



## BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon  
(541) 388-6570

FOR RECORDING STAMP ONLY

# BOCC MEETING MINUTES

9:00 AM

WEDNESDAY, FEBRUARY 9, 2022

Barnes Sawyer &  
VIRTUAL MEETING PLATFORM

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; Dave Doyle, County Legal Counsel; and Sharon Keith, Board Executive Assistant (via Zoom conference call)

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website [www.deschutes.org/meetings](http://www.deschutes.org/meetings)

**CALL TO ORDER:** Chair Adair called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**CITIZEN INPUT:**

Commissioner Adair acknowledged 41 emails in support of preserving Worrell Park including an email from prior County Administrator and Budget Committee member Mike Maier.

**CONSENT AGENDA: Before the Board was consideration of the Consent agenda.**

CHANG: Move approval of Consent Agenda  
DEBONE: Second

*Discussion:* Commissioner DeBone noted a required revision to Consent Agenda Item #6 for the Minutes of January 24 and read the revision into the record.

VOTE: CHANG: Yes  
DEBONE: Yes  
ADAIR: Chair votes yes. Motion Carried

1. Consideration of Board Signature of Resolution No. 2022-005, Appointing financial assistance administrator and signing authority for the Deschutes County Health Services Department
2. Consideration of Resolution No. 2022-010 Increasing 3.0 Limited Duration FTE within the Health Services Department and funded through the American Rescue Plan Act in response to the COVID19 Pandemic
3. Consideration of Resolution No. 2022-012, to convert a limited duration FTE to regular FTE Deschutes County Stabilization Center
4. Consideration of Document No. 2022-182, a Dedication Deed for Bailey Road across Lot 6, Block 36, Townsite of Laidlaw Plat
5. Approval of Minutes of the January 19 2022 BOCC Meeting
6. Approval of Minutes of the January 24 2022 BOCC Meeting
7. Approval of Minutes of the January 26 2022 BOCC Meeting
8. Approval of Minutes of the January 31 2022 BOCC Meeting

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**ACTION ITEMS:**

- 9. PUBLIC HEARING: and Consideration of Resolution No. 2022-006, a Resolution submitting to the voters in the Sunriver Service District an election on a new ten-year capital improvement local option levy to fund the remodel and expansion of the Sunriver Public Safety Building**

County Counsel Dave Doyle presented the background of the need for the

public hearing to include a measure on the Sunriver ballot this May. Bill Hepburn, chair of the Sunriver Service District Board reported on the community efforts regarding the proposed levy option. Commissioner DeBone reported on the partnership with Sunriver and the role of Deschutes County as the governing body.

### **CONVENING AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT**

Commissioner Adair opened the public hearing for testimony. Hearing none, Commissioner Adair closed the hearing. Commissioner DeBone acknowledged his support. Commissioner Adair commented on the patience of Sunriver and the benefit of upgrading the services for police and fire. Commissioner Chang commented on the County partnership.

CHANG: Move approval of Resolution No. 2022-006

DEBONE: Second

VOTE: CHANG: Yes

DEBONE: Yes

ADAIR: Chair votes yes. Motion Carried

### **RECONVENE AS THE GOVERNING BODY OF DESCHUTES COUNTY**

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#### **10. Consideration of Chair Signature of Document No. 2022-183, a Notice of Intent to Award**

Deputy County Administrator Whitney Hale and Administrative Analyst Jessica Campbell presented the Notice of Intent to Award for the North County Campus project in Redmond. Five firms responded to the request for proposals and Sunwest was the qualified bidder.

DEBONE: Move approval of Document No. 2022-183

CHANG: Second

VOTE: DEBONE: Yes  
CHANG: Yes  
ADAIR: Chair votes yes. Motion Carried

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**11. Construction Manager/General Contractor Findings of Fact for the Deschutes County Courthouse Expansion Project**

Deputy County Administrator Whitney Hale presented this item describing the project scope of work and Findings of Fact for the model of contracting. Commissioner Adair noted the critical need for this project.

CHANG: Move approval of Document No. 2022-162  
DEBONE: Second

VOTE: CHANG: Yes  
DEBONE: Yes  
ADAIR: Chair votes yes. Motion Carried

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**12. Consideration of Chair Signature of Document No. 2022-167, Intergovernmental Agreement with Oregon Youth Authority for Expunction of Juvenile Records**

Community Justice Director Deevy Holcomb and Management Analyst Michele Winters presented via Zoom conference call to review the agreement with the Oregon Youth Authority for this service.

