



## BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon  
(541) 388-6570

FOR RECORDING STAMP ONLY

# BOCC MEETING MINUTES

9:00 AM

Wednesday, October 20, 2021

BARNES & SAWYER ROOMS  
VIRTUAL MEETING PLATFORM

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; Dave Doyle, County Legal Counsel; and Sharon Keith, Board Executive Assistant (via Zoom conference call)

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website [www.deschutes.org/meetings](http://www.deschutes.org/meetings)

**CALL TO ORDER:** Chair DeBone called the meeting to order at 9:00 a.m.

### **PLEDGE OF ALLEGIANCE:**

### **CITIZEN INPUT:**

Jim Crouch presented testimony on behalf of the Tumalo community regarding a forthcoming sewer system proposal for Tumalo.

Elena Johnson, presented via Zoom conference call, and stated her opinion as a County employee regarding the decision of Commissioner DeBone and Commissioner Adair relative to abortion coverage in the county's health benefits plan.

Commissioner DeBone acknowledged the emails received through the Citizen Input line regarding a possible homeless camp option for the KOA property. Property Manager Kristie Bollinger reported on the County's interest in using that property however she recently confirmed that the property is in a pending sale agreement and is not available.

Commissioner DeBone stated other emails were received regarding affordable housing and one other email received regarding the Deschutes County employee benefits plan.

Commissioner Adair noted the one-year anniversary of the Stabilization Center and congratulated Holly Harris on her work with this program.

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#### **CONSENT AGENDA:**

ADAIR: Move approval of Consent Agenda

CHANG: Second

VOTE: ADAIR: Yes

CHANG: Yes

DEBONE: Chair votes yes. Motion Carried

1. Consideration of Board Signature of Order No. 2021—048, Correcting a Scriveners Error on Four Plats Abutting Hinkle Way in Order to Allow Proper Addressing of Affected Properties
2. Consideration of Board Signature of Order No. 2021-051, Declaring certain Deschutes County Personal Property Surplus and Authorizing Sale
3. Consideration of Board Signature of Order No. 2021-057, an Order Authorizing the ORS 311.392 Advance of Taxes, Assessments and Charges to Small Tax Districts
4. Consideration of Board Signature for Document No. 2021-693, a Lease Amendment with Genoa Healthcare, LLC
5. Consideration of Board Signature of Resolution No. 2021-075, Increasing FTE within the FY 2021-2022 Deschutes County Budget in the Administrative Services Department
6. Approval of Minutes of the October 4, 2021 BOCC Meeting

7. Approval of Minutes of the October 6, 2021 BOCC Meeting
8. Approval of Minutes of the October 13, 2021 BOCC Meeting

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**ACTION ITEMS:**

**9. PUBLIC HEARING: and Consideration of Order No. 2021-040 Approving Annexation to Rural Fire District #2**

County Counsel Dave Doyle presented the staff report regarding the public hearing. Commissioner DeBone called for public testimony. Hearing none, Commissioner DeBone closed the hearing.

CHANG: Move approval of Order No. 2021-040  
ADAIR: Second

VOTE: CHANG: Yes  
ADAIR: Yes  
DEBONE: Chair votes yes. Motion Carried

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**10. PUBLIC HEARING: and Consideration of Order No. 2021-041, Approving Annexation to Bend Park & Recreation District**

County Counsel Dave Doyle presented the staff report regarding the public hearing. Commissioner DeBone called for public testimony. Hearing none, Commissioner DeBone closed the hearing.

ADAIR: Move approval of Order No. 2021-041  
CHANG: Second

VOTE: CHANG: Yes  
ADAIR: Yes  
DEBONE: Chair votes yes. Motion Carried

**11. PUBLIC HEARING: Consideration of Order No. 2021-046, Surrendering Jurisdiction of Portions of Knott Road, Tekampe Road, and Stevens Road to the City of Bend**

County Engineer Cody Smith, via Zoom Conference Call, and presented the staff report on the jurisdictional surrender. Commissioner DeBone called for public testimony. Hearing none, Commissioner DeBone closed the hearing.

CHANG: Move approval of Order No. 2021-046  
ADAIR: Second

VOTE: CHANG: Yes  
ADAIR: Yes  
DEBONE: Chair votes yes. Motion Carried

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**12. Consideration of Board Signature of Document No. 2021-830, Authorizing the purchase of a pre-engineered metal building for the Negus Transfer Station Improvements Project**

Interim Solid Waste Director Chad Centola presented the item for consideration and reviewed the need for the construction of the building.

Commissioner Adair pointed out an error in the document summary regarding the dollar amount of the purchase. Mr. Centola will make the correction.

ADAIR: Move approval of Document No. 2021-830  
CHANG: Second

VOTE: CHANG: Yes  
ADAIR: Yes  
DEBONE: Chair votes yes. Motion Carried

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### 13.American Rescue Plan Funding Update – Child Care

Chief Financial Officer Greg Munn presented and update on the ARPA funding for affordable housing.

