



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon
(541) 388-6570

FOR RECORDING STAMP ONLY

BOCC MEETING MINUTES

9:00 AM

WEDNESDAY, March 30, 2022

Barnes Sawyer &
VIRTUAL MEETING PLATFORM

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; Dave Doyle, County Legal Counsel; and Sharon Keith, Board Executive Assistant (via Zoom conference call)

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings

CALL TO ORDER: Chair Adair called the meeting to order at 9:01 a.m.

PLEDGE OF ALLEGIANCE:

CITIZEN INPUT:

Commissioner Adair acknowledged the emails and phone calls regarding Citizen Input. Commissioner DeBone noted appreciation for the citizen input and commented on his support of changing Worrell Park. Commissioner Adair commented on a vision from Mike Maier prior County Administrator and Budget Committee member and has always watched the County's money closely.

Commissioner Chang noted the benefit of the parking proposal for a new park within the city and additional parking.

Tommy Waldron, Foundation of Affordable Housing, commented on the Simpson Avenue project and the importance of affordable housing. Mr. Waldren commented on the devastation of losing trees on the subject property and proposes to work with the community to protect and plant trees on the property.

Melanie Kebler, City of Bend Councilor, commented on the importance of the development on the Simpson Avenue project and of the City of Bend's support.

Ron "Rondo" Boözel, presented comments on hard decisions and a statement posed on "who was more wrong – Chris or Will".

Judy Trego, thanked the Board for the selection process of the Deschutes County Budget Committee and appreciates the appointment.

CONSENT AGENDA: Before the Board was Consideration of the Consent Agenda.

Commissioner Adair requested to pull Item 3 and 7 for discussion. Commissioner Chang noted support of Item 5 for a child care and relief nursery in La Pine.

DEBONE: Move approval of Consent Agenda, minus Items 3 and 7
CHANG: Second

Discussion: Commissioner DeBone also noted support of Item 5 and the work of MountainStar Relief Nursery and their proposed development.

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

1. Consideration of Resolution No. 2022-022, Increasing 1.0 Limited Duration FTE within the Deschutes County Health Services Budget

2. Consideration of Dedication Deed, Document No. 2022-276
3. Consideration of Purchase Agreement, Document No. 2022-285, Dedication Deed, Document No. 2022-286, and Temporary Construction Easement, Document No. 2022-287, from Jeffrey L. and Elizabeth M. Mishler for Right of Way for the Hunnell Road: Loco Road to Tumalo Road Improvement Project
4. Consideration of Purchase Agreement, Document No. 2022-292, and Permanent Slope Easement, Document No. 2022-293 from the Norbert and Joan Volny Trust for Right of Way for the Hunnell Road: Loco Road to Tumalo Road Improvement Project
5. Consideration of Board Signature for Order No. 2022-018, authorizing the Deschutes County Property Manager to execute the documents associated with the sale of County owned property located at 16623 and 16631 Box Way, La Pine, Oregon 97739
6. Consideration of Board Signature on Letters of Reappointment for Sharon Leighty and Dan Ellingson to the Deschutes County Historical Landmarks Commission.
7. Consideration of Board Signature on Letters of Appointment to Judy Trego and Jim Fister, and Letters of Thanks to Mike Maier and Bill Anderson, for service on the Deschutes County Budget Committees.

ACTION ITEMS:

Consent Agenda Item 7 as pulled for discussion: Consideration of Board Signature on Letters of Appointment to Judy Trego and Jim Fister, and Letters of Thanks to Mike Maier and Bill Anderson, for service on the Deschutes County Budget Committees

Commissioner Adair expressed appreciation to Mike Maier and Bill Anderson for their service on the Budget Committee and thanking the new members. Commissioner DeBone reported on the value of the members of the Budget Committee and their work.

CHANG: Move approval of Consent Agenda Item 7
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

Consent Agenda Item 3 as pulled for discussion: Consideration of Purchase Agreement, Document No. 2022-285, Dedication Deed, Document No. 2022-286, and Temporary Construction Easement, Document No. 2022-287, from Jeffrey L. and Elizabeth M. Mishler for Right of Way for the Hunnell Road: Loco Road to Tumalo Road Improvement Project

Commissioner Adair requested information on the significance of compensation for this agreement. County Engineer Cody Smith (via Zoom conference call) reported the compensation of \$45000 noting the offer amount was determined through a certified land appraiser for fair market value.

DEBONE: Move approval of Consent Agenda Item 3
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

8. PUBLIC HEARING: and Order Considering Stilson Annexation to Rural Fire District #2

County Counsel Dave Doyle presented the background of the request for public hearing. Commissioner Adair opened the public hearing for testimony. Hearing none, Commissioner Adair closed the public hearing.

CHANG: Move approval of Order No. 2022-017
DEBONE: Second

VOTE: CHANG: Yes
 DEBONE: Yes
 ADAIR: Chair votes yes. Motion Carried

9. Consideration of Board Signature of Order No. 2022-020, Appointing Nick Lelack as Deschutes County Treasurer.

County Administrator Lelack reported the Order is necessary as current CFO Greg Munn is working his last day on April 1. Upon appointment, Lelack will then delegate that authority to prior Finance Department Director/Treasurer Wayne Lowry who will be assisting the County under a personal services agreement.

DEBONE: Move approval of Order No. 2022-020
CHANG: Second

Discussion: Commissioner DeBone thanked Greg Munn for his service and thanked Wayne Lowry for coming back in the interim.