DEBONE: Move approval of Document No. 2022-167  
CHANG: Second

VOTE: DEBONE: Yes  
CHANG: Yes  
ADAIR: Chair votes yes. Motion Carried

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**13. Consideration of Chair signature of Document No. 2022-161, Amendment #2 to Oregon Health Authority Agreement #170124**

Via Zoom conference call were Health Services Business Officer Cheryl Smallman, Community Health Specialist Shana Falb, and Business Manager Dan Emerson to present the document for consideration to support County services for COVID19 response.

DEBONE: Move approval of Document No. 2022-161  
CHANG: Second

VOTE: DEBONE: Yes  
CHANG: Yes  
ADAIR: Chair votes yes. Motion Carried

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**14. Consideration of Board approval of Resolution No. 2022-011, accepting funds and increasing appropriations in the Health Services Fund**

Via Zoom conference call were Health Services Business Officer Cheryl Smallman, Community Health Specialist Shana Falb, and Business Manager Dan Emerson to present the document for consideration

CHANG: Move approval of Resolution No. 2022-011  
DEBONE: Second

VOTE: CHANG: Yes  
DEBONE: Yes  
ADAIR: Chair votes yes. Motion Carried

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**OTHER ITEMS:**

- Commissioner DeBone was able to attend the Association of Oregon Counties committee sessions in Salem on Monday and the board meeting at the fairgrounds with the Fair Association. Commissioner

DeBone reported on conversations with legislators where he advocated for campground opportunities as a means to assist the homeless population.

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## 15.American Rescue Plan Funding Update

Chief Financial Officer Greg Munn presented the ARPA update and the topics listed for today's consideration.

COIC Small Business Assistance Update: Scott Aycock, COIC, presented the update via Zoom conference call on small business and non-profit COVID response program.

CHANG: Move approval of allocation of an additional \$1 million of ARPA funds to support small business relief

DEBONE: Second

VOTE: CHANG: Yes

DEBONE: Yes

ADAIR: Chair votes yes. Motion Carried

Mr. Aycock reported on the costs to administer the funds through COIC and requested support of funds not to exceed \$45,000

DEBONE: Move and additional \$10,000 of administrative funds to COIC not to exceed \$45,000

CHANG: Second

VOTE: DEBONE: Yes

CHANG: Yes

ADAIR: Chair votes yes. Motion Carried

Health Services non-core COVID recovery temp staff: Deputy County Administrator Erik Kropp reported on the Health Services request for COVID response asking for Board approval for \$350,000 to continue the COVID

hotline through the end of March. Business Officer Cheryl Smallman reviewed the services and funding process.

DEBONE: Move support of the \$350,000 for services to extend through the end of March 2022.

CHANG: Second

Commissioner Chang noted he would prefer to provide support of longer term funding for Health Services to plan for staffing. Commissioner Adair noted these employees are in limited duration positions.

VOTE: DEBONE: Yes  
CHANG: Yes  
ADAIR: Chair votes yes. Motion Carried

Council on Aging Proposal: Executive Director Susan Rotella and Director of Development Steven Remington presented the APRA funding request from the Council on Aging. Commissioner DeBone acknowledged support in their proposal. The proposal included the rehabilitation of the Council on Aging of Central Oregon's Senior Services Hub. Commissioner Chang expressed support of the proposal.

ADAIR: Move approval of allocation of \$327,840 ARPA funds to complete the phase III project for the Council on Aging project

CHANG: Second

Commissioner DeBone praised the fundraising opportunities that have occurred this far for this project.

VOTE: CHANG: Yes  
DEBONE: Yes  
ADAIR: Chair votes yes. Motion Carried

South County Health Center update: La Pine Community Health Center CEO Charla DeHate and Executive Assistant Courtney Ignazzitto presented their request via Zoom conference call. Behavioral Health Deputy Director Janice Garceau commented through Zoom conference call on co-location for services in the rural communities and the support of the Health Services department for this project. The anticipated cost for the project is in the

amount of \$12,000,000. Discussion held on the ability for our Deschutes County Health Services staff to be able to utilize space at the proposed health center which would allow for the current space to be used in South County for other purposes. Commissioner Chang recommended waiting until the end of the legislative session regarding the pending requests with the state legislators. Commissioners Adair and DeBone supported the request to be reviewed after the results of the legislative session.

CFO Greg Munn reported on the remaining list of eligible requests. Regarding transient room tax grants, Mr. Munn recommended signing authority being granted to either County Administrator Lelack or Mr. Munn.

