



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon

(541) 388-6570

FOR RECORDING STAMP ONLY

DESCHUTES COUNTY BUDGET COMMITTEE MEETING

The 2022 Budget Hearings for the week of May 23 – 26, 2022 were held in the Barnes Sawyer room at 1300 NW Wall Street, Bend, was broadcast live stream and through the virtual meeting platform Zoom. Audio and video recordings of the budget hearings are accessed at www.deschutes.org/meetings

Present were Budget Committee Members Bruce Barrett, Jim Fister, and Judy Trego, Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were County Administrator Nick Lelack, Finance Director Wayne Lowry, Budget Manager Dan Emerson, Senior Budget Analyst Betsy Tucker, and BOCC Executive Assistant Sharon Keith

Call to Order of Monday, May 23, 2022: The hearing was called to order at 8:36 a.m.

Election of Chair: Commissioner DeBone nominated Bruce Barrett to continue as chair. Commissioner Adair supported. Motion carried unanimously.

Nomination of Representative to the Investment Advisory Committee: Wayne Lowry reported on the membership of the committee. Commissioner Chang offered his service through reappointment. Committee members supported the reappointment unanimously.

Public Comment: *None received.*

Budget Message and Overview of Proposed FY23 Budget: County Administrator Nick Lelack presented the budget message reviewing this week's departmental proposals for their goals and objectives. Comments were made by Wayne Lowry and Dan Emerson regarding the budget process, assumptions, and highlights.

Break: At the time of 10:20 a.m., a recess was taken and was reconvened at 10:38 a.m.

SUPPORT SERVICES:

- Board of County Commissioners and Administrative Services: Deputy County Administrator Whitney Hale presented the department overview.
- Risk Management: Deputy County Administrator Erik Kropp presented the department overview.
- Veteran's Services: Keith MacNamara, Manager of Veterans Services presented the department overview. One proposed change in the budget is for staffing is to change the Administrative Support Tech to a regular employee from a limited duration as well as a promotion for one veteran's services officer staff.

BREAK: At the time of 11:41 a.m., a recess was taken and was reconvened at 12:14 p.m.

SUPPORT SERVICES Continued:

- Human Resources: HR Director Kathleen Hinman presented the Human Resources operating budget and the health benefits fund. A proposed staffing need in the budget is for an HR manager.
- Information Technology: IT Director Joe Sadony presented the department's overview and technical needs to address for the county as a whole. Mr. Sadony commented on challenges with cyber security requirements and anticipated turnover of four positions.
- Legal Counsel: County Counsel Dave Doyle presented the department's staffing and overview. Needs for the department include software upgrades.
- Finance: Budget Manager Dan Emerson presented the overview of the Finance Office. One staffing request is for a tax specialist to administer transient room tax program and increased work load.

BREAK: At the time of 1:46 p.m., a recess was taken and was reconvened at 1:54 p.m.

- Fiscal Entities: Dan Emerson presented the fiscal entities discussion.

- Property Management: Property Manager Kristie Bollinger presented the department overview. One staffing proposal in the budget would be for an administrative analyst position.
- Facilities: Facilities Director Lee Randall presented an overview of the Facilities Department. Challenges include capacity to respond to the work load and maintaining service delivery levels.
- Facilities Improvement Plan: Mr. Randall reviewed county projects, park acquisition and development and campus improvements. Mr. Randall reviewed the downtown parking project where a consultant is analyzing parking needs and an engineering firm is reviewing options including a possible Worrell Park redesign and other options that haven't been considered previously.

RECESS: At the time of 4:36 p.m., the hearing went into recess and will reconvene at 8:30 a.m. Tuesday, May 24, 2022

Call to Order of Tuesday, May 24, 2022: At the time of 8:32 a.m., Chair Barrett reconvened the hearing.