VOTE: DEBONE: Yes
 CHANG: Yes
 ADAIR: Chair votes yes. Motion Carried

County Administrator Lelack recognized the strength of the Finance department team.

10. Consideration of Board Chair Signature of Notice of Intent to Award Contract for Audit Services.

David Givans, Internal Auditor, presented the item for consideration. A request for proposals was sent out for external auditing services for a five year contract. Deschutes County received two bids and the recommendation to award is to accept the proposal from Moss Adams.

CHANG: Move approval of Document No. 2022-267
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

11. FIRST READING: Ordinance No. 2022-001 and Ordinance No. 2022-002, Central Oregon Irrigation District (COID) Plan Amendment/Zone Change

Tarik Rawlings, Associate Planner, presented the item for consideration.

DEBONE: Move approval of first reading by title only
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes.

Commissioner Adair read into the record Ordinance No. 2022-001 and Ordinance No. 2022-002 by title only.

The second reading will be included on the April 13, 2022 BOCC Agenda.

12. READING OF A PROCLAMATION: Declaring April 2022 as Child Abuse Prevention Month

Kara Tachikawa, Mountain Star Executive Director, thanked the commissioners to their attention and support measures in preventing child abuse in our community. Gabrielle Allender, KIDS Center, presented via Zoom conference call reporting on the services provided by KIDS Center and the history of the Blue Ribbon Campaign.

The Commissioners read the proclamation into the record.

DEBONE: Move adoption of the Proclamation
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

13. Consideration of Board Signature of Order No. 2022-019, Recognizing Juneteenth as a paid Deschutes County holiday consistent with Section 10.070 of the Deschutes County HR Personnel Rules

HR Director Kathleen Hinman presented the item for consideration and reported on the history and significance of Juneteenth.

CHANG: Move approval of Order No. 2022-019
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

OTHER ITEMS:

- Commissioner Adair reported on the last Central Oregon Visitors Association meeting she attended. Mr. Lelack also spoke on the discussions of a reserve fund policy.
- Commissioner Chang noted the need for various letters of support for consideration. Whitney Hale, Deputy County Administrator presented several draft letters. The Board reviewed the letters and stated their support.

DEBONE: Move approval of the City Of Bend Land Acquisition Project letter of support
CHANG: Second

VOTE: DEBONE: Yes
 CHANG: Yes
 ADAIR: Chair votes yes. Motion Carried

- Property Manager Kristie Bollinger presented the results of the request for proposals for the Simpson Avenue development and land sale. There were five proposals submitted; one developer chose to not proceed and one was disqualified due to incomplete submission. Commissioner Chang expressed his support for the recommendation of the selection committee. Commissioner DeBone noted the successful applicant is Housing Works/KOR Community Land Trust and thanked everyone in the community for their engagement.

CHANG: Move approval of Notice of Intent
DEBONE: Second

VOTE: CHANG: Yes
 DEBONE: Yes
 ADAIR: Chair votes yes. Motion Carried

- Commissioner DeBone reported on the joint office for houselessness and the upcoming meeting. He has spoken by phone with staff in Canada for a program in place for sharing information. He reported on the ARPA check distribution that is scheduled for tomorrow. Hydroelectric facility tour tomorrow afternoon.
- Commissioner Chang reported on a letter of support requested from the Oregon Department of Forestry for the purchase of an air curtain burner to support defensible space efforts.
- Ms. Hale presented a letter of support requested from the City of Bend for the affordable housing letter. Commissioner DeBone expressed best wishes to the City but is not in support of signing the letter. Commissioner Chang is supportive of signing the letter. Commissioner Adair spoke on the funding and if it is secure she would sign the letter. Commissioner Adair inquired if the housing would be available for someone making \$25 per hour and the difficult situation for housing in our community. Commissioner Adair offered support.

EXECUTIVE SESSION:

At the time of 10:50 a.m., the Board went into Executive Session under ORS 192.660 (2) (i) Employee Evaluation. The Board came out of Executive Session at 11:35 a.m.

RECESS: At the time of 11:35 a.m. the Board went into recess and reconvened the meeting at 1:00 p.m.

ACTION ITEMS Continued:

14. Approval of Grant Agreement No. 2022-262, to construct advance wastewater collection system improvements in Terrebonne

Road Department Director Chris Doty, presented the item for consideration via Zoom conference call, and reported on the source of funding and the scope of work of the project.

CHANG: Move approval of Chair signature of Document No. 2022-262
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

15. Request approval to apply for OHA Aid and Assist grant fund

Behavioral Health Director Janice Garceau and Program Manager Kara Cronin presented the item for consideration via Zoom conference call.

DEBONE: Move approval to submit grant application
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

EXECUTIVE SESSION:

At the time of 1:44 p.m., the Board went into Executive Session under ORS 192.660 (2) (h) Litigation. The Board came out of Executive Session at 2:14 p.m. to direct staff to proceed as discussed.

At the time of 2:14 p.m. the Board went into Executive Session under ORS 192.660 (2) (f) Consider Records that are Exempt from Disclosure. The Board came out of Executive Session at 2:35 p.m. to direct staff to proceed as discussed.

ADJOURN

Being no business brought before the Commissioners, the meeting was adjourned at 2:36 p.m.

DATED this 20 Day of April 2022 for the Deschutes County Board of Commissioners.



PATTI ADAIR, CHAIR



ANTHONY DEBONE, VICE CHAIR

ATTEST:


RECORDING SECRETARY



PHIL CHANG, COMMISSIONER