



BOARD OF COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS MEETING

9:00 AM, WEDNESDAY, DECEMBER 17, 2025

Barnes Sawyer Rooms - Deschutes Services Building - 1300 NW Wall Street – Bend

(541) 388-6570 | www.deschutes.org

AGENDA

MEETING FORMAT: In accordance with Oregon state law, this meeting is open to the public and can be accessed and attended in person or remotely, with the exception of any executive session.

Members of the public may view the meeting in real time via YouTube using this link: <http://bit.ly/3mmlnzy>. **To attend the meeting virtually via Zoom, see below.**

Citizen Input: The public may comment on any topic that is not on the current agenda. Alternatively, comments may be submitted on any topic at any time by emailing citizeninput@deschutes.org or leaving a voice message at 541-385-1734.

When in-person comment from the public is allowed at the meeting, public comment will also be allowed via computer, phone or other virtual means.

Zoom Meeting Information: This meeting may be accessed via Zoom using a phone or computer.

- To join the meeting via Zoom from a computer, use this link: <http://bit.ly/3h3oqdD>.
- To join by phone, call 253-215-8782 and enter webinar ID # 899 4635 9970 followed by the passcode 013510.
- If joining by a browser, use the raise hand icon to indicate you would like to provide public comment, if and when allowed. If using a phone, press *9 to indicate you would like to speak and *6 to unmute yourself when you are called on.
- When it is your turn to provide testimony, you will be promoted from an attendee to a panelist. You may experience a brief pause as your meeting status changes. Once you have joined as a panelist, you will be able to turn on your camera, if you would like to.

Time estimates: The times listed on agenda items are estimates only. Generally, items will be heard in sequential order and items, including public hearings, may be heard before or after their listed times.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN INPUT

The Board of Commissioners provides time during its public meetings for citizen input. This is an opportunity for citizens to communicate to the Commissioners on matters that are not otherwise on the agenda. Time is limited to 3 minutes.

The Citizen Input platform is not available for and may not be utilized to communicate obscene or defamatory material.

Note: In addition to the option of providing in-person comments at the meeting, citizen input comments may be emailed to citizeninput@deschutes.org or you may leave a brief voicemail at 541.385.1734.

COMMISSIONER ANNOUNCEMENTS

CONSENT AGENDA

1. Authorization to accept a Quality Incentive Measures payment from Central Oregon Health Council for Public Health
2. Approval of Resolution No. 2025-039 adopting a supplemental budget, increasing or transferring appropriations within the Fiscal Year 2026 (FY 2026) Deschutes County budget

Convening as the Governing Body for the Countywide Law Enforcement District (District 1)

3. Approval of Resolution 2025-047 adopting a supplemental budget increasing Fiscal Year 2026 Beginning Working Capital and appropriations within the Countywide Law Enforcement District (District 1) Fund

Convening as the Governing Body for the Rural Law Enforcement District (District 2)

4. Approval of Resolution 2025-048 adopting a supplemental budget which increases FY 2026 Beginning Working Capital, and appropriations within the Rural Law Enforcement District (District 2) Fund

Convening as the Governing Body for the OSU Extension and 4-H Service District

5. Approval of Resolution 2025-050 adopting a supplemental budget which recognizes additional Fiscal Year 2026 Beginning Working Capital and increases appropriations within the Deschutes County Extension and 4-H Service District

Reconvening as the Governing Body of Deschutes County

- [6.](#) Approval of third amendment to the lease with Telecare Mental Health Services of Oregon for the Recovery Center at 20370 Poe Shoes Drive in Bend
- [7.](#) Consideration of Board Signature on letters of appointment, reappointment and thanks for various Special Road Districts
8. Consideration of Board Signature on letter thanking Judy Trego for service on the Deschutes County Budget Committees
9. Consideration of Board Signature on letter appointing Jennifer Hobson-Hinsley for service on the Upper Deschutes Watershed Council Board
10. Approval of the BOCC meeting minutes of November 24 and December 1, 2025

ACTION ITEMS

- [11.](#) **9:10 AM** Proclamation: 250th Anniversary of the signing of the Declaration of Independence
- [12.](#) **9:20 AM** Consideration of first reading of Ordinance No. 2025-020: Sunriver Community Limited District Text Amendment
- [13.](#) **9:25 AM** Consideration of Document 2025-1096, a Grant Agreement Between Deschutes County and Craig and Lori Gales Living Trust
- [14.](#) **9:40 AM** Consideration of Document 2025-1097, an Agreement Creating a Land Use Restrictive Covenant involving property at 62150 Hamby Road, Bend
- [15.](#) **9:50 AM** Public Hearing: Consideration of Order No 2025-059 transferring jurisdiction of portions of Northwest Way, SW Helmholtz Way, and NW Pershall Way to the City of Redmond
- [16.](#) **10:00 AM** Public hearing and consideration of Resolution No. 2025-044 adopting a supplemental budget in the Fiscal Year 2026 (FY 2026) Deschutes County Budget
- [17.](#) **10:10 AM** Public hearing and consideration of Resolution 2025-046 adopting a supplemental budget and increasing or reducing Fiscal Year 2026 (FY 2026) beginning working capital and appropriations

Convening as the Governing Body for the Deschutes County 9-1-1 Service District

- [18.](#) **10:20 AM** Public hearing and consideration of Resolution 2025-049 adopting a supplemental budget which recognizes additional Fiscal Year 2026 Beginning Working Capital and increased appropriations within the Deschutes County 9-1-1 Service District
- [19.](#) **10:30 AM** Sales Agreement with Russ Bassett Corp. for 9-1-1 dispatch console replacements

Convening as the Governing Body for the Sunriver Service District

- [20.](#) **10:40 AM** Public hearing and consideration of Resolution No. 2025-056 adopting a supplemental budget increasing and transferring appropriations in the Sunriver Service District Public Safety Building Fund

Reconvening as the Governing Body of Deschutes County

- [21.](#) **10:50 AM** Public Hearing regarding the proposed temporary conveyance of real property commonly known as the Rease Cemetery located at 17799 Paulina Lake Road in La Pine to Deschutes Land Trust, and further authorize accepting said real property from Deschutes Land Trust
- [22.](#) **10:55 AM** Consideration of Resolution 2025-053 adopting a supplemental budget for the Community Justice department and eliminating or reducing FTEs
- [23.](#) **11:10 AM** Consideration of Resolution No. 2025-054, reducing 11.00 approved FTEs within the Sheriff's Office
- [24.](#) **11:20 AM** Consideration of Resolution 2025-052 eliminating 10.35 unfilled Full Time Equivalent (FTE) positions in the Health Services Department and adopting a supplemental budget

LUNCH RECESS

- [25.](#) **1:00 PM** Presentation by Limitless Solutions & NorthRenew Energy for a potential solar project on County-owned property north of Ft. Thompson Lane, Bend
- [26.](#) **1:30 PM** FY 2027 Budget Development – Limited Growth Strategies
- [27.](#) **1:50 PM** Wage Equity Project Update: Phase II (Market Study for AFSCME and Non-Represented Positions)
- [28.](#) **2:35 PM** Proposed Policy Updates: HR-5: Non-Wage and Salary Compensation and HR-17: Payroll Deductions for Health Club Membership Dues

[29.](#) **2:45 PM** Treasury Report for November 2025

[30.](#) **3:00 PM** Finance Report for November 2025

31. **3:20 PM** Board selection of Chair and Vice Chair for 2026

OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

EXECUTIVE SESSION

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.

Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

Convening as the Governing Body for the Deschutes County 9-1-1 Service District

32. Executive Session under ORS 192.660 (2) (d) Labor Negotiations

ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This meeting/event is accessible. Accommodations including sign and other language interpreter services, assistive listening devices, materials in alternate formats such as Braille, large print, electronic formats, or language translations are available upon advance request at no cost. Please make a request at least 24 hours in advance of the meeting/event by calling Brenda Fritsvold at (541) 388-6572 or send an email to brenda.fritsvold@deschutes.org.



El condado de Deschutes anima a las personas con discapacidad a participar en todos los programas y actividades. Esta reunión/evento es accesible. Hay disponibles servicios de intérprete de lengua de señas y de otros idiomas, dispositivos de escucha asistida, materiales en formatos alternativos como braille, letra grande, formatos electrónicos, traducciones o cualquier otra adaptación, con solicitud previa y sin ningún costo. Haga su solicitud al menos 24 horas antes de la reunión/el evento llamando a Brenda Fritsvold al (541) 388-6572 o envíe un correo electrónico a brenda.fritsvold@deschutes.org.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Authorization to accept a Quality Incentive Measures payment from Central Oregon Health Council for Public Health

RECOMMENDED MOTION:

Move approval of Document No. 2025-1117 authorizing the acceptance of a Quality Incentive Measures payment from Central Oregon Health Council for Public Health.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Health Services (DCHS) seeks authorization to accept a \$290,808.60 Quality Incentive Measure (QIM) payment from Central Oregon Health Council (COHC). QIMs are metrics established by the Oregon Health Authority (OHA) to assess healthcare processes and outcomes and determine how well the State's Coordinated Care Organizations (CCOs) are serving members of the Oregon Health Plan (OHP). QIM funding is awarded to regions that meet or exceed these annual benchmarks.

OHA recently announced the 2024 Incentive program results. In 2024, Central Oregon's CCO—PacificSource Community Solutions—met 12 of 14 QIMS and four of four challenge pool measures. This achievement reflects the outstanding performance of PacificSource Community Solutions and its regional network of Medicaid providers, including Deschutes County Health Services, in providing exceptional care to the communities we serve.

Funds are now being distributed to participating healthcare providers and social service organizations which contributed to expanding access or closing care gaps. These funds will be used to support providers and innovative programs which continue to advance quality care. DCHS anticipated this funding and included it in the fiscal year (FY) 2026 budget.

BUDGET IMPACTS:

\$290,808.60 received for FY 2026.

ATTENDANCE:

Heather Kaisner, Public Health Director



November 17, 2025

Vicki Mitch, Senior Accounting Tech
Deschutes County Health Services
2577 NE Courtney Drive
Bend, OR 97701

RE: 2024 Quality Incentive Measures (QIMs) Payout

Dear Vicki,

We are incredibly proud of the partnership we have cultivated between PacificSource, the Central Oregon Health Council, and providers like you, all working together to make our community healthier and more resilient while reducing costs. Your contribution to meeting the Quality Incentive Measures is a testament to the collective effort and commitment of our entire region.

Thanks to this collaboration, we have successfully met 12 of the 14 quality measures and all 4 challenge pool measures, earning 100 percent of the quality pool dollars. This achievement underscores the power of our united efforts.

It is with great pride and gratitude that we enclose a check for your 2024 QIMs payout in the amount of \$290,808.60. Your dedication to improving the health and well-being of our communities is deeply appreciated, and we look forward to continuing this impactful work together.

Thank you for all you do.

With Gratitude,

A handwritten signature in blue ink, appearing to read 'A Powell'.

Arianne Powell
Executive Director
Central Oregon Health Council

A handwritten signature in blue ink, appearing to read 'L Atagi'.

Lindsay Atagi
Director, Central Oregon CCO
PacificSource Community Solutions

CENTRAL OREGON HEALTH COUNCIL
P.O. BOX 6689
BEND, OR 97708

FIRST INTERSTATE BANK
855-342-3400
firstinterstate.com

6619

93-168/929

11/12/2025

PAY TO THE ORDER OF Deschute County Health Services

\$ **290,808.60

Two Hundred Ninety Thousand Eight Hundred Eight and 60/100*****

DOLLARS

Deschutes County Health Services
Attn: Vicki Mitch
2577 NE Courtney Dr
Bend, OR 97701

MEMO



AUTHORIZED SIGNATURE

MP

⑈006619⑈ ⑆092901683⑆0005525535⑈

CENTRAL OREGON HEALTH COUNCIL

6619

Deschute County Health Services

Date	Type	Reference	Original Amt.	Balance Due	11/12/2025 Discount	Payment
11/12/2025	Bill	QIM 2025	290,808.60	290,808.60		290,808.60
					Check Amount	290,808.60

FIB Sweep - 5535

290,808.60

Deposit Detail Report

Deposit Detail for Deposit ID: 499639343

Site ID: 10

Batch ID: 176366783

Customer Name: Deschutes County

Worktype: 41 - 41-MER-DR-21:00

Deposit Name:

Deposit Report: PENDING REVIEW

Processing Date: 2025-11-20

Company ID: 092901683-3305013

Submit Date/Time: 2025-11-20 14:44

Account Name: Checking 6876

Location ID: 10

Transaction Detail for Transaction ID: 499639343001

Type: ELECTRONIC

Deposit Account: 5026876 - Checking 6876

AUX/Serial	RIC	RT	WAUX/FLD4	Account	Check	Amount	Item Type	Item Status
1				5026876	034	\$290,808.60	Credit	
006619				0005525535		\$290,808.60	0120	

Transaction Control Information:

Credit Items: 1

Credit Total: \$290,808.60

Txn Difference: \$0.00

Debit Items: 1

Debit Total: \$290,808.60

Deposit Control Information:

Deposit Total: \$290,808.60

Difference: \$0.00

Checks Total: \$290,808.60

Item Count: 2

CENTRAL OREGON HEALTH COUNCIL

P.O. BOX 6689
BEND, OR 97708FIRST INTERSTATE BANK
855-342-3400
firstinterstate.com

6619

93-168/929

11/12/2025

PAY TO THE
ORDER OF

Deschute County Health Services

\$ **290,808.60

Two Hundred Ninety Thousand Eight Hundred Eight and 60/100*****

DOLLARS

Deschutes County Health Services

Attn: Vicki Mitch
2577 NE Courtney Dr
Bend, OR 97701

MEMO



AUTHORIZED SIGNATURE

⑈006619⑈ ⑆092901683⑆0005525535⑈



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Approval of Resolution No. 2025-039 adopting a supplemental budget, increasing or transferring appropriations within the Fiscal Year 2026 (FY 2026) Deschutes County budget

RECOMMENDED MOTION:

Move approval of Resolution No. 2025-039 Increasing or transferring appropriations within the FY 2026 Deschutes County Budget.

BACKGROUND AND POLICY IMPLICATIONS:

This is a mid-year budget adjustment to account for changes that have occurred since budget adoption. The majority of these adjustments are a result of previous approvals made by the Board.

Specific adjustments include:

- Fund 001 – General Fund Recategorized ARPA
 - On 10/29/2025, the Board approved Transfers In Resources of \$70,000 from the Economic Development Fund (050) and increased Program Expenditure Appropriations of the same amount. These resources were designated by the Board for payment to NeighborImpact of \$35,000 and The Giving Plate of \$35,000 in support of nutrition assistance programs.
 - On 7/21/2025, the Board approved Transfers Out Appropriations to the Project Development Fund (090) of \$792,000 and reduced Program Expense Appropriations of the same amount. The funds are to be used for:
 - Managed camp development in East Redmond \$281,000.
 - Two years of operating costs for the management camp \$500,000.
 - Additional security patrols at the Temporary safe stay area (TSSA) \$11,000.
 - On 10/29/2025, the Board approved Transfers Out Appropriations to Fund 090 of \$492,963 and reduce Program Expense Appropriations of the same amount. The funds are to be used for:
 - Managed camp development in East Redmond \$70,963.
 - TSSA operating and cleanup costs \$392,000.
 - Contribution to COVID fencing project at TSSA \$30,000.

- The 10/29/2025 approval also stipulated that \$200,000 would be transferred to fund 090 from fund 050, instead of using recategorized ARPA funds.
- Fund 050 – Economic Development Fund
 - Increase transfers to Fund 090 by \$200,000 and reduce Program Expense Appropriations by the same amount.
 - Increase transfers to Fund 001 by \$70,000 and reduce Program Expense Appropriations by the same amount.
- Fund 090 – Project Development Fund
 - Recognize Transfer In Resources of \$1,484,963 from:
 - Fund 001 - General Fund Recategorized ARPA \$1,284,963
 - Fund 050 - Economic Development \$200,000
 - Increase Program Expenditure Appropriations by \$1,484,963.
- Fund 155 – Taylor Grazing Fund
 - Reduce Program Expenditures by \$12,594 and increase Transfers Out Appropriations to Fund 326 by the same amount for identified rangeland improvement projects.
- Fund 165 – Video Lottery Fund
 - On 11/12/2025, the Board authorized an additional discretionary grant payment to Bend Fire Pipes and Drums/ Bend Firefighters Foundation. The budget adjustment increases Program Expenditures by \$250 and reduces Contingency by the same amount.
- Fund 255 – Sheriff's Office Fund
 - As a result of increased Beginning Working Capital in the Court Security Fund, \$8,450 of additional resources are available to reimburse the Sheriff's Office for court security services provided.
- Fund 274 – Health Services
 - On 9/3/2025, the Board accepted \$200,000 of funding from PacificSource to continue the Immunization Quality Improvement for Providers program for an additional year. The budget adjustment increases Private Grant Revenues and Program Expenditures by \$200,000.
- Fund 326 – Natural Resource Protection Fund
 - Increase Transfers In Resources by \$12,594
 - Reduce Contingency by \$7,406
 - Increase Program Expenditure Appropriations by \$20,000 for rangeland improvement projects.
- Fund 336 – System Development Charges
 - Increase Reserve for Future Expenditures by \$2,958,282 and reduce Contingency Appropriations by the same amount. Because the SDC fund does not include any

Program Expenditure Appropriations, the fund type is more appropriately designated as a reserve fund which should not include Contingency Appropriations. This budget adjustment aligns the budget categories with the fund type.

BUDGET IMPACTS:

Specific details listed above.

ATTENDANCE:

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Increasing and Transferring *
 Appropriations within the FY 2026 * RESOLUTION NO. 2025-039
 Deschutes County Budget *

WHEREAS, since adopting the Fiscal Year 2026 (FY 2026) budget, unforeseen changes have occurred which necessitate increased or transferred appropriations, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows the transfer of appropriations within a fund when authorized by resolution of the governing body, and

WHEREAS, it is necessary to increase or transfer appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be budgeted in the FY 2026 County Budget:

General Fund

Transfer In – Economic Development Fund	\$ 70,000
Total General Fund	\$ 70,000

Project Development Fund

Transfer In – General Fund	\$ 1,284,963
Transfer In – Economic Development Fund	200,000
Total Project Development Fund	\$ 1,484,963

Sheriff's Office Fund

Interfund Charges	\$ 8,450
Total Sheriff's Office Fund	\$ 8,450

Health Services Fund

Grants-Private	\$ 200,000
Total Health Services Fund	\$ 200,000

Natural Resource Protection Fund

Transfer In – Taylor Grazing Fund	\$ 12,594
Total Natural Resource Protection Fund	\$ 12,594

Section 2. That the following amounts be appropriated in the FY 2026 County Budget:

General Fund

Program Expense – GF ARPA	\$ (1,214,963)
Transfers Out – Project Development Fund	1,284,963
Total General Fund	\$ 70,000

Economic Development Fund

Transfers Out – Project Development Fund	\$ 200,000
Transfers Out – General Fund	70,000
Program Expense	(270,000)
Total Economic Development Fund	\$ -

Project Development Fund

Program Expense	\$ 1,484,963
Total Project Development Fund	\$ 1,484,963

Taylor Grazing Fund

Program Expense	\$ (12,594)
Transfers Out – Natural Resource Protection Fund	12,594
Total Taylor Grazing Fund	\$ -

Video Lottery Fund

Program Expenditure	\$ 250
Contingency	(250)
Total Video Lottery Fund	\$ -

Sheriff's Office Fund

Program Expense	\$ 8,450
Total Sheriff's Office Fund	\$ 8,450

Health Services Fund

Program Expense	\$ 200,000
Total Health Services Fund	\$ 200,000

Natural Resource Protection Fund

Program Expense	\$ 20,000
Contingency	(7,406)
Total Natural Resource Protection Fund	\$ 12,594

<u>Transportation SDC Fund</u>	
Reserve for Future Expenditure	\$ 2,958,282
Contingency	<u>(2,958,282)</u>
Total Transportation SDC Fund	<u>\$ -</u>

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations.

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			0019918	391050	Transfer In-Econ Dev	\$ -	\$ 70,000	\$ 70,000
2			0900450	391001	Transfer In-General Fund	-	1,284,963	1,284,963
3			0900450	391050	Transfer In-Econ Dev	-	200,000	200,000
4			2553850	372240	Interfund Pmts From Fund 240	73,000	8,450	81,450
5	HSCOMMDIS	HS3PSIQIP	2743153	365001	Grants-Private	-	200,000	200,000
6			3265050	391155	Transfer In-Taylor	-	12,594	12,594
TOTAL						\$ -	\$ 1,776,007	\$ 212,594

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			0019918	450920	M&S	Grants&Contributions-Misc	\$ 1,340,608	\$ 70,000	\$ 1,410,608
2			0019918	450920	M&S	Grants&Contributions-Misc	1,410,608	(1,284,963)	125,645
3			0019918	491090	Transfers	Transfers Out-Project Development	-	1,284,963	1,284,963
4			0500150	450970	M&S	Loans	381,937	(270,000)	111,937
5			0500150	491090	Transfers	Transfers Out-Project Development	-	200,000	200,000
6			0500150	491001	Transfers	Transfers Out-General Fund	-	70,000	70,000
7			0900450	490340	Capital Outlay	Special Construction Projects	531,000	551,963	1,082,963
8			0900450	490230	Capital Outlay	Fencing	-	30,000	30,000
9			0900450	440270	M&S	Site Maintenance	575,600	903,000	1,478,600
10			2553850	410101	Personnel	Regular Employees	357,840	8,450	366,290
11	HSCOMMDIS	HS3PSIQIP	2743153	430322	M&S	Education Providers	-	14,500	14,500
12	HSCOMMDIS	HS3PSIQIP	2743153	460320	M&S	Meeting Suppl (Food etc.)	-	500	500
13	HSCOMMDIS	HS3PSIQIP	2743153	460148	M&S	Program Supplies	-	45,000	45,000
14	HSCOMMDIS	HS3PSIQIP	2743153	490501	Overhead	Allocation Administration (Indirect)	-	26,087	26,087
15	HSCOMMDIS	HS3PSIQIP	2743153	501971	Contingency	Contingency	-	113,913	113,913
16	HSALL	HS1OTHER	2743151	490501	Overhead	Allocation Administration (Indirect)	(8,987,575)	(26,087)	(9,013,662)
17	HSALL	HS1OTHER	2743151	450094	M&S	Program Expense	50,000	26,087	76,087
18			3365050	501971	Contingency	Contingency	2,958,282	(2,958,282)	-
19			3365050	521851	Reserves	Reserve for Future Expenditure	-	2,958,282	2,958,282
20			1650350	450920	M&S	Grants&Contributions-Misc	491,149	250	491,399
21			1650350	501971	Contingency	Contingency	1,028,000	(250)	1,027,750
22			1550350	491326	Transfers	Transfers Out - Nat Res Prot	-	12,594	12,594
23			1550350	440260	M&S	Off-Site Maintenance	22,700	(12,594)	10,106
24			3265050	450978	M&S	Grants - Taylor Grazing	25,000	20,000	45,000
25			3265050	501971	Contingency	Contingency	-	(7,406)	(7,406)
TOTAL							\$ (4,412,444)	\$ 1,776,007	\$ (4,199,850)

Budget adjustments to account for unforeseen expenditures and changes that have occurred since budget adoption.

Fund:	Multiple
Dept:	Multiple
Requested by:	Cam Sparks
Date:	12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Approval of Resolution 2025-047 adopting a supplemental budget increasing Fiscal Year 2026 Beginning Working Capital and appropriations within the Countywide Law Enforcement District (District 1) Fund

RECOMMENDED MOTION:

Move approval of Resolution 2025-047 to recognize additional Beginning Working Capital and increase appropriations within the FY 2026 Countywide Law Enforcement District (District 1) Budget.

BACKGROUND AND POLICY IMPLICATIONS:

During the budgeting process, departments calculate an estimate of ending fund balances in February and March. These estimates are based on information known at the time, but often change given the timing and/or final cost of expenditures. The ending fund balance in the Countywide Law Enforcement District Fund was greater than estimated; therefore, this is a budget adjustment to increase Beginning Working Capital (BWC) by \$2,920,160 and increase Contingency by \$2,920,160 within the Countywide Law Enforcement District Fund. Increasing BWC and requirements ensures the fund has appropriations for available resources.

BUDGET IMPACTS:

- **Revenue**
 - o Recognizes \$2,920,160 increase in Beginning Working Capital.
- **Requirements**
 - o Increases Contingency by \$2,920,160; revised contingency is \$19,103,948.

Total increase in revenue and appropriations is \$2,920,160 within the Countywide Law Enforcement District Fund.

ATTENDANCE:

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON ACTING AS THE GOVERNING BODY OF THE COUNTYWIDE LAW
ENFORCEMENT DISTRICT (DISTRICT 1)

A Resolution to Increase Appropriations	*	
Within the FY 2026 Countywide Law	*	RESOLUTION NO. 2025-047
Enforcement District (District 1) Budget	*	

WHEREAS, the Deschutes County Finance Department presented to the Board of County Commissioners on 12/17/2025, with regards to increasing Beginning Working Capital and appropriations within the Countywide Law Enforcement Fund, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, it is necessary to increase appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON ACTING AS THE GOVERNING BODY OF THE COUNTYWIDE LAW ENFORCEMENT DISTRICT (DISTRICT 1), as follows:

Section 1. That Beginning Working Capital be increased and the following revenue be recognized in the Fiscal Year 2026 (FY 2026) Budget:

<u>Countywide Law Enforcement District – General Fund</u>	
Beginning Working Capital	\$ 2,920,160
Total Countywide Law Enforcement District – General Fund	<u>\$ 2,920,160</u>

Section 2. That Contingency appropriations be increased in the FY 2026 Budget:

<u>Countywide Law Enforcement - General Fund</u>	
Contingency	\$ 2,920,160
Total Countywide Law Enforcement District – General Fund	<u>\$ 2,920,160</u>

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON ACTING
AS THE GOVERNING BODY OF
COUNTYWIDE LAW ENFORCEMENT
DISTRICT (DISTRICT 1)

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			7011750	301000	Beginning Working Capital	\$ 13,095,000	\$ 2,920,160	\$ 16,015,160
TOTAL						\$ 13,095,000	\$ 2,920,160	\$ 16,015,160

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			7011750	501971	Contingency	Contingency	\$ 16,183,788	\$ 2,920,160	\$ 19,103,948
TOTAL						\$ 16,183,788	\$ 2,920,160	\$ 19,103,948	

A supplemental budget is required to increase Beginning Working Capital and Contingency within the Countywide Law Enforcement District.

Fund:

701

CW Law

Dept:

Enforcement

Requested by:

Cam Sparks

Date:

12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Approval of Resolution 2025-048 adopting a supplemental budget which increases FY 2026 Beginning Working Capital, and appropriations within the Rural Law Enforcement District (District 2) Fund

RECOMMENDED MOTION:

Move approval of Resolution 2025-048 recognizing additional Beginning Working Capital and increasing appropriations within the FY 2026 Rural Law Enforcement District Budget.

BACKGROUND AND POLICY IMPLICATIONS:

During the budgeting process, departments calculate an estimate of ending fund balances in February and March. These estimates are based on information known at the time but often change given the timing and/or final cost of expenditures. The ending fund balance in the Rural Law Enforcement District Fund was greater than estimated; therefore, this is a budget adjustment to increase Beginning Working Capital (BWC) by \$1,210,973 and increase Contingency by the same amount within the Rural Law Enforcement District Fund. Increasing BWC and requirements ensures the fund has appropriations for available resources.

BUDGET IMPACTS:

- **Revenue**
 - o Recognizes \$1,210,973 increase in Beginning Working Capital.
- **Requirements**
 - o Increases Contingency by \$1,210,973; revised Contingency is \$5,216,145.

Total increase in revenue and appropriations is \$1,210,973 within the Rural Law Enforcement District.

ATTENDANCE:

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON ACTING AS THE GOVERNING BODY OF THE RURAL LAW ENFORCEMENT
DISTRICT (DISTRICT 2)

A Resolution to Increase Appropriations	*	
Within the FY 2026 Rural Law	*	RESOLUTION NO. 2025-048
Enforcement District (District 2) Budget	*	

WHEREAS, the Deschutes County Finance Department presented to the Board of County Commissioners on 12/17/2025, with regards to increasing Beginning Working Capital and Appropriations within the Rural Law Enforcement Fund, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, it is necessary to increase appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON ACTING AS THE GOVERNING BODY OF THE RURAL LAW ENFORCEMENT DISTRICT (DISTRICT 2), as follows:

Section 1. That Beginning Working Capital be increased in the Fiscal Year 2026 (FY 2026) Budget:

<u>Rural Law Enforcement District – General Fund</u>	
Beginning Working Capital	\$ 1,210,973
Total Rural Law Enforcement District – General Fund	<u>\$ 1,210,973</u>

Section 2. That Contingency appropriations be increased in the FY 2026 Budget:

<u>Rural Law Enforcement District – General Fund</u>	
Contingency	\$ 1,210,973
Total Rural Law Enforcement District – General Fund	<u>\$ 1,210,973</u>

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON ACTING
AS THE GOVERNING BODY OF RURAL
LAW ENFORCEMENT DISTRICT (DISTRICT
2)

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			7021750	301000	Beginning Working Capital	\$ 5,405,000	\$ 1,210,973	\$ 6,615,973
TOTAL						\$ 5,405,000	\$ 1,210,973	\$ 6,615,973

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			7021750	501971	Contingency	Contingency	\$ 4,005,172	\$ 1,210,973	\$ 5,216,145
TOTAL						\$ 4,005,172	\$ 1,210,973	\$ 5,216,145	

A supplemental budget is required to increase Beginning Working Capital and Contingency within the Rural Law Enforcement District.

Fund:

702

Dept:

Rural Law
Enforcement

Requested by:

Cam Sparks

Date:

12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Approval of Resolution 2025-050 adopting a supplemental budget which recognizes additional Fiscal Year 2026 Beginning Working Capital and increases appropriations within the Deschutes County Extension and 4-H Service District

RECOMMENDED MOTION:

Move approval of Resolution 2025-050 recognizing additional Beginning Working Capital and increasing appropriations within the FY 2026 Deschutes County Extension and 4-H Service District Budget.

BACKGROUND AND POLICY IMPLICATIONS:

During the budgeting process, departments calculate an estimate of ending fund balances in February and March. These estimates are based on information known at the time, but often change given the timing and/or final cost of expenditures. The ending fund balance in the Deschutes County Extension and 4-H Service District Fund was greater than estimated; therefore, this is a budget adjustment to increase Beginning Working Capital (BWC) by \$48,815 and increase Contingency appropriations by the same amount within the Deschutes County Extension 4-H Service District Fund. Increasing BWC and requirements ensures the fund has appropriations for available resources.

BUDGET IMPACTS:

- **Revenue**
 - o Recognizes \$48,815 in additional Beginning Working Capital.
- **Requirements**
 - o Increases Contingency by \$48,815; revised Contingency is \$185,587.

Total increase in revenue and appropriations is \$48,815 within the Deschutes County Extension & 4-H Service District budget.

ATTENDANCE:

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON ACTING AS THE GOVERNING BODY OF THE DESCHUTES EXTENSION
AND 4-H SERVICE DISTRICT

A Resolution to Increase Appropriations *
Within the FY 2026 Deschutes County Extension * RESOLUTION NO. 2025-050
And 4-H Service District Budget *

WHEREAS, the Deschutes County Finance Department presented to the Board of County Commissioners on 12/17/2025, with regards to increasing Beginning Working Capital and Appropriations within the Deschutes County Extension and 4-H Fund, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, it is necessary to increase appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON ACTING AS THE GOVERNING BODY OF THE DESCHUTES COUNTY EXTENSION AND 4-H SERVICE DISTRICT, as follows:

Section 1. That Beginning Working Capital be recognized and the following revenue be increased in the Fiscal Year 2026 (FY 2026) Budget:

<u>Deschutes County Extension & 4H Service District - General Fund</u>	
Beginning Working Capital	\$ 48,815
Total Deschutes County Extension & 4H Service District	<u>\$ 48,815</u>

Section 2. That the following expenditures be appropriated in the FY 2026 Budget:

<u>Deschutes County Extension & 4H Service District - General Fund</u>	
Contingency	\$ 48,815
Total Deschutes County Extension & 4H Service District	<u>\$ 48,815</u>

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON ACTING
AS THE GOVERNING BODY OF THE
DECHUTES COUNTY EXTENSION AND 4-H
SERVICE DISTRICT

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			7207450	301000	Beginning Working Capital	\$ 305,000	\$ 48,815	\$ 353,815
TOTAL						\$ 305,000	\$ 48,815	\$ 353,815

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			7207450	501971	Contingency	Contingency	\$ 136,772	\$ 48,815	\$ 185,587
TOTAL						\$ 136,772	\$ 48,815	\$ 185,587	

A supplemental budget is required to increase Beginning Working Capital and appropriations for the OSU Extension and 4-H County Service District.

Fund:

720

Extension 4-H

Dept:

Service District

Requested by:

Cam Sparks

Date:

12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Approval of third amendment to the lease with Telecare Mental Health Services of Oregon for the Recovery Center at 20370 Poe Shoes Drive in Bend

RECOMMENDED MOTION:

Move approval of Document No. 2025-1047, a Third Amendment to the Lease with Telecare Mental Health Services of Oregon, Inc., for the Recovery Center located at 20370 Poe Sholes Drive, Bend.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns the +/- 7,500 square foot Recovery Center located at 20370 Poe Sholes Drive in Bend. When the building was constructed in 2009, the County received a \$750,000 State Mental Health grant, which required the building to be used to operate a 24-hour secure residential mental health treatment facility. Deschutes County Health Services has continued to contract with Telecare Mental Health Services of Oregon, Inc. (Telecare), which is a private for-profit organization, to operate the Recovery Center.

The initial lease included a ten-year term and two subsequent five-year renewal options. In October 2020, Telecare exercised the first five-year option, which was approved by the Board of County Commissioners. In coordination with Health Services, Telecare is opting to exercise the second five-year option to extend the lease through December 18, 2030.

The lease provides for a rate adjustment based on the September 2025 Pacific Region Consumer Price Index (CPI), released by the U.S. Bureau of Labor Statistics, which is 3.46%. However, the lease caps the increase at 3% for the first renewal year with 2.5% annual escalations thereafter. The 5-year renewal includes a starting lease rate of \$16,264/month.

BUDGET IMPACTS:

\$16,264/month with 2.5% annual escalations.

ATTENDANCE:

Kristie Bollinger – Deschutes County Property Management

REVIEWED

LEGAL COUNSEL

**THIRD AMENDMENT TO LEASE (Document Number 2010-163)
Document Number 2025-1047**

This THIRD AMENDMENT ("Amendment") is made as of the date of the last signature affixed hereto ("Effective Date") by and between DESCHUTES COUNTY, a political subdivision of the State of Oregon ("Lessor"), and TELECARE MENTAL HEALTH SERVICES OF OREGON, INC., an Oregon corporation ("Lessee"). Lessor and Lessee referred to hereinafter as "Party" or "Parties."

WHEREAS, the Parties desire to amend that certain Lease ("Lease") known as Deschutes County Document No. 2010-163 with an effective date of December 19, 2010, and First Amendment to Lease known as Deschutes County Document No. 2011-003 with an effective date of December 19, 2010, and Second Amendment to Lease known as Deschutes County Document No. 2020-563 with an effective date of December 19, 2020, between the Parties;

NOW, THEREFORE the Parties agree to the following:

1. This Amendment exercises the second of two (5) year options to extend the lease and shall be effective December 19, 2025 through December 18, 2030 ("Second Option Period").
2. Section 1.5 Base Rent: Exhibit B is attached for the Second Option Period, and no other changes are made to this section.

All other terms and conditions of the original Lease, First Amendment, and Second Amendment shall remain in full force and effect.

[SIGNATURE PAGES TO FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this Lease to be effective for all purposes as of the Effective Date.

LESSOR:

DATED this _____ of _____, 2025

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

PATTI ADAIR, Vice Chair

ATTEST:

Recording Secretary

PHIL CHANG, Commissioner

[SIGNATURE PAGES TO FOLLOW]

LESSEE:


DATED this ____ day of _____, 2025

TELECARE MENTAL HEALTH SERVICES OF
OREGON, INC.


Trisha Niemuth (Dec 3, 2025 17:31:25 MST)

Trisha Niemuth, SVP / Chief Administrative and
Chief Financial Officer

TELECARE MENTAL HEALTH SERVICES OF
OREGON, INC.


Cameron Coltharp (Dec 3, 2025 15:23:54 PST)

Cameron Coltharp, VP – Facilities and Business
Services

EXHIBIT B

Lease Year	CPI for All Urban Consumers for the Pacific Division* calculate at 3.46%, the Lease allows Basic Rent to be escalated no more than 3%. Followed by 2.5% Annual Escalator.	Annual Lease Value
16	\$16,264	\$195,168
17	\$16,671	\$200,052
18	\$17,088	\$205,056
19	\$17,515	\$210,180
20	\$17,953	\$215,436

*

Data extracted on: November 3, 2025 (4:29:46 PM)

Consumer Price Index for All Urban Consumers (CPI-U)

Series Id: CUUR0490SA0
Not Seasonally Adjusted
Series Title: All items in Pacific, all urban consumers, not seasonally adjusted
Area: Pacific
Item: All items
Base Period: DECEMBER 2017=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2017												100.000			
2018	100.521	101.070	101.499	101.831	102.214	102.439	102.619	102.831	103.090	103.553	103.299	103.083	102.337	101.596	103.079
2019	103.401	103.727	104.100	104.967	105.336	105.347	105.397	105.382	105.701	106.238	106.048	105.744	105.116	104.480	105.752
2020	106.076	106.583	106.411	105.963	105.988	106.277	106.914	107.309	107.292	107.525	107.535	107.471	106.779	106.216	107.341
2021	107.680	108.262	108.947	109.951	110.731	111.751	112.297	112.489	112.710	113.530	114.103	114.454	111.409	109.554	113.264
2022	115.521	116.323	117.774	118.546	119.543	121.046	121.095	121.024	121.439	122.266	121.695	121.105	119.781	118.126	121.437
2023	122.406	122.935	123.395	124.019	124.642	125.169	125.304	125.901	126.283	126.382	125.904	125.743	124.840	123.761	125.920
2024	126.632	127.230	128.341	129.096	129.216	128.979	128.807	128.796	129.242	129.400	129.323	129.276	128.695	128.249	129.141
2025	130.217	130.940	131.689	132.336	132.702	132.826	133.014	133.288	133.724					131.785	



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of Board Signature on letters of appointment, reappointment and thanks for various Special Road Districts

RECOMMENDED MOTION:

Move Approval of Board Signature on the following letters:

- Thanking Jerry Meilink for service on the Ponderosa Pines East Special Road District Board
- Thanking Russ Reed for service on the River Bend Estates Special Road District Board
- Appointing Jim Chambers for service on the River Bend Estates Special Road District Board
- Reappointing Donald Olsen for service on the Cascade View Estates Special Road District
- Thanking Karen Stone and Mark Dietz for service on the Newberry Estates Special Road District
- Appointing Joseph DelDonno and Danielle Pokorny for service on the Newberry Estates Special Road District
- Thanking Kate Reed for service on the River Forest Acres Special Road District
- Appointing Christopher Bond for service on the River Forest Acres Special Road District
- Thanking Bill Shurte for service on the Pinewood Country Estates Special Road District

For Recording Stamp Only

BEFORE THE BOARD OF COMMISSIONERS OF DESCHUTES COUNTY, OREGON

PROCLAMATION

Whereas, on July 4, 2026, America will commemorate the 250th anniversary of the signing of the Declaration of Independence; and

Whereas, this historic milestone is an opportunity to celebrate our nation's principles of liberty, equality, and government by consent of the governed; and

Whereas, the United States Constitution stands as the world's longest-running constitution, and our Bill of Rights bestows privileges elemental to being American, including the right to freedom of religion and the right to trial by a jury of one's peers; and

Whereas, since our nation's founding, Americans have courageously and successfully risen up against societal wrongs such as slavery and taxation without representation; and

Whereas, America's civil rights movement in the 20th century inspired other civil rights movements around the globe; and

Whereas, American servicemen and women have gone to battle against tyranny on the world stage at great personal sacrifice; and

Whereas, America established the world's first national park and further built the Panama Canal for the mankind's collective benefit; and

Whereas, by believing in progress and scientific and cultural advancements, American innovation has spurred inventions such as polio vaccines, MRIs, anesthesia, blood banks, electricity, airplanes, the internet, the satellite GPS system, air conditioners and cell phones in addition to enduring artistic pursuits and athletic pastimes such as jazz, blues, rock n' roll, country music, baseball, basketball, and football;

NOW, THEREFORE, the Deschutes County Board of Commissioners encourages members of the community to reflect on our country’s past and honor the contributions of all who have taken part in the shaping of our nation as we move forward to continue making history over the next 250 years.

Dated this ____ day of _____ 2025 by the Deschutes County Board of Commissioners.

Anthony DeBone, Chair

Patti Adair, Vice Chair

ATTEST:

Recording Secretary

Phil Chang, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of first reading of Ordinance No. 2025-020: Sunriver Community Limited District Text Amendment

RECOMMENDED MOTION:

Move approval of first reading of Ordinance No. 2025-020 by title only.

BACKGROUND AND POLICY IMPLICATIONS:

On December 17, 2025, staff will present Ordinance No. 2025-020 to the Board of County Commissioners ("Board") for consideration of First Reading. On December 5, 2025, the Board voted 3-0 to adopt the Hearings Officer's Recommendation. The ordinance attached hereto will formally adopt the Text Amendment.

The attached memorandum provides additional background.

BUDGET IMPACTS:

None

ATTENDANCE:

Caroline House, Senior Planner



COMMUNITY DEVELOPMENT

MEMORANDUM

TO: Deschutes County Board of Commissioners

FROM: Caroline House, Senior Planner

DATE: December 10, 2025

SUBJECT: Consideration of First Reading: Sunriver Community Limited District Text Amendment

On December 17, 2025, staff will present Ordinance No. 2025-020 to the Board of County Commissioners ("Board") for consideration of First Reading. On December 5, 2025, the Board voted 3-0 to adopt the Hearings Officer's Recommendation. The ordinance attached hereto will formally adopt the Text Amendment.

I. OVERVIEW OF TEXT AMENDMENT

Sunriver Resort ("Applicant") requested a Text Amendment to Deschutes County Code ("DCC") Section 18.108.140. The requested amendment only affects properties *with existing structures* that are partially located in both the Sunriver Community Limited ("CL") and Resort Equestrian ("RE") Districts. There is one property with these conditions, which is identified on County Assessor's Maps 19-11-31 as tax lot 300.

The Applicant narrowly tailored the requested text amendment to address a split zoning issue for the existing Sunriver Boarding Stable structure, which is split zoned CL District and RE District. This text amendment will expand the allowed uses of the existing Sunriver Boarding Stable structure located in the CL District to include the uses allowed outright in the RE District.

II. NEXT STEPS

Staff will return on Wednesday, January 7, 2026, for Second Reading of Ordinance 2025-020.

III. RECORD

The record for this matter is as presented at the following Deschutes County Community Development Department website:

<https://www.deschutes.org/cd/page/247-25-000035-ta-sunriver-community-limited-district-text-amendment>

Attachments:

- Ordinance No. 2025-020 and Corresponding Exhibits

REVIEWED

LEGAL COUNSEL

12/17/2025 Item #12.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Ordinance Amending Deschutes County *
Code Title 18, Zoning Ordinance, Relating to Uses *
Allowed in the Sunriver Community Limited District. *
*

ORDINANCE NO. 2025-020

WHEREAS, Sunriver Resort Limited Partnership applied for a text amendment to Deschutes County Code (“DCC”) Section 18.108.140 (Planning Division File No. 247-25-000035-TA); and

WHEREAS, after notice was given in accordance with applicable law, a public hearing was held on October 23, 2025, before the Deschutes County Hearings Officer; and

WHEREAS, on November 4, 2025, the Hearings Officer forwarded a recommendation of approval of the proposed text amendment to the Board of County Commissioners (“Board”); and

WHEREAS, pursuant to DCC 22.28.030(B), the Board shall, in the absence of an appeal, adopt the Hearings Officer’s recommendation; and

WHEREAS, the Board voted 3-0 on December 3, 2025, to accept the Hearings Officer’s Recommendation; now, therefore,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ORDAINS as follows:

Section 1. AMENDMENT. DCC Section 18.108.140, Sunriver Community Limited (CL District), is amended to read as described in Exhibit “A”, attached and incorporated by reference herein, with new language underlined and deleted language set forth in ~~strike through~~.

Section 2. FINDINGS. The Board adopts as its decision the Hearings Officer’s Recommendation, Exhibit “B”, attached and incorporated by reference herein.

///

Dated this _____ of _____, 2026

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DeBONE, Chair

PATTI ADAIR, Vice Chair

ATTEST:

Recording Secretary

PHILIP CHANG, Commissioner

Date of 1st Reading: _____ day of _____, 2025.

Date of 2nd Reading: _____ day of _____, 2026.

Record of Adoption Vote:

Commissioner	Yes	No	Abstained	Excused
Anthony DeBone	_____	_____	_____	_____
Patti Adair	_____	_____	_____	_____
Philip Chang	_____	_____	_____	_____

Effective date: _____ day of _____, 2026.

Exhibit A to Ordinance 2025-020

CHAPTER 18.108 URBAN UNINCORPORATED COMMUNITY ZONE; SUNRIVER**18.108.140 Community Limited; CL District**

- A. Uses Permitted Outright. The following uses are permitted outright, subject to the applicable provisions of DCC 18.116 and DCC 18.124:
1. Picnic and barbecue areas, including picnic tables and benches.
 2. Recreational path.
 3. For any structure existing as of April 7, 2026 that is located partially in the CL District and partially in the RE District, any use permitted in the RE District is also permitted in the portion of the structure in the CL District.

HISTORY

Repealed & Reenacted by Ord. 97-078 §2 on 12/31/1997

Amended by Ord. 2025-002 §26 on 3/28/2025

Amended by Ord. 2025-020 §1 on x/xx/xxxx

Exhibit B to Ordinance 2025-20

Mailing Date:	12/17/2025 Item #12.
uesday, November 4, 2025	

HEARINGS OFFICER RECOMMENDATION SUNRIVER COMMUNITY LIMITED DISTRICT TEXT AMENDMENT

FILE NUMBER: 247-25-000035-TA

**SUBJECT PROPERTIES/
OWNER:**

Mailing Name: SUNRIVER RESORT LIMITED PARTNERSHIP
Map and Taxlots: 1911310000300 /2011060000500
Accounts: 136299 / 259336
Situs Address: 17400 DESCHUTES RD, SUNRIVER, OR 97707

APPLICANT: Radler White Parks & Alexander, LLP ("Applicant")

REQUEST: The Applicant requests approval of a text amendment of the Deschutes County Code (DCC) Section 18.108.140, Sunriver Community Limited (CL) District, to add the following new use as a use permitted outright:

"3. For any structure existing as of [EFFECTIVE DATE OF ORDINANCE] that is located partially in the CL District and partially in the [Resort Equestrian] RE District, any use permitted in the RE District is also permitted in the portion of the structure in the CL District."

The applicability of the proposed amendment is limited to the subject properties listed at the top of this recommendation.

HEARINGS OFFICER: Gregory J. Frank

STAFF CONTACT: Caroline House, Senior Planner
Phone: 541-388-6667
Email: Caroline.House@deschutes.org

RECORD: Record items can be viewed and downloaded from:
<https://www.deschutes.org/cd/page/247-25-000035-ta-sunriver-community-limited-district-text-amendment>

I. GENERAL FINDINGS:

Applicant filed an application (Applicant's Proposal") for a text amendment as summarized above (Request Section). A Notice of Public Hearing was published consistent with the Deschutes County Code ("DCC") setting a hearing date for 1:00 p.m. on October 23, 2025 (the "Hearing"). The Hearing was held virtually and in-person (in the Deschutes Services Building – First Floor – Barnes & Sawyer Rooms, 1300 NW Wall Street, Bend, OR 97703). Present at the Hearing were Deschutes County staff, Gregory J Frank ("Hearings Officer") and representatives of the Applicant. No person testified at the Hearing, either virtually or in person, in opposition or neutral to the Applicant's Proposal.

Deschutes County Staff Planner Caroline House ("House") provided a presentation/overview of Applicant's Proposal and Staff's analysis of Applicant's Proposal. Attorney Steven Hultberg ("Hultberg") appeared at the Hearing and provided a brief summary of Applicant's Proposal. Hultberg requested the Hearings Officer adopt the analysis and conclusions set forth in the Staff Report, Sunriver Community Limited District Text Amendment (Staff Report").

The Staff Report, in the Conclusion and Recommendation section, stated the following:

"Based on the findings above, staff believes the proposed text amendment complies with the applicable criteria of DCC Title 18, DCC Title 22, DCC Title 23 and the applicable sections of OAR. Staff requests the Hearings Officer determine if the Applicant has met the burden of proof necessary to justify the proposed text amendment."

The Hearings Officer reviewed the Staff Report and other documents contained in the public record. The Hearings Officer finds the Staff Report correctly identified relevant approval criteria. The Hearings Officer finds Staff's analysis of the relevant approval criteria and evidence in the record is factually and legally supportable. The Hearings Officer concurs with the first sentence of the Staff's above quoted conclusion and therefore finds that Applicant's Proposal has met the legally mandated burden of proof to merit approval.

The Hearings Officer incorporates the Staff Report (attached to this Hearings Officer Recommendation) as additional findings and conclusions.

II. RECOMMENDATION:

The Hearings Officer recommends approval of Applicant's Proposal.



Gregory J. Frank
Deschutes County Hearings Officer

Attached: Staff Report for 247-25-000035-TA



COMMUNITY DEVELOPMENT

STAFF REPORT SUNRIVER COMMUNITY LIMITED DISTRICT TEXT AMENDMENT

FILE NUMBER: 247-25-000035-TA

**SUBJECT PROPERTIES/
OWNER:**

Mailing Name: SUNRIVER RESORT LIMITED PARTNERSHIP
Map and Taxlot: 1911310000300 /2011060000500
Account: 136299 / 259336
Situs Address: 17400 DESCHUTES RD, SUNRIVER, OR 97707

APPLICANT: Radler White Parks & Alexander, LLP ("Applicant")

REQUEST: The Applicant requests approval of a text amendment of the Deschutes County Code (DCC) Section 18.108.140, Sunriver Community Limited (CL) District, to add the following new use as a use permitted outright:

"3. For any structure existing as of [EFFECTIVE DATE OF ORDINANCE] that is located partially in the CL District and partially in the [Resort Equestrian] RE District, any use permitted in the RE District is also permitted in the portion of the structure in the CL District."

The applicability of the proposed amendment is limited to the subject properties listed at the top of this staff report.

STAFF CONTACT: Caroline House, Senior Planner
Phone: 541-388-6667
Email: Caroline.House@deschutes.org

RECORD: Record items can be viewed and downloaded from:
<https://www.deschutes.org/cd/page/247-25-000035-ta-sunriver-community-limited-district-text-amendment>

I. **APPLICABLE CRITERIA:**

Deschutes County Code (DCC)

Title 18, Deschutes County Zoning Ordinance:

Chapter 18.108, Urban Unincorporated Community Zone - Sunriver

Chapter 18.136, Amendments

Title 22, Deschutes County Development Procedures Ordinance

Title 23, Comprehensive Plan

Chapter 1, Comprehensive Planning

Chapter 4, Urban Growth Management

Oregon Administrative Rules (OARs)

OAR 660-012, Transportation Planning

OAR 660-015, Statewide Planning Goals and Guidelines

OAR 660-022, Unincorporated Communities

II. **BASIC FINDINGS:**

SITE DESCRIPTION: The Applicant's proposed text amendment will only affect properties with existing structures that are partially located in both the CL and RE Districts within the Urban Unincorporated Community of Sunriver. In total, there are only two properties in Deschutes County with the RE District zoning designation and both properties also contain CL zoned land or abut the CL District. These properties are identified on Deschutes County Assessor's Maps 19-11-31, as tax lot 300 and 20-11-06, as tax lot 500 (see *Figure 1* below). Sunriver Resort Limited Partnership (L.P.) owns both tax lots and below staff provides a more detailed site description for each tax lot.

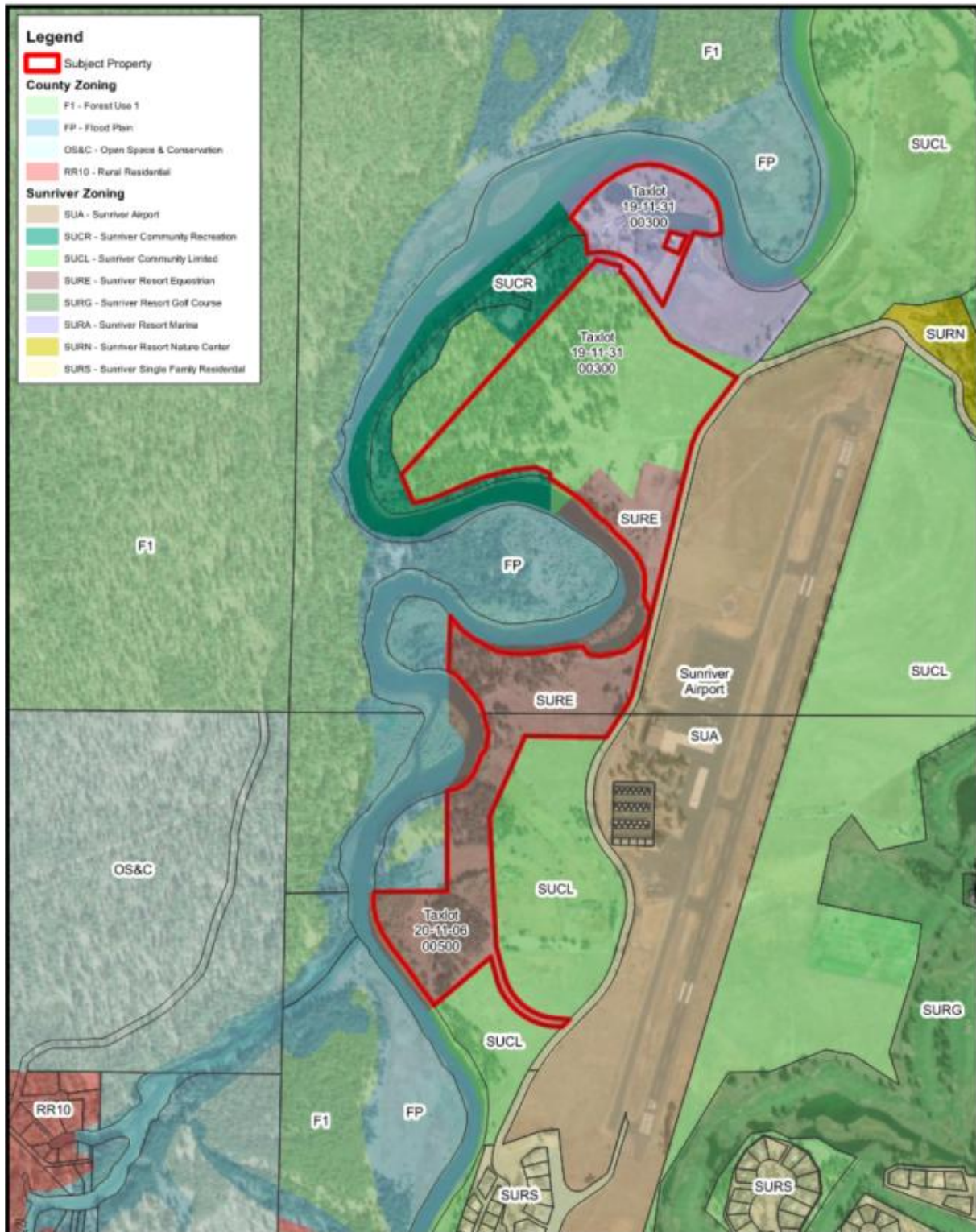
Tax Lot 300

This +/-104-59-acre irregularly shaped property is split zoned RE District, CL District, and Resort Marina (RA) District in the Urban Unincorporated Community of Sunriver. In addition, the Airport Safety (AS) and Landscape Management (LM) Combining Zones and Sunriver Flood Plain District (SUFP) apply to this tax lot. The southeast lot line abuts River Road, a private local road, and Deschutes Road, also a private local road, bisects the northern third of the tax lot. Paved recreational paths are established along the east lot line and southern areas of the tax lot. The north lot line and portions of the west lot line abut the Deschutes River. The Sunriver Resort Marina is established on the northern third and the Sunriver Stables are established on the south-central area of the property. Most of the Sunriver Stables structures are located entirely in RE District. However, there is one existing equestrian stable structure located partially in the CL District and partially in the RE District (see *Figure 2* below). According to the FEMA Flood Insurance Rate Map (FIRM) for Deschutes County and the Local Wetlands Inventory, respectively, this property is partially located in the 100-year flood plain and contains significant areas of jurisdictional wetlands.

Tax Lot 500

This +/- 26.40-acre irregularly shaped property is entirely zoned RE District. The AS and LM Combining Zones and the SUFP also apply. The east lot lines abut River Road and the west lot lines abut the

Figure 1 – Subject Properties & Base Zone Designations



*Figure 2 – Existing Structure on Tax Lot 300 Partially in the CL and RE Districts
(Reference Blue Bubbled Structure)*



PROPOSAL: The Applicant's Burden of Proof includes the following background on why this text amendment has been requested:

The applicant represents Sunriver Resort Limited Partnership, the owner of the Sunriver Stables, located at 57215 River Rd, Sunriver, OR 97707. The minor text amendment proposed in this application is intended to address an existing boarding stable building (the "Boarding Stable") that appears to straddle the line between the SU-CL (Sunriver – Community Limited) and SU-RE (Sunriver – Resort Equestrian) zones.

The proposed text amendment is narrowly tailored to address the split zoning issue of the Boarding Stable that staff recently brought to our attention. The Boarding Stable itself was approved in 2007 in County Land Use Case File No. SP-07-43 (the "2007 Approval"). However, the 2007 Approval is ambiguous about the approved location of the new building and, as far as we and staff can tell, the Boarding Stable today straddles the zoning boundary line. The erroneous location was not identified by the County in its inspections at the time of construction nor by the owner in the 18 years since the 2007 approval of the Boarding Stable. Although we have not been able to identify the precise cause of this issue, the applicant hopes that this text amendment can bring resolution to the issue staff have brought to our attention.

The Applicant's Burden of Proof includes the following information on the proposed language of the text amendment:

The applicant proposes the following amendment to the text of Deschutes County Code (“**DCC**”) Title 18, Chapter 18.108, Sunriver – Community Limited zone (“**CL**”). The proposed change would permit existing structures that straddle the zoning boundary between the CL zone and an abutting Sunriver – Resort Equestrian zoned area (“**RE**”) to conduct the use permitted in the RE zone in the portion of the structure in the CL zone.

To the applicant’s knowledge, the only existing structure that straddles those two zoning boundaries in the county is the Boarding Stable approved in the 2007 Approval.

The amendments would not remove text from the code, and would add the following text, indicated in blue underline:

18.108.140 Community Limited; CL District

- A. Uses Permitted Outright. The following uses are permitted outright:
1. Picnic and barbecue areas, including picnic tables and benches.
 2. Recreational path
 3. For any structure existing as of [EFFECTIVE DATE OF ORDINANCE] that is located partially in the CL District and partially in the RE District, any use permitted in the RE District is also permitted in the portion of the structure in the CL District.

As the relevant text only applies to an existing structure “partially in the CL District and partially in the RE District”, the proposed amendment is limited in applicability to locations where the CL and RE districts are abutting. To the applicant’s knowledge, and consistent with the zone’s special purpose for the Sunriver community, the RE district is only applied to lands in the area to the west of the Sunriver Airport, where it abuts the CL district to the north and south, as shown on the following page.

Staff finds the proposed text amendment will expand the uses permitted outright, for the portion of the existing structure in the CL District, to also include:

- An equestrian facility;
- A park;
- A playground; and
- A building or buildings each not exceeding 8,000 square feet of floor area which include any combination of:
 - Retail sales, rental, and repair services commonly associated with equestrian facilities.

Lastly, staff notes all uses permitted outright under DCC 18.108.140(A) are subject to the applicable provisions of DCC 18.116 and DCC 18.124. Based on the Applicant’s response above, the Applicant is not proposing to “remove text from the code” and these provisions would continue to apply.

PUBLIC AGENCY COMMENTS: The Planning Division mailed notice on February 5, 2025, to several public agencies and received the following comments:

Deschutes County Building Division, Randy Scheid

NOTICE: The Deschutes County Building Safety Divisions code mandates that Access, Egress, Setbacks, Fire & Life Safety, Fire Fighting Water Supplies, etc. must be specifically addressed during the appropriate plan review process with regard to any proposed structures and occupancies.

Accordingly, all Building Code required items will be addressed, when a specific structure, occupancy, and type of construction is proposed and submitted for plan review.

Deschutes County Transportation Planner, Tarik Rawlings (August 6, 2025, Revised Comments)

I have reviewed the transmittal materials for 247-25-000035-TA for a text amendment request to DCC 18.108.140 (Sunriver Community Limited (CL) District) to add the following as a use permitted outright:

"3. For any structure existing as of [EFFECTIVE DATE OF ORDINANCE] that is located partially in the CL District and partially in the RE District, any use permitted in the RE District is also permitted in the portion of the structure in the CL District."

The proposed text amendment is limited to the following properties, totaling 130.99 acres within the Sunriver Resort Equestrian District (SURE), Sunriver Flood Plain District (SUFP), Sunriver Community Limited District (CL), Sunriver Resort Marina District (SURA), Flood Plain (FP) Zone, and the Airport Safety (AS) and Landscape Management (LM) Combining Zones:

Mailing Name: SUNRIVER RESORT LIMITED PARTNERSHIP

Map and Taxlot: 1911310000300 /2011060000500

Account: 136299 / 259336

Situs Address: 17400 DESCHUTES RD, SUNRIVER, OR 97707

I have reviewed the application materials for potential Transportation Planning Rule (TPR) effects. While the proposal would effectively allow some form of structural development where there is currently no allowance, the location of the subject zoning districts (SURE, SUCL) within the larger Sunriver Urban Unincorporated Community (UUC) demonstrates compliance with the allowable uses for UUCs as defined in OAR 660-022-0010 and further described in OAR 660-022-0040. Overall, the proposed amendments appear to comply with TPR provisions. Staff has also reviewed the proposed amendments against the Sunriver UUC goals and policies outlined in the draft Deschutes County 2040 Comprehensive Plan (Chapter 11), and the current 2010-2030 Deschutes County Comprehensive Plan and finds that the proposal appears to comply with the various initiatives outlined therein and produces no foreseeable adverse effects.

Any subsequent development on the subject properties may require transportation analysis pursuant to DCC 18.116.310, produced by an Oregon-certified Transportation engineer, if

and when such development is proposed. As the property's adjacent roadways are private roadways, staff finds the access permit requirements of DCC 12.28.050 do not apply.

Board Resolution 2024-038 sets a transportation system development charge (SDC) rate of \$5,856 per p.m. peak hour trip. As the proposal is a legislative amendment and no development is included, no SDCs apply to the subject proposal.

Oregon Department of Aviation, Brandon Pike

Thank you for providing the opportunity for the Oregon Department of Aviation (ODAV) to comment on file number(s): 247-25-000035-TA

ODAV has reviewed the proposal and prepared the following comment(s):

1. In accordance with FAR Part 77.9 and OAR 738-070-0060, future development at this site may be required to undergo aeronautical evaluations by the FAA and ODAV. The applicant can use the FAA's [Notice Criteria Tool](#) to determine which proposed structures (including any cranes or other tall construction equipment) warrant a notice of construction. If so, they are required to provide separate notices of construction to both the FAA and ODAV. The applicant should receive the resulting aeronautical determination letters from the FAA and ODAV prior to approval of any building permits.
2. The height of any new structures, trees, and other planted vegetation shall not penetrate FAR Part 77 Imaginary Surfaces, as determined by the FAA and ODAV.
3. The subject property appears to be located partially under the transitional surface of Sunriver Airport. Pursuant to the State of Oregon's Airport Land Use Compatibility Guidebook, some forms of development are not considered compatible land uses when located near a public-use airport. Per Table 3-4: Compatible Land Uses per FAR Part 77 Surfaces and FAA Safety Areas, the following land uses are identified as incompatible developments when located under the transitional surface of public-use airports: residential uses, places of public assembly, most recreational uses, and resource production and extraction uses.

ODAV does not recommend approval of development which is found to be in conflict with the Airport Land Use Compatibility Guidebook. The applicant is advised to contact Brandon Pike, Aviation Planner with ODAV (see contact information below) to discuss potential aviation-related concerns or limitations with the property.

Please reach out if you have questions or concerns. I'm available if the applicant has any questions or wants our input at this stage.

The Applicant contacted ODAV and, in response to that communication, ODAV provided the following additional comments on February 25, 2025:

Thank you for providing this clarifying information. It's helpful to know the background and purpose of the application.

