



BOARD OF COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS

9:00 AM, WEDNESDAY, SEPTEMBER 21, 2022

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

(541) 388-6570 | www.deschutes.org

AGENDA

MEETING FORMAT: The Oregon legislature passed House Bill (HB) 2560, which requires that public meetings be accessible remotely, effective on January 1, 2022, with the exception of executive sessions. Public bodies must provide the public an opportunity to access and attend public meetings by phone, video, or other virtual means. Additionally, when in-person testimony, either oral or written is allowed at the meeting, then testimony must also be allowed electronically via, phone, video, email, or other electronic/virtual means.

Attendance/Participation options are described above. Members of the public may still view the BOCC meetings/hearings in real time via the Public Meeting Portal at www.deschutes.org/meetings

Citizen Input: Citizen Input is invited in order to provide the public with an opportunity to comment on any meeting topic that is not on the current agenda. Citizen Input is provided by submitting an email to: citizeninput@deschutes.org or by leaving a voice message at 541-385-1734. Citizen input received by noon on Tuesday will be included in the Citizen Input meeting record for topics that are not included on the Wednesday agenda.

Zoom Meeting Information: Staff and citizens that are presenting agenda items to the Board for consideration or who are planning to testify in a scheduled public hearing may participate via Zoom meeting. The Zoom meeting id and password will be included in either the public hearing materials or through a meeting invite once your agenda item has been included on the agenda. Upon entering the Zoom meeting, you will automatically be placed on hold and in the waiting room. Once you are ready to present your agenda item, you will be unmuted and placed in the spotlight for your presentation. If you are providing testimony during a hearing, you will be placed in the waiting room until the time of testimony, staff will announce your name and unmute your connection to be invited for testimony. Detailed instructions will be included in the public hearing materials and will be announced at the outset of the public hearing.

For Public Hearings, the link to the Zoom meeting will be posted in the Public Hearing Notice as well as posted on the Deschutes County website at <https://www.deschutes.org/bcc/page/public-hearing-notices>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN INPUT: Citizen Input may be provided as comment on any topic that is not on the agenda.

***Note:** In addition to the option of providing in-person comments at the meeting, citizen input comments may be emailed to citizeninput@deschutes.org or you may leave a brief voicemail at 541.385.1734. To be timely, citizen input must be received by noon on Tuesday in order to be included in the meeting record.*

CONSENT AGENDA

1. Consideration of Resolution No. 2022-044, a Resolution Regarding Right of Way Acquisition for Construction of Road Improvements on Deschutes Market Road and Hamhook Road
2. Consideration of Resolution No. 2022-065, Initiating Vacation Proceedings for Blazer Lane and a Portion of a Public Access Easement
3. Consideration of Order No. 2022-053, Vacating Blazer Lane and a Portion of a Public Access Easement
4. Consideration of Resolution No. 2022-064 Increasing Appropriations and FTE within the Health Services Fund and the 2022-23 Deschutes County Budget.
5. Approval of Minutes of the August 31, 2022 BOCC Meeting
6. Approval of Minutes of the September 7, 2022 BOCC Meeting

ACTION ITEMS

7. **9:05 AM** Public Hearing and Order Considering Brydolf annexation to Sisters-Camp Sherman Rural Fire Protection District
8. **9:15 AM** Consideration of Resolution No. 2022-063 Increasing Appropriations within the 2022-23 Deschutes County Budget.
9. **9:30 AM** Workers Compensation Third Party Administrator Notice of Intent to Award

OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

EXECUTIVE SESSION

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.

Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Consideration of Resolution No. 2022-044, a Resolution Regarding Right of Way Acquisition for Construction of Road Improvements on Deschutes Market Road and Hamehook Road

RECOMMENDED MOTION: Move approval of Resolution No. 2022-044.

BACKGROUND AND POLICY IMPLICATIONS: Deschutes County Road Department is preparing plans and specifications for the Deschutes Market Road/Hamehook Road Intersection Improvement project. The project construction plans are approximately 90 percent complete, and project right of way needs have been identified. General information notices regarding right of way acquisitions have been mailed to affected adjacent property owners.

Adoption of Resolution No. 2022-044 will memorialize the public necessity for the project and proposed right of way acquisitions and will authorize Road Department and Legal Department to negotiate with the owners of adjoining properties for the property interests required for the project. All resulting purchase agreements and conveyance instruments will be presented to the Board of County Commissioners for acceptance upon completing negotiations.

BUDGET IMPACTS: Road Department will present purchase agreements and conveyance instruments to Board of County Commissioners upon completing negotiations with property owners.

ATTENDANCE: Cody Smith, County Engineer/Assistant Director, Road Department

REVIEWED

LEGAL COUNSEL

09/21/2022 Item #1.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution to Acquire Right of Way for Construction of Road Improvements for Deschutes Market Road and Hamehook Road

*
*
*

RESOLUTION NO. 2022-044

WHEREAS, by virtue of the laws of the State of Oregon as set forth and defined in Oregon Revised Statutes, Deschutes County is authorized and empowered to acquire by purchase, agreement, donation or by the exercise of the power of eminent domain, real property, or any right or interest therein, including any easement or right-of-way, for the construction, extension, alteration, widening, straightening or otherwise changing of any roads, highways, bridges or approaches within Deschutes County; and

WHEREAS, for the purpose of constructing improvements to Deschutes Market Road and Hamehook Road, it is necessary to acquire additional right-of-way as shown in Exhibit "A" attached hereto and incorporated herein by reference; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. The Board hereby finds and declares that certain interests in, or fee simple title to, certain parcels of real property, as shown in Exhibit "A", is needed and required for the construction, improvement and betterment of the Deschutes County road system, particularly constructing improvements to Deschutes Market Road and Hamehook Road.

Section 2. That the specified section of highway and the highway facilities for which said parcels of real property are proposed to be acquired will be planned, designed, located and constructed in a manner which will be most compatible with the greatest public good and the least private injury.

Section 3. That Deschutes County Road Department and the Deschutes County Legal Department are hereby authorized to negotiate with the owners of the subject parcels for the acquisition by County of all right, title and interest in and to said parcels, free and clear from any liens or encumbrances and subject to final approval by the Board of County Commissioners of any proposed acquisition.

Section 4. This resolution shall take effect immediately upon passage.

Dated this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

PATTI ADAIR, Chair

ATTEST:

ANTHONY DEBONE, Vice Chair

Recording Secretary

PHIL CHANG, Commissioner

Exhibit "A"

LEGAL DESCRIPTION

DCO-02

May 2, 2022

Page 1 OF 2

RIGHT OF WAY DEDICATION

Three (3) tracts of land, being portions of that property described in of Document 2006-38404 Deschutes County Official Records, located in the Northeast one-quarter of the Northwest one-quarter of Section 14, Township 17 South, Range 12 East, Willamette Meridian, Deschutes County, Oregon, being more particularly described as follows:

Bearings and Deschutes Market Road centerline stationing are based on CS20788, Deschutes County Survey Records.

TRACT 1

Beginning at a 5/8-inch iron rod with a 2-inch aluminum cap inscribed "DESCHUTES COUNTY ENGINEERING R/W LS2390" marking a point on the northerly Right-of-Way of Deschutes Market Road which falls 30.00 feet left, when measured at a right angle, of Deschutes Market Road centerline station 15+83.60;

Thence along said northerly Right-of-Way South 89°45'16" West a distance of 70.36 feet to a 5/8-inch iron rod with a 2-inch aluminum cap inscribed "DESCHUTES COUNTY ENGINEERING R/W LS2390" marking an angle point in said Right-of-Way;

Thence along said northerly Right-of-Way North 88°23'54" West a distance of 79.88 feet to a point which falls 30.00 feet left, when measured at a right angle, of Deschutes Market Road centerline station 14+32.40;

Thence North 42°02'27" East a distance of 373.59 feet;

Thence North 10°37'01" East a distance of 140.00 feet to a point on the westerly Right-of-Way of Deschutes Market Road which falls 30.00 feet left, when measured at a right angle, of Deschutes Market Road centerline station 21+19.49;

Thence along said Right-or-Way South 00°06'08" East a distance of 289.93 feet to a point which falls 30.00 feet left, when measured at a right angle, of Deschutes Market Road centerline station 18+29.56 and the beginning of curve right;

Thence along said Right-of-Way and along said curve right through a central angle of 89°51'24", with a radius of 126.83 feet (long chord bears South 44°49'34" West, 179.14 feet) a distance of 198.91 feet to the **Point of Beginning**.

Contains 40,806 square feet more or less.

See the attached Exhibit "B" sheet 1, entitled "RIGHT-OF-WAY DEDICATION", which is made a part hereof.

TOGETHER WITH:

LEGAL DESCRIPTION

DCO-02

May 2, 2022

Page 2 OF 2

TRACT 2

Commencing at the north One-Quarter corner of said Section 14;

Thence along the north-south centerline of said Section 14 South 00°11'26" East a distance of 1225.95 feet to a point on the southeasterly Right-of-Way of Deschutes Market Road which falls 30.00 feet right, when measured at a right angle, of Deschutes Market Road centerline station 17+57.38 and the true **Point of Beginning** of the tract described herein;

Thence continuing along said centerline of Section 14 South 00°11'26" East a distance of 99.87 feet to the center-north one-sixteenth corner of said Section 14, also being the southeast corner of said Document 2006-38404;

Thence along the south boundary line of said Document 2006-38404 North 89°59'00" West a distance of 127.95 feet to a point on said southeasterly Right-of-Way of Deschutes Market Road which falls 30.00

feet right, when measured at a right angle, of Deschutes Market Road centerline station 16+16.70 and the beginning of a non-tangent curve left;

Thence along said curve left, through a central angle of 51°23'44", with a radius of 186.83 feet (long chord bears North 51°57'53" East, 162.03 feet) a distance of 167.59 feet to the **Point of Beginning**.

Contains 4,373 square feet more or less.

See the attached Exhibit "B" sheet 2, entitled "RIGHT-OF-WAY DEDICATION" which is made a part hereof.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
Nov. 08, 2010
JOHN TAYLOR HAGLUND
55022PLS

RENEWALS: 6-30-23

Exhibit "A"

LEGAL DESCRIPTION
DCO-02-SLOPE EASEMENT #1
TRACT A
May 2, 2022
Page 1 OF 1

SLOPE EASEMENT

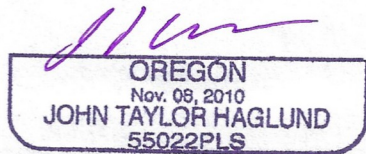
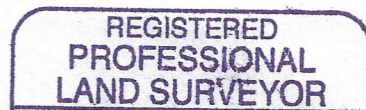
A strip of land, 11.00 feet in width, adjoining and parallel with the northerly Right-of-Way of Hamehook Road, being a portion of that property described in Document 2020-01208 Deschutes County Official Records, located in the Northwest one-quarter of the Northeast one-quarter of Section 14, Township 17 South, Range 12 East, Willamette Meridian, Deschutes County, Oregon, being more particularly described as follows:

Bearings and Hamehook Road stationing are based on CS20788, Deschutes County Survey Records.

Beginning at a point on the northerly Right-of-Way of Hamehook Road which falls 71.17 feet left, when measured at a right angle, of Hamehook Road centerline station 5+26.51, said point also bears South 01°27'35" East a distance of 1228.88 feet from the north One-Quarter corner of said section 14; Thence North 63°34'03" East a distance of 11.00 feet to the beginning of a non-tangent curve left; Thence along said curve left, through a central angle of 63°11'19", with a radius of 64.00 feet (long chord bears South 58°01'36" East, 67.06 feet) a distance of 70.58 feet; Thence South 89°37'16" East a distance of 15.11 feet; Thence South 00°22'44" West 11.00 feet to a point on the northerly Right-of-Way of Hamehook Road which falls 30.00 feet left, when measured at a right angle, of Hamehook Road centerline station 6+08.56; Thence along said Right-of-Way North 89°37'16" West a distance of 15.11 feet to the beginning of a curve right; Thence along said northerly Right-of-Way, through said curve right, through a central angle of 63°11'19", with a radius of 75.00 feet (long chord bears North 58°01'36" West) 78.59 feet, a distance of 82.71 feet to the **Point of Beginning**.

Contains 1,009 square feet more or less.

See the attached Exhibit "B", entitled "SLOPE EASEMENT" which is made a part hereof.



