



BOARD OF COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS MEETING

9:00 AM, WEDNESDAY, JANUARY 22, 2025

Barnes Sawyer Rooms - Deschutes Services Building - 1300 NW Wall Street – Bend
(541) 388-6570 | www.deschutes.org

AGENDA

MEETING FORMAT: In accordance with Oregon state law, this meeting is open to the public and can be accessed and attended in person or remotely, with the exception of any executive session.

Members of the public may view the meeting in real time via YouTube using this link:
<http://bit.ly/3mmlnzy>. **To attend the meeting virtually via Zoom, see below.**

Citizen Input: The public may comment on any topic that is not on the current agenda. Alternatively, comments may be submitted on any topic at any time by emailing citizeninput@deschutes.org or leaving a voice message at 541-385-1734.

When in-person comment from the public is allowed at the meeting, public comment will also be allowed via computer, phone or other virtual means.

Zoom Meeting Information: This meeting may be accessed via Zoom using a phone or computer.

- To join the meeting via Zoom from a computer, use this link: <http://bit.ly/3h3oqD>.
- To join by phone, call 253-215-8782 and enter webinar ID # 899 4635 9970 followed by the passcode 013510.
- If joining by a browser, use the raise hand icon to indicate you would like to provide public comment, if and when allowed. If using a phone, press *9 to indicate you would like to speak and *6 to unmute yourself when you are called on.
- When it is your turn to provide testimony, you will be promoted from an attendee to a panelist. You may experience a brief pause as your meeting status changes. Once you have joined as a panelist, you will be able to turn on your camera, if you would like to.



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, call (541) 388-6572 or email brenda.fritsvold@deschutes.org.

Time estimates: The times listed on agenda items are estimates only. Generally, items will be heard in sequential order and items, including public hearings, may be heard before or after their listed times.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN INPUT: Citizen Input may be provided as comment on any topic that is not on the agenda.

Note: In addition to the option of providing in-person comments at the meeting, citizen input comments may be emailed to citizeninput@deschutes.org or you may leave a brief voicemail at 541.385.1734..

CONSENT AGENDA

1. Approval of an amendment to an agreement with the Criminal Justice Commission accepting additional grant funds to support the Emerging Adult Program and conduct a Statewide Restorative Justice Workshop
2. Approval of an amendment to an intergovernmental agreement with the Oregon Health Authority for the funding of Behavioral Health services
3. Approval of a Revocable License with BestCare Treatment Services for use of space at the South County Services Building in La Pine
4. Consideration of Board Signature on letter thanking Tom Emmons and appointing Eric Ness, for service on the River Forest Acres Special Road District
5. Approval of the minutes of the January 8, 2024 BOCC meeting]

ACTION ITEMS

Convening as the Governing Body for the Deschutes County 9-1-1 Service District

6. **9:05 AM** Consideration of Contract No. 2025-065, a Collective Bargaining Agreement between the Deschutes County 9-1-1 Service District and the Deschutes 9-1-1 Employees Association – 9-1-1 Supervisors

Reconvening as the Governing Body of Deschutes County

7. **9:10 AM** Consideration of extending the Deschutes County Rural Renewable Energy Development Zone
8. **9:40 AM** Special Project Grants - Mid-Year Updates
9. **10:25 AM** Treasury Report for December 2024

[10.](#) **10:40 AM** Finance Report for December 2024

OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

EXECUTIVE SESSION

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.

Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

11. Executive Session under ORS 192.660 (2) (e) Real Property Negotiations

ADJOURN



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Approval of an amendment to an agreement with the Criminal Justice Commission accepting additional grant funds to support the Emerging Adult Program and conduct a Statewide Restorative Justice Workshop

RECOMMENDED MOTION:

Move approval of Board Chair signature of Document No. 2025-013, an amendment to an agreement with the Criminal Justice Commission accepting additional grant funds to support the Emerging Adult Program and conduct a Statewide Restorative Justice Workshop.

BACKGROUND AND POLICY IMPLICATIONS:

The Office of the District Attorney ("DA's Office") has implemented a Emerging Adult Program (EAP) since June 2021. In the fall of 2022, Deschutes County received the original RJ-23-08 grant award from the Criminal Justice Commission's Restorative Justice Grant Program to expand the EAP. Since receiving that award, the DA's Office has received three additional funding awards to support this program through June 30, 2025. This fourth amendment covers additional staffing expenses related to the EAP between January 1 to June 30, 2025 and also provides funds for a restorative justice workshop.

The CJC Restorative Justice Grant funding has enabled the collaborative EAP team to enroll over 70 young adults in this program. To date, 46 young adults have graduated, 18 are currently active, and eight have been revoked. The DA's Office anticipates being able to enroll an additional 15 young adults before the end of June 2025.

The additional funding secured through Amendment #4 will fully cover the EAP staffing expenses which were not fully accounted for in Amendment #3. Increased salary expenses are due to the hiring of a new EAP victim advocate who was eligible to start at a higher step in July. In addition, the FY25 health care expenses were higher than estimated by the salary projection estimator tool that was available at that time.

The EAP team also hosted a successful statewide workshop on restorative justice in April 2024. Since there was additional funding available through CJC, the EAP team applied for funding again in this amendment to support another workshop in 2025. This time, the EAP

team will collaborate with the Restorative Justice Coalition of Oregon (RJCO) to plan and host the workshop.

BUDGET IMPACTS:

The DA's Office has received a \$170,000 award through Amendment #4. These funds were not projected in the FY25 budget. \$40,000 will cover the additional staffing expenses for the 0.5 FTE positions in the DA's Office – Victim Advocate, Program Development Technician, and Deputy District Attorney.

The remaining \$130,000 is for planning and implementing the RJ workshop, with at least half of these funds being distributed through a contract to RJCO.

ATTENDING:

Kathleen Meehan Coop, Management Analyst

CRIMINAL JUSTICE COMMISSION
 RESTORATIVE JUSTICE GRANT PROGRAM
 GRANT AGREEMENT # RJ-23-08
 AMENDMENT # 4

This is Amendment No. 4 to Grant Agreement No. **RJ-23-08** (“Agreement”) between the **State of Oregon**, acting by and through the Criminal Justice Commission (“CJC”), and **Deschutes County District Attorney’s Office** (“Grantee”).

1. Effective Date. This Agreement shall become effective on the date that it is fully executed and approved as required by applicable law.
2. Amendment to Agreement. The Agreement is hereby amended as follows:

A. Section 1 is amended and restated to update the Grant Funds amount as follows:

1. Grant. In accordance with the terms and conditions of this Agreement, CJC shall provide Grantee an amount not to exceed **\$1,570,593.65** (the “Grant Funds”) to assist Grantee in implementing the project described in Exhibit A (the “Project”) during the period beginning on the Project Start Date and ending on the Project End Date (the “Project Period”), as those dates are specified in Exhibit A. Grantee shall implement the project in a substantially continuous manner during the Project Period and complete the Project no later than the Project End Date. The Grant Funds may be used by Grantee solely for Eligible Costs (as described in Section 4.a) incurred by Grantee within the line items of the Project Budget (set forth in Exhibit A) during the Project Period. CJC’s obligation to disburse Grant Funds under this Agreement shall end 45 days after the Project End Date.

B. The final disbursement in Section 4.a is amended and restated as follows:

- One installment in the amount of \$296,436.00 by January 30, 2025.

C. The Budget Summary stated in Exhibit A are amended and restated as follows:

BUDGET SUMMARY:

Budget Category	Grant Funds Requested
Personnel	\$568,146.15
Contractual Services	\$737,940.49
Equipment	\$6,405.00
Supplies	\$3,840.01
Rent/Utilities	\$25,005.00

Restorative Justice Grant Program
 Grant No. RJ-23-08
 Amendment No. 4

Training/Travel	\$229,257.00
Administrative Costs	\$0
Total	\$1,570,593.65

3. Counterparts. This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

4. Original Agreement. Except as expressly amended above, all other terms and conditions of original Agreement remain in full force and effect. By its execution of this Amendment, Grantee certifies to CJC that the representations, warranties and certifications contained in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

The signatures of the parties follow on the next page.

Restorative Justice Grant Program
Grant No. RJ-23-08
Amendment No. 4

THE PARTIES, by executing this Agreement, acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

Approved by Grantee:

Signature of Grantee Date

Name & Title

Federal Tax ID Number

State Tax ID Number

Approved by Criminal Justice Commission:

Ken Sanchagrin 12/19/2024

Kenneth Sanchagrin, Executive Director Date

Approved for Legal Sufficiency:

N/A



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Approval of an amendment to an intergovernmental agreement with the Oregon Health Authority for the funding of Behavioral Health services

RECOMMENDED MOTION:

Move approval of Chair Signature of Document No. 2024-961, an amendment to an intergovernmental agreement with the Oregon Health Authority for the funding of Behavioral Health services.

BACKGROUND AND POLICY IMPLICATIONS:

Intergovernmental Agreement (IGA) PO-44300-00026008 was approved by the Board in February of 2024. This IGA outlined the services, reporting requirements, and financing of Community Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services for Deschutes County for the period January 1, 2024, to June 30, 2025.

This amendment #10 provides \$250,000 of Mental Health Block Grant—American Rescue Plan Act of 2021 funding for Service Elements (SE) 20, Non-Residential Mental Health Services for Adults. The term of the funding is July 1, 2024, through June 30, 2025; however, OHA has indicated funding can be used through September 30, 2025.

If approved, DCHS would use these funds to support medical staff time allocated to the Deschutes County Stabilization Center to provide in-person, drop-in crisis, psychiatrist access. 10% will go toward indirect costs.

BUDGET IMPACTS:

\$250,000 revenue for the term July 1, 2024 - June 30, 2025.

ATTENDANCE:

Holly Harris, Behavioral Health Director

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications, and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@odhsoha.oregon.gov or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

AGREEMENT # PO-44300-00026008

**TENTH AMENDMENT TO
OREGON HEALTH AUTHORITY
2024-2025 INTERGOVERNMENTAL AGREEMENT
FOR THE FINANCING OF COMMUNITY MENTAL HEALTH, ADDICTION TREATMENT,
RECOVERY, & PREVENTION, AND PROBLEM GAMBLING SERVICES**

This **Tenth** Amendment to Oregon Health Authority 2024-2025 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services effective as of January 1, 2024 (as amended, the “Agreement”), is entered into, as of the date of the last signature hereto, by and between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and **Deschutes County** (“County”).

RECITALS

WHEREAS, OHA and County wish to modify the Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. The financial and service information in the Financial Assistance Award is hereby amended as described in Attachment 1 attached hereto and incorporated herein by this reference. Attachment 1 must be read in conjunction with the portion of Exhibit C of the Agreement that describes the effect of an amendment of the financial and service information.
2. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
3. County represents and warrants to OHA that the representations and warranties of County set forth in section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates set forth below their respective signatures.

6. Signatures.

Deschutes County
By:

Authorized Signature Anthony DeBone Chair, BOCC _____
Date

State of Oregon, acting by and through its Oregon Health Authority
By:

Authorized Signature Printed Name Title _____
Date

Approved by: Director, OHA Health Systems Division
By:

Authorized Signature Printed Name Title _____
Date

Approved for Legal Sufficiency:

Exempt per OAR 137-045-0050(2)

Oregon Department of Justice Date

ATTACHMENT 1

**EXHIBIT C
Financial Pages**

MODIFICATION INPUT REVIEW REPORT

MOD#: M1010

CONTRACT#: 026008

CONTRACTOR: DESCHUTES COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

SE#	FUND	PROJ	CPMS	PROVIDER	EFFECTIVE	SLOT	RATE	OPERATING	STARTUP PART	PART	PAAF	CLIENT	SP#
	CODE				DATES	CHANGE/TYPE		DOLLARS	DOLLARS ABC	IV	CD	CODE	

FISCAL YEAR: 2024-2025

20	331	CMHS		MH BLOCK GRANT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	\$250,000.00	\$0.00	C	1	N	1
TOTAL FOR SE# 20								<u>\$250,000.00</u>	<u>\$0.00</u>				
TOTAL FOR 2024-2025								<u>\$250,000.00</u>	<u>\$0.00</u>				
TOTAL FOR M1010 026008								<u>\$250,000.00</u>	<u>\$0.00</u>				

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: DESCHUTES COUNTY
DATE: 12/06/2024

Contract#: 026008
REF#: 012

REASON FOR FAAA (for information only):

Non-Residential Mental Health Services for Adults (MHS 20) funds have been awarded.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

M1010 1 The financial assistance subject to this special condition will be disbursed to County in one lump sum within 30 calendar days after the date this Agreement becomes executed.

Confidential

CONTRACTOR TAX IDENTIFICATION INFORMATION

For Accounting Purposes Only

The State of Oregon requires contractors to provide their Federal Employer Identification Number (FEIN) or Social Security Number (SSN). This information is requested pursuant to ORS 305.385 and OAR 125-246-0330(2). Social Security numbers provided pursuant to this section will be used for the administration of state, federal and local tax laws. The State of Oregon may report this information to the Internal Revenue Service (IRS). Contractors must keep this information current at all times. Contractors are required to notify the State of Oregon contract administrator within 10 business days if this information changes. The State of Oregon reserves the right to ask contractors to update this information at any time during the document term.

Document number: PO-44300-00026008-10-10 _____

Legal name *(tax filing)*: _____

DBA name *(if applicable)*: _____

Billing address: _____

City: _____

Phone: _____

FEIN: _____

- OR -

SSN: _____

Certificate Of Completion

Envelope Id: 517E9FF4-AF5F-40F0-862B-70A1622A9A08

Status: Sent

Subject: PO-44300-00026008-10 Deschutes County

Source Envelope:

Document Pages: 5

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

Larry Briggs

AutoNav: Enabled

Larry.O.Briggs@odhsoha.oregon.gov

Envelopeld Stamping: Enabled

IP Address: 209.112.106.2

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: Larry Briggs

Location: DocuSign

12/12/2024 1:20:48 PM

Larry.O.Briggs@odhsoha.oregon.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Carahsoft OBO Oregon Health Authority - CLMLocation: DocuSign

Signer Events

Signature

Timestamp

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jon Collins

jon.c.collins@oha.oregon.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Ebony Clarke

ebony.s.clarke@oha.oregon.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Grace Evans

grace.evans@deschutes.org

Contract Specialist

Deschutes County Health Services

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 11/21/2024 11:44:53 AM

ID: 47b09fbc-4364-48ad-8181-06540ee27d46

Sent: 12/12/2024 1:22:44 PM

Viewed: 12/12/2024 2:59:19 PM

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

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Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Oregon Health Authority - CLM:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: mick.j.kincaid@oha.oregon.gov

To advise Carahsoft OBO Oregon Health Authority - CLM of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mick.j.kincaid@oha.oregon.gov and in the body of such request you must state: your

previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO Oregon Health Authority - CLM

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mick.j.kincaid@oha.oregon.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Oregon Health Authority - CLM

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to mick.j.kincaid@oha.oregon.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO Oregon Health Authority - CLM as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO Oregon Health Authority - CLM during the course of your relationship with Carahsoft OBO Oregon Health Authority - CLM.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Approval of a Revocable License with BestCare Treatment Services for use of space at the South County Services Building in La Pine

RECOMMENDED MOTION:

Move approval of Document No. 2025-007, a Revocable License with BestCare Treatment Services, Inc. for use of shared space at South County Services Building for office and operational administrative purposes and to operate a BestCare Addiction Medicine Clinic.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns a +/- 7,755 square foot building located at 51340 Hwy 97, La Pine, known as the South County Services Building ("SOCO"). Effective December 15, 2024, Deschutes County Health Services ("DCHS") entered into a Memorandum of Understanding with BestCare Treatment Services, Inc. to operate a BestCare Addiction Medicine Clinic at the SOCO location.

BestCare Treatment Services, Inc. operates alcohol and drug addiction treatment clinics to serve residents of Central Oregon, which are often the same clients served by Deschutes County Behavioral Health. BestCare Treatment Services, Inc. and DCHS have agreed to co-locate to provide critical care services for clients. The space provided is a shared office, Room 119, +/- 101 square feet, along with shared use of common spaces, including break room, conference room, restrooms, lobby, and parking areas. The BestCare Addiction Medicine Clinic shall operate eight hours per week or as necessary to meet service needs.

The term of this zero-cost Revocable License is effective upon execution through December 31, 2026. The Revocable License includes an automatic renewal for additional two-year terms by mutual agreement and is contingent upon a current Memorandum of Understanding.

BUDGET IMPACTS:

This zero-cost Revocable License has no budget impact.

ATTENDANCE:

Kristin Mozzochi, Behavioral Health Program Manager
Kristie Bollinger, Property Manager

REVIEWED

LEGAL COUNSEL

REVOCABLE LICENSE

This REVOCABLE LICENSE (“License”) is made as of the last signature affixed hereto (“Effective Date”) by and between **DESCHUTES COUNTY, a political subdivision of the State of Oregon (“Licensor”)**, and **BESTCARE TREATMENT SERVICES, INC., an Oregon Domestic Nonprofit Corporation (“Licensee”)**. Licensor and Licensee are referred to herein as “Party” or “Parties”.

Licensor hereby grants to Licensee, a non-exclusive Revocable License (“License”) to allow for shared use of County Property described as follows:

Property known as Room 119, +/- 101 square feet, at the South County Services Building, located at 51340 Hwy 97, La Pine, Oregon 97739, along with shared use of common spaces including the break room, conference room, restrooms, lobby, and parking areas. Floor Plan attached hereto and incorporated herein as Exhibit A and Site Plan attached hereto and incorporated herein as Exhibit B, together with necessary ingress and egress for such space (“Premises”).

1. Occupancy. The Parties agree that the terms of this License are as follows:
 - a. Term. The term of this License shall commence as of the last signature affixed hereto (“Commencement Date”) through December 31, 2026 (“Initial Term”). This License and all automatic renewals as defined below, are contingent on an active Deschutes County Memorandum of Understanding (“MOU”) or similar contract between the parties outlining the coordination and responsibilities between the parties, currently known as Deschutes County Document No. 2024-865. Failure to maintain a current MOU or similar contract may be grounds for default as outlined in Section 15.
 - b. Licensor and Licensee each reserve the right to terminate this License prior to its expiration with Ninety (90) days written notice, given to the other Party.
 - c. Automatic Renewal. Except as otherwise provided in this License, if the Licensee is not then in default and the License has not been terminated in accordance hereof, with Licensor’s approval, Licensee has the option to renew this License for Two (2) years by giving at least Thirty (30) days written notice to Licensor prior to the expiration of the Term.
 - i. The Auto Renewal term will be under the same terms and conditions set forth herein except for any modifications agreed to in writing by amendment.
 - ii. The Auto Renewal term will be memorialized by a letter signed by Parties, the Licensor (Deschutes County Property Manager or County Administrator), and Licensee.
2. Rent. In exchange for the benefit the Licensee’s service provides to the general public, this License is provided for zero cost during the initial and subsequent terms of this License.

3. Use of Premises. The Premises shall be used by Licensee to provide comprehensive addiction medicine services to effectively address opioid use disorder (“OUD”), alcohol use disorder (“AUD”), and, to a limited extent, stimulant use disorder. The Premises shall be used by Licensee for office/operational administrative purposes and to operate a BestCare Addiction Medicine Clinic. Licensee shall operate the BestCare Addiction Medicine Clinic 8-hours per week or as necessary to meet service needs.

Licensee shall provide certain clinical and community services at the Premises, including:

- a. Assessing and managing the use of FDA-approved medication and employing established treatments, such as buprenorphine for OUD and naltrexone for both AUD and OUD.
- b. Supporting patients in their recovery journey.
- c. Following a centered approach that not only assists patients in managing their substance use but also empowers them to cultivate healthier lifestyles.
- d. Assessing and managing Hepatitis C (“Hep C”) as part of its integrated care model.
- e. Conducting comprehensive evaluations that include thorough physical exams and necessary laboratory tests to identify patients in need of Hep C treatment. Laboratory testing collected and performed on Premises shall only include Urinalysis (“UA”) Tests, all other laboratory testing will be referred out for collection and performed off site.
- f. Addressing not only the substance use disorders themselves but also any associated health concerns, fostering a path towards long-term recovery and improved overall wellness for its patients.

4. Parking. Licensee, its employees, and clientele shall have a nonexclusive right to access and utilize vehicle unassigned public parking spaces in Licensor’s parking lots on the Premises. Licensee’s employees will be required to adhere to the County Parking Policy and Regulations, which County in its sole discretion may amend from time to time.

5. Restrictions on Use. In connection with the use of the Premises, Licensee shall:

- a. Conform to all applicable laws and regulations affecting the Premises and correct at Licensee’s own expense any failure of compliance created through Licensee’s fault or by reason of Licensee’s use of the Premises. Licensee shall not be required to make any structural changes to affect such compliance, unless such changes are required because of Licensee’s specific use.
- b. Refrain from any use which would be reasonably offensive to the Licensor, other licensees, tenants, or owners or users of adjoining premises or unoccupied portions of the premises, or which would tend to create a nuisance or damage the reputation of the real property.
- c. Refrain from making any unlawful or offensive use of said property or to suffer or permit any waste or strip thereof.

- d. Exercise diligence in protecting from damage the real property and common area of Licensor covered by and used in connection with this License.
 - e. Be responsible for removing any liens placed on said property as a result of Licensee's use of Licensed Premises.
 - f. Comply with Licensor's policies, as periodically amended, regarding smoking, parking, fragrances, facilities maintenance, facilities use and violence in the workplace. Those policies are available from Licensor upon request.
 - g. Hazardous Substances. Licensee shall not cause or permit any Hazardous Substance to be spilled, leaked, disposed of, or otherwise released on or under the Premises. Licensee may use or otherwise handle on the Premises only those Hazardous Substances typically used in the prudent and safe operation of the business specified in Section 3. Licensee may store such Hazardous Substances on the Premises only in quantities necessary to satisfy Licensee's reasonably anticipated needs. Licensee shall comply with all environmental laws ("Environmental Law") and exercise the highest degree of care in the use, handling, and storage of Hazardous Substances and shall take all practical measures to minimize the quantity and toxicity of Hazardous Substances used, handled or stored on the Premises. On the expiration or termination of the License, Licensee shall remove all Hazardous Substances from the Premises. Environmental Law(s) shall mean any federal, state, or local statute, regulation, or ordinance or any judicial or other governmental order pertaining to the protection of health, safety, or the environment. Hazardous Substance(s) shall mean any hazardous, toxic, infectious, or radioactive substance, waste, and material as defined or listed by any Environmental Law and shall include, without limitation, petroleum oil and its fractions.
 - h. Hazardous Substances – Indemnification. Licensee will indemnify, defend, and hold Licensor and Licensor's elected officials, officers, employees, agents, and volunteers harmless for, from, and against any and all losses, costs, expenses, claims, and/or liabilities (including reasonable attorney fees and costs) resulting from or arising out of, whether directly or indirectly, the use, storage, treatment, transportation, presence, release, or disposal of Hazardous Substances in, on under, or about the Premises to the extent resulting from the activities of Licensee or its principals, employees, agents, clients and invitees. Licensee's indemnification obligations provided in this Section 5. (h) will survive the expiration or termination of this License.
6. Licensee's Obligations. The following shall be the responsibility of the Licensee:
- a. Licensee shall not be required to make structural repairs that would place the Premises in a better condition than at the commencement of this License. Licensee may place partitions, personal property, and the like in the Premises and may make nonstructural improvements and alterations to the Premises at its own expense. Licensee may be required to remove such items at the end of the License term. Licensee must obtain Lessor's express authorization prior to placing a fixture on the Premises.
 - b. Licensee, at its expense, shall keep Licensee's equipment and facilities in a first-

class repair, operating condition, working order and appearance. Licensee shall also be responsible for any repairs to other property necessitated by its negligence or the negligence or wrongful acts of its agents, employees and invitees. Licensor is not responsible for any loss, damage, maintenance or repair to Licensees equipment and facilities caused by Licensee.

- c. Any repairs or alterations required under Licensee’s obligation to comply with laws and regulations as set forth in “Restrictions on Use” above, and any repairs necessitated by the negligence of Licensee, its agents, employees or invitees, regardless of any other provision in this License.
- d. Licensee warrants the honesty and integrity of all personnel Licensee employs or authorizes to operate BestCare Addiction Medicine Clinic on the Premises. Licensee shall notify Licensor in writing in advance of any changes in personnel having access to the Premises, including without limitation suspension, termination or resignation. Subject to security policies, practices and procedures, Licensee shall have access to and through Licensor's security access system and shall be responsible for retrieving access keys or badges from Licensee's personnel who are no longer Licensee’s authorized employees or representatives on the Premises. Licensor reserves the right to prevent and/or limit access to the Premises for employees and clientele of Licensee for any reason pertaining to the safety and security of the Premises, and for the safety and security of persons working in or seeking treatment in/on the Premises.
- e. Licensee's signage and decorative accessories may be provided but must be approved by the Licensor prior to installation. Interior wall-mounted or free-standing signs and decorative accessories may also be allowed, but must not interfere with public traffic flow or Licensor’s signs and message boards as may be applicable. Placement of exterior signs, whether wall-mounted or free-standing, will be subject to the prior approval of the County's Facilities Department. Exterior signs, for the Premises, if allowed, must also comply with the City of La Pine sign code and be installed in accordance with all related City of La Pine permit regulations.
- f. Maintain all Federal, State and local permits and licenses as may be applicable to operate the Clinic.
- g. Licensee shall have the right to use Licensor owned fixtures and furniture existing within the Premises at upon commencement of the Term of this License. Such furniture and fixtures shall be maintained in good condition and shall remain on Premises upon expiration of this License. Damage by Licensee to fixtures and furniture that are the property of Licensor must be repaired or replaced to the same or better condition as determined by and at the sole discretion of Licensor.
- h. Licensee is solely responsible for all work associated with moving Licensee’s personal property into, out of, and within the Premises. Such moving shall be coordinated with and approved by Licensor to ensure such activities are not disruptive of other users within the building.

7. Maintenance and Repair of Premises.

- a. Licensor shall perform all necessary maintenance and repairs to the structure, foundation, exterior walls, roof, doors and windows, elevators, emergency lighting, and Licensor-provided fire extinguishers, sidewalks, and parking area which are located on or serve the Premises. Licensor shall maintain the Premises in a hazard free condition and shall repair or replace, if necessary and at Licensor's sole expense, the heating, air conditioning, plumbing, electrical, and lighting systems in the Premises, obtaining required permits and inspections from Code enforcement authorities, and shall keep the Premises, improvements, grounds and landscaping in good repair and appearance replacing dead, damaged or diseased plant materials when necessary.
- b. Should Licensor fail to maintain the Premises in accordance with above requirements, and after at least fourteen (14) days prior written notification to Licensor, Licensee may terminate the license.
- c. Improvements necessary to the Premises to facilitate Licensees specific Use as described in Section 3, including new construction, demolition, alteration and replacement to/of existing conditions to the Premises, over and above the "as is" condition, including any and all associated costs and permits, shall be the sole responsibility of Licensee. All such improvements shall first be approved, with work subsequently authorized, by Licensor. This includes Licensor's approval of Licensee's contractor, without any obligation for Licensor to oversee such improvements or to act as the project manager. Upon approval of any such work by Licensor, Licensee shall designate a representative to act as the sole point of contact for interaction with Licensor.
- d. Licensee shall maintain its facilities and equipment on the Premises so as to impact in the least possible way Licensor's equipment, facilities and personnel. Licensee shall also secure its personal property on the Premises in a clean, safe and sanitary condition when not in use and at the close of daily business.
- e. Licensee shall take good care and keep clean the Premises, and at the expiration of the term surrender the Premises in as good condition as at the commencement of this License, excepting only reasonable wear, permitted alterations, and damage by fire or other casualty.
- f. All work (improvements, maintenance and repair) necessitated to allow Licensees Use of Premises shall be performed outside of regular work hours of 7:00 am to 5:00 pm, Monday through Friday, unless otherwise approved by Licensor prior to commencement.

8. Utilities and Services.

- a. Licensor shall provide adequate heat, electricity, water, air conditioning, snow removal, trash removal service, and sewage disposal service for the Premises.
- b. Licensor shall provide janitorial services Monday through Friday, which includes replenishing supplies for the Premises.

- c. Licensee is solely responsible for any janitorial services specific to biological hazardous waste and emergency cleanup resulting directly from Licensees use of Premises.
- d. Licensee shall be responsible for providing all communication services and amenities necessary to operate the BestCare Addiction Medicine Clinic, including but not limited to: telephone, internet, TV, and all wireless communications.
- e. Security equipment (cameras, recording devices, wiring, and like equipment), including the installation and maintenance thereof, shall be the sole responsibility of Licensee. Prior to installing such equipment to the Premises, Licensee shall request permission in writing to Licensor and Licensor agrees not to unreasonably withhold.

9. Liens.

- a. Except with respect to activities for which the Licensor is responsible, the Licensee shall pay as due, and as may be applicable, all claims for work done on and for services rendered or material furnished to the licensed premises and shall keep the property free from any liens. If any real property taxes, assessments, and special assessments become assessed and due for the Premises during the Term, Licensee shall also pay as due a prorated amount based only on the use of the Premises area. If Licensee fails to pay any such claims or to discharge any lien, Licensor may do so and collect the cost from Licensee. Any amount so expended shall bear interest at the rate of nine percent (9%) per annum from the date expended by Licensor and shall be payable on demand. Such action by Licensor shall not constitute a waiver of any right or remedy which Licensor may have on account of Licensee's default.
- b. Licensee may withhold payment of any claim in connection with a good faith dispute over the obligation to pay, so long as Licensor's property interests are not jeopardized. If a lien is filed as a result of nonpayment, Licensee shall, within thirty (30) days after knowledge of the filing, secure the discharge of the lien or deposit with Licensor cash or a sufficient corporate surety bond or other surety satisfactory to Licensor in an amount sufficient to discharge the lien plus any costs, attorney fees and other charges that could accrue as a result of a foreclosure or sale under a lien.

10. Insurance:

- a. It is expressly understood that Licensor shall not be responsible for carrying insurance on any personal property owned by Licensee.
- b. Licensee will be required to carry fire and casualty insurance on Licensee's personal property on the Premises. Neither Party shall be liable to the other (or to the other's successors or assigns) for any loss or damage caused by fire or any of the risks enumerated in a standard fire insurance policy.
- c. Licensee shall provide to Licensor proof of workers' compensation insurance, upon request.

- d. Licensor is self-insured under ORS 30.282 and has established a self-insurance fund for liability arising out of any tort claim or property damage against any of its programs, officers, agents, employees and volunteers acting within the scope of their employment. This coverage is applicable under any Deschutes County agreement. A certificate of insurance will be provided upon request.
- e. Licensee shall carry commercial general liability insurance, with a combined single limit of not less than \$1,000,000 for each occurrence, with an annual aggregate limit of \$2,000,000. The policy shall include an additional insured endorsement, naming Deschutes County, its officers, agents, employees, and volunteers as an additional insured. The policy shall be written on an occurrence basis unless approved and authorized by Licensor. There shall be no cancellation, termination, material change, or reduction of limits of the insurance coverage during the term of this License. Licensee can meet the requirements of this section through a state-approved, self-insurance program so long as the program provides adequate levels of coverage to comply with this agreement.
 - i) Claims Made Policies/Tail Coverage: If any of the required insurance policies is on a “claims made” basis, the Licensee shall maintain either “tail” coverage or continuous “claims made” liability coverage, provided the effective date of this continuous “claims made” coverage is on or before the effective date of this License, for a minimum of twenty-four (24) months following the end of the license agreement. Notwithstanding the foregoing twenty-four (24) month requirement, if Licensee elects to maintain “tail” coverage and if the maximum time period “tail” coverage reasonably available in the marketplace is less than the twenty-four (24) month period described above, then Licensee may request and be granted approval of the maximum “tail” coverage period reasonably available in the marketplace. If approval is granted, the Licensee shall maintain “tail” coverage for the maximum time period that “tail” coverage is reasonably available in the marketplace. Claims Made Policy (completed by County Risk Management)
 - Approved Not Approved
- f. Licensee shall furnish a current Certificate of Insurance to Licensor. The Certificate shall state the deductible or, if applicable, the self-insured retention level. Licensee shall be responsible for any deductible or self-insured retention. Licensee shall notify the County in writing at least 30 days in advance of any cancellation, termination, material change, or reduction of limits of the insurance coverage.

