



BOARD OF COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS MEETING

9:00 AM, WEDNESDAY, OCTOBER 13, 2021

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

(541) 388-6570 | www.deschutes.org

AGENDA

MEETING FORMAT

In response to the COVID-19 public health emergency, Oregon Governor Kate Brown issued Executive Order 20-16 (later enacted as part of HB 4212) directing government entities to utilize virtual meetings whenever possible and to take necessary measures to facilitate public participation in these virtual meetings. Since May 4, 2020, meetings and hearings of the Deschutes County Board of Commissioners have been conducted primarily in a virtual format. Effective June 30, 2021, COVID-based restrictions have been discontinued.

Attendance/Participation options include: A) In Person Attendance and B) Live Stream Video: Members of the public may still view the BOCC meetings/hearings in real time via the Public Meeting Portal at www.deschutes.org/meetings.

Citizen Input: Citizen Input is invited in order to provide the public with an opportunity to comment on any meeting topic that is not on the current agenda. Citizen Input is provided by submitting an email to: citizeninput@deschutes.org or by leaving a voice message at 541-385-1734. Citizen input received by 8:00 a.m. before the start of the meeting will be included in the meeting record.

Zoom Meeting Information: Staff and citizens that are presenting agenda items to the Board for consideration or who are planning to testify in a scheduled public hearing may participate via Zoom meeting. The Zoom meeting id and password will be included in either the public hearing materials or through a meeting invite once your agenda item has been included on the agenda. Upon entering the Zoom meeting, you will automatically be placed on hold and in the waiting room. Once you are ready to present your agenda item, you will be unmuted and placed in the spotlight for your presentation. If you are providing testimony during a hearing, you will be placed in the waiting room until the time of testimony, staff will announce your name and unmute your connection to be invited for testimony. Detailed instructions will be included in the public hearing materials and will be announced at the outset of the public hearing.

For Public Hearings, the link to the Zoom meeting will be posted in the Public Hearing Notice as well as posted on the Deschutes County website at <https://www.deschutes.org/bcc/page/public-hearing-notices>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN INPUT: *For items not on this Agenda*

Note: *In addition to the option of providing in-person comments at the meeting, citizen input comments may be emailed to citizeninput@deschutes.org or you may leave a brief voicemail at 541.385.1734. To be timely, citizen input must be received by 8:00am on the day of the meeting.*

CONSENT AGENDA

1. Consideration of Board Signature for Order No. 2021-049, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County-owned property located at the northeast corner of NE 27th Street and NE Connors Avenue, Bend
2. Consideration of Board Signature for Order No. 2021-050, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County-owned property located in the La Pine Industrial area, La Pine
3. Consideration of Order No. 2021-052, Rescinding Orders Nos. 98-065, 99-060, and 99-081, Regarding Designated Speeds on Portions of Lakeview Drive, Shoshone Road, and Choctaw Road
4. Consideration of Board Approval of Deschutes County Employee Benefits Plan
5. Consideration of Board Signature to Appoint Neil Baunsgard to the Deschutes County Bicycle and Pedestrian Advisory Committee
6. Approval of Minutes of the September 27, 2021 BOCC Meeting
7. Approval of Minutes of the September 29, 2021 BOCC Meeting

ACTION ITEMS

8. **9:05 a.m.** PRESENTATION: Report of the Housing Shortage Study
9. **9:50 a.m.** Administration – Staffing Request
10. **10:00 a.m.** COVID 19 Update
11. **10:45 a.m.** American Rescue Plan Funding Update

LUNCH RECESS

12. **1:00 PM** PUBLIC HEARING and Consideration of Cascade Medical Transport as a Proposed Subcontractor to Provide Certain Ambulance Services for the La Pine Rural Fire Protection District

OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

EXECUTIVE SESSION

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.

Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

13. Executive Session under ORS 192.660(2)(d) Labor Negotiations

ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Wednesday, October 13, 2021

SUBJECT: Consideration of Board Signature for Order No. 2021-049, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County-owned property located at the northeast corner of NE 27th Street and NE Conners Avenue, Bend

RECOMMENDED MOTION:

Move approval of Order No. 2021-049, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County-owned property located at the northeast corner of NE 27th Street and NE Conners Avenue, Bend

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns a 1.14-acre property located at the northeast corner of NE 27th Street and NE Conners Avenue, Bend, known as Map and Tax Lot 171226CB02109. The Real Market Value (RMV) by the Deschutes County Assessor's Office is \$1,931,170. An appraisal completed by an independent third-party appraiser in July 2021 values the property at \$1,090,000.

In May 2021, the executive director of Housing Works, David Brandt initially approached the County with interest in purchasing the 27th and Conners property. The acquisition of the 1.14-acres would provide for an approximate 30 to 40 additional affordable housing units as well as clinical space on the ground floor for Mosaic Medical for those vulnerable populations needing quick access to services.

At a recent executive session, a sale/purchase price of \$1,000,000 was presented for Board consideration. The agreed upon amount of \$1,000,000 will be funded by \$900,000 from the City of Bend's affordable housing fund and \$100,000 from Housing Work's land purchase reserves.

The following is an approximate development timeline provided by Housing Works:

Executed Purchase and Sale Agreement between County and Housing Works: October 2021

Finalize transaction / Payment to County: December 2021

State of Oregon applications for financing opens: January 2022

State of Oregon funding awards: May 2022

Commence construction: January 2023

Construction completed / receive certificate of occupancy: February 2024

BUDGET IMPACTS:

Property sale proceeds of \$1,000,000.

ATTENDANCE:

Kristie Bollinger, Property Manager

REVIEWED

LEGAL COUNSEL

10/13/2021 Item #1.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Designating Kristie Bollinger, the Deschutes County Property Manager, as the Deschutes County Representative for the Purpose of Signing Documentation for the Sale of Deschutes County Owned Property Located at the NE Corner of NE 27th Street and NE Connors Avenue, Bend, Oregon 97701 known as Map and Tax Lot 171226CB02109

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ORDER NO. 2021-049

WHEREAS, the Board of County Commissioners of Deschutes County has authorized the sale of property located at the NE corner of NE 27th Street and NE Connors Avenue, Bend, Oregon 97701 known as Map and Tax Lot 171226CB02109 to Central Oregon Regional Housing Authority D.B.A Housing Works; and

WHEREAS, Deschutes County received an offer from Housing Works to purchase property (Purchase and Sale Agreement (PSA)) for One Million (\$1,000,000) Dollars, subject to a due diligence period scheduled to expire in Ninety (90) Days from the date the PSA is executed; and

WHEREAS, the transaction closing is projected to occur within Ten (10) Business Days after the due diligence period or from when Housing Works removes contingencies, at which time documents necessary to conclude the transaction need to be signed on behalf of Deschutes County as the seller; now, THEREFORE,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. Kristie Bollinger, the Deschutes County Property Manager, is designated as the Deschutes County representative for the purpose of signing the necessary documents for the sale of property located at the NE corner of NE 27th Street and NE Connors Avenue, Bend, Oregon 97701 known as Map and Tax Lot 171226CB02109

SIGNATURES ON FOLLOWING PAGE

Dated this _____ of _____, 2021

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

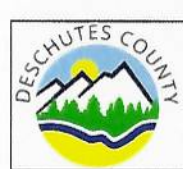
ANTHONY DEBONE, Chair

PHIL CHANG, Vice Chair

ATTEST:

Recording Secretary

PATTI ADAIR, Commissioner

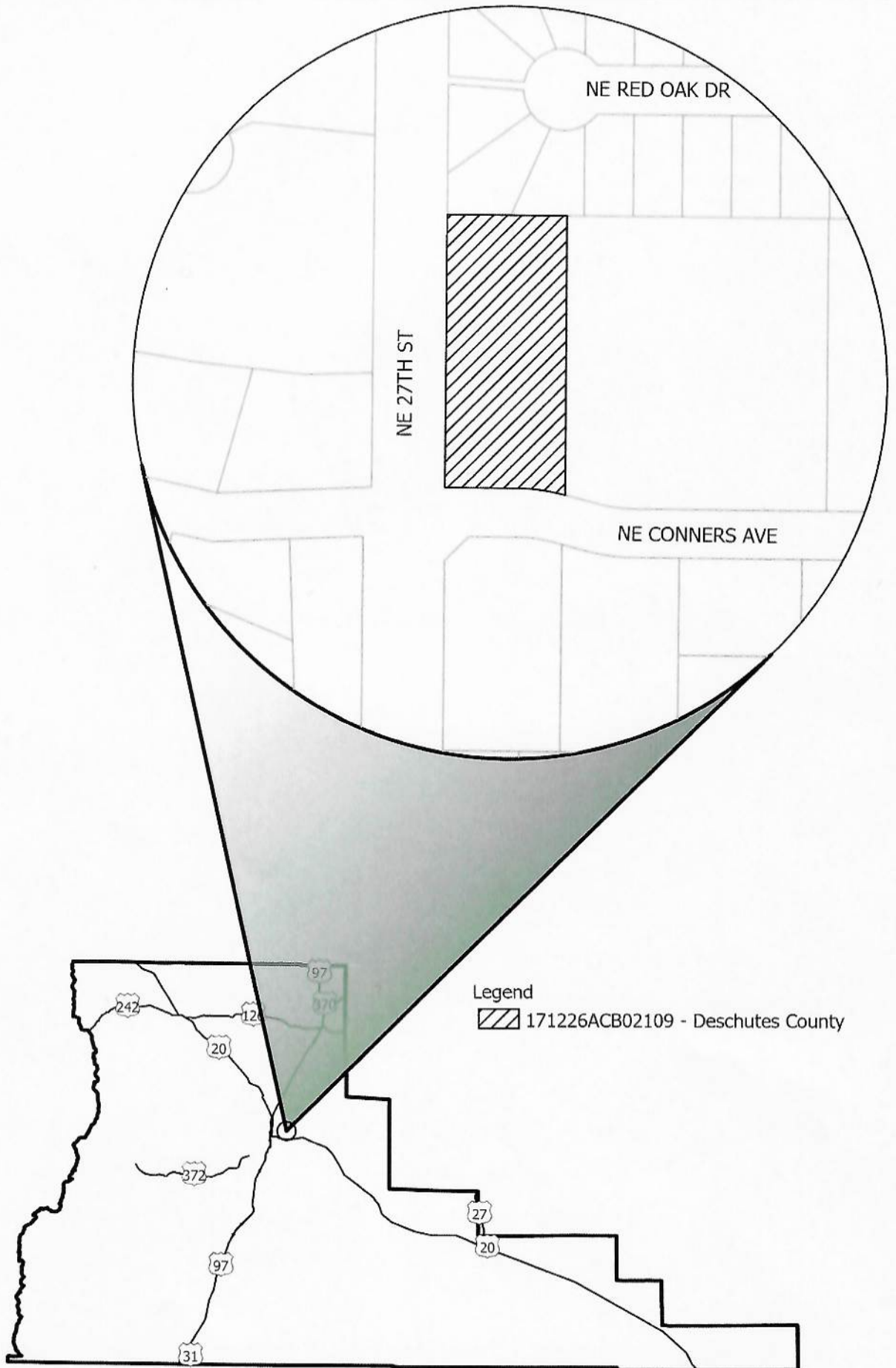


DESCHUTES COUNTY VICINITY MAP

Maptax #171226CB02109

Order No. 2021-049 1.14 Acres

10/13/2021 Item #1.



Created: 9/30/2021



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Wednesday, October 13, 2021

SUBJECT: Consideration of Board Signature for Order No. 2021-050, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County-owned property located in the La Pine Industrial area, La Pine

RECOMMENDED MOTION:

Move approval of Order No. 2021-050, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County-owned property located in the La Pine Industrial area, La Pine

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns various properties in the La Pine Industrial and La Pine Industrial Site Phase II plats. Lot 2 is 5.73-acres located at 51365 Russell Road, known as Map and Tax Lot 221013C000700 with a Real Market Value (RMV) of \$112,630 as determined by the Deschutes County Assessor's Office; the 'Common Area' is 5.59-acres located at 51385 Landers Court, known as 221013C001400 with a RMV of \$85,090; Lot 8 is 1-acre located at 16869 Finley Butte Road, known as Map at Tax Lot 221013C000200 with a RMV of \$40,670; Lot 9 is 1-acre located at 16857 Finley Butte Road, known as Map and Tax Lot 221013C000300 with a RMV of \$40,670; and Lot 10 is 1-acre located at 16835 Finley Butte Road, known as 221013C00400 with a RMV of \$26,250.

John Williams, who is the owner of Quicksilver Contracting Company, currently leases portions of Lot 2 and the Common Area described through two separate leases. A 4.68-acre portion of Lot 2 that includes an Option to Purchase at \$0.90 per square foot and a 4.57-acre portion of the 'Common Area'.

Mr. William's real estate holding company, JSW Properties LLC, owns 37.68-acres of adjacent property. Collectively with the leased property, Mr. Williams operates Quicksilver, which is a forestry services and forest products manufacturing company. As anticipated, Mr. Williams has submitted an offer to purchase property from the County as follows:

- a) Lot 2 in its entirety of 5.73-acres for \$0.90 per square foot or \$39,204/acre for a total of \$224,638.20.
- b) 'Common' area in its entirety of 5.59-acres for \$0.75 per square foot or \$32,670/acre for a total of \$182,625.30.
- c) Lot 8 in its entirety of 1-acre located at 16869 Finley Butte Road known as Map and Tax Lot 221013C000200; exclusive Option to Purchase at \$1.25 per square foot or \$54,450/acre for a total of \$54,450.
- d) Lot 9 in its entirety of 1-acre Located at 16857 Finley Butte Road known as Map and Tax Lot 221013C000300 ; exclusive Option to Purchase at \$1.25 per square foot or \$54,450/acre for a total of \$54,450.
- e) Lot 10 in its entirety of 1-acre located at 16835 Finley Butte Road known as Map and Tax Lot 221013C000400; exclusive Option to Purchase at \$1.25 per square foot or \$54,450/acre for a total of \$54,450.

There is some understanding that there may be environmental challenges related to a portion of Lot 9 and possibly Lot 10. Prior to County ownership of these properties, the surrounding community often dumped debris and trash at this location. Mr. Williams intends to complete environmental discovery by way of an environmental consultant, and if issues are found, he may opt not to proceed with the property purchase or ask for a discount on the purchase price.

In 2019, the County and City of La Pine entered into an Intergovernmental Agreement (IGA) that provided the City full power and authority for the marketing, promotion and sale negotiations for County-owned property located in the industrial area (La Pine Industrial, Newberry Business Park and Finley Butte Industrial Park) for the purpose of economic development. The IGA provides for a 50/50 split of gross proceeds from sales; IGA attached for reference. The "Common" area is not included on the list of applicable properties, but the Board agreed in a recent executive session to include the sale of this property in the 50/50 split.

The offer includes paying a real estate commission to Duke Warner Realty in an amount equal to 2.5% of the sales price for all or a portion of the real property identified in the Purchase and Sale Agreement including Lots 2, 8, 9, 10 and the "Common Area". Per the terms of the IGA, the City of La Pine is responsible for covering this cost, which equates to approximately \$14,265.33.

Other terms of the sale include a \$20,000 earnest money, a 175 business day inspection period and closing to occur no later than May 31, 2022.

BUDGET IMPACTS:

The total offer for Lots 2 and the 'Common' area is \$407,263.50, and the total offer through an exclusive Option to Purchase Lots 8, 9, & 10 is \$163,350.

ATTENDANCE:

Kristie Bollinger, Property Manager



DESCHUTES COUNTY VICINITY MAP

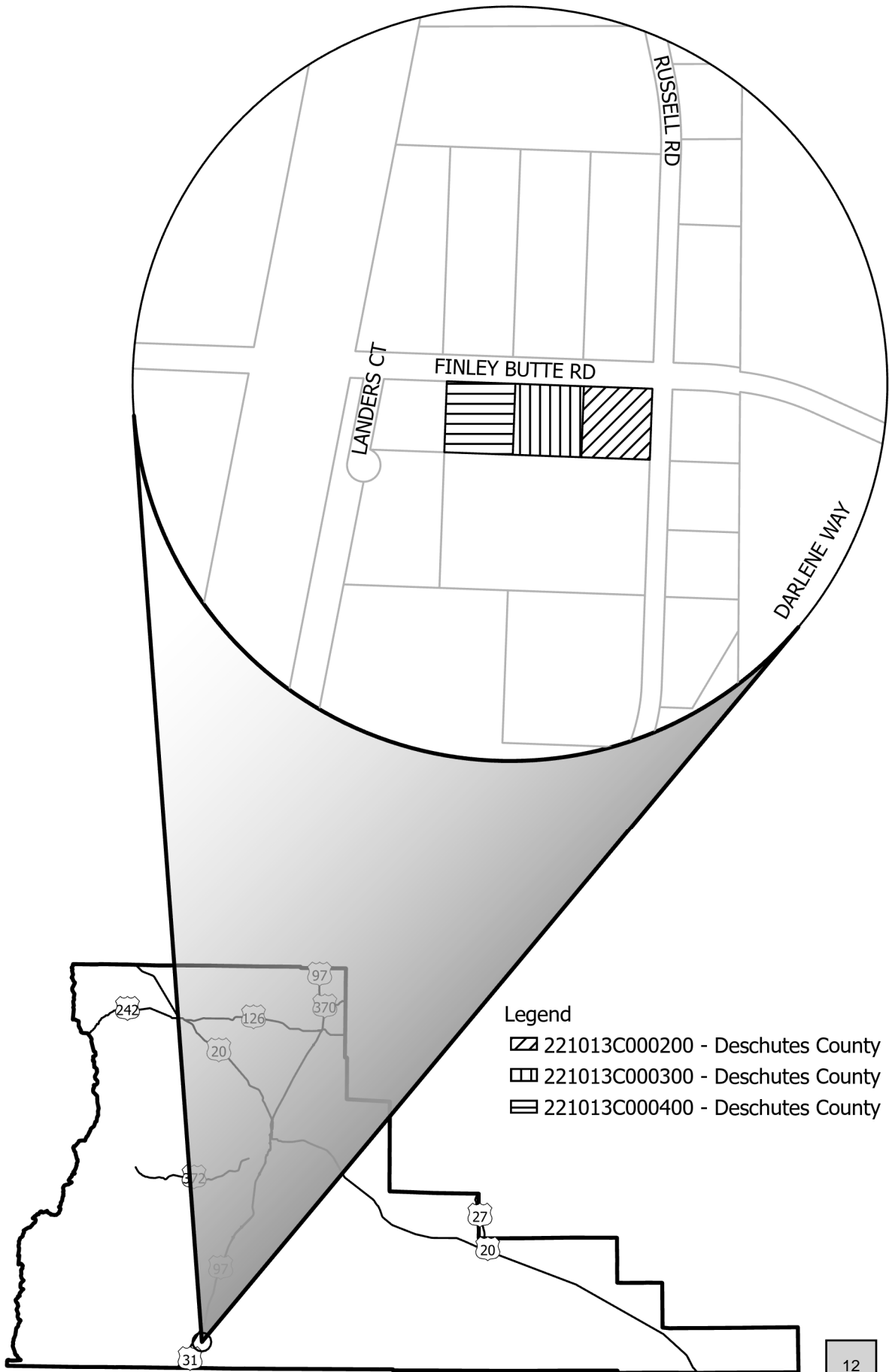
Maptax #221013C000200 - 1.00 Acres &

300 - 1.00 Acres & 400 - 1.00 Acres

Doc# Not Available

10/13/2021 Item #2.