RENEWS: 6-30-23

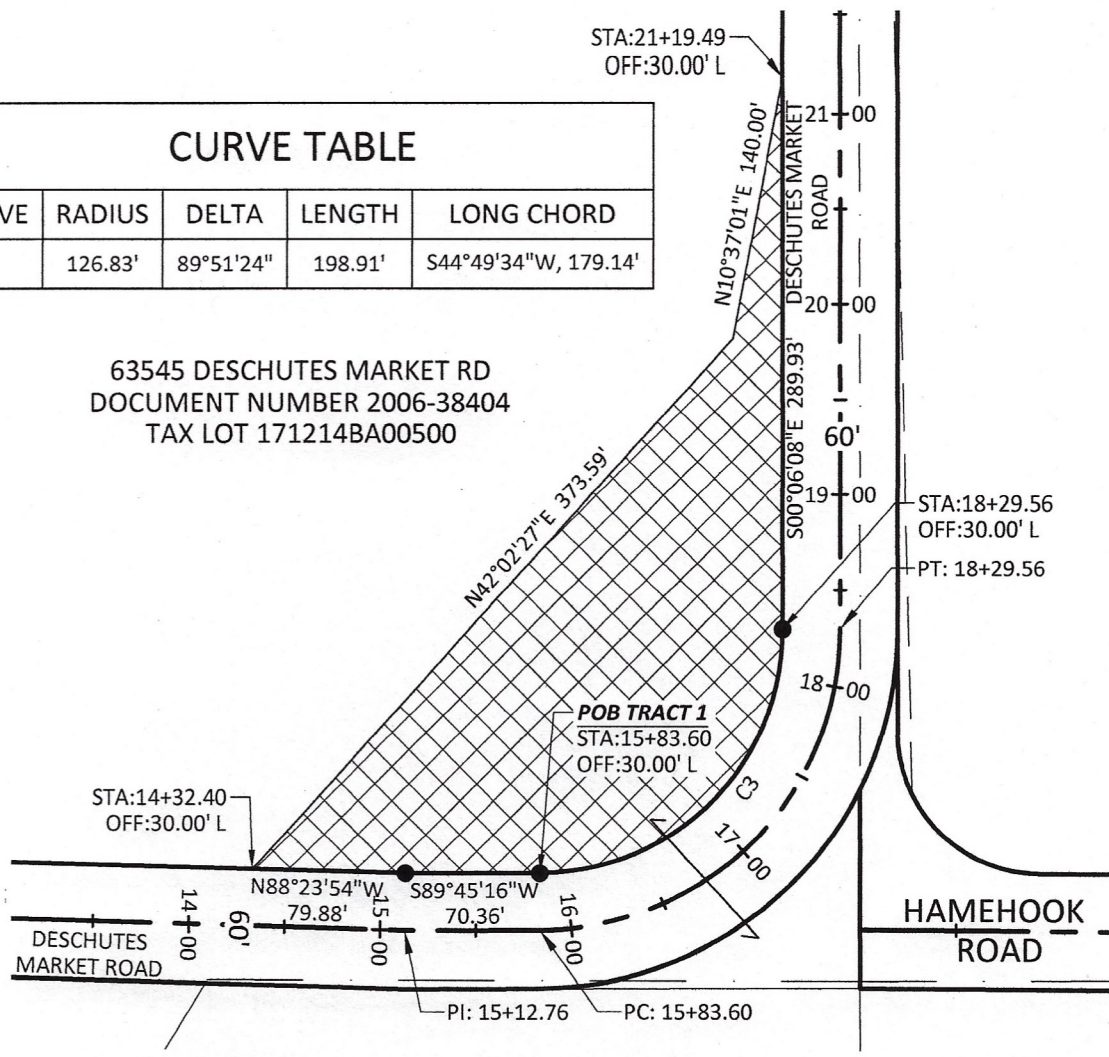
EXHIBIT "B"

RIGHT-OF-WAY DEDICATION

LOCATED IN THE NORTHEAST ONE-QUARTER OF THE NORTHWEST
ONE-QUARTER OF SECTION 14, TOWNSHIP 17 SOUTH, RANGE 12
EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON

CURVE TABLE				
CURVE	RADIUS	DELTA	LENGTH	LONG CHORD
C3	126.83'	89°51'24"	198.91'	S44°49'34"W, 179.14'

63545 DESCHUTES MARKET RD
DOCUMENT NUMBER 2006-38404
TAX LOT 171214BA00500



BASIS OF BEARINGS AND DESCHUTES MARKET ROAD
CENTERLINE STATIONING ARE PER CS20788

LEGEND

- TRACT 1
±40,806 SQ.FT.
- - FOUND MONUMENT PER CS20788
- POB - POINT OF BEGINNING

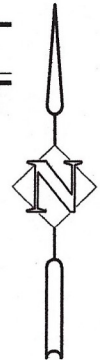
REGISTERED
PROFESSIONAL
LAND SURVEYOR

John Taylor Haglund
OREGON
NOVEMBER 08, 2010
JOHN TAYLOR HAGLUND
55022

**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS
250 NW Franklin Avenue, Suite 404, Bend, OR 97703
phone: 541.318.1161 www.hhpr.com fax: 541.318.1141

SCALE: 1" = 100'



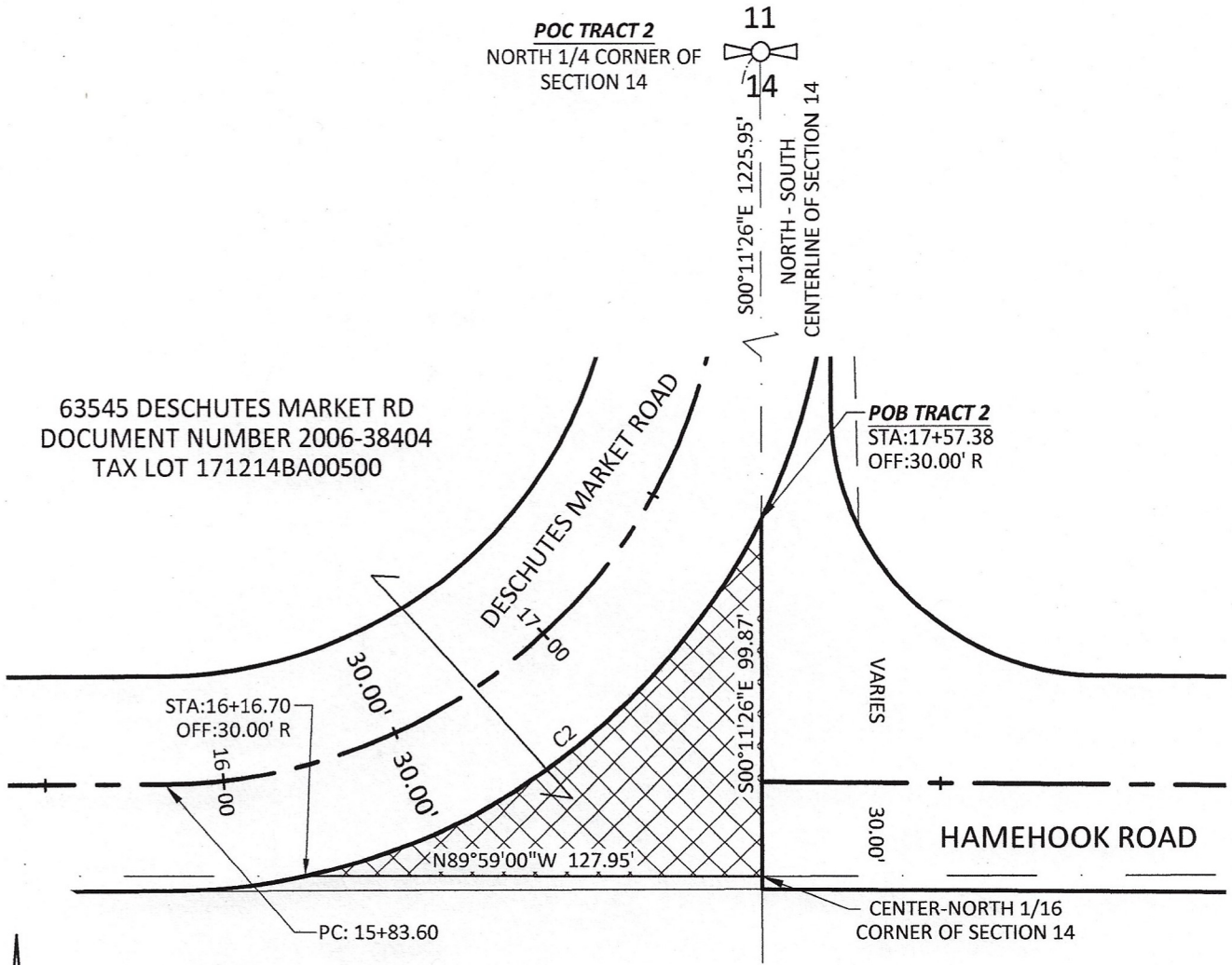
SEE ATTACHED LEGAL DESCRIPTION

RENEWS: 6-30-2023

DCO-02 CLG 5/2/2022 SHEET 1 OF 2

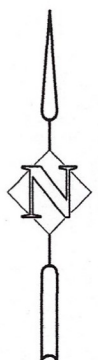
EXHIBIT "B" RIGHT-OF-WAY DEDICATION

LOCATED IN THE NORTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 14,
TOWNSHIP 17 SOUTH, RANGE 12 EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON



BASIS OF BEARINGS AND DESCHUTES MARKET ROAD
CENTERLINE STATIONING ARE PER CS20788

CURVE TABLE				
CURVE	RADIUS	DELTA	LENGTH	LONG CHORD
C2	186.83'	51°23'44"	167.59'	N51°57'53"E, 162.03'



SCALE: 1" = 50'

LEGEND

- TRACT 2
±4,373 SQ.FT.
- - FOUND MONUMENT PER CS20788
- POB - POINT OF BEGINNING
- POC - POINT OF COMMENCEMENT

REGISTERED
PROFESSIONAL
LAND SURVEYOR

J. Haglund
OREGON
NOVEMBER 08, 2010
JOHN TAYLOR HAGLUND
55022

**Harper
HPR Houf Peterson
Righellis Inc.**

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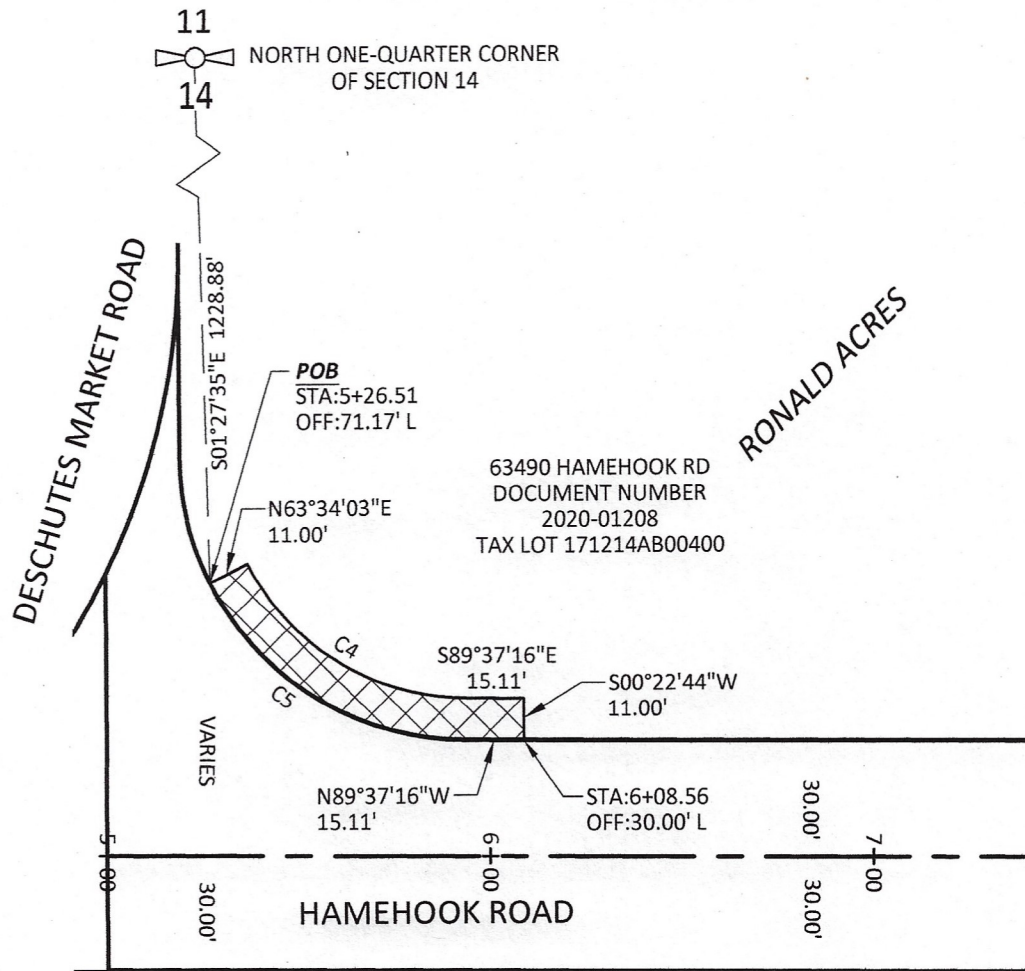
SEE ATTACHED LEGAL DESCRIPTION

RENEWS: 6-30-2023

DCO-02 CLG 5/2/2022 SHEET 2 OF 2

EXHIBIT "B" SLOPE EASEMENT

LOCATED IN THE NORTHWEST ONE-QUARTER OF THE NORTHEAST
ONE-QUARTER OF SECTION 14, TOWNSHIP 17 SOUTH, RANGE 12
EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON



SCALE: 1" = 50'

BASIS OF BEARINGS AND HAMEHOOK ROAD
STATIONING ARE PER CS20788

REGISTERED
PROFESSIONAL
LAND SURVEYOR

CURVE TABLE				
CURVE	RADIUS	DELTA	LENGTH	LONG CHORD
C4	64.00'	63°11'19"	70.58'	S58°01'36"E, 67.06'
C5	75.00'	63°11'19"	82.71'	N58°01'36"W, 78.59'

John Taylor Haglund
OREGON
NOVEMBER 08, 2010
JOHN TAYLOR HAGLUND
55022

RENEWES: 6-30-2023

**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

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DCO-02 CLG 5/2/2022 SHEET 1 OF 1

LEGEND

SLOPE EASEMENT ±1,009 SQ.FT.

● - FOUND MONUMENT PER CS20788

SEE ATTACHED LEGAL DESCRIPTION



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Consideration of Resolution No. 2022-065, Initiating Vacation Proceedings for Blazer Lane and a Portion of a Public Access Easement

RECOMMENDED MOTION: Move approval of Resolution No. 2022-065.