PUBLIC SAFETY:

- Community Justice: Director Deevy Holcomb, Deputy Director Sonja Littledeer Evans, Business Manager Trevor Stephens, and Deputy Director Tanner Wark presented an overview of the Community Justice department including Adult Parole and Probation and Juvenile Community Justice. Challenges include personnel vacancies, transitional housing issues, remodeling and equipment needs.
- District Attorney's Office/Victim's Assistance Program: District Attorney John Hunnell and Chief Deputy District Attorney and DA elect Steve Gunnels, Administrative Manager Kara Palacio, Victim's Assistance Program (VAP) Manager Ashley Beatty, Applications System Analyst Casey Newsome, and Executive Assistant Jessica Chandler presented. The DA's Office requests an administrative supervisor position, an IT analyst position, and a VAP advocate through the next budget cycle.

BREAK: At the time of 10:49 a.m., a recess was taken and was reconvened at 10:59 a.m.

- Justice Court: Judge Charles Fadley and Court Administrator Jodi Stacy presented the overview of the Justice Court over the past year.

- Sheriff's Office: Sheriff Shane Nelson, Lt William Bailey, Captain Michael Schults, Business Manager Joe Brundage, and Captain Paul Garrison presented an overview of the Sheriff Office operations and staffing levels. The Office is asking for a total of four full time positions and two extensions to limited duration positions. Sheriff Nelson also posed the idea of acquiring County owned housing to assist with filling vacancies. The budget request is to leave the countywide tax rate unchanged, hold the transient room tax as is, increase the rural tax rate for \$1.34 to 1.43, and increase the support of the crisis stabilization center. A \$550,000 remodel of the work center and \$1.2 million for vehicles were requested in the budget proposal.

BREAK: At the time of 12:49 p.m., a recess was taken and was reconvened at 1:03 p.m.

Countywide Law Enforcement District #1: Chair Barrett opened the hearing for the Countywide Law Enforcement District #1 and called for called for public comment. None was presented. Joe Brundage stated no public comment has been presented regarding the rates for either district. Chair Barrett closed the public hearing.

Rural Law Enforcement District #2: Chair Barrett opened the hearing for the Rural Law Enforcement District #2 and called for called for public comment. None was presented. Chair Barrett closed the public hearing.

CONVENE AS THE GOVERNING BODY OF THE DESCHUTES COUNTY 911 SERVICE DISTRICT

- Deschutes County 9-1-1 Service District: Director Sara Crosswhite, Operations Manager Chris Perry, and Technical Manager Jonathan Spring presented the overview of the 911 Operations. Challenges include recruitment and retention, upgrades to radio systems, software, and equipment. Chair Barret called for public comment. Hearing none, Chair Barrett called for the motion.

Motion: Jim Fister made motion to approve the Deschutes County 9-1-1 Service District operating budget of \$18,737,517 and set the tax rate at \$0.3618 per \$1,000 of assessed value. Commissioner Adair supported the motion. Motion Carried

Motion: Jim Fister made motion to approve the Deschutes County 9-1-1 Service District equipment reserve budget \$9,707,960. Commissioner Adair supported the motion. Motion Carried

Chair Barret closed the hearing for the 9-1-1 County Service District and reconvened as the governing body of Deschutes County.

BREAK: At the time of 1:48 p.m., a recess was taken and was reconvened at 2:03 p.m.

- Health Services: Business Manager Cheryl Smallman, Director of Public Health Nahad Sadr-Azodi, Director of Behavioral Health Janice Garceau, and Operations Officer Chris Weiler presented the overview of the Health Services department. Special requests include staffing for the Intellectual Developmental Disabilities program, public health education for overdose prevention, to convert three CCBHC staff from limited duration to regular positions, change of 6 part-time positions to 5 full-time positions to support healthy schools, continued funding for the health officer position, request to convert 5 limited durations positions to regular for the public health modernization program, to convert a limited duration public information officer position to regular, and one administrative support position for the behavioral health team. Ms. Garceau reported on the Deschutes County crisis program. Ms. Smallman reported on the proposed budget in the operating fund and upcoming department needs.

Comments: Commissioner Chang commented on the functions required in departments and requests to have additional Information Technology staffing in each office due to needs. Jim Fister suggested the review could be done through a staffing consultant. Wayne Lowry noted a review should be done to see if the work is being duplicated.

RECESS: At the time of 4:39 p.m., the hearing went into recess and will reconvene at 8:30 a.m. Wednesday, May 25, 2022.

