



## BOARD OF COMMISSIONERS

### BOARD OF COUNTY COMMISSIONERS MEETING

1:00 PM, MONDAY, DECEMBER 06, 2021

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

(541) 388-6570 | [www.deschutes.org](http://www.deschutes.org)

## AGENDA

### MEETING FORMAT

In response to the COVID-19 public health emergency, Oregon Governor Kate Brown issued Executive Order 20-16 (later enacted as part of HB 4212) directing government entities to utilize virtual meetings whenever possible and to take necessary measures to facilitate public participation in these virtual meetings. Since May 4, 2020, meetings and hearings of the Deschutes County Board of Commissioners have been conducted primarily in a virtual format. Effective June 30, 2021, COVID-based restrictions have been discontinued.

**Attendance/Participation** options include: A) In Person Attendance and B) Live Stream Video: Members of the public may still view the BOCC meetings/hearings in real time via the Public Meeting Portal at [www.deschutes.org/meetings](http://www.deschutes.org/meetings).

**Citizen Input:** Citizen Input is invited in order to provide the public with an opportunity to comment on any meeting topic that is not on the current agenda. Citizen Input is provided by submitting an email to: [citizeninput@deschutes.org](mailto:citizeninput@deschutes.org) or by leaving a voice message at 541-385-1734. Citizen input received by 8:00 a.m. before the start of the meeting will be included in the meeting record.

**Zoom Meeting Information:** Staff and citizens that are presenting agenda items to the Board for consideration or who are planning to testify in a scheduled public hearing may participate via Zoom meeting. The Zoom meeting id and password will be included in either the public hearing materials or through a meeting invite once your agenda item has been included on the agenda. Upon entering the Zoom meeting, you will automatically be placed on hold and in the waiting room. Once you are ready to present your agenda item, you will be unmuted and placed in the spotlight for your presentation. If you are providing testimony during a hearing, you will be placed in the waiting room until the time of testimony, staff will announce your name and unmute your connection to be invited for testimony. Detailed instructions will be included in the public hearing materials and will be announced at the outset of the public hearing.

**For Public Hearings,** the link to the Zoom meeting will be posted in the Public Hearing Notice as well as posted on the Deschutes County website at <https://www.deschutes.org/bcc/page/public-hearing-notices>.

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ACTION ITEMS

1. **1:00 PM** Public Health Modernization Funding Application Request
2. **1:20 PM** Request Approval to Apply for Measure 110 Behavioral Health Resource Network Grant Funds
3. **1:40 PM** Consideration of Request to convert a .5 Peer Support Specialist to a .6 Peer Support Specialist for weekend day shift at the Deschutes County Stabilization Center
4. **2:00 PM** Commercial Property Assessed Clean Energy (C-PACE)
5. **2:30 PM** Discussion of Joint Office on Homelessness – Formal Letter of Interest
6. **3:00 PM** BOCC briefing of grant for Tumalo Community Plan Update; rural trails by Sisters

## OTHER ITEMS

*These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.*

## EXECUTIVE SESSION

*At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.*

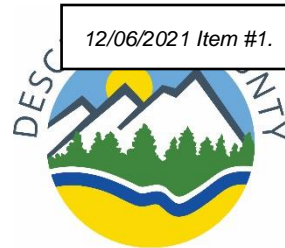
*Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.*

## ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.

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## **Public Health Modernization Proposed Position Descriptions FY 22-23**

**Black = Existing position from FY 20-21 continued**

**Green = New position for FY 22-23**

### **PE 51-01 (Deschutes County only positions)**

**Management Analyst Quality Improvement (Alfaro)** - The Management Analyst leads the Public Health special projects, data analytics, quality improvement, and performance management programs and efforts throughout the division and organization. Key duties include leading the accreditation process, strategic planning, and support for Public Health Modernization's efforts around leadership, governance, and implementation. This position will contribute to the division's strategic direction around diversity, equity, and inclusion; emergency preparedness; behavior change communications; and data strategy and epidemiology. Additional support will include developing and managing equity-focused department and community data systems and infrastructure, assessments, and planning, and assuring that public health programs, services, policies, and documentation are effective and in compliance with applicable regulatory standards.

**CHS III Emergency Prep Coordinator (0.2 FTE Heinige)** - The Emergency Preparedness Coordinator position is only funded at 0.8 FTE by PE 12. Using Modernization funds to support capacity for Emergency Preparedness work will be paramount with increasing natural and disease hazards. The position will also insure that a regional all-hazards preparedness plan is developed.

**EHS II - Vulnerable Population Outbreak Response & Prevention (TBD)** – The EHS II - Vulnerable Population Outbreak Response & Prevention position will expand capacity for foodborne outbreak investigation and response, as well as addressing other environmental Health hazards in which there is limited capacity. Currently, existing staff must defer their regular inspection duties when outbreaks occur, meaning that there is less time to perform required inspections at food, pool, and lodging facilities. Also, there is no dedicated staff to assist the public with complaints involving hazards such as lead, radon, mold, and blue-green algae blooms. In addition, this position will perform outbreak investigations and foodservice inspections in congregate settings that serve vulnerable populations, including warming centers, homeless shelters, and Long Term Care Facilities. Outreach education performed will include conducting Norovirus prevention trainings in the congregate settings for their staff. There will be close collaboration and integration with Deschutes County Behavioral Health programs and partners to ensure synergistic support to vulnerable populations.

**Clinical Info Systems Admin (TBD)** – The Clinical Information Systems Administrator position will increase Public Health capacity to best utilize and organize data in our existing data systems. As direct service programs in Public Health such as Communicable Disease, Reproductive Health, Home Visiting, and Family Connects expand, so does the requirement of support. This support includes provider profile

and security build, training, workflows, and most time consuming, the customization of the system to adhere to programmatic requirements. Further, the effective use of the Electronic Health Record system (EPIC) by public health providers is paramount in capturing sound data for monitoring and assessing disease, disease risk, prevention, associated Health Inequities, and outcomes. Numerous other systems will be supported through this position, including currently unsupported systems such as the Environmental Health database, HealthSpace, and Orpheus.

### **PE 51-02 (Regional Tri-County positions)**

**Epidemiologist (TBD)** – The regional Epidemiologist will conduct regional surveillance on communicable diseases and share timely information with internal staff, health care providers, partners, and the public through multiple channels of communication. Duties will include coordinating monthly regional leadership meetings, developing regional data reports and data communication materials, designing and conducting program evaluations, tracking work plan implementation progress, and prepare progress and evaluation reports. Communicable disease data will be analyzed to determine risk factors and identify populations disproportionately affected by communicable diseases and outbreaks.

**PHN II - Long Term Care Facilities Outreach ( 1.0 FTE Robinson & on-call Coe)** – The regional Infection Prevention Nurse will provide infection prevention and control technical assistance/training to long term care facilities, which includes developing and providing infection prevention trainings to targeted institutions, providing recommendations on current infection prevention best practices, and providing timely response and coordination of investigations of outbreaks. This position will work with the regional epidemiologist to analyze and evaluate surveillance and outbreak data as well as provide back-up on communicable disease investigations for all three counties as needed. When possible, this position will convene meetings with regional partners to share infection prevention best practices and facility transfer protocols across organizations.