These comments are partially intended to alert the property owner and/or applicant about the potential considerations that may need to be taken into account when owning and developing property near a public-use airport. So, while there is no new development proposed with this application, we include this information (specifically calling out future development) to ensure it enters the record and alerts the owner and future developers of these potential implications.

ODAV does not oppose the text amendment as proposed, so long as the considerations we've identified are recognized for future development.

The following agencies did not respond to the notice: Deschutes County Assessor, Deschutes County Code Enforcement, Deschutes County Onsite Wastewater Division, Deschutes National Forest, Oregon Department of Fish & Wildlife, Oregon Parks & Recreation, Sunriver Airport Manager, Sunriver Fire Department, Sunriver Owners' Association, Sunriver Utilities, and US Fish & Wildlife.

PUBLIC COMMENTS: The Planning Division mailed notice of the application to all property owners within 250 feet of the subject properties on February 5, 2025. The Applicant also complied with the posted notice requirements of Section 22.24.030(B) of Title 22. The Applicant submitted a Land Use Action Sign Affidavit indicating the Applicant posted notice of the land use action on February 10, 2025. No public comments were received.

NOTICE REQUIREMENT: On September 3, 2025, the Planning Division mailed a Notice of Public Hearing to all property owners within 250 feet of the subject property and public agencies. A Notice of Public Hearing was published in the Bend Bulletin on Sunday, September 7, 2025. Notice of the first evidentiary hearing was submitted to the Department of Land Conservation and Development on September 9, 2025.

REVIEW PERIOD: According to DCC 22.20.040(D), the review of the proposed quasi-judicial text amendment application is not subject to the 150-day review clock.

III. FINDINGS & CONCLUSIONS:

Deschutes County Code

Title 18, Deschutes Zoning Ordinance

Chapter 18.136, Amendments

Section 18.136.010, Amendments

DCC Title 18 may be amended as set forth in DCC 18.136. The procedures for text or legislative map changes shall be as set forth in DCC 22.12. A request by a property owner for a quasi-judicial map amendment shall be accomplished by filing an application on forms provided by the Planning Department and shall be subject to applicable procedures of DCC Title 22.

FINDING: The Applicant, as a representative of the property owner, has requested a quasi-judicial text amendment and filed the corresponding application. The Applicant has filed the required land use application forms for the proposal. The application will be reviewed utilizing the applicable procedures contained in DCC Title 22. Considering the nature of the proposed text amendment, staff believes the County's review requires a two-step process following both quasi-judicial and legislative procedures contained in DCC Title 22.

During a Hearings Officer's review of a recent applicant-initiated Text Amendment to the Airport Development (AD) zoning code¹, the Hearings Officer addressed this threshold question as follows:

By its express terms, [DCC 18.136.010] states that the process for a text amendment is as set forth in DCC 22.12. But DCC 22.12 broadly governs "legislative" procedures. DCC 22.04.020 defines legislative changes as follows:

Legislative changes generally involve broad public policy decisions that apply to other than an individual property owner. These include, without limitation, amendments to the text of the comprehensive plans, zoning ordinances, or the subdivision or partition ordinance and changes in zoning maps not directed at a small number of property owners.

As Staff points out in the Staff Report (attached to this decision as Exhibit B), the Text Amendments do not fit squarely within this definition. Further, the Code does not expressly define "text amendment" in the context of legislative changes or in the context of a quasi-judicial land use application, even though DCC 22.12.030 allows an individual to seek legislative changes through an application process. The Staff Report suggests that the Text Amendments should be processed in the same manner as a quasi-judicial plan amendment, which is governed by DCC 22.28.030.

¹ Reference Deschutes County File No. 247-23-000470-TA.

In support of its conclusion, Staff provides a detailed analysis under *Strawberry Hill 4 Wheelers v. Benton Co. Bd. of Comm.*, 287 Or 591, 601 P2d 769 (1979) ("*Strawberry Hill 4 Wheelers*"). In that case, the Oregon Supreme Court set out a multi-factor test to determine what process applies to a land use application:

Generally, to characterize a process as adjudication presupposes that the process is bound to result in a decision and that the decision is bound to apply preexisting criteria to concrete facts. The latter test alone [applying preexisting criteria to concrete facts] proves too much; there are many laws that authorize the pursuit of one or more objectives stated in general terms without turning the choice of action into an adjudication. Thus a further consideration has been whether the action, even when the governing criteria leave much room for policy discretion, is directed at a closely circumscribed factual situation or a relatively small number of persons. The coincidence both of this factor and of preexisting criteria of judgment has led the court to conclude that some land use laws and similar laws imply quasi[-]judicial procedures for certain local government decisions. *Strawberry Hill 4 Wheelers* at 602-03.

As Staff correctly notes, the *Strawberry Hill 4 Wheelers* decision sets out three factors which must be considered:

1. Is the inquiry bound to result in a decision?
2. Are there preexisting criteria that are applied to concrete facts?
3. Is the inquiry directed at a closely circumscribed factual situation or a relatively small number of persons?

Although it is a close call, the Hearings Officer agrees with Staff that the three factors listed above, in this case, warrant following a quasi-judicial process for the City's Application, at least initially.

...

At the same time, the Text Amendments carry the qualities of a legislative act. The language in DCC 22.04.020 provides that legislative changes "generally involve broad public policy decisions that apply to other than an individual property owner" (emphasis added), and that definition does not state that decisions applicable to only one individual property owner cannot be legislative. Indeed, that Code provision goes on to list examples of legislative decisions, including amendments to the text of zoning ordinances.

An important component of DCC 22.12 is DCC 22.12.050, addressing final decisions. That Code provision states that "[a]ll legislative changes shall be adopted by ordinance." That language does not distinguish between purely legislative changes and those legislative changes that may be processed using a quasi-judicial process. This makes sense because the DCC is adopted by ordinance, and any changes to the text of the Code would be an amendment to that adopted ordinance. It also makes sense because ORS 215.503(2) requires that "[a]ll legislative acts relating to comprehensive plans, land use planning or zoning adopted by the governing body of a county shall be by ordinance" (emphasis added).

Based on the foregoing, I find that, in this case, the adoption of text amendments proposed by an applicant is a two-step process. In the first step of the process, the Applicant has a right under the Code to submit and to have considered an application to amend the Code's text. This phase of the process is quasi-judicial in nature and it is appropriate to have a hearing and to build a record following the principles of a quasi-judicial process. As part of that process, the Hearings Officer is addressing the application only of the County's existing laws. The second step of the process is for the Deschutes County Board of Commissioners ("County Board") to adopt an ordinance to incorporate any text amendments to the Code. Amendments to the text of a zoning ordinance are a change in the County's law, and only the County Board can make such a change. In other words, the Hearings Officer is without authority to amend the County's Code. The Hearings Officer, however, can make a recommendation to the County Board based on what develops in the quasi-judicial phase of the process. The County Board is free to accept or to reject the Hearings Officer's recommendation.

As noted above, the *Strawberry Hill 4 Wheelers* test requires a case-specific analysis of all three factors in combination. For the purposes of this review, staff addresses each component of the *Strawberry Hill 4 Wheelers* test below:

1. Results in a Decision

The Applicant has submitted an application for a text amendment. The request will result in either an approval or a denial, and a decision will be issued by the Board of County Commissioners ("Board") pursuant to DCC Title 22. As opposed to a policy change initiated by staff or decision-makers, which has a wide discretionary choice between action and inaction, the subject request was submitted as a land use application by the property owner and the County must take final action on it. Staff finds the subject amendment clearly meets this component of the *Strawberry Hill 4 Wheelers* test.

2. Preexisting Criteria Applied to Concrete Facts

The subject application is being reviewed based on the preexisting criteria listed in Section I and the Applicant's submittal includes a clear and concise statement of facts necessitating the subject application. Therefore, staff finds preexisting criteria are being applied to concrete facts and the application meets this component of the *Strawberry Hill 4 Wheelers* test.

3. Directed at a Small Number of Persons

The Applicant's proposed text amendment will only affect properties with existing structures that are partially located in both the CL District and RE District within the Urban Unincorporated Community of Sunriver. As detailed in the Basic findings section, there is only one property with these zoning conditions (ref. Deschutes County Assessor's Map 19-11-31, tax lot 300) and the Applicant owns this property. Therefore, staff finds the proposed text amendment is directed at a small number of persons and meets this component of the *Strawberry Hill 4 Wheelers* test.

When the factors above are considered in combination, staff finds the *Strawberry Hill 4 Wheelers* test is met and the subject text amendment can initially be reviewed as part of quasi-judicial process. As noted in *Hood River Valley v. Board of Cty. Commissioners*, the differentiation between a legislative and quasi-judicial process is important in order to ensure all affected parties are given a fair process. In this case, a quasi-judicial process will provide for a public hearing before a Hearings Officer and, subsequently, requires final action by the Board as part of a legislative process.

Title 22, Deschutes County Development Procedures Ordinance

Chapter 22.12, Legislative Procedures

Section 22.12.010, Hearing Required.

No legislative change shall be adopted without review by the Planning Commission and a public hearing before the Board of County Commissioners. Public hearings before the Planning Commission shall be set at the discretion of the Planning Director, unless otherwise required by state law.

FINDING: As described above, staff finds the subject application is being reviewed as part of a quasi-judicial and legislative process. The Hearings Officer is being asked to make a recommendation to the Board. The Board will ultimately approve or deny the application and, if approved, adopt an ordinance as part of a legislative process. The Planning Director has exercised their discretion not to set a hearing before the Planning Commission.

Section 22.12.020, Notice.

A. Published Notice

- 1. Notice of a legislative change shall be published in a newspaper of general circulation in the county at least 10 days prior to each public hearing.***
- 2. The notice shall state the time and place of the hearing and contain a statement describing the general subject matter of the ordinance under consideration.***

FINDING: This criterion will be met as notice will be published in The Bulletin newspaper at least 10 days prior to each public hearing.

- B. Posted Notice. Notice shall be posted at the discretion of the Planning Director and where necessary to comply with ORS 203.045.***
- C. Individual Notice. Individual notice to property owners, as defined in DCC 22.08.010(A), shall be provided at the discretion of the Planning Director, except as required by ORS 215.503.***

FINDING: As noted in the Basic Findings section, the Applicant complied with the posted notice

requirement and individual notice was mailed to property owners within 250 feet of the subject properties.

D. Media notice. Copies of the notice of hearing shall be transmitted to other newspapers published in Deschutes County.

FINDING: Copies of the notice of hearing will be provided to the County public information official for wider media distribution. This criterion has been met.

Section 22.12.030, Initiation Of Legislative Changes.

A legislative change may be initiated by application of individuals upon payment of required fees as well as by the Board of Commissioners or the Planning Commission.

FINDING: The Applicant has submitted the required fees and requested a text amendment. Staff finds the Applicant is granted permission under this criterion to initiate a legislative change and has submitted the necessary fee and materials.

Section 22.12.040, Hearings Body.

A. The following shall serve as hearings or review body for legislative changes in this order:

- 1. The Planning Commission.***
- 2. The Board of County Commissioners.***

FINDING: As described above, the subject application is initially being processed as part of a quasi-judicial process. For this reason, this application has been referred to a Hearings Officer rather than the Planning Commission for a recommendation. The adoption of the proposed text amendment will follow a legislative process because it must be approved by the Board. For the purpose of this criterion, staff notes the application has properties of both a quasi-judicial and legislative amendment.

B. Any legislative change initiated by the Board of County Commissioners shall be reviewed by the Planning Commission prior to action being taken by the Board of Commissioners.

FINDING: The subject application was not initiated by the Board. Staff finds this criterion does not apply.

Section 22.12.05, Final Decision.

All legislative changes shall be adopted by ordinance.

FINDING: Following issuance of the Hearings Officer's recommendation, the Board will ultimately decide on whether to approve or deny the proposed text amendment. If the Board approves the

proposed text amendment, it will be implemented by the Board adopting an ordinance.

Chapter 22.28, Land Use Action Decisions

Section 22.28.030, Decision On Plan Amendments And Zone Changes.

- A. *Except as set forth herein, the Hearings Officer or the Planning Commission when acting as the Hearings Body shall have authority to make decisions on all quasi-judicial zone changes and plan amendments. Prior to becoming effective, all quasi-judicial plan amendments and zone changes shall be adopted by the Board of County Commissioners.***
- B. *In considering all quasi-judicial zone changes and those quasi-judicial plan amendments on which the Hearings Officer has authority to make a decision, the Board of County Commissioners shall, in the absence of an appeal or review initiated by the Board, adopt the Hearings Officer's decision. No argument or further testimony will be taken by the Board.***

FINDING: As detailed above, staff finds the proposal should be viewed as a quasi-judicial plan amendment. For this reason, staff finds these criteria apply. This application is being referred to a Hearings Officer for a recommendation. If an appeal is not filed and the Board does not initiate review, the Board shall adopt the Hearings Officer's recommendation as the decision of the county.

- C. *Plan amendments and zone changes requiring an exception to the goals or concerning lands designated for forest or agricultural use shall be heard de novo before the Board of County Commissioners without the necessity of filing an appeal, regardless of the determination of the Hearings Officer or Planning Commission. Such hearing before the Board shall otherwise be subject to the same procedures as an appeal to the Board under DCC Title 22.***

FINDING: The subject text amendment does not require a goal exception and does not concern lands designated for forest or agricultural use. For this reason, a de novo hearing before the Board is not required.

- D. *Notwithstanding DCC 22.28.030(C), when a plan amendment subject to a DCC 22.28.030(C) hearing before the Board of County Commissioners has been consolidated for hearing before the hearings Officer with a zone change or other permit application not requiring a hearing before the board under DCC 22.28.030(C), any party wishing to obtain review of the Hearings Officer's decision on any of those other applications shall file an appeal. The plan amendment shall be heard by the Board consolidated with the appeal of those other applications.***

FINDING: No other application is being consolidated with the subject text amendment. Staff finds this criterion does not apply.

Title 23, Comprehensive Plan

Chapter 1, Comprehensive Planning

Section 1.2, Community Involvement Policies

Goals and Policies

Goal 1: Maintain an active and open community involvement program that is accessible to all members of the community and engages the community during development and implementation of land use policies and codes.

...

Policy 1.2.3 Encourage community participation in planning through a variety of tools and techniques, including:

...

b. Provide staff reports for comprehensive plan and zoning text amendments to the public in a timely manner;

FINDING: The staff report for the subject zoning text amendment will be available at least 35 days prior to the initial hearing. Additionally, any subsequent staff reports will be available at least seven days prior to any public hearings. Therefore, staff finds the requirements of this policy are met.

Section 1.3, Land Use Planning Policies.

Goals and Policies

Goal 1: Maintain an open and public land use process in which decisions are based on the objective evaluation of facts.

...

Policy 1.3.3 Involve the public when amending County Code.

FINDING: As discussed above, there will be at least one public hearing for this review, and the County has mailed and published public notices in conjunction with this review. These efforts encourage public participation as part of the review of the applicant requested County Code amendment.

Chapter 4, Urban Growth Management

Section 4.5, Sunriver Policies.

Goals and Policies

No goals have been defined for the Sunriver Urban Unincorporated Community.

Policy 4.5.1 Land use regulations shall conform to the requirements of OAR 660 Division 22 or any successor:

FINDING: Compliance with the requirements of OAR 660 Division 22 is addressed below.

Policy 4.5.2 *County comprehensive plan policies and land use regulations shall ensure that new uses authorized within the Sunriver Urban Unincorporated Community do not adversely affect forest uses in the surrounding Forest Use Zones.*

FINDING: No new uses within the Sunriver Urban Unincorporated Community are requested as part of the proposed text amendment.

Resort District Policies

Policy 4.5.15 *Areas designated resort on the comprehensive plan map shall be designated resort, resort marina, resort golf course, resort equestrian or resort nature center district on the zoning map to reflect a development pattern which is consistent with resort uses and activities.*

FINDING: The subject properties include areas designated resort on the comprehensive plan map and designated resort equestrian on the zoning map. Staff finds the proposed text amendment to expand the uses allowed in the CL District to match the RE District will ensure the development pattern on the subject properties is consistent with the existing resort equestrian uses and activities. The proposed text amendment does not allow a new development pattern because the proposed text amendment is expressly limited to existing structures as of the effective date of the ordinance.

Community District Policies

Policy 4.5.19 *Areas designated community on the comprehensive plan map shall be designated community general, community recreation, community limited or community neighborhood district on the zoning map to reflect a development pattern which is consistent community uses and activities.*

FINDING: The subject tax lot 300 includes areas designated community on the comprehensive plan map and community limited district on the zoning map. The proposed text amendment to expand the uses allowed in the CL District to match the RE District will ensure the development pattern on the subject properties is consistent with the existing resort equestrian uses and activities. The proposed text amendment does not allow a new development pattern because the proposed text amendment is expressly limited to existing structures as of the effective date of the ordinance.

Policy 4.5.20 *Lands designated community shall be developed with uses which support all facets of community needs, be they those of year-round residents or part-time residents and tourists.*

FINDING: The subject tax lot 300 includes lands designated community. The proposed text amendment is requested to ensure the Sunriver Boarding Stable can continue to be used by the community, including year-round or part-time residents and tourists.

Policy 4.5.21 *Development shall take into consideration the unique physical features of the community and be sensitive to the residential development within which the community areas are interspersed.*

FINDING: The proposed text amendment allows for a limited expansion of uses allowed in existing structures to align with the current development in the Urban Unincorporated Community of Sunriver. No changes to the unique physical features of the community are proposed. Additionally, the County provided notice to all neighbors within 250 feet of the subject property, and the Applicant posted a proposed land use sign on the subject properties. No comments or concerns were raised related to the development associated with the proposed text amendment and the residential development in the Urban Unincorporated Community of Sunriver. Staff also notes the closest residential district is +/-3,000 feet from the existing structure on the subject tax lot 300. Therefore, staff finds development associated with the proposed text amendment will comply with this policy.

OREGON ADMINISTRATIVE RULES

Chapter 660, Division 12, Transportation Planning

OAR 660-012-0060, Plan and Land use Regulation Amendments.

- (1) *If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:***
- (a) *Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);***
 - (b) *Change standards implementing a functional classification system; or***
 - (c) *Result in any of the effects listed in paragraphs (A) through (C) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.***
 - (A) *Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;***
 - (B) *Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or***

(C) *Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan.*

FINDING: Deschutes County's Senior Transportation Planner reviewed the proposed text amendment and did not identify any significant effects on existing or planned transportation facilities (ref. Agency Comments in the Basic Findings section). Additionally, no new structures are authorized as part of the proposed text amendment, as the proposed code changes only apply to existing structures, and, it would be reasonable to assume there will be limited to no additional transportation impacts. For these reasons, staff finds the proposed amendment will not significantly affect an existing or planned transportation facility and compliance with the Transportation Planning Rule has been effectively demonstrated.

Chapter 660, Division 15, Statewide Planning Goals and Guidelines

FINDING: The Statewide Planning Goals and the Applicant's findings are quoted below:

Goal 1: Citizen Involvement

To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

RESPONSE: The amendments do not propose to change the structure of the County's citizen involvement program. Notice of the proposed amendments will be provided through notice of public hearings in the "Bend Bulletin" newspaper and other notice will be provided, as discussed above. The two public hearings on this application will provide the opportunity for any resident to participate in the land use process. Goal 1 is met.

Goal 2: Land Use Planning

Part I – Planning. To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure an adequate factual base for such decisions and actions.

RESPONSE: Goals, policies, and processes related to this application are included in the Quasi-Judicial and Legislative Modified Procedure, Deschutes County Comprehensive Plan, Title 23, and Deschutes County Code, Title 18 and Title 22. Compliance with these processes, policies, and regulations are documented within the subject application. Goal 2 is met.

Goal 3: Agricultural Lands

To preserve and maintain agricultural lands.

RESPONSE: No lands will be rezoned as part of this application, furthering the purpose of Goal 3. Neither RE or CL are exclusive farm use zones nor does either zone allow agricultural uses. DCC 18.108.090 (RE zone does not allow agricultural uses); DCC 18.108.140 (CL zone does not allow agricultural uses).

Goal 3 is not applicable.

Goal 4: Forest Lands

To conserve forest lands by maintaining the forest land base and to protect the state's forest economy by making possible economically efficient forest practices that assure the continuous growing and harvesting of forest tree species as the leading use on forest land consistent with sound management of soil, air, water, and fish and wildlife resources and to provide for recreational opportunities and agriculture.

RESPONSE: No lands will be rezoned as part of this application, furthering the purpose of Goal 4. Neither RE or CL are forest zones nor does either zone allow forest practice uses. DCC 18.108.090 (RE zone does not allow forest practice uses); DCC 18.108.140 (CL zone does not allow forest practice uses).

Goal 4 is not applicable.

Goal 5: Open Spaces, Scenic and Historic Areas, and Natural Resources

To protect natural resources and conserve scenic and historic areas and open spaces.

RESPONSE: The amendments do not propose to change open spaces, scenic or historic areas, or natural resources. Both zones involved in this proposed amendment are located in the Sunriver Urban Unincorporated Community only. Moreover, the proposed amendment only applies to existing structures as of the date of the ordinance, and therefore does not impact any existing open spaces or undisturbed natural resources.

Goal 5 is met.

Goal 6: Air, Water and Land Resources Quality

To maintain and improve the quality of the air, water and land resources of the state.

RESPONSE: The proposed text amendment will not impact the quality of the air, water, or land resources.

Goal 6 is inapplicable or is met.

Goal 7: Areas Subject to Natural Disasters and Hazards

To protect people and property from natural hazards.

RESPONSE: The proposed amendment will not affect the County's regulation of areas subject to natural disasters or hazards.

Goal 7 is not applicable.

Goal 8: Recreational Needs

To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

RESPONSE: To the extent that Goal 8 is applicable to the subject application, the amendment will allow the recreational equestrian zone to apply to the limited circumstance of existing buildings that cross from the equestrian zone into the CL zone. This will allow Deschutes County citizens and visitors to continue to access equestrian recreational opportunities in those existing buildings.

Goal 8 is met.

Goal 9: Economic Development

To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.

RESPONSE: The proposed text amendment complies with Goal 9 because it will permit the existing resort equestrian area's economic activities to continue in existing buildings that were built into the CL zone.

Goal 9 is met.

Goal 10: Housing

To provide for the housing needs of citizens of the state.

RESPONSE: The subject application does not propose to change any regulations related to housing, as housing is not allowed in either the CL or RE zones.

Goal 10 is not applicable.

Goal 11: Public Facilities and Services

To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.

RESPONSE: The proposed text amendment will have no effect on the provision of public facilities and services.

Goal 11 is not applicable.

Goal 12: Transportation

To provide and encourage a safe, convenient and economic transportation system.

RESPONSE: The proposed amendment will not impact transportation facilities within the County.

Goal 12 is not applicable.

Goal 13: Energy Conservation

To conserve energy.

RESPONSE: As the proposed amendment only applies to existing structures, it will not have any impact on the conservation of energy.

Goal 13 is not applicable.

Goal 14: Urbanization

To provide for an orderly and efficient transition from rural to urban land use, to accommodate urban population and urban employment inside urban growth boundaries, to ensure efficient use of land, and to provide for livable communities.

RESPONSE: Goal 14 concerns the provision of urban and rural land uses to ensure efficient use of land and livable communities. The proposed amendment does not amend an urban growth boundary and the uses that would be allowed in the portion of a structure in a CL district are already allowed in the RE district. The uses in the RE district are related to the equestrian zoning, and are not “urban” uses under Goal 14.

Goal 14 is met.

Goals 15-19

RESPONSE: Goals 15 through 19 are not applicable as they all related to waterbodies outside the County (Goal 15 Willamette River Greenway; Goal 16 Estuarine Resources; Goal 17 Coastal Shorelands; Goal 18 Beaches and Dunes; and Goal 19 Ocean Resources).

Staff generally accepts the Applicant’s responses and finds compliance with the applicable Statewide Planning Goals has been effectively demonstrated.

Chapter 660, Division 22, Unincorporated Communities

OAR 660-022-0030, Planning and Zoning of Unincorporated Communities.

(6) County plans and land use regulations shall ensure that new or expanded uses authorized within unincorporated communities do not adversely affect agricultural or forestry uses.

FINDING: The proposed text amendment does not create new uses in the Urban Unincorporated Community of Sunriver. However, it does allow for an expansion of uses authorized in the RE District for existing structures located in both the RE and CL Districts. Based on the submitted application

materials and staff's review of County records, there is only one existing structure that meets these criteria – a horse boarding stable constructed in 2007 (see *Figure 2*).

The Deschutes National Forest abuts the subject properties, and staff find this tract is likely engaged in forestry uses. The Planning Division mailed notice of the proposed text amendment to Deschutes National Forest, and no comments/concerns were raised. The existing structure on the subject tax lot 300 is setback more than 300 feet from the closest boundary of the Deschutes National Forest. Staff finds this separation ensures there are no adverse effects on forestry uses. Besides the agricultural uses occurring on the subject property, there do not appear to be any nearby agricultural uses. Nevertheless, staff finds two out of the three expanded uses (i.e. an equestrian facility or building used for retail sales, rental, and repair services commonly associated with equestrian facilities) are agricultural uses. Therefore, staff finds these two expanded uses are compatible. Moreover, the proposed text amendment is specific to the allowed uses of existing structures, which significantly reduces any potential impacts on surrounding agricultural or forestry uses. Considering all these factors, staff finds the expanded uses authorized requested as part of this text amendment will not adversely affect agricultural or forestry uses.

- (8) *Zoning applied to lands within unincorporated communities shall ensure that the cumulative development:***
 - (A) *Will not result in public health hazards or adverse environmental impacts that violate state or federal water quality regulations; and***
 - (B) *Will not exceed the carrying capacity of the soil or of existing water supply resources and sewer services.***

FINDING: The proposed text amendment only applies to existing structures. As noted in this staff report, there is only one existing structure that qualifies for the expanded uses allowed under proposed text amendment. This existing structure has been permitted by Deschutes County and is connected to the community water and sewer system in Sunriver. Therefore, staff finds the proposed text amendment ensures the cumulative development will not result in public health hazards or adverse environmental impacts that violate state or federal water quality regulations, and it will not exceed the carrying capacity of the soil or of existing water supply resources and sewer services.

IV. CONCLUSION & RECOMMENDATION:

Based on the findings above, staff believes the proposed text amendment complies with the applicable criteria of DCC Title 18, DCC Title 22, DCC Tile 23, and the applicable sections of OAR. Staff requests the Hearings Officer determine if the Applicant has met the burden of proof necessary to justify the proposed text amendment.

DESCHUTES COUNTY PLANNING DIVISION

Written by: Caroline House, Senior Planner



Reviewed by: Anthony Ragaine, Principal Planner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of Document 2025-1096, a Grant Agreement Between Deschutes County and Craig and Lori Gales Living Trust

RECOMMENDED MOTION:

Move approval of County Administrator signature on Document 2025-1096, a Grant Agreement Between Deschutes County and Craig and Lori Gales Living Trust.

BACKGROUND AND POLICY IMPLICATIONS:

The Gales family owns property located at 62150 Hamby Road, and is interested in providing services for people who are homeless on their property. Attached is a draft conceptual plan from the Gales that was shared with the Coordinated Houseless Response Office (CHRO) Board. This conceptual design is subject to change.

The property is currently zoned Exclusive Farm Use (EFU) and will require a zone change to provide the proposed services. The Gales had a pre-application meeting with CDD to discuss their plans and are working on the application for a zone change.

The CHRO Board voted to provide up to \$25,000 from the CHRO budget to help cover part of the cost for the CDD land use fees associated with the Gales' forthcoming rezone application. The CHRO Board also discussed the need for legal safeguards to ensure that public funds spent on a rezone application for private property would result in the public good.

To provide safeguards, staff drafted Document 2025-1096, a Grant Agreement Between Deschutes County and Craig and Lori Living Trust. The grant agreement has the following general terms:

1. The Gales will submit a land use application for their property located at 62150 Hamby Road.
2. The purpose of the rezone process is to allow the property to be used for indoor/outdoor shelter, services incidental to shelter, and/or safe parking in

addressing homelessness.

3. Deschutes County will use up to \$25,000 from the CHRO budget to help offset the cost of the associated land use fees.
4. In exchange for the grant funds, the Gales shall sign an agreement creating a land use restrictive covenant. The restrictive covenant shall be recorded on the property only if the property is successfully rezoned to Multiple Use Agricultural – 10 or Rural Residential – 10. The restrictive covenant shall be recorded through December 31, 2040.
5. If the land use application is submitted but is not approved, the restrictive covenant will not be recorded but the County will still contribute up to \$25,000 from the CHRO budget to help offset the costs of the associated land use fees. If the total CDD land use fees are less than \$25,000, the CHRO budget will cover the entire cost.

BUDGET IMPACTS:

\$25,000 is available in the CHRO budget and is available to transfer to CDD.

ATTENDANCE:

Erik Kropp, Deputy County Administrator

Criag Gales, property owner











REVIEWED
HR
 LEGAL COUNSEL

**GRANT AGREEMENT
 BETWEEN DESCHUTES COUNTY and
 CRAIG AND LORI GALES LIVING TRUST
 No. 2025-1096**

Program Name: Deschutes County
 Grantee: Craig and Lori Gales Living Trust, c/o Craig Gales, Trustee and Lori Gales, Trustee
 Address: 62150 Hamby Road, Bend, OR 97701 ("Property")
 Contact Person: Craig Gales
 Amount of Award: up to \$25,000
 Date of Award: December __, 2025

1. Background

Craig and Lori Gales Living Trust; Craig Gales, Trustee; and Lori Gales, Trustee (Grantee) owns property at 62150 Hamby Road, Bend, Oregon. The Grantee intends to use the property for indoor/outdoor shelter, services incidental to shelter, and/or safe parking to assist in addressing the County's homeless population. In order to lawfully provide indoor/outdoor shelter or safe parking (Project), the Grantee needs to apply for and successfully change the property's zoning designation from Exclusive Farm Use to Multiple Use Agricultural-10 or Rural Residential -10, as authorized under ORS 197.783. This Grant Agreement is separate and apart from the rezone process and does not guarantee a successful outcome of the rezone application.

The Coordinated Homeless Response Office (CHRO) Board voted to use up to \$25,000 of CHRO funds from Deschutes County Fund 205 to help offset the Deschutes County Community Development Department land use application fees associated with the Grantee's rezone application. The CHRO Board recommended that County enter into an agreement with Grantee to provide a guarantee that upon a successful rezone, the property would be used for the specified Project (e.g., restrictive covenant).

2. Grant Agreement Purpose

The purpose of this Grant Agreement is to: provide a one-time contribution of up to **\$25,000** to help offset the Deschutes County Community Development Department land use application fees associated with the Gales' rezone application. A successful rezone will allow Grantee to use the property for indoor/outdoor shelter, services incidental to shelter, and/or safe parking to assist in addressing the County's homeless population. In exchange for receipt of grant funding, Grantee shall sign and an Agreement Creating Land Use Restrictive Covenant ("Restrictive Covenant") related to the Project. The Restrictive Covenant shall be recorded on the Property only if the Property is successfully rezoned to Multiple Use Agricultural – 10 or Rural Residential – 10 and have a term of the date the Restrictive Covenant is recorded through December 31, 2040.

3. Grant Disbursement

The maximum not-to-exceed amount payable to the Community Development Department on behalf of the Grantee to offset land use application fees associated with Grantee rezone application for the Project under this Grant Agreement is **\$25,000**. Funds shall be paid from the CHRO budget to the Community Development Department as an interfund transfer within fifteen (15) days after the Community Development Department finalizes the bill associated with the Grantee's land use application and the Grant Agreement and Agreement Creating Land Use Restrictive Covenant have been executed. County will not disburse funds to Grantee in excess of the not-to-exceed amount and will not disburse funds until this Grant Agreement and Agreement Creating Land Use Restrictive Covenant have been signed by all parties and all conditions precedent, if any, have been satisfied to the satisfaction of Deschutes County. Any and all additional fees above the not-to-exceed amount incurred by Grantee during the rezone process are the responsibility of the Grantee.

4. Effective Date and Termination Date.

The effective date of this Grant Agreement ("Agreement") shall be deemed the day of contract execution. Unless extended or terminated earlier in accordance with its terms, this Agreement shall terminate upon the date the Restrictive Covenant is recorded. Grant Agreement termination shall not extinguish or prejudice County's right to enforce this Grant Agreement with respect to any default by Grantee that has not been cured. This Grant Agreement may be renewed or extended only upon written agreement of the Parties. Either Party may terminate this Agreement with a thirty (30) days' written notice to the other Party.

DESCHUTES COUNTY GRANT AGREEMENT
DOCUMENT NO. 2025-1096

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have caused this Grant Agreement and attached Exhibits to be executed, either as individuals, or by their officers, thereunto duly authorized.

Craig and Lori Gales Living Trust

BY:

Signature

Name: Craig Gales

Title: Craig and Lori Gales Living Trust

Deschutes County

BY:

Signature

Name: Nick Lelack

Title: County Administrator

BY:

Signature

Name: Lori Gales

Title: Craig and Lori Gales Living Trust

STANDARD TERMS AND CONDITIONS

1. Governing Law, Consent to Jurisdiction.

This Grant Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law.

A. Any claim, action, suit or proceeding (collectively, "Claim") between County and Grantee that arises from or relates to this Grant Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Deschutes County for the State of Oregon; provided, however, if a Claim shall be brought in federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon.

B. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE IN-PERSON JURISDICTION OF SAID COURTS. The parties agree that the UN Convention on International Sales of Goods shall not apply.

2. Compliance with Law.

Grantee shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the Grantee and this Grant Agreement. This Section shall survive expiration or termination of this Grant Agreement.

3. Independent Parties; Conflict of Interest.

A. Grantee is not an officer, employee, or agent of Deschutes County as those terms are used in ORS 30.265 or otherwise.

B. If Grantee is currently performing work for Deschutes County or the federal government, Grantee by signature to this Grant Agreement, represents and warrants that Grantee's participation in this Grant Agreement creates no potential or actual conflict of interest as defined by ORS Chapter 244 and that no statutes, rules or regulations of the State of Oregon or federal agency for which Grantee currently performs work would prohibit Grantee's participation under this Grant Agreement.

4. Grant Funds; Payments.

Grantee understands and agrees that County's participation in this Grant Agreement is contingent on County receiving appropriations, limitations, allotments or other expenditure authority sufficient to allow County, in the exercise of its reasonable administrative discretion, to participate in this Grant Agreement.

5. Indemnity.

GRANTEE SHALL DEFEND, SAVE, HOLD HARMLESS, AND INDEMNIFY DESCHUTES COUNTY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, LIABILITIES, COSTS AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEY FEES, RESULTING FROM, ARISING OUT OF, OR RELATING TO THE ACTIVITIES OF GRANTEE OR ITS OFFICERS, EMPLOYEES, SUBCONTRACTORS, OR AGENTS UNDER THIS GRANT AGREEMENT. THIS SECTION SHALL SURVIVE EXPIRATION OR TERMINATION OF THIS GRANT AGREEMENT.

6. Default; Remedies. In the event of breach of this Grant Agreement the Parties shall have the following remedies:

A. Termination under this Grant Agreement shall be without prejudice to any obligations or liabilities of either Party already reasonably incurred prior to such termination.

1) Grantee may not incur obligations or liabilities after Grantee receives written notice of termination.

2) Additionally, neither Party shall be liable for any indirect, incidental, consequential or special damages under this Grant Agreement or for any damages of any sort arising solely from the termination of this Grant Agreement in accordance with its terms.

B. If terminated by the County due to a breach by the Grantee, County may pursue any remedies available at law or in equity.

C. If amounts previously paid to Grantee exceed the amount due to Grantee under this Grant Agreement, Grantee shall repay any excess to County upon demand.

- D. Neither County nor Grantee shall be held responsible for delay or default caused by fire, civil unrest, government declared public health emergency, labor unrest, riot, acts of God, or war where such cause was beyond reasonable control of County or Grantee, respectively.
- E. If Grantee or any future owners of the Property fail to comply with the deed restriction during the fifteen (15) year period, County may institute and prosecute any proceeding at law or in equity to abate, prevent, or enjoin any such violation or to compel specific performance by such owner of its obligations. This provision shall survive the termination of this Grant Agreement.
- F. The passage of this Grant Agreement expiration date shall not extinguish or prejudice the County's or Grantee's right to enforce this Grant Agreement with respect to any default or defect in performance that has not been cured.
- G. Differences between a Grantee and County will be resolved when possible at appropriate management levels, followed by consultation between governing or operating bodies, if necessary.
- 7. Termination.** All or part of this Grant Agreement may be terminated by mutual consent of both Parties or by either Party at any time for convenience upon sixty (60) days' notice in writing to the other Party. The County may also terminate all or part of this Agreement as specified below:
- A. This Grant Agreement shall be terminated immediately and no obligations, financial or otherwise, shall be imposed upon County if funding to the County from Deschutes County Board of Commissioners sources is not obtained or is not continued at levels deemed sufficient by County to allow for the underlying grant award. The County will give notice whenever possible.
- B. With thirty (30) days' written notice, if Federal or State regulations are modified or changed in such a way that the subject matter of the underlying grant award is no longer lawful or deemed an allowable use under this Grant Agreement.
- C. Termination shall be without prejudice to any obligations or liabilities of either Party accrued prior to such termination.
- D. Grantee shall make no expenditures, enter into no contracts, nor encumber funds in its possession or to be transferred by County, after notice of termination and later termination as set out above, without prior written approval from County.
- 8. Payment on Early Termination.** Upon termination pursuant to Paragraph 7, payment shall be made as follows:
- A. If this Grant Agreement terminated because funding from Deschutes County Board of Commissioners sources is not obtained or is not continued at levels sufficient to allow for payment of grant funds, the County shall pay Grantee for deemed allowable expenditures undertaken prior to the termination date if such expenditure was performed in accordance with the Grant Agreement. Provided however, County shall not be obligated to allow grant funds to be payable to Grantee for any obligations or liabilities incurred by Grantee after Grantee receives written notice of termination.
- B. If this Grant Agreement is terminated by the Grantee due to a breach by the County, then the County shall pay the Grantee for expenditures incurred prior to the termination date if such work was performed in accordance with the Grant Agreement.
- 9. Records Maintenance, Access.** Grantee shall maintain all financial records relating to this Grant Agreement in accordance with generally accepted accounting principles. Grantee shall retain and keep accessible all Records for the longest of:
- A. Six (6) years following final payment and termination of this Grant Agreement; or
- B. Until the conclusion of any audit, controversy or litigation arising out of or related to this Grant Agreement.
- 10 Assignment of Agreement, Successors in Interest.** Grantee shall not assign or transfer its interest in this Grant Agreement without prior written consent of County. Any such assignment or transfer, if approved in the sole discretion of County, is subject to such conditions and provisions required by County. No approval by County of any assignment or transfer of interest shall be deemed to create any obligation of County apart from those set forth in this

Grant Agreement. The provisions of this Grant Agreement shall be binding upon and inure to the benefit of the parties, their respective successors, and permitted assigns.

11 Resolution of Disputes. The parties shall attempt in good faith to resolve any dispute arising out of this Grant Agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. This Section shall survive expiration or termination of this Grant Agreement.

12. No Third Party Beneficiaries.

- A. County and Grantee are the only Parties to this Grant Agreement and are the only Parties entitled to enforce its terms.
- B. Nothing in this Grant Agreement gives or provides any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individually identified by name in this Grant Agreement and expressly described as intended beneficiaries of this Grant Agreement.

13 Severability.

The parties agree that if any term or provision of this Grant Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Grant Agreement did not contain the particular term or provision held to be invalid. This Section shall survive expiration or termination of this Grant Agreement.

14 Notice.

Except as otherwise expressly provided in this Grant Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, e-mail, or mailing the same, postage prepaid to Grantee or County at the address or number set forth in this Grant Agreement, or to such other addresses as either party may indicate pursuant to this Section. Any communication or notice so addressed and mailed by regular mail shall be deemed received and effective five days after the date of mailing. Any communication or notice delivered by e-mail shall be deemed received and effective five (5) days after the date of e-mailing. Any communication or notice given by personal delivery shall be deemed effective when actually delivered to the addressee.

<u>To Grantee:</u>	<u>To County:</u>
Craig Gales	Nick Lelack
62615 Erickson RD	Deschutes County Administrator's Office
Bend, OR 97701	1300 NW Wall Street
	Bend, Oregon 97701
Phone: 541-668-3510	Phone : 541-388-6565
Email: craiggales@gmail.com	Email: nick.lelack@deschutes.org

This Section shall survive expiration or termination of this Grant Agreement.

15 Headings.

The headings and captions to sections of this Grant Agreement have been inserted for identification and reference purposes only and shall not be used to construe the meaning or to interpret this Grant Agreement.

16 Amendments; Waiver; Consent.

County may amend this Grant Agreement to the extent provided herein, the solicitation document, if any from which this Grant Agreement arose, and to the extent permitted by applicable statutes and administrative rules. No amendment, waiver, or other consent under this Grant Agreement shall bind either party unless it is in writing and signed by both parties. Such amendment, waiver, or consent shall be effective only in the specific instance and for the specific purpose given. The failure of either party to enforce any provision of this Grant Agreement shall not constitute a waiver by that party of that or any other provision. This Section shall survive the expiration or termination of this Grant Agreement.

17. Merger Clause.

This Grant Agreement constitutes the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein, regarding this Grant Agreement.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of Document 2025-1097, an Agreement Creating a Land Use Restrictive Covenant involving property at 62150 Hamby Road, Bend

RECOMMENDED MOTION:

Move approval of County Administrator signature on Document 2025-1097, an Agreement Creating a Land Use Restrictive Covenant (Gales' Project).

BACKGROUND AND POLICY IMPLICATIONS:

The Gales family, which owns property located at 62150 Hamby Road, is interested to provide services for people who are homeless on their property.

The property is currently zoned Exclusive Farm Use (EFU) and will require a zone change to provide the proposed services. The Gales had a pre-application meeting with the County's Community Development Department (CDD) to discuss their plans and are working on the application for a zone change.

The Coordinated Homeless Response Office (CHRO) Board voted to provide up to \$25,000 from the CHRO budget to help cover part of the cost for the CDD land use fees associated with the forthcoming rezone application. The CHRO Board also discussed the need for legal safeguards to ensure that public funds spent on a rezone application for private property would result in the public good.

To provide safeguards, staff drafted Document 2025-1096, a Grant Agreement Between Deschutes County and Craig and Lori Gales Living Trust. Staff also drafted Document 2025-1097, an Agreement Creating a Land Use Restrictive Covenant. The Restrictive Covenant has the following general terms:

1. The Gales will submit a land use application for their property located at 62150 Hamby Road in order to allow the property to be used for indoor/outdoor shelter, services incidental to shelter, and/or safe parking.
2. Deschutes County will use up to \$25,000 from the CHRO budget to help offset the

cost of the associated land use fees.

3. In exchange for the grant funds, the Gales shall sign Document 2025-1097, an Agreement Creating a Land Use Restrictive Covenant. The restrictive covenant shall be recorded on the property only if the property is successfully rezoned to Multiple Use Agricultural – 10 or Rural Residential – 10.
4. Upon a successful application to rezone the property, the Restrictive Covenant limits the use of the property to provide services to the County's homeless population which include indoor/outdoor shelter, related services, and/or safe parking.
5. The restrictive covenant shall be recorded through December 31, 2040.

BUDGET IMPACTS:

None

ATTENDANCE:

Erik Kropp, Deputy County Administrator
Criag Gales, property owner

RECORDING REQUESTED BY _____
AND WHEN RECORDED, MAIL TO: _____



AGREEMENT CREATING A LAND USE RESTRICTIVE COVENANT (GALES' PROJECT)
Document Number 2025-1097

This DECLARATION OF LAND USE RESTRICTIVE COVENANT ("DECLARATION") dated as of _____, 2025, by Craig and Lori Gales Living Trust ("Owner") is given as a condition precedent to the award of grant funds by Deschutes County (the "County").

WITNESSETH:

WHEREAS, the Owner owns property at 62150 Hamby Road, Bend, Oregon 97701, County of Deschutes, State of Oregon, as more particularly described in Exhibit A hereto, ("Land");

WHEREAS, the Owner intends to use the Land for indoor/outdoor shelter, services incidental to shelter, and/or safe parking to assist in addressing the County's houseless population ("Project");

WHEREAS, in order to lawfully provide indoor/outdoor shelter or safe parking, the Owner needs to apply for and successfully change the Land's zoning designation from Exclusive Farm Use to Multiple Use Agricultural-10 or Rural Residential - 10, as authorized under ORS, 197.783;

WHEREAS, the Coordinated Homeless Response Office (CHRO) Board voted to use up to \$25,000 of CHRO funds from Deschutes County Fund 205 to help offset the Deschutes County Community Development Department land use application fees associated with Owner's rezone application;

WHEREAS, the CHRO Board recommended that County enter into an agreement with Owner to provide assurances that upon a successful rezone, the Land would be used for the specified Project;

WHEREAS, County required as a condition precedent to the awarding of grant funds that the Owner execute, deliver and record a Declaration in the official land deed records of the county in which the Project is located in order to create certain covenants running with the land for the purpose of enforcing the requirements; and

WHEREAS, the Owner, under this Declaration, intends, declares, and covenants that the regulatory and restrictive covenants set forth herein governing the use, occupancy, and transfer of the Land shall be and are covenants running with the Land for the term stated herein and binding upon all subsequent owners of the Land for such term, and are not merely personal covenants of the Owner;

NOW, THEREFORE, in consideration of the promises and covenants herein set forth and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the County and Owner agree as follows:

SECTION 1 - DEFINITIONS

All the words and phrases used in this Declaration shall have the same meaning as when used in State Administrative Policies and Program Rules, and Regulations, unless the context requires otherwise.

SECTION 2- RECORDING AND FILING; COVENANTS TO RUN WITH THE LAND

(a) Upon execution of this Declaration, the Owner shall cause this Declaration and all amendments hereto to be

recorded and filed in the official public land deed records of Deschutes County, Oregon, and shall pay all fees and charges incurred in connection therewith. Upon recording, the Owner shall immediately transmit to the County an executed original or certified copy of the recorded Declaration showing the date, deed book and page numbers of record.

- (b) Subject to the provisions of Section 5 below, the Owner intends, declares, and covenants, on behalf of itself and all future owners and operators of the Land during the term of this Declaration, that this Declaration and the covenants and restrictions set forth in this Declaration regulating and restricting the use, occupancy and transfer of the Land: (1) shall be and are covenants running with the Land, encumbering the Land for the term of this Declaration, binding upon the Owner's successors in title and all subsequent Owners of the Land; (2) are not merely personal covenants of the Owner; and (3) shall bind the Owner and its respective successors and assigns during the term of this Declaration. The Owner hereby agrees that any and all requirements of the laws of the State of Oregon to be satisfied in order for the provisions of this Declaration to constitute deed restrictions and covenants running with the land shall be deemed to be satisfied in full, and that any requirements of privileges of estate are intended to be satisfied, or in the alternate, that an equitable servitude has been created to insure that these restrictions run with the Land. For the term of this Declaration, each and every contract, deed or other instrument hereafter executed conveying the Land or a portion thereof shall expressly provide that such conveyance is subject to this Declaration, provided, however, the covenants contained herein shall survive and be effective regardless of whether such contract, deed, or other instrument hereafter executed conveying the Land or portion thereof provides that such conveyance is subject to this Declaration.
- (c) The Owner covenants to obtain the consent of any prior recorded lienholder on the Land to this Declaration.

SECTION 3 - REPRESENTATIONS, COVENANTS AND WARRANTIES OF THE OWNER

The Owner hereby represents, covenants, and warrants as follows:

- (a) The Owner (1) is duly organized under the laws of the State of Oregon and qualified to transact business under the laws of the State of Oregon; (2) has the power and authority to own properties and assets and carry on its business as now being conducted; and (3) has the full legal right, power and authority to execute and deliver this Declaration.
- (b) The execution and performance of this Declaration by the Owner: (1) will not violate or, as applicable, has not violated any provision of law, rule or regulation, or any order of any court or other agency or governmental body; (2) will not violate or, as applicable, has not violated any provision of any indenture, agreement, mortgage, mortgage note, or other instrument to which the Owner is a party or by which it or the Land is bound; and (3) will not result in the creation or imposition of any prohibited encumbrance of any nature.
- (c) The Owner will, at the time of execution and delivery of this Declaration, have good and marketable title to the premises constituting the Land free and clear of any lien or encumbrance (subject to encumbrances created pursuant to this Declaration, any Loan Documents relating to the Land or other permitted encumbrances).
- (d) There is no action, suit, or proceeding at law or in equity, or by or before any governmental instrumentality or other agency now pending, or, to the knowledge of the Owner, threatened against or affecting it, or any of its properties or rights, which adversely determined, would materially impair its right to carry on business substantially as now conducted (and as now contemplated by this Declaration) or would materially adversely affect its financial condition.
- (e) The Project constitutes or will constitute a qualified use of grant funds as defined in applicable regulations.

SECTION 4 – RESTRICTIVE COVENANTS

- (a) The Owner, its agents, successors, and assigns shall operate the Project pursuant to provide services to the

County's houseless population that include indoor/outdoor shelter and/or safe parking and provide such related services as are required under the Grant Activities and other provisions of the Grant Agreement for the restrictive use period.

- (b) The Owner may not transfer, repurpose, sell, assign, bequeath, or dispose of any interest in the Property to any person, entity or other assignee without obtaining the prior written consent of the County. The County may condition any such consent on the agreement of the transferee to assume all obligations of the Owner under this Agreement for the duration of the Term of Declaration.

SECTION 5 - TERM OF DECLARATION

- (a) This Declaration, and the Terms specified herein, apply to the Land commencing upon January 1, 2026 (the "Commencement Date"). This Declaration may be enforced by the County or a designee of the County as long as this Declaration applies to the Land. This Declaration shall terminate on December 31, 2040.

SECTION 6 - ENFORCEMENT OF REQUIREMENTS

- (a) The Owner covenants that it will not knowingly take or permit any action that would result in a violation of the requirements and applicable regulations of this Declaration. Moreover, Owner covenants to take any lawful action (including amendment of this Declaration as may be necessary, in the opinion of the State) to comply fully with all applicable rules, rulings, policies, procedures, regulations or other official statements promulgated or proposed from time to time pertaining to Owner's obligations affecting the Project.
- (b) The Owner acknowledges that the primary purpose for requiring compliance by the Owner with restrictions provided in this Declaration is to assure the compliance of the Project and the Owner with the pursuant to services that include indoor/outdoor shelter and/or safe parking and related services as are required under the Grant Activities and other provisions of the Grant Agreement for the restrictive use period, and applicable regulations, and by reason thereof, the Owner in consideration for receiving Grant Funds for the Project hereby agrees and consents that the County shall be entitled, for any breach of the provisions hereof, and in addition to all other remedies provided by law or in equity, to enforce specific performance by the Owner of its obligations under this declaration in a state court of competent jurisdiction. The Owner hereby further specifically acknowledges that the beneficiaries of the Owner's obligations hereunder cannot be adequately compensated by monetary damages in the event of any default hereunder.
- (c) The Owner hereby agrees that the representations and covenants set forth herein may be relied upon by the County.
- (d) This Declaration may be enforced by the County or its designee in the event the Owner fails to satisfy any of the requirements herein. In the event the Owner fails to satisfy the requirements of this Declaration and legal costs are incurred by the County such legal costs, including attorney fees and court costs (including costs of appeal), are the responsibility of, and may be recovered from, the Owner.
- (e) This Declaration may be enforced by the County or its designee through alternative and/or cumulative actions in contract, equity, injunctive relief, foreclosure, tort, or special proceedings, or any other manner allowed by law or equity, and the choice of any one remedy shall not preclude the County or its designee from pursuing alternative and/or cumulative remedies required to enforce the terms of this Declaration.

SECTION 7 - MISCELLANEOUS

- (a) Severability. The invalidity of any clause, part, or provision of this Declaration shall not affect the validity of the remaining portions thereof.
- (b) Notices. All notices to be given pursuant to this Declaration shall be in writing and shall be deemed given

when mailed by certified or registered mail, return receipt requested, to the parties hereto at the addresses set forth below, or to such other place as a party may from time to time designate in writing.

To the County: County Administrator
Deschutes County
P.O. Box 6005
Bend, Oregon 97708-6005

To the Owner: Craig and Lori Gales Living Trust
62615 Erickson Road
Bend, OR 97701

- (d) Governing Law. This Declaration shall be governed by the laws of the State of Oregon and, as applicable, the laws of the United States of America.
- (e) Survival of Obligations. The obligations of the Owner as set forth herein shall survive the reservation of Grant funds and shall not be deemed to terminate or merge with the awarding of the funds.

IN WITNESS WHEREOF, the Owner has caused this Declaration to be signed by its duly authorized representatives, as of the day and year first written above.

COUNTY:

By: Deschutes County
Its: Managing Member

OWNERS:

By: Craig Gales
Its: Trustee of Craig and Lori Gales Living Trust

By: Lori Gales
Its: Trustee of Craig and Lori Gales Living Trust

STATE OF OREGON)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by

NOTARY PUBLIC FOR OREGON
My Commission Expires: _____

Exhibit A – “Land”
 62150 Hamby Road, Bend, Oregon
 Legal Description

Section 36, Township 17 South, Range 12 East of the Willamette Meridian, Deschutes County, Oregon:

That portion of the North Half of the Southwest Quarter lying Northerly of the existing Bend-Burns State Highway (U.S. 20) and lying Westerly of the Easterly boundary of the present Pacific Gas Transmission Company (gas pipe line) right-of-way;

EXCEPT that certain tract of land beginning on the section line between Section 35 and 36, Township 17 South, Range 12, East of the Willamette Meridian, 491 feet south of the Northwest corner of the Northwest Quarter of the Southwest Quarter (NW1/4SW1/4), Section 36, Township 17 South, Range 12, East of the Willamette Meridian, thence east 360 feet parallel to the north boundary of Section 36, thence at right angles south 396 feet parallel to the Section line between Section 35 and Section 36, thence 360 feet west on a line parallel with the north boundary of Section 36, thence north 396 feet on the Section line between Section 35 and Section 36 to the point of beginning;

ALSO EXCEPT Township 17 South, Range 12 East of the Willamette Meridian: Beginning at a point 197.33 feet West of the NE corner of the NW 1/4 of the SW 1/4 on the E. W. Centerline of said Section 36, Thence North 89°34'55" West on said centerline West to the West 1/4 corner of Section 36, thence South on West line of Section 36, 491 feet to NW corner of property described in Book 110, page 179, Record Date 4-27-1955, Thence South 89°38' East, 1120 feet to a point 197.33 feet West of the East line of the NW 1/4 SW1/4 of Section 36, thence north parallel with the said East line to the point of beginning. AND Beginning at the Northwest corner of the NE 1/4 of the SW 1/4 of said Section 36, thence S 89°34'55" E along the North line of said NE 1/4 of the SW 1/4 a distance of 1246.65 feet to the Easterly right-of-way line for the Pacific Gas Company line; thence S 30°19'41" W along said Easterly right-of-way line 739.70 feet; thence S 20°11'40" W along said Easterly right-of-way line 105.30 feet to the Northerly right-of-way line of U.S. Highway 20; thence S 80°14'15" W along said Northerly right-of-way line 1043.14 feet; thence N 00°22'30" W a distance of 924.71 feet to the North line of the Northwest 1/4 of the Southwest 1/4 of said Section 36; thence S 89°34'55" E along said North line a distance of 197.33 feet to p.o.b.

FOR INFORMATION PURPOSES ONLY, THE MAP/TAX ACCT #(S) ARE REFERENCED HERE:

1712360000800



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Public Hearing: Consideration of Order No 2025-059 transferring jurisdiction of portions of Northwest Way, SW Helmholtz Way, and NW Pershall Way to the City of Redmond

RECOMMENDED MOTION:

Move approval of Order No. 2025-059.

BACKGROUND AND POLICY IMPLICATIONS:

With Redmond Resolution Numbers 2024-20, 2025-05, 2025-14, 2025-16, and 2025-19, the City of Redmond has requested jurisdiction of portions of Northwest Way, SW Helmholtz Way, and NW Pershall Way. Upon a public hearing for the matter, the Board of County Commissioners will consider adoption of Order No. 2025-059, which will surrender jurisdiction of the subject road segments to the City of Redmond.

BUDGET IMPACTS:

Jurisdictional transfer of the subject road segments will remove approximately 0.69 mile of road from the County road inventory. This will result in a very minimal reduction to the Department's operation and maintenance expenditures.

ATTENDANCE:

Cody Smith, County Engineer/Assistant Road Department Director

PUBLIC HEARING JURISDICTIONAL TRANSFER PORTIONS OF NORTHWEST WAY, SW HELMHOLTZ WAY, AND NW PERSHALL WAY

Cody Smith, P.E.
County Engineer/Assistant Director
Road Department



Agenda

- Background Information
- Road Department Recommendation
- Public Hearing
- Consideration of Order No. 2025-059



Background Information

- ORS 373.270 - procedure for transferring jurisdiction over county roads to cities
 - Formal request by city
 - Public hearing by county
 - Adoption of order to surrender by county

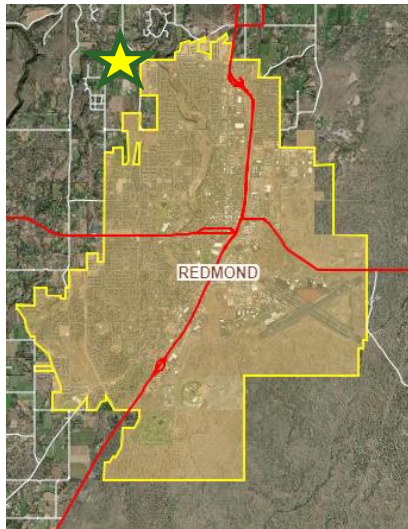





Background Information

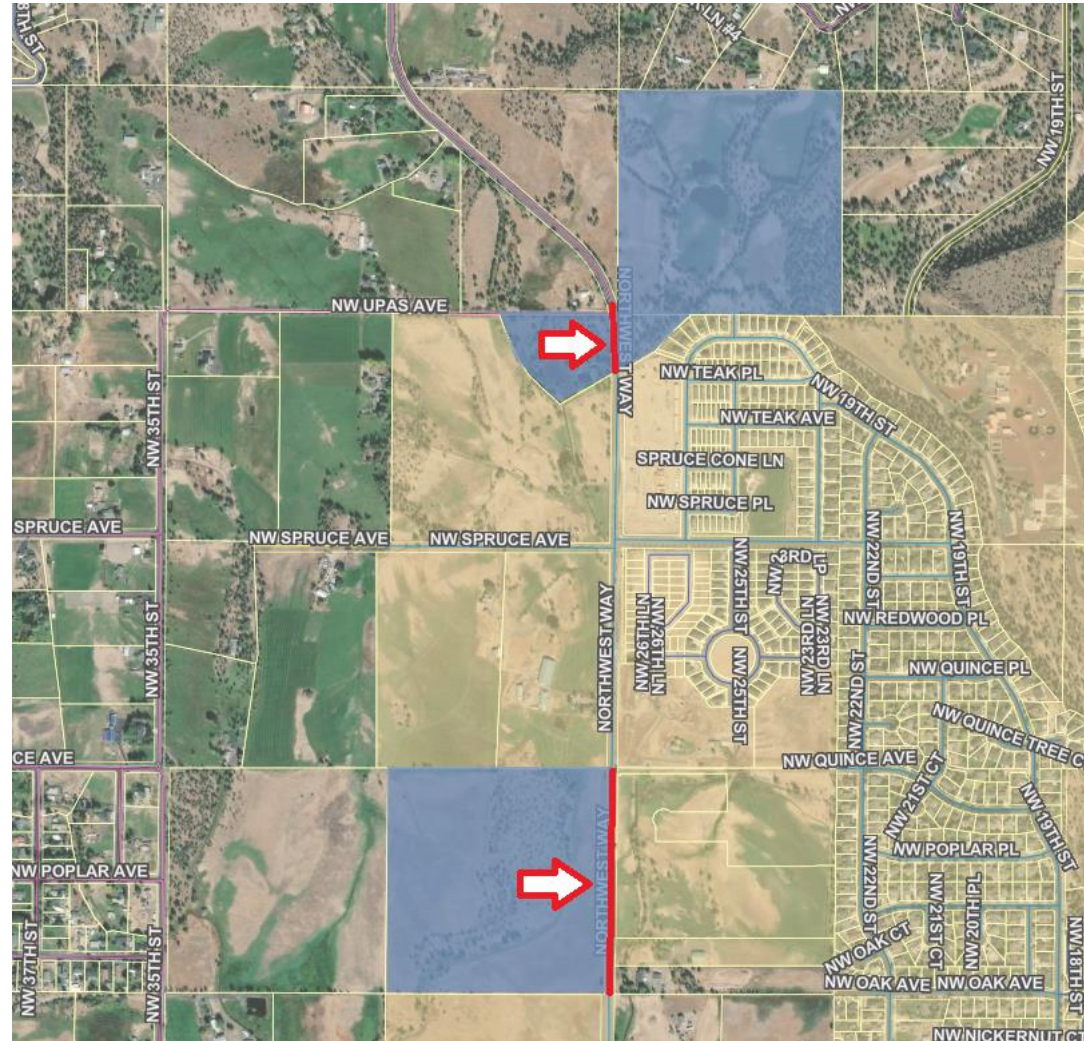
- City of Redmond annexed/annexing territory within UGB associated with various developments. The City has made requests for road jurisdictional transfer for the following county roads:
- Pacific Star Estates - 0.25 mile portion of Northwest Way annexed under Resolution No. 2024-20
- High Desert Ranch - 0.08 mile portion of Northwest Way annexed under Resolution No. 2025-19
- Antelope Flats – 0.13 mile portion of SW Helmholtz Way annexed under Resolution No. 2025-05
- Colton Crossing - 0.13 mile portion of SW Helmholtz Way annexed under Resolution No. 2025-16
- Cinderview West- 0.10 mile portion of NW Pershall Way annexed under Resolution No. 2025-14



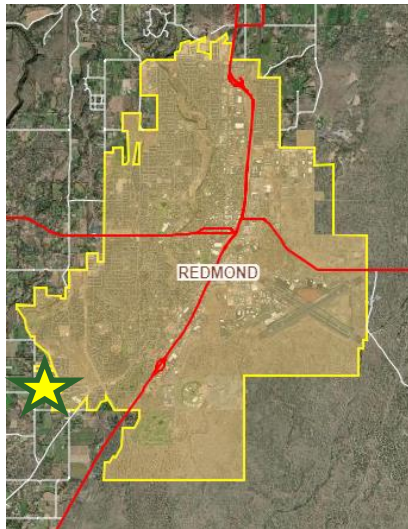
Northwest Way Annexations






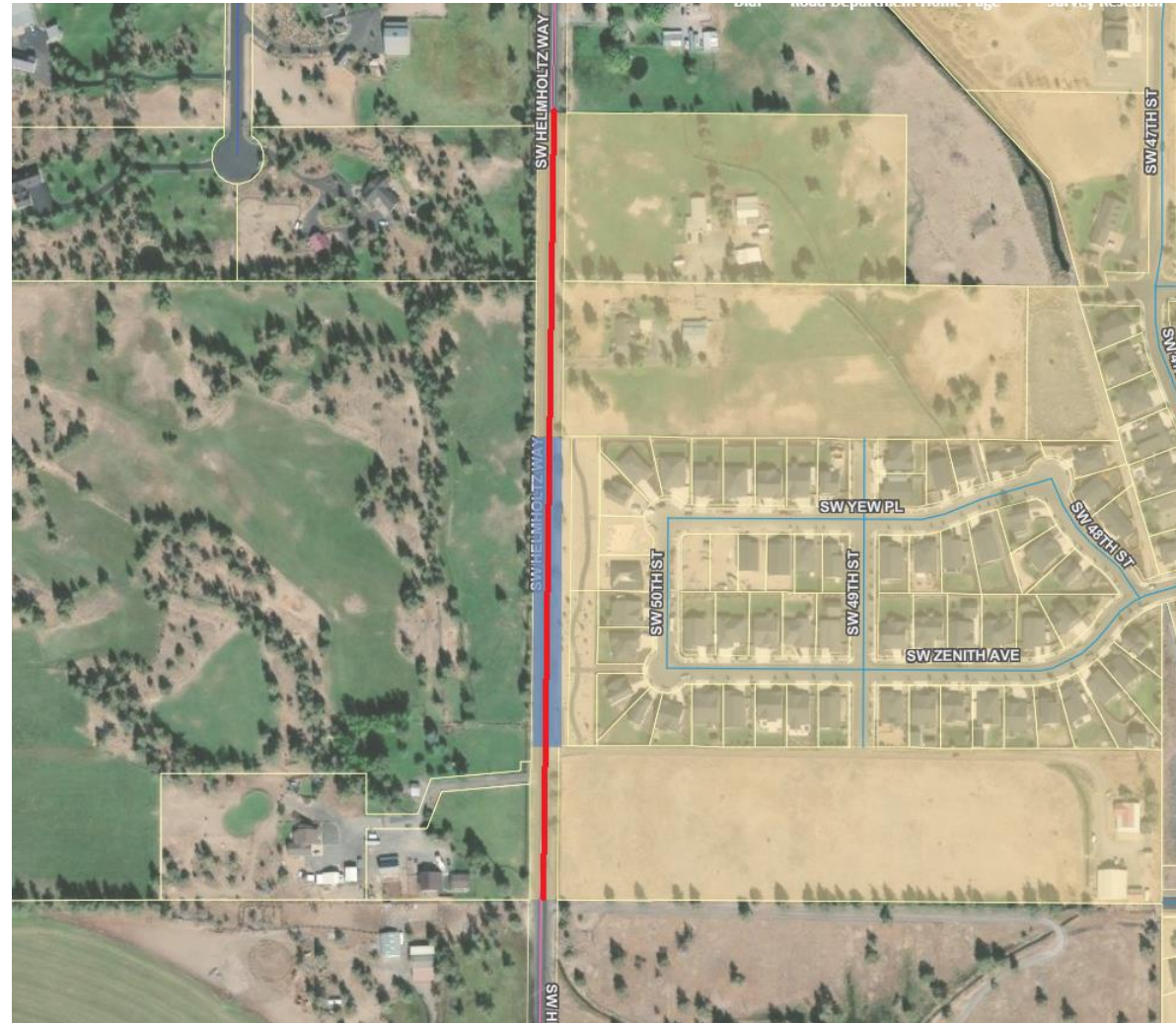
-  Prior City Territory
-  Territory to be Annexed
-  Road Segment to be Transferred



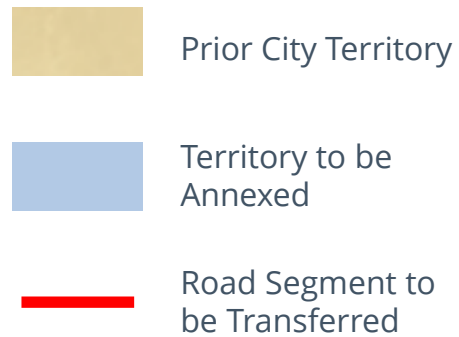
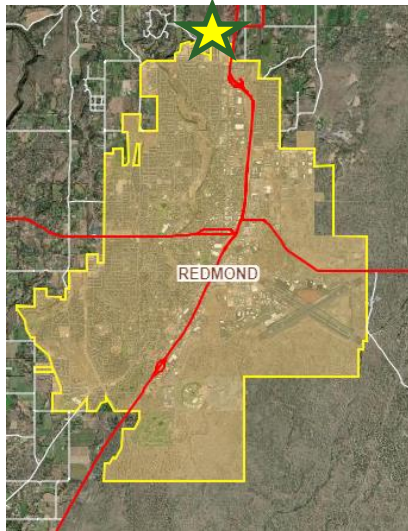
SW Helmholtz Way Annexations



-  Prior City Territory
-  Territory to be Annexed
-  Road Segment to be Transferred



NW Pershall Way Annexation



Public Comments

- No public comments received by Road Department to date



Recommendation

- Road Department recommends Board of County Commissioners adoption of Order No. 2025-059
- With adoption of this order, the subject road segments will become City of Redmond roads at midnight tonight.



