



COMMUNITY DEVELOPMENT

DESCHUTES COUNTY HISTORIC LANDMARKS COMMISSION

5:30 PM, MONDAY, MAY 2ND, 2022.

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

This meeting was conducted by telephone and electronically. For further details please read the meeting format notes below.

MINUTES

MEETING FORMAT

The Historic Landmarks Commission conducted this meeting electronically, by phone, in person, and using Zoom.

Members of the public may view this meeting in real time via the Public Meeting Portal at www.deschutes.org/meetings.

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. To login to the electronic meeting online using your computer, copy this link:

<https://us02web.zoom.us/j/88175330679?pwd=SXNmZDVGd2huUUVvN3hXUzZ0OHArDz09>

Passcode: 077761

Using this option may require you to download the Zoom app to your device.

Members of the public can access the meeting via telephone, dial: 1-312-626-6799. When prompted, enter the following Webinar ID: 881 7533 0679 and Passcode: 099559. Written comments can also be provided for the public comment section to planning@deschutes.org by 5:00 p.m. on November 1. They will be entered into the record.

I. CALL TO ORDER

The meeting was called to order at 5:33 p.m. by Commissioner Sharon Leighty. Historic Landmarks Commissioners present via Zoom: Christine Horting-Jones, Rachel Stemach, Dan Ellingson, Dennis Schmidling.

Staff present: Peter Gutowsky- Deschutes County Community Development Department Planning Director, and Tanya Saltzman - Senior Long Range Planner, as well as Scott Woodford-City of Sisters Planning Director and Emelia Shoup- City of Sisters Assistant Planner.

II. APPROVAL OF MINUTES – March 7, 2022

- The footer needs the date corrected to March 7th, 2022.
- Commissioner Schmidling Moves to approve minutes with the noted correction.
Commissioner Stemach seconds the motion. Unanimous vote to approve minutes.

III. PUBLIC COMMENT

No public comment.

IV. ACTION ITEMS

1. Meeting Overview
2. City of Sisters Updates provided by Emelia Shoup-Assistant Planner, City of Sisters
 - Updates were provided on the CLG grant projects including using funds to improve and print 1,000 copies of the Sisters Historic Landmarks Map.
 - An online story map has been developed to highlight properties either included or eligible for historic designation in Sisters.
 - The city is working on identifying how to best spend the remaining \$4,000 in CLG funding. Three Sisters Historical Society is assisting the city in identifying potential project initiatives.
3. Community Development Department Fiscal Year 2022-2023 Work Plan / 2021 Annual Report (Peter Gutowsky, Director)
 - The Planning Commission reviewed the work plan in March and April and held a public meeting forum to gather public input.
 - The Board of County Commissioners (BOCC) have held a work group to review the Work Plan but have held off holding a public meeting until the HLC has had a chance to review the Work Plan.
 - The BOCC will hold a public hearing regarding the Work Plan on May 11th, 2022.
4. Updates from Bend and Redmond HLCs.
 - Redmond held preservation month events and Bend recently approved an ADU.
5. Historic Preservation Strategic Plan Update provided by Tanya Saltzman
 - Public input initiatives have concluded after holding two public interest forums in April, both in-person and online, and the close of a survey which garnered responses from 27 individuals and helped highlight the interest of the community.
 - Stakeholder interviews have concluded with three participants.

- Goals, Objectives, and Actions were discussed. The commission will consider their priorities and offer feedback throughout the week to Tanya Saltzman.
- The next regularly scheduled HLC meeting is August. 1st, 2022. A draft of the Goals, Objectives, and Actions will be provided to commissioners at a special meeting on July 11th 2022 so that a final submission can be drafted ahead of the August Meeting.

V. HISTORIC LANDMARKS COMMISSION AND STAFF COMMENTS

- No Comments.

VI. ADJOURN

Commissioner Ellingson moved to adjourn the meeting. Commissioner Schmidling seconded the motion. The meeting was adjourned at 6:54pm.