**PHN II - Congregate Settings Outreach TBD** – Over the last two Biennium’s, Central Oregon Public Health partners have collaborated in providing outreach to Long Term Care Facilities. While we will continue that work, there is a need to reach other facilities and businesses that serve marginalized populations. The proposed PHN II Congregate Settings Outreach position will complement existing work by providing outreach to the following unaddressed settings: Shelters, both high barrier and low barrier (warming shelter); Adult Foster Homes; Intellectual and Developmental Disability Homes; Youth Programs with congregate living; Drug Treatment Programs; and Food Kitchens. Special focus will be given to organizations that serve Behavioral Health clients, which comprises a large portion of the marginalized population. Outreach to these facilities will include outbreak response, Infection Prevention consults, facility and staff education through trainings and toolkits, monthly newsletters with prevention topics, and assessing PPE inventory and usage. While housed in Deschutes County, this position will have a physical presence in all three counties in order to build trust and collaborations with both facilities served, their staff, and Crook and Jefferson Public Health. Similar to the LTCF position, this position will provide back-up on communicable disease investigations to Crook and Jefferson

Counties when needed. Also, there will be close collaboration and integration with Central Oregon Behavioral Health programs and partners to ensure synergistic support to vulnerable populations.

**CHS III – Environmental Hazards Preparedness Coordinator (TBD)** – The Environmental Hazards Preparedness Coordinator will lead efforts in Central Oregon in addressing emerging environmental hazards which previously there was little capacity to address effectively. Environmental areas targeted by this work will include Wildfires, Wildfire Smoke, Excessive Heat, Drought and vector-borne communicable disease. Also, this position will implement strategies toward developing a regional environmental hazards adaptation plan, which may be incorporated into the Central Oregon Regional Health Assessment and Plan. Special consideration will be given to vulnerable populations such as the unhoused, who are most impacted by the effects of environmental hazards and natural disasters. This position will be committed to provide county-specific work to support local needs in Crook and Jefferson Counties, even if the work is non-transferable to the other counties. When COVID conditions allow, this position will have a physical presence in all three counties to engage policymakers and partners when needed. Further, in order to expand capacity for Emergency Preparedness, this position will support the work of the existing Emergency Preparedness Coordinator in responding to any environmental disasters, coordinating drills, and assist in developing a regional all-hazards preparedness plan.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 6, 2021

SUBJECT: Request Approval to Apply for Measure 110 Behavioral Health Resource Network Grant Funds

RECOMMENDED MOTION:

Move approval to apply for Measure 110 Behavioral Health Resource Network Grant Funds

BACKGROUND AND POLICY IMPLICATIONS:

In partnership with BestCare, Deschutes County Behavioral Health requests approval to apply for Measure 110 Behavioral Health Resource Network (BHRN) grant funds. The purpose of the grant funds are to create regional BHRNs, which will provide services to those in need of treatment and support for substance use concerns, including but not limited to: housing, harm reduction, peer support, supported employment and substance use disorder treatment. There is approximately \$270 million for the 2021-2023 biennium (through June 30, 2023). Funds will support at least one BHRN (previously referred to as Addition Recovery Centers) for each county and the 9 federally recognized tribes.

Specifically, Deschutes County Behavioral Health will apply funds to:

- Provide 24-7 Crisis Support for the BHRN
• Increase Youth Substance Use Disorder (SUD) services
• Increase Harm Reduction services
• Increase Homeless Outreach and Engagement services

To achieve this, Deschutes County is seeking \$2,403,156 from January 1, 2022 to June 30, 2023. Grant funds will support 12.2 FTE limited duration (6.2 FTE Peer Support Specialists, 3.0 FTE Behavioral Health Specialist I Case Managers, 1.0 FTE Community Health Specialist III, 1.0 FTE Health Educator II, and 1.0 FTE Behavioral Health Technician). Additionally, approximately \$397,000 in program supplies (e.g., client barrier removals, shelter beds, laptops and cell phones) and a vehicle for the Homeless Outreach and Engagement team.

**BUDGET IMPACTS:**

\$2,403,156 and 12.2 FTE from January 1, 2022 to June 30, 2023. See the attached fiscal analysis.

**ATTENDANCE:**

Janice Garceau, Behavioral Health Director

## Analysis performed on a fiscal year

### Fiscal Years 2022 - 2023, 1/1/22 - 6/30/2023

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Wages & Benefits	\$ 561,057	\$ 1,189,492				\$ 1,750,550
Travel	\$ -	\$ -				\$ -
Supplies	\$ 149,107	\$ 250,213				\$ 399,320
Capital Outlay	\$ 35,000	\$ -				\$ 35,000
Contracted Services	\$ -	\$ -				\$ -
Total Indirect -	\$ 74,516	\$ 143,971	\$ -	\$ -	\$ -	\$ 218,487
<b>Total Costs</b>	<b>\$ 819,680</b>	<b>\$ 1,583,676</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,403,356</b>

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## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** December 6, 2021

**SUBJECT:** Consideration of Request to convert a .5 Peer Support Specialist to a .6 Peer Support Specialist for weekend day shift at the Deschutes County Stabilization Center

**RECOMMENDED MOTION:**

None at this time. Discussion only.

**BACKGROUND AND POLICY IMPLICATIONS:**

The Deschutes County Stabilization Center (DCSC) serves children and adults who are in need of short-term, mental health crisis assessment and stabilization, but do not require the medical capabilities of an acute care hospital or longer-term residential care. The DCSC welcomes individuals to walk in when they are experiencing a mental health crisis, or they can be referred by local law enforcement and other community partners.

Currently, the weekend day shift Peer Support Specialist position is .5. We are requesting to convert this to a .6 to align with the QMHP and BH technician positions schedule. Due to staffing shortages, it has been difficult to meet minimum staffing requirements due to the gaps in the schedule this difference creates. By aligning the schedules we can ensure minimum staffing and reduce administrative burden in scheduling coverage. In addition, we hope it will enhance our recruitment efforts for this position.

**BUDGET IMPACTS:**

Due to the vacancy savings from this year in this position, the additional \$3,000 will not cost any additional dollars to increase this FTE for the remainder of FY22.

**ATTENDANCE:**

Holly Harris, Crisis Services Program Manager



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** December 6, 2021

**SUBJECT:** Commercial Property Assessed Clean Energy (C-PACE)

**RECOMMENDED MOTION:**

N/A

**BACKGROUND AND POLICY IMPLICATIONS:**

At the December 6, 2021 Board meeting, staff will discuss the Commercial Property Assessed Clean Energy (C-PACE) concept.

**C-PACE**

Commercial Property Assessed Clean Energy (C-PACE) is a funding mechanism to pay for clean energy projects. C-PACE programs and application vary based on specific state and local government guidelines. Generally, the mechanics work as follows: a commercial building owner receives long-term financing for capital improvements that reduce energy consumption or generate energy. The building owner repays the cost of eligible improvements through a benefits assessment (similar to a local improvement district assessment).

