



Minutes

DESCHUTES COUNTY PLANNING COMMISSION
DESCHUTES SERVICES CENTER
1300 NW WALL STREET, BEND, OREGON, 97703
JULY 13TH, 2023 – 5:30 P.M.

THIS MEETING WAS CONDUCTED IN PERSON, ELECTRONICALLY, AND BY PHONE. IT WAS AUDIO AND VIDEO RECORDED AND CAN BE ACCESSED AT THE DESCHUTES COUNTY MEETING PORTAL WEBSITE WWW.DESCHUTES.ORG/MEETINGS

I. Call to Order

Commissioner Cyrus called the meeting to order at 5:30 pm. Planning Commissioners present in-person: Toni Williams, Patrick Trowbridge, and Kelsey Kelley. Present via zoom: Susan Altman. Absent: Chair Jessica Kieras, Vice-chair Nathan Hovekamp.

Staff present: Peter Gutowsky – Community Development Department (CDD) Director, Will Groves – Planning Manager, Kyle Collins – Associate Planner.

II. Approval of Minutes – May 11 & June 8

- Commissioner Williams moves to approve minutes. Commissioner Altman seconded. Unanimous vote to approve.

III. Public Comment

- None

IV. Action Items

1. **Planning Commission Training (Peter Gutowsky, CDD Director, Will Groves, Planning Manager, Stephanie Marshall, County Legal Counsel)**
 - Staff provided an overview of Deschutes County Planning, Community Development Department websites and public record access, conflicts of interest, public meeting laws, and Measures 49 & 50.
2. **Text Amendment Work Session - Senate Bills (SBs) 391/644 and Rural Accessory Dwelling Units (Kyle Collins, Associate Planner)**
 - Kyle provided an overview on SB 391, basic eligibility criteria for rural ADU development, and criteria subject to local interpretation.

- Kyle reviewed agency and public comments.
- Previous Planning Commission action was reviewed and new or modified recommendations were solicited from the Planning Commissioners ahead of the BOCC public hearing scheduled for July 26th, 2023.

Motions:

Commissioner Williams moves to prohibited ADUs in designated goal 5 resource areas. Commissioner Altman seconded. Vote: 2 “no.” 3 “yes.” Motion Passes.

Commissioner Williams moves to prohibit ADUs in the West side Transect zone. Commissioner Altman Seconded. Vote: 2 “no.” 3 “yes.” Motion Passes.

Commissioner Williams moves to prohibit the primary residence from being used as an ADU. Commissioner Altman seconded. Vote: 1 Abstained. 4 “yes.”

Commissioner Williams moves to adopt amendments as discussed. Commissioner Altman seconded. Vote: 5 “yes.” Motion Passes.

V. Planning Commission and Staff Comments

- Peter welcomed the new commissioners to their role and thanked commissioners for their time this evening.
- Will shared an update on SB 1013 and HB 3197.
- Will gave an overview of upcoming Planning Commission calendar.
- Stephanie welcomed the new commissioners.
- Commissioner Williams welcomed the new commissioners and commended their work on a robust topic this evening.
- Commissioner Kelley thanked her fellow commissioners.
- Commissioner Altman thanked everyone for their work and discussions this evening.
- Commissioner Cyrus acknowledged the work of staff on the Mule Deer Inventory and inquired about the possibility of a formal stakeholder conversation on the topic.

VI. Adjourn

The meeting was adjourned at 8:25pm.

Respectfully submitted by,

Brooke Clark

All materials including (but not limited to) video, presentations, written material and submittals are subject to the County Retention Policy.