N



Legend

- 221013C000200 - Deschutes County
- 221013C000300 - Deschutes County
- 221013C000400 - Deschutes County



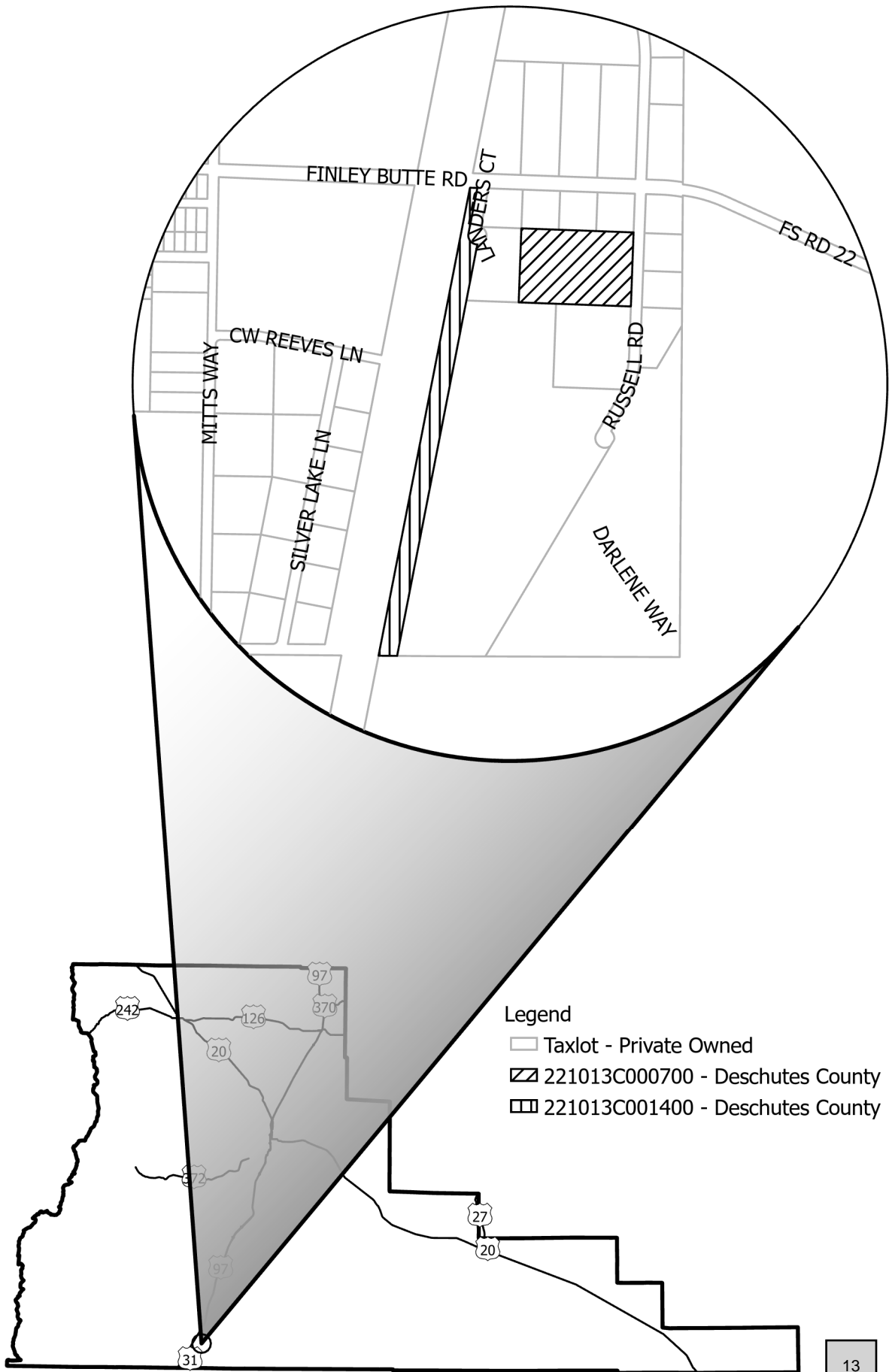
DESCHUTES COUNTY VICINTY MAP

Maptax #221013C000700 - 5.73 Acres &

221013C001400 - 5.59 Acres

Doc# 2003-173145 & Not Available

N
10/13/2021 Item #2.



Legend

- Taxlot - Private Owned
- ▨ 221013C000700 - Deschutes County
- ▤ 221013C001400 - Deschutes County

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Designating Kristie Bollinger, the Deschutes County Property Manager, as the Deschutes County Representative for the Purpose of Signing Documentation for the Sale of Multiple Deschutes County Owned Property Located in the La Pine Industrial Area, La Pine *
*
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* ORDER NO. 2021-050

WHEREAS, the Board of County Commissioners of Deschutes County has authorized the sale of property in the La Pine Industrial and La Pine Industrial Site Phase II plats specifically, Lot 2 is 5.73-acres located at 51365 Russell Road, known as Map and Tax Lot 221013C000700; ‘Common Area’ is 5.59-acres located at 51385 Landers Court, known as 221013C001400; Lot 8 is 1-acre located at 16869 Finley Butte Road, known as Map at Tax Lot 221013C000200; Lot 9 is 1-acre located at 16857 Finley Butte Road, known as Map and Tax Lot 221013C000300; and Lot 10 is 1-acre located at 16835 Finley Butte Road, known as 221013C00400, La Pine Oregon 97739; and

WHEREAS, Deschutes County received an offer (Purchase and Sale Agreement (PSA)) from JSW Properties LLC (Purchaser) to purchase property as follows: Lot 2 for Two Hundred Twenty Four Thousand Six Hundred Thirty Eight Dollars and Twenty Cents (\$224,638.20); Common Area for One Hundred Eighty Two Thousand Six Hundred Twenty Five Dollars and Thirty Cents (\$182,625.30); and an exclusive option to purchase Lots 8, 9 and 10 for Fifty Four Thousand Four Hundred Fifty Dollars (\$54,450) per Lot for a total of One Hundred Sixty Three Thousand Three Hundred Fifty Dollars (\$163,350); and

WHEREAS, the due diligence period will be no more than One Hundred Seventy Five business days (175) from the date the PSA is executed unless County and Purchaser agree in writing to extend; and

WHEREAS, closing shall occur no later than May 31, 2022 unless County and Purchaser agree in writing to extend; and

WHEREAS, the Purchaser has agreed to pay no less than Twenty Thousand Dollars (\$20,000) earnest money; now, THEREFORE,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. Kristie Bollinger, the Deschutes County Property Manager, is designated as the Deschutes County representative for the purpose of signing the necessary documents for the sale of property as described above in the La Pine Industrial and La Pine Industrial Site Phase II plats, La Pine.

SIGNATURES ON FOLLOWING PAGE

Dated this _____ of _____, 2021

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

PHIL CHANG, Vice Chair

ATTEST:

Recording Secretary

PATTI ADAIR, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Wednesday, October 13, 2021

SUBJECT: Consideration of Order No. 2021-052, Rescinding Orders Nos. 98-065, 99-060, and 99-081, Regarding Designated Speeds on Portions of Lakeview Drive, Shoshone Road, and Choctaw Road

RECOMMENDED MOTION:

Move approval of Order No. 2021-052.

BACKGROUND AND POLICY IMPLICATIONS:

Pursuant to Oregon Administrative Rule (OAR) 734-020-0016, the Board of County Commissioners, as a road authority, have been delegated authority under Oregon Revised Statute (ORS) 810.180 by the Oregon Department of Transportation to designate maximum speeds on low-volume roads under County jurisdiction. With Orders Nos. 98-065, 99-060, and 99-081, the Board designated a maximum speed of 35 miles per hour on the following road segments within the Deschutes River Woods subdivision:

- Lakeview Drive, from Cinder Butte Drive to Apache Road
- All of Shoshone Road
- Choctaw Road, from River Woods Drive (west intersection) to Pima Road

At the time these orders were adopted, Deschutes River Woods was characterized as a suburban fringe area with low-density development, and the road segments listed above had low traffic volumes. Presently, Deschutes River Woods is characterized as a suburban residential area with medium-density development, and the road segments listed above are experiencing much higher traffic volumes.

In response to requests from residence of Deschutes River Woods, the Road Department has evaluated existing 35 mile-per-hour posted speed limits throughout Deschutes River Woods and determined that the maximum speeds on the local road network in the community should revert to the statutory speed for a residence district of 25 miles per hour as established in ORS 811.111, as the area now meets the definition of a “residence

district" given in ORS 801.430. Because Orders Nos. 98-065, 99-060, and 99-081 serve as speed zone orders that designate speeds that supersede statutory speeds, rescinding Orders Nos. 98-065, 99-060, and 99-081 is required for the maximum speed on the road segments listed above to revert to the statutory speed of 25 miles per hour.

BUDGET IMPACTS:

Budget impacts will be minimal. Adoption of Order No. 2021-052 will require that the Road Department remove five existing 35 mile-per-hour speed postings and install six or more new 25 mile-per-hour speed postings. This work will be incorporated with other speed posting improvement work in Deschutes River Woods that the Road Department is already implementing.

ATTENDANCE:

Cody Smith, County Engineer (**REQUEST CONSENT AGENDA**)

REVIEWED

LEGAL COUNSEL

10/13/2021 Item #3.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Rescinding Order Nos. 98-065, 99-060, and 99-081, Regarding Designated Speeds on Portions of Lakeview Drive, Shoshone Road, and Choctaw Road, Deschutes County, Oregon * * * ORDER NO. 2021-052

WHEREAS, pursuant to Oregon Administrative Rule (OAR) 734-020-0016, the Board of County Commissioners, as a road authority, have been delegated authority under Oregon Revised Statute (ORS) 810.180 by the Oregon Department of Transportation to designate maximum speeds on low-volume roads under County jurisdiction; and

WHEREAS, by Order No. 98-065, the Board of County Commissioners designated a maximum speed of 35 miles per hour on Lakeview Drive from Cinder Butte Drive to Apache Road; and

WHEREAS, by Order No. 99-060, the Board of County Commissioners designated a maximum speed of 35 miles per hour on all of Shoshone Road; and

WHEREAS, by Order No. 99-081, the Board of County Commissioners designated a maximum speed of 35 miles per hour on Choctaw Road from River Woods Drive (west intersection) to Pima Road; and

WHEREAS, the Deschutes County Road Department has determined that the maximum speeds designated on said road segments by Order Nos. 98-065, 99-060, and 99-081 are no longer contextually appropriate, given that the territory adjacent to said road segments presently meets the definition of a "residence district" as defined in ORS 801.430; and

WHEREAS, the Deschutes County Road Department has determined that the statutory speed of 25 miles per hour for roads in a residence district, as established by ORS 811.111, is the appropriate maximum speed for said road segments; now, therefore

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. That Order Nos. 98-065, 99-060, and 99-081 are hereby rescinded.

Section 2. That the statutory speed as established by ORS 811.111 shall prevail for the following road segments:

- Lakeview Drive, from Cinder Butte Drive to Apache Road
- All of Shoshone Road
- Choctaw Road, from River Woods Drive (west intersection) to Pima Road

Section 3. That this Order shall be recorded in the office of the Deschutes County Clerk.

DATED this _____ day of _____, 2021.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, CHAIR

ATTEST:

PHIL CHANG, VICE CHAIR

Recording Secretary

PATTI ADAIR, COMMISSIONER



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 13, 2021

SUBJECT: Consideration of Board Approval of Deschutes County Employee Benefits Plan

RECOMMENDED MOTION:

Move approval of County Administrator (Plan Sponsor) signature of Deschutes County Employee Benefits Medical Plan documents and service agreement for the 2022 plan year.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County has established the Deschutes County Group Health Plan (referred to as the "Plan") to provide health care coverage for Eligible Employees and their Dependents. Deschutes County is the Plan Sponsor. This Plan Document contains both the written Plan Document and the Summary Plan Description ("SPD"). This is the latest revision of the medical plan document that will be administered by PacificSource, the Third Party Administrator, and effective 1/1/2022. See attached memo for recommended changes.

BUDGET IMPACTS:

None

ATTENDANCE:

Kathleen Hinman, Director Human Resources and Trygve Bolken, Human Resources Analyst



Interoffice memorandum

Delivered via email

Date: October 7, 2021

To: Deschutes County Board of County Commissioners

From: Trygve Bolken, HR Analyst

Re: Deschutes County Employee Health Benefits Plan Review for 2022 Plan Year

The Deschutes County Employee Health Benefits Plan is set to renew for the 2022 Plan Year. This year has been another challenging year as COVID continues to be at the forefront of our strategic planning. With these continuing challenges we have also seen many successes. We have completed the RFP process for services provided at the DOC Clinic and Pharmacy beginning January 2022. Premise Health was awarded the contract and the transition for them to assume services at the clinic has begun. Through temporary changes in the IRS guidelines regarding Flexible Spending Account, employees now have more flexibility in deferring dollars into those accounts. 2021 personal Health Assessments are under way after a break in 2020. Despite all of the challenges, we were able to keep our health benefit plan running smoothly for all of the participants.

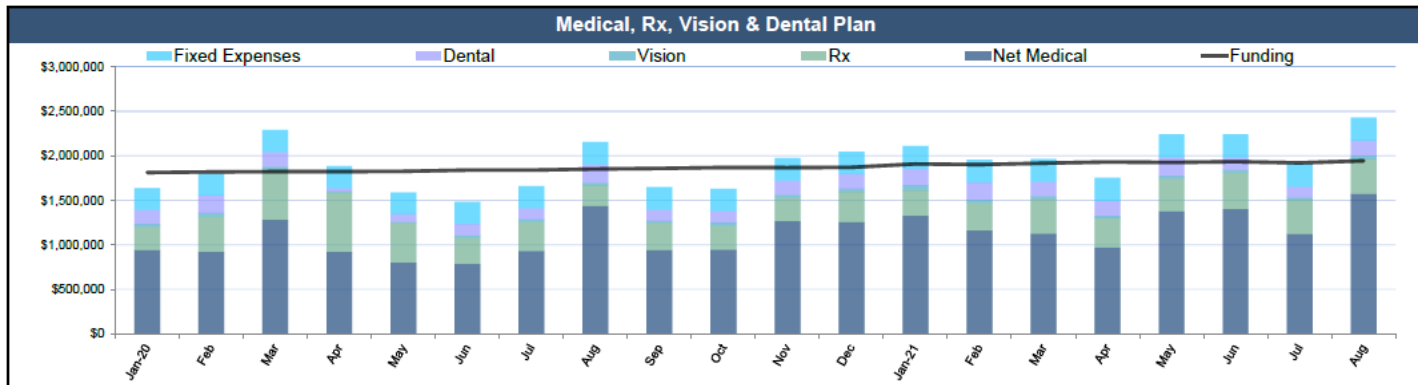
Stop Loss Coverage: The plan did not experience any claims this year that hit our stop loss deductible of \$500,000. One high dollar claim that we anticipated would continue to impact our plan is no longer a concern. As we were finalizing the renewal, our stop loss provider identified a potential high dollar claim that could hit our stop loss deductible this coming year. Due to that potential claim, the renewal rate for stop loss increased from an initial projection of 9.8% to 45%, resulting in a \$355,382 increase in premium cost. We are evaluating other stop loss coverage deductible amounts and have sought other competitive bids however, many have declined to bid. For the 2023 plan year we will need to re-negotiate the contract and will again request additional bids for coverage.

Third Party Administrator (TPA): Last year PacificSource (our current TPA) came back with an increase to our rates and we were successful in negotiating the rates to stay flat for the next plan year. This year we will see an increase of 2.9%, resulting in a \$16,130 increase to the plan

Claims Costs and Rates: This year continued to present challenges in forecasting claims costs due to delayed medical care and unpredictable costs associated with COVID treatment. This is anticipated to continue into the 2022 plan year. The industry anticipates the potential for higher claims costs as medical conditions worsen due to delayed treatment. Currently, Deschutes County claims costs are trending a little higher than anticipated at 6.4%.

In total, the overall plan costs are estimated to increase by 6.3% resulting in an anticipated \$1,414,549 increase cost to the plan.

Current Cost Trends for Health Benefits Plan



Below is a list of considerations discussed with the Employee Benefits Advisory Committee (EBAC) this year. Considerations for plan changes came from HR staff review, EBAC, Davidson Benefit Planning (Davidson), and PacificSource. Plan changes are scheduled to take effect when the plan renews on January 1, 2022. The full summary is attached and highlights are listed below.

Plan Changes for Consideration:

1. Physical Therapy benefit: Change from deductible and coinsurance model to deductible and co-pay model. Currently, physical therapy visits are subject to deductible then coinsurance applied. When benchmarked again this year, 70% of plans do not apply a deductible and services are subject to co-pay. 30% of plans apply deductible then coinsurance.
 - HR Staff Recommended and EBAC supported making a change to deductible, then \$10 co-pay. The estimated cost impact for this change is +\$9,500 annually or \$0.65 Per Employee Per Month (PEPM.)

2. Alternative Care Benefit: Removing dollar limits for chiropractic and acupuncture services. Currently, alternative care services are bundled under a \$1500 per member per year allowance. Due to State Benchmark Plan Changes, we are required to unbundle this benefit and remove the dollar limits associated with chiropractic and acupuncture services.
 - HR Staff Recommended and EBAC supported making a change to 24 visits each per year for chiropractic and acupuncture (48 total) and \$1200 annual allowance for massage (approximately 1.3 massages per month.) The estimated cost impact for this change is +\$9,500 annually or \$0.65 PEPM.

3. Livongo Diabetic Management Program: Two year pilot program. Currently the plan does not offer a specialized diabetic management program for our members. Unmanaged diabetes can lead to high cost claims and a lower quality of life. The plan will only be charged for members who use the program.
 - HR recommends and EBAC supported adding the Livongo Diabetes Management Program to support those members as a pilot program for two years to gauge utilization and effectiveness. The estimated cost impact for this change is -\$21,228 annually or -\$1.45 PEPM. This is a soft

estimate as it factors in avoided claims costs for improved disease management. We anticipate the program being cost neutral.