**C-PACE PROGRAMS**

Staff conducted a survey of C-PACE programs throughout the United States (results are attached). The following jurisdictions responded: Hartford, CT; Milwaukee, WI; Omaha, NE; and San Francisco, CA. The survey found that some programs have been deemed successful (Milwaukee) and others have not been due to low project volume (San Francisco). Respondents also answered questions about the administrative work involved (generally at least 0.5 FTE or outsourced), performance metrics, and general advice.

In addition, there are C-PACE programs in Clark County, WA and Multnomah County (administered by a non-profit) and potential interest in Benton County, the City of Corvallis,

and others. The Clark County C-PACER (Commercial Assessed Clean Energy and Resiliency) program was established by ordinance in October 2021. Clark County has a C-PACER Program Guidebook with the following contents: project application and checklist, assessment agreement, notice of assessment interest and C-PACER lien, assignment of notice of assessment interest and C-PACER lien, lien holder notice and consent, certificate of qualified improvements, certificated of capital provider qualifications, and certificate of C-PACER improvements completion. Attached is a list of questions posed to Clark County staff about C-PACER and their response.

Locally, the nonprofit organization 350Deschutes, is advocating implementation of C-PACE. 350Deschutes submitted a letter of support to the Board along with a list of key supporters (both are attached).

BACKGROUND INFORMATION AND POLICY DISCUSSION ITEMS

Listed below is general background information pertinent to the C-PACE discussion:

1. In most states, C-PACE debt service payments flow through the tax office, but not in Oregon. In Oregon, the program is set up as a benefit assistance lien which is similar to an LID (Local Improvement District) in terms of collection on default. Foreclosure can occur within a year, as compared to up to six years for property taxes.
2. To begin and operate a C-PACE program, local governments must implement or contract out the following tasks: draft and adopt an ordinance, set up program fees, develop the program, market the program, work with lenders, draft contracts, set up the tax assessment process, collect the assessment fee, transfer the fee to the lender, and foreclose on properties if necessary.
3. If a city within Deschutes County wanted to start their own C-PACE program, the County would need to set up the tax assessment process to secure the loan and foreclose on the property if necessary.
4. With C-PACE, the loan is secured by the property tax assessment and the lien holder is junior only to the property tax assessment.
5. Since most large scale commercial developments occur in cities, it is anticipated that very few, if any, C-PACE projects would occur in unincorporated Deschutes County. There is presently no known demand for a C-PACE program loan in the County.
6. If Deschutes County implemented a C-PACE program, should the fees cover the cost or should the general fund pay for all or a portion of the costs?

C-PACE OPTIONS

The following are options for Board discussion/consideration:

1. Status quo – not move forward with C-PACE.
2. Establish the tax assessment process and allow interested cities to set up C-PACE programs for their jurisdiction.
3. Set up a Deschutes County C-PACE program for projects in the rural county and identified cities. If this option is selected, then decide whether to:
  - a. Find a third-party to operate and manage the program. For example, Multnomah County contracts with Prosper Portland (formerly the Portland Development Commission) to manage its program; or
  - b. Move forward with C-PACE with a mix of using Deschutes County staff and a third-party administrator; or
  - c. Explore the possibility of forming a consortium of Oregon cities/counties to operate and manage the program.

#### CONCLUSION

Staff will lead the discussion and seek Board direction on C-PACE.

#### **BUDGET IMPACTS:**

TBD

#### **ATTENDANCE:**

Erik Kropp, Deputy County Administrator

**Property Assessed Clean Energy Program (PACE)/  
Commercial Property Assessed Clean Energy (CPACE) Programs  
Survey Results from Other Jurisdictions**

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**Jurisdictions responding to survey**

- Hartford, CT
- Milwaukee, WI
- Omaha, NE
- San Francisco, CA

1. How long has the program existed at your agency?

- Hartford, CT – 6 years, ended at year 7.
- Milwaukee, WI – the current CPACE program started in 2013. There were other programs dating back to 2010.
- Omaha, NE – since December 2018.
- San Francisco, CA – since 2011.

2. Could you please share some metrics (for example, how much has been loaned, how many loans, how many have been paid back, number of defaults, etc.)?

- Hartford, CT - 26 properties received CPACE loans, all loans were paid timely.
- Milwaukee, WI – 16 projects totaling \$27.5 million in construction costs and \$1.8 million in combined annual energy savings. One project has been paid off.
- Omaha, NE –
  - [2018: 6 projects; total project cost of \\$30 million.](#)
  - [2019: 7 projects; total project cost of \\$27 million.](#)
  - [2020: 6 projects; total project cost of \\$7 million.](#)
- San Francisco, CA – did not respond to this question.

3. Would you consider the program successful? If yes, what metrics support this conclusion?

- Hartford, CT – program too burdensome for Hartford; Hartford ended the program for this reason. Connecticut Green Bank took over the program and it has been successful for them.
- Milwaukee, WI – Yes, PACE has been a key part of downtown revitalization to redevelop run-down buildings without City funding a just a little staff time. US Department of Energy considers the program a “[national implementation model](#).”
- Omaha, NE – yes, although prefer to see more projects. Conventional lenders, and seasoned developers, are just now catching on, and are only now becoming comfortable with the program. The metrics are primarily the number of project applications.
- San Francisco, CA – no, low project volume and not enough resources were devoted to start the program.

4. Have there been any defaults? If yes, how many and were there any issues with the process?
- Hartford, CT – 0 defaults.
  - Milwaukee, WI – 0 defaults.
  - Omaha, NE – 1, went through a process of restructuring the project, which went without any issues.
  - San Francisco, CA – no defaults.
5. What are some lessons learned (both successes and challenges)?
- Hartford, CT - enlist an outside agency to do the collecting if you're planning to fund many projects.
  - Milwaukee, WI – did not respond to this question.
  - Omaha, NE – annual fee of \$500 for processing, but since the assessment collection is primarily collected directly from the developer/owner by the PACE lender, having a hard time invoicing, tracking, and receiving the payments.
  - San Francisco, CA - At least in California, for some reasons that are hard to explain, C-PACE never felt like it took off or was able to scale. The projects that are getting funded are for well-capitalized CRE owners who are cleverly using PACE as a layer in a capital stack financing strategy, rather than explicitly leveraging the tool to do deep EE/RE retrofits. We tried many things to try to activate the small-to-medium commercial market, including specialized tools, technical support and training for HVAC contractors serving this size of building, but owners never were compelled enough by the proposition to use it. I think the history of PACE in California, going back to the original FHFA objections, left a mark on “all PACE” – including commercial – and reputational damage that was impossible to overcome. Another one has to do with the relationship between PACE finance providers and program administrators, and the local government jurisdiction which authorized a program. There have been issues with contractors using misleading claims about PACE to sell projects to property owners, mischaracterizing the role of the local government (city or county). There needs to be rules and enforcement against such actions. As finance providers, PACE funders solely focused on volume whereas the original goals of maximizing energy and GHG emissions reductions was watered down. Savings-to-investment ratio (SIR) – where the savings ultimately be greater than the investment (including interest) – was one tool that was debated a lot because it introduces questions and friction to the process, but was ultimately not used.
6. How much administrative work is involved to operate the program?
- Hartford, CT - too much for a busy tax office. Perhaps if there were fewer projects and the collections were scheduled in between the tax collection busy season, it would have worked out better.
  - Milwaukee, WI – 0.25 – 0.5 FTE after PACE ordinance passed. Recently outsourced administration to [Slipstream](#), a non-profit focused on clean energy.
  - Omaha, NE – not unduly burdensome. Adds work for Finance and Legal (they negotiate the final assessment contract document), and there is some burden on building inspectors in evaluating the projects and monitoring the construction compliance.
  - San Francisco, CA - programs are essentially administered by third-parties, under agreements with sponsor joint powers authority (<https://cscda.org/property-assessed-clean-energy-programs/>), with zero financial contribution from local government sponsor.

