BOCC MEETING MINUTES

9:00 AM WEDNESDAY, JANUARY 26, 2022 Barnes Sawyer & VIRTUAL MEETING PLATFORM

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; Dave Doyle, County Legal Counsel (via Zoom conference call); and Sharon Keith, Board Executive Assistant (via Zoom conference call).

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings

CALL TO ORDER: Chair Adair called the meeting to order at 9:00 a.m.

CITIZEN INPUT:

Commissioner Adair acknowledged emails received through the Citizen Input email regarding support of keeping Worréll Park as is, and increasing safety measures on Horse Ridge Road.

Donna Owens presented comment on her opposition to the plan to demolish Worrpell Park into a parking lot.
CONSENT AGENDA: Before the Board was consideration of the Consent Agenda.

DEBONE: Move approval of Consent Agenda
CHANG: Second

VOTE: DEBONE: Yes
        CHANG: Yes
        ADAIR: Chair votes yes. Motion Carried

1. Consideration of Resolution No. 2022-002, Increasing 1.0 Regular FTE within the Clerk's Office and the 2021-2022 Deschutes County Budget and backfilling a current FTE for approximately six (6) months.
2. Consideration of Resolution No. 2022-007, Correcting a Scrivener's Error and Replacing Resolution No. 2021-078 and Resolution No. 2022-003
3. Approval of Minutes of the January 5, 2022 Meeting
4. Consideration of Board Signature on Letters of Appointment for Jen Laurence and Kyle Shortsleeve to the Deschutes River Recreation Homesites Special Road District #6 Board
5. Consideration of Board Signature on Letters of. Thanks for Linda Brolin and Diana Leith for service on the Deschutes River Recreation Homesites Special Road District #6 Board.

ACTION ITEMS:

6. PUBLIC HEARING: Central Oregon Irrigation District (COID) Plan Amendment and Zone Change.

Community Development Department Planner Tarik Rawlings presented the public hearing procedure. Hearing no conflicts of interest and challenges presented, Commissioner Adair opened the public hearing. Commissioner DeBone acknowledged the technology changes in the world of public hearings. Mr. Rawlings presented the staff report.

Tia Lewis, attorney representing applicant COID (through Craig Horrell), who was present via Zoom conference call, noting agreement with the Hearings
Officer decision. Mr. Horrell commented on the land management through COID.

Commissioner Adair called for public testimony.

Joshua Janes, resident in the Larkspur neighborhood, provided testimony commenting on his opposition to the application noting concern for traffic and safety as a result of the development. Mr. Janes provided a petition.

Oakley Taylor, resident near the subject property, provided testimony on her concerns with the application and proposed development.

Brent Wilkins (via Zoom conference call) resident of Bend presented testimony in opposition and noted he submitted written comments and photographs for the record depicting the subdivision in process. Mr. Wilkins commented on his concerns for traffic safety with the development plan and current problems being seen.

Tia Lewis, applicant's attorney, presented rebuttal addressing concerns on traffic studies done to determine the effect on transportation, and sewer concerns and impacts to septic systems.

Mr. Rawlings commented on the notifications to the public. The standard 7-7-7 record period was reviewed. Discussion held on the vision of growth in Deschutes County.

DEBONE: Made motion to close the oral record and leave the written record open for the standard three week period.
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

Mr. Rawlings clarified the dates and times of the three week record period noting deadlines of 4:00 p.m.
OTHER ITEMS:

- Commissioner Chang commented on a virtual town hall event that he held last evening regarding County related topics. Commissioner Chang reported on the Cannabis Advisory Committee meeting on Monday and the next meeting will be held in April.

7. Consideration of Board Approval and Chair signature of Document No. 2022-077, Amendment #8 to OHA #166040

Janice Garceau, Director of Behavioral Health, and Cheryl Smallman, Business Officer, presented the item via Zoom conference call.