4. Prescription Insulin: Legislative requirement to cap cost to members. Currently, insulin is a standard prescription benefit that is applied to the plan's deductible, copay, and/or coinsurance. Oregon HB 2623 state formulary prescription insulin is not subject to deductible and may not exceed \$75 per 30 day supply.
 - HR recommends and EBAC supported adding plan language to comply with this legislation. There is no estimated cost to the plan for this change as our plan meets this requirement.

5. Reproductive Health Services: Remove exclusion for abortion and add the service as a covered benefit. Currently, abortions are excluded on the health plan unless the life of the mother is endangered by the continued pregnancy or the pregnancy is the result of rape or incest. PacificSource recommends removing the exclusion to align with coverage under the ORS 743A.067 Oregon Reproductive Health Act (RHA) as they have added this service to all of their fully insured plans in Oregon. The Reproductive Health Act allows for plans to be grandfathered in and continue to exclude abortion services if the plan excluded the services prior to the RHA. The County plan, as a self-insured plan, qualifies for this grandfather status and complies with the RHA with current plan language.
 - HR Staff recommended keeping current plan language, as our plan meets the requirements under RHA due to the grandfather status.
 - EBAC voted 9 for, 4 against, and 2 abstaining in support of removing the exclusion and add coverage for abortions as outlined in the RHA. The estimated cost impact for this change is +\$12,000 annually or \$0.82 PEPM.

6. Update plan language to align with current plan interpretation and TPA best practices. In partnership with our TPA, HR staff have made efforts to clarify plan language. These changes reflect language clarifications to the plan document, not changes in benefit coverage.
 - HR Staff recommended and EBAC supports making the corrections, clarifications and changes on the attached plan change sheet.

The total annual cost to the plan for the changes listed above is \$20,200.

Other considerations evaluated by HR staff and reviewed by EBAC:

7. Fertility Services as an eligible covered expense. Currently, fertility services is excluded from our health plan. Members asked that we consider adding fertility services as a covered expense under the health plan. When benchmarked, this benefit was not a standard covered benefit on most plans. Employers are considering this benefit to support Diversity, Equity, and Inclusion efforts in their organizations.
 - HR staff recommended and EBAC supported not making a change at this time, however Staff will continue to benchmark this to identify any changes in trends as employers offering this benefit is expected to grow. A conservative estimated cost impact for adding this change is +\$264,000 annually or \$18.00 PEPM.

8. Doula Services as an eligible covered expense. Currently, doula services are not a covered service on the plan. Members asked that we consider adding Doula services as a covered expense under the health plan. When benchmarked, this benefit was not a covered service on health plans. Doulas are not considered medical providers and are generally not covered under medical benefits.
 - HR staff recommended and EBAC supported not making a change at this time. The estimated cost impact for this change is +\$1,900 annually or \$0.13 PEPM.

9. Dental Plan Annual Limit: Benchmark only. Currently, the annual benefit limit for dental services is \$2000 per member. Members asked that we benchmark the annual limit against other dental plants. It was determined that we are competitive with the majority of plans.
 - HR staff recommended and EBAC supported not making a change at this time.

10. Part Time Buy Up to Standard Plan: Change current calculation. Currently, part time benefit eligible employees have the option of buying up from the High Deductible Health Plan (HDHP) to the Standard Plan. The current calculation is based on % of their FTE. A proposal was submitted by EBAC AFSCME representatives to revise the calculation and factor in the difference between each plan's deductible effectively reducing the buy up cost to the employee. While this particular proposal was not supported, staff will benchmark these costs.
 - HR staff recommended and EBAC supported not making a change at this time. The estimated cost impact for this change is +\$230,471 annually or \$15.72 PEPM.



**HUMAN
RESOURCES**

**Recommended changes to Deschutes County
Employee Benefits Plan for 2022 Plan Year**

Changes effective 1/1/2022

Recommended Changes – Benefits Plans		
Plan Change	Recommended Change	Reason For Change
Physical Therapy – Deductible, then copay	HR has benchmarked the current physical therapy benefits against other public sector plans in the State and recommends moving to Subject to deductible, then \$10 Copay. * Current model is Subject to deductible then 20% Coinsurance	Estimated +9,500 to annual physical therapy claims cost. More plans are moving to models that reduce the financial impact on the member encouraging them to complete physical therapy to offset additional surgical costs in the future.
Alternative Care Benefit	HR recommends 24 visits each per year for chiropractic and acupuncture (48 total) and \$1200 annual allowance for massage. *Current model is \$1,500 PMPY	Estimated +\$9,500 annually. Due to State Benchmark Plan Changes, we are now required to create visit limits vs. dollar limits for chiropractic and acupuncture benefits.
Livongo Diabetic Management Program	HR recommends adding the Livongo Diabetes Program as a pilot program for two years to gauge utilization.	Estimate -21,228 (likely cost neutral) cost to the plan annually with an estimated 29 participants.
Pharmacy - Prescription Insulin – Core pharmacy administration	Formulary prescription insulin is not subject to a deductible and may not exceed \$75 per 30 day supply. Previously the benefit applied to the plan's deductible, copay, and/or coinsurance.	To comply with Oregon HB 2623 regarding insulin costs.
Documents Wide - Plan language updates	Language to be added or changed throughout the plan documents to clarify benefits, the administration of benefits, or to align with PacificSource core plan language.	Clarification of plan language. Not a change to the administration of benefits.
Covered Expenses – Other Covered Services, Supplies, and Treatments	EBAC recommends changing current coverage by adding abortions as a covered benefit.	Estimated +12,000 cost to plan for abortion services. PacificSource recommendation for all fully insured plans. Deschutes County is separate and self-insured and is in compliance of the RHA.

Oregon Public Self-Funded Notice of Change to Your Medical and Dental Administration

Your Plan administration may change in 2022 to comply with the Affordable Care Act (ACA), federal legislation, state legislation or PacificSource best practices. The following outline will guide you on the changes that will be made to the PacificSource core Plan Document and Administrative Services Agreement. If you have questions, you should seek legal counsel for how these apply to your Plan.

Required Changes:

Administrative Services Agreement (ASA) Language Changes

Section	Summary of Change	Why are these changes occurring?
Section 2.3 Definitions	Added the following Definition for Employee: <i>“Employee” means any participant employed or formerly employed by Sponsor. When a family that does not include a current or former Employee is covered under the Plan, the oldest participant is considered the Employee for the purposes of this Agreement.</i>	For clarity regarding quoting/billing procedures, which are based on "Per Employee per Month".
Section 8.2 Discretionary (Under Section VIII: Termination)	Updated “days” to “business days”.	For consistency in administration.
Exhibit II: Coverage Services Addendum	“Policy Period” has been updated to “Agreement Period”.	
Exhibit II: Coverage Services Addendum – II. Fees	“Subscribers” has been updated to “Employees”.	For clarity regarding quoting/billing procedures, which are based on "Per Employee per Month".

Language Updates

Section	Old Language	New Language	Why are these changes occurring?
Throughout	Preauthorization	Prior authorization	Aligning terminology with how it is utilized at PacificSource.
Throughout	PacificSource.com/member/preauthorization.aspx .	Authgrid.PacificSource.com (select Commercial for the line of business)	Hyperlink has been updated and clarification has been added.
COBRA Continuation – When Continuation Coverage Ends <i>M-Pg 35, D- Pg 10</i>	None	Added language regarding termination off of COBRA for cause: <ul style="list-style-type: none"> <i>Member is terminated for cause (for example, submission of fraudulent claims).</i> 	Clarification, not a change to the administration of eligibility.
COBRA Continuation – Your	<i>You must notify the Plan Sponsor within 60 days if you divorce, or if your child no longer qualifies as a dependent. That will allow the Plan Sponsor to</i>	<i>You must notify the Plan Sponsor within 60 days if you divorce, dissolve your domestic partnership, or if your child no longer qualifies as a dependent. That</i>	Clarification, not a change to the administration of eligibility.

Responsibilities and Deadlines M- Pg 35, D- Pg 11	<i>notify you or your family members of your continuation rights.</i> When the Plan Sponsor learns of your eligibility for continuation, it will notify you of your continuation rights and provide a Continuation Election form.	<i>will allow the Plan Sponsor to notify you or your family members of your continuation rights.</i> When the Plan Sponsor learns of your eligibility for continuation, it will notify you of your continuation rights and provide a Continuation Election form within 14 days.	
Grievance Procedures Pg 35, 84	If you are dissatisfied with the availability, delivery, or the quality of healthcare services; or claims payment, handling or reimbursement for healthcare services, you may file a grievance in writing.	If you are dissatisfied with the availability, delivery, or the quality of healthcare services; or claims payment, handling or reimbursement for healthcare services, you may file a grievance in writing. Grievances are not Adverse Benefit Determinations and do not establish a right to internal or External Review for a resolution to a Grievance.	Clarification, not a change to the administration of benefits.
Definitions Pg 102	Rescind or rescission means to retroactively cancel or discontinue coverage under a health benefit plan or group or individual health insurance plan for reasons other than failure to timely pay or required contributions toward the cost of coverage.	Rescind or rescission means to retroactively cancel or discontinue coverage under a health benefit plan or group or individual health insurance plan for reasons other than failure to timely pay or required contributions toward the cost of coverage. This Plan may not rescind coverage unless the Member or a person seeking coverage on behalf of the Member, performs an act, practice, or omission that constitutes fraud, or makes an intentional misrepresentation of a material fact, as prohibited by the terms of the Plan or coverage and a 30 day prior written notice is provided.	Clarification, not a change to administration.

Medical Changes

Section	Summary of Change	Why are these changes occurring?
Medical Benefit Summary – Chiropractic manipulations, massage therapy, and acupuncture Pg 10	Benefit naming convention is updated to Chiropractic manipulations/ spinal manipulations . Chiropractic, acupuncture, and massage benefits are being unbundled due to State Benchmark requirements. Please confirm the number of visits you would like to cover separately for Chiropractic manipulations/spinal manipulations and Acupuncture, and what your Massage therapy benefit will be.	Due to the State Benchmark Plan Changes, you are now required to unbundle this benefit. The minimum requirement for Chiropractic manipulations/spinal manipulations is 20 visits per calendar year. The minimum requirement for Acupuncture is 12 visits per calendar year. There is no requirement for Massage therapy.
Prescription Drugs Pg 63	Please review the Prescription Drug Summary and Prescription Drug Benefits section with your Pharmacy Benefit Manager and provide any updates as needed.	Please review your Prescription Drug Benefits with your Pharmacy Benefit Manager, there is a new Oregon required change regarding insulin.
Prescription Insulin Pg 66	Formulary prescription insulin is not subject to a deductible and may not exceed \$75 per 30 day supply. Previously the benefit applied to the plan's deductible, copay, and/or coinsurance.	Core Pharmacy administration change and State regulation.
Coverage While Traveling – Emergency Services While Traveling Pg 40	Language has been added to clarify coverage for Emergency care outside of the United States and how to submit the claims for reimbursement.	Clarification, not a change to the administration of benefits.

Covered Services – Preventive Care Services Pg 46	The end of this section has been rewritten to provide a better description of those services under the United States Preventive Services Task Force, the Health Resources and Services Administration, and the Advisory Committee on Immunization Practices of the Centers for Disease Control and Prevention.	To clarify and simplify the language for members.
Covered Services – Professional Services – Temporomandibular Joint Syndrome Pg 48	The following language has been added to clarify the benefit as it is currently being administered: All TMJ-related services, including but not limited to, diagnostic and surgical procedures, must be provided by a provider practicing within the scope of their licenses and, if necessary, prior authorized.	Clarification, not a change to the administration of benefits.
Covered Services – Hospital and Skilled Nursing Facility Services – Skilled Nursing Pg 49	Language has been added to clarify that this benefit is subject to admission notification and concurrent review.	Clarification, not a change to the administration of benefits.
Covered Services – Hospital and Skilled Nursing Facility Services – Inpatient Rehabilitation Services Pg 49	Added language concerning concurrent review.	Clarification, not a change to the administration of benefits.
Covered Services – Hospital and Skilled Nursing Facility Services – Inpatient Habilitation Services Pg 49	Added language concerning concurrent review.	Clarification, not a change to the administration of benefits.
Covered Services – Home Health and Hospice Services – Hospice Services Pg 51	Language has been added to clarify that the Hospice benefit is available for an initial six months, and may be extended an additional six months when determined medically necessary.	Clarification, not a change to the administration of benefits.
Covered Services – Transplant Services Pg 57	Language has been added to clarify that the Transplant benefit includes selection, removal of the organ, storage, and transportation of the organ or tissue.	Clarification, not a change to the administration of benefits.
Covered Services – Other Covered Services, Supplies, and Treatments – Cosmetic or Reconstructive Surgery Pg 60	Language has been added to clarify that this benefit is covered when necessary due to an illness.	Clarification, not a change to the administration of benefits.
Benefit Limitations and Exclusions – Jaw Pg 70	Exclusion bullet point for Jaw has been updated to clarify that the exclusion applies for artificial larynx.	Clarification, not a change to the administration of benefits.
Benefit Limitations and Exclusions – Mental health treatments Pg 71	Exclusion bullet point for Mental health treatments has been updated to clarify that the exclusion applies unless medically necessary.	Clarification, not a change to the administration of benefits.
Benefit Limitations and Exclusions – Rehabilitation Pg 72	Exclusion bullet point for Rehabilitation has been updated to clarify that the exclusion applies except as medically necessary in the restoration or improvement of speech following a traumatic brain Injury or for Members diagnosed with a pervasive development disorder.	Clarification, not a change to the administration of benefits.

Benefit Limitations and Exclusions Pg 73	A new bullet point has been added: <ul style="list-style-type: none"> Services or supplies not listed as a Covered Service, unless required under federal or state law. 	Clarification, not a change to the administration of benefits.
Prior Authorization Pg 74, 75	Language has been revised to clarify that treatments that require prior authorization that are not prior authorized are subject to retrospective authorization and claims must be submitted within 60 days. These claims not received within 60 days and/or claims determined not medically necessary or not covered will be the member's responsibility.	Clarification, not a change to the administration of benefits.
Case Management Pg 75	The following language has been revised: Case management services may be initiated by PacificSource when there is a high utilization of health services or multiple providers, or for health problems such as, but not limited to, transplantation, high risk obstetric or neonatal care, open heart surgery, neuromuscular disease , spinal cord injury, trauma or traumatic injury , or any acute or chronic condition that may necessitate specialized treatment or care coordination.	Clarification of internal processes. Not a change to the administration of benefits.
Utilization Review Pg 76	Section has been rewritten for simplification and to clarify processes related to Utilization Review.	Core Language Update.
Claims Payment Pg 78	Section on Claims Payment Practices and Review of Adverse Benefit Determinations have been added to clarify PacificSource internal processes.	Clarification of internal processes. Not a change to the administration of benefits.
Third Party Liability – Right of Recovery Pg 82, 83	A new section has been added to clarify processes related to time limits for reimbursement.	Core Language Update.
Appeal Procedures Pg 85, 86	Added language to clarify that if an external independent review is necessary, PacificSource must receive a signed Authorization to Use and/or Disclose Protected Health Information form within 5 days of request.	Clarification, not a change to the administration of benefits.
Definitions – New Definitions Pg 94,	New definitions have been added for Concurrent Care Claim, Post-service Claim, Pre-service Claim, Urgent Care, and Urgent Care Claim. See the Plan Document for full language of the new definitions.	Core language update. Adding definitions for terminology as it is used in the Plan Document.
Definitions – Emergency Medical Condition Pg 95, 96	The definition of Emergency medical condition has been updated to clarify that Emergency medical conditions include mental health and/or substance use disorder conditions.	Clarification, not a change to the administration of benefits.
Definitions – Injury Pg 99	The definition of Injury has been updated to remove the exception for muscular strain sustained while performing a physical activity.	Clarification, not a change to the administration of benefits.

Dental Changes

Section	Summary of Change	Why are these changes occurring?
Throughout	Prior authorization language has been added to the Benefit Summary and a new Prior authorization section has been added.	Core Language Update.
Benefit Summary and Orthodontic Services Summary and Pg 17	This benefit has been updated to Cosmetic Orthodontic Services. Language throughout the summary and section have been updated to reflect this change.	Clarification, not a change to the administration of benefits.

Covered Dental Services – Class I Services – Examinations Pg 15	Added language that Emergency Examinations are covered.	Clarification, not a change to the administration of benefits.
Benefit Limitations and Exclusions Pg 18	Exclusion bullet point for Charges has been updated as follows: <ul style="list-style-type: none"> Charges for phone consultations, missed appointments, get acquainted visits, completion of claim forms, or reports PacificSource needs to process claims. 	Clarification, not a change to the administration of benefits.
Benefit Limitations and Exclusions Pg 20	Exclusion bullet point for Third Party Liability has been updated to clarify that the exception applies except where prohibited by state law.	Clarification, not a change to the administration of benefits.
Utilization Review Pg 21	A new section has been added to clarify processes related to Utilization Review.	Core Language Update.
Predetermination Pg 22	A new section has been added to clarify processes related to Predetermination.	Core Language Update.
Third Party Liability – Right of Recovery Pg 26	A new section has been added to clarify processes related to time limits for reimbursement.	Core Language Update.
Appeal Procedures Pg 29	Added language to clarify that if an external independent review is necessary, PacificSource must receive a signed Authorization to Use and/or Disclose Protected Health Information form within 5 days of request.	Clarification, not a change to the administration of benefits.

Optional Changes:

Medical Changes				
Yes	No	Section	Summary of Change	Why are these changes occurring?
		Covered Expenses – Other Covered Services, Supplies, and Treatments	Coverage for elective abortions	To comply with ORS 743A.067

Employer Plan Document

Your PacificSource Sales and Service Team will provide you a 'redlined' version of your Plan Document with the applicable changes for you to review. Please note that minor changes, including formatting, grammatical or cosmetic are not included in the NOC summary. Once the changes and updates have been approved a final Plan Document will be provided to you for signature. You will be able to access your signed Plan Document online. You can also enroll new members, update existing member information, print temporary ID cards, and view your current census information and enrollment totals.

<https://intouch.pacificsource.com/ITE/Login>

Member Materials

After your Plan changes have been processed, **new ID cards will be mailed to your covered employees and their dependents only if there is a change that impacts ID cards.** Participants under the plan will have 24/7 access to the approved Plan Document and Summary of Benefit Coverages (SBCs) through InTouch for Members at PacificSource.com, as well as access to our **provider directory** and other information.

We're here to help.