Public Hearing

- At this time, I request that the Board chair open the public hearing.
- After public testimony has been given this morning and, subject to any testimony disputing the matter, I request that the Board chair close the public hearing and that the Board consider adoption of Order No. 2025-059, completing these proceedings.



REVIEWED

LEGAL COUNSEL

12/17/2025 Item #15.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Surrendering the Jurisdiction of
Portions of Northwest Way, SW Helmholtz
Way, and NW Pershall Way to the City of
Redmond, Oregon Pursuant to ORS 373.270.

*
*
*
*
*
*

ORDER NO. 2025-059

WHEREAS, the portion of Northwest Way described and depicted in City of Redmond ("City") Resolution No. 2024-20, attached hereto as Exhibit "A" and by this reference incorporated herein, is a public road under the jurisdiction of Deschutes County, Oregon ("County"); and

WHEREAS, by City Resolution No. 2024-20 (Exhibit "A"), City has requested transfer of jurisdiction from County to City of the portion of Northwest Way described and depicted therein; and

WHEREAS, the portion of Northwest Way described and depicted in City Resolution No. 2025-19, attached hereto as Exhibit "B" and by this reference incorporated herein, is a public road under the jurisdiction of the County; and

WHEREAS, by City Resolution No. 2025-19 (Exhibit "B"), City has requested transfer of jurisdiction from County to City of the portion of Northwest Way described and depicted therein; and

WHEREAS, the portion of SW Helmholtz Way described and depicted in City Resolution No. 2025-05, attached hereto as Exhibit "C" and by this reference incorporated herein, is a public road under the jurisdiction of the County; and

WHEREAS, by City Resolution No. 2025-05 (Exhibit "C"), City has requested transfer of jurisdiction from County to City of the portion of SW Helmholtz Way described and depicted therein; and

WHEREAS, the portion of SW Helmholtz Way described and depicted in City Resolution No. 2025-16, attached hereto as Exhibit "D" and by this reference incorporated herein, is a public road under the jurisdiction of the County; and

WHEREAS, by City Resolution No. 2025-16 (Exhibit "D"), City has requested transfer of jurisdiction from County to City of the portion of SW Helmholtz Way described and depicted therein; and

WHEREAS, the portion of NW Pershall Way described and depicted in City Resolution No. 2025-14, attached hereto as Exhibit "E" and by this reference incorporated herein, is a public road under the jurisdiction of the County; and

WHEREAS, by City Resolution No. 2025-14 (Exhibit "E"), City has requested transfer of jurisdiction from County to City of the portion of NW Pershall Way described and depicted therein; and

WHEREAS, a public hearing was held by the Board of County Commissioners on Wednesday, December 17, at 9:00 A.M. in the Barnes and Sawyer Rooms of the Deschutes Services Center, 1300 NW Wall Street, Bend, Oregon, to determine whether jurisdiction over the public roads shown in Exhibits "A-E" will be surrendered to the City of Redmond; now, therefore,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. That it is in the public interest to surrender jurisdiction of the public road segments described and depicted in Exhibits "A" through "E" to the City of Redmond.

Section 2. That effective as of 12:00 AM, December 18, 2025, the Board of County Commissioners hereby surrenders jurisdiction of the road segments described and depicted in Exhibits "A" through "E" to the City of Redmond.

Section 3. From and after 12:00 AM, December 18, 2025, the road segments described and depicted in Exhibits "A" through "E" shall be under the jurisdiction of the City of Redmond.

Dated this ____ day of _____, 2025.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

PATTI ADAIR, Vice Chair

ATTEST:

Recording Secretary

PHIL CHANG, Commissioner

AFTER RECORDING RETURN TO:
City Recorder's Office
City of Redmond
411 SW 9th Street
Redmond, OR 97756

Deschutes County Official Records **2024-19434**
D-ORD
Stn=7 AT **07/30/2024 09:47 AM**
\$20.00 \$11.00 \$10.00 \$61.00 \$6.00 **\$108.00**
I, Steve Dennison, County Clerk for Deschutes County, Oregon,
certify that the instrument identified herein was recorded in the
Official Records.
Steve Dennison - County Clerk

**CITY OF REDMOND
RESOLUTION NO. 2024-20**

**A RESOLUTION OF THE CITY OF REDMOND REQUESTING THE TRANSFER OF
CERTAIN COUNTY RIGHTS-OF-WAY FROM DESCHUTES COUNTY.**

WHEREAS, the City Council has agreed to take jurisdiction of certain County roads within the City limits; and

WHEREAS, pursuant to ORS 373.270(6), the City Council wishes to initiate transfer of such jurisdiction to the City.


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDMOND, OREGON, AS FOLLOWS:

SECTION 1: That the City hereby requests that Deschutes County surrender jurisdiction to the City of Redmond of certain County rights-of-way for Northwest Way as described in Exhibit A attached hereto as of 12:00 a.m., August 22, 2024.

SECTION 2: That the jurisdiction of Deschutes County over the rights-of-way described in Section 1 hereof, and for the right-of-way improvements, construction, and repair shall cease upon transfer of the property to the City of Redmond.

SECTION 3: This resolution shall be effective August 22, 2024.

ADOPTED by the City Council and **SIGNED** by the Mayor this 30th day of July, 2024.



Ed Fitch, Mayor

ATTEST:



Kayla Duddy, Deputy City Recorder

County of Deschutes

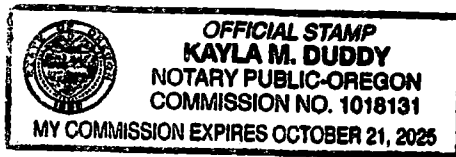
On July 23, 2024, Ed Fitch, Mayor of the City of Redmond personally appeared before me

X who is personally known to me

_____ whose identity I proved on the basis of _____

_____ whose identity I proved on the oath/affirmation of _____,
a credible witness

to be the signer of the above document, and he/she acknowledged that he/she signed it.



Kayla M. Duddy
Notary Public

Exhibit A

A portion of Northwest Way, located in the Northwest One-Quarter of the Southeast One-Quarter and the Northeast One-Quarter of the Southwest One-Quarter of Section 5, Township 15 South, Range 13 East, Willamette Meridian, City of Redmond, Deschutes County, Oregon, being more particularly described as follows:

Commencing at the Southwest corner of said Northwest One-Quarter of the Southeast One-Quarter of Section 5; Thence along the West line of said Northwest One-Quarter of the Southeast One-Quarter of Section 5 North $0^{\circ}38'07''$ East 165.32 feet to the **TRUE POINT OF BEGINNING**; Thence North $89^{\circ}21'53''$ West 30.00 feet to the West right of way line of said Northwest Way; Thence along the West right of way line of said Northwest Way North $0^{\circ}38'07''$ East 1156.74 feet to the North line of said Northeast One-Quarter of the Southwest One-Quarter of Section 5; Thence along the North line of said Northeast One-Quarter of the Southwest One-Quarter of Section 5 South $89^{\circ}57'52''$ East 30.00 feet to the Northwest corner of said Northwest One-Quarter of the Southeast One-Quarter of Section 5; Thence along the North line of said Northwest One-Quarter of the Southeast One-Quarter of Section 5 South $89^{\circ}57'52''$ East 30.00 feet to the East right of way line of said Northwest Way; Thence along the East right of way line of said Northwest Way South $0^{\circ}38'07''$ West 1157.37 feet; Thence North $89^{\circ}21'53''$ West 30.00 feet to the **TRUE POINT OF BEGINNING**.

The Basis of Bearings is North $0^{\circ}38'08''$ East along the West line of the Northwest One-Quarter of the Southeast One-Quarter of Section 5.

The above described land contains 69,423 square feet, more or less.

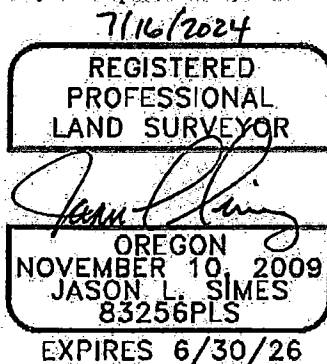
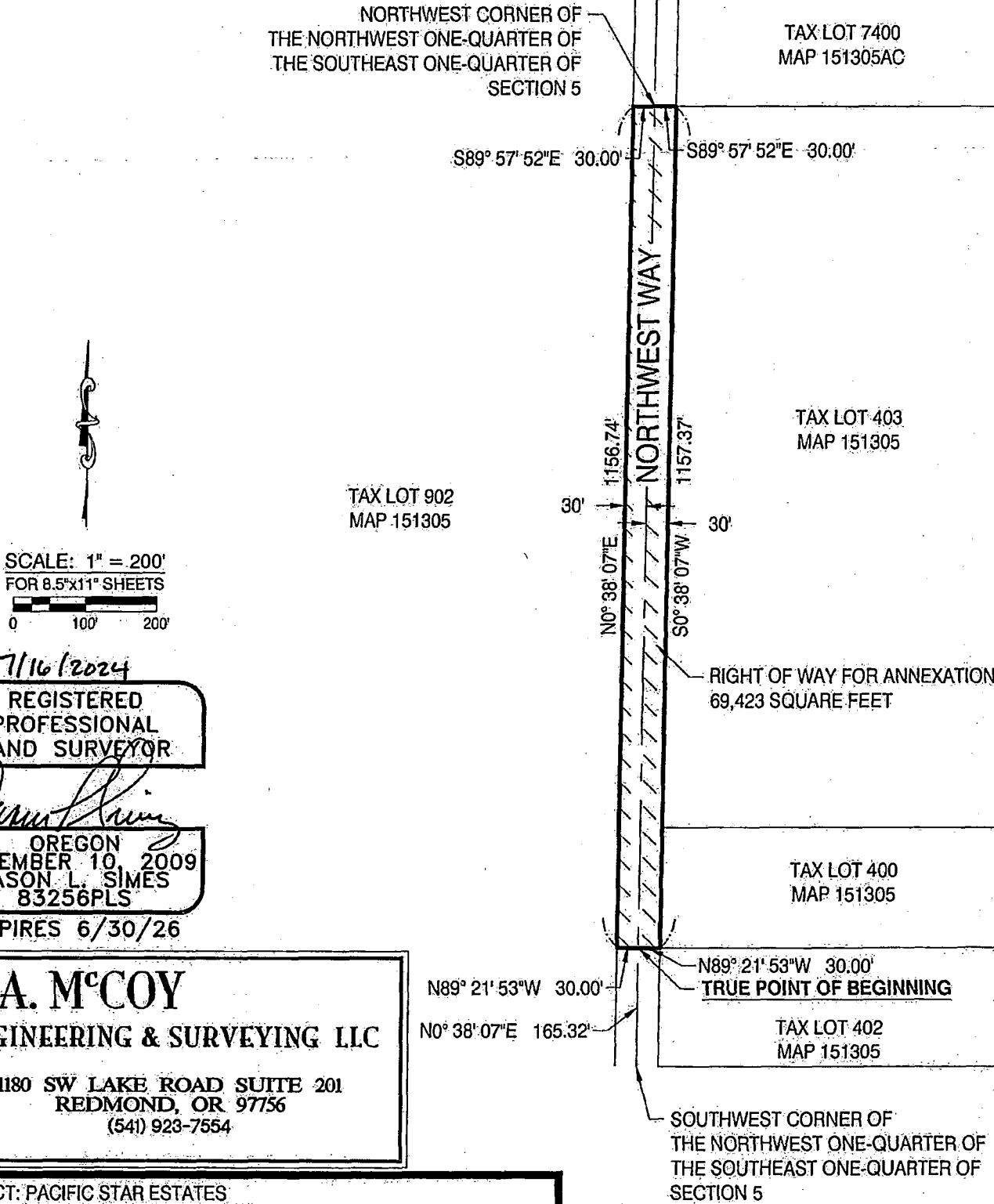


EXHIBIT B

A PORTION OF NORTHWEST WAY,
LOCATED IN THE NORTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER AND THE NORTHEAST ONE-QUARTER
OF THE SOUTHWEST ONE-QUARTER OF SECTION 5, TOWNSHIP 15 SOUTH, RANGE 13 EAST, WILLAMETTE MERIDIAN,
CITY OF REDMOND, DESCHUTES COUNTY, OREGON.



SCALE: 1" = 200'
FOR 8.5"x11" SHEETS

0 100' 200'

7/16/2024

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Jason L. Simes

OREGON
NOVEMBER 10, 2009
JASON L. SIMES
83256PLS

EXPIRES 6/30/26

H.A. McCOY
ENGINEERING & SURVEYING LLC

1180 SW LAKE ROAD SUITE 201
REDMOND, OR 97756
(541) 923-7554

PROJECT: PACIFIC STAR ESTATES

DRAWN BY: JJW DATE: 07/16/2024 PAGE 1 OF 1 PROJECT#: 21-009

**CITY OF REDMOND
RESOLUTION NO. 2025-19**

**A RESOLUTION OF THE CITY OF REDMOND REQUESTING THE TRANSFER OF CERTAIN
COUNTY RIGHTS-OF-WAY FROM DESCHUTES COUNTY.**

WHEREAS, the City Council has agreed to take jurisdiction of certain County roads within the City limits; and

WHEREAS, pursuant to ORS 373.270(6), the City Council wishes to initiate transfer of such jurisdiction to the City.


**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
REDMOND, OREGON, AS FOLLOWS:**

SECTION 1: That the City hereby requests that Deschutes County surrender jurisdiction to the City of Redmond of certain County rights-of-way for Northwest Way as described in Exhibit A attached hereto as of 12:00 a.m., December 18, 2025.

SECTION 2: That the jurisdiction of Deschutes County over the rights-of-way described in Section 1 hereof, and for the right-of-way improvements, construction, and repair shall cease upon transfer of the property to the City of Redmond.

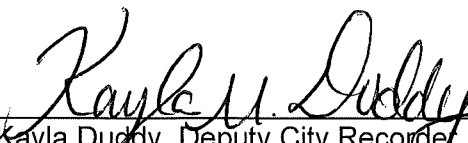
SECTION 3: This resolution shall be effective December 18, 2025.

ADOPTED by the City Council and **SIGNED** by the Mayor this 18th day of November 2025.



Ed Fitch, Mayor

ATTEST:



Kayla Duddy, Deputy City Recorder

**AKS ENGINEERING & FORESTRY**

2777 NW Lolo Drive, Suite 150, Bend, OR 97703

P: (541) 317-8429

AKS Job #9452-01

EXHIBIT A

Jurisdictional Transfer

A tract of land located in the Southwest Quarter and the Southeast Quarter of Section 32, Township 14 South, Range 13 East, and Lots 2 and 3, of Section 5, Township 15 South, Range 13 East, Willamette Meridian, Deschutes County, and being more particularly described as follows:

Commencing at the Quarter Corner common to said Sections 5 and 32; thence along the south line of said Section 32, South 89°51'08" East 30.00 feet to the east right-of-way line of Northwest Way (varying in width from centerline) per Crook County Commissioners Journal 4, Page 415, (C.W. Ehret Road) and the Point of Beginning; thence along said right-of-way line, South 00°36'21" West 332.97 feet to a point perpendicular to a point that lies 332.73 feet south of said Quarter Corner when measured along the common line between said Lots 1 and 2; thence leaving said right-of-way line, at a right-angle, North 89°23'39" West 60.00 feet to the west right-of-way line of said Northwest Way (30.00 feet from centerline) per County Road Map RD01499 (Redmond-Northwest Road); thence along said right-of-way line, North 00°36'21" East 195.14 feet; thence continuing along said right-of-way line, on a curve to the left, with a Radius of 686.20 feet, a Central Angle of 16°25'07", an Arc Length of 196.64 feet, and a Chord of North 07°36'12" West 195.96 feet to a line radial to said curve, from the intersection of the easterly right-of-way line of said Northwest Way and the line common between said Southwest Quarter and the Southeast Quarter; thence leaving said right-of-way line, along said radial line, North 74°11'14" East 60.00 feet to said easterly right-of-way line of said Northwest Way (30.00 feet from centerline) per County Road Map RD01499 (Redmond-Northwest Road); thence along said right-of-way line, on a non-tangent curve to the right, with a Radius of 746.20 feet (Radius Point bears South 74°11'14" West), a Central Angle of 03°26'12", an Arc Length of 44.76 feet, and a Chord of South 14°05'40" East 44.75 feet to an angle point; thence continuing along said right-of-way line (varying in width from centerline) per Crook County Commissioners Journal 4, Page 415, (C.W. Ehret Road), South 89°35'55" East 19.07 feet; thence continuing along said right-of-way line, South 00°36'21" West 29.87 feet to the Point of Beginning.

The above tract of land contains 25,083 square feet more or less.

The basis of bearings for this description are based on the Central Oregon Coordinate System.

10/29/2025

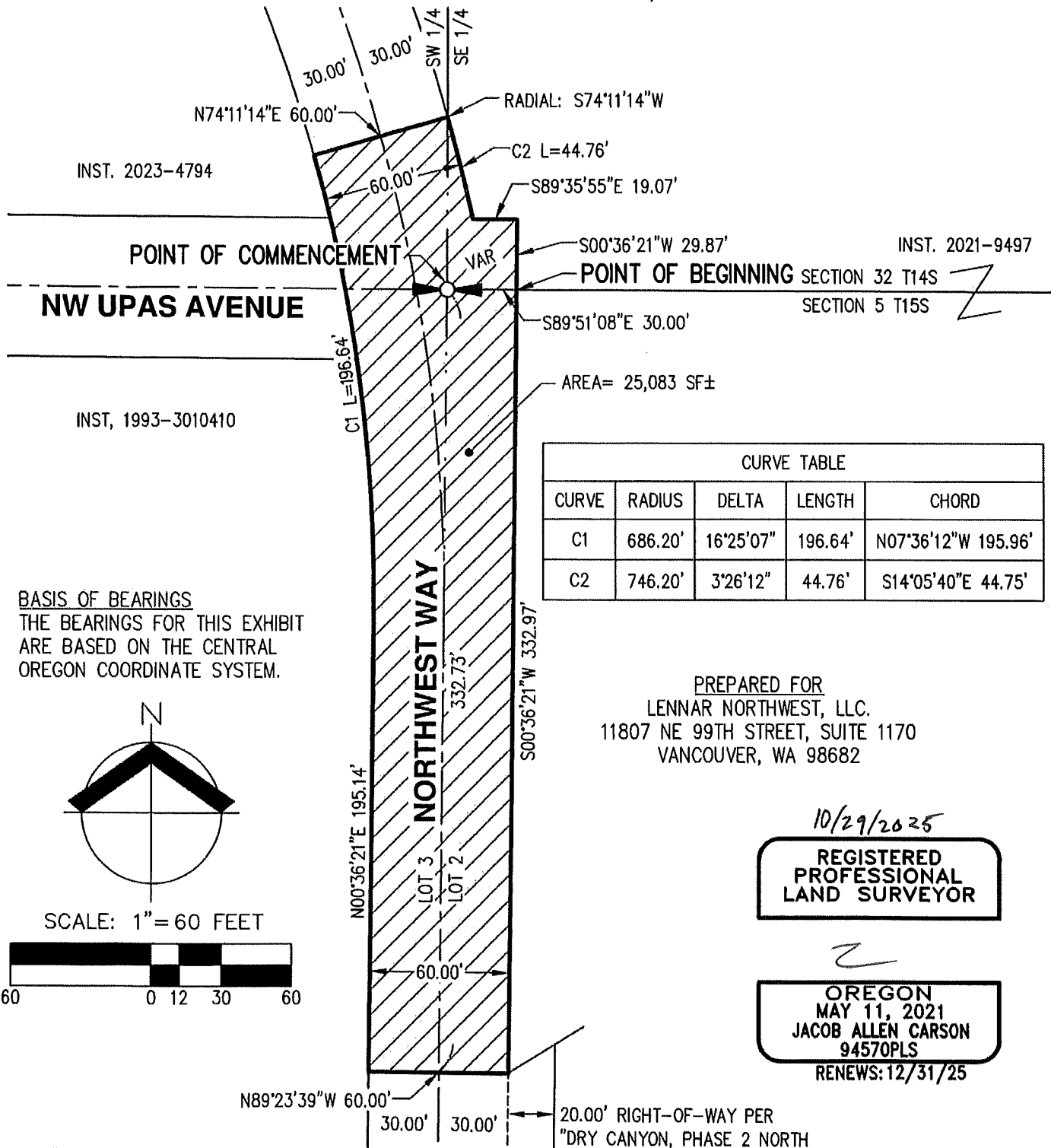
**REGISTERED
PROFESSIONAL
LAND SURVEYOR**

2

**OREGON
MAY 11, 2021
JACOB ALLEN CARSON
94570PLS
RENEW: 12/31/25**

EXHIBIT B

A TRACT OF LAND LOCATED IN THE SW 1/4 AND
THE SE 1/4, OF SEC. 32, T14S, R13E, AND
LOTS 2 AND 3, OF SEC. 5, T15S, R13E, W.M.,
DESCHUTES COUNTY, OREGON



AKS ENGINEERING & FORESTRY, LLC
2777 NW LOLO DR, STE 150
BEND, OR 97703
541.317.8429 WWW.AKS-ENG.COM



JURISDICTIONAL
TRANSFER

DATE: 10/27/2025
DRWN: JAC CHKD: PDF
AKS JOB: EXHIBIT
9452-01 B

**CITY OF REDMOND
RESOLUTION NO. 2025-05**

**A RESOLUTION OF THE CITY OF REDMOND REQUESTING THE TRANSFER OF CERTAIN
COUNTY RIGHTS-OF-WAY FROM DESCHUTES COUNTY.**

WHEREAS, the City Council has agreed to take jurisdiction of certain County roads within the City limits; and

WHEREAS, pursuant to ORS 373.270(6), the City Council wishes to initiate transfer of such jurisdiction to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
REDMOND, OREGON, AS FOLLOWS:**

SECTION 1: That the City hereby requests that Deschutes County surrender jurisdiction to the City of Redmond of certain County rights-of-way for SW Helmholtz Way as described in Exhibits A and B attached hereto as of 12:00 a.m., June 12, 2025.

SECTION 2: That the jurisdiction of Deschutes County over the rights-of-way described in Section 1 hereof, and for the right-of-way improvements, construction, and repair shall cease upon transfer of the property to the City of Redmond.

SECTION 3: This resolution shall be effective June 12, 2025.

ADOPTED by the City Council and **SIGNED** by the Mayor this 13th day of May 2025.

/s/ Ed Fitch
Ed Fitch, Mayor

ATTEST:

/s/ Kayla Duddy
Kayla Duddy, Deputy City Recorder

Exhibit A

Jurisdictional Transfer

Located in the Southwest One-Quarter of the Northwest One-Quarter of Section 30, Township 15 South, Range 13 East, and the Southeast One-Quarter of the Northeast One-Quarter of Section 25, Township 15 South, Range 12 East, Willamette Meridian, Deschutes County, Oregon, being more particularly described as follows:

BEGINNING at a 3/4" iron rod at the West One-Quarter corner of said Section 30; Thence North 89°45'23" West 25.05 feet to the West right of way line of SW Helmholtz Way (also known as SW 51st Street); Thence along the West right of way line of said SW Helmholtz Way the following courses: North 0°28'32" East 110.24 feet; On a curve to the right with a radius of 22948.33 feet, a length of 100.13 feet, a central angle of 0°15'00", and a chord that bears North 0°36'02" East 100.13 feet; North 0°43'32" East 450.04 feet; Thence leaving said courses South 89°16'28" East 20.87 feet to the centerline of said SW Helmholtz Way; Thence South 89°16'28" East 39.13 feet to an extension of the West line of lands described in Document 2022-13228, Deschutes County Official Records; Thence along said extension South 0°43'32" West 329.34 feet to the Northwest corner of said lands described in Document 2022-13228; Thence along the West line of said lands described in Document 2022-13228 and the East right of way line of said SW Helmholtz Way the following courses: South 0°43'32" West 120.70 feet; On a curve to the left with a radius of 22888.33 feet, a length of 99.87 feet, a central angle of 0°15'00", and a chord that bears South 0°36'02" West 99.87 feet; South 0°22'47" West 110.00 feet to the Southwest corner of said lands described in Document 2022-13228; Thence leaving said courses North 89°45'23" West 35.14 feet to the **TRUE POINT OF BEGINNING**.

The Basis of Bearings is North 89°45'23" West along the South line of the Northwest One-Quarter of Section 30.

The above described land contains 39,620 square feet, more or less.

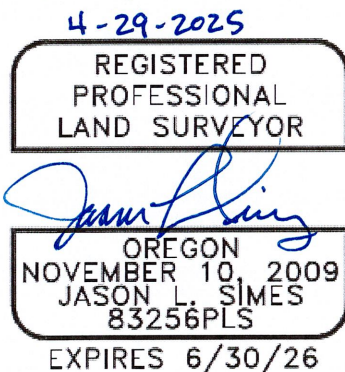
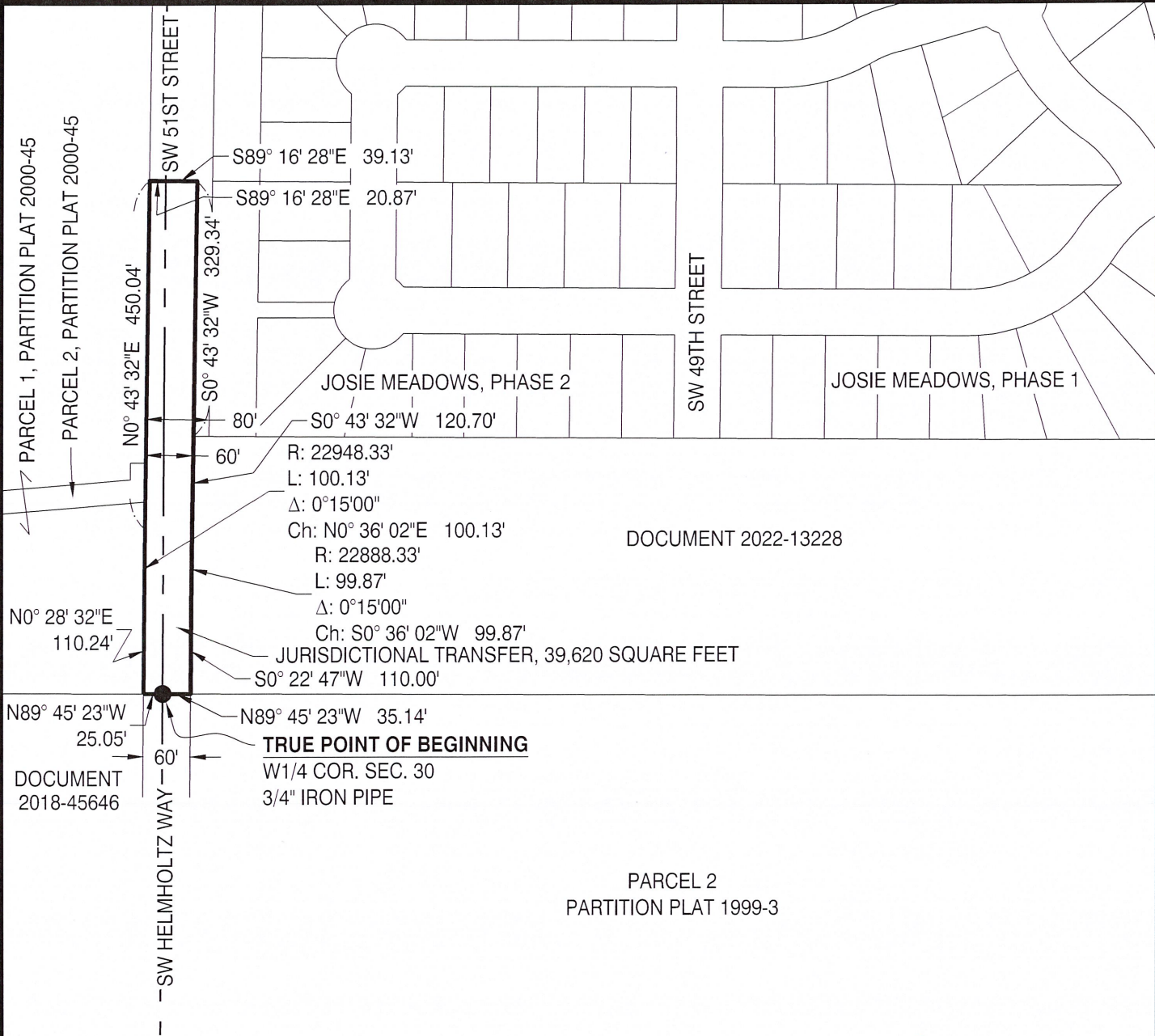


EXHIBIT B

JURISDICTIONAL TRANSFER

LOCATED IN THE SOUTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 30, TOWNSHIP 15 SOUTH, RANGE 13 EAST, AND THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER OF SECTION 25, TOWNSHIP 15 SOUTH, RANGE 12 EAST, WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON.



H.A. McCOY
ENGINEERING & SURVEYING LLC

1180 SW LAKE ROAD SUITE 201
REDMOND, OR 97756
(541) 923-7554

SCALE: 1" = 200'
FOR 8.5"x11" SHEETS
0 100' 200'

PROJECT: ANTELOPE FLATS

DRAWN BY: JJW DATE: 04/29/2025 PAGE 1 OF 1 PROJECT#: 20-018

4-29-2025

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
NOVEMBER 10, 2009
JASON L. SIMES
83256PLS

EXPIRES 6/30/26

**CITY OF REDMOND
RESOLUTION NO. 2025-16**

**A RESOLUTION OF THE CITY OF REDMOND REQUESTING THE TRANSFER OF CERTAIN
COUNTY RIGHTS-OF-WAY FROM DESCHUTES COUNTY.**

WHEREAS, the City Council has agreed to take jurisdiction of certain County roads within the City limits; and

WHEREAS, pursuant to ORS 373.270(6), the City Council wishes to initiate transfer of such jurisdiction to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
REDMOND, OREGON, AS FOLLOWS:**

SECTION 1: That the City hereby requests that Deschutes County surrender jurisdiction to the City of Redmond of certain County rights-of-way for SW Helmholtz Way as described in Exhibits A and B attached hereto as of 12:00 a.m., September 11, 2025.

SECTION 2: That the jurisdiction of Deschutes County over the rights-of-way described in Section 1 hereof, and for the right-of-way improvements, construction, and repair shall cease upon transfer of the property to the City of Redmond.

SECTION 3: This resolution shall be effective September 11, 2025.

ADOPTED by the City Council and **SIGNED** by the Mayor this 12th day of August 2025.

/s/ Ed Fitch
Ed Fitch, Mayor

ATTEST:

/s/ Kayla Duddy
Kayla Duddy, Deputy City Recorder

Exhibit A

Jurisdictional Transfer

Located in the Northwest One-Quarter of Section 30, Township 15 South, Range 13 East, and the Northeast One-Quarter of Section 25, Township 15 South, Range 12 East, Willamette Meridian, Deschutes County, Oregon, being more particularly described as follows:

BEGINNING at the Southwest corner of lands described in Document 2024-14095, Deschutes County Official Records, and the East right of way line of SW Helmholtz Way (also known as SW 51st Street); Thence leaving the East right of way line of said SW Helmholtz Way North $89^{\circ}34'23''$ West 41.55 feet to the West line of said Section 30; Thence leaving the West line of said Section 30 North $89^{\circ}34'23''$ West 18.45 feet to the West right of way line of said SW Helmholtz Way; Thence along the West right of way line of said SW Helmholtz Way North $0^{\circ}43'32''$ East 689.15 feet; Thence leaving the West right of way line of said SW Helmholtz Way South $89^{\circ}32'51''$ East 13.52 feet to the West line of said Section 30; Thence leaving the West line of said Section 30 South $89^{\circ}32'51''$ East 46.48 feet to the East right of way line of said SW Helmholtz Way and the Northwest corner of lands described in Document 2012-33018, Deschutes County Official Records; Thence along the East right of way line of said SW Helmholtz Way the following courses: South $0^{\circ}43'32''$ West 360.00 feet to the Southwest corner of lands described in said Document 2012-33018 and the Northwest corner of lands described in said Document 2024-14095; South $0^{\circ}43'32''$ West 329.13 feet to the **TRUE POINT OF BEGINNING**.

The Basis of Bearings is North $0^{\circ}43'32''$ East along the West right of way line of SW Helmholtz Way.

The above described land contains 0.95 acres, more or less.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

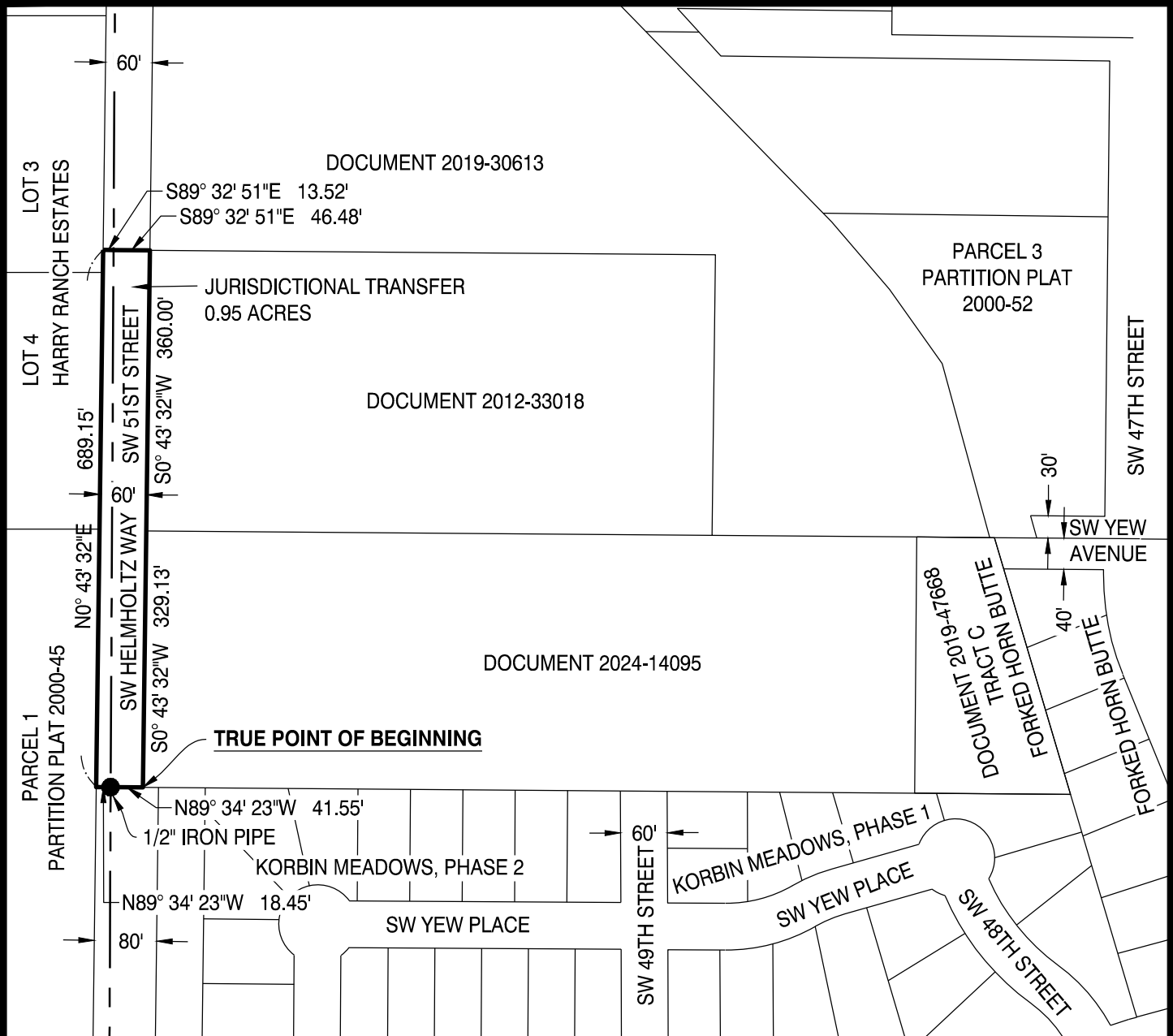
OREGON
JULY 11, 2006
HAYES A. MCCOY
65686LS

EXPIRES 12/31/26

EXHIBIT B

JURISDICTIONAL TRANSFER

LOCATED IN THE NORTHWEST ONE-QUARTER OF SECTION 30, TOWNSHIP 15 SOUTH, RANGE 13 EAST,
AND THE NORTHEAST ONE-QUARTER OF SECTION 25, TOWNSHIP 15 SOUTH, RANGE 12 EAST,
WILLAMETTE MERIDIAN, DESCHUTES COUNTY, OREGON.



H.A. M^cCOY
ENGINEERING & SURVEYING LLC

**1180 SW LAKE ROAD SUITE 201
REDMOND, OR 97756
(541) 923-7554**

SCALE: 1" = 200'
FOR 8.5"x11" SHEETS



REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 11, 2006
HAYES A. McCOY
65686LS

EXPIRES 12/31/26

PROJECT: COLTON CROSSING

DRAWN BY: JJW	DATE: 07/31/2025	PAGE 1 OF 1	PROJECT#: 23-165
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**CITY OF REDMOND
RESOLUTION NO. 2025-14**

**A RESOLUTION OF THE CITY OF REDMOND REQUESTING THE TRANSFER OF CERTAIN
COUNTY RIGHTS-OF-WAY FROM DESCHUTES COUNTY.**

WHEREAS, the City Council has agreed to take jurisdiction of certain County roads within the City limits; and

WHEREAS, pursuant to ORS 373.270(6), the City Council wishes to initiate transfer of such jurisdiction to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
REDMOND, OREGON, AS FOLLOWS:**

SECTION 1: That the City hereby requests that Deschutes County surrender jurisdiction to the City of Redmond of certain County rights-of-way for NW Pershall Way as described in Exhibits A and B attached hereto as of 12:00 a.m., September 11, 2025.

SECTION 2: That the jurisdiction of Deschutes County over the rights-of-way described in Section 1 hereof, and for the right-of-way improvements, construction, and repair shall cease upon transfer of the property to the City of Redmond.

SECTION 3: This resolution shall be effective September 11, 2025.

ADOPTED by the City Council and **SIGNED** by the Mayor this 12th day of August 2025.

/s/ Ed Fitch

Ed Fitch, Mayor

ATTEST:

/s/ Kayla Duddy

Kayla Duddy, Deputy City Recorder

Exhibit A

Jurisdictional Transfer

Within a portion of NW Pershall Way, located in the Northwest One-Quarter of the Southeast One-Quarter of Section 33, Township 14 South, Range 13 East, Willamette Meridian, Deschutes County, Oregon, being more particularly described as follows:

BEGINNING at a 3/4" iron pipe at the Northernmost corner of Parcel 1 of Partition Plat 1990-9 and the Southeasterly right of way line of said NW Pershall Way; Thence along the Southeasterly right of way line of said NW Pershall Way South 60°10'45" West 529.92 feet to the East right of way line of NW 10th Street; Thence along an extension of the East right of way line of said NW 10th Street North 0°29'36" East 63.55 feet to the Northwesterly right of way line of said NW Pershall Way; Thence along the Northwesterly right of way line of said NW Pershall Way North 60°10'45" East 497.84 feet; Thence leaving the Northwesterly right of way line of said NW Pershall Way South 29°49'15" East 54.86 feet to the **POINT OF BEGINNING**.

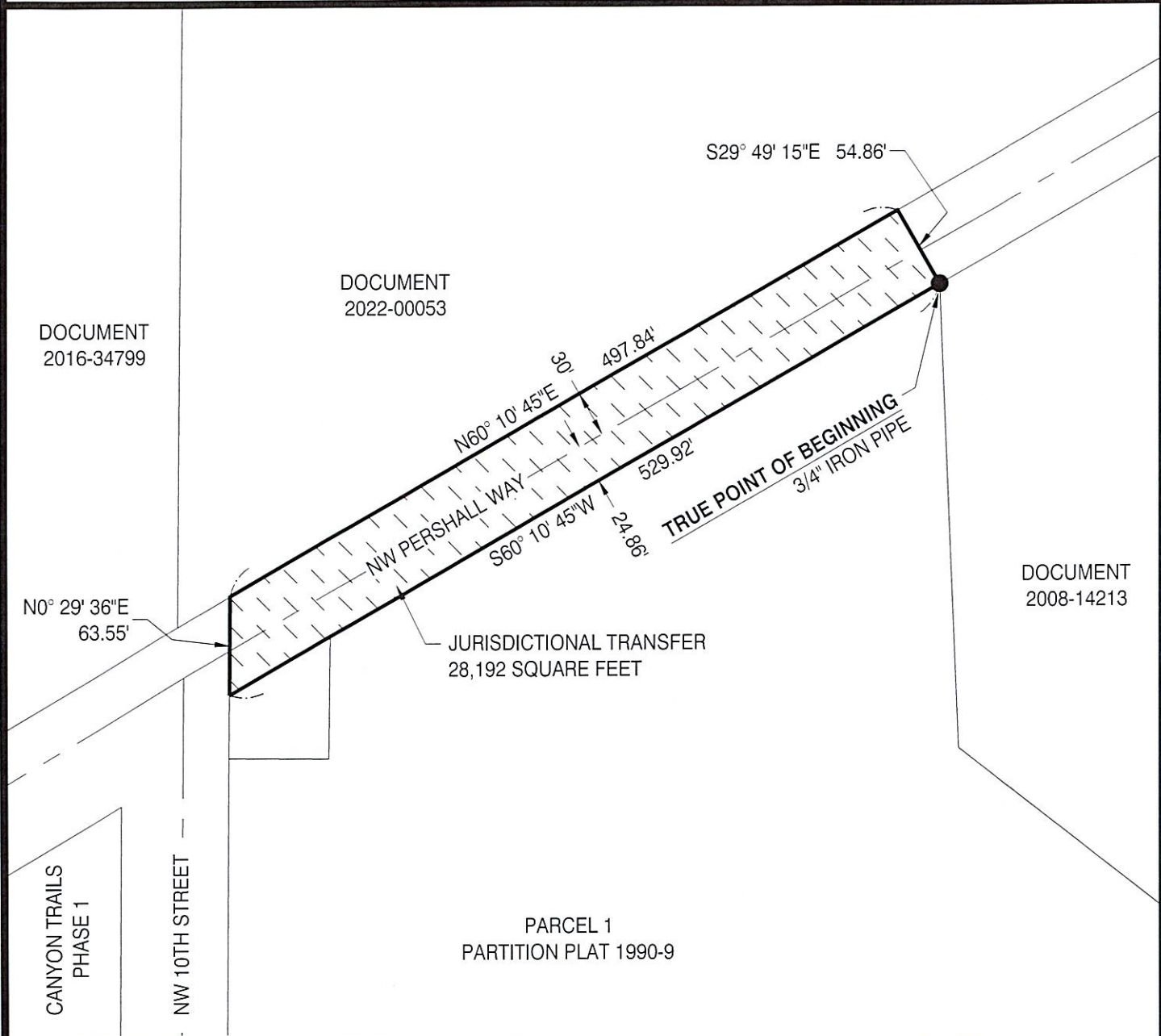
The Basis of Bearings is South 60°10'45" West along the Southeasterly right of way line of NW Pershall Way.

The above described land contains 28,192 square feet, more or less.



EXHIBIT B

JURISDICTIONAL TRANSFER
WITHIN A PORTION OF NW PERSHALL WAY
LOCATED IN THE NORTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF
SECTION 33, TOWNSHIP 14 SOUTH, RANGE 13 EAST, WILLAMETTE MERIDIAN,
DESCHUTES COUNTY, OREGON.



H.A. M'COY
ENGINEERING & SURVEYING LLC

1180 SW LAKE ROAD SUITE 201
REDMOND, OR 97756
(541) 923-7554

SCALE: 1" = 100'
FOR 8.5"x11" SHEETS



6-24-2025
REGISTERED
PROFESSIONAL
LAND SURVEYOR

Jason L. Simes
OREGON
NOVEMBER 10, 2009
JASON L. SIMES
83256PLS
EXPIRES 6/30/26

PROJECT: CINDERVIEW WEST

DRAWN BY: JJW DATE: 06/24/2025 PAGE 1 OF 1 PROJECT#: 24-022



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Public hearing and consideration of Resolution No. 2025-044 adopting a supplemental budget in the Fiscal Year 2026 (FY 2026) Deschutes County Budget

RECOMMENDED MOTION:

Following the public hearing, move approval of Resolution No. 2025-044 increasing some appropriations and decreasing others within the fiscal year 2026 Deschutes County Budget.

BACKGROUND AND POLICY IMPLICATIONS:

This is a mid-year budget adjustment to account for changes that have occurred since the budget was adopted in May. The supplemental budget for the following funds will change budgeted appropriations by more than 10%; therefore, a public hearing is required.

Specific adjustments include:

- Fund 135 – PERS Reserve Fund
 - On 9/24/2025, the Board approved the establishment of a Public Employee Retirement System (PERS) side account using funds from the PERS Reserve Fund in the amount of \$5.0 million and accepting a 25% match of \$1.25 million from the State of Oregon Employer Incentive Fund (EIF). Additionally, the PERS Reserve Fund is projected to have remaining resources of \$57,003. Transferring the remaining resources to the PERS Series 2002 and 2004 Debt Service Fund will reduce the required interfund charges that County departments must pay in fiscal year 2026.
 - Increase Special Payment appropriations by \$5,000,000.
 - Increase Transfers Out appropriations by \$57,003.
 - Decrease reserves by \$5,057,003. The ending reserve balance for FY 2026 will be zero and the fund will be closed at the end of FY 2026.
- Fund 615 – Fair & Expo Fund
 - The Fair budgeted \$1,050,000 for Events Production Revenue in FY26 but does not have plans for any self-produced events in FY26. The adjustment reduces Resources and Program Expenditures by \$1,050,000.

BUDGET IMPACTS: Specific details listed above.

ATTENDANCE: Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Increasing or Decreasing	*	
Appropriations within the FY 2026	*	RESOLUTION NO. 2025-044
Deschutes County Budget	*	

WHEREAS, since adopting the Fiscal Year 2026 (FY 2026) budget, unforeseen changes have occurred which necessitate increased or decreased appropriations, and

WHEREAS, ORS 294.471 and 294.473 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, it is necessary to adjust appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be reduced in the FY 2026 County Budget:

Fair & Expo Center Fund

Charges for Services	\$ (1,050,000)
Total Fair & Expo Center Fund	\$ (1,050,000)

Section 2. That the following amounts be adjusted in the FY 2026 County Budget:

PERS Reserve Fund

Special Payments	\$ 5,000,000
Transfers Out – PERS Debt Service	57,003
Reserve for Future Expenditure	(5,057,003)
Total PERS Reserve Fund	\$ _____

Fair & Expo Center Fund

Program Expenses	\$ (1,050,000)
Total Fair & Expo Center Fund	\$ (1,050,000)

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations.

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			5751350	391135	Transfer In-PERS Reserve	\$ -	\$ 57,003	\$ 57,003
2			5751350	343401	Interfund PERS for D-S	1,720,600	(57,003)	1,663,597
3			6159651	347002	Events Production Revenue	1,050,000	(1,050,000)	-
TOTAL						\$ 2,770,600	\$ (1,050,000)	\$ 1,720,600

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			1350750	521851	Reserves	Reserve for Future Expenditure	\$ 5,163,000	\$ (5,057,003)	\$ 105,997
2			1350750	450093	Special Payments	PERS Side Account	-	5,000,000	5,000,000
3			1350750	491575	Transfers	Transfers Out-Fund 575	-	57,003	57,003
4			6159651	450410	M&S	Advertising - Promo & Announce	1,200,000	(1,050,000)	150,000
TOTAL							\$ 6,363,000	\$ (1,050,000)	\$ 5,163,000

-

Budget adjustments to account for unforeseen expenditures and changes that have occurred since budget adoption.

Fund:	Multiple
Dept:	Multiple
Requested by:	Cam Sparks
Date:	12.17.2025



BOARD OF
COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Public hearing and consideration of Resolution 2025-046 adopting a supplemental budget and increasing or reducing Fiscal Year 2026 (FY 2026) beginning working capital and appropriations

RECOMMENDED MOTION:

Following the public hearing, move approval of Resolution No. 2025-046 increasing or reducing Beginning Working Capital and appropriations within the FY 2026 Deschutes County Budget.

BACKGROUND AND POLICY IMPLICATIONS:

In February and March during the budgeting process, departments calculate an estimate of ending fund balances. These estimates are based on information known at the time but often change given the timing and/or final cost of expenditures. This budget adjustment is to increase or reduce Beginning Working Capital (BWC) and appropriations within each fund where actual FY 2026 BWC is greater or lesser than budgeted. Reducing BWC and requirements ensures that a fund does not have appropriations greater than available resources. Increasing BWC and requirements allows a fund to use available resources that were not expended in prior years.

The supplemental budget for the following funds will change budgeted appropriations by more than 10%; therefore, a public hearing is required:

- Fund 020 Code Abatement
- Fund 155 Taylor Grazing
- Fund 240 Court Facilities
- Fund 327 Federal Forest Title III

BUDGET IMPACTS:

Adjustment will increase (decrease) BWC and appropriations within the following funds:

• General Fund	\$	2,179,642
• Assessment, Clerk & Tax Reserve	\$	11,375
• Code Abatement	\$	82,295
• Community Justice Juvenile	\$	427,478
• Economic Development	\$	(167)
• General County Reserve	\$	27,857
• General County Projects	\$	358,834

• Project Development	\$ (1,508,069)
• Law Library	\$ 1,687
• Park Acquisition & Development	\$ 17,406
• PERS Reserve	\$ 5,361
• Foreclosed Land Sales	\$ (8,281)
• County School	\$ 417
• Special Transportation	\$ (472,781)
• Taylor Grazing	\$ 4,617
• Transient Room Tax	\$ 157,080
• Video Lottery	\$ (46,089)
• Coordinated Houseless Response Office	\$ 366
• Victims' Assistance	\$ 24,840
• County Clerk Records	\$ (26,369)
• Court Facilities	\$ 8,450
• Sheriff's Office Reserve	\$ 400,877
• Health Services	\$ 3,701,568
• Community Development Department	\$ 456,175
• GIS Dedicated	\$ 30,406
• Road	\$ 1,274,233
• Natural Resource Protection	\$ 106,314
• Federal Forest Title III	\$ (39,430)
• Surveyor	\$ (108,324)
• Public Land Corner Preservation	\$ 65,484
• Countywide Transportation SDC Improvement Fee	\$ (194,923)
• Dog Control	\$ 34,804
• Adult Parole & Probation	\$ 443,437
• Campus Improvement	\$ 1,872,605
• Road CIP	\$ 2,400,113
• Solid Waste	\$ 984,262
• Fair & Expo and RV Park	\$ 559,776
• Facilities	\$ (59,797)
• Administrative Services	\$ 43,965
• Finance	\$ 156,343
• Legal Counsel	\$ (50,291)
• Human Resources	\$ 147,723
• Information Technology	\$ 564,236
• Information Technology Reserve	\$ 268,959
• Risk Management	\$ (1,564,563)
• Health Benefits	\$ 4,605,614
• Vehicle Maintenance & Replacement	\$ 250,520

ATTENDANCE:

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Increasing and *
Decreasing Appropriations Within *
the FY 2026 Deschutes County Budget * RESOLUTION NO. 2025-046

WHEREAS, the Deschutes County Finance Department presented to the Board of County Commissioners on 12/17/2025, with regards to increasing or decreasing Beginning Working Capital and appropriations within several funds, and

WHEREAS, ORS 294.471 & 294.473 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, it is necessary to increase or decrease appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That Beginning Working Capital be increased or decreased in the Fiscal Year 2026 (FY 2026) County Budget within the following funds:

• General Fund	\$	2,179,642
• Assessment, Clerk & Tax Reserve	\$	11,375
• Code Abatement	\$	82,295
• Community Justice Juvenile	\$	427,478
• Economic Development	\$	(167)
• General County Reserve	\$	27,857
• General County Projects	\$	358,834
• Project Development	\$	(1,508,069)
• Law Library	\$	1,687
• Park Acquisition & Development	\$	17,406
• PERS Reserve	\$	5,361
• Foreclosed Land Sales	\$	(8,281)
• County School	\$	417
• Special Transportation	\$	(472,781)

• Taylor Grazing	\$	4,617
• Transient Room Tax	\$	157,080
• Video Lottery	\$	(46,089)
• Coordinated Houseless Response Office	\$	366
• Victims' Assistance	\$	24,840
• County Clerk Records	\$	(26,369)
• Court Facilities	\$	8,450
• Sheriff's Office Reserve	\$	400,877
• Health Services	\$	4,353,173
• Community Development Department	\$	456,175
• GIS Dedicated	\$	30,406
• Road	\$	1,274,233
• Natural Resource Protection	\$	106,314
• Federal Forest Title III	\$	(39,430)
• Surveyor	\$	(108,324)
• Public Land Corner Preservation	\$	65,484
• Countywide Transportation SDC Improvement Fee	\$	(194,923)
• Dog Control	\$	34,804
• Adult Parole & Probation	\$	443,437
• Campus Improvement	\$	1,872,605
• Road CIP	\$	2,400,113
• Solid Waste	\$	984,262
• Fair & Expo and RV Park	\$	559,776
• Facilities	\$	(59,797)
• Administrative Services	\$	43,965
• Finance	\$	156,343
• Legal Counsel	\$	(50,291)
• Human Resources	\$	147,723
• Information Technology	\$	564,236
• Information Technology Reserve	\$	268,959
• Risk Management	\$	(1,564,563)
• Health Benefits	\$	4,605,614
• Vehicle Maintenance & Replacement	\$	250,520

Section 2. That Program Expense appropriations be increased or decreased in the FY 2026 County Budget within the following funds:

• General Fund – Opioid	\$	166,897
• General Fund – ARPA	\$	(308)
• Code Abatement	\$	82,295
• Economic Development	\$	(167)
• Project Development	\$	(1,554,894)
• Park Acquisition & Development	\$	17,141

• County School	\$	417
• Special Transportation	\$	(472,781)
• Taylor Grazing	\$	4,617
• Transient Room Tax	\$	157,080
• Court Facilities	\$	8,450
• Health Services	\$	(140,784)
• Community Development Department	\$	(144)
• Federal Forest Title III	\$	(39,430)
• Campus Improvement	\$	4,640,849
• Campus Improvement - Courthouse	\$	(2,768,244)

Section 3. That Transfer appropriations be decreased in the FY 2026 County Budget within the Health Services and Health Services OHP Mental Health Reserve Fund:

• Health Services – Transfers in – OHP Mental Health	\$	(651,603)
• Health Services OHP Mental Health – Transfers Out	\$	(651,603)

Section 4. That Contingency appropriations be increased or decreased in the FY 2026 County Budget within the following funds:

• General Fund	\$	1,513,053
• Community Justice Juvenile	\$	427,478
• Law Library	\$	1,687
• Park Acquisition & Development	\$	265
• Foreclosed Land Sales	\$	(8,281)
• Video Lottery	\$	(46,089)
• Victims' Assistance	\$	24,840
• County Clerk Records	\$	(26,369)
• Health Services	\$	1,124,377
• Community Development Department	\$	(157,582)
• GIS Dedicated	\$	30,406
• Road	\$	1,274,233
• Natural Resource Protection - OR Living w/ Fire	\$	39,709
• Surveyor	\$	(108,324)
• Public Land Corner Preservation	\$	65,484
• Dog Control	\$	34,804
• Adult Parole & Probation	\$	443,437
• Road CIP	\$	2,400,113
• Solid Waste	\$	979,849
• Fair & Expo and RV Park	\$	269,100
• Facilities	\$	(59,797)
• Administrative Services	\$	43,965
• Finance	\$	156,343
• Legal Counsel	\$	(50,291)

• Human Resources	\$ 147,723
• Information Technology	\$ 564,236
• Risk Management	\$ (1,564,563)
• Health Benefits	\$ 4,605,614
• Vehicle Maintenance & Replacement	\$ 250,520

Section 5. That Reserves for Future Expenditures be increased or decreased in the FY 2026 County Budget within the following funds:

• General Fund	\$ 500,000
• Assessment, Clerk & Tax Reserve	\$ 11,375
• General County Reserve	\$ 27,857
• General County Projects	\$ 358,834
• Project Development	\$ 46,825
• PERS Reserve	\$ 5,361
• Coordinated Houseless Response Office	\$ 366
• Sheriff's Office Reserve	\$ 400,877
• Health Services	\$ 3,369,578
• Community Development Department	\$ 613,901
• Natural Resource Protection	\$ 66,605
• Countywide Transportation SDC Improvement Fee	\$ (194,923)
• Solid Waste	\$ 4,413
• Fair & Expo and RV Park	\$ 290,676
• Information Technology Reserve	\$ 268,959

Section 6. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of December 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Fund	Description	Current Budgeted Amount	To (From)	Revised Budget
1			001	301000	001	Beginning Working Capital	\$ 17,736,241	\$ 2,013,053	\$ 19,749,294
2			0019917	301000	001	Beginning Working Capital	1,273,529	166,897	1,440,426
3			0019918	301000	001	Beginning Working Capital	2,060,230	(308)	2,059,922
4			0100150	301000	010	Beginning Working Capital	2,045,000	11,375	2,056,375
5			0200150	301000	020	Beginning Working Capital	357,302	82,295	439,597
6			0301550	301000	030	Beginning Working Capital	1,700,000	427,478	2,127,478
7			0500150	301000	050	Beginning Working Capital	369,104	(167)	368,937
8			0600450	301000	060	Beginning Working Capital	12,587,000	27,857	12,614,857
9			0700150	301000	070	Beginning Working Capital	1,943,779	358,834	2,302,613
10			0900400	301000	090	Beginning Working Capital	346,000	46,825	392,825
11			0900410	301000	090	Beginning Working Capital	405,048	108,486	513,534
12			0900450	301000	090	Beginning Working Capital	4,657,148	(1,663,380)	2,993,768
13			1200350	301000	120	Beginning Working Capital	129,479	1,687	131,166
14			1301050	301000	130	Beginning Working Capital	1,206,469	265	1,206,734
15			1321050	301000	132	Beginning Working Capital	101,215	17,141	118,356
16			1350750	301000	135	Beginning Working Capital	4,985,000	5,361	4,990,361
17			1401050	301000	140	Beginning Working Capital	133,821	(8,281)	125,540
18			1450350	301000	145	Beginning Working Capital	-	417	417
19			1500350	301000	150	Beginning Working Capital	3,656,177	(472,781)	3,183,396
20			1550350	301000	155	Beginning Working Capital	17,200	4,617	21,817
21			1609450	301000	160	Beginning Working Capital	1,342,920	157,080	1,500,000
22			1650350	301000	165	Beginning Working Capital	1,088,300	(46,089)	1,042,211
23			2051150	301000	205	Beginning Working Capital	62,480	366	62,846
24			2121150	301000	212	Beginning Working Capital	372,355	24,840	397,195
25			2180550	301000	218	Beginning Working Capital	309,120	(26,369)	282,751
26			2401750	301000	240	Beginning Working Capital	-	8,450	8,450
27			2561850	301000	256	Beginning Working Capital	249,100	200,439	449,539
28			2561950	301000	256	Beginning Working Capital	249,100	200,438	449,538
29			2702250	301000	270	Beginning Working Capital	20,585,802	3,373,036	23,958,838
30	HSACCESS	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	355,000	11,166	366,166
31	HSADLTINT	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	288,700	(102,590)	186,110
32	HSADMIN	HS1OTHER	2743151	301000	274	BEG NET WORKING CAPITAL	163,000	91,733	254,733
33	HSADMIN	HS1SPEC	2743151	301000	274	BEG NET WORKING CAPITAL	-	62,417	62,417
34	HSADULT	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	3,400	238,531	241,931
35	HSALL	HS1OTHER	2743151	301000	274	BEG NET WORKING CAPITAL	3,010,000	(84,956)	2,925,044
36	HSBHGEN	HS2COHCQ	2743152	301000	274	BEG NET WORKING CAPITAL	502,000	(32,303)	469,697

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37	HSBHGEN	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	10,000	146,637	156,637
38	HSCOMMDIS	HS3OTHER	2743153	301000	274	BEG NET WORKING CAPITAL	8,800	155,736	164,536
39	HSCRISIS	HS2FT276	2743152	301000	274	BEG NET WORKING CAPITAL	625,142	(3,458)	621,684
40	HSCRISIS	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	24,000	1,899	25,899