11. Indemnification: Licensee shall be responsible for any and all injury to any and all persons or property caused directly or indirectly by reason of any and all activities by Licensee on or in connection with the licensed property; and further agrees to indemnify, defend, and save harmless the Licensor, its officers, agents, and employees from and against all claims, suits or action, damages, costs, losses and expenses in any manner resulting from, arising out of, or connected with any such injury. Licensor shall be responsible for the negligent and wrongful acts of its officers, agents, employees and invitees. Provided however, consistent with its status as a public body, Licensor enjoys certain privileges and immunities under the Oregon State Constitution, Article XI, and Oregon Revised Statutes 30.260 through 30.300, the Oregon Tort Claims Act, and thus its liability exposure is restricted.

- 12. Casualty Damage. If the Premises or improvements thereon are damaged or destroyed by fire or other casualty to such a degree that the Premises are unusable for the purpose Licensed, and if repairs cannot reasonably be made within ninety (90) days, Licensee may elect to cancel this License. Licensors shall in all cases promptly repair the damage or ascertain whether repairs can be made within ninety (90) days, and shall promptly notify Licensee of the time required to complete the necessary repairs or reconstruction. If Licensors estimate for repair is greater than ninety (90) days, then Licensee, upon receiving said estimate will have twenty (20) days after such notice in which to cancel this License.
- 13. Surrender of Licensed Premises. Upon abandonment, termination, revocation or cancellation of this License or the surrender of occupancy of any portion of or structure on the Licensed premises, the Licensee shall surrender the real property or portion thereof to Licensors in the same condition as the real property was on the date of possession, fair wear and tear excepted, except, that nothing in this License shall be construed as to relieve Licensee of Licensee's affirmative obligation to surrender said premises in a condition which complies with all local, state or federal environmental laws, regulations and orders applicable at the time of surrender that was caused by Licensee or occurred during the term of this License. Upon Licensors written approval, Licensee may leave site improvements authorized by any land use or building permit. Licensee's obligation to observe and perform this covenant shall survive the expiration or the termination of the License.
- 14. Nonwaiver. Waiver by either party of strict performance of any provision of this License shall not be a waiver of or prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.
- 15. Default. Neither party shall be in default under this License until written notice of its unperformed obligation has been given and that obligation remains unperformed after notice for fifteen (15) days in the case of the payment or for thirty (30) days in the case of other obligations. If the obligation (other than payment) cannot be performed within the thirty-day period, there shall be no default if the responsible party commences a good faith effort to perform the obligation within such period and continues diligently to complete performance. In case of default the non-defaulting party may terminate this License with thirty (30) days' notice in writing to the defaulting party, shall be entitled to recover damages or any other remedy provided by applicable law, or may elect to perform the defaulting party's obligation. The cost of such performance shall be immediately recoverable from the defaulting party plus interest at the legal rate for judgment.
- 16. Notices. Notices between the parties shall be in writing, effective when personally delivered to the address specified herein, or if mailed, effective 48 hours following mailing to the address for such party specified below or such other address as either party may specify by notice to the other:

Licensors: Deschutes County Property Management Property Manager 14 NW Kearney Avenue Bend, Oregon 97701 Phone: 541-385-1414 Email: Kristie.Bollinger@deschutes.org	Mail to: P.O. Box 6005 Bend, OR 97708
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Licensee: Addiction Medicine Clinic, BestCare Treatment Services
685 SE 3rd Street
Bend, OR 97702

Billie Cartwright, Medical Director
Phone: (458) 231-1801
Email: billiec@bestcaretreatment.org

Susan Gaylord, Clinic Manager of Operations
Phone: (541) 668-9070, ext. 1647
Email: susanb@bestcaretreatment.org

- 17. Assignment. Licensee shall not assign or sub-rent the premises without the prior written consent of the Licensor.
- 18. Attorneys' Fees. In the event a suit or action of any kind is instituted on behalf of either party to obtain performance under this License or to enforce any rights or obligations arising from this License, each party will be responsible for paying its own attorney fees.
- 19. Authority. The signatories to this agreement covenant that they possess the legal authority to bind their respective principals to the terms, provisions and obligations contained within this agreement.
- 20. MERGER.

THIS LICENSE CONSTITUTES THE ENTIRE LICENSE BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS LICENSE SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS LICENSE. LICENSOR, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT LICENSOR HAS READ THIS LICENSE, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be effective for all purposes as of the Effective Date.

LICENSOR:

DATED this ____ day of _____, 2025

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

[SIGNATURE PAGE FOLLOWS]

LICENSEE:

DATED this 15th day of January, 2025

BestCare Treatment Services, Inc., an Oregon
Domestic Nonprofit Corporation

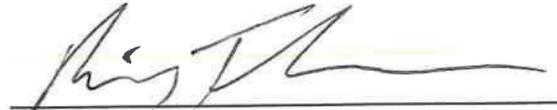
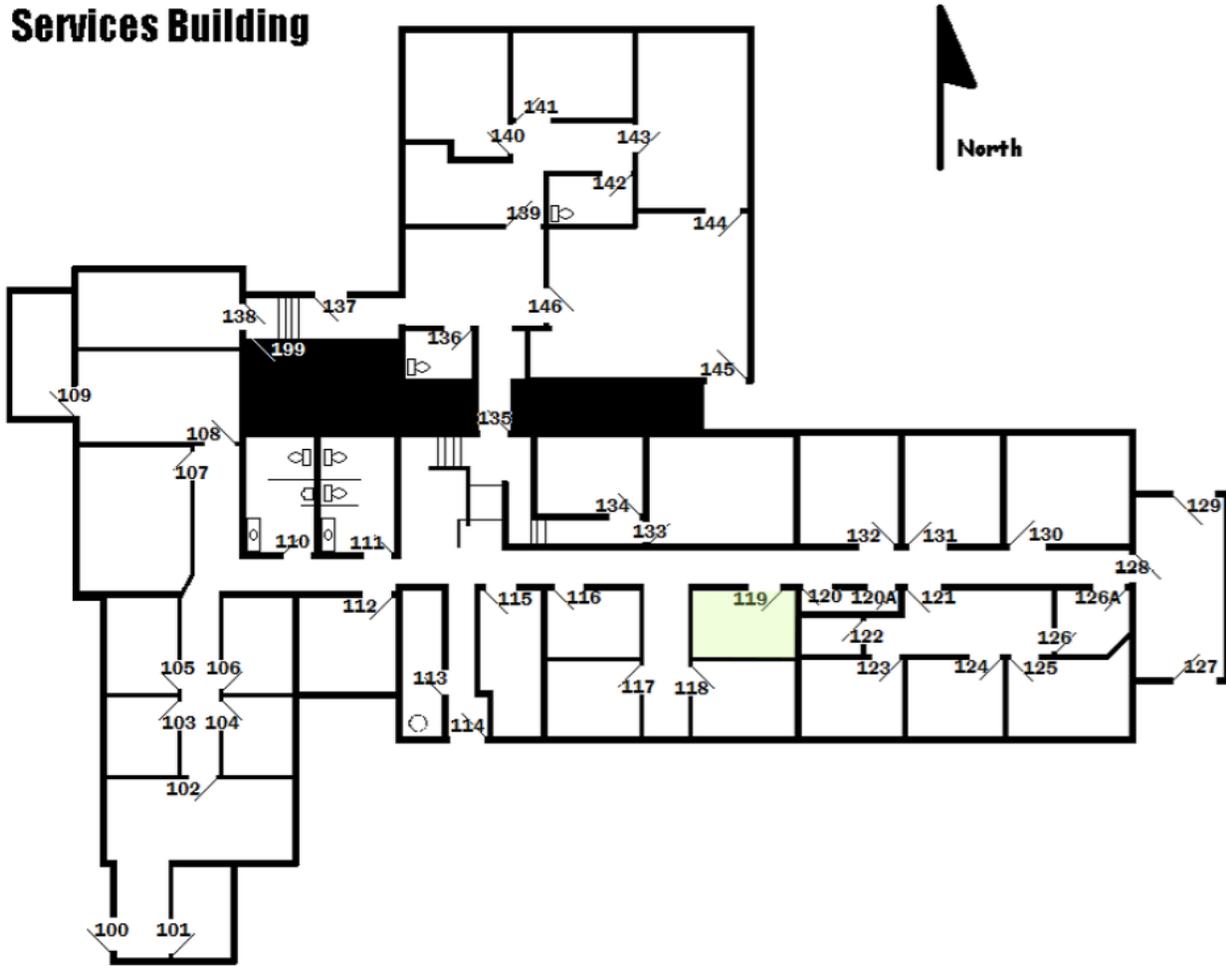

Rick Treleven, Chief Executive Officer

Exhibit A

**South County
Services Building**





BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Consideration of Contract No. 2025-065, a Collective Bargaining Agreement Between the Deschutes County 9-1-1 Service District and the Deschutes 9-1-1 Employees Association – 9-1-1 Supervisors.

RECOMMENDED MOTION:

Staff recommends that, as the Governing Body of the 9-1-1 Service District, the Board approve contract No. 2025-065, a Collective Bargaining Agreement Between Deschutes County 9-1-1 Service District and the Deschutes 9-1-1 Employees Association – 9-1-1 Supervisors.

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes 9-1-1 Employees Association is the labor union for 9-1-1 Supervisors, which was established in 2024 after the passage of HB 4115.

The new collective bargaining agreement is effective from July 1, 2024 – June 30, 2026. The agreement includes a 1 – 4 % cost of living adjustment in FY 2025 and 2026, based on the consumer price index. The agreement also includes a five percent wage adjustment for supervisors. Health insurance benefits will be provided to employees under the same conditions and/or restrictions as provided by the Deschutes County Health Benefits Plan.

The 9-1-1 bargaining team included Krista Mugavero, Andrew Zaiser, Trinity Diggs, Sara Cima, and the Association’s attorney, Ryan Lufkin.

The County's bargaining team included Sara Crosswhite, Chris Perry, Christopher Bell, Jason Bavuso and Whitney Hale.

The County's bargaining team tentatively agreed to the collective bargaining agreement and recommends its approval.

Employees represented by the Deschutes 9-1-1 Employees Association – 9-1-1 Supervisors

voted to ratify the agreement.

BUDGET IMPACTS:

The fiscal impacts of the new collective bargaining agreement have been included in the FY 24-25 budget.

ATTENDANCE:

- Sara Crosswhite, Director, Deschutes 9-1-1*
- Chris Perry, Operations Manager, Deschutes 9-1-1*
- Christopher Bell, Sr. Assistant Legal Counsel*
- Whitney Hale, Deputy County Administrator*

AGREEMENT
BETWEEN
DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT
AND
DESCHUTES 9-1-1
EMPLOYEES ASSOCIATION
(9-1-1 SUPERVISORS)



July 1, 2024 - June 30, 2026

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AGREEMENT BETWEEN DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT

AND

DESCHUTES 9-1-1 EMPLOYEES ASSOCIATION

That certain Agreement by and between Deschutes County 9-1-1 Service District, a County Service District, and Deschutes 9-1-1 Employees Association.

1. PREAMBLE AND SCOPE

- A. This Agreement is entered into by and between the Deschutes County 9-1-1 Service District, a County Service District, ("District"), and the Deschutes 9-1-1 Employees Association, ("Association"). As used in this Agreement, the term "Director" shall at all times refer to the District's Director or the Director's designee.
- B. This Agreement shall apply to all regular full-time Deschutes County 9-1-1 Service District supervisors

2. RECOGNITION

- A. The District recognizes the Association as the sole and exclusive representative with respect to wages, hours and specified conditions of employment, for all regular full-time employees included in the bargaining unit, as set out below.
 - 1. Supervisor, 9-1-1
- B. In the event the Director determines the need for a new classification, the Association will be notified, and thereafter, the Association shall have the right to negotiate with the Director regarding the salary range. Should the parties be unable to reach an agreement as to the appropriate salary for a new classification, the parties will utilize the statutory mid-contract bargaining process, which shall not last longer than 30 days.

3. CHECK-OFF AND SERVICE FEES

- A. Employees within the bargaining unit may at any time choose to become a member of the Association and sign and deliver to the District a written authorization allowing the deduction of the Association's monthly dues from the employee's pay. Employees within the bargaining unit may also, at any time, choose to pay a monthly service fee in lieu of dues, in an amount to be certified by the Association to the District, and deliver to the district a written authorization allowing the deduction of the monthly service fee in lieu of dues from the employee's pay. Employees within the bargaining

unit may also choose not to become a member of the Association or to pay a monthly service fee in lieu of dues. If an employee chooses to become a member of the Association or pay a monthly service fee in lieu of dues, any written authorization to deduct pay delivered to the District pursuant to this paragraph must clearly demonstrate the employee's affirmative consent to such a deduction.

- B. The District agrees to deduct from the paycheck of each employee who is a member of the Association the regular initiation fee and regular monthly dues required of members of the Association. The District also agrees to deduct from the paycheck of each employee who is not a member of the Association a monthly service fee upon receipt of written proof that the employee has clearly and affirmatively consented to the deduction. The District shall not make deductions from any bargaining unit member's wages for dues or service fees unless authorized in writing as provided in this Article. In the event a bargaining unit member notifies the District that he or she no longer wishes to have dues or service fees deducted from their pay, the District shall cease deducting dues or service fees from their pay as soon as practicable and will notify the Association within five working days of receiving such notification from the bargaining unit member.

- C. The amounts to be deducted as Association dues shall be certified to the District by the Treasurer of the Association, and the aggregate deductions of all employees shall be remitted to the Treasurer of the Association by the District by no later than the 5th day of the succeeding month after such deductions are made. The amount to be deducted by the District shall be determined by the Association who will so notify the District in writing.

- D. The District will furnish to the Association each month the Association's monthly dues payment and a listing of all employees covered by this Agreement who are paying monthly Association dues or a service fee in lieu of dues as provided in this Article. Such listing shall contain the names of the employees, hire dates, and the job classification of each employee.

- E. The Association agrees that it will indemnify, defend and hold the District harmless from all suits, actions, proceedings or claims against the District or persons acting on behalf of the District, whether for damages, compensation, reinstatement or any combination thereof, involving the application of this Section. In the event an arbitrator, a court or an administrative agency of competent jurisdiction decides that any part of this Section is invalid and/or that reimbursement of the monthly service fee to a non-Association employee must be made, the Association shall be solely responsible for such reimbursement.

4. MANAGEMENT RIGHTS

- A. The rights of the Association and employees are limited to those specified by the terms of this Agreement. The District retains all the customary, usual and exclusive rights, decision-making prerogatives, functions, and authority connected with, or in any way incident to its responsibility to manage the affairs of the District. The District shall have no obligation to bargain with the Association with respect to any such subjects or the exercise of its discretion and decision-making with regard thereto, any subjects covered by the terms of this Agreement and closed to further bargaining for the term hereof, or any subject which was or might have been raised in the course of collective bargaining, except as provided in O.R.S. 243.698, with section (4) of the statute modified by changing the 90 day bargaining period to 30 days.

- B. Without limitation, but by way of illustration, the exclusive prerogatives, functions, and rights of the District shall include the following:
 - 1. To determine the service to be rendered to the citizens of the District jurisdiction.
 - 2. To direct and supervise all operations, functions and policies of the Department in which the employees in the bargaining unit are employed, and operations, functions and policies in the remainder of the District as they may affect employees in the bargaining unit.
 - 3. To close or liquidate an office, branch, operation or facility, or combination of facilities, or to relocate, reorganize or combine the work of divisions, branches, operations or facilities for budgetary or other reasons.
 - 4. To determine the need for a reduction or an increase in the workforce and the implementation of any decision with regard thereto.
 - 5. To establish, revise and implement standards for hiring, classification, promotion, quality of work safety, materials, equipment, uniforms, appearance, methods, and procedures.
 - 6. To implement new, and to revise or discard, wholly or in part, old methods, policies, procedures, materials, equipment, facilities and standards.
 - 7. To assign and distribute work.
 - 8. To assign shifts, workdays, hours of work and work locations.
 - 9. To designate and to assign all work duties.

- 10. To introduce new duties and to revise job classifications and duties within the bargaining unit.
- 11. To determine the need for and the qualifications of new employees, transfers and promotions.
- 12. To discipline, suspend, demote or discharge an employee so long as such action is with just cause.
- 13. To determine the need for additional educational courses, training programs, on-the-job training and cross-training, and to assign employees to such duties for periods to be determined by the District.

5. NO STRIKES AND NO LOCKOUTS

- A. The Association and employees within the bargaining unit, as individuals or a group, will not initiate, cause, promote, permit, participate in or join in any strike, work stoppage, or slow-down, picketing or any other restrictions of work at any location. While acting in the course of their employment, employees shall not honor any picket line, except that such picket line may be honored if crossing the picket line would be unreasonably dangerous or hazardous to the employee. Disciplinary action, including discharge, may be taken by the District against any employee or employees engaged in a violation of this Section. Such disciplinary action shall be undertaken uniformly and shall not preclude or restrict recourse to any other remedies, including an action for damages, which, by reason of this Agreement, shall be available to the District.
- B. The District agrees that there will be no lockouts during the term of this Agreement.
- C. In the event of strike, work stoppage, slow-down, picketing, observance of a picket line, or other restriction of work in any form, either on the basis of individual choice or collective conduct of employees, the Association will immediately use every good faith effort to ensure an orderly return to work. This obligation and the obligation set forth above shall not be affected or limited by the subject matter involved in the dispute giving rise to the stoppage, or by whether such subject matter is or is not subject to the provisions of this Agreement.

6. ASSOCIATION BUSINESS AND AGREEMENT RENEWAL

- A. Employees elected to serve as authorized representatives of the Association shall perform their duties as representatives of the Association on their own time, except as provided in subsection B of this Section.

- B. The District shall allow up to the combined total of fifty (50) hours of on-duty time per year to the authorized representatives of both bargaining units of the Association for the purpose of conducting Association business upon prior approval of the Director. For employees in the Supervisor bargaining unit, no overtime, premium pay, or additional pay in any form shall be paid for Association business. Time spent meeting with the Director or the Director's designee at the Director's request, and time spent in the County's Employee Benefits Advisory Committee meetings shall not count towards the 50 hours.
- C. The Association shall be eligible to use the District copier, fax and telephones. Any cost incurred by the District for said use shall be reimbursed to the District by the Association.
- D. The District agrees that a designated Association Representative, upon reasonable and proper introduction, shall have reasonable access to the premises of the district at any time during working hours for the purpose of assisting the administration of this Agreement.

7. BULLETIN BOARD

The District agrees to maintain a minimum of four (4) square feet of bulletin board space in each separate division and/or building used by District personnel to be used by the Association.

8. OUTSIDE EMPLOYMENT

- A. An employee who wishes to work for another employer shall request approval from the Director. Authorization for an employee to engage in outside employment shall be granted by the Director if the employment meets the following conditions:
 - 1. The employment must not conflict with the employee's work for the District.
 - 2. The employment must in no way be a discredit to the District.
 - 3. The employment must in no way detract from the efficiency of the employee's duties for the District.
 - 4. In any situation where extra duty will be necessary in the employee's District work, such extra duty will take precedence over the employee's outside employment.
 - 5. No employee shall perform any service or employment during District working hours for which the employee receives additional outside

compensation.

- B. The Director may withdraw authorization for any outside employment if the employee or outside employment of the employee violates any of the conditions set forth in Subsection A above.

9. SENIORITY AND LAYOFF

- A. Seniority, as used in this Agreement, is determined by the length of an employee's continuous full-time service with the District as a Supervisor, 9-1-1. Unless leave is protected leave under FMLA or OFLA, an employee will cease accruing seniority at the end of a pay period when the employee begins an approved leave of absence without pay of more than thirty-one (31) days; however, such employee shall not lose any seniority already accrued. An employee will resume accruing seniority again from the beginning of the pay period when the employee returns to work. Seniority shall be frozen should an employee accept promotion outside of the bargaining unit.
- B. The District will provide the Association with a copy of the seniority list upon request from the Association, which will then be posted on the bulletin board.
- C. An employee shall lose all seniority in the event of a voluntary resignation, discharge for cause, is laid off and fails to respond to written notice as provided in Paragraph E below, is laid off work for a period of time greater than twenty-four (24) months, fails to report to work at the termination of an extended leave of absence, or while on a leave of absence accepts employment without permission, or is retired.
- D. Layoff shall be in the inverse order of seniority within classification, by District seniority, with the exception that a less senior employee with the special skill of being bilingual in Spanish as provided in Section 11.F may be retained over a more senior employee or employees. If an employee is laid off, that employee may elect to displace an employee in a lower classification at a lesser pay range provided that the employee electing to displace another has greater District seniority and is qualified to perform the lower classification. An employee must notify the District of his/her decision to displace another employee within six (6) working days of receipt of the layoff notice. The employee displaced by this process must be the employee with the least District seniority in the lower classification. An employee subject to layoff displacement may, in turn, invoke this displacement process if such an opportunity exists.
- E. Employees shall be recalled in the inverse order of layoff, that is, the laid off employee with the most seniority will be the first employee recalled. An employee's failure to respond to a recall notice as specified by Paragraph C above shall

constitute a waiver of the employee's recall rights.

- F. In the case of a tie in seniority, the employee who was first promoted to supervisor shall prevail. If two or more employees were promoted to supervisor on the same date, the employee with the most overall time as an employee of the District shall prevail.

10. HOURS OF WORK

- A. The regular hours of work each day shall be consecutive and shall include a one-half (1/2) hour paid lunch period.
- B. Regular work schedules reflecting when employees are expected to be at their workstation or otherwise present at a District facility shall consist of the following:
 - 1. Dispatch Supervisors: Twelve (12) hours per day during a four-day-on, four-day-off workweek; and
 - 2. Training and Administrative Supervisors: Ten-and-a-half (10.5) hours per day during a four-day-on, three-day-off workweek.
- C. For non-mandatory conferences or optional extended training opportunities of three or more days, including travel time, the District and affected employee(s) may mutually agree to alter an employee's regular work schedule, workweek, and/or workdays. Should the District and the employee(s) be unable to reach mutual agreement, the District may disallow the employee's paid participation in a non-mandatory conference or optional training opportunity.
- D. An employee may substitute for another provided the covering employee receives no compensation for the substitution and the District will incur no additional costs, including but not limited to any form of premium pay, as a result of the substitution.
- E. Written schedules showing when each employee is expected to be present at their workstation or otherwise present at a District facility shall be posted on the District's bulletin board. Except for special or emergency situations, and for the duration of the special or emergency situation, changes in regular work schedules shall be posted no later than seven (7) days prior to the effective date of the change.
- F. Should the present plan for regular schedules, days or hours worked, or days off be changed by the District, the District agrees to negotiate the impact of such change as provided in the Oregon Public Employees Collective Bargaining Act.
- G. Employees shall be allowed to leave the building during their lunch as long as

minimum staffing levels are maintained and user/public safety is not compromised. In addition, the District Director or designee, or the District Operations Manager may require that employees remain on premises during their lunch period if an emergency situation dictates the potential need for additional staffing.

- H. Employees shall be given the opportunity to bid for regular schedules and team schedules over which they will supervise for the following year based on seniority, provided that the District may override the bid and reassign an employee if required by the District's reasonable operating needs. If the District reassigns an employee, the District will provide the employee with an explanation of the reasons for the reassignment. This process shall start by September 15th and end no later than November 1st. This provision shall not be grievable beyond step three (3) of the grievance procedure.
- I. The Director, their designee, or the Operations Manager may temporarily adjust employees' schedules upon request by an employee or when the business or operational needs of the District require, provided that supervisory coverage is maintained for each shift affected. Employees may temporarily adjust their schedules when needed, provided that supervisory coverage is maintained for each shift affected by such change and the Operations Manager or their designee is notified of the change as soon as practicable. The District may refuse or reverse an employee-initiated schedule change if the business or operational needs of the District require it.

11. COMPENSATION

- A. Wages for employees in the bargaining unit shall be in accordance with the salary schedule in the Appendixes which are attached hereto and by this reference incorporated herein.
- B. Longevity Pay. Employees who have worked continuously for the District or its predecessor agencies shall receive an additional amount of pay per month for each five years of continuous full-time service worked.

\$95.00	FY 2024/25
\$97.50	FY 2025/26

Longevity pay shall terminate in the event of the following:

- 1. Voluntary termination for greater than three (3) months except under special circumstances to be determined by the Director.
- 2. Discharge for cause.

3. A lay-off period for greater than eighteen (18) months. Time off during lay-off period shall not count toward longevity accrual.
 4. Failure to report to work at the termination of an extended leave of absence.
 5. Acceptance of employment without permission while on leave of absence.
 6. Retirement.
- C. Pay Periods. Employees shall be paid on a monthly basis and shall receive the check on the last working day of the month. In the event the regular pay day shall fall on a Saturday, Sunday, or a District recognized holiday, the last preceding regular workday shall be the regular pay day in lieu of the last day of the month. During this contract period, the District may change the pay cycle and paydays one time with sixty (60) days written notice to Association.
- D. Cell Phones. The District shall provide a work cell phone to each employee.
- E. Educational Expenses
1. The District will reimburse 50% of tuition for classes leading toward AA/AS or BA/BS degree in; a.) Criminal Justice, b.) Fire Science, c.) Business Management, d.) Computer Science, e.) Communications, f.) Psychology, or g.) Medical Fields such as nursing, EMT, etc. Such reimbursement would be applied to any class needed to fulfill degree requirements, subject to approval. Applicant must be a declared degree seeker, or the specific class(es) must be directly job-related.
 2. Applicant must be an employee of the District for at least two years prior to the beginning of the requested class(es).
 3. Applicant must receive a "C" grade or better.
 4. Funds must be available. The District will provide a budget not to exceed \$8,000 every fiscal year for the education expenses of Association members in both bargaining units of the Association. Unused budgeted funds that remain at the end of a fiscal year will not be carried forward to subsequent fiscal years.
 5. Requests are subject to prior approval.
- F. Certification Pay. Employees who are bilingual in Spanish at the intermediate level shall receive \$150.00 per month.

- G. On-Call Compensation. In recognition of the requirement that employees engage in on-call activities, employees shall be entitled to four (4) hours of base pay per month to be paid in the first pay period of each month.

12. TRAVEL AND TRAINING TIME

- A. Out-of-town travel is covered by two sets of rules, depending on whether the assignment is for one day or requires an overnight stay. If an employee is given a one-day assignment in another city that does not require an overnight stay, all the time spent traveling between cities is counted as hours worked. However, time spent traveling between the employee's home and the airport (during the employee's departure or return) is not considered to be work time because it is the equivalent of travel between work and home.

- B. If the employee's out-of-town assignment requires an overnight stay, time spent traveling to and from the other city during normal work hours (including during a normally scheduled day off) will be compensated at the employee's base rate of pay. No overtime will be paid for travel time when an overnight stay is involved, unless the total hours for the training and travel exceed what hours the employee's normal workweek would encompass. When travel time falls outside of an employee's normal work hours, the travel time shall be compensated if such travel time is by automobile (either as driver or as passenger) and not paid if such travel is via airplane. In situations such as these, the training shall be pre-planned, and the employee's schedule may be adjusted to minimize additional hours that will be worked in excess of their normally scheduled hours for the week. In cases where training exceeds the normally scheduled hours for the week, overtime will be paid.

13. WORKING OUT OF CLASSIFICATION

Any employee assigned to perform the functions of a higher classification for more than three continuous working shifts shall receive the pay for the higher classification or a 10% premium of the employee's regular wage, whichever is greater.

14. MILEAGE AND EXPENSES

Reimbursement for travel and other incidental expenses will be made by the District as provided in the then-current Travel and/or Miscellaneous Expense policies of Deschutes County.

15. PAY STEPS

- A. An employee is eligible for a step increase on the first of the month following the employee's anniversary date in their current classification. An employee is eligible for step increases annually thereafter, until the employee reaches the top of the range in that classification.
- B. Annual step increases shall be granted for employees who meet performance standards and have not reached the top step of their salary range.
- C. Individual performance evaluations are not grievable. However, the denial of a step increase may be grieved by the Association.

16. FLEX TIME

If employees are required to attend mandatory supervisory staff meetings, pre-approved training, fulfill short-term, unforeseen staffing or operational needs, or fulfill priority administrative or training needs, they shall accrue an additional hour of flex time for each hour of work performed outside of their normally assigned schedule. Employees must first obtain approval from their manager or their designee in order to accrue flex time for any other work performed outside of their normally assigned work schedule. Flex time accrued under this paragraph shall have no cash value and shall not be paid out as a cash benefit under any circumstances, including upon separation of the employee from employment. Flex time accrued under this paragraph must be used or forfeited no later than 120 days after it accrues.

17. COURT TIME

- A. Court time, as defined in this Agreement, is any legal, equitable, or administrative proceeding arising as a result of the performance of the employee's duties with the District, where the employee is subpoenaed to appear in court on a civil or criminal case.
- B. The employee will turn in any subpoena fees to the District that the employee receives as a result of going to court.
- C. All witness fees, excluding mileage allowance, and related remuneration paid for appearance in court proceedings during the employee's scheduled shift, or for which the employee is entitled to compensation by the District, shall be turned over to the District.

18. HOLIDAYS

- A. Employees will accrue 8.66 hours per month for personal time off in lieu of holidays. Time off in lieu of holidays taken by employees will be deducted on an hour-for-hour basis. In the event of death, termination or resignation of an employee during the initial six months of employment, no payment in lieu of holiday time off shall be made. Thereafter, employees are entitled to payment of accrued personal time off in lieu of holidays, prorated through any portion of the last pay period.
- B. Upon application, which can be made no more than twice per contract year, an employee may be paid for up to 48 hours per contract year for personal time accrued under this Section 18. Up to 96 hours of personal time may be carried from fiscal year to fiscal year. Employees who have accrued more than 96 hours of personal (holiday) time as of July 1 of the current fiscal year will forfeit any time above that 96-hour limit.

19. TIME MANAGEMENT

The specific application of this section will be governed by the 9-1-1 Employee's Association Time Management Supervisors Program (Appendix B of this Agreement).