Call to Order of Wednesday, May 25, 2022: At the time of 8:32 a.m., Chair Barrett reconvened the hearing.

DIRECT SERVICES:

- Assessor's Office: County Assessor Scot Langton presented the Assessor's overview and work load. In the proposed budget, subscriptions of software licenses are one of the largest expense and allow for better tools and efficiencies. A commercial valuation services and membership in Central Oregon Multiple Listing Services is another added benefit to the office. There is one vacant appraiser position that will be changed to a recruitment for an application systems analyst to better utilize the software programs. Challenges include the ability to retain quality staff and transition management for those eligible for retirement.
- Clerk's Office: County Clerk Steve Dennison and Recording Supervisor Jeff Sageser presented the overview of the Clerk's Office staffing needs, workloads, and budget. Challenges include space needs for election operations and impacts due to federal and state legislation.

BREAK: At the time of 9:36 a.m., a recess was taken and was reconvened at 9:42 a.m.

- Community Development Department: CDD Director Peter Gutowsky and Senior Management Analyst Peter Gutowsky presented the overview of the Community Development Department with staffing and services provided. Challenges include recruitment and retention, and maintaining productivity and customer service levels.

BREAK: At the time of 10:54 a.m., a recess was taken and was reconvened at 11:01 a.m.

- Fair & Expo Center: Fair and Expo Director Geoff Hinds presented the overview of the Fair and Expo Center. Fair Board Members present were Elizabeth Ricci and Steven Curley. Challenges for the budget include various building and grounds maintenance needs.

BREAK: At the time of 12:03 p.m., a recess was taken and was reconvened at 12:10 p.m.

- Road Department and Capital Improvement Plan: Road Department Director Chris Doty presented the overview and budgeting priorities for the Road Department. Challenges include an increase in construction and contracted services. Additional staffing will be requested to respond to the increased workload.

BREAK: At the time of 12:37 p.m., a recess was taken and was reconvened at 12:48 p.m.

- Road Department and Capital Improvement Plan: Road Department Director Doty continued his presentation and reviewed completed projects, work in progress, and planned projects.
- Solid Waste Operations: Solid Waste Director Chad Centola, Tim Brownell, incoming Director, and Management Analyst Sue Monette presented an overview of operations. Challenges include a continuing effort in siting a new landfill, and changes in regulations through the Department of Environmental Quality.
- Natural Resources Protection: County Forester Ed Keith presented an overview of the Natural Resources Protection department. Mr. Keith reviewed grant funding applied for and received and the projects that will be covered by the grant awards. Focus areas the department is working on includes: FireWise Communities, FireFree event program, community wildfire protection plans, and noxious weeds program. Mr. Keith explained the formation of the Deschutes County Noxious Weed Advisory Committee. The County Forester acts as the County Weed Supervisor where Mr. Keith provides community education for noxious weeds, land assessments, and cost

share for noxious weed treatment through the program. The CDD department manages the code enforcement portion of the noxious weed treatment program. Commissioner Chang inquired on staffing needs to respond to Senate Bill 762. For defensible space and building code requirements through Senate Bill 762, the rules are not yet finalized by the Oregon Department of Forestry. Mr. Keith reported on a grant received through DEQ for wildfire smoke impacts.

BREAK: *At the time of 2:13 p.m., a recess was taken and was reconvened at 2:20 p.m.*

PARTNER AGENCIES:

- Central Oregon Visitors Association (COVA): Executive Director Julia Thiesen presented a report on marketing and the budget revenue and expenses of COVA. Ms. Thiesen reviewed the services provided through the funding received through Deschutes County. COVA discussions will continue during Thursday's agenda.
- Economic Development of Central Oregon: Redmond Director Jon Stark, SLED Patricia Lucas, and Bend Director Don Mill presented. The funding request for the next budget cycle is \$279,450. Mr. Stark reviewed the projects and programs provided through EDCO.

