



BOARD OF COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS MEETING

1:00 PM, MONDAY, MARCH 28, 2022

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

(541) 388-6570 | www.deschutes.org

AGENDA

MEETING FORMAT: The Oregon legislature passed House Bill (HB) 2560, which requires that public meetings be accessible remotely, effective on January 1, 2022, with the exception of executive sessions. Public bodies must provide the public an opportunity to access and attend public meetings by phone, video, or other virtual means. Additionally, when in-person testimony, either oral or written is allowed at the meeting, then testimony must also be allowed electronically via, phone, video, email, or other electronic/virtual means.

Attendance/Participation options are described above. Members of the public may still view the BOCC meetings/hearings in real time via the Public Meeting Portal at www.deschutes.org/meetings

Citizen Input: Citizen Input is invited in order to provide the public with an opportunity to comment on any meeting topic that is not on the current agenda. Citizen Input is provided by submitting an email to: citizeninput@deschutes.org or by leaving a voice message at 541-385-1734. Citizen input received by noon on Tuesday will be included in the Citizen Input meeting record for topics that are not included on the Wednesday agenda.

Zoom Meeting Information: Staff and citizens that are presenting agenda items to the Board for consideration or who are planning to testify in a scheduled public hearing may participate via Zoom meeting. The Zoom meeting id and password will be included in either the public hearing materials or through a meeting invite once your agenda item has been included on the agenda. Upon entering the Zoom meeting, you will automatically be placed on hold and in the waiting room. Once you are ready to present your agenda item, you will be unmuted and placed in the spotlight for your presentation. If you are providing testimony during a hearing, you will be placed in the waiting room until the time of testimony, staff will announce your name and unmute your connection to be invited for testimony. Detailed instructions will be included in the public hearing materials and will be announced at the outset of the public hearing.

For Public Hearings, the link to the Zoom meeting will be posted in the Public Hearing Notice as well as posted on the Deschutes County website at <https://www.deschutes.org/bcc/page/public-hearing-notices>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ACTION ITEMS

1. **1:00 PM** Consideration of State Homeland Security Grant Application to support response and preparedness activities
2. **1:10 PM** Notice of Intent to Award Contract to Pinnacle Architecture for Design Services
3. **1:20 PM** Notice of Intent to Award Contract to LRS Architects for design of the Deschutes County Courthouse Expansion Project
4. **1:30 PM** Deschutes County's Emerging Adult Program Restorative Justice Grant Application
5. **1:45 PM** Request approval to apply for the Oregon Criminal Justice Commission Impacts grant
6. **2:00 PM** County Treasurer and Finance Report as of February 28, 2022.
7. **2:30 PM** Special Project Grants Discussion
8. **2:45 PM** Consideration of Revisions to the Deschutes County Policy GA-20, Grant Application and Administration

OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

EXECUTIVE SESSION

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.

Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

9. Executive Session under ORS 192.660 (2) (e) Real Property Negotiations

ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.



BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Monday, March 28, 2022

SUBJECT: Consideration of State Homeland Security Grant Application to support response and preparedness activities

ATTENDANCE:
Sgt. Nathan Garibay



To: Deschutes County Board of Commissioners
 From: Sgt. Nathan Garibay
 Date: March 17, 2022
 Subject: State Homeland Security Grant Program
 Commissioner/County Administrator Approval: _____
 Date: _____

The Deschutes County Sheriff’s Office is requesting the Board of Commissioners’ approval to submit a grant application on behalf of the County. A summary of the grant opportunity follows.

Background and Policy Implications

As the county emergency management agency, the Sheriff’s Office submits one combined State Homeland Security Program application for all projects. The State of Oregon has changed the process for FY 21 and has identified allocated funds for each county as well as opportunities for competitive projects. Deschutes County Sheriff’s Office Emergency Management sent a survey seeking possible projects. Survey respondents were invited to a meeting and the following projects received unanimous support. It should be noted, the timeline for this year’s grant was later than usual and very short (less than 6 weeks)

There are four identified projects for FY 2022:

1. **Regional Active Threat Fire/EMS Response Equipment – \$201,322 (Competitive)**
 The Deschutes County Sheriff’s Office in coordination with regional fire/EMS agencies is requesting funding to provide personnel protective equipment and Rescue Task Force supplies for all Fire/EMS agencies in Deschutes, Crook, Jefferson and Northern Klamath Counties.
2. **P-25 Radios for LaPine Rural Fire Protection District - \$42,000 (Allocation)**
 La Pine RFPD is requesting \$42,000 to upgrade their current radios to P-25 interoperable radios.
3. **Night Vision Technology for Bend Police Department - \$35,901.76 (Allocation)**
 The Bend Police Department is requesting \$41,315 to acquire night vision technology for the Central Oregon Emergency Response Team.
4. **Personal Protective Equipment for Crooked River Ranch CERT (Community Emergency Response Team) - \$1,000 (Allocation)**

Crooked River Ranch Fire Department is requesting \$1,000 to purchase hardhats, gloves, flashlight, etc. for their CERT Team members. The team is new and does not currently have any equipment.

The competitive grant funds are not guaranteed and the allocated grant funds require approval by the grant review committee. These projects are intended benefit the resilience of Deschutes County as well as the Central Oregon region. Regional projects are assessed extra points and are generally a priority for funding.

Fiscal Implications

Funding Agency: United States Department of Homeland Security (DHS) through the Oregon Office of Emergency Management (OEM).

Due Date: Application: April 3, 2022

Amount: Approximately \$201,000 Competitive
Approximately \$79,000 Allocated
Approximately \$280,000 Total

Matching Funds: No county matching funds are requested

Duration: October 1, 2022 through September 30, 2023

Background: If funds are awarded, OEM will issue a formal grant document directly to the specific agency/organization. That agency will be responsible to handle the administrative requirements of the grant.

Recommendation and Action Required

Approval, with suggested motion: “I move to authorize the Deschutes County Sheriff’s Office to submit one combined State Homeland Security Program grant application to support response and preparedness activities of the Deschutes County Sheriff’s Office, La Pine Fire District, Crooked River Ranch Fire District, and City of Bend Police Department.”

Please contact Sgt. Garibay at 541-617-3303 if you have questions concerning this request.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 28, 2022

SUBJECT: Notice of Intent to Award Contract to Pinnacle Architecture for Design Services

RECOMMENDED MOTION:

Move approval of Document No. 2022-305 Notice of Intent to Award Contract to Pinnacle Architecture for Design Services for the Public Safety Campus Master Plan and Sheriff's Office Projects.

BACKGROUND AND POLICY IMPLICATIONS:

The Facilities Department conducted a publicly advertised request for proposals for design services to update the master plan and provide programming and schematic design for Sheriff's Office projects including jail improvements and expansion of the administration building. Three firms responded and a committee made up of representatives from 9-1-1 Dispatch, Community Justice, the Facilities Department, and the Sheriff's Office reviewed the proposals and conducted interviews. Pinnacle Architecture was the highest scoring firm and the review committee recommends that the County enter into a design services contract for the project.

BUDGET IMPACTS:

At the end of the protest period the County will complete negotiations with Pinnacle Architecture and enter into a services contract.

ATTENDANCE:

Lee Randall, Facilities Director
Captain Michael Shults, DCSO

OAR 137-047-0610**Notice of Intent to Award**

(1) Notice of Intent to Award. The Contracting Agency shall provide Written notice of its intent to Award to all Bidders and Proposers pursuant to ORS 279B.135 at least seven (7) Days before the Award of a Contract, unless the Contracting Agency determines that circumstances justify prompt execution of the Contract, in which case the Contracting Agency may provide a shorter notice period. The Contracting Agency shall document the specific reasons for the shorter notice period in the Procurement file.

(2) Finality. The Contracting Agency's Award shall not be final until the later of the following:

(a) The expiration of the protest period provided pursuant to OAR 137-047-0740; or

(b) The Contracting Agency provides Written responses to all timely-filed protests denying the protests and affirming the Award.

Statutory/Other Authority: ORS 279A.065 & 279B.135

Statutes/Other Implemented: ORS 279B.135



BOARD OF COUNTY COMMISSIONERS

March 28, 2022

Sent via electronic mail & first-class mail

Pinnacle Architecture, Inc.
Attn: Peter Baer, President
960 SW Disk Drive, Suite 101
Bend, Oregon 97702
peter@parch.biz

RE: Contract for Deschutes County - Public Safety Campus Master Plan and Sheriff's Office Projects

NOTICE OF INTENT TO AWARD CONTRACT

On March 28, 2022, the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful proposer for the project was Pinnacle Architecture, Inc. of Bend, Oregon.

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) 279B.135. Any entity which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon at Deschutes Services Building, 1300 NW Wall Street, Bend Oregon, 97703.

The seven (7) calendar day protest period will expire at 5:00 PM on Monday, April 04, 2022.

Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-047-0740. If a protest is filed within the protest period, a hearing will be held at a regularly scheduled business meeting of the Board of County Commissioners of Deschutes County,

Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703 within two (2) weeks of the end of the protest period.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period.

If you have any questions regarding this Notice of Intent to Award Contract or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel: telephone (541) 388-6625, Fax (541) 383-0496; or email to david.doyle@deschutes.org.

Be advised that if no protest is received within the stated time period, the County is authorized to process the contract administratively.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
DESCHUTES COUNTY, OREGON

Commissioner Patti Adair

Enclosure:
OAR 137-047-0610

CC w/enclosure:
BLRB Architects
Attn: Seth Anderson, Principal
721 SW Industrial Way, #130
Bend, OR 97702
sanderson@blrb.com

Cole Architects
Attn: Ian Schmidt, Partner
780 NW York Dr., Suite 201
Bend, OR 97701
ians@colearchitects.com

Document # **2022-305**

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date: March 24, 2022

Department: Facilities

Contractor/Supplier/Consultant Name: Pinnacle Architecture, Inc.

Contractor Contact: Briana Manfrass **Contractor Phone #:** 541-388-9897

Type of Document: Notice of Intent to Award

Goods and/or Services: Architectural Design Services

Background & History:

Pinnacle Architecure, Inc. to provide all materials and services for for design services to update the master plan and provide programming and schematic design for Sheriff's Office projects including jail improvements and expansion of the administration building.

Agreement Starting Date: TBD

Ending Date: TBD

Annual Value or Total Payment: TBD

Insurance Certificate Received (check box)

Insurance Expiration Date:

Check all that apply:

X RFP, Solicitation or Bid Process

Informal quotes (<\$150K)

Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? X Yes No

If **No**, has budget amendment been submitted? Yes No

Is this a Grant Agreement providing revenue to the County? Yes X No

Special conditions attached to this grant: N/A

Deadlines for reporting to the grantor: N/A

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: N/A

Contact information for the person responsible for grant compliance: N/A



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 28, 2022

SUBJECT: Notice of Intent to Award Contract to LRS Architects for design of the Deschutes County Courthouse Expansion Project

RECOMMENDED MOTION:

Move approval of Document No. 2022-312 Notice of Intent to Award Contract to LRS Architects.

BACKGROUND AND POLICY IMPLICATIONS:

LRS Architects to provide complete design services for the construction of a +/- 40,000 square foot addition to the Deschutes County Courthouse.

The Facilities Department issued a publicly advertised RFP for design services for the Courthouse Expansion project on January 31st, in accordance with ORS 279C. LRS Architects, a firm with offices in Bend and Portland, received the highest scores in both proposal and interview rounds. The selection committee recommends that a Notice of Intent to Award Contract be issued and that the County and LRS Architects proceed with contract negotiations.

Proposals were reviewed by a panel drawn from public volunteer members of the Facility Project Review Committee, the State Circuit Court, the Facilities Department and the Sheriff's Office. Three firms submitted proposals: DLR Group, LRS Architects, and Pinnacle Architecture.

In the proposal scoring phase, LRS and Pinnacle were the high-scoring firms and were subsequently invited to the interview round. LRS was the highest scoring firm in the interview round.

BUDGET IMPACTS:

At the end of the protest period, the County will begin negotiations with LRS Architects and subsequently enter into a services contract.

ATTENDANCE: Lee Randall, Facilities Director

OAR 137-047-0610**Notice of Intent to Award**

(1) Notice of Intent to Award. The Contracting Agency shall provide Written notice of its intent to Award to all Bidders and Proposers pursuant to ORS 279B.135 at least seven (7) Days before the Award of a Contract, unless the Contracting Agency determines that circumstances justify prompt execution of the Contract, in which case the Contracting Agency may provide a shorter notice period. The Contracting Agency shall document the specific reasons for the shorter notice period in the Procurement file.

(2) Finality. The Contracting Agency's Award shall not be final until the later of the following:

(a) The expiration of the protest period provided pursuant to OAR 137-047-0740; or

(b) The Contracting Agency provides Written responses to all timely-filed protests denying the protests and affirming the Award.

Statutory/Other Authority: ORS 279A.065 & 279B.135

Statutes/Other Implemented: ORS 279B.135



BOARD OF COUNTY COMMISSIONERS

March 28, 2022

Sent via electronic mail & first-class mail

LRS Architects
Attn: Mike Gorman, Director
1693 SW Chandler Avenue, Suite 140
Bend, Oregon 97702
mgorman@lrsarchitects.com

RE: Contract for Deschutes County – Courthouse Expansion Project

NOTICE OF INTENT TO AWARD CONTRACT

On March 28, 2022, the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful proposer for the project was LRS Architects with offices in Portland, Oregon, and Bend, Oregon.

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) 279B.135. Any entity which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon at Deschutes Services Building, 1300 NW Wall Street, Bend Oregon, 97703.

The seven (7) calendar day protest period will expire at 5:00 PM on Monday, April 4, 2022.

Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-047-0740. If a protest is filed within the protest period, a hearing will be held at a regularly scheduled business meeting of the Board of County Commissioners of Deschutes County, Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300

NW Wall Street, Bend, Oregon 97703 within two (2) weeks of the end of the protest period.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period.

If you have any questions regarding this Notice of Intent to Award Contract or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel: telephone (541) 388-6625, Fax (541) 383-0496; or email to david.doyle@deschutes.org.

Be advised that if no protest is received within the stated time period, the County is authorized to process the contract administratively.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
DESCHUTES COUNTY, OREGON

Commissioner Patti Adair, Chair

Enclosure:
OAR 137-047-0610

Cc w/ enclosure:

Pinnacle Architecture, Inc.
Peter Baer
960 SW Disk Drive, Suite 101
Bend, Oregon 97702

DLR Group
Kent Larson
110 SW Yamhill Street Suite 105
Portland, Oregon 97204

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date: March 24, 2022

Department: Facilities

Contractor/Supplier/Consultant Name: LRS Architects

Contractor Contact: Mike Gorman **Contractor Phone #:** 541-668-9550

Type of Document: Notice of Intent to Award

Goods and/or Services: Design services

Background & History:

LRS Architects, to provide complete design services for the expansion of the Deschutes County Courthouse. Design scope of work for building remodel includes architecture, interiors, mechanical, electrical, plumbing, structural engineering, and civil engineering and landscape design for site improvements. LRS Architects to provide all required permit application documents for City of Bend building permit process and provide construction administration services through certificate of occupancy. This project is budgeted in Campus Improvements Fund 463 for FY 2023.

Agreement Starting Date: TBD **Ending Date:** TBD

Annual Value or Total Payment: \$ N/A

X Insurance Certificate Received (check box) N/A
Insurance Expiration Date:

Check all that apply:

- X RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? X Yes No

Is this a Grant Agreement providing revenue to the County? Yes No

Departmental Contact and Title: Lee W. Randall, Director **Phone #:** 541-617-4711

Department Director Approval: _____
Signature Date

Distribution of Document: Who gets the original document and/or copies after it has been signed? Include complete information if the document is to be mailed.

Official Review:

County Signature Required (check one): BOCC Department Director (if <\$25K)

Administrator (if >\$25K but <\$150K; if >\$150K, BOCC Order No. _____)

Legal Review _____ Date _____

Document Number 2022-312



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: 3/21/2022

SUBJECT: Deschutes County's Emerging Adult Program Restorative Justice Grant Application

RECOMMENDED MOTION: Move to approve authorization to apply for the Commission Justice Commission's FY22 Restorative Justice Grant Program

BACKGROUND AND POLICY IMPLICATIONS:

In July 2021 the Deschutes County DA's Office launched a pilot Emerging Adult Program to test the concept of using restorative justice methodologies rather than sending cases with young adult offenders through the traditional criminal justice system. The purpose of this program was to help young adult offenders change their life trajectory.

Current research informs us that the brains of young adult are not fully developed, which results in many making poor decisions. Unfortunately, these poor decisions can often create lifelong complications. Research also indicates that this point in life is pivotal for both positive and negative consequences, so with the right support after a bad decision has been made there are significant opportunities to change that trajectory. So by adjusting how we work with young adults, we feel confident that we can change recidivism rates for this population.

The pilot program has been running for eight months and we have enrolled nine individuals for their six-month intervention program. To date, one young adult has graduated, one has been revoked, and three on are schedule to graduate in April. Although it is a very small sample, this test has allowed us to learn a lot and has been positive enough to indicate that we should consider expanding this opportunity to a larger group to test it further. To do that we know that we need dedicated staff to oversee these cases and we need to enhance our partnerships with community organizations.

Simultaneously, the concept of restorative justice has been gaining momentum across the country and the Oregon Legislature recently gave the Criminal Justice Commission \$4M for the FY22 biennium to encourage counties to implement restorative justice initiatives. The Deschutes County DA's Office, in partnership with Community Solutions of Central Oregon,

Thrive Central Oregon, Deschutes County Behavioral Health – Intensive Youth Services, and Deschutes Defenders want to apply for this funding to expand the Emerging Adult Program.

Draft proposal and budget are attached.

BUDGET IMPACTS:

Projected Grant Request:

- Approximately \$1,000,000 – July 1, 2023 to December 31, 2024

Personnel - DA Office

- 1 FTE Program Technician
- 0.75 FTE Victim Advocate
- 0.5 FTE DDA

Sub awards/Contracts

- Community Solutions of Central Oregon
- Thrive Central Oregon
- Greg Stewart, Portland State University Researcher

ATTENDANCE:

Kathleen Meehan Coop, Management Analyst (District Attorney)

DRAFT - BUDGET EXPENSE SHEET - RESTORATIVE JUSTICE GRANT**Personnel:** Salaries, wages and fringe benefits costs for all grant-funded personnel (in whole or in part)**Directions:**

In the "Monthly Rate" field, combine salary/wages and fringe benefits for a single month

In the "# Months Employed" field, indicate the number of months the position is expected to be funded during the grant period

In the "% Time per Month" field, use whole numbers to show percentage of position's time dedicated to grant-related work. Example: a half-time case manager = **50**

Position Title	Employing Organization	New or Existing Position	Full Time Equivalent (FTE)	Monthly Rate (Wages + Fringe)	# Months Employed	% Time per Month	Total Amount Requested
1 Deputy District Attorney	Deschutes County DA's Office	New	0.50	8,543.54	24.0	100	205,044.96
2 Program Technician/Trial Assistant	Deschutes County DA's Office	New	1.00	8,857.63	24.0	100	212,583.12
3 Victim Advocate	Deschutes County DA's Office	New	0.75	6,674.39	24.0	100	160,185.36
4							0.00
5							0.00
Personnel Total:							577,813.44

Narrative:For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

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Contractual Services: An individual or organization providing a service or programmatic aspect of the work that is not provided by the grantee**Directions:**

In the "Contract Purpose" field, identify what services the contract covers

In the "Organization Served" field, identify the entity that is contracting for the services

Contract Purpose	Organization Served	Contract Category	Unit Type	Price per Unit	# Units Required	Total Amount Requested
1 Restorative Justice Circle Facilitation	Community Solutions of Central Oregon	Services	Yearly	165,000.00	2.0	330,000.00
2 Case Management	Thrive Central Oregon	Services	Yearly	60,000.00	2.0	120,000.00
3 Participant Support	Thrive Central Oregon	Other	Yearly	15,000.00	2.0	30,000.00
4 Volunteer support	Community Solutions of Central Oregon	Other	Yearly	26,000.00	1.0	26,000.00
5		Select Option	Select Option			0.00
Contractual Total:						506,000.00

Narrative:

For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

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Equipment: Permanent or non-expendable equipment with a purchase price of \$5,000 or more, or a useable life of two or more years, for a single item**Directions:**

In the "Item Description" field, identify the name/type of equipment to be purchased

In the "Organization Served" field, identify the entity that will own and operate the equipment

In the "# of Units Required" field, indicate the number of individual items to be purchased

Item Description	Organization Served	Price per Unit	# Units Required	Total Amount Requested			
1				0.00			
2				0.00			
3				0.00			
4				0.00			
5				0.00			
Equipment Total:				0.00			

Narrative:

For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

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Supplies: Consumable materials or supplies, including the cost of small items of equipment that do not meet the threshold for the "Equipment" category**Directions:**

In the "Item Description" field, identify the name/type of supplies to be purchased

In the "Organization Served" field, identify the entity that will use the supplies

In the "# of Units Required" field, indicate the number of individual items to be purchased

Item Description	Organization Served	Price per Unit	# Units Required	Total Amount Requested			
1 Program Brochure	DA Office	2.50	200.0	500.00			
2				0.00			
3				0.00			
4				0.00			
5				0.00			

Supplies Total:		500.00			
Narrative:					
For each requested item above provide a brief justification as to how it meets or fulfills the purpose/intent of the program					
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Rent/Utilities: Office space and related utilities necessary to provide grant-funded personnel space to complete program work							
Directions:							
In the "Item Description" field, identify the space/utilities covered							
In the "Organization Served" field, identify the entity that will use the space/utilities							
Item Description	Organization Served	Price per Month	# Months Required	Total Amount Requested			
1				0.00			
2				0.00			
3				0.00			
4				0.00			
5				0.00			
Rent/Utilities Total:				0.00			

Narrative:							
For each requested item above provide a brief justification as to how it meets or fulfills the purpose/intent of the program							
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Travel/Training: Eligible expenses for transportation, lodging, per diem, and registrations for trainings that support grant purposes							
Directions:							
Each item should be dedicated to a single training and all associated expenses							
All travel expenses must follow state DAS and federal GSA regulations; luxury expenses are not allowed (e.g. first-class seating)							
In the "Organization(s) Served" field, list the entity(ies) that will have personnel attending training							
In the "Registration Costs" field, input the estimated total registration costs for all attendees combined							
In the "Travel Costs" field, input the estimated total travel costs for all attendees combined							
Training Title	Organization(s) Served	Location of Training	# Individuals Attending	Registration Costs (Total)	Travel Costs (Total)	Total Amount Requested	
1 Trauma Informed training	Whole EAP team	Bend, OR	30	4,500.00	0.00	4,500.00	

2							0.00	
3							0.00	
4							0.00	
5							0.00	

Travel/Training Total: 4,500.00

Narrative:
For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1	Training will be provided by
2	
3	To increase buy-in and support for restoartive justice throughout the entire DA Office we are requesting training for other staff.
4	
5	

Administrative Costs: Activities associated with administering the grant such as purchasing, budgeting, payroll, accounting and staff services

Directions:
Total Administrative Costs may not exceed 15% of grant funds, unless an exception is granted by the CJC
In the "Item Description" field, identify the specific activities to be conducted
In the "Organization" field, identify the entity that will be conducting the administrative activities

Item Description	Organization	Total Amount Requested					
1							
2							
3							
4							
5							
Administrative Costs Total:		0.00					

Narrative:
For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

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Other Financial Considerations: Other sources of funding for the program and/or any in-kind donations from system partners or others

Directions:
Include in this section any current or anticipated funding or donations
In the "Item Description" field, identify the specific activities funded or donated
In the "Total Amount/Value" field, indicate the amount funded or an estimated value for in-kind donations

Item Description	Source (Entity or Fund)	Type of Support	Total Amount or Estimated Value				
1							
2							
3							
4							
5							
Other Financial Considerations Total:			0.00				

Narrative:
For each item above provide a **brief** explanation and/or additional details

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Budget Request Totals: This section will be automatically calculated based on the information provided above

Budget Categories	Category Totals						
Personnel	\$ 577,813.44						
Contractual Services	\$ 506,000.00						
Equipment	\$ -						
Supplies	\$ 500.00						
Rent/Utilities	\$ -						
Travel/Training	\$ 4,500.00						
<i>Subtotal</i>	\$ 1,088,813.44						

Administrative Costs	Total	% of Total Request				
All Items	\$ -	0.00%	*No more than 15% without exception request			

Total Budget Request	\$ 1,088,813.44					
Other Funding/In-Kind Donations	\$ -					

EXAMPLE: BUDGET EXPENSE SHEET - RESTORATIVE JUSTICE GRANT**Personnel:** Salaries, wages and fringe benefits costs for all grant-funded personnel (in whole or in part)**Directions:**

In the "Monthly Rate" field, combine salary/wages and fringe benefits for a single month

In the "# Months Employed" field, indicate the number of months the position is expected to be funded during the grant period

In the "% Time per Month" field, use whole numbers to show percentage of position's time dedicated to grant-related work. Example: a half-time case manager = **50**

Position Title	Employing Organization	New or Existing Position	Full Time Equivalent (FTE)	Monthly Rate (Wages + Fringe)	# Months Employed	% Time per Month	Total Amount Requested
1 Restorative Justice Community Coordinator	Ocean Coast Restorative Justice Non-Profit	New	1.00	5,583.33	24.0	100	133,999.92
2 Restorative Justice Resource Specialist	Ocean Coast Restorative Justice Non-Profit	New	1.00	3,800.00	24.0	80	72,960.00
3		Select Option					0.00
4		Select Option					0.00
5		Select Option					0.00
Personnel Total:							206,959.92

Narrative:For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1	The coordinator will serve as the primary person responsible for liasioning between persons harmed, the responsible parties, and community partners and legal system
2	The resource specialist will assist program participants with navigating systems and obtaining supports and services necessary to allow for effective participation in the
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Contractual Services: An individual or organization providing a service or programmatic aspect of the work that is not provided by the grantee**Directions:**

In the "Contract Purpose" field, identify what services the contract covers

In the "Organization Served" field, identify the entity that is contracting for the services

Contract Purpose	Organization Served	Contract Category	Unit Type	Price per Unit	# Units Required	Total Amount Requested
1 University of the West Coast	Ocean Coast Restorative Justice Non-Profit	Services	Yearly	56,000.00	1.0	56,000.00
2 Bling Media Design	Ocean Coast Restorative Justice Non-Profit	Services	Hourly	40.00	40.0	1,600.00
3		Select Option	Select Option			0.00
4		Select Option	Select Option			0.00
5		Select Option	Select Option			0.00
Contractual Total:						57,600.00

Narrative:
For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1	University researchers will be assisting our program with data infrastructure building and perform an evaluation of first-year program data in year two of our project. This
2	Bling Media Design will assist us by creating community outreach materials, an initial webpage design, and ongoing outreach needs through the project period.
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Equipment: Permanent or non-expendable equipment with a purchase price of \$5,000 or more, or a useable life of two or more years, for a single item

Directions:
In the "Item Description" field, identify the name/type of equipment to be purchased
In the "Organization Served" field, identify the entity that will own and operate the equipment
In the "# of Units Required" field, indicate the number of individual items to be purchased

Item Description	Organization Served	Price per Unit	# Units Required	Total Amount Requested			
1 Laptop computers	Ocean Coast Restorative Justice Non-Profit	1,200.00	2.0	2,400.00			
2				0.00			
3				0.00			
4				0.00			
5				0.00			
Equipment Total:				2,400.00			

Narrative:
For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1	The coordinator and resource specialist will both need work computers to fulfill program work. These computers will have a lifespan of more than two years.
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Supplies: Consumable materials or supplies, including the cost of small items of equipment that do not meet the threshold for the "Equipment" category

Directions:
In the "Item Description" field, identify the name/type of supplies to be purchased
In the "Organization Served" field, identify the entity that will use the supplies
In the "# of Units Required" field, indicate the number of individual items to be purchased

Item Description	Organization Served	Price per Unit	# Units Required	Total Amount Requested			
1 Printing/outreach materials	Ocean Coast Restorative Justice Non-Profit	500.00	2.0	1,000.00			

2				0.00			
3				0.00			
4				0.00			
5				0.00			
Supplies Total:				1,000.00			

Narrative:
 For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1 To effectively reach community members, we will need to dedicate some resources to creating and printing outreach materials. This will ensure that we are reaching as many

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Rent/Utilities: Office space and related utilities necessary to provide grant-funded personnel space to complete program work

Directions:
 In the "Item Description" field, identify the space/utilities covered
 In the "Organization Served" field, identify the entity that will use the space/utilities

Item Description	Organization Served	Price per Month	# Months Required	Total Amount Requested			
1 Rent for an office space	Ocean Coast Restorative Justice Non-Profit	1,700.00	24.0	40,800.00			
2 Utilities (phone, internet, electricity)	Ocean Coast Restorative Justice Non-Profit	290.00	24.0	6,960.00			
3				0.00			
4				0.00			
5				0.00			
Rent/Utilities Total:				47,760.00			

Narrative:
 For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1 In order to operate the program, we will need dedicated space to work and space to allow persons to engage with program principles.

