



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon
(541) 388-6570

FOR RECORDING STAMP ONLY

BOCC MEETING MINUTES

9:00 AM

WEDNESDAY June 14, 2023

Barnes Sawyer Rooms
Live Streamed Video

Present were Commissioners Tony DeBone and Patti Adair. Also present were Nick Lelack, County Administrator; Dave Doyle, County Counsel; and Brenda Fritsvold, BOCC Executive Assistant.

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings.

CALL TO ORDER: Chair DeBone called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

Commissioner Adair shared that today is Flag Day, and said the family of U.S. Navy Lt. Kenneth Roberts was recognized at the ceremony this morning in honor of their son, who graduated from Mountain View High School in Bend and died in 1992 during a training exercise in California. Adair added that over 17,000 veterans live in Deschutes County.

CITIZEN INPUT:

- Carl Shoemaker said easy access to guns in the United States leads to mass shootings.

CONSENT AGENDA: Before the Board was Consideration of the Consent Agenda.

1. Consideration of Board Signature on Document No 2023-368 for 4Peaks 2024 Outdoor Mass Gathering Permit

2. Consideration of Board Signature on letter appointing Nina Dille for service on the Deschutes River Recreation Homesites #6 Special Road District
3. Consideration of Board Signature on letter of thanks to Kyle Shortsleeve for service on the Deschutes River Recreation Homesites Special Road District #6

ADAIR: Move Board approval of the Consent Agenda as presented
 DEBONE: Second

VOTE: ADAIR: Yes
 CHANG: (absent)
 DEBONE: Chair votes yes. Motion Carried 2 - 0

ACTION ITEMS:

4. Public Hearing: Deschutes County FY 2023-24 Budget

Budget and Financial Planning Manager Dan Emerson shared corrections to the actions taken by the Budget Committee on May 25th and said because the total General County Reserve Fund 2023-2024 budget amount is more than a 10% difference from the previously approved amount, a second public hearing is required for a supplemental budget. The second public hearing will be held on June 21st. Emerson presented a staff report which listed each transfer and appropriation that was not accurately incorporated into the motion approved by the Budget Committee on May 25, as follows:

- o Reduce the General Fund – District Attorney budget by \$89,200;
- o Recognize a transfer of increased Property Taxes from the General Fund to the General Fund Reserve Fund of \$1,194,642;
- o Recognize a transfer from the ARPA fund to the General Reserve Fund of \$5,022,145;
- o Reduce the PILT transfer to the Road Fund by \$393,171 and recognize a corresponding PILT transfer of \$393,171 into the General Reserve Fund; and
- o Reduce the Health Fund by \$85,612.

These adjustments to the approved budget of \$619,098,853 increase appropriations by \$6,041,975 and bring the total revised budget to \$625,140,828.

The public hearing was opened at 9:10 a.m. There being no one who wished to speak, the public hearing was closed at 9:10 a.m.

Chair DeBone noted no action will be taken on the 2023-24 budget at this time as it will come before the Board for action next week after the second required public hearing.

5. Public Hearing: FY 2024 Deschutes County Fee Schedule and consideration of Board adoption

Laura Skundrick, Management Analyst, references changes made at the recommendation of Legal to reflect the actual costs of service for two fees, the fee for a public records request for active rental listing, and the fee for a delinquent tax roll.

The public hearing was opened at 9:12 a.m. There being no one who wished to speak, the public hearing was closed at 9:13 a.m.

ADAIR: Move Board approval of Resolution No. 2023-024 adopting and continuing fees and charges for services and providing an effective date

DEBONE: Second

VOTE: ADAIR: Yes
CHANG: (absent)
DEBONE: Chair votes yes. Motion Carried 2 – 0

Commissioner Adair shared her support for a recent unanimous Supreme Court ruling relating to property taxes which benefits property owners in Oregon and other states.

Referring to fee changes which reflect inflationary increases, Commissioner DeBone spoke to the need to make sure the County recovers the cost of providing services.

The Board convened as the governing body of the Deschutes County 9-1-1 Service District.

6. Public Hearing: FY 2024 Deschutes County 9-1-1 Service District Fee Schedule

Skundrick said no changes have been made to the 9-1-1 Service District fee schedule since last year.

The public hearing was opened at 9:14 a.m. There being no one who wished to speak, the public hearing was closed at 9:14 a.m.

ADAIR: Move Board approval of Resolution No. 2023-025 adopting and continuing fees and charges for services for the Deschutes County 9-1-1 Service District and providing an effective date

DEBONE: Second

VOTE: ADAIR: Yes
CHANG: (absent)
DEBONE: Chair votes yes. Motion Carried 2 – 0

Commissioner DeBone acknowledged that the 9-1-1 Service District is in a good financial position.

The Board convened as the governing body of the Deschutes County Extension and 4H Service District.

7. Public Hearing: FY 2024 Deschutes County Extension and 4H Service District Fee Schedule and consideration of Board adoption

Skundrick said no changes have been made to the Deschutes County Extension and 4H Service District fee schedule since last year.

The public hearing was opened at 9:17 a.m. There being no one who wished to speak, the public hearing was closed at 9:17 a.m.