As always, PacificSource is here to assist you. If you have questions, your agent or PacificSource Account Manager is happy to help.

Signature: _____ Date: _____

10/13/2021 Item #4.





BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Wednesday, October 13, 2021

SUBJECT: PRESENTATION: Report of the Housing Shortage Study

BACKGROUND AND POLICY IMPLICATIONS:

The presentation will include a report on the Chamber's commissioned poll on the impacts of lack of workforce housing and public perception of potential solutions.

ATTENDANCE:

Katy Brooks, Bend Chamber of Commerce CEO/President

Housing for a More Affordable and Inclusive Bend

A Project of the 1,300 Member Bend Chamber of Commerce

October 2021



EMPLOYERS KNOW WE NEED HOUSING FOR THEIR EMPLOYEES

THE CHAMBER'S GOAL:

Unite private and public sectors with urgency to solve Bend's housing affordability crisis with bold, achievable solutions

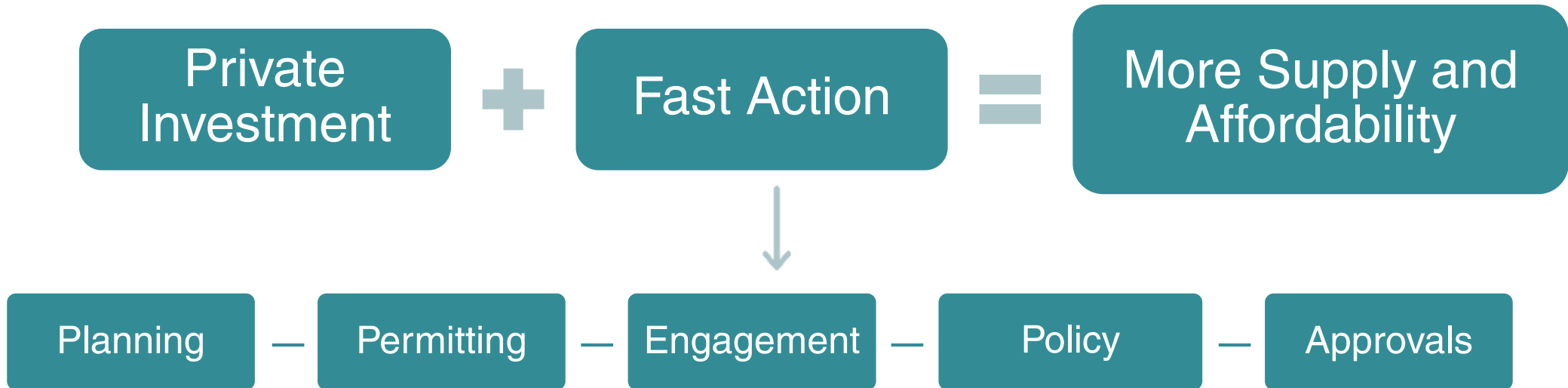
PROBLEM: HIGH COST / SHORTAGE OF HOUSING

Bend and a growing amount of Central OR is now too expensive for too many to live near where they work



SOLUTION: MORE HOUSING SUPPLY

THE STRATEGY:
Build in, build up, build out





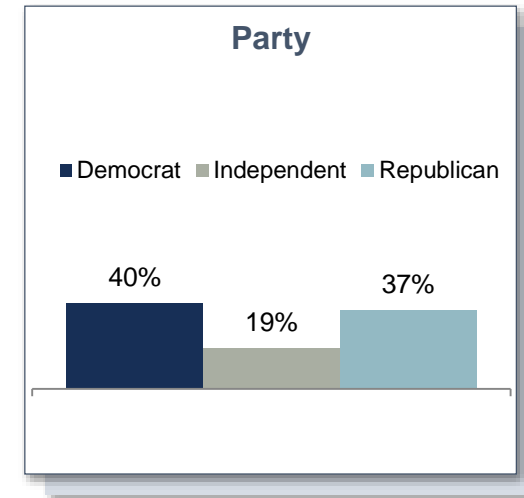
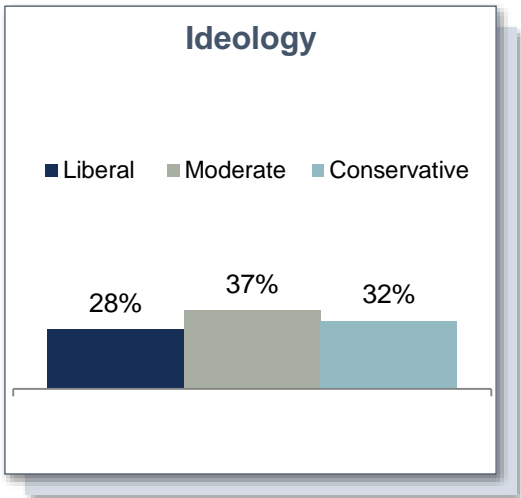
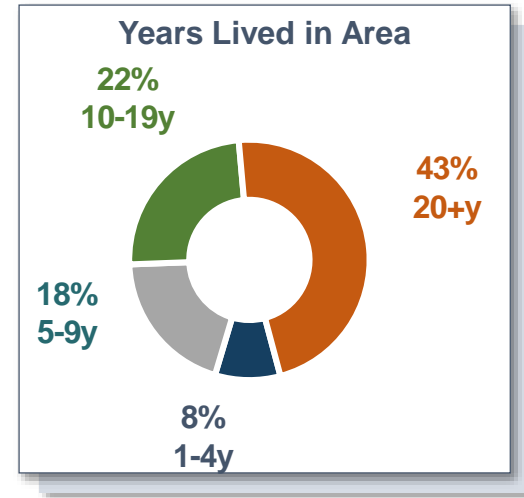
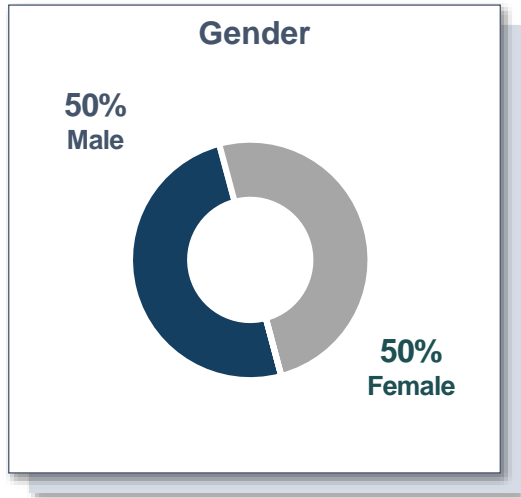
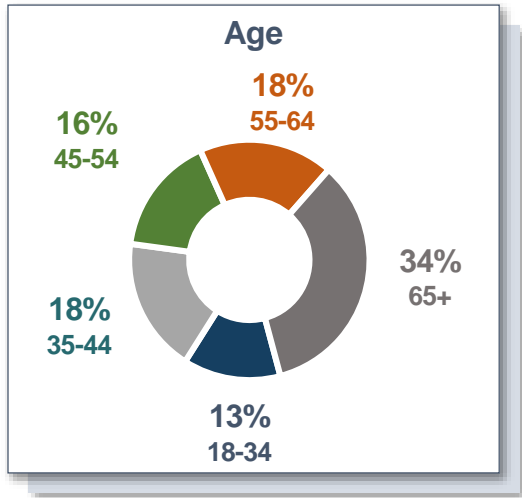
BEND PUBLIC OPINION

GS Strategy Group/Gallatin Public Affairs

250 Likely Voters
August 9-12, 2021
Margin of Error +/- 6.19%

This information will be made publicly available on the Bend Chamber website.

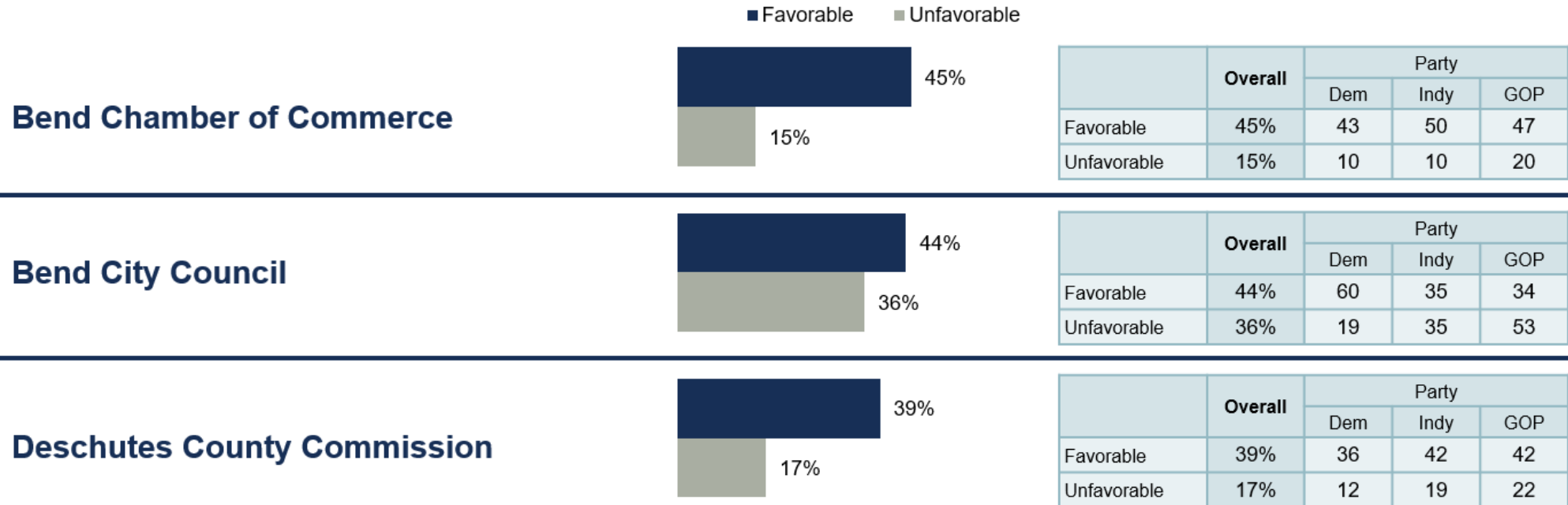
SURVEY PROFILE



TRUSTED TO LEAD

Chamber, City and County in a Good Position to Lead

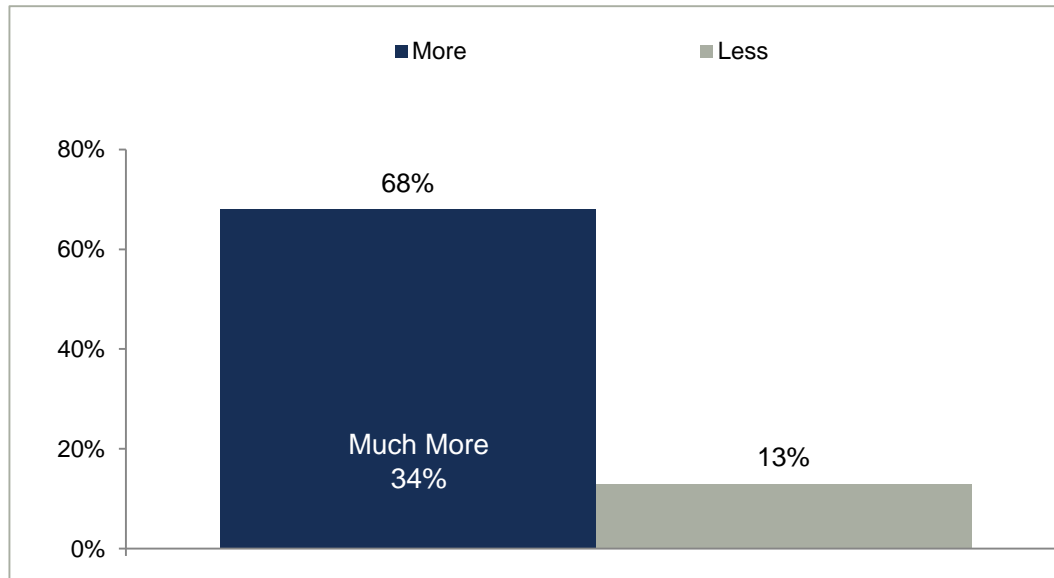
Please tell me whether you have a favorable or unfavorable opinion of each of the following people or groups.



TRUSTED TO LEAD

68% Welcome Chamber Leadership on Housing

The Bend Chamber of Commerce represents 1,300 businesses in Bend. Its mission is to advocate for the interests of local small and large businesses, jobs, and workers. If the Bend Chamber made advocating for policies to encourage and allow the zoning and building of more affordable housing in Bend, would you have a more favorable or less favorable view of the Bend Chamber?



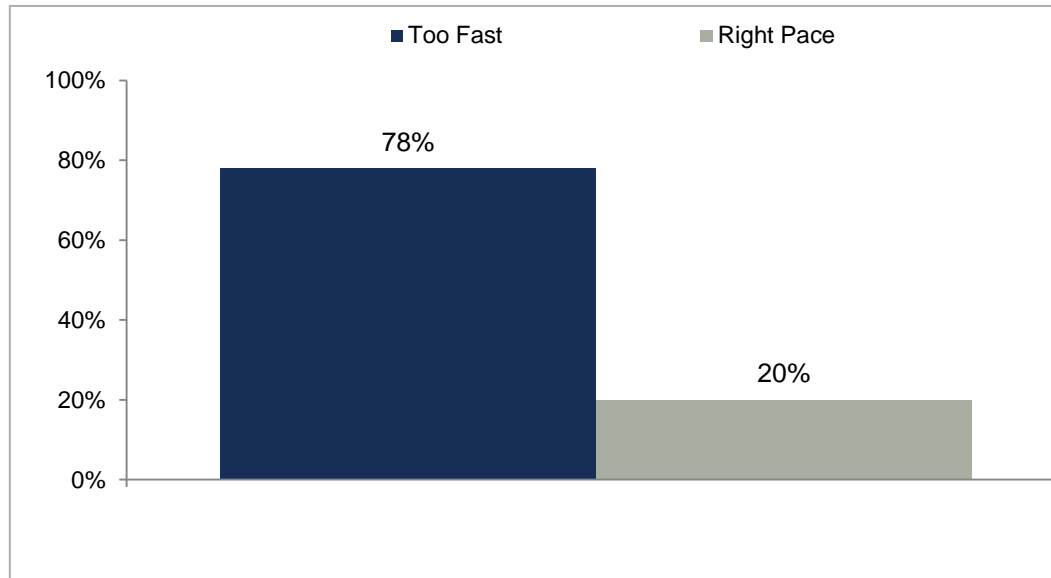
	Overall	Party		
		Dem	Indy	GOP
More	68%	78	71	58
Less	13%	5	10	24
No Difference	13%	11	15	14
Net	+55%	+73	+60	+34



GROWTH

No Surprise: Voters Think Bend Is Growing Too Fast

In general, would you say the Bend area is growing too fast or about the right pace?



	Overall	Party		
		Dem	Indy	GOP
Too fast	78%	81	68	78
Much too fast	59%	58	60	61
A little too fast	19%	23	8	17
About the right pace	19%	19	16	27
Too slow	1.6%	1	4	1



GROWTH

POSITIVES: VIBRANCY + JOBS

Regardless of whether you think Bend is growing too fast or about right, what would you say is the one, biggest benefit of Bend's recent growth?

	Overall	Party		
		Dem	Indy	GOP
More diversity and cultural vibrancy	23%	32	21	16
Jobs and economic growth	19%	13	21	22
Rising property values	18%	15	17	24
New businesses and social opportunities	14%	14	13	15
More tax revenue for public services	9%	9	13	8

NEGATIVES: HOUSING + TRAFFIC

Regardless of whether you think Bend is growing too fast or about right, what would you say is the one, biggest problem as a result of Bend's recent growth?

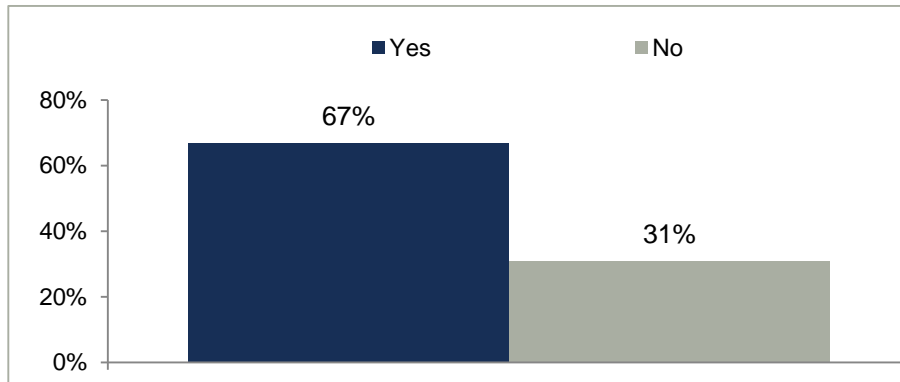
	Overall	Party		
		Dem	Indy	GOP
Rising housing costs	37%	35	35	38
Traffic and congestion	30%	21	29	41
Rising economic inequality	14%	19	10	10
Labor and workforce problems and shortages	8%	10	10	6
Lack of affordable childcare	4%	6	6	0



GROWTH: WHAT YOU'RE HEARING IS TRUE

“Unaffordable Bend” Pushing People Out and Away

Do you know anyone who has had to leave Bend or couldn't move to Bend because they could not find affordable housing in the area?



What word best describes the housing situation in Bend?

	Overall	Party			Know Someone Couldn't Live Bend	
		Dem	Indy	GOP	Yes	No
Unaffordable	41%	33	42	51	44	38
Inequitable	16%	25	17	6	20	9
Crisis	14%	16	6	15	16	10
Problem	11%	9	10	11	9	16
Disaster	6%	5	8	5	5	8
Emergency	3%	5	4	1	4	1
None of these	5%	2	10	6	1	13

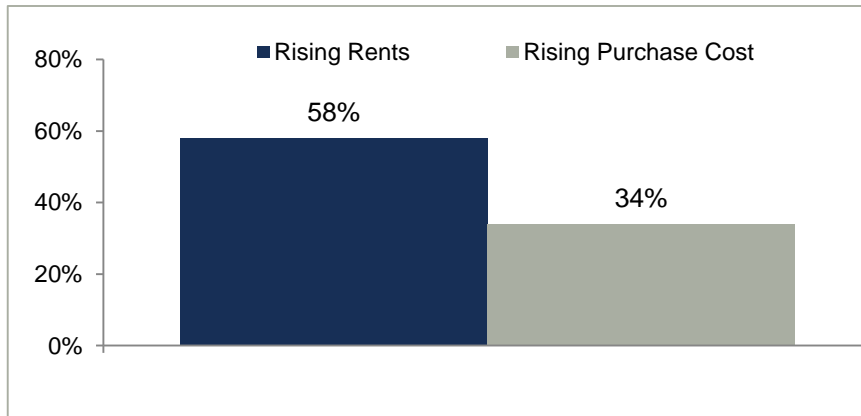


HOUSING SOLUTIONS

Big News: Rising Rents Bigger Concern Than Home Ownership

Which is the bigger housing problem facing the Bend area?