2 Rented work space will require phone, internet and electricity services in order to operate the program.

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Travel/Training: Eligible expenses for transportation, lodging, per diem, and registrations for trainings that support grant purposes

Directions:
 Each item should be dedicated to a single training and all associated expenses
 All travel expenses must follow state DAS and federal GSA regulations; luxury expenses are not allowed (e.g. first-class seating)
 In the "Organization(s) Served" field, list the entity(ies) that will have personnel attending training

In the "Registration Costs" field, input the estimated total registration costs for all attendees combined
 In the "Travel Costs" field, input the estimated total travel costs for all attendees combined

Training Title	Organization(s) Served	Location of Training	# Individuals Attending	Registration Costs (Total)	Travel Costs (Total)	Total Amount Requested
1 Restorative Justice: New Approaches to Successful Community Engagement	Ocean Coast Restorative Justice Non-Profit	Online via the National Consortia of Restorative Justice Practitioners	2	400.00	0.00	400.00
2						0.00
3						0.00
4						0.00
5						0.00
Travel/Training Total:						400.00

Narrative:
 For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1 Engaging in trainings on national best practices and new strategies for community engagement will allow us to reach members of our community who have gone

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Administrative Costs: Activities associated with administering the grant such as purchasing, budgeting, payroll, accounting and staff services

Directions:
 Total Administrative Costs may not exceed 15% of grant funds, unless an exception is granted by the CJC
 In the "Item Description" field, identify the specific activities to be conducted
 In the "Organization" field, identify the entity that will be conducting the administrative activities

Item Description	Organization	Total Amount Requested
1 10 hours per week of administrative assistance work	Ocean Coast Restorative Justice Non-Profit	20,800.00
2		
3		
4		
5		
Administrative Costs Total:		20,800.00

Narrative:
 For each requested item above provide a **brief** justification as to how it meets or fulfills the purpose/intent of the program

1	In order to allow the coordinator and resource specialist to focus on working with individuals and spending as much time as possible advancing the program, we are seeking
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Other Financial Considerations: Other sources of funding for the program and/or any in-kind donations from system partners or others

Directions:
 Include in this section any current or anticipated funding or donations
 In the "Item Description" field, identify the specific activities funded or donated
 In the "Total Amount/Value" field, indicate the amount funded or an estimated value for in-kind donations

Item Description	Source (Entity or Fund)	Type of Support	Total Amount or Estimated Value				
1 Use of 3 office park parking spaces	Outdoors, NW (building owner)	In-Kind Donation	1,800.00				
2		Select Option					
3		Select Option					
4		Select Option					
5		Select Option					
Other Financial Considerations Total:			1,800.00				

Narrative:
 For each item above provide a **brief** explanation and/or additional details

1	The building owner at the space we seek to rent is offering three parking spaces (\$25/per month, each) for us to use as an in-kind donation for the duration of the grant
2	
3	
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Budget Request Totals: This section will be automatically calculated based on the information provided above

Budget Categories	Category Totals						
Personnel	\$ 206,959.92						
Contractual Services	\$ 57,600.00						
Equipment	\$ 2,400.00						
Supplies	\$ 1,000.00						
Rent/Utilities	\$ 47,760.00						
Travel/Training	\$ 400.00						
<i>Subtotal</i>	<i>\$ 316,119.92</i>						

Administrative Costs	Total	% of Request (above categories subtotal)					
All Items	\$ 20,800.00	6.58%	*No more than 15% without exception request				
Total Budget Request	\$ 336,919.92						
Other Funding/In-Kind Donations	\$ 1,800.00						

Application: Deschutes County Emerging Adult Program

Kathleen Meehan Coop - kathleen.meehancoop@dcca.us
21-23 Restorative Justice Grant Program

Summary

ID: 0000000010

Cover Sheet

Incomplete

Cover Sheet

Cover Sheet

Grant Application Contact

Instructions:

Provide the contact information for the primary person submitting the application.

Name	Kathleen Meehan Coop
Title/Position	Management Analyst
Organization	Deschutes County DA's Office
Email	Kathleen.meehancoop@dcca.us
Phone	541-317-3175

Grant Fiscal Contact

Instructions:

Identify the organization that will serve as the fiscal agent and funds recipient, and provide the contact information for the primary fiscal contact.

Legal Name of Organization for Payment	Deschutes County DA's Office
Payment Remittance Address	1164 NW Bond St., Bend, OR 97703
Name	Kathleen Meehan Coop
Title/Position	Management Analyst
Email	Kathleen.meehancoop@dca.us
Phone	541-317-3175

Direct Deposit

If awarded grant funds, does your organization prefer ACH payment processing (direct deposit)?

Yes

Program Type

Identify which type of program would be funded.

Established:

Applicant and/or its associated entity(ies) has an existing restorative justice program (e.g., request includes expanding collaboration, increasing program capacity, or making other program improvements or changes).

Implementation:

Applicant and/or its associated entity(ies) has never operated a restorative justice program (i.e., there is no programmatic framework in place and requires complete buildup of program). **300 word Max - 263**

The Deschutes County DA’s Office in partnership with two community-based NGOs, Community Solutions of Central Oregon (CSCO) and Thrive Central Oregon (Thrive), along with Deschutes County Behavior Health and Central Oregon Intergovernmental Council are implementing the Emerging Adult Program (EAP), a pilot pre-charge restorative justice initiative, which has helped us lay the ground work for our proposed FY23 expanded and improved Emerging Adult Program. The Deschutes County EAP team has learned a lot due to our pilot and this grant funding will enable us to improve our program, allowing us to better serve our victims, increase organizational capacity, incorporate more cases and expand our eligibility, enhance the level of service we provide and develop additional critical partnerships.

These changes will occur through a phased approach to ensure they are done effectively and take into account the capacity of all the agencies. We will start by considering young adults with prior adult history. We will move half the management of our restorative justice circles out of the DA’s Office to CSCO for victim-centered cases. We will begin partnering with our public defenders (Deschutes Defenders) to provide legal advice to potential participants. We will enrich the training opportunities provided to our staff and community volunteers who facilitate our restorative circles, and we will establish connections with our surrounding counties (Crook & Jefferson) to allow us to include program participants that live in our tri-county region. We will also create new partnerships with other regional service providers to enhance the resource offerings we can provide to both the victims (harmed party) and the offenders (responsibility party).

Narrative Questions

Incomplete

Narrative Questions

It is strongly recommended that applicants first read through all application questions and closely review the evaluation criteria provided in the Request for Grant Proposals (see Appendix A, pg. 12) before drafting responses.

Applicants with either type of program—established or implementation—must answer all questions should read questions as applied to their program.

Example: If a prompt reads, “Describe how your program centers the experiences of those harmed and supports them in identifying solutions that promote healing.” Implementation programs may read the prompt as, “Describe how your program will center the experiences of those harmed and support those harmed in identifying solutions that promote healing.”

Program Overview

(I) Describe your program’s theory of change. A program’s theory of change should explain the applicant program’s core values and principles, desired and actual outcomes, and the forms in which those outcomes will be achieved. A theory of change should contemplate the applicant program’s:

- a. Impact: The systemic and/or long-term changes expected.
- b. Outcomes: The intended and unintended changes that are expected to occur due to the program’s work.
- c. Outputs: The immediate results of the program’s activities that are necessary to achieve outcomes.
- d. Activities: The activities needed to achieve outputs.
- e. Inputs: Resources or investments needed to ensure activities can occur.

(500 word max) – 539

IMPACT: The Emerging Adult Program is committed to redirecting young adults out of the criminal justice system into a restorative justice program that will improve victim and offender outcomes. By engaging in restorative justice and providing targeted services to the harmed and responsible parties, we aim to: 1) make victims whole at a higher rate than the current criminal justice system; 2) improve victim satisfaction with the criminal justice system and the feeling that justice has been achieved; and 3) reduce the lifelong impact that an arrest record can have on the offender.

OUTCOMES: Up to 50 young adult offenders will be provided the opportunity to enroll in EAP between August 2022 through October 2023. Approximately half of the cases will be referred to CSCO for a victim-centered RJ circle. The other half that either do not have an invested victim or a corporate victim that chooses not to engage will continue to be managed by the DA’s Office as they have been during the pilot. This two tiered approach will enable the DC EAP team to grow from 12 cases per year to 50, while providing more enhanced service for cases with victims.

We anticipate graduating 75% of program participants and expect to see a 30% increase in restitution payments from offenders engaged in EAP. We expect to see an increase in victim’s having a voice in the criminal justice system and the ability to gain access to more targeted and enhanced services. We also expect to see our young adult offenders more prepared for adult life upon completing the program by securing stable housing, employment, completing their education. In addition, victims and offenders will be more engaged in their communities through receiving needed resources, experiencing the positive impacts of restorative justice, and knowing that the community cares about them and their future success.

OUTPUTS: Our target audience is often difficult to contact and connect with, so dedicated staff is need to connect with them and to follow-up over the course of the program for support and compliance. This level of work requires full commitment by a dedicated staff at the DA’s Office, CSCO, Thrive and Deschutes Defenders along with other partner agencies and community volunteers, who will need to communicate frequently with each other, the offender and victim. Without this fully funded team, the agencies will not be able to improve or expand the program at this time.

ACTIVITIES: To achieve these outcomes and outputs there will be a staffing for all cases involving 18-24 year old offenders; a victim advocate to connect with all the victim(s); a bi-weekly partner meeting to discuss eligible cases; an EAP RJ orientation for offenders that includes a private meeting with a defense attorney; preparation meetings for each victim and offender; an initial EAP RJ Circle; three (3) follow-up EAP circles; an individualized intervention plan for the offender; comprehensive case management & support; and a network of community-based services and resources for both the victim and offender. We will also track outputs and outcomes.

Our pilot program provided us with baseline indicators that restorative justice circles with community facilitators and case management are effective. Current articles and research show us that a more victim centered approach may have even greater results. See attached program timeline.

Answer needs additional language and space to address the rubric bullet about evidence-based practices in more detail.

(2) Describe your program's participant eligibility criteria. If applicable, explain how program:

- a. Addresses case types as defined in [OAR 213-003-0001\(14\)](#) and [OAR 213-003-0001\(15\)](#) (definitions describing person felonies and person misdemeanors);
- b. Addresses case types that carry a presumptive sentence of prison pursuant to the criteria in [OAR 213-004-0001 through OAR 213-004-0013](#) (describing the sentencing guidelines grid); or
- c. Qualifies or disqualifies program participants based on prior criminal history. **Max 300 words - 294**

All non-charged cases involving a defendant between the ages of 18-24 years old will be flagged for EAP staffing. Prior criminal history will not be an immediate eliminating factor; however, discretion will be provided to the EAP DDA on whether the severity of the criminal history may prevent consideration. All cases (felony and misdemeanor) will be considered (except sex crimes, Measure 11); however, cases that are better served in one of our other diversion programs (i.e. Drug Court or Mental Health Court, DUII Diversion, DV diversion, Early Disposition) will be referred to those programs. Cases will also be considered ineligible for EAP should the DDA deem the case as a 'no file,' allowing for immediate dismissal.

The victim advocate will connect with the victim on all potentially eligible cases prior to a case being marked eligible. A victim advocate will screen the harmed party and will share the victim's views with the DA EAP team. A victim's veto will not automatically exclude a case from being enrolled in the EAP, but the victim's concerns and needs will be taken into full consideration. **Need more detail on screening process done for victims or we need to create/find something.**

If the harmed party does not wish to engage with the offender, but the case is eligible the victim will still be contacted by the case manager to discuss services, and the victim advocate will represent the victim in the restorative circles.

Deschutes County is open to potentially including other types of crimes, case types, and criminal history, but given prior community safety surveys we feel a more measured approach is the best method to start. When our RJ program has substantial data we can consider expanding further. Our pilot only considered cases with offenders that did not have any adult history.

(3) Identify and describe your program’s referral source(s). Max 300 words - 291

The DA’s office has established a Karpel report that captures all cases with an 18 to 24-year-old offenders that is entered into our case management system at intake and meets the program’s criteria. The DA Office will also be trained to refer any cases back to the EAP team if they are inadvertently missed. This is a process has been successfully implemented for other pre-charge diversion programs in Deschutes County.

The EAP TA will review the report daily tagging all cases that meet our baseline criteria (age, live in the tri-county and non-measure 11) as an EAP referral. The referral adds a note to the case indicating that the case should not be charged while under EAP review.

Referred cases will be staffed weekly by the DA Office EAP team, which includes the DA EAP team (DDA, Program Specialist, Victim Advocate, and Investigator). When a case is deemed eligible the Investigator will contact the offender and record the conversation. A list of eligible cases will be shared with the partners during the bi-weekly EAP Partner/Case meeting. The DA’s team will invite all eligible and interested offenders to attend an EAP Orientation to learn more about the program, the concept of restorative justice and to meet with a defense attorney. Community Solutions will work with the Victim Advocate to connect with victims to invite them to separate meetings to prepare them for the experience.

Over the course of the grant, we look at ways to address the challenges of a pre-charge program for individuals in custody. We will also consider potential program expansion into other crime areas when we have additional data that shows program impact and success.

The DA’s Office will track all refereed cases, eligibility status and reason for ineligibility.

(4) Identify and describe your program's service area. If applicable, explain how your program offers services that engage in and serve rural or other historically underserved regions or areas in Oregon. Max 300 words - 285

Our primary program service area is Deschutes County, but also includes young adult offenders that committed a crime in Deschutes County but live within our tri-county area (Crook & Jefferson).

Deschutes County has a population of approximately 200,000 individuals and is a mix of urban and rural communities. Ninety-four percent of the population identifies as white alone, 8% as Hispanic, 3% as two or more races and just over 1% each for Native American and Asian. Given Deschutes County's recent rapid population growth, our community seems to be experiencing a substantial increase in the un-housed population due to rents doubling and rentals being sold. As of 2019, U.S. census data states that the percentage of persons in poverty was 8%, but that number is flagged and we expect that it could be adjusted much higher.

EAP pilot participants were by and large economically disadvantaged, and the majority were white men. We compared our program referral and eligible case numbers against our county's historic referred criminal cases and our county's demographics and noted our program participation matched the type of participants we should expect. However, by offering program participation to offenders that live in Crook and Jefferson Counties, we anticipate seeing an increase in the number of Native Americans and Hispanic individuals being eligible for the program based on the demographics for those two counties.

We are looking to establish a relationship with our local Latino Community Association and the Confederated Tribes to help us better serve the victims and offenders of this expanded demographic. In addition, our restorative circles involve two to three volunteer community members that are committed to the concept of restorative justice and at least one has lived experience as an offender.

(5) Provide an overview of your program’s operation and current capacity, as well as your anticipated needs to build and/or increase capacity. Max 300 words - 355

EAP starts with the DA EAP team staffing 400 cases per year; contacting and screening the victims on ≈200 cases; inviting and determining interest in participating in ≈ 100 offenders; and enrolling 50 cases in EAP. Next the DA’s Office will host EAP orientations for the 50 offenders. The orientations will involve CSCO, defense attorney and the DDA. The victim advocate and CSCO will reconnect with victims on the 25 eligible victim-centered cases to prepare them for the RJ process (up to 3 meetings) and CSCO will also connect with the offender to help them prepare for the experience (up to 3 meetings). CSCO and the DA’s Office will then each host 25 initial RJ circles. A comprehensive offender intervention plan will be established during those circles and three follow-up circles will be scheduled by the assigned agency and hosted over a six-month period. After the initial circle, Thrive will begin case management to support and assist both the victim and the offender. Other external partners will be contacted to provide direct services. At the end of the six-months, if the offender has not reoffended, completed the action items outlined in their individualized intervention plan, and attended all their RJ circles, the case will earn a no-file and the offender, victim and defense attorney will be notified. See attached flowchart for additional details (currently not attached)

During the pilot program available staff was a critical issue -- program meetings were frequently canceled and we only reviewed 100 cases and enrolled 9 young adults. To achieve our EAP goals and outcomes a dedicated EAP part-time DDA, and fulltime Program Specialist/Trial Assistant and Victim Advocate will be hired. In addition, the RJ Circles were facilitated entirely by community volunteers. Going forward, CSCO will expand their team to include additional professional facilitators to facilitate the victim-centered circles and will train more EAP community volunteers to facilitate the DA’s hosted circles and to assist with CSCO’s circles. CSCO will also hire a program coordinator to manage scheduling and program tracking. The increase in cases and being more victim focused also requires Thrive to increase their EAP case manager to half-time.

Programmatic Activities

(I) Describe how your program centers the experiences of those harmed and supports those harmed in identifying solutions that promote healing. If applicable, explain how your program provides culturally appropriate services to socially disadvantaged individuals. Max 300

words - 313

The victim advocate and the DDA (when needed) will connect with the victim to talk with them about restorative justice program and why their case is being considered for the program. A victim's point of view will always be taken into consideration regarding case eligibility. Whether the victim participates in the restorative circle or not, an advocate will talk with them about what they would like to see as an outcome for the process so they feel there is justice.

CSCO specializes in conflict mediation and restorative justice practices. Working in partnership with the victim advocate they will help prepare victims interested in participating in the restorative circles for the experience. The RJ circles will include community members as volunteer facilitators to provide a broader range of life experiences and knowledge to the conversations. At least one volunteer will have lived experience in the criminal justice system as an offender. We will grow our network of volunteers by recruiting from culturally and socially diverse groups.

Many of our members have been trained in trauma informed practices but we will provide training to the whole team to build awareness and buy-in in this area. Our connections with victims and offenders is about building relationships and being person centered. Victims can also participate in the circles in-person or via videoconference, and they will receive regular check-ins by the victim advocate and case manager.

Part of the recruitment work will be established and occur as we develop more robust relationships with Neighbor Impact and the Latino Community Association in Deschutes County. And as we expand the program to work with individuals cited for a crime in Deschutes County, but who reside in Crook or Jefferson we will also connect with community organizations in those areas and the Confederated Tribes in Warm Springs. All of which with the goal to help us improve victim and offender services.

(2) Describe how your program works to encourage those who caused harm to take responsibility and repair the harm and supports responsible parties in identifying solutions that promote healing. If applicable, explain how your program provides culturally appropriate services to socially disadvantaged individuals. Max 300 words - 257

As noted previously the entire team will receive training in trauma informed practices which are critical for both the harmed and responsible parties. Being person-centered is also a key reason that there will be 3 follow-up circles with the original RJ facilitation team for the offender to check-in and share progress and challenges. The pilot has shown this creates trust and builds relationships, which we believe improves success rates.

Through the restorative circles the lead facilitator, two community facilitators, the responsible party, and when appropriate the victim, participate in open dialogue. The victims in this process is invited to share their story. Victims have a voice in this process, which is often missed in the traditional criminal justice system. However, since our program is pre-charge we know that some victims may or may not be ready to engage at that point. In those circumstances a victim advocate will participate in the circle for victim and provide that perspective. But for the victims that are ready, our model provides the opportunity for accelerated healing. We also leave open the opportunity for a victim that is not ready to come back in a later point.

Eligible program participants are required to accept responsibility for their actions which is addressed during the orientation and in the offender preparation before the restorative circle. A 6-month tailored intervention plan developed with the offender during the initial circle will include detailed action items that require accepting and repairing harm. Action items may include writing an apology letter, community service, paying restitution, and/or engaging in conflict mediation or communication training. The plan also focuses on improving the offender's own life. Services and support include but are not limited to housing assistance, mental health counseling, and job placement. It will be monitored by the case manager through frequent meetings, and during the check-ins circles with the facilitators. These meetings and check-ins create a support network that promotes adherence and accountability, which will allow the offender to earn a no-file on their pre-charge case.

(3) Describe how your program works to support impacted community members in identifying solutions that promote healing. Max 300 words - 183

During the team meetings, case information will be shared and the participating partners will discuss potential solutions that might be most appropriate to directly or indirectly assist the victim and the community to heal. These ideas and suggestions will be explored with our partners and other organizations that can help us gain additional insight into the impact these crimes have on the broader community and how to improve our outcomes and what should be expected from the offender.

To also support the healing process, EAP engages community members as volunteer RJ circle facilitators. These volunteer community members provide a direct connection to the community, in order to help the responsible party, see that their actions can have a further reach than just the immediate victim and that taking responsibility can repair harm in all areas.

And since victims and offenders will be able to bring a support person to the circles, we will invite these individuals to also complete our pre & post surveys, which will provide us with additional insight into the impact of the crime and the program on the broader community.

Really struggling with an answer for this question.

(4) Describe your program's coordination with community-based organizations. Max**288**

Community Solutions of Central Oregon and Thrive Central Oregon are both local non-profits that will be sub-awardees on our grant application. We currently have contracts with both organizations which will be updated and expanded under the grant.

CSCO's role will focus on having the hard conversations that ultimately result in restorative justice for the victim and offender. The team at Community Solutions will prepare victims and offenders for the restorative justice process for our victim-centered cases; coordinate and facilitate the initial EAP victim-centered circles, as well as the three corresponding follow-up circles; attend the EAP Case meetings; participate in the EAP offender orientation for all cases; maintain confidential circle information; provide circle summaries; collect and share agreed upon circle and service data; transfer unsuccessful offender's names back to the DA's Office for charging, lead RJ facilitator training, and assist with volunteer recruitment.

Thrive will provide a dedicated case manager to the program to offer comprehensive offender case management and victim resource assistance. The case manager will attend the EAP offender orientations, and the EAP Case meetings; regularly connect with the offenders to provide active support for successful completion of the intervention plan; and offer services and resources that go beyond the scope of the intervention plan as new information is learned. Thrive will also connect with the victim advocate to determine what services and resources might be most appropriate for the victim and will reach out as needed to provide direct support.

The EAP team also plans to connect with Heart of Oregon Corps, the Latino Community Association and Neighbor Impact, among other community-based organizations to explore how they may be able to provide resources and services to our victims and/or offenders as the program grows and expands.

(5) Describe your program’s ability to work collaboratively with system partners, such as local law enforcement entities, district attorney offices, and criminal defense attorneys and criminal defense law firms or consortia. Max 300 words - 322

Many of the partners below have already been working on the pilot through MOUs. Our work and roles will be expanded and the MOUs update with the changes outlined in our updated plan, or will be established as necessary.

The DA’s Office will take the lead on case identification and overall grant and program management. The tasks the DA’s Office will include: contracts and MOU development, case staffing and case transfer, program liaison, data management, initial offender contact, offender orientation coordination, host RJ circles on “victim-less” cases, provide case oversight (referral, ineligible, revoke), initial victim contact and support services, connecting victims with Thrive and CSCO; program material development; training coordination, and assist with volunteer recruitment

Deschutes Defender will provide a public defender who will participate in partner planning and EAP Case meetings. The attorney will attend the EAP orientation and provide legal clarity on program as it relates to each offender’s individuals case, walk the young adult through the program ROI and can represent the offender if they are unsuccessful in the program.

Central Oregon Intergovernmental Council/WorkSource team attends the partner planning meetings and provides direct services to the offenders and victims that need assistance with job placement and training or GED requirements. Will participate in program training to help inform our facilitators on the services they offer.

DCBHS – Intensive Youth Services attends the partner planning and case discussion meetings. Provides direct services through their Intensive Youth Services programs and connects offenders and victims with mental health counseling and services. Will also participate in program training for the facilitators.

Given the preliminary success of the EAP pilot -- being run out the DA’s Office, we feel the full involvement of the systems partners is relevant and effective. During this enhanced program plan our community partners will have a more robust role and will help us improve our victim-center case. Our plan that includes shared responsibility is the best approach for Deschutes County.

(6) If applicable, describe any funding included in your budget that is for direct services to the party harmed and the person who committed the harm. Max 300 words - 210

We are requesting \$XXXX through the grant to assist the harmed party and the responsible party with resources and services. Through a separate sub-award contract with Thrive, the case manager will have direct access to these funds to address emergency needs and/or to provide targeted services for these individuals. Many of these needed services will be outlined within the intervention plan for the offender and/or the victim in the victim service document (needs to be developed). However, if the case manager identifies additional needs for either party, the case manager will provide and track the use of those funds automatically if the total amount is under \$XX. If the amount needed exceeds that total, the case manager will seek approval from the EAP Partner team at a case discussion meeting.

Funds are also being requested through the grant to assist with restitution payments. If an offender is actively engaged in the program and has made appropriate payments toward their restitution requirements, but the EAP Partner team feels that paying the restitution in full could negatively impact the offender's progress, the team can approve to cover a percentage of the remaining restitution. This action will help to make the harmed party whole, while not causing additional unintended consequences for the offender.

(I) Describe your program's outcome evaluation. Max 300 words - 221

Given the short time frame of this program and the proposed participation numbers (50 cases), we do not feel it is prudent to hire a researcher conduct a full evaluation until we will have enough data and information that will produce a realistically evaluation of our outcomes. However, the EAP team does plan to write a full summary report detailing our outputs and outcomes, lessons learned and where we believe the program is trending.

We will aggregate our victim and offender data from their intake forms, review responses in our pre/post program surveys, and track accessed services, as well as assess demographic and crime type data, and enrollment, recidivism, retention and graduation rates.

We will; however; develop the questions in our pre and post surveys for the victims and offenders in partnership with a researcher to ensure the surveys are an effective tool and accurately address our program outcomes and vision. This will ensure that when there are enough participants to complete a full evaluation that our prior data is useful.

Throughout the program, the EAP team will meet quarterly to discuss program information and will review current quantitative information that may directly impact decisions on the program's plans. The final summary report will also be used as a guide to help us plan for the next phase of the program.

(2) Identify and describe your program’s method(s), ability, and mean(s) for collecting data (e.g., satisfaction/feelings of safety surveys, recidivism rates, etc.). Max 300 words - 218

As noted above, we do not plan to conduct a formal external program evaluation at this time, but we are requesting funds to hire a researcher to help us develop our pre & post surveys for our victims, offenders and stakeholders that will put us in a better position to conduct a comprehensive evaluation at a later date.

To collect and store all this information we will keep private program information related case notes in forms within Cognito Forms, this will keep the information completely separate from our case management system, in case an offender is revoked from the program and the case is charged. The data in these forms will be updated after each meeting and circle that involves a victim or offender. These forms will be updated by DA’s Office staff, CSCO and Thrive. We will also track program retention and graduation rates, as well as eligibility and ineligibility status, crime and cases types and compare our program information to date and county data.

To collect, track and monitor the data we will use reports in Karpel, create documents and upload information into Cognito Forms, surveys will be developed in Survey Monkey, and we will also use Excel.

The DA’s Office has established many of these methods and practices for tracking and monitoring on our other diversion programs.

(3) Will you be partnering with a researcher or research entity to track and report outcome measures for your program? If yes, identify the researcher or entity and their affiliation with the program, and describe their role/responsibilities with program evaluation and/or data collection. [Max 300 words - 72](#)

We will hire, Greg Stewart an evaluator from Portland State University to assist us with developing the pre and post surveys and to help us write the survey portion of our summary report. We have worked with Greg on other projects and will be able to bring him up to speed on this program relatively quickly. The goal of this partnership is to ensure that we are prepared for a future evaluation.

Budget Expense Sheet

Incomplete

[Click here to download the Budget Expense Sheet](#)

All budget details must be submitted on the Budget Expense Sheet provided. All required information (including the narratives) must be completed. Any category of expense not applicable to your budget may be left blank.