BREAK: *At the time of 3:51 p.m., a recess was taken and was reconvened at 3:59 pm.*

SERVICE DISTRICTS:

CONVENE AS THE GOVERNING BODY OF THE DESCHUTES COUNTY EXTENSION AND 4H DISTRICT

Present via Zoom from Extension 4H Service District were Holly Lyons, Nicole Strong, Candi Bothum, Pat Kolling, and Peggy Kellogg. Ms. Bothum presented the major challenges over the past year.

Chair Barret opening the hearing and called for public comment. Hearing no public comment, Chair Barrett called for a motion.

Motion: Commissioner Adair made motion to approve the Deschutes County Extension and 4H District operating budget of \$1,014,593 and set the tax rate at \$0.0224 per \$1,000 of assessed valuation. Commissioner Chang supported the motion. Motion Carried

Chair Barret closed the hearing for the Deschutes County Extension and 4H District and reconvened as the governing body of Deschutes County.

CONVENE AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT

Present for the Sunriver Service District were Gerhard Beenan, Mike Gocke, and Mindy Holiday. Mr. Beenan reviewed the Sunriver Service District operating budget.

Chair Barret opening the hearing and called for public comment. Hearing no public comment, Chair Barrett called for a motion.

Motion: Commissioner Adair made motion to approve the Sunriver Service District operating budget of \$12,203,984 and set the tax rate at \$3.31 per \$1,000 of assessed valuation. Commissioner DeBone supported the motion. Motion Carried

Motion: Commissioner DeBone made motion to approve the Sunriver Service District reserve budget of \$2,762,879. Commissioner Adair supported the motion. Motion Carried

Motion: Commissioner Chang made motion to approve the Sunriver Service District capital budget of \$11,909,018 and set local option capital improvement tax rate at \$0.47 per \$1,000 of assessed valuation. Commissioner Adair supported the motion. Motion Carried

Commissioner DeBone inquired regarding the motion not having the certified election results yet. Mr. Lowry noted this is a motion for approval and the Board officially adopts the budget in late June.

Chair Barret closed the hearing for the Sunriver Service District and reconvened as the governing body of Deschutes County.

CONVENE AS THE GOVERNING BODY OF THE BLACK BUTTE RANCH SERVICE DISTRICT

Presenting for Black Butte Ranch Service District were Chief Jason Van Meter and BBR Budget Committee members Lee Ferguson and Rosemary Norton (via Zoom). Chief Van Meter reviewed the operating budget and staffing needs. Discussion held on homeless camps in the area and the need to provide outreach and response.

Chair Barret opening the hearing and called for public comment. Hearing no public comment, Chair Barrett called for a motion.

Motion: Commissioner Adair made motion to approve the Black Butte Ranch Service District operating budget of \$2,731,505 and set the tax rate at \$1.0499 per \$1,000 of assessed valuation. Commissioner Chang supported the motion. Motion Carried

Motion: Commissioner Adair made motion to set the local option operating tax rate at \$0.65 per \$1,000 of assessed valuation. Commissioner DeBone supported the motion. Motion Carried

Chair Barret closed the hearing for the Black Butte Ranch Service District and reconvened as the governing body of Deschutes County.

Recap Discussion: Further information will be received from COVA during tomorrow's agenda. The Bend Chamber of Commerce submitted a request for video lottery funds. Several other community requests for discretionary funding have been submitted from City of Sisters for the Sisters County Vision Implementation, Alfalfa Fire District for a fire district station, and Bend Vision Project to support the Bend Vision Project.

Commissioner Chang expressed concern of setting a new precedent. Judy Trego recommended community requests be presented outside of the department budget hearings; Jim Fister and Commissioner DeBone agrees this is not a budget committee consideration. Bruce Barrett noted in the past, the community requests were presented to the County Administrator but not included in the budget hearings. Wayne Lowry agreed the budget committee is not the best format to review community funding requests. The community requests will be taken to a Board of Commissioners meeting for consideration. Ms. Hale will review the requests through the video lottery program. Commissioner Chang commented he would like to see investments made in workforce housing.