- A. Continuous service for the purpose of determining monthly earned time management accrual shall be paid service to the District unbroken by separation from the District, except that time spent on military leave, paid sick-bank leave, time off resulting from an occupational disability, paid education or law enforcement training leave, or as an employee of Deschutes County, shall be included as continuous service. Time spent on other types of authorized unpaid leave will not be counted as part of continuous service, provided that employees returning from such leave and employees on layoff status shall be entitled to credit for service prior to the leave or layoff.
- B. No payment shall be made for time management leave lost by an employee because of accrual limitations, unless the failure to take vacation is caused by the District or the Director's insistence that the employee be at work during employee's scheduled vacation.
- C. Vacation Sign-Ups.
 - 1. Employees shall be permitted to request and obtain approval for vacation time inclusive of the number of hours they will accrue at the beginning of the following year. Employees shall sign up for vacation by seniority within the supervisor classification. The first round of bidding shall be taken in full two-week increments. After completion of the first round of bidding, supervisors may schedule additional vacation time inclusive of the number of hours they will accrue. Vacation signups shall ensure that supervisory coverage is

maintained, and the District may refuse requested vacation time to maintain supervisory coverage.

- 2. Denials of vacation or cancellation of vacations shall be in writing. In the event of death, termination or resignation of an employee during the initial six (6) months of employment, no payment in lieu of time management leave shall be made. In the event of death, termination or resignation of employment after the employee has served six (6) consecutive months and is otherwise entitled to time management credits, the employee shall be entitled to payment for accrued unused time management leave. In the event of death, earned but unused time management leave shall be paid in the same manner as salary due to the deceased employee.

D. Illness, Injury or Use of Protected Leave

Pursuant to the 9-1-1 Employee's Association Supervisors Time Management Program, time management leave may also be granted for the following reasons:

- 1. Personal illness or injury of the employee;
- 2. An illness of the employee's family member as defined by OFLA or FMLA;
- 3. During leave periods that qualify as OFLA or FMLA protected absences.

E. An employee may only receive pay for time management leave to the extent the employee has accrued leave. If an employee has no accrued leave, leave without pay may be granted pursuant to OFLA and FMLA guidelines.

F. Upon application by the employee, leave without pay and other employee benefits may be granted by the District for the remaining period of disability after accrued time management leave has been exhausted. The District may require the employee to submit a certificate from a physician periodically during the period of such absence. Time management and Holiday leave shall not be accumulated during the period of such absence without pay.

G. In the event an employee needs to utilize time management leave pursuant to this Section, the employee shall notify the on-duty supervisor of the pending absence at the earliest possible time prior to the commencement of the employee's work shift, normally at least four (4) hours prior to a swing shift or night shift, or at least two (2) hours prior to a day shift. The employee will advise the nature or reason for the absence and the expected length of the absence, unless the employee is unable to do so because of the serious nature of an illness or injury. If the employee's manager is unavailable, the employee will provide the notification required by this paragraph to the Director.

- H. Time management leave used shall be on an hour-for-hour basis.
- I. When an injury occurs in the course of employment, the District's obligation to pay wages under this Section is limited to the difference between any payment received under Workers' Compensation laws and the employee's net salary. When an employee receives such compensation under this Section, pro-rated charges will be made against the employee's accrued time management leave.
- J. A physician's statement documenting an employee's illness may be required at the option of the Director or his/her designee when there is a reasonable suspicion that an employee is abusing time management leave privileges, to be paid for by the District. Abuse of time management leave privileges shall be treated in accordance with the discipline and discharge provisions of this Agreement.
- K. Unused sick leave credits shall be converted to retirement benefits in accordance with ORS 257.153.

20. WORKERS' COMPENSATION

All employees will be insured through the State Accident Insurance Fund, a private insurer, or through self-insurance by the District, under the Oregon State Workers' Compensation Act for occupational disabilities while at work for the District.

21. LEAVE OF ABSENCE WITH PAY

Employees may request the following types of leave of absence with pay:

- A. An employee shall be granted two (2) shifts of bereavement leave with regular salary in the event of death in the immediate family of the employee if the person who is deceased resided within the State of Oregon. An employee shall be granted three (3) shifts of bereavement leave with regular salary in the event of death in the immediate family of the employee if the person who is deceased resided outside of the State of Oregon. The above leave shall be credited against OFLA approved bereavement leave which allows for up to two (2) weeks of leave to attend the funeral of a family member and make arrangements necessitated by the death of a family member as defined by the statute. "Immediate family" is defined as spouse, same-sex domestic partner (as defined by Oregon law), parent, child, brother, sister, mother-in-law, father-in-law, grandparent, grandchild, and any member of the employee's immediate household. In the event the death of an immediate family member causes the employee to need additional time away from work, the employee may use accrued time management leave.

- B. Employees will be granted time off for military leave in accordance with State and Federal law.
- C. Employees shall be granted leave with pay for service upon a jury. However, any money the employee receives as compensation for jury duty, excluding mileage, shall be turned over to the District. Upon being excused from jury service for any day, the employee shall immediately contact the employee's supervisor or the Director for assignment for the remainder of the employee's regular workday, unless the employee's jury duty has been for such hours that causes the employee to be so tired as to be unfit for duty. In those instances, the employee may utilize time management leave.

22. LEAVE OF ABSENCE WITHOUT PAY

- A. Upon written application by an employee, leave without pay and other employee benefits may be granted by the Director after all accrued leave has been exhausted.
- B. The District may require that an employee who applies for leave without pay for medical reasons submit a certificate from a physician periodically during the period of such absence which establishes the medical necessity for such leave. Such certificate must establish to a reasonable medical certainty that the requested leave is medically necessary. To the extent this subsection conflicts with the requirements of OFLA or FMLA, the requirements of those laws will prevail. Leave without pay may be granted for situations involving the death of an immediate family member (as defined in ORS 659A), a personal or family medical emergency (as defined in County Policy HR-12 Family and Medical Leave), or extreme hardship (such as an employee that has severe fire damage to their residence).
- C. Time management and holiday leave credits shall not accumulate during any period of absence without pay.
- D. The Director may, in the Director's sole discretion, grant a leave of absence without pay not to exceed ninety (90) calendar days.
- E. Leaves of absence without pay for periods in excess of ninety (90) days must be approved by the Deschutes County Administrator.
- F. During such leave, if an employee so requests and District, County and medical and benefit plan polices permit, the District will maintain, at the employee's expense, all benefits provided by this District, with the exception of time management accrual. If the employee does not request the maintenance of the employee's benefits as provided herein, the District is under no obligation to do so.
- G. Should an employee who requests the continuation of benefits during a leave of

absence without pay as provided in Subsection F above and fail to pay the premiums for employee benefits in advance, such failure to pay shall result in the termination of both the leave of absence and the continuation of the employee's employee benefits.

23. OTHER LEAVES

Parental leave may be granted upon the request of an employee according to OFLA and FMLA. Parental leave may be extended or renewed for an additional period, at the discretion of the Director. Employees may be granted time off with pay for educational purposes for reasonable lengths of time to attend conferences, seminars, briefing sessions, training programs and other programs of similar nature that are intended to improve or upgrade the skill and professional ability of the employee in the Director's sole discretion.

24. RETIREMENT

The District shall be a participant in the Oregon Public Service Retirement Plan (OPSRP) and/or the Public Employee's Retirement System (PERS).

25. INSURANCE

A. Health insurance is to include the following:

- 1. Medical insurance
- 2. Vision Insurance
- 3. Dental Insurance
- 4. Prescription Drug Insurance
- 5. Orthodontic Insurance

B. Health insurance benefits will be provided to employees under the same conditions and/or restrictions as provided by the Deschutes County Health Benefits Plan.

Should legislation be enacted in Oregon during the term of this Agreement which provides employees the ability to become fully vested in and claim their PERS retirement with unreduced benefits after 25 years of qualifying public employment to the same extent as qualifying "Police and Fire" employees, the parties may reopen bargaining on this Section 26 solely on the issue of whether employees who retire after working for the District for a continuous 25 years or more as regularly benefited employees on a full-time basis will be afforded the ability to purchase into the Deschutes County Health Benefits Plan at the same cost-share and to the same extent as qualifying active full-time employees.

C. The monthly employee premium contribution will be determined as a percentage of

the per-FTE cost to Deschutes County of providing health benefits as required by Deschutes County's health benefits plan. (The per-FTE cost will be calculated by an actuarial valuation conducted by Deschutes County at its sole discretion.) The monthly employee premium contribution may only be increased to a maximum of nine and one-half percent (9.5%) of the per-FTE cost to Deschutes County of providing health benefits under the health benefits plan adopted by Deschutes County each fiscal year.

- D. Throughout the duration of this Agreement, the Association will have an employee representative on the County Employee Benefits Advisory Committee.
- E. Other insurance benefits will be provided to employees in the bargaining unit under the same conditions and/or restrictions as provided to the employees of Deschutes County. If coverage is adjusted and/or modified for Deschutes County employees, the same will apply to employees within the bargaining unit. Other insurance is to include the following:
 - 1. Employee Life Insurance
 - 2. Dependent Life Insurance
 - 3. Long-term Disability Insurance
 - 4. Workers' Compensation Insurance
 - 5. Unemployment Insurance
 - 6. Retirement Health Insurance

F. IRS Section 125 Plan

In addition to health insurance and other insurance, the District will make available to employees a qualified IRS Section 125 Plan.

G. Eligibility

Employees will be eligible for insurance benefits in accordance with this Agreement.

- H. Coverage will not be duplicated for married couples and registered domestic partners (as defined under Oregon law) who both work for the District, Deschutes County, or the Central Oregon Intergovernmental Council (COIC). One spouse or registered domestic partner will be covered as the primary recipient of coverage.

- I. The District may re-open Section 25 of this Agreement if changes to Federal health care law require substantive changes to the health care plan provided by this Agreement.

26. GRIEVANCE PROCEDURE

- A. A grievance for the purpose of this Agreement is defined as an alleged violation of a specific term of this Agreement. A day is defined as a calendar day.

- B. In an effort to provide for resolution of disputes, the parties agree to the following procedures:

Step I:

Any employee claiming a breach of any specific provision of this Agreement may refer the matter, in writing, to the Operations Manager within twenty-one (21) days from the occurrence thereof, or the employee's knowledge of the facts thereof. The employee shall provide a copy of the written grievance to the Association. The Operations Manager shall respond to the grievance in writing as quickly as possible, but no later than twenty-one (21) calendar days after the grievance is filed.

Step II:

If, after fifteen (15) days from the date of the filing of the grievance with the Operations Manager, the grievance remains unadjusted, the grievance may be submitted within fifteen (15) days to the Director, along with a written statement as to why the Operation Manager's Step I response does not adequately resolve the grievance. The Director shall meet with the aggrieved party, who may request an Association representative at the meeting. The meeting between the Director and the aggrieved- party shall be within fifteen (15) days of the Director's receipt of the written grievance. The Director shall respond to the grievance in writing within fifteen (15) days of such meeting. Neither party's Step II written statements nor responses shall be introduced into evidence in a subsequent arbitration hearing on the grievance for the purpose of limiting any legal theory which either party may introduce under the facts.

Step III:

If after fifteen (15) days of the meeting between the Director and the aggrieved party the grievance remains unadjusted, the grievance may be submitted within fifteen (15) days to the Deschutes County Administrator. The Deschutes County Administrator shall meet with the Director and the aggrieved party (separately or together) in an attempt to resolve the grievance. The meeting or meetings with the Deschutes County Administrator shall be within fifteen (15) days of the date of the written grievance is delivered to the Deschutes County Administrator. The Deschutes County Administrator shall respond to the grievance in writing within ten (10) days of the meeting or meetings.

Step IV:

If the grievance is not resolved within twenty (20) days from the submission of the grievance to the Deschutes County Administrator, the Association will have ten (10) days to serve notice, in writing, to the Deschutes County Administrator of its intent to submit the grievance to final and binding arbitration. The arbitrator shall be selected by mutual agreement of the parties. If the parties cannot agree on an arbitrator within fifteen (15) days of submitting the grievance to arbitration, the arbitrator shall be chosen in the following manner:

- 1. Either party may request a list of five (5) names of arbitrators from the Oregon State Conciliation Service. Within seven (7) days of the receipt of the list, the parties shall alternately strike names from the list until one name remains, and the remaining person on the list after the strikes have been completed shall serve as the arbitrator. The party striking the first name shall be determined by a coin flip.
 - 2. The arbitrator shall hold a hearing promptly and shall issue a decision within thirty (30) days of the hearing. The arbitrator's decision shall be in writing and shall set forth findings of fact, reasoning and conclusions of the issues submitted. The powers of the arbitrator shall be limited to determining if the Agreement has been violated; he/she shall have no authority to alter, modify, vacate or amend any of the terms of the Agreement.
 - 3. The cost of the arbitrator and court reporter (if the court reporter is requested by both parties) shall be borne by the losing party. Each party shall be responsible for costs of presenting its own case to arbitration.
- C. Any time limits specified in the grievance procedure may be waived by mutual consent of the parties. Failure to submit a grievance in accordance with these time limits without such waiver shall constitute abandonment of the grievance. Failure by the District to submit a reply after knowledge of the grievance by the party responsible for the reply within the specified time will move the grievance to the next step in the grievance procedure. A grievance may be terminated at any time upon receipt of a signed statement from the Association or the employee. Each party shall be responsible for compensating its own representatives and witnesses at any step of this procedure. If the parties agree in writing, Steps I, II and III may be waived.

27. DISCIPLINE AND DISCHARGE

- A. Disciplinary actions shall include the following:
 - 1. Oral reprimand

- 2. Written reprimand
 - 3. Suspension
 - 4. Demotion
 - 5. Discharge
- B. Discipline may be invoked by the Director or the employee's supervisor only for just cause. Conduct reflecting a discredit upon the District, or which is a hindrance to the effective performance of District functions, shall be considered reason for disciplinary action. Such reason may include, but shall not be limited to, misconduct, inefficiency, incompetence, insubordination, misfeasance, malfeasance, the willful giving of false information, or the withholding of information, and violation of District rules. Disciplinary action need not be progressive but shall be appropriate for the nature of the offense committed.

Oral reprimands imposed upon an employee shall not be subject to the grievance procedure of this Agreement. If the Director or supervisor has reason to discipline an employee, the Director or supervisor shall make reasonable efforts to impose such discipline in a manner that will not embarrass or humiliate the employee before other employees or the public.

- C. Employees who are the focus of a disciplinary investigation shall be told of the complaint at the beginning of the investigation unless doing so would compromise the investigation. At the beginning of the interview, the employee shall be informed of the nature of the complaint or charges before the employee is required to respond to questions concerning the same. The employee will be given reasonable breaks for personal purposes. The Association or the District may tape record the interview.
- D. If the proposed type of discipline to be imposed is of an economic nature, the District shall give the employee notice of the proposed discipline, copies of all investigative reports that directly relate to the incident for which the District is considering discipline, unless the District is denied access to a document over which it has no control, and the employee shall have ten (10) calendar days from the receipt of the investigative reports to respond either in writing or in person as to why the proposed discipline would be inappropriate.

28. PROBATIONARY PERIOD

- A. Every new employee shall serve a probationary period of six (6) consecutive months. If an employee takes leave greater than thirty (30) days during his or her probationary period, the District may extend the employee's probationary period for the same amount of time the employee was on such leave. Once an employee has successfully completed the probationary period, the employee shall be considered a regular employee and granted seniority retroactive to the date of the employee's most recent hiring.

- B. Newly hired probationary employees shall serve at the discretion of the Director and may be discharged at the discretion of the Director during the probationary period. Discharge of probationary employees shall not be subject to the grievance procedure.
- C. Regular full-time employees promoted into a higher classification shall serve a promotional probationary period of six (6) months. This period of probation may be extended by the Director for an additional six (6) months to further evaluate the employee. If a promotional probationary employee does not satisfactorily complete promotional probation because of inadequate performance in the promoted position, the District shall return the employee to the position held by the employee at the time of his or her promotion, at the same wages and benefits the employee had in his or her previously held position. Notwithstanding the foregoing, promotional probationary employees are subject to discipline consistent with Section 27.

29. PERSONNEL FILE

- A. All of an employee's personnel files will be available for the employee's inspection during normal working hours by appointment with the Director. Should an employee desire a copy of any item in the files, such copy shall be provided to the employee provided the employee signs a receipt for the copy. The employee has the right to respond in writing to any item placed in the files. No derogatory item shall be placed in an employee's personnel file without the knowledge of the employee. The District will maintain the confidentiality of the files as per State law and will not release any information in the files to other than those authorized within the District without the consent of the affected employee except where such release is compelled by either an order of a court or by State law. This in no means restricts the Association's access to personnel files as necessary to carry out its duties of representation.
- B. Written reprimands and suspensions without pay shall remain a permanent part of an employee's personnel files. Upon request by the affected employee, documented oral reprimands shall be deemed stale after twenty-four (24) months.

30. RULES

The parties jointly recognize the District's Governing Board and the Director are responsible to the citizens of the County and the public generally for the performance of the functions and services performed by the District. These responsibilities cannot be delegated, nor can they be the subject of a collective bargaining agreement. For this reason, it is jointly recognized the Governing Board and the Director must retain a broad authority to fulfill and implement their

responsibilities and may do so by work rule, oral or written, existing or future. It is agreed, however, that no work rules will be promulgated or implemented which are inconsistent with a specific provision of this Agreement, provided that the requirements of Oregon law will always be paramount. The District will bargain over changes to mandatory subjects as required by Oregon law. All work rules which have been or shall be reduced to writing, will be furnished to the Association.

31. LABOR/MANAGEMENT COMMITTEE

- A. The Director shall meet at mutually convenient times with the Association Labor/Management Committee, if such a committee exists. The Labor/Management Committee meetings with the Director shall be held, if practicable, at a time not to interfere with the Committee member's regular work period. The Association Labor/Management Committee shall consist of two (2) employees selected by the Association.
- B. The purpose of the Labor/Management Committee will be to adjust pending grievances and to discuss procedures for avoiding future grievances. In addition, the Committee may discuss with the Director other issues which would improve relationships between the parties. Prior notice of topics for discussion at such meetings shall be furnished by each party to the other. Matters of on-the-job safety may be raised at the meetings of the Labor/Management Committee.

32. FUNDING

- A. The parties recognize that revenue needed to fund the wages and benefits provided by the Agreement must be approved annually by established procedures, and in certain circumstances by vote of the citizens of Deschutes County. The level of employment within the bargaining unit is, therefore, contingent upon sources of revenue, and, where applicable, annual voter budget approval.
- B. The District has no intention of reducing the level of employment within the bargaining unit because of budgetary limitations but cannot and does not guarantee any level of employment in the bargaining unit covered by this Agreement.
- C. In the event of budgetary limitations as determined by the District, the District shall have the right to reduce the level of employment within the bargaining unit in accordance with the layoff provisions of this Agreement. At the option of the District, the Director may present an option to such layoff to the Association, which option may include a reduction in wages or benefits currently being received by employees in the bargaining unit. The Association, upon receipt of such option from the Director, shall conduct a vote among its members as to whether to accept or reject the Director's proposed option to a layoff. If the Association members accept

the option proposed by the director, then the option shall be implemented by the District in lieu of a layoff. If the Association rejects the option proposed by the Director, then the Director has no authority to cut the level of wages or benefits provided by this Agreement.

- D. The District agrees to include in its annual budget request amount sufficient to fund the wages and benefits provided by this Agreement but makes no guarantee as to the passage of such budget requests or voter approval thereof.

33. SAVINGS CLAUSE

Should a section, paragraph or portion thereof of this Agreement be held unlawful and unenforceable by a court of competent jurisdiction over the subject matter, such decision shall apply only to the specific section, paragraph or portion thereof directly specified in the decision. Upon the issuance of any such decision, the parties agree immediately to enter into negotiations for a substitute, if possible, for the invalidated section, paragraph or portion thereof.

34. DURATION

This Agreement shall be effective July 1, 2024, and shall remain in full force and effective through June 30, 2026. After June 30, 2026, this Agreement shall be automatically renewed from year to year, unless either the District or the Association give written notice to the other no later than January 1, prior to the aforesaid expiration date of the Agreement of its desire to modify the Agreement.

SIGNATURES

**DESCHUTES 9-1-1 EMPLOYEES
ASSOCIATION**

Dated this ____ day of January, 2025

Krista Mugavero, President

Trinity Diggs, Vice President

For the DESCHUTES COUNTY 9-1-1
SERVICE DISTRICT, by and through the
BOARD OF COMMISSIONERS OF
DESCHUTES COUNTY, OREGON, AS THE
GOVERNING BODY OF THE DESCHUTES
COUNTY 9-1-1 SERVICE DISTRICT

Dated this ____ day of January, 2025

Anthony DeBone, Chair

Patti Adair, Vice Chair

Phil Chang, Commissioner

ATTEST:

Brenda Fritsvold, Recording Secretary

Appendix A

FISCAL YEAR WAGE SCHEDULE - Effective beginning with the July 2024 Pay Period

The table below reflects a one-time wage adjustment of approximately 5.0% for the Supervisor, 9-1-1 classification, effective beginning with the July 2024 pay period. This adjustment will be retroactively applied only for employees who are within the bargaining unit as of the date of ratification of this Agreement.

	1	2	3	4	5	6	7
Supervisor, 9-1-1	\$47.6884	\$50.0728	\$52.5764	\$55.2052	\$57.9654	\$60.8638	\$63.9070

Effective July 1, 2024, a cost-of-living increase of 4.0% was provided to employees for the 2024-2025 fiscal year.

Effective July 1, 2025, there shall be a cost-of-living increase to the 2025-2026 fiscal year wage schedule with a minimum of 1.0% and a maximum of 4.0%.

The cost-of-living increase shall be measured by using the “average 12-month CPI percentage” from the twelve months of the Consumer Price Index for All Urban Consumers (CPI-U), West Region, Size Class B/C cities using each month’s CPI 12-month percentage change from February of the prior year to January of the current year. The CPI% used for each month is the “12-month percent change” - meaning the month is compared (for the CPI index) to the same month from the previous year.

APPENDIX B

SUBJECT: TIME MANAGEMENT - DESCHUTES COUNTY 9-1-1 EMPLOYEES ASSOCIATION – SUPERVISOR PROGRAM

I. PURPOSE

It is the purpose of the Deschutes County Time Management Program to provide employees represented by the Deschutes County 9-1-1 Employee Association (“Association”) with a leave-with-pay program that is easily understood, responsive to individual needs, and easy to administer. This program is also intended to eliminate any abuse of sick leave while rewarding employees for faithful attendance and productivity.

II. SCOPE

This program applies to employees of the Deschutes County 911 Service District who are employed in the Supervisor, 911 job classification and are represented by the Association. Employees covered by the provisions of this program shall not be eligible for separate vacation or sick leave benefits.

III. DEFINITIONS

For the purpose of this program, the following definitions shall apply:

“Sick leave bank” is leave available for use when an employee is sick and absent from work for the equivalent of three entire workdays due to an illness or injury. Leave accrued above the annual maximum and not sold back is transferred to the sick leave bank. Sick leave is not paid out.

“Sick leave vault” is leave available for use when an employee is sick and absent from work for the equivalent of three entire workdays due to an illness or injury. One-half of the sick leave vault hours will be paid to the employee upon termination of employment

IV. LEAVE-WITH-PAY-PROVISIONS

A. All employees entering this program will be credited with their existing vacation time balance, should any remain. As full-time, exempt employees, employees subject to the program will earn leave based on full-time service, in accordance with the following schedule:

Months of Service	Hours of Leave	Earned Leave Accumulation
0-48 months	216 hours	18 hours/month
49 - 108 months	240 hours	20 hours/month
109 - 168 months	264 hours	22 hours/month
169 - 228 months	288 hours	24 hours/month
229+ months	312 hours	26 hours/month

- B. Employees may accumulate time management leave, including the previous vacation balance, if any, to a maximum of twice his or her annual time management accumulation. On March 31 of each year, any employee credited with accrued leave greater than twice the annual accumulation shall have the amount above the maximum accumulation transferred to their sick leave bank. If the employee does not have a sick leave bank, one will be established for the employee. Any adjustment to the employee's leave bank based upon the employee exceeding the maximum accumulation will be made in April each year. An employee who has acquired the maximum allowable accumulation of time management leave may continue to accumulate time management leave for the balance of the following year (from April to March). However, the employee must use sufficient leave to reduce their accumulated leave to the maximum allowed prior to the following March 31. The excess will be transferred to the employee's sick leave bank.
- C. During the course of the year, absence from work for any reason other than on-the-job illness or injury covered by Workers Compensation shall be charged against "earned leave."
- D. Earned time management leave shall accrue whenever an employee is on paid status with the District. Workers compensation is not paid by the District, therefore, an employee absent from work who is receiving workers compensation benefits is not considered to be on paid status with the District and will not accrue time management leave.
- E. Employees do not accrue time management leave when on leave without pay.
- F. Leave accrued under Section 19 of the Agreement shall be maintained in a separate "holiday leave" bank.
- G. Upon termination of employment, all of the employee's accumulated and unused time management leave shall be paid to the employee at the employee's rate of pay in effect at the time of termination. Upon termination of employment, sick leave banks will not be paid out.
- H. Upon the death of an employee, all of the employee's accrued and unused time management leave shall be paid in accordance with state law at the employee's current rate of pay in effect at the time of death.
- I. During the first five years of employment, employees shall be required to take a minimum of one week of time management leave per year. Thereafter, employees shall be required to take a minimum of two weeks of time management leave per year.
- J. After one year of continuous employment, employees may request to convert up to 120 hours of accrued time management leave to cash on an annual basis. To be eligible, an employee must maintain a minimum balance of one year's accrual of annual leave and must have used at least 48 hours of time

management leave during the previous twelve months. A request for conversion of annual leave to cash must be approved by the Director subject to budget restrictions and is allowed twice each fiscal year.

- K. During the last three years prior to retirement, employees may sell up to 200 hours of time management accrual each fiscal year at the current rate of pay. No employee will be entitled to this option more than three years prior to retirement. This paragraph is not subject to any of the limitations expressed in Paragraphs I. and J. above

V. PRIOR SICK LEAVE ACCUMULATION

- A. Employees with an existing sick leave bank as of the date this policy is signed shall have those hours moved to a “sick leave vault.” One-half of the employee’s sick leave vault balance will be paid to the employee upon termination of employment or, upon death of the employee (in accordance with state law). No additional hours will be transferred to the sick leave vault.
- B. When an employee transfers to a position covered by the time management program, the employee’s existing sick leave accrual will be accounted for separately from time management leave in a sick leave bank. No additional sick leave will be earned or accrued. Employees will be allowed to convert up to 100 hours of existing sick leave to the employee’s time management leave bank on a two-for-one basis. (Example: 100 hours of sick leave will convert to 50 hours of earned time management leave).
- C. No compensation for accrued sick leave in the sick leave bank will be provided to any employee for any reason.

VI. USE OF ACCRUED LEAVE DUE TO ILLNESS OR INJURY

- A. Unless otherwise required by law, the sick leave bank and sick leave vault may only be used by the employee after the employee has been absent from work for the equivalent of three entire workdays due to the same illness or injury. Time off during the first three (3) days will be deducted from the employee’s accrued and unused time management leave or, if the employee does not have sufficient time management leave, will be deducted from accrued compensatory time or any other paid leave time



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Consideration of extending the Deschutes County Rural Renewable Energy Development Zone

RECOMMENDED MOTION:

Direct staff to work with EDCO to schedule a public hearing to consider extending the Deschutes County Rural Renewable Energy Development Zone and send written notification about the public hearing to impacted municipal corporations, special service districts and other taxing districts.

BACKGROUND AND POLICY IMPLICATIONS:

On December 15, 2014, the Board of County Commissioners approved Resolution 2014-134 which led to Business Oregon creating a Rural Renewable Energy Development Zone in Deschutes County.

Rural Renewable Energy Development Zones offer a tax exemption incentive to encourage new investments in renewable energy. The incentive is a 100 percent (full) exemption from the property taxes normally assessed for the first 3-5 years of project operation. The zone encompasses the entire territory of Deschutes County, other than inside the urban growth boundary as acknowledged for the City of Bend. For additional information, please see attached one-page summary titled "Oregon Rural Renewable Energy Development Zones."

The existing Deschutes County Rural Renewable Energy Development Zone expires on June 30, 2025. If renewed, the new expiration date will be June 30, 2026.

BUDGET IMPACTS:

Foregone property tax revenue during the approval period.

ATTENDANCE:

Erik Kropp, Deputy County Administrator
Patricia Lucas, Executive Director, Sunriver La Pine Economic Development

**ECONOMIC DEVELOPMENT FOR CENTRAL
OREGON**

**RURAL RENEWABLE
ENERGY DEVELOPMENT ZONE**

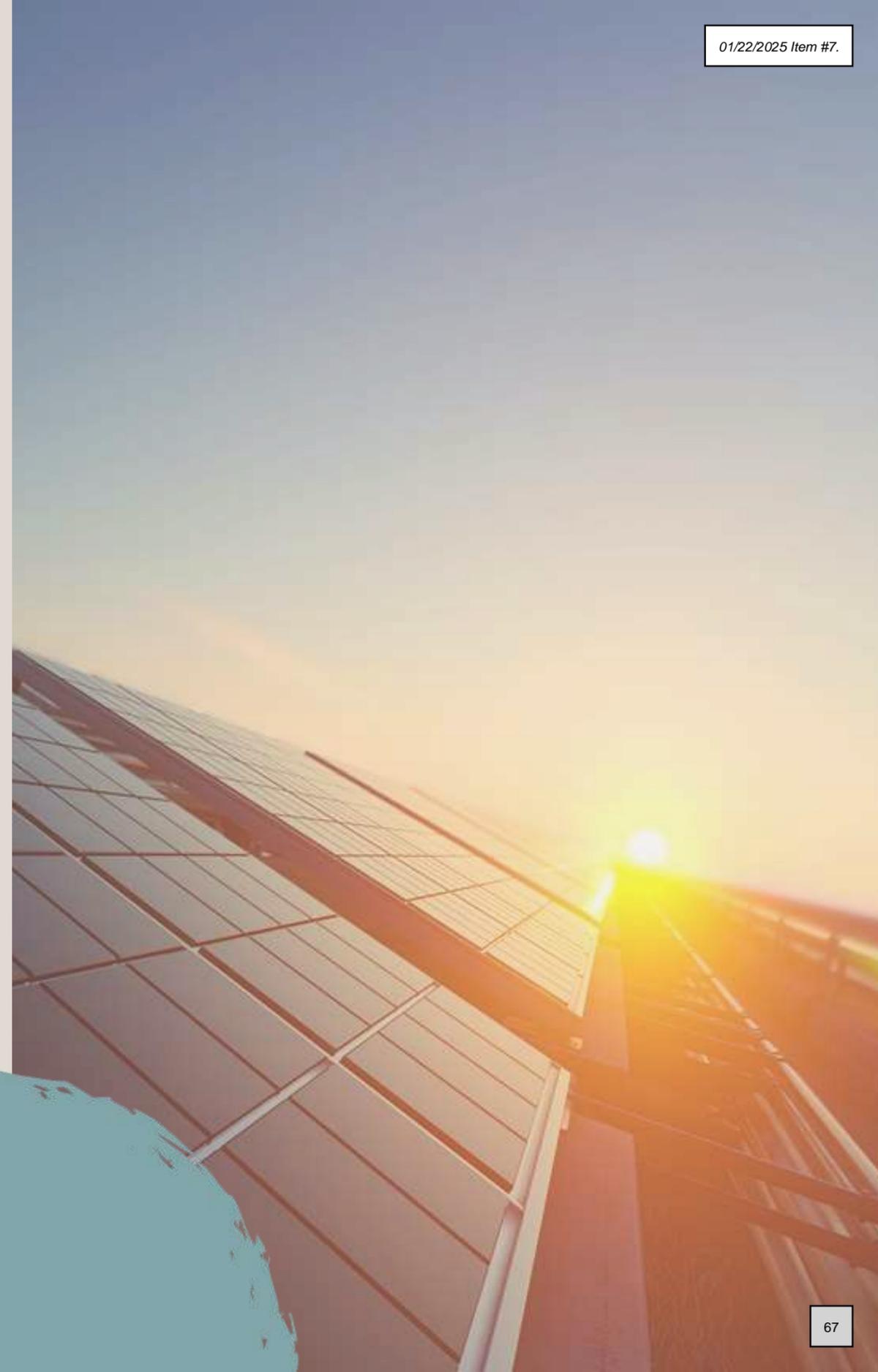
2020 Redesignation Information

DESCHUTES COUNTY RRED ZONE

AN INCENTIVE TO ENCOURAGE NEW INVESTMENTS THAT EITHER:

- >Harness wind, geothermal, solar, biomass or other unconventional forms of energy in Oregon to generate electricity, or*
- >Produce, distribute, or store any of a wide variety of biofuels.*

The incentive is the standard (3- to 5-year) exemption on qualified property available in any enterprise zone, except that in a RRED Zone it is only for renewable energy activities (which would also be eligible in an enterprise zone). Since 2013, the local government sponsor (county) may waive the requirement to create full-time employment with a new project, if the cost of the investment is \$5 million or more. This is like the \$25 million waiver in an enterprise zone, except that local additional conditions may not be imposed.



