



Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters - Coordinated Homeless Response Office (CHRO)

## CHRO BOARD MEETING

4:00 pm – 5:15 pm on Monday, June 2, 2025

City of Redmond | City Hall – Conference Room #207 (2<sup>nd</sup> Floor) | 411 SW 9<sup>th</sup> St., Redmond, OR 97756

Click this link to access the meeting via [Zoom](#) | Meeting ID: 831 5845 8727 Passcode: 377485

### AGENDA

Time	Duration	Agenda Item	Board Action	Presenter	Materials
4:00		Call to Order		CHRO Board Co-chairs	
4:00		May 5, 2025, Meeting Minutes Approval	Motion to Approve	Co-chairs	May 5, 2025, Minutes
4:01	10 minutes	Public Comment (2 minutes each, 10 minutes total)		Co-chairs	
4:11	4 mins	CHRO Budget Update	Receive & File	Co-chairs	Deschutes County Budget Update & CHRO Budget Summary
4:15	20 mins	Overview – Mosaic New Pilot Street Medicine Program	Receive & File	Elaine Knobb-Seasholtz, Mosaic Chief Strategy Officer	None
4:45	10 mins	Feedback – May 19, 2025, Point-in-Time (PIT) Count Report	Discuss & Provide Feedback	CHRO Board	None
4:55	10 mins	Request – \$250k Central Oregon Intergovernmental Council (COIC) Staff Support Budget Request	Discuss & Motion (to Allocate \$250k Budget to COIC)	Tammy Baney, COIC Executive Director	Memo
5:05	5 mins	Options Explored to Maximize Funding – \$193k Unallocated Governor’s Funding for Capital Expenditure: Pods	Receive, Discuss, & Motion (to Allocate Funding) or Staff Direction	Tammy Baney, COIC Executive Director	Memo
5:10	5 mins	Acknowledgement – Gwenn Wysling, Executive Director of Bethlehem Inn	Celebrate!	CHRO Board Co-chair Molly Heiss and Eliza Wilson	None
5:15		Adjourn			

[end]

**DESCHUTES COUNTY AND CITIES OF BEND, LA PINE, REDMOND, AND SISTERS  
COORDINATED HOUSELESS RESPONSE OFFICE (CHRO)**

**Board Meeting Minutes**

4:00 p.m. to 5:15 p.m. on Monday, May 5, 2025

City of Redmond City Hall Room #140, 411 SW 9<sup>th</sup> St. Redmond, OR

---

CHRO Board Members Attendance: Commissioner Phil Chang (Deschutes County Commissioner), Co-Chair Megan Perkins (City of Bend Mayor Pro Tem), Councilor Cat Zwicker (City of Redmond Councilor), Mayor Jeannine Earls (City of La Pine), Councilor President Sarah McDougall (City of Sisters), Co-Chair Molly Heiss (NeighborImpact), and Eliza Wilson (HLC Chair).

**1. Call to Order at 4:01 p.m.**

**2. Approval of Minutes from the March 31, 2025, CHRO Board Meetings**

Co-chair Megan Perkins asked for edits or a motion to approve the March meeting minutes.

Motion: Mayor Earls

Second: Eliza Wilson

Votes: All Yes

**3. Public Comment**

There was no public comment.

**4. CHRO Budget Update**

Co-Chair Perkins asked for comments, issues, and feedback on the budget. Ms. Wilson raised a future request from J Bar J based on the Civic Assembly on Youth Homelessness recommendation [for Deschutes County and the CHRO to partner with organizations like J Bar J to educate the public on youth homelessness and prevention]. There will be a presentation to the CHRO Board with an outline of funding request at a future meeting.

**5. \$193,000 Unallocated Governor Funding for Pods – Discussion**

Mickie Derting brought to the group's attention that there is pod funding left, but no requests at this time. Co-chair Perkins asked Mayor Earls about La Pine's needs, and Mayor Earls said that they found a more flexible funder in COIC. There are many behind the scenes working on ways to spend the funds. The pods must be purchased and in inventory by June 30, 2025. Tammy Baney mentioned that there is a conversation happening with Hayden Homes to purchase the materials. Ms. Baney also asked the City of Redmond if they needed money for infrastructure needs. Linda Cline said that infrastructure was difficult at the moment.

**6. Deschutes National Forest Cabin Butte Project Area Closure for Forest Restoration**

Co-chair Molly Heiss opened this conversation. A general update from Co-chair Heiss included that people who were at China Hat were finally ready to move forward in the coordinated entry system. There were also many questions about abandoned property. It will be impounded for safekeeping for 90 days and can retrieve it if they can prove ownership.