Dan Emerson reviewed the special requests to be considered during tomorrow's agenda. Commissioner Chang requested discussion to consider a property tax rate increase. Health Services staff will be invited for questions on special requests. Community requests will not be considered tomorrow. The agenda will include: a recommendation of the Cannabis Advisory Panel for use of marijuana tax revenue, a transfer to Health Services from the general fund, and a discussion regarding the legal assistant request for the Sheriff's Office. Ms. Hale noted the Medical Examiner discussion was not held today and reported a budget presentation was submitted for review for tomorrow. Ms. Hale also noted OSU Cascades is requesting a letter of support for a grant application and will present it to the Commissioners in the morning. Nick Lelack noted the City of Sisters requested a grant through CDD for their comprehensive plan which is a joint plan which basically would be covered through contractual services instead.

RECESS: At the time of 5:24 p.m., the hearing went into recess and will reconvene at 8:30 a.m. on Thursday, May 26, 2022.

Call to Order of Thursday, May 26, 2022: At the time of 8:32 a.m., Chair Barrett reconvened the hearing and reviewed the day's agenda.

SPECIAL REQUESTS: Staff were requested from Health Services and the Sheriff's Office to report on proposed special requests.

Health Services: Positions that are included in the proposed budget - No questions or concerns expressed by the budget committee

- Harm Reduction Public Health Educator II
- Conversion of PH Modernization from limited duration to regular
- Conversion of CCBHC Integrity from limited duration to regular
- Conversion of Fiscal Administrative Support Specialist from limited duration to regular

Health Services: Positions not included in the proposed budget

- Behavioral Health Front Office Administrative Support Technician – Chris Weiler explained it is a new position. This position was supported by the budget committee
- Health Officer – The addition of a .50 FTE request. No consensus reached on this position.
- Healthy Schools – 2.4 FTE request. Discussion held and no consensus reached.
- Intellectual and Developmental Disabilities – 3.5 FTE request. The positions were supported by the budget committee.
- Conversion of Public Information Officer from limited duration to regular. This request was supported by the budget committee

Other: Budget Manager Dan Emerson reported on a proposal from Health Services for an as needed transfer of general fund for an operational reserve level of \$12.2 million plus \$6 million in Behavioral Health division and then at the end of the year the funding sources come in over the transfers would flow back to the general fund to help decrease the volatility of the general fund and stabilize reserves. Janice Garceau commented on grant applications and generating the reserves for services. Cheryl Smallman spoke on needs of the department. Nick Lelack commented on the needs of all departments and whether we ask departments to return funds. Wayne Lowry noted it is not uncommon for departments to set aside funds in a reserve fund.

BREAK: *At the time of 10:05 a.m., a recess was taken and was reconvened at 10:16 a.m.*

Dan Emerson introduced the special request conversation for the Sheriff's Office positions. Jim Fister noted his questions on the proposed position of legal assistant. Sheriff's Office Business Manager Joe Brundage and Sheriff's Office Legal Counsel Cary Colaianni presented the need for the legal assistant in the Sheriff's Office. Joe Brundage explained the need for the rate increase for the Rural Law Enforcement District #2. Commissioner Chang commented on functions in departments and the projected need for outside legal counsel for litigations.

No questions raised on the remaining special requests for positions in the proposed budget and those not included in the proposed budget.

Dan Emerson noted the \$500,000 transient room tax transfer to the Sheriff's Office and if there were any questions. None were raised.

BREAK: At the time of 10:44 a.m., a recess was taken and was reconvened at 10:52 a.m.

ELECTED OFFICIALS COMPENSATION COMMITTEE

HR Director Kathleen Hinman and HR Analyst Teri Lorenz introduced the discussion to review the compensation package for Deschutes County elected officials. Ms. Hinman presented comparables with other counties within Oregon and Compensation Board recommendations to consider.

- County Assessor: The recommendation proposed for an 8% increase to the base pay. Discussion held based on information presented.

Motion: Jim Fister made motion to recommend a raise of 10% for fiscal year 2023 for the County Assessor annual salary. Judy Trego supported the motion. Motion Carried

- Clerk: The recommendation proposed for a 3.5% COLA increase. Discussion held based on information presented.