Evidence of Commitment

Incomplete

Submission of letters of support, Memoranda of Understanding, etc. specific to collaborations with referral sources, community-based organizations, or system partners. **(NOT REQUIRED)**



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 28, 2022

SUBJECT: Request approval to apply for the Oregon Criminal Justice Commission Impacts grant

RECOMMENDED MOTION:

Move approval to apply for the Oregon Criminal Justice Commission Impact grant.

BACKGROUND AND POLICY IMPLICATIONS:

In 2019, the Oregon Legislature passed Senate Bill (SB) 973, which created the Improving People’s Access to Community-Based Treatment, Supports, and Services (IMPACTS) Program. This legislation was informed by a statewide Behavioral Health Justice Reinvestment Steering Committee, organized in 2018, which used a data-driven approach to examine ways to improve outcomes for individuals who are frequent utilizers of both behavioral health and criminal justice resources.

Informed by the analysis of the Steering Committee, the IMPACTS Program was enacted in recognition of the shortage of comprehensive community supports and services for individuals with mental health or substance use disorders, leading to their involvement with the criminal justice system, hospitalizations, and institutional placements. The purpose of the IMPACTS Program is to address this need by awarding grants to Oregon counties and federally recognized tribal governments to establish evidence-based and tribal-based programs to provide needed supports and services in local communities.

The IMPACTS grant “target population” is defined as individuals who receive services and supports funded through the IMPACTS Program, have one or more behavioral health disorders, and are booked into a jail an average of four or more times in a one-year period or are high utilizers of criminal justice resources, hospital or urgent healthcare resources, or institutional placements.

With the award of these grant funds, Deschutes County Health Services will be able to continue 24/7 staffing at the Deschutes County Stabilization Center, and operate 24 hours a day, 7 days a week. This will allow us to continue to provide up to 23 consecutive hours of crisis observation, or stabilization, for individuals in crisis, in order to de-escalate the severity of the crisis. The 23 hour stabilization, combined with a full array of services, improves our ability to divert individuals in crisis from emergency departments and jail.

BUDGET IMPACTS:

Revenue of \$2,403,519 for the two year term, July 1, 2022 to June 30, 2024.
Please see attached 5-year Analysis and Staff Estimate.

ATTENDANCE:

Holly Harris, Program Manager, Behavioral Health

STAFF ESTIMATE
CJC IMPACTS GRANT
 July 1, 2022-June 30 2024

position code	EE number	NAME	pc_position_desc	True FTE FY23
1815	7191	KRUPINSKI, MARTINA	BEHAVL HLTH SPEC II	1.00
2713	6984	MONFORT, MEGHAN	BEHAVL HLTH TECH	1.00
2714	7101	HINES, MATTHEW	BEHAVL HLTH TECH	0.60
2715		VACANT -BEHAVL HLTH SPEC II	BEHAVL HLTH SPEC II	0.60
2716	7091	HADDAN, MEREDITH	BEHAVL HLTH SPEC II	1.00
2776	7001	MECOUCH, MEGAN	BEHAVL HLTH TECH	0.60
2777	6011	HUSKEY, KELLY	BEHAVL HLTH TECH	1.00
2778	6965	LINDT, ELIZABETH	BEHAVL HLTH SPEC II	1.00
2801	7195	GRAY, DOMINIQUE	BEHAVL HLTH TECH	1.00
2908	7058	FAIRMAN, KATHRYN	BEHAVL HLTH SPEC I	1.00
2972		VACANT -BHS II, LIC	BHS II, LIC	1.00
2983	7217	BANSEMER, SHERI	BHS II	0.60

Analysis performed on a fiscal year

Fiscal Years 2022 - 2026, 7/1/21 - 6/30/2024

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Wages & Benefits		\$ 1,043,171	1,116,193			\$ 2,159,364
Travel						\$ -
Supplies		\$ 13,000	13,000			\$ 26,000
Capital Outlay						\$ -
Contracted Services						\$ -
Total Indirect -	\$ -	\$ 105,440	112,715	-	-	\$ 218,155
Total Costs	\$ -	\$ 1,161,611	1,241,908	-	-	\$ 2,403,519

Grant funds will support 12 current staff for a total of 10.40 FTE. Supplies are Barrier removal dollars consists of the following: transportation costs, cell phones, food, tents, sleeping bags, hotel vouchers, etc. Grant will cover Indirect expenses at 10%.



BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 28, 2022

SUBJECT: County Treasurer and Finance Report as of February 28, 2022.

RECOMMENDED MOTION:

N/A.

BACKGROUND AND POLICY IMPLICATIONS:

See attached Treasury and Finance Report.

BUDGET IMPACTS:

N/A.

ATTENDANCE:

Greg Munn, Treasurer and Chief Financial Officer



MEMORANDUM

DATE: March 28, 2022
TO: Board of County Commissioners
FROM: Greg Munn, Treasurer and Chief Financial Officer
SUBJECT: Treasury and Finance Report for February 2022

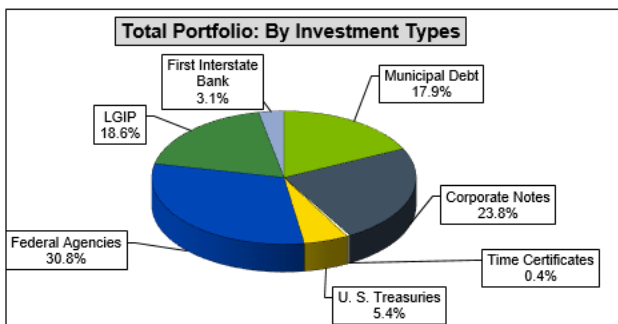
Following is the unaudited monthly finance report for fiscal year to date February 28, 2022.

Treasury and Investments

- The portfolio balance at the end of February was \$278 million, a decrease of \$8 million from January but an increase of \$22 million from last year (February 2021) – most of the increase due to the receipt of \$19 million in ARPA funds in May 2021.
- Net investment income for the month is \$124,654, approximately \$5,000 less than last month and \$52,000 less than February 2021. YTD earnings of \$1,041,821 are \$657,000 less than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- No change in the LGIP interest rate during the month. However, the rate will increase by 10 basis points from 45 to 55) effective March 16, 2022. Benchmark returns for 24 and 36 month treasuries are up again from the prior month by 26 and 23 basis points, respectively.
- Average portfolio yield is 0.60%, no change from last month.
- The portfolio’s weighted average time to maturity is at 1.56 years (no change from last month).

Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	\$ 49,590,000	17.9%
Corporate Notes	66,102,000	23.8%
Time Certificates	1,245,000	0.4%
U.S. Treasuries	15,000,000	5.4%
Federal Agencies	85,490,000	30.8%
LGIP	51,541,335	18.6%
First Interstate Bank	8,595,238	3.1%
Total Investments	\$ 277,563,573	100.0%

Investment Income		
	Feb-22	Y-T-D
Total Investment Income	129,654	1,081,821
Less Fee: \$5,000 per month	(5,000)	(40,000)
Investment Income - Net	124,654	1,041,821
Prior Year Comparison	Feb-21	1,698,637

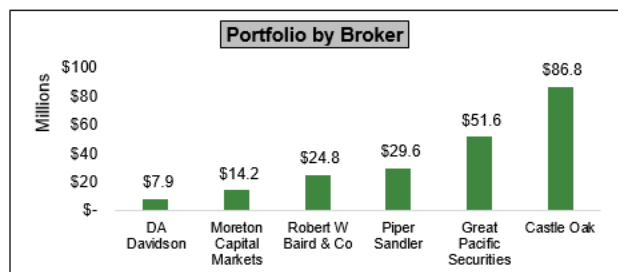


Category Maximums:	
U.S. Treasuries	100%
LGIP (\$52,713,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

Yield Percentages		
	Current Month	Prior Month
FIB/ LGIP	0.45%	0.45%
Investments	0.49%	0.47%
Average	0.60%	0.60%

Maturity (Years)	
Max	Weighted Average
4.7123	1.56

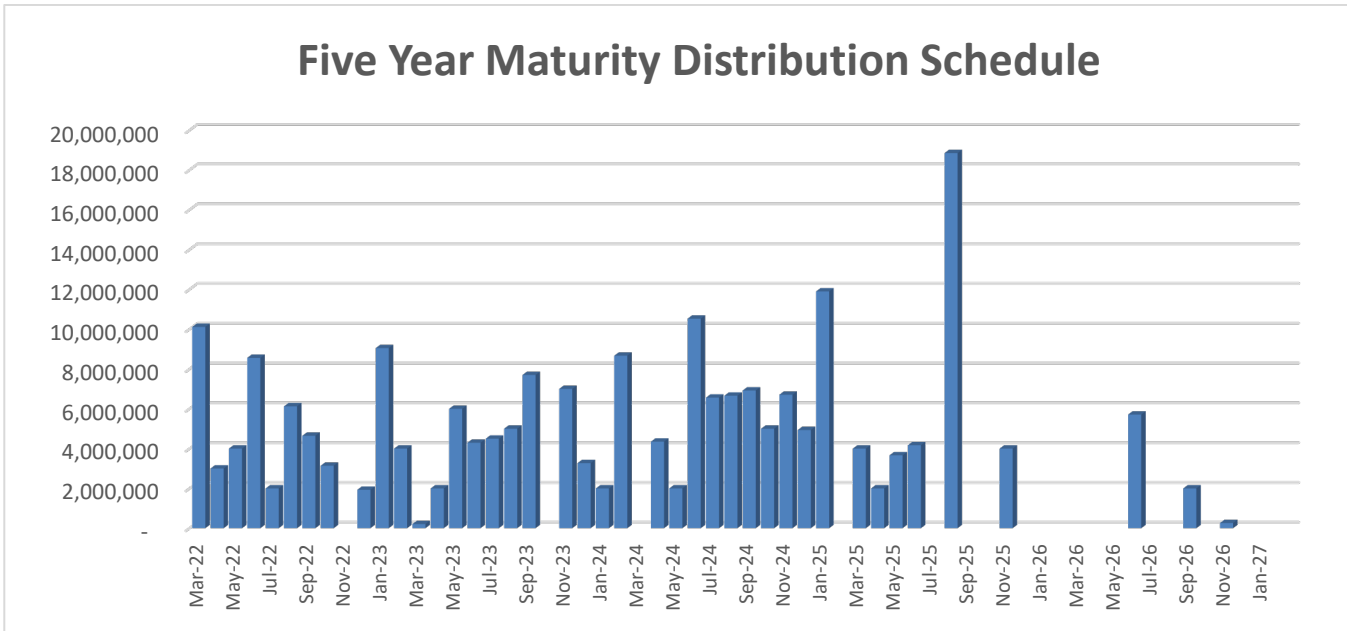
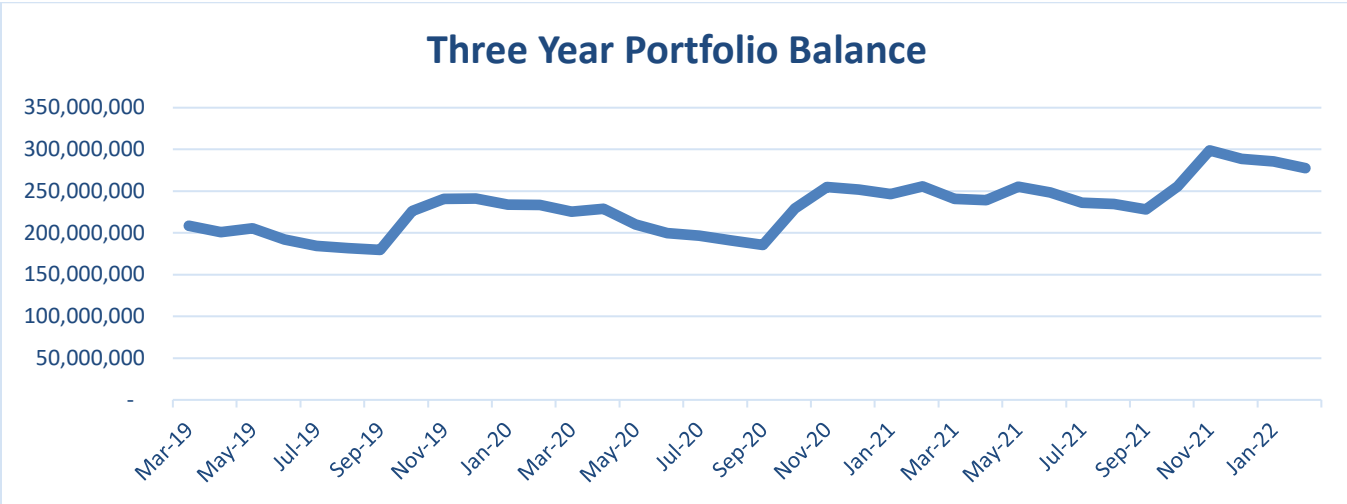
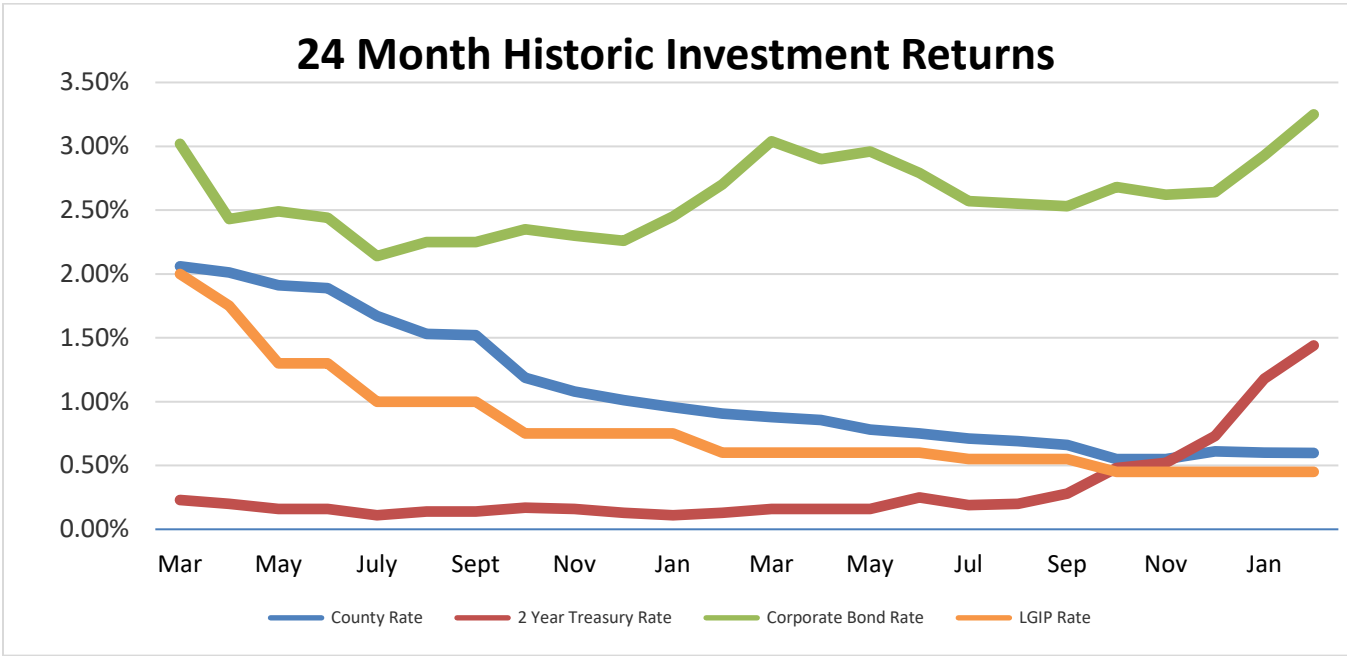
Benchmarks	
24 Month Treasury	1.44%
LGIP Rate	0.45%
36 Month Treasury	1.62%



Term	Minimum	Actual
0 to 30 Days	10%	25.3%
Under 1 Year	25%	42.1%
Under 5 Years	100%	100.0%

Other	Policy	Actual
Corp Issuer	5%	3.2%
Callable	25%	18.4%
Credit W/A	AA2	AA1

Investment Activity	
Purchases in Month	\$ 4,000,000
Sales/Redemptions in Month	\$ -



Position Control Summary

Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	July - June Percent
Assessor	Filled	33.26	33.26	33.26	33.26	33.26	33.26	33.26	32.63	
	Unfilled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.63	5.90%
Clerk	Filled	8.58	8.48	8.48	9.48	9.48	9.48	10.48	9.48	
	Unfilled	0.90	1.00	1.00	-	-	-	-	1.00	5.01%
BOPTA	Filled	0.42	0.52	0.52	0.52	0.52	0.52	0.52	0.52	
	Unfilled	0.10	-	-	-	-	-	-	-	2.40%
DA	Filled	51.70	54.50	56.50	55.50	55.60	54.60	56.60	55.60	
	Unfilled	6.30	3.50	1.50	2.50	1.50	2.50	1.00	2.90	4.69%
Tax	Filled	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
Veterans'	Filled	5.00	5.00	5.00	5.00	5.00	5.00	5.00	4.00	
	Unfilled	-	-	-	-	-	-	-	1.00	2.50%
Property Mngt	Filled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
Total General Fund	Filled	106.46	109.26	111.26	111.26	111.36	110.36	113.36	109.73	
	Unfilled	9.30	6.50	4.50	4.50	3.50	4.50	3.00	7.53	4.68%
Justice Court	Filled	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
Community Justice	Filled	45.90	45.90	45.90	44.90	44.90	44.90	44.90	42.90	
	Unfilled	2.00	2.00	2.00	3.00	3.00	3.00	3.00	5.00	6.00%
Sheriff	Filled	229.75	235.75	232.75	238.75	235.25	234.25	232.25	221.25	
	Unfilled	27.25	21.25	24.25	18.25	21.75	24.75	26.75	37.75	9.80%
Health Svcs	Filled	320.33	319.85	320.40	331.20	331.50	339.50	344.20	344.30	
	Unfilled	55.47	57.95	64.90	54.50	55.20	50.30	46.10	53.00	14.16%
CDD	Filled	61.00	61.00	56.80	56.80	58.80	58.80	57.80	59.80	
	Unfilled	4.00	6.00	11.20	11.20	9.20	9.20	11.20	9.20	13.14%
Road	Filled	57.00	57.00	57.00	56.00	56.00	56.00	56.00	57.00	
	Unfilled	-	-	-	1.00	1.00	1.00	1.00	-	0.88%
Adult P&P	Filled	37.60	37.60	37.60	36.85	36.85	35.85	36.85	36.85	
	Unfilled	3.25	3.25	3.25	4.00	4.00	5.00	4.00	4.00	9.41%
Solid Waste	Filled	23.00	24.00	24.00	27.00	26.00	26.00	26.00	26.00	
	Unfilled	2.00	4.00	4.00	1.00	2.00	2.00	2.00	2.00	8.60%
Victims Assistance	Filled	8.00	8.00	8.00	8.00	8.00	7.00	8.00	8.00	
	Unfilled	-	-	-	-	-	1.00	-	-	1.56%
GIS Dedicated	Filled	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
Fair & Expo	Filled	9.00	9.00	9.00	9.00	9.00	8.00	9.00	9.00	
	Unfilled	3.50	3.50	3.50	3.50	3.50	4.50	3.50	3.50	29.00%
Natural Resource	Filled	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
ISF - Facilities	Filled	21.60	19.60	21.60	21.60	20.60	21.60	20.60	20.75	
	Unfilled	2.40	3.40	2.40	2.40	3.40	2.40	3.40	3.25	12.07%
ISF - Admin	Filled	7.75	7.75	6.75	8.75	7.75	7.75	7.75	8.35	
	Unfilled	1.00	1.00	2.00	1.00	2.00	2.00	2.00	1.40	16.53%
ISF - BOCC	Filled	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
ISF - Finance	Filled	9.00	9.00	9.00	8.00	10.00	10.00	10.00	10.00	
	Unfilled	2.00	2.00	2.00	3.00	1.00	-	-	-	11.76%
ISF - Legal	Filled	7.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00	
	Unfilled	-	-	-	1.00	1.00	1.00	1.00	1.00	8.93%
ISF - HR	Filled	8.00	8.00	8.00	8.00	8.00	8.00	8.00	9.00	
	Unfilled	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	9.72%
ISF - IT	Filled	15.70	15.70	15.70	15.70	15.70	16.70	16.70	16.70	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
ISF - Risk	Filled	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	
	Unfilled	-	-	-	-	-	-	-	-	0.00%
Total:										
	Filled	981.24	988.56	984.91	1,001.96	999.86	1,004.86	1,011.56	999.78	
	Unfilled	113.17	111.85	125.00	109.35	111.55	111.65	107.95	127.63	
	% Unfilled	10.34%	10.16%	11.26%	9.84%	10.04%	10.00%	9.64%	11.32%	10.33%

Budget Committee

The County recently received resignations from two of the three sitting Budget Committee citizen members. A recruitment was held, and we received twelve applications for the two positions. The Commissioners reviewed the applications and selected four to be interviewed by three separate panels consisting of a county commissioner and two county staff. The four finalists were interviewed by each panel and scored individually by each panel member. While the interviews revealed that any of the four could serve the committee well, the two applicants receiving the highest rankings were selected and notified of their appointment. An orientation meeting for the new members has been scheduled for end of March.

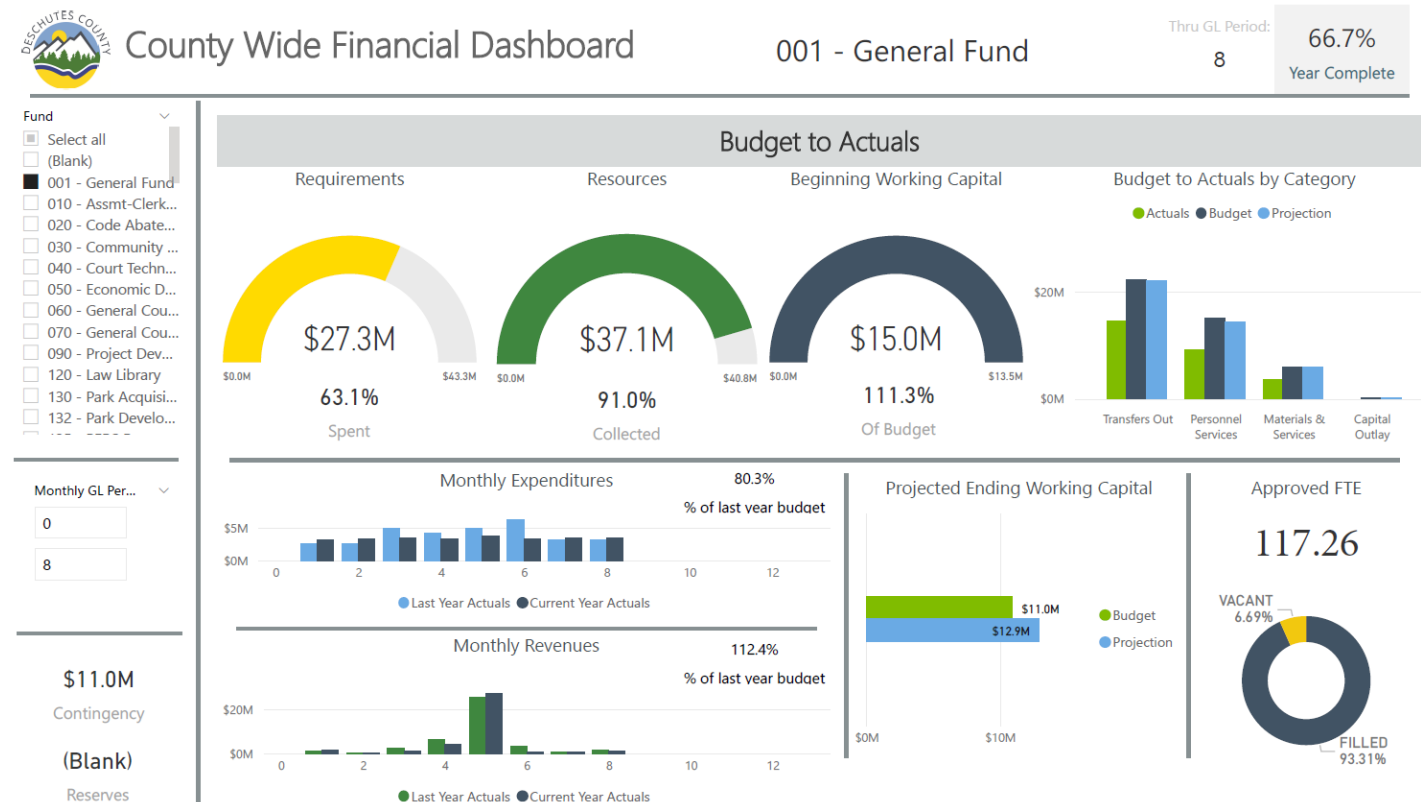
Budget to Actuals Report

General Fund

Revenue YTD in the General Fund is \$37.1 million or 91% of budget, a \$1.4 million increase from the prior month. By comparison, last year revenue YTD was \$42.1 million and 112% of budget. This year's YTD revenue collections would be greater except for one-time, unbudgeted CARES Act funds received last year in the General Fund.

Expenses YTD are \$27.3 million and 63% of budget compared to \$32 million and 80% of budget last year. Overall expenses are lower this year and represent a smaller portion of the budget this year due to unbudgeted CARES Act expenditures last year offset by an increase in the approved budget transfers this year which are made on a regular monthly basis.

Beginning Fund Balance is \$15M or 111.3% of the budgeted \$13.5M beginning fund balance.



All Major Funds

On the attached pages you will find the Budget to Actuals Report for the County's major funds with actual revenue and expense data compared to budget through February 28, 2022.



