



Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters - Coordinated Homeless Response Office (CHRO)

## SPECIAL CHRO BOARD MEETING

2:00 p.m. on Wednesday, July 30, 2025

Click this link to access the meeting via [Zoom](#)

Meeting ID: 869 8445 7965 Passcode: 191528

### AGENDA

Time	Duration	Agenda Item	Board Action	Presenter	Materials
2:00 p.m.		Call to Order		CHRO Board Co-chairs	
2:02 p.m.	5 minutes	<b>Request:</b> Approve the allocation of \$35,000 from the Sanitation Fund to COIC and authorize COIC to administer and allocate the funds to service providers in alignment with parameters set by the CHRO Board.	<b>Recommended Motion:</b> Move to approve the release of \$35,000 from the Sanitation Funds to COIC and authorize COIC to administer and allocate the funds in alignment with CHRO Board set parameters.	Mickie Derting, COIC Housing	See Memo
2:07 p.m.	5 minutes	<b>Request:</b> Approve the allocation of \$20,000 in flexible funding to COIC and authorize COIC to administer and allocate the funds to service providers for the purpose of reducing barriers to housing, shelter, or relocation from encampment closures.	<b>Recommended Motion:</b> Move to approve the release of \$50,000 from the \$150,000 unrestricted and flexible funding to COIC and authorize COIC to administer and allocate the funds to reduce barriers to housing, shelter or relocation from encampment closures.	Mickie Derting, COIC Housing	See Memo
2:12 p.m.		Adjourn		CHRO Board Co-chairs	

[end]



Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters – Coordinated Homeless Response Office (CHRO)

## MEMO

Date: July 30, 2025

To: CHRO Board of Directors (Board)

From: Mickie Derting, COIC Housing

Regarding: \$35,000 Sanitation Funds

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### Recommended Motion:

Move to approve the allocation of \$35,000 from the Sanitation Fund to COIC and authorize COIC to administer and allocate the funds to service providers in alignment with parameters set by the CHRO Board.

### Background:

At the June 2, 2025, meeting, the CHRO Board approved setting aside \$35,000 from the Governor's funding to address urgent needs associated with encampment closures and relocation efforts. With the State of Oregon's approval on eligible uses, this "Sanitation Fund" is intended to reduce barriers to safe relocation and transition. Allowable uses include—but are not limited to—towing, tires, mechanical repairs, storage, and other immediate, one-time needs tied to unsheltered homelessness response.

### Fund Overview based on State Approval and CHRO Board Direction:

- **Source of Funds:** \$35,000 allocated from the Governor's pod funding, as approved by the CHRO Board.
- **Alignment with State Guidance:** The "Sanitation Fund" is the fund name assigned by and aligns with eligible uses under the State of Oregon's Governor's Emergency Order – Multi-Agency Coordination (MAC) Group funding guidelines. It is intended as a flexible, rapid response tool to remove barriers to encampment relocation.
- **Eligible Users:** CHRO participating jurisdictions — Deschutes County and the Cities of Bend, La Pine, Redmond, and Sisters.
- **Eligible Uses:** Urgent, short-term needs related to encampment closure and relocation, including towing, mechanical repairs, tires, temporary storage, and similar costs.
- **Availability:** July 1 – December 31, 2025
- **Funding Expiration Date:** December 31, 2025

- **Approval Process:** No expenditure will be made without formal CHRO Board approval.
- **Board Direction:**
  - CHRO Board to direct Sanitation Fund release.
  - COIC will coordinate closely with local jurisdictions and service providers to identify specific needs in the event of an encampment closure.
  - Funds will remain reserved until formally authorized by the Board, ensuring alignment with regional priorities and responsiveness to actual conditions.
  - The fund is intended to support safe, timely, and humane transitions for individuals by reducing common logistical and financial barriers.

#### **Historical Utilization of “Sanitation Fund” – Type Resource**

<b>Category</b>	<b>% of Total</b>	<b>Amount (\$)</b>
Auto Parts & Repairs	85.9%	32,092.16
Fines and Fees	5.9%	3,967.13
Fuel/Phone Cards	10.4%	7,047.09
Insurance	11.7%	7,893.40
Lodging	1.1%	761.01
Storage	2.2%	1,465.00
Tires	14.9%	10,055.33
Towing	6.5%	4,371.00
<b>Grand Total</b>		<b>67,652.12</b>

**Note:** These are preliminary numbers for “Sanitation” revolve around the China Hat closure to provide geographic context to the historical data. COIC and partners are in the process of closing out the fiscal year, finalizing grants, and completing reporting. This information includes only MAC funds and does not reflect the full project budgets. Awardees may receive funds from other sources, and this data may represent just one piece of a broader funding picture. Many of the vehicles are not road safe and are called for auto parts and repairs. Some of the funding that are not indicated here to be included in later reports were also supported in Juniper Ridge – Temporary Safe Stay Area.