- Rising rents that make apartments and rental houses unaffordable for those who need them
- Rising cost of purchasing a home that makes ownership all but impossible except for the wealthy



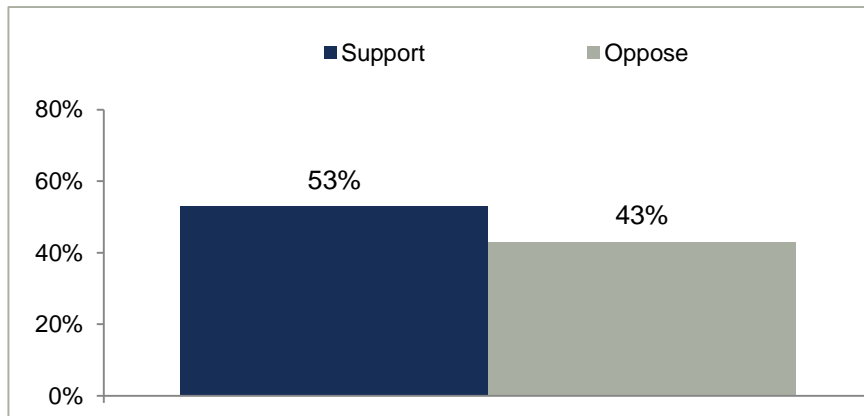
	Overall	Party			Employment		Years in Bend		
		Dem	Indy	GOP	Empl.	Retired	<10	10-19	20+
Rentals	58%	63	56	55	55	65	52	56	61
Ownership	34%	32	31	33	36	27	39	37	31
Net	+24%	+30	+25	+22	+18	+38	+12	+19	+30



SOLUTIONS: BUILD IN, BUILD UP, BUILD OUT

53% Support “Building Up”

To create more housing supply and choices, particularly for those who have jobs and work in Bend, would you support or oppose increasing the height of buildings to six stories specifically in areas designated for affordable apartments and condos?



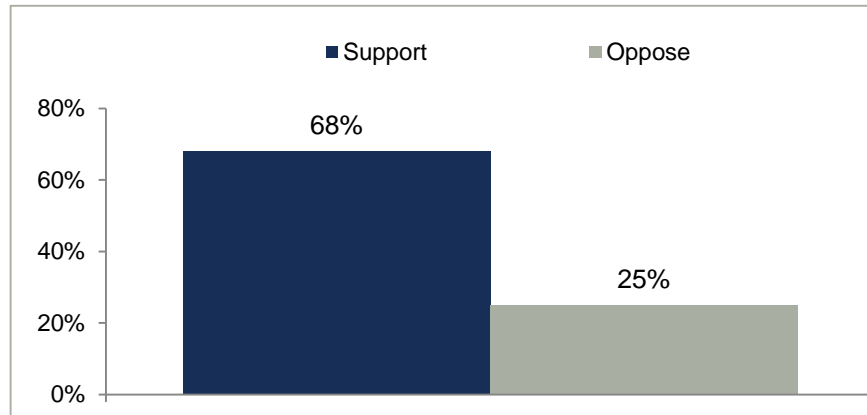
	Overall	Party			Years in Bend		
		Dem	Indy	GOP	<10	10-19	20+
Support	53%	65	54	41	65	57	45
Oppose	43%	31	40	57	26	43	53
Net	+10%	+33	+15	-16	+39	+15	-8



SOLUTIONS: BUILD IN, BUILD UP, BUILD OUT

68% Support “Building In” – Urban Areas

There is a plan for Bend’s Central District located east of the 97 Parkway that would revitalize the area and provide higher density housing, mixed use buildings and better bike, pedestrian, and transit options. It will be a vibrant job center located within a bustling neighborhood where people will live, work, shop and play. The zoning for the area includes up to six story mixed-use buildings, parks, and walkable neighborhoods. Hearing this, would you support or oppose this plan?



	Overall	Party			Years in Bend		
		Dem	Indy	GOP	<10	10-19	20+
Support	68%	77	63	60	74	70	60
Oppose	25%	15	29	33	17	15	36
Net	+43%	+62	+33	+27	+58	+56	+23

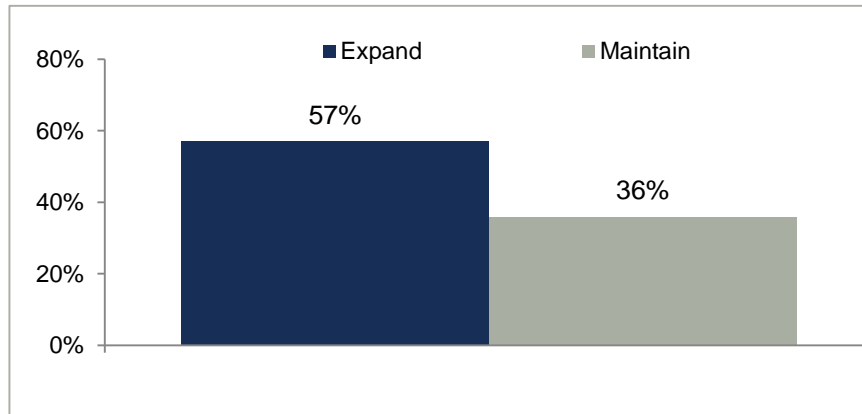


SOLUTIONS: BUILD IN, BUILD UP, BUILD OUT

57% Support “Building Out”

About 40 years ago, an urban growth boundary was established around the city of Bend area to limit the spread of suburban development, encourage greater density inside the city and to protect farmland and open spaces outside the city. Knowing this, which of the following comes closest to your own opinion regarding the urban growth boundary?

- The urban growth boundary has achieved its goals. But now, given Bend’s growing population and housing needs, it is **time to expand** it more quickly.
- The urban growth boundary must be **strictly maintained** and rarely if ever expanded to meet the growing population and housing needs.



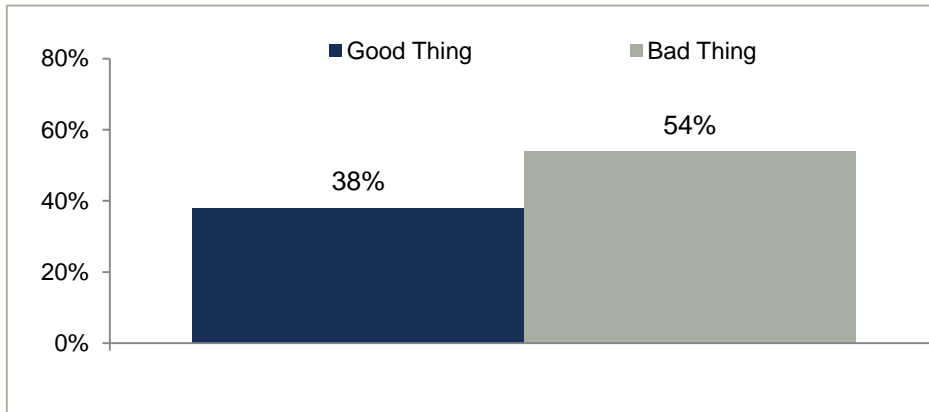
	Overall	Party			Years in Bend		
		Dem	Indy	GOP	<10	10-19	20+
Expand	57%	59	56	57	62	63	51
Maintain	36%	35	29	38	30	31	40
Net	+21%	+23	+27	+19	+32	+31	+11



BEND: MIXED FEELINGS ABOUT CHANGE

Gentrification describes when an influx of more affluent people moves into an older, historically lower-income area of the city. When it comes to gentrification in the Bend area, which comes closest to your opinion?

- It's a **good thing** because older neighborhoods are improved with updated homes, improved shopping and restaurants, and rising property values for both new and longtime residents
- It's a **bad thing** because it drives up the cost of living, eliminates housing for entry level and lower income workers and changes the character of older, existing neighborhoods.



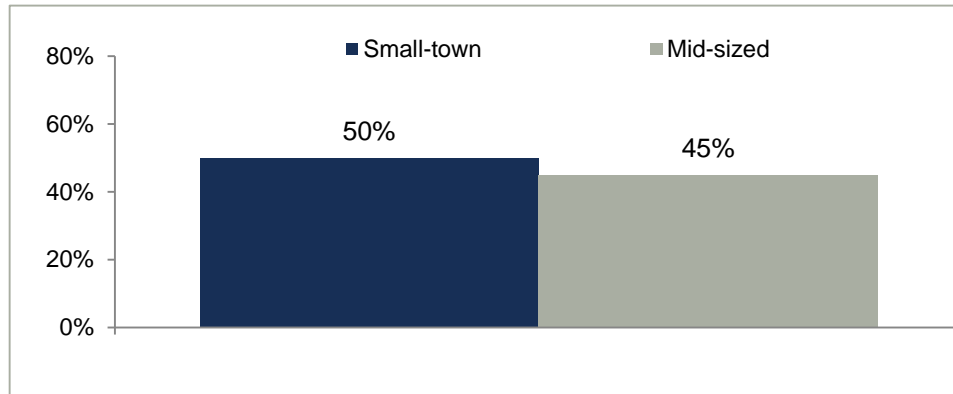
	Overall	Party			Housing	
		Dem	Indy	GOP	Rent	Own
Good Thing	38%	29	44	46	24	44
Bad Thing	54%	63	52	44	69	49
Net	-17%	-33	-8	+2	-46	-5



BEND: MIXED FEELINGS ABOUT CHANGE

Which of the following comes closer to your opinion?

- Bend should hold-on to its **small-town character** and resist changes like allowing taller multi-story buildings in the downtown area for apartments and offices
- Bend is already a growing **medium size city** that should embrace changes like taller multi-story buildings and greater downtown density for more housing and offices



	Overall	Party			Age			Years in Bend		
		Dem	Indy	GOP	18-39	40-64	65+	<10	10-19	20+
Small-town	50%	44	44	59	33	51	61	42	46	58
Mid-sized	45%	52	54	34	62	43	36	50	52	38
Net	+5%	-7	-10	+25	-29	+9	+25	-8	-6	+20



PUBLIC OPINION: WHAT IT MEANS

- 1 Business and local governments enjoy credibility to lead on housing
- 2 Depth of growth concerns create need and opportunity for urgent action
- 3 Housing costs top barrier to keeping and attracting employers and employees
- 4 Rising rents more urgent concern than purchasing homes
- 5 Broad voter support for building in, building up and building out

NEXT STEPS:

The Chamber/Business Community

- Build and fund a coalition for action
- Be a catalyst for smart development, housing and transportation
- Convene and activate employers, investors and developers to identify and fund fast track projects
- Advocate and support for needed city and county actions

City of Bend/Deschutes County

- Accelerate construction within the Central District
- Adopt HB 2001 t& SB 458 to expand housing supply and choice
- Build new mixed-use areas in town
- Begin the process of expanding the UGB
- Explore border areas for future mixed-use development
- Build ADUs in rural areas

Thank you!

Are you an employer interested in workforce housing?
Contact the Bend Chamber at info@bendchamber.org



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 13, 2021

SUBJECT: Administration – Staffing Request

RECOMMENDED MOTION:

Move approval to add a Public Information Officer to the County's Administrative Services department.

BACKGROUND AND POLICY IMPLICATIONS:

During the FY 2022 budget hearings, the Budget Committee approved funding for additional staff capacity in the County's Administrative Services department, pending review and analysis by the new County Administrator. After reviewing current capacity and workload, County Administrator Nick Lelack and staff are seeking Board approval to add a Public Information Officer position to the Administrative Services department.

BUDGET IMPACTS:

Costs associated with adding a Public Information Officer to the Administrative Services department were included in the FY 2022 budget.

ATTENDANCE:

Nick Lelack – County Administrator

Whitney Hale – Communications Director



MEMORANDUM

TO: Deschutes County Board of Commissioners

FROM: Nick Lelack, AICP, County Administrator
Whitney Hale, Communications Director

DATE: October 13, 2021

SUBJECT: Request to add a Public Information Officer FTE to the Administrative Services Department

I. Summary

During the FY 2022 budget hearings, the Budget Committee approved funding for additional staff capacity in the County's Administrative Services department, pending review and analysis by the new County Administrator. After reviewing current capacity and workload, County Administrator Nick Lelack and staff are seeking Board approval to add a Public Information Officer position to the Administrative Services department. This position would provide would provide direct communications support to 19 County departments, including the Board of Commissioners.

II. County Communications

Administrative Services is responsible for providing internal and external communication support for all County departments, including the Board of Commissioners.

This work includes:

- Developing messages and themes to promote County programs and goals across a variety of platforms;
- Media relations (interviews with media, issuing press releases, organizing press conferences)
- Managing the County's social media channels,
- Assisting departments with development of marketing materials and purchasing advertising
- Developing public-facing presentations
- Developing and maintaining website content
- Employee communications
- Supporting a range of other responsibilities designed to increase transparency of county government, including the County's electronic newsletter.
- Assisting with implementation of communication tactics, strategies, and techniques for public engagement;

Adding a Public Information Officer FTE to the Administrative Services department will enable staff to provide more direct support for department’s growing communication needs and will provide Administrative Services with much needed additional capacity.

Administrative Services Requests:

The addition of one (1) full time regular Public Information Officer in the Administrative Services department.

IV. FINANCIAL IMPACT

Costs associated with adding a Public Information Officer were included in the FY 2022 budget.

V. BOARD DIRECTION

1. Approve/deny the addition of one (1) Public Information Officer in the Administrative Services department.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 13, 2021

SUBJECT: American Rescue Plan Funding Update

RECOMMENDED MOTION:

A to-be-determined motion will be required if they Board choses to fund additional projects from ARPA funds.

BACKGROUND AND POLICY IMPLICATIONS:

This is a recurring agenda item to provide the Board of County Commissioners updates on the status of ARPA funds and the opportunity to review eligible project requests for funding consideration.

Discussion items for today's update:

- 1. Proposal to Expand High Quality Childcare in Deschutes County.
- 2. Affordable housing proposal development update.
- 3. Review ARPA funding requests.

BUDGET IMPACTS:

None. Budget appropriations for the entire \$38 million ARPA funding award are included in the FY 2021-22 Adopted Budget.

ATTENDANCE:

Greg Munn, Treasurer and Chief Financial Officer
Dan Emerson, Budget Manager

Deschutes County Child Care Coalition

Executive Summary:

Growing child care so we can get back to work

COVID-19 devastated our regional economy, closing businesses and forcing families to adapt to learning and working from home, even as parents lost jobs and wages and as children missed months of important learning and development. To get back to work and see a thriving economy, our region needs more childcare.

With nearly 12,000 children under age 5, and only 4,562 childcare spots, Deschutes County is a childcare desert: there are three times as many children as there are licensed childcare slots. This lack of options limits children’s access to high-quality learning and care, just as it forces working families to stay out of our workforce because they can’t find adequate care. With hundreds of unfilled positions across essential roles, childcare is a critical resource, limiting our recovery.

To address this urgent need, **we seek county-wide funding to expand and sustain childcare across Deschutes County.** The funds requested will increase childcare slots immediately, and also expand long-term capacity: by investing in a well-educated, sustainably-paid workforce; by recommending investments in new childcare facilities and models; by engaging businesses as partners; and by creating a system of well-supported, well-resourced childcare businesses.

Regional leaders, collaborative goals:

We are a coalition of partners in workforce, education, business, and early learning, including the region’s leaders in this work, and welcoming new partners whose initiative makes us stronger. Together, we seek to accomplish three key goals:

1. **Build a workforce pipeline** to train and retain 330+ high-quality, trained childcare leaders and teachers for existing and new centers across our region.
2. **Invest in facilities and program** needs to grow the 3300+ full-day childcare slots needed across Deschutes County, with a focus on rural expansion in Sisters and South County.
3. **Sustain childcare as a viable business model** across our region by leveraging these above supports to provider businesses with new partnerships with employers, civic and church partners that can make childcare affordable to families, sustainable for teachers, and a thriving business sector for our region.

Bridging the Gap:

Experts estimate needing two child care slots to serve every three children (<https://health.oregonstate.edu/sites/health.oregonstate.edu/files/early-learners/pdf/research/oregons-child-care-deserts-2020.pdf>). In Deschutes County, that means adding 3327 slots, nearly doubling the full-time capacity in addition to an existing 1000 part-time slots. Childcare staffing ratios vary based on the type of care and age of child. Here, we estimate needing one care provider per 10 children. (See attached full gap analysis for more information, using 2019 US Census and Head Start data.)

Deschutes County	Total	
	Seats	Educators
City		
Bend	2473	247
Redmond	687	69
Sisters	98	10
La Pine	69	7
Total	3327	333

Solution:

There are three key components to growing the system:

1. Create a **pipeline** of new teachers
2. **Build capacity** for early learning and childcare centers (including new facilities and new use of existing ones)
3. Establish **on-going support** to sustain providers and educators

This coordinated strategy invests in high-quality programs, new and existing, with capacity to create sustainable, high-impact outcomes. The jobs pipeline, center infrastructure, and ongoing support programs outlined here are rooted in these smart business strategies and values, designed to match high-quality childcare with well-planned, sustainable businesses. Specifically, the programs we highlight demonstrate three criteria:

- Sustainable long-term plan
- Ensure quality
- Leverage funding or match

Workforce Pipeline

We know that we need 333 early childhood educators to meet current and grow future classroom capacity to meet regional childcare demand. This strategy is a multi-pathway approach to building our network of early childhood educators in Deschutes County. The approach meets future Deschutes County educators where they are. It aligns existing with new pathways to meeting Early Learning Division's (ELD's) requirements for teachers for centers or home providers to achieve licensing. And this proposal leverages Deschutes County, City of Bend, Early Learning Division, OSU-Cascades and COCC resources through three programs:

1. Childcare Sustainability Pathway Program
2. Fasttrack
3. Little Kits Internship

Build capacity for early learning and childcare centers

Childcare resources cannot grow without expanded infrastructure: more centers in new locations, expansion of existing locations, and new programs which leverage resources in our churches, community centers, and office spaces, alongside new construction across our growing residential communities.

The following proposals and programs (submitted to the County with independent funding requests, and/or included here) meet key sustainability criteria above, add new facilities in underserved locations and for key populations, and introduce new models with promise for expansion and duplication. These investments will both expand and multiply capacity, as they create centers for training high-quality childcare educators across Deschutes County, build and strengthen partnerships in rural communities, and introduce needed models of employer-based childcare centers.