7. Are certain projects a better fit for the program than others? If, yes, please elaborate.
- Hartford, CT – n/a.
  - Milwaukee, WI – energy efficiency (lighting and HVAC) and solar.
  - Omaha, NE – hotels work well, in part because they tend to pass the fee on to the guests, as one would do with a lodging tax.
  - San Francisco, CA – same answer as question #5.
8. If Deschutes County decided to implement a PACE/CPACE program, do you have any other advice for us?
- Hartford, CT - clean energy is a great idea. Enlist the services of an outside agency to administer the collections.
  - Milwaukee, WI – have strong energy performance standards for projects and someone to review them. Developers have a tendency to want to use PACE as gap financing on their projects and most don't have a really strong interest in deep energy efficiency. See the “High Performance” PACE standard on page 10 (11 of the PDF) from the [Milwaukee Program Manual](#) as a best practice.
  - Omaha, NE – require the application and the energy savings/calculations be provided by a licensed, certified engineer hired by the applicants, to establish the SIR (Savings to Investment Ratio) and set the fees moderately high to cover the administrative costs.
  - San Francisco, CA – did not respond to this question.

## C-PACER Questions and Answers from Clark County, Washington

1. What is the anticipated staff time for manage the program in terms of FTE? Most organizations we've surveyed have a 0.5 FTE assigned to the program.

*Answer: We, too, are anticipating 0.5 FTE or less. For now, we are absorbing it all within existing staff capacity and are not planning to hire additional staff for the program. That may change in the future depending on how many projects we start seeing. Washington has a new state law requiring green energy standards for commercial buildings (even existing buildings), so we expect that demand for the C-PACER program may increase as that state law goes into effect.*

2. What are the fees associated with the program?

*Answer: Washington state law allows, and the county's ordinance requires, that the fees established cover the full costs of the program. We are still in the process of determining the exact fee table, but will likely follow other jurisdictions in setting it as a percentage of the loan amount; specifically, 1% of the total cost of the qualified project or \$15,000, whichever is less. This mirrors what King County recently adopted.*

3. Are any applications or anticipated applications. If so, how many?

*Answer: We have about 6-7 projects, worth \$80-\$100M, at some point in the queue. Some are ready for our review and others are just beginning.*

4. Which department and position manages the program?

*Answer: We are housing the program in our Community Development Department. I believe other jurisdictions use CDD, Community Planning, or even the Assessor's Office. Our program is handled primarily by a Program Assistant, who is supervised by our Chief Building Official. Our Chief Building Official reports to our Community Development Director.*



Hello Chair DeBone, Commissioner Adair, and Commissioner Chang,

Thank you for exploring how you can create access to private capital for developers and property owners to finance efficiency, renewable and resiliency projects with C-PACE. In 11 years, C-PACE has grown exponentially to meet industry demand for long-term financing that improves building performance and Net Operating Income. Cross-sector industry collaboration has reduced costs for program adoption and implementation by sharing best practices and standardizing general processes that protect the security interests, rules and operations of local governments.

In Deschutes County, we have found widespread industry support for C-PACE.

- 16 business and industry leaders have sent letters of support directly to you.
- 43 on-line endorsements including
  - 29 businesses, property owners, commercial brokers and industry stakeholders
  - 11 commercial property owners
  - 3 property owners expressed interest in C-PACE availability for pending projects.

**Key supporters include: Central Oregon Association of Realtors, Bend Chamber of Commerce, Brightwood Corp., Brooks Resources, Neil Kelly, First Interstate Bank, Merete Hotel Management, The Children’s Museum of Central Oregon, St. Francis Catholic Church, Sunriver Brewing, LEDG Capital, AMERESCO, and Tesla.** (Complete list attached).

The graphs below show national C-PACE growth skyrocketing with the hospitality industry investing most in building performance, followed by office, retail, industrial, multi-family and health care. Affordable multi-family housing, agriculture, non-profits and churches are also quickly learning how C-PACE can fill the equity gap. These very industries in our communities need help. You can make C-PACE available now to provide a new business-friendly tool to promote economic recovery and cost savings.

Authorizing C-PACE is the first step. Michael Yaki, drafter of several C-PACE program documents, offered to draft the Deschutes County ordinance and documents pro bono. C-PACE lenders (national or local) could administer the early trickle of projects and 350Deschutes could facilitate the transactions. Project fees cover the costs of county legal review and related expenses. Ultimately, we can work with other stakeholders and communities to contract a third-party administrator.

Marketing and stakeholder engagement are also essential elements of start-up costs. 350Deschutes has made significant headway in stakeholder engagement, and we are amplifying our scope. We have C-PACE funding for one more year to help market and promote the program.

This is a golden opportunity for Deschutes County to stimulate the economy through private market investments that help businesses while creating a public benefit. As our community, businesses, non-profits and working families struggle with economic recovery and public health, C-PACE can provide market solutions now that help prepare for rising electricity costs without government subsidies.

[Clark County](#) just implemented their C-PACE program using a slightly revised version of documents developed by Michael Yaki. They found fees cover program costs and they didn’t need to hire additional staff. Lindsey Hueer, Policy Analyst, is happy to discuss, 564.397.4157.

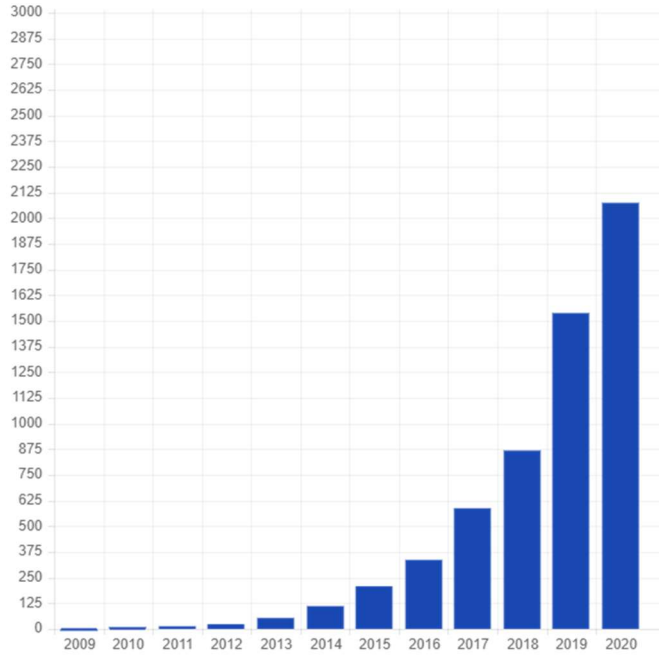
Act now to support our business and industry leaders that want you to authorize C-PACE.

