 2022
Average Wage:	\$68,315 (\$57,875 required)

ARCC has been designing and operating education programs exclusively since 1983. Located in the San Francisco Bay Area in 1986, due to difficulties in hiring and retaining employees and seeking a better match of community values, the Company relocated to Bend in 2019. This loan assisted the Company in making a successful move to Bend.

ARCC provides:

- 1) Summer Programming for students ages 13 – 8 going on 2 – 4 week summer adventures
- 2) Gap programming for recent high school graduates for 90-day international programs in the fall and the spring
- 3) Custom programming collaborating with schools looking to provide a wilderness or international experience for their students

While the employment and wage milestones in the Agreement were initially achieved in 2019, in early 2020 they were not maintained as COVID caused significant pressure on the businesses reliant on international travel.

ARCC was resilient dealing with the negative impact of COVID and maintained employment throughout 2020 at 6.5. As a result, in early 2021 the Deschutes County Board of County Commissioners approved an amendment to the Company’s Economic Development Forgivable Loan Program Agreement allowing deferral in attaining the 8 employee target to June 30, 2021



(from December 31, 2019) and to be maintained through June 30, 2022 (from December 31, 2020).

The compensation target in the original agreement was also amended from \$62,500 to \$57,875. Compensation to the 8 employees exceeded \$68,000 throughout the year ended June 30, 2022.

Attached is the certification prepared by Economic Development for Central Oregon that ARCC has fulfilled its obligations under the agreement.

EDCO recommends conversion of the ARCC Deschutes County Economic Development Loan to a grant.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Myll', is written over the word 'Sincerely,'.

Don Myll
Bend Area Director

**Economic Development
for Central Oregon**

705 SW Bonnett Way, Suite 1000
Bend, OR 97702

541.388.3236
www.edcoinfo.com



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Economic Development Loan Conversion for SmartyPits

RECOMMENDED MOTION:

Authorize County Administrator to convert a \$10,000 economic development forgivable loan made to SmartyPits into a grant.

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes County Economic Development Loan Program was initiated to encourage and assist companies seeking to relocate to and/or create new jobs within Deschutes County. To receive a loan, companies must agree to create a specific number of jobs within a defined period, then maintain this level of employment for an additional set period of time.

SmartyPits relocated from Tehachapi, CA to Bend, OR in November 2020. SmartyPits was approved to participate in the economic development forgivable loan program upon the following conditions:

- 1. Create at least 10 new full-time positions in Deschutes County between December 1, 2020 and December 31, 2021;
2. Maintain these new positions in Deschutes County for a 12-month period; and
3. Provide wages of at least \$16 per hour and \$33,000 per year, excluding commissions, for each new position.

EDCO has confirmed that SmartyPits has met the established conditions.

BUDGET IMPACTS:

No anticipated budget impact, loan was accounted for in a previous years' budget.

ATTENDANCE:

Jen Patterson, Deschutes County, Strategic Initiatives Manager
Stacia Guzzo, SmartyPits, CEO and Founder
Don Myll, EDCO, Bend Area Director



September 7, 2022

Deschutes County Board of County Commissioners
1300 NW Wall Street Bend, OR 97702

RE: Deschutes County Economic Development Loan Program - Proposal to Convert SmartyPits Loan to a Grant

Board of County Commissioners:

I am writing to request, with respect to the Deschutes County Economic Development Forgivable Loan Program, the Deschutes County Administration and/or the Board of Commissioners, as appropriate, consider:

- Converting loan to SmartyPits be converted to a grant as all conditions under the Agreement have been met, and

SmartyPits

Agreement Date:	December 16, 2020
Loan amount:	\$10,000
Agreement #:	DC: 2020-800
Employment Increase:	13 (10 required)
12 Month Ending Employment Retention Period:	March 31, 2022 (Required by 12/31/22)
Average Wage:	\$39,173 (\$33,000 required)

SmartyPits relocated from Tehachapi, California, to Bend, Oregon in November 2020 and manufactures natural aluminum-free deodorants entirely by hand in Bend, Oregon. SmartyPits Deodorant is proudly aluminum free, paraben free, phthalate free, gluten free, triclosan free, and propylene glycol free, and gives 1% of all sales back to breast cancer research and survivor support. The Company's products are available throughout the US and in many locations in Canada and the UK.

Attached is the certification prepared by Economic Development for Central Oregon that SmartyPits has fulfilled its obligations under the agreement.

EDCO recommends conversion of SmartyPits existing loan to a grant.

Sincerely,

Don Myll
Bend Area Director

**Economic Development
for Central Oregon**

705 SW Bonnett Way, Suite 1000
Bend, OR 97702

541.388.3236
www.edcoinfo.com



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Economic Development Loan Request for Kreft, LLC

RECOMMENDED MOTION:

Approve request for an economic development loan in the amount of \$8,500 to Kreft, LLC.

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes County Economic Development Loan Program was initiated to encourage and assist companies seeking to relocate to and/or create new jobs within Deschutes County.

Loans are conditioned upon the business creating a specified number of new jobs within 24 months, than maintain the new jobs for a consecutive 12-month period. If these terms are met, the loan may be converted to a grant that does not require repayment. If not, all or a portion of the funds must be repaid with interest of 5% per annum.

Kreft is an off-road motorcycle suspension tuning company which started in Bend, OR in 2011. Kreft currently has 10 employees and is looking to expand the business. As described in the attached briefing paper, Kreft will agree to create five (5) new jobs with an average wage of \$47,766 per year in return for a loan of \$8,500.

BUDGET IMPACTS:

Loans are made from the Economic Development Loan Fund which currently has a balance of \$255,000. Kreft is requesting a loan from that fund in the amount of \$8,500.

ATTENDANCE:

- Jen Patterson, Deschutes County, Strategic Initiatives Manager
Bill Kuhn, EDCO, Due Diligence Committee
Bruce Barrett, EDCO, Due Diligence Committee
Don Myll, EDCO, Bend Area Director

BRIEFING PAPER**Kreft, LLC****Request for Deschutes County Economic Development Fund (DCEDF)****Company Request:** \$8,500**EDCO Recommendation:** \$8,500 / \$1,700 per employee**Application Date:** May 26, 2022**Proposed Job Creation by July 31, 2023:** 5 new employees (currently 10 employees)**Average Pay for New Employees (all positions, excluding commissions):** \$47,766**Industry:** Offroad Products Design and Manufacture**Website:** <https://www.kreftmoto.com/>**Company Background:**

Kreft Moto is an offroad motorcycle suspension tuning company which started in Adam Krefting's garage in 2011. Kreft focuses on specific offroad motorcycle brands that they know well, KTM, Husqvarna, Gas Gas, leading the industry with data-driven tuning methods, proprietary performance upgrades, and unmatched customer service. Today Kreft is one of the largest offroad motorcycle suspension tuners in the country and has a growing catalogue of proprietary aftermarket products such as PowerDial, Revalve Control, and CentrifugeXL.

The Company has recently expanded its senior management team and plans to refine its operating and manufacturing systems to expand capacity and marketing reach.

Due Diligence Committee:

The Due Diligence Committee met with new company president, Tory Upman, on August 3, 2022. Tory provided an overview of the business, their products, history of how the business was started, recent financial performance and the proposed use of funds.

The Due Diligence Committee included:

Amber Yates, Partner, Sensiba San Filippo LLP, CPA & Business Advisers

Bruce Barrett, Deschutes County Budget Committee Member, and Windermere commercial real estate broker

Bill Kuhn, retired, formerly Bend Market President, First Interstate Bank

Chris Petty, Franchise Manager, Express Employment Professionals

The committee reviewed historical and recent financial statements and can confirm the company's recent revenue growth and acceptable financial condition. The Company's revenue has increased approximately 10% annually over the last 2 years and revenue is projected to continue to grow at a similar trajectory. The company's expected cash flow is sufficient to service existing debt and the forgivable loan, if necessary. The Company plans to use this capital to increase management, engineering, and production capacity to support expected growth.

EDCO Recommendation:

The Due Diligence Committee and EDCO are recommending a loan of \$1,700 per added employee (5) for a total of \$8,500 with the following conditions:

- Company hires 5 full-time employees by August 1, 2023, at an average annual wage \$47,766, for a total employment of 15 employees, and maintain that employment through July 31, 2024, or four consecutive quarters, under the standard Deschutes County contract for this program.
- Company provides quarterly employment reports and the ability to inspect complete financial statements from award date through termination of the yet-to-be executed agreement with Deschutes County.

Failure to meet the above provisions would result in partial or full repayment of the loan, with interest.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: ARPA Grant Status Update: COCC Childcare Expansion

RECOMMENDED MOTION:

Informational item

BACKGROUND AND POLICY IMPLICATIONS:

In FY21, Deschutes County was awarded ~\$38.4 million in American Rescue Plan Act (ARPA) funds through the Federal Government. On October 20, 2021, the Board of Commissioners approved a \$125,000 grant award to COCC for their Child Care Business Accelerator Program. During the July 20, 2022 Board meeting, Commissioners requested an update on childcare projects that received ARPA funding. This will be the third in the series of childcare project updates.

During the September 26 Board meeting, Ken Betschart, Director for COCC's Center for Business Industry & Professional Development, will provide the Board with a status update on the Business Accelerator program. The written update is attached to this memo.

BUDGET IMPACTS:

None.

ATTENDANCE:

- Ken Betschart, Central Oregon Community College*
- Laura Skundrick, Management Analyst*
- Dan Emerson, Budget Manager*

We are close to wrapping up our third cohort of the Early Child Care Business Accelerator (ECEBA) course for homebased providers and wanted to give you a quick snapshot of the pilot program's progress so far. While the primary focus continues to be providing individuals with the skills and knowledge to become licensed home-based child care businesses, we are also continually refining the steps involved in the student's process through the program itself, so as to contribute to their ultimate success.

What the Pilot has taught us: Pre-requisites are important! Attrition rates were initially higher than desirable due to insufficient initial screening. Going forward, students now coordinate ahead of time with our Child Care Resources (CCR), partner, NeighborImpact, to make sure that the following preconditions have been met beforehand:

- Completion of the Registered Family Child Care classes One & Two
- Initiation of the Oregon Employment Department's Central Background Registry
- Submission of home "water testing" sample
- Verification that a Homeowner's Association (HOA) or rental lease agreement allows for running a child care business out of a home.

Results to Date:

Fall 2021 – English only, In-person

- 13 students registered and 7 students completed the course
 - 6 start-up grants awarded

Winter 2022 – English & Spanish, Virtual with simultaneous translation

- 17 English-speaking students registered and 9 students completed the course
 - 6 start-up grants awarded
- 12 Spanish-speaking students registered and 8 students completed the course
 - 2 start-up grants awarded
 - 2 start-up grants pending

Spring 2022 – English only, In-person

- 9 students registered and 7 students completed the course
 - 3 start-up grants awarded
 - 2 start-up grants pending

Fall 2021 – English only, In-person

We estimate the pilot has created ~120 new childcare slots for the Central Oregon community.

What's ahead:

- Thanks to your financial support of the pilot program for home-based businesses, a significant grant has since been awarded by the State of Oregon to expand the program:
 - We plan offer the ECEBA, in English and in Spanish, course 3-5 times a year through June 2024.
 - We also to plan launch a new class designed for commercial-based child care businesses that will also have a grant component with it. Details to come in the fall of 2022.
 - Finally, we have received funding to pilot the (ECEBA) at other Community College's Small Business Development Centers & CCR's around the state.

- As a result, our office is hiring a full-time instructor, adviser and program manager to build on the momentum. This person will start September 12, 2022.

Student feedback has been overwhelmingly positive and we thank you for the support!

- *'Amazing instructors!'*
- *'I am very grateful for this support.'*
- *'Really appreciate the support from these sessions.'*
- *'Great instructors & mentor. She has helped me build my business''*

As always, if you have questions or concerns, please feel free to reach out to me. Thank you, again, for your support of this pilot program.



AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Historic Landmarks Commission Update

RECOMMENDED MOTION:

Move acknowledgement of HLC Policies and Procedures Manual and Historic Preservation Strategic Plan.

BACKGROUND AND POLICY IMPLICATIONS:

Staff, along with Kelly Madden, Chair of the Deschutes County Historic Landmarks Commission (HLC), will provide the Board of County Commissioners with an annual check-in, including a summary of the 2021-2022 Certified Local Government (CLG) grant cycle, which concluded on August 31, 2022. This summary will include two documents for Board acknowledgement: The HLC Policies and Procedures Manual, and the Historic Preservation Strategic Plan 2022-2027. The HLC Chair will provide a brief update on upcoming efforts for the HLC.

BUDGET IMPACTS:

None

ATTENDANCE:

Tanya Saltzman, Senior Planner
Kelly Madden, Chair, Historic Landmarks Commission



MEMORANDUM

DATE: September 21, 2022

TO: Deschutes County Board of Commissioners

FROM: Tanya Saltzman, AICP, Senior Planner
Kelly Madden, Chair, Historic Landmarks Commission

RE: Historic Landmarks Commission Update

Staff, along with Kelly Madden, Chair of the Deschutes County Historic Landmarks Commission (HLC), will provide the Board of County Commissioners (Board) with an annual check-in, including a summary of the 2021-2022 Certified Local Government (CLG) grant cycle, which concluded on August 31, 2022. This summary will include two documents for Board acknowledgement: The HLC Policies and Procedures Manual, and the Historic Preservation Strategic Plan 2022-2027. The HLC Chair will provide a brief update on upcoming efforts for the HLC.

CLG GRANT OVERVIEW

Every twenty-four months, the State Historic Preservation Office (SHPO) offers matching grants to jurisdictions that have been “certified” as historic preservation partners with both state and federal governments. Since 1986 Deschutes County—including the City of Sisters—has been a CLG and is therefore eligible for grant funding. Over several grant cycles, our historic preservation program identified historic resources, offset costs associated with staffing the HLC, educated the public, and preserved historic structures.

The CLG grant is non-competitive, which assures that all CLGs throughout the state benefit. Originally, staff was informed that the maximum grant award for this cycle was \$10,000, but owing to fewer than expected applicants, Deschutes County was ultimately awarded \$12,000 and expected to provide in-kind time/funds to match another \$12,000.

As mentioned above, Deschutes County has been a recipient of CLG funds for decades. CDD staff relies on the professional input and direction of the HLC, an appointed body that provides expertise on historic and cultural resource issues for the rural county and the City of Sisters.

GRANT PROJECTS

This year, the City of Sisters took an active role in providing potential projects for the grant; the majority of the reimbursable funding from the grant was allocated to Sisters projects as follows:

Historic Resource StoryMap/GIS consultant (Anderson Perry & Associates):

The StoryMap platform is a user-friendly platform that provides all viewers information gathered through the 2018 Sisters Reconnaissance Level Survey (RLS) and expands upon it with maps, photos, and narratives put together with the help of the Three Sisters Historical Society. Screenshots of StoryMap highlights, including the required grant language, are provided as attachments.

- The StoryMap is published for public use here:
<https://storymaps.arcgis.com/stories/43286a6ceb6e453fa9d03da194fac019>

Printing of 1,000 historic walking tour brochures:

These historic landmark brochures are well utilized by the City of Sisters and Three Sisters Historical Society over the summer season. The funds were used to print 1,000 brochures which will help get through the next summer season in 2023. A copy of the brochure is attached to this memorandum.

Three Sisters Historical Society Tour Audio Equipment:

This audio equipment will support the Three Sisters Historical Society in their walking tours of Sisters Downtown historic landmarks and nearby historical sites, such as the Camp Polk Cemetery. With these funds, 20 audio receivers, 2 audio transmitters, and 2 charging stations were purchased.

The other two significant deliverables were completed using County staff time as an in-kind match to develop two HLC documents: the Policies and Procedures Manual and the Strategic Plan (both attached). The HLC voted to recommend approval of both final documents subject to Board acknowledgement of them—this is a similar process to the acknowledgement of the Planning Commission Policies and Procedures Manual in July 2020.

HLC Policies and Procedures Manual

This manual, which was a new undertaking for the HLC, is intended to provide context and background for HLC commissioners with respect to the Oregon land use system, Deschutes County structure, and general procedures, as well as provide a summary of HLC responsibilities. The HLC Manual was loosely based on the structure of the Planning Commission Policies and Procedures Manual, though is slightly more simplified owing to the role of the HLC.

Work on the manual began in June 2021 and included a Manual Subcommittee, which met outside of regular HLC meetings and worked with staff to shape the document. The HLC reviewed and discussed the manual during its 2021 meetings, provided edits to staff in person and through a shared electronic document. The HLC voted to approve the final document at its March 7, 2022 meeting.

Historic Preservation Strategic Plan 2022-2027

The HLC was engaged in the strategic planning process from April through August 2022. The previous Historic Preservation Strategic Plan was adopted in 2015, covering the years 2015-2020. Developing a Strategic Plan enables staff and HLC to reach out to our municipal partners, SHPO, historic landmark property owners, stakeholders, and the public to prioritize preservation programs that build upon existing projects and promote collaboration. While some of the content of the Plan document provides an overview of the HLC, Goal 5 resources, and other elements that are also described in the Policies and Procedures Manual, the Plan aims to help connect the HLC to the communities it serves while being cognizant of the regulatory limitations of the HLC (for instance, beyond the CLG grant funds, which are allocated according to state and federal guidelines, the HLC has generally not been a distributor of funding for other projects), and will help form a foundation for future CLG grant tasks through a series of Goals, Objectives, and Actions.

The Historic Preservation Strategic Plan process kicked off in March 2022. Recognizing the importance of public input, Planning Division staff conducted an outreach campaign focused on historic preservation, consisting of an online survey, public forums, and several stakeholder interviews.

Public forum announcements were provided in a variety of formats to reach the largest population of interested parties, including:

- Press release to the media
- Social media blasts
- E-mail distribution to 12 stakeholders, several of which further distributed the information to their network of members and partners
- CDD /project website, which included meeting information and survey link

Public forums held in April provided an overview of the historic preservation program and the strategic planning process.

- A PowerPoint presentation introduced the history of historic preservation in Deschutes County, project background, and purpose of the meeting.
- Two forums were scheduled; due to technical difficulties only one was held, but staff encouraged participants to reach out to staff to provide more information or ask questions if the cancellation created a scheduling conflict
- Public forums were conducted to allow for both virtual and in-person participation, and the recording of the forum is available at any time to watch online

An online survey solicited input from the public and stakeholders.

- In addition to the open forum, the public was provided an opportunity to complete an online survey to weigh in on historic preservation issues and priorities. This enabled

participants to convey their thoughts privately. Staff also received several emails with input, which were shared with the HLC and taken to account when revising the plan.

- The online survey, which was shared via the project website as well as the press release, was open for approximately one month and received 27 responses. While recognizing that this survey is not intended to be statistically valid, it did succeed in soliciting numerous opinions about preservation and may help inform potential goals. Selected highlights include:
 - The majority (74 percent) of respondents reside in the City of the Bend; only 7.4 percent live in rural Deschutes County and 3.7 percent in Sisters
 - Most highly ranked goal for the strategic plan: increasing public awareness of the benefits of historic preservation
 - The next tier of most highly ranked goals were ranked similar to each other: promoting heritage tourism; preservation training and workshops; funding programs; making the inventory of historic properties more easily accessible to the public
 - Lack of awareness of historic preservation issues was ranked as the most important issue by a small margin
 - Websites/social media, tours, and exhibits were rated the top three methods for providing historic preservation information to the public

Stakeholder Interviews were held for one-on-one engagement.

- Staff reached out to stakeholders for individual interviews to gather their opinions and perspectives on Deschutes County's historic preservation program.
- Staff contacted 12 stakeholders and invited them to participate in a stakeholder meeting independent of the community conversations. Staff met with the City of Bend HLC staff liaison, the City of Sisters Community Development Director, and the Deschutes National Forest – Sisters Ranger District. Responses from potential participants has been relatively limited, but staff has received helpful input nonetheless.