Motion: Jim Fister made motion to raise the base pay of Deschutes County Clerk at a rate of 5.5%. Judy Trego supported the motion. Motion Carried

- Commissioners: The recommendation proposed for a 3.5% COLA increase. Discussion held based on information presented.

Motion: Jim Fister made motion to adjust the base pay of the Commissioners by 5.5%. Judy Trego supported the motion. Motion Carried

- District Attorney: The recommendation proposed for a 6% increase. Discussion held based on information presented.

Motion: Jim Fister made motion to increase of 8% for the County stipend for the Deschutes County District Attorney. Judy Trego supported the motion. Motion Carried

- Justice of the Peace: The recommendation proposed for a 3.5% COLA increase. Discussion held based on information presented.

Motion: Jim Fister made motion to adjust the annualized salary of the Justice of the Peace by 5.5%. Judy Trego supported the motion. Motion Carried

- Sheriff: The recommendation proposed for a 3.5% COLA increase. Discussion held based on information presented.

Motion: Jim Fister made motion to adjust the base annual salary of the Deschutes County Sheriff by a rate of 5.5%. Judy Trego supported the motion. Motion Carried.

- Treasurer: The recommendation proposed for a \$5,187 stipend. Nick Lelack reported neither he nor Wayne Lowry will accept the stipend at this time during the position vacancy.

Motion: Jim Fister made motion for no adjustment and remain the stipend at \$5,187 annually. Judy Trego supported the motion. Motion Carried

BREAK: *At the time of 11:52 a.m., a recess was taken and was reconvened at 12:14 p.m.*

BUDGET DELIBERATIONS: Budget Manager Dan Emerson presented the items for deliberation.

1. **Discussion held to consider support for an ongoing TRT transfer into Sheriff's Office request as currently in the FY23 proposed budget.**

Motion: Commissioner Chang made motion to support an ongoing Transient Room Tax (TRT) transfer into the Sheriff's Office in the amount of \$3,651,787. Jim Fister supported. Motion Carried

2. **Discussion held to consider support of unallocated Transient Room Tax Reserve transfer of \$3.5 million dollars to fund 060, the General Fund Reserve.**

Motion: Commissioner DeBone made motion to support unallocated TRT transfer of \$3.5 million to the general reserve fund 060. Jim Fister supported the motion. Commissioner Chang opposed. Motion Carried

3. **Discussion held regarding the future vision of COVA contract:** is there general support for a capped, expensed based budget and sustainable allocated TRT fund, or continue with percentage based COVA contract. The Budget Committee recommended further conversations with COVA.

BREAK: *At the time of 12:56 p.m., a recess was taken and was reconvened at 1:07 p.m.*

4. **Discussion held to consider support of increasing the Property Tax Levy.**

Commissioner Chang commented on long term forecasts and the assumption of capital projects and noted the impact of Deschutes County tax rate is small and the fiscally responsible thing to do would be to start now to place more money in our capital reserve. Judy Trego commented on her pride of the County for being fiscally sound but when she was initially looking at the budget and future projects and new

FTEs she did have concerns of the financial future of the County and recommends looking now at the finances. Commissioner Chang added comment on the population growth of the county and the importance of building facilities to serve the population. Commissioner DeBone commented on the concept of the capacity of Deschutes County and doesn't feel strong about increasing the rate this year but may have to in the next year. Commissioner Adair commented on facility space here in this building at 1300 NW Wall Street and the possibility to use it for growth if we need to take the leased space back from the State of Oregon. Wayne Lowry commented on the general fund through the years and the importance of thinking about facility needs and looking at the cost of the scope of projects. Dan Emerson agreed to look at all options on fiscal management. Jim Fister commented on perceptions of strategic planning and would like to see that we are being intentional about using resources and priorities and encourages logical planning by the County. Commissioner Chang asked to clarify that he doesn't think increasing the property tax rate would keep us from incurred debt. Commissioner Chang expressed disappointment that the County didn't start the design process for the Courthouse expansion until now. Wayne Lowry commented on interest rates and factors causing financial impacts and possibilities of refinancing if necessary. Bruce Barrett commented on the schedule for the next five years and the need to plan to address issues in the near future.