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41	HSDIRECTR	HS0OTHER	2743150	301000	274	BEG NET WORKING CAPITAL	202,000	55,835	257,835
42	HSEMERPREP	HS3OTHER	2743153	301000	274	BEG NET WORKING CAPITAL	37,100	(18,866)	18,234
43	HSFORENSIC	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	20,000	41,166	61,166
44	HSIDD	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	257,223	(44,154)	213,069
45	HSINTYOUTH	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	530,000	149,902	679,902
46	HSMEDICAL	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	407,958	(182,081)	225,877
47	HSNOCO	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	9,000	197,865	206,865
48	HSPHDIRECT	HS3OTHER	2743153	301000	274	BEG NET WORKING CAPITAL	542,007	165,679	707,686
49	HSPHGEN	HS3COHCQ	2743153	301000	274	BEG NET WORKING CAPITAL	2,048,569	28,231	2,076,800
50	HSPHGEN	HS3OTHER	2743153	301000	274	BEG NET WORKING CAPITAL	155,000	(4,770)	150,230
51	HSPREVENT	HS3FT03	2743153	301000	274	BEG NET WORKING CAPITAL	6,368	884	7,252
52	HSPREVENT	HS3GR18G	2743153	301000	274	BEG NET WORKING CAPITAL	1,707	2,218	3,925
53	HSPREVENT	HS3MJTAX	2743153	301000	274	BEG NET WORKING CAPITAL	-	3,290	3,290
54	HSPREVENT	HS3OTHER	2743153	301000	274	BEG NET WORKING CAPITAL	15,000	(40,595)	(25,595)
55	HSSOCO	HS2OTHER	2743152	301000	274	BEG NET WORKING CAPITAL	180,150	140,719	320,869
56	HSACCESS	HS2OTHER	2743152	391270	274	Transfer In-OHP Mental Health	10,579	(10,579)	-
57	HSADULT	HS2OTHER	2743152	391270	274	Transfer In-OHP Mental Health	111,372	(111,372)	-
58	HSFORENSIC	HS2OTHER	2743152	391270	274	Transfer In-OHP Mental Health	1,074,085	(41,166)	1,032,919
59	HSINTYOUTH	HS2OTHER	2743152	391270	274	Transfer In-OHP Mental Health	2,175,894	(149,902)	2,025,992
60	HSNOCO	HS2OTHER	2743152	391270	274	Transfer In-OHP Mental Health	277,216	(197,865)	79,351
61	HSSOCO	HS2OTHER	2743152	391270	274	Transfer In-OHP Mental Health	234,569	(140,719)	93,850
62			2950150	301000	295	Beginning Working Capital	608,719	(122,506)	486,213
63			2952150	301000	295	Beginning Working Capital	338,440	(27,919)	310,521
64			2952250	301000	295	Beginning Working Capital	97,958	(7,157)	90,801
65			2963650	301000	296	Beginning Working Capital	31,338	343	31,681
66			2973650	301000	297	Beginning Working Capital	147,533	(487)	147,046
67			3003650	301000	300	Beginning Working Capital	3,382,160	534,441	3,916,601
68			3013650	301000	301	Beginning Working Capital	6,574,657	78,160	6,652,817
69			3023650	301000	302	Beginning Working Capital	595,825	1,043	596,868
70			3033650	301000	303	Beginning Working Capital	189,547	257	189,804
71			3050950	301000	305	Beginning Working Capital	221,705	30,406	252,111
72			3255050	301000	325	Beginning Working Capital	4,420,593	1,310,751	5,731,344
73			3265050	301000	326	Beginning Working Capital	1,637,417	66,605	1,704,022
74			3265051	301000	326	Beginning Working Capital	124,000	39,709	163,709
75			3275050	301000	327	Beginning Working Capital	39,430	(39,430)	-
76			3285050	301000	328	Beginning Working Capital	287,137	(108,324)	178,813
77			3295050	301000	329	Beginning Working Capital	994,825	65,484	1,060,309
78			3305050	301000	330	Beginning Working Capital	5,436,784	(36,518)	5,400,266
79			3365050	301000	336	Beginning Working Capital	3,256,497	(194,923)	3,061,574
80			3501450	301000	350	Beginning Working Capital	74,000	34,804	108,804
81			3550150	301000	355	Beginning Working Capital	1,687,254	(500,718)	1,186,536

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82			3557150	301000	355	Beginning Working Capital	-	995,376	995,376
83			3557250	301000	355	Beginning Working Capital	12,746	(51,221)	(38,475)
84			4631050	301000	463	Beginning Working Capital	4,100,663	4,640,849	8,741,512
85			4631051	301000	463	Beginning Working Capital	18,255,998	(2,768,244)	15,487,754
86			4655050	301000	465	Beginning Working Capital	15,387,122	2,400,113	17,787,235

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87			6106250	301000	610	Beginning Working Capital	3,441,901	970,969	4,412,870
88			6116250	301000	611	Beginning Working Capital	8,935,879	21,695	8,957,574
89			6126250	301000	612	Beginning Working Capital	2,357,205	4,413	2,361,618
90			6136250	301000	613	Beginning Working Capital	7,435,985	141,574	7,577,559
91			6146250	301000	614	Beginning Working Capital	1,583,982	(154,389)	1,429,593
92			6159651	301000	615	Beginning Working Capital	403,000	174,955	577,955
93			6169651	301000	616	Beginning Working Capital	371,000	(46,784)	324,216
94			6179650	301000	617	Beginning Working Capital	3,614,000	116,714	3,730,714
95			6181050	301000	618	Beginning Working Capital	199,000	140,929	339,929
96			6191050	301000	619	Beginning Working Capital	1,530,000	173,962	1,703,962
97			6201050	301000	620	Beginning Working Capital	1,064,546	(59,797)	1,004,749
98			6250750	301000	625	Beginning Working Capital	28,847	29,930	58,777
99			6250850	301000	625	Beginning Working Capital	96,279	(22,119)	74,160
100			6250950	301000	625	Beginning Working Capital	33,664	36,154	69,818
101			6301450	301000	630	Beginning Working Capital	415,755	156,343	572,098
102			6402750	301000	640	Beginning Working Capital	131,555	(50,291)	81,264
103			6503150	301000	650	Beginning Working Capital	240,284	147,723	388,007
104			6600950	301000	660	Beginning Working Capital	250,000	564,236	814,236
105			6610950	301000	661	Beginning Working Capital	750,000	268,959	1,018,959
106			6707150	301000	670	Beginning Working Capital	9,000,000	(1,564,563)	7,435,437
107			6753150	301000	675	Beginning Working Capital	7,500,000	4,605,614	12,105,614
108			6805050	301000	680	Beginning Working Capital	2,472,475	250,520	2,722,995
TOTAL							\$ 213,012,463	\$ 17,596,035	\$ 230,608,498

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APPROPRIATION

					Category	Description			
Item	Project Code	Segment 2	Org	Object	(Pers, M&S, CapEx, Transfers, Contingency)	(Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			0019999	501971	Contingency	Contingency	\$ 19,620,267	\$ 1,513,053	\$ 21,133,320
2			0019999	521851	Reserves	Reserves for Future Expenditure	500,000	500,000	1,000,000
3			0019917	450094	M&S	Program Expense	553,488	166,897	720,385
4			0019918	450920	M&S	Grants & Contributions	1,340,608	(308)	1,340,300
5			0100150	521851	Reserves	Reserves for Future Expenditure	2,171,000	11,375	2,182,375
6			0200150	430362	M&S	Professional	565,302	82,295	647,597
7			0300150	501971	Contingency	Contingency	1,040,024	427,478	1,467,502
8			0500150	450970	M&S	Loans	382,104	(167)	381,937
9			0600450	521851	Reserves	Reserve for Future Expenditure	12,654,311	27,857	12,682,168
10			0700150	521851	Reserves	Reserves for Future Expenditure	1,629,678	358,834	1,988,512
11			0900400	521851	Reserves	Reserve for Future Expenditure	346,097	46,825	392,922
12			0900410	490230	Capital	Building	422,848	108,486	531,334
13			0900450	490230	Capital	Building	3,657,061	(1,663,380)	1,993,681
14			1200350	501971	Contingency	Contingency	5,357	1,687	7,044
15			1301050	501971	Contingency	Contingency	913,969	265	914,234
16			1321050	450920	M&S	Grants & Contributions	108,915	17,141	126,056
17			1350750	521851	Reserves	Reserves for Future Expenditure	5,163,000	5,361	5,168,361
18			1401050	501971	Contingency	Contingency	22,717	(8,281)	14,436
19			1450350	470070	M&S	Intergov-School Districts	714,000	417	714,417
20			1500350	450903	M&S	Local Grants	10,192,589	(472,781)	9,719,808
21			1550350	440260	M&S	Off-Site Maintenance	22,700	4,617	27,317
22			1609450	430312	M&S	Contracted Services	3,305,854	157,080	3,462,934
23			1650350	501971	Contingency	Contingency	1,028,000	(46,089)	981,911
24			2051150	521851	Reserves	Reserves for Future Expenditure	91,496	366	91,862
25			2121150	501971	Contingency	Contingency	108,553	24,840	133,393
26			2180550	501971	Contingency	Contingency	251,789	(26,369)	225,420
27			2401750	472255	M&S	Intergov-Miscellaneous	73,000	8,450	81,450
28			2561850	521874	Reserves	Reserved for Future Expenditure	449,100	200,439	649,539
29			2561950	521874	Reserves	Reserved for Future Expenditure	449,100	200,438	649,538
30			2702250	521874	Reserves	Reserve for OHP Future Expend	22,652,767	3,373,036	26,025,803
31			2702250	491274	Transfers	Transfers Out - Health Service	8,914,299	(651,603)	8,262,696
32			2702250	501971	Contingency	Contingency	847,936	651,603	1,499,539
33	HSACCESS	HS2OTHER	2743152	410101	Personnel	Regular Employees	884,774	587	885,361
34	HSADLTINT	HS2OTHER	2743152	410101	Personnel	Regular Employees	845,481	(52,590)	792,891
35	HSBHGEN	HS2OTHER	2743152	410101	Personnel	Regular Employees	1,590,086	146,637	1,736,723
36	HSMEDICAL	HS2OTHER	2743152	410101	Personnel	Regular Employees	2,211,453	(182,081)	2,029,372

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37	HSPREVENT	HS3MJTAX	2743153	410101	Personnel	Regular Personnel	14,833	3,290	18,123
38	HSEMERPREP	HS3OTHER	2743153	410999	Personnel	Personnel Clearing	(18,000)	(18,866)	(36,866)
39	HSIDD	HS24801G	2743152	410999	Personnel	Personnel Clearing	(300,985)	(37,761)	(338,746)
40	HSADMIN	HS1OTHER	2743151	490503	Personnel	Allocation - Ops/SPP/Director	(6,133,211)	(62,417)	(6,195,628)

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41	HSADMIN	HS1SPEC	2743151	490503	Personnel	Allocation - Ops/SPP/Director	(80,000)	62,417	(17,583)
42	HSADLTINT	HS2OTHER	2743152	501971	Contingency	Contingency	50,000	(50,000)	-
43	HSADMIN	HS1OTHER	2743151	501971	Contingency	Contingency	30,000	91,733	121,733
44	HSADMIN	HS1OTHER	2743151	501971	Contingency	Contingency	30,000	62,417	92,417
45	HSADULT	HS2OTHER	2743152	501971	Contingency	Contingency	-	127,159	127,159
46	HSALL	HS1OTHER	2743151	501971	Contingency	Contingency	2,803,865	(84,956)	2,718,909
47	HSBHGEN	HS2COHCQ	2743152	501971	Contingency	Contingency	482,000	(32,303)	449,697
48	HSCOMMDIS	HS3OTHER	2743153	501971	Contingency	Contingency	9,112	155,736	164,848
49	HSCRISIS	HS2OTHER	2743152	501971	Contingency	Contingency	24,000	1,899	25,899
50	HSDIRECTR	HS0OTHER	2743150	501971	Contingency	Contingency	70,000	55,835	125,835
51	HSIDD	HS2OTHER	2743152	501971	Contingency	Contingency	6,393	(6,393)	-
52	HSPHDIRECT	HS3OTHER	2743153	501971	Contingency	Contingency	154,602	165,679	320,281
53	HSPHGEN	HS3COHCQ	2743153	501971	Contingency	Contingency	2,123,569	28,231	2,151,800
54	HSPHGEN	HS3OTHER	2743153	501971	Contingency	Contingency	49,125	(4,770)	44,355
55	HSPREVENT	HS3FT03	2743153	501971	Contingency	Contingency	-	884	884
56	HSPREVENT	HS3GR18G	2743153	501971	Contingency	Contingency	1,707	2,218	3,925
57	HSPREVENT	HS3OTHER	2743153	501971	Contingency	Contingency	130,836	(40,595)	90,241
58	HSCRISIS	HS2FT276	2743152	521851	Reserves	Reserve for Future Expenditure	460,142	(3,458)	456,684
59			2950150	501971	Contingency	Contingency	477,440	(122,506)	354,934
60			2952150	501971	Contingency	Contingency	321,235	(27,919)	293,316
61			2952250	501971	Contingency	Contingency	101,624	(7,157)	94,467
62			2963650	450920	M&S	Grants & Contributions	84,338	343	84,681
63			2973650	450110	M&S	Fees & Permits	113,533	(487)	113,046
64			3003650	521851	Reserves	Reserves for Future Expenditure	3,489,160	534,441	4,023,601
65			3013650	521851	Reserves	Reserves for Future Expenditure	6,177,792	78,160	6,255,952
66			3023650	521851	Reserves	Reserves for Future Expenditure	422,199	1,043	423,242
67			3033650	521851	Reserves	Reserves for Future Expenditure	196,547	257	196,804
68			3050950	501971	Contingency	Contingency	59,670	30,406	90,076
69			3255050	501971	Contingency	Contingency	2,440,000	1,310,751	3,750,751
70			3265050	521851	Reserves	Reserves for Future Expenditure	1,398,891	66,605	1,465,496
71			3265051	501971	Contingency	Contingency	128,946	39,709	168,655
72			3275050	450959	M&S	Grants - Federal Title III	42,430	(39,430)	3,000
73			3285050	501971	Contingency	Contingency	310,801	(108,324)	202,477
74			3295050	501971	Contingency	Contingency	689,435	65,484	754,919
75			3305050	501971	Contingency	Contingency	4,207,697	(36,518)	4,171,179
76			3365050	521851	Reserves	Reserves for Future Expenditure	-	(194,923)	(194,923)
77			3501450	501971	Contingency	Contingency	32,626	34,804	67,430
78			3550150	501971	Contingency	Contingency	680,000	443,437	1,123,437
79			4631050	490210	Capital	Building - Remodel	270,000	401,477	671,477
80			4631051	490210	Capital	Building - Remodel	19,536,498	1,471,128	21,007,626
81			4655050	501971	Contingency	Contingency	7,349,914	2,400,113	9,750,027

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82			6106250	501971	Contingency	Contingency	1,984,768	970,969	2,955,737
83			6116250	501971	Contingency	Contingency	9,703,379	21,695	9,725,074
84			6126250	521851	Reserves	Reserves for Future Expenditure	2,939,205	4,413	2,943,618
85			6136250	501971	Contingency	Contingency	7,121,305	141,574	7,262,879
86			6146250	501971	Contingency	Contingency	886,549	(154,389)	732,160

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87			6159651	501971	Contingency	Contingency	212,680	174,955	387,635
88			6169651	501971	Contingency	Contingency	58,462	(46,784)	11,678
89			6179650	521851	Reserves	Reserves for Future Expenditure	2,914,946	116,714	3,031,660
90			6181050	501971	Contingency	Contingency	66,882	140,929	207,811
91			6191050	521851	Reserves	Reserves for Future Expenditure	1,639,600	173,962	1,813,562
92			6201050	501971	Contingency	Contingency	382,700	(59,797)	322,903
93			6250750	501971	Contingency	Contingency	67,363	29,930	97,293
94			6250850	501971	Contingency	Contingency	71,714	(22,119)	49,595
95			6250950	501971	Contingency	Contingency	8,275	36,154	44,429
96			6301450	501971	Contingency	Contingency	124,134	156,343	280,477
97			6402750	501971	Contingency	Contingency	64,101	(50,291)	13,810
98			6503150	501971	Contingency	Contingency	77,101	147,723	224,824
99			6600950	501971	Contingency	Contingency	160,099	564,236	724,335
100			6610950	521851	Reserves	Reserves for Future Expenditure	549,900	268,959	818,859
101			6707150	501971	Contingency	Contingency	5,841,236	(1,564,563)	4,276,673
102			6753150	501971	Contingency	Contingency	8,564,955	4,605,614	13,170,569
103			6805050	501971	Contingency	Contingency	2,330,237	250,520	2,580,757
TOTAL							\$ 199,938,078	\$ 17,596,035	\$ 217,534,113

A supplemental budget is required to increase or decrease Beginning Working Capital and appropriations or Reserves in all funds.

Fund:	Multiple
Dept:	Multiple
Requested by:	Cam Sparks
Date:	12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Public hearing and consideration of Resolution 2025-049 adopting a supplemental budget which recognizes additional Fiscal Year 2026 Beginning Working Capital and increased appropriations within the Deschutes County 9-1-1 Service District

RECOMMENDED MOTION:

Move approval of Resolution 2025-049 recognizing additional Beginning Working Capital and increasing appropriations within the FY 2026 Deschutes County 9-1-1 Service District Budget.

BACKGROUND AND POLICY IMPLICATIONS:

During the budgeting process, departments calculate an estimate of ending fund balances in February and March. These estimates are based on information known at the time, but often change given the timing and/or final cost of expenditures. The ending fund balance in the Deschutes County 9-1-1 Service District Fund was greater than estimated; therefore, this is a budget adjustment to increase Beginning Working Capital (BWC) by \$2,235,495, increase Contingency appropriations by \$1,574,533 and increase reserves by \$660,962 within the Deschutes County 9-1-1 Service District Fund. Increasing BWC and requirements ensures the fund has appropriations for available resources.

The supplemental budget will change budgeted resources by more than 10%; therefore, a public hearing is required.

BUDGET IMPACTS:

- **Revenue**
 - o Recognizes \$2,235,495 increase in Beginning Working Capital.
- **Requirements**
 - o Increases Contingency by \$1,574,533; revised Contingency is \$9,359,718.
 - o Increases Reserves by \$660,962; revised Reserves is \$3,688,962.

Total increase in revenue, appropriations and reserves is \$2,235,495 within the 9-1-1 County Service District.

ATTENDANCE: Cam Sparks, Budget & Financial Planning Manager

Section 3. That Reserves for Future Expenditures be increased in the FY 2026 Budget:

<u>911 Service District</u>	
Reserve for Future Expenditures	\$ 660,962
Total 911 Service District	\$ 660,962

Section 4. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON ACTING
AS THE GOVERNING BODY OF THE
DECHUTES COUNTY 9-1-1 SERVICE
DISTRICT

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			7057550	301000	Beginning Working Capital	\$ 8,497,000	\$ 1,574,533	\$ 10,071,533
2			7107550	301000	Beginning Working Capital	4,417,000	660,962	5,077,962
TOTAL						\$ 12,914,000	\$ 2,235,495	\$ 15,149,495

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
3			7057550	501971	Contingency	Contingency	\$ 7,785,185	\$ 1,574,533	\$ 9,359,718
4			7107550	521851	Reserves	Reserve for Future Expenditure	3,028,000	660,962	3,688,962
TOTAL							\$ 10,813,185	\$ 2,235,495	\$ 13,048,680

A supplemental budget is required to increase Beginning Working Capital, appropriations, and reserves within the 9-1-1 County Service District.

Fund:

705 & 710

Dept:

9-1-1 County

Service District

Requested by:

Cam Sparks

Date:

12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Sales Agreement with Russ Bassett Corp. for 9-1-1 dispatch console replacements

RECOMMENDED MOTION:

Move approval of Document No. 2025-1128, a sales agreement with Russ Bassett Corp. for replacement of the 9-1-1 Service District dispatch consoles.

BACKGROUND AND POLICY IMPLICATIONS:

The dispatch consoles currently used by the 9-1-1 Service District are at the end of their useful life, and it has been increasingly difficult to find replacement parts as components require repair.

District staff reviewed designs and products from four console manufacturers off the HGAC purchasing program, selecting Russ Bassett Corp. as the preferred provider. The proposed contract is for removal of the current dispatch consoles and design and installation of all new consoles. The new consoles will have a warranty of ten years and may, with appropriate care and maintenance, outlast the warranty period.

BUDGET IMPACTS:

Under the proposed contract, the cost to replace the current dispatch consoles is \$538,355.35. This project is budgeted as one of the District's planned FY26 capital improvements. Once the quote is signed, the manufacturer will start work to produce the consoles with the goal of installing them on the dispatch floor in the spring of 2026.

ATTENDANCE:

Sara Crosswhite, 9-1-1 Service District Director
Chris Perry, 9-1-1 Operations Manager

SALES AGREEMENT



PROJECT / ORDER DETAILS

BUYER: Deschutes County 911 Service District, CO
PROJECT NAME: Deschutes County 911 - Modernization
PROJECT NUMBER: PN-10945-01 Opt 5 Rev H
BUYER PURCHASE ORDER NO: _____

Thank you for your order! To make sure both parties agree on their individual responsibilities, we have prepared the following "Sales Agreement" to cover items relating to your order.

1. GENERAL

The terms outlined herein represent the complete agreement between the seller, Russ Bassett Corp. ("RBC") and **Deschutes County 911 Service District, CO** ("BUYER"). This Sales Agreement supersedes any other prior conversations, understandings, and agreements, written or verbal.

2. SCOPE OF WORK

RBC agrees to provide product,(specifically built-to-order for this project), delivery, and installation as detailed in the attached drawings, renderings, and quotation / proposal, collectively referred to as "Attachment A".

3. INVESTMENT

BUYER shall pay RBC **\$538,355.35** in U.S. currency in return for the products and services outlined in Attachment A, per the milestone payment schedule below.

4. MILESTONE PAYMENT SCHEDULE

RBC milestone payment term schedule for this project are as follows:

MILESTONE	PROGRESS PAYMENT INVOICED
1. SUBMITTAL OF ORDER TO RBC	25% Due: Net 30 Days
2. ORDER SHIPMENT	50% Due: Net 30 Days
3. SUBSTANTIAL COMPLETION OF THE PROJECT	25% Due: Net 30 Days*
<i>*10% retainage can be held back if there are minor punch list items delaying final completion.</i>	

5. BONDS

No bonds are included as part of this order.

6. TAXES

BUYER shall be responsible for all sales and use taxes beyond what is collected on this order.

7. FINAL ORDER APPROVAL

Receipt of BUYER's purchase order, signed copy of this Sales Agreement, and receipt of 25% milestone payment #1 constitutes final approval of all attachments and conveys to RBC clear approval and authority to move forward with manufacturing to meet your firm delivery requirements.

8. SCHEDULE

Sales Agreement (Deschutes County 911 Service District, CO PN-10945-01 Opt 5 Rev H)

SALES AGREEMENT



RBC shall coordinate with BUYER's Designated Contact to establish a firm shipment and delivery schedule to meet BUYER's desired installation requirements. This schedule will then be published and made part of this Agreement.

9. CHANGES

Any REQUEST for changes to the design, scope of work or schedule shall be made in writing. RBC will notify BUYER if it is possible to accommodate the requested change and, if so, what costs and schedule impacts would apply. No change will be made without sign-off of the updated quote and drawing by BUYER and prepayment of additional costs. Once a confirmed order is within 4 WEEKS of the scheduled ship date, it is NOT AVAILABLE FOR CHANGES.

10. DELAYS

If BUYER is unable to take delivery per the agreed upon schedule, RBC will, as a courtesy, warehouse the product at no charge for up to 30 days. After 45 days, 100% of the Product Total will be invoiced, less any prior progress payments already received. At that time STORAGE FEES OF 1% PER MONTH, of the product total will apply and be billed monthly. Freight and Installation fees will be billed at time of shipment and due upon substantial completion of the installation. A 10% retainage may be held back to cover resolution of any outstanding punch list items.

11. SHIPPING

Freight and delivery charges include inside delivery and removal of packaging debris. If damage occurred during shipping, RBC would rush a replacement item to the installation site and remove the damaged item at no cost to BUYER. If BUYER modifies the schedule, requests additional shipments, expedited shipments, or off-site storage beyond the original scope of work, any resulting additional costs shall be the sole responsibility of BUYER.

12. SITE CONDITIONS

To ensure a successful installation, the delivery and installation site must be 100% ready. This includes clean and free access to allow delivery, movement, staging and installation of the product as agreed at the time of order, including elevator access if not a "ground floor" installation. All flooring, walls, painting, carpeting, ceiling, and electrical work should be complete prior to the arrival of the RBC product. BUYER shall appoint an on-site representative that will be available to RBC's installation team for security, site safety and product placement coordination. Unless otherwise arranged, RBC is not responsible for professional architectural, electrical, mechanical, structural or floor loading analysis. These services may be available on a fee basis upon request.

13. INSTALLATION

RBC installations are performed by RBC authorized, factory trained, non-union furniture installers during normal, uninterrupted, business hours. Overtime, evening, weekend, and holiday work is available at an additional charge. The installation charge includes the placement, installation, clean-up and training on the use, service and maintenance of the products supplied. Any existing materials subject to relocation by RBC that were not included in the original scope of work may be subject to additional charges. RBC assumes that the site is prepared to allow RBC installers to receive the product and complete the installation in a single installation activity unless it is already quoted otherwise under the scope of work. If multiple site visits are required at the request of BUYER, RBC will provide a revised quotation for any resulting additional costs.

SALES AGREEMENT



14. ACCEPTANCE

To ensure BUYER's complete satisfaction, BUYER shall have a representative join an RBC representative for a walk through after final installation. At this time, RBC will turn over the product to BUYER, provide a product demonstration and training session outlining its proper use and maintenance. BUYER will be requested to sign-off on the installation or create a "punch list" of all incomplete or unsatisfactory items. All "non punch list" items will be considered complete and accepted. Once all agreed punch list items are corrected, BUYER shall sign-off on the project and will be invited to comment on the Installation Survey form.

15. CANCELLATION / RETURNS

As stated above, orders are BUILT TO ORDER and therefore, once started, it is not subject to cancellation or return. Any requests for consideration of cancellation must be submitted in writing and approved by an officer of RBC. Requests received and approved within two weeks of receipt of order will be accommodated at no charge.

If the request is received after two weeks, it will be subject to a cancellation charge. The cancellation charge will be between 25% and 100% of the contract amount depending on how far the order has progressed through the system. RBC will deliver a Cancellation Quote with supporting documentation. If BUYER decides to proceed with the cancellation, BUYER agrees to pay RBC within 30 days of cancellation invoice.

16. WARRANTY

RBC warrants, to the original BUYER, that all products will be free from defects in material and workmanship for 10 full years.

In mission critical, 24/7/365 environments, quickly resolving a product issue is of top priority for both the BUYER and RBC. Prompt execution of this warranty requires cooperation. With guidance from RBC, BUYER agrees to perform basic troubleshooting tasks to determine the nature of the defect and to self-correct before on-site assistance can be provided.

For simple replacements, the part will be quickly shipped directly to BUYER. If the problem requires on-site assistance, RBC will come out during normal work hours to resolve the issue. If the defect is found to have resulted from circumstances outside of the warranty coverage, and/or BUYER imposes conditions or restrictions that increases the service cost, BUYER agrees to reimburse RBC for any resulting additional expense. BUYER also agrees to properly dispose of the old parts and packing material. The few circumstances where this warranty against defects would not apply include normal wear and tear, damage, misuse, modifications, consumable items, or product shipped outside the U.S.

Repairs, substitute products or replacements, of equal or higher value, used to resolve a warranty claim will in no way extend the warranty period applied to the original product. Product repair or replacement is BUYER's exclusive remedy for all product defects covered under this non-transferable warranty. RBC makes no other express or implied warranties on any product except as stated above and makes no warranty of RBC product fitness except for use as standard console furniture.

17. LIABILITY

RBC shall not be liable for damages in any form or any other claim arising out of strikes, floods, fire, accidents, or any other causes beyond RBC's control. RBC shall not be liable for any liquidated,

SALES AGREEMENT



consequential, or incurred damages, nor penalties of any kind for delays in the completion of work. Acceptance of final payment under this agreement shall be conclusive evidence that RBC has performed all its obligations under this agreement and shall release RBC from all claims by BUYER with the exception of Section 16.

18. NON-DISCLOSURE

All engineering, drawings, specifications, or other written materials provided shall represent an RBC investment and shall remain the property of RBC. Such items are submitted with the understanding and agreement that the information will not be disclosed to any third party without the written consent of RBC or as required by law.

19. FORCE MAJEURE

In the event that either party is prevented from performing or is unable to perform any of its obligations under this Agreement (other than a payment obligation) due to any act of God, acts or decrees of governmental or military bodies, fire, casualty, flood, earthquake, war, strike, lockout, epidemic, destruction of production facilities, riot, civil unrest, insurrection, materials unavailability, or any other cause beyond the reasonable control of the party invoking this section (collectively, a "Force Majeure"), and if such party shall have used its commercially reasonable efforts to mitigate its effects, such party shall give prompt written notice to the other party, its performance shall be excused, and the time for the performance shall be extended for the period of delay or inability to perform due to such occurrences. Regardless of the excuse of Force Majeure, if such party is not able to perform within ninety (90) days after such event, the other party may terminate the Agreement.

20. NOTICES

All notices, requests, demands, and other communications given under this agreement shall be in writing and shall be deemed to have been duly given if delivered personally, via e-mail with receipt confirmed, or sent by Federal Express (or other overnight courier).

For BUYER send to:

Chris Perry

Deschutes County 911 Service District, CO
20355 Poe Sholes Drive
Bend, OR 97703
Chris.Perry@deschutes.org

For Seller send to:

Robin S. Lunder
Controller

Russ Bassett Corp.
8189 Byron Road
Whittier, CA 90606
rlunder@russbassett.com

SIGNATURE PAGE

SALES AGREEMENT



Please sign and return this page to RBC with your order.

PROJECT / ORDER DETAILS

BUYER: Deschutes County 911 Service District, CO

PROJECT: Deschutes County 911 - Modernization

PROJECT NUMBER: PN-10945-01 Opt 5 Rev H

BUYER ORDER NO:_____

ATTACHMENTS PART OF THIS AGREEMENT

- RBC Proposal Package (Attachment A)
- Buyer Purchase Order or Letter of Intent (Provided by Buyer)

APPROVAL OF AGREEMENT

Upon signature below by designated BUYER, this Sales Agreement, and all attachments for the purchase of product and related services is immediately in effect.

SIGNATURE

BUYER

Name (printed): _____ Title: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

QUOTATION



12/17/2025 Item #19.

Russ Bassett Corporation
8189 Byron Road, Whittier, CA 90606
Tel: 800.350.2445 Fax: 562.698.8972
www.russbassett.com

PROJECT #: PN-10945-01
OPTION: 5 **REVISION:** H
PROJECT NAME: DESCHUTES COUNTY 911 - MODERNIZATION

QUOTE DATE: 12/10/2025
EXPIRATION DATE: 3/10/2026

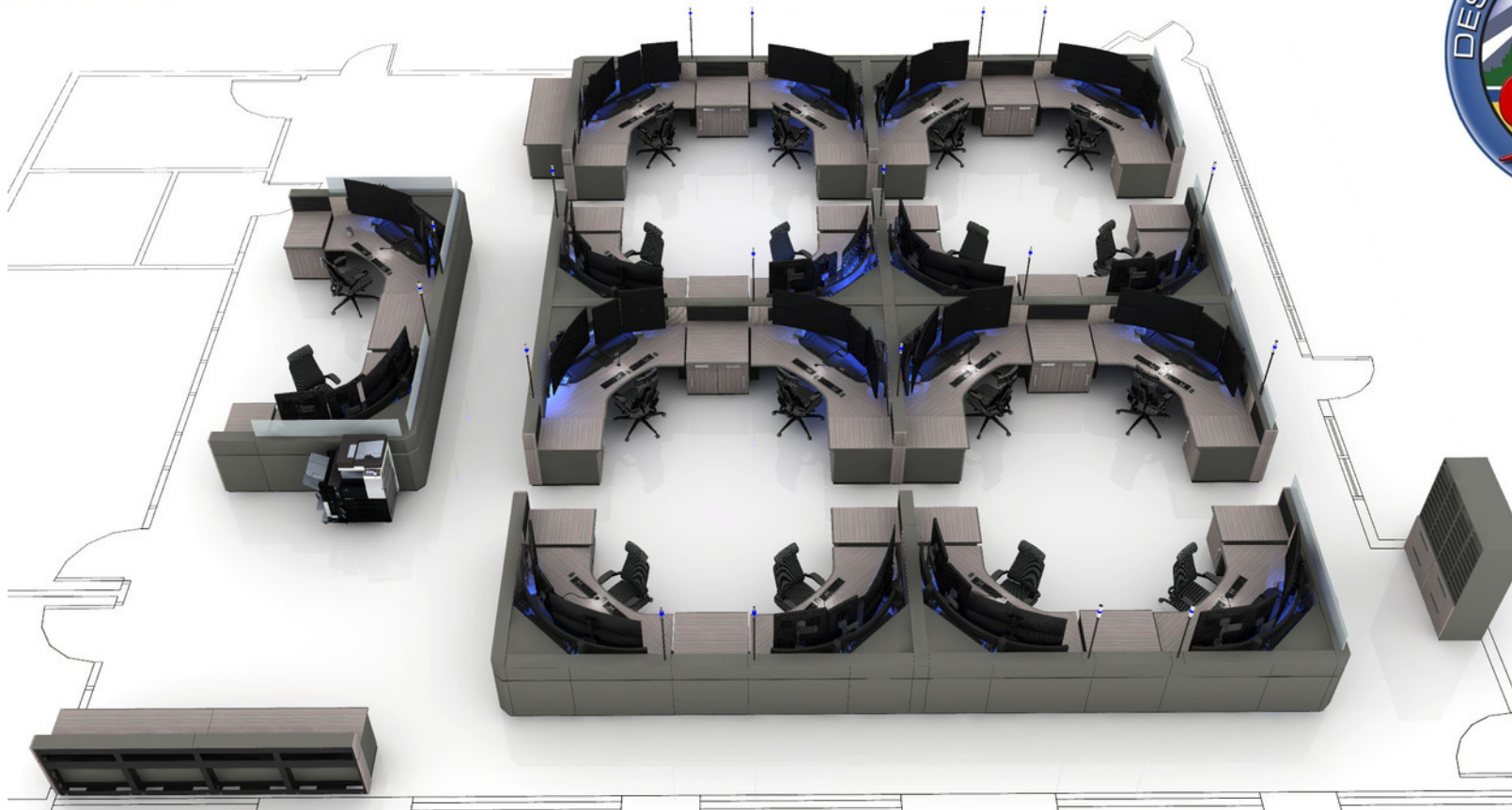
CUSTOMER: DESCHUTES COUNTY 911 SERVICE
CONTACT: CHRIS PERRY
ADDRESS: 20355 POE SHOLES DRIVE
BEND OR 97703
PHONE: 541-322-6113
EMAIL: Chris.Perry@deschutes.org

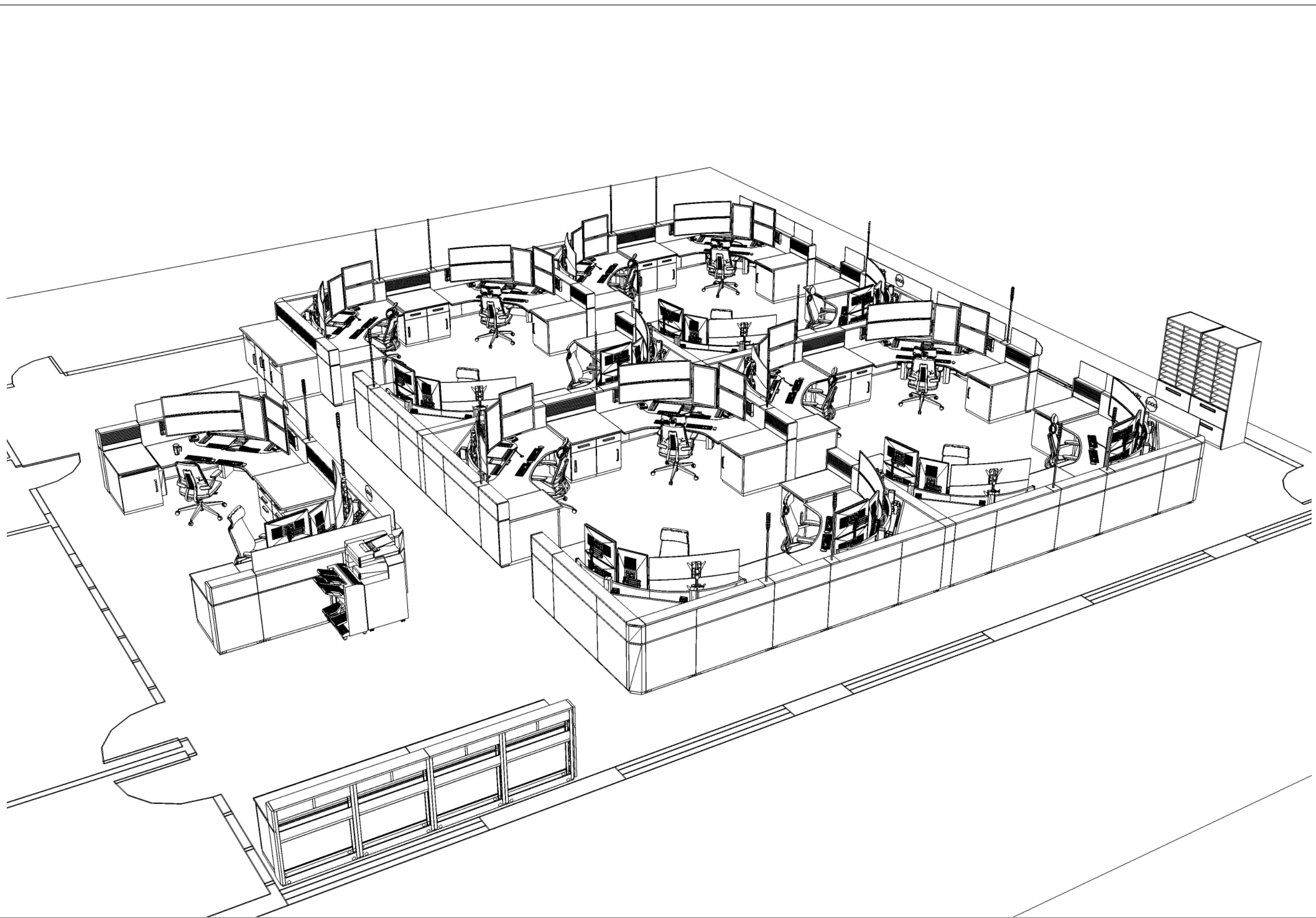
SALES EXECUTIVE: BEN GREGER
ADDRESS: 8189 BYRON RD.
WHITTIER, CA 90606

PHONE: 262-443-2552
EMAIL: bgreger@russbassett.com



HGACBuy Contract #: EC07-23 (911 Equipment & Emergency Notification Software and Services).
Effective Dates 8/1/2023 - 6/30/27.
Prices shown herein are Net (discount applied) unless otherwise noted.





rus

bassett

8189 Byron Rd, Whittier, CA 90606 (800) 350-2445

12/17/2025 Item #19.

CUSTOMER

CUSTOMER:
DESCHUTES COUNTY 911 SERVICE DISTRICT, CO
PROJECT ADDRESS:
20355 POE SHOLES DRIVE
BEND OR 97703

PROJECT

PROJECT NAME:

DESCHUTES COUNTY 911 - MODERNIZATION
PROJECT INITIATION DATE:
9/4/2025
CONSOLE TYPE: FLEX
NUMBER OF POSITIONS: 18
SCALE:
NTS
SALES EXECUTIVE
BEN GREGER
DESIGNER
SEPIDEH NILI

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8	ELEVATION D
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REVISIONS

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B	10/09/25	RMV 2 POS, CHG SUPVSR LIN TO	SN
C	10/10/25	RMV TABL, ADD CLEAR GLASS	SN
D	10/13/25	RMV SUPV BACK STG & B/CLSD	SN
E	11/12/25	INCREASED BRIDGE, CHG CONS 1	TC
F	11/14/25	MULTIPLE REVS FROM TEAMS	TC
G	12/01/25	UPDATED GLASS LOGO	TC
H	12/05/25	UPDATED FINISHES AND CUP	TC

SHEET DESCRIPTION
3D VIEW 1

DRAWING #	OPT.	REV.	SHEET
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CUSTOMER

CUSTOMER:
DESCHUTES COUNTY 911 SERVICE DISTRICT, CO
PROJECT ADDRESS:
20355 POE SHOLES DRIVE
BEND OR 97703

PROJECT

PROJECT NAME:
DESCHUTES COUNTY 911 - MODERNIZATION
PROJECT INITIATION DATE:
9/4/2025
CONSOLE TYPE: FLEX
NUMBER OF POSITIONS: 18
SCALE:
NTS

SALES EXECUTIVE
BEN GREGER
DESIGNER
SEPIDEH NILI

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SHEET DESCRIPTION
3D VIEW 2

DRAWING #	OPT.	REV.	SHEET
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CUSTOMER

CUSTOMER:
DESCHUTES COUNTY 911 SERVICE DISTRICT, CO
PROJECT ADDRESS:
20355 POE SHOLES DRIVE
BEND OR 97703

PROJECT

PROJECT NAME:
DESCHUTES COUNTY 911 - MODERNIZATION
PROJECT INITIATION DATE:
9/4/2025
CONSOLE TYPE: FLEX
NUMBER OF POSITIONS: 18
SCALE:
1/8" = 1'-0"

SALES EXECUTIVE
BEN GREGER
DESIGNER
SEPIDEH NILI

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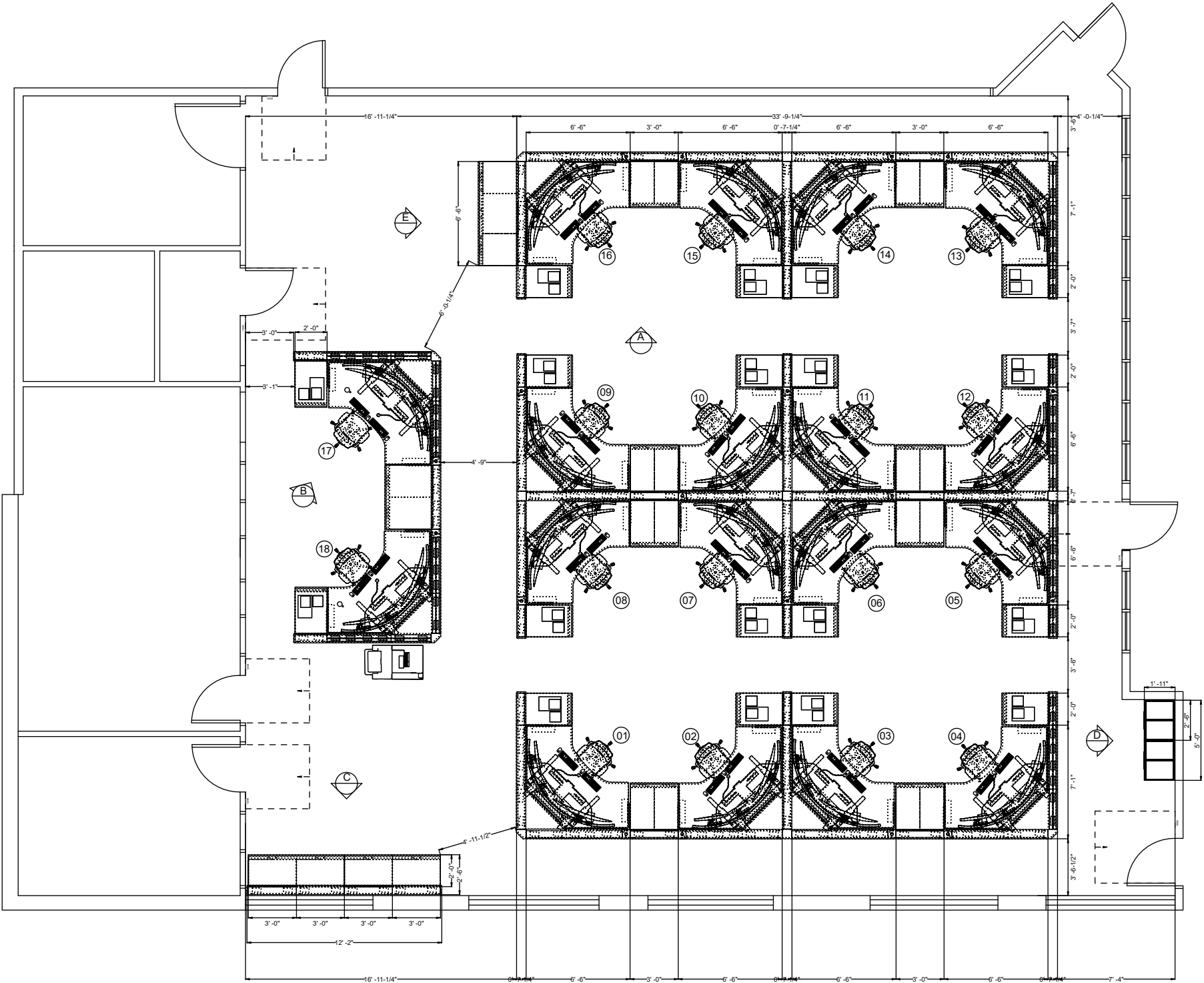
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PLAN VIEW

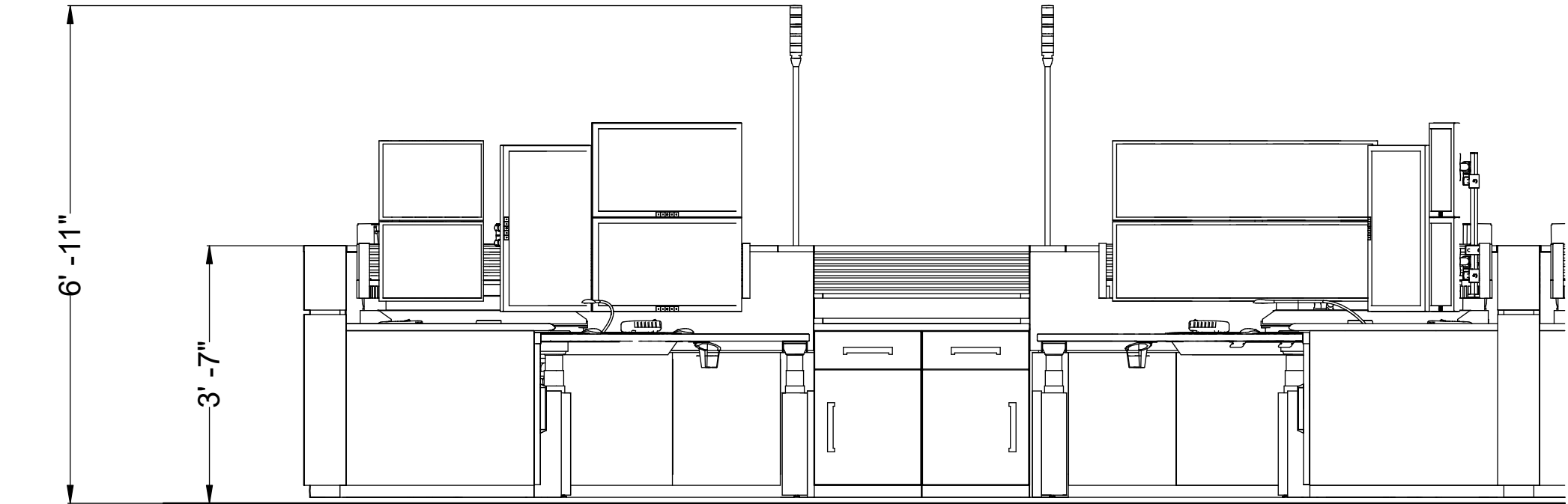
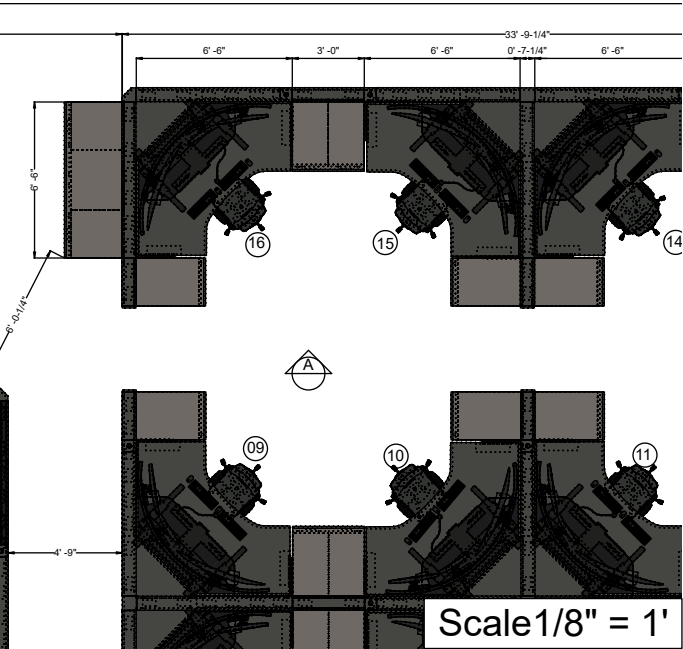
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Scale1/8" = 1'

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12/17/2025 Item #19.

8189 Byron Rd, Whittier, CA 90606 (800) 350-2445

CUSTOMER

CUSTOMER:

DESCHUTES COUNTY 911 SERVICE DISTRICT, CO

PROJECT ADDRESS:

20355 POE SHOLES DRIVE

BEND OR 97703

PROJECT

PROJECT NAME:

DESCHUTES COUNTY 911 -

PROJECT INITIATION DATE:

9/4/2025

CONSOLE TYPE:

FLEX

NUMBER OF POSITIONS:

18

SCALE:

1/2" = 1'-0"

SALES EXECUTIVE

BEN GREGER

DESIGNER

SEPIDEH NILI

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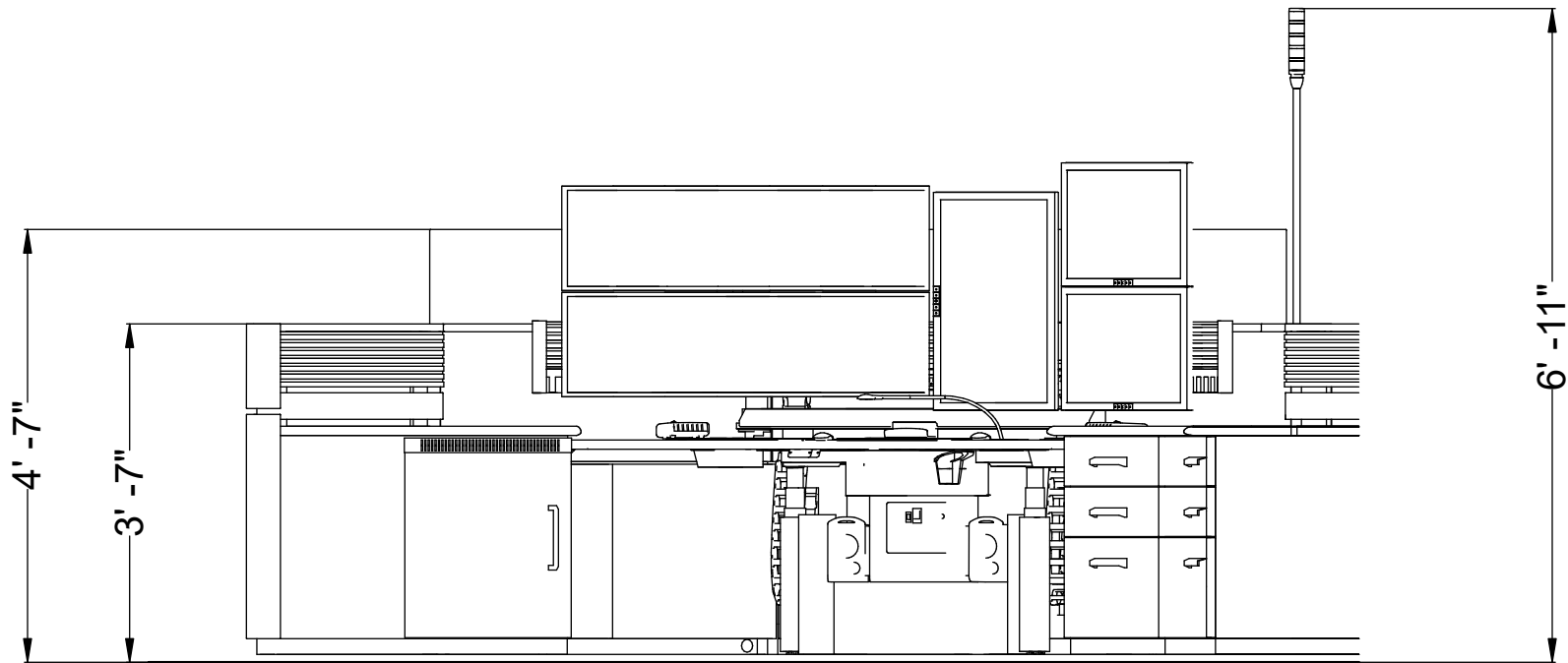
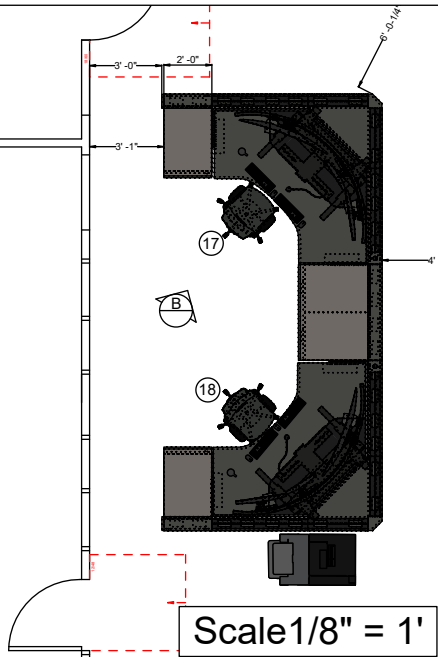
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SHEET DESCRIPTION

ELEVATION A

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rus

bassett

8189 Byron Rd, Whittier, CA 90606 (800) 350-2445

12/17/2025

Item #19.

CUSTOMER

CUSTOMER:

DESCHUTES COUNTY 911 SERVICE DISTRICT, CO

PROJECT ADDRESS:

20355 POE SHOLES DRIVE

BENDOR97703

PROJECT

PROJECT NAME:

DESCHUTES COUNTY 911 -

PROJECT INITIATION DATE:

9/4/2025

CONSOLE TYPE:

FLEX

NUMBER OF POSITIONS:

18

SCALE:

1/2" = 1'-0"

SALES EXECUTIVE
BEN GREGER

DESIGNER
SEPIDEH NILI

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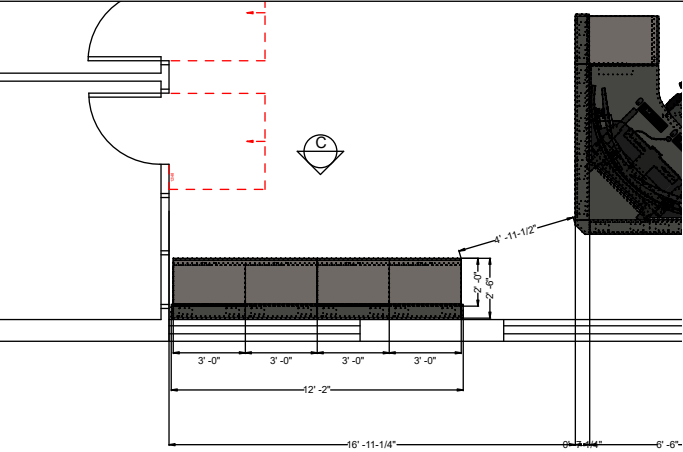
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D	10/13/25	RMV SUPV BACK STG & B/CLSD	SN
E	11/12/25	INCREASED BRIDGE, CHG CONS 1	TC
F	11/14/25	MULTIPLE REVS FROM TEAMS	TC
G	12/01/25	UPDATED GLASS LOGO	TC
H	12/05/25	UPDATED FINISHES AND CUP	TC

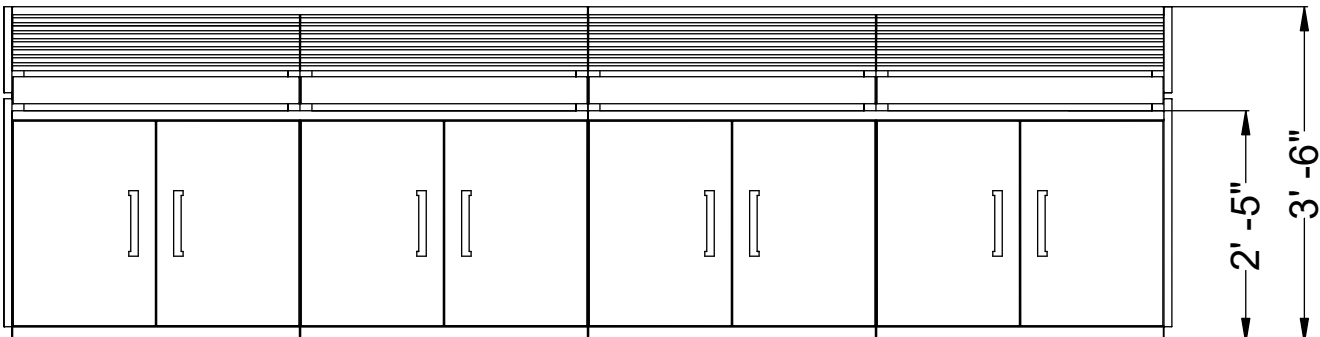
SHEET DESCRIPTION
ELEVATION B

DRAWING #	OPT.	REV.	SHEET
PN-10945-01	5	H	6


152



Scale 1/8" = 1'



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12/17/2025 Item #19.

8189 Byron Rd, Whittier, CA 90606 (800) 350-2445

CUSTOMER

CUSTOMER:

DESCHUTES COUNTY 911 SERVICE DISTRICT, CO

PROJECT ADDRESS:

20355 POE SHOLES DRIVE

BEND OR 97703

PROJECT

PROJECT NAME:

DESCHUTES COUNTY 911 -

PROJECT INITIATION DATE:

9/4/2025

CONSOLE TYPE:

FLEX

NUMBER OF POSITIONS:

18

SCALE:

1/2" = 1'-0"

SALES EXECUTIVE

BEN GREGER

DESIGNER

SEPIDEH NILI

SHEET INDEX

NO.	
2	3D VIEW 1
3	3D VIEW 2
4	PLAN VIEW
5	ELEVATION A
6	ELEVATION B
7	ELEVATION C
8	ELEVATION D
9	ELEVATION E
10	EQUIPMENT FIT
11	RENDERING 1
12	RENDERING 2
13	ARTWORK SIGN-OFF
14	ARTWORK SIGN-OFF
15	ARTWORK LOCATIONS
16	

REVISIONS

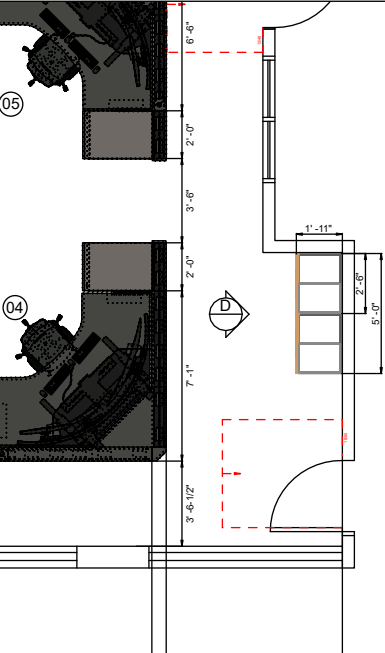
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B	10/09/25	RMV 2 POS, CHG SUPVSR LIN TO	SN
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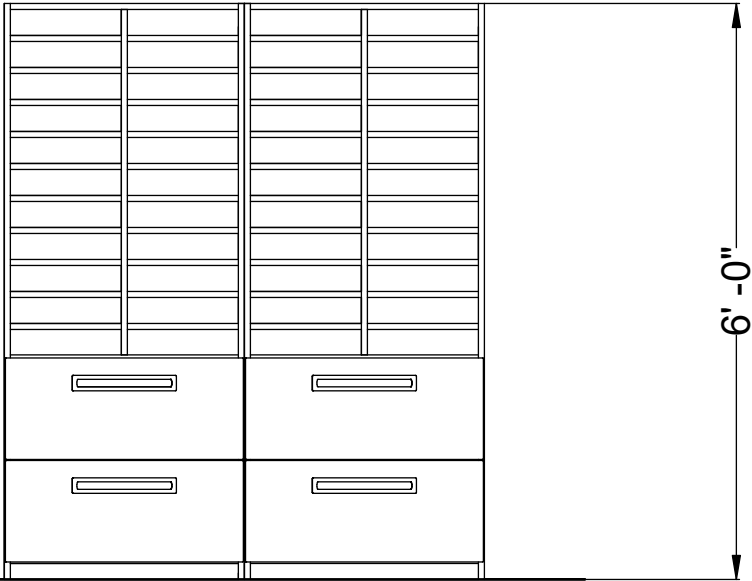
ELEVATION C

DRAWING #	OPT.	REV.	SHEET
PN-10945-01	5	H	7


153



Scale 1/8" = 1'



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12/17/2025 Item #19.

8189 Byron Rd, Whittier, CA 90606 (800) 350-2445

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DESCHUTES COUNTY 911 SERVICE DISTRICT, CO

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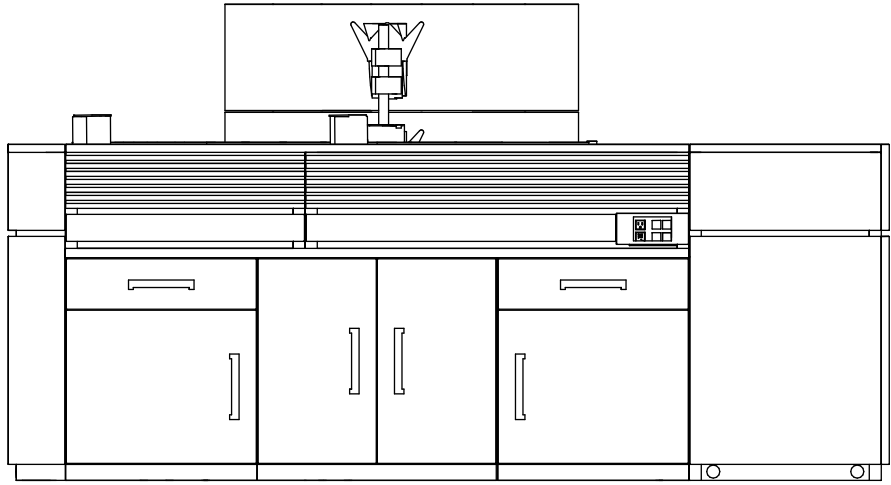
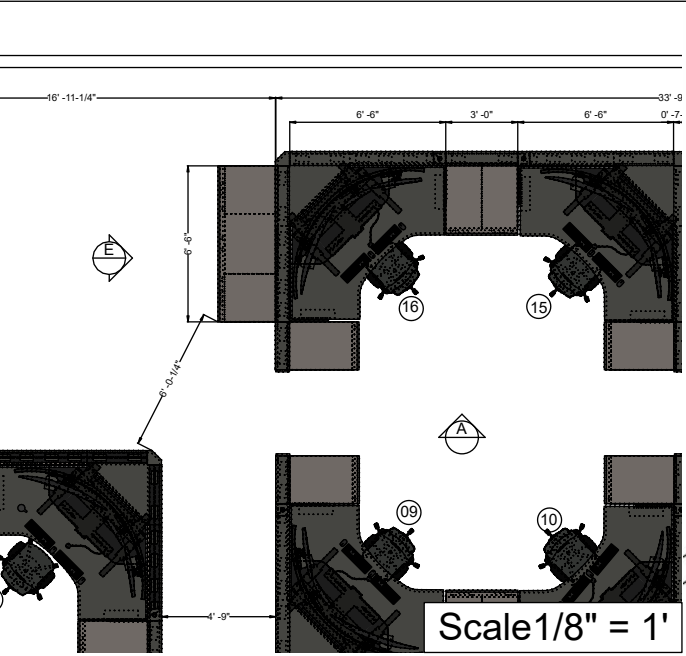
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SHEET DESCRIPTION

ELEVATION D

DRAWING #	OPT.	REV.	SHEET
PN-10945-01	5	H	8

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rus

bassett

8189 Byron Rd, Whittier, CA 90606 (800) 350-2445

12/17/2025

Item #19.

CUSTOMER

CUSTOMER:

DESCHUTES COUNTY 911 SERVICE DISTRICT, CO

PROJECT ADDRESS:

20355 POE SHOLES DRIVE

BENDOR97703

PROJECT

PROJECT NAME:

DESCHUTES COUNTY 911 -

PROJECT INITIATION DATE:

9/4/2025

CONSOLE TYPE:

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NUMBER OF POSITIONS:

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SCALE:

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SALES EXECUTIVE

BEN GREGER

DESIGNER

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SHEET DESCRIPTION

ELEVATION E

DRAWING #	OPT.	REV.	SHEET
PN-10945-01	5	H	9

155

QUOTATION - HGACBuy

Project: DESCHUTES COUNTY 911 - MODERNIZATION



12/17/2025 Item #19.