Staff provided a review of the public input received, including all survey responses, at the May HLC meeting.¹ During that meeting, as well as a specially scheduled July meeting² and a final meeting in August,³ the HLC worked with staff to refine existing goals, add new ones, and in some cases, delete ones that were no longer relevant. At the August meeting, the HLC developed concluding edits and voted to approve the plan as final with those changes to be incorporated. That HLC-approved document is provided as an attachment for Board acknowledgement.

¹ <https://www.deschutes.org/bc-hlc/page/historic-landmarks-commission-2>

² <https://www.deschutes.org/bc-hlc/page/historic-landmarks-commission-3>

³ <https://www.deschutes.org/bc-hlc/page/historic-landmarks-commission-4>

LOOKING FORWARD

Staff recently completed the reporting to the State Office of Historic Preservation for the 2021-2022 CLG grant. The next CLG grant cycle will begin in the spring of 2023; in the period leading up to that, staff will work with the HLC—with a look to the Strategic Plan—to develop new tasks for the next grant cycle. In addition, the HLC continues to be the reviewing body for matters of historic preservation in the rural county.

Attachments

1. Historic Landmarks Commission Policies and Procedures Manual
2. Historic Preservation Strategic Plan 2022-2027
3. Sisters StoryMap screen shots
4. Sisters Historic Walking Tour brochure

Historic Landmarks Commission

Policies and Procedures Manual



Photo: Independent Order of Odd Fellows (IOOF) Cabin, Paulina Lake



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City of Sisters Community Development Department

- Scott Woodford, Community Development Director
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The Historic Landmarks Commission is responsible for taking the lead in promoting historic and cultural resource preservation in unincorporated Deschutes County and the City of Sisters.

This manual was developed by the Deschutes County Community Development Department, with significant input from the Historic Landmarks Commission to provide guidance and helpful references, especially for newly appointed commissioners. It is intended to be an active document that is regularly revisited and updated. The project was funded by a 2021-22 Certified Local Government (CLG) Grant.

This publication has been funded with the assistance of a matching grant-in-aid from the Oregon State Historic Preservation Office and the Historic Preservation Fund, National Park Service, Department of the Interior. Any opinion, findings, and conclusions or recommendations expressed in this material do not necessarily reflect the views of the Department of the Interior. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Office of Equal Opportunity, National Park Service, 1201 Eye Street, NW (2740) Washington, DC 20005.

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PURPOSE

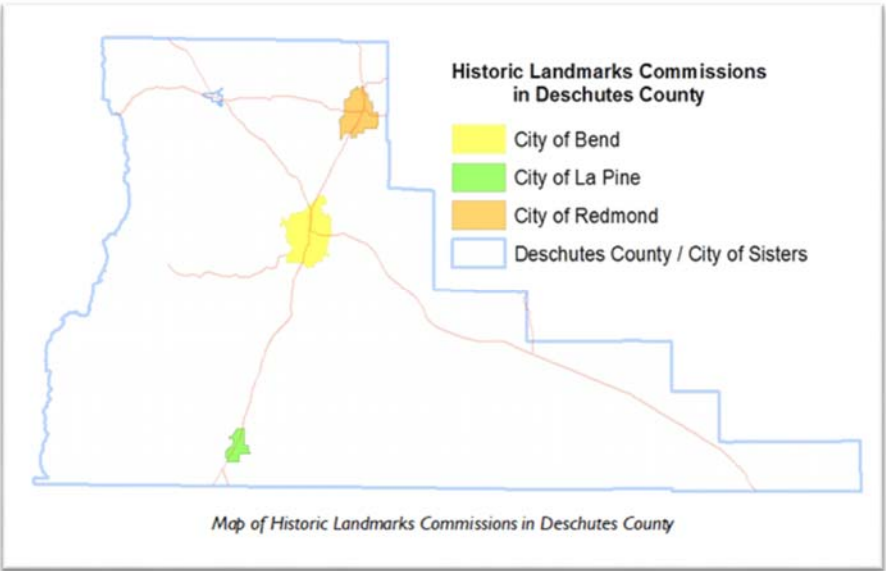
The purpose of this policy and procedures manual is to put into one document a list of the current responsibilities, activities, procedures and basic policies of the Deschutes County Historic Landmarks Commission (HLC). In addition to excerpts from Deschutes County Code and the Comprehensive Plan that expressly describe the HLC’s priorities, this manual provides background on the County’s historic preservation program, information on currently-recognized historic resources, and the procedures that govern the Commission’s activities. It also provides larger context in the form of an overview of the Oregon land use system and the procedures by which land use decisions are made in Deschutes County. The HLC, along with other advisory committees, provides a vital link between County government and its citizenry.

SECTION 1: HLC OVERVIEW, PROCEDURES, AND RESPONSIBILITIES

Historic Preservation Program History

In 1979, Deschutes County inventoried potential historic and cultural sites in the Resource Element of the Comprehensive Plan. The 1979 Comprehensive Plan included goals and policies to protect historic resources as well as provisions that the County establish an HLC and adopt an ordinance to protect designated historic sites. One year later, the Board of County Commissioners (BOCC) adopted Ordinance PL-21, which established an HLC and created a process to evaluate, designate and regulate historic structures. The HLC subsequently, and over time, evaluated proposed historic sites and cultural resources, including Locally Significant Historic Resources, National Register historic properties, Archaeological Sites and Objects. The resulting list of historically designated sites can be found in the Comprehensive Plans of Deschutes County and the City of Sisters (see Section 2 for more on the designation process for locally significant sites).

Since 2011, Deschutes County and Sisters reorganized and created their own program as a result of the Cities of Bend, La Pine and Redmond wanting autonomy and becoming independent Certified Local Governments (CLG). The jurisdictions of various historic landmarks commissions are illustrated in the map below.



Purpose of the Historic Landmarks Commission

The HLC serves as an advisory body for issues concerning historic and cultural resources for unincorporated Deschutes County and the City of Sisters and reviews development applications for alterations to designated historic sites. In addition and specific to Sisters, it reviews the exterior treatments of buildings applying the Western Frontier Architectural Design Theme.

The Deschutes County Comprehensive Plan Section 2.11 Cultural and Historic Resources and Deschutes County Code (DCC) Chapter 2.28, Historic Preservation and Historic Landmarks Commission, establish the legal basis for the HLC.

Formal Responsibilities of the Historic Landmarks Commission

The formal duties and responsibilities of the HLC are described in the guiding documents of Deschutes County: Deschutes County Code, the Deschutes County Comprehensive Plan, and the City of Sisters Comprehensive Plan, excerpted below.

Deschutes County Code

Per DCC 2.28.040, Administration, the HLC has the following duties:

- Submit an annual report to the BOCC.
- Serve as a hearings body for matters concerning Significant Historic Resources within the County and the City of Sisters.

- Serve as the initial hearings body for matters concerning applications to designate a historic resource as a Locally Significant Historic Resource. The BOCC shall consider the decision of the Landmarks Commission and serve as the final hearings body.
- Review nominations to the National Register of Historic Places at the direction of the State Historic Preservation Office.
- May act upon requests by any community member, by owners of structures, objects, districts, or sites, or on its own motion concerning the designation of particular districts, objects, or sites.
- Inspect or investigate any district, structure, object or site in the County which it is requested to designate, or which it has reason to believe is an architectural and/or historical landmark.
- Review all information which it has and shall hold hearings as prescribed in DCC 22.24.050 through 22.24.190.
- Coordinate historical preservation programs of the county, state and federal governments, as they relate to property within the County.
- May recommend to the BOCC or the State Legislature any changes of law which it finds appropriate.
- Compile and maintain a current Resource List, also known as the Deschutes County Goal 5 Inventory of Historic and Cultural Resources, that includes the applicable tax lots and addresses, the date of designation, and a brief description of the resource and reasons for inclusion.
- Take such steps as it finds appropriate or necessary to make available to the public information concerning its activities and various Historic Resources to be designated pursuant to DCC 2.28.
- Perform such other duties relating to historical matters as the BOCC may request.
- Serve without compensation.
- Support the enforcement of all federal and state laws relating to the protection of National Register historic properties, Archaeological Sites, and Archaeological Objects regardless if they are designated to the Resource List.

The duties mentioned above enable the HLC to concentrate on historic preservation policy and entitlements. A summary of recent HLC accomplishments can be found in the annual Community Development Department (CDD) Citizen Involvement Report.

Deschutes County Comprehensive Plan

Deschutes County Comprehensive Plan Section 2.11 Cultural and Historic Resources recognizes the HLC:

Goal and Policies

Goal 1 Promote the preservation of designated historic and cultural resources through education, incentives and voluntary programs.

- Policy 2.11.1 The Historic Landmarks Commission shall take the lead in promoting historic and cultural resource preservation as defined in DCC 2.28.
 - a. Support incentives for private landowners to protect and restore historic resources.
 - b. Support the Historic Landmarks Commission to promote educational programs to inform the public of the values of historic preservation.
 - c. Support improved training for the Historic Landmarks Commission.

City of Sisters Comprehensive Plan

City of Sisters Comprehensive Plan recognizes the HLC:

Goal and Policies

5.1 Goal To protect natural resources and conserve scenic and historic areas and open spaces.

5.4 Policies

...

2. The City shall identify and protect historical sites within the Urban Growth Boundary.

Task –

- a. The Sisters City Council has entered into an agreement with the Deschutes County Landmarks Commission to periodically investigate and identify historic sites within the City Limits and study various means of interpreting local history.

HLC STANDARD OPERATING PROCEDURES

The following Standard Operating Procedures both reference DCC Chapter 2.28 and supplemental best practices adopted by the HLC to guide its meeting management and decision

making processes. Frequently Asked Questions and a Reference Guide are provided in Appendices A and B respectively.

Jurisdiction

The Deschutes County HLC is the Landmarks Commission for the City of Sisters and unincorporated area of the County outside of the Urban Growth Boundaries (UGBs) of Bend, La Pine, Redmond, and Sisters.

Membership

The HLC is composed of five voting members residing in Deschutes County and an undetermined number of ex-officio members. The Mayor of Sisters may appoint one Commissioner to represent the City of Sisters or delegate it to Deschutes County. The BOCC appoints at least four Landmarks Commissioners. Upon recommendation of the Deschutes County Pioneer Association, the BOCC appoints one representative from the Deschutes County Pioneer Association as one of the four Landmarks Commissioners. Landmarks Commissioners serve four-year terms. Any vacancy occurring in a position for any reason other than expiration of a term shall be filled by appointment for the remainder of the term. There are no term limits. To the extent they are available, at least some of the commission members should meet professional qualifications in the disciplines of history, architecture, architectural history, archaeology, or related fields.

Ex officio members are not entitled to vote and are not required to reside within Deschutes County. These persons shall be representative of organizations including, but not limited to, the United States Forest Service (USFS), United States Bureau of Land Management (BLM), the County building division, the American Institute of Architects, the Confederated Tribes of Warm Springs, Burns Paiute Tribe, and Klamath Tribes.

It is important to acknowledge that failure to achieve such geographic representation does not affect the validity of any action taken by the HLC. The County strives to stagger Landmarks Commissioner terms with not more than three commissioner terms expiring in any one year. Membership, to the extent possible, is representative of the various geographic areas of Deschutes County.

Removal from Office

A member of the HLC may be removed by the BOCC for findings of misconduct or nonperformance of duty.

Vacancy Filing

Vacancies on the HLC are filled by the BOCC for the unexpired term of the predecessor in office. Vacancies created by the expiration of a member's term are filled by the BOCC for a term of four years. The terms of office start on July 1.

Chair and Vice-Chair Responsibilities

At its first meeting of each year, the HLC elects from among its membership a chair and a vice-chair. Chair responsibilities include:

- Conducts meetings per the current edition of Roberts Rules of Order.
- Encourages relevant testimony by making the criteria for decisions clear.
- Ensures that time limits are met.
- Keeps Commission discussion on track and germane to the subject.
- Summarizes as needed.
- Diffuses hostility.
- Asks for ideas and opinions from each Landmarks Commissioner.
- Check-in with staff to ensure minutes are being properly recorded, speakers have identified themselves and can be heard.

Meeting Schedule and Logistics

The HLC typically holds four meetings a year in February, May, August and November. Meetings are held the first Monday at 5:30 p.m. at the Deschutes Services Center, 1300 Wall Street, Barnes and Sawyer rooms, Bend. The HLC can conduct additional meetings as necessary. In the past additional meetings were necessary to address a nomination to the National Register of Historic Places and local entitlement for a historic landmark. The HLC may also conduct joint meetings with the BOCC to expedite legislative processes, such as an amendments to DCC Chapter 2.28. Both may also consider a liaison to better connect the two bodies. Examples of other purposes to conduct a joint meeting include, but are not limited to:

1. Facilitate an understanding of the responsibilities and authority of the HLC and BOCC.
2. Clarify the BOCC's policies, actions, or legislative proposals.
3. Information sharing and/or educational opportunities.
4. Coordinate on future or pending legislative proposals to establish a mutual understanding.
5. Discussing the scope of a strategic project.
6. Identify and discuss what is working and what needs improvement in the relationship, processes and procedures, resources, staffing, etc.

HLC subcommittees may be established for special projects.

HLC meeting packets are made available at least six (6) days prior to each meeting on the County's website (<https://www.deschutes.org/meetings>). Commissioners may request a hard copy of the meeting packet, which will be available for pick-up at CDD in Bend. Occasionally

supplemental materials are submitted after the meeting packet is published. Commissioners generally will not be expected to make decisions at the meeting when new materials submitted after the meeting packet are published or new materials are submitted at the meeting.

Meeting preparation requires approximately to 1-3 hours, depending on the agenda, meeting materials, and the complexity of issues. Commissioners are encouraged to contact staff with questions or concerns about the meeting agenda, meeting materials, or request additional information prior to the meeting to maximize productivity. Staff fulfills additional information requests based on available resources, direct relevance to the meeting agenda item, and applicability to the entire HLC, at the discretion of the Planning Director.

Annual Statement of Economic Interest

State law, ORS 244.050 requires each Landmarks Commissioner as a public official to submit an annual Statement of Economic Interest in order to serve on the commission by April 15. More information is available at the Oregon Government Ethics Commission [website](#).

Quorum, Rules and Procedures

A majority of the members of the HLC constitutes a quorum. The HLC may establish rules, regulations and procedures for its operation consistent with applicable laws of the State and the County. While not specified in County Code, the current edition of Roberts Rules of Order govern parliamentary procedure in HLC meetings.

Conflicts of Interest

A member of the HLC is a public official pursuant to ORS 244.020(15), and thereby must be mindful of actual and potential conflicts of interest. Generally, a member of the HLC should not participate in any proceeding or action in which any of the following have a pecuniary benefit or detriment: the member, the member’s spouse, parent, stepparent, child, sibling, stepsibling, son-in-law, or daughter-in-law; the member’s spouse’s parent, stepparent, child, sibling, stepsibling, son-in-law or daughter-in-law; any individual for whom the member has a legal support obligation or otherwise receives benefits arising from the member’s employment; any business which the member or the aforementioned-listed relatives is associated. Any potential conflict of interest must be disclosed at the meeting of the HLC where the matter is being considered. The rules governing conflicts of interest are at times complicated, and any questions should be raised prior to any proceeding with staff or directly with County Legal.

Powers and Duties

The HLC handles legislative and quasi-judicial land use matters (discussed on Page 16).

Staff Services

County planning staff is responsible for setting agendas, preparing reports and submitting them to the HLC. Other duties include preparing public notices and agendas and maintaining minutes, findings and reports as public records.

SECTION 2: HLC TASKS AND INITIATIVES

The following sections provide an overview of the primary tasks and initiatives the HLC undertakes each year. In addition to these tasks, the HLC often provides additional activities for its members, including educational experiences, lectures, conference attendance, field trips, and regional coordination.

GOAL 5 HISTORIC RESOURCES

What Is a Goal 5 Historic Resource?

The structure for protecting Oregon’s lands is provided by five of the 19 Statewide Planning Goals and the associated Oregon Revised Statutes (ORS) and Oregon Administrative Rules (OAR). Statewide Goal 5, Natural Resources, Scenic and Historic Areas and Open Spaces, establishes a process for inventorying and evaluating more than a dozen natural and cultural resources. The process is defined in OAR 660-016 and OAR 660-023. If a resource is found to be significant, local government can protect it, allow uses that conflict with it, or find a balance. These are often referred as Goal 5 resources.

The Statewide Goal and OAR require basic demolition and relocation review of historic properties on the National Register of Historic Places and recommend the County to inventory and protect other local historic and cultural sites. Deschutes County Code Chapter 2.28 – Historic Preservation and Historic Landmarks Commission implements OAR 660-023-200 as required by the State of Oregon. Starting in 1997, all historic and cultural designations were initiated at the request of property owners through the Comprehensive Plan text amendment process.

The list of Deschutes County’s Goal 5 Historic Resources as acknowledged in the 2011 Comprehensive Plan is provided in Appendix C.

Goal 5 Historic Resource Nomination Process

The process of nominating a resource for Goal 5 nomination is delineated in Deschutes County Code 2.28.060 Procedures as follows:

2.28.060 Procedures

- A. Locally Significant Resource Designation Procedures:
 1. Upon receipt of a request from the Landmarks Commission to designate a particular structure, object, site or district as a Locally Significant Historic Resource or upon direction by the Board

- or on its own motion, the Planning Division shall fix a date and time for a public hearing before the Board.
2. Upon acceptance of a complete application, the owner of the subject structure, object, site, or district must be notified in writing of the designation process and their right to support or object to the designation of the Historic Resource to the Resource List under the provisions of ORS 197.772.
 - a. An owner may object to the designation of the Historic Resource to the Resource List. Such a refusal to consent shall be submitted on the public record and must remove the Historic Resource from any consideration for designation to the Resource List.
 3. Any request for Locally Significant Historic Resource designation must be filed with the County Planning Division before the date of application for any building permit, or any other application or permit which might be affected by such historical designation.
 4. The Planning Division shall notify, in writing, the property owner(s), the County Planning Commission and Landmarks Commission, of the public hearing before the Board at least 10 days prior to the public hearing.
 5. The Landmarks Commission shall submit its recommendation to the Board at least 10 days prior to the public hearing.
 6. At such public hearing, the owner(s) of the property involved, a representative of the Landmarks Commission and all other interested parties shall be entitled to be heard.
 7. If the Board determines that a property or properties proposed for designation has significance based upon the criteria in "[Appendix A](#)", the Board may designate such districts, sites, structures or objects as a Locally Significant Historic Resource.
 8. At the time of annexation to a city, all Locally Significant Historic Resources within the annexation area shall retain their resource designations within city jurisdiction unless a public hearing by the applicable City Council is held to remove the resource designation.
 9. An area may be designated a historic district even if all sites or structures within a district are not of historical or architectural significance, provided that the district as a whole is of such significance.
 10. A permit to demolish or modify a structure, object, or site under consideration for a Locally Significant Historic Resource designation must not be issued for 120 days from the date of the owner's refusal to consent to designation or the application to alter, relocate, or demolish the structure, object, or site, whichever occurs first.
 11. The Landmarks Commission may recommend additional protections to supplement the regulations in Chapter 2.28 to the Board as part of the designation process necessary for the protection of a Significant Historic Resource.

Alteration of a Goal 5 Historic Resource

The following process applies to Locally Significant Historic Resources and National Register Historic Properties listed before February 23, 2017:

1. Except as provided in DCC 2.28.090(11), no person may demolish, relocate or alter any Significant Historic Resource in such a manner as to affect its exterior appearance or integrity, nor may any new structure be constructed in an historic district, unless a certificate of approval has been issued by the Landmarks Commission and the County.