Respectfully,

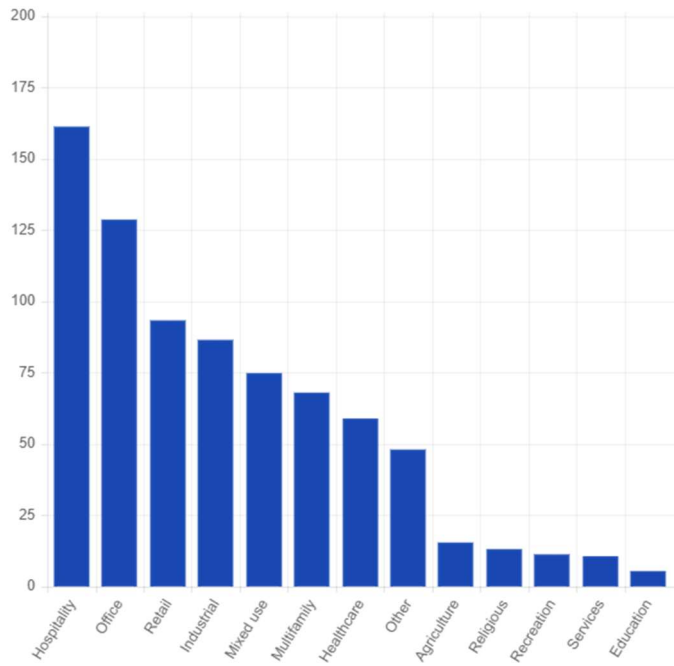
Paula Latasa

[Enclosures]

### Cumulative C-PACE Investment, MM 2009-2020)



### C -PACE Investment by building type, MM



## C-PACE Stakeholder and Community Supporters

### Letters of Support or Interest Sent Directly to Deschutes County Board of Commissioners

City of Bend

City of Redmond

COIC

Central Oregon Association of Realtors

Bend Chamber of Commerce

Brooks Resources

Neil Kelly

Brightwood Industries

**Merete Hotel Management** Owns 2 hotels in Bend and has another pending in Redmond--hopes to use C-PACE

St. Francis Catholic Church

Circular Economy

AMERESCO

Counterpoint SRE

Clean Financing

Dividend Finance

Greenworks Lending



RETAIL



OFFICE



MULTIFAMILY  
(5+ UNITS)



HOTEL



HEALTHCARE



INDUSTRIAL +  
MANUFACTURING



NON-PROFIT

## [Electronic C-PACE Endorsement Statement](#)

Central Oregon Elected Officials,

We endorse the authorization of Commercial Property Assessed Clean Energy (CPACE) by local governments in Central Oregon.

Across the nation, local governments are stimulating economic development and recovery by enabling CPACE financing. Central Oregon elected officials can aid economic recovery and resiliency by implementing CPACE ordinances to provide commercial building owners and developers supplemental financing options for performance improvements on new and existing buildings. CPACE enables private investment that simultaneously helps address economic recovery, COVID and fire safety measures.

ORS223.680 enables local governments to authorize CPACE to:

1. Create economic stimulus through private investment
2. Reduce barriers to investment in building resiliency and performance
3. Provide low-risk opportunities for lenders, business owners and local governments
4. Support public health, energy efficiency and water conservation goals

CPACE gives commercial property owners access to private financing and technical assistance to stimulate sustainable and equitable development while increasing property values, creating jobs and encouraging affordable multi-housing improvements. For these reasons and more, we request that Central Oregon governments pass ordinances to authorize CPACE.



**C-PACE Stakeholder and Community Supporters**

On-line Endorsements							
First name	Last name	Company Name	Email	City	State	Timestamp (EST)	Comments
Romy	Mortensen	Brooks Resources	romy@brooksresources.com	Bend	Oregon	2021-03-15 13:06:14 EST	As an officer and representative of Brooks Resources Corporation, we endorse CPACE and its benefits to property owners, tenants and residents in Central Oregon. Please consider approving. Thank you.
Tom	Kelly	Neil Kelly	tomk@neilkelly.com	Portland	Oregon	2021-02-05 19:10:02 EST	I used a CPACE loan to perform a energy retrofit on my Portland Headquarters building. We did solar, weatherization, lighting, and EV chargers. A good financing vehicle for this project. We would consider CPACE for solar on our Bend building.  Tom Kelly
Liz	Rink	DE Rink Construction	liz@derink.com	Bend	Oregon	2021-03-11 17:34:44	Makes sense!
Kevin	Palmer	Birght Wood Corp.	kevinp@brightwood.com	Madras	Oregon	2021-05-21 19:09:50	
Marc	Cameron	Sunriver Brewing	marc.mailbox@gmail.com	Bend	Oregon	OR	Property Owner - Yes
Mark	Capell		mcapell@cmitsolutions.com	Bend	Oregon	OR	Property Owner - Yes
Jay	Lyons		jlyons@compasscommercial.com	Bend	Oregon	2021-03-13 13:34:42 EST	I support CPACE as an additional financing tool for commercial property owners looking to make building performance upgrades to their property.
David	Perloe	Ledg Capital	david@ledgcapit	Atlanta	Georgia	2021-04-26	
Jose	Mudakodiyil	St. Francis Catholic Church	frjosethomasm@gmail.com	Bend	Oregon	2021-06-22 19:15:47	I support CPACE
Peter	Baer	Architect	peter@parch.biz	Bend	Oregon	2021-05-26	

## C-PACE On-Line Endorsements

12/06/2021 Item #4.

Children's Museum of Central Oregon		Children's Museum of Central Oregon	info@childrensmuseumco.org	Bend	Oregon	2021-03-29 11:57:48 EST	The Children's Museum of Central Oregon is a nonprofit organization whose mission is to inspire curiosity and creativity in children through hands-on STEAM experiences. We will be looking to build or renovate a physical location in the next 2-5 years, and we would appreciate having access to this CPACE financing tool. Not only would this tool help us finance the cost building or renovating our building, but it would also help us ensure this building is making use of the most energy-efficient systems and materials and include things like solar panels in our design. Additionally, these clean energy and energy efficiency systems would help us keep our operating costs low, therefore enabling us to provide more experiences for the children of our community.
Shane	Hoey	Tesla	shoey@tesla.com	Bend	Oregon	2021-03-05 21:27:40 EST	I manage Tesla's real estate in the Western United States and Canada. Tesla's mission is to accelerate the world's transition to sustainable energy. Oregon is part of the Multi State Zero Emissions vehicle (ZEV) Task Force, with a goal of having over 3 million zero-emission vehicles on the road by 2025.  As a resident of Bend, I would love to see the Central Oregon governing bodies enact the CPACE program and help join Tesla in our mission.
Erick	Petersen		erickpetersen@icloud.com	Bend	Oregon	2021-03-19 11:44:25 EST	CPACE is an effective and proven program that is one of those few win/win initiatives. The planet wins, the local business owners win and the community wins.
Stacie	Fritz	First Interstate	stacie.fritz@fib.com	Bend	Oregon	2021-03-18	
Paul	Israel	Sunlight Solar	paul@sunlightsolar.com	Bend	Oregon	2021-03-04 22:41:54 EST	Innovative and progressive way to get more businesses to go solar.