BACKGROUND AND POLICY IMPLICATIONS: Deschutes County Road Department has received a petition to vacate Blazer Lane. Chief Petitioners for the proposed vacation are Jonathan D. Brewer and Ann S. Brewer, the owners of Tax Lot 100 on current Assessor’s Tax Map 14-11-18. Additionally, the Road Department has received a petition to vacate a section of a public access easement that serves as a northerly continuation of Blazer Lane across County-owned Tax Lot 700 on current Assessor’s Tax Map 14-11-07; Chief Petitioner for this proposed vacation is Kristie Bollinger, the Deschutes County Property Manager, on behalf of Deschutes County.

The subject right of way for Blazer Lane (“Area 1”), which is described and depicted in proposed Order No. 2022-053, Exhibits “A” and “B”, was dedicated to and accepted on behalf of the public with the FREEMONT CANYON subdivision plat (1978). Area 1 exists entirely over and across Tax Lot 100 on current Assessor’s Tax Map 14-11-18 (FREEMONT CANYON Lot 10, Block 1). The subject public access easement portion (“Area 2”), which is described and depicted in proposed Order No. 2022-053, Exhibits “C” and “D”, was created in 2018 by instrument recorded as Document Number 2018-004422. Area 2 exists entirely over and across Tax Lot 700 on current Assessor’s Tax Map 14-11-07. Collectively, Areas 1 and 2 shall be referred to as “the proposed vacation area” for the remainder of this report.

The Brewers, Chief Petitioners for Area 1, have caused for the dedication and construction of a new alignment for Blazer Lane over and across Tax Lot 100 on current Assessor’s Tax Map 14-11-18 and Tax Lot 700 on current Assessor’s Tax Map 14-11-07 under Land Use File No. 247-20-000795-RD. The new road alignment provides for public access to properties north of Tax Lot 100, leaving the proposed vacation area unnecessary for public access. The proposed vacation area contains existing gravel road improvements that will remain to provide access for Tax Lot 100. No utility facilities have been identified within the proposed

vacation area.

Adoption of Resolution No. 2022-065 will initiate road vacation proceedings pursuant to ORS 368.341.

BUDGET IMPACTS:

None.

ATTENDANCE:

Cody Smith, County Engineer

REVIEWED
LEGAL COUNSEL

09/21/2022 Item #2.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Initiating the Vacation of Blazer Lane and a Portion of a Public Road Easement in Deschutes County, Oregon, Describing the Property Proposed to be Vacated, the Reasons for the Vacation, and Requesting that the County Road Official File a Report. *

RESOLUTION NO. 2022-065

WHEREAS, the owners of one hundred percent of property abutting the right of way for Blazer Lane in Township 14S, Range 11E, Section 18, W.M., which was created by the FREMONT CANYON subdivision plat and is described in Exhibit "A" and depicted in Exhibit "B", attached hereto and by this reference incorporated herein, petitioned for the vacation of said road right of way; and

WHEREAS, the owners of one hundred percent of property abutting a portion of a public access easement in Township 14S, Range 11E, Section 7, W.M., which was created by instrument recorded as Document Number 2018-004422 and is described in Exhibit "C" and depicted in Exhibit "D", attached hereto and by this reference incorporated herein, petitioned for the vacation of said road right of way; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That it is the intent of the Board of County Commissioners of Deschutes County, Oregon, to consider vacation of the right of way for Blazer Lane described in Exhibit "A" and depicted in Exhibit "B".

Section 2. That it is the intent of the Board of County Commissioners of Deschutes County, Oregon, to consider vacation of a portion of a public access easement described in Exhibit "C" and depicted in Exhibit "D".

Section 3. That the County Engineer, on behalf of the County Road Official, shall file a report with the Board of County Commissioners that includes a description of the ownership and uses of the property subject to these vacation proceedings and an assessment of whether the vacation would be in the public interest.

Dated this _____ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

PATTI ADAIR, Chair

ATTEST:

ANTHONY DEBONE, Vice Chair

Recording Secretary

PHIL CHANG, Commissioner

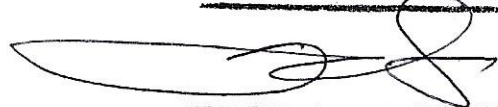
EXHIBIT A
VACATION OF BLAZER LANE – 60’ WIDE RIGHT OF WAY

A 60’ WIDE STRIP OF LAND SITUATED IN LOT 10, BLOCK 1, FREMONT CANYON, A SUBDIVISION OF RECORD SITUATED IN THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 14 SOUTH, RANGE 11 EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON. SAID RIGHT OF WAY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF BLAZER LANE, A 60’ WIDE RIGHT OF WAY, LOCATED WITHIN LOT 10, BLOCK 1, FREMONT CANYON LYING SOUTH OF THE NORTH LINE OF SAID LOT 10 AND NORTH OF THE NORTHERLY RIGHT OF WAY LINE OF WILT ROAD.

6-16-2022

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 17, 1981
FREDERICK A. AST. JR.
1938

Renews 12-31-2023

EXHIBIT B

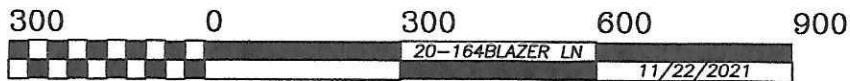
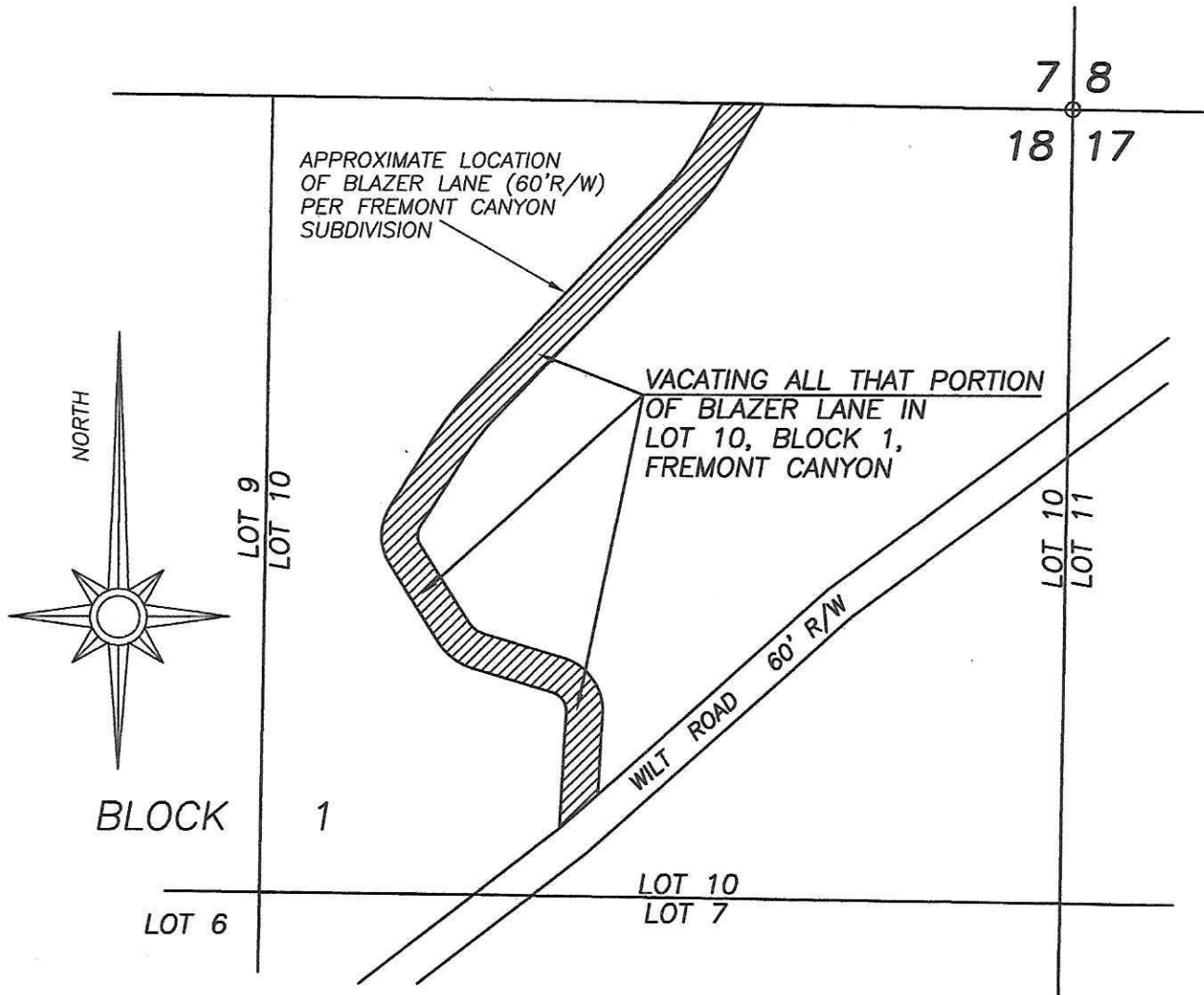
Co-16-2022

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 17, 1981
FREDERICK A. AST, Jr.
1938

RENEWAL DATE 12/31/23

VACATION OF BLAZER LANE, A 60' WIDE RIGHT OF WAY LOCATED IN LOT 10, BLOCK 1, FREMONT CANYON, SITUATED IN THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 14 SOUTH, RANGE 11 EAST, WILLAMETTE MERIDAIN, DESCHUTES COUNTY, OREGON



GRAPHIC SCALE - FEET

**EXHIBIT C - LEGAL DESCRIPTION
FOR THE VACATION OF A PORTION OF THE
PUBLIC ACCESS EASEMENT DESCRIBED IN DOC. NO. 2018-04422**

A strip of land, 60.00 feet in width, lying in the SE 1/4 of Section 7, Township 14 South, Range 11 East, W.M., Deschutes County, Oregon, being 30.00 feet on each side of the following described centerline:

Beginning at a point which bears N89°53'55" W 555.28 feet from the Southeast corner of Section 7, Township 14 South, Range 11 East, W.M.; thence along the centerline surveyed and shown on CS14480 as filed in the Deschutes County Surveyor's Office (and also as described in the Public Access Easement recorded in Instrument No. 2018-04422 in the Deschutes County Clerk's Office) N30°36'09" E 134.00 feet; thence 147.75 feet along the arc of a 255.72 foot radius curve to the left, the long chord of which bears N14°03'02"E a distance of 145.70 feet to the terminus of said centerline, also being the terminus of the centerline described in the Deed of Dedication recorded in Instrument No. 2022-23922 in the Deschutes County Clerk's Office.

The sidelines of said strip to be extended or shortened to terminate at the south line of said Section 7.

Bearings are based on the south line of said Section 7 per CS14480 as filed in the Deschutes County Surveyor's Office.

The strip of land described above is depicted on the attached map titled "EXHIBIT D" which is incorporated by this reference.

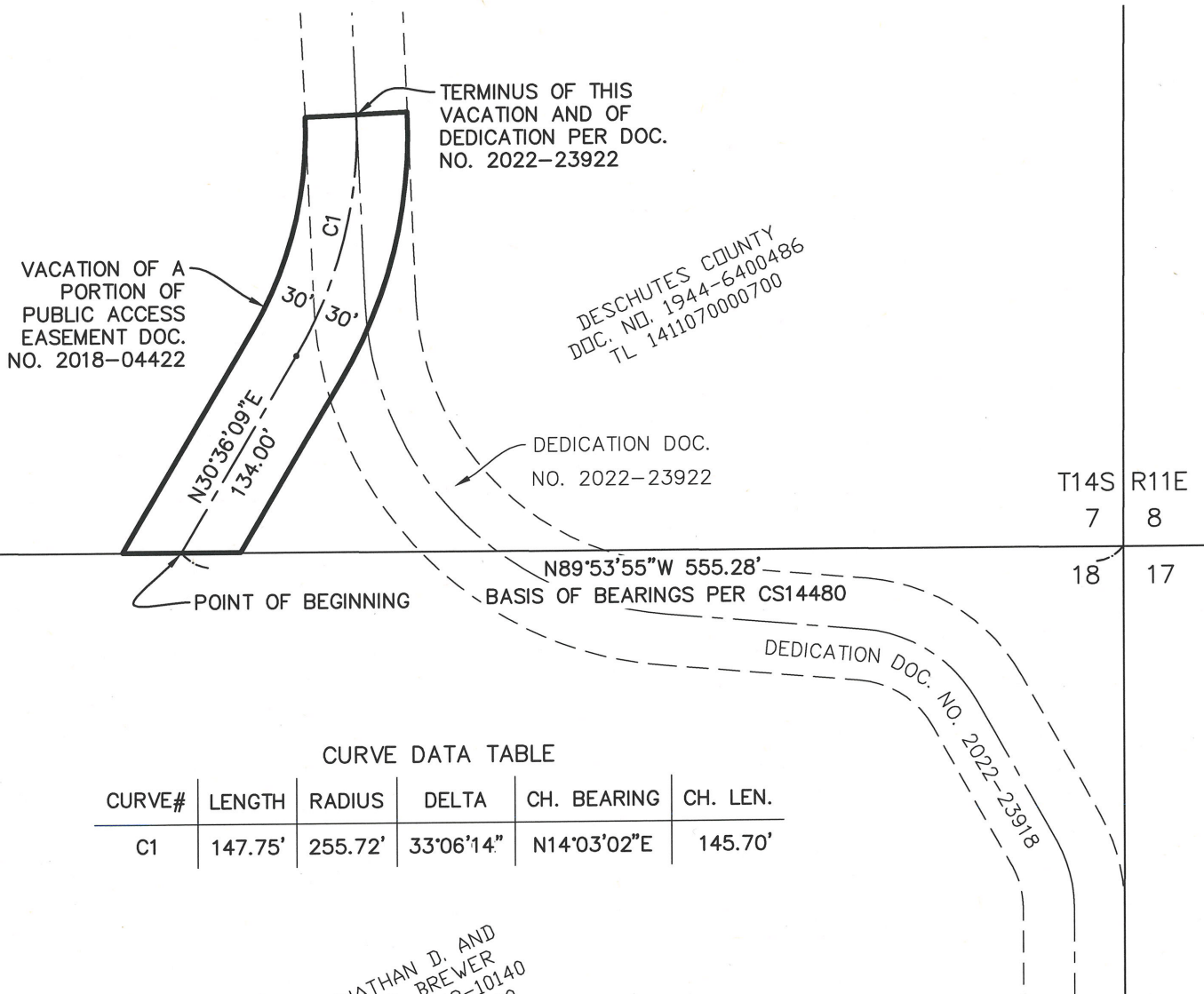
REGISTERED
PROFESSIONAL
LAND SURVEYOR

Kevin Samuel

OREGON
DECEMBER 28, 2009
KEVIN R. SAMUEL
77040PLS

6/30/2024

RENEWAL



CURVE DATA TABLE

CURVE#	LENGTH	RADIUS	DELTA	CH. BEARING	CH. LEN.
C1	147.75'	255.72'	33°06'14"	N14°03'02"E	145.70'