#	Qty	Part Number	Description	Sell	Ext. Sell
Item 1. Consoles					
1	18	FSA-CS-78-R56	Flex Sit-Stand, R56, 90Deg Corner, 56W, Single Lift, Adj. Array	\$6,398.03	\$115,164.45
2	10	FSW-07-2442-SWN-EMT	Flex Wall, 07D, 24L x 42H, Slatwall Side A, Empty Side B	\$438.73	\$4,387.25
3	4	FSW-07-2442-SWN-SWN	Flex Wall, 07D, 24L x 42H, Slatwall Side A, Slatwall Side B	\$611.23	\$2,444.90
4	27	FSW-07-3042-EMT-EMT	Flex Wall, 07D, 30L x 42H, Empty Side A, Empty Side B	\$280.03	\$7,560.68
5	1	FSW-07-3042-SWN-EMT	Flex Wall, 07D, 30L x 42H, Slatwall Side A, Empty Side B	\$452.53	\$452.53
6	4	FSW-07-3642-EMT-SWN	Flex Wall, 07D, 36L x 42H, Empty Side A, Slatwall Side B	\$466.33	\$1,865.30
7	4	FSW-07-3642-SWN-EMT	Flex Wall, 07D, 36L x 42H, Slatwall Side A, Empty Side B	\$466.33	\$1,865.30
8	2	FSW-07-3642-SWN-SWN	Flex Wall, 07D, 36L x 42H, Slatwall Side A, Slatwall Side B	\$638.83	\$1,277.65
9	1	FSW-07-4842-SWN-EMT	Flex Wall, 07D, 48L x 42H, Slatwall Side A, Empty Side B	\$493.93	\$493.93
10	2	FWS-FRE-2472-W	Work Surface, Rectangle, 24D x 72L, Comfort	\$694.60	\$1,389.20
11	1	FWS-FRE-3078-W	Work Surface, Rectangle, 30D x 78L, Comfort	\$750.95	\$750.95
12	18	FWS-FRE-3624-W	Work Surface, Rectangle, 36D x 24L, Comfort	\$503.13	\$9,056.25
13	8	FWS-FRE-3636-W	Work Surface, Rectangle, 36D x 36L, Comfort	\$602.03	\$4,816.20
14	1	FWS-FRE-3648-W	Work Surface, Rectangle, 36D x 48L, Comfort	\$701.50	\$701.50
15	18	FWS-SCA-3678-N-W	Work Surface, 90Deg Corner Sit-Stand, Single Lift Array, 36D x 78L	\$1,133.90	\$20,410.20
16	16	FEC-FH-0742-L	Flex End Cap, Fixed Height, 7" Wall, 42"H, Lam	\$276.00	\$4,416.00
17	18	DAC-DASH-PWR	Dash Plate, 110v Power Receptacle	\$169.63	\$3,053.25
18	18	DAC-AMB-SW-12	Ambient Light, Slatwall, 12", Blue	\$104.08	\$1,873.35
19	18	DAC-AMB-SW-72	Ambient Light, Slatwall, 72", Blue	\$276.00	\$4,968.00
20	36	DAC-DASH-CHRG-AC	Dash Plate, Device Charging, USB A-C	\$163.88	\$5,899.50
21	18	DAC-DASH-DIMMER	Dash Plate, Ambient Dimmer	\$94.88	\$1,707.75
22	18	DAC-DASH-LIGHT	Dash Plate, Gooseneck Light	\$204.70	\$3,684.60
23	18	DAC-DASH-SWITCH-YB	Dash Plate, Switch, Status Indicator Light, Yellow/Blue	\$173.08	\$3,115.35
24	18	DAC-DASH-USB-X2	Dash Plate, 2 USB Keystones W/ Cables	\$116.73	\$2,101.05
25	18	DAC-MM-01-SW-PM	Monitor Mount, Slatwall, Pole Mount, Ext	\$362.25	\$6,520.50
26	18	DAC-MM-11-SW-PM-HD	Monitor Mount, 1-Over-1, Slatwall, Pole Mount	\$661.25	\$11,902.50
27	18	DAC-MM-11-SW-PM	Monitor Mount, 1-Over-1, Slatwall, Pole Mount, Ext	\$586.50	\$10,557.00
28	18	DAC-PCS-FLX-A	Flex Personal Comfort System, Heat & Air, Array Console	\$1,500.18	\$27,003.15
29	18	DAC-AMB-PWR	Ambient Light Power Supply W/ Splitter	\$55.78	\$1,003.95
30	18	DAC-CO-35MM	3.5MM Audio Keystone - Coupler (Includes 15' Extension)	\$24.15	\$434.70
31	180	DAC-CO-USB	USB-A 3.0 Keystone - Coupler (Includes 15' Extension)	\$41.98	\$7,555.50
32	18	DAC-PSTRIP-06-15A-R56	SPD, Power Strip, Surface Mount, 6 Outlet, 15A, R56	\$218.50	\$3,933.00
33	18	WAC-SLT-5-36	Pole Mount Situation Awareness Light, 5-Lens, 36"H Pole	\$585.93	\$10,546.65
34	1	WAC-ARTWORK	Logo Artwork Prep - Per Logo Design	\$687.70	\$687.70
35	18	WAC-DTB-14	14 Port Data Termination Bracket, Universal	\$83.38	\$1,500.75
36	6	WAC-ETCH-LOGO	Glass Etching, Logo - Per Logo Instance	\$722.20	\$4,333.20
37	1	WAC-ETCH-TEXT	Glass Etching, Text - Per Text Line	\$996.48	\$996.48
38	18	WAC-PRK-FR-3628-14U	Technology Pedestal Rack Kit, Front & Rear Rails, 36"D x 28"H Cabinet, 14U	\$217.35	\$3,912.30
39	3	WAC-PSTRIP-H-15	Power Strip, 15 Amp, 7 Outlet, With Horizontal Trough Mounting Bracket	\$69.58	\$208.73
40	18	WAC-SL-CNCT-KT	Status Indicator Light Connection Kit with Power Supply	\$173.08	\$3,115.35
41	4	WAC-LOGO-GLASS-72-V271	LOGO GLASS PANEL, 72W, LOGO V271	\$0.00	\$0.00
42	2	WAC-LOGO-GLASS-78-V271	LOGO GLASS PANEL, 78W, LOGO V271	\$0.00	\$0.00
43	1	WAC-LOGO-GLASS-78-V272	LOGO GLASS PANEL, 78W, LOGO V272	\$0.00	\$0.00
44	10	FBP-2442-SPS	Flex Back Panel, 24W x 42H, Solid, Powder, Square	\$224.25	\$2,242.50
45	19	FBP-3042-SPS	Flex Back Panel, 30W x 42H, Solid, Powder, Square	\$231.15	\$4,391.85
46	4	FBP-3642-SPS	Flex Back Panel, 36W x 42H, Solid, Powder, Square	\$238.05	\$952.20
47	20	FBP-4842-SPS	Flex Back Panel, 48W x 42H, Solid, Powder, Square	\$251.85	\$5,037.00
48	6	FCC-07L-9042-EPS	Flex Corner Connector, 7D, 90° L-Type, 42H, Exterior, Powder, Square	\$317.98	\$1,907.85
49	5	FCC-07T-9042-EPS	Flex Corner Connector, 7D, 90° T-Type, 42H, Exterior, Powder, Square	\$317.40	\$1,587.00
50	18	FCF-42-T-SSF-R56	Flex Sit-Stand Corner Filler, 42H, Tech Storage, Fabric, R56	\$888.95	\$16,001.10
51	4	FPC-2436-PD-L-N	Flex Closed Storage Pedestal, 24D x 36W, Pair of Doors, Laminate Faces, No Lk	\$450.23	\$1,800.90
52	1	FPC-3030-PD-L-N	Flex Closed Storage Pedestal, 30D x 30W, Pair of Doors, Laminate Faces, No Lk	\$450.23	\$450.23
53	2	FPD-3624-BBF-L-N	Flex Drawer Pedestal, 36D x 24W, Box/Box/File, Laminate Faces, No Lock	\$457.13	\$914.25
54	1	FPP-3024-BCL-L-N	Flex Drawer Pedestal, 30D x 24W, Box/Closed, Left Swing, Lam Faces, No Lk	\$438.73	\$438.73

QUOTATION - HGACBuy

Project: DESCHUTES COUNTY 911 - MODERNIZATION



12/17/2025 Item #19.

#	Qty	Part Number	Description	Sell	Ext. Sell
55	1	FPP-3024-BCR-L-N	Flex Drawer Pedestal, 30D x 24W, Box/Closed, Right Swing, Lam Faces, No Lk	\$438.73	\$438.73
56	8	FPP-3618-BCL-L-N	Flex Drawer Pedestal, 36D x 18W, Box/Closed, Left Swing, Lam Faces, No Lk	\$438.73	\$3,509.80
57	8	FPP-3618-BCR-L-N	Flex Drawer Pedestal, 36D x 18W, Box/Closed, Right Swing, Lam Faces, No Lk	\$438.73	\$3,509.80
58	9	FPT-362428-LD-L-N-S	Flex Technology Pedestal, 36D x 24W x 28H, Left Swing, No Lock, Slide-Out	\$685.98	\$6,173.78
59	9	FPT-362428-RD-L-N-S	Flex Technology Pedestal, 36D x 24W x 28H, Right Swing, No Lock, Slide-Out	\$685.98	\$6,173.78
60	19	FSW-07-4842-SSF-EMT	Flex Wall, 07D, 48L x 42H, Sit-Stand Fabric Side A, Empty Side B	\$514.63	\$9,777.88
61	8	FSW-07-4842-SSF-SSF	Flex Wall, 07D, 48L x 42H, Sit-Stand Fabric Side A, Sit-Stand Fabric Side B	\$707.83	\$5,662.60
62	1	FSW-07-4842-SSF-SWN	Flex Wall, 07D, 48L x 42H, Sit-Stand Fabric Side A, Slatwall Side B	\$687.13	\$687.13
63	18	FTC-0706-SL-S	Flex Top Cap, 7D x 6W, Status Indicator Light Pole Receiver, Square	\$207.58	\$3,736.35
64	4	FTC-0724-GC-BL-S	Flex Top Cap, 7D x 24W, Clear Glass W/ Blue Light, Square	\$768.20	\$3,072.80
65	10	FTC-0724-S-S	Flex Top Cap, 7D x 24W, Solid, Square	\$138.58	\$1,385.75
66	6	FTC-0736-S-S	Flex Top Cap, 7D x 36W, Solid, Square	\$152.38	\$914.25
67	1	FTC-0748-S-S	Flex Top Cap, 7D x 48W, Solid, Square	\$166.75	\$166.75
68	4	FTC-0772-GL-BL-S	Flex Top Cap, 7D x 72W, Blue Lit Glass W/ Logo, Square	\$1,803.20	\$7,212.80
69	15	FTC-0772-S-S	Flex Top Cap, 7D x 72W, Solid, Square	\$194.35	\$2,915.25
70	1	FTC-0778-GC-BL-S	Flex Top Cap, 7D x 78W, Clear Glass W/ Blue Light, Square	\$1,327.68	\$1,327.68
71	3	FTC-0778-GL-BL-S	Flex Top Cap, 7D x 78W, Blue Lit Glass W/ Logo, Square	\$1,865.88	\$5,597.63
72	7	FTC-0778-S-S	Flex Top Cap, 7D x 78W, Solid, Square	\$201.25	\$1,408.75
				Total Item 1. Consoles	\$397,061.65
Item 2. Accessories					
73	18	DAC-CUPHOLDR-IS	Cup Holder, In-Surface	\$57.50	\$1,035.00
74	3	DAC-HOLE-SAW-300	Hole Saw, 3" (For In-Surface Cup Holder - Recommend one saw per ten cup holders)	\$57.50	\$172.50
				Total Item 2. Accessories	\$1,207.50
Item 3. Optional Accessories					
75	18	WAC-UEM-12	Universal Equipment Mount Kit, 12"	\$86.83	\$1,562.85
76	18	WAC-IV-RMK-2	2U Internal Vertical Rack Kit	\$104.08	\$1,873.35
				Total Item 3. Optional Accessories	\$3,436.20
Item 4. Non-Standard Products					
77	2	NSP-92824	Tower Cabinet, 24D x 30W, 2 Lat, Keyboard Storage	\$2,950.00	\$5,900.00
				Total Item 4. Non-Standard Products	\$5,900.00

Russ Bassett Product (Sell) \$407,605.35

Freight Services: \$16,500.00

Russ Bassett Installation Services Includes Prevailing Wages: \$108,250.00

Teardown and Removal of Existing 12-Consoles: \$6,000.00

Total (Sell) \$538,355.35



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Public hearing and consideration of Resolution No. 2025-056 adopting a supplemental budget increasing and transferring appropriations in the Sunriver Service District Public Safety Building Fund

RECOMMENDED MOTION:

Following the public hearing, move approval of Resolution No. 2025-056 increasing and transferring appropriations within the Public Safety Building Fund within the Fiscal Year 2026 Sunriver Service District Budget.

BACKGROUND AND POLICY IMPLICATIONS:

See attached memo from Jim Fister, Sunriver Service District Managing Board Chair.

BUDGET IMPACTS:

Increase Beginning Working Capital by \$932,000 and reduce Contingency by \$100,000 for capital outlay costs incurred in FY 2026 that were planned for FY 2025.

Increase Capital Outlay appropriations by \$1,032,000 for the final close-out/retainage cost for construction on the new Sunriver Public Safety Building and additional building enhancements.

ATTENDANCE:

Jim Fister, SSD Board Chair

Mindy Holliday – Administrator, Sunriver Service District



Sunriver Service District

541-593-8622
ssdadmin@sunriversd.org
 57475 Abbot Dr, Sunriver
 PO Box 2108, Sunriver, OR 97707



MEMORANDUM

To: Deschutes County Board of Commissioners
 From: Jim Fister, Sunriver Service District Managing Board Chair on behalf of the District
 Date: April 13, 2025
 Subject: FY'26 Budget Adjustment to Fund 717

The Sunriver Service District is requesting a budget adjustment to the Fund 717 Budget. This adjustment accounts for funds that were not expended in the previous fiscal year and allows the District to move forward with several deferred projects now that sufficient reserve funds are available.

In the FY 2025 Fund 717 Budget, funds were allocated for the final close-out and retainage payment to Kirby Nagelhout Construction. It was anticipated that the final cost analysis would be received before June; however, due to paperwork delays on the part of KNCC, the close-out was not submitted in time. As a result, the District is submitting a budget adjustment to move those funds from FY 2025 to FY 2026.

Additionally, the SSD Board allocated \$500,000 in a reserve transfer to Fund 717 from Operations Fund 715 in the previous fiscal year, but those funds had not yet been assigned to specific projects. Since the original budget submission, several deferred building enhancements have been identified, along with improvements which will increase overall safety and usability of the facility. A minor adjustment to the professional services line item is also included to cover close-out management tasks to be performed by the existing Program Manager.

The District still anticipates continuing to build its reserves for ongoing building maintenance and is finalizing its long-term reserve study now that project close-out is nearing completion. The SSD Board remains committed to ensuring the District can operate and maintain the building in a manner that supports its public safety mission while avoiding any additional burden on taxpayers.

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON ACTING AS THE GOVERNING BODY OF THE
SUNRIVER SERVICE DISTRICT

A Resolution Increasing Appropriations *
Within the Sunriver Service District * RESOLUTION NO. 2025-056
Budget for Fiscal Year 2026. *

WHEREAS, the 2026 Fiscal Year budget necessitates increased appropriations within the Sunriver Service District Budget to account for changes that have occurred since budget adoption, and

WHEREAS, ORS 294.471 and 294.473 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows the transfer of appropriations when authorized by resolution of the governing body, and

WHEREAS, it is necessary to recognize additional Beginning Working Capital Resources of \$932,000, increase Program Expense appropriations by \$1,032,000, and decrease Contingency appropriations by \$100,000 within the Public Safety Building Fund; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT, as follows:

Section 1. That the following resources be recognized in the Fiscal Year 2026 District Budget:

PUBLIC SAFETY BUILDING FUND

Beginning Working Capital	\$ 932,000
Public Safety Building Fund Total	\$ 932,000

Section 2. That the following amounts be appropriated in the Fiscal Year 2026 District Budget:

PUBLIC SAFETY BUILDING FUND	
Public Safety	\$ 1,032,000
Contingency	<u>(100,000)</u>
Public Safety Building Fund Total	<u>\$ 932,000</u>

Section 3. That the Deschutes County Chief Financial Officer make the appropriations as set out herein for the 2026 fiscal year.

DATED this_____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON, ACTING
AS THE GOVERNING BODY OF THE
SUNRIVER SERVICE DISTRICT

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Account Number	Description	Current Budgeted Amount	To (From)	Revised Budget
1	717-0000-301-0000-1	Beginning Net Working Capital	\$ 174,312	\$ 932,000	\$ 1,106,312
TOTAL			\$ 174,312	\$ 932,000	\$ 1,106,312

APPROPRIATION

Item	Account Number	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1	717-4000-422-9210	Capital Outlay	Design/professional services	\$ 5,000	\$ 35,000	\$ 40,000
2	717-4000-422-9215	Capital Outlay	Legal & governmental services	-	10,000	10,000
3	717-4000-422-9220	Capital Outlay	Project administration	14,000	21,000	35,000
4	717-4000-422-9225	Capital Outlay	Construction	140,000	980,000	1,120,000
5	717-4000-422-9235	Capital Outlay	Permits, testing, fees	18,000	(11,000)	7,000
6	717-4000-422-9435	Capital Outlay	Soft costs	3,000	(3,000)	-
7	717-4000-501-9701	Contingency	Contingency	100,000	(100,000)	-
TOTAL				\$ 280,000	\$ 932,000	\$ 1,212,000

The final close-out and retainage cost for construction on the new Sunriver Public Safety Building were anticipated to occur in FY 2025. Those costs and additional building enhancements will be incurred in FY 2026.

Fund:

Dept:

Requested by:

Date:

717
Sunriver Service District
Mindy Holliday
12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Public Hearing regarding the proposed temporary conveyance of real property commonly known as the Rease Cemetery located at 17799 Paulina Lake Road in La Pine to Deschutes Land Trust, and further authorize accepting said real property from Deschutes Land Trust

RECOMMENDED MOTION:

Following the public hearing, move approval of Board Order No. 2025-058.

Board Order No. 2025-058 authorizes:

- 1) The conveyance of a +/- 1.00 acre real property located at 17799 Paulina Lake Road, La Pine and known as Map and Tax Lot 2111000000099, to Deschutes Land Trust
- 2) Accepting said property from Deschutes Land Trust
- 3) The Deschutes County Property Manager to execute the documents associated with completing both transactions

BACKGROUND AND POLICY IMPLICATIONS:

On December 17, 2025, the Board of County Commissioners will hold a public hearing to consider the conveyance and acceptance of real property.

In 1993, the County acquired the "Rease Cemetery" by Tax Deed through the property tax foreclosure process. Today, this property is referred to as the Paulina Prairie Cemetery (Cemetery Property). The pioneer Cemetery Property consists of +/- one acre and is located east of La Pine at 17799 Paulina Lake Road (Map and Tax Lot 2111000000099). It is bordered by Deschutes National Forest to the east and real property owned by Deschutes Land Trust to the north, west and south. When the Tax Deed was recorded, the deed included the Map and Tax Lot number of the Cemetery Property in lieu of a legal description.

In 1920, the Rease family sold a large area of land. The legal description used for that conveyance described the large area, and excluded a one-acre area that approximately described the Cemetery Property. The intent was not to convey the Cemetery Property, but to exclude it from the conveyance of the larger parcel. That large parcel is today known at

least in part as the Spectre Ranch, was subsequently acquired by Deschutes Land Trust in 2022.

Because the location of physical survey monuments on the ground differs from the Cemetery Property description, which was described as “approximate” in the 1920 deed, it has proved difficult for DLT to acquire title insurance. For that reason, DLT has requested participation from the County to perfect the titles to eliminate the title insurance issue.

County Property Management consulted with County Survey, Community Development, County Counsel and a private survey firm. It was determined that the best path forward would be for the County to temporarily convey the Cemetery Property to DLT to complete the necessary survey work and property line adjustments to perfect the titles. Once the property titles are perfected by completing and recording the property line adjustments in the Official Records of Deschutes County, DLT will convey the Cemetery Property to Deschutes County.

DLT will cover all associated costs including but not limited to survey work, property line adjustment fees, and recording fees.

This conveyance is authorized in accordance with Oregon Revised Statute (ORS) 271. The required advertisement in a newspaper of general circulation for the pending conveyance has been met.

BUDGET IMPACTS:

None

ATTENDANCE:

Kristie Bollinger – Deschutes County Property Management

REVIEWED

LEGAL COUNSEL

12/17/2025 Item #21.

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Designating the Deschutes County
Property Manager, Kristie Bollinger as the
Deschutes County representative for the
purpose of signing documents associated with
the temporary conveyance of real property
located at 17799 Paulina Lake Road, La Pine,
Oregon 97739 and known as Map and Tax
Lot 2111000000099 to Deschutes Land Trust,
and to accept said real property by
conveyance from Deschutes Land Trust

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ORDER NO. 2025-058

WHEREAS, the Board of County Commissioners of Deschutes County has authorized the temporary conveyance of real property commonly known as the “Rease Cemetery” located at 17799 Paulina Lake Road, La Pine, Oregon 97739 and known as Map and Tax Lot 2111000000099 to Deschutes Land Trust, and further authorize to accept said real property from Deschutes Land Trust; and

WHEREAS, in 1993, the County acquired the real property by Tax Deed through the property tax foreclosure process by Map and Tax Lot number in lieu of a legal description (Cemetery Property); and

WHEREAS, Deschutes Land Trust (DLT) owns adjacent real property (DLT Property) that borders the Cemetery Property; and

WHEREAS, because inconsistencies have been identified between physical Cemetery Property boundaries, physical DLT Property boundaries and title records, Deschutes County will temporarily convey the Cemetery Property to DLT, in accordance with Oregon Revised Statute 271, to complete survey work and perfect titles by completing property line adjustments to remove said inconsistencies (“Work”) associated with the Cemetery Property and DLT Property; and

WHEREAS, once the titles are perfected by completing and recording the property line adjustments in the Official Records of Deschutes County, DLT will convey the Cemetery Property to Deschutes County; now, THEREFORE,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON,
HEREBY ORDERS as follows:

Section 1. The Deschutes County Property Manager, Kristie Bollinger is designated as the Deschutes County representative to sign the necessary documents to complete the temporary conveyance of real property commonly known as the “Rease Cemetery” located at 17799 Paulina Lake Road, La Pine, Oregon 97739 and known as Map and Tax Lot 2111000000099 to Deschutes Land Trust, and further authorizes Kristie Bollinger to accept said real property from Deschutes Land Trust.

Dated this _____ of _____, 2025

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

PATTI ADAIR, Vice Chair

ATTEST:

Recording Secretary

PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of Resolution 2025-053 adopting a supplemental budget for the Community Justice department and eliminating or reducing FTEs

RECOMMENDED MOTION:

Move approval of Resolution 2025-053 which decreases appropriations and FTE within the Juvenile Community Justice Fund and the Adult Parole & Probation Fund and adds one 1.00 grant-funded Limited Duration position.

BACKGROUND AND POLICY IMPLICATIONS:

Community Justice is made up of two divisions: Adult Parole & Probation and Juvenile Community Justice. Beginning in 2026, expected revenues fall short of supporting current Community Justice operations. Juvenile detention and supervised adult populations have stabilized to a level that can absorb a degree of strategic and incremental cuts without significantly impacting public safety. Overall juvenile referrals have stabilized at levels closer to pre-pandemic levels, with the exception of sexual offenses.

Over the past several months, Community Justice has been pursuing four pathways to navigate budget uncertainty: increase revenue, reduce materials and services, assess and realign detention services, and reduce/prioritize flexible staffing. The goal is to achieve a balanced budget over the next five years while maintaining the department's core mission.

To this end, the department has identified targeted reductions in the Adult Parole & Probation materials and services budget. While reducing this budget by \$200,000 will affect the funds available for subsidizing client housing and other barrier reduction services, staff is actively exploring alternative options to connect clients with community resources and other support methods.

Concurrently, the department is focusing on reducing current FTE numbers and prioritizing flexible positions that can handle varied duties. Specific FTE changes for each division are now proposed as outlined below. Across both divisions, this represents 11.10 FTE or a 13% reduction.

Eliminate or reduce the following FTE in the Adult Parole & Probation Fund (4.5 total):

- Eliminate position number 2228 Administrative Support Specialist
- Eliminate position number 2220 Administrative Support Specialist
- Eliminate position number 1364 Parole & Probation Specialist
- Eliminate position number 1381 Parole & Probation Officer
- Convert position number 1384 Parole & Probation Officer from 1.0 FTE to .5 FTE

Eliminate or reduce the following FTE in the Juvenile Community Justice Fund (6.6 total):

- Eliminate position number 2875 Administrative Support Specialist
- Eliminate position number 2209 Administrative Support Specialist
- Eliminate position number 2360 Community Justice Specialist
- Eliminate position number 1463 Community Justice Officer
- Eliminate position number 2494 Community Justice Specialist Supervisor
- Convert position number 1452 Community Justice Officer from 1.0 FTE to .6 FTE
- Convert position number 2357 Community Justice Specialist from 1.0 FTE to .6 FTE
- Convert position number 2531 Community Justice Specialist from 1.0 FTE to .6 FTE
- Convert position number 2532 Community Justice Specialist from 1.0 FTE to .6 FTE

These adjustments aim to realign expenditures with financial constraints and projected growth in state and local funding. The focus remains on maintaining core mission operations while seeking community-based alternatives and flexible staffing solutions.

As part of the department's strategy to increase revenue, staff has been successful in expanding the County's partnership with the State Department of Human Services (DHS). Accordingly, staff proposes adding one 1.00 limited-duration, grant-funded FTE to the Juvenile Community Justice budget. As a reminder, on June 25th, 2025, the Board approved an intergovernmental agreement with the Oregon Department of Human Services to fund the Functional Family Therapy program. DHS has funds available to support a limited-duration Behavioral Health Specialist II position from January 1, 2026 through June 30, 2027. Juvenile Justice is excited to enhance this partnership and perhaps receive future revenue from billing the Oregon Health Plan for provided services. Although staff will return to the Board with a proposed amendment to the agreement once received (expected in December or early January), approval is sought at this time to add the additional FTE and begin that recruiting process contingent on receipt of funds. It's anticipated that the additional funds would amount to \$240,000 with approximately \$85,000 being spent in FY 2026.

BUDGET IMPACTS:

Overall, this adjustment reduces Program Expenses by \$382,036 in the Juvenile Community Justice Budget and \$484,541 in the Adult Parole & Probation budget.

ATTENDANCE:

Trevor Stephens, Business Manager

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Adjusting FTE and
Appropriations Within the FY 2026
Deschutes County Budget

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RESOLUTION NO. 2025-053

WHEREAS, the Deschutes County Community Justice department presented to the Board of County Commissioners on December 17, 2025, regarding FTE and budget reductions along with the addition of 1.00 Limited Duration FTE funded by a State Department of Human Services grant, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows appropriation transfers when authorized by resolution of the governing body, and

WHEREAS, it is necessary to reduce appropriations in the Juvenile Community Justice Fund (030) by \$467,036 and increase Reserves by the same amount, and

WHEREAS, it is necessary to reduce appropriations in the Adult Parole and Probation Fund (355) by \$484,541 and decrease State revenue by the same amount, and

WHEREAS, it is necessary to increase State Miscellaneous revenue in the Juvenile Community Justice Fund (030) by \$85,000 and increase appropriations by the same amount, and

WHEREAS, Deschutes County Policy HR-1 requires that the creation of or increase in FTE outside the adopted budget be approved by the Board of County Commissioners; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be recognized or reduced in the FY 2026 County Budget:

Juvenile Community Justice

State Miscellaneous Revenue

\$ 85,000

Juvenile Community Justice Fund Total**\$ 85,000**Adult Parole and Probation

DOC-Grant in Aid SB 1145 Revenue

\$ (484,541)

Adult Parole and Probation Fund Total**\$ (484,541)**

Section 2. That the following appropriations be adjusted in the FY 2026 County Budget:

Juvenile Community Justice

Program Expense

\$ (382,036)

Reserves

467,036

Juvenile Community Justice Total**\$ 85,000**Adult Parole and Probation

Program Expense

\$ (484,541)

Adult Parole and Probation Fund Total**\$ (484,541)**

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations.

Section 4. That the following FTE be removed from the FY 2026 Deschutes County Budget:

Job Class	Position Number	Type	Effective Removal Date	FTE
Administrative Support Specialist -355 (1013)	2228	Regular	12/31/2025	1.00
Administrative Support Specialist - 355 (1013)	2220	Regular	12/31/2025	1.00
Parole and Probation Specialist -355 (1111)	1364	Regular	12/31/2025	1.00
Parole and Probation Officer-355 (4010)	1381	Regular	12/31/2025	1.00
Parole and Probation Officer-355 (4010)	1384	Regular	12/31/2025	.50
Administrative Support Specialist-030 (1013)	2875	Regular	12/31/2025	1.00
Administrative Support Specialist-030 (1013)	2209	Regular	12/31/2025	1.00
Community Justice Specialist-030 (1177)	2360	Regular	12/31/2025	1.00
Community Justice Officer-030 (1225)	1463	Regular	12/31/2025	1.00
Community Justice Specialist Supervisor-030 (9161)	2494	Regular	12/31/2025	1.00
Community Justice Officer-030 (1225)	1452	Regular	12/31/2025	.40
Community Justice Specialist-030 (1177)	2357	Regular	12/31/2025	.40

Job Class	Position Number	Type	Effective Removal Date	FTE
Community Justice Specialist-030 (1177)	2531	Regular	12/31/2025	.40
Community Justice Specialist-030 (1177)	2532	Regular	12/31/2025	.40
Total FTE				11.10

Section 5. That the following FTE be added to the FY 2026 Deschutes County Budget:

Job Class	Position Number	Type	Duration	FTE
Behavioral Health Specialist II - 030 (1161)	n/a	Limited Duration	1/1/2026 – 6/30/2027	1.00
Total FTE				1.00

Section 6. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

DATED this _____ day of December 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1			0301550	335011	State Miscellaneous	\$ -	\$ 85,000	\$ 85,000
2			3557150	336012	DOC-Grant in Aid SB 1145	4,943,071	(484,541)	4,458,530
TOTAL						\$ 4,943,071	\$ (399,541)	\$ 4,543,530

APPROPRIATION

					Category	Description			
Item	Project Code	Segment 2	Org	Object	(Personnel, M&S, CapEx, Transfers, Contingency)	(Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1			3557150	430312	M&S	Contract Services	\$ 90,000	\$ (20,000)	\$ 70,000
2			3557150	430314	M&S	Alcohol and Drug Treatment	110,000	(35,000)	75,000
3			3557150	430320	M&S	Sex Offender Treatment	50,000	(20,000)	30,000
4			3557150	430321	M&S	DV Treatment	25,000	(15,000)	10,000
5			3557150	430324	M&S	Electronic Monitoring	90,000	(20,000)	70,000
6			3557150	430352	M&S	Medical Laboratory	15,000	(5,000)	10,000
7			3557150	430358	M&S	Polygraphs	15,000	(5,000)	10,000
8			3557150	440430	M&S	Client Stabilization	200,000	(75,000)	125,000
9			3557150	460127	M&S	Lab Testing Supplies	15,000	(5,000)	10,000
10			3557250	410999	Personnel	Personnel Clearing	-	(92,822)	(92,822)
11			3557150	410999	Personnel	Personnel Clearing	-	(191,719)	(191,719)
12			0301550	410999	Personnel	Personnel Clearing	-	(222,755)	(222,755)
13			0301450	410999	Personnel	Personnel Clearing	-	(244,281)	(244,281)
14			0301550	410101	Personnel	Regular Employees	4,358,309	85,000	4,443,309
15			0300150	521851	Reserves	Reserves for Future Expenditures	-	467,036	467,036
TOTAL							\$ 4,968,309	\$ (399,541)	\$ 4,568,768

This adjustment reduces FTE by 11.10 along with associated personnel costs and \$200K in M&S costs; adds 1.00 LTD FTE that is grant funded.

Fund:

030 & 355

Dept:

Community Justice

Requested by:

Trevor Stephens

Date:

12.17.25



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of Resolution No. 2025-054, reducing 11.00 approved FTEs within the Sheriff's Office

RECOMMENDED MOTIONS:

Move approval of Resolution No. 2025-054 reducing 11.00 approved FTEs within the Sheriff's Office budget.

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes County Sheriff's Office (DCSO) plans to eliminate 11.00 FTE positions which are currently unfilled. Given the financial outlook, these positions cannot be filled responsibly in any foreseeable future.

Resolution No. 2025-054 removes the following regular positions within the Sheriff's Office:

- Position 1337 – 1.00 FTE EVIDENCE TECHNICIAN
- Position 2187 – 1.00 FTE DEPUTY SHERIFF, CORRECTIONS
- Position 2694 – 1.00 FTE DEPUTY SHERIFF, CORRECTIONS
- Position 3096 – 1.00 FTE DEPUTY SHERIFF
- Position 3124 – 1.00 FTE CRIME SCENE INVESTIGATOR, SO
- Position 3164 – 1.00 FTE LICENSED PRACTICAL NURSE (LPN), CORRECTIONS
- Position 3165 – 1.00 FTE LICENSED PRACTICAL NURSE (LPN), CORRECTIONS
- Position 3228 – 1.00 FTE CRIME DATA ANALYST
- Position 3357 – 1.00 FTE PUBLIC INFO OFFICER
- Position 3409 – 1.00 FTE DEPUTY SHERIFF, CORRECTIONS
- Position 3541 – 1.00 FTE DEPUTY SHERIFF

BUDGET IMPACTS:

Vacancy savings for unfilled FTE positions are already included in the FY 2026 adopted budget. No budget adjustment is necessary.

ATTENDANCE:

Sheriff Ty Rupert
Jeff Price, DCSO Business Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Reducing FTE

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RESOLUTION NO. 2025-054

WHEREAS, on December 17, 2025, the Sheriff's Office presented to the Board of County Commissioners that, as a result of financial constraints, certain staff positions cannot be filled, and

WHEREAS, Deschutes County Policy HR-1 requires that the reduction of FTE outside the adopted budget be approved by the Board of County Commissioners; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following positions be removed from the approved FTE roster:

Job Class	Position Number	Type	Effective Date	FTE
EVIDENCE TECHNICIAN (2020)	1337	Regular	12/17/2025	1.00
DEPUTY SHERIFF, CORRECTIONS (2060)	2187	Regular	12/17/2025	1.00
DEPUTY SHERIFF, CORRECTIONS (2060)	2694	Regular	12/17/2025	1.00
DEPUTY SHERIFF (2055)	3096	Regular	12/17/2025	1.00
CRIME SCENE INVESTIGATOR, SO (2080)	3124	Regular	12/17/2025	1.00
LICENSED PRACTICAL NURSE (LPN), CORRECTIONS (2064)	3164	Regular	12/17/2025	1.00
LICENSED PRACTICAL NURSE (LPN), CORRECTIONS (2064)	3165	Regular	12/17/2025	1.00
CRIME DATA ANALYST (9507)	3228	Regular	12/17/2025	1.00
PUBLIC INFO OFFICER (9505)	3357	Regular	12/17/2025	1.00
DEPUTY SHERIFF, CORRECTIONS (2060)	3409	Regular	12/17/2025	1.00
DEPUTY SHERIFF (2055)	3541	Regular	12/17/2025	1.00
Total FTE				11.00

Section 2. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

DATED this_____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Consideration of Resolution 2025-052 eliminating 10.35 unfilled Full Time Equivalent (FTE) positions in the Health Services Department and adopting a supplemental budget

RECOMMENDED MOTION:

Move approval of Resolution 2025-052 to eliminate 10.35 unfilled full-time equivalent positions in the Health Services Department and adjust appropriations in Funds 270 and 274.

BACKGROUND AND POLICY IMPLICATIONS:

The Health Services Department seeks to reduce its total full-time equivalent (FTE) by eliminating 11 unfilled positions (10.35 FTE) as of December 31, 2025. The reduction in positions will impact the following:

- Behavioral Health: 2.0 FTE (both limited duration)
- Intellectual and Developmental Disabilities: 4.0 FTE
- Administrative Services: 1.0 FTE
- Public Health: 3.35 FTE

This action will result in a revised FTE total of 408.275 FTE and a reduction in budgeted appropriations.

Health Services originally budgeted \$2 million in Fund 274 to purchase a building in the Bend area for the Comprehensive Care for Youth and Families program. Pursuit of this building has been paused--other alternatives in the Bend area are being explored, but are not confirmed at this time. If a future purchase of a building is pursued and supported by the Board, a budget adjustment would be forthcoming.

Additionally, Mosaic exited Kingwood building in October. These funds represent the repayment paid upon departure.

BUDGET IMPACTS:

Overall, this adjustment reduces Program Expenses by \$2,665,256, decreases Transfers

Out by \$1,892,102, increases Contingency by \$157,938, and increases Reserves by \$2,000,000 in the Health Services budget.

ATTENDANCE:

Holly Harris, Health Services Director

Cheryl Smallman, Health Services Business Officer

Cam Sparks, Budget & Financial Planning Manager

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Reducing FTE and
Adjusting Appropriations within the
FY 2026 Deschutes County Budget

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RESOLUTION NO. 2025-052

WHEREAS, on December 17, 2025, the Health Services Department presented to the Board of County Commissioners that, as a result of financial constraints, certain staff positions cannot be filled and unforeseen changes have occurred which necessitate increased or decreased appropriations, and

WHEREAS, Deschutes County Policy HR-1 requires that the reduction of FTE outside the adopted budget be approved by the Board of County Commissioners, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows appropriation transfers when authorized by resolution of the governing body, and

WHEREAS, it is necessary to adjust appropriations to accommodate this request; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following positions be removed from the approved FTE roster:

Job Class	Position Number	Type	Effective Date	FTE
BEHAVL HLTH SPEC I (1160)	3196	Regular	12/31/2025	1.00
BEHAVL HLTH SPEC I (1160)	2906	Regular	12/31/2025	1.00
QUALITY ANALYST, SENIOR (9109)	3552	Regular	12/31/2025	1.00
COMM HEALTH SPEC II (1158)	3271	Regular	12/31/2025	1.00
EPIDEMIOLOGIST (9115)	2570	Regular	12/31/2025	1.00
PUBLIC HTH NURSE II (1151)	1635	Regular	12/31/2025	0.60

Job Class	Position Number	Type	Effective Date	FTE
PUBLIC HTH NURSE II (1151)	1640	Regular	12/31/2025	0.75
IDDS I (1167)	3368	Regular	12/31/2025	1.00
IDDS I (1167)	2394	Regular	12/31/2025	1.00
ADMIN SUPPORT TECH (1012)	2267	Regular	12/31/2025	1.00
ADMIN SUPPORT SPEC (1013)	3418	Regular	12/31/2025	1.00
Total FTE				10.35

Section 2. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

Section 3. That the following revenue be reduced in the FY 2026 County Budget:

Health Services Fund

Local Grants	\$ (162,000)
State Grants	(345,318)
Transfer In – HS Capital Reserve	(2,000,000)
Transfer In – OHP Mental Health	107,898
Total Health Services Fund	<u>\$ (2,399,420)</u>

Section 4. That the following appropriations be adjusted in the FY 2026 County Budget:

Health Services Fund

Program Expense	\$ (2,665,256)
Transfers Out – HS Capital Reserve	(2,000,000)
Transfers Out – OHP Mental Health	107,898
Contingency	157,938
Reserve for Future Expenditure	2,000,000
Total Health Services Fund	<u>\$(2,399,420)</u>

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Section 5. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations.

DATED this _____ day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner

Deschutes County
Supplemental Budget

REVENUE

Item	Project Code	Segment 2	Org	Object	Description	Current Budgeted Amount	To (From)	Revised Budget
1	HSADLTINT	HS2COBNAV	2743152	338011	Local Government Grants	\$ 162,000	\$ (162,000)	\$ -
2			2743152	391270	Transfer In-OHP Mental Health	10,821,962	(77,241)	10,744,721
3	HSIDD	HS24801G	2743152	334012	State Grant	6,103,037	(88,308)	6,014,729
4	HSIDD	HS24801G	2743152	335011	State Misc	588,196	(117,182)	471,014
5	HSPHGEN	HS35105G	2743153	334012	State Grant	196,781	(139,828)	56,953
6	HSBHGEN	HS2CCYF	2743152	391270	Transfer In-OHP Mental Health	10,821,962	(2,000,000)	8,821,962
7	HSBHGEN	HS1RENNOCO	2743152	391270	Transfer In-OHP Mental Health	-	185,139	185,139
TOTAL						\$ 28,693,938	\$ (2,399,420)	\$ 26,294,518

APPROPRIATION

Item	Project Code	Segment 2	Org	Object	Category (Pers, M&S, CapEx, Transfers, Contingency)	Description (Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1	HSADLTINT	HS2COBNAV	2743152	410101	Personnel	Regular Employees	\$ 53,696	\$ (53,696)	\$ -
2	HSADLTINT	HS2COBNAV	2743152	420101	Personnel	Health-Dental Ins	23,462	(23,462)	-
3	HSADLTINT	HS2COBNAV	2743152	420201	Personnel	PERS Employee-Employer	14,914	(14,914)	-
4	HSADLTINT	HS2COBNAV	2743152	420202	Personnel	PERS - Fund 575 for D-S	756	(756)	-
5	HSADLTINT	HS2COBNAV	2743152	420301	Personnel	FICA	4,109	(4,109)	-
6	HSADLTINT	HS2COBNAV	2743152	420401	Personnel	Workers' Comp	32	(32)	-
7	HSADLTINT	HS2COBNAV	2743152	420501	Personnel	Unemployment Insurance	214	(214)	-
8	HSADLTINT	HS2COBNAV	2743152	420601	Personnel	Life-Long Term Disability	334	(334)	-
9	HSADLTINT	HS2COBNAV	2743152	420801	Personnel	Paid Leave Oregon	201	(201)	-
10	HSADLTINT	HS2COBNAV	2743152	450040	M&S	Education & Training	99	(99)	-
11	HSADLTINT	HS2COBNAV	2743152	450510	M&S	Printing & Binding	65	(65)	-
12	HSADLTINT	HS2COBNAV	2743152	460140	M&S	Office Supplies	64	(64)	-
13	HSADLTINT	HS2COBNAV	2743152	460175	M&S	Uniforms	178	(178)	-
14	HSADLTINT	HS2COBNAV	2743152	460610	M&S	Computers & Peripherals	110	(110)	-
15	HSADLTINT	HS2COBNAV	2743152	490501	Overhead	Allocation Admin	14,727	(14,727)	-
16	HSADLTINT	HS2COBNAV	2743152	501971	Contingency	Contingency	49,041	(49,041)	-
17	HSADLTINT	HS2OTHER	2743152	490501	Overhead	Allocation Admin	627,769	14,727	642,496
18	HSADLTINT	HS2OTHER	2743152	501971	Contingency	Contingency	50,000	(14,727)	\$ 35,273
19	HSADLTINT	HS2COHCOA	2743152	410101	Personnel	Regular Employees	(339,444)	(42,638)	\$ (382,082)
20	HSADLTINT	HS2COHCOA	2743152	420101	Personnel	Health-Dental Ins	(125,128)	(18,248)	\$ (143,376)
21	HSADLTINT	HS2COHCOA	2743152	420201	Personnel	PERS Employee-Employer	(94,292)	(11,845)	\$ (106,137)
22	HSADLTINT	HS2COHCOA	2743152	420202	Personnel	PERS - Fund 575 for D-S	(4,989)	(626)	\$ (5,615)
23	HSADLTINT	HS2COHCOA	2743152	420301	Personnel	FICA	(25,970)	(3,262)	\$ (29,232)
24	HSADLTINT	HS2COHCOA	2743152	420401	Personnel	Workers' Comp	(168)	(25)	\$ (193)

Deschutes County
Supplemental Budget

25	HSADLTINT	HS2COHCOA	2743152	420501	Personnel	Unemployment Insurance	(1,140)	(166)	\$ (1,306)
26	HSADLTINT	HS2COHCOA	2743152	420601	Personnel	Life-Long Term Disability	(1,780)	(260)	\$ (2,040)
27	HSADLTINT	HS2COHCOA	2743152	420801	Personnel	Paid Leave Oregon	(1,328)	(171)	\$ (1,499)
28			2702250	491274	Transfer	Transfer Out - Health Service	8,914,299	(77,241)	\$ 8,837,058
29			2702250	501971	Contingency	Contingency	847,936	77,241	\$ 925,177
30	HSEMERPREP	HS3MRC	2743153	410101	Personnel	Regular Employees	86,256	(86,256)	\$ -
31	HSEMERPREP	HS3MRC	2743153	420101	Personnel	Health-Dental Ins	31,282	(31,282)	\$ -
32	HSEMERPREP	HS3MRC	2743153	420201	Personnel	PERS Employee-Employer	23,963	(23,963)	\$ -
33	HSEMERPREP	HS3MRC	2743153	420202	Personnel	PERS - Fund 575 for D-S	1,268	(1,268)	\$ -
34	HSEMERPREP	HS3MRC	2743153	420301	Personnel	FICA	6,599	(6,599)	\$ -
35	HSEMERPREP	HS3MRC	2743153	420401	Personnel	Workers' Comp	42	(42)	\$ -
36	HSEMERPREP	HS3MRC	2743153	420501	Personnel	Unemployment Insurance	285	(285)	\$ -
37	HSEMERPREP	HS3MRC	2743153	420601	Personnel	Life-Long Term Disability	445	(445)	\$ -
38	HSEMERPREP	HS3MRC	2743153	420801	Personnel	Paid Leave Oregon	346	(346)	\$ -
39	HSEMERPREP	HS3OTHER	2743153	521851	Contingency	Contingency	-	150,486	\$ 150,486
40	HSPHDIRECT	HS3OTHER	2743153	410101	Personnel	Regular Employees	98,268	(98,268)	\$ -
41	HSPHDIRECT	HS3OTHER	2743153	420101	Personnel	Health-Dental Ins	46,923	(46,923)	\$ -
42	HSPHDIRECT	HS3OTHER	2743153	420201	Personnel	PERS Employee-Employer	27,295	(27,295)	\$ -
43	HSPHDIRECT	HS3OTHER	2743153	420202	Personnel	PERS - Fund 575 for D-S	1,401	(1,401)	\$ -
44	HSPHDIRECT	HS3OTHER	2743153	420301	Personnel	FICA	7,518	(7,518)	\$ -
45	HSPHDIRECT	HS3OTHER	2743153	420401	Personnel	Workers' Comp	63	(63)	\$ -
46	HSPHDIRECT	HS3OTHER	2743153	420501	Personnel	Unemployment Insurance	428	(428)	\$ -
47	HSPHDIRECT	HS3OTHER	2743153	420601	Personnel	Life-Long Term Disability	668	(668)	\$ -
48	HSPHDIRECT	HS3OTHER	2743153	420801	Personnel	Paid Leave Oregon	377	(377)	\$ -
49	HSPHDIRECT	HS3OTHER	2743153	410999	Personnel	Personnel Clearning	(134,001)	(14,776)	\$ (148,777)
50	HSPHDIRECT	HS3OTHER	2743153	521851	Contingency	Contingency	-	197,717	\$ 197,717
51	HSIDD	HS20201G	2743152	410101	Personnel	Regular Employees	320,883	(73,734)	\$ 247,149
52	HSIDD	HS20201G	2743152	420101	Personnel	Health-Dental Ins	114,182	(27,281)	\$ 86,901
53	HSIDD	HS20201G	2743152	420201	Personnel	PERS Employee-Employer	92,793	(26,948)	\$ 65,845
54	HSIDD	HS20201G	2743152	420202	Personnel	PERS - Fund 575 for D-S	4,717	(1,329)	\$ 3,388
55	HSIDD	HS20201G	2743152	420301	Personnel	FICA	24,657	(7,150)	\$ 17,507
56	HSIDD	HS20201G	2743152	420401	Personnel	Workers' Comp	156	(45)	\$ 111
57	HSIDD	HS20201G	2743152	420601	Personnel	Life-Long Term Disability	1,626	(581)	\$ 1,045
58	HSIDD	HS20201G	2743152	420801	Personnel	Paid Leave Oregon	1,238	(328)	\$ 910
59	HSIDD	HS25501G	2743152	410101	Personnel	Regular Employees	377,397	(31,619)	\$ 345,778
60	HSIDD	HS25501G	2743152	420101	Personnel	Health-Dental Ins	125,128	(13,329)	\$ 111,799
61	HSIDD	HS25501G	2743152	420201	Personnel	PERS Employee-Employer	107,126	(16,590)	\$ 90,536
62	HSIDD	HS25501G	2743152	420202	Personnel	PERS - Fund 575 for D-S	5,545	(917)	\$ 4,628
63	HSIDD	HS25501G	2743152	420301	Personnel	FICA	28,874	(4,900)	\$ 23,974
64	HSIDD	HS25501G	2743152	420401	Personnel	Workers' Comp	168	(33)	\$ 135
65	HSIDD	HS25501G	2743152	420601	Personnel	Life-Long Term Disability	1,780	(451)	\$ 1,329
66	HSIDD	HS25501G	2743152	420801	Personnel	Paid Leave Oregon	1,507	(255)	\$ 1,252
67	HSPHGEN	HS35105	2743153	410101	Personnel	Regular Employees	101,932	(69,522)	\$ 32,410

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68	HSPHGEN	HS35105	2743153	420101	Personnel	Health-Dental Ins	30,407	(22,586)	\$ 7,821
69	HSPHGEN	HS35105	2743153	420201	Personnel	PERS Employee-Employer	28,318	(21,272)	\$ 7,046
70	HSPHGEN	HS35105	2743153	420202	Personnel	PERS - Fund 575 for D-S	1,498	(1,125)	\$ 373
71	HSPHGEN	HS35105	2743153	420301	Personnel	FICA	7,799	(5,858)	\$ 1,941
72	HSPHGEN	HS35105	2743153	420401	Personnel	Workers' Comp	42	(31)	\$ 11
73	HSPHGEN	HS35105	2743153	420501	Personnel	Unemployment Insurance	278	(206)	\$ 72
74	HSPHGEN	HS35105	2743153	420601	Personnel	Life-Long Term Disability	433	(322)	\$ 111
75	HSPHGEN	HS35105	2743153	420801	Personnel	Paid Leave Oregon	408	(307)	\$ 101
76	HSPHGEN	HS35105	2743153	490501	Overhead	Allocation Admin	25,667	(18,599)	\$ 7,068
77	HSPHGEN	HS3OTHER	2743153	490501	Overhead	Allocation Admin	385,630	18,599	\$ 404,229
78	HSPHGEN	HS3OTHER	2743153	501971	Contingency	Contingency	49,125	(18,599)	\$ 30,526
79	HSBHGEN	HS2CCYF	2743152	490230	Capital Outlay	Building	5,134,842	(2,000,000)	\$ 3,134,842
80	HSBHGEN	HS1RENNOCO	2743152	450998	M&S	Refunds & Adjustments	-	185,139	\$ 185,139
81			2703150	491274	Transfer	Transfers Out - Health Service	-	(2,000,000)	\$ (2,000,000)
82			2703150	521851	Reserve	Reserve for Future Expenditure		2,000,000	\$ 2,000,000
83			2702250	491274	Transfer	Transfer Out - Health Service	8,914,299	185,139	\$ 9,099,438
84			2702250	501971	Contingency	Contingency	847,936	(185,139)	\$ 662,797
TOTAL							\$ 12,046,504	\$ (2,399,420)	\$ 11,461,945

Budget adjustments to reduce 10.35 FTE in the Health Services Fund. Removing \$2 million budgeted to purchase a building in Bend area. Other alternatives are being explored, and a budget adjustment for other building purchase will be forthcoming, if supported by the Board. Mosaic exited Kingwood building in October. \$185,139 represents the repayment paid upon departure.

Fund:	270 & 274
Dept:	Health Services
Requested by:	Cheryl Smallman
Date:	12.17.2025



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Presentation by Limitless Solutions & NorthRenew Energy for a potential solar project on County-owned property north of Ft. Thompson Lane, Bend

RECOMMENDED MOTION:

Options for Board consideration:

- 1) Limitless Solutions and NorthRenew Energy to proceed with community engagement through an advertised public forum or other method of outreach
- 2) Staff to proceed with drafting a memorandum of understanding (or like agreement) in coordination with Limitless Solutions and NorthRenew Energy for continued site due diligence
- 3) Staff to negotiate lease terms with Limitless Solutions and NorthRenew Energy to present to the Board at a later date
- 4) A combination of options 1-3
- 5) Not to proceed with next steps at this time
- 6) Other?

BACKGROUND AND POLICY IMPLICATIONS:

Earlier this year, Limitless Solutions and its partner, NorthRenew Energy (LS/NRE), approached the County about a potential solar project on County-owned property north of Ft. Thompson Lane, Bend (Ft. Thompson Site).

At the direction of the Board of County Commissioner, LS/NRE scheduled a pre-app meeting with Deschutes County Community Development to gain a better understanding of zoning, overlays and general land use associated with the Ft. Thompson Site; noting this step was completed. The Board further directed staff to complete reference checks for LS/NRE associated with other solar projects. Emily Pyle with County Property Management completed extensive reference checks, which resulted in zero unfavorable findings.

At the conclusion of recent individual commissioner meetings with LS/NRE, staff recommended proceeding with scheduling a presentation at a regular Board meeting and the commissioners supported this as a next step. Representatives from LS/NRE will present a high-level draft project scope, rough timeline, estimated financial benefits, and other information, and will be available to answer questions.

BUDGET IMPACTS:

None

ATTENDANCE:

Kristie Bollinger – Deschutes County Property Management

Joseph Mazon – Limitless Solutions

Mark Green – NorthRenew Energy



Deschutes County Solar Project Proposal December 2025



Meeting Agenda

- **Introductions**
 - Development Team: Limitless Solutions & NorthRenew Energy
- **Project Overview**
 - Project Description
 - Development Program and Milestones
- **Project Benefits**
 - Energy Benefits
 - Economic Benefits
 - Community Benefit Opportunities
- **Next Steps & Process Forward**
- **Questions & Answers**

Introduction

- **Development Team:**

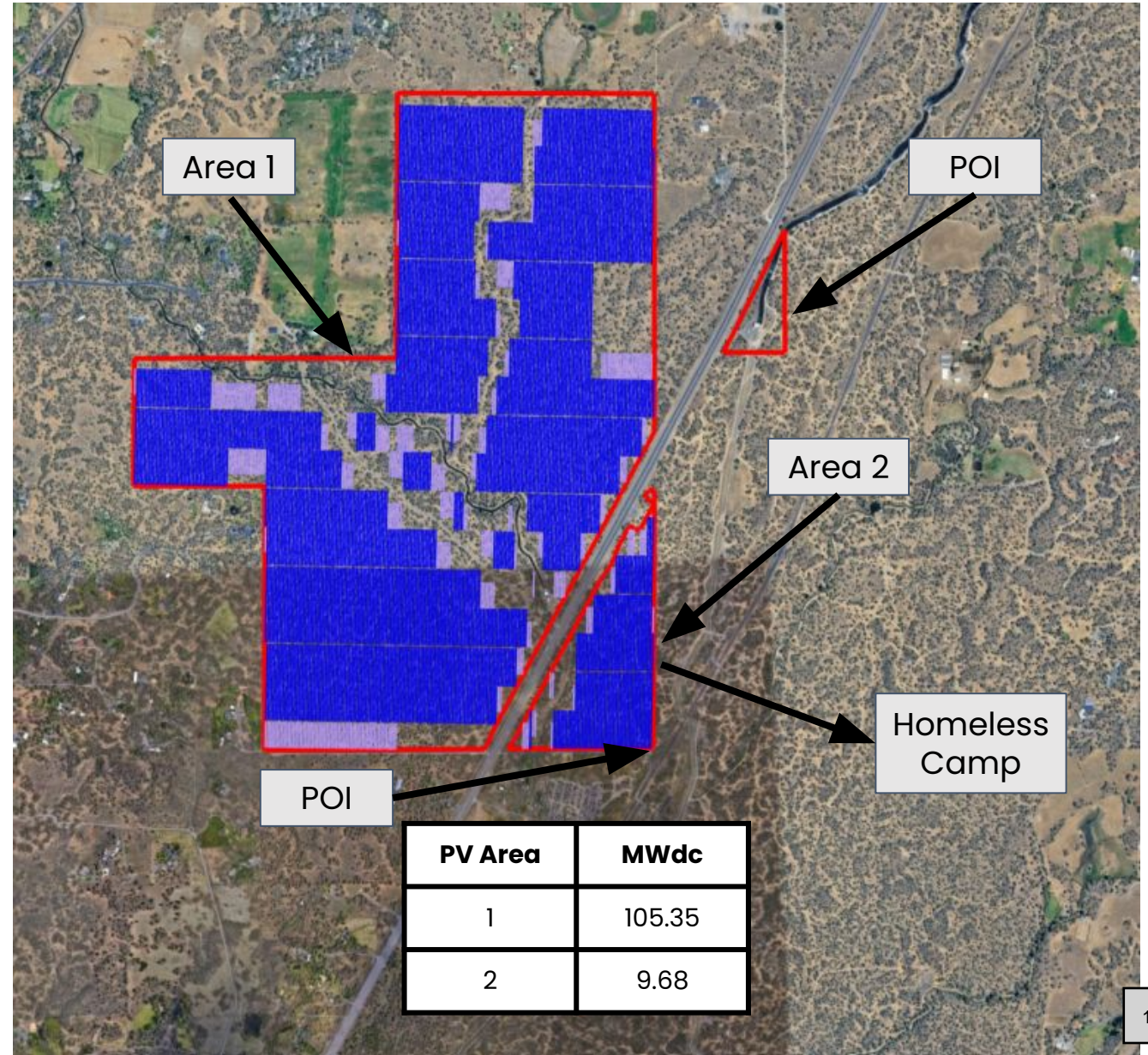
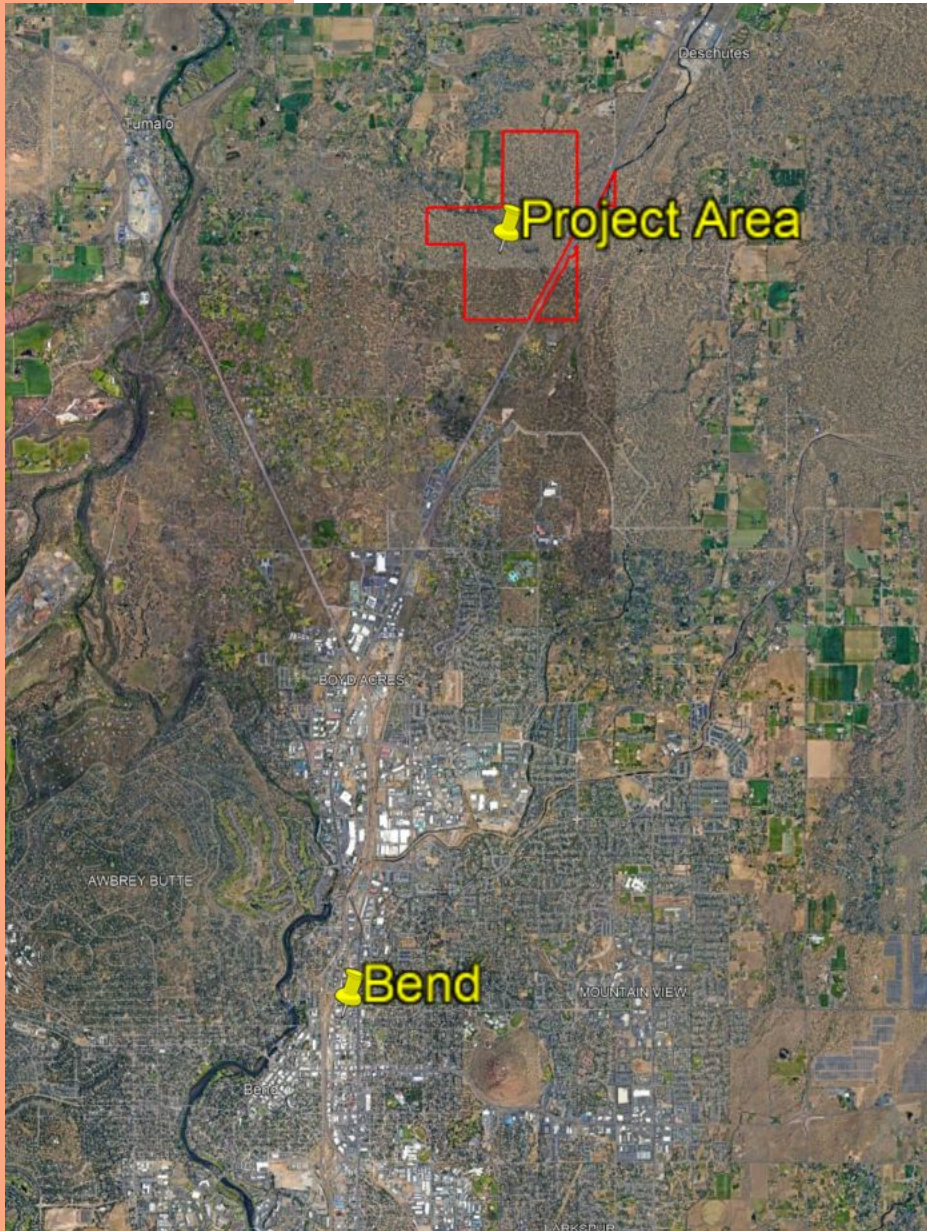
- **Limitless Solutions USA** (Limitless) is a site originator, land manager and local community outreach team for NorthRenew Energy
 - Experienced solar developer and owner's rep with Tribes and municipalities (CTWS, City of Madras)
 - Co-Founded by a service-disabled veteran and Bend High graduate
- **NorthRenew Energy** (NRE) is a US based utility scale, early to late-stage renewable energy developer, with 2+GW project pipeline
 - Extensive experience working with PacifiCorp, counties, and public lands
 - NRE sold 750 MW wind + solar development project to PacifiCorp and continues to work jointly to advance this project
 - NRE holds multiple wind / solar land leases with Idaho Department of Lands

Project Overview

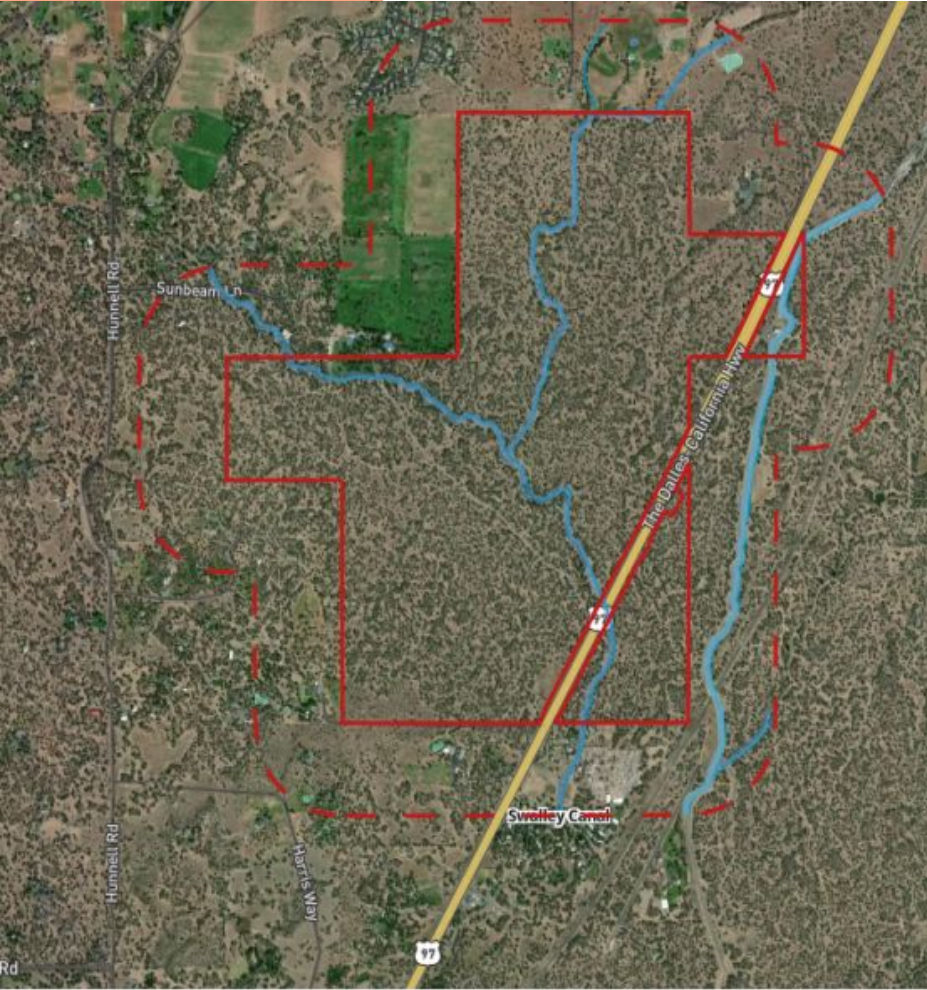
■ Project Description:

- 115 MW Solar PV project to be located on County land
- Site consists of ~529 acres of vacant land located between Bend and Redmond along Highway 97
- Site is comprised of Class 6 & 7 lands, with limited agricultural potential
- PacifiCorp (PAC) 115kV transmission line located adjacent to project site
- No significant environmental or cultural issues identified in preliminary desktop reviews

