



## BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon  
(541) 388-6570

FOR RECORDING STAMP ONLY

# BOCC MEETING MINUTES

9:00 AM

Wednesday, December 15, 2021

BARNES & SAWYER ROOMS  
VIRTUAL MEETING PLATFORM

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; Dave Doyle, County Legal Counsel; and Sharon Keith, Board Executive Assistant (via Zoom conference call)

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website [www.deschutes.org/meetings](http://www.deschutes.org/meetings)

**CALL TO ORDER:** Chair DeBone called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**CITIZEN INPUT:** Commissioner DeBone noted Citizen Input is provided for any item that is not on the scheduled agenda.

Commissioner DeBone acknowledged a voice mail received through the Citizen Input line regarding support for the Terrebonne sewer effort.

Commissioner Chang stated many citizens are interested in providing comment on Agenda Item #25 and that the media has told citizens our meeting starts at 1:30pm

and can provide comment. Commissioner DeBone reminded Commissioner Chang that the public meeting process for Citizen Input is designed to allow comments on topics that are not listed on the scheduled and posted agenda. Since Item #25 is not a public hearing, there is no public testimony for that item however citizens can submit written comments to the Board. Item #25 is planned at this time for discussion between the Commissioners and staff.

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**CONSENT AGENDA: Before the Board was consideration of the Consent Agenda.**

ADAIR: Move approval of Consent Agenda  
CHANG: Second

VOTE: ADAIR: Yes  
CHANG: Yes  
DEBONE: Chair votes yes. Motion Carried

1. Consideration of Board Signature of Resolution No. 2021-083, Increasing 3.0 Limited Duration FTE within the Health Services Fund and the 2021-2022 Deschutes County Budget.
2. Consideration of Board Signature on letter extending appointment of Iman Simmons for service on the Deschutes County Statewide Transportation Improvement Fund Advisory Committee
3. Consideration of Board Signature on letter extending appointment of Andrew Davis for service on the Deschutes County Statewide Transportation Improvement Fund Advisory Committee
4. Consideration of Board Signature on letter extending appointment of Kelsey Rook for service on the Deschutes County Statewide Transportation Improvement Fund Advisory Committee
5. Consideration of Board Signature on letter extending appointment of Dan Youmans for service on the Deschutes County Statewide Transportation Improvement Fund Advisory Committee

6. Consideration of Board Signature on letter extending appointment of Jamie Donahue for service on the Deschutes County Special Transportation Fund Advisory Committee
7. Consideration of Board Signature on letter extending appointment of Matthew Schmitz for service on the Deschutes County Statewide Transportation Improvement Fund Advisory Committee
8. Consideration of Board Signature on letter extending appointment of Paul Bertanga for service on the Deschutes County Statewide Transportation Improvement Fund Advisory Committee
9. Consideration of Board Signature on letter appointing Heather Johnson for service on the Two Rivers Special Road District Board
10. Consideration of Board Signature on letter reappointing Megan Tucker for service on the Two Rivers Special Road District Board
11. Consideration of Board Signature on letter thanking Lorna Turner for service on the Two Rivers Special Road District Board
12. Consideration of Board Signature on letter appointing Larry Bartlemay for service on the Pinewood Country Estates Special Road District Board
13. Consideration of Board Signature on letter thanking Bill Filsinger for service on the Pinewood Country Estates special Road District Board
14. Consideration of Board Signature on letter reappointing Nyle Head for service on the Panoramic Access Special Road District Board
15. Consideration of Board Signature on letter thanking Frank A. Mengel for service on the Newberry Estates Special Road District Board
16. Approval of minutes of the November 29 2021 BOCC Meeting

**ACTION ITEMS:**

**17. PUBLIC HEARING: 2021 Housekeeping Amendments**

Planner Kyle Collins provided the public hearing process. Hearing no conflicts of interest or challenges, Commissioner DeBone opened the public hearing. Mr. Collins provided the staff report. Building Official Randy Scheid provided comment on the fire code in Deschutes County.

Commissioner DeBone called for public testimony.

Nunzie Gould provided comment via Zoom Conference Call regarding the proposed text amendment and submitted written testimony to staff via email just prior to 9:00 a.m. this morning.

Community Development Director Peter Gutowsky reported on the department's proposed staffing hours to allow additional time for staff to follow up with citizen requests and inquiries.

Seeing no further public testimony, Commissioner DeBone closed the public hearing and began deliberations.

ADAIR: Move approval of first reading of Ordinance No. 2021-013, by title only

CHANG: Second

VOTE: ADAIR: Yes

CHANG: Yes

DEBONE: Chair votes yes. Motion Carried

Commissioner DeBone read the Ordinance No. 2021-013, by title only into the record.

ADAIR: Move approval of Ordinance No. 2021-014, first and second reading, by title only and by emergency to be effective January 3, 2022

CHANG: Second

Commissioner DeBone read Ordinance No. 2021-014, first reading by title

only into the record.