PER COUNTY PROJECT CAP

\$250M

All aggregated renewable energy projects in a specific Enterprise Zone cannot exceed this amount without re-designating the zone via resolution agreed upon by all local taxing districts and sent to Business Oregon's Incentive Coordinator, Art Fish



QUESTIONS?

PATRICIA LUCAS // SLEDEXECUTIVEDIRECTOR@GMAIL.COM // 248.693.3049

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Seeking Designation of a Rural *
Renewable Energy Development Zone in * RESOLUTION NO. 2014-134
Deschutes County *

WHEREAS, ORS 285C.350 et seq., provides for designation of Rural Renewable Energy Development Zones (RREDZ) upon request of a county, to encompass the entire area of the county (excepting those areas within the urban growth boundary of a city with a population of 30,000 or more) for purposes of offering the standard property tax abatement of an enterprise zone to the qualified property of renewable energy projects locating therein; and

WHEREAS, Deschutes County is seeking designation of a RREDZ by the Director of the Oregon Business Development Department to encourage new business investment, job creation, higher incomes for local residents, and greater diversity of economic activity; and

WHEREAS, the proposed RREDZ will include all eligible territory (whether incorporated or not) encompassed within Deschutes County, excepting the City of Bend urban growth boundary and the City of Bend city limits; and

WHEREAS, the designation of a RREDZ does not grant or imply permission to develop land within the county without complying with prevailing zoning, regulatory and permitting processes and restrictions for the applicable jurisdiction, nor does it indicate any intent to modify those processes or restrictions, except as otherwise in accordance with Comprehensive Plans; and

WHEREAS, Deschutes County appreciates the impacts that a designated RREDZ would have and the property tax exemptions that eligible business firms might receive therein, as governed by ORS Chapter 285C and OAR Chapter 123; and

WHEREAS, all of the municipal corporations, special service districts and other taxing districts (identified on attached Exhibit 1) that receive operating revenue through the levying of *ad valorem* taxes on real and personal property in the area of Deschutes County have been timely informed and invited to comment on this request for designation (copy of notification letter attached as Exhibit 2); and

WHEREAS, Deschutes County does not and has not previously sponsored a RREDZ; and

WHEREAS, the Board of Commissioners for Deschutes County has duly and timely noticed the date, time and place for consideration of this Resolution, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. Deschutes County applies for a RREDZ and requests that the Director of the Oregon Business Development order the designation thereof.

Section 2. Deschutes County sets the amount of real market value (RMV) for qualified property that may be exempt in this RREDZ at \$250 million, based on the RMV of property for the assessment year at the start of the exemption immediately after the property is placed in service.

Section 3. County Administrator Tom Anderson is authorized to submit the request for the aforementioned RREDZ designation and to make any substantive or technical change(s) to the application materials, as necessary, after adoption of this Resolution.

Section 4. Deschutes County appoints Economic Development of Central Oregon (EDCO) to serve in the capacity of the local zone manager for the RREDZ.

Section 5. Deschutes County will comply with the equivalent requirements and provisions of ORS 285C.105 respective to zone sponsor duties under ORS 285C.050 to 285C.250, as they would apply to the implementation of a RREDZ under ORS 285C.350 to 285C.370.

Section 6. Effective Date. This Resolution shall be effective upon adoption.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

Dated this 15th of Dec., 2014



TAMMY BANEY, Chair



ANTHONY DEBONE, Vice Chair



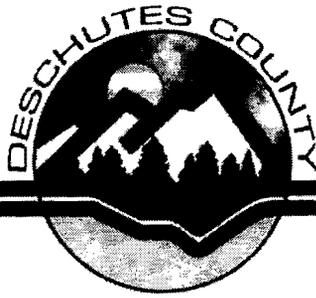
ALAN UNGER, Commissioner

ATTEST:



Bonnie Baker
Recording Secretary

District Name	Address	Contact	Title	Phone
Deschutes County	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
Fairgrounds Bonded Debt	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6567
Deschutes Public Library	507 NW Wall St., Bend Or 97701	Todd Dunkelberg	Director	541-312-1021
Law Enforcement District - Countywide	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
Law Enforcement District - Rural	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
Sunriver Library County Service District	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
Deschutes County Extension/ 4-H Service District	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
Deschutes County 911 County Service District	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
Black Butte Ranch County Service District	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	County Administrator	541-388-6565
City of Bend	PO Box 1024, Bend OR 97709	Sharon Wojda	Interm Finance Director	541-693-2158
City of Redmond	716 SW Evergreen Avenue, Redmond Or 97756	Jason Neff	Budget / Finance Manager	541-923-7729
City of Redmond Contact	Urban Renewal Contact	Jason Neff	Budget / Finance Manager	541-923-7729
City of Sisters	PO Box 39, Sisters OR 97759	Lynne Fujita-Conrads	Finance Officer	541-323-5222
City of Sisters Urban Renewal	PO Box 39, Sisters OR 97760	Lynne Fujita-Conrads	Finance Officer	641-323-5222
City of La Pine	51340 Highway 97, LaPine OR 97739	Rick Allen	City Manager	541-536-1432
City of Bend - water/sewer	PO Box 1024, Bend OR 97709	Sharon Wojda	Interm Finance Director	541-693-2158
City of Bend Urban Renewal	PO Box 1024, Bend OR 97709	Sharon Wojda	Interm Finance Director	541-693-2158
City of Bend Urban Renewal Contact	PO Box 1024, Bend OR 97709	Sharon Wojda	Interm Finance Director	541-693-2158
Sunriver Service District	PO Box 6005 Bend, OR 97708-6005	Tom Anderson	Interim County Administrator	541-388-6565
City of Redmond Downtown UR area	716 SW Evergreen Avenue, Redmond Or 97756	Jason Neff	Budget / Finance Analyst	541-923-7729
City of Redmond Downtown UR Spec Levy	716 SW Evergreen Avenue, Redmond Or 97756	Jason Neff	Budget / Finance Analyst	541-923-7729
Redmond Fire and Rescue	341 NW Dogwood Ave. Redmond, OR 97756	Tim Moor	Fire Chief	541-504-5000
Deschutes County RFPD NO. 2	1212 SW Simpson AV, Bend OR 97702	Tom Fay	Manager	541-318-0459
Cloverdale RFPD	68787 George Cyrus Rd, Sisters Or 97759	Thad Olsen	Fire Chief	541-548-4815
Sisters - Camp Sherman RFPD	PO Box 1509, Sisters Or 97759	Roger Johnson	Fire Chief	541-549-0771
LaPine RFPD	PO Box 10, LaPine OR 97739	Mike Supkis	Fire Chief	541-536-2935
Black Butte Ranch RFPD	PMB 8190, PO Box 8000, Black Butte Ranch OR 97756	Dan Tucker	Fire Chief	541-595-2288
Crooked River Ranch RFPD	6971 SW Shad Rd, Terrebonne OR 97760	Mark Wilson	Fire Chief	541-923-6776
Aifalla Fire District	PO Box 7942, Bend OR 97708	Rowan Hollitz	Treasurer	541-306-8966
Bend Metro Park and Recreation District	799 SW Columbia St, Bend OR 97702	Lindsey D Lornbard	Finance Director	541-389-7275
La Pine Park and Rec	PO Box 664, La Pine OR 97739	Mary Thorson	Bookkeeper	541-536-2912
Redmond Area Park and Recreation District	PO Box 843, Redmond OR 97756	Katie Hammer	Executive Director	541-548-7272
Sisters Park and Recreation District	1750 W. McKinney Butte Rd, Sisters OR 97759	Liam Hughes	Executive Director	541-549-2091
Water Wonderland Improvement Dist	17153 Crane Drive, Bend OR 97707	Leslie Graff	Office Manager	541-593-2902
River Meadows Improvement District	55644 Wagon Master Way, Bend Or 97707	David Wayland	Operations Manager	541-593-1665
Bend School # 1	520 NW Wall St., Bend OR 97701	Zhai Logan	Business Manager	541-355-1131
Redmond School District #2J	145 SE Salmon Avenue, Redmond OR 97756	Kathy Steinert	Director of Fiscal Services	541-923-8927
Redmond School District #2J BCND	145 SE Salmon Avenue, Redmond OR 97756	Kathy Steinert	Director of Fiscal Services	541-923-8927
Sisters School District # 6	525 E Cascade Avenue, Sisters OR 97759	Sandy Taraglia	Business Manager	541-549-8521
High Desert ESD	145 SE Salmon Ave. Suite A, Redmond OR 97756	Greg Munn	CFO	541-693-5616
Crook Co. School District	471 NE Ochoco Plaza Drive, Prineville OR 97754	Anna Logan	Business Manager	541-447-5664
Central Oregon Community College	2600 NW College Way	David Dona	Associate CFO	541-383-7222
Special Road District No. 1	PO Box 3695, Sunriver OR 97707	Stephanie Humphrey	Administrator	541-326-9068
Orfh Special Road District unit 6	16237 Bear Lane, Bend OR 97707	Walt Fuhrmann	President	541-852-3652
Lazy River Special Road District	PO Box 4552, Sunriver OR 97707	Ron Pugh	Treasurer	541-593-1811
River Forest Acres Special Road District	PO Box 7197, Bend OR 97708	Jodi Dwyer	Treasurer	
Pinewood Special Road District	PO Box 3797, Sunriver OR 97707	Dennis Smeage	Director	541-410-0449
Spring River Special Road District	PO Box 3577, Sunriver OR 97707	Carl Jansen	Chairman	541-593-2777
Special Road District # 8	PO Box 646, LaPine OR 97739	NaDyenne Lewis	Treasurer	541-536-5691
River Bend Estates Special Road District	61570 Sunny Breeze Ln, Bend Or 97702	Barry Lee Smith	Reg. Agent	541-410-7232
Vandevent Acres Special Road Dist	17825 Dipper Lane, Bend OR 97707	Toni Williams	Secretary	541-410-7292
Howell Hilltop Acres Special Road District	915 SW Rimrock Way Suite 201 PMB #105, Redmond Or 97756	Patty Schulte	Treasurer	541-548-1202
Crooked River Ranch Road Dist	PO Box 842, Crooked River Ranch, Or 97760	Clarence Palm	Treasurer	541-325-1290
Panoramic Access Special Road District	PO Box 1226, Sisters OR 97759	Bruce Bowen	Treasurer	541-549-3733
Cascade View Estates Tract 2 special dist	PO Box 8451, Bend OR 97708	Diane Abernathy	Treasurer	541-548-0872
Newberry Estates Special Road District	PO Box 1103, LaPine Or 97739	Michael Waggoner	Treasurer	541-508-0328
Fall River Estates Special Road District	15148 Fall River Dr., Bend Or 97707	Mick McMicken	Budget Officer	541-593-7686
Forest View Special Road District	PO Box 101, LaPine OR 97739	Henry Kelley	Chairman	541-536-3349
Beaver Special Road District	PO Box 3281	Bruce Stendal	Treasurer	541-593-1606
Ponderosa Pines East Special Road District	51612 Pine Loop Drive, LaPine OR 97739	Dale Grinols	Chair	541-615-9758
Sun Mt. Ranches Special Road District	67089 Central St, Bend OR 97701	Colleen Horton	Treasurer	541-419-2371
Four Rivers Vector Control District	56478 Solar Drive, Bend OR 97707	Chad Stubblefield	Manager	541-593-1689
Oregon Water Wonderland Unit II Sanitary District	55841 Swan Rd, Bend OR 97707	Elisa Davis	Bookkeeper	541-593-3124
Starwood Sanitary District	593 NE Azure Drive, Suite 3 Bend OR 97701	Jeri Garner	Bookkeeper	541-617-1810



DEPARTMENT OF ADMINISTRATIVE SERVICES
Tom Anderson, County Administrator

P. O. Box 6005 ▪ Bend, Oregon 97708-6005
1300 NW Wall Street, Suite 206 ▪ Bend, Oregon 97701
(541) 388-6565 ▪ FAX (541) 385-3202
www.deschutes.org

November 17, 2014

ATTN: Taxing Districts

NOTIFICATION TO TAXING DISTRICTS; COMMENTS INVITED

Please be advised that during its Business Meeting on December 15, 2014, the Deschutes County Board of Commissioners (BOCC) will determine whether to adopt a Resolution seeking designation of a Rural Renewable Energy Development Zone (RREDZ) for all of Deschutes County (excluding territory within the Bend urban growth boundary and Bend city limits). The RREDZ functions like an enterprise zone regarding the development of renewable energy resources such as wind power and geothermal projects. The request for designation will be submitted to Business Oregon for approval.

State statute requires notification to taxing districts – such as yours – located within the territory to be included in the RREDZ. Because a RREDZ could affect future property tax collections in your district you are encouraged to provide comment, either at the BOCC Business Meeting on December 15th, or through submission of written comments (directed to Tom Anderson, County Administrator). Written comments must be received by 5:00 p.m., on December 12, 2014.

Please understand that a RREDZ exempts only new property that an eligible, job-creating business might build or install in the zone at some future time. Also, the exemption is temporary, usually lasting only three years, after which time the property induced by these incentives is available for assessment. An extension to four or five years in total is possible with agreement of the BOCC.

Rules and requirements applicable to RREDZ are located at ORS 285C.350 et seq., and OAR 123-680.

Thank you.

Tom Anderson
County Administrator

Enhancing the Lives of Citizens by Delivering Quality Services in a Cost-Effective Manner

Oregon Rural Renewable Energy Development Zones

Rural Renewable Energy Development Zones RRED Zones are a type of enterprise zone that offer a tax exemption incentive to encourage new investments in renewable energy. The incentive is a 100 percent (full) exemption from the property taxes normally assessed for the first 3 to 5 years of project operation. The program consists of an initial 3-year exemption that may be extended for up to an additional 2 years through agreement with the local government sponsor. Individual government units with property tax authority in Oregon, include counties, cities, school districts, hospitals, libraries, and fire districts. These government units, known as taxing districts, combine to form tax code areas, which represent unique combinations of overlapping taxing districts.

The total amount of property (among one or more projects) that can qualify is subject to a locally set cap within each zone that cannot exceed \$250 million in initial market value with each project valued based on its real market value on the assessment date of the first year that the exemption is applied. Local governments apply to the Oregon Business Development Department for RRED Zone designation. Once designated, if a project meets the eligibility requirements, the tax exemption must be granted. Once the exemption expires after 3 to 5 years, the project is taxed based on its assessed value and tax revenues are distributed to the local taxing districts with property tax authority in the code area(s) where the project is located.

Eligible investments must:

- Harness wind, geothermal, solar, biomass or other unconventional forms of energy to generate electricity; or
- Produce, distribute or store any of a wide variety of biofuels.

Qualifying projects must meet the same criteria as stipulated under the Standard Enterprise Zone Program. Specially for RRED Zones the requirement to create full-time employment with a new project may be waived by the local government if the cost of the investment will be \$5 million or more.

A city, county, or several contiguous counties may set up a RRED Zone that covers all territory in the jurisdiction(s) outside the urban growth boundary (UGB) of any metropolitan area/sizable city. RRED Zones are only allowed in communities with a population of less than 30,000. The total amount of qualifying property among one or more projects is subject to a locally set cap within each zone, which can be no greater than \$250 million in the initial market value among all projects in a given RRED-Zone designation.

The Deschutes County RRED Zone expires on 6/30/25. If renewed, the expiration date will be 6/30/36. This designation is not impacted by the standard enterprise zone program scheduled sunset on 6/30/32.

DIRECTOR'S ORDER NO. DO-15-295

DESCHUTES COUNTY RURAL RENEWABLE ENERGY DEVELOPMENT ZONE

Under Oregon Revised Statutes 285C.353 (2013), a county may be designated as a rural renewable energy development zone by approval of the Director of the Oregon Business Development Department. Deschutes County has sponsored such a designation. Business Oregon staff has reviewed the application for designation and concluded that its approval meets the requirements of Oregon Laws.

BE IT SO ORDERED AND DIRECTED:

1. Effective January 8, 2015, a Rural Renewable Energy Development Zone is designated to encompass the entire territory of Deschutes County, other than inside the urban growth boundary as acknowledged for the City of Bend.
2. The exemption limitation for this Deschutes County Rural Renewable Energy Development Zone (in terms of first-year real market value of qualified property) is \$250,000,000.

Done at Portland, Oregon, this Fourteenth day of January, Two thousand fifteen,


Sean M. Robbins, Director.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Special Project Grants - Mid-Year Updates

RECOMMENDED MOTION:

None—information only.

BACKGROUND AND POLICY IMPLICATIONS:

During the FY 2025 video lottery allocation discussion, the Board initiated three special project grants. The grantees will present the Board with a mid-year status update on their projects and priorities.

Special project grants are made available through the Video Lottery Fund, which is supported by state lottery proceeds. These grants were budgeted for FY 2025. The grantees received the first half of the grant payment at the beginning of FY 2025 and the second half grant payment will be initiated upon completion of the mid-year status update.

The following funds were allocated:

- Deschutes Basin Water Collaborative: \$15,000
- Deschutes Collaborative Forest Project: \$10,000
- Friends of the Children: \$12,500

BUDGET IMPACTS:

Grant funds are accounted for in the FY 2025 budget.

ATTENDANCE:

- Jen Patterson, Strategic Initiatives Manager
- Jim Bond, Deschutes River Conservancy, Program Director
- Jacob Fritz, Deschutes Collaborative Forest Project, Program Manager
- Rachel Cardwell, Friends of the Children, Executive Director



BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Treasury Report for December 2024

ATTENDANCE:

Bill Kuhn, County Treasurer



MEMORANDU

DATE: January 22, 2025
TO: Board of County Commissioners
FROM: Bill Kuhn, Treasurer
SUBJECT: Treasury Report for December 2024

Following is the unaudited monthly treasury report for fiscal year to date (YTD) as of December 31, 2024.

Treasury and Investments

- The portfolio balance at the end of December was \$365.7 million, a decrease of \$7.9 million from November and an increase of \$30.0 million from last year (December 2023).
- Net investment income for December was \$1,172K, approximately \$137.3K less than last month and \$214.4K greater than December 2023. YTD earnings of \$5,769,066 are \$1,809,334 more than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- The LGIP interest rate remained at 4.85% during the month of December. Benchmark returns for 24-month treasuries were up 8 basis points and 36-month treasuries were up 18 basis points from the prior month.
- The average portfolio yield dipped slightly to 3.91%, which was down 2 bps from last month's average %.
- The portfolio weighted average time to maturity is up to 1.07 years.

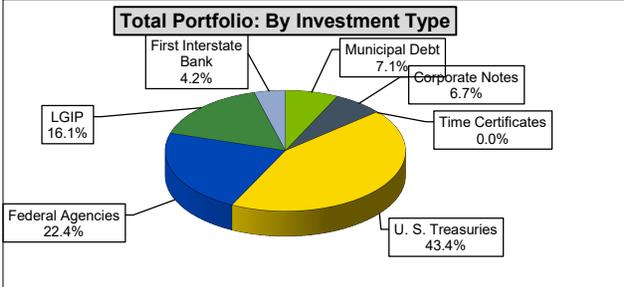
Deschutes County

Total Investment Portfolio As Of 12/31/2024



Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	26,130,000	7.1%
Corporate Notes	24,663,000	6.7%
	-	0.0%
U.S. Treasuries	158,800,000	43.4%
Federal Agencies	81,745,000	22.4%
LGIP	58,950,304	16.1%
First Interstate (Book Balance)	15,395,595	4.2%
Total Investments	\$ 365,683,900	100.0%

Investment Income		
	Dec-24	Y-T-D
Total Investment Income	\$ 1,183,738	\$ 5,841,066
Less Fee: \$12,000 per month	(12,000)	(72,000)
Investment Income - Net	\$ 1,171,738	\$ 5,769,066
Prior Year Comparison	Dec-23	\$ 3,959,732



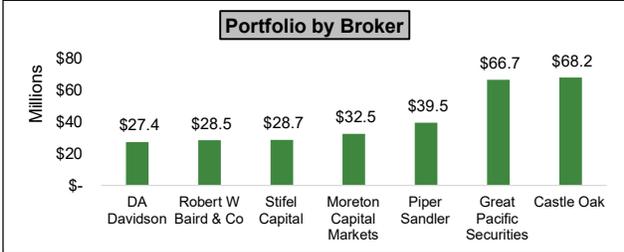
Category Maximums:	
U.S. Treasuries	100%
LGIP (\$61,749,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

Yield Percentages		
	Current Month	Prior Month
FIB/ LGIP	4.85%	4.85%
Investments	3.69%	3.62%
Average	3.91%	3.93%

Maturity (Years)	
Max	Weighted Average
3.50	1.07

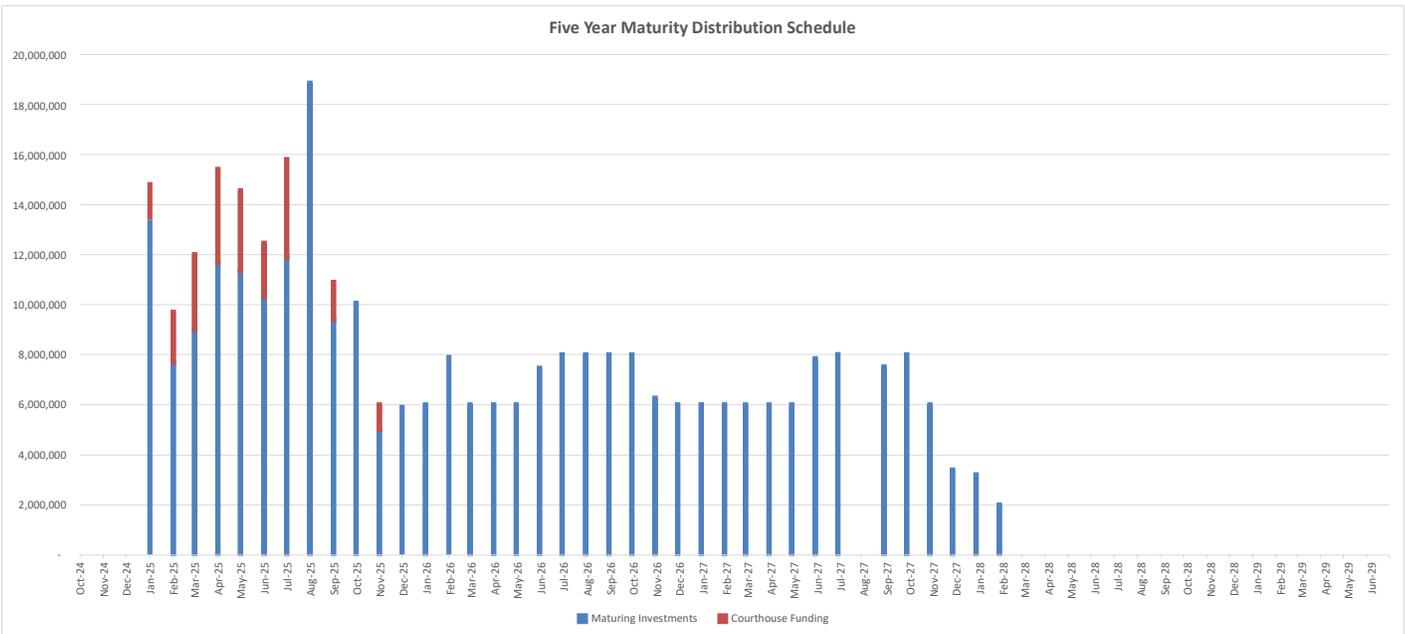
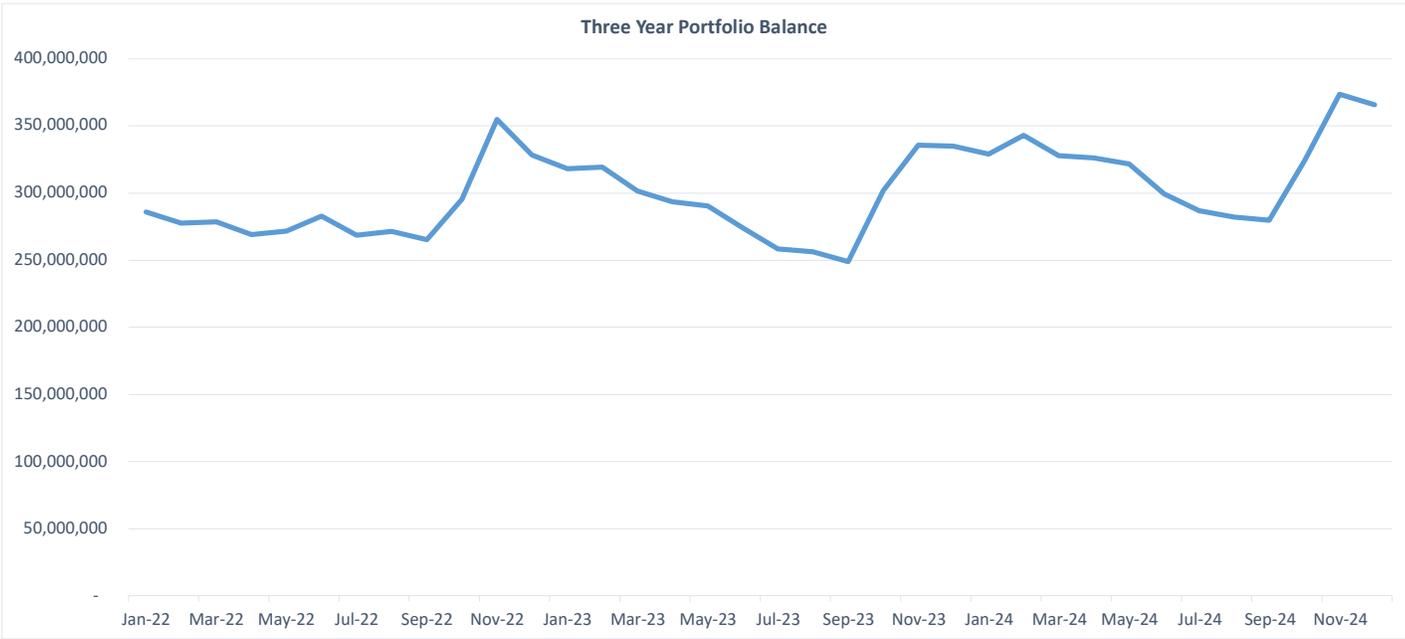
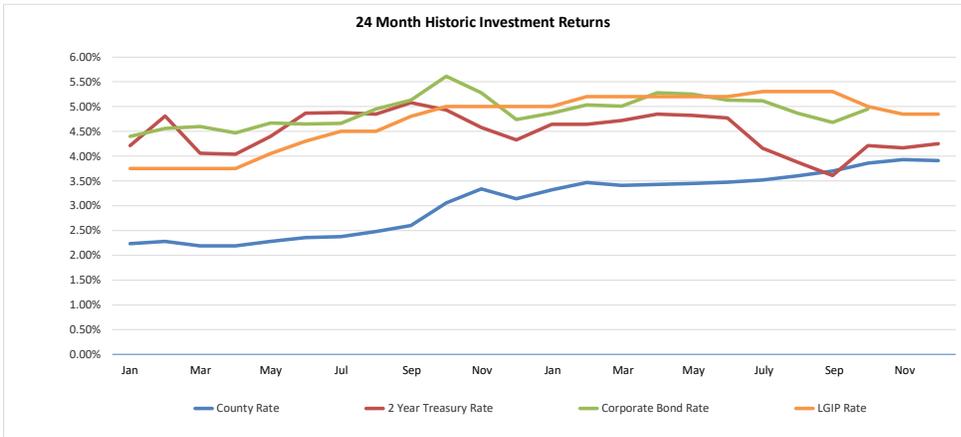
Benchmarks		
24 Month Treasury	4.25%	4.17%
LGIP Rate	4.85%	4.85%
36 Month Treasury	4.29%	4.11%

Term	Minimum	Actual
0 to 30 Days	10%	24.0%
Under 1 Year	25%	54.4%
Under 5 Years	100%	100.0%



Other	Policy	Actual
Corp Issuer	5%	0.0%
Callable	25%	9.5%
Weighted Ave.	AA2	AA1

Investment Activity	
Purchases in Month	\$ 19,975,000
Sales/Redemptions in Month	\$ 10,000,000



Deschutes County Investments
Portfolio Management
Portfolio Details - Investments
December 31, 2024