ADAIR: Move Board approval of Resolution No. 2023-026 adopting and continuing fees and charges for services for the Deschutes County Extension and 4H Service District and providing an effective date

DEBONE: Second

VOTE: ADAIR: Yes
CHANG: (absent)
DEBONE: Chair votes yes. Motion Carried 2 – 0

Commissioner Adair expressed the hope that the Extension and 4H Service District will receive more funding from the State for its programs and operations.

The Board convened as the governing body of the Sunriver Service District.

8. Public Hearing FY 2024 Sunriver Service District Fee Schedule and consideration of Board adoption

Skundrick said no changes have been made to the Sunriver Service District fee schedule since last year.

The public hearing was opened at 9:18 a.m. There being no one who wished to speak, the public hearing was closed at 9:18 a.m.

ADAIR: Move Board approval of Resolution No. 2023-027 adopting and continuing fees and charges for services for the Sunriver Service District

and providing an effective date

DEBONE: Second

VOTE: ADAIR: Yes
CHANG: (absent)
DEBONE: Chair votes yes. Motion Carried 2 – 0

The Board convened as the governing body of the Black Butte Ranch Service District.

9. Public Hearing: FY 2024 Black Butte Ranch Service District Fee Schedule and consideration of Board adoption

Skundrick said no changes have been made to the Black Butte Ranch Service District fee schedule since last year.

The public hearing was opened at 9:19 a.m. There being no one who wished to comment, the public hearing was closed at 9:19 a.m.

ADAIR: Move Board approval of Resolution No. 2023-028 adopting and continuing fees and charges for services for the Black Butte Ranch Service District and providing an effective date

DEBONE: Second

VOTE: ADAIR: Yes
CHANG: (absent)
DEBONE: Chair votes yes. Motion Carried 2 – 0

The Board reconvened as the governing body of Deschutes County to take agenda item #11 before #10.

11. Community Development Department Fiscal Year 2023-24 Work Plan

Peter Gutowsky, Community Development Director, noted the public hearing held by the Board on this matter on May 31st and said a number of projects listed in the

work plan have spanned into a second year. He sought Board action to: affirm the projects identified as priorities; affirm the projects identified to be low priority; and affirm the stated operational responsibilities, regional coordination duties and code maintenance tasks of the Planning Division. Alternatively, the Board could choose to amend any of these at this time.

Commissioner Adair reported that the legislature passed the Drought Relief and Water Security Package which includes \$2.6 million for juniper management.

ADAIR: Move Board approval of the Community Development Department Fiscal Year 2023-24 Work Plan as presented

DEBONE: Second

VOTE: ADAIR: Yes

CHANG: (absent)

DEBONE: Chair votes yes. Motion Carried 2 – 0

10. SunWest Builders Change Order No. 1—North County Campus

Facilities Director Lee Randall explained the purpose of the change order to the contract with SunWest for remodel work at 244 Kingwood in Redmond, saying an additional 1,874 sf of space which was formerly leased will be utilized by Health Services for its Intensive Youth Services program. The added area will include restrooms, laundry facilities, treatment rooms and offices. Adding this new remodel work to the SunWest contract will cost \$498,996.

Shannon Brister-Raugust, Behavioral Health Program Manager, described the expansion of health services to the North County area and how the Intensive Youth Services program benefits teenagers and young adults aged 14 to 27.

Responding to Commissioner Adair's question about the cost to remodel the additional space, Randall said the scope of work includes necessary changes to make the restrooms ADA compliant. In addition, the HVAC system will be replaced with new equipment and controls, existing doors will be replaced, and electronic door controls installed for security. Other electrical work and structural work is also required along with computer and telephone system upgrades. A new sound masking/white noise system will be added to enhance privacy in each room.

ADAIR: Move approval of Chair signature of Document No. 2023-592, Change Order No. 1 to Deschutes County Contract No. 2022-197 with SunWest Builders for additional scope of remodel work for 244 Kingwood

DEBONE: Second

VOTE: ADAIR: Yes
 CHANG: (absent)
 DEBONE: Chair votes yes. Motion Carried 2 – 0

OTHER ITEMS:

- Commissioner Adair reported her travel to Salem on Monday and shared that she was able to talk with Senator Steiner, Chair of the Ways & Means Committee, regarding the County's request for a state contribution to its courthouse expansion project.
- Commissioner DeBone said he responded to a questionnaire from the Association of Oregon Counties regarding the AOC's budget and services.
- Commissioner Adair referred to her service on AOC's membership committee which is working to increase the numbers of AOC members across the state.

EXECUTIVE SESSION:

At 9:44 am, the Board entered executive session under ORS 192.660 (2) (d) Labor Negotiations.

The Board moved out of executive session at 9:58 a.m. to direct staff to proceed as directed.

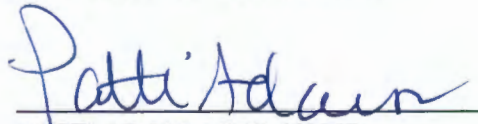
ADJOURN:

Being no further items to come before the Board, the meeting was adjourned at 9:58 a.m.

DATED this 26th day of July 2023 for the Deschutes County Board of Commissioners.



ANTHONY DEBONE, CHAIR



PATTI ADAIR, VICE CHAIR

ATTEST:



PHIL CHANG, COMMISSIONER

Brende Fritts
RECORDING SECRETARY