Commissioner DeBone read Ordinance No. 2021-014, second reading by title only into the record

CHANG: Move adoption of Ordinance No. 2021-014 by emergency to be effective January 3, 2022

ADAIR: Second

VOTE: CHANG: Yes

ADAIR: Yes

DEBONE: Chair votes yes. Motion Carried

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**18. Consideration of Board approval and Chair Signature of OHA #173133, Document No. 2021-972 – Behavioral Health Funding**

Behavioral Health Director Janice Garceau and Health Department Business Officer Cheryl Smallman presented the document for consideration via Zoom Conference Call.

CHANG: Move approval of Document No. 2021-972

ADAIR: Second

VOTE: CHANG: Yes

ADAIR: Yes

DEBONE: Chair votes yes. Motion Carried

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**19. Consideration of Request of Additional Oregon Health Authority Federal Emergency Management Agency Funds for COVID-19 Vaccine Distribution and Outreach**

Via Zoom conference call Health Department Business Officer Cheryl Smallman and Chief Financial Officer Greg Munn presented the item for consideration.

## **20.COVID19 Update**

Dr. Conway and Dr. Richard Fawcett presented the public health update. Presentation was attached to the record. Via Zoom conference call was Crystal Sully presenting updates on vaccinations.

The presentation included tips of health safety precautions for the upcoming holiday season. Commissioner DeBone supported a media release announcing the Health Department's helpful tips for the community.

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## **21.American Rescue Plan Funding Update – Affordable Housing**

Chief Financial Officer Greg Munn presented the topic for discussion. Commissioner Chang commented on the City of Bend approach and the massive housing and home ownership needs in our community. Commissioner Adair stressed the need for housing today and not having to wait for housing projects to be developed in the future. Commissioner Adair would support people being able to stay in their homes and providing funding to residents to maintain the current housing. Commissioner DeBone stressed the importance for people to ask for assistance as there is funding available through various organizations.

KOR Community Land Trust has requested \$600,000 funding for an affordable home ownership effort within the next few years. Jackie Keogh, KOR, was present via Zoom, and presented the request for the development in an area within Deschutes County. The Board expressed support of \$500,000 of ARPA funds for housing units as proposed through KOR Community Land Trust.

City of Sisters Manager Cory Misley (via Zoom Conference Call) presented the request of the City of Sisters for proposed expansion of affordable and workforce housing in Sisters. Funds requested were in the amount of \$500,000. Commissioner Adair stated it is important that housing development in Sisters would be afforded to people that are living and working in Sisters. Commissioner Chang would support funding for a

developer for a clarified project. Commissioner Adair expressed appreciation for Mr. Misley's work in the City of Sisters. David Brandt of Housing Works commented on the housing development process. The Board expressed support of holding \$500,000 in reserve for the request of City of Sisters.

Habitat for Humanity La Pine Sunriver has requested a total of \$1,300,000 for Affordable Housing in South County. Commissioner Chang would support a lower amount for the units. Property Manager Kristie Bollinger provided a report on the land appraisal for the subject property. Commissioners Adair and DeBone expressed support of \$900,000 for the request. Commissioner Chang would like to see investments in multi-family projects and would support the \$900,000.

Habitat for Humanity Bend has requested a total of \$3,500,000 of funding for 12 townhomes on 27<sup>th</sup> Street and 8 townhomes on WaterCress Way. Scott Rohrer was present via Zoom Conference Call to provide additional information on the request. Commissioner Adair inquired whether the City of Bend is contributing to this development. Mr. Rohrer stated the City of Bend and Redmond are contributing funding. Commissioner Chang would propose \$1,500,000 for the two requests. Commissioner Adair would support \$1.5 to \$2 million. Commissioner DeBone supported \$2,000,000 and Commissioners Adair and Chang supported.

Habitat for Humanity – Sisters Woodland Project has requested \$1,000,000. Sharlene Wood presented via Zoom Conference Call to provide information on the proposed 10 lots for affordable homes. The request is for a land purchase for a future development. Commissioner Adair expressed support of \$800,000 and was supported by the Board.

Hayden Homes presented a request of \$1,000,000 for an Affordable Housing Project. Jacob Clark of Hayden Homes presented via Zoom Conference Call. The land has not been acquired as of yet but Hayden Homes feels confident. The Board expressed support of the \$1,000,000 request.

Housing Works has requested \$2,000,000 for a redevelopment and expansion of Spencer Court in Redmond. David Brandt presented the proposed project. Commissioner Chang supported the request of \$2,000,000.

CFO Greg Munn recapped the funding support expressed by the Board for affordable housing.

ADAIR: Move approval of the \$7.3 million allocated ARPA for those designated funds for affordable housing.

CHANG: Second

VOTE: ADAIR: Yes

CHANG: Yes

DEBONE: Chair votes yes. Motion Carried

CFO Greg Munn presented other ARPA request items to consider. Commissioner Chang took this opportunity to comment on an unrelated topic of donated County land. The discussion on ARPA funds was continued and Mr. Munn noted additional items included in the project requests.