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date	
								Moodys	S&P/Fitch							
10988	FAC	3130H0AJ5	Federal Agriculture Mtg Corp	MORETN	12/12/2023	10/1/2025	273			2.55	4.87	2,000,000	1,973,641	1,967,036	-	-
11024	FAC	31424WHG0	Federal Agriculture Mtg Corp	PS	4/29/2024	4/16/2027	835			4.8	4.88	2,000,000	2,021,677	1,996,412	-	-
10763	FAC	3133EL3P7	Federal Farm Credit Bank	R W B	8/12/2020	8/12/2025	223	Aaa	AA+	0.53	0.53	3,000,000	2,930,892	3,000,000	-	-
10764	FAC	3133EL3H5	Federal Farm Credit Bank	MORETN	8/12/2020	8/12/2025	223	Aaa	AA+	0.57	0.57	3,000,000	2,931,717	3,000,000	-	-
10927	FAC	3133ENPG9	Federal Farm Credit Bank	MORETN	10/25/2022	2/14/2025	44	Aaa	AA+	1.75	4.56	1,700,000	1,694,450	1,694,639	-	-
10971	FAC	3133EPPR0	Federal Farm Credit Bank	GPAC	11/17/2023	4/10/2026	464	Aaa	AA+	4.625	4.77	2,000,000	2,009,929	1,996,474	-	-
10975	FAC	3133EPPR0	Federal Farm Credit Bank	GPAC	11/22/2023	4/10/2026	464	Aaa	AA+	4.625	4.81	2,000,000	2,009,929	1,995,516	-	-
10985	FAC	3133EPC37	Federal Farm Credit Bank	PS	12/8/2023	11/13/2025	316	Aaa	AA+	4.875	4.64	1,000,000	1,004,842	1,001,908	-	-
10987	FAC	3133EHVV1	Federal Farm Credit Bank	PS	12/12/2023	9/1/2026	608	Aaa	AA+	2.4	4.59	2,000,000	1,937,337	1,932,094	-	-
11006	FAC	3133EPL37	Federal Farm Credit Bank	R W B	12/19/2023	12/8/2025	341	Aaa	AA+	4.625	4.50	2,000,000	2,006,646	2,002,234	-	-
10937	FAC	3130AK5E2	Federal Home Loan Bank	R W B	11/18/2022	9/4/2025	246	Aaa	AA+	0.375	4.26	2,000,000	1,947,759	1,951,004	-	-
10947	FAC	3130ASR92	Federal Home Loan Bank	MORETN	11/30/2022	5/16/2025	135	Aaa	AA+	4	5.14	2,000,000	1,995,998	1,995,566	-	-
10964	FAC	3130AWKM1	Federal Home Loan Bank	R W B	11/16/2023	12/12/2025	345	Aaa	AA+	4.75	4.95	2,000,000	2,009,457	1,996,434	-	-
10972	FAC	3130AXB31	Federal Home Loan Bank	R W B	11/17/2023	3/13/2026	436	Aaa	AA+	4.875	4.78	2,000,000	2,013,314	2,002,079	-	-
10976	FAC	3130ALAJ3	Federal Home Loan Bank	PS	11/22/2023	8/25/2026	601	Aaa	AA+	0.7	4.97	2,000,000	1,886,178	1,869,954	2/25/2025	-
10984	FAC	3130AWLY4	Federal Home Loan Bank	PS	12/8/2023	6/13/2025	163	Aaa	AA+	5.125	4.80	2,145,000	2,152,615	2,147,984	-	-
11005	FAC	3130ALSW5	Federal Home Loan Bank	R W B	12/19/2023	3/13/2026	436	Aaa	AA+	0.875	4.39	2,000,000	1,919,862	1,920,499	-	-
11023	FAC	3130AL5A8	Federal Home Loan Bank	STIFEL	3/21/2024	2/26/2027	786	Aaa	AA+	0.9	4.57	2,000,000	1,859,701	1,853,595	2/26/2025	-
11025	FAC	3130AVBC5	Federal Home Loan Bank	PS	4/29/2024	3/12/2027	800	Aaa	AA+	4.5	4.87	2,000,000	2,008,104	1,984,747	-	-
11030	FAC	3130B32T9	Federal Home Loan Bank	DA DAV	10/4/2024	10/1/2027	1003	Aaa	AA+	4	4.00	1,000,000	987,412	1,000,000	10/1/2025	-
11043	FAC	3130B3DN0	Federal Home Loan Bank	GPAC	11/6/2024	10/21/2025	293			4.125	4.30	2,000,000	1,997,794	1,997,226	-	-
11047	FAC	3130B2Y33	Federal Home Loan Bank	DA DAV	11/6/2024	6/17/2027	897			4.125	4.28	2,000,000	1,990,427	1,992,882	6/17/2025	-
11062	FAC	3130AL2X1	Federal Home Loan Bank	DA DAV	11/22/2024	2/17/2027	777			0.85	4.35	2,000,000	1,859,446	1,859,494	2/17/2025	-
10766	FAC	3134GWND4	Federal Home Loan Mtg Corp	CASTLE	8/14/2020	8/12/2025	223	Aaa		0.6	0.61	2,000,000	1,954,833	1,999,877	2/12/2025	-
10792	FAC	3134GW5Q5	Federal Home Loan Mtg Corp	CASTLE	10/30/2020	1/29/2025	28	Aaa		0.45	0.45	2,500,000	2,492,719	2,499,995	-	-
10821	FAC	3134GXKK9	Federal Home Loan Mtg Corp	R W B	1/15/2021	1/15/2025	14	Aaa		0.35	0.00	2,000,000	1,997,122	2,000,000	-	-
10905	FAC	3134GWZV1	Federal Home Loan Mtg Corp	CASTLE	7/8/2022	10/22/2025	294	Aaa		0.65	3.20	2,000,000	1,943,027	1,961,161	-	-
10944	FAC	3137EAX3	Federal Home Loan Mtg Corp	MORETN	11/18/2022	9/23/2025	265	Aaa	AA+	0.375	4.27	2,000,000	1,945,016	1,947,140	-	-
10955	FAC	3137EAEU9	Federal Home Loan Mtg Corp	CASTLE	11/30/2022	7/21/2025	201	Aaa	AA+	0.375	4.31	2,000,000	1,956,813	1,959,144	-	-
11033	FAC	3134GVYY8	Federal Home Loan Mtg Corp	GPAC	10/4/2024	11/26/2027	1059	Aaa		1	3.65	1,000,000	906,750	927,422	2/26/2025	-
11041	FAC	3134HATD5	Federal Home Loan Mtg Corp	DA DAV	10/25/2024	10/22/2027	1024	Aaa	AA+	3.75	4.16	1,000,000	981,782	989,205	-	-
11054	FAC	3134GW6C5	Federal Home Loan Mtg Corp	PS	11/15/2024	10/28/2026	665			0.8	4.31	2,000,000	1,876,498	1,878,506	1/28/2025	-
10762	FAC	3136G4E74	Federal National Mtg Assn	CASTLE	7/31/2020	1/29/2025	28	Aaa	AA+	0.57	0.57	1,400,000	1,396,041	1,400,000	-	-
10765	FAC	3136G4N74	Federal National Mtg Assn	MORETN	8/21/2020	8/21/2025	232	Aaa	AA+	0.56	0.56	3,000,000	2,928,983	3,000,000	2/21/2025	-
10767	FAC	3136G4L84	Federal National Mtg Assn	CASTLE	8/18/2020	8/18/2025	229	Aaa	AA+	0.57	0.59	2,000,000	1,953,345	1,999,750	2/18/2025	-
10770	FAC	3136G4X24	Federal National Mtg Assn	PS	8/28/2020	8/29/2025	240	Aaa	AA+	0.6	0.60	1,000,000	976,066	1,000,000	-	-
10772	FAC	3136G4N74	Federal National Mtg Assn	R W B	8/27/2020	8/21/2025	232	Aaa	AA+	0.56	0.57	1,000,000	976,328	999,968	2/21/2025	-
10773	FAC	3136G4X24	Federal National Mtg Assn	CASTLE	8/28/2020	8/29/2025	240	Aaa	AA+	0.6	0.60	1,000,000	976,066	1,000,000	-	-
10774	FAC	3136G4N74	Federal National Mtg Assn	R W B	9/3/2020	8/21/2025	232	Aaa	AA+	0.56	0.56	2,000,000	1,952,655	2,000,000	2/21/2025	-
10793	FAC	3135GA2N0	Federal National Mtg Assn	R W B	11/4/2020	11/4/2025	307	Aaa	AA+	0.55	0.55	2,000,000	1,938,067	2,000,000	-	-
10796	FAC	3135G06G3	Federal National Mtg Assn	CASTLE	11/12/2020	11/7/2025	310	Aaa	AA+	0.5	0.57	2,000,000	1,937,518	1,998,779	-	-
10952	FAC	3135G03U5	Federal National Mtg Assn	R W B	11/30/2022	4/22/2025	111	Aaa	AA+	0.625	5.43	2,000,000	1,978,143	1,978,027	-	-
11026	FAC	3135GAS85	Federal National Mtg Assn	R W B	5/14/2024	5/14/2027	863	Aaa	AA+	5	4.16	2,000,000	2,000,538	1,993,160	5/14/2025	-
10904	TRC	91282CEH0	U.S. Treasury	MORETN	7/8/2022	4/15/2025	104	Aaa	AA+	2.625	3.08	2,000,000	1,990,672	1,997,527	-	-
10920	TRC	912828ZL7	U.S. Treasury	PS	10/3/2022	4/30/2025	119	Aaa		0.375	4.22	2,000,000	1,974,609	1,976,486	-	-
10921	TRC	912828ZT0	U.S. Treasury	PS	10/3/2022	5/31/2025	150	Aaa		0.25	4.23	2,000,000	1,967,547	1,969,367	-	-
10929	TRC	91282CDZ1	U.S. Treasury	MORETN	10/25/2022	2/15/2025	45	Aaa		1.5	4.50	2,000,000	1,992,995	1,993,052	-	-
10934	TRC	91282CED9	U.S. Treasury	MORETN	11/4/2022	3/15/2025	73	Aaa		1.75	4.64	2,000,000	1,989,922	1,989,163	-	-
10935	TRC	91282CEU1	U.S. Treasury	MORETN	11/4/2022	6/15/2025	165	Aaa		2.875	4.65	2,000,000	1,987,922	1,985,042	-	-
10936	TRC	91282CEY3	U.S. Treasury	MORETN	11/4/2022	7/15/2025	195	Aaa		3	4.66	2,000,000	1,987,094	1,983,496	-	-
10943	TRC	91282CDZ1	U.S. Treasury	MORETN	11/18/2022	2/15/2025	45	Aaa		1.5	4.39	2,000,000	1,992,995	1,993,295	-	-
10945	TRC	9128285C0	U.S. Treasury	MORETN	11/18/2022	9/30/2025	272	Aaa		3	4.19	2,000,000	1,981,781	1,983,438	-	-
10946	TRC	91282CEY3	U.S. Treasury	MORETN	11/18/2022	7/15/2025	195	Aaa		3	4.25	2,000,000	1,987,094	1,987,467	-	-
10958	TRC	91282CEY3	U.S. Treasury	PS	11/30/2022	7/15/2025	195	Aaa		3	4.29	2,000,000	1,987,094	1,987,038	-	-
10959	TRC	91282CEU1	U.S. Treasury	PS	11/30/2022	6/15/2025	165	Aaa		2.875	4.29	2,000,000	1,987,922	1,988,009	-	-
10963	TRC	91282CHM6	U.S. Treasury	STIFEL	9/29/2023	7/15/2026	560	Aaa		4.5	4.88	3,000,000	3,010,664	2,983,694	-	-
10965	TRC	91282CGE5	U.S. Treasury	CASTLE	11/16/2023	1/15/2026	379	Aaa		3.875	4.84	2,000,000	1,993,297	1,981,209	-	-
10966	TRC	91282CGL9	U.S. Treasury	CASTLE	11/16/2023	2/15/2026	410	Aaa		4	4.82	2,000,000	1,994,688	1,982,698	-	-
10969	TRC	91282CHB0	U.S. Treasury	PS	11/17/2023	5/15/2026	499	Aaa		3.625	4.66	2,000,000	1,983,438	1,973,525	-	-

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moody's	S&P/Fitch						
10970	TRC	91282CHU8	U.S. Treasury	GPAC	11/17/2023	8/15/2026	591	Aaa		4.375	4.63	2,000,000	2,003,594	1,992,213	-
10973	TRC	91282CJC6	U.S. Treasury	STIFEL	11/17/2023	10/15/2026	652	Aaa		4.625	4.59	2,000,000	2,012,109	2,001,076	-
10974	TRC	91282CHB0	U.S. Treasury	GPAC	11/22/2023	5/15/2026	499	Aaa		3.625	4.67	2,000,000	1,983,438	1,973,292	-
10977	TRC	91282CGL9	U.S. Treasury	CASTLE	11/22/2023	2/15/2026	410	Aaa		4	4.74	2,000,000	1,994,688	1,984,298	-
10978	TRC	91282CGR6	U.S. Treasury	CASTLE	11/22/2023	3/15/2026	438	Aaa		4.625	4.71	2,000,000	2,008,594	1,997,973	-
10979	TRC	91282CDZ1	U.S. Treasury	GPAC	12/8/2023	2/15/2025	45	Aaa		1.5	4.95	2,000,000	1,992,995	1,991,853	-
10980	TRC	91282CEY3	U.S. Treasury	GPAC	12/8/2023	7/15/2025	195	Aaa		3	4.73	3,200,000	3,179,350	3,171,833	-
10981	TRC	91282CFK2	U.S. Treasury	GPAC	12/8/2023	9/15/2025	257	Aaa		3.5	4.66	1,500,000	1,492,017	1,488,363	-
10982	TRC	91282CED9	U.S. Treasury	DA DAV	12/8/2023	3/15/2025	73	Aaa		1.75	4.90	3,000,000	2,984,883	2,981,865	-
10983	TRC	91282CEH0	U.S. Treasury	DA DAV	12/8/2023	4/15/2025	104	Aaa	AA+	2.625	4.85	3,700,000	3,682,743	3,677,548	-
10986	TRC	91282XB1	U.S. Treasury	DA DAV	12/8/2023	5/15/2025	134	Aaa		2.125	4.82	3,200,000	3,174,925	3,169,779	-
10991	TRC	91282CGA3	U.S. Treasury	DA DAV	12/12/2023	12/15/2025	348	Aaa		4	4.68	2,000,000	1,996,594	1,987,768	-
10992	TRC	91282CGE5	U.S. Treasury	R W B	12/12/2023	1/15/2026	379	Aaa		3.875	4.64	2,000,000	1,993,297	1,984,982	-
10994	TRC	91282CHN4	U.S. Treasury	GPAC	12/12/2023	7/31/2025	211	Aaa		4.75	4.84	700,000	701,928	699,642	-
10995	TRC	912828P46	U.S. Treasury	STIFEL	12/12/2023	2/15/2026	410	Aaa		1.625	4.62	2,000,000	1,942,813	1,936,811	-
10996	TRC	91282CJC6	U.S. Treasury	STIFEL	12/12/2023	10/15/2026	652	Aaa		4.625	4.46	2,000,000	2,012,109	2,005,472	-
10997	TRC	91282CJK8	U.S. Treasury	STIFEL	12/12/2023	11/15/2026	683	Aaa		4.625	4.45	2,000,000	2,012,891	2,005,996	-
10998	TRC	912828R36	U.S. Treasury	CASTLE	12/19/2023	5/15/2026	499	Aaa		1.625	4.26	2,000,000	1,930,313	1,932,110	-
10999	TRC	91282CGV7	U.S. Treasury	CASTLE	12/19/2023	4/15/2026	469	Aaa		3.75	4.29	2,000,000	1,987,266	1,986,951	-
11000	TRC	91282CFP1	U.S. Treasury	CASTLE	12/19/2023	10/15/2025	287	Aaa		4.25	4.48	2,000,000	2,000,500	1,996,465	-
11002	TRC	91282CGL9	U.S. Treasury	GPAC	12/19/2023	2/15/2026	410	Aaa		4	4.34	2,000,000	1,994,688	1,992,652	-
11004	TRC	91282CGE5	U.S. Treasury	GPAC	12/19/2023	1/15/2026	379	Aaa		3.875	4.38	2,000,000	1,993,297	1,990,117	-
11018	TRC	91282CDS7	U.S. Treasury	MORETN	2/27/2024	1/15/2025	14	Aaa		1.125	5.05	1,500,000	1,498,283	1,497,825	-
11021	TRC	91282CJT9	U.S. Treasury	CASTLE	3/21/2024	1/15/2027	744	Aaa		4	4.49	2,000,000	1,990,000	1,981,490	-
11022	TRC	91282CJP7	U.S. Treasury	CASTLE	3/21/2024	12/15/2026	713	Aaa		4.375	4.50	2,000,000	2,004,375	1,995,316	-
11031	TRC	91282CFB2	U.S. Treasury	CASTLE	10/4/2024	7/31/2027	941	Aaa		2.75	3.62	1,000,000	962,969	978,873	-
11032	TRC	912828R0	U.S. Treasury	CASTLE	10/4/2024	8/15/2027	956	Aaa		2.25	3.61	1,000,000	950,430	966,301	-
11038	TRC	912828ZV5	U.S. Treasury	GPAC	10/25/2024	6/30/2027	910	Aaa		0.5	3.98	1,000,000	911,641	918,402	-
11040	TRC	91282CFB2	U.S. Treasury	CASTLE	10/25/2024	7/31/2027	941	Aaa		2.75	4.00	1,000,000	962,969	969,836	-
11044	TRC	91282CCP4	U.S. Treasury	GPAC	11/6/2024	7/31/2026	576			0.625	4.23	2,000,000	1,890,000	1,891,274	-
11046	TRC	91282CFU0	U.S. Treasury	CASTLE	11/6/2024	10/31/2027	1033			4.125	4.16	2,000,000	1,991,875	1,997,925	-
11048	TRC	91282CLG4	U.S. Treasury	CASTLE	11/14/2024	8/15/2027	956			3.75	4.25	2,000,000	1,974,375	1,975,303	-
11049	TRC	91282CLP4	U.S. Treasury	CASTLE	11/14/2024	9/30/2026	637			3.5	4.29	2,000,000	1,974,688	1,973,773	-
11050	TRC	91282CLH2	U.S. Treasury	CASTLE	11/14/2024	8/31/2026	607			3.75	4.30	2,000,000	1,984,063	1,982,552	-
11051	TRC	91282CCP4	U.S. Treasury	CASTLE	11/14/2024	7/31/2026	576			0.625	4.29	2,000,000	1,890,000	1,889,447	-
11052	TRC	91282CFB2	U.S. Treasury	STIFEL	11/14/2024	7/31/2027	941	Aaa		2.75	4.24	2,000,000	1,925,938	1,928,050	-
11053	TRC	91282CAL5	U.S. Treasury	GPAC	11/14/2024	9/30/2027	1002			0.375	4.25	2,000,000	1,799,531	1,801,762	-
11055	TRC	91282CCP4	U.S. Treasury	DA DAV	11/15/2024	7/31/2026	576			0.625	4.26	1,000,000	945,000	945,146	-
11057	TRC	91282CKR1	U.S. Treasury	CASTLE	11/22/2024	5/15/2027	864			4.5	4.29	2,000,000	2,009,766	2,009,334	-
11058	TRC	91282CJK8	U.S. Treasury	CASTLE	11/22/2024	11/15/2026	683	Aaa		4.625	4.31	2,000,000	2,012,891	2,011,144	-
11059	TRC	91282CKJ9	U.S. Treasury	CASTLE	11/22/2024	4/15/2027	834			4.5	4.30	2,000,000	2,009,844	2,008,648	-
11060	TRC	91282CLH2	U.S. Treasury	CASTLE	11/22/2024	8/31/2026	607			3.75	4.35	2,000,000	1,984,063	1,981,017	-
11061	TRC	91282CJT9	U.S. Treasury	CASTLE	11/22/2024	1/15/2027	744	Aaa		4	4.31	2,000,000	1,990,000	1,987,915	-
11063	TRC	91282CKE0	U.S. Treasury	DA DAV	11/22/2024	3/15/2027	803			4.25	4.28	2,000,000	1,999,297	1,998,609	-
11066	TRC	91282CJC6	U.S. Treasury	PS	11/22/2024	10/15/2026	652	Aaa		4.625	4.32	2,000,000	2,012,109	2,010,277	-
11067	TRC	91282CFH9	U.S. Treasury	DA DAV	11/25/2024	8/31/2027	972			3.125	4.30	2,000,000	1,942,188	1,941,776	-
11068	TRC	91282CJP7	U.S. Treasury	DA DAV	11/25/2024	12/15/2026	713	Aaa		4.375	4.33	2,000,000	2,004,375	2,001,616	-
11069	TRC	91282CJK8	U.S. Treasury	GPAC	11/25/2024	11/15/2026	683	Aaa		4.625	4.34	2,000,000	2,012,891	2,010,079	-
11070	TRC	91282CJT9	U.S. Treasury	GPAC	11/25/2024	1/15/2027	744	Aaa		4	4.32	2,000,000	1,990,000	1,987,571	-
11071	TRC	91282CKJ9	U.S. Treasury	GPAC	11/25/2024	4/15/2027	834			4.5	4.31	2,000,000	2,009,844	2,008,079	-
11072	TRC	91282CFB2	U.S. Treasury	GPAC	11/25/2024	7/31/2027	941	Aaa		2.75	4.30	2,000,000	1,925,938	1,925,131	-
11074	TRC	91282CAL5	U.S. Treasury	CASTLE	11/25/2024	9/30/2027	1002			0.375	4.30	1,000,000	899,766	899,493	-
11075	TRC	91282CKE0	U.S. Treasury	CASTLE	11/25/2024	3/15/2027	803			4.25	4.32	2,000,000	1,999,297	1,996,863	-
11076	TRC	91282CLQ2	U.S. Treasury	CASTLE	11/25/2024	10/15/2027	1017			3.875	4.30	2,000,000	1,978,750	1,977,838	-
11077	TRC	91282CKA8	U.S. Treasury	PS	11/25/2024	2/15/2027	775			4.125	4.32	2,000,000	1,994,375	1,991,945	-
11078	TRC	91282CHA2	U.S. Treasury	PS	12/6/2024	4/30/2028	1215			3.5	4.12	2,000,000	1,949,297	1,962,062	-
11079	TRC	91282CBS9	U.S. Treasury	PS	12/6/2024	3/31/2028	1185			1.25	4.12	2,000,000	1,816,172	1,827,687	-
11080	TRC	91282CLL3	U.S. Treasury	PS	12/6/2024	9/15/2027	987			3.375	4.12	2,000,000	1,954,219	1,962,397	-
11081	TRC	91282CGC9	U.S. Treasury	DA DAV	12/6/2024	12/31/2027	1094			3.875	4.10	2,000,000	1,976,797	1,987,399	-
11082	TRC	91282CGP0	U.S. Treasury	STIFEL	12/6/2024	2/29/2028	1154			4	4.12	2,000,000	1,981,563	1,992,982	-
11083	TRC	91282CBJ9	U.S. Treasury	STIFEL	12/6/2024	1/31/2028	1125			0.75	4.12	2,000,000	1,796,797	1,806,938	-
11084	TRC	91282CFH9	U.S. Treasury	STIFEL	12/6/2024	8/31/2027	972			3.125	4.12	2,000,000	1,942,188	1,950,128	-
11085	TRC	91282CFB2	U.S. Treasury	STIFEL	12/6/2024	7/31/2027	941	Aaa		2.75	4.13	1,500,000	1,444,453	1,449,843	-
11086	TRC	91282CKV2	U.S. Treasury	GPAC	12/6/2024	6/15/2027	895			4.625	4.13	1,500,000	1,512,422	1,517,254	-
11087	TRC	9128283F5	U.S. Treasury	GPAC	12/6/2024	11/15/2027	1048			2.25	4.12	2,000,000	1,890,703	1,899,829	-

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moodys	S&P/Fitch						
10806	MC1	037833DF4	Apple Inc	GPAC	12/3/2020	1/13/2025	12	Aaa	AA+	2.75	0.64	2,000,000	1,998,883	2,001,387	-
10865	MC1	037833DN7	Apple Inc	GPAC	11/18/2021	9/11/2026	618	Aaa	AA+	2.05	1.46	2,000,000	1,923,977	2,019,395	7/11/2026
11039	MC1	037833DB3	Apple Inc	GPAC	10/25/2024	9/12/2027	984	Aaa	AA+	2.90	4.10	1,000,000	961,820	969,737	6/12/2027
11045	MC1	037833DB3	Apple Inc	GPAC	11/6/2024	9/12/2027	984	Aaa	AA+	2.90	4.26	2,000,000	1,923,639	1,931,292	6/12/2027
11064	MC1	037833DN7	Apple Inc	GPAC	11/22/2024	9/11/2026	618	Aaa	AA+	2.05	4.41	2,000,000	1,923,977	1,923,867	7/11/2026
10822	MC1	12572QAG0	CME GROUP	GPAC	1/4/2021	3/15/2025	73	Aa3	AA-	3.00	0.65	2,000,000	1,992,865	2,009,519	-
10818	MC1	166764BW9	Chevron Corp	GPAC	12/28/2020	5/11/2025	130	Aa2	AA-	1.55	0.65	1,663,000	1,644,938	1,668,361	-
10824	MC1	166764BW9	Chevron Corp	CASTLE	1/7/2021	5/11/2025	130	Aa2	AA-	1.55	0.62	2,000,000	1,978,278	2,006,663	-
10817	MC1	46625HKC3	JPMorgan Chase - Corporate N	CASTLE	12/22/2020	1/23/2025	22	A1	A-	3.13	0.81	2,000,000	1,997,812	2,002,782	-
10826	MC1	46625HKC3	JPMorgan Chase - Corporate N	CASTLE	1/11/2021	1/23/2025	22	A1	A-	3.13	0.83	2,000,000	1,997,812	2,002,756	-
11065	MC1	48125LRU8	JPMorgan Chase - Corporate N	GPAC	11/22/2024	12/8/2026	706			5.11	4.52	2,000,000	2,021,144	2,021,478	11/8/2026
10801	MC1	30231GBH4	XTO Energy Inc	GPAC	11/19/2020	3/19/2025	77	Aa2	AA-	2.99	0.81	2,000,000	1,993,779	2,009,255	-
10800	MC1	98459LAA1	YALE UNIVERSITY	GPAC	11/18/2020	4/15/2025	104	Aaa	AAA	0.87	0.58	2,000,000	1,978,822	2,001,678	-
11073	MUN	0793653X8	City of Bellevue WA	STIFEL	11/25/2024	12/1/2027	1,064			1.12	4.35	1,200,000	1,094,964	1,095,081	-
10930	MUN	13048VVK2	CA ST MUNI FIN AUTH REVENUE	GPAC	10/26/2022	10/1/2025	273	A1		2.15	5.00	2,060,000	2,026,340	2,019,469	-
10871	MUN	250325UL9	DESCHUTES CTY SCH DIST #1	R W B	12/7/2021	6/15/2026	530	Aa1		1.40	1.23	2,000,000	1,919,620	2,004,796	-
11056	MUN	473448EZ7	JEFFERSON COUNTY SCHOOL DIST	STIFEL	11/15/2024	6/15/2027	895			1.79	4.32	1,580,000	1,484,062	1,487,786	-
10840	MUN	498368EB1	KLAMATH CNTY OR SCH DIST	PS	7/1/2021	6/15/2025	165		AA+	0.86	0.86	400,000	393,824	400,000	-
11034	MUN	515390PX4	Lane County School District	PS	10/9/2024	6/15/2027	895	Aa1		1.10	4.01	500,000	461,765	466,493	-
10870	MUN	569280EX4	Salem-Keizer School District	PS	12/7/2021	6/15/2026	530	Aa1		1.44	1.29	2,000,000	1,917,520	2,004,171	-
11042	MUN	569203MG4	Salem-Keizer School District	PS	11/6/2024	6/30/2026	545	Aa2		3.22	4.36	1,750,000	1,721,948	1,721,369	6/30/2025
10825	MUN	625506PX2	MULTNOMAH CO-REF-TXBL	GPAC	1/21/2021	6/1/2025	151	Aaa	AAA	1.00	0.50	2,165,000	2,135,729	2,169,455	-
10841	MUN	625517NE3	MULTNOMAH COUNTY OR SCHOOLS	CASTLE	7/15/2021	6/30/2025	180	Aa2	AA	0.95	0.69	1,255,000	1,234,581	1,256,616	-
10875	MUN	68587FAW4	OR EDU DIST FF&C PENSION OBLI	R W B	12/8/2021	6/30/2026	545	AA2	AA	1.10	1.39	250,000	238,668	248,980	-
11037	MUN	68587FAX2	OR EDU DIST FF&C PENSION OBLI	GPAC	10/24/2024	6/30/2027	910	AA2	AA	1.36	4.09	1,260,000	1,171,031	1,179,395	-
11088	MUN	68587FAY0	OR EDU DIST FF&C PENSION OBLI	STIFEL	12/6/2024	6/30/2028	1,276			1.53	4.21	975,000	883,204	891,043	-
10950	MUN	68609TWD6	OREGON STATE	GPAC	12/1/2022	5/1/2025	120	Aa1	AA+	0.90	4.75	500,000	494,425	494,364	-
11028	MUN	68608USZ0	Oregon State Lottery	GPAC	9/24/2024	8/1/2027	942	Aa1	AA+	3.23	3.64	515,000	499,694	509,814	-
11035	MUN	68609TNF1	Oregon State Lottery	STIFEL	10/23/2024	11/1/2027	1,034	Aa1	AA+	2.10	4.11	400,000	375,044	378,738	-
11036	MUN	68609TWF1	Oregon State Lottery	STIFEL	10/23/2024	5/1/2027	850	Aa1	AA+	1.32	4.05	1,000,000	932,140	939,905	-
10863	MUN	68583RCV2	OR ST COMMUNITY COLLEGE DIST	GPAC	11/18/2021	6/30/2026	545	Aa1	AA+	5.68	1.40	210,000	213,946	222,986	-
11027	MUN	685869FR5	OR ST COMMUNITY COLLEGE DIST	GPAC	9/25/2024	7/1/2027	911	Aa3	AA-	2.60	3.60	505,000	482,472	492,602	-
10876	MUN	68607DVC6	ODOT HWY USER TAX REV	R W B	12/8/2021	11/15/2026	683	Aa1	AAA	0.93	1.37	260,000	244,174	257,972	-
10845	MUN	736688MF6	Portland Community College	MORETN	7/23/2021	6/15/2026	530	Aa1		0.90	0.80	1,250,000	1,186,325	1,251,762	-
10951	MUN	752147HJ0	RANCHO SANTIAGO CA CMNTY CLG D	GPAC	12/1/2022	9/1/2025	243	Aa2	AA	0.73	4.63	1,895,000	1,851,927	1,849,327	-
10831	MUN	799055QU5	SAN MATEO CA FOSTER CITY SCHO	DA DAV	2/16/2021	8/1/2025	212	Aaa	AA+	1.60	0.47	500,000	492,350	503,249	-
10787	MUN	88675ABS4	TIGARD OR WTR SYS REVENUE	PS	11/3/2020	8/1/2025	212	Aa3	AA	2.00	0.85	350,000	345,408	352,296	-
11029	MUN	91412HGF4	UNIV OF CALIFORNIA CA REVENUES	STIFEL	9/25/2024	5/15/2027	864	AA2	AA	1.32	3.70	1,000,000	929,080	946,576	-
10798	MUN	938429V61	Washington County SD Municipal	PS	11/17/2020	6/15/2025	165	Aa1	AA+	0.91	0.64	350,000	344,715	350,419	-
10078	RRP	SYS10078	Local Govt Investment Pool		7/1/2006	-	1			4.85	4.85	58,950,304	58,950,304	58,950,304	-
10084	RR2	SYS10084	First Interstate Bank		7/1/2006	-	1			4.45	4.45	9,000,000	9,000,000	9,000,000	-
10085	RR2	SYS10085	First Interstate Bank		10/13/2023	-	1			4.45	4.45	6,395,596	6,395,596	6,395,596	-
												365,683,900	360,556,931	361,599,342	



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 22, 2025

SUBJECT: Finance Report for December 2024

RECOMMENDED MOTION:

None--discussion item only.

BACKGROUND AND POLICY IMPLICATIONS:

The Finance Department will present the monthly financial report. The report is informational only and is intended to provide the Board of County Commissioners with current financial information. The report will provide budget to actual comparisons and highlight any potential issues or changes that may impact the current or future budgets. There are no direct policy implications.

