



COMMUNITY DEVELOPMENT

DESCHUTES COUNTY PLANNING COMMISSION

5:30 PM, THURSDAY, SEPTEMBER 23, 2021

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

(541) 388-6575 | www.deschutes.org

AGENDA

MEETING FORMAT

The Planning Commission will conduct this meeting in person, electronically and by phone.

Members of the public may view the Planning Commission meeting in real time via the Public Meeting Portal at www.deschutes.org/meetings.

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. To login to the electronic meeting online using your computer, copy this link:

<https://us02web.zoom.us/j/84163550544?pwd=VngvdU16aWZvR3pINlpmFp0Um9TQT09>

Passcode: 898315

Using this option may require you to download the Zoom app to your device.

Members of the public can access the meeting via telephone, dial: 1-312-626-6799. When prompted, enter the following Webinar ID: 841 6355 0544 and Passcode: 898315. Written comments can also be provided for the public comment section to planning@deschutes.org by 5:00 p.m. on September 23. They will be entered into the record.

I. CALL TO ORDER

II. APPROVAL OF MINUTES - September 9, 2021

III. PUBLIC COMMENT

IV. ACTION ITEMS

- [1.](#) Update on 2020-2040 Trans Sys Plan (*Peter Russell, Senior Transportation Planner*)
- [2.](#) Update on TGM Grant for Tumalo, rural trails by Sisters (*Peter Russell, Senior Transportation Planner*)
- [3.](#) DLCD 2021-2023 Technical Assistance Grant Application Update (*Tarik Rawlings, Associate Planner*)

V. PLANNING COMMISSION AND STAFF COMMENTS

VI. ADJOURN



Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 617-4747.



MEMORANDUM

DATE: September 15, 2021

TO: Planning Commission

FROM: Peter Russell, Senior Transportation Planner

RE: September 23 update on 2020-2040 Transportation System Plan (TSP)

The Road Department, with the assistance of the Community Development Department (CDD), has initiated an update of the 2010-2030 Deschutes County Transportation System Plan (TSP). The new TSP will cover the years 2020-2040. The TSP focuses on County arterials and collectors as well as bicycles, pedestrians, transit, and other modes. The draft 2020-2040 TSP will include work sessions and public hearings before the Planning Commission (PC) and the Board of County Commissioners (Board). Adoption is slated for early to mid-2022.

I. BACKGROUND

The County selected Kittelson & Associates Inc. (KAI) as the consultant for the 2020-2040 TSP. To date, KAI and County staff from the Road Department and Planning Division have met with Oregon Department of Transportation (ODOT) and staff from other local jurisdictions. KAI and County staff are also reviewing a proposal from the County Bicycle and Pedestrian Advisory Committee (BPAC) on future road improvements and connectors. Additionally, KAI and the County held an online presentation from April 27 to May 14, including an online public meeting on May 4, to solicit public comment. The online presentation also included technical memos on plans and policy reviews, goals and objectives, and needs analysis of existing and future conditions.

The materials and future meetings can be found at the following link:
[Deschutes County TSP Update \(kaproject.com\)](https://www.kaproject.com/Deschutes%20County%20TSP%20Update)

II. WORK IN PROCESS

KAI is conducting a solutions analysis to document projects needed to support the County's growth during the next 20 years. KAI is focusing on County arterials and collectors, as the TSP will defer to ODOT plans and projects for the State highway system. KAI will prepare planning-level cost estimates for each project to understand the financial needs to support the transportation network.

(In a complementary task, KAI is also reviewing the County's transportation system development charge (SDC) methodology and costs.)

KAI and County staff will schedule an Agency Coordination meeting to review the draft project list. Subsequently, there will be an Open House for the public to review and comment. Due to the continuing pandemic, the Open House will be held online. KAI and County staff will review financial projections for the next 20 years and how that forecast relates to the draft project list. Finally, KAI and County staff will review the existing Road Moratorium, i.e., a prohibition of adding roads into the system of County-maintained roads. The Board enacted the moratorium in 2006 and updated it in 2009 in response to loss of timber revenues and changes in gas tax revenues.¹²

III. TENTATIVE ADDITIONAL PC MEETINGS

The Board of County Commissioners (BOCC) at its June 2, 2021, work session selected the PC to act as the Public Advisory Committee (PAC) for the TSP update. KAI and County staff will thus return to the PC at key portions of the TSP process. A general timeline is provided below with approximate dates:

- October 28 to review the draft Solutions, which includes the draft project list
- February 24, 2022, to review the draft TSP
- March 10, 2022, for a work session prior to formal adoption
- March 24, 2022, for first evidentiary hearing for the PC's recommendation to the BOCC

IV. INTENDED OUTCOMES

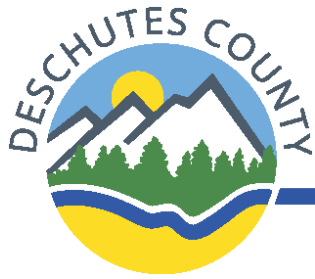
The process to prepare the 2020-2040 TSP will result in a list of prioritized projects, updated goals and policies, changes to functional classifications of selected County roads, revisions to the bicycle and pedestrian section of the TSP, and transit stops in the unincorporated communities, among the major elements.