Co-chair Heiss also offered to share high level numbers from the PIT count.

Before this, Co-chair Perkins brought up the conversation around people are going after leaving China Hat. Roughly twenty people went to Juniper Ridge at the last count, not many went to Sisters, and there was a lot of talk in La Pine but did not see specific numbers. La Pine recently cleaned up two of its camps and have not seen many come from China Hat. The City of Redmond has seen quite a few folks move into the city. Unincorporated land in Deschutes County saw a large uptick, specifically at Ritcher Road and just outside of the gate.

The group went on to discuss lessons learned from the China Hat closure and how to do better with the future closures at Juniper Ridge and east of Redmond. The group discussed the need for a place for people to go, options for vehicle storage, and safe ways to create fires to warmth and cooking.

Before moving on, Co-chair Heiss provided a brief overview of the PIT data with the caveats that they are only the actual numbers from 2025, there are no analyses or comparisons. That is being worked on. Overarchingly, the CoC had an overall increase of 15%. Finally, think about the questions you would like to address next year.

The final PIT data is now available on the [HLC Website](#).

## **7. New Pilot Street Medicine Program**

Due to timing constraints, Elaine Knobbs-Seasholtz offered to present at the June 2025 CHRO Meeting.

## **8. Permanent Supportive Housing Need in Central Oregon**

Colleen Sinsky, Executive Director of Central Oregon FUSE, presented on Permanent Supportive Housing (PSH) in Central Oregon. Permanent Supportive Housing is complex and difficult to sustain. PSH is comprised of affordable housing, supportive services, and healthcare.

Cleveland Commons was highlighted as a great example of PSH. It is staffed by Shepherd's House 24/7, has thirty-three units, a community meeting room, kitchen, lounge areas, and flex offices for on-site social services. FUSE coordinates on-going funding and learns alongside the providers. The building was built with trauma informed principles that also do not require a lot of maintenance. This allows for longer-term stability.

Overall, eight residents of Cleveland Commons moved into stable housing from the China Hat Road area.

Next up for FUSE is being a part of Mountain View Community Development's team creating a 60-unit PSH in Redmond, supporting Cleveland Commons operations and services funding, strengthening regional pipeline through supportive housing expansion and partnerships, continuing to operate Scattered Site PSH and Enhanced Resident Services 55+ Program, and advocating for continued investments in sustainable solutions.

**9. CHRO RFQ Phase 2 – Vote to Award; Discussion and Possible Action**

Craig and Laurie Gales joined to ask for \$25,000 to pay for the rezoning of their property. Commissioner Chang explained that the BOCC's role in approving this would be to rely on a hearing officer since the group is biased.

Craig Gales shared the vision of his property with the group. The vision is to create a property that provides what the community needs, which includes storage, medical, parking, and shelter. There would also be a community center with 24/7 presence with space for service providers. The space can be set up to be transitional from their vehicle to tiny homes, to allow for progress at their own pace.

Co-chair Heiss asked if the group felt able to vote on this award. Concern from the group was related to the type of zoning and the commitment long-term. It was proposed to provide the funds as a grant or forgivable loan. The group felt more comfortable with a contract moving forward.

Motion: Councilor Zwicker

Second: Eliza Wilson

Vote: Yes

Abstain: Mayor Earls

**Adjourned** at 5:25 p.m.

DESCHUTES COUNTY - APPROVED BUDGET LEVEL  
FISCAL YEAR 2026

5/30/2025

FUND 205 - Joint Houselessness Task Force

OBJECT - DESCRIPTION -----	FY 2023 ACTUALS -----	FY 2024 ACTUALS -----	FY 2025 ADJ BUDGET -----	YTD END OF MAY '25 -----	FY 2026 APPROVED -----	\$ BDGT CHG FR FY 2025 -----	% BDGT CHG FR FY 2025 -----
* Resources							
301000 - BEG NET WORKING CAPITAL	0	13,337	36,679	36,679	62,480	25,801	70.34
334012 - State Grant	192,705	100,542	730,000	706,753	519,000	-211,000	-28.90
343013 - Other Revenue - Misc	10,633	37,772	2,000	0	0	-2,000	-100.00
361011 - Interest-Pooled Investments	13,337	23,341	20,000	22,206	20,000	0	0.00
	-----	-----	-----	-----	-----	-----	-----
* Total - Resources	216,676	174,993	788,679	765,638	601,480	(187,199)	(23.74)