## C-PACE On-Line Endorsements

12/06/2021 Item #4.

Joe	Mazzarella	Sunlight Solar	joe.mazzarella@sunlightsolar.com	Bend	Oregon	2021-03-10 20:02:07 EST	I work in the solar industry and we have seen policies like this have a positive impact on commercial businesses and their communities in other States. I think this could have a positive results here as well.
Joe	Mankiewicz	St. Francis Catholic Church	jmankiewicz@ameresco.com	Portland	Oregon	2021-06-15 13:21:52 EST	Ameresco supports the efforts of 350Deschutes to bring CPACE legislation to Central Oregon governments. Ameresco has been a long-time supporter of state and local governments adopting CPACE as a viable path to making infrastructure and energy efficiency improvements more feasible for commercial real estate and non-profit owned buildings: office, retail, industrial, agricultural, multi-family, and more.  We have also submitted a letter to the Deschutes County Board of Commissioners endorsing the adoption of CPACE legislation in Deschutes County.
Robert	Hamerly	Green Savers	robert.hamerly@greensavers.com	Sisters	Oregon	2021-03-02 18:26:08 EST	Please bring CPACE to Deschutes county. It can help improve the community for all.
Perry	Brooks		perr.brooks@gmail.com	Bend	Oregon	2021-03-29	
Karen	Rugg	Perrenial Building	karen@perennialbuilding.com	Bend	Oregon	2021-03-15 17:27:39	
Jeff	German		jgerman744@gmail.com	Bend	Oregon	2021-09-02 12:16:34 EST	This program will serve to create many clean energy jobs and help to mitigate global warming.
Lewis	Mcfarland		lewismc41@gmail.com	Bend	Oregon	2021-10-24	Commercial Property Owner
Sinnamon	Hauser		<a href="mailto:Sinnamon1955@gmail.com">Sinnamon1955@gmail.com</a>	Bend	Oregon	2021-08-	Commercial Property Owner
Paula	Latasa	Basque Beginnings	<a href="mailto:platasa18@gmail.com">platasa18@gmail.com</a>	Bend	Oregon	2021-02-02 20:14:22 EST	Commercial Property Owner
Ashley	Bice	Perrenial Building	ashleybice03@gmail.com	Sisters	Oregon	2021-03-15 17:28:23 EST	
Grace	Baek	Ledg Capital	gracayy@gmail.com	Bend	Oregon	2021-04-26	
Matt	K	Ledg Capital	emagon1@yahoo.com	Bend	Oregon	2021-04-30	

C-PACE On-Line Endorsements

12/06/2021 Item #4.

Dan	St Germain		danst_germain@	Bend	Oregon	2021-05-12	
Colin	Mitchell		cmitchell@ccrea	Latham	New York	2021-05-18	
Zechariah	Heck		zheck24@gmail.c	Bend	Oregon	2021-03-20	
Carolyn	Clontz		<a href="mailto:carolynclontz14">carolynclontz14</a>	Bend	Oregon	2021-08-24	
Amber	Vick		anhurley17@gm	Bend	Oregon	2021-03-25	
Linda	Bonotto		lindabonotto@g mail.com	Bend	Oregon	2021-03-21 18:03:23	
Emilie	Marlinghaus		emagen@bendbr oadband.com	Bend	Oregon	2021-10-02 14:50:05 EST	
rachel	burr		flossieolive@gma il.com	Bend	Oregon	2021-10-20 10:06:38 EST	
David	Morman		d.morman@ben dbroadband.com	Bend	Oregon	2021-02-19 16:13:36 EST	I endorse the authorization of Commercial Property Assessed Clean Energy (CPACE) by the City of Bend and other local governments in Central Oregon. Across the
Sharla	Chittick		slchitti@gmail.co	Bend	Oregon	2021-02-19	
Laurie	Harrer		lharrer@350desc	Bend	Oregon	2021-02-03	
Chloe	Halvorson		halvomia@gmail.	Redmon	Oregon	2021-02-03	
REBECCA	KAY		rebeccakay25@g	Bend	Oregon	2021-02-19	
Teresa	Schader		teresas62@yaho o.com	Bend	Oregon	2021-03-18 14:16:03 EST	Let's incentivize our businesses to do the right thing and help lower their costs!
Tori	Guest		toriautum@gmai	Bend	Oregon	2021-03-30	
Tyler	Butler		tbutler004@gma il.com	Bend	Oregon	2021-09-21 17:59:29 EST	





## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** December 6, 2021

**SUBJECT:** Discussion of Joint Office on Homelessness – Formal Letter of Interest

**RECOMMENDED MOTION:** N/A

### **BACKGROUND AND POLICY IMPLICATIONS:**

Working with Representative Jason Kropf, Deschutes County and the City of Bend have been in discussions about creating a Joint Homelessness Office. Representative Jason Kropf is drafting legislation to fund five pilot city/county coordinated offices with \$1 million for two-years for each community (see attached document: “City/County Homeless Coordination Pilot”).

In order to narrow down the local jurisdictions that are ready and able to fully commit to the draft pilot concept, interested communities are required to submit a formal letter of interest to the Association of Oregon Counties and League of Oregon Cities no later than December 10, 2021 (see attached letter from AOC/LOC).

The letter should include the following: confirmation of interest and short and long-term commitment; confirmation that the partners will seek out or provide funding after the first two years of state funding; commitment to the draft framework of the bill (see attached document “City/County Homeless Coordination Pilot”); and a description of current coordination efforts and how a coordinated office would strengthen these efforts.

Staff will seek Board direction on submitting a formal letter of interest.

**BUDGET IMPACTS:** TBD

### **ATTENDANCE:**

Erik Kropp, Deputy County Administrator  
Molly Wells Darling, Health Services Program Manager

## CITY/COUNTY HOMELESS COORDINATION PILOT

WHEREAS Oregon's lack of available housing, high rents and high home prices are driving rapid increases in housing instability and homelessness. Oregon has experienced a significant increase in the number of people experiencing homelessness and unsheltered homelessness. Oregon's funding, resources, and services to address homelessness are not scaled to meet this need and Oregon's lack of housing affordability and availability will not be addressed without cross-jurisdictional collaboration. Communities require coordinated leadership and governance to identify local needs and centralize communication, policy, and services to end homelessness.