CHANG: Move approval of signing authority to County Administrator or Chief Finance Officer on the transient room tax grants as approved by the Board

DEBONE: Second

VOTE: CHANG: Yes  
DEBONE: Yes  
ADAIR: Chair votes yes. Motion Carried

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## **16. Deschutes Cultural Coalition Funding Request.**

Administrative Analyst Laura Skundrick presented the funding request via Zoom Conference Call. Coalition co-chair Cate O'Hagen and Eric Sande of the Redmond Chamber of Commerce presented the \$25,000 funding request for their arts and culture grant program. Commissioner Chang inquired whether this should be a service partnership. Commissioner DeBone expressed support of a video lottery fund allocation.

DEBONE: Move \$25,000 of existing video lottery fund reserves

CHANG: Second

VOTE: DEBONE: Yes  
CHANG: Yes  
ADAIR: Chair votes yes. Motion Carried



**RECESS:** At the time of 11:49 a.m., the Board went into recess and reconvened the meeting at 1:00 p.m.

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**OTHER ITEMS Continued:**

- Commissioner Chang noted he is participating in Senator Merkely's town hall this afternoon.
- Commissioner DeBone note he was also invited to the town hall.
- County Administrator Lelack presented the La Pine Rural Fire District's letter requesting an imposed banning of fireworks within Deschutes County. Commissioner DeBone offered clarity noting this issue was taken to the State Fire Marshal and the result was that the districts do already have this authority. Commissioner DeBone recommends sending a response by the Board. Commissioner Chang feels the district should demonstrate this ban proposal at a local level. Commissioner Adair recommends bringing the discussion back to a BOCC meeting the first part of April in concern of the upcoming fire season. County Counsel Doyle recommended inviting County Forester Ed Keith into the discussion. Mr. Lelack suggested a letter be drafted by the Admin staff and brought back for review at the February 23, 2022 BOCC meeting.
- Commissioner DeBone will be attending the NACO Legislative Session in Washington DC next week. Commissioner Adair will attend the 911 User Board meeting next week in his place.
- County Administrator Nick Lelack presented the 2022 membership dues invoice received from the Association of Oregon Counties. Commissioner Chang feels AOC provides value to the County and supports the payment of the invoice.

DEBONE: Move approval of invoice payment for 2022 AOC dues  
CHANG: Second

VOTE: DEBONE: Yes  
CHANG: Yes  
ADAIR: Chair votes yes. Motion Carried

- County Administrator Lelack reported on the growing encampments of homeless on Deschutes County owned lands and the concerns with fires coming from public safety personnel. Mr. Lelack offered the discussion in open session or executive session. Property Manager Kristie Bollinger commented on a burned vehicle clean up in Redmond. Commissioner Chang prefers to discuss this item in open session. A few fires broke out in the Juniper Ridge area in the same encampment and with fire season approaching a discussion on options should be held. Commissioner DeBone spoke on liability but if placing a sign of no camping, they would just move to another location and there should be conversation on culture. Discussion held on the process of removing personal items. Ms. Bollinger explained there would be a 10 day notice of the need to remove personal property and the property would be held in storage for 30 days. This discussion will be included on the February 23 BOCC meeting agenda.

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### **EXECUTIVE SESSION:**

County Counsel Dave Doyle reviewed the legal process for executive sessions, noting that the media may attend, but may not report on the information disclosed and discussed. Garrett from the Bulletin was present. No members of the public were in the room or on Zoom conference call.

At the time of 1:41 p.m., the Board went into Executive Session under ORS 192.660 (2) (h) Litigation. The Board came out of Executive Session at 2:23 p.m. to direct staff to proceed as discussed.

At the time of 2:23 p.m., the Board went into Executive Session under ORS 192.660 (2) (d) Labor Negotiation. The Board came out of Executive Session at 2:41 p.m. to direct staff to proceed as discussed.

At the time of 2:41 p.m., the Board went into Executive Session under ORS 192.660

(2) (e) Real Property Negotiations. The Board came out of Executive Session at 3:11 p.m. to direct staff to proceed as discussed.

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**ADJOURN**

Being no further business brought before the Commissioners, the meeting was adjourned at 3:11 p.m.

DATED this 23 Day of February 2022 for the Deschutes County Board of Commissioners.



**PATTI ADAIR, CHAIR**

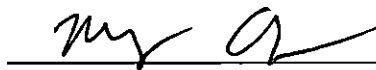


**ANTHONY DEBONE, VICE CHAIR**

ATTEST:



**RECORDING SECRETARY**



**PHIL CHANG, COMMISSIONER**