DESCHUTES COUNTY - APPROVED BUDGET LEVEL  
FISCAL YEAR 2026

5/30/2025

FUND 205 - Joint Houselessness Task Force

OBJECT - DESCRIPTION -----	FY 2023 ACTUALS -----	FY 2024 ACTUALS -----	FY 2025 ADJ BUDGET -----	YTD END OF MAY '25 -----	FY 2026 APPROVED -----	\$ BDGT CHG FR FY 2025 -----	% BDGT CHG FR FY 2025 -----
* Personnel Services							
410101 - Regular Employees	125,566	70,479	80,285	0	0	-80,285	-100.00
410201 - Extra Help (Temp Employee)	0	442	0	188	0	0	0.00
410301 - Overtime	2,366	6,901	4,000	0	0	-4,000	-100.00
410401 - Time Management	11,841	1,769	0	0	0	0	0.00
420101 - Health-Dental Ins (ISF)	19,010	21,240	27,393	0	0	-27,393	-100.00
420201 - PERS Employee-Employer	11,068	17,713	5,882	1,472	0	-5,882	-100.00
420202 - PERS - Fund 575 for D-S	960	1,165	1,916	0	0	-1,916	-100.00
420301 - FICA	11,127	5,820	16,360	14	0	-16,360	-100.00
420401 - Workers' Comp Insurance	157	42	118	0	0	-118	-100.00
420501 - Unemployment Insurance	487	268	570	2	0	-570	-100.00
420601 - Life-Long Term Disability	353	278	782	0	0	-782	-100.00
420801 - Paid Leave Oregon	383	306	825	1	0	-825	-100.00
* Total - Personnel Services	183,317	126,425	138,131	1,678	0	(138,131)	(100.00)
* Material & Services							
430620 - ISF Facilities	0	714	785	720	0	-785	-100.00
430625 - ISF Administration	0	2,981	4,327	3,966	5,345	1,018	23.53
430628 - ISF BOCC	0	717	1,669	1,530	0	-1,669	-100.00
430630 - ISF Finance	0	4,400	5,408	4,957	4,639	-769	-14.22
430631 - ISF Finance-HR Proj Reserve	0	80	0	0	0	0	0.00
430650 - ISF Human Resources	0	2,903	3,360	3,080	0	-3,360	-100.00
450091 - Recruitment	10,812	0	0	0	0	0	0.00
450094 - Program Expense	1,796	1,186	350,000	139,733	500,000	150,000	42.86

DESCHUTES COUNTY - APPROVED BUDGET LEVEL  
FISCAL YEAR 2026

5/30/2025

FUND 205 - Joint Houselessness Task Force

OBJECT - DESCRIPTION -----	FY 2023 ACTUALS -----	FY 2024 ACTUALS -----	FY 2025 ADJ BUDGET -----	YTD END OF MAY '25 -----	FY 2026 APPROVED -----	\$ BDGT CHG FR FY 2025 -----	% BDGT CHG FR FY 2025 -----
* Material & Services							
450098 - Dept Employee Recognition	0	0	50	0	0	-50	-100.00
450820 - Travel-Accommodations	409	276	500	0	0	-500	-100.00
450850 - Travel-Ground Trans-Parking	54	17	50	0	0	-50	-100.00
450860 - Travel-Meals	29	102	150	0	0	-150	-100.00
450870 - Travel-Mileage Reimb	705	295	500	0	0	-500	-100.00
460320 - Meeting Suppl (Food etc.)	80	0	200	0	0	-200	-100.00
460610 - Computers & Peripherals	6,135	(1,781)	0	(1,176)	0	0	0.00
-----	-----	-----	-----	-----	-----	-----	-----
* Total - Material & Services	20,021	11,890	366,999	152,810	509,984	142,985	38.96
*							
521851 - Reserve for Future Expenditu	0	0	283,549	0	91,496	-192,053	-67.73
-----	-----	-----	-----	-----	-----	-----	-----
* Total -	0	0	283,549	0	91,496	(192,053)	(67.73)
*** TOTAL FUND 205 RESOURCES	=====	=====	=====	=====	=====	=====	=====
	216,676	174,993	788,679	765,638	601,480	-187,199	-23.74
-----	-----	-----	-----	-----	-----	-----	-----
*** TOTAL FUND 205 REQUIREMENTS	=====	=====	=====	=====	=====	=====	=====
	203,338	138,314	788,679	154,487	601,480	-187,199	-23.74
=====	=====	=====	=====	=====	=====	=====	=====