Budget to Actuals - Countywide Summary

All Departments

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	45,149,632	47,633,001	106%	40,504,168	36,913,529	91%	40,116,674	99%
030 - Juvenile	975,090	975,868	100%	901,143	537,501	60%	826,610	92%
160/170 - TRT	10,669,865	11,229,510	105%	11,659,435	9,634,529	83%	14,440,248	124%
200 - American Rescue Fund	19,000,000	46,273	0%	19,000,000	19,237,665	101%	38,109,180	201%
220 - Justice Court	489,850	501,563	102%	550,832	317,078	58%	550,767	100%
255 - Sheriff's Office	43,449,298	44,938,851	103%	44,947,745	42,563,547	95%	44,940,783	100%
274 - Health Services	43,207,563	45,921,554	106%	48,727,400	33,315,367	68%	49,696,244	102%
295 - CDD	8,251,726	9,687,451	117%	9,580,316	6,644,962	69%	10,562,675	110%
325 - Road	20,681,110	23,538,925	114%	22,629,649	16,365,927	72%	24,000,892	106%
355 - Adult P&P	5,995,287	6,040,170	101%	5,840,250	4,454,456	76%	6,179,212	106%
465 - Road CIP	2,467,800	2,942,827	119%	2,471,190	83,041	3%	173,450	7%
610 - Solid Waste	12,077,592	13,463,285	111%	13,350,600	9,039,472	68%	13,404,161	100%
615 - Fair & Expo	1,466,050	1,791,835	122%	1,395,724	975,405	70%	1,569,289	112%
616 - Annual County Fair	52,000	53,038	102%	1,560,500	1,913,275	123%	1,914,539	123%
617 - Fair & Expo Capital Reserve	14,000	8,532	61%	8,544	4,943	58%	7,090	83%
618 - RV Park	436,050	654,204	150%	497,524	347,523	70%	529,335	106%
619 - RV Park Reserve	1,100	7,787	708%	7,546	4,198	56%	6,250	83%
670 - Risk Management	3,263,646	3,239,580	99%	3,146,973	3,232,608	103%	4,261,612	135%
675 - Health Benefits	21,884,538	22,761,820	104%	23,027,177	16,567,889	72%	23,966,030	104%
705 - 911	11,064,698	12,080,426	109%	12,019,306	10,900,029	91%	12,283,550	102%
999 - Other	34,434,902	36,750,860	107%	50,071,869	22,697,570	45%	48,230,606	96%
TOTAL RESOURCES	285,031,797	284,267,359	100%	311,897,891	235,750,514	76%	335,769,197	108%

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	
	Budget	Actuals	%	Budget	Actuals	%		%
001 - General Fund	27,262,513	26,227,705	96%	21,094,809	12,749,951	60%	20,334,699	96%
030 - Juvenile	7,390,349	7,038,218	95%	7,496,355	4,422,630	59%	6,878,329	92%
160/170 - TRT	3,619,872	3,566,960	99%	3,358,388	2,559,029	76%	4,136,850	123%
200 - American Rescue Fund	19,000,000	32,136	0%	38,000,000	5,815,100	15%	37,699,772	99%
220 - Justice Court	683,508	650,926	95%	701,142	464,788	66%	701,142	100%



Budget to Actuals - Countywide Summary

All Departments

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

Year Complete

	Budget	Actuals	%	Budget	Actuals	%	Projection	%
255 - Sheriff's Office	51,263,220	49,625,248	97%	54,162,360	33,264,950	61%	52,624,679	97%
274 - Health Services	52,285,174	49,994,157	96%	58,872,642	33,462,572	57%	53,626,113	91%
295 - CDD	8,474,142	8,086,137	95%	9,978,889	5,838,376	59%	9,277,763	93%
325 - Road	14,513,205	12,506,257	86%	15,024,128	8,165,298	54%	14,802,675	99%
355 - Adult P&P	7,081,268	6,365,601	90%	7,079,915	4,152,625	59%	6,439,859	91%
465 - Road CIP	20,036,050	11,742,022	59%	29,722,691	5,795,372	19%	25,865,989	87%
610 - Solid Waste	8,853,213	8,107,298	92%	9,709,991	4,926,671	51%	9,748,155	100%
615 - Fair & Expo	2,070,371	2,011,440	97%	2,504,877	1,580,484	63%	2,436,957	97%
616 - Annual County Fair	127,000	189,611	149%	1,468,131	1,291,190	88%	1,345,791	92%
617 - Fair & Expo Capital Reserve	401,940	90,523	23%	568,000	580	0%	568,000	100%
618 - RV Park	543,902	512,967	94%	496,188	344,512	69%	460,878	93%
619 - RV Park Reserve	100,000	-	0%	100,000	-	0%	20,000	20%
670 - Risk Management	3,794,344	2,391,380	63%	4,027,292	3,919,796	97%	5,792,332	144%
675 - Health Benefits	23,620,173	23,336,074	99%	23,924,393	16,867,623	71%	25,924,393	108%
705 - 911	12,576,839	10,534,248	84%	14,563,007	7,441,036	51%	13,946,566	96%
999 - Other	59,118,720	32,830,422	56%	86,322,366	23,360,475	27%	85,541,249	99%
TOTAL REQUIREMENTS	322,815,803	255,839,328	79%	389,175,564	176,423,056	45%	378,172,191	97%



Budget to Actuals - Countywide Summary

All Departments

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%
	Budget	Actuals	%	Budget	Actuals	%		
001 - General Fund	(20,308,890)	(19,944,234)	98%	(21,927,604)	(14,371,413)	66%	(21,827,604)	100%
030 - Juvenile	5,957,854	5,957,854	100%	6,223,387	4,166,256	67%	6,223,387	100%
160/170 - TRT	(5,278,036)	(4,963,905)	94%	(5,757,574)	(3,838,352)	67%	(6,098,758)	106%
220 - Justice Court	107,235	111,521	104%	205,956	137,304	67%	205,956	100%
255 - Sheriff's Office	3,119,077	3,119,949	100%	3,500,737	2,448,321	70%	3,500,737	100%
274 - Health Services	8,026,313	6,945,413	87%	6,122,830	4,081,867	67%	6,122,830	100%
295 - CDD	(55,480)	(1,104,998)	999%	(270,622)	(539,887)	199%	(996,081)	368%
325 - Road	(6,683,218)	(6,683,218)	100%	(11,757,547)	(6,985,536)	59%	(11,757,547)	100%
355 - Adult P&P	187,496	187,496	100%	471,072	314,045	67%	471,072	100%
465 - Road CIP	7,517,657	6,819,612	91%	12,193,917	4,772,011	39%	12,193,917	100%
610 - Solid Waste	(3,684,280)	(3,684,280)	100%	(6,029,323)	(3,015,304)	50%	(6,029,323)	100%
615 - Fair & Expo	894,967	1,144,277	128%	800,736	583,816	73%	1,039,565	130%
616 - Annual County Fair	75,000	75,000	100%	(75,000)	(100,000)	133%	(75,000)	100%
617 - Fair & Expo Capital Reserve	453,158	385,418	85%	728,901	485,928	67%	831,256	114%
618 - RV Park	(436,628)	(369,173)	85%	47,958	85,304	178%	47,958	100%
619 - RV Park Reserve	621,628	549,173	88%	132,042	88,024	67%	132,042	100%
670 - Risk Management	(3,500)	(3,500)	100%	(3,500)	(2,328)	67%	(3,500)	100%
705 - 911	-	-	-	-	-	0%	-	100%
999 - Other	9,078,924	11,341,195	125%	15,393,726	11,689,945	76%	16,019,094	104%
TOTAL TRANSFERS	(410,723)	(116,400)		91				



Budget to Actuals - Countywide Summary

All Departments

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

ENDING FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			
	Budget	Actuals	%	Budget	Actuals	Projection	%
001 - General Fund	9,678,629	14,990,575	155%	10,952,375	24,782,740	12,944,946	118%
030 - Juvenile	616,595	965,223	157%	596,681	1,246,350	1,136,891	191%
160/170 - TRT	5,484,351	6,189,395	113%	8,433,816	9,426,543	10,394,036	123%
200 - American Rescue Fund	-	14,137	999%	-	13,436,702	423,545	999%
220 - Justice Court	57,804	-	0%	55,646	(10,406)	55,581	100%
255 - Sheriff's Office	13,981,322	17,266,520	123%	12,160,633	29,013,438	13,083,361	108%
274 - Health Services	5,727,266	10,689,975	187%	6,011,534	14,624,637	12,882,937	214%
295 - CDD	734,798	1,749,673	238%	763,172	2,016,372	2,038,504	267%
325 - Road	2,180,473	8,566,521	393%	2,231,806	9,781,614	6,007,192	269%
355 - Adult P&P	1,816,329	2,982,055	164%	1,971,182	3,597,931	3,192,480	162%
465 - Road CIP	13,103,814	23,533,004	180%	5,316,460	22,592,684	10,034,382	189%
610 - Solid Waste	719,918	3,957,273	550%	583,520	5,054,770	1,583,956	271%
615 - Fair & Expo	655,550	923,473	141%	442,256	902,210	1,095,370	248%
616 - Annual County Fair	-	(109,033)		17,369	413,052	384,715	999%
617 - Fair & Expo Capital Reserve	1,208,442	1,029,596	85%	1,271,108	1,519,887	1,299,942	102%
618 - RV Park	43,512	-	0%	49,294	88,316	116,415	236%
619 - RV Park Reserve	1,012,728	1,054,426	104%	824,054	1,146,648	1,172,718	142%
670 - Risk Management	6,465,802	9,521,450	147%	7,445,296	8,831,934	7,987,230	107%
675 - Health Benefits	13,588,094	15,527,580	114%	13,875,402	15,227,846	13,569,217	98%
705 - 911	6,829,277	10,709,072	157%	9,307,082	14,168,065	9,046,056	97%
999 - Other	50,123,088	84,474,181	169%	55,847,562	95,528,220	56,506,037	101%
TOTAL FUND BALANCE	134,027,792	214,035,094	160%	138,156,248	273,389,553	164,955,511	119%



Budget to Actuals Report

General Fund - Fund 001

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Property Taxes - Current	30,105,307	30,896,789	103%	32,410,716	31,791,971	98%	32,464,815	100%	54,099	A
Property Taxes - Prior	358,000	683,563	191%	460,000	248,693	54%	460,000	100%	-	
Other General Revenues	10,450,871	10,355,769	99%	2,689,926	2,319,465	86%	2,592,810	96%	(97,116)	B
Assessor	836,713	1,291,220	154%	987,411	470,966	48%	987,411	100%	-	
Clerk	2,153,741	3,168,198	147%	2,741,215	1,619,715	59%	2,541,215	93%	(200,000)	C
BOPTA	12,220	19,236	157%	14,588	7,087	49%	14,588	100%	-	
District Attorney	467,138	426,613	91%	448,201	133,501	30%	303,724	68%	(144,477)	D
Tax Office	419,927	510,878	122%	341,004	197,789	58%	341,004	100%	-	
Veterans	223,715	158,931	71%	259,107	91,009	35%	259,107	100%	-	E
Property Management	122,000	121,804	100%	152,000	33,333	22%	152,000	100%	-	F
TOTAL RESOURCES	45,149,632	47,633,001	106%	40,504,168	36,913,529	91%	40,116,674	99%	(387,494)	

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Assessor	5,237,507	4,897,531	94%	5,454,784	3,439,235	63%	5,454,784	100%	-	G
Clerk	2,051,015	1,882,622	92%	2,080,739	1,027,602	49%	2,080,739	100%	-	H
BOPTA	79,945	76,042	95%	82,911	53,161	64%	82,911	100%	-	
District Attorney	8,234,075	8,157,354	99%	9,715,707	5,655,378	58%	8,960,798	92%	754,909	I
Medical Examiner	236,358	220,618	93%	242,652	174,250	72%	242,652	100%	-	
Tax Office	1,016,608	989,386	97%	932,570	620,222	67%	932,570	100%	-	
Veterans	687,678	610,692	89%	795,189	467,787	59%	788,849	99%	6,340	J
Property Management	332,533	312,615	94%	376,061	240,545	64%	377,200	100%	(1,139)	K
Non-Departmental	9,386,794	9,080,846	97%	1,414,196	1,071,771	76%	1,414,196	100%	-	
TOTAL REQUIREMENTS	27,262,513	26,227,705	96%	21,094,809	12,749,951	60%	20,334,699	96%	760,110	

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Transfers In	260,000	260,000	100%	260,000	173,328	67%	260,000	100%	-	L
Transfers Out	(20,568,890)	(20,204,234)	98%	(22,187,604)	(14,544,741)	66%	(22,087,604)	100%	100,000	M
TOTAL TRANSFERS	(20,308,890)	(19,944,234)	98%	(21,927,604)	(14,371,413)	66%	(21,827,604)	100%	100,000	

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	12,100,400	13,529,514	112%	13,470,620	14,990,575	111%	14,990,575	111%	1,519,955
Resources over Requirements	17,887,119	21,405,296		19,409,359	24,163,578		19,781,975		372,616
Net Transfers - In (Out)	(20,308,890)	(19,944,234)		(21,927,604)	(14,371,413)		(21,827,604)		100,000
TOTAL FUND BALANCE	\$ 9,678,629	\$ 14,990,575	155%	\$ 10,952,375	\$ 24,782,740	226%	\$ 12,944,946	118%	\$ 1,992,571

- A** Current year taxes received primarily in November, February and May; actual FY21-22 TAV is 5.58% over FY20-21 vs. 5.40% budgeted
- B** PILT payment of \$500,000 received in July 2021; Interest earnings expected to lower than budget
- C** FY22 Recording Fees are trending less than budget
- D** Revenue projected to be lower than budgeted due to the reduction of two State Grants along with the termination of Discovery Fee payments per the Office of Public Defense Services
- E** Oregon Dept. of Veteran's Affairs grant reimbursed quarterly
- F** Interfund land-sale management revenue recorded at year-end
- G** FY22 average vacancy rate is 5.7%; however, savings are not expected at this time due to several retirements and overfills
- H** FY22 average vacancy rate is 4.31%; however, savings are not expected at this time due to an added FTE and a backfilled position
- I** Projected Personnel savings based on FY22 average vacancy rate of 4.7%
- J** Projected Personnel savings based on FY22 savings to date
- K** Projected Personnel based on FY22 overage to date
- L** Repayment to General Fund from Finance Reserves for ERP Implementation
- M** Transfer to Current Planning will be reduced



Budget to Actuals Report

Juvenile - Fund 030

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
OYA Basic & Diversion	472,401	497,387	105%	432,044	249,434	58%	402,044	93%	(30,000) A
ODE Juvenile Crime Prev	109,000	118,909	109%	100,517	62,249	62%	100,517	100%	-
Gen Fund-Crime Prevention	89,500	89,500	100%	89,500	89,500	100%	89,500	100%	-
Leases	88,000	82,522	94%	88,000	59,814	68%	88,000	100%	-
Inmate/Prisoner Housing	90,000	64,350	72%	80,000	36,150	45%	50,000	63%	(30,000) B
DOC Unif Crime Fee/HB2712	49,339	49,339	100%	49,339	12,616	26%	49,339	100%	- C
OJD Court Fac/Sec SB 1065	26,000	13,503	52%	20,000	7,043	35%	15,000	75%	(5,000) D
Interest on Investments	17,300	13,796	80%	14,243	4,543	32%	6,210	44%	(8,033)
Food Subsidy	12,000	13,028	109%	12,000	5,310	44%	8,500	71%	(3,500) E
Contract Payments	8,000	2,795	35%	8,000	7,824	98%	10,000	125%	2,000 F
Miscellaneous	7,550	28,312	375%	7,500	3,018	40%	7,500	100%	-
Case Supervision Fee	6,000	2,427	40%	-	-	-	-	-	-
TOTAL RESOURCES	975,090	975,868	100%	901,143	537,501	60%	826,610	92%	(74,533)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,970,797	5,762,391	97%	6,082,895	3,628,492	60%	5,534,869	91%
Materials and Services	1,372,016	1,233,835	90%	1,363,409	780,912	57%	1,293,409	95%	70,000 H
Capital Outlay	47,536	41,992	88%	50,051	13,226	26%	50,051	100%	-
TOTAL REQUIREMENTS	7,390,349	7,038,218	95%	7,496,355	4,422,630	59%	6,878,329	92%	618,026

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	6,034,966	6,034,966	100%	6,304,397	4,202,920	67%	6,304,397	100%
Transfers Out-Veh Reserve	(77,112)	(77,112)	100%	(81,010)	(36,664)	45%	(81,010)	100%	- I
TOTAL TRANSFERS	5,957,854	5,957,854	100%	6,223,387	4,166,256	67%	6,223,387	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,074,000	1,069,720	100%	968,506	965,223	100%	965,223	100%
Resources over Requirements	(6,415,259)	(6,062,350)		(6,595,212)	(3,885,129)		(6,051,719)		543,493
Net Transfers - In (Out)	5,957,854	5,957,854		6,223,387	4,166,256		6,223,387		-
TOTAL FUND BALANCE	\$ 616,595	\$ 965,223	157%	\$ 596,681	\$ 1,246,350	209%	\$ 1,136,891	191%	\$540,210

- A** Quarterly reimbursement of biennial award based on actuals
- B** Out of County Juvenile department usage of detention facility trending lower than projected at time of budgeting
- C** Quarterly payment from Department of Corrections
- D** Projected lower revenue due to less than budgeted state court fee program revenue
- E** Dept. of Education subsidies for detention meals lower due to smaller population than projected at time of budgeting
- F** Projected higher revenue due to more than budgeted community service fee-for-service projects
- G** Projected Personnel savings based on FY22 average vacancy rate of 6.0%
- H** Projected underspending based on FY22 trends
- I** Budget adjustment approved in Feb to increase transfers. Actual transfers will be caught up in March.



Budget to Actuals Report

TRT - Fund 160/170

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Room Taxes	10,615,965	11,068,364	104%	11,600,987	9,600,489	83%	14,390,068	124%	2,789,081
Interest	53,900	61,146	113%	58,448	34,040	58%	50,180	86%	(8,268)
State Miscellaneous	-	100,000		-	-		-		-
TOTAL RESOURCES	10,669,865	11,229,510	105%	11,659,435	9,634,529	83%	14,440,248	124%	2,780,813

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
COVA	3,038,805	2,998,091	99%	3,136,659	2,390,227	76%	3,903,621	124%	(766,962)
Interfund Contract	114,481	114,481	100%	121,817	81,211	67%	121,817	100%	-
Software	11,500	-	0%	45,000	53,508	119%	55,000	122%	(10,000)
Interfund Charges	35,861	35,861	100%	39,709	26,473	67%	39,709	100%	-
Administrative	15,225	4,526	30%	15,203	7,611	50%	16,703	110%	(1,500)
Grants & Contributions	404,000	414,000	102%	-	-		-		-
TOTAL REQUIREMENTS	3,619,872	3,566,960	99%	3,358,388	2,559,029	76%	4,136,850	123%	(778,462)

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfer Out - RV Park	(20,000)	(20,000)	100%	(20,000)	(13,328)	67%	(20,000)	100%	-
Transfer Out - Annual Fair	(75,000)	(75,000)	100%	(75,000)	(50,000)	67%	(75,000)	100%	-
Transfers Out	-	-		(205,956)	(137,304)	67%	(205,956)	100%	-
Transfer Out - F&E Reserve	(453,158)	(385,418)	85%	(428,901)	(285,928)	67%	(531,256)	124%	(102,355)
Transfer Out - Health	(406,646)	(406,646)	100%	(444,417)	(296,272)	67%	(444,417)	100%	-
Transfer Out - F&E	(1,171,445)	(925,054)	79%	(931,513)	(621,000)	67%	(1,170,342)	126%	(238,829)
Transfer Out - Sheriff	(3,151,787)	(3,151,787)	100%	(3,651,787)	(2,434,520)	67%	(3,651,787)	100%	-
TOTAL TRANSFERS	(5,278,036)	(4,963,905)	94%	(5,757,574)	(3,838,352)	67%	(6,098,758)	106%	(341,184)

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	3,712,394	3,490,749	94%	5,890,343	6,189,395	105%	6,189,395	105%	299,052
Resources over Requirements	7,049,993	7,662,551		8,301,047	7,075,500		10,303,399		2,002,352
Net Transfers - In (Out)	(5,278,036)	(4,963,905)		(5,757,574)	(3,838,352)		(6,098,758)		(341,184)
TOTAL FUND BALANCE	\$ 5,484,351	\$ 6,189,395	113%	\$ 8,433,816	\$ 9,426,543	112%	\$ 10,394,036	123%	\$ 1,960,220

- A** Collections coming in higher than budgeted
- B** Payments to COVA based on a percent of TRT collections
- C** Contracted services with the Finance Department for operating TRT program
- D** The balance of the 1% F&E TRT is transferred to F&E reserves



Budget to Actuals Report

ARPA – Fund 200

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest	-	14,137		-	70,124		109,180		109,180
State & Local Coronavirus Fiscal Recovery Funds	19,000,000	32,136	0%	19,000,000	19,167,541	101%	38,000,000	200%	19,000,000
TOTAL RESOURCES	19,000,000	46,273	0%	19,000,000	19,237,665	101%	38,109,180	201%	19,109,180

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Services to Disproportionately Impacted Communities	-	-		20,650,098	901,397	4%	20,650,098	100%
Negative Economic Impacts	-	-		6,035,840	2,450,000	41%	6,035,840	100%	- D
Administrative	19,000,000	-	0%	5,981,005	54,600	1%	5,981,005	100%	- C
Public Health	-	32,136	999%	3,283,057	2,021,418	62%	3,283,057	100%	- E
Infrastructure	-	-		2,050,000	387,685	19%	2,050,000	100%	- F
TOTAL REQUIREMENTS	19,000,000	32,136	0%	38,000,000	5,815,100	15%	38,000,000	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	-	-		19,000,000	14,137	0%	14,137	0%
Resources over Requirements	-	14,137		(19,000,000)	13,422,565		109,180		19,109,180
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	-	\$ 14,137	999%	-	\$ 13,436,702	999%	\$ 123,317	999%	\$123,317

- A** The revenue received in FY21, but unspent at 06.30.21, was recorded as Deferred Revenue and recognized in FY22
- B** Includes \$6.77M in childcare/early education funding, \$6.9M in housing support for unhoused persons and over \$7.3M in affordable housing projects
- C** Administration holds the balance of the ARPA funds, as well as an approved budget analyst for ARPA reporting and administration
- D** Majority of funding is for food programs, \$2.5 million in small business assistance and additional funding for Ronald McDonald House and an Apprenticeship
- E** Approved ARPA funding consists of Isolation Motel Liability Insurance, COVID-19 testing done by Dr. Young, UV sanitizer for the jail to prevent COVID-19 in
- F** Consists of modernization of irrigation systems, Terrebonne wastewater system, and a regional broadband infrastructure needs and assessment



Budget to Actuals Report

Justice Court - Fund 220

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Court Fines & Fees	488,750	500,818	102%	550,000	317,057	58%	550,000	100%	-
Miscellaneous	-	736		737	-	0%	737	100%	-
Interest on Investments	1,100	9	1%	95	21	22%	30	32%	(65)
TOTAL RESOURCES	489,850	501,563	102%	550,832	317,078	58%	550,767	100%	(65)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	531,006	519,650	98%	542,209	361,220	67%	542,209	100%
Materials and Services	152,502	131,276	86%	158,933	103,568	65%	158,933	100%	- ^A
TOTAL REQUIREMENTS	683,508	650,926	95%	701,142	464,788	66%	701,142	100%	-

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - TRT	-	-		205,956	137,304	67%	205,956	100%
Transfers In- General Fund	107,235	111,521	104%	-	-		-		-
TOTAL TRANSFERS	107,235	111,521	104%	205,956	137,304	67%	205,956	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	144,227	37,842	26%	-	-		-	
Resources over Requirements	(193,658)	(149,363)		(150,310)	(147,710)		(150,375)		(65)
Net Transfers - In (Out)	107,235	111,521		205,956	137,304		205,956		-
TOTAL FUND BALANCE	\$ 57,804	-	0%	\$ 55,646	(\$ 10,406)	-19%	\$ 55,581	100%	(\$65)

^A One time yearly software maintenance fee paid in July for entire fiscal year



Budget to Actuals Report

Sheriff's Office - Fund 255

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
LED #1 Property Tax Current	27,476,763	27,912,029	102%	28,448,529	27,939,392	98%	28,467,681	100%	19,152 ^A
LED #2 Property Tax Current	11,092,307	11,269,119	102%	11,813,562	11,593,241	98%	11,824,026	100%	10,464 ^A
Sheriff's Office Revenues	4,259,128	4,693,854	110%	3,993,964	2,654,766	66%	4,083,866	102%	89,902
LED #1 Property Tax Prior	280,000	579,513	207%	330,000	210,668	64%	330,000	100%	-
LED #1 Interest	101,100	170,066	168%	147,416	62,582	42%	73,350	50%	(74,066)
LED #2 Property Tax Prior	120,000	194,726	162%	145,000	86,440	60%	145,000	100%	-
LED #2 Interest	120,000	72,488	60%	69,274	16,458	24%	16,860	24%	(52,414)
LED #2 Foreclosed Properties	-	13,534		-	-		-		-
LED #1 Foreclosed Properties	-	33,522		-	-		-		-
TOTAL RESOURCES	43,449,298	44,938,851	103%	44,947,745	42,563,547	95%	44,940,783	100%	(6,962)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Sheriff's Services	3,864,843	4,435,626	115%	4,002,499	2,803,168	70%	4,106,756	103%
Civil/Special Units	1,232,618	1,083,411	88%	1,154,204	720,911	62%	1,117,407	97%	36,797
Automotive/Communications	3,312,477	3,184,547	96%	3,576,342	1,993,407	56%	3,462,203	97%	114,139
Detective	2,515,536	2,546,467	101%	3,029,130	2,090,324	69%	3,097,958	102%	(68,828)
Patrol	13,284,465	13,388,793	101%	14,015,461	8,630,395	62%	13,488,892	96%	526,569
Records	1,038,130	954,506	92%	1,025,023	494,038	48%	776,779	76%	248,244
Adult Jail	20,347,342	18,424,567	91%	21,033,697	12,371,706	59%	19,796,784	94%	1,236,913
Court Security	490,401	413,143	84%	444,617	275,880	62%	419,804	94%	24,813
Emergency Services	543,565	886,331	163%	789,912	408,513	52%	714,211	90%	75,701
Special Services	2,052,586	1,787,984	87%	1,775,588	1,360,017	77%	2,087,523	118%	(311,935)
Training	1,156,993	1,186,921	103%	1,626,207	1,078,259	66%	1,680,038	103%	(53,831)
Other Law Enforcement	1,328,675	1,331,363	100%	1,389,684	1,038,332	75%	1,576,328	113%	(186,644)
Non - Departmental	95,589	1,589	2%	299,998	-	0%	299,998	100%	-
TOTAL REQUIREMENTS	51,263,220	49,625,248	97%	54,162,360	33,264,950	61%	52,624,679	97%	1,537,681

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT	3,151,787	3,151,787	100%	3,651,787	2,434,520	67%	3,651,787	100%
Transfer In - General Fund	240,290	240,290	100%	121,950	81,296	67%	121,950	100%	-
Transfers Out - Debt Service	(273,000)	(272,128)	100%	(273,000)	(67,495)	25%	(273,000)	100%	-
TOTAL TRANSFERS	3,119,077	3,119,949	100%	3,500,737	2,448,321	70%	3,500,737	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	18,676,167	18,832,967	101%	17,874,511	17,266,520	97%	17,266,520	97%
Resources over Requirements	(7,813,922)	(4,686,396)		(9,214,615)	9,298,597		(7,683,896)		1,530,719
Net Transfers - In (Out)	3,119,077	3,119,949		3,500,737	2,448,321		3,500,737		-
TOTAL FUND BALANCE	\$ 13,981,322	\$ 17,266,520	123%	\$ 12,160,633	\$ 29,013,438	239%	\$ 13,083,361	108%	\$ 922,728

Note: Vacant positions are driving projected department savings, with OT and other fluctuations causing projected budget overages

^A Current year taxes received primarily in November, February and May; actual FY21-22 TAV is 5.58% over FY20-21 vs. 5.40% budgeted



Budget to Actuals Report

Health Services - Fund 274

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	15,156,802	14,869,697	98%	17,641,302	13,257,826	75%	18,569,467	105%	928,165
OHP Capitation	8,279,406	8,403,083	101%	8,947,837	7,856,572	88%	11,615,128	130%	2,667,291
Federal Grants	4,833,096	5,641,391	117%	4,303,483	1,796,869	42%	4,188,600	97%	(114,883)
State Miscellaneous	2,850,731	3,493,477	123%	4,129,465	2,336,290	57%	3,790,315	92%	(339,150)
OHP Fee for Service	3,265,627	3,877,425	119%	3,627,151	2,270,949	63%	3,406,067	94%	(221,084)
CCBHC Grant	-	-	-	2,627,291	38,587	1%	200,000	8%	(2,427,291)
Local Grants	3,639,059	3,829,781	105%	1,936,838	1,968,310	102%	2,530,583	131%	593,745
Environmental Health Fees	1,091,652	1,106,707	101%	1,086,019	1,008,461	93%	1,239,966	114%	153,947
Medicaid	350,491	933,393	266%	1,014,100	539,593	53%	809,389	80%	(204,711)
Other	965,971	1,106,718	115%	884,036	482,045	55%	872,682	99%	(11,354)
Patient Fees	672,995	483,754	72%	468,415	361,470	77%	537,264	115%	68,849
Vital Records	237,296	317,189	134%	280,000	211,373	75%	353,378	126%	73,378
Divorce Filing Fees	173,030	173,030	100%	173,030	178,331	103%	178,331	103%	5,301
State - Medicare	210,287	217,833	104%	172,200	139,503	81%	207,139	120%	34,939
Liquor Revenue	99,500	158,977	160%	157,000	109,740	70%	177,575	113%	20,575
Interest on Investments	147,400	153,426	104%	156,549	65,166	42%	93,450	60%	(63,099)
State Shared- Family Planning	155,000	146,074	94%	152,634	72,801	48%	120,335	79%	(32,299)
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	127,000	100%	127,000	100%	-
State - Medicaid/Medicare	952,220	882,600	93%	843,050	494,483	59%	679,575	81%	(163,475)
TOTAL RESOURCES	43,207,563	45,921,554	106%	48,727,400	33,315,367	68%	49,696,244	102%	968,844

