



COMMUNITY DEVELOPMENT

DESCHUTES COUNTY HISTORIC LANDMARKS COMMISSION

5:30 PM, MONDAY, FEBRUARY 02, 2026

Sisters City Hall, Sisters

(541) 388-6575 | www.deschutes.org

AGENDA

MEETING FORMAT

The Historic Landmarks Commission will conduct this meeting electronically, by phone, in person, and using Zoom.

Members of the public may view this meeting in real time via the Public Meeting Portal at www.deschutes.org/meetings.

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. To login to the electronic meeting online using your computer, copy this link:

<https://us02web.zoom.us/j/81105254249?pwd=wXvdL5wyTnwMVdVqggfDcfbrlJBIAU.1>

Passcode: 284472

Using this option may require you to download the Zoom app to your device.

Members of the public can access the meeting via telephone, dial: 1-312-626-6799. When prompted, enter the following Webinar ID: 811 0525 4249 and Passcode: 284472. Written comments can also be provided for the public comment section to planning@deschutes.org by 5:00 PM on February 2. They will be entered into the record.

I. CALL TO ORDER

II. ELECTION OF CHAIR AND VICE CHAIR

III. APPROVAL OF MINUTES - August 4, 2025 and March 4, 2024

IV. PUBLIC COMMENT

V. ACTION ITEMS

1. HLC Membership Update
2. City of Sisters Presentation

3. CLG Grant Discussion - Oregon Heritage Conference
- [4.](#) Goal 5 Cultural Areas Rulemaking Update
5. Subcommittee Roundup

VI. HISTORIC LANDMARKS COMMISSION AND STAFF COMMENTS

VII. ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.

**MEMORANDUM**

DATE: January 26, 2026

TO: Deschutes County Historic Landmarks Commission

FROM: Tanya Saltzman, AICP, Senior Planner
Will Groves, Planning Manager

RE: February 2, 2026 - Historic Landmarks Commission Meeting

The Historic Landmarks Commission (HLC) will conduct its regular meeting on February 2, 2026 at 5:30 p.m. at the City of Sisters City Hall, in-person, electronically, and by phone. This memorandum will serve as an outline of all agenda items. This meeting agenda contains some of the items slated for the November 3 meeting, which was canceled due to lack of a quorum.

Please note: the Deschutes County Meeting Portal is located at the following link. All meeting materials may be found there:

<https://www.deschutes.org/meetings>

Please note that live streaming for this off-site meeting will only be available via Zoom, and not directly through the meeting portal. The Zoom link for this meeting is the following:

<https://us02web.zoom.us/j/81105254249?pwd=wXvdL5wyTnwMVdVqggfDcfbrlJBIAU.1>

- I. Call to Order**
- II. Election of Chair and Vice Chair**
- III. Public Comment**
- IV. Approval of Minutes – August 4, 2025 (provided via email on September 9, 2025) and March 4, 2024 (provided via email on January 7, 2025)**
- V. Action Items**
 - 1. HLC Membership Update**

Staff is pleased to welcome Carrie Huddleston to the Commission. Carrie is assuming the term of Lore Christopher, who resigned last year.

2. City of Sisters Presentation

Scott Woodford, City of Sisters Community Development Director, and Sarah Vowell, Associate Planner, will speak about historic preservation and planning in the City of Sisters, which is part of the Deschutes County HLC and Certified Local Government (CLG).

3. CLG Grant Discussion – Oregon Heritage Conference

As the Commission is aware, this cycle of the Certified Local Government (CLG) grant has allocated funds for seven people to attend the 2026 Oregon Heritage Conference, which is located in Woodburn. The conference will take place April 29-May 2, but the main sessions occur on April 30th and May 1.

Conference information can be found here:

<https://www.oregon.gov/oprd/oh/pages/heritageconference.aspx>

The CLG grant is intended to fund:

- Registration
- Three nights' hotel – there are two hotels with special rates associated with the conference (see website)
- Per diem for meals
- Reimbursement for mileage driven

Process:

- **Conference registration:** Staff will register commissioners for the conference
- Each commissioner should let staff know if they intend to attend by **March 13** (early bird registration ends March 20) if not at this meeting
- **Hotel:** Commissioners should register for one of the two listed hotels with special rates using their own credit card and CDD will provide reimbursement afterwards. Please use the links provided on the conference website to access the discounted rates, and make sure you have selected April 29-May 2 (it may auto-populate with a longer stay reflecting the pre-conference workshops). Please register for the hotel ASAP as they may sell out, and confirm with staff once this is complete.
- **Per diem and mileage info** will adhere to the rates for government employees. Read more here: <https://www.oregon.gov/wcb/Documents/interpreter/travelrates26a.pdf>

Further discussion regarding procedures for reimbursement and other logistics will take place via email blind copy, since there is not another HLC meeting prior to the conference.

4. Goal 5 Cultural Areas Rulemaking Update

Staff continues to provide updates on the Goal 5 Cultural Areas Rulemaking process, which has now concluded. The proposed rules were adopted on December 4, 2025.

During the previous update to the HLC, staff noted that DLCD staff identified several discrete refinements to recommend the Land Conservation and Development Commission consider, and had reopened the rulemaking process. These items pertain to 1) who can bring an application forth to amend a comprehensive plan to place a culturally significant landscape feature on a local inventory, and 2) how local governments should process this type of application (legislative or quasi-judicial). A third area of clarification pertains to Metro's urban growth boundary expansion process, which is not relevant to Deschutes County. The changes under consideration were ultimately adopted.