Project Location



Site Overview



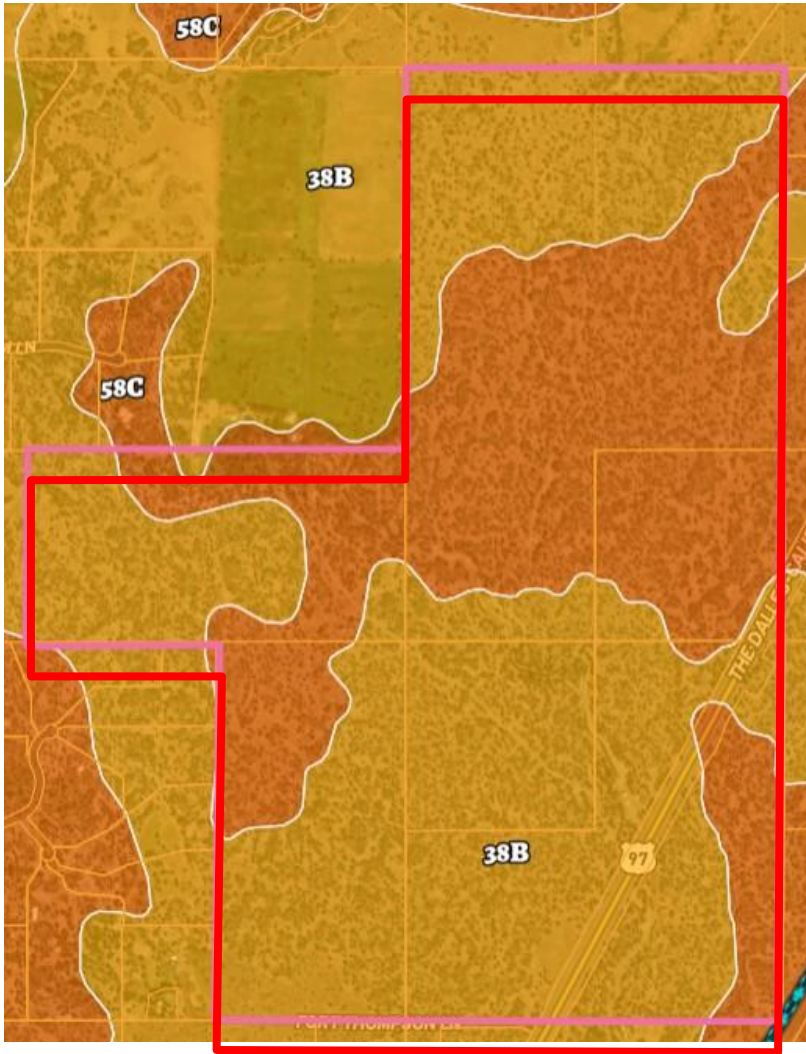
Wetlands and Waterways Map
NorthRenew Energy LLC
Deschutes County

Legend
 Buffer
  AOI
  Freshwater Pond
  Riverine
  Artificial Path

- Zoning: EFU and OS&C
- Soils: Class 6 & 7
- **Not irrigated & non-arable Land**
(*Not favorable for farming*)

Desktop Env. Assessment Results:

- Wetlands: Minimal Riverine
- Wildlife: Minimal
(*Located between urban centers*)
- No known species of concern
- **Pre-Application meeting held with the Senior Planning Team of Deschutes County Community Development Department**



Key

 7e (58c)  6e(38b)  191

Project Overview (Continued)

■ Development Program and Milestones

■ **Site control program** – – – – – **Q4 2025 – Q1 2026**

- Work with County and adjacent private landowners to enter into long-term lease agreements

■ **Preliminary layout & project sizing** – – – **Q1 2026 – Q2 2026**

- Work with design engineers to orient and optimize project layout within leased land

■ **Interconnection program commencement** – **March 26 – May 26**

- Conduct injection study to determine optimal project MW size for PAC interconnection
- Submit project into PAC 2026 Cluster Study Program

Project Overview (Continued)

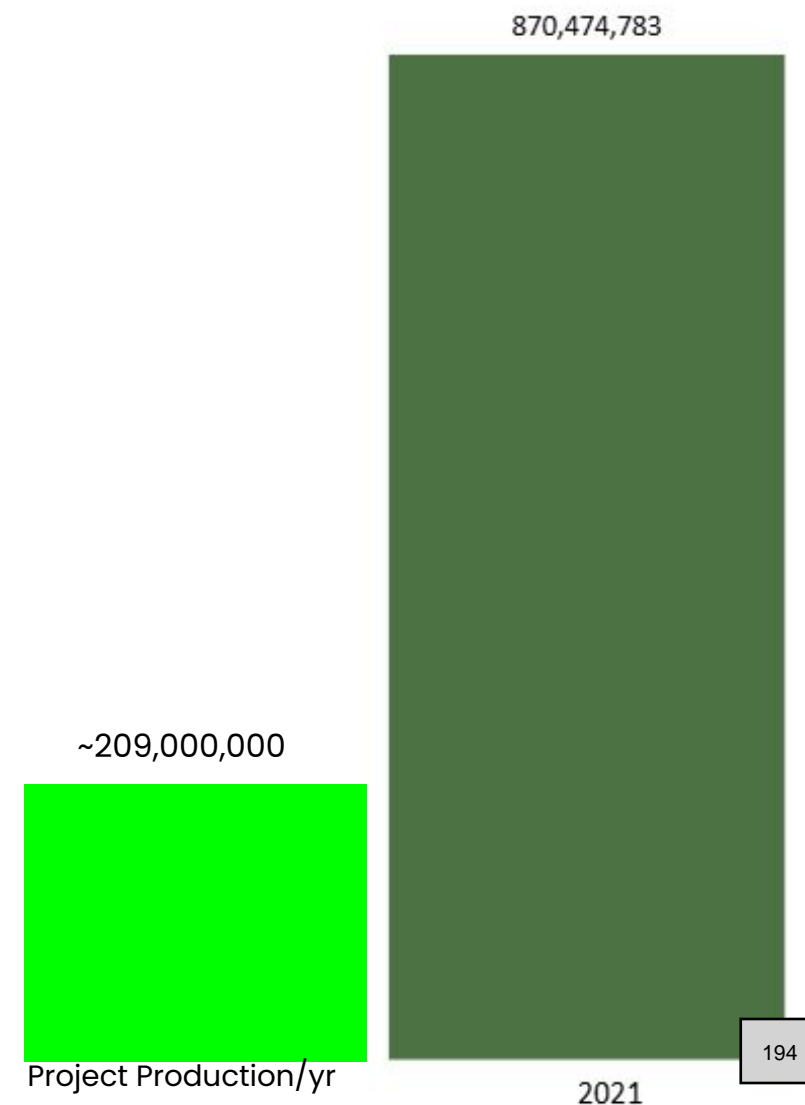
- **Development Program and Milestones**
 - **Agency/Public outreach & env. assessment program Q2 2025 – Q2 2026**
 - Meet with County, state agencies and public to confirm sensitive issues and critical concerns to be studied
 - Host pre and post env. assessment town hall meetings to gather public input and share preliminary results before CUP application submittal
 - **County and State permitting program - - - - - Q3 2026 – Q3 2027**
 - **Detailed design and engineering program- - - - Q4 2027 – Q1 2028**
 - **Power Sales program - - - - - - - - - Q3 2026 – Q3 2028**

Project Benefits: (Energy Benefits)

Local Production to Meet New Demand

- 0.5 Miles from Bend, OR City Limits
- Bend uses 870,474,783 KWh/yr (2021)
- Project would produce Equivalent of:
 - ~25+% of Bend's entire Usage and ~33% of daytime load
 - At least half the City's Climate Action Goal for 2030
 - Goals:
 - Reduce community-wide fossil fuel use by 40% by 2030
 - Reduce community-wide fossil fuel use by 70% by 2050
 - By Comparison, this is over 55% of Redmond usage
- This influx of energy will help to meet Central Oregon's growing demand using clean energy generated locally

Electricity Consumption



Project Benefits: *(Economic Benefits)*

Land Lease Benefits

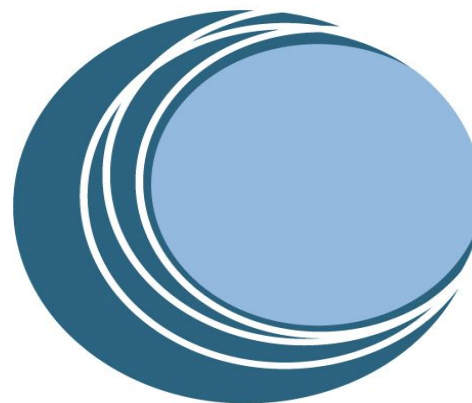
- Value in renewable energy:
 - Board of Commissioners extended Rural Renewable Energy Development Zone to 2036 on May 28, 2025
 - Encourage investment and job growth – opting in to the new land use law supports this without added burden
- County Lease Revenue: The greater of –
 - \$600/acre per year with 2% Escalator
 - OR
 - \$342.4K/year (minimum)**
 - 10 Year: \$3.7M
 - 30 Year \$13.9M
- Taxes: \$5,500/MWac per year (minimum)
 - Tax Revenue/Year: \$456.5K**
 - 10 Year: \$3.2M
 - 30 Year: \$12.3M
- Total Revenue:**
 - 10 Years: \$6.9M
 - 30 Years: \$26.2M

Lava Bear Solar Project				
Project Assumptions				
MWdc	115			
MWac	83			
Acres	529			
Escalation Rate	2.0%			
Lease Payments	Development			
	Yr. 1	Yr. 2	Yr. 3	Yr. 4
Effective Date	\$ 2,116			
Development Period Rent		\$2,116	\$2,645	\$ 3,174
Installation Fee				
Temporary Facilities				
Surface Damage				
Solar Guaranteed Rent				
Substation (Internal)				
Substation (POI)				
O&M Building				
Sub-Total	\$ 2,116	\$2,116	\$2,645	\$ 3,174
Lease Totals				
Development Phase				\$ 10,051
Construction Phase				\$ 95,482
Operations Phase (First 10 yrs.)				\$ 3,749,184
PILOT (@ \$5,500/MWac)				
PILOT (First 10 yrs.)				\$ 3,195,500
Project Payments (First 10 yrs.)				\$ 6,941,995
Project Payments (First 30 yrs.)				\$26,216,010

Project Benefits: *(Community Benefit Considerations)*

■ **County Payments:**

- As noted in the economic projections, the Project will generate two revenue streams
 - Lease revenues = **~\$340,000 in year 1** and increasing thereafter, and
 - Payment in Lieu of Taxes (PILOT) = **~\$456,000/year**
- Could allocate to general fund, or County could use added funds (or a % thereof) for direct community benefits. Examples include:
 - COCC Foundation Scholarship
 - *Would increase COCC's Foundation Scholarship Fund by up to 25%/Year*
 - Capital Improvement Fund



Highway Considerations

Background:

- Highway 97: Average **42,000 vehicles per day**
- The busiest stretch of road East of the Cascades.
- Recognizing that visual impact mitigation is an important aspect of any project to be constructed.

Potential Design Consideration:

- Design will be finalized with Interconnection and CUP
- Simulated Viewshed will be conducted
- Due to position of natural Juniper trees and setback, paired with required fencing, no visual impact on highway is anticipated



*Driver Fenceline
Visualization*

Next Steps – Our Request

- **Enter into Exclusive Solar Lease Easement Agreement**
 - **Lease protects site during project development process**
 - Approval of lease granting Limitless/NorthRenew site exclusivity and ability to work with County on project design/development
 - **Note:**
 - *Granting of site control allows for project due diligence, design and permitting to occur.*
 - *Project will still need to complete CUP hearings, at which point public comment on the project and decisions to proceed would be made.*
- **Community Outreach Considerations** *(During Development Phase)*
 - **Developer Hosted Public Introduction and Input Meetings**
 - Host “scoping meeting” to introduce Project to community & gather input before assessment process begins
 - Host pre-CUP application meeting to share findings and design refinements
 - **Stakeholder Engagement**
 - Open to suggestions of additional dedicated meeting:





BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: FY 2027 Budget Development – Limited Growth Strategies

RECOMMENDED MOTIONS:

- 1) Move approval to limit General Fund expenditure growth to X% (4%, 5% or 6%).
- 2) Move approval to allow consideration of Special Requests for General Fund Departments and departments receiving General Fund transfers for a combined total of up to \$350,000.
- 3) Cap Internal Service Fund charges at 8% with exceptions authorized by the Budget Officer.

BACKGROUND AND POLICY IMPLICATIONS:

On December 3, 2025, staff presented three limited growth options for Board consideration to maintain financial stability within the General Fund:

1. 4% growth in FY 2027; 5% in FY 2028 and beyond, achieves financial sustainability through FY 2035 (nine years).
2. 5% growth in FY 2027 and beyond, achieves financial sustainability through FY 2034 (eight years).
3. 6% in FY 2027; 5% in FY 2028 and beyond, achieves financial sustainability through FY 2032 (six years).

Additionally, Finance and Administration also recommend maintaining an 8% cap on ISF charges for FY 2027, though some exceptions may be authorized by the Budget Officer.

Since meeting with the Board on December 3rd, the Budget Office has calculated the financial impact of Phase II of the Wage Equity Project. The General Fund ongoing costs would increase \$170,000 per year over the initial placeholder figures already included in the financial model. Therefore, staff is now recommending the 4% limited growth option which still maintains financial sustainability for 9 years. A 5% increase with these new expenditures reduces financial sustainability by one year from 8 to 7 years.

During FY 2026 budget development, departments impacted by General Fund limited growth were asked to not submit special requests. Limiting growth to 4% in FY 2027 would

allow the Budget Committee to approve special requests that exceed General Fund supported departments' baseline budgets or transfers for up to \$350,000 in ongoing costs for all requests combined, while maintaining 8 years of financial sustainability, if this option was approved by the Board. The Board may consider additional criteria for special requests (one-time funding, efficiency, modernization, process improvement, service impacts, etc.).

Staff seeks the Board's feedback on the proposed limited growth strategies. The Board's guidance on these items will assist staff in preparing the FY 2027 budget.

BUDGET IMPACTS:

Following the Board's decision on December 17th, General Fund and ISF departments will receive baseline budget allocations reflecting the approved level of expenditure growth, enabling departments to begin developing their budgets.

ATTENDANCE:

Cam Sparks, Budget & Financial Planning Manager
Robert Tintle, Chief Financial Officer
Nick Lelack, County Administrator



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Wage Equity Project Update: Phase II (Market Study for AFSCME and Non-Represented Positions)

RECOMMENDED MOTION: Move Board approval of implementation as recommended by the project steering committee.

BACKGROUND AND POLICY IMPLICATIONS:

Human Resources has completed its compensation study for Deschutes County AFSCME represented and non-represented (not represented by a union) positions.

Non-represented positions include managers, supervisors, and employees who work in "confidential" positions. In this context, "confidential" refers to positions with job duties that would create a conflict of interest if the position was represented by a union (such as positions in the Human Resources Department).

The purpose of the study (Phase II of the County's Wage Equity Project) is to ensure that a market analysis is conducted to ensure that compensation for classifications is aligned with the County's compensation philosophy and to adjust any compression that may exist in the County's compensation structure.

Staff will present implementation recommendations from the County's Wage Equity Steering Committee to the Board and answer questions.

BUDGET IMPACTS: Budget impacts are dependent on implementation decisions.

ATTENDANCE:

Susan DeJoode, Human Resources Director
Whitney Hale, Deputy County Administrator



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Proposed Policy Updates: HR-5: Non-Wage and Salary Compensation and HR-17: Payroll Deductions for Health Club Membership Dues

RECOMMENDED MOTION:

Approve County Administrator signature on proposed updates to HR-5 and move to sunset policy HR-17: Payroll Deductions for Health Club Membership Dues.

BACKGROUND AND POLICY IMPLICATIONS:

Staff is proposing two policy changes for Board consideration:

- **Sunsetting HR-17 Payroll Deductions for Health Club Membership Dues.**
Implemented in 1990, HR-17 allows the County Administrator to approve voluntary payroll deductions for health club dues under certain conditions. However, this practice is no longer being used. Staff recommends sunseting this policy as it is no longer relevant.
- **Updating HR-5 Non-Wage and Salary Compensation.**
Originally adopted in 2007 and updated in 2009, HR-5 governs non-wage and salary compensation. Staff is proposing an update that includes provisions for food, beverage, and other related items provided by the County during work-related events, such as meetings, team-building activities, and conferences, as part of the official compensation package.

This update is informed by a recent opinion from the Oregon Ethics Commission, which is included in the Board's meeting packet for reference.

Staff will be available to discuss the proposed updates with the Board and answer any questions.

BUDGET IMPACTS:

None

ATTENDANCE: Whitney Hale, Deputy County Administrator



Deschutes County Administrative Policy No. HR-17
Effective Date: October 3, 1990

PAYROLL DEDUCTIONS FOR HEALTH CLUB MEMBERSHIP DUES

The County Administrator may approve voluntary payroll deductions to pay for health club dues under the following guidelines:

1. There shall be no fewer than 15 employees enrolled or seeking to enroll at the health club requesting participation in the voluntary payroll deduction program.
2. The payroll deduction method of payment must be the only method by which a dues discount can be realized by the member employees.
3. The payroll deduction must not be administratively burdensome.

Participating employees will be required to provide the Personnel Department with the necessary payroll deductions authorization forms by the 15th of the month preceding the month in which the deduction is to occur. Any change in membership or dues must also be received in the Personnel Department by the 15th of the preceding month. Necessary forms should be available from the health club at the time of initial membership or change in dues.

Participating employees will be responsible for maintaining the accuracy of deductions. Responsibility for resolving any discrepancies shall be the participating employees.

Approved by the Deschutes County Board of Commissioners October 3, 1990.

Dave Kanner
County Administrator



Deschutes County Administrative Policy No. HR-5

First Adopted: July 25, 2007

Updated: December 21, 2009

New effective date:

NON-WAGE AND SALARY COMPENSATION

STATEMENT OF POLICY

It is the policy of Deschutes County that any form of compensation not mandated or established by state law, County ordinance, the County budget or County policy is expressly prohibited.

APPLICABILITY

This policy applies to all County employees, including elected officials.

POLICY AND PROCEDURES

Rebates and Premiums

County employees and elected officials are permitted to make and pay for travel, lodging and meal costs on a reimbursement basis. Any airline “frequent flier” miles received by a County employee or elected official for travel or lodging, and any rebates, airline miles, gifts or premiums (benefits) received by a County employee or elected official related to the use of a personal credit card for County business shall constitute a part of the County employee’s or elected official’s compensation. It is the responsibility of the employee to keep records of any such rebates, miles, benefits or premiums received by the employee related to the employee’s work. It is the responsibility of each County employee and elected official to keep records of the value of any such benefits received by the County employee or elected official that are related to County business. This policy also applies if a County employee or elected official purchases necessary supplies or equipment or pays expenses related to the County employee’s or elected official’s work with the County employee’s or elected official’s personal credit card, for which the County employee or elected official is reimbursed.

Food, Beverage and Related Items

Food, beverage, and other related items provided by the County to employees during work-related events such as, but not limited to meetings, team building activities, and conferences, are provided as part of the employee’s official compensation package.”

Personal Use of Telephones, County Equipment and Office Supplies

The occasional use of a County telephone for local telephone calls for personal matters or use of a County computer for personal matters (including the County computer network, software and internet access), subject to Policy No. IT-1, Computer Use, by a County employee or elected official, shall not be considered an employment benefit for purposes of compensation. Personal calls (outgoing or incoming) on a county-provided cell phone will only be allowed infrequently for limited duration in instances of family emergencies if these calls cannot be made from a land line phone within a reasonable period of time. Such calls shall not be considered an employment benefit for purposes of compensation. Employees’ personal use of County fax machines or County photocopy machines is permitted if reimbursement is provided to the County by the employee at the same rate charged to the general public of the same equipment, in accordance with the County fee schedule.

Employees may use the “classified ads” section of the County intranet web site, as well as bulletin boards in employee break rooms and other non-public areas for the purpose of selling or bartering personal goods and services when only the employee is the beneficiary of such a sale or barter. Actual transactions shall take place only outside of work hours or on employees’ non-paid break time. Employees may also use such intranet and bulletin board resources for the purpose of advertising fund-raising activities by non-profit organizations with which the employee is affiliated. For purposes of compliance with ORS 244, the use of bulletin boards and the County intranet site for these purposes is considered part of an employee’s compensation package but is deemed to have no cash value.

Except as provided above, no employee shall request or permit the use of county-owned vehicles, equipment, materials or property or the expenditure of County funds for personal use, personal convenience or profit. Employees making personal use of County facilities, properties or privileges may be subject to disciplinary action up to and including termination of employment. Such facilities, properties and privileges include but are not limited to telephones, purchasing discounts, office supplies, vehicles, purchasing or credit cards, computer equipment, etc. Employees found to be in violation of this policy shall be liable for reimbursement of actual expenses as well as administrative charges for processing, investigation, etc.

This policy is not intended to restrict the right of County employees to use County services and facilities to the same extent as such services and facilities are available to the public.

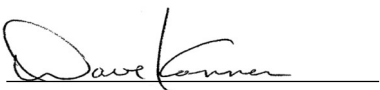
Honoraria and Stipends

Any employee who receives an honorarium, a stipend or other form of cash compensation for making a presentation at a conference or other speaking engagement must turn that compensation over to the County where it will be credited as revenue or an expense reimbursement to the employee’s department. An employee may keep the payment only if the conference/speaking engagement is attended solely on the employee’s time (use of vacation time is acceptable) and the County does not participate in any way toward the cost of the conference/speaking engagement. Elected officials shall be bound by the provisions of ORS 244.042 with regard to the acceptance of honoraria.

Jury Duty Pay

Employees will continue to receive their regular wages and benefits for their regularly scheduled hours and shall continue to accrue time management leave at their normal rate while required by summons or subpoena to report for jury duty or jury service. An eligible employee shall endorse any fee, excluding mileage, to the County as a condition of jury pay. If employees do not give the county the fee provided by the court, they will not receive county paid time for their absence. Employees released from jury duty in time to work at least one hour of their regular shift will be required to report to work.

Approved by the Deschutes County Board of Commissioners December 21, 2009



Dave Kanner
County Administrator



Deschutes County Administrative Policy No. HR-5
First Adopted: July 25, 2007
Updated to new effective date: December 21, 2009

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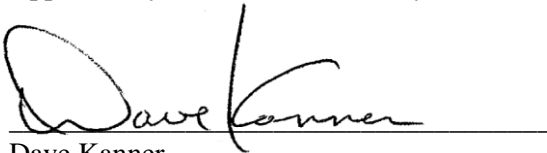
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| Approved by the Deschutes County Board of Commissioners December 21, 2009



Dave Kanner
County Administrator



Oregon

Tina Kotek, Governor

12/17/2025 Item #28.

Government Ethics Commission

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Salem, OR 97302-1680

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May 9, 2025

Sent via email

Jayme Pierce, General Counsel
League of Oregon Cities
1201 Court St. NE, Ste. 200
Salem, Oregon 97302-4194

Dear Jayme Pierce:

At its May 9, 2025 meeting, the Oregon Government Ethics Commission (Commission) adopted the following advisory opinion in response to your request to the Commission, dated January 16, 2025. The Commission extended the period for this advisory opinion by an additional 60 days, as authorized by ORS 244.280(2).

OREGON GOVERNMENT ETHICS COMMISSION ADVISORY OPINION NO. 25-126A

SYNOPSIS OF FACTS AS PRESENTED TO THE COMMISSION:

On September 2, 2024, the Commission, through its Executive Director, issued a letter of advice to Lacy Beaty, Mayor of Beaverton (Advice No. 24-406I). This letter of advice addressed how the Oregon Government Ethics Laws in ORS Chapter 244 applied to a “team at a team-building event” where individual public officials, and their relatives or household members, consumed food and beverages provided by the city, and the alcoholic beverages provided by the Mayor personally.

Following issuance of Advice No. 24-406I, you submitted a request for a Commission Advisory Opinion, on behalf of the League of Oregon Cities, addressing a number of hypothetical situations involving city staff and the provision of food and beverages. In your request, you note that city officials and employees may attend various city-sponsored meetings and events where food and beverages are provided. Examples of such meetings and events could include:

- City staff attend a lunch hour staff meeting and the city provides attendees with lunch.
- City staff are celebrating an employee’s personal milestone, such as a baby shower that occurs during working hours. City funds are utilized to provide light snacks and refreshments for those in attendance.

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- The city hosts a holiday party to celebrate city staff and volunteers. Food and beverages are provided by the city for those in attendance.
- A department hosts a teambuilding event for department staff. Food and beverages are provided by the city for those in attendance.

QUESTIONS:

Your request for a Commission Advisory Opinion seeks to clarify how the Commission would apply the provisions in and ORS 244.040 and ORS 244.025 to a public official's receipt of food and beverages, under the following circumstances:

- (1) If a city staff member attends any of the above situations and consumes the food and beverages provided by the city, do they violate ORS 244.040 or any other provisions of ORS Chapter 244?
- (2) If the city's personnel manual contains the following as part of staff compensation, does ORS 244.040(2)(a) and related OAR 199-005-0005(3) apply?

"Food, beverage, and other related items provided by the city to employees including any of their relatives or household members who are accompanying them during work-related events such as, but not limited to meetings, team building activities, and conferences, are provided as part of the employee's official compensation package."

- (3) If an individual or multiple staff members provide the food and beverages at any of the above-described situations (i.e., potluck), and no city funds are utilized to purchase said food and beverage, if a city staff member consumes the food and beverages provided by other staff, do they violate ORS 244.025, or any other provisions of ORS Chapter 244?
- (4) The city wants to provide a meal for their elected officials for a gathering prior to a public meeting, for purposes not related to city business, but rather team building. Does an elected official who consumes the food or beverages provided by the city violate ORS 244.040, or any other provisions of ORS Chapter 244?
- (5) If individual city elected officials provide the food and beverage (i.e., potluck) during a gathering prior to a public meeting for purposes not related to city business but rather team building, does an elected official who consumes the food or beverages provided violate ORS 244.025, or any other provisions of ORS Chapter 244?

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ANALYSIS:

We first clarify that the Commission cannot provide guidance or opine on how a city chooses to allocate its resources, whether a city may lawfully provide food and beverages to its officials and employees in the scenarios described above, or whether any provision of such food and beverage is taxable. Rather, the Commission's guidance in this Opinion is limited to how the laws in ORS Chapter 244 would apply to a public official's acceptance of food and beverages in the circumstances described.

There are three separate laws that relate to whether a public official may accept food and beverage. The first is the use of office provisions set forth in ORS 244.040. The second and third relate are the gift laws and include ORS 244.020(7), defining "gift," and ORS 244.025, which establishes the gift limits. However, because ORS 244.040 incorporates the gift laws and its exceptions, your questions can be fully answered by analyzing ORS 244.040. See ORS 244.040(2)(e)-(g).

Use of Office Prohibitions

ORS 244.040(1) provides that a public official may not use or attempt to use their office or position to obtain a financial gain or avoid a financial detriment, for themselves or for their relatives, household members, or any businesses with which they are associated, if that financial gain or avoidance of detriment would not otherwise be available but for the fact they hold their office or position. Importantly, the statute prohibits a public official from either using or attempting to use their office for personal gain. In other words, an attempt is sufficient to violate the statute.

When a public body offers its elected officials and employees something of value, the financial gain or avoidance of detriment is being made available to the officials and employees because they hold their positions as public officials with that public body. Under ORS 244.040, the default is that any acceptance of free food or beverage by virtue of one's position as a public official is a violation of ORS 244.040(1). However, ORS 244.040(2)(a) through (h) provides several exceptions to the general prohibition in ORS 244.040(1). The relevant exceptions in ORS 244.040(2) applicable to food and beverage consumed by a public official are subsections (a), (e), (f), and (g). These subsections establish that the use of office prohibitions do not apply to:

(a) Any part of an official compensation package as determined by the public body that the public official serves.

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*

(e) Gifts that do not exceed the limits specified in ORS 244.025 received by a public official or a relative or member of the

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household of the public official from a source that could reasonably be known to have a legislative or administrative interest.

(f) Gifts received by a public official or a relative or member of the household of the public official from a source that could not reasonably be known to have a legislative or administrative interest.

(g) The receipt by a public official or a relative or member of the household of the public official of any item, regardless of value, that is expressly excluded from the definition of “gift” in ORS 244.020.

Therefore, we analyze the relevant provisions in ORS 244.040(2) to determine if a public official may accept food and beverage.

A. Official Compensation – ORS 244.040(2)(a)

ORS 244.040(2)(a) allows a public official to accept “[a]ny part of an official compensation package as determined by the public body that the public official serves.” The Commission adopted a definition of “official compensation package” in OAR 199-008-0005(3), which provides:

The term “official compensation package” means the wages and other benefits provided to the public official. To be part of the public official’s “official compensation package”, the wages and benefits must have been specifically approved by the public body in a formal manner, such as through a union contract, an employment contract, or other adopted personnel policies that apply generally to employees or other public officials. “Official compensation package” also includes the direct payment of a public official’s expenses by the public body, in accordance with the public body’s policies.

This administrative rule is consistent with Oregon’s employment laws and tax laws. See, e.g., ORS 652.210(1)(a) (“ ‘Compensation’ includes wages, salary, bonuses, benefits, fringe benefits and equity-based compensation.”); ORS 652.210(14) (“ ‘Wages’ means all compensation for performance of service by an employee for an employer, whether paid by the employer or another person, or paid in cash or any medium other than cash.”); ORS 653.010(10) (“ ‘Wages’ means compensation due to an employee by reason of employment, payable in legal tender of the United States or check on banks convertible into cash on demand at full face value, subject to such deductions, charges or allowances as are permitted in ORS 653.035.”); ORS 653.010(11) (“ ‘Work time’ includes both time worked and time of authorized attendance.”); ORS 657.105 (1) (“* * * ‘wages’ means all remuneration for employment, including the cash value, as determined by the Director of the Employment Department under the regulations of the director, of all remuneration paid

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in any medium other than cash.”); ORS 653.035 (1) (“Employers may deduct from the minimum wage to be paid employees under ORS 653.025, 653.030 or 653.261, the fair market value of lodging, meals or other facilities or services furnished by the employer for the private benefit of the employee.”); IRC § section 3401(c) (an officer, employee, or elected official of government is an employee for income tax withholding purposes.)

As set forth in rule, “official compensation package” includes the “direct payment of a public official's expenses by the public body, in accordance with the public body's policies.” When a public body is paying for a meal for its officials or employees, the public body, acting as an employer, is paying the direct meal or beverage expenses for its officials or employees. Therefore, for the public official to be allowed to accept the food and beverage, the public body must have formally adopted a union contract, employment contract, policy, or other compensation authorization provision that authorizes the public official to accept the food and beverage provided by the public body.

Both ORS 244.040(2)(a) and OAR 199-008-0005(3) require the compensation to be determined by the “public body” that the public official serves. Requiring that a public official accept food and beverage only as provided by a policy or contract formally adopted by a public body is wholly consistent with the requirements of ORS Chapter 244 and the public trust ORS Chapter 244 is intended to protect. The broad policy of the ethics laws is to ensure that government employees do not gain personal financial advantage through their access to the assets and other attributes of government. See *Davidson v. Oregon Gov't Ethics Comm'n*, 300 Or 415, 422 (1985). We find no countervailing policy in ORS Chapter 244 that argues against a requirement that a public official accept food and beverage from its public body *only* when such compensation has been formally adopted by the public body. The concept of public trust extends to all matters within the duties of public office.

Therefore, if the public body adopted an ordinance, resolution, collective bargaining agreement, human resource policy, or applicable contract provision (Policies), authorizing the provision of food and beverage to its employees and elected officials, the employee or elected official is authorized to accept the food and beverage consistent with the Policies the public body adopted. The public official will need to review the applicable Policies authorizing their acceptance to determine if they can accept the food and beverage. If the public official accepts food and beverage that is not authorized by the Policies adopted by the public body, the public official violates ORS 244.040(1).

City elected officials would also need to be mindful of, and comply with, the conflicts of interest provisions in ORS 244.120(2) and ORS 244.020(1) and (13) when adopting any food and beverage policy that would or could apply to themselves as elected officials.

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B. Gifts and Gift Exceptions – ORS 244.040(2)(e), (f), and (g); ORS 244.020(7); and ORS 244.025.

1. Gift Laws Inapplicable to Employer Provided Food and Beverage.

The gift laws and relevant gift exceptions in ORS 244.040(2)(e), (f), and (g), ORS 244.020(7), and ORS 244.025 are not applicable to the situation where a public official accepts food and beverage from their own public body. An analysis of Oregon Government Ethics law governing gifts and the relevant gift exceptions applies only when someone other than the public official's own public body provides the food and beverage. This is because, under ORS 244.020(7)(a), something qualifies as a "gift" if the thing provided is either "[w]ithout valuable consideration of equivalent value" or for "valuable consideration less than that required from others who are not public officials." ORS 244.020(7); See also, Honorable Fred W. Heard Honorable Grattan Kerans, 40 Or. Op. Atty. Gen. 371, p. 5-6 (1980) (whether something is a gift "requires that a determination be made whether the official provided something of substantially equivalent economic value in exchange, or whether the item received was available to non-public officials on the same terms.").

When a public body provides food and beverage to an employee or elected official, it is doing so in exchange for the valuable consideration of public service that the employee or elected official provides to the public body itself, which value far exceeds the value of the food and beverage provided. Additionally, when food and beverage is provided by a public body only to its public officials, the food and beverage is not available to non-public officials at all and not on the same terms. Therefore, the food and beverage provided by a public body to its own public officials is not a "gift" that should be analyzed under the gift laws. Rather, it is "compensation" and analyzed under the official compensation provisions in ORS 244.040(2)(a), as outlined above.

2. Gift Laws Applicable to Food and Beverage.

ORS 244.040(2)(e), (f), and (g) govern when a public official may accept food and beverage from a person, business, or other entity that are not the public body that the public official serves. ORS 244.040(2)(e), (f), and (g) cross-reference the gift provisions in ORS 244.0020(7) and ORS 244.025. Therefore, we analyze those relevant provisions using the four-step process set forth below.

Step 1 – Is the Food and Beverage Provided a "Gift?"

The first step in the analysis of whether a public official may accept food and beverage from a person, business, or other entity (Source) is to determine whether the food and beverage being offered qualifies as a "gift" for purposes of ORS Chapter 244. ORS 244.020(7)(a) defines a gift as:

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“Gift” means something of economic value given to a public official, a candidate or a relative or member of the household of the public official or candidate:

(A) Without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or candidates or the relatives or members of the household of public officials or candidates on the same terms and conditions; or

(B) For valuable consideration less than that required from others who are not public officials or candidates.

In other words, a “gift” is something of economic value given to a public official, or their relative or household member, without equivalent consideration or at a discount, and that is not offered to others who are not public officials on the same terms and conditions. Consequently, if the food and beverage being offered to the public official is being provided to non-public officials on the same terms and conditions, then the public official may accept the food and beverage, regardless of value. If it is not being offered to non-public officials on the same terms and conditions, then the food and beverage is a “gift” for purposes of ORS Chapter 244 and the public official must proceed to the next step of the analysis.

Step 2 – Is Food and Beverage Provided from a Source that has Given the Public Official \$50 or Less in Value in a Calendar Year?

If the food and beverage being offered is a “gift,” then the next step in the analysis is to determine whether it is a gift that the public official can accept. ORS 244.040(2)(e) authorizes a public official to accept the food and beverage if the gift “do[es] not exceed the limits specified in ORS 244.025 received by a public official or a relative or member of the household of the public official from a source that could reasonably be known to have a legislative or administrative interest.” ORS 244.025(1) provides that a public official, and their relatives or household members, may not solicit or receive any gift or gifts with an aggregate value in excess of \$50 in a calendar year from a Source that could reasonably be known to have a legislative or administrative interest in the public official’s decisions or votes. To determine the value, the public official must consult OAR 199-005-0005.

Therefore, the second step in the analysis requires the public official to determine the value of the food and beverage being provided, as well as the value of any other gifts that the public official received from that Source during the calendar year, using the method prescribed by OAR 199-005-0005. If the cumulative value of the food and beverage and all other gifts received from that Source during the calendar year is \$50 or less, the public official may accept the food and beverage from that Source. If, however, the cumulative value of the food and beverage and all other gifts received from that Source in a calendar

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year exceeds \$50, then it is necessary for the public official to proceed to the third step in the analysis.

Step 3 – Is the Food and Beverage from a Source Reasonably known to have a Legislative or Administrative Interest in the Public Official’s Decision or Votes?

ORS 244.040(2)(e) prohibits a public official from accepting a gift if the cumulative value of all gifts from that Source exceeds \$50 in a calendar year *and* the source could reasonably be known to have a legislative or administrative interest. Likewise, ORS 244.040(2)(f) authorizes a public official to receive gifts “from a source that *could not* reasonably be known to have a legislative or administrative interest.” (emphasis added). Therefore, these two provisions together outline the third step of the analysis, which requires the public official to determine whether the source of the gift has a legislative or administrative interest.

The term “legislative or administrative interest” means an economic interest, distinct from that of the general public, in any matter subject to the decision or vote of the public official, acting in their official capacity. See ORS 244.020(10)(a). OAR 199-005-0003 provides examples of what constitutes a legislative or administrative interest and further clarifies that the term does not include “recommendations” made by the public official. By way of example, an entity that contracts with the city would have a legislative or administrative interest in city officials who approve the contract or vote on the budget; a person who owns residential or commercial property in a city would have a legislative or administrative interest in a planning commissioner or city councilor who could make land-use decisions concerning that property; and a city employee would have a legislative or administrative interest in the city administrator or city councilors, as those public officials could make decisions (on matters such as salary, promotions, or leave) that would have an economic impact on the employee.

When it comes to gifts provided by one’s colleagues, a key factor is whether the person receiving the gift is in a position where they could make a decision that could financially impact those colleagues providing the gift. In most cases, city staff could accept gifts from their colleagues because city staff are not in positions where they could make decisions that could financially impact their colleagues. For the same reasons, city staff could accept gifts from their supervisors, managers, the city administrator, or the city councilors (i.e., their appointing authorities). The analysis is different, however, when it is the appointing authorities who are accepting gifts from their employees or subordinates, as those employees could have legislative or administrative interests in the decisions that those appointing authorities could make.

The final aspect of Step 3 is the standard that must be used by a public official to determine whether the person providing the food and beverage has a legislative or administrative

interest in the public official's decision or votes. If it "could not reasonably be known" by the public official that the person has a legislative or administrative interest in the public official's decision or votes, then ORS 244.040(2)(e) and (f) would authorize the public official to accept the food and beverage, regardless of its value. In other words, the analysis is factually dependent under a reasonableness standard. If the facts establish that the public official could have reasonably known that the person providing the food and beverage has a legislative or administrative interest in the public official's decisions or votes, the public official is prohibited from accepting the food and beverage. The only exception to this prohibition is if gift exception applies, as described in Step 4.

Step 4 – Does a Gift Exception Apply?

ORS 244.040(2)(g) authorizes a public official to receive any item, regardless of value, that is expressly excluded from the definition of "gift" in ORS 244.020. Therefore, the next step is for the public official to determine whether the food and beverage being provided falls within one of the gift exceptions in ORS 244.020. If it does, then the public official may accept the food and beverage, regardless of value.

ORS 244.020(7)(b) establishes a list of exceptions to the definition of gift. Many of the gift exceptions relate to food and beverage in specific circumstances. For purposes of this analysis, it appears the relevant gift exceptions are ORS 244.020(7)(b)(E), (I), and (L)

We examine each relevant exception separately.

(E) - Food and Beverage Consumed by a Public Official At a Reception, Meal or Meeting.

ORS 244.020(7)(b)(E) authorizes a public official to be provided food and beverage "at a reception, meal or meeting held by an organization when the public official represents state government as defined in ORS 174.111, a local government as defined in ORS 174.116 or a special government body as defined in ORS 174.117." Several administrative rules elucidate the meaning of this statute:

- First, OAR 199-005-0001(8) defines "reception" as "a social gathering." The rule goes on to explain that "[r]eceptions are often held for the purpose of extending a ceremonial or formal welcome and may include private or public meetings during which guests are honored or welcomed. Food and beverages are often provided, but not as a plated, sit-down meal."
- Second, OAR 199-005-0001(4) defines "Meeting" as "an event that includes multiple attendees who are members of an organization or members of the general public who have been invited to the event. The purpose or agenda for the meeting would be included in any advance notice of the event."

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- Third, OAR 199-005-0001(6) defines “Organization” as “any public body, corporation, partnership, proprietorship, firm, enterprise, franchise, association, trust, or other entity other than an individual.”
- Fourth, OAR 199-005-0001(7) defines “representing government” as “a public official is representing a state or local government or a special government body when the public official attends an event on behalf of the government agency.” The rule then provides multiple examples of when a public official represents government, including a fire chief attending an event to honor protection services representatives who attends on behalf of the station in an official capacity and a department manager in their official capacity attending a conference sponsored by a vendor that sold products to the agency in the past.
- Fifth, OAR 199-005-0015, establishes a list of factors for consideration in determining compliance with ORS 244.020(7)(b)(E). Those factors include: “(1) A large number of people or groups are invited. For example, all members of an organization are invited. (2) The invitations or programs are sent in advance. (3) The event is publicized. (4) The reception, meal, or meeting is open to the public. [and] (5) Written materials such as a printed program are available.”
- Sixth, OAR 199-005-0015 specifically provides that “private meals where the participants engage in discussion” is not authorized.

Together, these statutes and rules authorize a public official to consume food and beverage if the public official is representing their government agency in an official capacity and they attend a reception, meal or meeting held by an organization that is not their employing government agency. However, private meals where the participants engage in discussion is prohibited. For example, a city councilor or city employee would be authorized to consume food and beverages when attending the local chamber of commerce breakfast. However, they would be prohibited from consuming food and beverage with a vendor at a private lunch meeting between only them and the vendor.

Importantly, and as detailed above, this analysis *does not* apply to the public body’s own public meetings or to the public body providing food and beverage to their own public officials. A public body’s provision of food and beverage to their own public officials is a form of “compensation,” not a gift, and must be analyzed under the official compensation provisions set forth in ORS 244.020(2)(a) as described in Section A above.

(I) - Food or beverage consumed by a public official acting in an official capacity involving certain financial transactions.

ORS 244.020(7)(b)(I) authorizes a public official acting in an official capacity to consume food and beverage while involved with certain financial transactions. Specifically, the consumption of food and beverage is not considered a gift if it is provided:

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- (i) In association with the review, approval, execution of documents or closing of a borrowing, investment or other financial transaction, including any business agreement between state government as defined in ORS 174.111, a local government as defined in ORS 174.116 or a special government body as defined in ORS 174.117 and a private entity or public body as defined in ORS 174.109;
- (ii) While engaged in due diligence research or presentations by the office of the State Treasurer related to an existing or proposed investment or borrowing; or
- (iii) While engaged in a meeting of an advisory, governance or policy-making body of a corporation, partnership or other entity in which the office of the State Treasurer has invested moneys.

A determination of whether this exception applies would be dependent on the factual circumstance. If the factual circumstances establish compliance with this section, the public official may consume the food and beverage provided. Given the limited nature of this provision, it will not be applicable to many public officials.

Like the other gift exceptions, this exception does not apply to the public body's own public meetings or to the public body providing food and beverage to their own public officials. A public body's provision of food and beverage to their own public officials is a form of "compensation," not a gift, and must be analyzed under the official compensation provisions set forth in ORS 244.020(2)(a) as described in Section A above.

(L) - Food and beverage consumed at a reception and that is provided as an incidental part of the reception and no cost is placed on the food and beverage.

ORS 244.020(7)(b)(L) authorizes a public official to consume food and beverage "at a reception where the food or beverage is provided as an incidental part of the reception and no cost is placed on the food or beverage." As noted previously, OAR 199-005-0001(8) defines reception as "a social gathering" and provides that "[r]eceptions are often held for the purpose of extending a ceremonial or formal welcome and may include private or public meetings during which guests are honored or welcomed. Food and beverages are often provided, but not as a plated, sit-down meal." This exception is further clarified by OAR 199-005-0005(5), which establishes that food and beverage provided under this exception is permitted without regard to the fair market value of the food and beverage.

Under this exception, if the public official is attending a social gathering and the food and beverage does not include a sit-down meal, then the public official may accept the food and beverage. We note there is some overlap between ORS 244.020(7)(b)(E) and (L).

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However, only ORS 244.020(7)(b)(E), outlined above, could allow the public official to consume the food and beverage if the event is a sit down meal or a meeting.

Like the exception in ORS 244.020(7)(b)(E), this exception does not apply to the public body's own public meetings or to the public body providing food and beverage to their own public officials. A public body's provision of food and beverage to their own public officials is a form of "compensation," not a gift, and must be analyzed under the official compensation provisions set forth in ORS 244.020(2)(a) as described in Section A above.

ANSWERS

In light of the above analysis, the answers to your specific questions are as follows:

Questions (1) and (2)

Question (1) asks whether city staff members accepting food and beverages provided by the city would violate ORS 244.040 or any other provision of ORS 244. Question (2) then asks whether the exception in ORS 244.040(2)(a) and OAR 199-008-0005(3) would apply if the city's personnel manual included the following policy statement:

"Food, beverage, and other related items provided by the city to employees including any of their relatives or household members who are accompanying them during work-related events such as, but not limited to meetings, team building activities, and conferences, are provided as part of the employee's official compensation package."

Assuming the policy was formally adopted by the public body as outlined above, city staff members may accept food and beverages paid for or provided by the city, consistent with the specifications of the policy. Such acceptance is authorized under ORS 244.040(2)(a). As for whether such actions may violate any other provisions in ORS Chapter 244, the facts you present do not allow us to analyze *all* of ORS Chapter 244. However, we note that it is certainly possible for factual circumstances involving the provision of food and beverage to implicate other violations. For instance, if the person in charge of purchasing the food for the city purchases the food from their relative's restaurant, such action may violate the use of office provisions in ORS 244.040 and the conflict of interest provisions in ORS 244.020. Likewise, if the compensation of the meal is taxable and a city human resources or finance employee in charge of ensuring the city complies with tax laws fails to report their own receipt of a meal, this action may violate ORS 244.040 as using their position to avoid a taxable gain. The determination of whether ORS 244 is violated is dependent on the particular factual circumstances involved.

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Question (4)

Question (4) asks whether city elected officials may consume a meal at a gathering provided by the city prior to a public meeting. You indicate that the purpose of the gathering is not for conducting city business but rather for team building. You ask whether an elected official who accepts the city provided food and beverages at such an event would violate ORS 244.040 or any other provisions of ORS Chapter 244.

This analysis would also fall under ORS 244.040(1) and (2)(a). If the meal is authorized as part of the elected officials' official compensation packages, then the exception in ORS 244.040(2)(a) would apply and the elected officials could accept the city paid or provided meals. If the city has not adopted an official compensation package that includes meals for their elected officials, then accepting food and beverage violates ORS 244.040(1). If the city has not adopted an official compensation package that includes meals for their elected officials, but is thinking of doing so, city elected officials need to be mindful of, and comply with, the conflicts of interest provisions in ORS 244.120(2) and ORS 244.020(1) and (13) when adopting the official compensation policy.

Questions (3) and (5)

These two questions ask about city staff members and elected officials accepting food and beverages provided not by the city but by other city staff or officials, such as at a potluck. You ask whether the city staff members or the elected officials would violate ORS 244.025 or any other provisions in ORS Chapter 244 by accepting the food and beverages at such a potluck.

When the food and beverages are being provided by persons or entities other than an employing public body, the analysis falls under ORS 244.040(2)(e), (f), and (g). As explained above, each city staff and official attending the potluck would need to determine: (1) whether the food and beverage qualifies as a gift; (2) the value of the gift and the cumulative value of all other gifts received in the calendar year by the Source providing the food and beverage; (3) whether the Source providing the food and beverage could be reasonably known to have legislative or administrative interest in the city employee's or city official's decisions or votes; and (4) whether any of the gift exceptions apply.

As also noted above, for the majority of city employees, mere participation in a city potluck would not result in a violation of the statutes discussed above because the employees attending do not have a legislative or administrative interest in their fellow employees' decisions or votes. However, that is not the case for elected officials, supervisors, and managers who receive food and beverage from their subordinate public officials. Elected officials, supervisors, and managers will need to proceed through the steps above to determine if they can accept the food and beverage items provided at the potluck from their subordinates. That said, in the majority of circumstances an elected official, supervisor, or

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manager participating in a potluck likely falls within the gift exception in ORS 244.020(7)(b)(L).

THIS OPINION IS ISSUED BY THE OREGON GOVERNMENT ETHICS COMMISSION PURSUANT TO ORS 244.280. A PERSON SHALL NOT BE LIABLE UNDER ORS CHAPTER 244 FOR ANY GOOD FAITH ACTION OR TRANSACTION CARRIED OUT IN ACCORDANCE WITH THIS OPINION. THIS OPINION IS LIMITED TO THE FACTS SET FORTH HEREIN.

Issued by Order of the Oregon Government Ethics Commission at Salem, Oregon on the 9th day of May, 2025.

David M. Fiskum

David Fiskum, Chairperson

Sean Brady

Sean T. Brady, Senior Assistant Attorney General

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RELEVANT STATUTES AND ADMINISTRATIVE RULES: The following Oregon Revised Statutes (ORS) and Oregon Administrative Rules (OAR) are applicable to the issues that are addressed in this opinion:

ORS 244.020(7)(a): “Gift” means something of economic value given to a public official, a candidate or a relative or member of the household of the public official or candidate:

(A) Without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or candidates or the relatives or members of the household of public officials or candidates on the same terms and conditions; or

(B) For valuable consideration less than that required from others who are not public officials or candidates.

* * * * *

ORS 244.020(7)(b): “Gift” does not mean:

* * * * *

(E) Admission provided to or the cost of food or beverage consumed by a public official, a relative of the public official accompanying the public official, a member of the household of the public official accompanying the public official or a staff member of the public official accompanying the public official, at a reception, meal or meeting held by an organization when the public official represents state government as defined in ORS 174.111, a local government as defined in ORS 174.116 or a special government body as defined in ORS 174.117.

(I) Food or beverage consumed by a public official acting in an official capacity:

(i) In association with the review, approval, execution of documents or closing of a borrowing, investment or other financial transaction, including any business agreement between state government as defined in ORS 174.111, a local government as defined in ORS 174.116 or a special government body as defined in ORS 174.117 and a private entity or public body as defined in ORS 174.109;

(ii) While engaged in due diligence research or presentations by the office of the State Treasurer related to an existing or proposed investment or borrowing; or

(iii) While engaged in a meeting of an advisory, governance or policy-making body of a corporation, partnership or other entity in which the office of the State Treasurer has invested moneys.

(L) Food or beverage consumed by a public official or candidate at a reception where the food or beverage is provided as an incidental part of the reception and no cost is placed on the food or beverage.

ORS 244.020(10): “Legislative or administrative interest” means an economic interest, distinct from that of the general public, in:

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(a) Any matter subject to the decision or vote of the public official acting in the public official's capacity as a public official; or

(b) Any matter that would be subject to the decision or vote of the candidate who, if elected, would be acting in the capacity of a public official.

* * * * *

ORS 244.020(11): "Member of the household" means any person who resides with the public official or candidate.

* * * * *

ORS 244.020(15): "Public official" means the First Partner and any person who, when an alleged violation of this chapter occurs, is serving the State of Oregon or any of its political subdivisions or any other public body as defined in ORS 174.109 as an elected official, appointed official, employee or agent, irrespective of whether the person is compensated for the services.

* * * * *

ORS 244.020(16): "Relative" means:

(a) The spouse, parent, stepparent, child, sibling, stepsibling, son-in-law or daughter-in-law of the public official or candidate;

(b) The parent, stepparent, child, sibling, stepsibling, son-in-law or daughter-in-law of the spouse of the public official or candidate;

(c) Any individual for whom the public official or candidate has a legal support obligation;

(d) Any individual for whom the public official provides benefits arising from the public official's public employment or from whom the public official receives benefits arising from that individual's employment; or

(e) Any individual from whom the candidate receives benefits arising from that individual's employment.

* * * * *

ORS 244.025(1) Gift Limit: During a calendar year, a public official, a candidate or a relative or member of the household of the public official or candidate may not solicit or receive, directly or indirectly, any gift or gifts with an aggregate value in excess of \$50 from any single source that could reasonably be known to have a legislative or administrative interest.

ORS 244.040 Prohibited use of official position or office; exceptions; other prohibited actions:

(1) Except as provided in subsection (2) of this section, a public official may not use or attempt to use official position or office to obtain financial gain or avoidance of financial

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detriment for the public official, a relative or member of the household of the public official, or any business with which the public official or a relative or member of the household of the public official is associated, if the financial gain or avoidance of financial detriment would not otherwise be available but for the public official's holding of the official position or office.

(2) Subsection (1) of this section does not apply to:

(a) Any part of an official compensation package as determined by the public body that the public official serves.

* * * * *

(e) Gifts that do not exceed the limits specified in ORS 244.025 received by a public official or a relative or member of the household of the public official from a source that could reasonably be known to have a legislative or administrative interest.

(f) Gifts received by a public official or a relative or member of the household of the public official from a source that could not reasonably be known to have a legislative or administrative interest.

(g) The receipt by a public official or a relative or member of the household of the public official of any item, regardless of value, that is expressly excluded from the definition of "gift" in ORS 244.020.

* * * * *

OAR 199-005-0001 Definitions. The following definitions are provided for works or terms as they are used in ORS Chapter 244, especially in the exceptions to the definition of a gift in ORS 244.020(7)(b):

* * * * *

(4) A "Meeting" is an event that includes multiple attendees who are members of an organization or members of the general public who have been invited to the event. The purpose or agenda for the meeting would be included in any advance notice of the event.

(5) "Official capacity" means that the public official attends an activity while engaged in duties or responsibilities that are customary to their office or position.

(6) "Organization" means any public body, corporation, partnership, proprietorship, firm, enterprise, franchise, association, trust, or other entity other than an individual.

(7) "Representing Government" means that a public official is representing a state or local government or a special government body when the public official attends an event on behalf of the government agency. The following examples are offered to illustrate the meaning of "representing government," but are not meant to be the only circumstances that would define representing government:

(a) A fire chief attends an event to honor protection services representatives and attends on behalf of the station in an official capacity.

(b) A department manager attends a conference being sponsored by a vendor that has in the past sold products to the agency in which the manager is employed. The

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manager's official duties include the responsibility of attending conferences on behalf of the governing body.

(c) An executive director for a state agency attends ceremonial events; the director's official duties include representing the agency at such events.

(d) A state employee who works in the IT department whose responsibilities include reviewing and recommending software attends a workshop on software applications held by a professional membership organization.

(e) A planning commissioner speaks to a non-profit organization on behalf of the county planning department.

(f) A volunteer for a city park department attends an event representing the department at a meeting to discuss issues surrounding volunteerism.

(g) A legislator attends an event being sponsored by a Native American tribe on behalf of a legislative committee on which the legislator serves.

(h) A city councilor attends the local chamber of commerce breakfast.

(8) "Reception" means a social gathering. Receptions are often held for the purpose of extending a ceremonial or formal welcome and may include private or public meetings during which guests are honored or welcomed. Food and beverages are often provided, but not as a plated, sit-down meal.

OAR 199-008-0005(3) Definitions of terms in ORS Chapter 244:

(1) The purpose of this rule is to define certain terms and to clarify substantive provisions of ORS Chapter 244.

* * * * *

(3) The term "official compensation package" means the wages and other benefits provided to the public official. To be part of the public official's "official compensation package", the wages and benefits must have been specifically approved by the public body in a formal manner, such as through a union contract, an employment contract, or other adopted personnel policies that apply generally to employees or other public officials. "Official compensation package" also includes the direct payment of a public official's expenses by the public body, in accordance with the public body's policies.



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Treasury Report for November 2025

ATTENDANCE:

Bill Kuhn, County Treasurer



MEMORANDUM

DATE: December 17, 2025

TO: Board of County Commissioners

FROM: Bill Kuhn, Treasurer

SUBJECT: Treasury Report for November 2025

Following is the unaudited monthly treasury report for fiscal year to date (YTD) as of November 30, 2025.

Treasury and Investments

- The portfolio balance at the end of November was \$386.5 million, an increase of \$17.1 million from October and an increase of \$12.9 million from last year (November 2024).
- Net investment income for November was \$1,379.3K, approximately \$367.9k higher than last month and \$70.2K greater than November 2024. YTD earnings of \$5,449.8K are \$852.5K more than the YTD earnings last year.
- All portfolio category balances are within policy limits.
- The LGIP interest rate reduced to 4.25% during the month of November. The FIB rate was 3.85%. Benchmark returns for 24-month treasuries were down 6 basis points and 36-month treasuries were down 6 basis points from the prior month.
- The average portfolio yield dipped slightly to 4.10%, which was down 10 bps from last month's average %.
- The portfolio weighted average time to maturity was 1.12 years.