2. Application for a certificate of approval for exterior demolition, relocation, alteration or new construction under DCC 2.28.090 shall be made to the Planning Division and shall be referred to the Landmarks Commission for review and/or hearing. Quasi-judicial applications shall follow DCC Chapter 22.
3. All applications for alteration or new construction shall be accompanied by appropriate plans and/or specifications.
4. Any request for a certificate of approval for demolition, exterior alteration or new construction must be filed prior to or in conjunction with an application for any building or land use permit.
5. Upon approval by the Chair of the Landmarks Commission, applications for minor alterations may be processed administratively.
6. Applications for major alterations shall be forwarded to the Landmarks Commission.
7. Applications for certificates of approval for exterior alterations to structures in an historic district or to a Significant Historic Resource shall be evaluated by the Landmarks Commission under the following criteria:
 - a. Applicable provisions of the County Comprehensive Plan;
 - b. Applicable sections of the Secretary of the Interior's Standards and Guidelines for Rehabilitation;
 - c. The reasonableness of the proposed alteration and its relationship to the public interest in the resource's preservation or renovation;
 - d. The design review guidelines set out in Appendix B of DCC 2.28;
 - e. The physical condition of the resource;
 - f. The general compatibility of proposed exterior design, arrangement, proportion, detail, scale, color, texture and materials proposed to be used on the existing resource;
 - g. Whether the alteration is required to remedy an unsafe or dangerous condition;
 - h. Other pertinent aesthetic factors, as appropriate.

CERTIFIED LOCAL GOVERNMENT

What Is a Certified Local Government?

The Certified Local Government (CLG) program is designed to promote historic preservation at the local level. It is a federal program (National Park Service) that is administered by the Oregon State Historic Preservation Office (SHPO). Local governments must meet certain qualifications to become "certified" and thereby qualify to receive federal grants through SHPO and additional technical assistance. These requirements include:

- Establish a historic preservation commission
- Pass a preservation ordinance that outlines how the local government will address historic preservation issues
- Agree to participate in updating and expanding the state's historic building inventory program

- Agree to review and comment on any National Register of Historic Places nominations of properties within the local government boundaries¹

CLG Grants

CLGs are eligible for non-competitive grants that fund work that supports the promotion of historic preservation including survey, nominations to the National Register of Historic Places, public education, training, etc. The grants, which require a 50/50 match, have typically been in the \$5,000-\$20,000 range in recent years. Deschutes County has applied for and received CLG grants since 2009. Recent CLG grants have funded guest lectures, attendance at conferences, development of a walking tour app, and update to a historic resource StoryMap, to name a few.

HISTORIC PRESERVATION MONTH

Every year in May, local preservation groups, historical societies, businesses and other organizations across the country celebrate Historic Preservation Month. The month of May is set aside for events that promote historic places and heritage tourism. The events are also a way to demonstrate the social and economic benefits of historic preservation.

Historic Preservation Month began as National Preservation week in 1973. In 2005 the National Trust extended the celebration to the entire month of May and declared it “Preservation Month.” This provides an even greater opportunity to celebrate the diverse and unique heritage in our state.

The Deschutes County Historic Landmarks Commission is part of a nationwide network of groups that are dedicated to the preservation and celebration of our cultural heritage. As noted above, the HLC is part of the Certified Local Government Grant Funding program. The Deschutes County Historical Society, City of Bend Landmarks Commission, City of Redmond Landmarks Commission, Deschutes Public Library, the Bowman Museum, the Deschutes Land Trust, Redmond Parks and Recreation, and other interested groups partner with the Landmarks Commissions to demonstrate how historic preservation enhances the quality of life in Deschutes County. Each year the month of May has a full schedule of events that celebrate the unique and exciting history of Deschutes County.

Typically, the month of May begins with a kickoff event. Then, throughout the month there are outings and lectures and workshops and all sorts of fun and informative events to participate in and learn about.

¹ <https://www.oregon.gov/oprd/OH/pages/clg.aspx>

SECTION 3: LAND USE PLANNING IN DESCHUTES COUNTY AND THE STATE OF OREGON

The following sections provide an overview of the Oregon land use system as well as the procedures that are used in land use decisions, including those performed by the Historic Landmarks Commission, in Deschutes County.

MAKING LAND USE RECOMMENDATIONS

This section outlines the classification of land use decisions, how to make a decision correctly, and the essential steps in conducting a public hearing.

Types of Land Use Decisions

The first step in making a decision is determining what type of decision the request involves. The statutory definition of a “land use decision” is long, detailed, and legalistic (see ORS 197.015(10)). To summarize, a land use decision is a final decision that concerns the adoption, amendment or application of Oregon’s Statewide Planning Goals, a Comprehensive Plan provision, a land use regulation, or a new land use regulation that requires the use of discretion. Land use decisions are either “legislative” or “quasi-judicial.” Approval of a use based on clear and objective standards (i.e., one that does not require discretion) is “ministerial” and is not a land use decision.

Quasi-judicial Versus Legislative Land Use Decisions

The Deschutes County HLC focuses on legislative land use and quasi-judicial matters. What are the differences between a quasi-judicial and a legislative decision? The Oregon Supreme Court in *Strawberry Hill 4 Wheelers v. Board of Comm’rs*, 287 Or 591, 601 P2d 769 (1979) established three factors generally distinguishing a quasi-judicial decision:

1. Is the process bound to result in a decision?
2. Is the decision bound to apply pre-existing criteria to concrete facts?
3. Is the action directed at a closely circumscribed factual situation involving a relatively small number of persons?

Following *Strawberry Hill 4 Wheelers*, the Land Use Board of Appeals (“LUBA”) further opined that the more definitively the above factors are answered in the negative, the more likely the decision is legislative. *Valerio v. Union County*, 33 Or LUBA 604 (1997). Otherwise, the decision is more likely to be quasi-judicial. No single answer controls. The second factor – whether the decision is bound to apply pre-existing criteria – is present to some extent in most land use

decisions and is thereby often given less weight. *Andrews v. City of Brookings*, 27 Or LUBA 39 (1994). Generally, if the first and third factors are answered negatively, it is a legislative decision.

Legislative Land Use Decisions

Legislative proceedings relate to policy issues or matters that affect a broad area, or both. An amendment to the text of the Comprehensive Plan or Zoning code is nearly always a legislative matter. A Plan or Zoning map amendment may be legislative depending on its scope and whether it is initiated by an applicant or the local government. The procedures for hearing a legislative matter are different from those for a quasi-judicial proceeding; the laws are less detailed and the hearings less structured.

Notice of Legislative Decisions

Individual mailed notices must be sent to all property owners whose property would be rezoned by a legislative action. This includes a change to the base zoning designation and a change to text “in a manner that limits or prohibits land uses previously allowed in the affected zone.” This is commonly referred to as “Measure 56 notice.” According to State law, the individual notice specifically must inform the owner that a rezoning, “may reduce the value of your property.” If no property is to be rezoned, local legislative hearing notice requirements need to be followed. Counties may exceed state notice requirements. Deschutes County is increasingly exceeding state notice requirements in land use processes to maximize public involvement in their local government’s decisions.

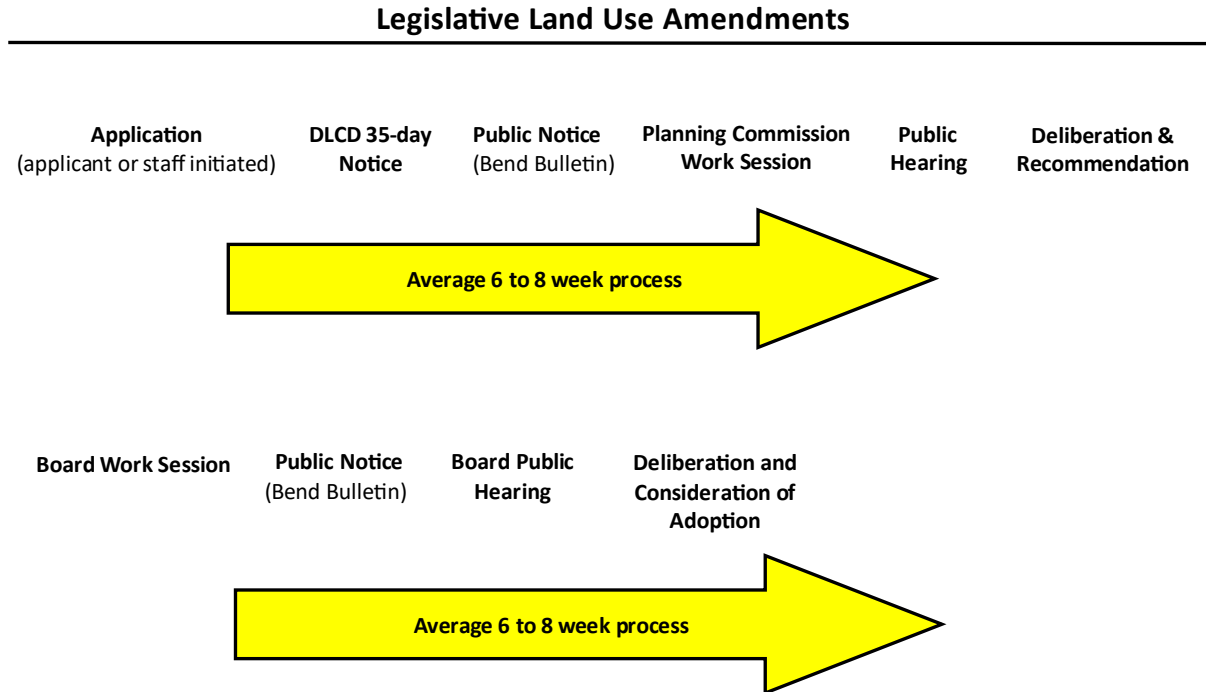
Legislative Hearings

In a quasi-judicial setting, there are always proponents and often opponents to the proposal. In a policy matter, an individual may support part of the proposal and object to others. Parties may support the objective but disagree with some of the wording. Therefore, testimony at a legislative hearing is more open. Segmenting testimony into “proponents” and “opponents” is inappropriate.

Since legislative matters affect policy or a broad area, an individual’s rights are handled differently from a quasi-judicial process. There are no limits on ex parte contact so there is no time set aside for ex parte declarations at the commencement of the hearing. While the Statewide Planning Goals and perhaps statutes apply to many legislative matters, criteria are not as central to these hearings as they are in quasi-judicial matters. The correct policy is what matters, not whether a criterion is satisfied. Decision-maker opinions in this arena are acceptable – even expected. Formal statutes governing conflicts of interest as well as general principles discouraging members of the HLC to be influenced by biases, still matter, however.

The HLC does not decide a legislative matter, but rather makes a recommendation to the BOCC. However, as a dedicated planning body for Deschutes County, the elected County Commissioners depend on the HLC to fully consider land use matters relating to historic

preservation, listen to and evaluate public testimony or the topic under consideration and forward thoroughly evaluated, reasoned recommendations. Landmarks Commissioners actively listen and read all public testimony related to the topic being discussed. **Figure 2** illustrates the legislative land use amendment process.



Outline for Conducting a Legislative Public Hearing

The following is an outline for conducting a public hearing. It is important to acknowledge that the HLC ensures a civil proceeding by directing all public questions to the chair. The chair (or vice-chair when the chair is absent) facilitates the public meeting and interactions among Landmarks Commissioners and staff. Even in contested land use proceedings, HLC’s recommendation reflects the advisory body as a whole. Members of the HLC, in their individual capacity and not as a representative of the Landmarks Commission, maintain their ability to testify at subsequent BOCC proceedings.

1. Chair opens hearing.
2. Chair describes procedures for testimony and outcome of the hearing.
3. Staff report is summarized.
4. HLC asks technical or clarifying questions to staff of the proposal.
5. Testimony from citizens, interest groups, state agencies, and other units of government are entered into the record.

Requests to continue the hearing do not need to be observed, but the HLC may continue a legislative hearing as needed. If the continuance is to a date, time, and place certain, no new notice is required.

- 6. Close the hearing.
- 7. Discussion. Note: Questions to staff may be asked during discussion (or all through the process) even after the close of the hearing.
- 8. Motion and second.
- 9. Deliberation, amendments to motion (if any).
- 10. Vote on a recommendation.

Work Sessions: Purpose and Conduct

The Planning Director may schedule a work session to prepare the HLC for an upcoming public hearing or following a hearing and prior to deliberations, for informational or educational purposes, or to address other relevant topics applicable to rural land use planning.

Work session conduct is generally informal:

- 1. Chair opens the work session.
- 2. Staff presents or introduces an issue, topic, invited speakers (if any), etc.
- 3. Chair facilitates the discussion among the work session participants.
- 4. Staff presents next steps pertaining the topic (if any).

Public comments are generally not be permitted at any work session which pertains to a pending application before the HLC to avoid due process issues since the public hearing either usually has not have been opened or has been closed as the HLC prepares for deliberations, or has not otherwise been noticed as a public hearing on a pending application.

Public comments on other matters is at the discretion of the chair. However, work sessions are generally understood to be discussions between the HLC and staff and/or other specifically invited persons. Please note, if the chair permits public comments on non-public hearing agenda items, then other people who do not attend may legitimately raise concerns regarding the adequacy of the notice.

Applicable Standards and Criteria

Statutes require a land use decision to be based on approval criteria. The decision must apply the approval criteria to the facts. The decision-maker must apply the adopted criteria for approval that are contained in the zoning code. If the applicant demonstrates compliance with these criteria, the application must be approved even if the decision-maker disagrees with the criteria, or believes that additional, un-adopted criteria should be applied. Conversely, if the applicant fails to demonstrate compliance with the applicable criteria, the decision-maker must deny the application even if it believes that the applicable criteria are unreasonable.

Regarding interpretation of criteria, if the wording is clear and unambiguous, it must be followed. A hearing body may not insert what has been omitted or omit what has been inserted. If two provisions conflict, the more specific provision usually controls. For example, if

a property is located in a zone that allows certain uses, but is subject to an overlay zone that restricts several of those uses, the overlay zone restrictions will control.

Findings

Findings are statements of the relevant facts as understood by the decision-maker and a statement of how each approval criterion is satisfied by the facts. A brief statement that explains the criteria accompanies approval or denial and standards considered relevant to the decision, states the facts relied upon and explains the justification for the decision.

The purposes of findings are to:

- Ensure that the hearings body applied the criteria prescribed by statute, administrative rule, and its own regulations and did not act arbitrarily or on an ad hoc basis.
- Establish what evidence the reviewing body relied on in making the decision to inform the parties why the hearings body acted as it did and explain how the conclusions are supported by substantial evidence.
- Demonstrate that the reviewing body followed proper procedures.
- Aid careful consideration of criteria by the reviewing body.
- Keep agencies within their jurisdictions.

Statutes require:

- An explanation of the standards considered relevant to the decision.
- A statement of the facts supporting the decision.
- An explanation of how the standards and the facts dictate the decision.

Findings need not be exhaustive, but rather should contain a summary of the relevant facts. No particular form is required, and no magic words need to be employed.

Generally, the best way to prepare findings is to:

1. Identify all of the applicable criteria.
2. Start with the first criterion and deal with each element separately; for example, "The criterion is that the property is not subject to landslides, floods, or erosion."
3. State the criterion as a conclusion; e.g., "The property is not subject to landslides because..."
4. State the fact that leads to the conclusion the property is not subject to landslides; e.g., "...because the topography on the property has a 0% grade and the property is located on a lava bed."
5. Repeat the process for each element of every applicable criterion.

6. Where there is a criterion or element of a criterion that is not applicable, state why it is not applicable.
7. Where there is conflicting evidence, the safest course is to state there was conflicting evidence, but the hearings body believed certain evidence for certain reasons. This however, is not required.

Common problems with findings include:

- Failure to identify all applicable standards and criteria.
- Failure to address each standard and criterion.
- Deferring a necessary finding to a condition of approval.
- Generalizing or making a conclusion without sufficient facts.
- A mere statement that the criteria have been met, without further explanation.
- Simple restatement of the criterion.
- Failure to establish a causal relationship (direct observation, reports from other people), between facts and ultimate conclusions.

Evidence

The applicant has the burden of proof to introduce evidence that shows that all of the approval criteria are satisfied. Opponents, on the other hand, have the duty to show that the applicant's facts are incorrect or that the applicant has not introduced all of the facts necessary to satisfy the burden of proof. The questions that arise are:

- What is relevant evidence in the record?
- How much evidence is required to support a finding; that is, what does substantial evidence mean?
- How does the reviewing body address conflicting evidence in the findings?

The decision must be based on relevant evidence in the record. Evidence in the record is evidence submitted to the reviewing body. The reason for limiting the basis for the decision to evidence in the record is to assure that all interested persons have an opportunity to review the evidence and to rebut it.

A reviewing body may support an application in concept or members may have personal knowledge of facts that would satisfy the approval criteria, but it cannot approve the application on that alone. There must be substantial evidence in the record. Personal knowledge is not evidence in the record. In reality, such applications are approved but they will be remanded if appealed to LUBA. It is also important to note that an application cannot be denied on the basis of facts not in the record.

Relevant evidence is evidence in the record that shows an approval criterion is or is not satisfied. Testimony about effects on real estate values is not relevant unless the approval criteria require a finding on the effect on real estate values.

A statute provides that LUBA may reverse or remand a local government decision when the local government has “made a decision not supported by **substantial evidence** in the records as whole.” The term “substantial evidence” does not go to the volume of evidence. Substantial evidence consists of evidence that a reasonable person could accept as adequate to support the conclusion.

Where the evidence is such that reasonable persons may fairly differ as to whether it establishes a fact, there is substantial evidence to support the decision. In other words, what is required is enough evidence to show that an approval criterion is satisfied. If two people agree that there is not substantial evidence, there is not enough evidence.

When the applicant’s evidence is countered by the opponents, there is **conflicting evidence**. Where there is conflicting testimony based on different data, but any of the data is such that a reasonable person might accept it, a conclusion based on any of the data is supported by reasonable evidence. That is, the hearings body may select any of the information for its decision provided it is reasonable that a person would accept the data as correct. The best course of action is for the hearings body to state what evidence it believes and why when it prepares its findings of fact.

Decision

The job of the reviewing body is to ascertain the facts and apply the approval criteria to the facts. A quasi-judicial decision will take one of three forms:

- 1. Approval.** The reviewing body found that the facts in evidence indicate the criteria are satisfied.

- 2. Approval with conditions.** The reviewing body has found that the facts in evidence to not demonstrate the criteria are fully satisfied, but, through the application of conditions, the criteria can be satisfied. This assumes the ordinance authorizes the application of conditions for approval.

- 3. Denial.** The reviewing body has found that the facts in evidence have not demonstrated that the criteria are satisfied and the application cannot be made to comply with conditions attached to it.

Whereas a quasi-judicial land use decision is required to take no longer than 150 days after the application is deemed complete, a legislative amendment does not have a State mandated timeline for issuing a decision. Nevertheless, the HLC needs to be cognizant of making timely recommendations, taking into account staff time, Commission meeting schedule, and other factors that might contribute to the decision-making process.

Appeals and Timing

The “150-Day Rule”

A county’s final quasi-judicial land use decision must be made within 150 days from acceptance of a complete application including time needed for appeal. Legislative proposals are not subject to this requirement. Deschutes County procedures allow staff 30 days to determine if the submittal is complete and then to send written notice to the applicant. Date of that notice starts the 150-day clock. If a decision cannot be made within the time limits, the local government can ask the applicant if they will extend the rule. Often that is agreeable since the alternative may be denial of the application. If the clock runs out and the deadline has not been extended, the applicant may ask the court to grant a writ of mandamus. If granted, the writ allows the application to proceed without local government approval.

Appeals

The final consideration in a legislative or quasi-judicial decision is the potential of an appeal – from a staff decision to the Planning Commission, HLC or hearings officer, from the Planning Commission or HLC to the BOCC or from the BOCC to LUBA. Timeframes for these actions are set out in State law and local ordinances.