JONATHAN D. AND
ANN S. BREWER
DOC. NO. 2018-10140
TL 1411180000100
LOT 10, BLOCK 1,
FREMONT CANYON

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Kevin Samuel

OREGON
DEC. 28, 2009
KEVIN R. SAMUEL
77040PLS

RENEWS: 6/30/2024

EXHIBIT D – VACATION OF A PORTION OF PUBLIC ACCESS EASEMENT
SE 1/4 SEC. 7. T14S, R11E, WM

DESCHUTES COUNTY SURVEYOR'S OFFICE 61150 S.E. 27TH STREET, BEND, OR. 97702	SCALE: 1"=100'	DRAWN BY: KRS	DATE: 8/22/2022	SHEET 1 OF 1
FILE: DCRD Blazer Ln Vacation.dwg				08/22/2022



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Consideration of Order No. 2022-053, Vacating Blazer Lane and a Portion of a Public Access Easement

RECOMMENDED MOTION:

Move approval of Order No. 2022-053.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Road Department has received a petition to vacate Blazer Lane. Chief Petitioners for the proposed vacation are Jonathan D. Brewer and Ann S. Brewer, the owners of Tax Lot 100 on current Assessor’s Tax Map 14-11-18. Additionally, the Road Department has received a petition to vacate a section of a public access easement that serves as a northerly continuation of Blazer Lane across County-owned Tax Lot 700 on current Assessor’s Tax Map 14-11-07; Chief Petitioner for this proposed vacation is Kristie Bollinger, the Deschutes County Property Manager, on behalf of Deschutes County.

The subject right of way for Blazer Lane (“Area 1”), which is described and depicted in proposed Order No. 2022-053, Exhibits “A” and “B”, was dedicated to and accepted on behalf of the public with the FREEMONT CANYON subdivision plat (1978). Area 1 exists entirely over and across Tax Lot 100 on current Assessor’s Tax Map 14-11-18 (FREEMONT CANYON Lot 10, Block 1). The subject public access easement portion (“Area 2”), which is described and depicted in proposed Order No. 2022-053, Exhibits “C” and “D”, was created in 2018 by instrument recorded as Document Number 2018-004422. Area 2 exists entirely over and across Tax Lot 700 on current Assessor’s Tax Map 14-11-07. Collectively, Areas 1 and 2 shall be referred to as “the proposed vacation area” for the remainder of this report.

The Brewers, Chief Petitioners for Area 1, have caused for the dedication and construction of a new alignment for Blazer Lane over and across Tax Lot 100 on current Assessor’s Tax Map 14-11-18 and Tax Lot 700 on current Assessor’s Tax Map 14-11-07 under Land Use File No. 247-20-000795-RD. The new road alignment provides for public access to properties north of Tax Lot 100, leaving the proposed vacation area unnecessary for public access. The proposed vacation area contains existing gravel road improvements that will remain to provide access for Tax Lot 100. No utility facilities have been identified within the proposed

vacation area.

Adoption of Order No. 2022-053 will complete vacation of the proposed vacation area.

BUDGET IMPACTS:

None.

ATTENDANCE:

Cody Smith, County Engineer

REVIEWED
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Vacating Blazer Lane and a Portion *
of a Public Road Easement in Deschutes *
County, Oregon * ORDER NO. 2022-053

WHEREAS, proceedings for vacating the right of way for Blazer Lane described in Exhibit "A" and depicted in Exhibit "B", attached hereto and by this reference incorporated herein, were initiated by the Board of County Commissioners pursuant to ORS 368.341 upon the owners of property abutting Blazer Lane filing a petition, attached hereto as Exhibit "E" and by this reference incorporated herein, and upon adoption of Resolution No. 2022-065; and

WHEREAS, proceedings for vacating a portion of a public access easement described in Exhibit "C" and depicted in Exhibit "D", attached hereto and by this reference incorporated herein, were initiated by the Board of County Commissioners pursuant to ORS 368.341 upon the owners of property abutting said public access easement filing a petition, attached hereto as Exhibit "F" and by this reference incorporated herein, and upon adoption of Resolution No. 2022-065; and

WHEREAS, said petitions contains the acknowledged signatures of owners of one hundred percent of property abutting the subject right of way and public access easement and indicates said owners' approval of vacation; and

WHEREAS, upon request by the Board of County Commissioners, the County Engineer, on behalf of the County Road Official, has prepared and filed with the Board a written report, attached hereto as Exhibit "G" and by this reference incorporated herein, concerning the proposed vacation pursuant to ORS 368.346(1); and

WHEREAS, said report contains the County Engineer's assessment that the proposed vacation is in the public interest; now, therefore,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. That vacation of the property described in the attached Exhibits "A" and "C" and depicted in the attached Exhibits "B" and "D" is in the public interest:

Section 2. That the property described in the attached Exhibits "A" and "C" and depicted in the attached Exhibits "B" and "D" is hereby vacated.

Section 3. That the property vacated in Section 2 herein shall vest with the rightful owner or owners holding title according to law in accordance with ORS 368.366(1)(c).

Section 4. That the Deschutes County Surveyor is directed to mark the plat as provided in ORS 271.230.

Section 5. That this Order shall be recorded with the Deschutes County Clerk, and that copies shall be filed with the Deschutes County Surveyor and County Assessor.

Dated this _____ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

PATTI ADAIR, Chair

ATTEST:

ANTHONY DEBONE, Vice Chair

Recording Secretary

PHIL CHANG, Commissioner

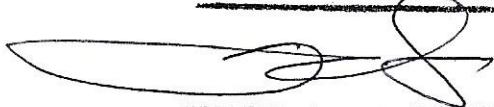
EXHIBIT A
VACATION OF BLAZER LANE – 60’ WIDE RIGHT OF WAY

A 60’ WIDE STRIP OF LAND SITUATED IN LOT 10, BLOCK 1, FREMONT CANYON, A SUBDIVISION OF RECORD SITUATED IN THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 14 SOUTH, RANGE 11 EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON. SAID RIGHT OF WAY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF BLAZER LANE, A 60’ WIDE RIGHT OF WAY, LOCATED WITHIN LOT 10, BLOCK 1, FREMONT CANYON LYING SOUTH OF THE NORTH LINE OF SAID LOT 10 AND NORTH OF THE NORTHERLY RIGHT OF WAY LINE OF WILT ROAD.

6-16-2022

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 17, 1981
FREDERICK A. AST. JR.
1938

Renews 12-31-2023

EXHIBIT B

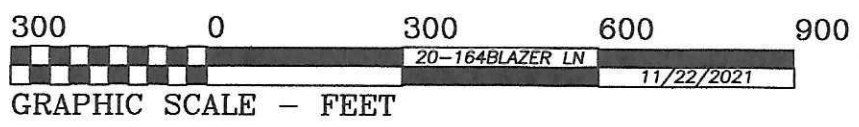
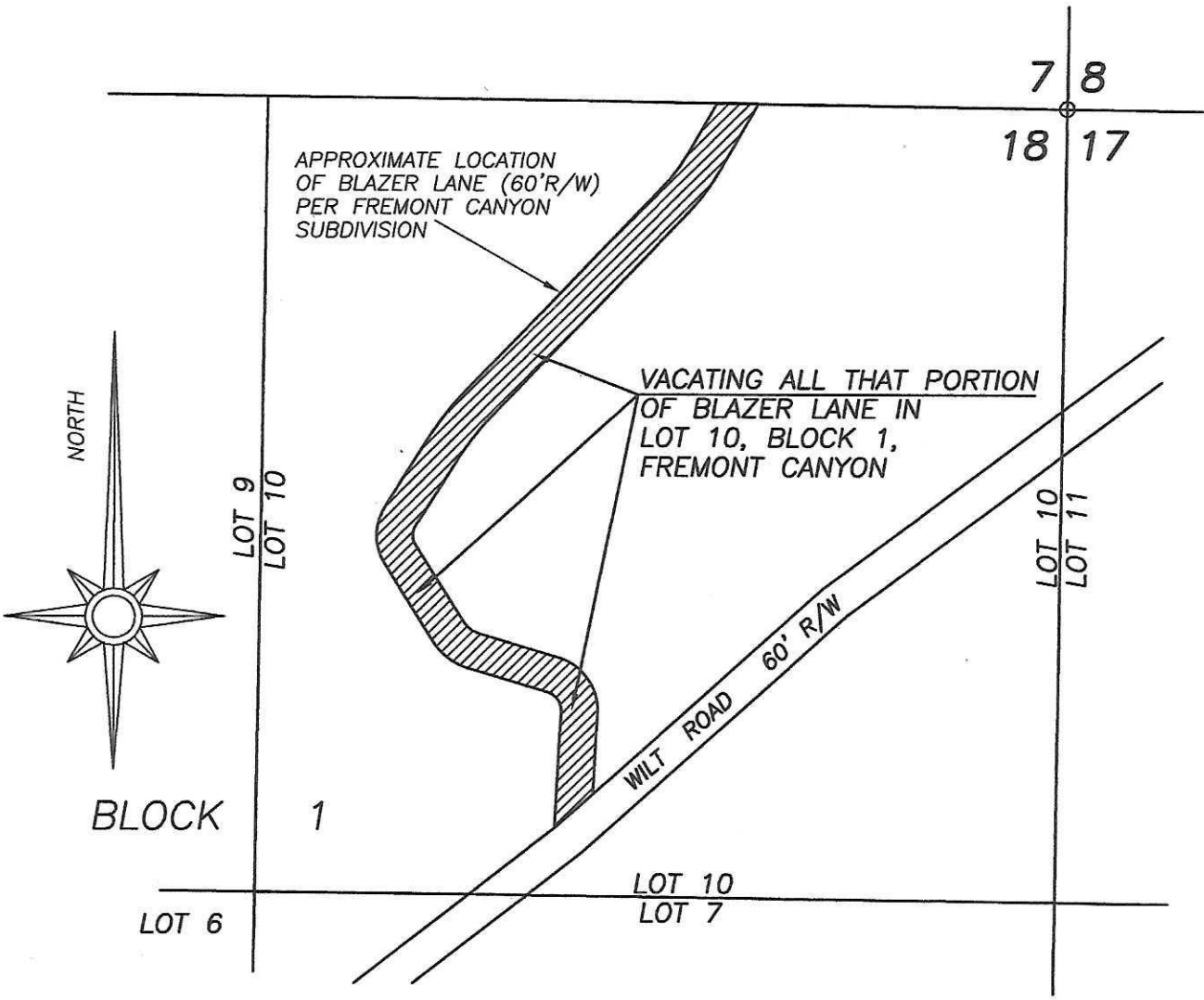
Co-16-2022

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 17, 1981
FREDERICK A. AST, Jr.
1938

RENEWAL DATE 12/31/23

VACATION OF BLAZER LANE, A 60' WIDE RIGHT OF WAY LOCATED IN LOT 10, BLOCK 1, FREMONT CANYON, SITUATED IN THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 14 SOUTH, RANGE 11 EAST, WILLAMETTE MERIDAIN, DESCHUTES COUNTY, OREGON



**EXHIBIT C - LEGAL DESCRIPTION
FOR THE VACATION OF A PORTION OF THE
PUBLIC ACCESS EASEMENT DESCRIBED IN DOC. NO. 2018-04422**

A strip of land, 60.00 feet in width, lying in the SE 1/4 of Section 7, Township 14 South, Range 11 East, W.M., Deschutes County, Oregon, being 30.00 feet on each side of the following described centerline:

Beginning at a point which bears N89°53'55" W 555.28 feet from the Southeast corner of Section 7, Township 14 South, Range 11 East, W.M.; thence along the centerline surveyed and shown on CS14480 as filed in the Deschutes County Surveyor's Office (and also as described in the Public Access Easement recorded in Instrument No. 2018-04422 in the Deschutes County Clerk's Office) N30°36'09" E 134.00 feet; thence 147.75 feet along the arc of a 255.72 foot radius curve to the left, the long chord of which bears N14°03'02"E a distance of 145.70 feet to the terminus of said centerline, also being the terminus of the centerline described in the Deed of Dedication recorded in Instrument No. 2022-23922 in the Deschutes County Clerk's Office.

The sidelines of said strip to be extended or shortened to terminate at the south line of said Section 7.

Bearings are based on the south line of said Section 7 per CS14480 as filed in the Deschutes County Surveyor's Office.

The strip of land described above is depicted on the attached map titled "EXHIBIT D" which is incorporated by this reference.