# Budget

## **CHRO \$1M Budget Expenditures (Fiscal Agent: Deschutes County):**

\$788,679 balance as of March 18, 2025

- (\$150,000) to COIC to use as unrestricted/flexible funding for CHRO RFQ projects (CHRO Board approved on 6/20/24)
- (\$ 85,000) to NeighborImpact to replace equipment at Stepping Stone Shelter (CHRO Board approved on 2/24/25)
- (\$ 25,000) to Deschutes County for Gales Bros Land Use Application Fee (CHRO Board approved on 5/5/25)

**\$260,000** total expenses

**\$528,679 unallocated funds**

## **Governor's \$1.1M Budget for Pods Expenditures (Fiscal Agent: COIC):**

- (\$175,500) to City of Bend for Safe Parking with 1. Dean Swift (CHRO RFQ Tier 1) & 2. Mtn View Dev (CHRO RFQ Tier 2)
- (\$197,500) to City of Redmond for Tiny Homes/Micro-shelters with Oasis Village
- (\$234,000) to City of Bend for two additional sites. Approved by CHRO Board.
- (\$300,000) to City of Redmond for MVCD SafeSites

**\$907,000** total expenses

**\$193,000 unallocated funds**





Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters – Coordinated Homeless Response Office (CHRO)

## MEMO

Date: June 2, 2025  
To: CHRO Board of Directors (Board)  
From: Tammy Baney, COIC Executive Director  
Regarding: \$250,000 Request from COIC for Staff Support

---

At the December 19, 2024, CHRO Board meeting, the Board approved a request from Deschutes County Administrator Nick Lelack allowing COIC to begin billing for staff support starting January 1, 2025, following the transition of CHRO operations from Deschutes County to COIC.

Previously, staff support costs were ranging at approximately \$140,486 for the analyst to \$257,849 for the director or \$11,707.17 to \$21,487.42 per month, which included wages and benefits for each FTE, along with an additional \$982.82 for Deschutes County's monthly internal service fund charges.

COIC is proposing a set-aside of \$250,000 to support continued staffing for the CHRO and to meet its operational obligations under the new administrative structure.

Thank you for your consideration.

[end]



Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters – Coordinated Homeless Response Office (CHRO)

## MEMO

Date: June 2, 2025  
To: CHRO Board of Directors (Board)  
From: Tammy Baney, COIC Executive Director  
Mickie Derting, City of Bend Strategic Initiatives Manager  
Regarding: \$193,000 Governor's Funding – Remaining Balance: Allocation Options

---

As of May 2025, \$193,000 in unallocated funds remained available through the Governor's Funding for Capital Expenditure – PODs initiative. During the recent CHRO Board meeting, concerns were raised regarding the status of currently allocated but unspent funds, the looming June 30, 2025, expiration of state funding, the absence of new funding requests, and the potential forfeiture of unused funds back to the State.

In response, CHRO staff has actively explored viable options that both meet the short timeline and address urgent regional needs. These efforts have been informed by current conditions across Central Oregon and a new funding request submitted by the City of Bend. Based on this, staff presents the following two options for consideration:

### **Option 1: Full Allocation to the City of Bend**

Total: \$193,000

- **\$96,600** – \$4,600 per site preparation (e.g., electrical, gravel) for twenty-one existing PODs
  - **\$96,400** – Procurement and site prep for four new PODs
    - \$19,500 per POD
    - \$4,600 per POD for site prep
- 

### **Option 2: Full or Half Allocation to Regional Sanitation Fund**

Total: \$193,000 or \$93,500

- **\$193,000 or \$96,500** – Regional “Sanitation Fund” for use by CHRO participating agencies: Deschutes County and Cities of Bend, La Pine, Redmond, and Sisters
  - Intended for urgent response to encampment closures and associated relocation needs.

*Note: "Sanitation Fund" refers to the removal of barriers to relocation, such as towing, tires, mechanical expenses, storage, and other immediate needs tied to encampment relocation resolution.*

---

## Strategic Alignment with CHRO Regional Plan

### Priority Area 3: Expanding Services

- Support Service Providers
- Expand Access to Services
- Support Development of Authorized Camping Spaces

### Priority Area 4: Addressing Unsheltered Homelessness

- Reduce Burdens of Unsheltered Homelessness
- Improve Access to All Types of Shelters

---

Staff recommends the CHRO Board select an option that maximizes use of available funds while addressing regional priorities, ensuring no dollars are returned to the State. A decision is requested by June 2, 2025, to allow sufficient time for implementation.

Thank you.

[end]