ROOTS OF LAND USE PLANNING IN OREGON

Land use planning in Oregon began in the cities. Urban settings created urban needs for coordinated approaches to particular uses of the land. Recognizing this, the 1919 Oregon Legislature passed enabling legislation allowing cities in Oregon to plan in an orderly way for the challenges that resulted from steady growth. This legislation enabled cities to establish Planning Commissions and required Planning Commission approval for subdivision plats. After World War II, Oregon counties were similarly authorized to establish Planning Commissions, at a time when rapid growth created increasing urban problems in many unincorporated areas.

Through most of the 20th century, Oregon state government’s role in planning was limited. The state legislature authorized local planning to occur and provided for coordination with the federal government when the need arose (during depression-era dam building projects, for example), but did not preempt or control local guidance of development and growth. However, as Oregon grew dramatically in population and income during and after World War II, it became increasingly evident that the system of permissive, local-option planning was not adequate to accommodate complex regional and statewide pressures and trends that crossed many jurisdictional boundaries.

State government during this period began slowly, but with growing speed spurred by popular concern, to respond to the challenges resulting from rapid growth and development. A Department of Environmental Quality was established, backed by clean air and water laws as well as pollution bonds; landmark Oregon legislation created significant laws on beaches, bottle

deposits, bike paths, and billboard removal. It was apparent that land use difficulties were at the root of many of the problems resulting from growth. Oregon’s most productive farmland, the 100-mile-long Willamette Valley, was also home to 80 percent of the state’s population.

Oregon’s population increased by nearly 40 percent between 1950 and 1970, and 80 percent of that occurred in the Willamette Valley. The result was significant growth in cities of the Valley, with the subsequent loss of prime farmland. Spurred by the losses of farmland and prodded by first-term Governor Tom McCall, the 1969 Oregon Legislature passed Senate Bill (SB) 10, which required all cities and counties to adopt comprehensive land use plans and zoning regulations. SB 10 ended the view that selective local option planning alone would suffice to meet regional and area-wide land use challenges, which could significantly affect the economic and environmental bases of this state. Not only were zoning and subdivision regulations required of every jurisdiction in the state, but statewide goals were set out which addressed conservation of prime farm and forest lands and other vital state concerns, including air and water quality, open space, natural scenic resources, timely development of public facilities, well-considered transportation systems and orderly transition from rural to urban uses with a careful view to protecting the basic character of Oregon.

Unfortunately, the 1969 legislation contained no assistance to meet the cost of compliance, and its enforcement provisions proved inappropriate. This led to a strong effort on the part of Governor McCall and key state legislators to work together to develop an acceptable proposal that would make statewide land use planning a reality, rather than a platitude, in every jurisdiction in the state.

The Oregon Land Use Act of 1973

The 1973 Legislature convened with bipartisan support for strengthening state oversight of local planning. The result of its effort, the Oregon Land Use Act of 1973 (Senate Bill 100), established the framework that in major part governs and guides land use planning in Oregon today. The Act was passed by substantial margins in both chambers of the legislature. It remains a controversial piece of legislation but has withstood numerous challenges in the legislature, in courts, and at the polls. It also represents the concerns, and has received the support of various groups representing agriculture, business, homebuilders, local governments, and environmental organizations.

Developing the Statewide Planning Goals

Once the Land Use Act was on the books, the work of implementation began. The first task for the Land Conservation and Development Commission (LCDC) was creation of the Statewide Planning Goals against which each local comprehensive plan would be measured. After more than a year of public workshops and hearings in 20 locations around the state involving over 3,000 Oregonians, LCDC adopted 14 statewide land use-planning goals in 1974. Later, coastal goals and a Willamette River Greenway goal were added to bring the total to 19 goals.

LCDC'S Responsibilities

LCDC itself acts mainly through the acknowledgement (initial approval), periodic review, and post-acknowledgement review processes. It may issue enforcement orders, which specify areas of noncompliance in local planning decisions, and specific corrective actions required. LCDC conducts studies through its staff (the Department of Land Conservation and Development, or DLCD) and writes administrative rules refining the provisions of the goals. Often it is in this forum where discussion and consensus building can take place that best works to define Oregon's planning program.

All city and county comprehensive plans and implementing regulations were "acknowledged" by LCDC as complying with the Statewide Planning Goals. Acknowledgment was needed before the local government could rely on its plan for making land use decisions without showing goal compliance for every land use decision. Once a comprehensive plan (including the implementing ordinances and regulations) gains acknowledgment, the plan – not the statewide goals – controls land use decision-making for the local government. Any amendment to an acknowledged plan must be shown to comply with the goals so that the whole plan maintains acknowledgment. It is important to note that LCDC's enforcement powers relate primarily to city and county compliance with the land use statutes and the goals. Cities and counties themselves remain responsible for assuring that individual land use actions comply with their local comprehensive plan. Local government is the primary enforcement entity, and appeals of final local decisions go to LUBA, not LCDC.

Purpose of the Goals: Development and Preservation

Taken as a whole, the goals are best understood as devoted to creating and maintaining sustainable, livable, and equitable communities. First, they seek to protect the natural resources on which much of Oregon's economy depends (in particular, farm and forest land) and our environmental quality. Second, the goals promote efficient urban development and an orderly transition from rural to urban use. Implicit in both purposes of the goals is the encouragement of economic development through orderly growth. That change must occur in a manner that does not threaten the long-term economic foundations of Oregon. The twin concerns – development and preservation – meet in Goal 14. This urbanization goal requires that a city, in consultation with the county, local special districts, and neighboring jurisdictions, draw a boundary around itself to establish the projected limits of urban growth for 20 years. Data to support the boundary is required, including 20-year growth forecasts. All land within the boundary – called an urban growth boundary (or UGB) – will be considered either urban or potentially urban, while land outside the UGB must remain predominantly rural in character. The 19 Statewide Planning Goals can be generally grouped into three categories:

1. **Process Goals**, which ensure citizen participation and set forth basic requirements and procedures for local planning and development regulations (Goals 1 and 2).

2. **Development Goals**, which address the interrelated factors of economy, housing, public facilities, transportation, energy, and urbanization (Goals 9-14).

3. **Conservation Goals**, which address the preservation of natural resources of various types:
 - Land resources – agricultural and forest (Goals 2 and 4).
 - Coastal resources – estuaries, shorelines and dunes, and the ocean (Goals 16-19).
 - Managing resources – environmental quality; recreational and resort areas; scenic, historic, and natural resource areas; and natural hazards (Goals 5-8).
 - Willamette River – special regulations relating to particular concerns and values of this major waterway (Goal 15).

Deschutes County Comprehensive Plan

The Deschutes County Comprehensive Plan provides a blueprint for land use conservation and development. This is accomplished through goals and policies that tell a cohesive story of where and how development should occur and what places should remain undeveloped. The Plan provides a legal framework for establishing more specific land use actions and regulations such as zoning. The goals and policies are based on existing conditions and trends, community values and the statewide planning system.

The Plan covers a 20-year period from 2010-2030. To remain useful over that time, the Plan must provide clear policy direction yet remain flexible. As Deschutes County conditions change, legislative amendments will ensure the Plan remains relevant and timely. The unincorporated areas of the County are covered by this Plan. The cities of Bend, La Pine, Redmond and Sisters each maintain their own comprehensive plans within their respective UGBs. The cities and County use intergovernmental agreements to coordinate land use within UGBs. The Plan complies with the statewide planning system, which was adopted in 1973 to ensure consistent land use policies across the state. While compliance with the statewide system is required, it is also important for a comprehensive plan to reflect local needs and interests. This Plan balances statewide requirements and local land use values.

Deschutes County encompasses a total of 3,054 square miles. The County was created in 1916 from a portion of Crook County and was named after the Deschutes River. Approximately 80 percent of the land in the County is publicly owned by the federal, state or local governments. Deschutes County's first Comprehensive Plan, *Comprehensive Plan to 1990*, was adopted in 1970. To comply with newly adopted statewide planning regulations a new plan was adopted in 1979, *Deschutes County Year 2000 Comprehensive Plan* (1979 Plan). In 1981, the 1979 Plan was acknowledged as being in compliance with the Statewide Goals. Along with the 1979 Plan, the County adopted a background document and map. The *Deschutes County Comprehensive Plan Resource Element (Resource Element)* contained valuable information pertaining to resources and demographics. The map depicted the long-term general land use categories for all lands in

the County. Over time, the County amended the 1979 Plan to comply with changes initiated by the State, the BOCC or property owners. Periodic Review, a plan update process once required by the state, started in 1988 and was completed in 2003. Periodic Review included major additions and amendments to the 1979 Plan to keep the Plan and its policies consistent with evolving State planning regulations and local conditions. The 1979 Plan was codified as Title 23 in the Deschutes County Code.

Deschutes County Comprehensive Plan 2030 is organized into five chapters:

- Chapter 1 Comprehensive Planning
- Chapter 2 Resource Management
- Chapter 3 Rural Growth Management
- Chapter 4 Urban Growth Management
- Chapter 5 Supplemental Sections

Chapters 1-4 contain the following:

- Background: Information providing context for the reason and process for including the goals and policies.
- Goals: A general description of what Deschutes County wants to achieve. The County will direct resources and/or support partner agencies and organizations to implement the goals over the 20-year Plan timeframe.
- Policies: Statements of principles and guidelines to aid decision making by clarifying and providing direction on meeting the Goals.
- References: A list of resources used in the preparation of each chapter is included at the end of each chapter.

The Plan’s land use goals and policies are anticipated to be completed over a 20 year period.

Types of Regulations

As noted above, the Deschutes County Comprehensive Plan contains a map and general policy statements. Implementing ordinances establish particular criteria, standards, and procedures through which the Plan will be carried out. These ordinances prescribe laws governing the way in which rural land may be used and divided. The most common types of regulation are subdivision and zoning regulations. Subdivision regulations control the particular ways in which parcels of land are divided. Provisions address design and layout of sites, roads, utility easements, public areas, etc.

Zoning is the placement of various land use “labels” (such as residential, commercial, or exclusive farm use) on a particular geographic. Zoning describes the uses permitted and generally establishes criteria and standards for each use (such as lot size, setbacks, and

parking). In designating these areas and establishing the conditions, the zoning ordinance will usually allow for flexibility and accommodation of special concerns. Provisions for variances, nonconforming uses, conditional uses, and other special provisions are incorporated into the zoning ordinances. Table 1 lists existing Comprehensive Plan designations and related Zoning districts. Some Plan designations apply County-wide and while others apply to designated areas of existing development. The Destination Resort designation recognizes a combining zone that supplements the underlying zoning. Most of the area-specific designations fall under the State rules for Unincorporated Communities.

Table 1 - Comprehensive Plan and Zoning Code Designations

<i>Comprehensive Plan Designation</i>	<i>Associated Deschutes County Zoning Code</i>
<i>County-wide designations</i>	
Agriculture	Title 18 - All EFU subzones
Airport Development	Title 18 - AD, AS
Destination Resort Combining Zone	Title 18 - DR
Forest	Title 18 - F-1, F-2
Open Space and Conservation	Title 18 - OS&C
Rural Residential Exception Area	Title 18 - RR-10 and MUA-10
Surface Mining	Title 18 - SM
<i>Area specific designations</i>	
Resort Community	Title 18 - All Black Butte Ranch and Inn of the 7 th Mountain/Widgi Creek subzones
Rural Community	Title 18 - All Tumalo and Terrebonne subzones
Rural Service Center	Title 18 - All RSC zones
Urban Unincorporated Community	Title 18 - All Sunriver subzones
Rural Commercial	Title 18 - Rural Commercial
Rural Industrial	Title 18 - Rural Industrial
Bend Urban Growth Area	Title 19 - UAR-10, SM, SR 2 ½, RS, IL, FP, WTZ
Redmond Urban Growth Area	Title 20 - UH-10
Sisters Urban Growth Area	Title 21 - UAR-10, OA, FP
Redmond Urban Reserve Area	Title 18 - RURA

Source: County Geographical Information System and Deschutes County Code

Deschutes County also recognizes the importance of working closely and cooperatively with the cities of Bend, La Pine, Redmond and Sisters, as well as special districts and state and federal agencies, to ensure a coordinated approach to future growth and conservation. Deschutes County has the responsibility for negotiating urban service agreements with representatives of all cities and special districts that provide, or declare an interest in providing, urban services inside a UGB. Urban service means:

- Sanitary sewers
- Water
- Fire protection
- Parks
- Open space
- Recreation

- Streets, roads and mass transit
- Special Districts

Deschutes County is responsible for coordinating other planning activities affecting land uses within the County. This includes:

- Coordinating with special districts, including irrigation districts, park districts, school districts, sewer districts, and water districts.
- Establishing Cooperation Agreements with special districts that provide an urban service in a UGB.
- Coordinating with the U.S. Forest Service and Bureau of Land Management.
- Joint Management Agreements with municipalities for managing urban growth areas (areas outside city limits, but inside a UGB).
- Establishing Urban Reserve Areas.

Post-Acknowledgement Review

Post-acknowledgement review allows Deschutes County (and other cities and counties) to prepare amendments to comprehensive plans and associated inventories, studies, and implementing codes (i.e., zoning, subdivision, etc.) and then consider the amendment in a public process. Adoption of a post-acknowledgment plan amendment can be completed only by the Board at a public hearing. Deschutes County is required to submit changes to plans and codes to DLCDC 35-days prior to the first evidentiary hearing. DLCDC provides notice of all plan amendments throughout the state and publishes them on its web site. DLCDC may review and evaluate the amendment for compliance with the goals. Changes not involving the topics within the Statewide Planning Goals do not have to be submitted to DLCDC.

If a party (such as a citizen, an advocacy group, or DLCDC) believes the plan amendment does not comply with applicable goals, administrative rules, or land use statutes, the recourse is to appeal the amendment to LUBA.

Land Use Board of Appeals

LUBA, is a panel of administrative hearings officers appointed by the governor charged with deciding appeals of local government land use decisions, including plan amendments and zone changes. LUBA was created to simplify the appeal process, speed resolution of land use disputes, and provide consistent interpretation of state and local land use laws.

Prior to LUBA’s creation, land use appeals were heard by LCDC and the circuit courts. The tribunal is the first of its kind in the United States. The governor appoints the three-member board to serve four-year terms. The appointments are confirmed by the Oregon Senate. The board members must be members of the Oregon State Bar.

RELATIONSHIP TO STAFF

The Community Development Department consists of Administrative Services and five divisions which provide coordinated planning and development. The five divisions are:

- Building and Safety – provides construction plan reviews, consultation and inspections to assure compliance with federal and state building codes in the rural County and cities of La Pine and Sisters.
- Code Enforcement – investigates investigating code violation complaints to ensure compliance with each of the codes and statutes administered by CDD, and provides direct service on contract to the City of La Pine for solid waste violations.
- Coordinated Services – provides coordination of permitting and “front line” direct services to customers at the main office in Bend and at the La Pine and Sisters city halls.
- Environmental Soils – regulates on-site wastewater treatments systems (septic) and monitors environmental factors for public health and resource protection.
- Planning – consists of two operational areas, Current and Long Range Planning.

Current Planning is responsible for reviewing land use applications for compliance with Deschutes County Code and State law, including zoning, subdivision and development regulations, and facilitating public hearings with Hearings Officers and the BOCC. Staff is also responsible for verifying compliance with land use rules for building permit applications and septic permits; coordinating with Code Enforcement to respond to complaints and monitor conditions of approval for land use permits; and providing assistance at the public information counter, over the telephone and via email.

Long Range Planning is responsible for planning for the future of Deschutes County, including developing and implementing land use policy with the BOCC, Planning Commission, HLC, community and partner organizations. It is in charge of updating the Comprehensive Plan and zoning regulations, and coordinating with cities and agencies on various planning projects taking place in the region. Staff also monitors and participates in annual legislative sessions, and serves on numerous local, regional and statewide committees primarily focusing on transportation, natural resources, growth management and economic development.

To understand the roles and responsibilities of staff, the HLC, and Board of County Commissioners, please see the Resources section of this document.

ETHICS

According to the Oregon Ethics Guide for Public Officials, “a public office is a public trust.” Planning issues commonly involve a conflict of values, and often there are significant private interests at stake. These accentuate the necessity for the highest standards of fairness and honesty among all participants. See [Oregon Government Ethics Law: A Guide for Public Officials](#). HLC members, if interested, can attend an in-person training conducted by Deschutes County Legal Counsel. As questions arise, Commissioners can contact County Legal Counsel. Additionally, as mentioned earlier, Landmarks Commissioners must complete an Annual Statement of Economic Interest.

OREGON’S OPEN MEETING LAW

Oregon’s open meeting law (ORS 192.610–192.690) requires that decisions of any “governing body” be arrived at openly so that the public can be aware and informed of the body’s deliberations and decisions. A governing body is one with two or more members that decides for or recommends to a public body. The law applies to the state, cities and counties, and advisory bodies to those jurisdictions. Not only must meetings of city councils and boards of county commissioners be “open” – the meetings of HLCs, design review boards and other appointed boards or commissions with the authority to make decisions or recommendations are also subject to the requirements.

With a few exceptions, a meeting exists any time a quorum of the body’s membership is present. “Closed meetings” (or executive sessions) are allowed to discuss, for example employment, discipline or labor relations but decisions on these issues must be made at a public (open) meeting. HLCs will rarely conduct business in an executive session. Notice of public meetings is required, and the notice must include the time and place and principle subject to be discussed. Notice should be timed to give “reasonable” advance notice to the public. For “emergency” or special meetings, the law calls for 24 hours advance notice.

Emails

Landmarks Commissioners need to be cognizant that sending emails to fellow Commissioners constitutes a public meeting when it is sent to a majority of members. When staff coordinates with the HLC electronically, the email often reminds Commissioners to respond to staff individually to ensure an accidental public meeting does not take place.

Meeting Requirements

Any public body must provide for the sound, video or digital recording or the taking of written minutes of all its meetings. Neither a full transcript nor a full recording of the meeting is required, but the written minutes or recording must give a true reflection of the matters discussed at the meeting and the views of the participants. All minutes or recordings must be

available to the public within a reasonable time after the meeting, and shall include at least the following information:

- All members of the body present;
- All motions, proposals, resolutions, orders, ordinances, and measures proposed and their disposition;
- The results of all votes and the vote of each member by name;
- The substance of any discussion on any matter; and
- A reference to any document discussed at the meeting.

Because a meeting is open to the public, it means that anyone can attend. But “open” does not mean that anyone has the right to speak. HLCs and governing bodies may hold work sessions and other meetings without allowing public comment.

Site Visits

Oregon’s open meeting law exempts “site inspections” from the meeting requirements. That means that technically the HLC or governing body could go as a group, as a quorum, to visit a site. However, site visits often introduce numerous other considerations. Notably, site visits are considered *ex parte* contact and should be disclosed at the first public hearing. A second consideration is the assumptions, which may be made by the public when they realize that a majority of the decision-making body visited the site without everyone else who might be interested in having an opportunity to be there. What did they see? What was discussed? What did they decide? As such, site visits rarely occur. When needed, it is usually best for the members of the HLC to refrain from discussing the proposal with one another or, for example, a property owner conducting the tour. Those conversations are best held during the public hearing with the public being able to fully participate.

Resolving Land Use Conflicts

Land use issues can generate conflicts. It is important to recognize issues that may produce conflicts, anticipate opportunities to deal with the problems and use techniques that encourage “win-win” solutions.

Elements in Every Conflict

- Issues. The “what” of a dispute (e.g. the wetland impact of proposed development).
- Positions. The “how” – a specific proposal about how to solve the dispute (“This wetland permit cannot be issued”).
- Interests. The “why” – the expression of needs that drive a person’s behavior (Why do you want...? Why is that important?).

Interests may be:

- Procedural. Do people feel they are being treated fairly?
- Psychological. Do people feel they are listened to and their ideas respected?
- Substantive. Do people feel they will benefit from the result?