5 Pilot Communities = \$5M one-time funding for 2-year pilot

- \$1 million per pilot to fund over two years:
  - Coordinated office director and support staff
  - Stipends for people with current or lived experience of homelessness to support policy development and community outreach
  - Communications and public engagement
  - Technical assistance and capacity support

Each coordinated office will include 1 county and specified cities to:

- Enter into an intergovernmental agreement or MOU covering specific roles and responsibilities
- Create a governance structure/advisory board with a minimum representation from county/city governing bodies
- Develop a 5-year strategic plan that will:
  - Create a funding plan to support coordinated office after 2 year pilot
  - Streamline and increase federal, state, and local resources and services for people at risk of or experiencing homelessness across the county and participating cities relying on national best practices for ending homelessness
  - Decrease homelessness across the county and eliminate racial disparities within homeless services;
  - Support state, regional, and local partners in planning and developing housing affordable to local populations experiencing or at risk of homelessness.
  - Create a coordinated communication strategy and centralized point of contact
- Coordinate with local Continuum of Care
- Invite/consult with local tribes
- Develop and strengthen partnerships with key regional stakeholders including but not limited to: culturally specific community organizations, Continuum of Care, Community Action Agency, local behavioral health providers, county public and behavioral health, Coordinated Care Organization, other healthcare providers, law enforcement, school district/McKinney-Vento liaison, local DHS office, faith community, business/employers, courts, shelter and homeless service providers
- Reporting
  - 2 annual reports to legislature
  - Populations served, progress on specific projects in strategic plan, partners involved

- Identify challenges/successes to:
  - i. Help inform state model for future local/regional coordination
  - ii. Inform future TA support/needs for OHCS program development
  - iii. Inform best practices for engaging and serving populations that are overrepresented in local homeless data, including Black, Indigenous, and People of Color, foster youth,

Additional details (not necessarily in text of bill)

Success looks like:

- A local coordinated homeless response system
- 5-year strategic plan with specific deliverables
- Long term funding identified to support coordinated office
- Contribute to a state template/model for additional communities to do this work

Implementation:

- Grants would go through DAS directly to city or county
- OHCS will have informal technical advisory role, pilots will be expected to coordinate with current/existing OHCS policy and program work
-



November 16, 2021

Dear City and County Leaders,

Thanks to those of you who have expressed interest in participating in a legislative concept to pilot city/county homelessness response coordination. Unsurprisingly, there is strong local need for and interest in this concept. LOC and AOC have received more initial responses than there are pilots or funding planned in the bill. We are following up today with additional details and a draft bill framework to give communities a better understanding of the intent for the pilot and expectations for jurisdictions that wish to be considered for participation.

The draft pilot framework would fund 5 pilot city/county coordinated offices with \$1 million for 2 years. Each pilot would be expected to meet a basic framework, including requirements to enter into an intergovernmental agreement or MOU to ensure mutual responsibility for the success of the office, create a governance structure/advisory board with a minimum representation from each city/counties' governing bodies, and develop a 5-year strategic plan with specific program deliverables. **Importantly, pilots would receive 2 years of one-time state funding, after which time local jurisdictions would need to identify a long-term funding plan to sustain their coordinated office.**

**In order to narrow down those local jurisdictions that are ready and able to fully commit to the draft pilot concept, interested communities are asked to submit a formal letter of interest from the regional jurisdictions (a city, or cities, and a county) you would like to include in your pilot. Your letter should include the following:**

- Confirmation that your elected bodies have indicated majority interest in this pilot concept and understand the details of the short and long-term commitment. Include all City/County partners that will be included, and the status of the agreement to move forward.
- Confirmation that there is mutual agreement among the partners to seek out or provide funding after the first two years of state funding.
- Confirmation you have reviewed the draft framework of the bill as proposed, and that there is general agreement to abide by the policy as it is laid out (suggestions are welcome to inform the final bill draft).
- A description of any recent or current local coordination on homelessness response in or among your jurisdictions and local provider partners and how a coordinated office would align with or strengthen current efforts.

Priority will be given to jurisdictions who can successfully meet all framework requirements. While all pilot proposals from a county and city will be considered, preference will be given to pilot proposals that include a county and multiple cities, as the concept is intended as a regional approach.

**Please email your letter by no later than December 10, 2021 at 5pm to [anelson@orcities.org](mailto:anelson@orcities.org) and [latwoodwills@oregoncounties.org](mailto:latwoodwills@oregoncounties.org).**

Thank you again for your interest and your leadership. Please feel free to reach out with additional questions.

Sincerely,

Ariel Nelson, League of Oregon Cities (LOC)  
[anelson@orcities.org](mailto:anelson@orcities.org)

Lizzy Atwood-Wills, Association of Oregon Counties (AOC)  
[latwoodwills@oregoncounties.org](mailto:latwoodwills@oregoncounties.org)

# BUILDING A JOINT OFFICE ON HOMELESSNESS



More than **65** service providers and community groups offer ongoing support to people experiencing homelessness and housing instability in Deschutes County.

65% of people experiencing homelessness in the HLC region are homeless for the first time. Homelessness has increased in each of the last 6 years.



**992 people** were counted as experiencing homelessness in Deschutes County on 1/20/2021.

**\$2.5M**

Estimated funding for homeless services in Deschutes County and the City of Bend in 2020

## WHAT'S NEEDED?

- Stronger regional planning & coordination
- Additional funding for housing and services
- Larger workforce
- More affordable housing
- Public education

We asked members of the Task Force what the **most significant gaps** are in the region's response to homelessness and what would be **most helpful** from a joint city/county office.



## STRATEGIC COORDINATION

Community leaders and service providers are calling for a more coordinated and strategic response to the crisis of homelessness in the City of Bend and Deschutes County.

A Joint Office could streamline efforts to prevent and end homelessness by coordinating and supporting service providers by identifying strategic priorities and directing funding and holding accountability across partners.

## PROPOSED CORE FUNCTIONS



Supporting Partnerships



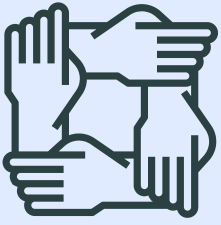
Leading Systems Improvement



Developing Strategy



Coordinating Funding



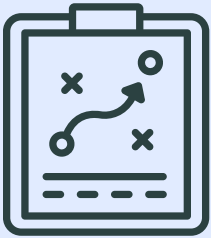
## Supporting Partnerships

- Provide community partners with additional capacity as well as guidance and partnership in pursuing the community's shared priorities
- Streamline regional and local efforts to prevent and end homelessness by de-duplicating information sharing, roles, and responsibilities



## Leading Systems Improvement

- Manage and update the region's strategic plan, monitor progress, analyze trends and changes
- Lead the community in strengthening its homeless response system by establishing shared priorities based on data and input from service providers, advocates, and people with lived experience of homelessness and housing instability



## Developing Strategy

- Identify opportunities and challenges to improve the region's response to homelessness and develop and refine solutions in partnership with the HLC, service providers, municipal leaders, and people experiencing homelessness
- Coordinate implementation and continuous quality improvement across the homeless response system



## Coordinating Funding

- Identify unmet service and infrastructure needs, project funding gaps, and identify potential funding sources
- Build sustainability and streamline efforts by planning and coordinating City and County investments and funding for homeless services



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** December 6, 2021

**SUBJECT:** BOCC briefing of grant for Tumalo Community Plan Update; rural trails by Sisters

**RECOMMENDED MOTION:**

N/A.