BUDGET IMPACTS:

None

ATTENDANCE:

Robert Tintle, Chief Financial Officer



MEMORANDUM

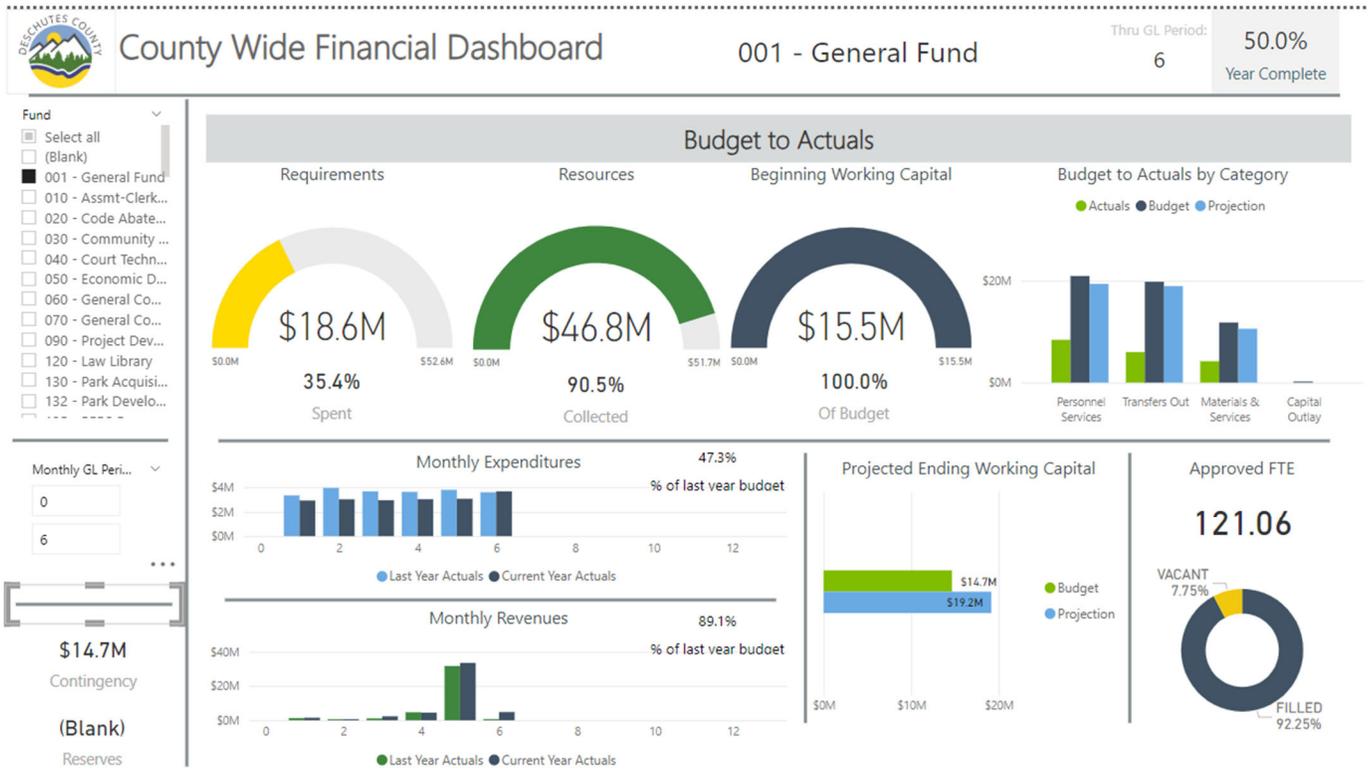
DATE: January 22, 2025
TO: Board of County Commissioners
FROM: Robert Tintle, Chief Financial Officer
SUBJECT: Finance Report for December 2024

Following is the unaudited monthly finance report for fiscal year to date (YTD) as of December 31, 2024.

Budget to Actuals Report

General Fund

- Revenue YTD in the General Fund is \$46.8M or 90.5% of budget. By comparison, last year revenue YTD was \$39.6M and 89.0% of budget.
Expenses YTD are \$18.6M and 35.4% of budget. By comparison, last year expenses YTD were \$21.8M and 47.2% of budget.
Beginning Fund Balance is \$15.5M or 106.4% of the budgeted \$14.6M beginning fund balance.



All Major Funds

On the attached pages you will find the Budget to Actuals Report for the County's major funds with actual revenue and expense data compared to budget through December 31, 2024.

Position Control Summary

Position Control Summary FY25														July - June
Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Percent Unfilled
Assessor	Filled	28.63	28.63	28.63	28.63	29.63	29.63							
	Unfilled	6.64	6.64	6.64	6.64	5.64	5.64							17.87%
Clerk	Filled	10.48	9.48	8.48	8.48	8.48	8.48							
	Unfilled	-	1.00	2.00	2.00	2.00	2.00							14.31%
BOPTA	Filled	0.52	0.52	0.52	0.52	0.52	0.52							
	Unfilled	-	-	-	-	-	-							0.00%
DA	Filled	57.70	58.70	58.70	58.90	58.55	58.55							
	Unfilled	3.40	2.40	2.60	1.40	1.75	1.75							3.65%
Tax	Filled	6.50	6.50	6.50	6.50	6.50	6.50							
	Unfilled	-	-	-	-	-	-							0.00%
Veterans'	Filled	4.00	5.00	5.00	5.00	5.00	5.00							
	Unfilled	1.00	-	-	-	-	-							3.33%
Property Mgmt	Filled	3.00	3.00	3.00	3.00	3.00	3.00							
	Unfilled	-	-	-	-	-	-							0.00%
Total General Fund	Filled	110.83	111.83	110.83	111.03	111.68	111.68	-	-	-	-	-	-	
	Unfilled	11.04	10.04	11.24	10.04	9.39	9.39	-	-	-	-	-	-	8.38%
Justice Court	Filled	4.60	4.60	4.60	4.60	4.60	4.60							
	Unfilled	-	-	-	-	-	-							0.00%
Community Justice	Filled	43.00	44.00	42.00	45.00	45.00	45.00							
	Unfilled	6.00	5.00	7.00	4.00	4.00	4.00							10.20%
Sheriff	Filled	225.75	228.50	230.50	229.50	230.50	227.50							
	Unfilled	45.25	42.50	40.50	41.50	40.50	43.50							15.61%
Houseless Effort	Filled	-	-	-	-	-	-							
	Unfilled	1.00	1.00	1.00	1.00	1.00	1.00							100.00%
Health Svcs	Filled	384.93	379.53	381.83	376.03	381.43	384.23							
	Unfilled	35.38	40.78	39.48	45.28	40.88	40.08							9.56%
CDD	Filled	46.00	49.00	48.00	49.00	49.00	50.00							
	Unfilled	5.00	2.00	3.00	2.00	2.00	2.00							5.21%
Road	Filled	59.00	59.00	59.00	59.00	59.00	59.00							
	Unfilled	2.00	2.00	2.00	2.00	2.00	2.00							3.28%
Adult P&P	Filled	31.63	34.63	34.63	34.63	34.63	34.63							
	Unfilled	8.13	5.13	5.13	5.13	5.13	5.13							14.15%
Solid Waste	Filled	39.00	38.00	39.00	40.00	40.00	40.00							
	Unfilled	5.00	6.00	5.00	4.00	4.00	4.00							10.61%
Victims Assistance	Filled	7.50	7.50	7.50	8.50	8.50	8.50							
	Unfilled	2.00	2.00	2.00	1.00	1.00	1.00							15.79%
GIS Dedicated	Filled	2.00	2.00	2.00	2.00	2.00	2.00							
	Unfilled	-	-	-	-	-	-							0.00%
Fair & Expo	Filled	13.50	13.50	13.50	13.50	13.50	13.50							
	Unfilled	4.00	4.00	4.00	4.00	4.00	4.00							22.86%
Natural Resource	Filled	2.00	2.00	2.00	2.00	2.00	2.00							
	Unfilled	1.00	1.00	1.00	1.00	1.00	1.00							33.33%
ISF - Facilities	Filled	24.75	24.75	25.75	25.75	25.75	26.75							
	Unfilled	3.00	3.00	2.00	2.00	2.00	1.00							7.81%
ISF - Admin	Filled	9.75	9.75	9.75	9.75	9.75	9.75							
	Unfilled	-	-	-	-	-	-							0.00%
ISF - BOCC	Filled	3.00	3.00	3.00	3.00	3.00	3.00							
	Unfilled	-	-	-	-	-	-							0.00%
ISF - Finance	Filled	12.00	13.00	13.00	13.00	12.00	12.00							
	Unfilled	2.00	1.00	1.00	1.00	2.00	2.00							10.71%
ISF - Legal	Filled	7.00	7.00	7.00	7.00	7.00	7.00							
	Unfilled	-	-	-	-	-	-							0.00%
ISF - HR	Filled	9.80	9.80	9.00	10.00	9.00	8.00							
	Unfilled	1.20	1.20	2.00	1.00	2.00	3.00							15.76%
ISF - IT	Filled	18.00	18.00	18.00	18.00	18.00	18.00							
	Unfilled	2.00	2.00	2.00	2.00	2.00	2.00							10.00%
ISF - Risk	Filled	3.25	3.25	3.25	3.25	3.25	2.25							
	Unfilled	-	-	-	-	-	1.00							5.13%
911	Filled	56.15	56.15	57.53	57.00	57.00	58.00							
	Unfilled	4.85	4.85	3.48	4.00	4.00	3.00							6.61%
Total:														
	Filled	1,113.43	1,118.78	1,121.65	1,121.53	1,126.58	1,127.38	-	-	-	-	-	-	
	Unfilled	138.84	133.49	131.81	130.94	126.89	129.09	-	-	-	-	-	-	
	Total	1,252.26	1,252.26	1,253.46	1,252.46	1,253.46	1,256.46	A	-	-	-	-	-	
	% Unfilled	11.09%	10.66%	10.52%	10.45%	10.12%	10.27%							10.52%

A 2.0 FTE increase in HS; 1.0 increase in CDD



Budget to Actuals - Total Personnel and Overtime Report
FY25 YTD December 31, 2024

Fund	Total Personnel Costs				Overtime		
	Budgeted Personnel Costs	Actual Personnel Costs	Projected Personnel Costs	Projection (Over) / Under Budget	Budgeted OT	Actual OT	(Over) / Under Budget
001 - General Fund	\$ 20,942,691	\$ 8,417,136	\$ 19,383,366	\$ 1,559,325	\$ 69,100	\$ 15,909	\$ 53,191
030 - Juvenile	7,517,894	3,099,873	6,724,135	793,759	100,000	60,028	39,972
160/170 - TRT	234,588	115,479	234,588	-	-	-	-
200 - ARPA	836,621	410,908	410,908	425,713	-	-	-
220 - Justice Court	622,013	292,170	627,534	(5,521)	-	-	-
255 - Sheriff's Office	50,003,178	22,901,618	46,823,736	3,179,442	2,869,000	1,172,167	1,696,833
274 - Health Services	58,744,852	26,647,017	57,781,303	963,549	107,726	74,785	32,941
295 - CDD	8,005,434	3,567,600	7,653,520	351,914	13,000	16,434	(3,434)
325 - Road	9,556,843	4,299,358	9,180,646	376,197	200,000	53,455	146,545
355 - Adult P&P	6,387,456	2,655,397	5,487,360	900,096	10,000	5,031	4,969
465 - Road CIP	-	-	-	-	-	-	-
610 - Solid Waste	5,739,145	2,356,287	5,739,145	-	150,000	47,808	102,192
615 - Fair & Expo	2,039,023	794,898	1,599,934	439,089	40,000	37,063	2,937
616 - Annual County Fair	229,798	118,837	239,836	(10,038)	-	2,444	(2,444)
617 - Fair & Expo Capital Reserve	-	-	-	-	-	-	-
618 - RV Park	159,210	73,190	153,000	6,210	5,000	1,818	3,182
619 - RV Park Reserve	-	-	-	-	-	-	-
670 - Risk Management	496,919	245,321	512,329	(15,410)	-	-	-
675 - Health Benefits	-	-	-	-	-	-	-
705 - 911	10,237,093	4,474,492	9,508,930	728,163	485,000	123,035	361,965
999 - All Other Funds	18,606,752	7,873,130	18,606,752	0	50,600	15,529	35,071
Total	\$ 200,359,510	\$ 88,342,711	\$ 190,667,022	\$ 9,692,488	\$ 4,099,426	\$ 1,625,505	\$ 2,473,921



Budget to Actuals - Countywide Summary

All Departments

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%

Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	44,408,216	45,560,565	103%	46,924,590	41,733,299	89%	47,448,240	101%
030 - Juvenile	1,014,168	1,042,664	103%	926,504	293,127	32%	952,004	103%
160/170 - TRT	12,751,790	12,485,782	98%	12,168,000	8,218,844	68%	12,036,895	99%
200 - ARPA	14,458,597	4,060,299	28%	8,644,978	5,537,822	64%	5,732,630	66%
220 - Justice Court	525,540	529,969	101%	506,200	252,297	50%	506,900	100%
255 - Sheriff's Office	58,558,288	60,325,051	103%	63,747,262	56,542,745	89%	63,531,735	100%
274 - Health Services	60,343,687	61,045,659	101%	68,109,541	30,676,086	45%	68,627,858	101%
295 - CDD	10,460,840	8,523,648	81%	9,401,238	4,693,291	50%	9,376,154	100%
325 - Road	26,673,711	27,151,594	102%	27,479,906	14,645,029	53%	27,424,114	100%
355 - Adult P&P	5,535,606	5,818,189	105%	6,323,657	3,456,063	55%	6,392,273	101%
465 - Road CIP	2,179,426	2,951,833	135%	1,357,339	267,632	20%	1,420,939	105%
610 - Solid Waste	15,995,411	17,733,226	111%	19,769,001	9,735,107	49%	19,923,301	101%
615 - Fair & Expo	2,343,500	2,843,093	121%	3,206,000	1,271,274	40%	2,716,235	85%
616 - Annual County Fair	2,324,117	2,460,606	106%	2,350,667	2,586,777	110%	2,601,253	111%
617 - Fair & Expo Capital	64,800	225,047	347%	88,000	158,169	180%	219,912	250%
618 - RV Park	530,800	534,892	101%	489,000	223,033	46%	461,800	94%
619 - RV Park Reserve	34,300	45,518	133%	45,000	28,648	64%	56,400	125%
670 - Risk Management	3,714,303	3,841,634	103%	3,398,791	1,968,004	58%	3,606,677	106%
675 - Health Benefits	30,654,045	31,873,028	104%	42,854,789	19,572,640	46%	43,104,326	101%
705 - 911	14,034,323	14,405,107	103%	14,733,900	11,652,188	79%	14,735,015	100%
999 - Other	81,793,214	71,303,509	87%	66,998,812	27,135,094	41%	69,985,639	104%
TOTAL RESOURCES	388,398,682	374,760,913	96%	399,523,175	240,647,167	60%	400,860,300	100%



Budget to Actuals - Countywide Summary

All Departments

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%

Year Complete

REQUIREMENTS	Fiscal Year 2024			Fiscal Year 2025			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	25,420,807	23,850,628	94%	32,771,291	12,619,730	39%	29,969,117	91%
030 - Juvenile	8,481,279	7,884,757	93%	9,381,846	3,890,335	41%	8,531,818	91%
160/170 - TRT	6,902,223	6,827,243	99%	5,736,054	4,319,715	75%	5,687,487	99%
200 - ARPA	9,837,656	3,762,562	38%	4,321,775	664,130	15%	2,025,010	47%
220 - Justice Court	828,370	816,713	99%	819,797	410,975	50%	825,318	101%
255 - Sheriff's Office	65,641,097	59,140,333	90%	66,327,275	29,397,231	44%	63,144,869	95%
274 - Health Services	72,307,648	67,056,125	93%	83,714,875	35,666,798	43%	80,422,817	96%
295 - CDD	10,269,561	8,898,411	87%	9,991,245	4,460,750	45%	9,590,181	96%
325 - Road	17,124,761	15,805,727	92%	19,549,812	8,358,174	43%	19,396,369	99%
355 - Adult P&P	7,576,032	7,028,249	93%	8,371,685	3,473,214	41%	7,416,593	89%
465 - Road CIP	24,142,169	23,124,456	96%	16,323,504	2,980,609	18%	13,831,270	85%
610 - Solid Waste	14,404,534	13,823,996	96%	17,321,744	6,363,001	37%	17,321,744	100%
615 - Fair & Expo	3,734,327	3,867,176	104%	4,838,162	1,778,502	37%	4,245,617	88%
616 - Annual County Fair	2,582,856	2,438,099	94%	2,671,901	2,409,568	90%	2,667,893	100%
617 - Fair & Expo Capital	1,090,000	465,928	43%	1,260,000	78,120	6%	1,260,000	100%
618 - RV Park	617,131	517,201	84%	726,864	338,643	47%	688,333	95%
619 - RV Park Reserve	174,000	45,252	26%	170,000	-	0%	170,000	100%
670 - Risk Management	4,744,447	4,502,990	95%	5,599,742	2,570,699	46%	5,684,897	102%
675 - Health Benefits	35,687,213	34,121,294	96%	38,819,094	13,735,067	35%	38,819,094	100%
705 - 911	15,113,760	13,427,592	89%	17,254,619	7,248,362	42%	16,526,456	96%
999 - Other	93,331,824	64,265,927	69%	104,386,845	26,309,618	25%	107,179,093	103%
TOTAL REQUIREMENTS	420,011,695	361,670,659	86%	450,358,130	167,073,240	37%	435,403,976	97%



Budget to Actuals - Countywide Summary

All Departments

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%

Year Complete

TRANSFERS	Fiscal Year 2024			Fiscal Year 2025			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	(20,963,314)	(20,201,737)	96%	(14,982,525)	(916,278)	6%	(13,801,507)	92%
030 - Juvenile	6,678,013	6,678,013	100%	8,068,153	4,034,077	50%	8,068,153	100%
160/170 - TRT	(8,575,254)	(7,022,091)	82%	(8,431,946)	(4,215,973)	50%	(8,413,771)	100%
200 - ARPA	(5,022,145)	(400,000)	8%	(4,622,145)	(3,919,112)	85%	(4,922,145)	106%
220 - Justice Court	364,688	286,744	79%	380,521	190,260	50%	380,521	100%
255 - Sheriff's Office	3,377,587	3,380,929	100%	3,399,187	1,716,644	51%	3,399,187	100%
274 - Health Services	8,026,456	5,947,879	74%	10,671,364	(337,832)	-3%	8,260,274	77%
295 - CDD	466,530	(195,589)	-42%	909,332	57,618	6%	598,211	66%
325 - Road	(12,700,000)	(12,700,000)	100%	(10,720,695)	(2,089,362)	19%	(10,720,695)	100%
355 - Adult P&P	510,950	525,950	103%	626,964	313,482	50%	626,964	100%
465 - Road CIP	12,500,000	12,500,000	100%	10,631,333	-	0%	10,631,333	100%
610 - Solid Waste	(1,703,962)	(2,613,962)	153%	(4,564,141)	(2,282,071)	50%	(4,564,141)	100%
615 - Fair & Expo	875,681	1,008,090	115%	1,179,123	589,562	50%	1,166,401	99%
616 - Annual County Fair	(34,503)	(34,503)	100%	(121,900)	(60,950)	50%	(121,900)	100%
617 - Fair & Expo Capital	824,187	662,984	80%	592,396	371,198	63%	586,943	99%
618 - RV Park	128,436	128,436	100%	57,858	28,929	50%	57,858	100%
619 - RV Park Reserve	51,564	51,564	100%	122,142	61,071	50%	122,142	100%
670 - Risk Management	(503,459)	(493,787)	98%	(4,500)	(2,250)	50%	(4,500)	100%
705 - 911	-	-	-	-	-	-	-	-
999 - Other	15,698,545	12,491,080	80%	6,809,479	6,460,986	62%	8,650,672	79%
TOTAL TRANSFERS	-	0		-	(0)	0	(0)	0%



Budget to Actuals - Countywide Summary

All Departments

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%

Year Complete

ENDING FUND BALANCE	Fiscal Year 2024			Fiscal Year 2025			
	Budget	Actuals	%	Budget	Actuals	Projection	%
001 - General Fund	11,850,095	15,492,530	131%	14,663,304	43,689,820	19,170,146	131%
030 - Juvenile	710,902	1,364,608	192%	977,419	1,801,477	1,852,947	190%
160/170 - TRT	1,801,675	3,163,809	176%	1,163,809	2,846,965	1,099,446	94%
200 - ARPA	-	298,942	999%	-	1,253,521	(915,584)	
220 - Justice Court	61,858	(0)	0%	66,924	31,582	62,103	93%
255 - Sheriff's Office	7,295,992	15,566,861	213%	16,386,036	44,429,019	19,352,914	118%
274 - Health Services	7,480,011	12,456,527	167%	7,522,557	7,127,984	8,937,842	119%
295 - CDD	1,975,730	752,366	38%	1,071,691	1,042,525	1,137,850	106%
325 - Road	2,370,201	5,997,546	253%	3,206,945	10,195,039	3,304,596	103%
355 - Adult P&P	1,470,524	2,326,824	158%	905,760	2,623,155	1,929,468	213%
465 - Road CIP	9,549,637	15,675,284	164%	11,340,452	12,962,307	13,896,286	123%
610 - Solid Waste	2,303,300	4,038,781	175%	1,921,897	5,128,818	2,076,857	108%
615 - Fair & Expo	32,617	531,770	999%	78,731	614,103	168,789	214%
616 - Annual County Fair	228,205	509,451	223%	66,317	625,710	320,911	484%
617 - Fair & Expo Capital	2,391,825	3,179,332	133%	2,599,728	3,630,579	2,726,187	105%
618 - RV Park	135,220	312,766	231%	132,760	226,084	144,091	109%
619 - RV Park Reserve	1,284,317	1,521,389	118%	1,518,531	1,611,108	1,529,931	101%
670 - Risk Management	6,466,397	8,168,164	126%	5,962,713	7,563,219	6,085,444	102%
675 - Health Benefits	1,074,575	3,859,732	359%	7,895,427	9,697,305	8,144,964	103%
705 - 911	12,122,906	14,371,465	119%	11,850,746	18,775,291	12,580,024	106%
999 - Other	104,968,103	128,248,177	122%	101,227,972	135,412,674	91,973,526	91%
TOTAL FUND BALANCE	175,574,090	237,836,324	135%	190,559,719	311,288,285	195,578,739	103%



Budget to Actuals Report

General Fund - Fund 001

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%

Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current	37,400,000	38,160,244	102%	39,604,000	36,999,228	93%	39,392,000	99%	(212,000) A
Property Taxes - Prior	318,000	422,862	133%	328,000	297,542	91%	328,000	100%	
Other General Revenues	3,480,844	3,846,799	111%	3,778,175	2,591,875	69%	3,920,475	104%	142,300
Assessor	775,350	815,379	105%	849,000	269,035	32%	849,000	100%	
Clerk	1,259,595	1,269,890	101%	1,426,160	679,500	48%	1,426,160	100%	
BOPTA	10,200	10,800	106%	11,000	3,456	31%	11,000	100%	
District Attorney	552,048	470,285	85%	427,077	252,807	59%	483,577	113%	56,500
Tax Office	136,000	147,228	108%	146,200	59,444	41%	146,200	100%	
Veterans	261,179	194,448	74%	284,978	54,262	19%	284,978	100%	B
Property Management	215,000	215,000	100%	70,000	35,500	51%	70,000	100%	
Non-Departmental	-	7,630		-	490,649		536,850		536,850 C
TOTAL RESOURCES	44,408,216	45,560,565	103%	46,924,590	41,733,299	89%	47,448,240	101%	523,650

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Assessor	6,189,597	5,587,737	90%	6,709,361	2,791,301	42%	5,887,910	88%	821,451 D
Clerk	2,351,515	2,087,269	89%	2,719,443	1,225,300	45%	2,626,743	97%	92,700 E
BOPTA	97,522	79,788	82%	93,993	44,918	48%	95,212	101%	(1,219) F
District Attorney	11,636,672	11,237,086	97%	13,369,290	5,760,050	43%	12,880,405	96%	488,885 G
Medical Examiner	461,224	391,213	85%	466,854	164,979	35%	466,854	100%	
Tax Office	940,770	871,901	93%	1,041,642	553,650	53%	1,056,724	101%	(15,082) H
Veterans	934,283	872,565	93%	1,093,340	424,089	39%	1,043,302	95%	50,038 I
Property Management	539,558	510,327	95%	584,094	274,094	47%	591,922	101%	(7,828) J
Non-Departmental	2,269,666	2,212,743	97%	6,693,274	1,381,349	21%	5,320,045	79%	1,373,229
TOTAL REQUIREMENTS	25,420,807	23,850,628	94%	32,771,291	12,619,730	39%	29,969,117	91%	2,802,174

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In	103,790	103,790	100%	4,821,854	5,084,173	105%	5,148,273	107%	326,419 K
Transfers Out	(21,067,104)	(20,305,527)	96%	(19,804,379)	(6,000,450)	30%	(18,949,780)	96%	854,599 L
TOTAL TRANSFERS	(20,963,314)	(20,201,737)	96%	(14,982,525)	(916,278)	6%	(13,801,507)	92%	1,181,018

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	13,826,000	13,984,330	101%	15,492,530	15,492,530	100%	15,492,530	100%	(0)
Resources over Requirements	18,987,409	21,709,937		14,153,299	29,113,568		17,479,123		3,325,824
Net Transfers - In (Out)	(20,963,314)	(20,201,737)		(14,982,525)	(916,278)		(13,801,507)		1,181,018
TOTAL FUND BALANCE	\$ 11,850,095	\$ 15,492,530	131%	\$ 14,663,304	\$ 43,689,820	298%	\$ 19,170,146	131%	\$ 4,506,842 M

- A** Current year taxes received primarily in November, February and May; actual FY24-25 TAV is 4.64% over FY23-24 vs. 5.2% budgeted.
- B** Oregon Dept. of Veteran's Affairs grant reimbursed quarterly
- C** Projection reflects unbudgeted Opioid Settlement Payments
- D** Projected Personnel savings based on FY24/FY25 average vacancy rate of 14.8%
- E** Projected Personnel savings based on FY24/FY25 average vacancy rate of 8%
- F** Projected Personnel based on overage to date
- G** Projected Personnel savings based on FY24/FY25 average vacancy rate of 3.7%
- H** Projected Personnel based on overage to date
- I** Projected Personnel savings based on FY24/FY25 average vacancy rate of 5%
- J** Projected Personnel based on overage to date
- K** \$3,498,234 transferred from the ARPA fund for revenue replacement recategorization.
- L** Reduction in transfer out to Health Services of \$304,599 related to no longer needing local match; transferring \$500K less to the Capital Reserve Fund and retaining these funds in the General Fund as emergency reserves per County's financial policies.
- M** Opioid Settlement Funds, \$1,340,608 are unallocated recategorized ARPA funds and \$500K is Emergency Reserves.



Budget to Actuals Report

Juvenile - Fund 030

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OYA Basic & Diversion	476,611	451,260	95%	477,421	118,913	25%	477,421	100%	-
ODE Juvenile Crime Prev	106,829	94,748	89%	112,772	22,013	20%	112,772	100%	-
Leases	90,228	93,840	104%	97,500	48,797	50%	97,500	100%	-
Inmate/Prisoner Housing	75,000	105,120	140%	65,000	41,400	64%	65,000	100%	-
DOC Unif Crime Fee/HB2712	52,000	53,359	103%	52,000	-	0%	52,000	100%	-
Interest on Investments	37,500	54,078	144%	49,000	38,541	79%	74,500	152%	25,500
Expungements	40,000	53,599	134%	40,000	10,411	26%	40,000	100%	-
OJD Court Fac/Sec SB 1065	15,000	11,384	76%	12,000	6,986	58%	12,000	100%	-
Food Subsidy	10,000	12,812	128%	10,000	3,828	38%	10,000	100%	-
Miscellaneous	16,500	19,289	117%	6,811	2,239	33%	6,811	100%	-
Contract Payments	5,000	3,675	74%	4,000	-	0%	4,000	100%	-
Gen Fund-Crime Prevention	89,500	89,500	100%	-	-	-	-	-	-
TOTAL RESOURCES	1,014,168	1,042,664	103%	926,504	293,127	32%	952,004	103%	25,500

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,852,966	6,402,707	93%	7,517,894	3,099,873	41%	6,724,135	89%
Materials and Services	1,599,048	1,452,785	91%	1,863,952	790,462	42%	1,807,683	97%	56,269 B
Capital Outlay	29,265	29,265	100%	-	-	-	-	-	-
TOTAL REQUIREMENTS	8,481,279	7,884,757	93%	9,381,846	3,890,335	41%	8,531,818	91%	850,028

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	6,798,630	6,798,630	100%	8,143,712	4,071,856	50%	8,143,712	100%
Transfers Out	(45,000)	(45,000)	100%	-	-	-	-	-	-
Transfers Out-Veh Reserve	(75,617)	(75,617)	100%	(75,559)	(37,779)	50%	(75,559)	100%	-
TOTAL TRANSFERS	6,678,013	6,678,013	100%	8,068,153	4,034,077	50%	8,068,153	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,500,000	1,528,688	102%	1,364,608	1,364,608	100%	1,364,608	100%
Resources over Requirements	(7,467,111)	(6,842,093)	-	(8,455,342)	(3,597,208)	-	(7,579,814)	-	875,528
Net Transfers - In (Out)	6,678,013	6,678,013	-	8,068,153	4,034,077	-	8,068,153	-	-
TOTAL FUND BALANCE	\$ 710,902	\$ 1,364,608	192%	\$ 977,419	\$ 1,801,477	184%	\$ 1,852,947	190%	\$875,528

A Projected Personnel savings based on FY24/FY25 average vacancy rate of 8.8%

B Materials and services projections based on current spending trends.



Budget to Actuals Report

TRT - Fund 160/170

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Room Taxes	12,630,000	12,372,463	98%	12,100,000	8,162,608	67%	11,923,395	99%	(176,605) A
Interest on Investments	121,790	112,678	93%	68,000	56,031	82%	113,000	166%	45,000
Miscellaneous	-	641		-	205		500		500
TOTAL RESOURCES	12,751,790	12,485,782	98%	12,168,000	8,218,844	68%	12,036,895	99%	(131,105)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	COVA	3,378,641	3,307,981	98%	3,236,105	2,061,165	64%	3,187,538	98%
Grants & Contributions	3,000,000	3,000,000	100%	2,000,000	2,000,000	100%	2,000,000	100%	- C
Administrative	262,395	260,555	99%	265,588	125,245	47%	265,588	100%	-
Interfund Charges	213,587	213,587	100%	186,611	93,306	50%	186,611	100%	-
Software	47,600	45,120	95%	47,750	40,000	84%	47,750	100%	-
TOTAL REQUIREMENTS	6,902,223	6,827,243	99%	5,736,054	4,319,715	75%	5,687,487	99%	48,567

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer Out - RV Park	(20,000)	(20,000)	100%	(20,000)	(10,000)	50%	(20,000)	100%
Transfer Out - Annual Fair	(75,000)	(75,000)	100%	(75,000)	(37,500)	50%	(75,000)	100%	-
Transfer Out - CDD	-	-		(100,000)	(50,000)	50%	(100,000)	100%	-
Transfer Out - Health	(368,417)	(368,417)	100%	(276,572)	(138,286)	50%	(276,572)	100%	-
Transfer Out - Justice Court	(364,688)	(286,744)	79%	(380,521)	(190,260)	50%	(380,521)	100%	-
Transfer Out - F&E Reserve	(462,119)	(453,481)	98%	(442,396)	(221,198)	50%	(436,943)	99%	5,453 D
Transfer Out - General County Reserve	(723,720)	(723,720)	100%	(921,670)	(460,835)	50%	(921,670)	100%	-
Transfer Out - F&E	(1,009,023)	(988,867)	98%	(963,000)	(481,500)	50%	(950,278)	99%	12,722
Transfer Out - Courthouse Debt Service	(1,900,500)	(454,075)	24%	(1,501,000)	(750,500)	50%	(1,501,000)	100%	-
Transfer Out - Sheriff	(3,651,787)	(3,651,787)	100%	(3,751,787)	(1,875,894)	50%	(3,751,787)	100%	-
TOTAL TRANSFERS	(8,575,254)	(7,022,091)	82%	(8,431,946)	(4,215,973)	50%	(8,413,771)	100%	18,175

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	4,527,362	4,527,362	100%	3,163,809	3,163,809	100%	3,163,809	100%
Resources over Requirements	5,849,567	5,658,538		6,431,946	3,899,128		6,349,408		(82,538)
Net Transfers - In (Out)	(8,575,254)	(7,022,091)		(8,431,946)	(4,215,973)		(8,413,771)		18,175
TOTAL FUND BALANCE	\$ 1,801,675	\$ 3,163,809	176%	\$ 1,163,809	\$ 2,846,965	245%	\$ 1,099,446	94%	(\$64,363)

- A** Room tax revenue down 1% from FY24.
- B** Payments to COVA based on a percent of TRT collections
- C** Includes contributions of \$2M to Sunriver Service District
- D** The balance of the 1% F&E TRT is transferred to F&E reserves
- E** Beginning Working Capital came in higher due to FY24 courthouse debt service being lower than budget. Remaining funds will be reserved in the TRT fund to build reserves to cover one year's worth of debt service.