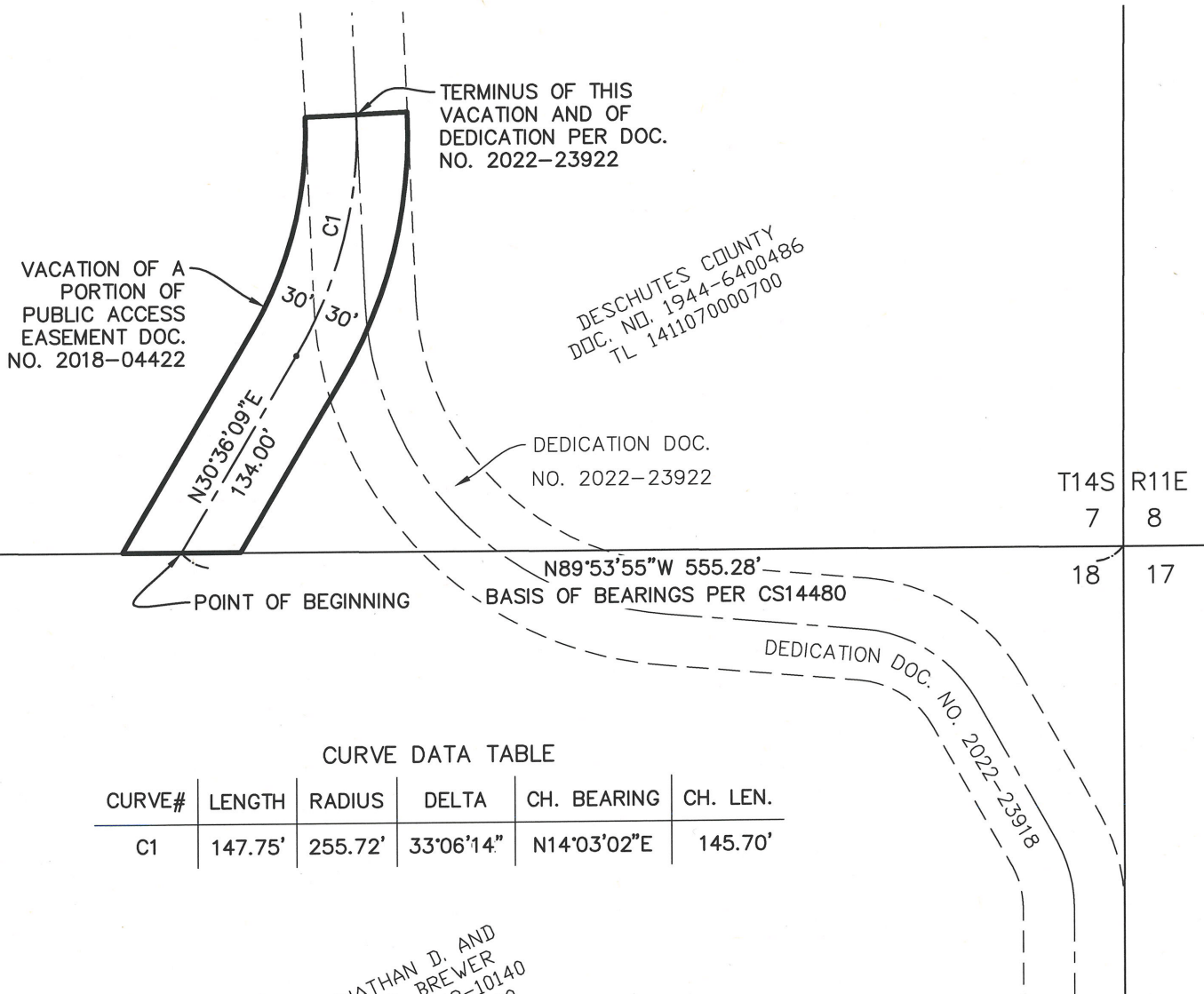
REGISTERED
PROFESSIONAL
LAND SURVEYOR

Kevin Samuel

OREGON
DECEMBER 28, 2009
KEVIN R. SAMUEL
77040PLS

6/30/2024

RENEWAL



CURVE DATA TABLE

CURVE#	LENGTH	RADIUS	DELTA	CH. BEARING	CH. LEN.
C1	147.75'	255.72'	33°06'14"	N14°03'02"E	145.70'

JONATHAN D. AND
ANN S. BREWER
DOC. NO. 2018-10140
TL 1411180000100
LOT 10, BLOCK 1,
FREMONT CANYON

REGISTERED
PROFESSIONAL
LAND SURVEYOR
Kevin Samuel
OREGON
DEC. 28, 2009
KEVIN R. SAMUEL
77040PLS

RENEWS: 6/30/2024

EXHIBIT D – VACATION OF A PORTION OF PUBLIC ACCESS EASEMENT
SE 1/4 SEC. 7. T14S, R11E, WM

DESCHUTES COUNTY SURVEYOR'S OFFICE 61150 S.E. 27TH STREET, BEND, OR. 97702	SCALE: 1"=100' DRAWN BY: KRS DATE: 8/22/2022	SHEET 1 OF 1
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EXHIBIT "E"

PETITION FOR VACATION OF A PUBLIC ROAD

TO: THE DESCHUTES COUNTY BOARD OF COMMISSIONERS

We, the undersigned (holding recorded interest or abutting the proposed property or owning improvements constructed on the proposed property for vacation), respectfully request the following described road be vacated.

Description of road to be vacated: See attached Exhibit A.

Located in Township 14 South, Range 11 East, Section 18, W.M., Deschutes County, Oregon.

Reason for road vacation request: This vacation request is the final step of relocating Blazer Lane. The new road dedication deeds were recorded as Instrument Nos. 2022-23922 and 2022-23918.

DATED this 16th day of August, 2022.

PRINT NAME	SIGNATURE	ADDRESS	CITY	STATE ZIP
<u>Ann Brewer</u>	<u>[Signature]</u>	<u>17550 Wilt Rd</u>	<u>Sisters</u>	<u>OR 97759</u>
<u>Jonathan Brewer</u>	<u>[Signature]</u>	<u>17550 Wilt Rd</u>	<u>Sisters</u>	<u>OR 97759</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

STATE OF OREGON)
County of Deschutes) ss.

On this 16th day of August, in the year 2022, before me, a Notary Public, personally appeared Jonathan D. Brewer personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is(are) subscribed to this instrument, and acknowledged that he (she, they) executed it.

WITNESS my hand and official seal

[Signature]
Notary Public for Oregon.
My Commission expires: March 5, 2024



STATE OF OREGON)
) ss.
County of Deschutes)

On this 16th day of August, in the year 2022, before me, a Notary Public, personally appeared Ann S. Brewer personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is(are) subscribed to this instrument, and acknowledged that he (she, they) executed it.



WITNESS my hand and official seal

Margaret S Moore

Notary Public for Oregon.

My Commission expires: MARCH 5, 2024

I CERTIFY THAT THIS IS THE TRUE AND ORIGINAL PETITION CIRCULATED BY ME.

C Brewer

SIGNATURE

17550 Wilt Rd, Sisters, OR 97759

ADDRESS

TELEPHONE: 210-259-1117

EXHIBIT "F"

PETITION FOR VACATION OF A PUBLIC ROAD

TO: THE DESCHUTES COUNTY BOARD OF COMMISSIONERS


We, the undersigned (holding recorded interest or abutting the proposed property or owning improvements constructed on the proposed property for vacation), respectfully request the following described road be vacated.

Description of road to be vacated: See attached Exhibits "C" and "D"

Located in Township 14 South, Range 11 East, Section 7, W.M., Deschutes County.

Reason for road vacation request: This vacation request is the final step of relocating Blazer Lane. The new road dedication deeds were recorded as Instrument Nos. 2022-23922 and 2022-23918.

DATED this 12th day of September, 2022.

PRINT NAME	SIGNATURE	ADDRESS	CITY	STATE ZIP
Kristie Bollinger, Deschutes Co. Property Manager		14 NW Kearney Avenue, Bend,		OR 97703

STATE OF OREGON)
) ss.
 County of Deschutes)

On this 12th day of September, in the year 2022 before me, a Notary Public, personally appeared Kristie Bollinger personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is(are) subscribed to this instrument, and acknowledged that he (she, they) executed it.

WITNESS my hand and official seal

Deborah Larue Cook
 Notary Public for Oregon.
 My Commission expires: 10-1-2023





MEMORANDUM

TO: Board of County Commissioners

FROM: Cody Smith, County Engineer

DATE: September 13, 2022

SUBJECT: **Road Official's Report
Vacation of Blazer Lane in Section 18, Township 14S, Range 11E, W.M., and a Portion of a
Public Access Road Easement in Section 7, Township 14S, Range 11E, W.M.**

Background:

Deschutes County Road Department has received a petition to vacate Blazer Lane. Chief Petitioners for the proposed vacation are Jonathan D. Brewer and Ann S. Brewer, the owners of Tax Lot 100 on current Assessor's Tax Map 14-11-18. Additionally, the Road Department has received a petition to vacate a section of a public access easement that serves as a northerly continuation of Blazer Lane across County-owned Tax Lot 700 on current Assessor's Tax Map 14-11-07; Chief Petitioner for this proposed vacation is Kristie Bollinger, the Deschutes County Property Manager, on behalf of Deschutes County.

The subject right of way for Blazer Lane ("Area 1"), which is described and depicted in proposed Order No. 2022-053, Exhibits "A" and "B", was dedicated to and accepted on behalf of the public with the FREEMONT CANYON subdivision plat (1978). Area 1 exists entirely over and across Tax Lot 100 on current Assessor's Tax Map 14-11-18 (FREEMONT CANYON Lot 10, Block 1). The subject public access easement portion ("Area 2"), which is described and depicted in proposed Order No. 2022-053, Exhibits "C" and "D", was created in 2018 by instrument recorded as Document Number 2018-004422. Area 2 exists entirely over and across Tax Lot 700 on current Assessor's Tax Map 14-11-07. Collectively, Areas 1 and 2 shall be referred to as "the proposed vacation area" for the remainder of this report.

The Brewers, Chief Petitioners for Area 1, have caused for the dedication and construction of a new alignment for Blazer Lane over and across Tax Lot 100 on current Assessor's Tax Map 14-11-18 and Tax Lot 700 on current Assessor's Tax Map 14-11-07 under Land Use File No. 247-20-000795-RD. The new road alignment provides for public access to properties north of Tax Lot 100, leaving the proposed vacation area unnecessary for public

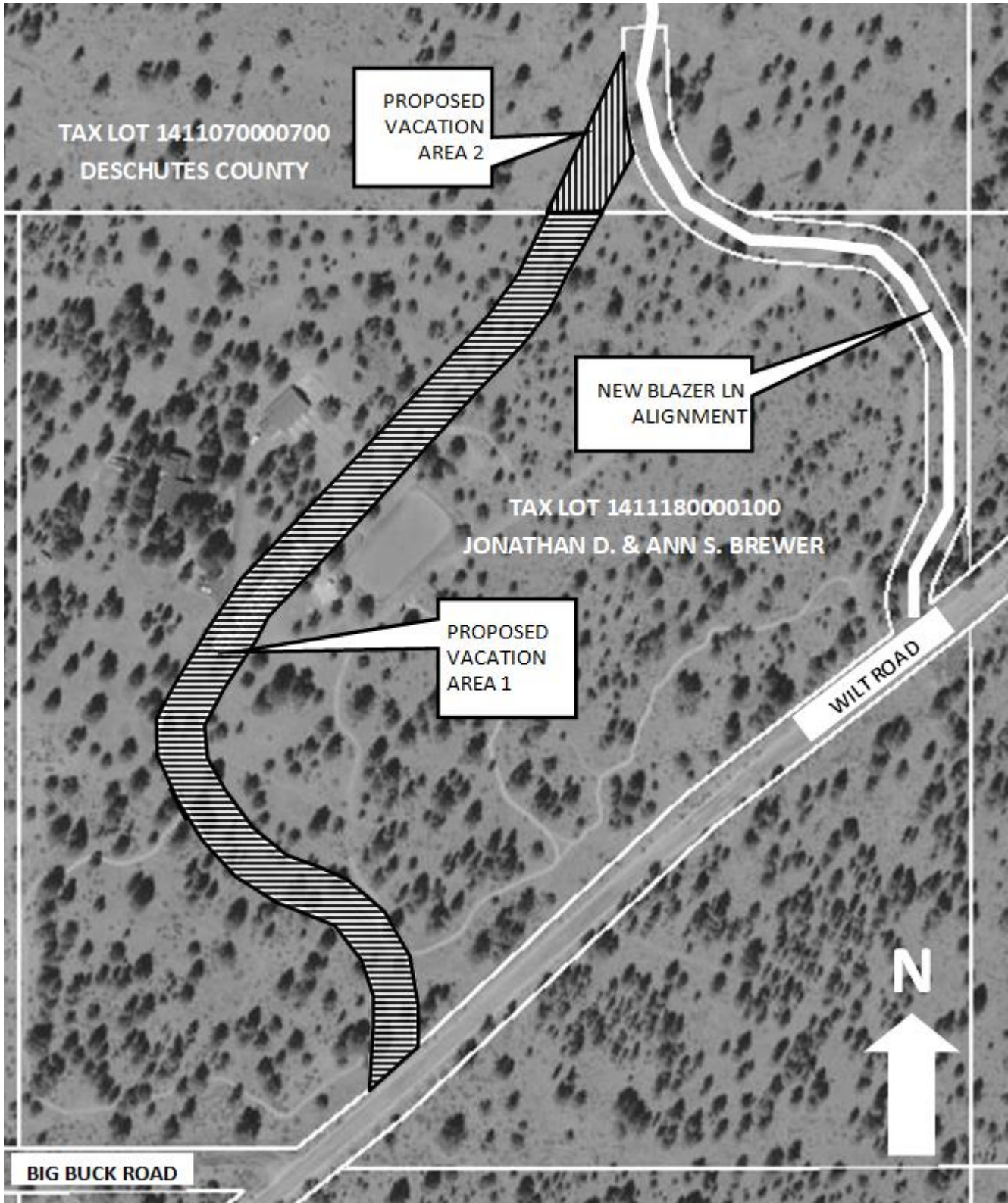


Figure – Aerial Photo of Proposed Vacation Area

access. The proposed vacation area contains existing gravel road improvements that will remain to provide access for Tax Lot 100. No utility facilities have been identified within the proposed vacation area.