Only by identifying the interest(s) underlying the issues and positions and recognizing the different levels of importance each party gives to these interests can the disputing parties create mutually satisfying, durable solutions to conflicts.

Potential Conflicts in Legislative Decisions

Local jurisdictions generally set the schedule for legislative land use decisions. There is no 150-day rule. By identifying stakeholders, clearly presenting facts and alternatives, and really listening and responding to the ideas and suggestions from all of the interested parties, decisions will be made that people see as fair. Even when people disagree with the results, it is difficult to generate a conflict over a “fair” decision.

PUBLIC INVOLVEMENT

Encouraging Effective Citizen Involvement

How, and if, citizens become involved in your land use decisions can significantly affect results. The best road to success is to provide opportunities for meaningful public involvement throughout the process. Recognition of that fact may be the reason that the people of Oregon decided to make citizen involvement the first of the statewide land use planning goals.

Effective citizen involvement requires public awareness of:

- What is proposed?
- Who will be affected and how?
- Criteria for decisions.
- Who makes decisions, when and where, and with what time line?

How to Get Feedback

The type of land use decision influences the approach to public participation. For legislative decisions, be creative! Get outside the box. Choices are available when considering an amendment to the comprehensive plan or zoning code, adoption of a sign ordinance, and the like. The local elected and appointed officials need a broad range of ideas. There are no questions of ex parte contacts and there is no requirement that a decision be reached. (For example, if people don’t like the idea of a new or revised ordinance, the idea can be dropped). Questionnaires, surveys, or focus groups can help identify the level of interest in an issue of proposal. Town hall meetings, forums, and open houses (with staff available to answer

questions), as well as printed material, can attract interest prior to a public hearing. Feedback will let citizens know that their opinions were heard and considered. Provide a summary or “feedback report” that lists major comments and impact, if any, on decisions.

People need to know what is proposed, why, and what alternatives exist. Describe how a decision may be reached and list timeframes. Provide this information several times in several ways. Notice of legislative hearings should be provided to those who have an interest, including residents, businesses, interest groups, neighborhood associations, state and federal agencies, and other local governments. Since passage of Ballot Measure 56, property owners who may be affected receive direct, mailed notice.

For quasi-judicial decisions, follow the rules! Procedures for making these decisions are proscribed by law and local ordinances and limit involvement choices. For example, when an applicant requests approval for a permit or a zone change for a specific area, criteria dictate the basis for a decision and a decision – approve, deny, or approve with condition – must be made. Minimum hearing opportunities must be offered, but these are minimums, not maximums! A local government can encourage or even require an applicant to provide public-involvement opportunities in the form of neighborhood meetings or open pre-application conferences, or through social media or direct mail. Public involvement in quasi-judicial decisions is ultimately at the public hearing(s).

Help Citizens Help You

Goal 1 requires opportunities for public involvement in land use planning. There are benefits beyond complying with that legal requirement:

- Citizens know their neighborhoods and community best.
- Residents and property owners can offer ideas on what is needed, what works and what doesn't.
- Members of the public who participate in development of a plan or ordinance take pride in their work and support the results
- Public involvement increases understanding of, and potentially support for, local government.

Explain the System

Citizens can make their greatest contributions to the planning process when they understand the system. How staff handles questions at the planning department and how Landmarks Commissioners conduct meetings can contribute to public understanding. Several local jurisdictions go beyond that and make special efforts to educate people on planning.

Stress Criteria for Decisions

A citizen whose testimony does not connect to the applicable criteria then sees the testimony dismissed and becomes frustrated, angry and distrustful of both local officials and local land use planning. The public needs to know that decisions are based on criteria in local ordinances. Make criteria stand out in the staff written report, the oral presentation and in comments by the chair. Additionally, it is important to note that staff are trained “experts.” The HLC can engage staff for additional feedback recognizing for example, that they can provide context on procedural issues, criteria, floodplains, transportation, etc.

RESOURCES

The following resources can assist the HLC:

- Deschutes County Code
<https://www.deschutes.org/administration/page/deschutes-county-code>
- Deschutes County Community Development Department
<https://www.deschutes.org/cd>
- Deschutes County Meetings and Hearings Information
<https://www.deschutes.org/bcc/page/meetings-and-hearings-information>
- Deschutes County Historic Landmarks Commission
<https://www.deschutes.org/cd/page/historic-landmarks-commission>
- Deschutes County Property Information
<https://dial.deschutes.org/>
- Oregon Administrative Rules
https://sos.oregon.gov/archives/Pages/oregon_administrative_rules.aspx
- Oregon Department of Land Conservation and Development
<https://www.oregon.gov/lcd/Pages/index.aspx>
- Oregon Ethics Guide for Public Officials
https://www.oregon.gov/ogec/Documents/2010-10_PO_Guide_October_Final_Adopted.pdf
- Oregon Government Ethics Commission
<https://www.oregon.gov/ogec/Pages/index.aspx>
- Oregon State Historic Preservation Office
<https://www.oregon.gov/oprd/OH/>
- Oregon Revised Statutes
https://www.oregonlegislature.gov/bills_laws/pages/ors.aspx

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FREQUENTLY ASKED QUESTIONS

1. How much time will I need to spend doing Historic Landmarks Commission business?

The HLC typically holds four meetings a year in February, May, August and November. Mondays at 5:30 p.m. at the Deschutes Services Center, 1300 Wall Street, Barnes and Sawyer rooms, Bend.

Meeting preparation requires upwards to 1-3 hours, depending on the agenda, meeting materials, and the complexity of issues. Commissioners are encouraged to contact staff with questions or concerns about the meeting agenda or meeting materials, or request additional information prior to the meeting to maximize productivity. Staff fulfills additional information requests based on available resources, direct relevance to the meeting agenda item, and applicability to the entire HLC, at the discretion of the Planning Director.

2. How do the Historic Landmarks Commission and the Board of County Commissioners interface?

A HLC Commission does not decide a legislative matter, but rather makes a recommendation to the Board of County Commissioners. However, as a dedicated planning body for Deschutes County, the elected County Commissioners depend on the HLC to fully consider land use matters relating to historic preservation and forward thoroughly evaluated, reasoned recommendations.

3. Who runs Historic Landmarks Commission meetings?

The chair (or vice-chair when the chair is absent) is responsible for facilitating public meetings and discussions among Landmarks Commissioners and staff. Chair responsibilities include:

- Conducts meetings and maintains order.
- Encourages relevant testimony by making the criteria for decisions clear.
- Ensures that time limits are met.
- Keeps Commission discussion on track and germane to the subject.
- Summarizes as needed.
- Diffuses hostility.
- Asks for ideas and opinions from each Landmarks Commissioner.

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4. Who establishes the Commission's agenda?

County planning staff is responsible for setting agendas, preparing staff reports and submitting them to the HLC. Other duties include preparing public notices and agendas and maintaining minutes, findings and reports as public records.

5. Can you provide an example of conflict of interest?

In Oregon, conflict of interest involve pecuniary matters. Nonetheless, the American Planning Association offers the following circumstances that may involve a conflict of Interest (Source: PAC QuickNotes4. January 1, 2006):

A conflict of interest is a contradiction between an individual's personal interest and his or her public duty. Such conflicts can exist whether or not money is involved, and whether the conflict is actual or only perceived. Questions about conflicts of interest are part of larger due process considerations concerning the impartiality of the planning board or commission. Such conflicts threaten the right of applicants to receive a fair hearing and decision. To avoid conflicts, a planning commissioner must maintain independence, neutrality, and objectivity in an environment of often competing interests.

Scenarios. Circumstances that may involve a conflict of interest include:

- *A personal bias or prejudice concerning any interested party or representative of a party in a matter before the commission;*
- *A personal or financial relationship with any party or party representative; or*
- *An action on a matter that may substantially affect the personal or financial interests (either directly or indirectly) of the Planning Commissioner or the Commissioner's family, such as owning nearby property.*

Familial Contacts. What is reasonable in terms of familial contacts may vary from community to community; for example, in some small jurisdictions, extended families have been around for generations and interrelationships between applicants and commission members are common. Such contacts may be so pervasive that a commission member could not regularly be excused from participation; if that were the case, the commission might not ever achieve a quorum. However, a commission member can publicly declare the relationship and make an affirmative statement that the relationship, although it exists, will not impair his or her judgment. Again, if the conflict of interest is financial, even if it might be common practice to vote on matters of direct financial gain, the ethical planning commissioner should not do so.

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QUICK REFERENCE GUIDE: MEETINGS

1. Prior to each Historic Landmarks Commission Meeting:

- a. Contact staff if you are not able to access the information online at least six (6) days prior to the meeting date.
- b. Prepare for the meeting by reading the meeting agenda and packet. Good preparation results in a good meeting. Based on the agenda and topics:
 - i. Determine whether you have a conflict of interest or need to disclose any information pertaining to the proposal.
 - ii. Identify the different types of agenda items (i.e., public hearing, work session), the requested actions or recommendations for each agenda item, time of the actions or recommendations, and options (i.e., recommend approval, recommend approval with amendments/revisions/conditions, recommend denial, or no recommendation).
 - iii. Contact staff with questions or information requests regarding the proposed application or supporting documents, staff report, findings, and other applicable information necessary to prepare for the meeting.
- c. Refer to this Manual regarding the outline for conducting a Legislative Public Hearing or Work Session to understand the appropriate process for each agenda item. In addition, review Roberts Rules of Order if necessary to participate effectively in the meeting.
- d. Conduct site visit(s) individually or with staff, if applicable.
- e. Inform staff if you will not attend or arrive late to the meeting.

2. At the Historic Landmarks Commission Meeting:

- a. Keep an open mind. Always be respectful of fellow Commissioners, the public and staff. Act in a fair, ethical, and consistent manner.
- b. Be patient with public comments. Listen and do not pre-judge before testimony is taken. Avoid jargon and explain terms. Be mindful of body language.
- c. Participate and ask questions.
- d. Follow the applicable meeting procedures based on the type of agenda time (i.e., public hearing, work session), and Roberts of Rules of Order.
- e. Consider proposals to amend the Comprehensive Plan or Deschutes County Code based on:
 - i. Consistency with federal law, the Oregon Planning Program, and the Comprehensive Plan.

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- ii. The application and evidence submitted supporting the proposal.
- iii. All public, expert, applicant, and agency testimony, as well as staff comments.
- f. Ask questions to gain a thorough understanding of the proposal; the reasons, basis, legal foundation for the proposal; and all perspectives of the proposal and potential impacts.
- g. State the reasons of your recommendation so the actions are clear to the HLC, the applicant, the public, and staff.
- h. The Chair's primary responsibilities are to:
 - i. Conduct and run an orderly meeting in a fair and timely manner, per the agenda, and in compliance with Roberts Rules of Order.
 - ii. Maintain order and facilitate a civil, safe, and respectful meeting, dialogue and behavior by all parties. Diffuse hostility. Intervene when:
 1. Speakers are interrupting one another.
 2. Speakers make personal attacks or ask personal questions.
 3. Speakers ramble or get away from the issue.
 4. Testimony, discussion, clapping, or cheering is out of order (intimidates people not sharing the same views and discourages public participation).
 - iii. Keep the Commission on track by managing the discussion or deliberations:
 1. Ensure participation among all Commissioners, especially newer members;
 2. Elicit relevant testimony, meaning that testimony should pertain to the matter under consideration. Refocus the discussion that has wandered off the point;
 3. Highlight or summarizes important points;
 4. Clarify misunderstanding;
 5. Enforce time limits equally, if applicable;
 6. Keep the evidence phase separate from the deliberation phase;
 7. Deliberate the proposal's facts and standards.
 8. Ensure motions are clearly stated before a vote is taken.
 9. Verify the administrative assistant has accurately recorded the vote and the reasons for the recommendation.
 - iv. Seek guidance or advice from staff when necessary.

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LIST OF GOAL 5 HISTORIC RESOURCES

The following list of Goal 5 Cultural and Historic Resources in rural Deschutes County appear in the County’s current Comprehensive Plan. These inventories are acknowledged by the Department of Land Conservation and Development. In 2020, Deschutes County’s inventories were updated to comply with Oregon Administrative Rule (OAR) 660-023-0200, the historic resources rule, which includes procedural requirements for surveying sites, evaluating integrity, and considering whether and how to protect historic and cultural resources. The State amended the historic resources rule in February 2017 to require a base level of protection for National Register historic properties and provide a more usable and clear list of standards for local governments to follow if they have an established historic preservation ordinance. This rule change is reflected in the separation of National Register sites into pre- and post-2017 listings below. Protection standards for resources listed on the National Register of Historic Places are required for local governments to comply with regardless of what the local ordinance provides.

Locally Significant Historic Resources

1. Alfalfa Grange: Grange building and community center, built in 1930, located on Willard Road, Alfalfa. 17-14-26 TL 400.
2. Allen Ranch Cemetery: Oldest cemetery in Deschutes County. 30’ by 40’ fenced cemetery plot. Situated 100 yards west of South Century Drive, one-half mile south of Road 42. Two marble gravestones, two wooden markers. 20-11-7 TL 1700.
3. Fall River Fish Hatchery “Ice House”: The hatchery “Ice House” dates from the beginning of fishery management in Oregon, circa 1920. It is an 18 foot by 18 foot improvement, the only original building remaining on the property, and the only significant building or structure on the site. Located at 15055 S. Century Drive, E½; NE¼; Section 32, Township 20S, Range 10 E, Tax Lot 100. (Ordinance 94-006 §1, 1994).
4. Long Hollow Ranch – Black Butte: Headquarters complex of historic ranch, located on Holmes Road in Lower Bridge area, including headquarters house, ranch commissary, equipment shed, barn and bunkhouse. 14-11-1 TL 101.
5. Swamp Ranch – Black Butte: The present day site of the Black Butte Ranch was part of the vast holdings of the Black Butte Land and Livestock Company in 1904. No buildings from the period exist. 14-9-10A, 10B, 15B, 15C, 16A, 21A, 21B, 21C, 22A, 22B.
6. Brothers School: Only one-room schoolhouse currently in use in Deschutes County, located on Highway 20 in Brothers. 20-18-00 TL 3200.
7. Bull Creek Dam: The Bull Creek Dam, a component of the Tumalo Irrigation Project was constructed in 1914 to form a water storage reservoir to increase the amount of irrigated acreage at Tumalo. It is a gravity type of overflow dam. Two cut off walls are extended into solid formation, one at the upper toe and the other at the lower toes of the concrete dam. The dam proper is about 17 feet high from the foundation, although the completed

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- structure is about 25 feet. Located on Tumalo Reservoir-Market Road. 16-11-33 TL 2700 SW-¼; SW-¼.
8. Bull Creek Dam Bridge (Tumalo Irrigation Ditch Bridge): Built in 1914, the bridge, which spans the dam, consists of five continuous filled spandrel, barrel-type concrete deck arch spans, each 25 feet long. The concrete piers are keyed into notches in the arch structure. The structure is the oldest bridge in Deschutes County. On Tumalo Reserve-market Road. 16-11-33 TL 2700/ SW-¼; SW-¼.
 9. Camp Abbot Site, Officers' Club: Officers' Club for former military camp, currently identified as Great Hall in Sunriver and used as a meeting hall. 20-11-5B TL 112.
 10. Camp Polk Cemetery: One of the last remaining pioneer cemeteries, located off Camp Polk Road near Sisters. The site is composed of a tract of land, including gravestones and memorials, containing 2.112 acres in the Southwest Quarter of the Southeast Quarter of Section 27, Township 14 South, Range 10 E.W.M., TL 2100, described as follows: Beginning at a point North 20 degrees 06' 20" West 751 feet from the corner common to Sections 26, 27, 34 and 35 in Township 14 South Range 10 E.W.M. and running thence South 88 degrees 30' West 460 feet; thence North 1 degree 30' East 460 feet; thence South 1 degree 30' 200 feet to the point of beginning.
 11. Camp Polk Military Post Site: One of the oldest military sites in Deschutes County. Located on Camp Polk Cemetery Road. Site includes entire tax lots, listed as follows 14-10-00 TL 2805 & 14-10-34 TL 100, 300.
 12. Cloverdale School: School building in Cloverdale, located near 68515 George Cyrus Road. First building built in Cloverdale. 15-11-7 TL 600.
 13. Eastern Star Grange: Grange hall for earliest grange organized in Deschutes County, located at 62850 Powell Butte Road. 17-13-19 TL 1900.
 14. Enoch Cyrus Homestead Hay Station and Blacksmith Shop: The Enoch Cyrus Homestead was the original homestead of Oscar Maxwell, built in 1892 and purchased in 1900 by Enoch Cyrus. Important stage/store stop for early travelers. The homestead house, including a back porch and cistern, and the Blacksmith Shop are designated. 15-11-10 TL 700.
 15. Fremont Meadow: A small natural meadow on Tumalo Creek in Section 34, Township 17 South, Range 11 East, lying within Shevlin Park. TL 5900. Campsite for 1843 Fremont expedition. 17-11-34 TL 5900.
 16. Harper School: One-room schoolhouse, located west of South Century Drive, south of Sunriver, moved halfway between the Allen Ranch and the Vandever Ranch from the former townsite of Harper. 20-11-17 TL 1200.
 17. Improved Order of Redmond Cemetery: Historic cemetery used by residents of La Pine/Rosland area. Located on Forest Road 4270, east of Highway 97. A 40-acre parcel described as: The Southwest one-quarter of the Southeast one-quarter (SW-¼; SE-¼) Section 7, Township 22 south, Range 11, East of the Willamette Meridian, Deschutes County, Oregon.

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18. Laidlaw Bank and Trust: One of the few remaining commercial buildings from the community of Laidlaw, located at 64697 Cook Avenue, Tumalo. 16-12-31A TL 2900.
19. La Pine Commercial Club: Building was built in 1912 as a community center, serving as a regular meeting place for civic organizations and occasionally served as a church. One of the oldest and continuously used buildings in La Pine. Located at 51518 Morrison Street, La Pine. 22-10-15AA TL 4600.
20. Lynch and Roberts Store Advertisement: Ad advertising sign painted on a soft volcanic ash surface. Only area example of early advertising on natural material. Lynch and Roberts established mercantile in Redmond in 1913. Roberts Field near Redmond was named for J. R. Roberts. Site includes the bluff. 14-12-00 TL 1501.
21. Maston Cemetery: One of the oldest cemeteries in County. Oldest grave marker is 1901. About one-half mile from site of Maston Sawmill and Homestead. Site includes the gravestones and memorials and the entire tax lot, identified as 22-09-00 TL 1800.
22. George Millican Ranch and Mill Site: Ranch established in 1886. Well dug at or near that date. Remains of vast cattle ranching empire. 19-15-33 Tls 100, 300.
23. George Millican Townsite: Town established 1913. Site includes store and garage buildings, which retain none of the architectural integrity from era. 19-15-33 TL 500.
24. Petersen Rock Gardens: The Petersen Rock Gardens consist of stone replicas and structures erected by Rasmus Petersen. A residence house and museum are part of the site. The site has been a tourist attraction for over 60 years. Located at 7930 SW 77th, Redmond. Site includes entire tax lot. 16-12-11 TL 400.
25. Pickett's Island: After originally settling in Crook County, Marsh Awbrey moved to Bend and then homesteaded on this island in the Deschutes River south of Tumalo. The site was an early ford for pioneers. Located in Deschutes River near Tumalo State Park. 17-12-6 NE-¼ TL 100. Portion between Deschutes River and Old Bend Road is designated.
26. Rease (Paulina Prairie) Cemetery: Historic cemetery on Elizabeth Victoria Castle Rease and Denison Rease's homestead. Earliest known grave is of their son, George Guy Rease, born in 1879, who was also a homesteader on Paulina Prairie. George Guy Rease died of smallpox on the Caldwell Ranch on May 2, 1903. Other known burials are William Henry Caldwell, 1841-October 15, 1910, died on the Caldwell Ranch of injuries sustained on a cattle drive; Melvin Raper, 1892-1914, died in a tent of tuberculosis; Addie Laura Caldwell, 1909-November 16, 1918, died of the Spanish influenza epidemic; and Emma Nimtze Deedon, 1886-April 15, 1915, died of complications from a pregnancy. There are several unmarked graves. The cemetery is a county-owned one-acre parcel on the north edge of Paulina Prairie, two miles east of Highway 97. 210-11-29, SE-¼; NW-¼ TL 99.
27. Terrebonne Ladies Pioneer Club: The Club was organized in 1910. The building has been a community-meeting place since 1911. Located at 8334 11th Street, Terrebonne. 14-13-16DC TL 700.
28. Tetherow House and Crossing: Site is an excellent example of an early Deschutes River crossing. Major route from Santiam Wagon Road to Prineville. Tetherow House was built

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in 1878. The Tetherows operated a toll bridge, store and livery stable for travelers. Oldest house in County. Site includes house and entire tax lot. 14-12-36A TL 4500.

