



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon
(541) 388-6570

FOR RECORDING STAMP ONLY

BOCC MEETING MINUTES

1:00 PM

MONDAY April 4, 2022

Barnes Sawyer Rooms
Live Streamed Video

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; David Doyle, County Counsel; and Sharon Keith, BOCC Executive Assistant (via Zoom conference call).

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings

CALL TO ORDER: Chair Adair called the meeting to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE

ACTION ITEMS:

1. PRESENTATION: Property Tax Exemption Programs under Consideration by the City of Bend

City of Bend staff Lynne McConnell, Housing Director and Allison Platt, Senior Planner presented an overview of the property tax exemption program in the City of Bend. Presentation is attached to the record.

2. Discussion of Extension of four (4) COVID19 limited duration positions for six months.

Health Services Program Manager Emily Horton presented the discussion noting the staffing needs and funding streams to cover the expenses of the positions. The Board expressed support for the Resolution to be submitted to an upcoming Consent Agenda.

3. Discussion: Update on Deschutes County Dark Skies Ordinance Review

Associate Planner Tarik Rawlings presented the discussion and consideration of updates relative to dark skies ordinance. Commissioner DeBone recommends community education to explain the benefit of dark skies verses using a code enforcement approach. Commissioner Chang agrees and would support immediate and ongoing educational efforts. Commissioner Adair suggested a bill board as a method of an educational campaign.

CHANG: Move approval to review the Dark Skies Ordinance during the County Comprehensive Plan Update process

DEBONE: Second

Discussion: Commissioner Chang offered to amend the motion to include the educational program. Community Development Department Director Peter Gutowsky reported staff will develop educational materials and use the forum of the comprehensive plan review will review and develop an educational program. Commissioner Chang would recommend we develop an educational program as soon as able and not having to wait for the comprehensive plan review. Commissioner Chang proposed to outsource the educational campaign. Nick Lelack suggested looking into grant application opportunities for dark skies organizations.

VOTE: CHANG: Yes

DEBONE: Yes

ADAIR: Chair vote yes. Motion Carried

Commissioner Chang commented on the possibility of a special projects grant and would encourage the cities to become involved. Commissioner DeBone supports developing a marketing campaign through a potential request for proposals process. Commissioners Adair and DeBone suggest this topic be an item on the upcoming joint meeting agendas with the cities in Deschutes County.

4. Consideration of Board Signature of Document No. 2022-345, a Notice of Intent to Award Contract for Banking Services

Finance Department Accounting Manager Jana Cain introduced the item noting there was a request for proposals for banking services. Five proposals were received. The County has worked with First Interstate Bank for years and the recommendation is to continue services with them.

DEBONE: Move approval of Document No. 2022-345

CHANG: Second

VOTE: DEBONE: Yes

CHANG: Yes

ADAIR: Chair votes yes. Motion Carried

5. Administration Staffing Request

County Administrator Nick Lelack and Deputy County Administrator Whitney Hale requested approval for a new strategic initiatives manager to carry out priority projects. Commissioner DeBone is supportive. The goal is initiate a recruitment and have a hire as soon as possible. Minor remodeling of the department would need to occur in order to house this person. If the person starts work before July 1st, a budget adjustment will need to be processed. Commissioner DeBone supports waiting to begin work until July 1 or later. The recruitment will be initiated for a start date of July 1, 2022.

DEBONE: Move approval to add an FTE for a strategic initiative manager starting July 1, 2022

CHANG: Second

VOTE: DEBONE: Yes
 CHANG: Yes
 ADAIR: Chair votes yes. Motion Carried

6. Service Partner Program Overview

Administrative Analyst Laura Skundrick presented the discussion. Sarah Hutson, Public Health Management Analyst, presented via Zoom explaining the department's role with the service partners. Ms. Skundrick reviewed the list of current service partners. Commissioner Chang would still like to see the possibility of adding to the list of service partners.

OTHER ITEMS:

- CDD Director Peter Gutowsky reported on the Planning Commission vacancy in the Sisters Country zone where this seat is open and noted there were two applicants. The Board supported conversations with both candidates. Mr. Gutowsky spoke on the membership of the Planning Commission representing the various areas of the county. Commissioner Chang recommended opening the recruitment back up to welcome more candidates. Commissioner Adair supports the extended recruitment.
 - Commissioner Chang toured the Rogue Retreat facility in Medford on Friday.
 - Commissioner Adair reported on a tour at the Bethlehem Inn, Redmond
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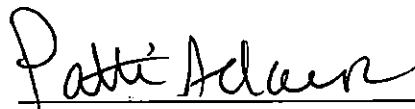
EXECUTIVE SESSION:

At the time of 3:58 p.m., the Board went into Executive Session under ORS 192.660 (2) (d) Labor Negotiations. The Board came out of Executive Session at 4:35 p.m.

ADJOURN

Being no further items to come before the Board, the meeting was adjourned at 4:35 p.m.

DATED this 20 Day of April 2022 for the Deschutes County Board of Commissioners.



PATTI ADAIR, CHAIR

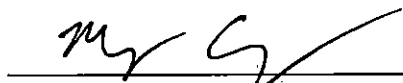


ANTHONY DEBONE, VICE CHAIR

ATTEST:



RECORDING SECRETARY



PHIL CHANG, COMMISSIONER