CHANG: Move approval of Document No. 2022-077
DEBONE: Second

VOTE: CHANG: Yes
       DEBONE: Yes
       ADAIR: Chair votes yes. Motion Carried

8. Approval to Accept Oregon Health Authority (OHA) Crisis Workforce Funding

Janice Garceau, Director of Behavioral Health, presented the item via Zoom conference call. The deadline for submission was December 16 and the department was not able to present the application to the Commissioners due to the short turn-around time.

DEBONE: Move acceptance and gratitude of $46,000 of funding from OHA
CHANG: Second

VOTE: DEBONE: Yes
       CHANG: Yes
       ADAIR: Chair votes yes. Motion Carried
9. American Rescue Plan Funding Update

Chief Financial Officer Greg Munn presented the update and introduced the presentations for today's consideration.

- COCC representatives Sarah Baron and Julie Downing presented via Zoom conference call regarding expansion of the local public health workforce development and reviewed their request of ARPA funds from Deschutes County in the amount of $191,548 (to be matched by the Central Oregon Health Council).

DEBONE: Move approval of allocation of $191,548 of ARPA funds to COCC
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes.
ADAIR: Chair votes yes. Motion Carried

- Scott Aycock and Jared Puckett of COIC (via Zoom conference call) and Dan Emerson Budget Manager (via Zoom conference call) spoke regarding the small business recovery grant program. 291 applications were received by businesses that have been impacted by the COVID19 pandemic. A final report of qualified applicants will be presented to the Commissioners by the end of February.

- Bob Bohac and James Cook (via Zoom conference call) presented regarding Oasis Village. They are estimating a 3,000 square foot unit for a shelter village with an approximate cost of $300,000. The request of Deschutes County was for a memorandum of understanding for a parcel of land. Commissioner DeBone noted support of the project. Rogue Retreat is partnering with Oasis Village in the proposal. Commissioner Chang supported a financial commitment. Commissioner DeBone envisions this development with an undetermined location and letter of intent. The City of Redmond will be asked for financial support as well. Commissioner Adair expressed support and is appreciative of the work being done. A conceptual master plan is within the next steps and Property Manager Kristie Bollinger
reported on work being done with consulting firms. Commissioner DeBone stressed the importance of not promoting a tent area due to issues of extreme weather. Commissioner Chang noted it should be accounted for that there are people that cannot afford shelters with a roof and four walls. Commissioner Adair reminded the community that we have a work force in Central Oregon that is in need of employees. A letter of intent will be drafted and presented at a later meeting in order for the group to proceed with their fund raising efforts. Commissioner Adair noted a 501c3 would need to be submitted prior to funds being allocated. Commissioner DeBone supports the vision.

CHANG: Move approval to reserve $367,500 of APRA funds for the development of the Redmond Oasis Village Project until the 501c3 is in place.

DEBONE: Second

VOTE: CHANG: Yes
      DEBONE: Yes
      ADAIR: Chair votes yes. Motion Carried

CFO Greg Munn will report to the Commissioners for clarity once the 501c3 status is obtained. Mr. Bohac spoke on campgrounds with pallet shelters and stick built structures and invited the Commissioners to tour the site in Medford.

- Public Health Director Nahad Sadr-Azodi and Business Officer Cheryl Smallman presented via Zoom conference call regarding the COVID Unit Update and their request. Mr. Sadr-Azodi reported on the COVID vaccines available for children. The department requests the addition of three limited duration staff through June 2024 to address on-going needs. The request is $840,260 of ARPA funds to support COVID services. With the unknown of the length of the pandemic, Commissioners Adair and DeBone were not supportive of funding through 2024. Commissioner Chang commented on case scenarios and inquired on flexibility of changing the limited duration positions to other work responsibilities besides COVID.

DEBONE: Made motion to support the funding requests as presented through the line items requested during fiscal years 2022, 2023, and 2024.
Commissioner Chang would prefer to approve the 2024 requests at this time and not wait until the fiscal year. Commissioner DeBone does not support that at this time.