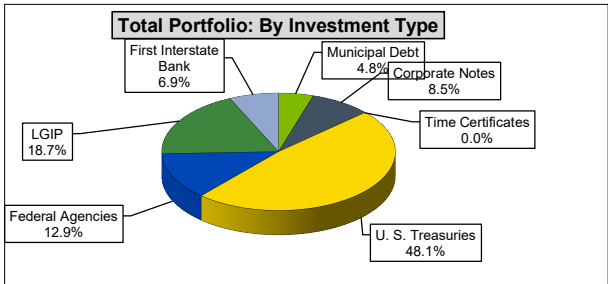
Deschutes County

11/30/2025



Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	18,575,000	4.8%
Corporate Notes	33,000,000	8.5%
	-	0.0%
U.S. Treasuries	186,100,000	48.1%
Federal Agencies	50,000,000	12.9%
LGIP	72,308,660	18.7%
First Interstate (Book Balance)	26,541,221	6.9%
Total Investments	\$ 386,524,882	100.0%

Investment Income		
	Nov-25	Y-T-D
Total Investment Income	\$ 1,391,284	\$ 5,509,804
Less Fee: \$12,000 per month	(12,000)	(60,000)
Investment Income - Net	\$ 1,379,284	\$ 5,449,804
Prior Year Comparison	Nov-24	
	1,309,052	4,597,328



Category Maximums:	
U.S. Treasuries	100%
LGIP (\$63,387,000)	100%
Federal Agencies	100%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

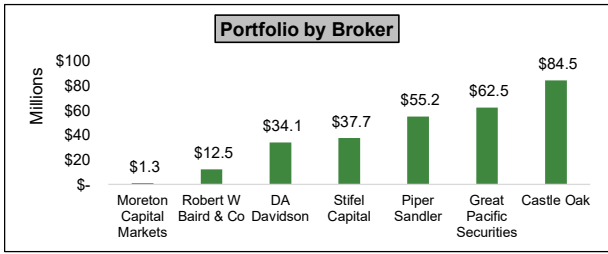
Yield Percentages		
	Current Month	Prior Month
LGIP	4.25%	4.50%
Investments	4.09%	4.12%
Average	4.10%	4.18%

Benchmarks		
24 Month Treasury	3.54%	3.60%
LGIP Rate	4.25%	4.50%
36 Month Treasury	3.55%	3.61%

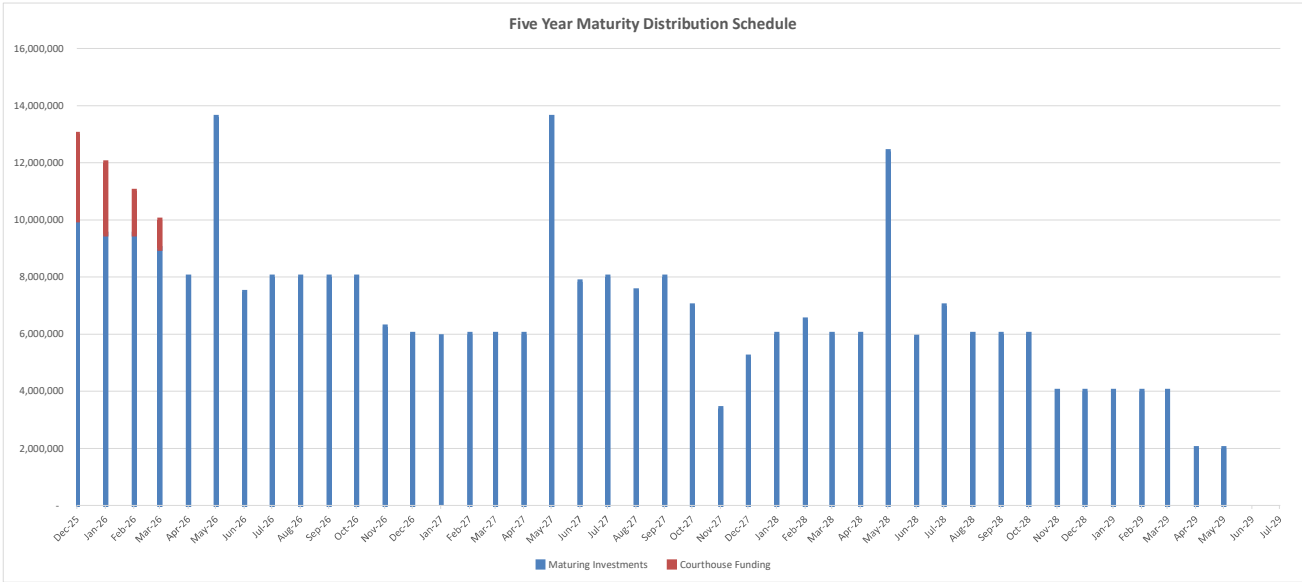
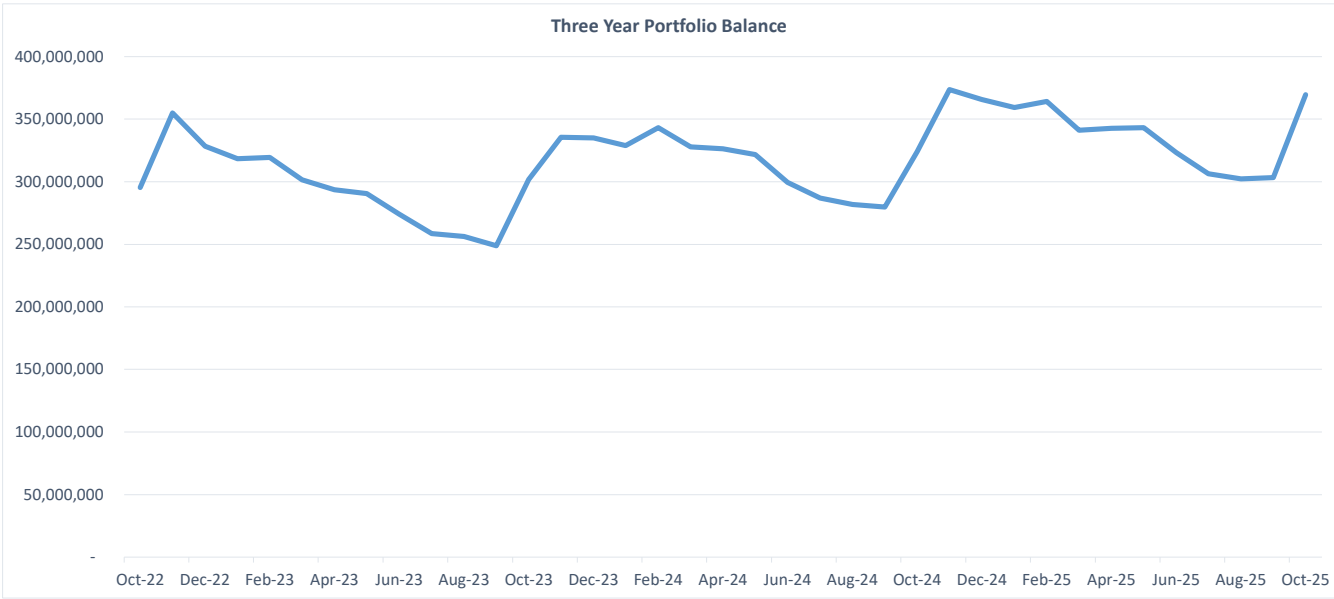
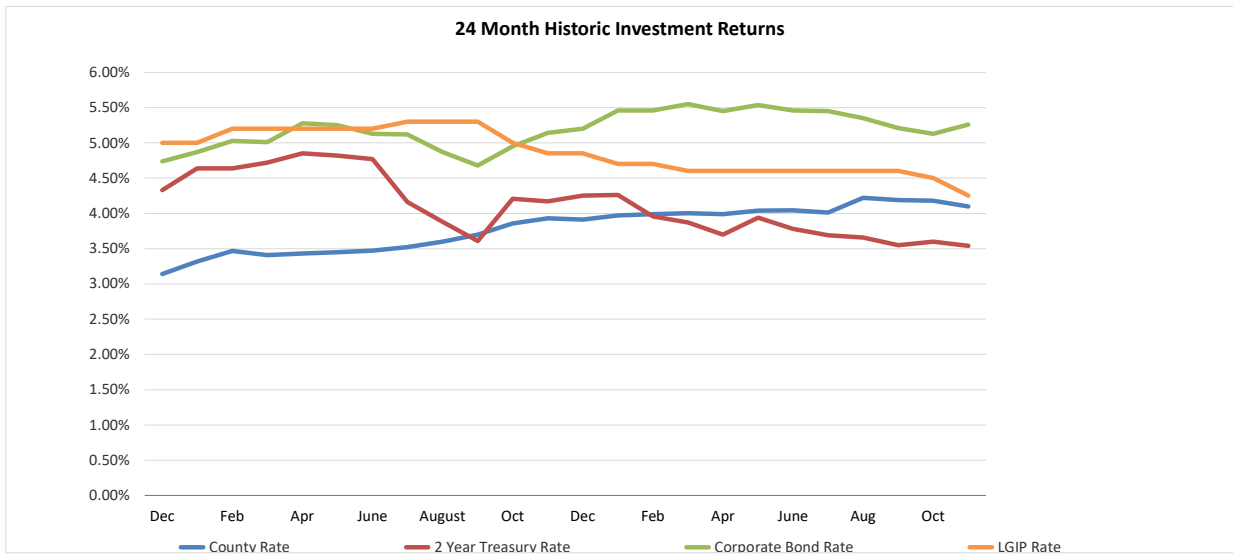
Maturity (Years)	
Max	Weighted Average
3.45	1.12

Term	Minimum	Actual
0 to 30 Days	10%	28.2%
Under 1 Year	25%	52.8%
Under 5 Years	100%	100.0%

Other	Policy	Actual
Corp Issuer	5%	2.8%
Callable	25%	10.1%
Weighted Ave.	AA2	AA1



Investment Activity	
Purchases in Month	\$ 55,600,000
Sales/Redemptions in Month	\$ 5,000,000



Deschutes County Investments
Portfolio Management
Portfolio Details - Investments
November 30, 2025

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moody's	S&P/Fitch						
11006	FAC	3133EPL37	Federal Farm Credit Bank	R W B	12/19/2023	12/8/2025	7	AA1	AA+	4.625	4.50	\$ 2,000,000	\$ 2,000,244	\$ 2,000,046	- -
10964	FAC	3130AWKM1	Federal Home Loan Bank	R W B	11/16/2023	12/12/2025	11	AA1	AA+	4.75	4.95	\$ 2,000,000	\$ 2,000,115	\$ 1,999,885	- -
11105	FAC	3133EMMR0	Federal Farm Credit Bank	GPAC	6/11/2025	1/12/2026	42	AA1	AA+	0.47	4.25	\$ 2,500,000	\$ 2,489,291	\$ 2,489,479	- -
11104	FAC	3130ALGR9	Federal Home Loan Bank	DA DAV	6/11/2025	2/26/2026	87	AA1	AA+	0.85	4.26	\$ 1,500,000	\$ 1,489,130	\$ 1,488,220	- -
11106	FAC	3130ALFS8	Federal Home Loan Bank	PS	6/11/2025	3/10/2026	99	AA1	AA+	0.8	4.23	\$ 1,000,000	\$ 991,556	\$ 990,799	12/10/2025
10972	FAC	3130AXB31	Federal Home Loan Bank	R W B	11/17/2023	3/13/2026	102	AA1	AA+	4.875	4.78	\$ 2,000,000	\$ 2,006,045	\$ 2,000,491	- -
11005	FAC	3130ALSW5	Federal Home Loan Bank	R W B	12/19/2023	3/13/2026	102	AA1	AA+	0.875	4.39	\$ 2,000,000	\$ 1,983,370	\$ 1,981,229	- -
10971	FAC	3133EPPR0	Federal Farm Credit Bank	GPAC	11/17/2023	4/10/2026	130	AA1	AA+	4.625	4.77	\$ 2,000,000	\$ 2,005,531	\$ 1,999,009	- -
10975	FAC	3133EPPR0	Federal Farm Credit Bank	GPAC	11/22/2023	4/10/2026	130	AA1	AA+	4.625	4.81	\$ 2,000,000	\$ 2,005,531	\$ 1,998,740	- -
10976	FAC	3130ALAJ3	Federal Home Loan Bank	PS	11/22/2023	8/25/2026	267	AA1	AA+	0.7	4.97	\$ 2,000,000	\$ 1,956,307	\$ 1,942,202	2/25/2026
10987	FAC	3133EHVV1	Federal Farm Credit Bank	PS	12/12/2023	9/1/2026	274	AA1	AA+	2.4	4.59	\$ 2,000,000	\$ 1,979,436	\$ 1,969,442	- -
11054	FAC	3134GW6C5	Federal Home Loan Mtg Corp	PS	11/15/2024	10/28/2026	331	AA1		0.8	4.31	\$ 2,000,000	\$ 1,949,148	\$ 1,939,531	1/28/2026
11062	FAC	3130AL2X1	Federal Home Loan Bank	DA DAV	11/22/2024	2/17/2027	443	AA1	AA+	0.85	4.35	\$ 2,000,000	\$ 1,933,158	\$ 1,920,025	2/17/2026
11023	FAC	3130AL5A8	Federal Home Loan Bank	STIFEL	3/21/2024	2/26/2027	452	AA1	AA+	0.9	4.57	\$ 2,000,000	\$ 1,934,120	\$ 1,915,935	2/26/2026
11025	FAC	3130AVBC5	Federal Home Loan Bank	PS	4/29/2024	3/12/2027	466	AA1	AA+	4.5	4.87	\$ 2,000,000	\$ 2,022,271	\$ 1,991,110	- -
11024	FAC	31424WHG0	Federal Agriculture Mtg Corp	PS	4/29/2024	4/16/2027	501			4.8	4.88	\$ 2,000,000	\$ 2,031,049	\$ 1,997,847	- -
11047	FAC	3130B2Y33	Federal Home Loan Bank	DA DAV	11/6/2024	6/17/2027	563	AA1	AA+	4.125	4.28	\$ 2,000,000	\$ 1,997,561	\$ 1,995,533	12/17/2025
11041	FAC	3134HATD5	Federal Home Loan Mtg Corp	DA DAV	10/25/2024	10/22/2027	690	AA1	AA+	3.75	4.16	\$ 1,000,000	\$ 998,254	\$ 992,728	- -
11033	FAC	3134GVY8	Federal Home Loan Mtg Corp	GPAC	10/4/2024	11/26/2027	725	AA1		1	3.65	\$ 1,000,000	\$ 950,974	\$ 950,342	2/26/2026
11095	FAC	3133ERT84	Federal Farm Credit Bank	GPAC	1/17/2025	1/14/2028	774	AA1	AA+	4.25	4.31	\$ 2,000,000	\$ 2,024,086	\$ 1,997,818	- -
11115	FAC	3133ETMC8	Federal Farm Credit Bank	GPAC	8/20/2025	4/20/2028	871	Aaa	AA+	3.875	3.71	\$ 3,000,000	\$ 3,024,445	\$ 3,010,872	- -
11094	FAC	3133EMXW7	Federal Farm Credit Bank	DA DAV	1/17/2025	4/28/2028	879	AA1	AA+	1.4	4.39	\$ 1,000,000	\$ 950,693	\$ 933,591	- -
11110	FAC	3133ETNU7	Federal Farm Credit Bank	PS	7/23/2025	7/3/2028	945	Aa1	AA+	3.75	3.77	\$ 2,000,000	\$ 2,012,248	\$ 1,998,998	- -
11111	FAC	3133ETNU7	Federal Farm Credit Bank	CASTLE	8/20/2025	7/3/2028	945	Aa1	AA+	3.75	3.73	\$ 3,000,000	\$ 3,018,373	\$ 3,001,727	- -
11144	FAC	3130A0FR6	Federal Home Loan Bank	PS	11/24/2025	12/8/2028	1103	AA1	AA+	4	3.49	\$ 2,000,000	\$ 2,027,793	\$ 2,028,854	- -
10991	TRC	91282CGA3	U.S. Treasury	DA DAV	12/12/2023	12/15/2025	14	AA1		4	4.68	\$ 2,000,000	\$ 1,999,971	\$ 1,999,508	- -
11100	TRC	91282CJS1	U.S. Treasury	STIFEL	3/20/2025	12/31/2025	30	AA1		4.25	4.17	\$ 1,000,000	\$ 1,000,335	\$ 1,000,057	- -
10965	TRC	91282CGE5	U.S. Treasury	CASTLE	11/16/2023	1/15/2026	45	AA1		3.875	4.84	\$ 2,000,000	\$ 1,999,973	\$ 1,997,769	- -
10992	TRC	91282CGE5	U.S. Treasury	R W B	12/12/2023	1/15/2026	45	AA1		3.875	4.64	\$ 2,000,000	\$ 1,999,973	\$ 1,998,217	- -
11004	TRC	91282CGE5	U.S. Treasury	GPAC	12/19/2023	1/15/2026	45	AA1		3.875	4.38	\$ 2,000,000	\$ 1,999,973	\$ 1,998,827	- -
11103	TRC	91282CJV4	U.S. Treasury	CASTLE	3/20/2025	1/31/2026	61	AA1		4.25	4.18	\$ 1,000,000	\$ 1,000,488	\$ 1,000,105	- -
10966	TRC	91282CGL9	U.S. Treasury	CASTLE	11/16/2023	2/15/2026	76	AA1		4	4.82	\$ 2,000,000	\$ 2,000,742	\$ 1,996,793	- -
10977	TRC	91282CGL9	U.S. Treasury	CASTLE	11/22/2023	2/15/2026	76	AA1		4	4.74	\$ 2,000,000	\$ 2,000,742	\$ 1,997,089	- -
10995	TRC	912828P46	U.S. Treasury	STIFEL	12/12/2023	2/15/2026	76	AA1		1.625	4.62	\$ 2,000,000	\$ 1,990,813	\$ 1,988,287	- -
11002	TRC	91282CGL9	U.S. Treasury	GPAC	12/19/2023	2/15/2026	76	AA1		4	4.34	\$ 2,000,000	\$ 2,000,742	\$ 1,998,638	- -
10978	TRC	91282CGR6	U.S. Treasury	CASTLE	11/22/2023	3/15/2026	104	AA1		4.625	4.71	\$ 2,000,000	\$ 2,004,875	\$ 1,999,519	- -
10999	TRC	91282CGV7	U.S. Treasury	CASTLE	12/19/2023	4/15/2026	135	AA1		3.75	4.29	\$ 2,000,000	\$ 1,999,887	\$ 1,996,244	- -
11101	TRC	91282CGV7	U.S. Treasury	CASTLE	3/20/2025	4/15/2026	135	AA1		3.75	4.14	\$ 2,000,000	\$ 1,999,887	\$ 1,997,222	- -
10969	TRC	91282CHB0	U.S. Treasury	PS	11/17/2023	5/15/2026	165	AA1		3.625	4.66	\$ 2,000,000	\$ 1,998,609	\$ 1,991,246	- -
10974	TRC	91282CHB0	U.S. Treasury	GPAC	11/22/2023	5/15/2026	165	AA1		3.625	4.67	\$ 2,000,000	\$ 1,998,609	\$ 1,991,169	- -
10998	TRC	912828R36	U.S. Treasury	CASTLE	12/19/2023	5/15/2026	165	AA1		1.625	4.26	\$ 2,000,000	\$ 1,980,594	\$ 1,977,552	- -
11102	TRC	91282CHB0	U.S. Treasury	CASTLE	3/20/2025	5/15/2026	165	AA1		3.625	4.13	\$ 2,000,000	\$ 1,998,609	\$ 1,995,530	- -
11120	TRC	91282CHB0	U.S. Treasury	PS	11/12/2025	5/15/2026	165	AA1		3.625	3.70	\$ 2,000,000	\$ 1,998,609	\$ 1,999,301	- -
10963	TRC	91282CHM6	U.S. Treasury	STIFEL	9/29/2023	7/15/2026	226	AA1		4.5	4.88	\$ 3,000,000	\$ 3,014,311	\$ 2,993,419	- -
11044	TRC	91282CCP4	U.S. Treasury	GPAC	11/6/2024	7/31/2026	242	AA1		0.625	4.23	\$ 2,000,000	\$ 1,959,603	\$ 1,954,320	- -
11051	TRC	91282CCP4	U.S. Treasury	CASTLE	11/14/2024	7/31/2026	242	AA1		0.625	4.29	\$ 2,000,000	\$ 1,959,603	\$ 1,953,552	- -
11055	TRC	91282CCP4	U.S. Treasury	DA DAV	11/15/2024	7/31/2026	242	AA1		0.625	4.26	\$ 1,000,000	\$ 979,802	\$ 976,954	- -
10970	TRC	91282CHU8	U.S. Treasury	GPAC	11/17/2023	8/15/2026	257	AA1		4.375	4.63	\$ 2,000,000	\$ 2,009,031	\$ 1,996,614	- -
11050	TRC	91282CLH2	U.S. Treasury	CASTLE	11/14/2024	8/31/2026	273	AA1		3.75	4.30	\$ 2,000,000	\$ 2,000,459	\$ 1,992,153	- -
11060	TRC	91282CLH2	U.S. Treasury	CASTLE	11/22/2024	8/31/2026	273	AA1		3.75	4.35	\$ 2,000,000	\$ 2,000,459	\$ 1,991,462	- -
11049	TRC	91282CLP4	U.S. Treasury	CASTLE	11/14/2024	9/30/2026	303	AA1		3.5	4.29	\$ 2,000,000	\$ 1,997,156	\$ 1,987,525	- -
10973	TRC	91282CJC6	U.S. Treasury	STIFEL	11/17/2023	10/15/2026	318	AA1		4.625	4.59	\$ 2,000,000	\$ 2,016,270	\$ 2,000,525	- -
10996	TRC	91282CJC6	U.S. Treasury	STIFEL	12/12/2023	10/15/2026	318	AA1		4.625	4.46	\$ 2,000,000	\$ 2,016,270	\$ 2,002,669	- -
11066	TRC	91282CJC6	U.S. Treasury	PS	11/22/2024	10/15/2026	318	AA1		4.625	4.32	\$ 2,000,000	\$ 2,016,270	\$ 2,005,012	- -
10997	TRC	91282CJK8	U.S. Treasury	STIFEL	12/12/2023	11/15/2026	349	AA1		4.625	4.45	\$ 2,000,000	\$ 2,018,266	\$ 2,003,064	- -
11058	TRC	91282CJK8	U.S. Treasury	CASTLE	11/22/2024	11/15/2026	349	AA1		4.625	4.31	\$ 2,000,000	\$ 2,018,266	\$ 2,005,694	- -
11069	TRC	91282CJK8	U.S. Treasury	GPAC	11/25/2024	11/15/2026	349	AA1		4.625	4.34	\$ 2,000,000	\$ 2,018,266	\$ 2,005,150	- -
11022	TRC	91282CJP7	U.S. Treasury	CASTLE	3/21/2024	12/15/2026	379	AA1		4.375	4.50	\$ 2,000,000	\$ 2,015,235	\$ 1,997,510	- -
11068	TRC	91282CJP7	U.S. Treasury	DA DAV	11/25/2024	12/15/2026	379	AA1		4.375	4.33	\$ 2,000,000	\$ 2,015,235	\$ 2,000,859	- -

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moodys	S&P/Fitch						
11021	TRC	91282CJT9	U.S. Treasury	CASTLE	3/21/2024	1/15/2027	410	AA1		4	4.49	\$ 2,000,000	\$ 2,008,438	\$ 1,989,800	- -
11061	TRC	91282CJT9	U.S. Treasury	CASTLE	11/22/2024	1/15/2027	410	AA1		4	4.31	\$ 2,000,000	\$ 2,008,438	\$ 1,993,340	- -
11070	TRC	91282CJT9	U.S. Treasury	GPAC	11/25/2024	1/15/2027	410	AA1		4	4.32	\$ 2,000,000	\$ 2,008,438	\$ 1,993,151	- -
11077	TRC	91282CKA8	U.S. Treasury	PS	11/25/2024	2/15/2027	441	AA1		4.125	4.32	\$ 2,000,000	\$ 2,012,422	\$ 1,995,416	- -
11063	TRC	91282CKE0	U.S. Treasury	DA DAV	11/22/2024	3/15/2027	469	AA1		4.25	4.28	\$ 2,000,000	\$ 2,016,563	\$ 1,999,188	- -
11075	TRC	91282CKE0	U.S. Treasury	CASTLE	11/25/2024	3/15/2027	469	AA1		4.25	4.32	\$ 2,000,000	\$ 2,016,563	\$ 1,998,168	- -
11059	TRC	91282CKJ9	U.S. Treasury	CASTLE	11/22/2024	4/15/2027	500	AA1		4.5	4.30	\$ 2,000,000	\$ 2,024,453	\$ 2,005,185	- -
11071	TRC	91282CKJ9	U.S. Treasury	GPAC	11/25/2024	4/15/2027	500	AA1		4.5	4.31	\$ 2,000,000	\$ 2,024,453	\$ 2,004,844	- -
11057	TRC	91282CKR1	U.S. Treasury	CASTLE	11/22/2024	5/15/2027	530	AA1		4.5	4.29	\$ 2,000,000	\$ 2,026,484	\$ 2,005,725	- -
11119	TRC	912828X88	U.S. Treasury	STIFEL	9/12/2025	5/15/2027	530	Aa1		2.375	3.53	\$ 2,000,000	\$ 1,966,797	\$ 1,967,627	- -
11121	TRC	912828X88	U.S. Treasury	PS	11/12/2025	5/15/2027	530	Aa1		2.375	3.61	\$ 2,000,000	\$ 1,966,797	\$ 1,965,304	- -
11131	TRC	91282CKR1	U.S. Treasury	DA DAV	11/18/2025	5/15/2027	530	AA1		4.5	3.63	\$ 2,000,000	\$ 2,026,484	\$ 2,024,401	- -
11137	TRC	91282CKR1	U.S. Treasury	CASTLE	11/24/2025	5/15/2027	530	AA1		4.5	3.56	\$ 1,600,000	\$ 1,621,188	\$ 1,621,220	- -
11086	TRC	91282CKV2	U.S. Treasury	GPAC	12/6/2024	6/15/2027	561	AA1		4.625	4.13	\$ 1,500,000	\$ 1,523,848	\$ 1,510,815	- -
11038	TRC	912828ZV5	U.S. Treasury	GPAC	10/25/2024	6/30/2027	576	AA1		0.5	3.98	\$ 1,000,000	\$ 953,711	\$ 948,351	- -
11031	TRC	91282CFB2	U.S. Treasury	CASTLE	10/4/2024	7/31/2027	607	AA1		2.75	3.62	\$ 1,000,000	\$ 987,266	\$ 986,372	- -
11040	TRC	91282CFB2	U.S. Treasury	CASTLE	10/25/2024	7/31/2027	607	AA1		2.75	4.00	\$ 1,000,000	\$ 987,266	\$ 980,542	- -
11052	TRC	91282CFB2	U.S. Treasury	STIFEL	11/14/2024	7/31/2027	607	AA1		2.75	4.24	\$ 2,000,000	\$ 1,974,531	\$ 1,953,588	- -
11072	TRC	91282CFB2	U.S. Treasury	GPAC	11/25/2024	7/31/2027	607	AA1		2.75	4.30	\$ 2,000,000	\$ 1,974,531	\$ 1,951,705	- -
11085	TRC	91282CFB2	U.S. Treasury	STIFEL	12/6/2024	7/31/2027	607	AA1		2.75	4.13	\$ 1,500,000	\$ 1,480,898	\$ 1,467,646	- -
11032	TRC	9128282R0	U.S. Treasury	CASTLE	10/4/2024	8/15/2027	622	AA1		2.25	3.61	\$ 1,000,000	\$ 978,828	\$ 978,075	- -
11048	TRC	91282CLG4	U.S. Treasury	CASTLE	11/14/2024	8/15/2027	622	AA1		3.75	4.25	\$ 2,000,000	\$ 2,007,109	\$ 1,983,931	- -
11067	TRC	91282CFH9	U.S. Treasury	DA DAV	11/25/2024	8/31/2027	638	AA1		3.125	4.30	\$ 2,000,000	\$ 1,986,328	\$ 1,961,783	- -
11084	TRC	91282CFH9	U.S. Treasury	STIFEL	12/6/2024	8/31/2027	638	AA1		3.125	4.12	\$ 2,000,000	\$ 1,986,328	\$ 1,967,265	- -
11080	TRC	91282CLL3	U.S. Treasury	PS	12/6/2024	9/15/2027	653	AA1		3.375	4.12	\$ 2,000,000	\$ 1,994,766	\$ 1,975,122	- -
11053	TRC	91282CAL5	U.S. Treasury	GPAC	11/14/2024	9/30/2027	668	AA1		0.375	4.25	\$ 2,000,000	\$ 1,889,453	\$ 1,867,841	- -
11074	TRC	91282CAL5	U.S. Treasury	CASTLE	11/25/2024	9/30/2027	668	AA1		0.375	4.30	\$ 1,000,000	\$ 944,727	\$ 932,995	- -
11076	TRC	91282CLQ2	U.S. Treasury	CASTLE	11/25/2024	10/15/2027	683	AA1		3.875	4.30	\$ 2,000,000	\$ 2,012,734	\$ 1,985,116	- -
11122	TRC	91282CLQ2	U.S. Treasury	PS	11/12/2025	10/15/2027	683	AA1		3.875	3.58	\$ 2,000,000	\$ 2,012,734	\$ 2,010,410	- -
11046	TRC	91282CFU0	U.S. Treasury	CASTLE	11/6/2024	10/31/2027	699	AA1		4.125	4.16	\$ 2,000,000	\$ 2,022,578	\$ 1,998,596	- -
11087	TRC	9128283F5	U.S. Treasury	GPAC	12/6/2024	11/15/2027	714	AA1		2.25	4.12	\$ 2,000,000	\$ 1,952,656	\$ 1,931,754	- -
11081	TRC	91282CGC9	U.S. Treasury	DA DAV	12/6/2024	12/31/2027	760	AA1		3.875	4.10	\$ 2,000,000	\$ 2,015,078	\$ 1,991,246	- -
11090	TRC	91282CBB6	U.S. Treasury	CASTLE	1/8/2025	12/31/2027	760	AA1		0.625	4.34	\$ 2,000,000	\$ 1,885,469	\$ 1,856,451	- -
11093	TRC	91282CMF5	U.S. Treasury	DA DAV	1/15/2025	1/15/2028	775	AA1		4.25	4.33	\$ 2,000,000	\$ 2,030,234	\$ 1,996,801	- -
11083	TRC	91282CBJ9	U.S. Treasury	STIFEL	12/6/2024	1/31/2028	791	AA1		0.75	4.12	\$ 2,000,000	\$ 1,886,406	\$ 1,864,256	- -
11089	TRC	9128283W8	U.S. Treasury	CASTLE	1/8/2025	2/15/2028	806	AA1		2.75	4.36	\$ 2,500,000	\$ 2,460,938	\$ 2,417,885	- -
11096	TRC	9128283W8	U.S. Treasury	PS	1/17/2025	2/15/2028	806	AA1		2.75	4.29	\$ 2,000,000	\$ 1,968,750	\$ 1,936,897	- -
11082	TRC	91282CGP0	U.S. Treasury	STIFEL	12/6/2024	2/29/2028	820	AA1		4	4.12	\$ 2,000,000	\$ 2,021,563	\$ 1,995,013	- -
11079	TRC	91282CBS9	U.S. Treasury	PS	12/6/2024	3/31/2028	851	AA1		1.25	4.12	\$ 2,000,000	\$ 1,900,781	\$ 1,876,255	- -
11091	TRC	91282CGT2	U.S. Treasury	PS	1/8/2025	3/31/2028	851	AA1		3.625	4.35	\$ 2,000,000	\$ 2,006,016	\$ 1,968,677	- -
11098	TRC	91282CGT2	U.S. Treasury	CASTLE	1/17/2025	3/31/2028	851	AA1		3.625	4.32	\$ 2,000,000	\$ 2,006,016	\$ 1,969,971	- -
11078	TRC	91282CHA2	U.S. Treasury	PS	12/6/2024	4/30/2028	881	AA1		3.5	4.12	\$ 2,000,000	\$ 2,000,313	\$ 1,972,491	- -
11109	TRC	91282CND9	U.S. Treasury	CASTLE	7/23/2025	5/15/2028	896	AA1		3.75	3.76	\$ 2,000,000	\$ 2,012,188	\$ 1,999,250	- -
11112	TRC	9128284N7	U.S. Treasury	CASTLE	8/20/2025	5/15/2028	896	AA1		2.875	3.71	\$ 3,000,000	\$ 2,956,523	\$ 2,942,192	- -
11116	TRC	9128284N7	U.S. Treasury	CASTLE	9/12/2025	5/15/2028	896	AA1		2.875	3.48	\$ 2,000,000	\$ 1,971,016	\$ 1,972,029	- -
11129	TRC	9128284N7	U.S. Treasury	CASTLE	11/18/2025	5/15/2028	896	AA1		2.875	3.60	\$ 2,000,000	\$ 1,971,016	\$ 1,966,425	- -
11136	TRC	91282CND9	U.S. Treasury	CASTLE	11/24/2025	5/15/2028	896	AA1		3.75	3.50	\$ 2,400,000	\$ 2,414,625	\$ 2,413,953	- -
11097	TRC	91282CCE9	U.S. Treasury	STIFEL	1/17/2025	5/31/2028	912	AA1		1.25	4.32	\$ 1,000,000	\$ 946,797	\$ 929,257	- -
11113	TRC	91282CCH2	U.S. Treasury	STIFEL	8/20/2025	6/30/2028	942	AA1		1.25	3.71	\$ 3,000,000	\$ 2,835,117	\$ 2,821,262	- -
11123	TRC	91282CNM9	U.S. Treasury	PS	11/12/2025	7/15/2028	957	AA1		3.875	3.59	\$ 2,000,000	\$ 2,019,063	\$ 2,014,100	- -
11125	TRC	91282CPC9	U.S. Treasury	CASTLE	11/12/2025	10/15/2028	1049			3.5	3.58	\$ 2,000,000	\$ 2,000,000	\$ 1,995,703	- -
11130	TRC	91282CPC9	U.S. Treasury	CASTLE	11/18/2025	10/15/2028	1049			3.5	3.61	\$ 4,000,000	\$ 4,000,000	\$ 3,987,962	- -
11124	TRC	9128285M8	U.S. Treasury	PS	11/12/2025	11/15/2028	1080	AA1		3.125	3.59	\$ 2,000,000	\$ 1,979,297	\$ 1,974,214	- -
11134	TRC	91282CJR3	U.S. Treasury	PS	11/18/2025	12/31/2028	1126	Aaa		3.75	3.60	\$ 2,000,000	\$ 2,014,375	\$ 2,008,601	- -
11135	TRC	91282CDW8	U.S. Treasury	PS	11/18/2025	1/31/2029	1157	AA1		1.75	3.61	\$ 2,000,000	\$ 1,895,000	\$ 1,889,442	- -
11128	TRC	9128286B1	U.S. Treasury	CASTLE	11/18/2025	2/15/2029	1172	AA1		2.625	3.62	\$ 2,000,000	\$ 1,945,938	\$ 1,940,272	- -
11145	TRC	9128286B1	U.S. Treasury	STIFEL	11/24/2025	2/15/2029	1172	AA1		2.625	3.51	\$ 2,000,000	\$ 1,945,938	\$ 1,946,607	- -
11143	TRC	91282CEE7	U.S. Treasury	PS	11/24/2025	3/31/2029	1216	AA1		2.375	3.50	\$ 2,000,000	\$ 1,928,203	\$ 1,929,764	- -
11138	TRC	9128286T2	U.S. Treasury	CASTLE	11/24/2025	5/15/2029	1261	Aaa		2.375	3.54	\$ 2,000,000	\$ 1,925,391	\$ 1,924,792	- -
11099	MC1	478160BY9	Johnson & Johnson	GPAC	3/20/2025	3/1/2026	90	Aaa	AAA	2.45	4.20	\$ 2,000,000	\$ 1,992,726	\$ 1,991,503	12/1/2025
10865	MC1	037833DN7	Apple Inc	GPAC	11/18/2021	9/11/2026	284	Aaa	AA+	2.05	1.46	\$ 2,000,000	\$ 1,973,504	\$ 2,008,902	7/11/2026
11064	MC1	037833DN7	Apple Inc	GPAC	11/22/2024	9/11/2026	284	Aaa	AA+	2.05	4.41	\$ 2,000,000	\$ 1,973,504	\$ 1,965,054	7/11/2026
11065	MC1	48125LRU8	JPMorgan Chase - Corporate N	GPAC	11/22/2024	12/8/2026	372	Aa2	AA-	5.11	4.52	\$ 2,000,000	\$ 2,022,137	\$ 2,011,309	11/8/2026
11118	MC1	22160KAM7	COSTCO WHOLESALE CORP	GPAC	9/12/2025	5/18/2027	533	Aa3	AA	3	3.61	\$ 2,000,000	\$ 1,984,382	\$ 1,982,868	2/18/2027
11039	MC1	037833DB3	Apple Inc	GPAC	10/25/2024	9/12/2027	650	Aaa	AA+	2.9	4.10	\$ 1,000,000	\$ 987,053	\$ 980,022	6/12/2027

Inv #	Inv Type	CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings		Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date
								Moodys	S&P/Fitch						
11045	MC1	037833DB3	Apple Inc	GPAC	11/6/2024	9/12/2027	650	Aaa	AA+	2.90	4.26	\$ 2,000,000	\$ 1,974,106	\$ 1,954,643	6/12/2027
11108	MC1	037833EH9	Apple Inc	GPAC	7/23/2025	8/5/2028	978	Aaa	AA+	1.40	3.92	\$ 2,000,000	\$ 1,886,383	\$ 1,874,115	6/5/2028
11126	MC1	037833EH9	Apple Inc	DA DAV	11/12/2025	8/5/2028	978	Aaa	AA+	1.40	3.71	\$ 2,000,000	\$ 1,886,383	\$ 1,883,339	6/5/2028
11114	MC1	166756BH8	Chevron Corp	PS	8/20/2025	8/13/2028	986	AA2	AA-	4.05	3.93	\$ 2,000,000	\$ 2,018,305	\$ 2,005,852	7/13/2028
11127	MC1	931142ES8	WALMART	DA DAV	11/12/2025	9/22/2028	1,026	AA2	AA	1.50	3.65	\$ 2,000,000	\$ 1,888,771	\$ 1,886,532	7/22/2028
11132	MC1	931142ES8	WALMART	GPAC	11/18/2025	9/22/2028	1,026	AA2	AA	1.50	3.71	\$ 4,000,000	\$ 3,777,543	\$ 3,766,383	7/22/2028
11140	MC1	02079KAV9	ALPHABET INC	DA DAV	11/24/2025	11/15/2028	1,080	AA2	AA+	3.88	3.65	\$ 2,000,000	\$ 2,011,949	\$ 2,012,696	10/15/2028
11142	MC1	24422EXH7	JOHN DEERE CAPITAL CORP	GPAC	11/24/2025	1/16/2029	1,142	A1	A	4.50	3.84	\$ 2,000,000	\$ 2,034,693	\$ 2,038,421	- -
11133	MC1	58933YAX3	Merck & Co. Inc.	GPAC	11/18/2025	3/7/2029	1,192	Aa3	A+	3.40	4.01	\$ 2,000,000	\$ 1,968,443	\$ 1,963,239	- -
11139	MC1	023135CG9	AMAZON	DA DAV	11/24/2025	4/13/2029	1,229	A1	AA	3.45	5.50	\$ 2,000,000	\$ 1,977,141	\$ 1,875,479	- -
10871	MUN	250325UL9	DESCHUTES CTY SCH DIST #1	R W B	12/7/2021	6/15/2026	196	Aa1		1.40	1.23	\$ 2,000,000	\$ 1,974,800	\$ 2,001,776	- -
10870	MUN	569280EX4	Salem-Keizer School District	PS	12/7/2021	6/15/2026	196	Aa1		1.44	1.29	\$ 2,000,000	\$ 1,974,760	\$ 2,001,544	- -
10845	MUN	736688MF6	Portland Community College	MORETN	7/23/2021	6/15/2026	196	Aa1		0.90	0.80	\$ 1,250,000	\$ 1,230,350	\$ 1,250,652	- -
11042	MUN	569203MG4	Salem-Keizer School District	PS	11/6/2024	6/30/2026	211	Aa2		3.22	4.36	\$ 1,750,000	\$ 1,744,435	\$ 1,738,898	- -
10875	MUN	68587FAW4	OR EDU DIST FF&C PENSION OBLI	R W B	12/8/2021	6/30/2026	211	AA2	AA	1.10	1.39	\$ 250,000	\$ 246,188	\$ 249,604	- -
10863	MUN	68583RCV2	OR ST COMMUNITY COLLEGE DIST	GPAC	11/18/2021	6/30/2026	211	Aa1	AA+	5.68	1.40	\$ 210,000	\$ 212,270	\$ 215,035	- -
10876	MUN	68607DVC6	ODOT HWY USER TAX REV	R W B	12/8/2021	11/15/2026	349	Aa1	AAA	0.93	1.37	\$ 260,000	\$ 253,133	\$ 258,965	- -
11036	MUN	68609TWF1	Oregon State Lottery	STIFEL	10/23/2024	5/1/2027	516	Aa1	AA+	1.32	4.05	\$ 1,000,000	\$ 967,940	\$ 963,514	- -
11029	MUN	91412HGF4	UNIV OF CALIFORNIA CA REVENUES	STIFEL	9/25/2024	5/15/2027	530	AA2	AA	1.32	3.70	\$ 1,000,000	\$ 967,540	\$ 967,220	- -
11056	MUN	473448EZ7	JEFFERSON COUNTY SCHOOL DIST	STIFEL	11/15/2024	6/15/2027	561	AA1		1.79	4.32	\$ 1,580,000	\$ 1,536,424	\$ 1,522,210	- -
11034	MUN	515390PX4	Lane County School District	PS	10/9/2024	6/15/2027	561	Aa1		1.10	4.01	\$ 500,000	\$ 480,705	\$ 479,001	- -
11037	MUN	68587FAX2	OR EDU DIST FF&C PENSION OBLI	GPAC	10/24/2024	6/30/2027	576	AA2	AA	1.36	4.09	\$ 1,260,000	\$ 1,213,985	\$ 1,208,983	- -
11027	MUN	685869FR5	OR ST COMMUNITY COLLEGE DIST	GPAC	9/25/2024	7/1/2027	577	Aa3	A+	2.60	3.60	\$ 505,000	\$ 494,996	\$ 497,148	- -
11028	MUN	68608USZ0	Oregon State Lottery	GPAC	9/24/2024	8/1/2027	608	Aa1	AA+	3.23	3.64	\$ 515,000	\$ 511,838	\$ 511,654	- -
11035	MUN	68609TNF1	Oregon State Lottery	STIFEL	10/23/2024	11/1/2027	700	Aa1	AA+	2.10	4.11	\$ 400,000	\$ 388,672	\$ 385,617	- -
11073	MUN	0793653X8	City of Bellevue WA	STIFEL	11/25/2024	12/1/2027	730	Aaa	AAA	1.12	4.35	\$ 1,200,000	\$ 1,141,128	\$ 1,128,056	- -
11092	MUN	473448FA1	JEFFERSON COUNTY SCHOOL DIST	PS	1/8/2025	6/15/2028	927	AA1		1.87	4.49	\$ 1,920,000	\$ 1,836,979	\$ 1,802,790	- -
11088	MUN	68587FAY0	OR EDU DIST FF&C PENSION OBLI	STIFEL	12/6/2024	6/30/2028	942	Aa2	AA	1.53	4.21	\$ 975,000	\$ 921,755	\$ 913,049	- -
10078	RRP	SYS10078	Local Govt Investment Pool		7/1/2006	- -	1			4.25	4.25	\$ 72,308,660	\$ 72,308,660	\$ 72,308,660	- -
10084	RR2	SYS10084	First Interstate Bank		7/1/2006	- -	1			3.95	3.95	\$ 9,000,000	\$ 9,000,000	\$ 9,000,000	- -
10085	RR2	SYS10085	First Interstate Bank		10/13/2023	- -	1			3.85	3.85	\$ 17,541,221	\$ 17,541,221	\$ 17,541,221	- -
11117	AFD	313385WV4	FED HOME LOAN BANK OF DES MOIN	DA DAV	9/12/2025	5/15/2026	165			3.61	3.79	\$ 2,000,000	\$ 1,966,540	\$ 1,966,908	- -
11107	ATD	912797QY6	U.S. Treasury	CASTLE	6/12/2025	12/11/2025	10			4.14	4.35	\$ 3,000,000	\$ 2,996,738	\$ 2,996,550	- -
11141	ATD	912797SV0	U.S. Treasury	DA DAV	11/24/2025	5/21/2026	171			3.61	3.78	\$ 1,600,000	\$ 1,572,261	\$ 1,572,564	- -
												\$ 386,524,882	\$383,988,856	\$382,463,029	



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 17, 2025

SUBJECT: Finance Report for November 2025

RECOMMENDED MOTION:

None--discussion item only.

BACKGROUND AND POLICY IMPLICATIONS:

The Finance Department will present the monthly financial report. The report is informational only and is intended to provide the Board of County Commissioners with current financial information. The report will provide budget to actual comparisons and highlight any potential issues or changes that may impact the current or future budgets. There are no direct policy implications.

BUDGET IMPACTS:

None

ATTENDANCE:

Robert Tintle, Chief Financial Officer



MEMORANDUM

DATE: December 17, 2025

TO: Board of County Commissioners

FROM: Robert Tintle, Chief Financial Officer

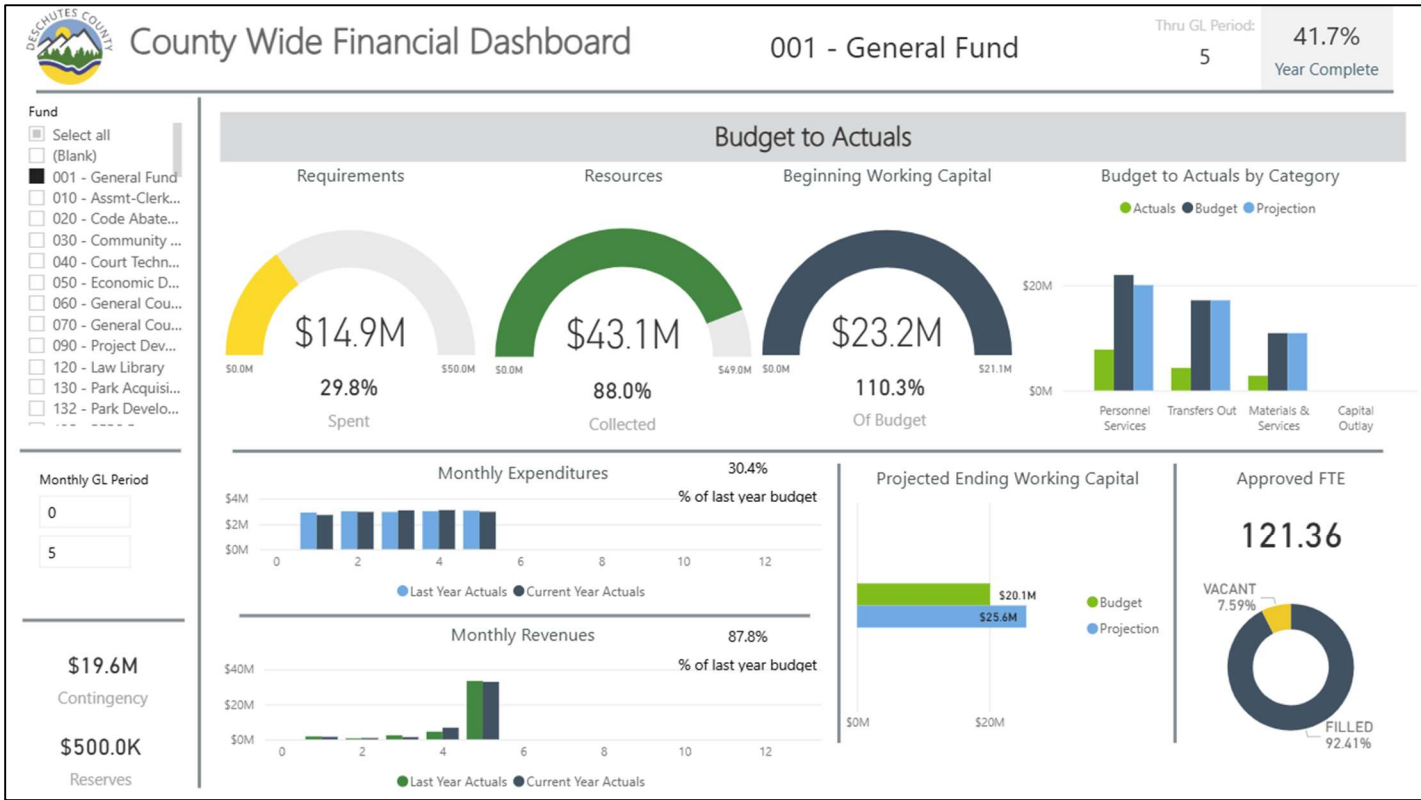
SUBJECT: Finance Report for November 2025

Following is the unaudited monthly finance report for fiscal year to date (YTD) as of November 30, 2025.

Budget to Actuals Report

General Fund

- *Revenue* YTD in the General Fund is \$43.1M or 88.0% of budget. By comparison, last year revenue YTD was \$42.0M or 87.4% of budget.
- *Expenses* YTD are \$14.9M and 29.8% of budget. By comparison, last year expenses YTD were \$14.9M and 30.3% of budget.
- *Beginning Fund Balance* is \$23.2M or 110.3% of the budgeted \$21.1M beginning fund balance.



All Major Funds

On the attached pages you will find the Budget to Actuals Report for the County's major funds with actual revenue and expense data compared to budget through November 30, 2025.

Position Control Summary FY26												
												July - June Percent Unfilled
Org		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May
Assessor	Filled	32.00	32.00	31.00	31.00	31.00						
	Unfilled	3.26	3.26	4.26	4.26	4.26						
Clerk	Filled	9.48	9.48	9.48	9.48	9.48						
	Unfilled	1.00	1.00	1.00	1.00	1.00						
BOPTA	Filled	0.52	0.52	0.52	0.52	0.52						
	Unfilled	-	-	-	-	-						
DA	Filled	58.85	57.05	57.05	57.85	56.65						
	Unfilled	2.45	4.25	4.05	3.25	3.95						
Tax	Filled	6.50	5.50	6.50	6.50	6.50						
	Unfilled	-	1.00	-	-	-						
Veterans'	Filled	5.00	5.00	5.00	5.00	5.00						
	Unfilled	-	-	-	-	-						
Property Mgmt	Filled	3.00	3.00	3.00	3.00	3.00						
	Unfilled	-	-	-	-	-						
Total General Fund	Filled	115.35	112.55	112.55	113.35	112.15	-	-	-	-	-	-
	Unfilled	6.71	9.51	9.31	8.51	9.21	-	-	-	-	-	-
Justice Court	Filled	4.60	3.60	3.60	3.60	3.60						
	Unfilled	-	1.00	1.00	1.00	1.00						
Community Justice	Filled	40.60	41.20	42.20	41.80	40.80						
	Unfilled	6.40	5.80	5.80	6.20	7.20						
Sheriff	Filled	235.50	236.50	236.50	234.50	237.50						
	Unfilled	35.50	34.50	34.50	36.50	33.50						
Health Svcs	Filled	376.43	371.58	372.50	379.55	378.80						
	Unfilled	42.20	47.05	46.13	39.08	39.83						
CDD	Filled	52.00	51.00	51.00	52.00	51.00						
	Unfilled	1.00	2.00	3.00	2.00	3.00						
Road	Filled	57.00	56.00	59.00	59.00	58.00						
	Unfilled	4.00	5.00	2.00	2.00	3.00						
Adult P&P	Filled	32.63	32.00	31.00	30.00	29.50						
	Unfilled	3.38	4.00	4.00	5.00	5.50						
Solid Waste	Filled	45.00	44.00	45.00	44.00	45.00						
	Unfilled	3.00	4.00	3.00	4.00	3.00						
Victims Assistance	Filled	5.50	5.50	6.50	6.00	6.00						
	Unfilled	4.00	4.00	3.00	2.50	2.00						
GIS Dedicated	Filled	2.00	2.00	2.00	2.00	2.00						
	Unfilled	-	-	-	-	-						
Fair & Expo	Filled	12.50	12.50	11.50	10.50	10.50						
	Unfilled	5.00	5.00	6.00	7.00	7.00						
Natural Resource	Filled	3.00	3.00	3.00	3.00	3.00						
	Unfilled	-	-	-	-	-						
ISF - Facilities	Filled	25.75	25.75	25.75	25.75	25.75						
	Unfilled	2.00	2.00	2.00	2.00	2.00						
ISF - Admin	Filled	8.75	8.75	8.75	8.75	8.75						
	Unfilled	0.50	0.50	0.50	0.50	0.50						
ISF - BOCC	Filled	3.00	3.00	3.00	3.00	3.00						
	Unfilled	-	-	-	-	-						
ISF - Finance	Filled	13.00	13.00	14.00	14.00	14.00						
	Unfilled	1.00	1.00	-	-	-						
ISF - Legal	Filled	7.00	7.00	7.00	7.00	7.00						
	Unfilled	-	-	-	-	-						
ISF - HR	Filled	8.00	8.00	8.00	8.00	9.00						
	Unfilled	3.00	3.00	3.00	3.00	2.00						
ISF - IT	Filled	19.00	19.00	19.00	19.00	20.00						
	Unfilled	1.00	2.00	2.00	2.00	1.00						
ISF - Risk	Filled	3.25	3.25	3.25	3.25	3.25						
	Unfilled	-	-	-	-	-						
911	Filled	56.00	56.00	57.00	57.00	56.00						
	Unfilled	5.00	5.00	4.00	4.00	5.00						
Total:												
	Filled	1,125.86	1,115.18	1,122.10	1,125.05	1,124.60	-	-	-	-	-	-
	Unfilled	123.69	135.36	129.24	125.29	124.74	-	-	-	-	-	-
	Total	1,249.54	1,250.54	1,251.34	1,250.34	1,249.34	A	-	-	-	-	-
	% Unfilled	9.90%	10.82%	10.33%	10.02%	9.98%						
												10.21%

A 0.50 FTE reduction to the District Attorney's Office due to expiration of limited duration position.
0.50 FTE reduction to Victim's Assistance due to expiration of limited duration position.



Budget to Actuals - Total Personnel and Overtime Report
FY26 YTD November 30, 2025

Fund Number	Fund	Total Personnel Costs				Overtime		
		Budgeted Personnel Costs	Actual Personnel Costs	Projected Personnel Costs	Projection (Over) / Under Budget	Budgeted OT	Actual OT	(Over) / Under Budget
001	001 - General Fund	\$ 21,938,488	\$ 7,775,611	\$ 20,015,395	\$ 1,923,093	\$ 70,800	\$ 19,911	\$ 50,889
030	030 - Juvenile	7,952,601	2,767,528	7,182,043	770,558	150,000	46,287	103,713
160	160/170 - TRT	284,576	110,435	284,576	-	110	-	110
200	200 - ARPA	-	-	-	-	-	-	-
220	220 - Justice Court	774,892	249,183	735,545	39,347	-	164	(164)
255	255 - Sheriff's Office	53,651,796	20,401,347	53,577,444	74,352	2,365,500	972,689	1,392,811
274	274 - Health Services	63,600,394	23,316,118	63,381,043	219,351	179,900	80,180	99,720
295	295 - CDD	8,960,882	3,378,431	9,021,161	(60,279)	28,750	13,180	15,570
325	325 - Road	10,434,868	3,830,498	9,956,864	478,004	200,000	50,258	149,742
355	355 - Adult P&P	6,363,227	2,206,035	5,721,869	641,358	10,000	1,285	8,715
465	465 - Road CIP	-	-	-	-	-	-	-
610	610 - Solid Waste	6,742,398	2,506,527	6,742,398	-	150,000	43,282	106,718
615	615 - Fair & Expo	2,018,500	635,056	1,799,811	218,689	40,000	31,026	8,974
616	616 - Annual County Fair	284,780	111,557	285,453	(673)	2,500	2,835	(335)
617	617 - Fair & Expo Capital Reserve	-	-	-	-	-	-	-
618	618 - RV Park	172,715	60,049	164,309	8,406	4,000	737	3,263
619	619 - RV Park Reserve	-	-	-	-	-	-	-
670	670 - Risk Management	575,411	219,400	571,582	3,829	-	-	-
675	675 - Health Benefits	-	-	-	-	-	-	-
705	705 - 911	11,064,394	3,965,126	10,342,286	722,108	400,000	98,828	301,172
	999 - All Other Funds	19,917,527	6,932,825	19,917,527	-	61,700	7,788	53,912
	Total	\$ 214,737,449	\$ 78,465,724	\$ 209,699,306	\$ 5,038,143	\$ 3,663,260	\$ 1,368,451	\$ 2,294,809



Budget to Actuals - Countywide Summary

All Departments

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

Year Complete

RESOURCES	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	%
001 - General Fund	47,226,179	49,169,365	104%	48,948,514	43,127,944	88%	50,321,059	103%
030 - Juvenile	926,504	1,091,010	118%	1,012,772	470,673	46%	1,368,172	135%
160/170 - TLT	12,400,800	12,638,380	102%	12,449,000	8,173,100	66%	13,549,000	109%
200 - ARPA	9,726,687	9,722,588	100%	984,959	519,683	53%	984,959	100%
220 - Justice Court	506,200	525,739	104%	682,597	192,084	28%	683,697	100%
255 - Sheriff's Office	64,030,262	65,685,433	103%	67,205,539	56,403,334	84%	67,412,539	100%
270 - OHP & Capital Reserves	6,016,100	13,901,753	231%	11,829,200	615,146	5%	12,144,109	103%
274 - Health Services	69,034,749	67,097,990	97%	65,210,754	21,950,886	34%	63,949,939	98%
295 - CDD	9,401,238	9,902,984	105%	9,923,169	4,383,889	44%	10,201,669	103%
325 - Road	27,585,291	28,539,189	103%	27,423,030	12,655,136	46%	27,485,971	100%
355 - Adult P&P	6,323,657	6,499,960	103%	6,888,500	1,916,409	28%	6,137,349	89%
465 - Road CIP	1,357,339	1,499,037	110%	1,384,712	295,770	21%	1,493,212	108%
610 - Solid Waste	19,769,001	20,286,179	103%	22,198,501	9,697,777	44%	22,247,806	100%
615 - Fair & Expo	3,206,000	3,094,772	97%	3,677,500	1,325,065	36%	2,825,997	77%
616 - Annual County Fair	2,350,667	2,672,649	114%	2,656,367	2,797,082	105%	2,812,862	106%
617 - Fair & Expo Capital Reserve	88,000	229,192	260%	117,000	63,919	55%	130,000	111%
618 - RV Park	489,000	550,566	113%	493,800	249,138	50%	519,957	105%
619 - RV Park Reserve	45,000	60,431	134%	58,000	29,442	51%	59,700	103%
670 - Risk Management	3,398,791	3,630,416	107%	3,401,406	1,616,804	48%	3,431,306	101%
675 - Health Benefits	42,854,789	43,355,886	101%	43,475,500	15,763,507	36%	43,669,200	100%
705 - 911	14,733,900	15,112,121	103%	15,281,100	11,932,506	78%	15,341,500	100%
999 - Other	60,974,212	58,869,234	97%	49,160,747	21,487,023	44%	49,157,747	100%
TOTAL RESOURCES	402,444,366	414,134,876	103%	394,462,667	215,666,316	55%	395,927,750	100%



Budget to Actuals - Countywide Summary

All Departments

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

Year Complete

REQUIREMENTS	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	%
001 - General Fund	33,458,125	27,885,291	83%	32,833,562	10,571,155	32%	30,910,469	94%
030 - Juvenile	9,381,846	8,396,293	89%	10,005,365	3,463,683	35%	9,234,807	92%
160/170 - TLT	5,897,854	5,862,939	99%	3,787,748	2,221,100	59%	3,952,748	104%
200 - ARPA	987,540	983,441	100%	984,959	163,639	17%	984,959	100%
220 - Justice Court	863,097	849,040	98%	1,051,837	333,896	32%	1,012,490	96%
255 - Sheriff's Office	66,610,275	62,055,934	93%	68,836,488	25,469,723	37%	68,762,136	100%
270 - OHP & Capital Reserves	-	-		-	-		-	999%
274 - Health Services	84,148,302	76,486,004	91%	85,239,096	29,517,498	35%	86,207,299	101%
295 - CDD	9,991,245	9,642,090	97%	10,858,928	4,168,234	38%	10,932,877	101%
325 - Road	19,655,197	18,084,696	92%	19,713,342	6,982,464	35%	19,238,145	98%
355 - Adult P&P	8,371,685	7,310,310	87%	8,310,376	2,746,041	33%	7,344,018	88%
465 - Road CIP	16,323,504	8,402,847	51%	19,022,701	2,722,335	14%	16,689,133	88%
610 - Solid Waste	17,321,744	15,347,950	89%	18,981,700	5,244,300	28%	18,981,700	100%
615 - Fair & Expo	4,838,162	4,267,724	88%	5,180,328	1,547,888	30%	3,776,811	73%
616 - Annual County Fair	2,671,901	2,735,983	102%	2,733,905	2,479,629	91%	2,734,578	100%
617 - Fair & Expo Capital Reserve	1,260,000	287,354	23%	1,265,000	104,364	8%	1,265,000	100%
618 - RV Park	726,864	581,262	80%	584,318	212,202	36%	578,599	99%
619 - RV Park Reserve	170,000	-	0%	170,000	10,077	6%	170,000	100%
670 - Risk Management	5,631,442	4,358,642	77%	6,555,370	2,385,575	36%	6,551,541	100%
675 - Health Benefits	38,819,094	35,110,004	90%	42,410,545	10,714,823	25%	42,410,545	100%
705 - 911	17,254,619	14,334,091	83%	17,381,915	5,707,117	33%	16,659,807	96%
999 - Other	108,891,467	68,035,264	62%	93,830,811	29,203,125	31%	93,496,025	100%
TOTAL REQUIREMENTS	453,273,963	371,017,159	82%	449,738,294	145,968,869	32%	441,893,687	98%



Budget to Actuals - Countywide Summary

All Departments

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

Year Complete

TRANSFERS

	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	%
001 - General Fund	(14,367,610)	(13,526,961)	94%	(17,064,685)	(4,299,119)	25%	(17,064,685)	100%
030 - Juvenile	8,068,153	8,068,153	100%	8,332,617	3,471,924	42%	8,332,617	100%
160/170 - TLT	(8,502,946)	(8,439,250)	99%	(8,504,172)	(3,668,676)	43%	(9,396,252)	110%
200 - ARPA	(9,038,089)	(9,038,089)	100%	-	-		-	
220 - Justice Court	380,521	323,301	85%	391,417	163,090	42%	391,417	100%
255 - Sheriff's Office	3,399,187	3,434,772	101%	3,319,909	1,386,254	42%	3,319,909	100%
270 - OHP & Capital Reserves	(4,234,163)	(1,154,341)	27%	(11,130,299)	-	0%	(12,463,366)	112%
274 - Health Services	10,671,364	7,655,897	72%	17,813,229	101,212	1%	19,146,296	107%
295 - CDD	(123,668)	(125,725)	102%	790,941	(15,646)	-2%	790,941	100%
325 - Road	(10,720,695)	(10,720,695)	100%	(9,690,281)	(6,081,732)	63%	(9,690,281)	100%
355 - Adult P&P	626,964	626,964	100%	583,198	242,999	42%	583,198	100%
465 - Road CIP	10,631,333	9,015,761	85%	9,600,781	4,315,667	45%	9,600,781	100%
610 - Solid Waste	(4,564,141)	(4,564,141)	100%	(4,673,934)	(9,973)	0%	(4,673,934)	100%
615 - Fair & Expo	1,227,123	1,219,136	99%	1,312,508	546,878	42%	1,365,008	104%
616 - Annual County Fair	(121,900)	(121,900)	100%	(235,000)	(97,917)	42%	(235,000)	100%
617 - Fair & Expo Capital Reserve	615,396	609,544	99%	448,946	187,061	42%	471,446	105%
618 - RV Park	57,858	57,858	100%	(41,600)	(17,333)	42%	(41,600)	100%
619 - RV Park Reserve	122,142	122,142	100%	221,600	92,333	42%	221,600	100%
670 - Risk Management	(4,500)	(4,500)	100%	(4,800)	(2,000)	42%	(4,800)	100%
705 - 911	-	-		-	-		-	
999 - Other	15,877,671	16,562,074	104%	8,529,625	3,684,977	43%	9,346,705	110%
TOTAL TRANSFERS	-	-		-	-		-	



Budget to Actuals - Countywide Summary

All Departments

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

Year Complete

ENDING FUND BALANCE	Fiscal Year 2025			Fiscal Year 2026			
	Budget	Actuals	%	Budget	Actuals	Projection	%
001 - General Fund	14,892,974	23,249,642	156%	20,120,267	51,507,312	25,595,547	127%
030 - Juvenile	977,419	2,127,478	218%	1,040,024	2,606,391	2,593,460	249%
160/170 - TLT	1,163,809	1,500,000	129%	1,500,000	3,783,324	1,700,000	113%
200 - ARPA	-	-	999%	-	356,043	-	
220 - Justice Court	23,624	-	0%	22,177	21,279	62,624	282%
255 - Sheriff's Office	16,386,036	22,631,133	138%	20,188,960	54,950,997	24,601,445	122%
270 - OHP & Capital Reserves	27,993,362	38,958,838	139%	36,284,703	39,573,984	38,639,581	106%
274 - Health Services	8,014,338	10,724,410	134%	7,529,160	3,259,010	7,613,346	101%
295 - CDD	38,691	887,535	999%	900,299	1,087,544	947,268	105%
325 - Road	3,206,945	5,731,344	179%	2,440,000	5,322,285	4,288,889	176%
355 - Adult P&P	905,760	2,143,438	237%	861,322	1,556,806	1,519,967	176%
465 - Road CIP	11,340,452	17,787,235	157%	7,349,914	19,676,336	12,192,095	166%
610 - Solid Waste	1,921,897	4,412,870	230%	1,984,768	8,856,374	3,005,042	151%
615 - Fair & Expo	126,731	577,955	456%	212,680	902,010	992,149	466%
616 - Annual County Fair	66,317	324,216	489%	58,462	543,752	167,500	287%
617 - Fair & Expo Capital Reserve	2,622,728	3,730,714	142%	2,914,946	3,877,329	3,067,160	105%
618 - RV Park	132,760	339,929	256%	66,882	359,532	239,687	358%
619 - RV Park Reserve	1,518,531	1,703,962	112%	1,639,600	1,815,660	1,815,262	111%
670 - Risk Management	5,931,013	7,435,437	125%	5,841,236	6,664,667	4,310,402	74%
675 - Health Benefits	7,895,427	12,105,614	153%	8,564,955	17,154,297	13,364,269	156%
705 - 911	11,850,746	15,149,495	128%	10,813,185	21,374,884	13,831,188	128%
999 - Other	70,001,484	109,331,736	156%	70,692,730	105,277,869	72,387,619	102%
TOTAL FUND BALANCE	187,011,044	280,852,980	150%	201,026,270	350,527,686	232,934,499	116%



Budget to Actuals Report

General Fund - Fund 001

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%

Year Complete

RESOURCES	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
PVAB	11,000	11,483	104%	11,000	3,660	33%	11,000	100%	-
Property Taxes - Current	39,604,000	39,978,464	101%	41,196,000	38,283,340	93%	42,057,000	102%	861,000 A
Property Taxes - Prior	328,000	448,776	137%	338,000	303,939	90%	338,000	100%	-
Other General Revenues	4,059,656	4,683,508	115%	4,111,171	2,897,703	70%	4,500,100	109%	388,929 B
Assessor	849,000	868,511	102%	821,000	267,807	33%	821,000	100%	-
Clerk	1,426,160	1,583,352	111%	1,331,240	636,545	48%	1,331,240	100%	-
District Attorney	427,077	511,255	120%	267,027	176,525	66%	267,027	100%	-
Tax Office	146,200	152,257	104%	142,700	65,878	46%	142,700	100%	-
Veterans	305,086	220,206	72%	194,448	50,362	26%	201,448	104%	7,000 C
Property Management	70,000	75,275	108%	97,000	41,333	43%	97,000	100%	-
Non-Departmental	-	636,279		438,928	400,853	91%	554,544	126%	115,616 D
TOTAL RESOURCES	47,226,179	49,169,365	104%	48,948,514	43,127,944	88%	50,321,059	103%	1,372,545

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
PVAB	96,193	91,103	95%	100,980	40,758	40%	100,298	99%	682 E
Assessor	6,709,361	5,883,228	88%	6,898,967	2,484,301	36%	6,348,457	92%	550,510 F
Clerk	2,719,443	2,407,704	89%	2,416,514	729,614	30%	2,148,805	89%	267,709 G
District Attorney	13,369,290	12,488,557	93%	14,203,623	4,984,540	35%	13,128,488	92%	1,075,135 H
Medical Examiner	466,854	396,143	85%	465,653	100,087	21%	465,653	100%	-
Tax Office	1,065,042	1,024,623	96%	1,054,084	486,011	46%	1,051,824	100%	2,260 I
Veterans	1,068,340	985,944	92%	1,012,065	372,162	37%	986,697	97%	25,368 J
Property Management	596,494	576,461	97%	640,822	248,529	39%	639,393	100%	1,429 K
Non-Departmental	7,367,108	4,031,528	55%	6,040,854	1,125,154	19%	6,040,854	100%	-
TOTAL REQUIREMENTS	33,458,125	27,885,291	83%	32,833,562	10,571,155	32%	30,910,469	94%	1,923,093

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In	5,519,522	5,476,511	99%	61,500	-	0%	61,500	100%	-
Transfers Out	(19,887,132)	(19,003,472)	96%	(17,126,185)	(4,299,119)	25%	(17,126,185)	100%	-
TOTAL TRANSFERS	(14,367,610)	(13,526,961)	94%	(17,064,685)	(4,299,119)	25%	(17,064,685)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	15,492,530	15,492,530	100%	21,070,000	23,249,642	110%	23,249,642	110%	2,179,642
Resources over Requirements	13,768,054	21,284,074		16,114,952	32,556,789		19,410,590		3,295,638
Net Transfers - In (Out)	(14,367,610)	(13,526,961)		(17,064,685)	(4,299,119)		(17,064,685)		-
TOTAL FUND BALANCE	\$ 14,892,974	\$ 23,249,642	156%	\$ 20,120,267	\$ 51,507,312	256%	\$ 25,595,547	127%	\$ 5,475,280 L

A Current Year taxes received primarily in November, February, and May; actual FY 2026 TAV is 4.90% over FY 2025 vs. 4.58% budgeted. Additionally, the County is expecting higher than usual penalties from late filings.

B PILT funds received were \$600K more than budget of \$500K; interest earnings projected to be higher than budget.

C Oregon Dept. of Veteran's Affairs grant reimbursed quarterly.

D Expecting new opioid settlement funds.

E Projected personnel savings estimated at 0.9% based on YTD actual vacancy rate.

F Projected personnel savings estimated at 9.7% based on YTD actual vacancy rate.

G Projected personnel savings estimated at 16.1% based on YTD actual vacancy rate.

H Projected personnel savings estimated at 8.5% based on YTD actual vacancy rate.

I Projected personnel based on overage to date.

J Projected personnel savings estimated at 3.2% based on YTD actual vacancy rate.

K Projected personnel savings estimated at 0.3% based on YTD actual vacancy rate.

L Out of the total ending fund balance, \$13,594,731 are required contingency balances, \$663,000 are restricted Opioid Settlement Funds, \$616,610 are recategorized ARPA funds that haven't been allocated and \$500K is Emergency Reserves.



Budget to Actuals Report

Juvenile - Fund 030

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
OYA Basic & Diversion	477,421	503,583	105%	480,000	123,627	26%	480,000	100%	-
ODE Juvenile Crime Prev	112,772	130,796	116%	112,772	31,267	28%	112,772	100%	-
Leases	97,500	97,594	100%	101,000	42,291	42%	101,000	100%	-
Inmate/Prisoner Housing	65,000	100,080	154%	75,000	20,160	27%	75,000	100%	-
Gen Fund-Opioid Settlement	-	-		74,000	-	0%	74,000	100%	-
Interest on Investments	49,000	87,043	178%	57,000	46,700	82%	87,400	153%	30,400
Expungements	40,000	68,236	171%	40,000	9,379	23%	40,000	100%	-
DOC Unif Crime Fee/HB2712	52,000	53,359	103%	35,000	-	0%	35,000	100%	-
Miscellaneous	6,811	26,728	392%	26,000	190,596	733%	350,000	999%	324,000 A
OJD Court Fac/Sec SB 1065	12,000	17,801	148%	12,000	5,893	49%	12,000	100%	-
Contract Payments	4,000	-	0%	-	760		1,000		1,000 B
Food Subsidy	10,000	5,790	58%	-	-		-		-
TOTAL RESOURCES	926,504	1,091,010	118%	1,012,772	470,673	46%	1,368,172	135%	355,400

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	7,497,894	6,686,218	89%	7,952,601	2,767,528	35%	7,182,043	90%	770,558 C
Materials and Services	1,863,952	1,690,256	91%	2,052,764	696,155	34%	2,052,764	100%	-
Capital Outlay	20,000	19,819	99%	-	-		-		-
TOTAL REQUIREMENTS	9,381,846	8,396,293	89%	10,005,365	3,463,683	35%	9,234,807	92%	770,558

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- General Funds	8,143,712	8,143,712	100%	8,409,500	3,503,958	42%	8,409,500	100%	-
Transfers Out	-	-		(1,324)	(552)	42%	(1,324)	100%	-
Transfers Out-Veh Reserve	(75,559)	(75,559)	100%	(75,559)	(31,483)	42%	(75,559)	100%	-
TOTAL TRANSFERS	8,068,153	8,068,153	100%	8,332,617	3,471,924	42%	8,332,617	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	1,364,608	1,364,608	100%	1,700,000	2,127,478	125%	2,127,478	125%	427,478
Resources over Requirements	(8,455,342)	(7,305,284)		(8,992,593)	(2,993,010)		(7,866,635)		1,125,958
Net Transfers - In (Out)	8,068,153	8,068,153		8,332,617	3,471,924		8,332,617		-
TOTAL FUND BALANCE	\$ 977,419	\$ 2,127,478	218%	\$ 1,040,024	\$ 2,606,391	251%	\$ 2,593,460	249%	\$1,553,436

A Deferred revenue from FY25 for COHC grant and OHA funding for FFT Treatment.