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Administration Allocation	-	0	999%	-	(0)	-	-	-	-
Personnel Services	37,622,192	35,975,598	96%	43,994,358	25,893,759	59%	39,022,636	89%	4,971,722
Materials and Services	14,523,515	13,886,895	96%	14,721,284	7,514,045	51%	14,449,670	98%	271,614
Capital Outlay	139,467	131,664	94%	157,000	54,768	35%	153,807	98%	3,193
TOTAL REQUIREMENTS	52,285,174	49,994,157	96%	58,872,642	33,462,572	57%	53,626,113	91%	5,246,529

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In- General Fund	5,472,710	5,472,710	100%	5,909,168	3,939,400	67%	5,909,168	100%	-
Transfers In - TRT	406,646	406,646	100%	444,417	296,272	67%	444,417	100%	-
Transfers In- OHP Mental Health	2,379,865	1,298,965	55%	-	-	-	-	-	-
Transfers Out	(232,908)	(232,908)	100%	(230,755)	(153,806)	67%	(230,755)	100%	-
TOTAL TRANSFERS	8,026,313	6,945,413	87%	6,122,830	4,081,867	67%	6,122,830	100%	-

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	6,778,564	7,817,166	115%	10,033,946	10,689,975	107%	10,689,976	107%	656,030
Resources over Requirements	(9,077,611)	(4,072,603)	-	(10,145,242)	(147,205)	-	(3,929,869)	-	6,215,373
Net Transfers - In (Out)	8,026,313	6,945,413	87%	6,122,830	4,081,867	67%	6,122,830	100%	-
TOTAL FUND BALANCE	\$ 5,727,266	\$ 10,689,975	187%	\$ 6,011,534	\$ 14,624,637	243%	\$ 12,882,937	214%	\$ 6,871,403



Budget to Actuals Report

Health Services - Admin - Fund 274

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Federal Grants	1,237,245	2,636,157	213%	1,438,843	348,441	24%	1,346,350	94%	(92,493) A
State Grant	-	-		769,319	747,421	97%	754,987	98%	(14,332)
CCBHC Grant	-	-		486,804	6,938	1%	35,961	7%	(450,843) B
Interest on Investments	147,400	153,426	104%	156,549	65,166	42%	93,450	60%	(63,099)
Other	14,391	12,622	88%	9,200	10,599	115%	12,668	138%	3,468
OHP Capitation	-	-		-	112,867		436,443		436,443 B
State Miscellaneous	-	347,105		-	-		-		-
TOTAL RESOURCES	1,399,036	3,149,311	225%	2,860,715	1,291,433	45%	2,679,859	94%	(180,856)

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,914,729	5,679,486	96%	6,904,224	3,763,092	55%	5,730,945	83%
Materials and Services	4,991,353	6,435,511	129%	6,580,649	3,843,297	58%	6,618,693	101%	(38,044) D
Capital Outlay	-	-		-	16	999%	-		-
Administration Allocation	(9,645,743)	(9,645,743)	100%	(10,188,902)	(5,028,475)	49%	(10,188,901)	100%	(1)
TOTAL REQUIREMENTS	1,260,339	2,469,254	196%	3,295,971	2,577,929	78%	2,160,737	66%	1,135,234

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out	(232,908)	(232,908)	100%	(219,794)	(146,499)	67%	(219,794)	100%
TOTAL TRANSFERS	(232,908)	(232,908)	100%	(219,794)	(146,499)	67%	(219,794)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,772,840	3,322,793	120%	3,552,000	3,769,942	106%	3,769,942	106%
Resources over Requirements	138,696	680,056		(435,256)	(1,286,496)		519,122		954,378
Net Transfers - In (Out)	(232,908)	(232,908)		(219,794)	(146,499)		(219,794)		-
TOTAL FUND BALANCE	\$ 2,678,628	\$ 3,769,942	141%	\$ 2,896,950	\$ 2,336,947	81%	\$ 4,069,270	140%	\$1,172,320

- A** Federal grants are reimbursed on a quarterly basis.
- B** Increased OHP enrollment is resulting in higher than budgeted OHP Capitation payments and less than budgeted CCBHC State Grant revenues
- C** Personnel projections based on year to date vacancy savings and assume 3% moving forward
- D** Expenditures projected over budget are related to contracts for vaccine rollout under FEMA funds, which were budgeted in Personnel



Budget to Actuals Report

Health Services - Behavioral Health - Fund 274

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	10,348,047	9,920,554	96%	11,907,014	8,932,445	75%	12,402,404	104%	495,390
OHP Capitation	8,279,406	8,403,083	101%	8,947,837	7,743,705	87%	11,178,685	125%	2,230,848
OHP Fee for Service	3,265,627	3,877,425	119%	3,627,151	2,258,873	62%	3,387,954	93%	(239,197)
Federal Grants	3,298,243	2,715,411	82%	2,725,623	1,372,399	50%	2,710,980	99%	(14,643)
CCBHC Grant	-	-	-	2,140,487	31,649	1%	164,039	8%	(1,976,448)
State Miscellaneous	1,544,455	1,285,829	83%	1,934,643	986,309	51%	1,767,650	91%	(166,993)
Local Grants	1,897,762	1,717,173	90%	1,093,055	1,098,495	100%	1,382,062	126%	289,007
Medicaid	350,491	933,393	266%	1,014,100	539,593	53%	809,389	80%	(204,711)
Other	927,605	1,076,144	116%	682,180	447,135	66%	667,981	98%	(14,199)
Patient Fees	522,300	382,906	73%	372,115	290,439	78%	430,952	116%	58,837
Divorce Filing Fees	173,030	173,030	100%	173,030	178,331	103%	178,331	103%	5,301
State - Medicare	210,287	217,833	104%	172,200	139,503	81%	207,139	120%	34,939
Liquor Revenue	99,500	158,977	160%	157,000	109,740	70%	177,575	113%	20,575
Interfund Contract- Gen Fund	127,000	127,000	100%	127,000	127,000	100%	127,000	100%	-
TOTAL RESOURCES	31,043,753	30,988,758	100%	35,073,435	24,255,616	69%	35,592,141	101%	518,706

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Administration Allocation	7,434,938	7,434,938	100%	7,523,855	3,734,328	50%	7,523,855	100%	-
Personnel Services	23,060,066	22,131,010	96%	26,606,065	16,083,920	60%	24,030,566	90%	2,575,499
Materials and Services	5,998,817	4,097,273	68%	4,882,963	2,103,574	43%	4,767,379	98%	115,584
Capital Outlay	125,267	106,122	85%	80,000	54,752	68%	79,875	100%	125
TOTAL REQUIREMENTS	36,619,088	33,769,343	92%	39,092,883	21,976,574	56%	36,401,675	93%	2,691,208

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- General Fund	2,036,117	2,036,117	100%	2,278,087	1,518,696	67%	2,278,087	100%	-
Transfers In- OHP Mental Health	2,298,179	1,217,279	53%	-	-	-	-	-	-
Transfers Out	-	-	0%	(10,961)	(7,307)	67%	(10,961)	100%	-
TOTAL TRANSFERS	4,334,296	3,253,396	75%	2,267,126	1,511,390	67%	2,267,126	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	3,008,705	3,397,853	113%	3,612,014	3,870,664	107%	3,870,664	107%	258,650
Resources over Requirements	(5,575,335)	(2,780,585)	-	(4,019,448)	2,279,041	-	(809,534)	-	3,209,914
Net Transfers - In (Out)	4,334,296	3,253,396	-	2,267,126	1,511,390	-	2,267,126	-	-
TOTAL FUND BALANCE	\$ 1,767,666	\$ 3,870,664	219%	\$ 1,859,692	\$ 7,661,094	412%	\$ 5,328,256	287%	\$3,468,564

- A** Additional funds received for Aid & Assist (\$285K), Parent Child Interactive Therapy (\$78K) and School Based Health Centers (\$22K)
- B** Increased OHP enrollment is resulting in higher than budgeted OHP Capitation payments and less than budgeted CCBHC State Grant revenues. CCBHC Grant is reimbursed on a quarterly basis. 2022 PacificSource contract effective April 2022, which increases projected revenue by \$240,000.
- C** A high vacancy rate and reduction in services is leading to less than budgeted fee for services
- D** Projections include an extension of unspent funds for the Crisis Program's Bureau of Justice Assistance and SAMHSA CCBHC Expansion grants
- E** Reduction in projected revenue associated with the I/DD local match program
- F** Carryforward of unspent FY21 COHC Crisis Services Grant and Choice Model funds. Also includes unbudgeted 2020 Q1 COHC Covid QIM funds.
- G** Medicaid services tracking lower than budget
- H** Personnel projections based on year to date vacancy savings and assume 6% moving forward



Budget to Actuals Report

Health Services - Public Health - Fund 274

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Grant	4,808,755	4,949,143	103%	4,964,969	3,577,960	72%	5,412,076	109%	447,107
State Miscellaneous	1,306,276	1,860,543	142%	2,194,822	1,349,981	62%	2,022,665	92%	(172,157)
Environmental Health Fees	1,091,652	1,106,707	101%	1,086,019	1,008,461	93%	1,239,966	114%	153,947
Local Grants	1,741,297	2,112,608	121%	843,783	869,815	103%	1,148,521	136%	304,738
Vital Records	237,296	317,189	134%	280,000	211,373	75%	353,378	126%	73,378
Other	23,975	17,952	75%	192,656	24,311	13%	192,033	100%	(623)
State Shared- Family Planning	155,000	146,074	94%	152,634	72,801	48%	120,335	79%	(32,299)
Federal Grants	297,609	289,822	97%	139,017	76,029	55%	131,270	94%	(7,747)
Patient Fees	150,695	100,848	67%	96,300	71,031	74%	106,312	110%	10,012
OHP Fee for Service	-	-	-	-	12,076	-	18,113	-	18,113
State - Medicaid/Medicare	952,220	882,600	93%	843,050	494,483	59%	679,575	81%	(163,475)
TOTAL RESOURCES	10,764,775	11,783,485	109%	10,793,250	7,768,319	72%	11,424,244	106%	630,994

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Administration Allocation	2,210,805	2,210,805	100%	2,665,047	1,294,147	49%	2,665,046	100%	1
Personnel Services	8,647,397	8,165,103	94%	10,484,069	6,046,747	58%	9,261,125	88%	1,222,944
Materials and Services	3,533,345	3,354,111	95%	3,257,672	1,567,175	48%	3,063,598	94%	194,074
Capital Outlay	14,200	25,542	180%	77,000	-	0%	73,932	96%	3,068
TOTAL REQUIREMENTS	14,405,747	13,755,560	95%	16,483,788	8,908,069	54%	15,063,701	91%	1,420,087

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In- General Fund	3,436,593	3,436,593	100%	3,631,081	2,420,704	67%	3,631,081	100%	-
Transfers In - TRT	406,646	406,646	100%	444,417	296,272	67%	444,417	100%	-
Transfers In- OHP Mental Health	81,686	81,686	100%	-	-	-	-	-	-
TOTAL TRANSFERS	3,924,925	3,924,925	100%	4,075,498	2,716,976	67%	4,075,498	100%	-

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	997,019	1,096,520	110%	2,869,932	3,049,370	106%	3,049,370	106%	179,438
Resources over Requirements	(3,640,972)	(1,972,075)	-	(5,690,538)	(1,139,750)	-	(3,639,457)	-	2,051,081
Net Transfers - In (Out)	3,924,925	3,924,925	100%	4,075,498	2,716,976	67%	4,075,498	100%	-
TOTAL FUND BALANCE	\$ 1,280,972	\$ 3,049,370	238%	\$ 1,254,892	\$ 4,626,596	369%	\$ 3,485,411	278%	\$2,230,519

- A** Revenue over budget primarily due to additional state funds in Tobacco Prevention (\$61K), Oregon Mothers Care (\$75K) and WIC (\$92K), Public Health Modernization (\$544K), COVID Vaccine Delivery (\$120k), and reduction in School Based Health Center funds (\$73K).
- B** EISO projections under budget due to vacancies and staffing adjustments.
- C** Environmental Health Fee projections updated based on 2022 prepared billing statements
- D** Includes unbudgeted 2020 Q1 COHC Covid QIM funds (\$210K)
- E** Medicaid/Medicare services tracking lower than budgeted
- F** Personnel projections based on year to date vacancy savings and assume 3% moving forward



Budget to Actuals Report

Community Development - Fund 295

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Admin - Operations	137,450	152,710	111%	138,716	92,982	67%	147,716	106%	9,000
Code Compliance	722,028	783,094	108%	842,906	649,372	77%	1,030,906	122%	188,000 A
Building Safety	3,362,450	3,921,591	117%	3,819,940	2,706,378	71%	4,266,940	112%	447,000 B
Electrical	720,600	915,357	127%	914,750	616,541	67%	983,600	108%	68,850 B
Environmental On-Site	867,700	1,118,994	129%	1,056,678	614,507	58%	1,010,678	96%	(46,000)
Current Planning	1,738,304	2,054,192	118%	1,980,521	1,371,986	69%	2,168,161	109%	187,640 B
Long Range Planning	703,194	741,514	105%	826,806	593,195	72%	954,675	115%	127,869 A
TOTAL RESOURCES	8,251,726	9,687,451	117%	9,580,316	6,644,962	69%	10,562,675	110%	982,359

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Admin - Operations	2,818,748	2,740,077	97%	3,137,795	1,974,138	63%	3,035,254	97%
Code Compliance	568,320	539,584	95%	617,012	368,797	60%	628,443	102%	(11,431)
Building Safety	1,867,662	1,768,376	95%	2,284,444	1,339,132	59%	2,091,602	92%	192,842 C
Electrical	524,979	487,253	93%	556,531	363,832	65%	549,881	99%	6,650 C
Environmental On-Site	634,452	639,025	101%	765,935	400,697	52%	637,068	83%	128,867 C
Current Planning	1,479,294	1,465,772	99%	1,769,333	1,044,841	59%	1,633,476	92%	135,857 C
Long Range Planning	580,687	446,049	77%	847,839	346,939	41%	702,039	83%	145,800 C
TOTAL REQUIREMENTS	8,474,142	8,086,137	95%	9,978,889	5,838,376	59%	9,277,763	93%	701,126

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - General Fund	100,000	-	0%	290,000	178,825	62%	190,000	66%
Transfers In - CDD Electrical Reserve	93,264	-	0%	-	-	-	-	-	-
Transfers Out	(100,518)	(100,518)	100%	(99,360)	(66,216)	67%	(99,360)	100%	-
Transfers Out - CDD Reserve	(148,226)	(1,004,480)	678%	(461,262)	(652,496)	141%	(1,086,721)	236%	(625,459) E
TOTAL TRANSFERS	(55,480)	(1,104,998)	999%	(270,622)	(539,887)	199%	(996,081)	368%	(725,459)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,012,694	1,253,356	124%	1,432,367	1,749,673	122%	1,749,673	122%
Resources over Requirements	(222,416)	1,601,315	-	(398,573)	806,586	-	1,284,912	-	1,683,485
Net Transfers - In (Out)	(55,480)	(1,104,998)	-	(270,622)	(539,887)	-	(996,081)	-	(725,459)
TOTAL FUND BALANCE	\$ 734,798	\$ 1,749,673	238%	\$ 763,172	\$ 2,016,372	264%	\$ 2,038,504	267%	\$1,275,332

- A** YTD revenue collection is higher than anticipated due to increased building valuations
- B** YTD revenue collection is higher than anticipated due to permitting volume and increased building valuations
- C** Projections reflect unfilled FTE
- D** Reduction of General Fund transfers to Current Planning
- E** Transfer out projection increased as Building Safety and Electrical revenues are anticipated to be higher than budget as well as underspending due to unfilled positions



Budget to Actuals Report

Road - Fund 325

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Motor Vehicle Revenue	14,810,507	17,342,054	117%	17,485,000	13,349,147	76%	19,000,000	109%	1,515,000	A
Federal - PILT Payment	1,690,574	2,061,977	122%	2,096,751	2,195,918	105%	2,195,918	105%	99,167	B
Other Inter-fund Services	1,114,070	1,198,004	108%	1,221,632	320,008	26%	1,181,132	97%	(40,500)	C
Forest Receipts	723,085	660,298	91%	627,207	-	0%	640,441	102%	13,234	D
Cities-Bend/Red/Sis/La Pine	385,000	627,694	163%	560,000	155,269	28%	310,000	55%	(250,000)	E
Sale of Equip & Material	396,000	333,109	84%	449,150	246,156	55%	474,150	106%	25,000	A
Miscellaneous	54,000	73,562	136%	67,340	49,436	73%	67,546	100%	206	F
Mineral Lease Royalties	60,000	51,642	86%	60,000	10,358	17%	50,000	83%	(10,000)	D
Interest on Investments	114,000	65,094	57%	59,109	36,114	61%	56,310	95%	(2,799)	C
Assessment Payments (P&I)	8,000	24,578	307%	3,460	3,522	102%	5,395	156%	1,935	C
State Miscellaneous	-	7,048		-	-		20,000		20,000	G
Federal Reimbursements	1,325,874	1,093,866	83%	-	-		-		-	
TOTAL RESOURCES	20,681,110	23,538,925	114%	22,629,649	16,365,927	72%	24,000,892	106%	1,371,243	

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance	
	Budget	Actuals	%	Budget	Actuals	%				
Personnel Services	6,709,180	6,422,847	96%	6,916,229	4,405,961	64%	6,689,948	97%	226,281	H
Materials and Services	7,753,525	6,065,466	78%	7,843,400	3,671,270	47%	7,852,613	100%	(9,213)	I
Capital Outlay	50,500	17,944	36%	264,500	88,067	33%	260,115	98%	4,386	C
TOTAL REQUIREMENTS	14,513,205	12,506,257	86%	15,024,128	8,165,298	54%	14,802,675	99%	221,453	

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers Out	(6,683,218)	(6,683,218)	100%	(11,757,547)	(6,985,536)	59%	(11,757,547)	100%	-
TOTAL TRANSFERS	(6,683,218)	(6,683,218)	100%	(11,757,547)	(6,985,536)	59%	(11,757,547)	100%	-

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	2,695,786	4,217,071	156%	6,383,832	8,566,521	134%	8,566,521	134%	2,182,690
Resources over Requirements	6,167,905	11,032,669		7,605,521	8,200,629		9,198,217		1,592,696
Net Transfers - In (Out)	(6,683,218)	(6,683,218)		(11,757,547)	(6,985,536)		(11,757,547)		-
TOTAL FUND BALANCE	\$ 2,180,473	\$ 8,566,521	393%	\$ 2,231,806	\$ 9,781,614	438%	\$ 6,007,192	269%	\$3,775,386

- A** Updated based on YTD actuals trending higher than budgeted
- B** Actual payment higher than budget
- C** Updated based on YTD actuals
- D** Based on revised projections from State
- E** City of Bend work will not happen this FY
- F** Parking Fees for Judicial Trailer increased over budget
- G** New grant for Terrebonne WW Feasibility Study
- H** Projected Personnel savings based on FY22 savings to date
- I** Fuel costs trending higher than budgeted due to price increases



Budget to Actuals Report

Adult P&P - Fund 355

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
DOC Grant in Aid SB 1145	4,621,780	4,621,782	100%	4,202,885	3,550,840	84%	4,734,453	113%	531,568
CJC Justice Reinvestment	797,504	793,044	99%	781,597	446,019	57%	871,753	112%	90,156
DOC Measure 57	239,005	264,005	110%	255,545	244,606	96%	244,606	96%	(10,939)
Probation Supervision Fees	170,000	189,458	111%	170,000	3,606	2%	3,607	2%	(166,393)
State Miscellaneous	-	18,453		138,000	51,098	37%	123,453	89%	(14,547)
DOC-Family Sentence Alt	-	-		118,250	58,958	50%	59,250	50%	(59,000)
Interfund- Sheriff	50,000	55,000	110%	50,000	36,667	73%	50,000	100%	-
Gen Fund/Crime Prevention	50,000	50,000	100%	50,000	50,000	100%	50,000	100%	-
Interest on Investments	37,700	43,276	115%	45,193	12,100	27%	17,010	38%	(28,183)
Oregon BOPPPS	-	-		24,281	-	0%	24,281	100%	-
Electronic Monitoring Fee	10,000	3,973	40%	2,500	258	10%	300	12%	(2,200)
Probation Work Crew Fees	2,000	600	30%	1,500	-	0%	-	0%	(1,500)
Miscellaneous	1,000	579	58%	500	305	61%	500	100%	-
State Subsidy	16,298	-	0%	-	-		-		-
TOTAL RESOURCES	5,995,287	6,040,170	101%	5,840,250	4,454,456	76%	6,179,212	106%	338,962

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	5,157,473	4,950,715	96%	5,379,503	3,202,623	60%	4,790,947	89%
Materials and Services	1,923,795	1,414,886	74%	1,700,412	950,002	56%	1,648,912	97%	51,500
TOTAL REQUIREMENTS	7,081,268	6,365,601	90%	7,079,915	4,152,625	59%	6,439,859	91%	640,056

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In- General Funds	285,189	285,189	100%	662,046	441,360	67%	662,046	100%
Transfer to Vehicle Maint	(97,693)	(97,693)	100%	(190,974)	(127,315)	67%	(190,974)	100%	-
TOTAL TRANSFERS	187,496	187,496	100%	471,072	314,045	67%	471,072	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	2,714,814	3,119,990	115%	2,739,775	2,982,055	109%	2,982,055	109%
Resources over Requirements	(1,085,981)	(325,431)		(1,239,665)	301,831		(260,647)		979,018
Net Transfers - In (Out)	187,496	187,496		471,072	314,045		471,072		-
TOTAL FUND BALANCE	\$ 1,816,329	\$ 2,982,055	164%	\$ 1,971,182	\$ 3,597,931	183%	\$ 3,192,480	162%	\$1,221,298

- A** State Dept. of Corrections and related allocations were approved at higher levels than budgeted
- B** State Dept. of Corrections and related allocations were approved at lower levels than budgeted
- C** State law terminates probation supervision related fees as of 1/1/22. The department ceased collection on 7/1/21 and Dept of Revenue has closed any preexisting garnished accounts.
- D** Criminal Justice Commission Adult Treatment Court final grant award was less than budgeted
- E** Final payments from electronic monitoring clients prior to when the division shifted to a contract program received and Dept of Revenue has closed any garnished accounts
- F** Projected Personnel savings based on FY22 average vacancy rate of 9.4%
- G** Projected underspending based on FY22 trends



Budget to Actuals Report

Road CIP - Fund 465

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
State Miscellaneous	2,258,100	2,670,996	118%	2,191,461	-	0%	50,000	2%	(2,141,461) A
Interest on Investments	209,700	271,831	130%	279,729	83,041	30%	123,450	44%	(156,279) B
TOTAL RESOURCES	2,467,800	2,942,827	119%	2,471,190	83,041	3%	173,450	7%	(2,297,740)

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Materials and Services	158,465	158,465	100%	109,870	73,247	67%	109,870	100%	-
Capital Outlay	19,877,585	11,583,557	58%	29,612,821	5,722,125	19%	25,756,119	87%	3,856,702 C
TOTAL REQUIREMENTS	20,036,050	11,742,022	59%	29,722,691	5,795,372	19%	25,865,989	87%	3,856,702

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In	7,517,657	6,819,612	91%	12,193,917	4,772,011	39%	12,193,917	100%	-
TOTAL TRANSFERS	7,517,657	6,819,612	91%	12,193,917	4,772,011	39%	12,193,917	100%	-

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	23,154,407	25,512,586	110%	20,374,044	23,533,004	116%	23,533,004	116%	3,158,960
Resources over Requirements	(17,568,250)	(8,799,195)		(27,251,501)	(5,712,331)		(25,692,539)		1,558,962
Net Transfers - In (Out)	7,517,657	6,819,612		12,193,917	4,772,011		12,193,917		-
TOTAL FUND BALANCE	\$ 13,103,814	\$ 23,533,004	180%	\$ 5,316,460	\$ 22,592,684	425%	\$ 10,034,382	189%	\$ 4,717,922

- A** Revised ODOT funding agreement reduces revenue and offsetting expense for Terrebonne Refinement Plan by \$1.7 million. COVID 19 relief funding budgeted in FY 22 was received in FY 21. Reimbursable work will be reduced to \$50k with remainder being pushed to FY 22.
- B** Updated based on YTD actuals
- C** Updated based on anticipated completion of projects in FY22 coming in under budget or delayed to FY23



Budget to Actuals Report

03/28/2022 Item #6.