V. CONCLUSION

KAI or staff is prepared to answer any questions.

¹ BOCC Res. 2006-049

² BOCC Res. 2009-118



MEMORANDUM

DATE: September 15, 2021

TO: Planning Commission

FROM: Peter Russell, Senior Transportation Planner

RE: September 23 update on Transportation Growth Management (TGM) grant for 1) Tumalo Community Plan update; 2) rural trails for Sisters Country

The TGM Program is a joint planning grant program run by the Oregon Department of Transportation (ODOT) and Department of Land Conservation and Development (DLCD). Deschutes County in summer 2020 applied for a grant to 1) Update the Tumalo Community Plan (TCP) and 2) implement the rural trails portion of the Sisters Country Vision Action Plan (SCVAP). TGM awarded the TGM grant to Deschutes County in September 2020.

I. BACKGROUND

ODOT Region 4 (which covers Central Oregon from the Columbia to the California border) reviewed the County's proposed Scope of Work (SOW) for the project. The SOW describes the tasks, project deliverables, and proposed timeline. After a series of reviews and comments between Region 4, DLCD, and the TGM program staff in Salem, the County and ODOT agreed on a SOW.

In the next step of the TGM process, ODOT then identified a potential consultant from the TGM program's pool of pre-approved firms. The County agreed with the firm selected. That firm in turn reviewed the SOW and proposed changes. ODOT Region 4 and the County have agreed to the modifications proposed by the consultant. The consultant-revised SOW is now under review in Salem. Region 4 staff and the County are hoping for a Notice to Proceed in October or November of this year.

II. OBJECTIVES OF THE TGM GRANT

The TGM has two broad objectives: 1) Update the 2010-2030 Tumalo Community Plan (TCP) and 2) implement the rural trails portion of the Sisters Country Vision Action Plan

Tumalo Community Plan Update

The grant will focus specifically on the bicycle, pedestrian, and transit components of the plan. This may also trigger amendments to portions of the Bike/Pedestrian (Section 5.5) of the Deschutes County TSP. The amendments will include either text, goals and policies, and mapping. The amendments will specify goals and policies to benefit bicyclists, pedestrians, and transit riders.

Implementation of the Livable Strategy 4 (Expanded Trail System) of the Sisters Country Vision Action Plan

Sisters Country is an area defined by the attendance boundary of the Sisters School District. Deschutes County was a participant in the Sisters Country Visioning and the resulting implementation plan. This portion of the TGM grant will focus on the rural areas outside of Sisters and identify general corridors for trails to connect Sisters Country and the City of Sisters. The intent is to map generalized corridors while recognizing any locations on Deschutes National Forest lands are beyond County jurisdiction and likely will require further environmental work. The project will not complete any environmental work.

III. COMMON ELEMENTS TO BOTH TASKS

The TCP Update and the Sisters Country rural trails will both have advisory committees; feature online open houses; project webpage; technical memos; list of prioritized projects; and proposed amendments to the TSP, which will either be incorporated into the current TSP Update or be amended into the TSP if the update concludes prior to the TGM process.

The projects are expected to take 12-18 months to complete and they will be done in parallel rather than sequential.

IV. CONCLUSION

Staff is prepared to answer any questions.



COMMUNITY DEVELOPMENT

MEMORANDUM

TO: Deschutes County Planning Commission

FROM: Peter Gutowsky, AICP, Planning Manager
Tarik Rawlings, Associate Planner

DATE: September 16, 2021

SUBJECT: Department of Land Conservation and Development / Technical Assistance Grant

The purpose of this memorandum is to provide an update to the Planning Commission regarding the status of a Department of Land Conservation and Development (DLCD) Technical Assistance (TA) grant application. DLCD's TA grants are competitive awards to local communities that fund projects to update a comprehensive plan, local land use ordinances, or other planning compliance projects. The grants must align with the priorities provided in the DLCD Grants Allocation Plan.¹ In 2019, the Community Development Department (CDD) received a TA grant to incorporate Wildfire Mitigation Advisory Committee (WMAC) recommendations into the Comprehensive Plan and development code; and begin updating Goal 5 wildlife habitat inventories. The grant was closed out at the end of May. Both projects remain ongoing.

On September 27, CDD will seek approval from the Board of County Commissioners (Board) to submit a TA Grant application related to the Comprehensive Plan Update and Terrebonne Community Plan.² The deadline for submittal is October 1. If awarded, the grant duration is expected to be from January 2022 to June 2023.

I. Background

On August 11, 2021 CDD staff presented a Planning Division Work Plan Update to the Board.³ Based on high priority and ongoing long range planning projects, staff indicated that the Comprehensive Plan Update would likely be delayed until the spring of 2022. One benefit of the delay, however, is the opportunity to apply for a DLCD TA Grant to leverage additional resources, supplementing the County's financial and in-kind contributions to update the Comprehensive Plan, *Deschutes 2040*. The grant would

¹ https://www.oregon.gov/lcd/CPU/Documents/2021-23_Grants_Allocation_Plan.pdf

² Administrative Policy No. GA-20. The Department Director must inform the County Administrator and receive approval from the Board to proceed with any proposed grant application.

³ <https://mccmeetings.blob.core.usgovcloudapi.net/deschutes-pubu/MEET-Packet-9cad3580ace1416c92b379b56e4cb10e.pdf>. See Action Item #6.

also provide financial resources to initiate an update to the Terrebonne Community Plan.⁴ During this meeting, the Board agreed and, as a result, staff began the application process.

II. DLCD TA Grant Contributions and Tasks

Table 1 summarizes the grant request and County match (in-kind and direct).

Table 1 – Grant Contributions

Project	TA Grant Request	County Match	Total Budget
Comprehensive Plan Update	\$50,000	\$150,000 (direct) \$100,000 (in-kind)	\$300,000
Terrebonne Community Plan Update	\$50,000	\$100,000 (in-kind)	\$150,000
Total	\$100,000	\$350,000	\$450,000

Comprehensive Plan Update

Over the last ten years, the Comprehensive Plan has been amended in a piecemeal manner with various applicant- and staff-initiated legislative amendments. Although many of the goals and policies of the current Plan still hold value, the fundamental data, trends, and land use issues are becoming outdated. The updated Plan, which serves as the guiding document for land use in Deschutes County, needs to incorporate community input to craft new goals and policies regarding agriculture, forestry, housing, recreation, natural resources, natural hazards, economic development, and transportation. An updated community vision will carefully discuss and balance these values.

A TA grant will complement Deschutes County's direct and in-kind resources to update the Comprehensive Plan, a multi-year process that will span beyond the grant timeline. It will contribute to a community engagement plan, revised population and community profile based on US Census 2020 data, an extensive review of current conditions, and existing goals and policies focusing on agricultural lands, forest lands, economic development, natural hazards, natural resources, public facilities, transportation, and rural housing. While legislative amendments are not expected until FY 2024-2025, the community conversations that will occur with the assistance of a consultant will ensure that Deschutes County's Comprehensive Plan provides a land use policy framework to address growth and development into 2040.

Terrebonne Community Plan Update

Over the past several years, Deschutes County has observed an increased interest in economic development opportunities in the Terrebonne community. The interest is evident through the popularity of nearby Smith Rock State Park, one of the seven wonders of Oregon, the increased number of commercial land use proposals within Terrebonne's commercial zoning districts, the Terrebonne Wastewater Feasibility Study, and the U.S. 97 Terrebonne/Lower Bridge Way improvements designed and funded for construction in 2023-2024. As the community of Terrebonne continues to grow and attract

⁴ The Terrebonne Community Plan is recognized in the Comprehensive Plan, Chapter 4, Urban Growth Management, Section 4.9. https://www.deschutes.org/sites/default/files/fileattachments/community_development/page/11797/terrebonne_community_plan.pdf

more diverse populations, Deschutes County has a responsibility and commitment to provide for the needs of these populations based on their own feedback concerning needs, desires, challenges, and opportunities.

A TA grant will enable the County to update the Terrebonne Community Plan's current conditions, vision, goals and policies. It also will build upon the efforts undertaken related to the Terrebonne Sewer Feasibility Study. In coordination with the County Environmental Soils Division, County Road Department, City of Redmond Public Works, and consultant engineers, the County will coordinate with the community to identify a preferred sewer alternative, and research options for creating a Sanitary District. Staff anticipates legislative amendments for the Terrebonne Community Plan to be initiated in the winter of 2023.

III. Next Steps

As noted above, staff will present the TA grant application to the Board on September 27, 2021 to seek approval for submittal.