Motion: Commissioner Chang made motion to reverse the 2018/2019 assessed property tax rate reduction restoring \$.06 to the current rate bringing us to our maximum. Judy Trego supported the motion. Motion to approve: Commissioner Chang, Commissioner Adair, Judy Trego. Opposed: Jim Fister, Commissioner DeBone, Bruce Barrett. Motion Failed.

Wayne Lowry noted as the motion failed, the tax rate will stay the same.

- 5. Discussion held to consider support for returning additional General Fund transfer to Health Services** at the end of the FY should their reserve be at or above the proposal they submitted to Finance. (Fund 270 Health Services Reserve ending reserve level greater than \$12,271,454 and the Behavioral Health (Org 2743152) beginning working capital is greater than \$6 million dollars(~\$1.2 million dollar increase over FY23 Behavioral Health BWC)

Motion: Commissioner DeBone made motion to return general fund transfer from Health Services the reserve greater than \$12,271,454 at the end of fiscal year and Behavioral Health org greater than \$6 million. Commissioner Chang supported the motion. Motion Carried

- 6. Discussion held regarding the Marijuana Tax Distribution:** consider support of department allocation.

The projected revenue for next year is \$160,000. The Cannabis Advisory Panel's recommendation is to allocate \$20,000 to Code Enforcement, \$70,000 to Sheriff's Office, and \$70,000 to Health Services with a reduction of \$70,000 in General Fund support for Health Services.

Commissioner Chang opposed a reduction in the funding to Health Services. Bruce Barrett would recommend the \$70,000 to Health Services for education.

Motion: Commissioner Chang made motion to allocate the \$160,000 marijuana tax distribution of \$20,000 to Code Enforcement, \$70,000 to support Sheriff's Office marijuana detectives, and \$70,000 to Health Services for prevention and education. Commissioner Adair supported the motion. Motion Carried.

7. **Special Requests: Requests as included in the FY23 proposed budget:** Jim Fister made motion of approval of special requests included in the proposed budget as follows. Commissioner Adair supported the motion. Discussion: Dan Emerson noted all positions were to be classified as regular duration. Motion Carried

Tax Office: 1.0 FTE Tax Specialist

Property Management: 1.0 FTE Administrative Analyst

Community Development: 1.0 FTE Assistant Building Official and 1.0 FTE Principle Planner

Road Department: 1.0 FTE Transportation Engineer, 1.0 FTE Deputy County Surveyor, 1.0 FTE Public Works Equipment Operator, 1.0 FTE Engineering Associate

Fair and Expo: 1.0 FTE Maintenance Specialist

Human Resources: 1.0 FTE Human Resources Manager

Administration: 1.0 FTE Special Projects Manager relative to the Joint Homeless Office, 1.0 FTE Position #2 - to be determined relative to the Joint Homeless Office, 1.0 FTE Strategic Initiative Manager

Health Services: 1.0 FTE Harm Reduction Public Health Educator II, Conversion from limited duration to regular positions for Public Health Modernization, CCBHC Integrity, and Fiscal Admin Support Specialist

Veterans Services: Conversion of Admin Tech from limited duration to regular position.

Special Requests as not included in the FY23 proposed budget:

District Attorney's Office:

- *Administrative Supervisor*, 1.0 FTE regular position. Motion made by Commissioner Adair and supported by Judy Trego. Opposed: Jim Fister. Motion Carried
- *IT Analyst I*, 1.0 FTE regular position. Motion made by Jim Fister and supported by Commissioner Chang. Opposed: Commissioner Adair and Bruce Barrett. Motion Carried

Victim's Assistance Program:

- *Victims Advocate* increase one position by .30 FTE. Motion made by Judy Trego and supported by Commissioner Chang. Motion Carried
- *Victims Advocate*, 1.0 FTE regular position. Motion made by Commissioner Chang and supported by Jim Fister. Opposed: Bruce Barrett, Commissioner Adair, and Commissioner DeBone. Motion Failed. Motion made by Commissioner Chang to reconsider the motion. Motion Failed due to lack of support.