B Work crew contract for cleanup services.

C Projected personnel savings estimated at 9.9% based on YTD actual vacancy rate.



Budget to Actuals Report

TLT - Fund 160/170

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Lodging Taxes	12,332,800	12,538,517	102%	12,340,000	8,041,090	65%	12,940,000	105%	600,000 A
Interest on Investments	68,000	98,403	145%	108,000	59,084	55%	108,000	100%	-
Miscellaneous	-	1,460		1,000	326	33%	1,000	100%	-
Certificate of Authority Revenue	-	-		-	72,600		300,000		300,000 B
TOTAL RESOURCES	12,400,800	12,638,380	102%	12,449,000	8,173,100	66%	13,349,000	107%	900,000

REQUIREMENTS

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
VCO	3,376,105	3,355,769	99%	3,305,854	2,011,018	61%	3,470,854	105%	(165,000) C
Administrative	287,388	280,559	98%	325,976	120,809	37%	325,976	100%	-
Interfund Charges	186,611	186,611	100%	113,168	47,153	42%	113,168	100%	-
Software	47,750	40,000	84%	42,750	42,120	99%	42,750	100%	-
Grants & Contributions	2,000,000	2,000,000	100%	-	-		-		-
TOTAL REQUIREMENTS	5,897,854	5,862,939	99%	3,787,748	2,221,100	59%	3,952,748	104%	(165,000)

TRANSFERS

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer Out - CDD	(100,000)	(100,000)	100%	-	-		-		-
Transfer Out - RV Park	(20,000)	(20,000)	100%	(20,000)	(8,333)	42%	(20,000)	100%	-
Transfer Out - Annual Fair	(75,000)	(75,000)	100%	(75,000)	(31,250)	42%	(75,000)	100%	-
Transfer Out - Health	(276,572)	(276,572)	100%	(376,572)	(156,905)	42%	(376,572)	100%	-
Transfer Out - Justice Court	(380,521)	(323,301)	85%	(400,521)	(166,884)	42%	(400,521)	100%	-
Transfer Out - F&E Reserve	(465,396)	(459,544)	99%	(448,946)	(187,061)	42%	(471,446)	105%	(22,500) D
Transfer Out - F&E	(1,011,000)	(1,003,013)	99%	(978,285)	(407,619)	42%	(1,030,785)	105%	(52,500)
Transfer Out - General County Reserve	(921,670)	(929,033)	101%	(1,049,811)	(437,421)	42%	(1,866,891)	178%	(817,080)
Transfer Out - Courthouse Debt Service	(1,501,000)	(1,501,000)	100%	(1,503,250)	(751,625)	50%	(1,503,250)	100%	-
Transfer Out - Sheriff	(3,751,787)	(3,751,787)	100%	(3,651,787)	(1,521,578)	42%	(3,651,787)	100%	-
TOTAL TRANSFERS	(8,502,946)	(8,439,250)	99%	(8,504,172)	(3,668,676)	43%	(9,396,252)	110%	(892,080)

FUND BALANCE

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	3,163,809	3,163,809	100%	1,342,920	1,500,000	112%	1,500,000	112%	157,080
Resources over Requirements	6,502,946	6,775,441		8,661,252	5,952,000		9,396,252		735,000
Net Transfers - In (Out)	(8,502,946)	(8,439,250)		(8,504,172)	(3,668,676)		(9,396,252)		(892,080)
TOTAL FUND BALANCE	\$ 1,163,809	\$ 1,500,000	129%	\$ 1,500,000	\$ 3,783,324	252%	\$ 1,500,000	100%	\$- E

- A** Lodging Tax revenue up 5.2% from FY25, up 6.9% compared to FY26 budget.
- B** Estimated Certificate of Authority Fee revenue.
- C** Payments to VCO based on a percent of TLT collections.
- D** The balance of the 1% F&E TLT is transferred to F&E reserves.
- E** Remaining funds will be reserved in the TLT fund to cover one year's worth of debt service of \$1.5 million.



Budget to Actuals Report

ARPA – Fund 200

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
State & Local Coronavirus Fiscal Recovery Funds	4,921,150	4,917,051	100%	984,959	519,683	53%	984,959	100%	-
Local Assistance & Tribal Consistency	4,622,145	4,622,145	100%	-	-		-		-
Interest on Investments	183,392	183,392	100%	-	-		-		-
TOTAL RESOURCES	9,726,687	9,722,588	100%	984,959	519,683	53%	984,959	100%	-

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Infrastructure	-	(149,988)		625,719	7,725	1%	625,719	100%	-
Services to Disproportionately Impacted Communities	727,947	839,230	115%	359,240	155,915	43%	359,240	100%	-
Administrative	46,860	92,716	198%	-	-		-		-
Negative Economic Impacts	-	-		-	-		-		-
Public Health	212,733	201,482	95%	-	-		-		-
TOTAL REQUIREMENTS	987,540	983,441	100%	984,959	163,639	17%	984,959	100%	-

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers Out -Campus	(4,756,307)	(4,756,307)	100%	-	-		-		-
Transfers Out - General Fund	(4,281,782)	(4,281,782)	100%	-	-		-		-
TOTAL TRANSFERS	(9,038,089)	(9,038,089)	100%	-	-		-		-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	298,942	298,942	100%	-	-		-		-
Resources over Requirements	8,739,147	8,739,147		-	356,043		-		-
Net Transfers - In (Out)	(9,038,089)	(9,038,089)		-	-		-		-
TOTAL FUND BALANCE	-	-		-	\$ 356,043	999%	-		\$-



Budget to Actuals Report

Justice Court - Fund 220

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%

Year Complete

RESOURCES

Fiscal Year 2025			Fiscal Year 2026					
Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
504,200	523,360	104%	674,597	187,288	28%	674,597	100%	-
-	-		7,300	3,830	52%	7,300	100%	-
2,000	2,380	119%	700	966	138%	1,800	257%	1,100
506,200	525,739	104%	682,597	192,084	28%	683,697	100%	1,100

REQUIREMENTS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
641,713	632,704	99%	774,892	249,183	32%	735,545	95%	39,347 B
221,384	216,336	98%	276,945	84,713	31%	276,945	100%	-
863,097	849,040	98%	1,051,837	333,896	32%	1,012,490	96%	39,347

TRANSFERS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
380,521	323,301	85%	400,521	166,884	42%	400,521	100%	-
-	-		(9,104)	(3,793)	42%	(9,104)	100%	-
380,521	323,301	85%	391,417	163,090	42%	391,417	100%	-

FUND BALANCE

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
-	-		-	-		-	999%	-
(356,897)	(323,301)		(369,240)	(141,812)		(328,793)		40,447
380,521	323,301		391,417	163,090		391,417		-
\$ 23,624	\$ 0	0%	\$ 22,177	\$ 21,279	96%	\$ 62,624	282%	\$40,447

A Reflects increased citation revenue for City of Redmond traffic cameras.

B Projected personnel savings estimated at 5.3% based on YTD actual vacancy rate. Includes 1.00 FTE approved on Resolution No. 2025-045 for traffic camera citations.



Budget to Actuals Report

Sheriff's Office - Fund 255

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%

Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
LED #1 Property Tax Current	40,066,974	39,841,015	99%	41,530,000	38,093,526	92%	41,687,000	100%	157,000 A
LED #2 Property Tax Current	15,958,353	15,923,358	100%	16,573,000	15,161,805	91%	16,592,000	100%	19,000 A
Sheriff's Office Revenues	7,034,935	8,294,428	118%	7,924,539	2,511,900	32%	7,955,539	100%	31,000
LED #1 Interest	400,000	745,621	186%	504,000	246,375	49%	504,000	100%	-
LED #1 Property Tax Prior	300,000	413,618	138%	310,000	212,407	69%	310,000	100%	-
LED #2 Interest	150,000	296,571	198%	239,000	91,212	38%	239,000	100%	-
LED #2 Property Tax Prior	120,000	169,749	141%	125,000	86,110	69%	125,000	100%	-
LED #1 Foreclosed Properties	-	767		-	-		-		-
LED #2 Foreclosed Properties	-	306		-	-		-		-
TOTAL RESOURCES	64,030,262	65,685,433	103%	67,205,539	56,403,334	84%	67,412,539	100%	207,000

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Digital Forensics	1,419,216	1,441,638	102%	1,518,547	646,771	43%	1,537,958	101%	(19,411) B
Concealed Handgun Licenses	592,803	511,534	86%	681,414	260,696	38%	679,547	100%	1,867 B
Rickard Ranch	610,205	404,885	66%	489,653	205,537	42%	525,468	107%	(35,815) B
Sheriff's Services	5,230,244	5,518,536	106%	5,483,124	2,300,231	42%	5,948,291	108%	(465,167) B
Civil/Special Units	1,281,834	1,164,741	91%	1,359,767	429,211	32%	950,022	70%	409,745 B
Automotive/Communications	4,152,483	3,833,856	92%	3,775,328	1,152,453	31%	3,656,600	97%	118,728 B
Detective	4,710,801	4,009,608	85%	5,097,713	1,576,864	31%	4,082,354	80%	1,015,359 B
Patrol	15,307,105	14,861,899	97%	14,967,896	6,592,575	44%	17,418,525	116%	(2,450,629) B
Records	875,606	855,082	98%	1,056,150	366,379	35%	959,213	91%	96,937 B
Adult Jail	25,112,557	23,173,027	92%	27,212,459	9,898,429	36%	27,092,237	100%	120,222 B
Court Security	649,844	549,212	85%	670,951	263,899	39%	675,458	101%	(4,507) B
Emergency Services	888,223	697,226	78%	863,808	325,102	38%	908,159	105%	(44,351) B
Special Services	3,055,000	2,733,323	89%	2,895,912	861,387	30%	2,324,129	80%	571,783 B
Training	1,765,299	1,124,946	64%	1,505,100	412,527	27%	997,929	66%	507,171 B
Other Law Enforcement	959,055	675,545	70%	858,666	177,662	21%	606,246	71%	252,420 B
Non - Departmental	-	500,875	999%	400,000	0	0%	400,000	100%	-
TOTAL REQUIREMENTS	66,610,275	62,055,934	93%	68,836,488	25,469,723	37%	68,762,136	100%	74,352

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer In - TRT	3,751,787	3,751,787	100%	3,651,787	1,521,578	42%	3,651,787	100%	-
Transfer In - Video Lottery	-	-		2,500	-	0%	2,500	100%	-
Transfers Out	(94,100)	(59,668)	63%	(74,878)	(5,574)	7%	(74,878)	100%	-
Transfers Out - Debt Service	(258,500)	(257,347)	100%	(259,500)	(129,750)	50%	(259,500)	100%	-
TOTAL TRANSFERS	3,399,187	3,434,772	101%	3,319,909	1,386,254	42%	3,319,909	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	15,566,862	15,566,861	100%	18,500,000	22,631,133	122%	22,631,133	122%	4,131,133
Resources over Requirements	(2,580,013)	3,629,499		(1,630,949)	30,933,611		(1,349,597)		281,352
Net Transfers - In (Out)	3,399,187	3,434,772		3,319,909	1,386,254		3,319,909		-
TOTAL FUND BALANCE	\$ 16,386,036	\$ 22,631,133	138%	\$ 20,188,960	\$ 54,950,997	272%	\$ 24,601,445	122%	\$ 4,412,485

A Current Year taxes received primarily in November, February, and May; actual FY 2026 TAV is 4.90% over FY 2025 vs. 4.58% budgeted.

B Reflects projected personnel savings and potential wage equity impacts.



Budget to Actuals Report

OHP & Capital Reserves - Fund 270

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

Fiscal Year 2025			Fiscal Year 2026					
Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
4,750,100	12,095,717	255%	10,922,200	-	0%	10,608,507	97%	(313,693)
576,000	1,029,885	179%	907,000	615,146	68%	1,191,900	131%	284,900
690,000	776,151	112%	-	-		343,702		343,702
6,016,100	13,901,753	231%	11,829,200	615,146	5%	12,144,109	103%	314,909

REQUIREMENTS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Expenditures	-	-	-	-		-	999%	-
TOTAL REQUIREMENTS	-	-	-	-		-	999%	-

TRANSFERS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
32,000	32,000	100%	-	-		-		-
(4,266,163)	(1,186,341)	28%	(11,130,299)	-	0%	(12,463,366)	112%	(1,333,067)
(4,234,163)	(1,154,341)	27%	(11,130,299)	-	0%	(12,463,366)	112%	(1,333,067)

FUND BALANCE

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
26,211,425	26,211,425	100%	35,585,802	38,958,838	109%	38,958,838	109%	3,373,036
6,016,100	13,901,753		11,829,200	615,146		12,144,109		314,909
(4,234,163)	(1,154,341)		(11,130,299)	-		(12,463,366)		(1,333,067)
\$ 27,993,362	\$ 38,958,838	139%	\$ 36,284,703	\$ 39,573,984	109%	\$ 38,639,581	106%	\$ 2,354,878

A Includes estimated costs for additional space in the Bend area. Purchase and remodel options will be forthcoming for Board consideration.



Budget to Actuals Report

Health Services - Fund 274

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
State Grant	28,477,273	22,424,512	79%	26,868,127	8,331,203	31%	26,119,706	97%	(748,421)
OHP Capitation	17,529,405	17,070,198	97%	17,407,429	7,187,110	41%	17,411,818	100%	4,389
OHP Fee for Service	4,788,744	6,647,545	139%	5,680,220	1,843,119	32%	5,826,248	103%	146,028
State Miscellaneous	7,330,050	10,099,940	138%	4,912,787	1,006,615	20%	4,414,544	90%	(498,243)
Local Grants	2,763,131	2,662,346	96%	2,053,887	839,717	41%	1,703,636	83%	(350,251)
Environmental Health Fees	1,637,892	1,727,069	105%	1,746,506	629,241	36%	1,746,506	100%	-
Medicaid	627,276	1,417,080	226%	1,168,850	571,620	49%	1,476,642	126%	307,792
Interfund Contract- Gen Fund	169,000	171,101	101%	1,094,969	52,917	5%	1,094,969	100%	-
State - Medicaid/Medicare	1,587,117	1,119,629	71%	981,950	322,170	33%	801,975	82%	(179,975)
Other	1,293,235	837,210	65%	847,130	314,925	37%	1,174,294	139%	327,164
Interest on Investments	317,000	717,053	226%	752,000	239,818	32%	547,700	73%	(204,300)
Patient Fees	761,626	847,673	111%	740,630	274,553	37%	664,934	90%	(75,696)
State - Medicare	195,057	437,817	224%	380,938	165,393	43%	380,687	100%	(251)
Vital Records	318,000	363,086	114%	325,000	128,812	40%	355,000	109%	30,000
Liquor Revenue	177,574	157,079	88%	177,799	42,175	24%	177,799	100%	-
Federal Grants	987,369	369,515	37%	72,532	1,500	2%	53,481	74%	(19,051)
State Shared- Family Planning	75,000	29,140	39%	-	-		-		-
TOTAL RESOURCES	69,034,749	67,097,990	97%	65,210,754	21,950,886	34%	63,949,939	98%	(1,260,815)

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Administration Allocation	-	0	999%	-	-		-		-
Personnel Services	58,905,375	56,722,488	96%	63,600,394	23,316,118	37%	63,381,043	100%	219,351
Materials and Services	23,310,927	19,088,068	82%	16,461,860	6,148,780	37%	16,398,813	100%	63,047
Capital Outlay	1,932,000	675,448	35%	5,176,842	52,172	1%	6,427,014	124%	(1,250,172)
Clerk	-	-		-	429	999%	429	999%	(429)
TOTAL REQUIREMENTS	84,148,302	76,486,004	91%	85,239,096	29,517,498	35%	86,207,299	101%	(968,203)

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- OHP Mental Health	4,266,163	1,186,341	28%	11,130,299	-	0%	12,463,366	112%	1,333,067
Transfers In- General Fund	7,218,715	6,914,116	96%	6,808,300	-	0%	6,808,300	100%	-
Transfers In - TRT	276,572	276,572	100%	376,572	156,905	42%	376,572	100%	-
Transfers In - Video Lottery	250,000	250,000	100%	108,770	108,770	100%	108,770	100%	-
Transfers In- Sheriff's Office	30,000	30,000	100%	-	-		-		-
Transfers In- Acute Care Service	626,000	621,684	99%	-	-		-		-
Transfers Out	(1,996,086)	(1,622,815)	81%	(610,712)	(164,463)	27%	(610,712)	100%	-
TOTAL TRANSFERS	10,671,364	7,655,897	72%	17,813,229	101,212	1%	19,146,296	107%	1,333,067

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	12,456,527	12,456,527	100%	9,744,273	10,724,410	110%	10,724,410	110%	980,137
Resources over Requirements	(15,113,553)	(9,388,014)		(20,028,342)	(7,566,612)		(22,257,360)		(2,229,018)
Net Transfers - In (Out)	10,671,364	7,655,897		17,813,229	101,212		19,146,296		1,333,067
TOTAL FUND BALANCE	\$ 8,014,338	\$ 10,724,410	134%	\$ 7,529,160	\$ 3,259,010	43%	\$ 7,613,346	101%	\$84,186



Budget to Actuals Report

Health Services - Admin - Fund 274

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Interest on Investments	317,000	717,053	226%	752,000	239,818	32%	547,700	(204,300)
State Miscellaneous	-	-		350,000	-	0%	350,000	-
Vital Records	-	-		325,000	128,812	40%	355,000	30,000
Other	511,588	320,554	63%	256,035	10,268	4%	248,967	(7,068)
State Grant	132,289	133,091	101%	12,380	5,313	43%	12,305	(75)
Local Grants	-	-		-	-		53,766	53,766
OHP Capitation	474,674	461,653	97%	-	-		-	-
TOTAL RESOURCES	1,435,551	1,632,350	114%	1,695,415	384,211	23%	1,567,738	(127,677)

REQUIREMENTS

	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Personnel Services	7,890,669	7,654,588	97%	9,660,203	3,558,795	37%	9,659,269	934 A
Materials and Services	8,988,940	8,825,581	98%	9,893,148	3,971,754	40%	9,876,018	17,130
Capital Outlay	-	8,651	999%	-	-		-	-
Administration Allocation	(15,263,182)	(15,263,182)	100%	(17,606,513)	(4,374,864)	25%	(17,606,513)	-
TOTAL REQUIREMENTS	1,616,427	1,225,638	76%	1,946,838	3,155,685	162%	1,928,774	18,064

TRANSFERS

	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Transfers In- General Fund	-	-		175,000	-	0%	175,000	-
Transfers Out	(377,446)	(377,446)	100%	(394,712)	(164,463)	42%	(394,712)	-
TOTAL TRANSFERS	(377,446)	(377,446)	100%	(219,712)	(164,463)	75%	(219,712)	-

FUND BALANCE

	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Beginning Fund Balance	3,470,762	3,470,762	100%	3,375,000	3,500,029	104%	3,500,029	125,029
Resources over Requirements	(180,876)	406,713		(251,423)	(2,771,474)		(361,036)	(109,613)
Net Transfers - In (Out)	(377,446)	(377,446)		(219,712)	(164,463)		(219,712)	-
TOTAL FUND BALANCE	\$ 2,912,441	\$ 3,500,029	120%	\$ 2,903,865	\$ 564,092	19%	\$ 2,919,281	\$15,416

A Personnel projections assume 5% vacancy and include internal estimates for pay equity adjustments, which are to be determined in June 2026.



Budget to Actuals Report

Health Services - Behavioral Health - Fund 274

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
State Grant	21,305,001	14,799,346	69%	20,697,708	6,738,196	33%	20,501,854	99%	(195,854)
OHP Capitation	16,694,731	16,251,505	97%	17,016,429	7,088,399	42%	17,016,429	100%	-
OHP Fee for Service	4,764,259	6,613,411	139%	5,645,320	1,819,988	32%	5,767,126	102%	121,806
State Miscellaneous	6,861,414	9,161,437	134%	3,624,187	983,052	27%	3,483,881	96%	(140,306)
Local Grants	2,427,949	2,166,426	89%	1,477,702	520,165	35%	976,159	66%	(501,543) A
Medicaid	627,276	1,417,080	226%	1,168,850	571,620	49%	1,476,642	126%	307,792
Interfund Contract- Gen Fund	127,000	171,101	135%	830,239	52,917	6%	830,239	100%	-
Patient Fees	575,975	728,616	127%	661,110	242,051	37%	589,187	89%	(71,923)
State - Medicare	195,057	437,817	224%	380,938	165,393	43%	380,687	100%	(251)
Liquor Revenue	177,574	157,079	88%	177,799	42,175	24%	177,799	100%	-
Other	6,241	44,050	706%	10	4,960	999%	5,843	999%	5,833
Federal Grants	824,623	197,998	24%	-	-		-		-
TOTAL RESOURCES	54,587,100	52,145,865	96%	51,680,292	18,228,915	35%	51,205,846	99%	(474,446)

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Administration Allocation	11,474,916	11,474,916	100%	13,817,629	3,454,407	25%	13,817,629	100%	-
Personnel Services	37,998,825	36,558,069	96%	41,398,430	15,360,995	37%	41,895,650	101%	(497,220) B
Materials and Services	11,393,406	7,617,493	67%	4,773,604	1,768,722	37%	4,966,043	104%	(192,439) C
Capital Outlay	1,932,000	666,797	35%	5,176,842	52,172	1%	6,427,014	124%	(1,250,172)
TOTAL REQUIREMENTS	62,799,147	56,317,275	90%	65,166,505	20,636,295	32%	67,106,336	103%	(1,939,831)

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- OHP Mental Health	3,962,859	987,408	25%	10,821,962	-	0%	12,194,337	113%	1,372,375 D
Transfers In- General Fund	2,088,273	1,783,674	85%	1,396,236	-	0%	1,396,236	100%	-
Transfers In- Sheriff's Office	30,000	30,000	100%	-	-		-		-
Transfers In- Acute Care Service	626,000	621,684	99%	-	-		-		-
Transfers Out	(445,000)	(80,309)	18%	(216,000)	-	0%	(216,000)	100%	-
TOTAL TRANSFERS	6,262,132	3,342,457	53%	12,002,198	-	0%	13,374,573	111%	1,372,375

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	4,946,976	4,946,976	100%	3,554,722	4,118,022	116%	4,118,022	116%	563,300
Resources over Requirements	(8,212,047)	(4,171,410)		(13,486,213)	(2,407,380)		(15,900,490)		(2,414,277)
Net Transfers - In (Out)	6,262,132	3,342,457		12,002,198	-		13,374,573		1,372,375
TOTAL FUND BALANCE	\$ 2,997,062	\$ 4,118,022	137%	\$ 2,070,707	\$ 1,710,642	83%	\$ 1,592,105	77%	(\$478,602)

- A** CHOICE FY26 originally budgeted in Grants - Private, transitioned to OHA BH Main Agreement SE 06 via State Grant Funds.
- B** Personnel projection assumes an average of 7% vacancy and include internal estimates for pay equity adjustments, which are to be determined in June 2026.
- C** Increase in anticipated expenditures due to reimbursement to Mosaic Medical for early termination of lease agreement at Kingwood. Budget adjustment forthcoming.
- D** Includes estimated transfer to cover costs for additional space in the Bend area as well as funds to cover estimated pay equity adjustments to personnel. Purchase and remodel options will be forthcoming for Board consideration, as will a budget adjustment if supported.



Budget to Actuals Report

Health Services - Public Health - Fund 274

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
State Grant	7,039,983	7,492,075	106%	6,158,039	1,587,693	26%	5,605,547	91%	(552,492) A
Environmental Health Fees	1,637,892	1,727,069	105%	1,746,506	629,241	36%	1,746,506	100%	-
State - Medicaid/Medicare	1,587,117	1,119,629	71%	981,950	322,170	33%	801,975	82%	(179,975) B
State Miscellaneous	468,636	938,503	200%	938,600	23,563	3%	580,663	62%	(357,937) C
Other	775,406	472,606	61%	591,085	299,697	51%	919,484	156%	328,399 D
Local Grants	335,182	495,920	148%	576,185	319,551	55%	673,711	117%	97,526 E
OHP Capitation	360,000	357,039	99%	391,000	98,711	25%	395,389	101%	4,389
Interfund Contract- Gen Fund	42,000	-	0%	264,730	-	0%	264,730	100%	-
Patient Fees	185,651	119,057	64%	79,520	32,503	41%	75,747	95%	(3,773)
Federal Grants	162,746	171,517	105%	72,532	1,500	2%	53,481	74%	(19,051)
OHP Fee for Service	24,485	34,134	139%	34,900	23,131	66%	59,122	169%	24,222
State Shared- Family Planning	75,000	29,140	39%	-	-		-		-
Vital Records	318,000	363,086	114%	-	-		-		-
TOTAL RESOURCES	13,012,098	13,319,775	102%	11,835,047	3,337,760	28%	11,176,355	94%	(658,692)
REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Administration Allocation	3,788,266	3,788,266	100%	3,788,884	920,457	24%	3,788,884	100%	-
Personnel Services	13,015,881	12,509,831	96%	12,541,761	4,396,328	35%	11,826,124	94%	715,637 F
Materials and Services	2,928,582	2,644,994	90%	1,795,108	408,733	23%	1,557,181	87%	237,927
TOTAL REQUIREMENTS	19,732,729	18,943,092	96%	18,125,753	5,725,518	32%	17,172,189	95%	953,564
TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- General Fund	5,130,442	5,130,442	100%	5,237,064	-	0%	5,237,064	100%	-
Transfers In - TRT	276,572	276,572	100%	376,572	156,905	42%	376,572	100%	-
Transfers In- OHP Mental Health	303,304	198,933	66%	308,337	-	0%	269,029	87%	(39,308)
Transfers In - Video Lottery	250,000	250,000	100%	108,770	108,770	100%	108,770	100%	-
Transfers Out	(1,173,640)	(1,165,061)	99%	-	-		-		-
TOTAL TRANSFERS	4,786,678	4,690,886	98%	6,030,743	265,675	4%	5,991,435	99%	(39,308)
FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	4,038,789	4,038,789	100%	2,814,551	3,106,359	110%	3,106,359	110%	291,808
Resources over Requirements	(6,720,631)	(5,623,316)		(6,290,706)	(2,387,758)		(5,995,834)		294,872
Net Transfers - In (Out)	4,786,678	4,690,886		6,030,743	265,675		5,991,435		(39,308)
TOTAL FUND BALANCE	\$ 2,104,836	\$ 3,106,359	148%	\$ 2,554,588	\$ 984,276	39%	\$ 3,101,960	121%	\$547,372

- A** Decrease in projected state grant award due to vacancies. Majority of funds will roll over into FY27 for future use.
- B** Medicaid tracking lower than budgeted.
- C** Projected Medicaid Administrative Claim funding less than budgeted.
- D** Additional revenue includes PacificSource Immunization Quality Improvement Program Grant (\$200k), revenue from sale of equipment and van for the clinic (\$83K), and rollover of unspent Bend La Pine School funds from Healthy Schools Program.
- E** Projections include \$100k originally budgeted to be received in State Grant for regional modernization work.
- F** Personnel projection assumes an average of 4% vacancy and pay equity estimates.



Budget to Actuals Report

Community Development - Fund 295

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026				
	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Admin - Operations	144,238	139,218	97%	144,500	62,198	43%	156,500	12,000 A
Code Compliance	1,003,933	1,148,109	114%	1,085,878	467,761	43%	1,085,878	-
Building Safety	3,414,568	3,293,374	96%	3,243,170	1,465,671	45%	3,339,170	96,000 A
Electrical	918,502	882,298	96%	1,039,420	472,433	45%	1,042,420	3,000 A
Onsite Wastewater	1,028,065	972,267	95%	1,144,292	432,269	38%	1,189,292	45,000 A
Current Planning	1,916,960	2,290,585	119%	2,205,985	1,038,241	47%	2,340,985	135,000 A
Long Range Planning	974,972	1,177,134	121%	1,059,924	445,318	42%	1,047,424	(12,500)
TOTAL RESOURCES	9,401,238	9,902,984	105%	9,923,169	4,383,889	44%	10,201,669	278,500

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Admin - Operations	3,552,093	3,478,840	98%	3,640,125	1,438,235	40%	3,690,204	(50,079) B
Code Compliance	801,574	759,220	95%	870,608	348,504	40%	876,824	(6,216)
Building Safety	2,133,076	1,994,118	93%	2,298,843	1,003,956	44%	2,715,479	(416,636) C
Electrical	612,818	626,628	102%	809,673	197,630	24%	532,290	277,383 C
Onsite Wastewater	724,202	707,052	98%	841,118	322,688	38%	914,293	(73,175)
Current Planning	1,410,470	1,289,259	91%	1,556,999	557,972	36%	1,386,045	170,954 D
Long Range Planning	757,012	786,973	104%	841,562	299,249	36%	817,742	23,820 D
TOTAL REQUIREMENTS	9,991,245	9,642,090	97%	10,858,928	4,168,234	38%	10,932,877	(73,949)

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Transfers In – CDD Building Reserve	622,630	550,874	88%	633,865	-	0%	828,491	194,626
Transfers In - CDD Electrical Reserve	222,200	220,025	99%	194,626	-	0%	-	(194,626)
Transfers In - CDD Operating Fund	131,502	-	0%	-	-	-	-	-
Transfers in - General Fund	100,000	21,876	22%	-	-	-	-	-
Transfers In - TRT	100,000	100,000	100%	-	-	-	-	-
Transfers Out - CDD Reserve	(1,300,000)	(1,018,500)	78%	-	-	-	-	-
Transfers Out	-	-	-	(37,550)	(15,646)	42%	(37,550)	100%
TOTAL TRANSFERS	(123,668)	(125,725)	102%	790,941	(15,646)	-2%	790,941	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	\$ Variance
Beginning Fund Balance	752,366	752,366	100%	1,045,117	887,535	85%	887,535	(157,582)
Resources over Requirements	(590,007)	260,895	-	(935,759)	215,655	-	(731,208)	204,551
Net Transfers - In (Out)	(123,668)	(125,725)	-	790,941	(15,646)	-	790,941	-
TOTAL FUND BALANCE	\$ 38,691	\$ 887,535	999%	\$ 900,299	\$ 1,087,544	121%	\$ 947,268	\$46,969

- A** Revenue collection is anticipated to be higher than budgeted.
- B** Projection reflects increased cost in retiree health benefits.
- C** Projections reflect payroll allocation revisions between the Building Safety and Electrical Divisions.
- D** Projection includes 1.0 FTE Principal Planner transferred from Current Planning to Long Range Planning.



Budget to Actuals Report

Road - Fund 325

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Motor Vehicle Revenue	21,484,773	22,010,232	102%	21,908,000	9,385,457	43%	21,908,000	100%	-
Federal - PILT Payment	2,741,447	2,401,480	88%	2,401,500	2,401,500	100%	2,401,500	100%	-
Other Inter-fund Services	1,473,576	1,924,352	131%	1,642,616	308,139	19%	1,642,616	100%	-
Sale of Equip & Material	486,300	605,063	124%	431,000	277,197	64%	431,000	100%	-
Forest Receipts	-	-		426,750	-	0%	426,750	100%	-
Interest on Investments	158,000	301,549	191%	299,000	141,191	47%	312,200	104%	13,200
Cities-Bend/Red/Sis/La Pine	988,063	806,535	82%	180,000	65,405	36%	180,000	100%	-
Miscellaneous	61,132	91,058	149%	63,164	26,296	42%	63,164	100%	-
Mineral Lease Royalties	50,000	179,852	360%	50,000	4,067	8%	50,000	100%	-
Federal Reimbursements	137,000	94,531	69%	21,000	-	0%	21,000	100%	-
Assessment Payments (P&I)	5,000	2,571	51%	-	1,322		2,200		2,200
State Miscellaneous	-	-		-	7,657		10,635		10,635
IF Capital Projects - Revenue	-	121,966		-	36,906		36,906		36,906
TOTAL RESOURCES	27,585,291	28,539,189	103%	27,423,030	12,655,136	46%	27,485,971	100%	62,941

REQUIREMENTS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	9,662,228	9,437,147	98%	10,434,868	3,830,498	37%	9,956,864	95%	478,004 A
Materials and Services	9,992,969	8,647,549	87%	9,278,474	3,151,965	34%	9,281,281	100%	(2,807)
TOTAL REQUIREMENTS	19,655,197	18,084,696	92%	19,713,342	6,982,464	35%	19,238,145	98%	475,197

TRANSFERS	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers Out	(10,720,695)	(10,720,695)	100%	(9,690,281)	(6,081,732)	63%	(9,690,281)	100%	-
TOTAL TRANSFERS	(10,720,695)	(10,720,695)	100%	(9,690,281)	(6,081,732)	63%	(9,690,281)	100%	-

FUND BALANCE	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	5,997,546	5,997,546	100%	4,420,593	5,731,344	130%	5,731,344	130%	1,310,751
Resources over Requirements	7,930,094	10,454,493		7,709,688	5,672,672		8,247,826		538,138
Net Transfers - In (Out)	(10,720,695)	(10,720,695)		(9,690,281)	(6,081,732)		(9,690,281)		-
TOTAL FUND BALANCE	\$ 3,206,945	\$ 5,731,344	179%	\$ 2,440,000	\$ 5,322,285	218%	\$ 4,288,889	176%	\$ 1,848,889

A Projected personnel savings estimated at 5.4% based on YTD actual vacancy rate.



Budget to Actuals Report

Adult P&P - Fund 355

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
DOC Grant in Aid SB 1145	4,693,331	4,717,803	101%	5,400,000	1,167,413	22%	4,562,804	84%	(837,196) A
CJC Justice Reinvestment	1,167,810	1,285,830	110%	950,000	626,438	66%	950,000	100%	-
DOC Measure 57	259,307	253,517	98%	270,000	55,598	21%	350,545	130%	80,545 B
Interest on Investments	73,000	125,990	173%	101,000	39,544	39%	101,700	101%	700
Gen Fund-Opioid Settlement	50,000	25,883	52%	87,000	-	0%	87,000	100%	-
Interfund- Sheriff	60,000	60,000	100%	60,000	25,000	42%	60,000	100%	-
State Miscellaneous	19,709	-	0%	20,000	-	0%	20,000	100%	-
Miscellaneous	500	18,306	999%	500	2,417	483%	5,300	999%	4,800 C
Oregon BOPPPS	-	12,632		-	-		-		-
TOTAL RESOURCES	6,323,657	6,499,960	103%	6,888,500	1,916,409	28%	6,137,349	89%	(751,151)

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	6,387,456	5,599,770	88%	6,363,227	2,206,035	35%	5,721,869	90%	641,358 D
Materials and Services	1,984,229	1,710,539	86%	1,947,149	540,006	28%	1,622,149	83%	325,000 E
TOTAL REQUIREMENTS	8,371,685	7,310,310	87%	8,310,376	2,746,041	33%	7,344,018	88%	966,358

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In- General Funds	703,369	703,369	100%	673,300	280,542	42%	673,300	100%	-
Transfers Out	-	-		(13,297)	(5,540)	42%	(13,297)	100%	-
Transfer to Vehicle Maint	(76,405)	(76,405)	100%	(76,805)	(32,002)	42%	(76,805)	100%	-
TOTAL TRANSFERS	626,964	626,964	100%	583,198	242,999	42%	583,198	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	2,326,824	2,326,824	100%	1,700,000	2,143,438	126%	2,143,438	126%	443,438
Resources over Requirements	(2,048,028)	(810,350)		(1,421,876)	(829,632)		(1,206,669)		215,207
Net Transfers - In (Out)	626,964	626,964		583,198	242,999		583,198		-
TOTAL FUND BALANCE	\$ 905,760	\$ 2,143,438	237%	\$ 861,322	\$ 1,556,806	181%	\$ 1,519,967	176%	\$658,645

- A** Final Grant In Aid Allocation based on legislative changes.
- B** Final M57 Allocation based on legislative changes.
- C** Entered into lease with Vigilnet at Bend P&P Office (electronic monitoring provider).
- D** Projected personnel savings estimated at 9.8% based on YTD actual vacancy rate.
- E** Based on reduced funding from the state working on strategy to reduce materials and services.



Budget to Actuals Report

Road CIP - Fund 465

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

Fiscal Year 2025			Fiscal Year 2026					
Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
881,339	890,115	101%	884,712	-	0%	884,712	100%	-
476,000	608,922	128%	500,000	295,770	59%	608,500	122%	108,500
-	-		-	-		-		-
1,357,339	1,499,037	110%	1,384,712	295,770	21%	1,493,212	108%	108,500

REQUIREMENTS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
134,492	134,492	100%	111,704	46,543	42%	111,704	100%	-
16,189,012	8,268,355	51%	18,910,997	2,675,792	14%	16,577,429	88%	2,333,568
16,323,504	8,402,847	51%	19,022,701	2,722,335	14%	16,689,133	88%	2,333,568

TRANSFERS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
10,631,333	9,015,761	85%	9,600,781	4,315,667	45%	9,600,781	100%	-
10,631,333	9,015,761	85%	9,600,781	4,315,667	45%	9,600,781	100%	-

FUND BALANCE

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
15,675,284	15,675,284	100%	15,387,122	17,787,235	116%	17,787,235	116%	2,400,113
(14,966,165)	(6,903,810)		(17,637,989)	(2,426,565)		(15,195,921)		2,442,068
10,631,333	9,015,761		9,600,781	4,315,667		9,600,781		-
\$ 11,340,452	\$ 17,787,235	157%	\$ 7,349,914	\$ 19,676,336	268%	\$ 12,192,095	166%	\$4,842,181



Budget to Actuals Report
Road CIP (Fund 465) - Capital Outlay Summary by Project
FY26 YTD November 30, 2025

12/17/2025 Item #30.

41.67%
Year Completed

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Hunnel Rd: Loco Rd to Tumalo Rd		218,471							-
Powell Butte Hwy/Butler Market RB	1,095,760	845,205	77%						-
Wilcox Ave Bridge #2171-03 Replacement	160,000	139,480	87%						-
Paving Tumalo Rd/Deschutes Mkt Rd	520,000	471,376	91%						-
Hamehook Rd Bridge #16181 Rehabilitation	1,930,500	1,747,935	91%	40,000	7,051	18%	7,051	18%	32,949
NW Lower Bridge Way: 43rd St to Holmes Rd	1,650,000	301,337	18%	810,844		0%	516,224	64%	294,620
Northwest Way: NW Coyner Ave to NW Altmeter Wy	85,000		0%	1,085,000		0%	1,085,000	100%	-
Tumalo Reservoir Rd: OB Riley to Sisemore Rd	2,417,752	234,127	10%	4,846,453	47,823	1%	4,846,453	100%	-
Local Road Pavement Preservation	-			500,000		0%	-	0%	500,000
Paving Of Horse Butte Rd	630,000			1,023,000		0%	1,023,000	100%	-
Paving Of Obr Hwy: Tumalo To Helmho	2,520,000	291,406							-
Slurry Seal 2024		11,489							-
La Pine Uic Stormwater Improvements	240,000			350,000	186,389	53%	350,000	100%	-
S Century Dr / Spring River Rd Roun	1,650,000	770,413		4,012,300	338,228	8%	3,070,000	77%	942,300
Burgess Rd/Day Rd Traffic Signal	50,000			90,000		0%	90,000	100%	-
Powell Butte Hwy: McGrath Rd to US20	2,290,000	2,228,991		350,000		0%		0%	350,000
Slurry Seal 2025	350,000	381,083		500,000		0%		0%	500,000
Hamby Road School Zone Improvements	-	111,715							-
ODOT ARTS Program - Driver Speed Feedback Signs	24,161	24,161							-
Lazy River Dr Mailbox Improvements	150,000	108,477							-
Asphalt Leveling 2024	200,000	381,916							-
Paving of Skyline Ranch Rd: Century Dr to City limits				1,370,000			1,370,000	100%	-
Tumalo Rd		774		1,760,000	2,096,301		2,096,301	119%	(336,301)
Buckhorn Rd: Hwy 126 to MP 1.6 (FLAP				83,400			83,400	100%	-
Buckhorn Rd: MP 1.6 to Lower Bridge Way				250,000			250,000	100%	-
Lower Bridge Way Repair				100,000			-	0%	100,000
S Century Dr Bridge # 16181 Rehab				300,000			300,000	100%	-
Signage improvements	125,839			150,000		0%	-	0%	150,000
Cline Falls Hwy-Coopers Hawk Safety Imp							100,000		(100,000)
La Pine School Zone Improvements							50,000		(50,000)
Slurry Seal 2026							500,000		(500,000)
Indian Ford Rd				740,000			740,000	100%	-
Knott Rd/Baker Rd: US 97 Interchange				300,000			-		300,000
Guardrail Improvements	-			150,000		0%	-	0%	150,000
Sidewalk Ramp Improvements	100,000		0%	100,000		0%	100,000	100%	-
TOTAL CAPITAL OUTLAY	\$ 16,189,012	\$ 8,268,355	51%	\$ 18,910,997	2,675,792	14%	16,577,429	88%	\$ 2,333,568



Budget to Actuals Report

Solid Waste - Fund 610

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Franchise Disposal Fees	9,940,000	10,220,274	103%	11,440,000	4,307,228	38%	11,440,000	100%	- A
Commercial Disp. Fee	4,450,000	4,430,805	100%	4,710,000	2,681,896	57%	4,710,000	100%	- A
Private Disposal Fees	3,420,000	3,722,944	109%	4,070,000	1,887,931	46%	4,070,000	100%	- A
Franchise 5% Fees	635,000	772,676	122%	750,000	202,481	27%	750,000	100%	- B
Yard Debris	440,000	499,699	114%	450,000	293,577	65%	450,000	100%	- C
State Grants	-	-		250,000	-	0%	250,000	100%	-
Miscellaneous	170,000	193,390	114%	185,000	95,702	52%	185,000	100%	-
Interest on Investments	62,000	225,339	363%	168,000	118,091	70%	204,100	121%	36,100 D
Special Waste	645,000	150,613	23%	167,500	94,776	57%	167,500	100%	-
Recyclables	7,000	16,984	243%	8,000	9,889	124%	15,000	188%	7,000 E
Leases	1	1	100%	1	-	0%	1	100%	-
Local Grants	-	13,455		-	6,205		6,205		6,205 F
Other Inter-fund Services	-	40,000		-	-		-		-
TOTAL RESOURCES	19,769,001	20,286,179	103%	22,198,501	9,697,777	44%	22,247,806	100%	49,305

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	5,739,145	5,263,056	92%	6,742,398	2,506,527	37%	6,742,398	100%	-
Materials and Services	8,994,999	7,689,612	85%	9,460,502	2,661,366	28%	9,460,502	100%	-
Capital Outlay	282,000	90,226	32%	477,000	76,407	16%	477,000	100%	-
Debt Service	2,305,600	2,305,057	100%	2,301,800	-	0%	2,301,800	100%	-
TOTAL REQUIREMENTS	17,321,744	15,347,950	89%	18,981,700	5,244,300	28%	18,981,700	100%	-

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers Out - SW Capital & Equipment Reserve	(4,564,141)	(4,564,141)	100%	(4,673,934)	(9,973)	0%	(4,673,934)	100%	-
TOTAL TRANSFERS	(4,564,141)	(4,564,141)	100%	(4,673,934)	(9,973)	0%	(4,673,934)	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	4,038,781	4,038,781	100%	3,441,901	4,412,870	128%	4,412,870	128%	970,969 G
Resources over Requirements	2,447,257	4,938,229		3,216,801	4,453,477		3,266,106		49,305
Net Transfers - In (Out)	(4,564,141)	(4,564,141)		(4,673,934)	(9,973)		(4,673,934)		-
TOTAL FUND BALANCE	\$ 1,921,897	\$ 4,412,870	230%	\$ 1,984,768	\$ 8,856,374	446%	\$ 3,005,042	151%	\$1,020,274

- A** Total disposal fee projections reflect management's best estimate of revenues to be collected. Disposal tons are typically higher in the summer with reductions in winter; fiscal YTD disposal tons are running ~5% greater than last year-to-date. Franchise disposal fee payments of \$772K were not received from Republic Services (Bend Garbage, High Country, Wilderness) by closing.
- B** Annual fees due April 15, 2026; received monthly installments from Republic.
- C** Yard Debris revenue is seasonal with higher utilization in summer months.
- D** Investment Income projected to come in higher than budget.
- E** Recyclables revenue is positively impacted by larger than anticipated battery proceeds.
- F** Local Grants include remaining funds for the Bend EventCycle Solutions grant.
- G** Delayed FY25 siting efforts, equipment orders and other project costs positively impacted the Beginning Fund Balance.



Budget to Actuals Report

Fair & Expo - Fund 615

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Events Revenue	1,390,000	1,336,756	96%	2,150,000	624,572	29%	1,207,000	56%	(943,000)
Food & Beverage	1,535,000	1,480,399	96%	1,222,500	558,534	46%	1,257,000	103%	34,500
Rights & Signage	110,000	83,900	76%	135,000	43,000	32%	123,000	91%	(12,000)
Other Inter-fund Services	-	-		60,000	25,000	42%	60,000	100%	-
Horse Stall Rental	67,500	104,350	155%	47,500	35,720	75%	91,000	192%	43,500
Camping Fee	37,500	42,171	112%	37,500	23,296	62%	54,000	144%	16,500
Miscellaneous	5,000	23,714	474%	19,000	3,711	20%	15,000	79%	(4,000)
Interest on Investments	16,000	23,482	147%	6,000	10,734	179%	18,500	308%	12,500
Interfund Payment	-	-		-	497		497		497
Storage	45,000	-	0%	-	-		-		-
TOTAL RESOURCES	3,206,000	3,094,772	97%	3,677,500	1,325,065	36%	2,825,997	77%	(851,503)

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	1,851,584	1,633,354	88%	1,843,250	635,056	34%	1,697,582	92%	145,668 A
Personnel Services - F&B	187,439	28,244	15%	175,250	-	0%	102,229	58%	73,021 A
Materials and Services	1,917,689	1,646,515	86%	2,337,378	601,510	26%	1,186,000	51%	1,151,378
Materials and Services - F&B	781,750	860,402	110%	741,450	311,321	42%	708,000	95%	33,450
Debt Service	99,700	99,208	100%	83,000	-	0%	83,000	100%	-
TOTAL REQUIREMENTS	4,838,162	4,267,724	88%	5,180,328	1,547,888	30%	3,776,811	73%	1,403,517

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In - Room Tax	1,011,000	1,003,013	99%	978,285	407,619	42%	1,030,785	105%	52,500
Transfers In - County Fair	196,900	196,900	100%	310,000	129,167	42%	310,000	100%	-
Transfers In - Park Fund	30,000	30,000	100%	35,000	14,583	42%	35,000	100%	-
Transfers Out	(10,777)	(10,777)	100%	(10,777)	(4,490)	42%	(10,777)	100%	-
TOTAL TRANSFERS	1,227,123	1,219,136	99%	1,312,508	546,878	42%	1,365,008	104%	52,500

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	531,770	531,770	100%	403,000	577,955	143%	577,955	143%	174,955
Resources over Requirements	(1,632,162)	(1,172,951)		(1,502,828)	(222,823)		(950,814)		552,014
Net Transfers - In (Out)	1,227,123	1,219,136		1,312,508	546,878		1,365,008		52,500
TOTAL FUND BALANCE	\$ 126,731	\$ 577,955	456%	\$ 212,680	\$ 902,010	424%	\$ 992,149	466%	\$ 779,469

A Projected personnel savings estimated at 11.2% based on YTD actual vacancy rate.



Budget to Actuals Report

Annual County Fair - Fund 616

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Gate Receipts	780,000	923,260	118%	950,000	1,007,067	106%	1,007,067	106%	57,067
Concessions and Catering	797,500	831,939	104%	841,500	888,330	106%	888,330	106%	46,830
Carnival	430,000	468,142	109%	455,000	458,545	101%	458,545	101%	3,545
Commercial Exhibitors	115,000	138,741	121%	132,500	130,230	98%	130,230	98%	(2,270)
Fair Sponsorship	99,000	139,900	141%	125,500	135,800	108%	135,800	108%	10,300
State Grant	53,167	53,167	100%	53,167	83,403	157%	83,403	157%	30,236 A
Rodeo Sponsorship	30,000	49,610	165%	45,000	37,150	83%	37,150	83%	(7,850)
R/V Camping/Horse Stall Rental	18,500	35,974	194%	30,000	38,319	128%	38,319	128%	8,319
Interest on Investments	23,000	25,894	113%	18,000	12,220	68%	28,000	156%	10,000
Livestock Entry Fees	2,000	3,130	157%	3,450	4,694	136%	4,694	136%	1,244
Merchandise Sales	2,500	1,608	64%	2,250	500	22%	500	22%	(1,750)
Miscellaneous	-	1,284		-	824		824		824
TOTAL RESOURCES	2,350,667	2,672,649	114%	2,656,367	2,797,082	105%	2,812,862	106%	156,495

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	229,798	243,949	106%	284,780	111,557	39%	285,453	100%	(673) B
Materials and Services	2,442,103	2,492,034	102%	2,449,125	2,368,073	97%	2,449,125	100%	-
TOTAL REQUIREMENTS	2,671,901	2,735,983	102%	2,733,905	2,479,629	91%	2,734,578	100%	(673)

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer In - TLT 1%	75,000	75,000	100%	75,000	31,250	42%	75,000	100%	-
Transfer Out - Fair & Expo	(196,900)	(196,900)	100%	(310,000)	(129,167)	42%	(310,000)	100%	-
TOTAL TRANSFERS	(121,900)	(121,900)	100%	(235,000)	(97,917)	42%	(235,000)	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	509,451	509,451	100%	371,000	324,216	87%	324,216	87%	(46,784)
Resources over Requirements	(321,234)	(63,335)		(77,538)	317,452		78,284		155,822
Net Transfers - In (Out)	(121,900)	(121,900)		(235,000)	(97,917)		(235,000)		-
TOTAL FUND BALANCE	\$ 66,317	\$ 324,216	489%	\$ 58,462	\$ 543,752	930%	\$ 167,500	287%	\$109,038

A Additional state grant funds received in November due to legislative change.

B Projected personnel based on overage to date.



Budget to Actuals Report

Annual County Fair - Fund 616

CY25 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

	Fair 2024	Fair 2025 Actuals to Date	2025 Projection
RESOURCES			
Gate Receipts	\$ 926,552	\$ 1,007,067	\$ 1,007,067
Carnival	468,142	458,545	458,545
Commercial Exhibitors	463,575	507,453	507,453
Livestock Entry Fees	3,139	4,685	4,685
R/V Camping/Horse Stall Rental	35,788	37,879	37,879
Merchandise Sales	1,608	500	500
Concessions and Catering	506,742	512,108	512,108
Fair Sponsorship	147,752	163,892	170,732
TOTAL FAIR REVENUES	\$ 2,553,296	\$ 2,692,128	\$ 2,698,968
OTHER RESOURCES			
State Grant	635	136,570	136,570
Interest	27,388	24,188	26,988
Miscellaneous	-	824	824
TOTAL RESOURCES	\$ 2,581,319	\$ 2,853,709	\$ 2,863,349
REQUIREMENTS			
Personnel	222,365	236,666	256,277
Materials & Services	2,524,960	2,522,563	2,569,490
TOTAL REQUIREMENTS	\$ 2,747,324	\$ 2,759,229	\$ 2,825,767
TRANSFERS			
Transfer In - TRT 1%	75,000	68,750	75,000
Transfer Out - F&E Reserve	(54,753)	-	-
Transfer Out - Fair & Expo	(98,450)	(227,617)	(253,450)
TOTAL TRANSFERS	\$ (78,203)	\$ (158,867)	\$ (178,450)
Net Fair	\$ (244,209)	\$ (64,386)	\$ (140,868)
Beginning Fund Balance on Jan 1	\$ 1,020,140	\$ 775,931	\$ 775,931
Ending Balance	\$ 775,931	\$ 711,545	\$ 635,064



Budget to Actuals Report

Fair & Expo Capital Reserve - Fund 617

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

Fiscal Year 2025			Fiscal Year 2026					
Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
88,000	135,080	154%	117,000	63,919	55%	130,000	111%	13,000
-	94,112		-	-		-		-
88,000	229,192	260%	117,000	63,919	55%	130,000	111%	13,000

REQUIREMENTS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
475,000	256,097	54%	475,000	104,364	22%	475,000	100%	-
785,000	31,257	4%	790,000	-	0%	790,000	100%	-
1,260,000	287,354	23%	1,265,000	104,364	8%	1,265,000	100%	-

TRANSFERS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
465,396	459,544	99%	448,946	187,061	42%	471,446	105%	22,500
150,000	150,000	100%	-	-		-		-
615,396	609,544	99%	448,946	187,061	42%	471,446	105%	22,500

FUND BALANCE

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
3,179,332	3,179,332	100%	3,614,000	3,730,714	103%	3,730,714	103%	116,714
(1,172,000)	(58,162)		(1,148,000)	(40,445)		(1,135,000)		13,000
615,396	609,544		448,946	187,061		471,446		22,500
\$ 2,622,728	\$ 3,730,714	142%	\$ 2,914,946	\$ 3,877,329	133%	\$ 3,067,160	105%	\$152,214

A Capital Outlay appropriations are a placeholder should viable projects be recommended and approved for construction.



Budget to Actuals Report

RV Park - Fund 618

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

Fiscal Year 2025			Fiscal Year 2026					
Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
450,000	484,640	108%	450,000	215,850	48%	454,850	101%	4,850
7,000	30,627	438%	17,500	7,729	44%	17,529	100%	29
15,000	12,391	83%	11,000	9,606	87%	21,906	199%	10,906
8,000	12,072	151%	8,000	6,173	77%	12,500	156%	4,500
5,000	6,978	140%	5,000	5,623	112%	7,923	158%	2,923
2,500	2,797	112%	1,500	3,153	210%	4,063	271%	2,563
1,500	1,060	71%	800	1,004	126%	1,186	148%	386
489,000	550,566	113%	493,800	249,138	50%	519,957	105%	26,157

REQUIREMENTS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
159,210	150,138	94%	172,715	60,049	35%	164,309	95%	8,406
344,054	207,824	60%	355,503	152,153	43%	358,190	101%	(2,687)
223,600	223,299	100%	56,100	-	0%	56,100	100%	-
726,864	581,262	80%	584,318	212,202	36%	578,599	99%	5,719

TRANSFERS

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
160,000	160,000	100%	160,000	66,667	42%	160,000	100%	-
20,000	20,000	100%	20,000	8,333	42%	20,000	100%	-
(122,142)	(122,142)	100%	(221,600)	(92,333)	42%	(221,600)	100%	-
57,858	57,858	100%	(41,600)	(17,333)	42%	(41,600)	100%	-

FUND BALANCE

Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
312,766	312,766	100%	199,000	339,929	171%	339,929	171%	140,929
(237,864)	(30,695)		(90,518)	36,937		(58,642)		31,876
57,858	57,858		(41,600)	(17,333)		(41,600)		-
\$ 132,760	\$ 339,929	256%	\$ 66,882	\$ 359,532	538%	\$ 239,687	358%	\$172,805



Budget to Actuals Report

RV Park Reserve - Fund 619

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

Fiscal Year 2025			Fiscal Year 2026					
Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
45,000	60,431	134%	58,000	29,442	51%	59,700	103%	1,700
45,000	60,431	134%	58,000	29,442	51%	59,700	103%	1,700

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Materials and Services	100,000	-	0%	100,000	10,077	10%	100,000	100%	-
Capital Outlay	70,000	-	0%	70,000	-	0%	70,000	100%	-
TOTAL REQUIREMENTS	170,000	-	0%	170,000	10,077	6%	170,000	100%	-

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfer In - RV Park Ops	122,142	122,142	100%	221,600	92,333	42%	221,600	100%	-
TOTAL TRANSFERS	122,142	122,142	100%	221,600	92,333	42%	221,600	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	1,521,389	1,521,389	100%	1,530,000	1,703,962	111%	1,703,962	111%	173,962
Resources over Requirements	(125,000)	60,431		(112,000)	19,365		(110,300)		1,700
Net Transfers - In (Out)	122,142	122,142		221,600	92,333		221,600		-
TOTAL FUND BALANCE	\$ 1,518,531	\$ 1,703,962	112%	\$ 1,639,600	\$ 1,815,660	111%	\$ 1,815,262	111%	\$175,662

A Capital Outlay appropriations are a placeholder.



Budget to Actuals Report

Risk Management - Fund 670

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Workers' Compensation	1,116,950	1,172,530	105%	1,111,329	480,798	43%	1,111,329	100%	-
General Liability	943,414	943,414	100%	941,127	392,136	42%	941,127	100%	- A
Property Damage	419,983	419,983	100%	430,181	179,242	42%	430,181	100%	-
Unemployment	362,214	345,948	96%	364,469	322,401	88%	364,469	100%	- B
Vehicle	250,030	250,030	100%	245,300	102,208	42%	245,300	100%	-
Interest on Investments	254,000	284,190	112%	219,000	118,490	54%	248,900	114%	29,900
Skid Car Training	30,000	46,926	156%	45,000	14,432	32%	45,000	100%	-
Claims Reimbursement	20,000	77,121	386%	40,000	6,711	17%	40,000	100%	-
Process Fee- Events/ Parades	2,000	1,705	85%	3,000	385	13%	3,000	100%	-
Miscellaneous	200	88,568	999%	2,000	-	0%	2,000	100%	-
TOTAL RESOURCES	3,398,791	3,630,416	107%	3,401,406	1,616,804	48%	3,431,306	101%	29,900

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Workers' Compensation	2,000,000	2,093,352	105%	2,000,000	1,022,442	51%	2,000,000	100%	-
General Liability	1,500,000	752,821	50%	1,880,000	379,329	20%	1,880,000	100%	-
Insurance Administration	831,187	807,561	97%	1,025,110	327,816	32%	1,021,281	100%	3,829
Vehicle	700,000	242,431	35%	800,000	134,905	17%	800,000	100%	-
Property Damage	400,255	386,590	97%	600,260	467,745	78%	600,260	100%	-
Unemployment	200,000	75,887	38%	250,000	53,339	21%	250,000	100%	-
TOTAL REQUIREMENTS	5,631,442	4,358,642	77%	6,555,370	2,385,575	36%	6,551,541	100%	3,829

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers Out - Vehicle Replacement	(4,500)	(4,500)	100%	(4,800)	(2,000)	42%	(4,800)	100%	-
TOTAL TRANSFERS	(4,500)	(4,500)	100%	(4,800)	(2,000)	42%	(4,800)	100%	-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	8,168,164	8,168,164	100%	9,000,000	7,435,437	83%	7,435,437	83%	(1,564,563)
Resources over Requirements	(2,232,651)	(728,226)		(3,153,964)	(768,771)		(3,120,235)		33,729
Net Transfers - In (Out)	(4,500)	(4,500)		(4,800)	(2,000)		(4,800)		-
TOTAL FUND BALANCE	\$ 5,931,013	\$ 7,435,437	125%	\$ 5,841,236	\$ 6,664,667	114%	\$ 4,310,402	74%	(\$1,530,834)

A Includes reimbursement from State for higher general liability insurance related to aid and assist.

B Unemployment collected on first \$25K of employee's salary in fiscal year.



Budget to Actuals Report

Health Benefits - Fund 675

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Internal Premium Charges	35,507,169	34,073,222	96%	35,820,000	13,595,972	38%	35,820,000	100%	- A
COIC Premiums	3,091,915	3,218,586	104%	3,122,834	1,143,152	37%	3,122,834	100%	-
Employee Co-Pay	1,556,257	1,552,278	100%	1,556,257	644,502	41%	1,556,257	100%	-
Retiree / COBRA Premiums	1,061,802	1,141,704	108%	1,268,401	144,908	11%	1,268,401	100%	-
Claims Reimbursement & Other	800,000	1,881,666	235%	800,000	7,305	1%	800,000	100%	- B
Prescription Rebates	626,446	1,180,698	188%	666,008	-	0%	666,008	100%	-
Interest on Investments	211,200	307,732	146%	242,000	227,667	94%	435,700	180%	193,700
TOTAL RESOURCES	42,854,789	43,355,886	101%	43,475,500	15,763,507	36%	43,669,200	100%	193,700

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Health Benefits	32,172,026	29,641,211	92%	35,790,482	8,926,174	25%	35,790,482	100%	-
Deschutes On-Site Pharmacy	4,942,177	4,097,283	83%	5,108,296	1,327,971	26%	5,108,296	100%	-
Deschutes On-Site Clinic	1,600,661	1,332,311	83%	1,466,802	450,173	31%	1,466,802	100%	-
Wellness	104,230	39,199	38%	44,965	10,505	23%	44,965	100%	-
TOTAL REQUIREMENTS	38,819,094	35,110,004	90%	42,410,545	10,714,823	25%	42,410,545	100%	-
TOTAL	-	-		-	-		-		-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	3,859,732	3,859,732	100%	7,500,000	12,105,614	161%	12,105,614	161%	4,605,614
Resources over Requirements	4,035,695	8,245,882		1,064,955	5,048,683		1,258,655		193,700
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 7,895,427	\$ 12,105,614	153%	\$ 8,564,955	\$ 17,154,297	200%	\$ 13,364,269	156%	\$ 4,799,314 C

A Reflects a 1% increase to departments.

B Budget estimate is based on claims which are difficult to predict.

C Deschutes County Administrative Policy No. F-13 sets forth the appropriate level of reserves. The reserve is comprised of two parts: 1) Claims Reserve at 1.5 times the valuation amount, and 2) Contingency Reserve at 150% of the value of the Claims Reserve. The level of reserve is set at \$8 million (\$3.2 million claim reserve and \$4.8 million contingency reserve requirements). The reserve requirement amount should be compared to the Total Fund Balance amount in this report.



Budget to Actuals Report

911 - Fund 705 and 710

FY26 YTD November 30, 2025 (unaudited)

12/17/2025 Item #30.

41.7%
Year Complete

RESOURCES

	Fiscal Year 2025			Fiscal Year 2026					
	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Property Taxes - Current Yr	11,556,000	11,532,626	100%	12,020,000	11,027,923	92%	12,068,000	100%	48,000 A
Telephone User Tax	1,800,500	1,934,091	107%	1,800,500	486,110	27%	1,800,500	100%	- B
Interest on Investments	426,000	601,311	141%	468,000	239,921	51%	480,400	103%	12,400
Police RMS User Fees	255,000	274,257	108%	274,200	-	0%	274,200	100%	- C
Contract Payments	179,300	184,671	103%	185,600	31,407	17%	185,600	100%	-
User Fee	148,600	157,106	106%	157,000	6,500	4%	157,000	100%	-
Data Network Reimbursement	106,500	119,919	113%	122,300	-	0%	122,300	100%	-
Property Taxes - Prior Yr	90,000	123,969	138%	95,000	62,559	66%	95,000	100%	-
State Reimbursement	93,000	101,948	110%	80,000	33,000	41%	80,000	100%	- D
Property Taxes - Jefferson Co.	42,500	39,803	94%	42,500	36,435	86%	42,500	100%	-
Miscellaneous	36,500	42,421	116%	36,000	8,652	24%	36,000	100%	-
TOTAL RESOURCES	14,733,900	15,112,121	103%	15,281,100	11,932,506	78%	15,341,500	100%	60,400

REQUIREMENTS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Personnel Services	10,237,093	9,569,368	93%	11,064,394	3,965,126	36%	10,342,286	93%	722,108 E
Materials and Services	4,267,026	3,221,390	75%	4,437,521	1,502,515	34%	4,437,521	100%	-
Capital Outlay	2,750,500	1,543,333	56%	1,880,000	239,476	13%	1,880,000	100%	-
TOTAL REQUIREMENTS	17,254,619	14,334,091	83%	17,381,915	5,707,117	33%	16,659,807	96%	722,108

TRANSFERS

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Transfers In	515,000	515,000	100%	630,000	-	0%	630,000	100%	-
Transfers Out	(515,000)	(515,000)	100%	(630,000)	-	0%	(630,000)	100%	-
TOTAL TRANSFERS	-	-		-	-		-		-

FUND BALANCE

	Budget	Actuals	%	Budget	Actuals	%	Projection	%	\$ Variance
Beginning Fund Balance	14,371,465	14,371,465	100%	12,914,000	15,149,495	117%	15,149,495	117%	2,235,495
Resources over Requirements	(2,520,719)	778,030		(2,100,815)	6,225,389		(1,318,307)		782,508
Net Transfers - In (Out)	-	-		-	-		-		-
TOTAL FUND BALANCE	\$ 11,850,746	\$ 15,149,495	128%	\$ 10,813,185	\$ 21,374,884	198%	\$ 13,831,188	128%	\$ 3,018,003

A Current Year taxes received primarily in November, February, and May; actual FY 2026 TAV is 4.90% over FY 2025 vs. 4.58% budgeted.

B Telephone tax payments are received quarterly.

C Invoices are mailed in the Spring.

D State GIS reimbursements are received quarterly.

E Projected personnel savings estimated at 7.3% based on YTD actual vacancy rate.