29. Tumalo Creek – Diversion Dam The original headgate and diversion dam for the feed canal was constructed in 1914. The feed canal’s purpose was to convey water from Tumalo Creek to the reservoir. The original headworks were replaced and the original 94.2 ft low overflow weir dam was partially removed in 2009/2010 to accommodate a new fish screen and fish ladder. The remaining original structure is a 90 foot (crest length) section of dam of reinforced concrete. Tax Map 17-11-23, Tax Lot 800 & 1600.
30. Tumalo Community Church: The building is the oldest church in the County, built in 1905. It stands in the former town of Laidlaw, laid out in 1904. Located at 64671 Bruce Avenue, Tumalo. 16-12-31A TL 3900.
31. Tumalo Project Dam: Concrete core, earth-filled dam 75 feet high. First project by State of Oregon to use State monies for reclamation project. On Tumalo Creek. 16-11-29.
32. William P. Vandever Ranch Homestead House: The Vandever Ranch House stands on the east bank of the Little Deschutes River at 17600 Vandever Road near Sunriver. The homestead was established in 1892, and has been recently relocated and renovated. Vandever family history in the area spans 100 years. 20-11-18D TL 13800.
33. Kathryn Grace Clark Vandever Grave: Kathryn Grace Vandever, daughter of William P. Vandever, died of influenza during the epidemic of 1918. Her grave is located across a pasture due south of the Vandever House, 50 feet east of the Little Deschutes River. Site includes gravestone and fenced gravesite measuring is approximately 15 feet by 25 feet. 20-11-00 TL 1900.
34. Young School: Built in 1928, it is an excellent example of a rural “one-room” school which served homesteaders of the 1920s. Located on Butler Market Road. 17-13-19 TL 400.
35. Agnes Mae Allen Sottong and Henry J. Sottong House and Barn: House and barn are constructed with lumber milled on the property in a portable sawmill run by the Pine Forest Lumber Company in 1911. Henry was awarded homestead patent 7364 issued at The Dalles on Dec 1, 1904. Henry was president of the Mountain States Fox Farm. A flume on the Arnold Irrigation District is named the Sottong Flume. The structures are also associated with William Kuhn, a president of the Arnold Irrigation District; Edward and Margaret Uffelman, who were part of the group that privatized and developed the Hoo Doo Ski Resort; and Frank Rust Gilchrist, son of the founder of the town of Gilchrist and Gilchrist Mill and president of the Gilchrist Timber Company from the time of his father’s death in 1956 to 1988. Frank R. Gilchrist served on the Oregon Board of Forestry under four governors and was appointed by the governors to serve as a member of the Oregon Parks and Recreation Advisory Committee. He served on the Oregon State University’s Forest Products Research Lab and was a director and president of the National Forest Products Association. T18 R12 Section 22, 00 Tax lot 01600.

Inventory note: Unless otherwise indicated the inventoried site includes only the designated structure. No impact areas have been designated for any inventoried site or structure.

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National Register Historic Properties listed before February 23, 2017

36. Pilot Butte Canal: A gravity-flow irrigation canal constructed in 1904 that diverts 400 cubic feet of Deschutes River water per second. The canal conveys water through a 225-miles-long distribution system of successively narrower and shallower laterals and ditches on its way to those who hold water rights, serving about 20,711 acres by 1922. The canal was built in an area that had a population of 81 people when it was constructed. The historic district measures 7,435 feet long and encompasses 50 feet on either side of the canal centerline to create a 100-foot corridor. The district has a character-defining rocky, uneven bed, and highly irregular slopes, angles, cuts, and embankments.
37. Elk Lake Guard Station: A wagon road built in 1920 between Elk Lake and Bend sparked a wave of tourism around the scenic waterfront. To protect natural resources of the Deschutes National Forest and provide visitor information to guests, the Elk Lake Guard Station was constructed in 1929 to house a forest guard.
38. Deedon (Ed and Genvieve) Homestead: The homestead is located between the Deschutes River and the Little Deschutes River. All of the buildings were constructed between 1914 and 1915.
39. Gerking, Jonathan N.B. Homestead: Jonathan N.8. Gerking, "Father of the Tumalo Irrigation Project," played a crucial role in getting the project recognized and funded.
40. McKenzie Highway: The McKenzie Salt Springs and Deschutes Wagon Road, a predecessor to the modern McKenzie Highway, was constructed in the 1860s and 1870s.
41. Paulina Lake Guard Station: The station typifies the construction projects undertaken by the Civilian Conservation Corps and signifies the aid to the local community provided by the emergency work-relief program through employment of youth and experienced craftsmen, purchase of building materials and camp supplies, and personal expenditures of enrollees.
42. Paulina Lake I.O.O.F Organization Camp: The Paulina Lake I.O.O.F. Organization camp was constructed during the depression era and are the result of cooperative efforts by nonprofessional builders. Such camp buildings are important in Oregon's recreational history as an unusual expression of both its rustic style and its vernacular traditions.
43. Petersen Rock Gardens: The Petersen Rock Gardens consist of stone replicas and structures erected by Rasmus Petersen. The site has been a tourist attraction for over 60 years.
44. Rock O' the Range Bridge: Rock O' The Range is the only covered span east of the Cascades in Oregon. To gain access to his property, William Bowen instructed Maurice Olson – a local contractor – to build a bridge inspired by Lane County's Goodpasture Bridge.
45. Skyliners Lodge: The Skyliners are a Bend-based mountaineering club organized in 1927. In 1935, the group started building the Skyliners Lodge with help from the Deschutes National Forest, the Economic Recovery Act and the City of Bend.

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46. Santiam Wagon Road: The Santiam Wagon Road went from Sweet Home to Cache Creek Toll Station. The road was conceived of in 1859 to create a route across the Cascades. By the 1890s, the road had become a major trade route.

47. Wilson, William T.E. Homestead: This homestead house was built in 1903 and has an "American Foursquare" architectural style.

National Register Resources listed on / after February 23, 2017

Central Oregon Canal: A gravity-flow irrigation canal constructed in 1905 and enlarged in 1907 and 1913. The canal retains its impressive historic open, trapezoidal shape, dimensions and characteristics. It is characterized by the volcanic rock flows, native materials, rocky bed and sides, and its hurried hand-hewn workmanship. The historic district is 3.4 miles long, crossing rural land between the Ward Road Bridge on the western edge and the Gosney Road Bridge on the eastern edge. In the historic district, the canal ranges in width from 34' to 78', averaging around 50', and its depth varies from 1' to 9', averaging around 4' deep, depending on the amount of volcanic lava flows encountered, the terrain, and slope. The canal through the historic district carries nearly the full amount of water diverted from the Deschutes River, 530 cubic feet per second during the irrigation season, April through October. The historic district encompasses 50' on either side of the canal centerline to create a 100' corridor that includes the whole of the easement held by COID, and all the contributing resources. (Date listed: 03/18/2019)

Deschutes County & City of Sisters Historic Preservation Program *2022 – 2027 Strategic Plan*



Photo: Brothers School



Prepared by:
Deschutes County
Community Development Department
www.deschutes.org/cd

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The Historic Landmarks Commission is responsible for taking the lead in promoting historic and cultural resource preservation in unincorporated Deschutes County and the City of Sisters.

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EXECUTIVE SUMMARY

The *Deschutes County and City of Sisters Historic Preservation Strategic Plan 2022-2027* provides a framework for shaping the county and City of Sisters’ preservation programs and services over the next five years and creates a blueprint for allocating Certified Local Government (CLG) grant funding. Currently, Deschutes County and its Historic Landmarks Commission (HLC), which also serves the City of Sisters, rely on CLG grants administered through the Oregon State Historic Preservation Office (SHPO). They are awarded to eligible local governments in the spring of every odd numbered year. The grant period lasts approximately sixteen to eighteen months. The grants, which require a 50/50 match are typically in the \$10,000 to \$14,000 range and used for a broad range of preservation activities.

Developing a Strategic Plan enables staff and HLC to reach out to our municipal partners, the Oregon State Historic Preservation Office (SHPO), historic landmark property owners, stakeholders, and the public to prioritize preservation programs that build upon existing projects and promote collaboration. This effort also takes into account finite in-kind resources from Deschutes County and Sisters. Both rely on their Community Development Department (CDD) to manage the CLG program and the HLC as outlined in the annual CDD work plan.

To prepare this plan, Deschutes County staff solicited the guidance of a spectrum of people and organizations: two public forums provided opportunity for public input; an on-line survey was established to provide additional feedback; and several stakeholder interviews were held to further understand their opinions.

The mission of the HLC is to preserve the City of Sisters and Deschutes County’s significant historic and archaeological resources and to encourage greater public understanding and appreciation.

The plan identifies three goals, with associated objectives and actions, which are intended to guide and measure the success of the program:

1. **Collaborate:** Strengthen the network of historic preservation and community partners through collaboration.
2. **Coordinate:** Facilitate program administration and special projects that provide opportunities to expand the scope and benefits of historic preservation.
3. **Educate:** Promote educational opportunities highlighting the value, benefits, responsibilities, and requirements of historic preservation.

OVERVIEW

Historic resources are recognized by Statewide Planning Goal 5, Natural Resources, Scenic Views and Historic Areas and Open Spaces, and Oregon Administrative Rule (OAR) 660-023. The Statewide Goal and OAR recommend cities and counties inventory and protect historic and cultural sites. Recognizing the value and importance of having a connection to our past, Deschutes County and the City of Sisters have chosen to implement and maintain a historic preservation program.

What is a Historic Resource?

Historic landmarks connect us to the past and teach us how people in different eras worked and interacted within their surroundings. Historic resources are the buildings, structures, sites, districts, and large objects that have survived to the present. Examples include houses, cemeteries, bridges, camps, and canals. They are important because of their association with significant local, state, or national themes, events, individuals, or eras in history. They also include traditional cultural places which are not obvious constructions because they are no longer present but continue to have significant meaning such as traditional Native Americans meeting places. These landmarks enrich the community by providing tangible evidence of our heritage.

Why Preserve the Past?

As described by the National Trust for Historic Preservation, historic preservation means saving the story of us—the communities we cherish, the parks we love, the buildings we admire, the little stories we always share with visitors. From ancient cultures through the growth of our current communities, it is about saving the places, buildings, artifacts, stories, and memories that preserve and enhance our human experience.

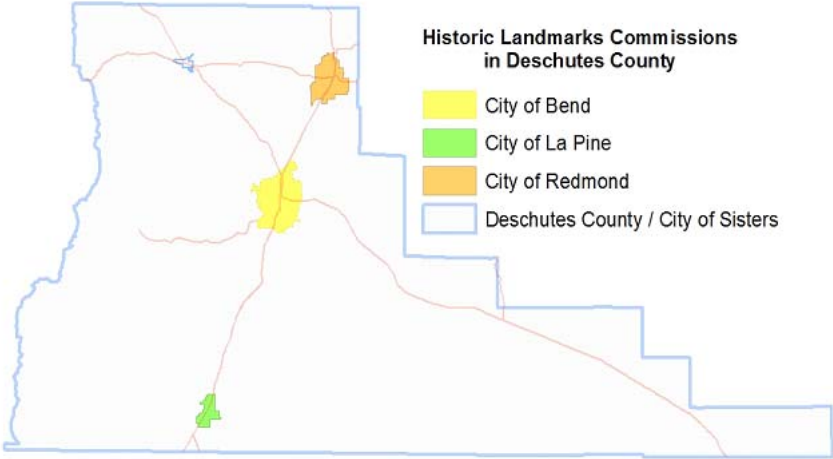
BACKGROUND

Historic Preservation Program History

In 1979, Deschutes County inventoried potential historic and cultural sites in the Resource Element of the Comprehensive Plan. The 1979 Comprehensive Plan included goals and policies to protect historic resources as well as provisions that the County establish an HLC and adopt an ordinance to protect designated historic sites. One year later, the Board of County Commissioners (BOCC) adopted Ordinance PL-21, which established an HLC and created a process to evaluate, designate and regulate historic structures. The HLC subsequently, and over time, evaluated proposed historic sites and cultural resources, including Locally Significant Historic Resources, National Register historic properties,

Archaeological Sites and Objects. The resulting list of historically designated sites can be found in the Comprehensive Plans of Deschutes County and the City of Sisters (see Section 2 for more on the designation process for locally significant sites).

Since 2011, Deschutes County and Sisters reorganized and created their own program as a result of the Cities of Bend, La Pine and Redmond wanting autonomy and becoming independently recognized Certified Local Governments (CLG). The jurisdictions of various historic landmarks commissions are illustrated in the map below.



Map of Historic Landmarks Commissions in Deschutes County

Purpose of the Historic Landmarks Commission

The HLC serves as an advisory body for issues concerning historic and cultural resources for unincorporated Deschutes County and the City of Sisters and reviews development applications for alterations to designated historic sites. In addition, it reviews the exterior treatments of buildings applying the Western Frontier Architectural Design Theme for the City of Sisters. For more information concerning the procedures and policies of the Historic Landmarks Commission, please refer to the *Historic Landmarks Commission Policies and Procedures Manual*.

The Deschutes County Comprehensive Plan Section 2.11 Cultural and Historic Resources and Deschutes County Code (DCC) Chapter 2.28, Historic Preservation and Historic Landmarks Commission, establish the legal basis for the HLC.

HISTORIC PRESERVATION POLICIES

Deschutes County

In 2011, Deschutes County updated its Comprehensive Plan, a policy document that provides a framework for addressing resource protection, rural growth and development over a 20-year period (2010-2030). The update was performed to ensure a consistent policy framework for land use planning and development that reflects current conditions and trends, recent population projections, state law, and community values. The Comprehensive Plan goals and policies addressing cultural and historic resources are summarized below.

Goal and Policies

Goal 1 Promote the preservation of designated historic and cultural resources through education, incentives, and voluntary programs.

- Policy 2.11.1 The Historic Landmarks Commission shall take the lead in promoting historic and cultural resource preservation as defined in DCC 2.28.
 - a. Support incentives for private landowners to protect and restore historic resources.
 - b. promote educational programs to inform the public of the values of historic preservation.
 - c. Support improved training for the Historic Landmarks Commission.

- Policy 2.11.2 Coordinate cultural and historic preservation with the Oregon State Historic Preservation Office.
 - o Maintain Deschutes County’s designation as a Certified Local Government.
 - o Encourage private property owners to coordinate with the State Historic Preservation Office.

- Policy 2.11.3 Encourage the preservation of lands with significant historic or cultural resources.
 - a. Develop and maintain a comprehensive list of sites on the National Register of Historic Places.
 - b. Review County Code and revise as needed to provide incentives and adequate regulations to preserve sites listed on the Statewide Goal 5 historic and cultural inventory.

City of Sisters

The Sisters Comprehensive Plan was revised and adopted in 2021. The Plan’s goals and policies inform critical planning and regulatory documents used by the City that guide growth and development in Sisters, specifically the Sisters Development Code. Standards in those documents provide the criteria that are used to make land use decisions by the City and go a long way toward shaping the character of development. The plan also provides key guidance on partnership with neighboring agencies including Deschutes County, Sisters-Camp Sherman Fire District, and the Sisters School District, to name a few, to provide key services.

The City of Sisters recognizes the importance of historic preservation in several sections of its Comprehensive Plan:

Livability Section

- **GOAL 4: Maintain and enhance the livability of Sisters as a welcoming community with a high quality of life and a strong community identity.**
 - Objective 4.1: COMMUNITY IDENTITY. To promote projects, programs, and initiatives that strengthen the community’s identity, including historic resources, scenic views, trees, artisanal activities, and inclusive attitude towards all community members.
 - POLICY 4.1.1: The City shall recognize and conserve the environment and natural resources that enhance the community’s identity, including open spaces, natural landscapes, outdoor recreation areas, historic structures, architectural styles, and public art.
 - POLICY 4.1.7: The City shall conduct public education and outreach of the historic resources in Sisters and encourage property owners to nominate their eligible properties to the Deschutes County Inventory of Historic Sites and/ or National Historic Register.
 - POLICY 4.1.8: The City shall identify and protect historical sites in coordination with the Deschutes County Landmarks Commission

Environment Section

- **GOAL 6.2: Protect people, property, and structures from natural hazards**
 - Objective 6.2.1: To reduce the hazards related to wildfire through a combination of proper location and design of new development, reduction of combustible materials, and coordination with partnering agencies and community members.
 - POLICY 6.2.1.5: The City shall support a program to support fire resistant retrofits of commercial and residential buildings with emphasis on buildings that are designated historic or have historic value, as determined through historic survey

Parks, Rec, Open Space Section

- **GOAL 7.1: Plan, develop, maintain, and enhance recreation opportunities, scenic views, and open spaces to meet the needs of community members and visitors of all ages, abilities, cultures, and incomes and enhance their physical and mental health.**
 - POLICY 7.1.16: The City shall add signage or information kiosks in parks that include historical and educational information, where appropriate.

HISTORIC RESOURCES

The Deschutes County HLC is part of a nationwide network of groups dedicated to the preservation and celebration of our heritage. The HLC is responsible for reviewing and maintaining the Goal 5 list of designated historic resources. The resulting inventory of historically designated sites is formally adopted in the Comprehensive Plans of Deschutes County and the City of Sisters. In addition, the National Register of Historic Places catalogs and protects properties worthy of preservation because of their significance to our nation’s history, architecture, landscape, archeology, engineering, and/or culture. As a CLG, the Deschutes County HLC is responsible for oversight of both the locally and nationally designated resources. Both are detailed below.

HISTORIC RESOURCE LISTS

The following list of Goal 5 Cultural and Historic Resources in rural Deschutes County appear in the County’s current Comprehensive Plan. These inventories are acknowledged as written by the Department of Land Conservation and Development. In 2020, Deschutes County’s inventories were updated to comply with Oregon Administrative Rule (OAR) 660-023-0200, the historic resources rule, which includes procedural requirements for surveying sites, evaluating integrity, and considering whether and how to protect historic and cultural resources. The State amended the historic resources rule in February 2017 to require a base level of protection for National Register historic properties and provide a more usable and clearer list of standards for local governments to follow if they have an established historic preservation ordinance. This rule change is reflected in the separation of National Register sites into pre- and post-2017 listings below. Protection standards for resources listed on the National Register of Historic Places are required for local governments to comply with regardless of what the local ordinance provides. Any modifications to any element of this list must occur by legislative amendment.

Locally Significant Historic Resources

1. Alfalfa Grange: Grange building and community center, built in 1930, located on Willard Road, Alfalfa. 17-14-26 TL 400.

2. Allen Ranch Cemetery: Oldest cemetery in Deschutes County. 30' by 40' fenced cemetery plot. Situated 100 yards west of South Century Drive, one-half mile south of Road 42. Two marble gravestones, two wooden markers. 20-11-7 TL 1700.