1. **Little Kits Bend Westside** (already funded)- a new model which invests in on-site learning for early education students, while supporting students returning to college after becoming parents.
2. **Boys and Girls Clubs, St. Charles, Little Kits Bend Eastside**- a new model which leverages St. Charles resources and investment to demonstrate the value of employer-based childcare to employees and business alike.

- 3. **Re-Village Coop** (Sisters)- a new model which partners with church and community spaces while also training parents as high-quality caregivers, investing in long-term wellbeing for families and expanding first into Sisters, then into other areas of need and partnership.
- 4. **Morning Star Relief Nursery** (La Pine) – a trusted and needed provider seeking to expand service in La Pine and provide needed, high-quality care for families in South County.

Because many existing providers can expand capacity with investments into their facilities, we propose creating a **\$500K Small Center Facilities Fund**, which will be held by NeighborImpact, CCR and administered using guidelines and criteria created by this joint childcare coalition, following sustainability guidelines above.

[Establish on-going support for providers and educators](#)

As part of our workforce pipeline, we must invest to **Sustain** early childhood educators and centers by ensuring living wages and a strong business climate.

The Sustain program builds on existing capacity investments, with a focus on key long-term business capabilities:

- 1. Business and professional development for Center Directors to ensure they understand the business model,
- 2. Partnership with business sector leaders and workforce leads to leverage more employer contributions to underwrite the cost of childcare tuition, and
- 3. Sector-wide, regional resource development efforts to expand funding across the sector through new and existing, traditional and non-traditional funding sources, including private foundations, public-private partnerships, and longer term policy changes to attain and sustain on-going living wages for educators to retain them in our workforce.

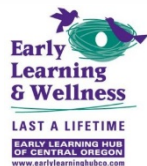
Sustain work is led by key partners including East Cascades Works, NeighborImpact, BDAB, Bend Chamber, OSU-C, COCC, and community investments in our municipalities and led by regional employers such as St. Charles.

[Funding Model and Matching Resources:](#)

The estimated total cost for this countywide initiative is \$15M-\$20M, funded from a combination of public and private donors, emergency and ongoing program funds, fees for service, and state, county, and city ARPA funds. Community partners including K-12 and higher education institutions, government organizations, and non-profit partners, will provide valuable space and in-kind staff and planning to move this effort to reality.

Program Focus	Requested County Investment	Matching Funds (operating and capital)	Childcare Impact
	\$	\$	<i>Highly-qualified educators</i>
Workforce	\$3,325,000	\$1,872,496	<i>needed: 333</i>
Business Accelerator	\$235,000	\$125,000	<i>total: 339</i>
Childcare Sustainability Pathway Program	\$400,000		
FastTrack	\$1,600,000	\$405,000	
Little Kits Internship	\$1,000,000	\$1,342,496	
Center Infrastructure (capital, capacity)	\$4,550,000	\$10,806,000	<i>Childcare Seats</i>
Little Kits (Bend West)	\$1,000,000	\$1,500,000	100
Little Kits, Boys and Girls Clubs, St. Charles (Bend East)	\$2,100,000	\$7,606,00*	200
MorningStar (La Pine)	\$600,000*	\$400,000	50
Re-Village (Sisters, Bend, Redmond)	\$350,000	\$300,000	80
Small Center Capacity Fund	\$500,000	\$1,000,000	100
(could invest in Manzanita, School of Enrichment, others via criteria)			TOTAL: 535
<i>*includes cost to purchase land</i>			

Key Partners



Deschutes County Early Childhood Educator Workforce Development Strategy

Problem:

There is a childcare desert in the Deschutes County. There are three key drivers of this issue, inadequate infrastructure for childcare, high turnover of providers, and insufficient workforce. This strategy is designed to address a portion of the insufficient workforce issue.

We know that we need 333 early childhood educators to meet current needs and to grow future classroom capacity to meet regional childcare demand. This strategy is a multi-pathway approach to building our network of early childhood educators in Deschutes County and throughout Central Oregon. The approach meets future Deschutes County educators where they are. It aligns with existing ~~with new~~ pathways to meeting the Early Learning Division’s (ELD’s) requirements for teachers for centers or home providers to achieve licensing. And this proposal leverages funding, resources, or financial match from multiple entities including, Deschutes County, City of Bend, Early Learning Division, OSU-Cascades, NeighborImpact, and COCC to address the issue. If successful, these programs will be managed by NeighborImpact-Child Care Resources (CCR), East Cascade Works, and OSU-Cascades.

Background:

It is important to understand the necessary ELD requirements for teacher qualification.

Early Learning Division Teacher Requirements

Goal: 333 Teachers



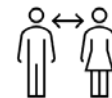
Teacher Aid (I & II)
(w/in sight of teacher)



Teacher
Home-based Provider



Head Teacher



Director
(1/Center)

CBR, CPR, mandatory reporting, OCC health and safety, OCC safe sleep

- 30 college credits, or
- 1 year Credential (e.g. Apprenticeship), or
- 15 college credits + 1/2 year teaching, or
- 2 years teaching

- Bachelors, or
- Associates, or
- 1 year Credential (e.g. Apprenticeship), or
- 30 college credits + 1 year teaching, or
- 2 years teaching

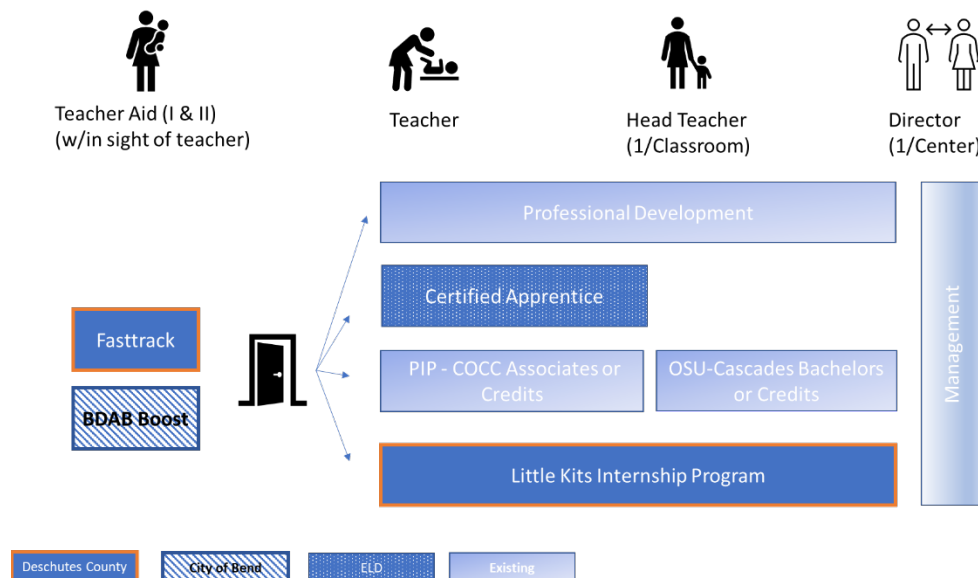
- 1 year supervision, and
- Meet head teacher qualifications

Solution:

- **Grow** new and rising educators into well-prepared classroom qualified teachers by providing professional development guidance for teachers to continue with higher education opportunities and ongoing training through a new Fast-track Program (Deschutes County – NeighborImpact CCR & ECW).
- **Attract** new educators into the workforce through the design and implementation of an Apprentice Program (Early Learning Division - ECW, COCC) and Boost Program (BDAB – ECW, COCC). Planning for these programs have been fully funded and are in the early planning stages. They will not be described below.
- **Expand** access to college degree seeking future educators through a Little Kits Internship Program. Ideally this program will serve as a model and catalyst for future internship sites across Deschutes County, providing additional pathways for teacher qualification (Deschutes County - OSU-C, COCC, ECW, NeighborImpact).
- **Sustain** early childhood educators and centers by ensuring strong business acumen and a commitment to professional development, state and national guidelines. A program to provide business and professional development for Center Directors to ensure they understand how to create a sustainable business model. This may be achieved by seeking employer contributions to underwrite the cost of childcare tuition, and pursuing other non-traditional funding source. The outcome will be on-going living wages for educators, retaining them in our workforce. (NeighborImpact, BDAB, Bend Chamber, OSU-C, COCC).

Grow and Sustain: Childcare Sustainability Pathway Program

Historically, there have been three primary paths to teacher qualification, professional development and classroom experience, COCC 2-year and certificate programs, and OSU-C 4-year pathways. With access to new funding sources and collaborative approaches between agencies and higher education, we are opening doors to new pathways to becoming a teacher. A future early childhood educator may begin the journey to teacher qualification through the fast track program, Boost program, professional development or a higher education pathway. To ensure future educator access to these programs and promote demand, we are proposing a childcare sustainability pathway program. Leading this program will be NeighborImpact CCR, with a new Pathway Director.



A **Pathway Director** will ensure awareness of and recruitment into the field of early care and education in Deschutes County. New recruits will receive professional development planning and placement in the pathway to meet their needs. This position will work with new and existing education pathways and placement sites, including outreach to high school programs.

A new marketing campaign will highlight new education pathways funded by Deschutes County and other funding sources. This campaign will consider the needs of our BIPOC community.

Childcare Sustainability Pathway Program				
	<i>YEAR 1</i>	<i>YEAR 2</i>	<i>YEAR 3</i>	<i>Total</i>
Expenses				
Personnel Expenses				
Pathway Director	90,000	90,000	90,000	
Marketing Campaign	50,000	25,000	15,000	
Subtotal Direct Expenses	140,000	115,000	105,000	360,000
Indirect Expenses				
	15,400	12,650	11,550	39,600
Total Expenses	155,400	127,650	116,550	399,600

Outcome: A \$400K investment by Deschutes County will support the success .

Central Oregon Child Care Business Accelerator

SBDC, COCC and CCR program will provide insights into establishing a strong foundation and the framework for continuous quality improvement to establish and maintain high quality family childcare businesses. The Central Oregon Child Care Business Accelerator program provides 18 hours of classroom time on best business practices and support to start a family childcare, 10 hours 1:1 advising, one year Wonderschool business management software and a \$5,000 startup grant upon completion.

Business Accelerator		<i>YEAR 1</i>
Expenses		
Expense per Course		
Instructor and Advising		17,440
Class Materials		21,825
Program Management		3,775
Contingency		2,002
New Business Seed Money		75,000
Subtotal		120,043
Total Expenses		
No. of Pilot Courses		3
Total Project Budget		360,128
Matching Contribution		
City of Bend		125,000
Ask of Deschutes County		
Total		235,128

Outcome: A \$360K investment by Deschutes County will support the retention or launch of 45 childcare programs, in-home or center-based.

Grow: Fast Track Teacher Training

A skills development program for new teachers and current center directors.

NeighborImpact, CCR will collaborate with East Cascades Works to support the recruitment of unskilled future early educators for early childcare programs throughout Deschutes County. NeighborImpact, CCR will do this work by developing a FastTrack New Teacher Candidate 6-month training program, allowed through an exemption from the Teacher’s Development Plan with the Office of Child Care. This program will provide for skill development in directors, pay prospective teacher wages for the first 3 months while they become classroom qualified teachers. Retention and growth encouraged through ongoing professional development planning.

Fast Track Teacher Training				
	YEAR 1	YEAR 2	YEAR 3	Total
<i>Number of trainees</i>	30	30	30	90
Expenses				
Personnel Expenses				
Quality Improvement Educator	90,000	90,000	90,000	
Program Coordinator	50,000	50,000	50,000	
Teacher Candidates	360,000	360,000	360,000	
Total Salaries	500,000	500,000	500,000	
OPE				
Subtotal Compensation	500,000	500,000	500,000	1,500,000
Contracted Services				
Candidate Training	30,000	30,000	30,000	
Subtotal Direct Expenses	30,000	30,000	30,000	90,000
Program Administration	135,000	135,000	135,000	405,000
Total Expenses	665,000	665,000	665,000	1,995,000
Matching Contribution				
Program Administration	135,000	135,000	135,000	
Total	135,000	135,000	135,000	405,000
Ask of Deschutes County				
Total	530,000	530,000	530,000	1,590,000

Outcome: A \$1.6M investment by Deschutes County will result in 90 new classroom qualified early childhood educators

Expand: Little Kits Internship Program

An on-the-job training and education program for future teachers and head teachers. Pathway Director to coach on pathways

OSU-Cascades will recruit, advise, educate, and supervise 6-24 teacher candidates per year at Little Kits locations in Deschutes County. Each intern will be enrolled in up to 45 credits per calendar year of early childhood or education courses and work supervised in early childhood classrooms an average of 20 hours per week. Additionally, interns will complete all OCC required training. This program will qualify early childhood educators as head teachers. Additionally, it will qualify program participants to meet Oregon SEIU Early Childhood teacher requirements to work in public childcare centers. And finally, program participants will have 1 year of a college degree completed and a living wage job upon completion.

Little Kits Internship Program				
	YEAR 1	YEAR 2	YEAR 3	Total
<i>Number of trainees</i>	6	24	24	54
Expenses				
Personnel Expenses				
Program Coordinator (1.0 FTE)	60,000	61,800	63,654	
Practicum Supervisor (0.5 FTE)	21,501	22,146	22,810	
Interns (Trainees)	54,000	222,480	229,154	
Total Salaries	135,501	306,426	315,619	
OPE	75,110	110,736	112,071	
Subtotal Compensation	210,611	417,162	427,689	1,055,462
Tuition	58,050	239,166	246,341	
Subtotal Direct Expenses	58,050	239,166	246,341	543,557
Program Operations & Administration	155,080	275,609	282,024	712,713
Total Expenses	423,741	931,937	956,054	2,311,732
Matching Contribution				
Tuition & Fee Remission	14,513	59,792	61,585	
Program Operations & Administration	226,221	459,991	471,085	
Total	240,734	519,782	532,670	1,293,186
Ask of Deschutes County				
Total	183,008	412,154	423,384	1,018,546

Outcome: A \$1.0M investment by Deschutes County will result in 54 new early childhood educators.

Summary

We are seeking Deschutes County investment of \$2.6M in three workforce development program, including the Childcare Sustainability Pathway Program, Fasttrack Workforce Development, and Little Kits Internship Program. This investment will be leveraged with contributions in the form of tuition assistance from both the Early Learning Division (PIP Program), OSU-Cascades tuition assistance, City of Bend ARPA funds, and program administration offered by NeighborImpact-Child Care Resources (CCR), East Cascade Works, COCC, and OSU-Cascades.

The outcome will be growing our early childhood workforce by up to 339 new teachers, meeting 100% of need.

Goal: 333	Teacher Aids				Teachers				Total
Time	6-mo	1-yr	2-yr	3-yr	6-mo	1-yr	2-yr	3-yr	
BDAB Boost	15								15
Fasttrack					30	30	30		90
Apprentice							15	15	30
COCC						30	30	30	90
OSU-Cascades						20	20	20	60
Little Kits Internship						6	24	24	54
Total	15	0	0	0	30	86	119	89	339

Program Sponsors



**Little Kits, Boys & Girls Clubs of Bend, St. Charles Health System
Early Learning and School Age Enrichment Center
(Bend Eastside)**

Problem: There is a virtual childcare desert in Deschutes County with three key drivers behind this crisis: 1) inadequate facilities for childcare, 2) high turnover of providers, and 3) insufficient workforce. This proposal is designed to directly address the lack of childcare capacity/facilities and will indirectly impact the other two issues related to childcare staffing.

There are currently 4,562 childcare slots in Deschutes County, but the Early Learning Hub at High Desert ESD, estimates that we need an additional 3,327 early childhood seats to provide two childcare slots for every three children and meet current childcare needs in Deschutes County (this number is even higher when you consider care for school-aged children). The lack of childcare coupled with the COVID-19 pandemic has been devastating to St Charles, the region's largest employer - many healthcare workers have left the workforce, reduced their hours, or declined offers of employment due to a lack of childcare leaving the hospital struggling to fill key essential positions. This proposal will specifically address the childcare needs for our essential health care workers in Deschutes County by providing critical infant, toddler, pre-K, afterschool, and drop-in care. We know that our health care system operates 24-hours per day and seven days a week so in addition to typical workday care, Monday through Friday 8-5, childcare will be provided during evening and weekend hours.

Background: St. Charles Health System is a private, nonprofit organization with a vision of creating America's healthiest community, together. With over 4,600 employees, including 417 active medical staff and 363 visiting medical staff, they have been on the front lines of the COVID-19 pandemic. Right now, St. Charles is struggling to retain and attract a workforce to sustain the growing needs for health care in our community. The round-the-clock hours of hospital operations make it especially challenging for caregivers to find childcare in a tight labor market where already there are not enough seats to meet the demand.

St. Charles completed a childcare needs assessment survey in 2019 with nearly 1,000 respondents, approximately 920 of whom were residents of Deschutes County. The assessment reflected a strong demand for childcare services in Bend, with anticipation of care needed for roughly 180 children from infant to school age, including afterschool care programs. An additional 114 respondents anticipated having children over the next three years. Since this assessment two years ago, we have absolutely seen an increase in the amount of births with many employees delaying or choosing not to return based on not being able to secure childcare. To increase workforce stability, promote retention, reduce absenteeism, and attract talent, we must create more childcare seats providing parents with trust and confidence that their child(ren) are being well cared for and to ensure we have the workforce to care for the growing population in Central Oregon.

Little Kits Westside is a new modular childcare and early learning center - operated by OSU-Cascades in close coordination with COCC's early childhood program – that will launch formally in late Fall 2022 on the OSU-Cascades campus. However, to meet some of the current demand, OSU-Cascades is operating a pilot Little Beavs program until the new facility is built and

qualified teachers are hired. To date, Little Kits has hired a Childcare and Early Learning Center Director, opened the first pilot classroom, and is recruiting for new teachers. Pre-design work and informal solicitation of modular builders has begun for the facility while we await distribution of funds. The initial 28 pilot slots are full and an additional 50 children are on the waitlist for childcare.

Boys & Girls Clubs of Bend (BGCB), which celebrated 25 years of operations in 2019, has seen demand soar for available, affordable, and safe spaces for after-school and summer programming for school-aged children. The need is real. When our after-school registration for 2021 opened to enroll more than 150 youth, we experienced a wait list within less than 24 hours and had so much traffic to our registration page that it kept crashing. We now have a standing wait list of families, and many parents identify themselves to us as essential workers in healthcare. The timing is right. BGCB is undergoing a strategic planning process right now with an eye to expansion on the east side of Bend.