Budget to Actuals Report

ARPA – Fund 200

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Local Assistance & Tribal Consistency	4,622,145	-	0%	4,622,145	-	0%	-	0%	(4,622,145)
State & Local Coronavirus Fiscal Recovery Funds	9,516,992	3,762,562	40%	3,888,833	5,354,430	138%	5,354,430	138%	1,465,597
Interest on Investments	319,460	297,738	93%	134,000	183,392	137%	378,200	282%	244,200
TOTAL RESOURCES	14,458,597	4,060,299	28%	8,644,978	5,537,822	64%	5,732,630	66%	(2,912,348)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Services to Disproportionately Impacted Communities	6,538,263	2,172,887	33%	1,956,342	603,295	31%	1,000,629	51%
Administrative	1,719,694	142,552	8%	1,010,306	54,345	5%	353,287	35%	657,019
Infrastructure	766,410	896,225	117%	916,000	(193,904)	-21%	470,700	51%	445,300
Public Health	560,926	400,898	71%	415,127	200,394	48%	200,394	48%	214,733
Negative Economic Impacts	252,363	150,000	59%	24,000	-	0%	-	0%	24,000
TOTAL REQUIREMENTS	9,837,656	3,762,562	38%	4,321,775	664,130	15%	2,025,010	47%	2,296,765

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out	(5,022,145)	(400,000)	8%	(4,622,145)	(3,919,112)	85%	(4,922,145)	106%
TOTAL TRANSFERS	(5,022,145)	(400,000)	8%	(4,622,145)	(3,919,112)	85%	(4,922,145)	106%	(300,000)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	401,204	401,204	100%	298,942	298,942	100%	298,942	100%
Resources over Requirements	4,620,941	297,738		4,323,203	4,873,692		3,707,620		(615,583)
Net Transfers - In (Out)	(5,022,145)	(400,000)		(4,622,145)	(3,919,112)		(4,922,145)		(300,000)
TOTAL FUND BALANCE	-	\$ 298,942	999%	-	\$ 1,253,521	999%	(\$ 915,584)		(\$915,584)

^A All funds recategorized under Revenue Replacement (\$3,498,234) and funds approved for the DA's Office and Victim's Assistance Program under the Community Violence Intervention ARPA project (\$420,878) were transferred to the General Fund.



Budget to Actuals Report

Justice Court - Fund 220

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Court Fines & Fees	525,000	528,051	101%	504,200	251,206	50%	504,200	100%	-
Interest on Investments	540	1,917	355%	2,000	1,090	55%	2,700	135%	700
TOTAL RESOURCES	525,540	529,969	101%	506,200	252,297	50%	506,900	100%	700
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	652,767	644,229	99%	622,013	292,170	47%	627,534	101%	(5,521)
Materials and Services	175,603	172,484	98%	197,784	118,805	60%	197,784	100%	- ^A
TOTAL REQUIREMENTS	828,370	816,713	99%	819,797	410,975	50%	825,318	101%	(5,521)
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In - TRT	364,688	286,744	79%	380,521	190,260	50%	380,521	100%	-
TOTAL TRANSFERS	364,688	286,744	79%	380,521	190,260	50%	380,521	100%	-
Resources over Requirements	(302,830)	(286,744)		(313,597)	(158,679)		(318,418)		(4,821)
Net Transfers - In (Out)	364,688	286,744		380,521	190,260		380,521		-
TOTAL	\$ 61,858	\$ 0	0%	\$ 66,924	\$ 31,582	47%	\$ 62,103	93%	(\$4,821)

^A One time yearly software maintenance fee paid in July for entire fiscal year



Budget to Actuals Report

Sheriff's Office - Fund 255

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%

Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
LED #1 Property Tax Current	38,006,062	38,088,346	100%	40,066,974	36,918,744	92%	39,711,000	99%	(355,974) A
LED #2 Property Tax Current	15,189,654	15,221,876	100%	15,958,353	14,755,942	92%	15,847,000	99%	(111,353) B
Sheriff's Office Revenues	4,583,572	5,873,866	128%	6,751,935	4,116,499	61%	7,064,035	105%	312,100 C
LED #1 Interest	264,000	515,925	195%	400,000	272,214	68%	363,500	91%	(36,500)
LED #1 Property Tax Prior	330,000	333,126	101%	300,000	269,199	90%	300,000	100%	-
LED #2 Interest	65,000	149,987	231%	150,000	99,976	67%	126,200	84%	(23,800)
LED #2 Property Tax Prior	120,000	141,925	118%	120,000	110,169	92%	120,000	100%	-
TOTAL RESOURCES	58,558,288	60,325,051	103%	63,747,262	56,542,745	89%	63,531,735	100%	(215,527)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Digital Forensics	1,221,145	1,286,784	105%	1,419,216	751,782	53%	1,444,216	102%
Rickard Ranch	334,232	309,436	93%	610,205	186,639	31%	410,205	67%	200,000 D
Concealed Handgun Licenses	624,277	447,501	72%	592,803	213,683	36%	492,803	83%	100,000 D
Sheriff's Services	5,771,949	5,296,307	92%	5,230,244	2,783,880	53%	5,430,244	104%	(200,000)
Civil/Special Units	1,019,021	1,066,063	105%	1,281,834	602,893	47%	1,231,834	96%	50,000 D
Automotive/Communications	4,574,918	4,050,982	89%	4,152,483	1,739,439	42%	4,077,483	98%	75,000 D
Detective	4,773,538	4,175,876	87%	4,710,801	2,082,026	44%	4,373,401	93%	337,400 D
Patrol	16,270,641	14,471,496	89%	15,307,105	7,227,746	47%	15,183,605	99%	123,500 D
Records	855,590	705,173	82%	875,606	340,936	39%	750,606	86%	125,000 D
Adult Jail	23,784,474	20,951,689	88%	24,939,557	10,602,034	43%	23,118,051	93%	1,821,506 D
Court Security	600,590	570,292	95%	649,844	198,754	31%	424,844	65%	225,000 D
Emergency Services	808,931	668,053	83%	888,223	415,332	47%	938,223	106%	(50,000)
Special Services	2,779,458	2,926,535	105%	2,945,000	1,340,202	46%	2,945,000	100%	-
Training	1,537,498	1,205,912	78%	1,765,299	600,668	34%	1,515,299	86%	250,000 D
Other Law Enforcement	634,835	908,232	143%	959,055	311,217	32%	809,055	84%	150,000 D
Non - Departmental	50,000	100,000	200%	-	-	0%	-	-	-
TOTAL REQUIREMENTS	65,641,097	59,140,333	90%	66,327,275	29,397,231	44%	63,144,869	95%	3,182,406

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT	3,651,787	3,651,787	100%	3,751,787	1,875,894	50%	3,751,787	100%
Transfers Out	(6,500)	(6,500)	100%	(94,100)	(30,000)	32%	(94,100)	100%	-
Transfers Out - Debt Service	(267,700)	(264,358)	99%	(258,500)	(129,250)	50%	(258,500)	100%	-
TOTAL TRANSFERS	3,377,587	3,380,929	100%	3,399,187	1,716,644	51%	3,399,187	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	11,001,214	11,001,214	100%	15,566,862	15,566,861	100%	15,566,861	100%
Resources over Requirements	(7,082,809)	1,184,718		(2,580,013)	27,145,514		386,866		2,966,879
Net Transfers - In (Out)	3,377,587	3,380,929		3,399,187	1,716,644		3,399,187		-
TOTAL FUND BALANCE	\$ 7,295,992	\$ 15,566,861	213%	\$ 16,386,036	\$ 44,429,019	271%	\$ 19,352,914	118%	\$2,966,878

- A** Current year taxes received primarily in November, February and May; actual FY24-25 TAV is 4.64% over FY23-24 vs. 5.2% budgeted.
- B** Current year taxes received primarily in November, February and May; actual FY24-25 TAV is 4.64% over FY23-24 vs. 5.2% budgeted.
- C** Marijuana grant awarded more than was originally budgeted; budget adjustment forthcoming.
- D** Projected personnel savings due to unfilled positions.



Budget to Actuals Report

Health Services - Fund 274

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	23,757,820	20,712,977	87%	27,602,065	9,730,356	35%	25,441,933	92%	(2,160,132)
OHP Capitation	16,494,114	17,439,562	106%	17,529,405	8,361,040	48%	17,506,388	100%	(23,017)
State Miscellaneous	5,793,079	5,029,687	87%	7,330,050	4,694,582	64%	9,755,623	133%	2,425,573
OHP Fee for Service	4,947,581	5,809,490	117%	4,788,744	2,658,661	56%	5,467,020	114%	678,276
Local Grants	1,567,894	2,035,060	130%	2,763,131	1,188,183	43%	3,013,567	109%	250,436
Environmental Health Fees	1,478,906	1,483,715	100%	1,637,892	1,079,839	66%	1,774,828	108%	136,936
State - Medicaid/Medicare	1,034,491	1,149,710	111%	1,587,117	529,516	33%	973,675	61%	(613,442)
Other	1,061,371	2,326,567	219%	1,285,235	613,331	49%	778,940	63%	(506,295)
Federal Grants	1,440,560	1,321,402	92%	987,369	224,750	23%	389,587	39%	(597,782)
Patient Fees	1,087,790	890,377	82%	761,626	377,363	50%	744,160	98%	(17,466)
Medicaid	431,000	1,201,524	279%	627,276	306,897	49%	927,312	148%	300,036
Vital Records	315,000	336,256	107%	318,000	155,929	49%	325,000	102%	7,000
Interest on Investments	262,007	737,122	281%	317,000	395,677	125%	781,100	246%	464,100
State - Medicare	209,500	300,513	143%	195,057	207,288	106%	375,385	192%	180,328
Liquor Revenue	177,574	188,547	106%	177,574	60,247	34%	177,574	100%	-
Interfund Contract- Gen Fund	127,000	-	0%	127,000	63,500	50%	127,000	100%	-
State Shared- Family Planning	158,000	83,152	53%	75,000	28,927	39%	26,765	36%	(48,235)
TOTAL RESOURCES	60,343,687	61,045,659	101%	68,109,541	30,676,086	45%	68,627,858	101%	518,317

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	52,118,863	51,416,037	99%	58,744,852	26,647,017	45%	57,781,303	98%
Materials and Services	19,836,301	15,061,997	76%	23,038,065	8,928,596	39%	22,503,370	98%	534,695
Capital Outlay	347,500	578,091	166%	1,932,000	91,185	5%	138,185	7%	1,793,815
Administration Allocation	4,984	(0)	0%	(42)	-	0%	(42)	100%	-
TOTAL REQUIREMENTS	72,307,648	67,056,125	93%	83,714,875	35,666,798	43%	80,422,817	96%	3,292,058

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Fund	6,780,140	6,050,314	89%	7,218,715	-	0%	6,914,116	96%
Transfers In- OHP Mental Health	2,210,573	407,071	18%	4,266,163	-	0%	1,946,413	46%	(2,319,750)
Transfers In- Acute Care Service	-	-	-	626,000	625,142	100%	625,142	100%	(858)
Transfers In - TRT	368,417	368,417	100%	276,572	138,286	50%	276,572	100%	-
Transfers In - Video Lottery	-	-	-	250,000	250,000	100%	250,000	100%	-
Transfers In- Sheriff's Office	-	-	-	30,000	30,000	100%	30,000	100%	-
Transfers Out	(1,332,674)	(877,923)	66%	(1,996,086)	(1,381,260)	69%	(1,781,969)	89%	214,117
TOTAL TRANSFERS	8,026,456	5,947,879	74%	10,671,364	(337,832)	-3%	8,260,274	77%	(2,411,090)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	11,417,516	12,519,113	110%	12,456,527	12,456,527	100%	12,472,527	100%
Resources over Requirements	(11,963,961)	(6,010,466)	-	(15,605,334)	(4,990,712)	-	(11,794,959)	-	3,810,375
Net Transfers - In (Out)	8,026,456	5,947,879	-	10,671,364	(337,832)	-	8,260,274	-	(2,411,090)
TOTAL FUND BALANCE	\$ 7,480,011	\$ 12,456,527	167%	\$ 7,522,557	\$ 7,127,984	95%	\$ 8,937,842	119%	\$1,415,285



Budget to Actuals Report

Health Services - Admin - Fund 274

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Other	9,000	167,850	999%	511,588	482,732	94%	281,775	55%	(229,813) A
OHP Capitation	435,349	435,349	100%	474,674	228,620	48%	474,674	100%	-
Interest on Investments	262,007	737,122	281%	317,000	395,677	125%	781,100	246%	464,100
State Grant	160,000	148,958	93%	132,289	194,578	147%	131,723	100%	(566) A
TOTAL RESOURCES	866,356	1,489,279	172%	1,435,551	1,301,607	91%	1,669,272	116%	233,721

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	6,769,513	6,539,032	97%	7,890,669	3,571,567	45%	7,791,378	99%
Materials and Services	7,671,421	7,578,213	99%	8,932,448	4,238,455	47%	8,867,988	99%	64,460
Capital Outlay	43,750	87,587	200%	-	-	-	-	-	-
Administration Allocation	(12,633,378)	(12,633,396)	100%	(15,206,690)	-	0%	(15,194,081)	100%	(12,609)
TOTAL REQUIREMENTS	1,851,306	1,571,436	85%	1,616,427	7,810,022	483%	1,465,285	91%	151,142

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- OHP Mental Health	81,250	81,250	100%	-	-	-	-	-
Transfers Out	(300,174)	(315,174)	105%	(377,446)	(176,223)	47%	(377,446)	100%	-
TOTAL TRANSFERS	(218,924)	(233,924)	107%	(377,446)	(176,223)	47%	(377,446)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,665,544	3,786,843	103%	3,470,762	3,470,762	100%	3,470,762	100%
Resources over Requirements	(984,950)	(82,157)		(180,876)	(6,508,415)		203,988		384,863
Net Transfers - In (Out)	(218,924)	(233,924)		(377,446)	(176,223)		(377,446)		-
TOTAL FUND BALANCE	\$ 2,461,670	\$ 3,470,762	141%	\$ 2,912,441	(\$ 3,213,876)	-110%	\$ 3,297,304	113%	\$384,863

A Projection includes adjustment for anticipated unearned revenue. Amounts will be finalized at fiscal year-end.
B Personnel projections assume 3% vacancy.



Budget to Actuals Report

Health Services - Behavioral Health - Fund 274

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	17,967,689	14,679,278	82%	20,955,001	6,846,691	33%	18,334,796	87%	(2,620,205) A
OHP Capitation	16,058,765	16,886,706	105%	16,694,731	7,990,836	48%	16,694,731	100%	-
State Miscellaneous	4,924,368	4,427,643	90%	6,861,414	4,634,252	68%	8,943,177	130%	2,081,763 B
OHP Fee for Service	4,927,331	5,777,316	117%	4,764,259	2,639,234	55%	5,432,308	114%	668,049
Local Grants	1,348,943	1,395,962	103%	2,427,949	692,054	29%	2,471,821	102%	43,872
Federal Grants	1,285,560	1,186,400	92%	824,623	197,998	24%	197,998	24%	(626,625) C
Medicaid	431,000	1,201,524	279%	627,276	306,897	49%	927,312	148%	300,036 D
Patient Fees	448,500	679,928	152%	575,975	311,012	54%	577,371	100%	1,396
State - Medicare	209,500	300,513	143%	195,057	207,288	106%	375,385	192%	180,328 E
Liquor Revenue	177,574	188,547	106%	177,574	60,247	34%	177,574	100%	-
Interfund Contract- Gen Fund	127,000	-	0%	127,000	63,500	50%	127,000	100%	-
Other	631,245	688,382	109%	6,241	6,532	105%	9,689	155%	3,448
TOTAL RESOURCES	48,537,475	47,412,198	98%	54,237,100	23,956,540	44%	54,269,162	100%	32,062

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Administration Allocation	9,546,200	9,546,201	100%	11,468,519	-	0%	11,455,910	100%
Personnel Services	33,370,785	32,911,255	99%	37,956,176	16,955,179	45%	37,500,487	99%	455,689 F
Materials and Services	9,740,566	5,397,546	55%	11,393,406	4,122,294	36%	11,170,153	98%	223,253
Capital Outlay	160,250	234,772	147%	1,932,000	91,185	5%	138,185	7%	1,793,815 G
TOTAL REQUIREMENTS	52,817,801	48,089,773	91%	62,750,101	21,168,657	34%	60,264,735	96%	2,485,366

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- OHP Mental Health	1,809,358	5,856	0%	3,962,859	-	0%	1,643,109	41%
Transfers In- General Fund	2,231,439	1,501,613	67%	2,088,273	-	0%	1,783,674	85%	(304,599) H
Transfers In- Acute Care Service	-	-	-	626,000	625,142	100%	625,142	100%	(858)
Transfers In- Sheriff's Office	-	-	-	30,000	30,000	100%	30,000	100%	-
Transfers Out	(481,000)	(562,749)	117%	(445,000)	(39,976)	9%	(239,462)	54%	205,538
TOTAL TRANSFERS	3,559,797	944,720	27%	6,262,132	615,166	10%	3,842,463	61%	(2,419,669)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,989,589	4,679,830	117%	4,946,976	4,946,976	100%	4,962,976	100%
Resources over Requirements	(4,280,326)	(677,575)	-	(8,513,001)	2,787,883	-	(5,995,572)	-	2,517,428
Net Transfers - In (Out)	3,559,797	944,720	-	6,262,132	615,166	-	3,842,463	-	(2,419,669)
TOTAL FUND BALANCE	\$ 3,269,060	\$ 4,946,976	151%	\$ 2,696,108	\$ 8,350,025	310%	\$ 2,809,867	104%	\$113,759

- A** Projections include \$401K one-time funds through HB5204 for Jail Diversion and \$2M budgeted that is now in State Miscellaneous.
- B** \$2M originally budgeted to be received in State Grant line for Secure Residential Treatment Facility.
- C** Budget assumes approval of a one-year No Cost Extension for SAMHSA System of Care Grant that was denied. Projections remove award and related County General Fund match.
- D** Medicaid tracking higher than budgeted.
- E** Medicare tracking higher than budgeted.
- F** Personnel projections assume 6% vacancy. Includes continuation of paid internship program, which began in January 2024 and was not originally
- G** Original budget included tenant improvement costs for expansion at a new site in La Pine. At this point, expenditures are not anticipated in FY25.
- H** Reduction in County General Fund related to no longer needing local match contribution of SAMHSA System of Care Grant, which ended August 2024.



Budget to Actuals Report

Health Services - Public Health - Fund 274

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
State Grant	5,630,131	5,884,742	105%	6,514,775	2,689,087	41%	6,975,414	107%	460,639	A
Environmental Health Fees	1,478,906	1,483,715	100%	1,637,892	1,079,839	66%	1,774,828	108%	136,936	B
State - Medicaid/Medicare	1,034,491	1,149,710	111%	1,587,117	529,516	33%	973,675	61%	(613,442)	C
Other	421,126	1,470,335	349%	767,406	124,067	17%	487,476	67%	(279,930)	D
State Miscellaneous	868,711	602,044	69%	468,636	60,330	13%	812,446	173%	343,810	E
OHP Capitation	-	117,506		360,000	141,584	39%	336,983	94%	(23,017)	
Local Grants	218,951	639,098	292%	335,182	496,129	148%	541,746	162%	206,564	F
Vital Records	315,000	336,256	107%	318,000	155,929	49%	325,000	102%	7,000	
Patient Fees	639,290	210,450	33%	185,651	66,350	36%	166,789	90%	(18,862)	
Federal Grants	155,000	135,003	87%	162,746	26,752	16%	191,589	118%	28,843	
State Shared- Family Planning	158,000	83,152	53%	75,000	28,927	39%	26,765	36%	(48,235)	G
OHP Fee for Service	20,250	32,173	159%	24,485	19,427	79%	34,712	142%	10,227	
TOTAL RESOURCES	10,939,856	12,144,182	111%	12,436,890	5,417,939	44%	12,689,424	102%	252,534	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Administration Allocation	3,092,162	3,087,195	100%	3,738,129	-	0%	3,738,129	100%	-
Personnel Services	11,978,565	11,965,751	100%	12,898,007	6,120,271	47%	12,489,438	97%	408,569	H
Materials and Services	2,424,314	2,086,239	86%	2,712,212	567,847	21%	2,465,230	91%	246,982	
Capital Outlay	143,500	255,731	178%	-	-	-	-	-	-	
TOTAL REQUIREMENTS	17,638,541	17,394,916	99%	19,348,348	6,688,118	35%	18,692,798	97%	655,550	

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Transfers In - General Fund	4,548,701	4,548,701	100%	5,130,442	-	0%	5,130,442	100%	-
Transfers In - OHP Mental Health	319,965	319,965	100%	303,304	-	0%	303,304	100%	-	
Transfers In - TRT	368,417	368,417	100%	276,572	138,286	50%	276,572	100%	-	
Transfers In - Video Lottery	-	-	-	250,000	250,000	100%	250,000	100%	-	
Transfers Out	(551,500)	-	0%	(1,173,640)	(1,165,061)	99%	(1,165,061)	99%	8,579	
TOTAL TRANSFERS	4,685,583	5,237,083	112%	4,786,678	(776,775)	-16%	4,795,257	100%	8,579	

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,762,383	4,052,440	108%	4,038,789	4,038,789	100%	4,038,789	100%
Resources over Requirements	(6,698,685)	(5,250,734)		(6,911,458)	(1,270,179)		(6,003,374)		908,084
Net Transfers - In (Out)	4,685,583	5,237,083		4,786,678	(776,775)		4,795,257		8,579
TOTAL FUND BALANCE	\$ 1,749,281	\$ 4,038,789	231%	\$ 1,914,009	\$ 1,991,835	104%	\$ 2,830,672	148%	\$916,663

- A** Additional \$342K for Opioid Prevention Funds forthcoming, Awarded Garrett Lee Smith +93K.
- B** In September, Board approved an additional 8% fee increase effective October 1, 2024.
- C** Projections less than budget due to Reproductive Health Clinic closures as of October 1, 2024 and MAC funding originally budgeted in Medicaid, but actuals coming through as State Miscellaneous.
- D** Projection less than budget due to Opioid Settlement payments being directly received within Fund 001 as of July (392K originally budgeted) and state funding for Family Connects Oregon coming through state grant (additional 238K).
- E** Medicaid Administrative Claim (MAC) was originally budgeted in Medicaid, but actuals coming through as State Miscellaneous.
- F** Public Health received 2023 Quality Incentive Metric funds
- G** Projections less than budget due to Reproductive Health Clinic closures as of October 1, 2024.
- H** Personnel projection assumes an average of 2% vacancy.
- I** Opioid Settlement Funds transferring from Health Services to Fund 001



Budget to Actuals Report

Community Development - Fund 295

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Admin - Operations	157,300	148,681	95%	144,238	71,164	49%	166,238	115%	22,000	A
Code Compliance	1,124,181	840,865	75%	1,003,933	547,039	54%	1,038,433	103%	34,500	A
Building Safety	3,991,388	3,372,838	85%	3,414,568	1,651,701	48%	3,348,168	98%	(66,400)	B
Electrical	902,175	796,598	88%	918,502	433,195	47%	913,502	99%	(5,000)	B
Onsite Wastewater	923,880	909,862	98%	1,028,065	407,134	40%	983,131	96%	(44,934)	B
Current Planning	2,304,562	1,708,739	74%	1,916,960	1,015,907	53%	1,935,860	101%	18,900	A
Long Range Planning	1,057,354	746,065	71%	974,972	567,150	58%	990,822	102%	15,850	A
TOTAL RESOURCES	10,460,840	8,523,648	81%	9,401,238	4,693,291	50%	9,376,154	100%	(25,084)	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Admin - Operations	3,241,288	2,955,422	91%	3,552,093	1,670,465	47%	3,487,966	98%	64,127
Code Compliance	743,931	655,434	88%	801,574	338,108	42%	740,976	92%	60,598	C
Building Safety	2,088,542	1,863,677	89%	2,133,076	911,858	43%	1,984,280	93%	148,796	C
Electrical	583,718	560,356	96%	612,818	288,744	47%	615,191	100%	(2,373)	
Onsite Wastewater	865,670	732,454	85%	724,202	310,116	43%	689,598	95%	34,604	C
Current Planning	1,857,735	1,416,212	76%	1,410,470	572,832	41%	1,287,180	91%	123,290	C
Long Range Planning	888,677	714,855	80%	757,012	368,627	49%	784,990	104%	(27,978)	C
TOTAL REQUIREMENTS	10,269,561	8,898,411	87%	9,991,245	4,460,750	45%	9,590,181	96%	401,064	

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance	
	Transfers In - CDD Building Reserve	-	-		622,630	-	0%	522,630	84%	(100,000)
Transfers In - CDD Electrical Reserve	86,721	50,027	58%	222,200	-	0%	192,193	86%	(30,007)	D
Transfers In - CDD Operating Fund	510,105	47,445	9%	131,502	-	0%	-	0%	(131,502)	
Transfers in - General Fund	100,000	48,181	48%	100,000	7,618	8%	50,000	50%	(50,000)	
Transfers In - TRT	-	-		100,000	50,000	50%	100,000	100%	-	
Transfers Out	(107,544)	(107,544)	100%	-	-		-		-	
Transfers Out - CDD Reserve	(122,752)	(233,698)	190%	(267,000)	-	0%	(266,612)	100%	388	E
TOTAL TRANSFERS	466,530	(195,589)	-42%	909,332	57,618	6%	598,211	66%	(311,121)	

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,317,921	1,322,717	100%	752,366	752,366	100%	753,666	100%
Resources over Requirements	191,279	(374,763)		(590,007)	232,541		(214,027)		375,980
Net Transfers - In (Out)	466,530	(195,589)		909,332	57,618		598,211		(311,121)
TOTAL FUND BALANCE	\$ 1,975,730	\$ 752,366	38%	\$ 1,071,691	\$ 1,042,525	97%	\$ 1,137,850	106%	\$66,159

- A** Increase is related to CDD's increased fees, effective November 1st.
- B** YTD revenue collection is lower than anticipated due to reduced building valuations and permitting volumes.
- C** Net increases/decreases are the result of increased HBF costs, 2 new FTE, unfilled positions, FMLA savings and standard M&S adjustments.
- D** Transfer from reserves for one new FTE and contribution to contingency requirement.
- E** Transfer to reserves reduced general divisions contingency requirement.



Budget to Actuals Report

Road - Fund 325

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Motor Vehicle Revenue	20,648,483	21,099,991	102%	21,484,773	10,955,297	51%	21,484,773	100%	-
Federal - PILT Payment	2,240,000	2,394,054	107%	2,741,447	2,401,480	88%	2,401,480	88%	(339,967)
Other Inter-fund Services	1,450,015	1,574,821	109%	1,368,191	416,736	30%	1,368,191	100%	-
Cities-Bend/Red/Sis/La Pine	763,171	961,664	126%	988,063	314,942	32%	1,002,372	101%	14,309
Sale of Equip & Material	614,500	370,308	60%	486,300	240,751	50%	486,300	100%	-
Interest on Investments	138,031	195,226	141%	158,000	156,563	99%	300,400	190%	142,400
Federal Reimbursements	689,703	342,290	50%	137,000	-	0%	137,000	100%	-
Miscellaneous	73,808	70,690	96%	61,132	32,518	53%	65,132	107%	4,000
Mineral Lease Royalties	50,000	131,078	262%	50,000	4,020	8%	50,000	100%	-
Assessment Payments (P&I)	6,000	11,471	191%	5,000	755	15%	6,500	130%	1,500
IF Capital Projects - Revenue	-	-	-	-	121,966	-	121,966	-	121,966
TOTAL RESOURCES	26,673,711	27,151,594	102%	27,479,906	14,645,029	53%	27,424,114	100%	(55,792)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	8,406,468	8,507,587	101%	9,556,843	4,299,358	45%	9,180,646	96%
Materials and Services	8,600,033	7,244,549	84%	9,992,969	4,058,815	41%	10,215,724	102%	(222,755)
Capital Outlay	118,260	53,591	45%	-	-	-	-	-	-
TOTAL REQUIREMENTS	17,124,761	15,805,727	92%	19,549,812	8,358,174	43%	19,396,369	99%	153,443

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out	(12,700,000)	(12,700,000)	100%	(10,720,695)	(2,089,362)	19%	(10,720,695)	100%
TOTAL TRANSFERS	(12,700,000)	(12,700,000)	100%	(10,720,695)	(2,089,362)	19%	(10,720,695)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	5,521,251	7,351,679	133%	5,997,546	5,997,546	100%	5,997,546	100%
Resources over Requirements	9,548,950	11,345,867	-	7,930,094	6,286,855	-	8,027,745	-	97,651
Net Transfers - In (Out)	(12,700,000)	(12,700,000)	-	(10,720,695)	(2,089,362)	-	(10,720,695)	-	-
TOTAL FUND BALANCE	\$ 2,370,201	\$ 5,997,546	253%	\$ 3,206,945	\$ 10,195,039	318%	\$ 3,304,596	103%	\$97,651

^A Projected Personnel savings based on FY24/FY25 average vacancy rate of 4.7%



Budget to Actuals Report

Adult P&P - Fund 355

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
DOC Grant in Aid SB 1145	4,116,464	4,143,196	101%	4,693,331	2,358,901	50%	4,693,331	100%	-
CJC Justice Reinvestment	943,172	1,103,019	117%	1,167,810	728,909	62%	1,167,810	100%	-
DOC Measure 57	256,815	259,307	101%	259,307	259,307	100%	259,307	100%	-
Interest on Investments	75,230	87,583	116%	73,000	61,851	85%	124,600	171%	51,600
Interfund- Sheriff	50,000	50,000	100%	60,000	30,000	50%	60,000	100%	-
Other Inter-fund Services	-	-	-	50,000	-	0%	50,000	100%	-
State Miscellaneous	22,607	116,078	513%	19,709	-	0%	19,709	100%	-
Miscellaneous	500	1,062	212%	500	4,463	893%	4,884	977%	4,384 A
Oregon BOPPPS	20,318	7,686	38%	-	12,632	-	12,632	-	12,632 B
Gen Fund/Crime Prevention	50,000	50,000	100%	-	-	-	-	-	-
Electronic Monitoring Fee	500	258	52%	-	-	-	-	-	-
TOTAL RESOURCES	5,535,606	5,818,189	105%	6,323,657	3,456,063	55%	6,392,273	101%	68,616

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,757,511	5,239,314	91%	6,387,456	2,655,397	42%	5,487,360	86%
Materials and Services	1,818,521	1,788,936	98%	1,984,229	817,817	41%	1,929,233	97%	54,996 D
TOTAL REQUIREMENTS	7,576,032	7,028,249	93%	8,371,685	3,473,214	41%	7,416,593	89%	955,092

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	536,369	601,369	112%	703,369	351,685	50%	703,369	100%
Transfers In- Health Services	50,000	-	0%	-	-	-	-	-	-
Transfer to Vehicle Maint	(75,419)	(75,419)	100%	(76,405)	(38,202)	50%	(76,405)	100%	-
TOTAL TRANSFERS	510,950	525,950	103%	626,964	313,482	50%	626,964	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	3,000,000	3,010,934	100%	2,326,824	2,326,824	100%	2,326,824	100%
Resources over Requirements	(2,040,426)	(1,210,060)	-	(2,048,028)	(17,151)	-	(1,024,320)	-	1,023,708
Net Transfers - In (Out)	510,950	525,950	-	626,964	313,482	-	626,964	-	-
TOTAL FUND BALANCE	\$ 1,470,524	\$ 2,326,824	158%	\$ 905,760	\$ 2,623,155	290%	\$ 1,929,468	213%	\$1,023,708

- A** Reimbursement for hosting event for Oregon Association of Community Corrections Directors.
- B** Projected Personnel savings based on FY24/FY25 average vacancy rate of 15.5%
- C** Projected Personnel savings based on FY24/FY25 average vacancy rate of 15.5%
- D** Materials and services projections based on current spending trends.