Road CIP (Fund 465) - Capital Outlay Summary by Project

66.7%

FY22 YTD February 28, 2022 (unaudited)

Year Completed

Fiscal Year 2022						
	Budget	Actuals	%	Projection	%	\$ Variance
Terrebonne Refinement Plan	\$ 10,000,000	-	0%	\$ 8,346,405	83%	\$ 1,653,595
Tumalo Road / Tumalo Place	-	67,998		74,870		(74,870)
Old Bend Rdm/Tumalo Rd Inter	-	16,907		16,907		(16,907)
NE Negus and 17TH	2,363,532	2,134,966	90%	2,144,966	91%	218,566
Hunnel Rd: Loco Rd to Tumalo Rd	2,168,940	74,031	3%	918,137	42%	1,250,803
Transportation System Plan Update	108,510	64,899	60%	165,318	152%	(56,808)
Gribbling Rd Bridge	279,575	-	0%	50,000	18%	229,575
Terrebonne Wastewater Feasibility St.	-	31,642		111,092		(111,092)
Rickard Rd: Groff Rd to US 20	1,716,142	1,391,051	81%	1,391,051	81%	325,091
Paving Powell Butte Hwy	931,140	1,319,374	142%	1,319,612	142%	(388,472)
Smith Rock Way Bridge Replace	505,000	253	0%	50,000	10%	455,000
Deschutes Mkt Rd/Hamehook Round	671,000	100,943	15%	564,000	84%	107,000
Paving Cottonwood: Us 97 To BSNF RR	618,144	499,075	81%	499,075	81%	119,069
Paving Desch Mkt Rd: Yeoman Hamehoo	310,838	-	0%	-	0%	310,838
Paving Alfalfa Mkt Rd: Mp 4 Dodds	265,000	-	0%	265,000	100%	-
Paving Of Hamby Rd: Us 20 To Butler	200,000	-	0%	410,000	205%	(210,000)
Powell Butte Hwy/Butler Market RB	150,000	248	0%	60,000	40%	90,000
Wilcox Ave Bridge #2171-03 Replacem	100,000	-	0%	-	0%	100,000
US 20: Cook Ave/OB Riley Rd (Tumalo	6,700,000	-	0%	6,700,000	100%	-
US 20: Tumalo Multi-Use Path Crossing	1,250,000	-		1,200,000	96%	50,000
Highway Warning Systems 2021	-	20,018		69,286		(69,286)
Tumalo Wastewater Feasibility Study	-	219		50,000		(50,000)
FY 22 Guardrail Improvements	100,000	502	1%	120,400	120%	(20,400)
Redmond District Local Roads	500,000	-		500,000	100%	-
Bend District Local Roads	500,000	-	0%	500,000	100%	-
Sidewalk Ramp Improvements	75,000	-	0%	120,000	160%	(45,000)
Signage Improvements	100,000	-	0%	110,000	110%	(10,000)
TOTAL CAPITAL	\$ 29,612,821	5,722,125	19%	\$ 25,756,119	87%	\$ 3,856,702



Budget to Actuals Report

Solid Waste - Fund 610

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Franchise Disposal Fees	6,630,625	6,764,888	102%	7,124,000	4,650,060	65%	7,124,000	100%	- A
Private Disposal Fees	2,491,617	2,985,124	120%	2,827,000	2,065,884	73%	2,827,000	100%	- A
Commercial Disp. Fee	2,319,792	2,830,984	122%	2,686,000	1,892,075	70%	2,686,000	100%	- A
Yard Debris	216,761	301,824	139%	300,000	170,932	57%	286,000	95%	(14,000) B
Franchise 3% Fees	280,000	389,402	139%	290,000	148,161	51%	332,000	114%	42,000 C
Miscellaneous	88,096	102,595	116%	55,000	47,908	87%	68,700	125%	13,700 D
Interest	23,700	42,794	181%	41,599	20,332	49%	31,460	76%	(10,139)
Special Waste	15,000	34,292	229%	15,000	34,892	233%	37,000	247%	22,000 E
Recyclables	12,000	11,180	93%	12,000	9,228	77%	12,000	100%	-
Leases	1	1	100%	1	-	0%	1	100%	-
Equip & Material	-	200		-	-		-		-
TOTAL RESOURCES	12,077,592	13,463,285	111%	13,350,600	9,039,472	68%	13,404,161	100%	53,561

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	2,518,594	2,510,986	100%	2,754,132	1,696,764	62%	2,754,132	100%
Materials and Services	5,227,119	4,705,435	90%	5,651,103	2,882,334	51%	5,651,103	100%	-
Capital Outlay	162,500	29,523	18%	53,141	76,304	144%	91,305	172%	(38,164) F
Debt Service	945,000	861,354	91%	1,251,615	271,269	22%	1,251,615	100%	- G
TOTAL REQUIREMENTS	8,853,213	8,107,298	92%	9,709,991	4,926,671	51%	9,748,155	100%	(38,164)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	SW Capital & Equipment Reserve	(3,684,280)	(3,684,280)	100%	(6,029,323)	(3,015,304)	50%	(6,029,323)	100%
TOTAL TRANSFERS	(3,684,280)	(3,684,280)	100%	(6,029,323)	(3,015,304)	50%	(6,029,323)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	1,179,819	2,285,566	194%	2,972,234	3,957,273	133%	3,957,273	133%
Resources over Requirements	3,224,379	5,355,987		3,640,609	4,112,801		3,656,006		15,397
Net Transfers - In (Out)	(3,684,280)	(3,684,280)		(6,029,323)	(3,015,304)		(6,029,323)		-
TOTAL FUND BALANCE	\$ 719,918	\$ 3,957,273	550%	\$ 583,520	\$ 5,054,770	866%	\$ 1,583,956	271%	\$1,000,436

- A** Fiscal YTD disposal tons are typically higher in the summer with reductions in winter. YTD volumes are running over 9% higher than last year-to-date
- B** Revenue is seasonal with higher utilization in summer months; there is a 8% reduction when comparing this fiscal YTD to the abnormally high volumes of last year-to-date
- C** Annual fees due April 15, 2022; received December year-to-date monthly installments from Republic
- D** FY22 projection includes the unbudgeted sale of a utility terrain vehicle and electricity capital credits; miscellaneous tire and appliance revenue is slightly exceeding budget
- E** Revenue source is unpredictable and dependent on special clean-up projects; recent large contaminated soil projects from remediation of a gas station and illegal dumping site
- F** The new 1 ton service truck and service box ordered in FY21 was rolled into FY22 due to delayed availability
- G** Principal and interest payments due in Nov and May for existing debt; budget includes an interest estimate for funding the Negus Transfer Station



Budget to Actuals Report

Fair & Expo - Fund 615

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Events Revenue	625,000	1,194,701	191%	578,000	422,285	73%	726,000	126%	148,000
Food & Beverage	548,500	209,297	38%	513,500	425,342	83%	611,000	119%	97,500
Rights & Signage	125,000	62,500	50%	105,000	23,792	23%	72,000	69%	(33,000)
Storage	75,000	77,897	104%	77,500	29,274	38%	53,000	68%	(24,500)
Horse Stall Rental	52,000	11,378	22%	71,500	48,827	68%	61,000	85%	(10,500)
Interfund Payment	30,000	226,786	756%	30,000	20,000	67%	30,000	100%	-
Camping Fee	12,500	5,630	45%	19,500	575	3%	9,000	46%	(10,500)
Interest	(2,200)	1,051	-48%	474	3,480	734%	5,340	999%	4,866
Miscellaneous	250	2,596	999%	250	1,829	732%	1,949	780%	1,699
TOTAL RESOURCES	1,466,050	1,791,835	122%	1,395,724	975,405	70%	1,569,289	112%	173,565

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	840,704	1,031,160	123%	1,118,980	739,643	66%	1,112,637	99%
Personnel Services - F&B	165,518	165,801	100%	181,593	108,320	60%	162,320	89%	19,273
Materials and Services	702,149	576,528	82%	818,804	533,734	65%	805,000	98%	13,804
Materials and Services - F&B	257,600	134,431	52%	282,500	141,864	50%	254,000	90%	28,500
Debt Service	104,400	103,519	99%	103,000	56,923	55%	103,000	100%	-
TOTAL REQUIREMENTS	2,070,371	2,011,440	97%	2,504,877	1,580,484	63%	2,436,957	97%	67,920

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Room Tax	650,000	899,310	138%	905,769	603,840	67%	1,144,598	126%
Transfers In - County Fair	-	-	-	150,000	150,000	100%	150,000	100%	-
Transfers In - Park Fund	30,000	30,000	100%	30,000	20,000	67%	30,000	100%	-
Transfers In - Room Tax (as needed)	25,744	25,744	100%	25,744	17,160	67%	25,744	100%	-
Transfers In - General Fund	200,000	200,000	100%	-	-	-	-	-	-
Transfers Out	(10,777)	(10,777)	100%	(310,777)	(207,184)	67%	(310,777)	100%	-
TOTAL TRANSFERS	894,967	1,144,277	128%	800,736	583,816	73%	1,039,565	130%	238,829

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	364,904	(1,199)	0%	750,673	923,473	123%	923,473	123%
Resources over Requirements	(604,321)	(219,605)	-	(1,109,153)	(605,079)	-	(867,668)	-	241,485
Net Transfers - In (Out)	894,967	1,144,277	-	800,736	583,816	-	1,039,565	-	238,829
TOTAL FUND BALANCE	\$ 655,550	\$ 923,473	141%	\$ 442,256	\$ 902,210	204%	\$ 1,095,370	248%	\$ 653,114

A Events continue to be impacted by Covid19, and is currently experiencing abnormal revenue fluctuations. F&E continues to be fluid in adapting to changing event requirements and concerns to maximize revenue opportunities safely and responsibly.

B Projected Personnel based on savings to date

C Room tax revenue projected to be higher than budget



Budget to Actuals Report

Annual County Fair - Fund 616

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Gate Receipts	-	-		550,000	738,029	134%	738,029	134%	188,029
Concessions and Catering	-	-		385,000	526,737	137%	526,919	137%	141,919
Carnival	-	-		330,000	415,716	126%	415,717	126%	85,717
Commercial Exhibitors	-	-		110,000	85,100	77%	85,100	77%	(24,900)
Fair Sponsorship	-	-		83,500	42,935	51%	43,025	52%	(40,475)
State Grant	52,000	53,167	102%	52,000	53,167	102%	53,167	102%	1,167
R/V Camping/Horse Stall Rental	-	-		25,500	19,944	78%	19,944	78%	(5,556)
Rodeo	-	-		20,000	24,600	123%	24,600	123%	4,600
Livestock Entry Fees	-	-		4,500	-	0%	-	0%	(4,500)
Merchandise Sales	-	-		-	5,239		5,239		5,239
Interest on Investments	-	(129)	999%	-	1,808		2,800		2,800
TOTAL RESOURCES	52,000	53,038	102%	1,560,500	1,913,275	123%	1,914,539	123%	354,039

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	110,000	163,282	148%	155,959	22,414	14%	33,619	22%
Materials and Services	17,000	26,328	155%	1,312,172	1,268,776	97%	1,312,172	100%	-
TOTAL REQUIREMENTS	127,000	189,611	149%	1,468,131	1,291,190	88%	1,345,791	92%	122,340

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfer In - TRT 1%	75,000	75,000	100%	75,000	50,000	67%	75,000	100%
Transfer Out - Fair & Expo	-	-		(150,000)	(150,000)	100%	(150,000)	100%	-
TOTAL TRANSFERS	75,000	75,000	100%	(75,000)	(100,000)	133%	(75,000)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	-	(47,461)	999%	-	(109,033)		(109,033)	
Resources over Requirements	(75,000)	(136,573)		92,369	622,085		568,748		476,379
Net Transfers - In (Out)	75,000	75,000		(75,000)	(100,000)		(75,000)		-
TOTAL FUND BALANCE	-	(\$ 109,033)		\$ 17,369	\$ 413,052	999%	\$ 384,715	999%	\$367,346

^A Projection reflects vacancy savings -- assumes Fair Coordinator is hired in May



Budget to Actuals Report

Annual County Fair - Fund 616

CY22 YTD February 28, 2022 (unaudited)

	Fair 2021	Fair 2022 Actuals to Date	2022 Projection
RESOURCES			
Gate Receipts	\$ 738,029	\$ -	\$ 700,000
Carnival	415,716	-	385,000
Commercial Exhibitors	315,719	-	325,000
Livestock Entry Fees	-	-	-
R/V Camping/Horse Stall Rental	19,944	-	19,500
Merchandise Sales	5,239	-	3,500
Concessions and Catering	295,093	-	265,000
Fair Sponsorship	65,125	6,410	90,910
TOTAL FAIR REVENUES	\$ 1,854,865	\$ 6,410	\$ 1,788,910
OTHER RESOURCES			
State Grant	53,167	-	53,167
Interest	1,194	407	2,442
Miscellaneous	-	-	-
TOTAL RESOURCES	\$ 1,909,226	\$ 6,817	\$ 1,844,519
REQUIREMENTS			
Personnel	103,199	9,117	116,839
Materials & Services	1,249,932	24,623	1,523,739
TOTAL REQUIREMENTS	\$ 1,353,131	\$ 33,739	\$ 1,640,578
TRANSFERS			
Transfer In - TRT 1%	74,750	12,500	75,000
Transfer Out - Fair & Expo	(150,000)	-	(150,000)
TOTAL TRANSFERS	\$ (75,250)	\$ 12,500	\$ (75,000)
Net Fair	\$ 480,845	\$ (14,422)	\$ 128,941
Beginning Fund Balance on Jan 1	\$ (48,694)	\$ 432,151	\$ 432,151
Ending Balance	\$ 432,151	\$ 417,729	\$ 561,092

A Assumes Fair Coordinator is hired on March 1, 2022



Budget to Actuals Report

Fair & Expo Capital Reserve - Fund 617

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	14,000	8,532	61%	8,544	4,943	58%	7,090	83%	(1,454)
TOTAL RESOURCES	14,000	8,532	61%	8,544	4,943	58%	7,090	83%	(1,454)

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Materials and Services	235,000	16,910	7%	180,000	580	0%	180,000	100%	
Capital Outlay	166,940	73,613	44%	388,000	-	0%	388,000	100%	A
TOTAL REQUIREMENTS	401,940	90,523	23%	568,000	580	0%	568,000	100%	

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfers In - TRT 1%	453,158	385,418	85%	428,901	285,928	67%	531,256	124%	102,355
Transfers In - Fair & Expo	-	-		300,000	200,000	67%	300,000	100%	
TOTAL TRANSFERS	453,158	385,418	85%	728,901	485,928	67%	831,256	114%	102,355

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	1,143,224	726,169	64%	1,101,663	1,029,596	93%	1,029,596	93%	(72,067)
Resources over Requirements	(387,940)	(81,991)		(559,456)	4,363		(560,910)		(1,454)
Net Transfers - In (Out)	453,158	385,418		728,901	485,928		831,256		102,355
TOTAL FUND BALANCE	\$ 1,208,442	\$ 1,029,596	85%	\$ 1,271,108	\$ 1,519,887	120%	\$ 1,299,942	102%	\$28,834

A Capital Outlay appropriations are a placeholder should viable projects be recommended and approved for construction



Budget to Actuals Report

RV Park - Fund 618

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
RV Park Fees < 31 Days	400,200	620,655	155%	475,000	325,623	69%	495,623	104%	20,623
RV Park Fees > 30 Days	12,000	13,886	116%	10,500	7,667	73%	10,267	98%	(233)
Washer / Dryer	4,000	5,295	132%	5,000	2,478	50%	4,319	86%	(681)
Miscellaneous	2,250	2,679	119%	2,500	2,285	91%	3,223	129%	723
Vending Machines	3,000	1,229	41%	2,500	878	35%	1,492	60%	(1,008)
Interest on Investments	7,600	1,636	22%	2,024	368	18%	610	30%	(1,414)
Cancellation Fees	5,500	8,825	160%	-	8,225	-	13,801	-	13,801
Good Sam Membership Fee	1,500	-	0%	-	-	-	-	-	-
TOTAL RESOURCES	436,050	654,204	150%	497,524	347,523	70%	529,335	106%	31,811

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	-	-	-	113,956	67	0%	19,075	17%
Materials and Services	321,402	291,093	91%	216,305	181,872	84%	275,876	128%	(59,571) B
Debt Service	222,500	221,874	100%	165,927	162,573	98%	165,927	100%	-
TOTAL REQUIREMENTS	543,902	512,967	94%	496,188	344,512	69%	460,878	93%	35,310

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers In - Park Fund	160,000	160,000	100%	160,000	160,000	100%	160,000	100%
Transfers In - TRT Fund	25,000	20,000	80%	20,000	13,328	67%	20,000	100%	-
Transfer Out - RV Reserve	(621,628)	(549,173)	88%	(132,042)	(88,024)	67%	(132,042)	100%	-
TOTAL TRANSFERS	(436,628)	(369,173)	85%	47,958	85,304	178%	47,958	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	587,992	227,936	39%	-	-	-	-	-
Resources over Requirements	(107,852)	141,237	-	1,336	3,012	-	68,457	-	67,121
Net Transfers - In (Out)	(436,628)	(369,173)	-	47,958	85,304	-	47,958	-	-
TOTAL FUND BALANCE	\$ 43,512	-	0%	\$ 49,294	\$ 88,316	179%	\$ 116,415	236%	\$ 67,121

- A** New FTE added to the FY22 budget, which has not been filled; projection assumes position is filled in May
- B** M&S projected to exceed budget because of the temporary help needed until FTE is filled



Budget to Actuals Report

RV Park Reserve - Fund 619

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Interest on Investments	1,100	7,787	708%	7,546	4,198	56%	6,250	83%	(1,296)
TOTAL RESOURCES	1,100	7,787	708%	7,546	4,198	56%	6,250	83%	(1,296)

REQUIREMENTS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Capital Outlay	100,000	-	0%	100,000	-	0%	20,000	20%	80,000 A
TOTAL REQUIREMENTS	100,000	-	0%	100,000	-	0%	20,000	20%	80,000

TRANSFERS	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Transfer In - RV Park Ops	621,628	549,173	88%	132,042	88,024	67%	132,042	100%	-
TOTAL TRANSFERS	621,628	549,173	88%	132,042	88,024	67%	132,042	100%	-

FUND BALANCE	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Beginning Fund Balance	490,000	497,466	102%	784,466	1,054,426	134%	1,054,426	134%	269,960
Resources over Requirements	(98,900)	7,787		(92,454)	4,198		(13,750)		78,704
Net Transfers - In (Out)	621,628	549,173		132,042	88,024		132,042		-
TOTAL FUND BALANCE	\$ 1,012,728	\$ 1,054,426	104%	\$ 824,054	\$ 1,146,648	139%	\$ 1,172,718	142%	\$348,664

A Capital Outlay appropriations are a placeholder and the full budgeted amount is not expected to be spent this year



Budget to Actuals Report

Risk Management - Fund 670

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Workers' Compensation	1,188,848	1,224,408	103%	1,120,766	814,102	73%	1,120,766	100%	-
General Liability	990,628	963,201	97%	944,278	627,182	66%	944,278	100%	-
Property Damage	373,698	373,548	100%	393,546	273,062	69%	393,546	100%	-
Unemployment	323,572	315,619	98%	323,572	314,455	97%	323,572	100%	A
Vehicle	218,185	222,266	102%	227,700	151,800	67%	227,700	100%	-
Interest on Investments	87,200	100,030	115%	101,111	32,897	33%	50,450	50%	(50,661)
Claims Reimbursement	50,000	39,428	79%	25,000	1,018,076	999%	1,200,000	999%	1,175,000
Skid Car Training	30,000	270	1%	10,000	-	0%	50	1%	(9,950)
Process Fee- Events/ Parades	1,500	810	54%	1,000	855	86%	1,000	100%	-
Miscellaneous	5	-	0%	-	180	-	250	-	250
Loss Prevention	10	-	0%	-	-	-	-	-	-
TOTAL RESOURCES	3,263,646	3,239,580	99%	3,146,973	3,232,608	103%	4,261,612	135%	1,114,639

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	General Liability	1,100,000	466,547	42%	1,200,000	2,673,929	223%	3,200,000	267%
Workers' Compensation	1,560,000	912,395	58%	1,580,000	492,880	31%	1,100,000	70%	480,000
Insurance Administration	584,104	408,666	70%	547,047	312,778	57%	542,332	99%	4,715
Property Damage	200,240	330,869	165%	300,245	286,527	95%	550,000	183%	(249,755)
Unemployment	200,000	98,978	49%	200,000	62,071	31%	200,000	100%	-
Vehicle	150,000	173,925	116%	200,000	91,609	46%	200,000	100%	-
TOTAL REQUIREMENTS	3,794,344	2,391,380	63%	4,027,292	3,919,796	97%	5,792,332	144%	(1,765,040)

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Transfers Out - Vehicle Replace	(3,500)	(3,500)	100%	(3,500)	(2,328)	67%	(3,500)	100%
TOTAL TRANSFERS	(3,500)	(3,500)	100%	(3,500)	(2,328)	67%	(3,500)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	7,000,000	8,676,750	124%	8,329,115	9,521,450	114%	9,521,450	114%
Resources over Requirements	(530,698)	848,200	-	(880,319)	(687,187)	-	(1,530,720)	-	(650,401)
Net Transfers - In (Out)	(3,500)	(3,500)	-	(3,500)	(2,328)	-	(3,500)	-	-
TOTAL FUND BALANCE	\$ 6,465,802	\$ 9,521,450	147%	\$ 7,445,296	\$ 8,831,934	119%	\$ 7,987,230	107%	\$541,934

- A** Unemployment collected on first \$25K of employee's salary in fiscal year
- B** Reimbursement from excess carrier for Kozoswki lawsuit payout
- C** Skid Car training on hold due to COVID
- D** General Liability claims paid includes the Kozoswki lawsuit payout -- part will be reimbursed by excess carrier
- E** Projection based on YTD Personnel savings
- F** Projection is based on YTD actuals which are high due to several vehicle crashes



Budget to Actuals Report

Health Benefits - Fund 675

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Internal Premium Charges	17,831,938	18,580,799	104%	18,767,900	12,640,140	67%	18,767,900	100%	-
COIC Premiums	1,600,000	1,642,789	103%	1,589,000	982,716	62%	1,589,000	100%	-
Employee Co-Pay	1,031,400	1,205,713	117%	1,200,000	813,978	68%	1,200,000	100%	-
Retiree / COBRA Premiums	1,035,000	958,664	93%	1,060,000	409,270	39%	610,700	58%	(449,300) A
Interest	216,200	193,598	90%	200,277	63,790	32%	98,430	49%	(101,847)
Prescription Rebates	90,000	179,184	199%	128,000	171,459	134%	200,000	156%	72,000
Claims Reimbursement & Other	80,000	1,073	1%	82,000	1,486,535	999%	1,500,000	999%	1,418,000 B
TOTAL RESOURCES	21,884,538	22,761,820	104%	23,027,177	16,567,889	72%	23,966,030	104%	938,853

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Health Benefits	19,937,274	19,126,362	96%	19,640,847	14,462,241	74%	21,640,847	110%
Deschutes On-Site Pharmacy	2,417,092	2,972,758	123%	2,970,575	1,747,038	59%	2,970,575	100%	- D
Deschutes On-Site Clinic	1,101,467	1,087,809	99%	1,141,829	577,764	51%	1,141,829	100%	- D
Wellness	164,340	149,145	91%	171,142	80,579	47%	171,142	100%	- D
TOTAL REQUIREMENTS	23,620,173	23,336,074	99%	23,924,393	16,867,623	71%	25,924,393	108%	(2,000,000)

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	15,323,729	16,101,833	105%	14,772,618	15,527,580	105%	15,527,580	105%
Resources over Requirements	(1,735,635)	(574,254)		(897,216)	(299,734)		(1,958,363)		(1,061,147)
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 13,588,094	\$ 15,527,580	114%	\$ 13,875,402	\$ 15,227,846	110%	\$ 13,569,217	98%	(\$306,185)

- A** Experiencing a lower collection rate as some retirees have continued on the active plan as they are working in an on-call status
- B** Stop Loss insurance reimbursements for high dollar claims; invoices are trending up due to high dollar claims, but the expected amount is unknown
- C** Amounts are paid 1 month in arrears; 6 month rolling average trending up for Medical Claims
- D** Amounts are paid 1 month in arrears



Budget to Actuals Report

911 - Fund 705 and 710

FY22 YTD February 28, 2022 (unaudited)

03/28/2022 Item #6.

66.7%
Year Complete

RESOURCES	Fiscal Year 2021			Fiscal Year 2022			Projection	%	\$ Variance
	Budget	Actuals	%	Budget	Actuals	%			
Property Taxes - Current Yr	9,113,459	9,350,147	103%	9,803,579	9,626,197	98%	9,809,150	100%	5,571 A
Telephone User Tax	1,106,750	1,441,364	130%	1,106,750	900,054	81%	1,330,000	120%	223,250 B
Police RMS User Fees	250,000	390,879	156%	236,576	-	0%	236,576	100%	C
User Fee	73,000	110,978	152%	233,576	70,190	30%	233,576	100%	
Data Network Reimbursement	55,000	96,896	176%	162,000	96,036	59%	162,000	100%	
Contract Payments	157,252	136,638	87%	147,956	28,500	19%	147,956	100%	
Property Taxes - Prior Yr	90,000	152,893	170%	115,000	68,086	59%	115,000	100%	
Interest	90,400	110,233	122%	96,867	45,101	47%	60,290	62%	(36,577)
State Reimbursement	83,000	131,881	159%	60,000	15,000	25%	132,000	220%	72,000 D
Property Taxes - Jefferson Co.	33,637	36,598	109%	38,344	35,612	93%	38,344	100%	
Miscellaneous	12,200	121,920	999%	18,658	15,254	82%	18,658	100%	
TOTAL RESOURCES	11,064,698	12,080,426	109%	12,019,306	10,900,029	91%	12,283,550	102%	264,244

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Personnel Services	7,620,458	7,190,545	94%	8,005,795	5,041,761	63%	7,389,354	92%
Materials and Services	3,476,381	2,912,246	84%	3,557,212	2,116,531	59%	3,557,212	100%	
Capital Outlay	1,480,000	431,457	29%	3,000,000	282,745	9%	3,000,000	100%	
TOTAL REQUIREMENTS	12,576,839	10,534,248	84%	14,563,007	7,441,036	51%	13,946,566	96%	616,441

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
	Beginning Fund Balance	8,341,418	9,162,894	110%	11,850,783	10,709,072	90%	10,709,072	90%
Resources over Requirements	(1,512,141)	1,546,177		(2,543,701)	3,458,993		(1,663,016)		880,685
Net Transfers - In (Out)	-	-		0	-		0		
TOTAL FUND BALANCE	\$ 6,829,277	\$ 10,709,072	157%	\$ 9,307,082	\$ 14,168,065	152%	\$ 9,046,056	97%	(\$261,026)

- A** Current year taxes received primarily in November, February and May; actual FY21-22 TAV is 5.58% over FY20-21 vs. 5.40% budgeted
- B** Telephone tax increased last year and payments are received quarterly; taxes collected are trending higher than budget
- C** Invoices are mailed in the Spring
- D** State GIS reimbursements are received quarterly; additionally the State approved a final reimbursement for the 9-1-1 phone system
- E** Projected Personnel savings based on FY22 average vacancy rate of 10.8%



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 28, 2022

SUBJECT: Special Project Grants Discussion

BACKGROUND AND POLICY IMPLICATIONS:

In 2022 Commissioners allocated a new category of Video Lottery Funding to support funding for project and organizations that align with their goals and objectives for the year, and other priorities. A total of \$60,000 was allocated, and three organizations were selected for funding at \$20,000 each: Deschutes Basin Water Collaborative, Deschutes Collaborative Forest Project, and Friends of the Children.

At the Board's request, staff is seeking direction on the future of Special Project Support Grants in preparation for the FY23 allocation process. The attached memo outlines potential options for Board consideration.

ATTENDANCE:

Laura Skundrick, Administrative Analyst



STAFF MEMORANDUM

DATE: March 28, 2022

TO: Board of Commissioners

FROM: Laura Skundrick, Administrative Analyst

RE: Special Project Support Grants

In 2022 Commissioners allocated a new category of Video Lottery Funding to support funding for project and organizations that align with their goals and objectives for the year, and other priorities. A total of \$60,000 was allocated, and three organizations were selected for funding at \$20,000 each: Deschutes Basin Water Collaborative, Deschutes Collaborative Forest Project, and Friends of the Children.

As a requirement of the awards, grantees provided mid-year status updates to the Board indicating how funds were used. Materials submitted for those updates are attached.

At the Board’s request, staff is seeking direction on the future of Special Project Support Grants in preparation for the FY23 allocation process.

Options could include:

- 1. Continue funding FY22 grantees with Special Project Support Grants in FY23**
- 2. Identify new potential grantees for FY23 Special Project Support Grants**
- 3. Transition FY22 grantees into Service Partners**

Currently, Service Partners meet the following established criteria:

- **Mandated/sole source:** Operates program/service that County 1) would otherwise be statutorily obligated or 2) is essential to the community and not offered by another entity
- **County Initiative:** County led or was involved in the creation or development of the organization based on an identified need or gap in safety net service delivery system
- **County Impact:** Termination of the organization program or service would require the County to assume additional responsibilities.

4. Some combination of options 1, 2 and 3.

5. Do not continue funding Special Project Support Grants

Depending on the direction of the Board, staff can work with identified organizations to provide proposals for the Board's review at the FY23 allocation exercise scheduled to take place in April.



Deschutes Basin

WATER COLLABORATIVE

Water for Rivers, Agriculture and Communities

03/28/2022 Item #7.