Concerning the first item, section (4)(c) now specifies that a local government must only accept applications from an Oregon-based government to add a landscape feature of cultural significance to a local inventory of Goal 5 significant resource sites. The rule defines Oregon-based government as local, state, or tribal government in Oregon. Federally recognized tribes based outside of Oregon and non-federally recognized (terminated) tribes in Oregon are not included in this definition. While this approach is not consistent with requests received from some tribes, these nations would still be able to request a local government to self-initiate such an amendment.

Concerning the second item, local governments may process applications to amend a comprehensive plan to place a culturally significant landscape feature on a local Goal 5 inventory either legislatively or quasi-judicially.

A two-page fact sheet created by DLCD is provided as an attachment to this memorandum.

For more information on the rulemaking process and previous meeting documentation, please visit <https://www.oregon.gov/lcd/lar/pages/rulemaking.aspx> and select the Goal 5 Cultural Areas dropdown menu.

Next steps: The effective date of the rule is January 1, 2027. DLCD will be providing local governments with guidance and resources (model language, etc.) to implement this rule over the next year and staff will provide the HLC with relevant updates.

Attachment

DLCD Goal 5 Cultural Areas Summary

5. Subcommittee Roundup

Subcommittees have the opportunity to provide updates on any activities since the last meeting. Those committees are as follows:

1. Cultural resource work – Commissioners Hudson and Stemach
2. Wildfire and preservation issues – Commissioners Ashley and Syphers
3. Camp Abbot – Commissioner Hudson
4. General public awareness issues/education/Preservation Month: Commissioners Stemach, Ashley, Syphers

VI. Staff and Commissioner Comments

VII. Adjourn



Goal 5 Cultural Areas Rule

An overview of Oregon Administrative Rule 660-023-0210

What it Is

On December 4, 2025, Oregon adopted a rule to protect cultural areas - places with archaeological sites or landscapes that hold deep meaning for tribes and Oregon communities. This rule is part of Oregon's land use planning system, specifically to related to Statewide Planning [Goal 5: Natural, Scenic, and Historic Areas](#). While the rule takes effect on January 1, 2027, local governments can prepare early. This rule supports including the nine federally recognized tribes in Oregon in local decision-making processes.

Why it Matters

Once a cultural site or landscape is disturbed, its history and heritage can be lost forever. Unfortunately, many tribes in Oregon were left out of local comprehensive planning conversation due to being "terminated" by the 1953 and 1954 Western Oregon Indian and Klamath Tribal Termination Acts by Congress. The rule does not affect established treaty rights and is consistent with the government-to-government consultation responsibilities expected of state agencies. The rule defines local government procedures for sending notice to tribes and sharing those comments with applicants and decision-makers. The goal is to support communication between tribes and local governments so that communities can better identify options for preserving cultural resources while planning for growth.

Local Government Roles

Local governments have new responsibilities under the Cultural Areas Rule. DLCD staff are preparing guidance materials and templates for these procedures.

- Local governments must add an advisory statement to land use permit and application forms, instructing applicants what to do if they discover archaeological resources during site development.
- When certain land use applications are complete, local governments will notify any of Oregon's nine federally recognized tribes (who want to be notified) within five days. Any feedback received from tribes must be included in the official record.
- Cities and counties must accept and process applications from Oregon-based governments, including the nine federally recognized tribal governments, to list important cultural landscape features in their comprehensive plans.
- When local governments approve the addition of cultural features to a local inventory, they must apply the Goal 5 process to identify and adopt appropriate protection measures. Appropriate measures include recognition of private property rights.
- If an applicant proposes development inside a recorded archaeological site, the local government must require that they also seek a state archaeological permit.
- Cities and the Metro Regional Government must notify tribes in advance of an urban growth boundary (UGB) amendment. Under the Oregon Housing Needs Analysis rules, cities must also notify tribes at the UGB study area phase.

How Tribal Notification Works

Local governments must notify tribes when certain land use actions are proposed:

- A ground-disturbing project that qualifies as a land use (or limited land use) decision or approval
- An application to add a cultural landscape feature to the Goal 5 inventory.
- A proposed UGB amendment.
- When initiating the process to adopt an optional archaeological protection program.

Deadlines for the notifications vary depending on the type of action:

- For most qualifying land use or limited land use applications, notice must be sent within five days of the local government deeming the application complete.
- For an application to inventory a landscape feature, notice is required within seven days of submittal.
- For UGB amendments, cities must notify tribes at least thirty-five days before the first evidentiary hearing, while Metro must provide notice at least forty-five days before the hearing.

Each local government will have access to an official list of tribes and contact information. DLCD will compile this information in collaboration with the Legislative Commission on Indian Services (LCIS). DLCD and LCIS will be consulting with tribes about notices in 2026.

Tribal Feedback

When tribes respond to a notice, it becomes part of the official record. Any confidential information about archaeological sites is safeguarded and only shared when consistent with state law and with best practices described in the cultural areas rule.

Based on a tribe's feedback, local governments may ask applicants to: adjust projects to protect culturally significant sites; employ cultural monitors during ground-disturbing work; and/or add setbacks, buffers, or conservation easements.

For rural projects, if a tribe indicates that a proposal could affect a culturally important landscape feature, the local government must offer to arrange a meeting with the tribe and the applicant to discuss voluntary modifications or mitigation actions.

Support for Implementation

DLCD will work with the Oregon State Historic Preservation Office and LCIS to provide local governments with the guidance and resources they need to prepare for the rule taking effect on January 1, 2027.

Additional Information

- More details are available on DLCD's [Rulemaking web page](#), under the "OAR 660-023: Goal 5 Cultural Areas" section.
- [Sign up here](#) for email updates by selecting the "Goal 5 Cultural Resources" option.
- For more information, contact Amanda Punton, Natural Resources Specialist at 971-718-3245 or amanda.punton@dlcd.oregon.gov.