Budget to Actuals Report

Road CIP - Fund 465

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Miscellaneous	1,704,116	2,342,101	137%	881,339	-	0%	881,339	100%	-
Interest on Investments	475,310	580,958	122%	476,000	267,632	56%	539,600	113%	63,600
Miscellaneous	-	28,774		-	-		-		-
TOTAL RESOURCES	2,179,426	2,951,833	135%	1,357,339	267,632	20%	1,420,939	105%	63,600

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Materials and Services	132,770	132,770	100%	134,492	67,246	50%	134,492	100%
Capital Outlay	24,009,399	22,991,686	96%	16,189,012	2,913,363	18%	13,696,778	85%	2,492,234
TOTAL REQUIREMENTS	24,142,169	23,124,456	96%	16,323,504	2,980,609	18%	13,831,270	85%	2,492,234

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In	12,500,000	12,500,000	100%	10,631,333	-	0%	10,631,333	100%
TOTAL TRANSFERS	12,500,000	12,500,000	100%	10,631,333	-	0%	10,631,333	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	19,012,380	23,347,907	123%	15,675,284	15,675,284	100%	15,675,284	100%
Resources over Requirements	(21,962,743)	(20,172,623)		(14,966,165)	(2,712,976)		(12,410,331)		2,555,834
Net Transfers - In (Out)	12,500,000	12,500,000		10,631,333	-		10,631,333		-
TOTAL FUND BALANCE	\$ 9,549,637	\$ 15,675,284	164%	\$ 11,340,452	\$ 12,962,307	114%	\$ 13,896,286	123%	\$2,555,834



Budget to Actuals Report

Road CIP (Fund 465) - Capital Outlay Summary by Project

FY25 YTD December 31, 2024

01/22/2025 Item #10.

50.00%
Year Completed

	Fiscal Year 2024			Fiscal Year 2025					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Hunnel Rd: Loco Rd to Tumalo Rd	2,693,318	2,544,568	94%	-	202,867		202,867		(202,867)
Powell Butte Hwy/Butler Market RB	1,950,000	1,551,099	80%	1,095,760	842,965	77%	858,000	78%	237,760
Wilcox Ave Bridge #2171-03 Replacement	-	-		160,000	-	0%	160,000	100%	-
Paving Tumalo Rd/Deschutes Mkt Rd	-	-		520,000	471,376	91%	471,376	91%	48,624
Hamehook Rd Bridge #16181 Rehabilitation	380,000	367,224	97%	1,930,500	435,837	23%	1,791,900	93%	138,600
NW Lower Bridge Way: 43rd St to Holmes Rd	159,140	105,726	66%	1,650,000	43,124	3%	1,650,000	100%	-
Northwest Way: NW Coyner Ave to NW Altmeter Wy	-	-		85,000	-	0%	85,000	100%	-
Tumalo Reservoir Rd: OB Riley to Sisemore Rd	180,000	197,240	110%	2,417,752	121,527	5%	2,417,752	100%	-
Local Road Pavement Preservation	-	-		-	-		-		-
Paving Of Horse Butte Rd	-	-		630,000	-	0%	630,000	100%	-
Paving Of Obr Hwy: Tumalo To Helmho	2,600,000	2,303,234		2,520,000	291,406	12%	291,406	12%	2,228,594
La Pine Uic Stormwater Improvements	-	-		240,000	-	0%	240,000	100%	-
S Century Dr / Spring River Rd Roun	10,000	244		1,650,000	296,180	18%	1,650,000	100%	-
Burgess Rd/Day Rd Traffic Signal	-	-		50,000	-	0%	50,000	100%	-
Powell Butte Hwy: McGrath Rd to US20	-	-		2,290,000	-	0%	2,290,000	100%	-
Slurry Seal 2025	-	-		350,000	-	0%	350,000	100%	-
Hamby Road School Zone Improvements	-	-		-	75,442		80,000		(80,000)
ODOT ARTS Program - Driver Speed Feedback Signs	-	-		24,161	24,161	100%	24,161	100%	0
Lazy River Dr Mailbox Improvements	-	-		150,000	108,477	72%	108,477	72%	41,523
Asphalt Leveling 2024	-	-		200,000	-	0%	200,000	100%	-
FY 23 Guardrail Improvements	-	-		-	-		-		-
Signage improvements	-	-		125,839	-	0%	60,839	48%	65,000
Sidewalk Ramp Improvements	-	-		100,000	-	0%	85,000	85%	15,000
TOTAL CAPITAL OUTLAY	\$ 7,972,458	\$ 7,069,335	89%	\$ 16,189,012	2,913,363	18%	13,696,778	85%	\$ 2,492,234



Budget to Actuals Report

Solid Waste - Fund 610

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Franchise Disposal Fees	8,000,000	8,858,989	111%	9,940,000	4,655,081	47%	9,940,000	100%	A
Commercial Disp. Fee	3,310,000	3,984,563	120%	4,450,000	2,327,917	52%	4,450,000	100%	A
Private Disposal Fees	3,450,000	3,236,947	94%	3,420,000	1,883,274	55%	3,420,000	100%	A
Special Waste	30,000	103,947	346%	645,000	105,630	16%	645,000	100%	B
Franchise 5% Fees	565,000	646,761	114%	635,000	282,860	45%	635,000	100%	C
Yard Debris	400,000	456,528	114%	440,000	260,685	59%	440,000	100%	D
Miscellaneous	173,000	290,694	168%	170,000	104,481	61%	170,000	100%	
Interest on Investments	60,410	147,126	244%	62,000	105,472	170%	206,800	334%	144,800 E
Recyclables	7,000	7,669	110%	7,000	9,708	139%	16,500	236%	9,500
Leases	1	1	100%	1	-	0%	1	100%	
Other Inter-fund Services	-	-		-	-		-		
TOTAL RESOURCES	15,995,411	17,733,226	111%	19,769,001	9,735,107	49%	19,923,301	101%	154,300

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	4,108,983	3,967,708	97%	5,739,145	2,356,287	41%	5,739,145	100%
Materials and Services	7,683,911	7,307,004	95%	8,994,999	3,229,052	36%	8,994,999	100%	-
Capital Outlay	309,000	246,763	80%	282,000	24,971	9%	282,000	100%	-
Debt Service	2,302,640	2,302,520	100%	2,305,600	752,691	33%	2,305,600	100%	-
TOTAL REQUIREMENTS	14,404,534	13,823,996	96%	17,321,744	6,363,001	37%	17,321,744	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - SW Capital & Equipment Reserve	910,000	-	0%	-	-		-	
Transfers Out - SW Capital & Equipment Reserve	(2,613,962)	(2,613,962)	100%	(4,564,141)	(2,282,071)	50%	(4,564,141)	100%	-
TOTAL TRANSFERS	(1,703,962)	(2,613,962)	153%	(4,564,141)	(2,282,071)	50%	(4,564,141)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,416,385	2,743,514	114%	4,038,781	4,038,781	100%	4,039,441	100%
Resources over Requirements	1,590,877	3,909,230		2,447,257	3,372,107		2,601,557		154,300
Net Transfers - In (Out)	(1,703,962)	(2,613,962)		(4,564,141)	(2,282,071)		(4,564,141)		-
TOTAL FUND BALANCE	\$ 2,303,300	\$ 4,038,781	175%	\$ 1,921,897	\$ 5,128,818	267%	\$ 2,076,857	108%	\$154,960

- A** Total disposal fee projections reflect management's best estimate of revenues to be collected. Disposal tons are typically higher in the summer with reductions in winter; fiscal YTD tons are running 5% greater than last year-to-date. Franchise disposal fee payments of \$504K were not received from Republic Services (Bend Garbage, High Country) by closing.
- B** Special Waste revenue source is unpredictable and dependent on special clean-up projects of contaminated soil and asbestos; fiscal YTD is running less than budget for sweepings and overs.
- C** Annual fees due April 15, 2025; received monthly installments from Republic.
- D** Yard Debris revenue is seasonal with higher utilization in summer months; fiscal YTD volumes are running 1% under last year-to-date.
- E** Investment Income projected to come in higher than budget.



Budget to Actuals Report

Fair & Expo - Fund 615

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Food & Beverage	991,000	1,565,820	158%	1,535,000	603,700	39%	1,441,090	94%	(93,910)
Events Revenue	1,050,000	979,919	93%	1,390,000	536,268	39%	972,000	70%	(418,000)
Rights & Signage	105,000	106,016	101%	110,000	55,300	50%	116,000	105%	6,000
Horse Stall Rental	100,000	74,925	75%	67,500	30,000	44%	55,000	81%	(12,500) A
Storage	50,000	51,099	102%	45,000	-	0%	26,000	58%	(19,000)
Camping Fee	22,500	33,694	150%	37,500	14,474	39%	59,974	160%	22,474
Interest on Investments	22,000	24,619	112%	16,000	9,292	58%	18,600	116%	2,600
Miscellaneous	3,000	7,001	233%	5,000	22,240	445%	27,571	551%	22,571
TOTAL RESOURCES	2,343,500	2,843,093	121%	3,206,000	1,271,274	40%	2,716,235	85%	(489,765)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	1,478,441	1,499,682	101%	1,851,584	766,654	41%	1,476,536	80%
Personnel Services - F&B	148,510	80,916	54%	187,439	28,244	15%	123,398	66%	64,041
Materials and Services	1,492,986	1,334,327	89%	1,917,689	584,106	30%	1,689,882	88%	227,807
Materials and Services - F&B	514,200	852,112	166%	781,750	348,980	45%	856,101	110%	(74,351)
Debt Service	100,190	100,139	100%	99,700	50,519	51%	99,700	100%	-
TOTAL REQUIREMENTS	3,734,327	3,867,176	104%	4,838,162	1,778,502	37%	4,245,617	88%	592,545

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Room Tax	1,009,023	988,867	98%	963,000	481,500	50%	950,278	99%
Transfers In - County Fair	-	-	-	196,900	98,450	50%	196,900	100%	-
Transfers In - Park Fund	30,000	30,000	100%	30,000	15,000	50%	30,000	100%	-
Transfers Out	(163,342)	(10,777)	7%	(10,777)	(5,388)	50%	(10,777)	100%	-
TOTAL TRANSFERS	875,681	1,008,090	115%	1,179,123	589,562	50%	1,166,401	99%	(12,722)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	547,763	547,764	100%	531,770	531,770	100%	531,770	100%
Resources over Requirements	(1,390,827)	(1,024,083)	-	(1,632,162)	(507,228)	-	(1,529,382)	-	102,780
Net Transfers - In (Out)	875,681	1,008,090	115%	1,179,123	589,562	50%	1,166,401	99%	(12,722)
TOTAL FUND BALANCE	\$ 32,617	\$ 531,770	999%	\$ 78,731	\$ 614,103	780%	\$ 168,789	214%	\$90,058

A Cascade Futurity's horse stall rental was billed \$30,000 after the event based on usage (billed but not yet received).

B Projected Personnel savings based on FY24/FY25 average vacancy rate of 26.27%



Budget to Actuals Report

Annual County Fair - Fund 616

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Concessions and Catering	790,000	834,968	106%	797,500	832,575	104%	832,576	104%	35,076
Gate Receipts	775,000	1,046,188	135%	780,000	923,260	118%	923,260	118%	143,260
Carnival	430,000	245,809	57%	430,000	468,142	109%	468,142	109%	38,142
Commercial Exhibitors	118,200	114,091	97%	115,000	137,741	120%	137,741	120%	22,741
Fair Sponsorship	92,500	69,967	76%	99,000	124,960	126%	124,960	126%	25,960
State Grant	53,167	53,167	100%	53,167	635	1%	635	1%	(52,532)
Rodeo Sponsorship	30,000	35,452	118%	30,000	44,810	149%	44,811	149%	14,811
Interest on Investments	13,500	25,831	191%	23,000	13,926	61%	28,400	123%	5,400
R/V Camping/Horse Stall Rental	17,250	31,255	181%	18,500	35,982	194%	35,982	194%	17,482
Merchandise Sales	2,500	1,899	76%	2,500	1,608	64%	1,608	64%	(892)
Livestock Entry Fees	2,000	1,940	97%	2,000	3,139	157%	3,139	157%	1,139
Miscellaneous	-	39		-	-		-		-
TOTAL RESOURCES	2,324,117	2,460,606	106%	2,350,667	2,586,777	110%	2,601,253	111%	250,586

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	226,531	189,056	83%	229,798	118,837	52%	239,836	104%
Materials and Services	2,356,325	2,249,042	95%	2,442,103	2,290,732	94%	2,428,057	99%	14,046
TOTAL REQUIREMENTS	2,582,856	2,438,099	94%	2,671,901	2,409,568	90%	2,667,893	100%	4,008

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT 1%	75,000	75,000	100%	75,000	37,500	50%	75,000	100%
Transfers Out	(109,503)	(109,503)	100%	-	-		-		-
Transfer Out - Fair & Expo	-	-		(196,900)	(98,450)	50%	(196,900)	100%	-
TOTAL TRANSFERS	(34,503)	(34,503)	100%	(121,900)	(60,950)	50%	(121,900)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	521,447	521,447	100%	509,451	509,451	100%	509,451	100%
Resources over Requirements	(258,739)	22,507		(321,234)	177,209		(66,640)		254,594
Net Transfers - In (Out)	(34,503)	(34,503)		(121,900)	(60,950)		(121,900)		-
TOTAL FUND BALANCE	\$ 228,205	\$ 509,451	223%	\$ 66,317	\$ 625,710	944%	\$ 320,911	484%	\$254,594

A Projected Personnel based on overage to date



Budget to Actuals Report

Annual County Fair - Fund 616

CY24 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

	Fair 2023	Fair 2024 Actuals to Date	2024 Projection
RESOURCES			
Gate Receipts	\$ 1,042,896	\$ 926,552	\$ 926,552
Carnival	245,809	468,142	468,142
Commercial Exhibitors	436,160	463,575	463,575
Livestock Entry Fees	1,940	3,139	3,139
R/V Camping/Horse Stall Rental	31,449	35,788	35,788
Merchandise Sales	1,899	1,608	1,608
Concessions and Catering	512,899	506,742	506,742
Fair Sponsorship	117,183	147,752	147,752
TOTAL FAIR REVENUES	\$ 2,390,235	\$ 2,553,296	\$ 2,553,296
OTHER RESOURCES			
State Grant	53,167	635	635
Interest	19,504	27,388	27,388
Miscellaneous	114	-	-
TOTAL RESOURCES	\$ 2,463,020	\$ 2,581,319	\$ 2,581,319
REQUIREMENTS			
Personnel	175,531	222,365	222,365
Materials & Services	2,124,162	2,524,960	2,524,960
TOTAL REQUIREMENTS	\$ 2,299,693	\$ 2,747,324	\$ 2,747,324
TRANSFERS			
Transfer In - TRT 1%	75,000	75,000	75,000
Transfer Out - F&E Reserve	(170,608)	(54,753)	(54,753)
Transfer Out - Fair & Expo	-	(98,450)	(98,450)
TOTAL TRANSFERS	\$ (95,608)	\$ (78,203)	\$ (78,203)
Net Fair	\$ 67,719	\$ (244,209)	\$ (244,209)
Beginning Fund Balance on Jan 1	\$ 952,421	\$ 1,020,140	\$ 1,020,140
Ending Balance	\$ 1,020,140	\$ 775,931	\$ 775,931



Budget to Actuals Report

Fair & Expo Capital Reserve - Fund 617

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	64,800	94,239	145%	88,000	64,057	73%	125,800	143%	37,800
Miscellaneous	-	130,809		-	94,112		94,112		94,112
TOTAL RESOURCES	64,800	225,047	347%	88,000	158,169	180%	219,912	250%	131,912

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Materials and Services	343,555	274,247	80%	475,000	51,488	11%	475,000	100%
Capital Outlay	746,445	191,682	26%	785,000	26,632	3%	785,000	100%	- ^A
TOTAL REQUIREMENTS	1,090,000	465,928	43%	1,260,000	78,120	6%	1,260,000	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT 1%	462,119	453,481	98%	442,396	221,198	50%	436,943	99%
Transfers In - Fund 165	100,000	100,000	100%	150,000	150,000	100%	150,000	100%	-
Transfers In - Fair & Expo	152,565	-	0%	-	-		-		-
Transfers In - Annual County Fair	109,503	109,503	100%	-	-		-		-
TOTAL TRANSFERS	824,187	662,984	80%	592,396	371,198	63%	586,943	99%	(5,453)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,592,838	2,757,229	106%	3,179,332	3,179,332	100%	3,179,332	100%
Resources over Requirements	(1,025,200)	(240,881)		(1,172,000)	80,049		(1,040,088)		131,912
Net Transfers - In (Out)	824,187	662,984		592,396	371,198		586,943		(5,453)
TOTAL FUND BALANCE	\$ 2,391,825	\$ 3,179,332	133%	\$ 2,599,728	\$ 3,630,579	140%	\$ 2,726,187	105%	\$126,459

^A Capital Outlay appropriations are a placeholder should viable projects be recommended and approved for construction



Budget to Actuals Report

RV Park - Fund 618

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
RV Park Fees < 31 Days	500,000	479,680	96%	450,000	192,411	43%	409,000	91%	(41,000)
RV Park Fees > 30 Days	12,500	21,682	173%	15,000	4,228	28%	11,000	73%	(4,000)
Interest on Investments	2,300	8,447	367%	8,000	6,597	82%	14,000	175%	6,000
Cancellation Fees	7,000	13,820	197%	7,000	13,520	193%	17,000	243%	10,000
Washer / Dryer	5,000	5,575	112%	5,000	4,447	89%	7,000	140%	2,000
Miscellaneous	2,500	4,335	173%	2,500	1,101	44%	2,300	92%	(200)
Vending Machines	1,500	1,352	90%	1,500	728	49%	1,500	100%	-
TOTAL RESOURCES	530,800	534,892	101%	489,000	223,033	46%	461,800	94%	(27,200)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	91,328	92,389	101%	159,210	73,190	46%	153,000	96%
Materials and Services	303,173	202,217	67%	344,054	96,829	28%	311,733	91%	32,321
Debt Service	222,630	222,596	100%	223,600	168,624	75%	223,600	100%	-
TOTAL REQUIREMENTS	617,131	517,201	84%	726,864	338,643	47%	688,333	95%	38,531

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Park Fund	160,000	160,000	100%	160,000	80,000	50%	160,000	100%
Transfers In - TRT Fund	20,000	20,000	100%	20,000	10,000	50%	20,000	100%	-
Transfer Out - RV Reserve	(51,564)	(51,564)	100%	(122,142)	(61,071)	50%	(122,142)	100%	-
TOTAL TRANSFERS	128,436	128,436	100%	57,858	28,929	50%	57,858	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	93,115	166,640	179%	312,766	312,766	100%	312,766	100%
Resources over Requirements	(86,331)	17,690		(237,864)	(115,611)		(226,533)		11,331
Net Transfers - In (Out)	128,436	128,436		57,858	28,929		57,858		-
TOTAL FUND BALANCE	\$ 135,220	\$ 312,766	231%	\$ 132,760	\$ 226,084	170%	\$ 144,091	109%	\$11,331



Budget to Actuals Report

RV Park Reserve - Fund 619

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	34,300	45,518	133%	45,000	28,648	64%	56,400	125%	11,400
TOTAL RESOURCES	34,300	45,518	133%	45,000	28,648	64%	56,400	125%	11,400
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Materials and Services	100,000	37,958	38%	100,000	-	0%	100,000	100%	-
Capital Outlay	74,000	7,294	10%	70,000	-	0%	70,000	100%	- ^A
TOTAL REQUIREMENTS	174,000	45,252	26%	170,000	-	0%	170,000	100%	-
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer In - RV Park Ops	51,564	51,564	100%	122,142	61,071	50%	122,142	100%	-
TOTAL TRANSFERS	51,564	51,564	100%	122,142	61,071	50%	122,142	100%	-
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	1,372,453	1,469,559	107%	1,521,389	1,521,389	100%	1,521,389	100%	0
Resources over Requirements	(139,700)	266		(125,000)	28,648		(113,600)		11,400
Net Transfers - In (Out)	51,564	51,564		122,142	61,071		122,142		-
TOTAL FUND BALANCE	\$ 1,284,317	\$ 1,521,389	118%	\$ 1,518,531	\$ 1,611,108	106%	\$ 1,529,931	101%	\$11,400

^A Capital Outlay appropriations are a placeholder



Budget to Actuals Report

Risk Management - Fund 670

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Workers' Compensation	1,111,585	1,158,078	104%	1,116,950	586,040	52%	1,116,950	100%	-
General Liability	935,832	935,832	100%	943,414	471,707	50%	1,040,000	110%	96,586 A
Property Damage	418,028	418,028	100%	419,983	209,992	50%	419,983	100%	-
Unemployment	439,989	348,407	79%	362,214	325,309	90%	362,214	100%	- B
Interest on Investments	200,000	274,605	137%	254,000	140,114	55%	277,500	109%	23,500
Vehicle	226,710	226,710	100%	250,030	125,015	50%	250,030	100%	-
Skid Car Training	10,000	45,839	458%	30,000	23,698	79%	30,000	100%	-
Claims Reimbursement	369,959	429,840	116%	20,000	-	0%	20,000	100%	-
Process Fee- Events/ Parades	2,000	1,595	80%	2,000	385	19%	2,000	100%	-
Miscellaneous	200	2,700	999%	200	85,743	999%	88,000	999%	87,800 C
TOTAL RESOURCES	3,714,303	3,841,634	103%	3,398,791	1,968,004	58%	3,606,677	106%	207,886

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Workers' Compensation	1,880,000	1,933,625	103%	2,000,000	1,212,256	61%	2,200,000	110%
General Liability	1,200,000	994,706	83%	1,500,000	559,454	37%	1,500,000	100%	-
Insurance Administration	714,197	672,304	94%	799,487	362,229	45%	814,897	102%	(15,410)
Vehicle	400,000	299,851	75%	700,000	82,527	12%	600,000	86%	100,000
Property Damage	300,250	474,866	158%	400,255	327,175	82%	420,000	105%	(19,745)
Unemployment	250,000	127,637	51%	200,000	27,057	14%	150,000	75%	50,000
TOTAL REQUIREMENTS	4,744,447	4,502,990	95%	5,599,742	2,570,699	46%	5,684,897	102%	(85,155)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out - IT	(32,000)	(22,328)	70%	-	-	-	-	-
Transfers Out - IT Reserve	(118,000)	(118,000)	100%	-	-	-	-	-	-
Transfers Out - Claims Reimbursement	(349,959)	(349,959)	100%	-	-	-	-	-	-
Transfers Out - Vehicle Replacement	(3,500)	(3,500)	100%	(4,500)	(2,250)	50%	(4,500)	100%	-
TOTAL TRANSFERS	(503,459)	(493,787)	98%	(4,500)	(2,250)	50%	(4,500)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	8,000,000	9,323,307	117%	8,168,164	8,168,164	100%	8,168,164	100%
Resources over Requirements	(1,030,144)	(661,356)	-	(2,200,951)	(602,695)	-	(2,078,220)	-	122,731
Net Transfers - In (Out)	(503,459)	(493,787)	-	(4,500)	(2,250)	-	(4,500)	-	-
TOTAL FUND BALANCE	\$ 6,466,397	\$ 8,168,164	126%	\$ 5,962,713	\$ 7,563,219	127%	\$ 6,085,444	102%	\$122,731

A Includes reimbursement from State for higher general liability insurance related to aid and assist.

B Unemployment collected on first \$25K of employee's salary in fiscal year

C Revenue from State of Oregon for additional layer of excess general liability insurance related to liability related to "aid and assist" population.



Budget to Actuals Report

Health Benefits - Fund 675

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Internal Premium Charges	25,899,034	26,288,364	102%	35,507,169	15,893,122	45%	35,507,169	100%	- A
COIC Premiums	1,963,363	2,228,565	114%	3,091,915	1,169,311	38%	3,091,915	100%	- A
Employee Co-Pay	1,247,416	1,406,479	113%	1,556,257	829,297	53%	1,556,257	100%	-
Retiree / COBRA Premiums	1,019,288	1,041,989	102%	1,061,802	225,782	21%	1,061,802	100%	-
Claims Reimbursement & Other	124,944	317,060	254%	800,000	1,049,536	131%	1,049,537	131%	249,537 B
Prescription Rebates	280,000	382,550	137%	626,446	293,442	47%	626,446	100%	-
Interest on Investments	120,000	208,021	173%	211,200	112,149	53%	211,200	100%	-
TOTAL RESOURCES	30,654,045	31,873,028	104%	42,854,789	19,572,640	46%	43,104,326	101%	249,537

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Health Benefits	29,797,663	27,285,660	92%	32,172,026	11,613,355	36%	32,172,026	100%
Deschutes On-Site Pharmacy	4,287,997	5,355,286	125%	4,942,177	1,546,113	31%	4,942,177	100%	- D
Deschutes On-Site Clinic	1,415,279	1,356,819	96%	1,600,661	558,355	35%	1,600,661	100%	-
Wellness	186,274	123,528	66%	104,230	17,243	17%	104,230	100%	- E
TOTAL REQUIREMENTS	35,687,213	34,121,294	96%	38,819,094	13,735,067	35%	38,819,094	100%	-
TOTAL	-	-	-	-	-	-	-	-	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	6,107,743	6,107,998	100%	3,859,732	3,859,732	100%	3,859,732	100%
Resources over Requirements	(5,033,168)	(2,248,266)		4,035,695	5,837,573		4,285,232		249,537
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 1,074,575	\$ 3,859,732	359%	\$ 7,895,427	\$ 9,697,305	123%	\$ 8,144,964	103%	\$249,537 F

- A** The original budget anticipated a 15% increase in Health Benefits Premiums for departments. However, due to higher-than-expected claims in FY24 and projected claim growth in FY25, an additional 15% increase will be applied starting August 1, 2024. This will result in a total increase of 30% compared to FY24.
- B** Budget estimate is based on claims which are difficult to predict
- C** Claims are anticipated to be higher than what was originally budgeted.
- D** Projection reflects savings from formulary change recommended by the EBAC.
- E** Projected savings from removing the Wellness program as recommended by the EBAC.
- F** Deschutes County Administrative Policy No. F-13 sets forth the appropriate level of reserves. The reserve is comprised of two parts: 1) Claims Reserve at 1.5 times the valuation amount, and 2) Contingency Reserve at 150% of the value of the Claims Reserve. The level of reserve is set at \$8 million (\$3.2 million claim reserve and \$4.8 million contingency reserve requirements). The reserve requirement amount should be compared to the Total Fund Balance amount in this report.



Budget to Actuals Report

911 - Fund 705 and 710

FY25 YTD December 31, 2024 (unaudited)

01/22/2025 Item #10.

50.0%
Year Complete

RESOURCES	Fiscal Year 2024			Fiscal Year 2025			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Property Taxes - Current Yr	10,932,000	11,024,163	101%	11,556,000	10,686,908	92%	11,493,915	99%	(62,085)	A
Telephone User Tax	1,827,530	1,950,780	107%	1,800,500	484,256	27%	1,800,500	100%	-	B
Interest on Investments	312,321	462,829	148%	426,000	273,445	64%	489,200	115%	63,200	
Police RMS User Fees	244,435	255,485	105%	255,000	-	0%	255,000	100%	-	C
Contract Payments	167,765	172,636	103%	179,300	30,718	17%	179,300	100%	-	
User Fee	148,820	151,203	102%	148,600	6,375	4%	148,600	100%	-	
Data Network Reimbursement	145,852	107,080	73%	106,500	-	0%	106,500	100%	-	
State Reimbursement	93,000	97,500	105%	93,000	36,250	39%	93,000	100%	-	D
Property Taxes - Prior Yr	90,000	108,215	120%	90,000	80,293	89%	90,000	100%	-	
Property Taxes - Jefferson Co.	40,500	40,915	101%	42,500	37,530	88%	42,500	100%	-	
Miscellaneous	32,100	34,304	107%	36,500	16,414	45%	36,500	100%	-	
TOTAL RESOURCES	14,034,323	14,405,107	103%	14,733,900	11,652,188	79%	14,735,015	100%	1,115	

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	9,032,045	8,712,047	96%	10,237,093	4,474,492	44%	9,508,930	93%	728,163
Materials and Services	4,250,715	3,275,322	77%	4,267,026	1,740,854	41%	4,267,026	100%	-
Capital Outlay	1,831,000	1,440,223	79%	2,750,500	1,033,016	38%	2,750,500	100%	-
TOTAL REQUIREMENTS	15,113,760	13,427,592	89%	17,254,619	7,248,362	42%	16,526,456	96%	728,163

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In	1,950,000	-	0%	515,000	515,000	100%	515,000	100%	-
Transfers Out	(1,950,000)	-	0%	(515,000)	(515,000)	100%	(515,000)	100%	-
TOTAL TRANSFERS	-	-	-	-	-	-	-	-	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	13,202,343	13,393,950	101%	14,371,465	14,371,465	100%	14,371,465	100%	0
Resources over Requirements	(1,079,437)	977,515		(2,520,719)	4,403,826		(1,791,441)		729,278
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 12,122,906	\$ 14,371,465	119%	\$ 11,850,746	\$ 18,775,291	158%	\$ 12,580,024	106%	\$729,278

- A** Current year taxes received primarily in November, February and May; actual FY24-25 TAV is 4.64% over FY23-24 vs. 5.2% budgeted.
- B** Telephone tax payments are received quarterly.
- C** Invoices are mailed in the Spring.
- D** State GIS reimbursements are received quarterly.