Allen Ranch Cemetery

3. Fall River Fish Hatchery "Ice House": The hatchery "Ice House" dates from the beginning of fishery management in Oregon, circa 1920. It is an 18 foot by 18 foot improvement, the only original building remaining on the property, and the only significant building or structure on the site. Located at 15055 S. Century Drive, E½; NE¼; Section 32, Township 20S, Range 10 E, Tax Lot 100. (Ordinance 94-006 §1, 1994).

4. Long Hollow Ranch – Black Butte: Headquarters complex of historic ranch, located on Holmes Road in Lower Bridge area, including headquarters house, ranch commissary, equipment shed, barn and bunkhouse. 14-11-1 TL 101.

5. Swamp Ranch – Black Butte: The present day site of the Black Butte Ranch was part of the vast holdings of the Black Butte Land and Livestock Company in 1904. No buildings from the period exist. 14-9-10A, 10B, 15B, 15C, 16A, 21A, 21B, 21C, 22A, 22B.

6. Brothers School: Only one-room schoolhouse currently in use in Deschutes County, located on Highway 20 in Brothers. 20-18-00 TL 3200.

7. Bull Creek Dam: The Bull Creek Dam, a component of the Tumalo Irrigation Project was constructed in 1914 to form a water storage reservoir to increase the amount of irrigated acreage at Tumalo. It is a gravity type of overflow dam. Two cut off walls are extended into solid formation, one at the upper toe and the other at the lower toes of the concrete dam. The dam proper is about 17 feet high from the foundation, although the completed structure is about 25 feet. Located on Tumalo Reservoir-Market Road. 16-11-33 TL 2700 SW-¼; SW-¼.

8. Bull Creek Dam Bridge (Tumalo Irrigation Ditch Bridge): Built in 1914, the bridge, which spans the dam, consists of five continuous filled spandrel, barrel-type concrete deck arch spans, each 25 feet long. The concrete piers are keyed into notches in the arch structure. The structure is the oldest bridge in Deschutes County. On Tumalo Reserve-market Road. 16-11-33 TL 2700/ SW-¼; SW-¼.

9. Camp Abbot Site, Officers' Club: Officers' Club for former military camp, currently identified as Great Hall in Sunriver and used as a meeting hall. 20-11-5B TL 112.



Camp Abbot Site, Officers' Club

10. Camp Polk Cemetery: One of the last remaining pioneer cemeteries, located off Camp Polk Road near Sisters. The site is composed of a tract of land, including gravestones and memorials, containing 2.112 acres in the Southwest Quarter of the Southeast Quarter of Section 27, Township 14 South, Range 10 E.W.M., TL 2100, described as follows: Beginning at a point North 20 degrees 06' 20" West 751 feet from the corner common to Sections 26, 27, 34 and 35 in Township 14 South Range 10 E.W.M. and running thence South 88 degrees 30' West 460 feet; thence North 1 degree 30' East 460 feet; thence South 1 degree 30' 200 feet to the point of beginning.

1. Camp Polk Military Post Site: One of the oldest military sites in Deschutes County. Located on Camp Polk Cemetery Road. Site includes entire tax lots, listed as follows 14-10-00 TL 2805 & 14-10-34 TL 100, 300.

2. Cloverdale School: School building in Cloverdale, located near 68515 George Cyrus Road. First building built in Cloverdale. 15-11-7 TL 600.

3. Eastern Star Grange: Grange hall for earliest grange organized in Deschutes County, located at 62850 Powell Butte Road. 17-13-19 TL 1900.

4. Enoch Cyrus Homestead Hay Station and Blacksmith Shop: The Enoch Cyrus Homestead was the original homestead of Oscar Maxwell, built in 1892 and purchased in 1900 by Enoch Cyrus. Important stage/store stop for early travelers. The homestead house, including a back porch and cistern, and the Blacksmith Shop are designated. 15-11-10 TL 700.

5. Fremont Meadow: A small natural meadow on Tumalo Creek in Section 34, Township 17 South, Range 11 East, lying within Shevlin Park. TL 5900. Campsite for 1843 Fremont expedition. 17-11-34 TL 5900.

6. Harper School: One-room schoolhouse, located west of South Century Drive, south of Sunriver, moved halfway between the Allen Ranch and the Vandeventer Ranch from the former townsite of Harper. 20-11-17 TL 1200.

7. Improved Order of Redmond Cemetery: Historic cemetery used by residents of La Pine/Rosland area. Located on Forest Road 4270, east of Highway 97. A 40-acre parcel described as: The Southwest one-quarter of the Southeast one-quarter (SW-¼; SE-¼) Section 7, Township 22 south, Range 11, East of the Willamette Meridian, Deschutes County, Oregon.

8. Laidlaw Bank and Trust: One of the few remaining commercial buildings from the community of Laidlaw, located at 64697 Cook Avenue, Tumalo. 16-12-31A TL 2900.
9. La Pine Commercial Club: Building was built in 1912 as a community center, serving as a regular meeting place for civic organizations and occasionally served as a church. One of the oldest and continuously used buildings in La Pine. Located at 51518 Morrison Street, La Pine. 22-10-15AA TL 4600.
10. Lynch and Roberts Store Advertisement: Ad advertising sign painted on a soft volcanic ash surface. Only area example of early advertising on natural material. Lynch and Roberts established mercantile in Redmond in 1913. Roberts Field near Redmond was named for J. R. Roberts. Site includes the bluff. 14-12-00 TL 1501.
11. Maston Cemetery: One of the oldest cemeteries in County. Oldest grave marker is 1901. About one-half mile from site of Maston Sawmill and Homestead. Site includes the gravestones and memorials and the entire tax lot, identified as 22-09-00 TL 1800.
12. George Millican Ranch and Mill Site: Ranch established in 1886. Well dug at or near that date. Remains of vast cattle ranching empire. 19-15-33 Tls 100, 300.
13. George Millican Townsite: Town established 1913. Site includes store and garage buildings, which retain none of the architectural integrity from era. 19-15-33 TL 500.
14. Petersen Rock Gardens: The Petersen Rock Gardens consist of stone replicas and structures erected by Rasmus Petersen. A residence house and museum are part of the site. The site has been a tourist attraction for over 60 years. Located at 7930 SW 77th, Redmond. Site includes entire tax lot. 16-12-11 TL 400.
15. Pickett's Island: After originally settling in Crook County, Marsh Awbrey moved to Bend and then homesteaded on this island in the Deschutes River south of Tumalo. The site was an early ford for pioneers. Located in Deschutes River near Tumalo State Park. 17-12-6 NE-¼ TL 100. Portion between Deschutes River and Old Bend Road is designated.
16. Rease (Paulina Prairie) Cemetery: Historic cemetery on Elizabeth Victoria Castle Rease and Denison Rease's homestead. Earliest known grave is of their son, George Guy Rease, born in 1879, who was also a homesteader on Paulina Prairie. George Guy Rease died of smallpox on the Caldwell Ranch on May 2, 1903. Other known burials are William Henry Caldwell, 1841-October 15, 1910, died on the Caldwell Ranch of injuries sustained on a cattle drive; Melvin Raper, 1892-1914, died in a tent of tuberculosis; Addie Laura Caldwell, 1909-November 16, 1918, died of the Spanish influenza epidemic; and Emma Nimtz Deedon, 1886-April 15, 1915, died of complications from a pregnancy. There are several unmarked graves. The cemetery is a county-owned one-acre parcel on the north edge of Paulina Prairie, two miles east of Highway 97. 210-11-29, SE-¼; NW-¼ TL 99.
17. Terrebonne Ladies Pioneer Club: The Club was organized in 1910. The building has been a community-meeting place since 1911. Located at 8334 11th Street, Terrebonne. 14-13-16DC TL 700.

18. Tetherow House and Crossing: Site is an excellent example of an early Deschutes River crossing. Major route from Santiam Wagon Road to Prineville. Tetherow House was built in 1878. The Tetherows operated a toll bridge, store and livery stable for travelers. Oldest house in County. Site includes house and entire tax lot. 14-12-36A TL 4500.

19. Tumalo Creek – Diversion Dam
The original headgate and diversion dam for the feed canal was constructed in 1914. The feed canal’s purpose was to convey water from Tumalo Creek to the reservoir. The original headworks were replaced and the original 94.2 ft low overflow weir dam was partially removed in 2009/2010 to accommodate a new fish screen and fish ladder. The remaining original structure is a 90 foot (crest length) section of dam of reinforced concrete. Tax Map 17-11-23, Tax Lot 800 & 1600.



Tumalo Creek – Diversion Dam

20. Tumalo Community Church: The building is the oldest church in the County, built in 1905. It stands in the former town of Laidlaw, laid out in 1904. Located at 64671 Bruce Avenue, Tumalo. 16-12-31A TL 3900.

21. Tumalo Project Dam: Concrete core, earth-filled dam 75 feet high. First project by State of Oregon to use State monies for reclamation project. On Tumalo Creek. 16-11-29.

22. William P. Vandever Ranch Homestead House: The Vandever Ranch House stands on the east bank of the Little Deschutes River at 17600 Vandever Road near Sunriver. The homestead was established in 1892, and has been recently relocated and renovated. Vandever family history in the area spans 100 years. 20-11-18D TL 13800.

23. Kathryn Grace Clark Vandever Grave: Kathryn Grace Vandever, daughter of William P. Vandever, died of influenza during the epidemic of 1918. Her grave is located across a pasture due south of the Vandever House, 50 feet east of the Little Deschutes River. Site includes gravestone and fenced gravesite measuring is approximately 15 feet by 25 feet. 20-11-00 TL 1900.

24. Young School: Built in 1928, it is an excellent example of a rural “one-room” school which served homesteaders of the 1920s. Located on Butler Market Road. 17-13-19 TL 400.

25. Agnes Mae Allen Sottong and Henry J. Sottong House and Barn: House and barn are constructed with lumber milled on the property in a portable sawmill run by the Pine Forest Lumber Company in 1911. Henry was awarded homestead patent 7364 issued at The Dalles on Dec 1, 1904. Henry was president of the Mountain States Fox Farm. A flume on the Arnold Irrigation District is named the Sottong Flume. The structures are also associated with William Kuhn, a president of the Arnold Irrigation District; Edward

and Margaret Uffelman, who were part of the group that privatized and developed the Hoo Doo Ski Resort; and Frank Rust Gilchrist, son of the founder of the town of Gilchrist and Gilchrist Mill and president of the Gilchrist Timber Company from the time of his father’s death in 1956 to 1988. Frank R. Gilchrist served on the Oregon Board of Forestry under four governors and was appointed by the governors to serve as a member of the Oregon Parks and Recreation Advisory Committee. He served on the Oregon State University’s Forest Products Research Lab and was a director and president of the National Forest Products Association. T18 R12 Section 22, 00 Tax lot 01600.

Inventory note: Unless otherwise indicated the inventoried site includes only the designated structure. No impact areas have been designated for any inventoried site or structure.

National Register Historic Properties listed before February 23, 2017

26. Pilot Butte Canal: A gravity-flow irrigation canal constructed in 1904 that diverts 400 cubic feet of Deschutes River water per second. The canal conveys water through a 225-miles-long distribution system of successively narrower and shallower laterals and ditches on its way to those who hold water rights, serving about 20,711 acres by 1922. The canal was built in an area that had a population of 81 people when it was constructed. The historic district measures 7,435 feet long and encompasses 50 feet on either side of the canal centerline to create a 100-foot corridor. The district has a character-defining rocky, uneven bed, and highly irregular slopes, angles, cuts, and embankments.

27. Elk Lake Guard Station:
A wagon road built in 1920 between Elk Lake and Bend sparked a wave of tourism around the scenic waterfront. To protect natural resources of the Deschutes National Forest and provide visitor information to



Elk Lake Guard Station

guests, the Elk Lake Guard Station was constructed in 1929 to house a forest guard.

28. Deedon (Ed and Genvieve) Homestead: The homestead is located between the Deschutes River and the Little Deschutes River. All of the buildings were constructed between 1914 and 1915.

29. Gerking, Jonathan N.B. Homestead: Jonathan N.8. Gerking, "Father of the Tumalo Irrigation Project," played a crucial role in getting the project recognized and funded.

- 30. McKenzie Highway: The McKenzie Salt Springs and Deschutes Wagon Road, a predecessor to the modern McKenzie Highway, was constructed in the 1860s and 1870s.
- 31. Paulina Lake Guard Station: The station typifies the construction projects undertaken by the Civilian Conservation Corps and signifies the aid to the local community provided by the emergency work-relief program through employment of youth and experienced craftsmen, purchase of building materials and camp supplies, and personal expenditures of enrollees.
- 32. Paulina Lake I.O.O.F Organization Camp: The Paulina Lake I.O.O.F. Organization camp was constructed during the depression era and are the result of cooperative efforts by nonprofessional builders. Such camp buildings are important in Oregon's recreational history as an unusual expression of both its rustic style and its vernacular traditions.
- 33. Petersen Rock Gardens: The Petersen Rock Gardens consist of stone replicas and structures erected by Rasmus Petersen. The site has been a tourist attraction for over 60 years.
- 34. Rock O' the Range Bridge: Rock O' The Range is the only covered span east of the Cascades in Oregon. To gain access to his property, William Bowen instructed Maurice Olson – a local contractor – to build a bridge inspired by Lane County's Goodpasture Bridge.

35. Skyliners Lodge: The Skyliners are a Bend-based mountaineering club organized in 1927. In 1935, the group started building the Skyliners Lodge with help from the Deschutes National Forest, the Economic Recovery Act and the City of Bend.



Skyliners Lodge

- 36. Santiam Wagon Road: The Santiam Wagon Road went from Sweet Home to Cache Creek Toll Station. The road was conceived of in 1859 to create a route across the Cascades. By the 1890s, the road had become a major trade route.
- 37. Wilson, William T.E. Homestead: This homestead house was built in 1903 and has an "American Foursquare" architectural style.

National Register Resources listed on / after February 23, 2017

Central Oregon Canal: A gravity-flow irrigation canal constructed in 1905 and enlarged in 1907 and 1913. The canal retains its impressive historic open, trapezoidal shape, dimensions, and characteristics. It is characterized by the volcanic rock flows, native materials, rocky bed and sides, and its hurried hand-hewn workmanship. The historic

district is 3.4 miles long, crossing rural land between the Ward Road Bridge on the western edge and the Gosney Road Bridge on the eastern edge. In the historic district, the canal ranges in width from 34' to 78', averaging around 50', and its depth varies from 1' to 9', averaging around 4' deep, depending on the amount of volcanic lava flows encountered, the terrain, and slope. The canal through the historic district carries nearly the full amount of water diverted from the Deschutes River, 530 cubic feet per second during the irrigation season, April through October. The historic district encompasses 50' on either side of the canal centerline to create a 100' corridor that includes the whole of the easement held by COID, and all the contributing resources. (Date listed: 03/18/2019)

PLAN DEVELOPMENT

Community Involvement

Deschutes County values public involvement, recognizing it is a critical part of evaluating public policy and land use planning processes. Understanding the perspective, goals, interests, and concerns of the community allows decision makers to make informed decisions. Recognizing this, Planning Division staff conducted an outreach campaign focused on historic preservation, consisting of an online survey, public forums, and several stakeholder interviews.

- Public forum announcements were provided in a variety of formats to reach the largest population of interested parties, including:
 - Press release to the media
 - Social media blasts
 - E-mail distribution to 12 stakeholders, several of which further distributed the information to their network of members and partners
 - CDD /project website, which included meeting information and survey link
- Public forums provided an overview of the historic preservation program and the strategic planning process.
 - A PowerPoint presentation introduced the history of historic preservation in Deschutes County, project background, and purpose of the meeting.
 - Two forums were scheduled; due to technical difficulties only one was held, but staff encouraged participants to reach out to staff to provide more information or ask questions if the cancellation created a scheduling conflict
 - Public forums were conducted to allow for both virtual and in-person participation, and the recording of the forum is available at any time to watch online
- An online survey solicited input from the public and stakeholders.
 - In addition to the open forum, the public was provided an opportunity to complete an online survey to weigh in on historic preservation issues and priorities. This enabled participants to convey their thoughts privately.
 - The survey was linked on the project web page and in social media blasts
 - A total of 27 responses were collected.
- Stakeholder Interviews
 - Staff reached out to stakeholders for individual interviews to gather their opinions and perspectives on Deschutes County's historic preservation program.
 - Staff contacted 12 stakeholders and invited them to participate in a stakeholder meeting independent of the community conversations. Staff

met with the City of Bend HLC staff liaison, the City of Sisters Community Development Director, and the Deschutes National Forest – Sisters Ranger District.

- The Historic Landmarks Commission will aim to conduct stakeholder interviews on an ongoing basis for continual feedback rather than only during the strategic planning process.

PLAN ELEMENTS

Goals, Objectives, and Actions

The following goals, objectives and actions reflect a general consensus of those who participated and the priorities of the Deschutes County Historic Landmarks Commission.

Goals

The goals are directly linked to the priorities expressed by the public, the HLC, and the BOCC.

Objectives

The plan’s objectives describe elements of how the historic preservation program will approach the goals. Several of the objectives serve multiple goals but each is listed with its most relevant goal. Objectives are listed in rough priority order. Each has associated actions to implement.

Actions

The plan’s actions detail how the objectives will be accomplished over a 3-to-5-year time frame. Actions are listed as priorities and may apply to multiple objectives but are described in relation to their primary objective.

Goal 1 - Collaborate: Strengthen the network of historic preservation and community partners through collaboration.

Objective 1A: Improve facilitation of Historic Preservation in the region to increase the visibility of and participation in historic preservation efforts throughout the county.

Actions:

- Establish the Deschutes Historical Society, Redmond Historical Society, and Three Sisters Historical Society as the hubs of historic preservation educational programs.
- Support and engage in Historic Preservation Month activities.

Objective 1B: Work with other HLCs and stakeholder groups to maximize impact and value

to owners and general community.

Actions:

- Schedule annual meetings and/or presentations and facilitate regular updates with other HLCs in the region.
- Improve the management and access of historic property records in partnership with other agencies and local museum resources through support for technology upgrades.

Goal 2 - Coordinate: Facilitate program administration and special projects that provide opportunities to expand the scope and benefits of the historic preservation.

Objective 2A: Expand and Improve Historic Preservation Program Administration.

Actions:

- Provide dedicated staff to facilitate and manage historic preservation program.
- Conduct an inventory of potential properties eligible for landmark designation.
- Support efforts to protect archeological sites in Deschutes County.
- Tell the full American story through sites representing native/indigenous and minority populations in Deschutes County and outreach to relevant cultural resource managers.
- Support, share, and celebrate Deschutes County's oral history collections.
- Review and update relevant county codes for consistency with state laws and policies.

Objective 2B: Improve access to historic resource information.

Actions:

- Regularly hold HLC meetings in Sisters and other regions of the county.
- Provide more content to the "Story Map" descriptions.
- Support technology upgrades at Deschutes Historical Society.
- Provide support to maintain and promote the Deschutes Historical Museum Deschutes History mobile app.

Objective 2C: Improve relationships with historic resource owners.

Actions:

- Maintain regular contact with historic property owners such as scheduled mailers, electronic mailing lists, and visits to highlight benefits and responsibilities of designation as well as any active project status.
- Assign historic sites to landmarks commissioners to establish stronger relationships.

Goal 3 - Educate: Promote educational opportunities highlighting the value, benefits, responsibilities, and requirements of historic preservation.

Objective 3A: Expand historic preservation education.