James Cook, Bob Bohac, Matthew Voderstrasse, and Phil Johncock presented (via Zoom Conference Call) a request of \$32,050 for funding on behalf of Rogue Retreat for the Oasis Village houseless project outside of Redmond. Mr. Cook reported they will also be coming back with an additional ARPA request. Rogue Retreat has houseless projects in Medford. Oasis Village has fiscal sponsorship through Jericho Road. Commissioner DeBone suggested a village of 12 -15 units. Property Manager Kristie Bollinger presented the concept of a partnership and the need for funding for land portion of the master plan. The land being considered is 10 acres of Deschutes County land in east Redmond that could not only hold the village but also tent and RV camping. Ms. Bollinger noted that Hayden Homes has offered pro bono work on this proposed development. The requested \$32,050 would be the initial investment coordination and consultation for the project.

CHANG: Move approval of \$32,050 of ARPA funds allocated to the Oasis Village project.

ADAIR: Second

VOTE: CHANG: Yes

ADAIR: Yes

DEBONE: Chair abstains for the reason of the need for additional information. Motion Carried



**RECESS:** At the time of 12:26 p.m. the Board went into recess and reconvened the meeting at 1:00 p.m.

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**22. Consideration of Memorandum of Understanding between Crook County, Deschutes County, and ODOT relating joint obligations to maintain and operate George Millican Road for freight use and accommodation**

Road Department Director Chris Doty presented this item for consideration.

CHANG: Move approval of Document No. 2021-994, Memorandum of Understanding

ADAIR: Second

VOTE: CHANG: Yes

ADAIR: Yes

DEBONE: Chair votes yes. Motion Carried

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**23. Consideration of Acceptance of Victims Assistance Grant Award**

Ashley Beatty, District Attorney's Office, presented the grant award via Zoom Conference call.

ADAIR: Move approval of acceptance of grant award

CHANG: Second

VOTE: ADAIR: Yes

CHANG: Yes

DEBONE: Chair votes yes. Motion Carried

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## **24.2022 Arts and Culture Grant Review**

Laura Skundrick, Administrative Analyst, presented the arts and culture grant applications received. The Board expressed support in various funding amounts for each application.

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**RECESS:** At the time of 1:46 p.m. the Board went into recess and reconvened the meeting at 1:51 p.m.

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## **25.Zoning Status of County-owned property consisting of +/- 11.38 acres**

Commissioner DeBone introduced this item as a staff discussion and not a public hearing. He did further acknowledge that there are a number of citizens interested in this topic. Staff participating in the discussion were Property Manager Kristie Bollinger, Deputy County Administrator Erik Kropp, Community Health Specialist Colleen Thomas and Program Manager Molly Wells Darling. Commissioner Adair spoke on the need to make the community safe for both the homeless and residents of Deschutes County. Commissioner Chang spoke on options and feels investments to support development of facilities may be the answer. Commissioner DeBone spoke on land use and the public interest in the discussions and the need for the community to work together. Commissioner DeBone recommends looking at privately owned campgrounds opportunity but state land use regulates resource lands. Commissioner Adair recommends looking at the value of this parcel and it is farm land and possibly could be sold to pay for other projects that the County needs funding for. Commissioner DeBone inquired on the process for establishing an application for a campground. CDD Director Peter Gutowsky reported on land use process for campgrounds. Commissioners Adair and DeBone stated they are not supportive of using this particular parcel for a homeless solution. Commissioner Chang recommends looking at other parcels and supporting other entities that may express interest in organizing a solution. Commissioner DeBone asks for community support in this effort.

Commissioner DeBone reminded everyone that this was not scheduled as a

public hearing and testimony is not being taken at this time.

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**RECESS:** At the time of 2:24 p.m. the Board went into recess and reconvened the meeting at 2:51 p.m.

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**OTHER ITEMS:**

- Commissioner DeBone reported on a reception for Dr. Ivery Liles last evening.
  - Commissioner Chang spoke on a fuels reduction proposal and applications are due in the next few weeks.
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**EXECUTIVE SESSION:**

At the time of 2:54 the Board went into Executive session under ORS 192.660 (2) (a) Consideration of Employment. The Board came out of Executive Session at 3:09 p.m.

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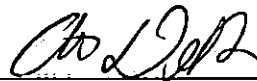
**OTHER ITEM:**

- Commissioner Chang commented on a session with the governor's office on the drought relief package in the legislative session. Commissioner Adair had sent the report of dry wells to the governor's office months ago.
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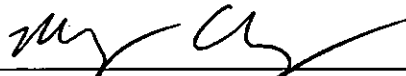
**ADJOURN**

Being no business brought before the Commissioners, the meeting was adjourned at 3:14 pm

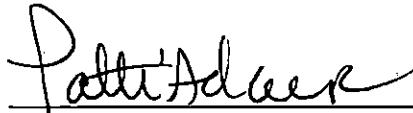
DATED this 5 Day of January 2021 for the Deschutes County Board of Commissioners.



**ANTHONY DEBONE, CHAIR**



**PHIL CHANG, VICE CHAIR**



**PATTI ADAIR, COMMISSIONER**

**ATTEST:**



**RECORDING SECRETARY**