The Petitioners provided the following reason for the proposed vacation:

“This vacation request is the final step of relocating Blazer Lane. The new road dedication deeds were recorded as Instrument Nos. 2022-23922 and 2022-23918.”

The Petitioners submitted completed service provider consent forms from the all service providers within the proposed vacation area; those service providers and their responses are listed below:

- Central Electric Cooperative
 - Representative: Parneli Perkins, Land and Right of Way Specialist
 - Service provider does not have existing facilities within the area proposed for vacation
 - **Service provider consents to the proposed vacation**

Findings:

Based upon the submitted petition materials, responses to service provider notices, and the Road Department’s research of the subject right of way, the Road Department makes the following findings:

- The public’s interest in the proposed vacation area was established by the FREEMONT CANYON subdivision plat and by instrument recorded as Document No. 2018-004422 (ORS 368.326).
- No owners of a recorded property right would be deprived of access necessary for the exercise of their property right with the proposed vacation if implemented (ORS 368.331).
- The petitioners, who represent the owners of 100 percent of property abutting the subject right of way, have submitted complete petitions and submitted the required fee (ORS 368.341(1)(c); ORS 368.341(3); ORS 368.341(4); ORS368.351).
- The subject right of way does not contain public utilities and does not contain public road improvements of value to the public.
- The subject right of way does not appear to be needed for current or future public use.

Recommendation:

Based on the above findings, the Road Department has determined that the proposed vacation is in the public interest. The Road Department recommends that the Board of County Commissioners approve the proposed vacation as described in proposed Order No. 2022-053 subject to the following conditions:

1. No opposition to the vacation is reported to the County prior to vacation order presentation to the Board of County Commissioners.
2. The vacated property shall vest with the rightful owner or owners holding title according to law in accordance with ORS 368.366(1)(c).

This report is made pursuant to ORS 368.326 through 368.366, concerning the vacation of county property.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Consideration of Resolution No. 2022-064 Increasing Appropriations and FTE within the Health Services Fund and the 2022-23 Deschutes County Budget.

RECOMMENDED MOTION:

Move Approval of Resolution No. 2022-064 Increasing Appropriations and FTE within the Health Services Fund and the 2022-23 Deschutes County Budget.

BACKGROUND AND POLICY IMPLICATIONS:

On 8/31/2022 the Deschutes County Health Services department presented to the Board of County Commissioners with regards to the Oregon Health Authority Behavioral Health Resource Network (BHRN) grant agreement #177290 which funds increased access to substance use disorder treatment, peer supports, recovery services and harm reduction interventions through December 31, 2023. Included in the BHRN grant presentation was a request for an increase in 11.2 regular duration FTE to provide the above services.

BUDGET IMPACTS:

Recognizing \$1,948,230 in state miscellaneous funds through the BHRN grant and appropriating the same amount towards program expense. The vast majority of expenditures (~\$1.34 million) are budgeted for personnel costs.

ATTENDANCE:

Daniel Emerson, Budget Manager

Deschutes County
Appropriation of New Grant

REVENUE

Item	Line Number	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
		HSCRISIS	HS2BHRN	2743152	335011	State Miscellaneous	-	382,326	382,326
		HSINTYOUTH	HS2BHRN	2743152	335011	State Miscellaneous	-	229,910	229,910
		HSADLTINT	HS2BHRN	2743152	335011	State Miscellaneous	-	1,335,994	1,335,994
TOTAL							-	1,948,230	1,948,230

APPROPRIATION

Item	Line Number	Project Code	Segment 2	Org	Object	Category (Pers, M&S, Cap Out, Contingency)	Description (Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
		HSCRISIS	HS2BHRN	2743152	410101	Personnel	Salary	-	169,727	169,727
		HSCRISIS	HS2BHRN	2743152	420301	Personnel	FICA	-	13,012	13,012
		HSCRISIS	HS2BHRN	2743152	420101	Personnel	Health Insurance	-	59,782	59,782
		HSCRISIS	HS2BHRN	2743152	420201	Personnel	PERS Employee-Employer	-	38,948	38,948
		HSCRISIS	HS2BHRN	2743152	420601	Personnel	Life-Long Term Disability	-	1,306	1,306
		HSCRISIS	HS2BHRN	2743152	420501	Personnel	Unemployment Insurance	-	1,140	1,140
		HSCRISIS	HS2BHRN	2743152	420401	Personnel	Workers' Comp Insurance	-	232	232
		HSCRISIS	HS2BHRN	2743152	420801	Personnel	Family & Medical Leave	-	642	642
		HSCRISIS	HS2BHRN	2743152	450040	M&S	Education & Training	-	6,000	6,000
		HSCRISIS	HS2BHRN	2743152	460610	M&S	Computers & Peripherals	-	8,000	8,000
		HSCRISIS	HS2BHRN	2743152	450310	M&S	Communication-Phone	-	2,400	2,400
		HSCRISIS	HS2BHRN	2743152	440430	M&S	Client Stabilization	-	11,380	11,380
		HSCRISIS	HS2BHRN	2743152	490422	Capital Outlay	Automobiles	-	35,000	35,000
		HSINTYOUTH	HS2BHRN	2743152	410101	Personnel	Salary	-	119,863	119,863
		HSINTYOUTH	HS2BHRN	2743152	420301	Personnel	FICA	-	8,463	8,463
		HSINTYOUTH	HS2BHRN	2743152	420101	Personnel	Health Insurance	-	36,728	36,728
		HSINTYOUTH	HS2BHRN	2743152	420201	Personnel	PERS Employee-Employer	-	25,336	25,336
		HSINTYOUTH	HS2BHRN	2743152	420601	Personnel	Life-Long Term Disability	-	706	706
		HSINTYOUTH	HS2BHRN	2743152	420501	Personnel	Unemployment Insurance	-	570	570
		HSINTYOUTH	HS2BHRN	2743152	420401	Personnel	Workers' Comp Insurance	-	116	116
		HSINTYOUTH	HS2BHRN	2743152	420801	Personnel	Family & Medical Leave	-	442	442
		HSINTYOUTH	HS2BHRN	2743152	450040	M&S	Education & Training	-	4,000	4,000
		HSINTYOUTH	HS2BHRN	2743152	460610	M&S	Computers & Peripherals	-	4,000	4,000
		HSINTYOUTH	HS2BHRN	2743152	450310	M&S	Communication-Phone	-	1,200	1,200
		HSINTYOUTH	HS2BHRN	2743152	440430	M&S	Client Stabilization	-	7,585	7,585
		HSADLTINT	HS2BHRN	2743152	410101	Personnel	Salary	-	553,622	553,622
		HSADLTINT	HS2BHRN	2743152	420301	Personnel	FICA	-	39,859	39,859
		HSADLTINT	HS2BHRN	2743152	420101	Personnel	Health Insurance	-	149,257	149,257
		HSADLTINT	HS2BHRN	2743152	420201	Personnel	PERS Employee-Employer	-	121,543	121,543
		HSADLTINT	HS2BHRN	2743152	420601	Personnel	Life-Long Term Disability	-	3,089	3,089
		HSADLTINT	HS2BHRN	2743152	420501	Personnel	Unemployment Insurance	-	2,423	2,423
		HSADLTINT	HS2BHRN	2743152	420401	Personnel	Workers' Comp Insurance	-	493	493
		HSADLTINT	HS2BHRN	2743152	420801	Personnel	Family & Medical Leave	-	2,084	2,084
		HSADLTINT	HS2BHRN	2743152	450040	M&S	Education & Training	-	10,000	10,000
		HSADLTINT	HS2BHRN	2743152	460610	M&S	Computers & Peripherals	-	14,000	14,000
		HSADLTINT	HS2BHRN	2743152	450310	M&S	Communication-Phone	-	4,200	4,200
		HSADLTINT	HS2BHRN	2743152	440430	M&S	Client Stabilization	-	18,970	18,970
		HSADLTINT	HS2BHRN	2743152	460133	M&S	Medical Supplies	-	20,000	20,000
		HSADLTINT	HS2BHRN	2743152	450920	M&S	Grants&Contributions-Misc	-	240,000	240,000

Deschutes County
Appropriation of New Grant

	HSADLTINT	HS2BHRN	2743152	490422	Capital Outlay	Automobiles		35,000	35,000	
	HSADLTINT	HS2BHRN	2743152	490501	Overhead	Admin Allocation	-	121,454	121,454	
	HSINTYOUTH	HS2BHRN	2743152	490501	Overhead	Admin Allocation	-	20,901	20,901	
	HSCRISIS	HS2BHRN	2743152	490501	Overhead	Admin Allocation	-	34,757	34,757	
	HSALL	HS1OTHER	2743151	450094	M&S	Program Expense	-	177,112	177,112	
	HSALL	HS1OTHER	2743151	490501	Overhead	Admin Allocation	-	(177,112)	(177,112)	
	TOTAL							-	1,948,230	1,948,230

Deschutes County
Appropriation of New Grant

	0	0
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Fund:
Dept:
Requested by:
Date:

274
Health Services
Lana Lane
8/15/2022

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution to Increase Appropriations and FTE *
Within the 2022-23 Deschutes County Budget * RESOLUTION NO. 2022-064
*

WHEREAS, the Deschutes County Health Services department presented to the Board of County Commissioners on 08/31/2022, with regards to Oregon Health Authority Behavioral Health Resource Network grant agreement #177290 funding increased access to substance use disorder treatment, peer supports, recovery services and harm reduction interventions, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, Deschutes County Policy HR-1 requires that the creation of or increase in FTE outside the adopted budget be approved by the Board of County Commissioners, and

WHEREAS, it is necessary to recognize funds and increase appropriations by \$1,948,230 within the Health Services Fund, now, therefore;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be appropriated in the 2022-23 County Budget:

<u>Health Services</u>	
State Miscellaneous	\$ 1,948,230
Health Services Total	<u>\$ 1,948,230</u>

Section 2. That the following expenditures be appropriated in the 2022-23 County Budget:

<u>Health Services</u>	
Program Expense	\$ 1,948,230
Health Services Total	<u>\$ 1,948,230</u>

Section 3. That the following FTE be added:

Job Class	Type	Duration if Limited Duration	FTE
Peer Support Specialist	Regular Duration		1.00
Peer Support Specialist	Regular Duration		1.00
Peer Support Specialist	Regular Duration		0.60
Peer Support Specialist	Regular Duration		0.60
Peer Support Specialist	Regular Duration		1.00
Peer Support Specialist	Regular Duration		1.00
Peer Support Specialist	Regular Duration		1.00
Behavioral Specialist I	Regular Duration		1.00
Behavioral Specialist I	Regular Duration		1.00
Behavioral Specialist I	Regular Duration		1.00
Community Health Specialist III	Regular Duration		1.00
Behavioral Health Tech	Regular Duration		1.00
Total FTE			11.20

Section 4. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of September, 2022.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

PATTI ADAIR, Chair

ATTEST:

ANTHONY DEBONE, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Public Hearing and Order Considering Brydolf annexation to Sisters-Camp Sherman Rural Fire Protection District

RECOMMENDED MOTION:

Move approval of Order 2022-048

BACKGROUND AND POLICY IMPLICATIONS:

Ingrid Brydolf filed a petition to annex property into Sisters-Camp Sherman Rural Fire Protection District. The District approved the petition. The Assessor's Office and/or County Clerk certified the petition and Community Development reviewed it for consistency with the County's comprehensive plan.

BUDGET IMPACTS:

None

ATTENDANCE:

David Doyle, Legal



For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

Order Approving Ingrid Brydolf annexation into Sisters-Camp Sherman RFPD * ORDER NO. 2022-048 *

WHEREAS, Ingrid Brydolf ("Petitioner") submitted a petition requesting annexation of the property, identified in Exhibit A in the petition attached to this Order, into Sisters-Camp Sherman Rural Fire Protection District ("District"); and

WHEREAS, either the Deschutes County Clerk's Office and/or Assessor's Office verified that the petition was signed by a registered voter or a landowner, respectively, for the property as indicated in Exhibit B in the petition attached to this Order; and

WHEREAS, pursuant to ORS 198.857(4), the Deschutes County Community Development Department determined the petition is consistent with the Deschutes County Comprehensive Plan, as described in Exhibit C in the petition attached to this Order; and

WHEREAS, the Board held a duly noticed public hearing on September 21, 2022, to determine whether, in accordance with the County Comprehensive Plan, any applicable service agreement between a local government and the affected district, and the criteria prescribed by ORS 197.175, the affected area would benefit by annexation of said territory into the District; now, therefore

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDAINS as follows:

Section 1. The petition for annexation and all exhibits attached to this Order are hereby incorporated by reference.

Section 2. The petition for annexation is hereby approved, and the property identified in Exhibit A is declared annexed and included in the District.

Section 3. A copy of the signed Order will be forwarded to the Oregon Department of Revenue, Oregon Secretary of State Archives Division, Deschutes County Assessor's Office and County Clerk's Office, and the District.

Section 3. The purpose of this District is to provide fire protection services.