Actions:

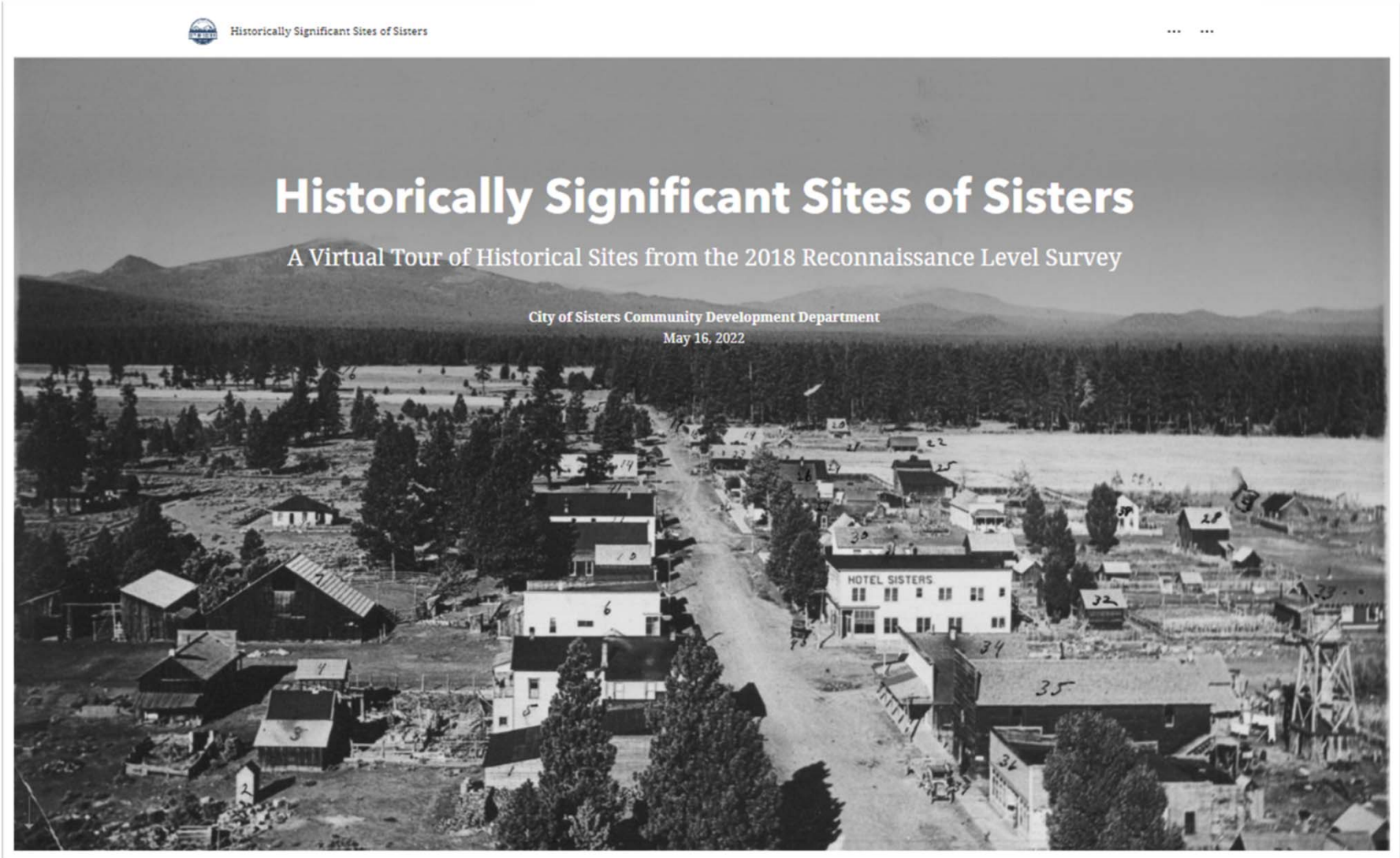
- Promote presentations during Historic Preservation Month to various groups including community organizations.
- Increase visibility through published articles in various media outlets and formats, including regional preservation group newsletters.
- Give annual presentations to Board of County Commissioners and Sisters City Council.
- Attend, present, and provide materials at community events, i.e. History Pub and others.
- Support the preservation and/or replacement of historic site signage.
- Highlight/celebrate milestone years for Deschutes County and the City of Sisters.

Objective 3B: Increase the attention paid to, and protection of, the historic rural county setting.


Actions:

- Organize field trips that promote both public and other HLC participation.
- Highlight importance and relevance of historic resources other than buildings and structures such as the Santiam Wagon Road, tree blazes, cemeteries, and indigenous sites and history.
- Distribute quarterly newsletters highlighting Goal 5 resources, designation processes, or other preservation-themed opportunities.

Sisters StoryMap: <https://storymaps.arcgis.com/stories/43286a6ceb6e453fa9d03da194fac019>



Sisters StoryMap: <https://storymaps.arcgis.com/stories/43286a6ceb6e453fa9d03da194fac019>


Historically Significant Sites of Sisters

Introduction | Development Eras | Sisters Beginnings | Early Development | Post-War Era | Historic Themes | Useful Links | About this StoryMap

Development Eras

The Development Eras categorize properties that were developed within a specific period of time: Sisters Beginnings (1865-1919), Early Development (1920-1949), Post-War Era (1950-1969), Recent Trends (1970-2018).

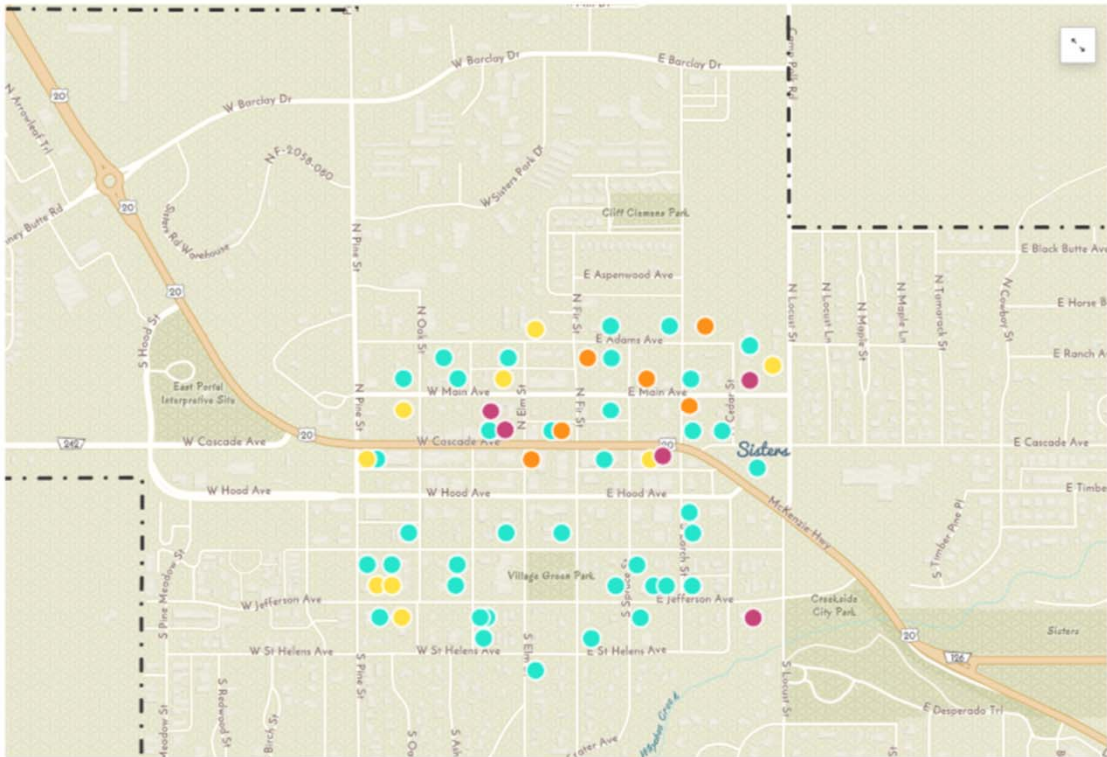
Interactive Map

Click to see historic properties by development era:


All Historic Properties

Sisters Beginnings, 1865 – 1919


Early Development, 1920 – 1949



Sisters StoryMap: <https://storymaps.arcgis.com/stories/43286a6ceb6e453fa9d03da194fac019>


Historically Significant Sites of Sisters
... ..

Introduction
Development Eras
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Early Development
Post-War Era
Historic Themes
Useful Links
About this StoryMap



Community Maps Contributors, State of Oregon GEO, Esri, HERE, Garmin, S... Powered by Esri




1

JOHNSON HARDWARE

Building originally had an apartment over the store. This burned in 1963, according to the 2003 survey, and was not rebuilt. Covered wrap-around porch is raised on west end and supported by turned posts. Rear façade has small addition. An outbuilding is located in the rear yard.

Sisters StoryMap: <https://storymaps.arcgis.com/stories/43286a6ceb6e453fa9d03da194fac019>


Historically Significant Sites of Sisters

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How to Use this StoryMap


This StoryMap has highlighted the properties in Sisters that are architecturally significant and eligible for historic designation. Of the 275 properties were assessed through the RLS survey, about 20% of those properties were identified to be of historical significance (others were not due to insufficient structural integrity or were less than 45 years of age). These identified properties have been labeled as either Eligible Contributing (EC), Eligible Significant (ES), or National Resource (NRI).

Eligible Contributing (EC) Definition: A building of historical integrity and age that is eligible to be considered for listing in a historic register, either as an individual resource or as a contributor to a historic district.


Eligible Significant (ES) Definition: A building of historical integrity and age, and represents a historic event that has made a significant contribution to the broad patterns of history (local, regional, national, etc.), that is eligible to be considered for listing in a historic register, either as an individual resource or as a contributor to a historic district.

National Resource, Individually (NRI) Definition: A building of historical integrity, age, and significance that has been listed as part of the National Register of Historic Places, as an individual resource.

The following "Interactive Map" shows the distribution of significant and eligible properties for the City:



Sisters StoryMap: <https://storymaps.arcgis.com/stories/43286a6ceb6e453fa9d03da194fac019>


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About this StoryMap

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Credits

Thank you to the following contributors:

<p>Narrative</p>	City of Sisters Community Development
<p>Reconnaissance Level Survey</p>	Oregon State Historic Preservation Office
<p>Historical Photos</p>	Three Sisters Historical Society
<p>StoryMap Layout and Design</p>	Anderson Perry & Associates, Inc.



LANDMARKS

- * Denotes historic structure is no longer on-site.
- 1 **City Hall**
Sisters School*, 1912 - 1954
- 2 **Sisters Administration Building**
Sisters High School, 1937
- 3 **Homeland Realty**
Hardy Allen Home, 1908
- 4 **The Belfry**
Sisters First Church, 1914
- 5 **Maida Bailey Building**
Sisters Original Library, 1938
- 6 **Sinclair Station Market**
Gist Hotel*, 1910
- 7 **Sisters Saloon**
Sisters Hotel, 1912
- 8 **Dixie's**
Owl Tavern*, 1940
- 9 **110 W Cascade Ave**
Robert Smith's General Store*, 1895
- 10 **Sno Cap**
Sno Cap since 1954
- 11 **Sisters Motor Lodge**
Sisters Motor Lodge since 1948
- 12 **The Gallery Restaurant**
Pondosa-Ladd's-Ruth's Cafe, 1934
- 13 **Candy Corral**
Palace Hotel - Aithen Building, 1925
- 14 **141 E Cascade Ave**
Sorensen's Auto Court*, 1924
- 15 **Habitat for Humanity Thrift Store**
Leithauser Grocery (Third, 1950)
- 16 **Sisters Bakery**
Leithauser Grocery (Second, 1925)
- 17 **Sisters Veterinary Clinic**
Fire Lookout Tree*, 1915
- 18 **410 E Cascade Ave**
Warefield Home, 1937

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SISTERS, OREGON TURNED 76!
 LEARN MORE ABOUT OUR HISTORY
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THREE SISTERS HISTORICAL SOCIETY



SISTERS HISTORIC LANDMARKS WALKING TOUR

EXPLORE THE HISTORY OF SISTERS' DOWNTOWN BY FOLLOWING THIS SELF-GUIDED TOUR AND THE HISTORIC PLAQUES ON BUILDINGS.

1 SISTERS SCHOOL, 1912 - 1954

520 E Cascade Ave

This grand two-story wooden school house was built right after the railroad had arrived in Bend and the region was thriving. The gymnasium behind it was added about 1928 and served as a community center and popular site for rodeo dances.

**2 SISTERS HIGH SCHOOL, 1937**

525 E Cascade Ave

Built during the Great Depression, this colonial revival style building was designed by John Isted, architect from Bend. In 1969, after the last mill closed in Sisters, the 65 students were transferred to Redmond High until 1992 when the new high school (now Sisters Middle School) was built. Placed on the National Register of Historic Places in 2006.

3 HARDY ALLEN HOME, 1908

401 E Main Ave

Built by Hardy and Daisy Allen. The etched glass scene for the door (now a replica) was shipped down from The Dalles. Hardy was a stockman on the Metolius River, owned the original wooden Sisters Hotel in 1902, a blacksmith shop, and later the Sisters Garage when automobiles started crossing the Cascades. Scheduled for demolition in the 1980's, it was instead moved to this location.

4 SISTERS FIRST CHURCH, 1914

302 E Main Ave

The first church in Sisters, though Presbyterian, was more of a non-denominational community effort. John and Myrtle Dennis donated the land, Perit Huntington hauled in the foundation rocks, Joe Duckett donated lumber and local loggers donated their time. The iconic Belfry tower provides an aerial view of town.

5 SISTERS LIBRARY, 1938

291 E Main Ave

The original Sisters Library was moved from Cascade Street to this location and renamed after Maida Bailey -- librarian at Reed College, then member for the Sisters, Deschutes County and the Oregon State Library Boards. The front room held children's books, and those under age required parental permission to enter the back room reserved for adults.

6 THE GIST HOTEL, 1910 - 1924

210 E Cascade Ave

The Gist Hotel stood on this corner spot until the fire of 1924 destroyed it. The fire started while Hattie Gist was back in her garden picking strawberries for the guest's supper. The fire was probably caused by a faulty flue.

**7 SISTERS HOTEL, 1912**

190 E Cascade Ave

This building survived the two major fires of 1923 and 1924 by citizens hanging dampened blankets out of the windows to protect it and remains the most iconic building in Sisters. Built by John and Myrtle Dennis. The hotel housed Fred Ruble's pharmacy and soda fountain; the bar came later.

8 OWL TAVERN, 1940 - 1970

100 E Cascade Ave

The Owl Tavern was a favorite watering hole in old Sisters. Pranks, confiscation of the brand new slot machine, gunshots, horses and even a camel was ridden through the doors of that storied old building. There were boarding rooms upstairs, and a back lot where the Warm Springs tribal members could set up camp during Rodeo.

9 ROBERT SMITH GENERAL STORE 1895 - 1937

110 W Cascade Ave

The Robert Smith General Store was a substantial building owned by brothers Alex and Robert Smith, who also platted the town in 1901. Robert was postmaster from 1903 to 1912. The second floor of the building was used for dances and Odd Fellows Lodge meetings. The store catered to sheep men who purchased supplies during the summer range. Torn down in 1937 for the modern Bush's Market, there has always been a grocery store on this site.

**10 SNO CAP, 1954**

380 W Cascade Ave

The Sno Cap has served their iconic shakes and hamburgers since 1954 in this original building. The drive up window has served horseback riders and in the old days the cows would be driven by on their way to summer range.

11 SISTERS MOTOR LODGE, 1948

511 W Cascade Ave

The Sisters Motor Lodge was built when it was popular to have a garage adjacent to each motel room. The brilliant, large neon sign beckoned travelers from the McKenzie Highway.

12 PONDOSA - LADD'S - RUTH'S CAFÉ 1934

171 W Cascade Ave

The original Pondosa Café became Ladd's Café in 1945. Owner Arthur Ladd was on the city council. After his death, new owner Neil Winkle moved, enlarged and named it Ruth's Café and added the Wink Room bar. In the 70's, as The Gallery Restaurant, Ray Eyerly held court on his barstool with his numerous paintings adorning the walls.

**13 PALACE HOTEL, 1954**

101 E Cascade Ave

Built by George and Grace Althen, this building was known best for its grand back bar and soda fountain. The ice cream was homemade with ice cut from the river or ponds and stored in one of the adjacent structures. Grace was particular about which cows produced the best cream and used fresh berries in her ice cream.

14 SORENSEN'S AUTO COURT, 1937

141 E Cascade Ave

The Sorensen's Auto Court was the first service station in Sisters, built when more automobiles were coming through. Chris Sorensen kept adding motel units with attached carports in a U-shape around the gas station until he had 15 total. By 1937, he added his family home to these two lots in the center of town. From 1940-1966, Mrs. Sorensen continued to operate the business.

**15 LEITHAUSER GROCERY, 1950**

211 E Cascade Ave

Here the Leithauser family expanded their grocery business as the town grew and added a variety store and barbershop to their modern supermarket in 1950. Hours were long particularly during hunting season, when local shops, cafes and gas stations took turns staying open 24 hours.

**16 LEITHAUSER GENERAL STORE, 1925**

251 E Cascade Ave

This general store was built after the original store (built in 1911) was burned down in the 1924 fire. It served Sisters until 1950 when the new large supermarket was built two lots west. Since then, it has been used as a barber shop, yarn mill, variety store and bakery.

17 FIRE LOOKOUT TREE, 1915 - 1926

371 E Cascade Ave

The Lookout Tree was a 110-foot pine tree with a platform on top pierced with iron rungs made by Hardy Allen's blacksmith shop.

A State Forester climbed to the top each morning to scan the area. Despite the lookout, Sisters had two major fires in 1923 and 1924, destroying much of Cascade Street due to a lack of fire equipment.

**18 WAKEFIELD BUNGALOW, 1937**

410 E Cascade Ave

Built by George and Virginia Wakefield, this home features a full basement lined with lava-rock. As owner of Wakefield's Garage, George kept his many vehicles in the carriage house behind it. He started Sisters Airport in 1936, served as Mayor and also President of the Sisters Rodeo Association for a time.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 26, 2022

SUBJECT: Medical Examiner Services

RECOMMENDED MOTION:

Move approval of County Administrator and District Attorney signatures on 2022-781, a contract for Medical Examiner services.

BACKGROUND AND POLICY IMPLICATIONS:

The County's Medical Examiner manages investigations of deaths for the purposes of determining cause and manner of death and producing death certificates in accordance with ORS 146 and in line with the recommendations and requirements of the State Medical Examiner's Office. This includes deaths due to injuries, those occurring under suspicious circumstances, and those of individuals not under the care of a physician.

The Medical Examiner is responsible for the investigation of all human deaths requiring investigation; certifying the manner and the cause of all deaths investigated and filing a certificate of death as required by ORS 432.133.

The Medical Examiner is also responsible for reporting of death investigations to the State Medical Examiner, supervising medical-legal death investigators, maintaining a roster of active county medical-legal death investigators, ensuring consistent and accurate documentation of cases in the medical examiner information system, and coordinating with the District Attorney's Office, law enforcement agencies, local funeral homes, and families of the deceased.

The County's current contracted Medical Examiner, Dr. Jana VanAmburg, is retiring. Her contract expires at the end of September.

In preparation for the expiration of the current contract, staff issued an RFQ for Medical Examiner Services on July 6. The County did not receive responses to the RFQ and extended it in late July.

Two providers responded to the RFQ: Dr. Anne Onishi and Maureen McCaffrey, PA-C. The two responding providers have proposed that they will work jointly and in collaboration to support County Medical Examiner Services.

Staff from the District Attorney’s Office, Sheriff’s Office and County Administration have reviewed the proposals, in coordination with the State Medical Examiner’s Office.

Staff are currently finalizing negotiations on contract terms and seek Board approval for County Administrator and District Attorney signatures on contract 2022-781 for Medical Examiner Services.

Estimated annual cost for FY23 is estimated to be \$365,000 including death investigations, mortuary services, reporting, and other associated expenses.

During FY22, the County spent \$241,582 for Medical Examiner services and associated expenses. During FY21, costs were \$220,617.

BUDGET IMPACTS:

Costs to provide Medical Examiner services are included in the FY 22-23 budget.

ATTENDANCE:

*Whitney Hale, Deputy County Administrator
Erik Kropp, Deputy County Administrator*