Solution: St. Charles, Boys & Girls Clubs of Bend, and Little Kits are partnering to build two co-located facilities on St Charles land that will serve between 150 to 200 children of our essential health care workers. In this proposal, to maximize efficiency and reduce costs, both buildings will utilize the Little Kits Westside modular building design – the first facility built will replicate the Little Kits operational model while the second facility will eventually become an Eastside branch of Boys & Girls Clubs of Bend and provide after school, evening, and summer enrichment programming.

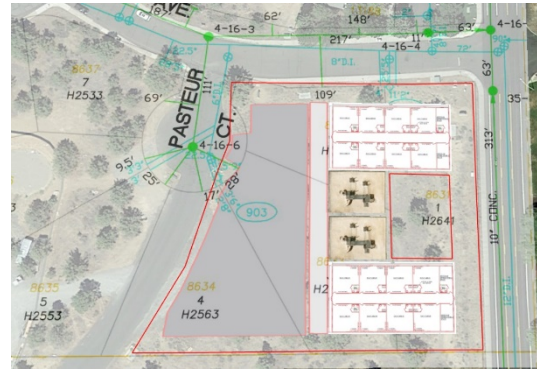
St. Charles is generously offering a 5-acre parcel (located on the corner of Connors Avenue and NE 27th Street), sufficient land for the two modular structures, parking, and playground space. Additionally, they will provide resources to assist in site work prep and bringing necessary utilities to the buildings. To ensure on-going and sustainable operations and affordable employee pricing for the Center, St. Charles will underwrite an employer contribution. Additionally, the City of Bend recognizes childcare as a priority so has committed to covering the cost of transportation system development charges and will consider permit fee reductions.

Little Kits and Boys & Girls Clubs of Bend will operationalize the two Eastside facilities to serve infants to youth from kindergarten to high school, meeting the needs of essential healthcare workers' families and families in East Bend. In Phase One, a flexible 6-classroom facility will be built to serve infants through school age children, configured based on demand. The Center will operate both traditional childcare hours and extended hours of service and weekends to meet the needs of essential health care workers. Little Kits will operate the infant through pre-K childcare and early learning programming while Boys & Girls Clubs of Bend will launch their services in the facility using separate rooms with separate outdoor access to maintain appropriate segmenting of ages, serving up to 100 children. Additionally, the Little Kits Center will be a valuable workforce development site for future early childhood educators across the region.

Within the next three-years, BGCB will undertake a community-wide capital campaign to fundraise and build a second modular structure (Phase Two) on the same site that will serve youth from kindergarten through teenage years. This will allow Little Kits to fully take over the

first 6-classroom modular structure. We anticipate being able to serve between 70-100 school-age youth in the second modular structure once built.

Proposed Site of the Early Learning and School Age Enrichment Center – 5 acre parcel at the corner of Connors Avenue and NE 27th Street.



Budget:

Little Kits, Boys & Girls Clubs of Bend Eastside		Matching Contributions				
	Total Budget	BGCB	St. Charles	City of Bend	OSU-C	County
Construction Budget - 2 Buildings						
Direct Construction						
Land	4,573,800		4,573,800			0
Site Work	700,000	233,333	466,667			(0)
Facilities Construction (2 buildings)	3,000,000	1,500,000				1,500,000
Landscaping, Parking, Playground	200,000	75,000	75,000			50,000
Subtotal Compensation	8,473,800	1,808,333	5,115,467	0	0	1,550,000
Other Costs						
Design	300,000	100,000				200,000
Permits	150,000	75,000				75,000
SDCs	250,000	67,000		116,000		67,000
Other Services	50,000	25,000				25,000
Furnished Equipment and Furnishings	200,000	100,000				100,000
Subtotal Direct Expenses	950,000	367,000	0	116,000		467,000
Project Administration	300,000	100,000			100,000	100,000
Total Expenses	9,723,800	2,275,333	5,115,467	116,000	100,000	2,117,000

Timeline: Based on a typical contracting and construction timeline and current raw materials supply chain constraints, the first facility will open in Spring 2023 (tentative timelines illustrated on next page). All parties will work to expedite the delivery and opening of the new Center through a commitment to work with the City of Bend, local contractors, and modular designers to expedite design, permitting, and construction. The second facility will begin once the capital campaign has been successfully completed and is anticipated to come online in 2024.

Summary: Together, St. Charles, Boys & Girls Clubs of Bend and Little Kits will serve up to 200 children in a dynamic Early Learning and School Age Enrichment Center on the East Side of Bend. We will leverage a requested \$2.117 M of Deschutes County funding with a more than 3:1 match from project partners. This collaboration creates significant momentum in solving the regional childcare and afterschool enrichment crisis in Deschutes County and addresses the childcare shortage for our critical health care sector.

Task	Summer 2021			Fall 2021			Winter 2022			Spring 2022			Summer 2022			Fall 2022			Winter 2023			Spring 2023		
	7/1/2021	8/1/2021	9/1/2021	10/1/2021	11/1/2021	12/1/2021	1/1/2022	2/1/2022	3/1/2022	4/1/2022	5/1/2022	6/1/2022	7/1/2022	8/1/2022	9/1/2022	10/1/2022	11/1/2022	12/1/2022	1/1/2023	2/1/2023	3/1/2023	4/1/2023	5/1/2023	6/1/2023
Standard Construction Timeline																								
Approval																								
Contracting																								
Site Design																								
Land Use Approval																								
Building Permitting																								
Modular Structure Order																								
Land Clearing & Util Prep																								
Modular Structure Delivery																								
Utilities Connection																								
Landscaping and Parking																								
Occupancy																								
Expedited Construction Timeline																								
Approval																								
Contracting																								
Site Design																								
Land Use Approval																								
Building Permitting																								
Modular Structure Order																								
Land Clearing & Util Prep																								
Modular Structure Delivery																								
Utilities Connection																								
Landscaping and Parking																								
Occupancy																								

Expanding Childcare in Deschutes County



MountainStar is seeking funds to purchase and renovate properties.

MountainStar is seeking funds to expand services in both La Pine and Redmond over the next two years. We anticipate adding up to 18 Relief Nursery (ages 0-3) slots in La Pine, and up to 11 Preschool Promise (ages 3-5) slots in both Redmond and La Pine. In La Pine, we propose to purchase two modular units and land with utilities plumbed/connected. Additionally, we plan for exterior renovations to install a play area appropriate for children ages 0-5. We do not currently have a plot identified and are looking to partner with regional partners including Habitat for Humanity, Bend-La Pine School District, Deschutes Children's Foundation, and others. In Redmond, we have secured partial funding to renovate our current building to add a second learning space and need additional funds to replace the expiring roof and finish renovations.

MountainStar works with regional childcare leaders NeighborImpact Child Care Resource and Referral, the Early Learning Hub of Central Oregon, regional child care task forces, OSU-Cascades and COCC. **With an estimated \$2.7 million cost to build/renovate and operate La Pine and Redmond centers over the next three years, we request \$600,000 from Deschutes County Commissioners to purchase and renovate properties, in order to expand high-quality early childhood care and education.** Please see attached budget for more detail.

MountainStar services help keep vulnerable young children safe and successful.

Since 2001, relief nursery staff have been providing trauma-informed early childhood classes, home visits, and family support services documented to 1) keep children out of foster care, 2) improve parenting, and 3) connect high-stress families to community resources. Families enrolled at MountainStar have an average of 14 "risk factors" such as a history of previous involvement with the criminal justice or child welfare systems, unstable housing, food supply issues, poverty, health/mental health issues, etc. These stress factors contribute to the likelihood of child abuse and neglect, and MountainStar exists to strengthen families and keep children safe. Every year over 98% of the children enrolled in MountainStar relief nursery classrooms remain safe from confirmed cases of abuse and neglect.

In 2020, MountainStar added Preschool Promise classrooms to our sites in Bend, Madras and Prineville. These classrooms allow for "continuity of care" into the preschool years for families who had been enrolled in relief nursery classrooms. They also meet the need of providing high quality preschool education for children of lower income families.

Multiple studies show the short and long-term benefits of investment in early childhood education. Immediate benefits for parents and the community include more adults able to enter the workforce, and better community connections that lead to individual and community-wide resilience. Long-term benefits include higher academic achievement, reduced or eliminated interaction with the child welfare system, reduced health care costs, and increased lifetime earnings.

MountainStar is a community-based effort to help families.

MountainStar Family Relief Nursery is an independent nonprofit organization focused on preventing child abuse and neglect. Over the last 20 years, MountainStar staff have worked with 5,000 young children and

over 20,000 family members in Central Oregon. MountainStar board and staff engage local communities to help carry out this important work and last year raised over \$1.25 in private sector funding for every \$1 of state government funding invested in our relief nursery. Community volunteers have contributed over 65,000 hours since 2001 by working in classes, serving on the board of directors, and helping with fundraising projects.

MountainStar has been providing services to families in La Pine since 2016, and to families in Redmond since 2019. The expansions of MountainStar will provide 2 jobs in Redmond and 4 jobs in La Pine, with an average starting wage of \$21.80/hr. These expansions will also begin to meet the need for childcare in these communities, especially for lower income families. We look forward to a conversation to discuss our proposal in more detail.

Contacts for more information:

- Kara Tachikawa – Executive Director (541) 508-8410 KaraT@mtstar.org
- Tobiah Brown – Program Director (541) 322-6820 TobiahB@mtstar.org

Estimated 3-Year Budget – La Pine and Redmond

	FY 2021-22	FY 2022-23	FY 2023-24
Revenue			
Donations/Grants	239,124	243,662	248,044
Relief Nursery ELD Contract	190,000	190,000	380,000
Preschool Promise	0	280,000	268,000
Other Government Grants	75,000	0	0
Deschutes County ARPA	600,000	0	0
Total Revenue	\$1,104,124	\$693,662	\$896,060
Expenses			
<i>Personnel – Admin</i>	<i>57,606</i>	<i>59,335</i>	<i>61,710</i>
<i>Personnel – Manager/Coordinator</i>	<i>121,043</i>	<i>124,675</i>	<i>192,070</i>
<i>Personnel – Direct Service Staff</i>	<i>72,110</i>	<i>220,610</i>	<i>309,630</i>
<i>Associated Payroll Expense</i>	<i>73,728</i>	<i>121,386</i>	<i>169,023</i>
Total Personnel	324,487	526,006	732,433
Program/Service Expenses (client or classroom related)	10,701	16,180	18,475
Classroom Start-Up Expense	0	30,000	15,000
La Pine Land Purchase/Utilities	200,000	0	0
La Pine Modular Purchase	295,000	0	0
La Pine Outdoor Renovation (including land, playground, fencing)	55,000	0	0
Redmond Remodel Project (50,000)	125,000	0	0
Ongoing Occupancy Costs	26,996	38,276	38,636
Professional Services (legal, CPA, IT)	28,707	37,320	41,050
Program Administration (insurance, marketing, professional development)	38,233	45,880	50,450
Total Expenses	\$1,104,124	693,662	896,044

	A	B	C
1	Deschutes County American Recovery Plan Act		
2	Eligible Project Requests - revised 10.07.21		
3			
4			
5	Category/Project Request	Outstanding Request	BOCC Approved
6			
10	Administrative		437,935
11	ARPA Administration		392,000
12	COIC "CARES extreme risk" grant distribution contract		10,935
13	COIC Business/Non-profit assistance grant distribution contract		35,000
14	Affordable Housing	5,300,000	
15	Habitat for Humanity-Bend 12 Townhomes	2,000,000	
16	Habitat for Humanity-Bend 8 Townhomes	1,500,000	
17	Habitat for Humanity-Sisters Woodland Project	1,000,000	
18	Workforce Housing Project		
19	Habitat for Humanity La Pine Sunriver	200,000	
20	Affordable Home Ownership	600,000	
21	Aid to Other Impacted Industries	699,000	
22	Bend Parks & Recreation District - Recruitment and Retention	699,000	
23	Broadband Infrastructure	300,000	
24	Regional Broadband Needs Assessment and Action Plan	300,000	
25	Childcare	3,953,364	3,000,000
26	Funding Placeholder		2,000,000
27	Little Kits Early Learning & Child Care Center - Phase 1 Bend		1,000,000
28	Little Kits Early Learning & Child Care Center - Phase 2 La Pine	500,000	
29	Little Kits Early Learning & Child Care Center - Phase 2 Redmond	1,300,000	
30	Little Kits Early Learning & Child Care Center - Phase 2 Sisters	500,000	
31	ReVillage Childcare Proposal	350,000	
32	Manzanita Preschool & Daycare	80,000	
33	Central Oregon Early Child Care Business Start Accelerator	360,000	
34	NeighborImpact Early Childhood Education Workforce Development	275,000	
35	School of Enrichment - Add 10 full time slots	588,364	
36	Food Assistance	2,450,000	2,900,000
37	Food Insecurity for Older Adults -- Partnership with Council on Aging & Redmond Senior Center	800,000	
38	NeighborImpact warehouse expansion	1,400,000	2,400,000
39	Nutritional assistance		
40	The Giving Plate	200,000	500,000
41	1017 Project	50,000	
42	Homelessness	8,456,165	3,750,000

	A	B	C
1	Deschutes County American Recovery Plan Act		
2	Eligible Project Requests - revised 10.07.21		
3			
4			
5	Category/Project Request	Outstanding Request	BOCC Approved
6			
43	Bend Heroes Vets Village construction support		100,000
44	Bethlehem Inn Redmond		900,000
45	Construction of Cleveland Avenue Project	2,200,000	2,000,000
46	Managed Camp - City of Bend	750,000	750,000
47	Navigation Center	774,117	
48	New facility in Redmond		
49	Permanent Supportive Housing	2,099,777	
50	Redmond Oasis Village Project	367,500	
51	Saving Grace Infrastructure		
52	Sisters Cold Weather Shelter	1,000,000	
53	Managed Camp Support	964,771	
54	Shepherd's House Redmond Kitchen	300,000	
55	Public Health	9,956,300	5,165,184
56	Additional County cleaning supplies and labor (annual)	168,000	
57	Additional County cleaning supplies and labor FY21	49,000	
58	Covid Testing	250,000	
59	COVID testing - Dr. Young		15,000
60	Health Unintended Consequences		1,500,000
61	Higher rated HVAC filters for County facilities		
62	Isolation motel liability insurance		8,184
63	Outreach Van	85,000	
64	Public Health Response Contingency		925,000
65	Technology enhancements for telemedicine and collaboration	200,000	
66	UV sanitizer for jail		40,000
67	Temporary Staffing for COVID-19 Response and Outreach (Contact Tracers, Case Investigators, and Call Center staff)		2,000,000
68	Mobile technology upgrade for the Clerk	6,600	
69	North county health facility-acquisition and remodel	8,300,000	
70	North county health facility-furniture, fixtures and equipment	897,700	
71	(blank)		575,000
72	The Shield free counseling to Veterans		20,000
73	Mobile morgue expansion unit		82,000
74	Small Business & Non-profit Assistance	1,932,080	1,600,000
75	Business Assistance Placeholder		1,500,000

	A	B	C
1	Deschutes County American Recovery Plan Act		
2	Eligible Project Requests - revised 10.07.21		
3			
4			
5	Category/Project Request	Outstanding Request	BOCC Approved
6			
76	La Pine Chamber of Commerce	25,900	
77	Redmond Chamber - lost revenue	84,069	
78	Redmond Chamber - Redmond Parklet	40,000	
79	Redmond Rotary	90,000	
80	Ronald McDonald House Charities		100,000
81	Sisters Rodeo Association	100,000	
82	Small business grants - Sisters COC	350,000	
83	Sunriver Area Small Business Assistance Grant Program and Hiring Campaign	350,000	
84	Sisters Chamber of Commerce	49,060	
85	School of Enrichment - Economic Hardship	205,262	
86	Sunriver Area Chamber of Commerce pandemic economic impact	18,325	
87	Boys and Girls Club Bend-economic impact	619,464	
88	Transitional Housing	359,951	
89	Transitional Housing	359,951	
90	Water Infrastructure	3,050,000	1,450,000
91	NeighborImpact south county septic replacement program	1,000,000	
92	Wastewater investments in South County		
93	Deschutes County On-Farm Efficiency Water Conservation Investment		1,450,000
94	Tumalo Sewer System		
95	Terrebonne Wastewater System	2,050,000	
96	Grand Total	36,456,860	18,303,119

	A	B	C	D
1	Deschutes County American Recovery Plan Act			
2	All Project Requests - revised 10.07.21			
3				
4		Eligibility		
5	Project/Funding Request	Yes	TBD	No
6				
11	Administrative	437,935		
12	ARPA Administration	392,000		
13	COIC "CARES extreme risk" grant distribution contract	10,935		
14	COIC Business/Non-profit assistance grant distribution contract	35,000		
15	Affordable Housing	5,300,000	-	5,000,000
16	Affordable housing project		-	
17	Habitat for Humanity-Bend 12 Townhomes	2,000,000		
18	Habitat for Humanity-Bend 8 Townhomes	1,500,000		
19	Habitat for Humanity-Land for Future Affordable Housing			5,000,000
20	Habitat for Humanity-Sisters Woodland Project	1,000,000		
21	NeighborImpact rental assistance float loan			-
22	Workforce Housing Project	-		
23	Habitat for Humanity La Pine Sunriver	200,000		
24	Affordable Home Ownership	600,000		
25	Broadband Infrastructure	300,000	200,000	
26	Broadband infrastructure in Sunriver area and greater Sisters area		-	
27	Sunriver Broadband		200,000	
28	Regional Broadband Needs Assessment and Action Plan	300,000		
29	Business Support		-	
30	Community Organizations Active and Disaster		-	
31	Childcare	6,953,364	-	1,200,000
32	Childcare Facility and/or start up costs		-	
33	Funding Placeholder	2,000,000		
34	Little Kits Early Learning & Child Care Center - Phase 1 Bend	1,000,000		
35	Little Kits Early Learning & Child Care Center - Phase 2 La Pine	500,000		
36	Little Kits Early Learning & Child Care Center - Phase 2 Redmond	1,300,000		
37	Little Kits Early Learning & Child Care Center - Phase 2 Sisters	500,000		
38	ReVillage Childcare Proposal	350,000		
39	Manzanita Preschool & Daycare	80,000		
40	Central Oregon Early Child Care Business Start Accelerator	360,000		
41	Boys and Girls Club Bend			1,200,000
42	NeighborImpact Early Childhood Education Workforce Development	275,000		
43	School of Enrichment - Add 10 full time slots	588,364		