Sheriff's Office:

- *Administrative Assistant*, 1.0 FTE regular position. Motion made by Jim Fister and supported by Commissioner DeBone. Motion Carried
- *Administrative Assistant*, 1.0 FTE regular position. Motion made by Jim Fister and supported by Commissioner DeBone. Motion Carried
- *IT Analyst II*, 1.0 FTE regular position. Motion made by Judy Trego and supported by Commissioner DeBone. Motion Carried
- *Legal Assistant*, 1.0 FTE regular position. Motion made by Commissioner DeBone and supported by Jim Fister. Motion Carried
- Conversion of limited duration positions of JRI Deputy Sheriff and Management Analyst to regular positions. Motion made by Commissioner Adair and supported by Judy Trego. Motion Carried

Health Services:

- *Behavioral Health Office Administrative Support Technician*, 1.0 FTE regular position. Motion made by Commissioner Adair and supported by Judy Trego. Motion Carried
- *Health Officer*, .50 FTE. Motion made by Commissioner Adair and supported by Judy Trego. Opposed: Commissioner DeBone and Jim Fister. Motion Carried
- *Healthy Schools*, additional 2.4 FTE. Motion made by Jim Fister and supported by Commissioner Chang. Opposed: Commissioner DeBone. Discussion. Motion Carried. Commissioner DeBone commented on his opposition based on comments during the discussion.
- *Intellectual and Developmental Disabilities*, 3.50 FTE. Motion made by Jim Fister and supported by Commissioner Adair. Motion Carried

- *Conversion of Public Information Officer* from limited duration to regular. Motion made by Commissioner Chang and supported by Judy Trego. Opposed: Commissioner DeBone, Bruce Barrett, and Commissioner Adair. Motion Failed

Any additional items or decisions from the committee: Commissioner Chang expressed need to review the sale of the Conner's property to Housing Works and the rationale for selling it rather than making a donation and is curious whether we have structured the receipts of sale to be contributed to capital projects. Discussion held on the value of property and reasons for selling vs donating. Finance will work with Property Manager to review the transaction.

BREAK: *At the time of 2:51 p.m., a recess was taken and was reconvened at 2:58 p.m.*

Other: Deputy County Administrator Whitney Hale reported on the Medical Examiner's contract. Dr. VanAmburg plans to retire and has submitted a proposed budget.

PROPOSED BUDGET APPROVALS: Chair Barrett called for motions:

Deschutes County Budget: *Motion* made by Commissioner DeBone to approve the Deschutes County budget of \$583,189,773 adjusted for approved changes and set the tax rate at \$1.2183 per \$1,000 of assessed valuation. Motion supported by Judy Trego. Motion Carried

Chair Barrett closed the Deschutes County budget meeting and opened the Countywide Law Enforcement County Service District #1 budget meeting and called for public comment. Hearing no comment or discussion, Chair Barrett called for a motion.

Countywide Law Enforcement District #1: *Motion* made by Jim Fister to approve the Countywide Law Enforcement County Service District #1 budget of \$43,897,689 adjusted for approved changes and set the tax rate at \$1.0500 per \$1,000 of assessed valuation. Motion supported by Judy Trego. Motion Carried

Chair Barrett closed the Countywide Law Enforcement budget meeting and opened the Rural Law Enforcement District #2 budget meeting and called for public comment. Hearing no comment or discussion, Chair Barrett called for a motion.

Rural Law Enforcement District #2: *Motion* made by Commissioner Adair to approve the Rural Law Enforcement County Service District #2 budget of \$14,804,277 adjusted for

approved changes and set the tax rate at \$1.4300 per \$1,000 of assessed valuation.
Motion supported by Jim Fister. Motion Carried

Chair Barrett closed the Rural Law Enforcement County Service District #2 budget meeting

Closing Remarks were made to thank staff for their work preparing for the budget hearings.

ADJOURNED: Upon no further business, Chair Barrett called for adjournment at 3:17 p.m.

DATED this 22 Day of June 2022 for the Deschutes County Board of Commissioners.



PATTI ADAIR, CHAIR



ANTHONY DEBONE, VICE CHAIR

ATTEST:



RECORDING SECRETARY



PHIL CHANG, COMMISSIONER