Dated this ___ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

PATTI ADAIR, CHAIR

ANTHONY DeBONE, VICE CHAIR

ATTEST:

Recording Secretary

PHIL CHANG, COMMISSIONER

PETITION TO ANNEX PROPERTY INTO
Sisters - Camp Sherman Rural Fire Protection District
(Name of District)

To: The Board of County Commissioners, Deschutes County, Oregon

The undersigned, in support of this Petition, state as follows:

1. This Petition for Annexation is filed pursuant to ORS 198.850 to 198.859 on Aug 1, 2022 (date) and Petitioners request the Board commence proceedings to annex the territory described herein into Sisters - Camp Sherman Rural Fire Protection District (name of district), Deschutes County, Oregon.
2. This Petition for Annexation affects only Deschutes County and is not in any incorporated city limits.
3. The Board of Sisters - Camp Sherman Rural Fire Protection District (name of district) approved the petition pursuant to ORS 198.850 on March 15, 2022 (insert date).
4. The principal act for Sisters - Camp Sherman Rural Fire Protection District (name of district) is ORS 478
(Proper statutory reference required, see ORS 198.010 for listing of appropriate principal act)
5. The territory subject to this Petition for Annexation is primarily (inhabited) uninhabited (circle one). This petition is signed by land owners and/or registered voters in the area proposed to be annexed as indicated opposite their respective signature, and all signatures were obtained on or after the 26th July day of, 2022.
6. The property street address(es) of land for annexation (if known) are 17705 Will Rd, Sisters, OR 97759 and the total acreage is 39.60 acres. A description of the boundaries of the territory to be annexed is attached hereto as Exhibit "A" and depicted on the map attached as Exhibit "B".
7. This Petition has been signed by at least 15 percent of the electors, or 100 electors whichever number is lesser, registered in the area proposed to be annexed; or at least 15 owners or owners of 10 percent of the land, (whichever is greater) within the area proposed to be annexed.
8. A security deposit form and payment is attached to this petition.

Signed this 26th day of July, 2022 by Ingrid Brydolf, Chief Petitioner(s).

Ingrid Brydolf
Signature

2732 NE 15th Ave, Portland, OR 97212
Address, City, State, ZIP (mailing)

DATED this 29 day of July, 2022

DATED this ___ day of _____, 20__

Approved by the Board of
Sisters - Camp Sherman RFPD
Name of District

(if applicable) Approved by City of _____

Roger Johnson
District Signature

City Signature

By: Roger Johnson
(Print Name)

By: _____
(Print Name)

Title: fire chief

Title: _____

EXHIBIT A

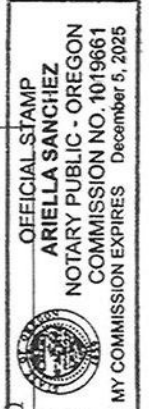
09/21/2022 Item #7.

NAME OF DISTRICT: Sisters-Camp Sherman Rural Fire Protection District Withdrawal Annexation

	PRINT NAME	DATE SIGNED	PROPERTY ADDRESS/ RESIDENCE ADDRESS (If Different)	LANDOWNER IN THE PROPOSED TERRITORY/ REGISTERED VOTER IN THE PROPOSED TERRITORY
1	<u>Ingrid Brydolf</u> Print Name <u>Ingrid Brydolf</u> Signature	<u>7/27/22</u> Date	<u>17705 Will Road, Sisters OR</u> PROPERTY ADDRESS <u>97759</u> <u>2732 NE 15th Ave, Portland, OR</u> RESIDENCE ADDRESS (If Different) <u>97212</u>	Landowner Yes <input checked="" type="checkbox"/> No _____ Acreage <u>39.60</u> Registered Voter Yes _____ No <input checked="" type="checkbox"/> Pre _____
2	_____ Print Name _____ Signature	_____ Date	_____ PROPERTY ADDRESS _____ RESIDENCE ADDRESS (If Different)	Landowner Yes _____ No _____ Acreage _____ Registered Voter Yes _____ No _____ Pre _____
3	_____ Print Name _____ Signature	_____ Date	_____ PROPERTY ADDRESS _____ RESIDENCE ADDRESS (If Different)	Landowner Yes _____ No _____ Acreage _____ Registered Voter Yes _____ No _____ Pre _____
4	_____ Print Name _____ Signature	_____ Date	_____ PROPERTY ADDRESS _____ RESIDENCE ADDRESS (If Different)	Landowner Yes _____ No _____ Acreage _____ Registered Voter Yes _____ No _____ Pre _____
5	_____ Print Name _____ Signature	_____ Date	_____ PROPERTY ADDRESS _____ RESIDENCE ADDRESS (If Different)	Landowner Yes _____ No _____ Acreage _____ Registered Voter Yes _____ No _____ Pre _____

I, Ingrid Brydolf, certify that I circulated this petition, and every person who signed this petition did so in my presence. Signature: Ingrid Brydolf

County of Multnomah State of Oregon
 SUBSCRIBED AND SWORN before me this 27th day of July, 2022
 Notary Public for Oregon Multnomah My Commission Expires: 12-5-25
 Signature Ariella Sanchez



Security Deposit Special District Formation or Reorganization

SEL 704

rev 01/18
ORS 198.775

Formation Annexation Withdrawal Dissolution

District and Precinct Information

Name of District <i>Sisters - Camp Sherman Rural Fire Protection District</i>		
Number of Precincts in District	Amount of Deposit per Precinct	Total Deposit (max of \$10,000)

Chief Petitioners

I/We hereby declare if the costs of the attempted formation annexation, withdrawal or dissolution of *Sisters - Camp Sherman Rural Fire Protection District* district exceeds the deposit, I/we will pay to the county treasurer the amount of the excess cost (ORS 198.775)

Name print <i>Ingrid Brydolf</i>			Signature <i>Ingrid Brydolf</i>		
Residence <i>17705 Will Rd</i>			Mailing Address if different <i>2732 NE 15th Ave., Portland OR 97212</i>		
City <i>Sisters</i>	State <i>OR</i>	Zip Code <i>97759</i>	City <i>Portland</i>	State <i>OR</i>	Zip Code <i>97212</i>
Amount of Contribution/Value of Secured Deposit <i>\$100.00</i>			Kind of Contribution* <input checked="" type="checkbox"/> Cash/Check <input type="checkbox"/> Bond <input type="checkbox"/> Other Security Deposit		

Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution* <input type="checkbox"/> Cash <input type="checkbox"/> Bond <input type="checkbox"/> Other Security Deposit		

Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution* <input type="checkbox"/> Cash <input type="checkbox"/> Bond <input type="checkbox"/> Other Security Deposit		

Continued on the reverse side of this form

Person/Organizations Providing Any Part of Cash/Security Deposit					
Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution*		
			<input type="checkbox"/> Cash	<input type="checkbox"/> Bond	<input type="checkbox"/> Other Security Deposit

Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution*		
			<input type="checkbox"/> Cash	<input type="checkbox"/> Bond	<input type="checkbox"/> Other Security Deposit

Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution*		
			<input type="checkbox"/> Cash	<input type="checkbox"/> Bond	<input type="checkbox"/> Other Security Deposit

Additional Description

*Provide additional description of security deposit below, on the back of this form or on separate sheets. Additional contributors may be listed on separate sheets and attached.

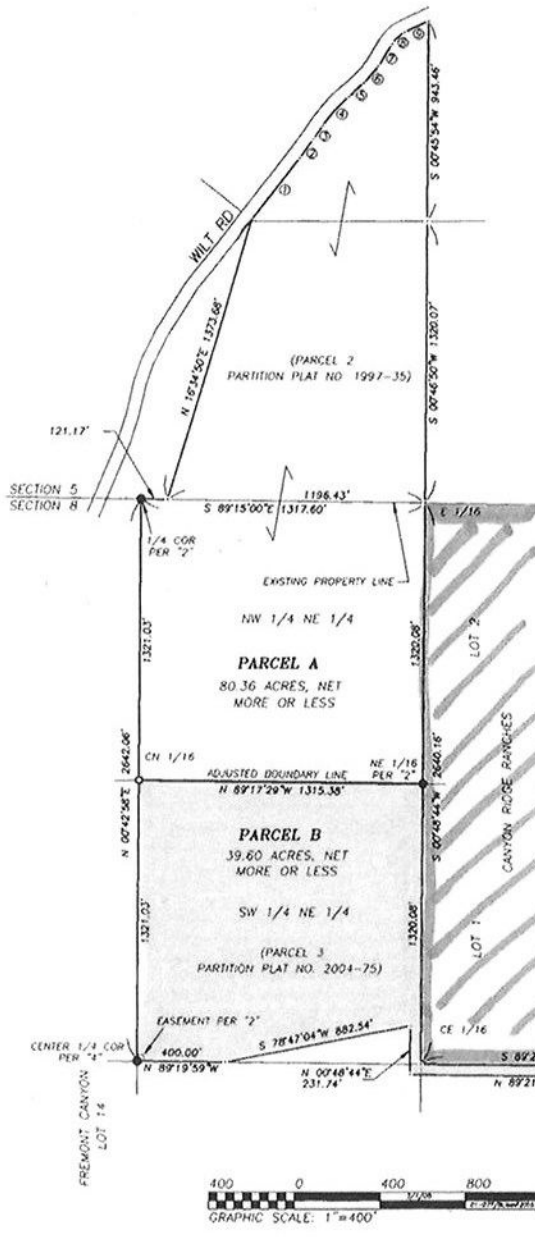
EXHIBIT A

LEGAL DESCRIPTION

Parcel 3 of Partition Plat 2004-75, Deschutes County, Oregon, excepting therefrom the Northwest Quarter of the Northeast Quarter of Section 8 of Township 14 South, Range 11 East of the Willamette Meridian, Deschutes County, Oregon.

CS16376

LL-04-78
BOUNDARY LINE ADJUSTMENT
BETWEEN PARCELS OF LAND SITUATED IN THE SE 1/4 OF SECTION 5
AND THE E 1/2 OF SECTION 8, T14S, R11E, W.M.,
DESCHUTES COUNTY, OREGON



WILT ROAD CALL TABLE

COURSE	BEARING	DISTANCE
1	N 37°54'00"E	365.82'
2	Rad: 1728.30' Tan: 54.06' Chd: N 36°06'30"E	Arc: 108.09' CA: 335.00' 108.09'
3	N 34°19'00"E	76.30'
4	Rad: 691.71' Tan: 95.61' Chd: N 41°52'30"E	Arc: 190.01' CA: 1544.19' 169.41'
5	N 49°26'00"E	93.97'
6	Rad: 332.45' Tan: 52.70' Chd: N 40°25'30"E	Arc: 104.54' CA: 1801.00' 104.11'
7	N 31°25'00"E	123.65'
8	Rad: 135.08' Tan: 41.12' Chd: N 48°20'56"E	Arc: 79.84' CA: 3351.52' 78.68'
9	N 65°16'52"E	126.52'

SURVEYOR'S CERTIFICATE:

I, FRED A. AST, JR., OREGON REGISTERED PROFESSIONAL LAND SURVEYOR No. 1938, DO HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED UNDER MY DIRECT SUPERVISION AT THE REQUEST OF WARNER MUNRO DURING THE MONTH OF FEBRUARY, 2005 IN ACCORDANCE WITH OREGON STATE LAW.

NARRATIVE:

THE PURPOSE OF THIS SURVEY WAS TO DEFINE THE BOUNDARIES OF PARCEL 2, PARTITION PLAT No. 1997-35, SITUATED IN THE SOUTHEAST QUARTER OF SECTION 5, AND PARCEL 3, PARTITION No. 2004-75, SITUATED IN THE EAST HALF OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 11 EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON. MONUMENTS WERE FOUND AND HELD, AS SHOWN. A MONUMENT WAS SET AT THE CENTER NORTH ONE-SIXTEENTH POSITION TO DEFINE THE ADJUSTED BOUNDARY LINE, AS INDICATED.

NO UNUSUAL CONDITIONS WERE ENCOUNTERED DURING THE COURSE OF THIS SURVEY.

LEGEND

- FOUND 5/8" IRON ROD, UNLESS OTHERWISE DESCRIBED
- SET 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP MARKED "FRED AST JR - PLS 1938"
- CALCULATED CORNER POSITION (PER RECORD)
- (') RECORD DATA PER REFERENCE MATERIAL

BASIS OF BEARINGS

ALL BEARINGS AND DISTANCES WERE TRANSCRIBED FROM OR CALCULATED ON THE BASIS OF PARTITION PLAT No. 1997-35 (CS12993) AND PARTITION PLAT No. 2004-75 (CS16089).