DEBONE: Move approval of ARPA funds allocation of $300,228 requested for fiscal years of 2022, 2023, and place $540,032 in reserve for the 2024 request
ADAIR: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

- Charla DeHate and Courtney Ignazzitto of La Pine Community Health Center presented their ARPA request funding for $5 million to develop a Health Care Hub in South County to expand services for the whole community. The request is for funding to construct the new building. COHC has been approached for partnership for funding and the request doesn't qualify for funding through COHC. [At this point, the Deschutes County unallocated ARPA fund balance is $2.8 million.] Commissioner DeBone suggested a $500,000 commitment. Commissioner Chang noted the needs of the Deschutes County's health services department and the first commitment should be to them. Commissioner Adair offered to speak with the Central Oregon Health Council regarding the request.

RECESS: At the time of 1:06 p.m. the Board went into recess and reconvened the meeting at 1:37 p.m.

- Continued Discussion on ARPA Funding Update:

CFO Greg Munn presented the additional requests from the Council of Aging and the Sisters Winter Warming Shelter. The Council on Aging request was for $300,000. Commissioner Adair requested a presentation. Mr. Munn is researching the ARPA eligibility for the Sisters Winter Warming Shelter.
10. **County Treasurer and Finance Report as of December 31, 2021**

CFO Greg Munn provided the finance report and treasury activity. Presentation is attached to the record.

11. **Consideration of temporary double-fill Admin Support Technician FTE in preparation for retirement and to fulfill a succession planning opportunity within the Clerk’s Office**

County Clerk Steve Dennison presented via Zoom conference call and asked for a point of clarification that the Consent Agenda #1 should have been included with Items #11 and #12. This item reflects the request in Consent Agenda #1 which was already approved by the Commissioners. Mr. Dennison reported on the volumes of activity growth in the Clerk’s Office and the need for additional staffing with an employee retiring this August which will allow for the best possible orientation.

12. **Consideration of an additional Elections Admin Support Technician 1.0 FTE in order to meet increased demand within the Clerk’s Office**

Mr. Dennison reported on the volumes of activity growth in the Clerk’s Office and the need for additional staffing. This item reflects the request in Consent Agenda #1 which was already approved by the Commissioners.

13. **Preparation for Public Hearing: Dave Swisher Plan Amendment and Zone Change**

Community Development Department Planner Kyle Collins presented the preparations for an upcoming public hearing during the Wednesday February 2 BOCC meeting.
14. Consideration of County Administrator Signature on Remote Work Policy

Deputy County Administrator Erik Kropp presented the draft policy for consideration. One purpose of the policy is to reduce impact on County infrastructure. The policy outlines criteria for eligibility for remote work. Human Resources Director Kathleen Hinman presented clarification of employee working outside of Oregon that will be included in the policy. Commissioner Chang commented on face-to-face benefits of building relationships. Revisions will be made to the policy. Training for supervisors managing remote workers is being developed. The language on the issues of child care will be clarified in the policy.

CHANG: Move approval of County Administrator's signature on policy
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

OTHER ITEMS:

- Commissioner DeBone toured the warming shelter in the City of La Pine as well as the shelter in Bend.
- Commissioner Adair announced the owner of Green Acres RV Park requested a meeting with her and Peter Gutowsky. Commissioner Adair reported on the COVA meeting yesterday.
- Deputy County Administrator Whitney Hale presented a draft letter of support as a request from the Central Oregon Disability Support Network's application for an emergency preparedness grant application. Commissioner DeBone requested a meeting with the organization. The letter will come back to the Commissioners for consideration on the Monday, January 31st BOCC meeting.
EXECUTIVE SESSION:

At the time of 3:10 p.m. the Board went into Executive Session under ORS 192.660 (2) (b) Personnel Complaint. At the time of 3:26 p.m. the Board came out of Executive Session to direct staff to proceed as discussed.

ADJOURN

Being no business brought before the Commissioners, the meeting was adjourned at 3:27 p.m.

DATED this 9 Day of February 2022 for the Deschutes County Board of Commissioners.

PATTI ADAIR, CHAIR

ANTHONY DEBONE, VICE CHAIR

ATTEST:

PHIL CHANG, COMMISSIONER

RECORDING SECRETARY