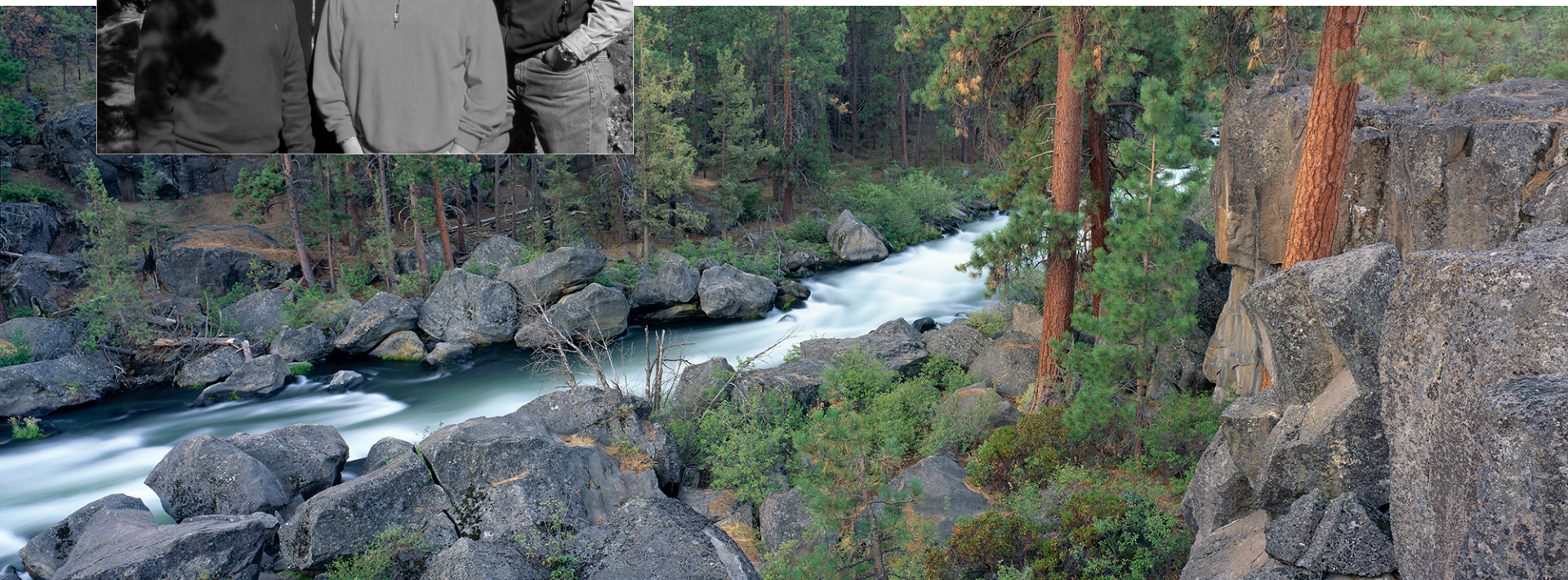


DESCHUTES RIVER
CONSERVANCY

COIC



DESCHUTES RIVER
CONSERVANCY



Mission:
To Restore Streamflow and Water Quality in
the Deschutes Basin

Deschutes River

98% of flows were diverted for irrigation



Whychus Creek

Every 2 out of 3 years, the creek would run dry



Crooked

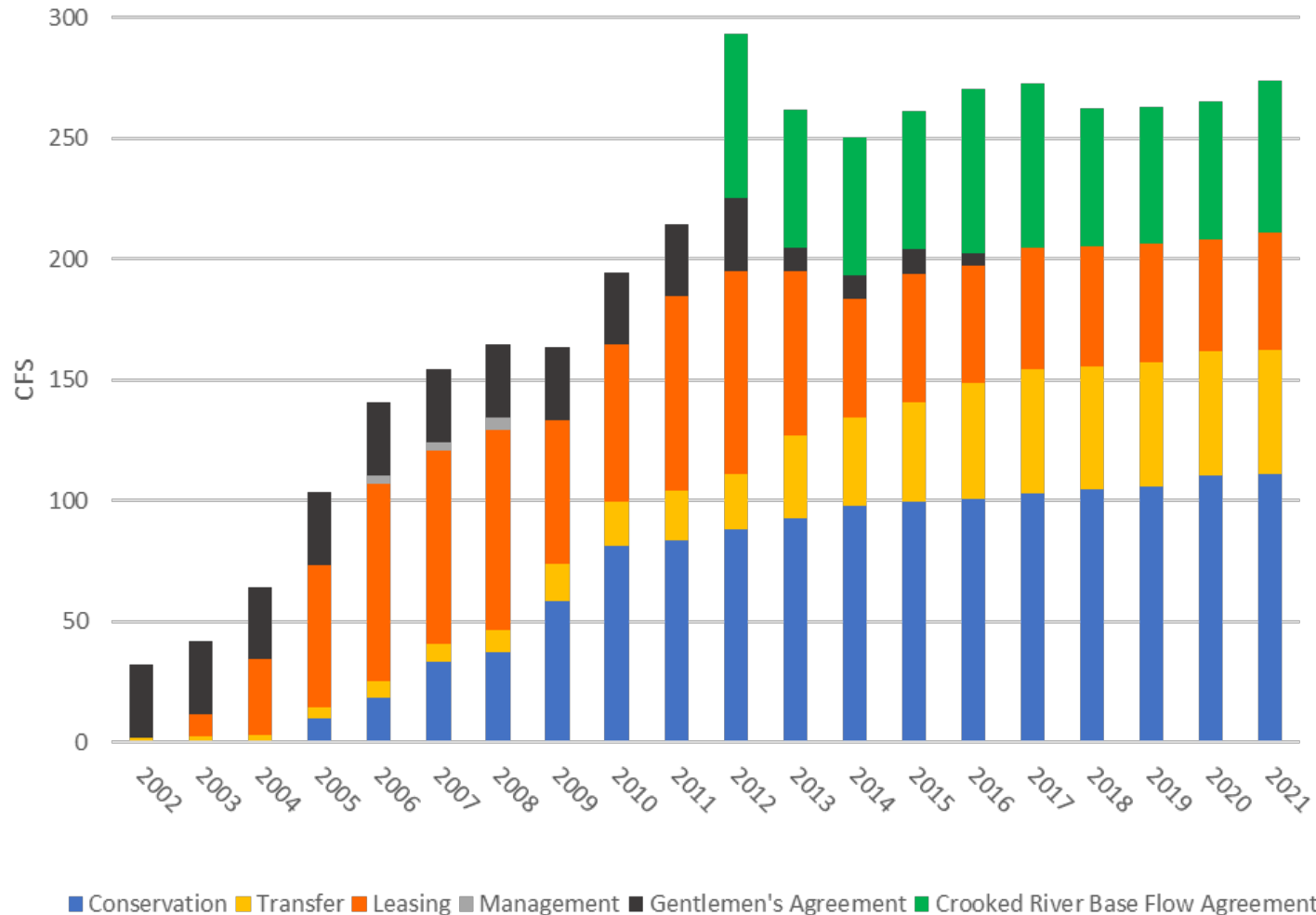
03/28/2022 Item #7.

Extensively diverted flows would leave only a trickle of water at Smith Rock



Streamflow Restoration Results 2002-2021

Primary Reaches: Water Programs and Project Type 2002-2021



Whychus Creek

03/28/2022 Item #7.



Crooked River

03/28/2022 Item #7.





Middle Deschutes River

Balanced & Holistic Results

- Flow restoration & water quality benefits
- Partnerships to restore related habitat/natural storage
- Maintained or improved reliability for agriculture
- Generation of groundwater mitigation credits for cities
- Community collaborative capacity



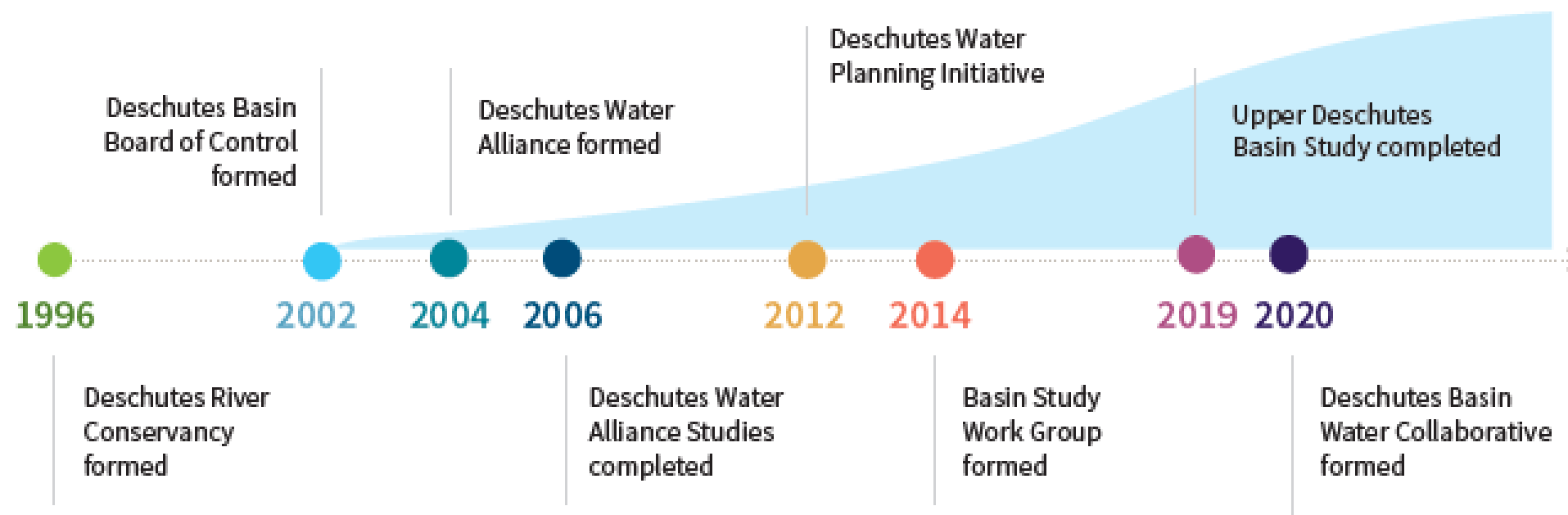
Key Issues Remain



- Upper Deschutes River Flow Restoration
 - Time-critical due to Oregon spotted frog ESA issues and risk to agricultural interests
- Ongoing need for reliable groundwater mitigation for municipal water providers



A HISTORY OF *Working Together*

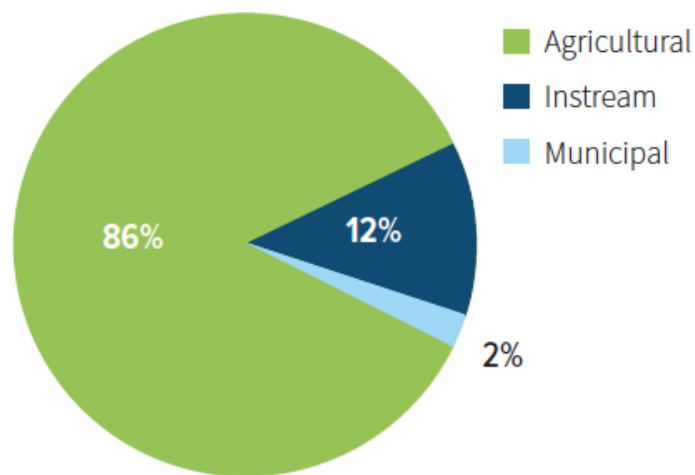


Lessons Learned



- Investment in common information invaluable
- We have the tools to solve the problems
- Collaboration can create real results
- Collaboration needs to be supported for the long term

Where water *currently goes* and where there are *unmet needs*



Over the next 50 years, projected unmet needs:



*Since groundwater and surface water are interconnected, **municipal needs** are incorporated into unmet instream needs because water must be dedicated instream to mitigate for groundwater pumping.

The Path Forward



- Continue & accelerate implementation
- Increase funding
- Address policy constraints

Deschutes Basin Water Collaborative



Deschutes Basin

WATER COLLABORATIVE

Water for Rivers, Agriculture and Communities

More than 40 member organizations

Deschutes Basin Water Collaborative Members

Oregon Governor's Office
 Oregon Dept. of Agriculture
 Oregon Dept. of Environmental Quality
 Oregon Dept. of Fish & Wildlife
 Oregon Water Resources Dept.
 US Fish & Wildlife Service
 US Forest Service
 Oregon Environmental Council
 Arnold Irrigation District
 Central Oregon Irrigation District
 Lone Pine Irrigation District

North Unit Irrigation District
 Deschutes Soil & Water Conservation District
 Central Oregon Intergovernmental Council
 Confederated Tribes of Warm Springs
 League of Women Voters – Deschutes County
 Central Oregon Cities Organization
 Avion Water Company
 Ochoco Irrigation District
 Water for Life
 City of Bend
 City of La Pine
 City of Prineville
 City of Redmond
 Crook County
 Jefferson County
 Central Oregon LandWatch
 Central Oregon Informed Angler

Crooked River Watershed Council
 Deschutes River Conservancy
 Great Old Broads for Wilderness
 Oregon Natural Desert Association; Sunriver Anglers
 Trout Unlimited – Deschutes Redband Chapter
 Trout Unlimited (State Office)
 Upper Deschutes Watershed Council
 WaterWatch of Oregon
 Portland General Electric
 Coalition for the Deschutes



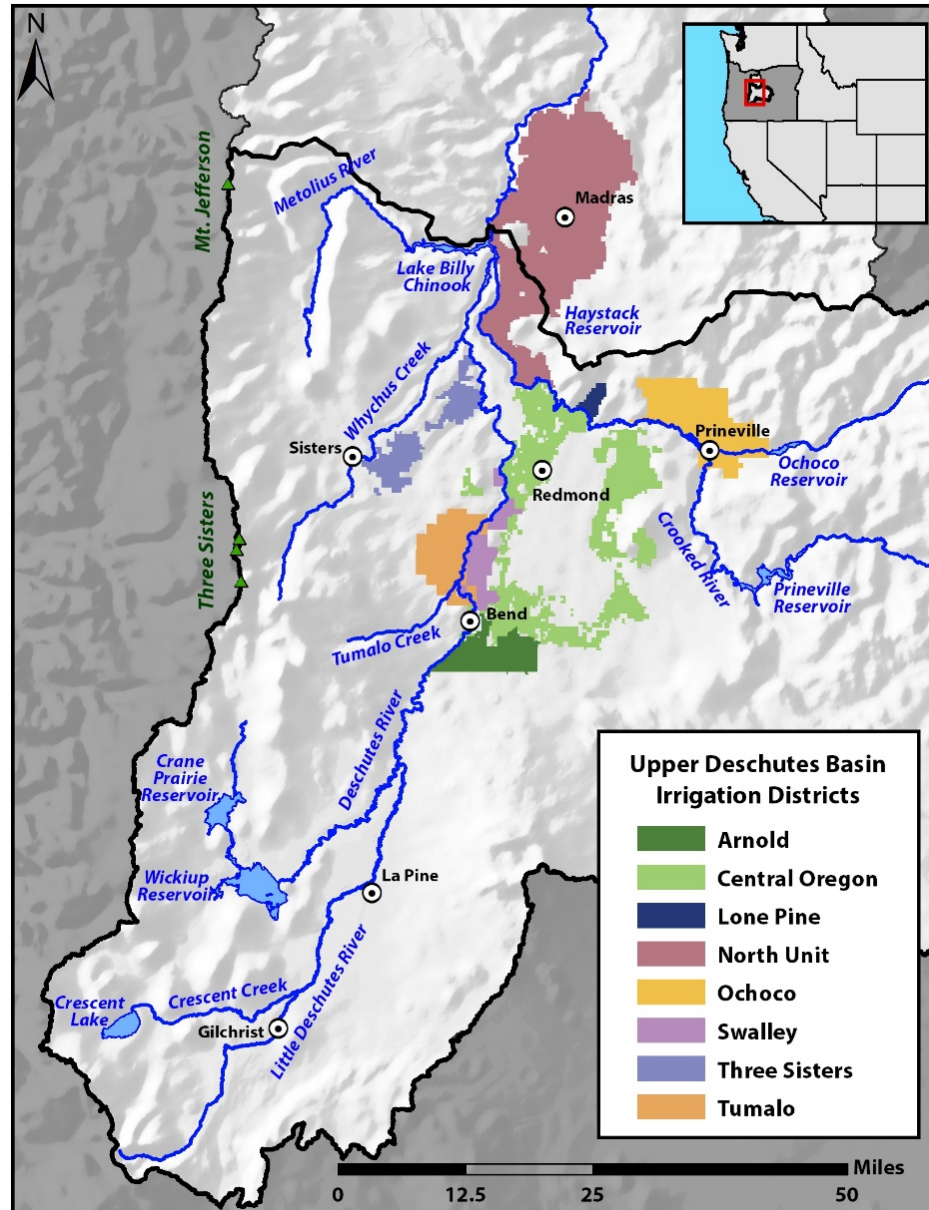
Deschutes Basin

WATER COLLABORATIVE

Water for Rivers, Agriculture and Communities

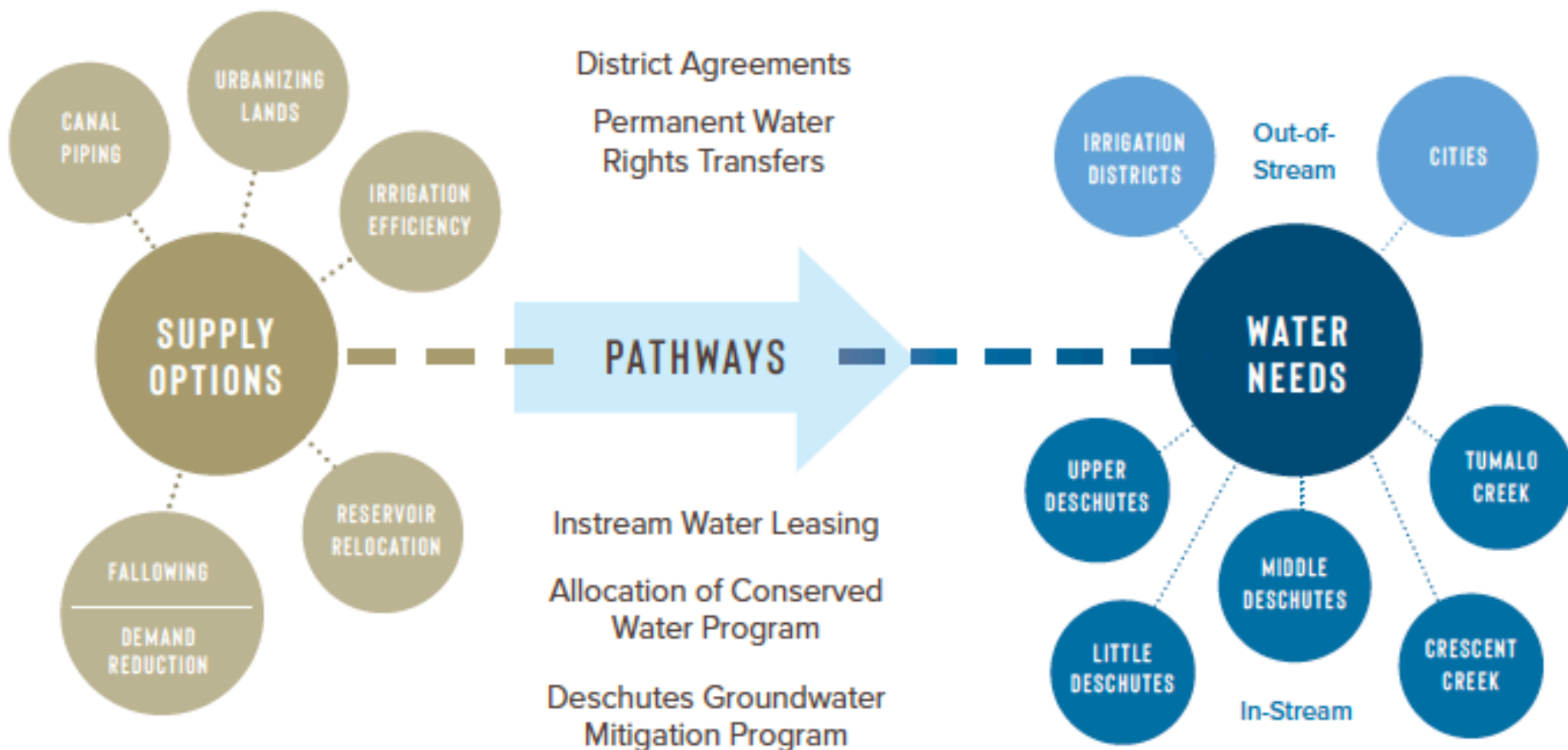
Upper Deschutes Basin

03/28/2022 Item #7.



SOLUTIONS

Tools to *get water where it's needed*



DWBC Priority Actions



**Accelerate
Implementation**



**Develop a
Comprehensive
Water Management Plan**



**Leverage
Funding**



**Support Policies that
Advance DWBC Goals and
Consensus Agreements**



Moving Forward:

*Expand forum to address
issues in other river
reaches and tributaries*

What's needed?

- 1 Funding
- 2 Increased stakeholder consensus
- 3 To move water to meet unmet needs

How Deschutes County can be involved



- Continued participation in and support of DBWC
- Community support partner opportunity
- ARPA investment in helping farmers increase efficiencies—Thanks for helping jump start this program!

Deschutes County Commission Mid Grant Update

Jan 24, 2022



WWW.DESCHUTESCOLLABORATIVEFOREST.ORG

Agenda

- Introductions
- Thank you!
- Overview of DCFP
- Upcoming Investments in Forests and Fire Focus
- Organizational Opportunities
- Financial Overview - Mid grant cycle
- Summary/Q&A

Deschutes Collaborative Forest Project

03/28/2022 Item #7.

- Forest restoration next to our communities is important to our economic growth, safety, and forest health
- DCFP continues to discover ways to build community support and trust in prescribed fire and forest restoration
- 19 Member Steering Committee Members:

Forest Products Industry John Williams, Quicksilver Contracting
Environmental Marilyn Miller, Miller Conservation Consulting
David Stowe, Sierra Club

Community Wildfire Protection Ed Keith, Project Wildfire
Bob Madden, Central Oregon Fire Chiefs

Tribal Vernon Wolf, Confederated Tribes of Warm Springs

Watershed / Water Resources Rod Bonacker, Deschutes Land Trust
Corey Heath, Oregon Dept. of Fish and Wildlife

Local Government Sally Russell, Bend City Council
Phil Chang, Deschutes County

State & Federal Agency Bridget Moran, U.S. Fish and Wildlife Service
Gordon Foster Jr., Oregon Dept. of Forestry

Recreation / Tourism Melanie Fisher, Central Oregon Trail Alliance
Jana Johnson, Deschutes Trails Coalition

Private Landowners Chris Johnson, Whitefish Cascade Forest Resources

Researcher Vacant

At Large Glen Ardt, Oregon Dept. of Fish and Wildlife (retired)
Loren Kellogg, OSU College of Forestry (retired)

How Does the DCFP Work?

03/28/2022 Item #7.

Forest Restoration Planning Timeline in the Deschutes National Forest/Deschutes Collaborative Forest Project



[Home](#) [About](#) [Our Work](#) [Resources](#) [Get Involved](#) [Blog](#) [Contact Us](#)

communities and firefighters safer.

STEP 1 THOUGHTFUL PLANNING



Step 1. U.S. Forest Service foresters, wildlife biologists, hydrologists, soil scientists, archaeologists, botanists, and other experts work together with the public to prioritize where and what kind of restoration work should occur in the forest to improve wildlife habitat, create healthier forests and streams, and reduce wildfire risk, while minimizing potential negative impacts to recreation, wildlife, land or water.

STEP 2 CAREFUL LOGGING



Step 2. Removing some of the small and medium trees in the forest, also known as thinning, reduces competition for the limited amount of water in our dry environment on the east side of the Cascades, leaving more room for the remaining trees to grow. Clumps of un-thinned trees are left to provide places for wildlife to hide, while small openings between trees are created to allow snow to reach the ground, replenishing soils and streams, and allowing native grasses and wildflowers to flourish.

STEP 3 MOWING UNDERBRUSH



Step 3. In the absence of low-intensity fire, flammable shrubs like bitterbrush, manzanita, and snowbrush have filled in the forest floor, crowding out native grasses and wildflowers, and increasing the risk that fires climb into the canopies of trees. Mowing helps reduce this risk, creates space for native grasses and wildflowers to grow, and prepares the forest for the final step, controlled burning.

STEP 4 CONTROLLED BURNING



Step 4. Controlled burns, also known as prescribed fires, are conducted in the spring and fall by teams of experts under specific conditions of temperature, wind, and humidity, allowing for low-intensity fires that primarily move along the ground consuming needles, pine cones, branches, shrubs, and small trees. Controlled burns improve habitat for plants and animals that depend on fire, recycling nutrients, and sustaining a healthy forest ecosystem.

We Count on the Forest, Now the Forest is Counting on Us.

Interested in sharing this infographic? You can download it as a PDF [here!](#)

[Download PDF](#)

Deschutes National Forest Projects

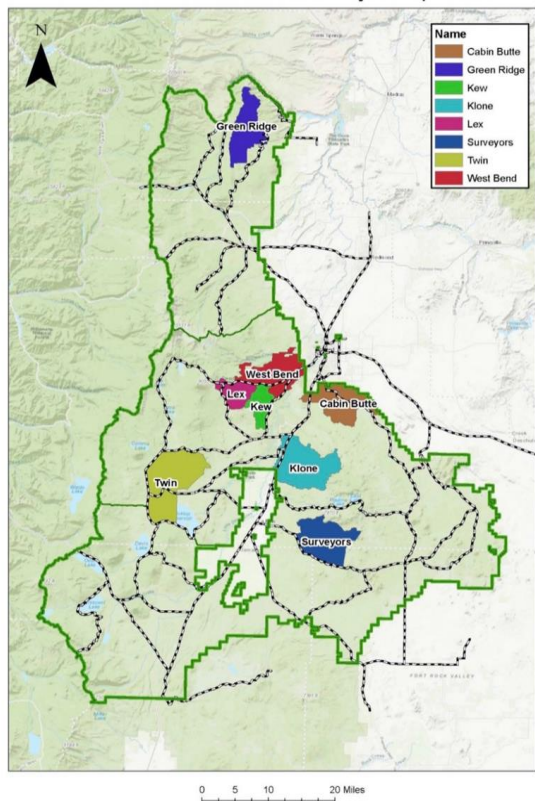
Deschutes National Forest Project Updates

DCFP Steering Committee
January 11, 2022

Deschutes National Forest Project Updates

DCFP Steering Committee
January 11, 2022

Deschutes National Forest Project Updates



Bend-Fort Rock Ranger District

West Bend Vegetation Management Project (EIS)

Project Information: www.fs.usda.gov/project/?project=34238

Current Status:

Peso IRSC: Awarded to Quicksilver Inc. Most units in Peso are Designation by Prescription. Work has not yet begun and will likely begin this summer.

Euro IRTC: Awarded to T2. Currently masticating and subsoiling in completed logging units. Some trail closures are in effect for public safety. Recreation closures will be in effect throughout the year based on most current operations. Logging operations are planned to resume spring 2022.

Ruble IRTC: Awarded to Interfor Inc. (now Gilchrist Forest Products). Work remains under contract with new ownership. Currently logging operations and some service work is occurring. In the near future, trail closures will be in place along portions of the Storm King trail for public safety throughout this fall and winter.

Zloty Timber Sale: Preparation work has been completed. Road work is underway on Forest Service road 4606 and 4609. Planned for sale in 2021/2022.

Lex Vegetation Management Project (EA)

Project Information: www.fs.usda.gov/project/?project=47203

Current Status:

Oath II Timber Sale: Currently logging units near the 4613 road. Some snow mobile closures may occur this winter for public safety.

AKA Timber Sale: Awarded to Boulder Ridge LLC. Work has not yet begun.

Bail Timber Sale: Planned for sale in 2022. This sale did not meet the financial measures for Good Neighbor Authority and is currently planned as an IRSC.