**BACKGROUND AND POLICY IMPLICATIONS:**

*The Planning Division received a \$75,000 grant from the ODOT/DLCD Transportation Growth Management (TGM) Program. The 18-month grant will 1) Update the Tumalo Community Plan (TCP) transportation element and 2) implement the rural trails portion of the Sisters Country Vision Action Plan. The project will result in proposed amendments to the Deschutes County Transportation System Plan (TSP). Staff, the consultant, and ODOT Region 4 staff have agreed upon a tentative Scope of Work (SOW) and timeline. The SOW and timeline are currently being reviewed by TGM staff in Salem. Staff anticipates the project beginning in January.*

**BUDGET IMPACTS:**

*None; Deschutes County is using in-kind services to meet the approximately 12% local match requirement of the TGM grant.*

**ATTENDANCE:**

*Peter Russell, Senior Transportation Planner, CDD*





## MEMORANDUM

**DATE:** November 30, 2021

**TO:** Board of County Commissioners

**FROM:** Peter Russell, Senior Transportation Planner

**RE:** December 6 update on Transportation Growth Management (TGM) grant for 1) Tumalo Community Plan update; 2) rural trails for Sisters Country

The TGM Program is a joint planning grant program run by the Oregon Department of Transportation (ODOT) and Department of Land Conservation and Development (DLCD). Deschutes County in summer 2020 applied for a grant to 1) Update the Tumalo Community Plan (TCP) and 2) implement the rural trails portion of the Sisters Country Vision Action Plan (SCVAP). TGM awarded the TGM grant to Deschutes County in September 2020; staff is providing an update on progress towards a Notice to Proceed.

### I. BACKGROUND

ODOT Region 4 (which covers Central Oregon from the Columbia River to the California border) reviewed the County's proposed Scope of Work (SOW) for the project. The SOW describes the tasks, project deliverables, and proposed timeline. After a series of reviews and comments between Region 4, DLCD, and the TGM program staff in Salem, the County and ODOT agreed on a SOW.

In the next step of the TGM process, ODOT then identified a potential consultant from the TGM program's pool of pre-approved firms. The County agreed with the firm selected. That firm in turn reviewed the SOW and proposed changes. ODOT Region 4 and the County have agreed to the modifications proposed by the consultant. The consultant-revised SOW is now under review in Salem. Region 4 staff and the County are hoping for a Notice to Proceed in order for the project to begin in January 2022. In anticipation of that event, staff has begun collecting basic Census data for Tumalo as well as land use information regarding zoning and vacant parcels. For the Sisters trails, staff has contacted the Sisters Ranger District of the Deschutes National Forest as that entity has worked extensively on a recreational trails plan for this same area.

The projects are expected to take 12-18 months and will be done in parallel, rather than sequentially.

**II. OBJECTIVES OF THE TGM GRANT**

The TGM has two broad objectives: 1) Update the 2010-2030 Tumalo Community Plan (TCP) and 2) implement the rural trails portion of the Sisters Country Vision Action Plan

*Tumalo Community Plan Update*

The grant will focus specifically on amendments to bicycle, pedestrian, and transit components of the Tumalo Community Plan. This may also trigger amendments to portions of the Bike/Pedestrian (Section 5.5) of the Deschutes County TSP. The amendments will potentially include changes to plan text, goals and policies, and/or mapping. The amendments will specify goals and policies intended to benefit bicyclists, pedestrians, and transit riders.

*Implementation of the Livable Strategy 4 (Expanded Trail System) of the Sisters Country Vision Action Plan*

Sisters Country is an area defined by the attendance boundary of the Sisters School District. Deschutes County was a participant in the Sisters Country Visioning and the resulting implementation plan. This portion of the TGM grant will focus on the rural areas outside of Sisters and identify general corridors for trails to connect Sisters Country and the City of Sisters. The intent is to map generalized corridors while recognizing that any locations on Deschutes National Forest lands are beyond County jurisdiction and likely will require further environmental work. This project will not complete any environmental work.

**III. COMMON ELEMENTS TO BOTH TASKS**

The TCP Update and the Sisters Country rural trails will both have advisory committees; feature online open houses; project webpages; technical memos; list of prioritized projects; and proposed amendments to the TSP, which will either be incorporated into the current TSP Update or be amended into the TSP if the update concludes prior to the TGM process.

**IV. CONCLUSION**

Staff is prepared to answer any questions.

Attachment:

Generalized schedule of tasks after Notice to Proceed (NTP)

**SCHEDULE**

<b>TASK Number</b>	<b>General Description</b>	<b>Time to Complete Tasks after Notice to Proceed</b>
<b>Task 1</b>	<b>Project Start</b>	<b>60 Days to Complete Task 1 Subtasks Except as Noted</b>
1.1	Refine Project Schedule	
1.2	6 PMT Calls	Calls spread over life of project
1.3	Advisory Committees	Committee meetings occur over life of project
1.4	Establish web page	Web page monitored over life of project
<b>Task 2</b>	<b>Project Foundation</b>	<b>90 Days to Complete Task 2 Subtasks</b>
2.1	Review background docs	
2.2	Agency outreach	
2.3	Draft Tech Memo #1	
2.4	Finalize Tech Memo #1	
2.5	Draft Public Involvement Plan	
2.6	Final Public Involvement Plan	
<b>Task 3</b>	<b>Tumalo Community Plan</b>	<b>300 Days to Complete Task 3 Subtasks</b>
3.1	TCP Mtg #1	
3.2a	Public Event #1, walking tour	
3.2b	Public Event #1, online open house	
3.3	TCP Mtg #2	
3.4	TCP Draft Concept	
3.5	TCP Mtg #3	
3.6	TCP Refined Concept	
3.7	TCP Public Event #2	
3.8	TCP Final Concept	
3.9	TCP Mtg #4	
<b>Task 4</b>	<b>Sisters Country Rural Trails</b>	<b>300 Days to Complete Task 4 Subtasks</b>
4.1	Trails Mtg #1	
4.2	Trails Public Outreach #1	
4.3	Trails Mtg #2	
4.4	Trails Draft Concept	
4.5	Trails Mtg #3	
4.6	Trails Final Concept	

**SCHEDULE (CON'T.)**

<b><i>TASK Number</i></b>	<b><i>General Description</i></b>	<b><i>Time to Complete Tasks after Notice to Proceed</i></b>
<b>Task 5</b>	<b>Adoption</b>	<b>360 Days to Complete Task 5 Subtasks</b>
5.1	TCP/TSP Amendments	
5.2	Implementation Measures	
5.3	DLCD 35-Day notice	
5.4	Adoption package	
5.5	Planning Commission hearing	
5.6	BOCC hearing	
5.7	DLCD 20-Day Notice	
5.8	Title VI Report	
5.9	Project Info Sheet	