REFERENCE MATERIAL:

- 1) CS12993 PARTITION PLAT No. 1997-35 BY PLS 1938 FILED 7/2/1997
- 2) CS16089 PARTITION PLAT No. 2004-75 BY PLS 1938 FILED 9/30/2004
- 3) CS06138 SUBDIVISION PLAT OF "CANYON RIDGE RANCHES" BY PLS 1020 FILED 4/30/1984
- 4) CS07240 SUBDIVISION PLAT OF "FREMONT CANYON" BY PLS 1020 FILED 4/26/1978

3-15-05
REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
MAY 13, 1981
FREDERICK A. AST, JR.
1938

DESCHUTES COUNTY SURVEYOR
FILED 05/05/2005 BY *Jan Carter*

Fred A. Ast, Jr. and Associates 250 W. Cascade Avenue P.O. Box 751 Sisters, Oregon 97759 541-549-7851

= Area to be Annexed

= Sisters / Camp Sherman Fire District

= Sisters / Camp Sherman Fire District adjacent boundary

CS16376

Deschutes County Property Information - Diagram

Fire Tax District Map for account 150286

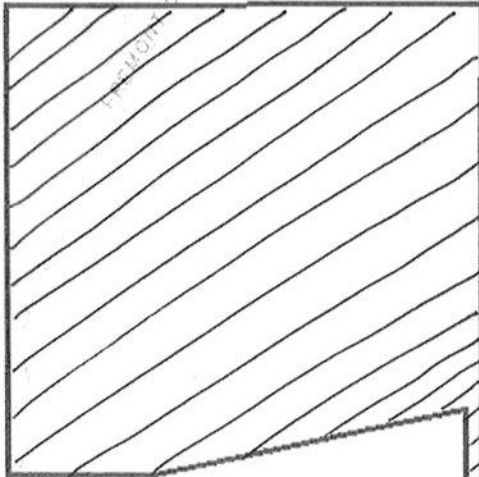
SISTERS/CAMP
SHERMAN FIRE DIST

SISTERS/CAMP
SHERMAN
FIRE DIST

WILTRD


TRAIL CANYON

MOUNTAIN VIEW RD



Deschutes County GIS, Sources: Esri, USGS, NOAA

Map and Taxlot: 1411080000100

•  = Area to be Annexed





County Clerk

**Petition for Annexation to
Sisters-Camp Sherman Rural Fire Protection District
(17705 Wilt Rd, Sisters,
Taxlot 1411080000100)**

Clerk's Certification

I, Steve Dennison, Deschutes County Clerk, do hereby certify that the signatures on the attached petition sheet are not voters within the proposed area to be annexed. There are zero (0) voters within the proposed area to be annexed. There are zero (0) valid signatures on the attached petition within the area proposed for annexation.

Dated this 24th day of August, 2022.

Steve Dennison
Deschutes County Clerk



EXHIBIT B

09/21/2022 Item #7.

DESCHUTES COUNTY ASSESSOR'S OFFICE

CARTOGRAPHY DEPARTMENT

1300 NW Wall Street, Suite 204 | Bend, Oregon 97703

Office: (541) 388-6508 | **Fax:** (541) 382-1692

Website: <https://www.deschutes.org/assessor>

Property Info: <https://dial.deschutes.org/>

August 24, 2022

Steve Dennison

Deschutes County Clerk

Re: **Petition for Sisters Camp Sherman RFPD** (Ingrid Brydolf)

Please be advised the attached petition meets the requirements of ORS 198.

Sincerely,

Gregg Rossi



Gregg Rossi | Chief Cartographer

Deschutes County Assessor's Office, Cartography Dept.

1300 NW Wall St. Suite 204 | Bend, Oregon 97703 PO Box 6005 | Bend, Oregon 97708

Tel: (541) 617-4703 | Fax: (541) 382-1692

COMMUNITY DEVELOPMENT

TO: Deschutes County Board of Commissioners

FROM: Will Groves, Planning Manager

DATE: August 18, 2022

SUBJECT: Land Use Compatibility, 17705 Wilt Road, Sisters - Camp Sherman Fire District Annexation

The materials contained in the petition propose to annex lands to the Sisters - Camp Sherman Fire District.

This annexation is consistent with Title 18, Deschutes County Zoning Ordinance, and Title 23, Deschutes County Comprehensive Plan. There are no local land use regulations or policies that specifically address this annexation¹.

¹ Policy 3.6.1 "encourages the formation of special service districts to serve rural needs rather than have the County serve those needs." Policy 3.8.1 recognizes the importance to "cooperate with public agencies and local park districts to provide park and recreation lands, facilities and opportunities."



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Consideration of Resolution No. 2022-063 Increasing Appropriations within the 2022-23 Deschutes County Budget.

RECOMMENDED MOTION:

Move Approval of Resolution No. 2022-063 Increasing Appropriations within the 2022-23 Deschutes County Budget.

BACKGROUND AND POLICY IMPLICATIONS:

The FY 23 Deschutes County Budget was adopted by the Board of County Commissioners on 6/22/2022. Since that time the County has entered into a Full Faith & Credit Obligations, Series 2022 (Negus Waste Transfer Station Project) which requires an increase in debt service appropriations for bond issuance and underwriting costs. Furthermore, Finance ascertained several funds where budgeted debt service appropriations (either principal or interest payments) were less than the actual FY 23 debt schedule. This resolution also corrects those under budgeted amounts by increasing debt service appropriations in Solid Waste, the Fair and Expo Center, the RV Park.

BUDGET IMPACTS:

This Resolution increases appropriations and decreases contingency due to new bond issuance and underwriting costs for the Negus Waste Transfer Station Project in the amount of \$211,849 within the Solid Waste fund. It further corrects for under budgeted debt service by increasing appropriations and decreasing contingency by \$48,770 within the Fair and Expo Center, \$55,673 within the RV Park, and \$200,781 within Solid Waste.

ATTENDANCE:

Daniel Emerson, Budget Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution to Increase Appropriations *
Within the 2022-23 Deschutes County Budget * RESOLUTION NO. 2022-063
*

WHEREAS, the Deschutes County Budget was adopted by the Board of County Commissioners on 06/22/2022, it is necessary to increase the Debt Service appropriation to fully fund principal and interest obligations, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows the transfer of Contingency within a fund when authorized by resolution of the governing body, and

WHEREAS, it is necessary to reduce Contingency and increase Debt Service appropriations by \$48,770 within the Fair and Expo Center, now, and

WHEREAS, it is necessary to reduce Contingency and increase Debt Service appropriations by \$55,673 within the RV Park, now, and

WHEREAS, it is necessary to reduce Contingency and increase Debt Service appropriations by \$412,630 within Solid Waste, now therefore;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following expenditures be appropriated in the 2022-23 County Budget:

<u>Fair and Expo Center</u>	
Debt Service	\$ 48,770
Contingency	(48,770)
Total Fair and Expo Center	<u>\$ 0</u>

<u>RV Park</u>	
Debt Service	\$ 55,673
Contingency	<u>(55,673)</u>
Total RV Park	<u><u>\$ 0</u></u>

<u>Solid Waste</u>	
Debt Service	\$ 412,630
Contingency	<u>(412,630)</u>
Total Solid Waste	<u><u>\$ 0</u></u>

Section 2. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of September, 2022.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

PATTI ADAIR, Chair

ATTEST:

ANTHONY DEBONE, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

REVENUE

Item	Line Number	Fund	Org	Object	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
							-		-
TOTAL							\$ -	\$ -	\$ -

APPROPRIATION

Item	Line Number	Fund	Org	Object	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
					(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)			
	615	6159651	480811		Debt Service	Debt Service - Principal	47,900.00	44,563.00	92,463.00
	615	6159651	480812		Debt Service	Debt Service - Interest	4,600.00	4,207.00	8,807.00
	615	6159651	501971		Contingency	Contingency	364,729.52	(48,770.00)	315,959.52
TOTAL							\$ 417,229.52	\$ -	\$ 417,229.52

REVENUE

Item	Line Number	Fund	Org	Object	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
							-		-
TOTAL							\$ -	\$ -	\$ -

APPROPRIATION

Item	Line Number	Fund	Org	Object	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
					(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)			
	618	6181050	480811		Debt Service	Debt Service - Principal	157,500.00	51,235.00	208,735.00
	618	6181050	480812		Debt Service	Debt Service - Interest	10,100.00	4,438.00	14,538.00
	618	6181050	501971		Contingency	Contingency	138,593.00	(55,673.00)	82,920.00

TOTAL

\$ 306,193.00	\$ -	\$ 306,193.00
----------------------	-------------	----------------------

REVENUE

Item	Fund	Org	Object	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
						-		-
TOTAL						\$ -	\$ -	\$ -

APPROPRIATION

Item	Fund	Org	Object	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
				(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)			
	610	6106250	480812	Debt Service	Debt Service - Interest	571,000.00	200,781.00	771,781.00
	610	6106250	480813	Debt Service	Debt Service - Bond Issuance	-	211,849.00	211,849.00
	610	6106250	501971	Contingency	Contingency	968,989.18	(412,630.00)	556,359.18
TOTAL						\$ 1,539,989.18	\$ -	\$ 1,539,989.18

Resolution 2022- 063: the Deschutes County Budget was adopted by the Board of County Commissioners on 06/22/2022, it is necessary to increase the Debt Service appropriation to fully fund principal and interest obligations, and



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 21, 2022

SUBJECT: Workers Compensation Third Party Administrator Notice of Intent to Award

RECOMMENDED MOTION:

Move Approval of Chair Signature on Intent to Award Workers' Compensation TPA Contract to TRISTAR

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County is self-insured for its workers' compensation program. The County hires a third-party administrator (TPA) for claims administration, claims management, claims payment, and arrangement of claims-related services.

The current TPA is TRISTAR and their contract expires on November 1, 2022. The contract with TRISTAR, originally Matrix, was a three-year contract with the option for two one-year extensions. The contract was extended an additional year due to TRISTAR's acquisition of Matrix. For FY 21-22, Deschutes County paid \$38,398.74 to TRISTAR for TPA services.

In preparation for the expiration of the current TPA contract, staff issued an RFP for workers' compensation TPA services on July 5, 2022. Three companies responded to the RFP: Innovative Claims Strategies, TRISTAR, and Gallagher Bassett. The proposal from Innovative Claims Strategies was deemed unresponsive because it did not provide the full-range of TPA services required in the RFP.

The following three people evaluated and scored the remaining two applications: Erik Kropp, Deputy County Administrator/Risk Manager; Sarah Key, Loss Prevention Coordinator; and Tim Clarke, Senior Vice President, Claims & Risk Services for Brown & Brown (Deschutes County's insurance agent of record).

The applications were scored based on the following criteria and designated percentage weight:

- Cost/Fees 40%
- Claims team assignment, experience 30%
- Audit performance history 20%
- Content of the proposal 10%

Proposers were allowed to submit various fee structures, including per claim pricing, a flat annual fee, or blended pricing. Based on a projection of processing 53 claims per year, which is a typical number of claims, the pricing options are as follows:

GB = Gallagher Bassett

TRISTAR Option 1	TRISTAR Option 2	TRISTAR Option 3	GB Option 1	GB Option 2
Per Claim Pricing	Blended Pricing	Flat Annual Fee	Life of Partnership	Handle to Conclusion
\$ 84,960	\$ 77,600	\$ 45,500	\$ 69,329	\$ 71,029

GB Options 1 and 2 include one-time costs of \$15,795 related to a claim transfer fee and data transfer fee.

The two proposals received the following scores, out of total possible points of 325.

Rater	TRISTAR	Gallagher Bassett	Top Scoring Company
Person 1	293	206	TRISTAR
Person 2	253	221	TRISTAR
Person 3	281	248	TRISTAR

Based on the proposals, TRISTAR was the top scoring company for all three raters. Staff determined TRISTAR pricing Option 3 as the best pricing structure for Deschutes County.

The next step in the contracting process is to issue a Notice of Intent to Award notice to TRISTAR. The letter will be sent to all responders, which will begin the 7-day protest period. If no protest is received the contract will be awarded administratively to TRISTAR and staff will move forward to enter into a contract with TRISTAR to provide workers' compensation TPA services. The contract will be a three-year contract with two two-year extensions, at the County's option.

BUDGET IMPACTS:

Costs to provide workers' compensation TPA services are included in the FY 22-23 budget.

ATTENDANCE:

Erik Kropp, Deputy County Administrator/Risk Manager
 Sarah Key, Loss Prevention Coordinator, Risk Management



REVIEWED
nem
LEGAL COUNSEL

RISK MANAGEMENT

September 21, 2022

Sent via email

RE: Request for Proposal for Workers' Compensation Third-Party Administrative Services

NOTICE OF INTENT TO AWARD CONTRACT

On or about August 15, 2022, Deschutes County considered proposals to execute a contract for Workers' Compensation Third-Party Administrative services. Deschutes County determined that the successful proposer for the project is: TRISTAR Risk Management.

This Notice of Intent to Award Contract(s) is issued pursuant to Oregon Revised Statute (ORS) 279B.135. A copy of this Notice of Intent to Award is being provided to all of the proponents that submitted a proposal (see attached list of proponents). Any firm or person who believes that they are adversely affected or aggrieved by the intended award set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award to the Board of County Commissioners of Deschutes County, Oregon, at the following address, Attn: David Doyle, County Counsel, 1300 NW Wall Street, Bend, OR 97703, david.doyle@deschutes.org. **The seven (7) day protest period will expire at 4:00pm on Thursday, September 28th, 2022.**

Any protest must be in writing and specify any grounds upon which the protest is based. If a protest is filed, a hearing will be scheduled before the Board of County Commissioners of Deschutes County, Oregon, acting as the Contract Review Board, at Deschutes County Services Center, 1300 NW Wall St., Bend, Oregon, 97703.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by Deschutes County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period. The successful proponent(s) on a Deschutes County project is required to execute the Contract. In addition to the execution of the contract, the Contractor will be required to provide applicable certificate(s) of insurance.

Be advised that if no protest is received within the stated time period, the County is authorized to process the contract administratively.



RISK MANAGEMENT

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Sarah Key, 541-617-4747.

Sincerely,
DESCHUTES COUNTY, OREGON

Patti Adair, Board Chair

cc w/enc: Transmitted via email on September 21, 2022 to all Proposers
See attached List



RISK MANAGEMENT

Contract for Workers' Compensation Third-Party Administration Services

Gallagher Bassett
2850 Golf Road, Rolling Meadows, IL 60008
630-285-4167
Kristen_Chavez@gbtpa.com

TRISTAR Risk Management
6650 SW Redwood Lane Suite 290, Tigard, OR 97224
503-704-2747
Brenna.OFarrell@tristargroup.net

Innovative Claims Strategies LLC
30 Knightsbridge Road, Suite 525-2292, Piscataway, NJ 08854
732-554-9614
jkeefe@icstrategies.com