Kew Vegetation Management Project (EA)

Project Information: www.fs.usda.gov/project/?project=47326

Current Status:

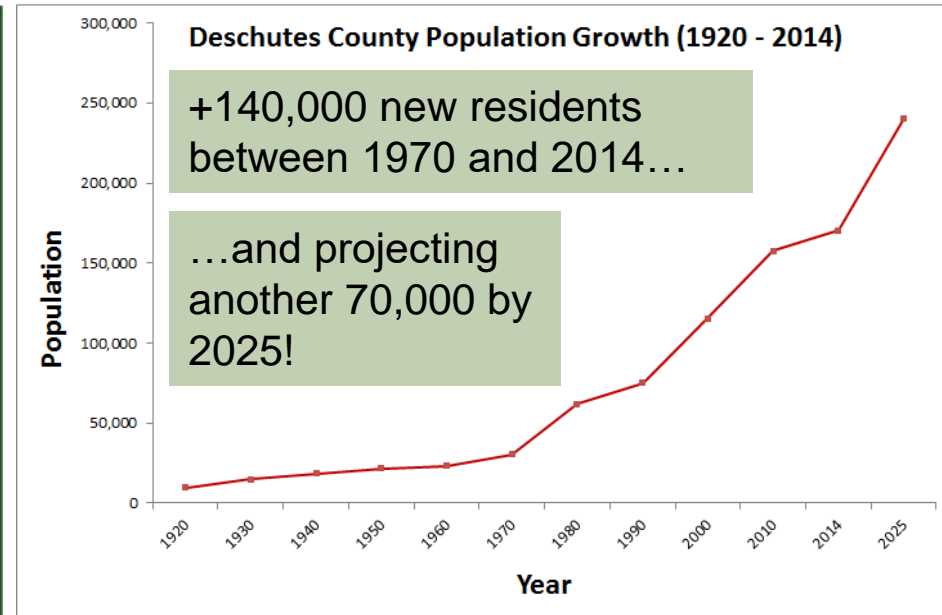
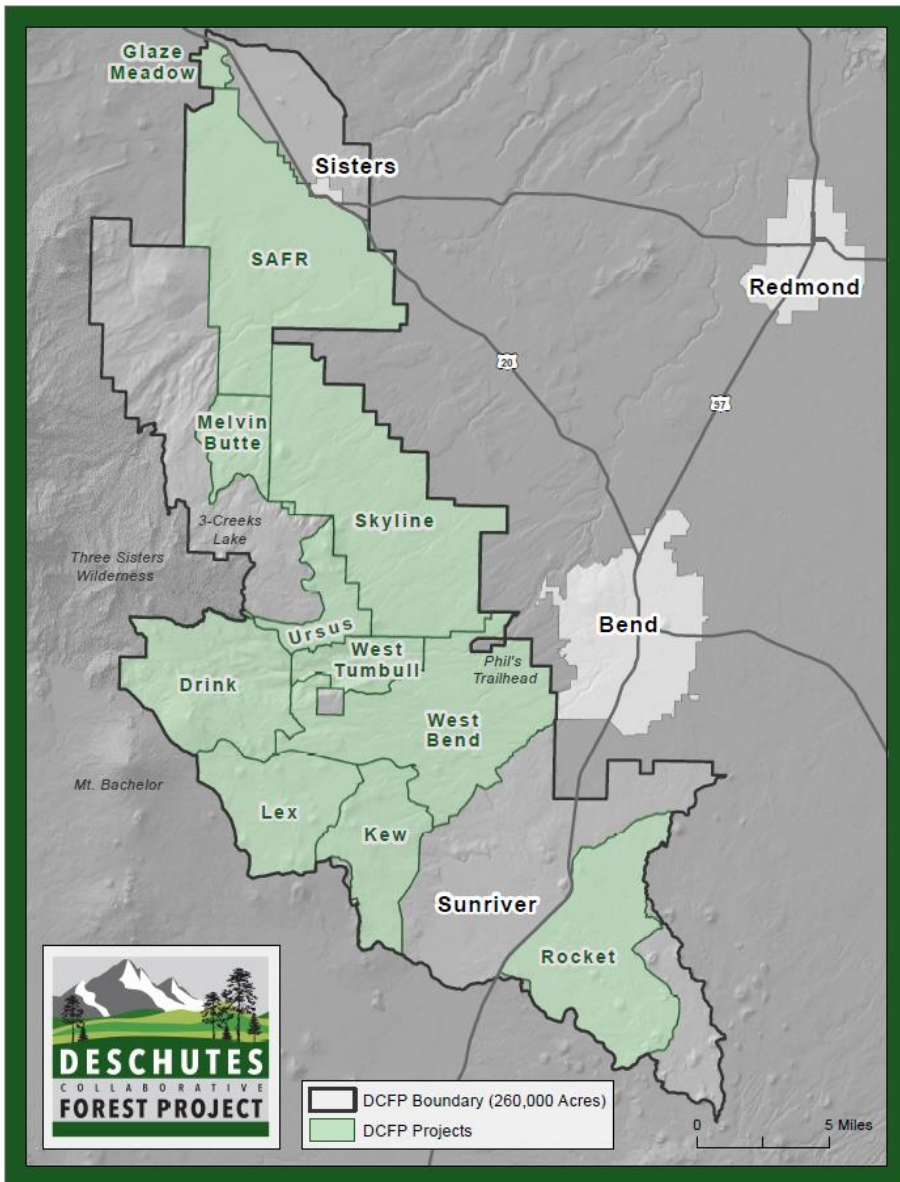
Vine Timber Sale: Awarded to Gilchrist Forest Products. Work has not yet begun.

Lily DXP Timber Sale: Preparation is complete. Planned to sell in FY2022. Will utilize both tree marking and Designation by Prescription.

Sage Timber Sale: Preparation is ongoing. Planned to sell in 2023. Will utilize both tree marking and Designation by Prescription.

5

A Human Dominated Landscape

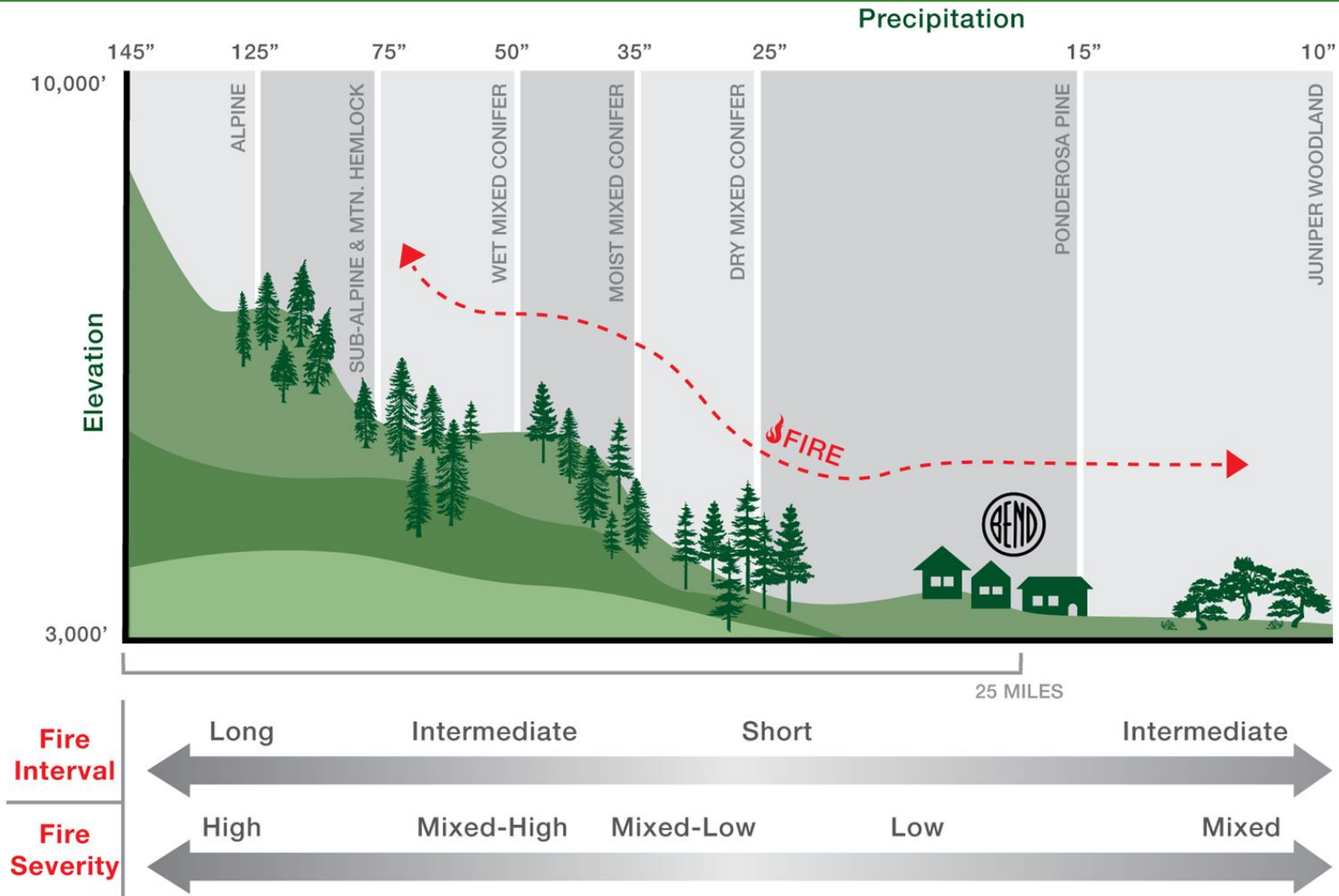


Total visitor-days in Bend: summer, winter & annual averages (assuming +/-10% margin of error)	4,930,000 - 6,030,000
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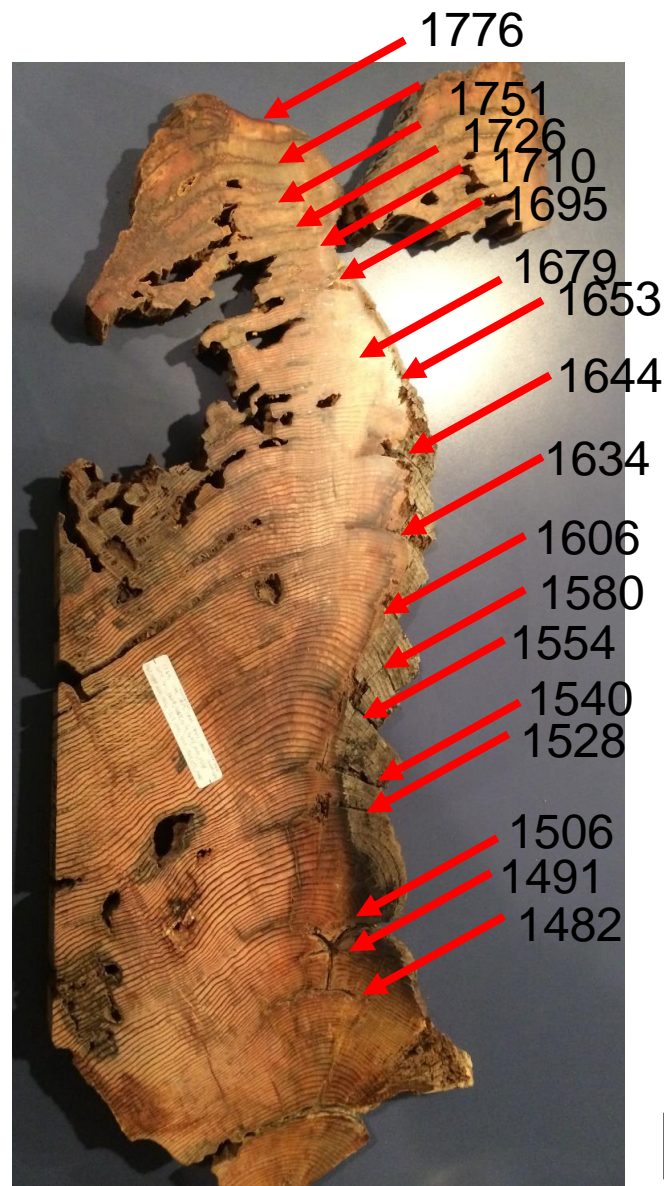
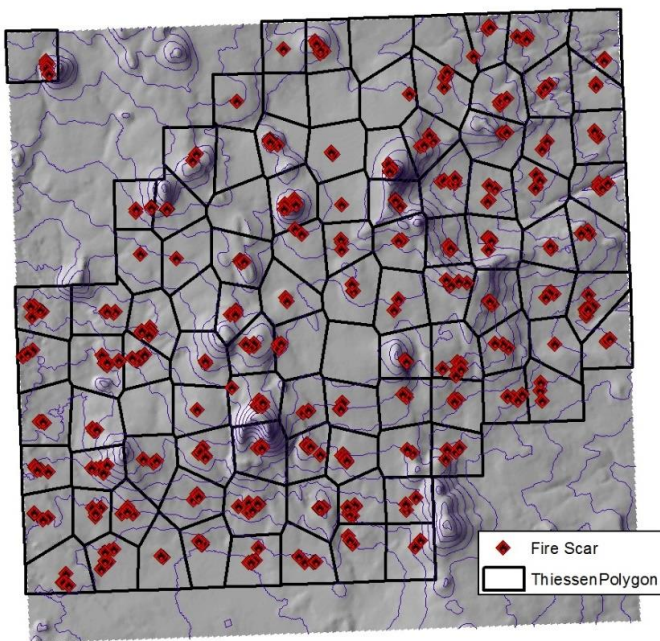
- ~50% hiking/trail running
- ~30% cycling
- ~25% paddling
- ~15% camping

~15,000 visitor/days per day YEAR ROUND!

Forest Systems of the East Cascades



Reconstructing Historical Fire Regimes



Key Takeaways

Fire was an integral part of the landscape for centuries – but suppressed for past 100+ years.

We need resilient landscapes and fire adapted communities.

More of our population and property are at risk.

The lower elevation forests – and the plants and animals that live in them – need frequent, low intensity fire to remain healthy.

Our communities are now on the very edge of the forest.



Ponderosa Pine

More Collaborative Forest Work & Prescribed Fire Will Decrease Fire Risk

03/28/2022 Item #7.

- Rosland Road Fire was reported around 2pm on July 18th, 2020
- Located NE of La Pine adjacent to Newberry Estates Subdivision
- North winds and low relative humidity drove intense burning, 800'+ spotting distances and rapid fire growth
- Forward progress was stopped when the fire ran into fuels treatment units that were underburned in early May 2019



Public Perceptions of Prescribed Fire



Prescribed Fire benefits outweigh the impacts

Immediately after prescribed burn, located behind Tetherow community

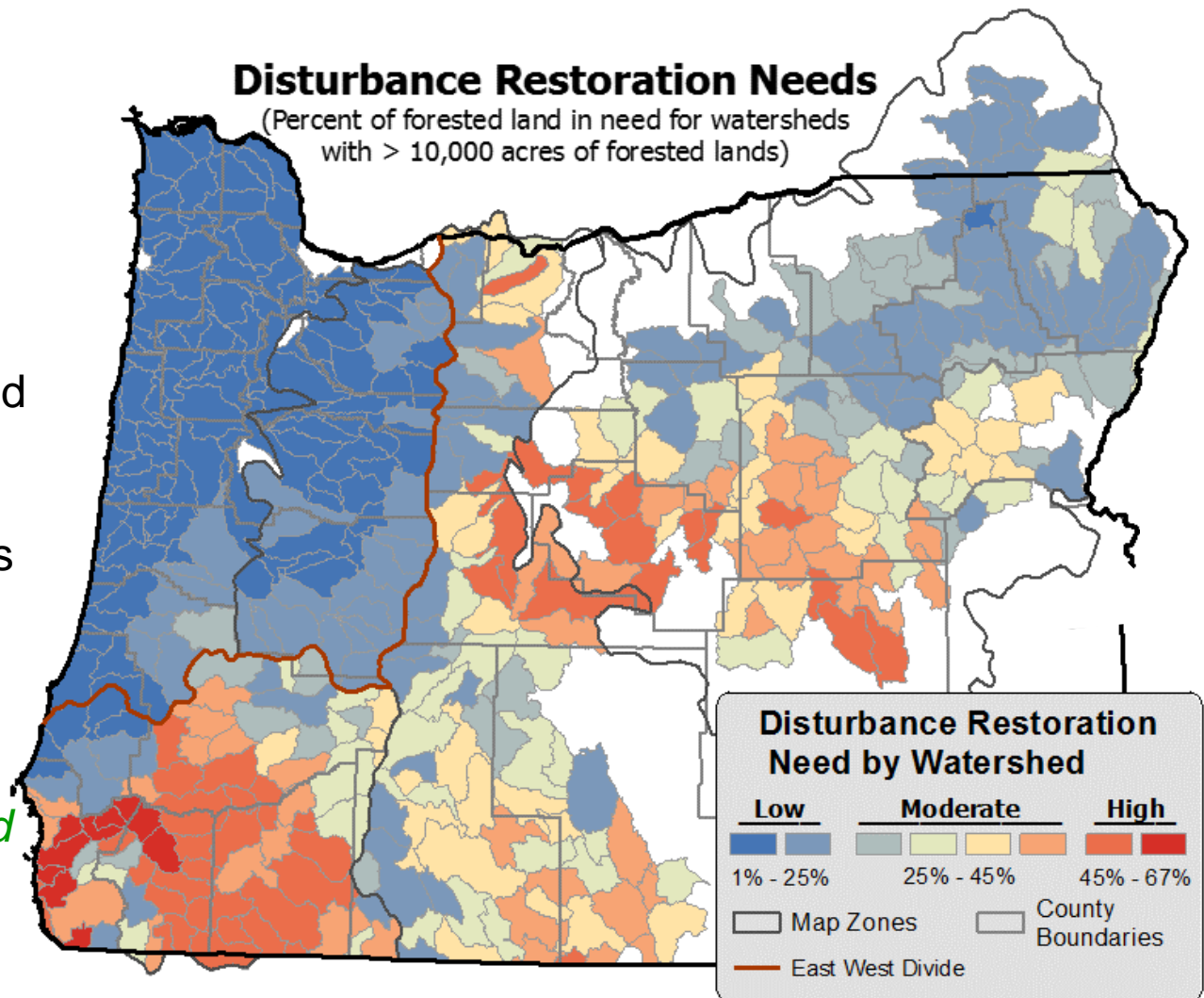
Same trail, one year after prescribed fire

Scale of Forest Restoration Needed

Restoration is urgently needed on >450k acres in the Deschutes National Forest alone.

The Deschutes has over 120,000 acres of prescribed burning planned. At the current rate it will take us 20 years to get through this “shelf stock.”

To mimic natural low intensity fires on DNF, we need to conduct prescribed burning on ~20k acres/year.



Deschutes Collaborative Forest Project

Transitioning into the Future

Search for next Executive Director.

Interim Consultant - Strategic & Financial background. Deep interest in Deschutes Collaborative work and role of fire and community fire safety.

Goal: Keep DCFP focussing on key work during organizational assessment period.

...After 11 years of great work, with so many opportunities ahead... It's time!!



DCFP – Deschutes County Grant

\$20,000 July 1, 2021 - June 30, 2022

\$10,000 Received

\$10,000 Mid-year Update

DCFP Allocations:	Total Budget	Spent to Date
Facilitation and Coordination	\$8,500.00	\$8,500.00
Administration Support:	\$5,500.00	\$ 252.75
Outreach:	\$3000.00	\$ _____
		\$8,752.75

Remaining: \$11,247.25

Opportunities Heading Our Way

- Ongoing grant opportunities with existing programs.
- State Funding - SB 762
- Federal Funding – Focussed on Wildfire, Healthy Forests and Safe Communities work.

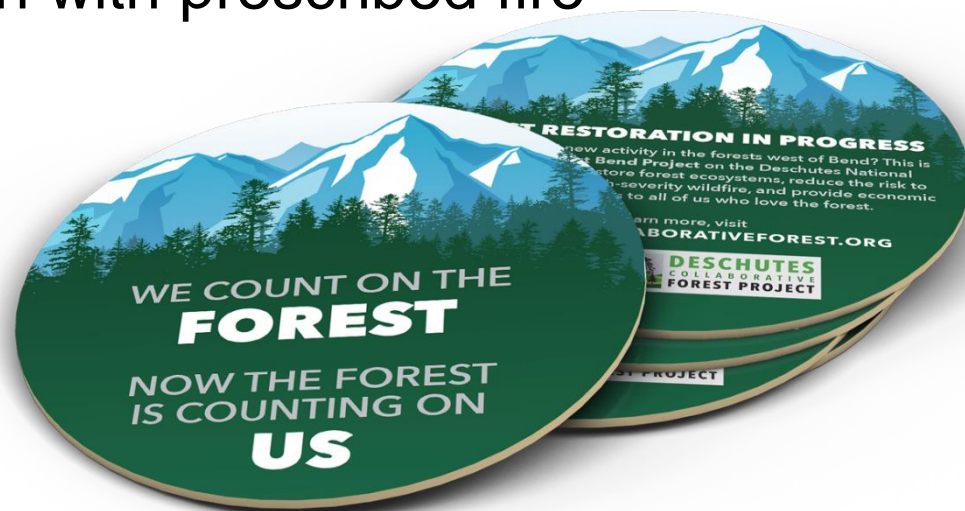


Summary/Q&A

- Forest restoration is critical to the health of the forest and our communities.
- With your support, through its collaborative work the DCFP will continue to build broad public trust and work with partners and stakeholders to support projects in the Deschutes National Forest next to our communities.
- Most funding opportunities will need matching grant dollars...
- Deschutes County Lottery Dollars keep the DCFP working while preparing for these significant investments

Common Messages from DCFP

- Our forests and the plants and animals that live there, need low intensity fire to remain healthy
- Our local economy depends on our forests
 - Jobs, clean air/water, open spaces, recreation, etc.
- Community safety is directly linked to forest health
- Increasing forest restoration with prescribed fire treatments require broad community support



Thank you!





FR1ENDS of the CH1LDREN

Disrupting the cycles of
poverty, abuse, and
violence.

One child at a time.



Our roots



**LONG-TERM,
SALARIED
MENTORS**

**KIDS FACING
THE HIGHEST
RISKS**

**12+ YEARS.
NO MATTER
WHAT.**

**LONG-TERM,
SALARIED
MENTORS**

**ROAD
MAP
GOALS**

**CORE
ASSETS**

**KIDS
FACING
THE
HIGHEST
RISKS**

**4 HOURS
PER
WEEK.
2+2**

**12 + YEARS.
NO MATTER
WHAT.**

Colleen



Corey



Dani



Aaron



Flavius



Brandi



Ryan



Individualized and Intentional

We focus on the growth potential of each child. Each one gets dedicated, one-on-one time with their Friend. We develop a personal road map and design activities to build life skills. We create meaningful experiences to explore each child's unique talents and interests, and unlock their full potential.

Wherever, whenever

Our friends spend time in each child's home, school, neighborhood, and community. They are consistency in otherwise unstable environments, and serve as a guide between the different facets of a child's life. They are constant advocates and trusted caregivers during emergencies.





Our roots



Our growth

Colleen



Corey



Dani



Aaron



Flavius



Brandi



Ryan




Colleen



Corey




Dani



Aaron



Flavius



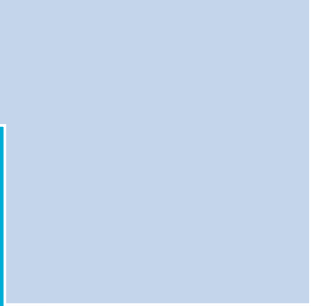
Brandi



Ryan



Friend 8



Education & Family Specialist





The Ranch

The Ranch will offer space for active learning, discovery, and healing for the children we serve. It will be a permanent sanctuary for Friends and youth to connect, build resiliency, and feel at home.

Owning this property between the Bend and Redmond city limits will improve our sustainability over the long-term, decrease operational expenses, as well as enable equitable access for children in Crook and Jefferson Counties.



Our roots



Our growth



Our future

**The world
we're
gonna make.**





BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Monday, March 28, 2022

SUBJECT: Consideration of Revisions to the Deschutes County Policy GA-20, Grant Application and Administration

ATTENDANCE:

David Doyle, County Legal Counsel

Nick Lelack, County Administrator



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of March 28, 2022

DATE: March 18, 2022

FROM: Dave Doyle Legal 388-6625

TITLE OF AGENDA ITEM:
Proposed revisions to County Policy GA-20: Grants.

PUBLIC HEARING ON THIS DATE? No.

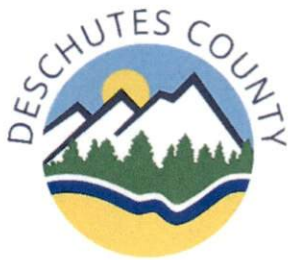
BACKGROUND AND POLICY IMPLICATIONS:
Administration and Legal are supportive of amendments to County Policy GA-20 which outlines the process for grant applications and awards. Staff is recommending that department heads have authority to approve grant requests and grant awards at an annual amount not exceeding \$10,000, provided that (a) there is no match requirement, and (b) no additional staff will be hired in association with the grant. Beyond that, staff is recommending that the County Administrator have authority to approve grant requests and grant awards at an annual amount not exceeding \$50,000, provided that (a) there is no match requirement, and (b) no additional staff will be hired in association with the grant. Redline edits are attached.

FISCAL IMPLICATIONS:
No direct fiscal. Staff time savings.

RECOMMENDATION & ACTION REQUESTED:
Move Board approval of the proposed amendment to GA-20, and authorize County Administrator signature.

ATTENDANCE: Legal, Admin

DISTRIBUTION OF DOCUMENTS:
Admin



Deschutes County Administrative Policy No. GA-20

Effective Date: April 129, 20220

GRANT APPLICATION AND ADMINISTRATION

DRAFT

STATEMENT OF POLICY

It is the policy of Deschutes County to seek grant funding, when appropriate, to support services and operate programs that further County goals and objectives, are consistent with core County functions, or that otherwise benefit County citizens. Grant funds and grant-funded projects or programs will be approved, managed, and monitored in accordance with established County systems, processes, and procedures to ensure compliance with funding agency requirements.

APPLICABILITY

This policy applies to any Deschutes County department, division, program, staff member, elected official, or affiliate agency preparing and submitting grant applications on behalf of Deschutes County for funds, materials, or equipment to be received and administered by the County or by an organization for which the County acts as grant applicant or fiscal agent.

DEFINITIONS

For the purpose of this policy, unless otherwise specified, the following definitions shall apply:

- Grant: Funds awarded to the County by a Funding Agency and usually required to be used for a specific purpose or function as defined in an application for funding.
- Funding Agency: Federal, state, or local government, private foundation or business organization, non-profit agency, individual, or other source that provides grant funds to the County.
- Grant Requestor: Department Director or designee.
- Grant Administrator: Department staff authorized and responsible for managing, tracking, and reporting grant progress and financial activities.

DRAFT

POLICY AND PROCEDURES

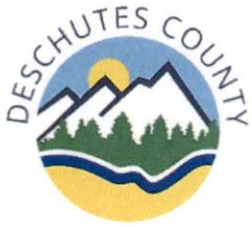
1. The Grant Requestor and Department Director, or designee, must review the risks and benefits of grant funding prior to application and will only pursue those opportunities which are financially and operationally prudent and which support services and operate programs that further County goals and objectives, are consistent with core County functions, or that otherwise benefit County citizens. The Department Director has authority to approve grant requests and grant awards at an annual amount not exceeding \$10,000, provided that (a) there is no match requirement, and (b) no additional staff will be hired in association with the grant. The County Administrator has authority to approve grant requests and grant awards at an annual amount not exceeding \$50,000, provided that (a) there is no match requirement, and (b) no additional staff will be hired in association with the grant. All other grant requests and grant awards must be noticed to inform the County Administrator and receive approval from the Board of County Commissioners at a Board meeting to proceed with any proposed grant application. Attached is a recommended Grant Application template that can be used when requesting Board approval to apply for a grant.

2. Grant applications, supporting materials, and award documents will be managed and maintained consistent with County systems, processes, and procedures for public documents.
3. The requesting department shall assign a Grant Administrator to be responsible for compliance with all grant requirements and oversight.
4. The Grant Administrator will review all restrictions and conditions specified in the award documents and will communicate and address any that may require special handling or involvement by other County departments or staff members.
5. Prior to acceptance of any funding or expenditure of funds for any grant-funded activity, the Grant Administrator will prepare and submit a written contract, agreement, or award notice consistent with Policy No. GA-17: Legal Review of County Documents including the assignment of a document number by Administrative Services.
6. Within the fiscal limits identified in this policy, The Grant Administrator will forward the contract, agreement, award notice, budget adjustment request (if necessary) or other documentation to the Board of County Commissioners through the County's established Board meeting procedures for acceptance of the grant.
7. Following the Board of Commissioners' acceptance and approval of the award, the Grant Administrator will forward a copy of the grant application and approved award documents to the County Finance Department. In addition, the Grant Administrator will inform the County's Finance Department of the funding source, amount expected, anticipated date of payment, and County revenue account in which payment will be recorded.
8. The Grant Administrator shall ensure proper oversight for all grant funds awarded by a funding agency, including thoroughly reviewing award conditions, completing and submitting award documents, monitoring grant-funded activities, tracking expenditures, accounting for grant payments, and preparing and submitting grant reports as required.
9. When all grant requirements have been met, the Grant Administrator shall complete and submit a final report or grant closeout agreement to the funding agency as required by the grant award.

Approved by Deschutes County Board of Commissioners on March 28, 2022~~April 29, 2020~~.

Nick Lelack
County Administrator

DRAFT



Grant Application Request

Date:

- 1. Name of Grant:
- 2. Deschutes County contact:
- 3. Funding Agency:
- 4. Grant Amount:
- 5. Does the grant require matching funds? Yes No

If yes, how much are the required matching funds and what funds does the department plan to use for matching funds?

- 6. Grant duration:
- 7. Grant application deadline:
- 8. Grant description:
- 9. Requested budget (please provide additional line item details under the broad categories listed below):

	Amount Requested
Personnel Services	

Materials and Services	
Capital	
Total	

10. If the grant request includes FTEs, please fill out the table below.

Position Title	Limited duration or regular position?	FTEs	Notes

11. Other information: