

**DESCHUTES COUNTY AND CITIES OF BEND, LA PINE, REDMOND, AND SISTERS
COORDINATED HOUSELESS RESPONSE OFFICE (CHRO)**

Board Meeting Minutes

10:00 a.m. to 11:30 p.m. on Thursday, November 7, 2024

Deschutes Services Building DeArmond Room, 1300 NW Wall St., Bend, OR

CHRO Board Members Attendance: Chair Patti Adair (Deschutes County Commissioner), Vice-chair Megan Perkins (City of Bend Mayor Pro Tem), Councilor Andrea Blum (City of Sisters Councilor), Councilor Cat Zwicker (City of Redmond Councilor), and Proxy to Mayor Dan Richer, La Pine City Manager Geoffrey Wullschlager

1. Call to Order at 10:03 a.m.

2. Approval of Minutes from the September 19, 2024, CHRO Board Meeting

Motion: Councilor Andrea Blum

Second: Councilor Cat Zwicker

Votes: All Yes

3. Review of CHRO Financials

Motion: Councilor Andrea Blum

Second: Geoff Wullschlager

Votes: All Yes

4. Public Comment

None

5. CHRO Evolution Discussion Guided by Tammy Baney and Erik Nelson with COIC

Presentation by the Central Oregon Intergovernmental Council (COIC), Executive Director Tammy Baney and Housing Specialist, Erik Nelson.

Slides included: CHRO Background; HB4123 Changes; Aligning Efforts within Central Oregon; Housing Continuum Definition; Aligning Central Oregon's Housing Continuum; Continuing CHRO Work and Momentum; CHRO as a Subcommittee; and Timeline.

The Board asked clarifying questions about specific projects listed on the timeline slide, which was intended to illustrate that the CHRO Board projects momentum will continue. None-the-less, in response to a funding question about the Dean Swift project, City of Bend's Senior Program Manager – Houselessness Solutions, Amy Fraley who is managing the City of Bend's CHRO pass through funding, revealed that the \$131,500 from the CHRO budget will be returned since it is no longer needed. The Bend City Council allocated the City's American Rescue Plan Act funding instead.

Discussion ensued regarding the structure of the CHRO with clarifying questions regarding how the CHRO would align with the RHC, decision making powers, where MAC group and Governor's EO funding fits, which entity is awarded future State funds, CHRO sustainability as a decision-making body if no future incoming sustainable funding, and the value and power of the CHRO voice and advocacy work.

The Board expressed concern about the gap between the CHRO and RHC in terms of its maturity as a body with the CHRO on its second year of operations and the RHC in the start-up and development phase. Ms. Baney shared that the RHC launch was paused to allow the CHRO to be established.

Concern was also stated about the CHRO Board's level of engagement with projects. The Board feared they would not have the same engagement experience as a member of the RHC. Ms. Baney spoke about the power the CHRO Board would have as a member of the RHC to create it as it needs to be. Additionally, the same support system will be intact to realize the same successes achieved by the CHRO today.

Discussion arose about possibly waiting another year or even after the 5yr commitment between Deschutes County and the Cities. Mr. Nelson proposed that now is the opportune time for the CHRO Board to create a RHC subcommittee versus a year from now, the CHRO would be joining an existing structure versus creating it today. Councilor Zwicker added that now would be our opportunity to create at the ground level.

The Board then shared that they do see value in breaking down siloes, aligning, and coordinating regionally but expressed their desire to continue to be at the same urgent, and action/task-oriented pace they are in today.

Ideas were shared with one being about possibly forming a transition team to better understand the different dynamics and another to share more about the different groups such as the HLC, MAC, RHC, China Hat Project, etc., their roles, authorities, projects, etc. Ex-officio Board Member Eliza Wilson concurred and shared that, like the RHC and CHRO, the HLC and MAC met twice to determine how to also align their efforts.

Chair Adair spoke on the importance of funding accountability tied-in with accomplishments and the need for the impact of our action to show up in solutions and outcomes. She shared lessons learned of awarding funding in the past, but the results were not as impactful as she had desired or expected.

Councilor Zwicker requested that the CHRO team adjust the framework presentation and bring back to the next CHRO Board meeting.

6. Updates on Outdoor Living Spaces Projects

Chair Adair asked about the \$662,000 needed for Juniper Ridge and if a specific amount was requested. Ms. Fraley said there hasn't been an official request yet, but that information will be sent ahead of November 18. When asked about Oasis Village and if those funds came from the MAC Group, Redmond City Manager Keith Witcosky said it is from Governor funding to add more pods. Chair Adair asked about funding for the 45 acres and Mr. Witcosky replied that the next managed camp meeting is December 4 to determine operational expenses. Redmond Mayor Fitch sent a letter to the Governor for resources, and they hope to have more information in early 2025.

Chair Adair requested to include the \$131,500 credit from the City of Bend in the CHRO quarterly updates. Finally, Chair Adair mentioned that Dean Swift could open by the end of the year.

7. Joint County and Redmond 45-Acre Project Update by Chair Adair and Councilor Zwicker

There was not much to share until the next CHRO Board Meeting. Chair Adair hopes our community can come in to establish a direction for future use, beyond shelter. The goal is to set it up in a way that people move in, then it can be incorporated into Redmond. Councilor Zwicker added that it could turn into an RV or temporary camp spot in the future. The goal is to try to make it safe and inviting.

8. \$8k Funding Request for Point-In-Time Count Event in January 2025 by Eliza Wilson, HLC Board Chair

Ms. Wilson presented to the CHRO Board that the Point-In-Time Count is a responsibility of the HLC, and HUD funds are not provided to do this. It's important to have accurate numbers for both the providers and the cities. This data provides insights to help determine priorities and resources. The ask to help provide some incentives to those who complete the survey. Chair Adair asked if this was being done in Crook and Jefferson Counties and if someone was paying for those supplies. Ms. Wilson said yes. Councilor Perkins said if it provides better data that she was in full support. When asked how quickly data can be returned, Ms. Wilson explained it takes a couple of months to clean up the data and submit it before sharing with the community. Councilor Zwicker asked for a data systems update and Molly Heiss shared that the Director of Housing has stepped in to take over data and that the majority of this work is de-duplicating entries. NeighborImpact purchased Tableau software to help with this.

Motion: Councilor Andrea Blum

Second: Geoff Wullschlager

Votes: All Yes

9. Oasis Village – Lessons Learned by Josie Anders-Mize, Executive Director

Josie Anders-Mize shared lessons learned in applying for CDBG HUD dollars. Through the City of Redmond, they applied for \$110,560 to pave walkways between cabins, pave fire lane and parking spaces, and extend fence along 126. They worked with Linda Cline

with the City of Redmond, and during the environmental review, HUD didn't like proximity to Highway 126, as it posed an auditory hazard. They worked with an environmental engineer to mitigate sound. They did not leave money on the table; they did have to pivot and reallocate funds due to this mitigation. They also did this to ensure they can receive HUD funding in the future.

Chair Adair asked if the berm changed anything. Ms. Anders-Mize said they aren't sure as they haven't done the study yet. It has helped with safety though. Five more cabins will be done at the end of the month.

10. Other Items

The next CHRO Board Meeting will be held Thursday, December 19, 2024. The second November meeting will be canceled.

A member of the public, Jessica Gamble asked a question of Ms. Wilson and CHRO Ex-officio Board Member Molly Heiss about the PIT Count. Ms. Gamble asked if it is possible to offer the survey online or over the phone. Ms. Wilson responded that they used the CES hotline and will do that again this year. There is no online survey because HUD doesn't allow it.

Adjourned at 11:32 a.m.

DESCHUTES COUNTY - ADOPTED BUDGET LEVEL
FISCAL YEAR 2026

12/13/2024

FUND 205 - Joint Houselessness Task Force

OBJECT - DESCRIPTION -----	FY 2023 ACTUALS -----	FY 2024 ACTUALS -----	FY 2025 ADJ BUDGET -----	YTD END OF DEC '25 -----	FY 2026 ADOPTED -----	\$ BDGT CHG FR FY 2025 -----	% BDGT CHG FR FY 2025 -----
* Resources							
301000 - BEG NET WORKING CAPITAL	0	13,337	0	36,679	0	0	0.00
334012 - State Grant	192,705	100,542	730,000	706,753	0	-730,000	-100.00
343013 - Other Revenue - Misc	10,633	37,772	2,000	0	0	-2,000	-100.00
361011 - Interest-Pooled Investments	13,337	23,341	20,000	11,152	0	-20,000	-100.00
* Total - Resources	----- 216,676	----- 174,993	----- 752,000	----- 754,583	----- 0	----- (752,000)	----- (100.00)

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* Personnel Services							
410101 - Regular Employees	125,566	70,479	80,285	0	0	-80,285	-100.00
410201 - Extra Help (Temp Employee)	0	442	0	188	0	0	0.00
410301 - Overtime	2,366	6,901	4,000	0	0	-4,000	-100.00
410401 - Time Management	11,841	1,769	0	0	0	0	0.00
420101 - Health-Dental Ins (ISF)	19,010	21,240	27,393	0	0	-27,393	-100.00
420201 - PERS Employee-Employer	11,068	17,713	5,882	0	0	-5,882	-100.00
420202 - PERS - Fund 575 for D-S	960	1,165	1,916	0	0	-1,916	-100.00
420301 - FICA	11,127	5,820	16,360	14	0	-16,360	-100.00
420401 - Workers' Comp Insurance	157	42	118	0	0	-118	-100.00
420501 - Unemployment Insurance	487	268	570	2	0	-570	-100.00
420601 - Life-Long Term Disability	353	278	782	0	0	-782	-100.00
420801 - Paid Leave Oregon	383	306	825	1	0	-825	-100.00
* Total - Personnel Services	----- 183,317	----- 126,425	----- 138,131	----- 206	----- 0	----- (138,131)	----- (100.00)
* Material & Services							
430620 - ISF Facilities	0	714	785	327	0	-785	-100.00
430625 - ISF Administration	0	2,981	4,327	1,803	0	-4,327	-100.00
430628 - ISF BOCC	0	717	1,669	695	0	-1,669	-100.00
430630 - ISF Finance	0	4,400	5,408	2,253	0	-5,408	-100.00
430631 - ISF Finance-HR Proj Reserve	0	80	0	0	0	0	0.00
430650 - ISF Human Resources	0	2,903	3,360	1,400	0	-3,360	-100.00
450091 - Recruitment	10,812	0	0	0	0	0	0.00
450094 - Program Expense	1,796	1,186	350,000	0	0	-350,000	-100.00

DESCHUTES COUNTY - ADOPTED BUDGET LEVEL
FISCAL YEAR 2026

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* Material & Services							
450098 - Dept Employee Recognition	0	0	50	0	0	-50	-100.00
450820 - Travel-Accommodations	409	276	500	0	0	-500	-100.00
450850 - Travel-Ground Trans-Parking	54	17	50	0	0	-50	-100.00
450860 - Travel-Meals	29	102	150	0	0	-150	-100.00
450870 - Travel-Mileage Reimb	705	295	500	0	0	-500	-100.00
460320 - Meeting Suppl (Food etc.)	80	0	200	0	0	-200	-100.00
460610 - Computers & Peripherals	6,135	(1,781)	0	0	0	0	0.00
* Total - Material & Services	20,021	11,890	366,999	6,479	0	(366,999)	(100.00)
* 521851 - Reserve for Future Expenditu							
	0	0	246,870	0	0	-246,870	-100.00
* Total -	0	0	246,870	0	0	(246,870)	(100.00)
*** TOTAL FUND 205 RESOURCES							
	216,676	174,993	752,000	754,583	0	-752,000	-100.00
*** TOTAL FUND 205 REQUIREMENTS							
	203,338	138,314	752,000	6,684	0	-752,000	-100.00



Deschutes County and Cities of Bend, La Pine, Redmond, and Sisters Coordinated Houseless Response Office (CHRO)
December 19, 2024

CHRO Evolution

Eric King on behalf of Administrators

Deschutes County and the Cities of Bend, La Pine, Redmond, and Sisters



Proposal

- Refreshed CHRO structure under RHC & within the COIC (from Deschutes County)
 - convene as a public meeting
 - have an agenda created by its Board members
 - add updates from MAC and HLC
 - keep focus on Deschutes County initiatives & efforts
 - keep HB4123 budget & funding oversight with its Board members
 - convene before the full RHC meeting
 - turn CoC/HLC & CAA/NeighborImpact as voting members
 - evolve into a regional homelessness group no later than the end of the 5yr commitment/IGA between Deschutes County & the Cities of Bend, La Pine, Redmond, & Sisters or sooner if agreed upon
 - initial focus on initiatives & efforts within Deschutes County
 - all other Central Oregon partners invited, organically evolving into a regional homelessness group