	A	B	C	D
1	Deschutes County American Recovery Plan Act			
2	All Project Requests - revised 10.07.21			
3				
4		Eligibility		
5	Project/Funding Request	Yes	TBD	No
6				
44	Food Assistance	5,350,000		
45	Food Insecurity for Older Adults -- Partnership with Council on Aging & Redmond Senior Center	800,000		
46	NeighborImpact warehouse expansion	3,800,000		
47	Nutritional assistance	-		
48	The Giving Plate	700,000		
49	1017 Project	50,000		
50	Homelessness	12,206,165		
51	Bend Heroes Vets Village construction support	100,000		
52	Bethlehem Inn Redmond	900,000		
53	Construction of Cleveland Avenue Project	4,200,000		
54	Managed Camp - City of Bend	1,500,000		
55	Navigation Center	774,117		
56	New facility in Redmond	-		
57	Permanent Supportive Housing	2,099,777		
58	Redmond Oasis Village Project	367,500		
59	Saving Grace Infrastructure	-		
60	Sisters Cold Weather Shelter	1,000,000		
61	Managed Camp Support	964,771		
62	Shepherd's House Redmond Kitchen	300,000		
63	Not Eligible		7,950,000	43,706,562
64	Biomass project			1,000,000
65	Courthouse expansion			24,800,000
66	Deschutes County Wildfire Community Resilience Project			350,000
67	Fairgrounds capital improvements			-
68	Land for Future County Services			3,500,000
69	Mass Vaccination Center wrap up costs-volunteer appreciation			56,562
70	Negus Transfer Station			14,000,000
71	Public Safety Campus		7,500,000	
72	Smith Rock parking lot			-
73	Habitat for Humanity La Pine Sunriver		450,000	
74	Public Health	15,121,484	7,420,860	15,691
75	Additional County cleaning supplies and labor (annual)	168,000		
76	Additional County cleaning supplies and labor FY21	49,000		

	A	B	C	D
1	Deschutes County American Recovery Plan Act			
2	All Project Requests - revised 10.07.21			
3				
4		Eligibility		
5	Project/Funding Request	Yes	TBD	No
6				
77	Circuit court facility rental at F&E		60,860	
78	Circuit court facility set up costs		30,000	
79	Covid Testing	250,000		
80	COVID testing - Dr. Young	15,000		
81	Expansion of the Jail Booking and Visitation Areas		7,000,000	
82	Health Unintended Consequences	1,500,000		
83	Higher rated HVAC filters for County facilities	-		
84	Isolation motel liability insurance	8,184		
85	Outreach Van	85,000		
86	Public Health Response Contingency	925,000		
87	Regional Resilience Coordinator position		330,000	
88	Technology enhancements for telemedicine and collaboration	200,000		
89	UV sanitizer for jail	40,000		
90	Vaccine Center rent Jan 18-20			15,691
91	Temporary Staffing for COVID-19 Response and Outreach (Contact Tracers, Case Investigators, and Call Center staff)	2,000,000		
92	Mobile technology upgrade for the Clerk	6,600		
93	North county health facility-acquisition and remodel	8,300,000		
94	North county health facility-furniture, fixtures and equipment	897,700		
95	(blank)	575,000		
96	The Shield free counseling to Veterans	20,000		
97	Mobile morgue expansion unit	82,000		
98	Revenue Replacement		915,061	
99	Clerk - Marriage licenses		-	
100	Clerk - Passport		-	
101	County Fair		150,000	
102	Fair and Expo		600,000	
103	Justice Court		165,061	
104	Room tax last three months of FY20		-	
105	RV Park		-	
106	Video lottery		-	
107	Small Business & Non-profit Assistance	3,532,080	164,000	
108	Business Assistance Placeholder	1,500,000		
109	Deschutes Cultural Coalition support		35,000	

	A	B	C	D
1	Deschutes County American Recovery Plan Act			
2	All Project Requests - revised 10.07.21			
3				
4				
5	Project/Funding Request	Yes	TBD	No
6				
110	La Pine Chamber of Commerce	25,900		
111	La Pine Frontier Days		75,000	
112	Performing arts support		-	
113	Redmond Chamber - lost revenue	84,069		
114	Redmond Chamber - Redmond Parklet	40,000		
115	Redmond Chamber - Sam Johnson Park Upgrade		54,000	
116	Redmond Rotary	90,000		
117	Ronald McDonald House Charities	100,000		
118	Sisters Rodeo Association	100,000		
119	Small business grants - Sisters COC	350,000		
120	Sunriver Area Small Business Assistance Grant Program and Hiring Campaign	350,000		
121	Sisters Chamber of Commerce	49,060		
122	School of Enrichment - Economic Hardship	205,262		
123	Sunriver Area Chamber of Commerce pandemic economic impact	18,325		
124	Boys and Girls Club Bend-economic impact	619,464		
125	To Be Determined		36,806,467	
126	Deschutes SWCD irrigation modernization FTE		2,000,000	
127	Irrigation system modernization		10,000,000	
128	Regional Emergency Services Training and Coordination Center		24,706,467	
129	Habitat for Humanity La Pine Sunriver		100,000	
130	(blank)		-	
131	Transitional Housing	359,951		
132	Transitional Housing	359,951		
133	Water Infrastructure	4,500,000	-	
134	NeighborImpact south county septic replacement program	1,000,000		
135	Wastewater investments in South County	-		
136	Deschutes County On-Farm Efficiency Water Conservation Investment	1,450,000		
137	Angelina Swanson Farm irrigation		-	
138	Tumalo Sewer System	-		
139	Terrebonne Wastewater System	2,050,000		
140	Irrigation		3,000	
141	Dan Elingson farm		3,000	
142	Aid to Other Impacted Industries	699,000		

	A	B	C	D
1	Deschutes County American Recovery Plan Act			
2	All Project Requests - revised 10.07.21			
3				
4		Eligibility		
5	Project/Funding Request	Yes	TBD	No
6				
143	Bend Parks & Recreation District - Recruitment and Retention	699,000		
144	Services to Foster Youth or Families Involved in Child Welfare System		285,000	
145	CASA of Central Oregon - increase capacity		285,000	
146	Grand Total	54,759,979	53,744,388	49,922,253



**BOARD OF
COMMISSIONERS**

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 13, 2021

SUBJECT: Public Hearing and Consideration of Cascade Medical Transport as a Proposed Subcontractor to Provide Certain Ambulance Services for the La Pine Rural Fire Protection District

RECOMMENDED MOTION:

Hold hearing, discuss and consider proposed subcontract, and if the Board is so inclined at the conclusion of the hearing, entertain a motion to authorize CMT as a subcontractor of the La Pine Rural Fire Protection District as described in the proposed subcontracting agreement submitted by the La Pine Rural Fire Protection District.

BACKGROUND AND POLICY IMPLICATIONS:

On March 24, 2021 the Board of County Commissioners voted to amend Chapter 8.30 of the Deschutes County Code to allow ambulance service franchisees of the County to subcontract with non-franchisee ambulance service providers to provide certain emergency and non-emergency transportation services within their ambulance service areas. This amendment primarily came in the form of a new section added to Chapter 8.30 - Section 8.30.070, which became effective June 22, 2021.

La Pine Rural Fire Protection District is a County ambulance service franchisee providing ambulance services within the La Pine Ambulance Service Area. Pursuant to Deschutes County Code Section 8.30.070 and its terms, the Board of County Commissioners is authorized to approve subcontractors proposed by ambulance service franchisees such as La Pine RFPD for the provision of certain ambulance services. La Pine RFPD is proposing to subcontract with Cascade Medical Transport to perform certain ambulance services within the boundaries of the La Pine Ambulance Service Area, and seeks approval to do so from the Board of County Commissioners. This is the first such request under Section 8.30.070 from one of the County's franchisees.

BUDGET IMPACTS:

None

ATTENDANCE:

Chris Bell, Legal; Tom Kuhn, Public Health, ASA Advisory Committee Administrator

PUBLIC PRIVATE PARTNERSHIP AGREEMENT
FOR ADVANCED LIFE SUPPORT AMBULANCE SERVICES IN CERTAIN CIRCUMSTANCES

This Public Private Partnership Agreement (“Agreement”) is entered by and between *Cascade Medical Transport of Oregon*, an Oregon Corporation (“CMTO”) and The La Pine Rural Fire Protection District, an Oregon governmental special district organized under ORS 478 (“District”) with respect to the laws of Oregon and the Deschutes County Ambulance Service Area franchises (“ASA”) to support the needs of patients and medical facilities within the District.

RECITALS

WHEREAS, the District being a public safety entity and CMTO a private medical transport service provider can leverage the unique benefits of both the private and public sector to provide effective and efficient services to the citizens of the community; and

WHEREAS, the citizens of the District by vote established a community paramedic service, which was the first for a rural and remote area of Oregon, that it was to be fee based and not tax supported, and the District is able to provide such service by charging fees for the cost of providing the service and focusing on emergency stabilization and critical emergency advanced life support (ALS) transports only, and not medical interfacility or intrafacility transports where patients are already under a professional medical providers care; and

WHEREAS, As per ORS 682 the District has been responsible for the County ASA franchise for the fire district and immediate surrounding area for the last three decades and is currently assigned the 10-year ASA franchise till the next renewal period in July 1, 2028 for the community; and

WHEREAS, As per Deschutes County ASA Ordinance sections 8.30.070 and 8.30.090 the District may sub contract emergency and/or non-emergency transports with another ambulance service provider and subcontract for emergency or non-emergency interfacility ambulance transports with a private, non-governmental agency with the review and authorization of the County Board of Commissioners; and

WHEREAS, CMTO is a state licensed ambulance provider at both the basic life support (BLS) and advanced life support (ALS) paramedic levels, has multiple units, staffing flexibility, and specializes in medical intrafacility and interfacility transports; and

WHEREAS, over the last few years has seen a growth and establishment of fixed site medical facilities within the community that demand intra or inter facility transportation through 911 for ill and/or injured patients, that who cannot receive and/or are provided care at the local facilities, and then require transport to the closest hospital medical facility which is 35 miles away; and

WHEREAS, the District does not have the resources or means to keep up with the medical facilities demand and still provide critical fire, rescue and emergency medical services to citizens of the community who are not in professional care; and

WHEREAS, CMTO has the ability to provide both emergency and non-emergency medical intrafacility and interfacility transport service meeting all the requirements of the County’s ASA

plan, however needs to have reasonable assurances private resources allocated for this purpose will be utilized in a consistent and sufficient manner to be commercially viable;

THEREFORE:

CMTO is authorized, and agrees, to provide both non-emergency and emergency ambulance service to professionally staff medical care facilities within the District During the days and hours as listed in appendix A. CMTO available units shall be listed as an available medical transport resource for the District on the service area computer aided dispatch run assignments and dispatched as an La Pine available resource by 911 meeting all response standards as set in the County ASA for the District.

The District will defer cost recovery rights (billing) to CMTO to recover the cost of providing services from the facilities, insurance, Medicaid /Medicare, Veterans Affairs (VA) and/or the individual patient as their business practices require for supporting transports performed by CMTO. CMTO retains the right to set its fee schedule based on its internal cost structure and industry best practices. The District will not be responsible for any cost recovery or payments for transports performed by CMTO.

The District's voluntary subscription La Pine - Oregon Fire Med program is not applicable to medical facility transports (emergency or non-emergency). This agreement provides that CMTO is also not obligated to wave fees and/or payments under the La Pine - Oregon Fire Med Program.

CMTO shall comply with the terms of this agreement and meet all standards within the current ASA plan, and the applicable terms of ORS Chapter 682, any rules and regulations issued pursuant to ORS Chapter 682, including but not limited to OAR 333-260-0000 to 333-260-0070, and any other applicable state, federal or local laws, rules or regulations. The District reserves the right to enact additional rules and regulations from time to time as it deems necessary to protect the health, interest, safety and welfare of the public in relation to emergency and non-emergency ambulance services, provided that any District rules shall not be inconsistent with the provisions of applicable County or State regulations mentioned in this subsection.

CMTO shall obtain and maintain insurance coverage satisfactory to the District, CMTO shall add the District, its officials, officers, agents, employees and volunteers as additional insureds for general liability and property damage insurance coverage and a separate endorsement shall be issued by the insurance company showing the La Pine Rural Fire Protection District as an Addition Insured and provide Notice of Cancellation as set forth under this agreement. Such insurance shall be in the forms and amounts not less than set forth in ORS 30.260 to 30.300. If CMTO, for any reason fails to maintain insurance as required by this agreement, the same shall be deemed a major breach of contract.

CMTO shall obtain and maintain at all times during the terms of this agreement workers' compensation insurance within statutory limits and employers' liability insurance in full compliance with the requirements of ORS 656 and with Oregon unemployment insurance requirements.

CMTO is a limited liability corporation (private business) and as an independent contractor will be responsible for any federal and state taxes applicable to the services provided within the District. It's employees and agents are CMTO's entirety as private sector employees and are not

eligible for any wages and/or benefits through the District and the Oregon Public Employees Retirement System. CMTO shall fully comply with all wage, hour and labor standards required by State or Federal law. Public contracting law, ORS 279B.220 through 279B.235 and 279C.500 through 279B.870 as applicable are incorporated herein by reference.

The District and CMTO both agree to comply with the Civil Rights Act of 1964, and 1991 the Americans with Disability Act (ADA) of 1990 as amended, 42 USC §§ 12101-17, 12201-13 (Supp. V 1994), Section 504 of the Rehabilitation Act of 1973, and Title VI as implemented by 45 CFR 80 and 84 which states in part no qualified person shall on the basis of disability, race, color, or national origin be excluded from participation in, be denied the benefit of, or otherwise be subject to discrimination under any program or activity which receives Federal financial assistance.

The District and CMTO, each shall defend, indemnify, and hold harmless each other, their elected officials, officers, agents and employees from the damages arising out of the tortious acts of each concern acting within the scope of their employment and duties in performance of this agreement.

CMTO is to be staffed and available-in-service with at least one Advanced Life Support (ALS) paramedic ambulance during the operational times of the medical facilities that are within the community. Notably 08:00 hours to 18:00 hours - Monday through Friday. CMTO will increase the number of units available based on call volume and in order to meet the County ASA requirement for La Pine of 43 minutes after dispatch 90% of the time for all calls dispatched through 911 from the service area. It will be a goal of this partnership agreement when sufficient volume is reached to warrant a CMTO ALS paramedic ambulance will be assigned and staged within the La Pine area. The District Duty Officer and/or CMTO may upgrade responses (based on caller information that is received through 911 Emergency Medical Dispatch (EMD)) to add additional medic and/or fire units that may be necessary. CMTO will be allowed to pend non-critical responses (based on caller information that is received through 911 EMD) until appropriate resources become available.

CMTO may utilize its resources for other non-emergency or interfacility and intrafacility services within or outside the District's service area. However, those responses are not to negatively impact CMTO's ability to meet the requirements of this agreement.

CMTO shall participate in the District disaster response planning and commit its available resources, as applicable, to such. When CMTO has available medic units in service on the District's EMS run card and the district has exhausted its own medic resources CMTO resources are to be available to assist per this agreement at the request of the District Duty Officer.

The District shall provide call information through the County 911 system for only calls applicable to this agreement.

CMTO shall have at least one radio (currently South County VHS, transitioning to County P25) in their units with the ability to receive and communicate with a District's 911 dispatch call for medics per the applicable run card. CMTO shall continuously monitor that channel during the required times of in service, as well as appropriate text device linked to the 911 Computer Aided Dispatch System (CADS) for District dispatches. CMTO and its employees shall follow all District radio protocols.

CMTO must have and maintain a state license for the provision of Emergency Medical Service (EMS) ALS Ambulance and shall provide the District with a current copy of required license. CMTO shall maintain all required licenses or certifications required for personnel, ambulances, and other equipment in accordance with state, federal ,and local laws rules and regulations.

CMTO shall maintain patient records of its transports in accordance to Federal, State and local laws including The Health Insurance Portability and Accountability Act of 1996 (HIPAA) including the 2013 Final Omnibus Rule Updates. The District and CMTO shall have access to generalized response information and data generated at 911.

The District and CMTO shall meet at least twice a year to discuss performance and operational issues.

This agreement begins August 1, 2021 and shall be renewable every two years per County ASA Ordinance 8.30.90 (c.) with required 45 days' notice to the County Board of Commissioners and end on June 30, 2028. Either party may end the agreement with a 90-day written notice. This agreement is not transferable.

For community safety, Time is of essence of this agreement.

This agreement shall constitute the entire agreement between the District and CMTO and any prior understandings or representations of any kind preceding this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party or an authorized representative of each part.

This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the Circuit Court of Deschutes County.

IN WITNESS WHEREOF, the parties hereto have executed this Public Private Partnership Agreement effective the date first set out above.

La Pine Rural Fire Protection District
Board of Directors

Cascade Medical Transport

Chair Date

President/CEO Date

Deschutes County Commissioners

Chair Date

PUBLIC PRIVATE PARTNERSHIP AGREEMENT
APPENDIX A

Hours of Availability

One ALS equipped ambulance with one paramedic and one EMT-Basic Monday through Friday 08:00 hours to 18:00 Hours during primary La Pine Community Health Center and St. Charles Clinic hours of operation. During federal holidays CMTO can provide mutual aid to the District, but because medical facilities are closed CMTO may not staff La Pine specific ambulances during those times.

Unit Staging

Location of ambulance(s) will be at CMTO’s discretion but will be able to provide response within time allotted in the Deschutes County ASA agreement under emergency response times. When units are staged in La Pine CMTO may have access to District facilities for rest rooms, etc.

Dispatching

When operating under this agreement CMTO is to be dispatch seamlessly as any La Pine Fire District unit.

Each day CMTO will notify the District Duty Officer and dispatch when they have a crew/unit count of at least 1 available to respond to calls as defined in this agreement. *That may be done directly with a Computer Aided Dispatch (CAD) status update.*

When CMTO is in service for the District it shall respond as (La Pine) Medic 178, If CMTO has a La Pine crew/unit count of 2, (La Pine) Medic 179 will be utilized in addition.

County 911 Dispatch frequencies shall be used for District responses only.

The District is responsible for units under this agreement and will coordinate with on all administrative needs with the County 911 District Dispatch.

In the event of high call volumes District Duty Officer may contact CMTO and dispatch for CMTO to potentially move up and stage in La Pine. CMTO will provide mutual aid to La Pine when available as requested.

Run card - automatic responses

When CMTO has a standing crew/unit count of 1 or more for the District they will be automatically dispatched to these addresses for all medical transport calls:

51600 Huntington Road

51781 Huntington Road

51485 Morsen Street

16161 Burgess Road

Based on 911 caller information and 911 notes the District Duty Officer and/or CMTO may request additional resources be added to the call.

Medical Protocols

CMTO will be under the medical direction of the CMTO physician adviser using Eastern Cascades Emergency Medical Services (ECEMS) protocols.

Cost recovery/Billing

The transport agency is responsible for its own cost recovery/billing for any and all patients treated and/or transported and will bill per its own policy. Currently, CMTO will the patient's insurance for all transports provided and will balance bill patient as allowed.