#### **Encampment Closures Summary**

Since the fund was established, one encampment closure has taken place in Deschutes County and the City of Redmond on June 21, 2025, with other closures at the end of August 2025 within Deschutes County and City of Redmond and December 2025 in Deschutes County and City of Bend. These incidents highlight the ongoing need for timely, flexible resources to facilitate safe and dignified relocation efforts.

**Attachment:**  
CHRO Budget

## Strategic Alignment with CHRO Regional Plan

### **Priority Area 3: Expanding Services**

- Support service providers
- Expand access to critical services
- Support the development of authorized camping spaces

### **Priority Area 4: Addressing Unsheltered Homelessness**

- Reduce the burdens of unsheltered homelessness
- Improve access to all types of shelter options

[end]



## Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters – Coordinated Homeless Response Office (CHRO)

### MEMO

Date: July 30, 2025

To: CHRO Board of Directors (Board)

From: Mickie Derting, COIC Housing

Regarding: \$20,000 Housing Relocation Flexible Fund

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#### **Recommended Motion:**

Move to approve the allocation of the \$20,000 Housing Relocation Flexible Fund [from the CHRO Budget or \$150,000 CHRO RFQ Fund) and to authorize COIC to administer and allocate the funds to service providers in alignment with parameters set by the CHRO Board.

#### **Background:**

At the June 20, 2024, meeting, the CHRO Board voted to reserve \$150,000 in unrestricted and flexible funding to support CHRO RFQ-related projects. Since then, the service provider network has successfully leveraged the Governor's Emergency Order – Multi-Agency Coordination (MAC) group funding for many of their priority needs. As a result, the \$150,000 CHRO flexible fund remains untapped.

#### **Emerging Need**

With recent and upcoming encampment closures in Deschutes County, there is an increasing need for flexible funding to remove barriers to housing, shelter, or relocation for unsheltered individuals. **Although some needs may be partially covered by the State of Oregon's "Sanitation Fund," that fund excludes many essential supports that often prevent people from exiting homelessness.**

Examples of unmet needs include:

- Security deposits
- Tenant application fees
- Arrears utility fees
- Moving expenses
- Storage
- Utilities
- Other small but significant one-time costs

These relatively low-cost, one-time expenses can be the difference between continued homelessness and housing stability. Flexible funding like this empowers recipients to overcome obstacles that traditional funding streams often cannot address, while also leveraging their own resources and support from local partners.

### **Encampment Closures Summary**

Since the fund was established, one encampment closure has taken place in Deschutes County and the City of Redmond on June 21, 2025, with other closures at the end of August 2025 within Deschutes County and City of Redmond and December 2025 in Deschutes County and City of Bend. These incidents highlight the ongoing need for timely, flexible resources to facilitate safe and dignified relocation efforts.

### **Parameters Examples:**

- **Option 1**  
Limit expenditure to **\$1,500 per household**, with flexibility to approve up to **\$2,500** in urgent or exceptional cases. ( $\$20,000 / \$1,500 \text{ per household} = 13 \text{ households}$ )
- **Option 2**  
Limit expenditure to **\$2,500 per household**, with flexibility to approve up to **\$2,500** in urgent or exceptional cases. ( $\$20,000 / \$2,500 \text{ per household} = 8 \text{ households}$ )

### **Attachment:**

1. CHRO Budget

### **Strategic Alignment with CHRO Regional Plan**

#### **Priority Area 3: Expanding Services**

- Support service providers
- Expand access to critical services
- Support the development of authorized camping spaces

#### **Priority Area 4: Addressing Unsheltered Homelessness**

- Reduce the burdens of unsheltered homelessness
- Improve access to all types of shelter options

[End]

# Budget

## **CHRO \$1M Budget Expenditures (Fiscal Agent: Deschutes County):**

**\$788,679** balance as of June 2025

- (\$150,000) to COIC to use as unrestricted/flexible funding for CHRO RFQ project (CHRO Board approved on 6/20/24)
- (\$ 85,000) to City of Bend & NeighborImpact to replace equipment at Stepping Stone Shelter (Approved: 2/24/25)
- (\$ 25,000) to Deschutes County for Gales Bros land use application fee (Approved: 5/5/25)
- (\$250,000) to COIC for Staff Support (Approved: 6/2/25)

**\$510,000 total expenses**

**\$278,679 unallocated funds**

## **Governor's \$1.1M Budget for Pods Expenditures (Fiscal Agent: COIC):**

- **\$175,500** to City of Bend for Safe Parking with 1. Dean Swift (CHRO RFQ Tier 1) & 2. Mtn View Dev (CHRO RFQ Tier 2)
- **\$197,500** to City of Redmond for Tiny Homes/Micro-shelters with Oasis Village
- **\$234,000** to City of Bend for two additional sites
- **\$300,000** to City of Redmond for Mountain View Development Safe Sites
- \$158,000 to City of Bend for Safe Parking Programs in Bend – pods & site preps
- \$ 35,000 Set-aside for Sanitation Funds (Eligible Use Approved by the State of Oregon)

**\$1,100,000 total expenses**

**\$0 unallocated funds**