Mr. Munn presented the eligible requests received for funding considerations. One item presented was lost revenue for the Boys and Girls Club and Anthony Poponi, via Zoom conference call, reported on the request.

Commissioner DeBone commented on the broadband infrastructure investment request of \$300,000. Discussion held on the request.

CHANG: Move approval of \$300,000 ARPA funds allocation to the regional broadband needs assessment and action plan

ADAIR: Second

VOTE: CHANG: Yes

ADAIR: Yes

DEBONE: Chair votes yes. Motion Carried

Discussion held on the Tumalo sewer system. The Board considered placing \$500,000 on hold for the project. Road Department Director Chris Doty was present via Zoom conference call and reported on the cost expected with the Terrebonne system.

ADAIR: Move approval of phase 1 project for the Terrebonne Sewer Project in the amount of \$300,000 of ARPA funds

CHANG: Second

VOTE: ADAIR: Yes

CHANG: Yes

DEBONE: Chair votes yes. Motion Carried

The Tumalo community will contact Mr. Doty to ask for assistance with their project.

Commissioner DeBone commented on the 1017 Project and the effort to provide a food bank with USDA certified beef. The requested amount was \$50,000.

ADAIR: Move allocation of \$50,000 ARPA funds for the 1017 Project Motion died for lack of Second.

Commissioner Chang noted he has not seen information on this request. Mr. Munn reported on the request. Commissioner Chang would like to offer this type of opportunity for local produce growers. Mr. Munn will send the written request of the 1017 Project to the Commissioners. Commissioner DeBone noted his support of the request and also for the local produce. This item could be included on the agenda for next week.

The discussion on child care shortages in the community was continued from last week's discussion. Mr. Munn presented the follow-up. Kelly Sparks of OSU Cascades presented an update on proposal. Commissioner DeBone inquired on the organization that will be facilitating the program. OSU Cascades will offer the land for the modular structure for a proposed child care and early learning center. Ms. Sparks stated she will work with St. Charles for a structure on the St. Charles campus. Ms. Sparks explained this will be an OSU Cascades operating facility. Commissioner Adair would like to clarify with St. Charles they will have a long term lease to offer child care to their work force.

ADAIR: Move approval of ARPA allocation for the childcare expansion proposal as follows with a contingency reserve of \$906,000 for possible future childcare workforce funding:

- Business accelerator \$ 125,000
- Childcare sustainability pathway program \$ 284,000
- FastTrack \$1,060,000
- Little Kits Internship \$ 750,000
- Little Kits - Bend West \$1,000,000
- Little Kits, Boys & Girls Club, St Charles - Bend East \$2,100,000
- MountainStar \$ 600,000
- Re-Village \$ 350,000
- Small Center capacity fund \$ 500,000

CHANG: Second

VOTE:            ADAIR:        Yes  
                      CHANG:        Yes  
                      DEBONE:      Chair votes yes. Motion Carried

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#### **14. Community Development Fee Waiver Policy – Proposed Revisions**

Community Development Department Management Analyst Sherri Pinner and Community Development Director Peter Gutowsky presented the item for consideration. County Administrator Lelack commented on the fee waiver policy that provides clarity to residents and staff.

ADAIR:            Move approval of proposed revisions to the CDD Fee Waiver Policy  
CHANG:            Second

VOTE:            ADAIR:        Yes  
                      CHANG:        Yes  
                      DEBONE:      Chair votes yes. Motion Carried

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#### **OTHER ITEMS:**

- Commissioner DeBone commented on the Citizen Input process and the emails received. Emails to the Citizen Input email address are also sent to the Commissioners email addresses as well. Commissioner DeBone explained the emails are attached to the meeting record but asked the Commissioners for their preference of the citizen input email process. Commissioner Chang stated the emails are included in the public record and feels that as the topics are mentioned maybe staff could provide a summary of the emails. The Board will be provided a list of emails and summary of support or opposition.
- Commissioner DeBone reported the tax bills are in DIAL and will be mailed to residents soon.

- Commissioner Adair attended the Sisters EDCO meeting yesterday.
- Commissioner Chang reported on the Bend MPO meeting yesterday.
- Commissioners DeBone and Adair reported on the Project Wildfire meeting yesterday.
- Commissioner DeBone commented on the Tumalo sewer infrastructure project.

**EXECUTIVE SESSION:**

At the time of 11:10 a.m., the Board went into Executive Session under ORS 192.660 (2) (h) Litigation. The Board came out of Executive Session at 11:34 a.m.

**ADJOURN**

Being no further business brought before the Commissioners, the meeting was adjourned at 11:34 a.m.

DATED this 3 Day of November 2021 for the Deschutes County Board of Commissioners.

  
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**ANTHONY DEBONE, CHAIR**

  
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**PHIL CHANG, VICE CHAIR**

  
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**PATTI ADAIR, COMMISSIONER**

**ATTEST:**  
  
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**RECORDING SECRETARY**