



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon
(541) 388-6570

FOR RECORDING STAMP ONLY

BOCC MEETING MINUTES

9:00 AM

WEDNESDAY September 21, 2022

Barnes Sawyer Rooms
Live Streamed Video

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Kim Riley, Assistant County Counsel; Whitney Hale, Deputy County Administrator; and (via Zoom conference call) Angie Powers, BOCC Administrative Assistant.

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings

CALL TO ORDER: Chair Adair called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

CITIZEN INPUT:

Commissioner Adair acknowledged that Association of Oregon Counties (AOC) Director, Gina Nikkel and AOC Legislative Affairs Manager, Mallorie Roberts, were in attendance at the meeting.

Commissioner Adair discussed Citizen Input received via email and voicemail. There were a total of 65 emails received from community members in opposition to turning Worell Wayside Park into parking spaces for the Courthouse. Commissioner Adair pointed out that she was the lone "NO" vote on the conversion of Worell Wayside Park into a parking lot, and instead supports a two-story parking garage structure on the site of an existing parking lot. Commissioner Chang said that a downtown parking analysis is currently taking place,

and Worell Wayside Park is the most logical location for additional needed parking. Commissioner DeBone wanted to clarify that the proposal is for a *reconfiguration* of the park, where natural rock features would be maintained, and is not a complete conversion of the park into a parking lot.

In an unrelated matter, another community member left a voicemail regarding her bill for Fire and Rescue transport services. Commissioner Chang put Tom Kuhn, with Deschutes County Health Services, in contact with the caller as he is the point person for the County's ambulance service area.

CONSENT AGENDA: Before the Board was Consideration of the Consent Agenda

DEBONE: Move approval of Consent Agenda

SECOND: Chang

VOTE: DEBONE: Yes

CHANG: Yes

Chair votes yes. Motion carried

1. Consideration of Resolution No. 2022-044, a Resolution Regarding Right of Way Acquisition for Construction of Road Improvements on Deschutes Market Road and Hamhook Road
2. Consideration of Resolution No. 2022-065, Initiating Vacation Proceedings for Blazer Lane and a Portion of a Public Access Easement
3. Consideration of Order No. 2022-053, Vacating Blazer Lane and a Portion of a Public Access Easement
4. Consideration of Resolution No. 2022-064 Increasing Appropriations and FTE within the Health Services Fund and the 2022-23 Deschutes County Budget
5. Approval of Minutes of the August 31, 2022 BOCC Meeting
6. Approval of Minutes of the September 7, 2022 BOCC Meeting

ACTION ITEMS:

7. **Public Hearing and Order Considering Brydolf annexation to Sisters-Camp Sherman Rural Fire Protection District**

Kim Riley, County Assistant Legal Counsel, discussed the proposed annexation. The Fire District has approved the annexation and Legal Counsel is suggesting the Board move approval of the annexation, Order No. 2022-048.

Public hearing was opened at 9:08 a.m. No one wished to testify. Public Hearing was closed at 9:08 a.m. No discussion on the Order.

CHANG: Move approval of Order No. 2022-048.
SECOND: DeBone

VOTE: CHANG: Yes
DEBONE: Yes
Chair votes yes. Motion carried

8. Consideration of Resolution No. 2022-063 Increasing Appropriations within the 2022-23 Deschutes County Budget

Dan Emerson, County Budget Manager, discussed the policy implications of this proposed increase in appropriations. The County's entry into a Full Faith & Credit Obligation for the Negus Waste Transfer Station Project requires this increase in debt service appropriations. This resolution also corrects under-budgeted amounts by increasing debt service appropriations in the Fair & Expo Center, Solid Waste and RV Park. Dan Emerson will send a follow-up to the Commissioners.

DEBONE: Move approval of Resolution 2022-063.
SECOND: Chang

VOTE: DEBONE: Yes
CHANG: Yes
Chair votes yes. Motion carried

9. Workers Compensation Third Party Administrator Notice of Intent to Award

Erik Kropp, Deputy County Administrator and Risk Manager, discussed the County's Notice of Intent to Award to TRISTAR. Sarah Key, Loss Prevention Coordinator for Risk Management was also in attendance. Deschutes County is self-insured for its worker's compensation program, and hires a third-party administrator for claims administration. Three companies responded to the RFP. One was deemed non-responsive because they only bid on a portion of the

contract. TRISTAR is the incumbent, and scored highest after a comprehensive evaluation. County Staff recommends TRISTAR continue as the County's third-party claims administrator. TRISTAR presented alternate options, including medical only claims and indemnity claims (medical *and* time away from work). The contract term will be a three-year contract with the option of two two-year extensions. This option helps the County with locking in prices, but allows for the County to go out for a new RFP if the contractor is not performing. Commissioner Chang stated that the county averages fifty worker's comp claims per year, and asked staff how many of those claims were COVID-related. Sarah Key replied that over the past year, approximately four claims were COVID-related.

DEBONE: Move approval and Chair Signature on Intent to Award Letter for Third Party Worker's Compensation Claims Administration Contract to TRISTAR

SECOND: Chang

VOTE: DEBONE: Yes
CHANG: Yes
Chair votes yes. Motion carried

OTHER ITEMS:

- Jen Patterson, County Strategic Initiatives Manager, presented a letter to the Board for signature. The letter is addressed to Kelly Sparks, Vice President of Finance and Strategic Planning at Oregon State University – Cascades campus, thanking her for her service to the community as an advocate for child care in Deschutes County and as a leader for OSU-Cascades. Kelly is leaving OSU-Cascades for a new position with the University of Maine. Commissioners DeBone and Chang recognized Kelly for her contributions in helping convert a pumice mine landfill into a thriving campus for Central Oregon and in strengthening the partnership between Deschutes County and OSU-Cascades. They requested a sentence be added in that respect.

DEBONE: Move approval of the letter with Board signatures, with the edits as discussed

SECOND: Chang

VOTE: DEBONE: Yes
CHANG: Yes
Chair votes yes. Motion carried

- Commissioner DeBone will attend the Redmond Economic Development Inc. (REDI) strategic planning session the afternoon of September 21st. The eastside of Redmond will be discussed: capital investments, dispersed camping issues, etc.
- Commissioner Chang shared that Janice Garceau, the incoming County Health Services Director, expressed an interest in attending (virtually) an upcoming meeting with AOC relating to the reconstitution of the Local Government Advisory Committee to work with OHA and the State of Oregon with the aid and assist population.
- Commissioner Adair discussed that a Project Wildfire meeting took place yesterday, September 20th that was well-attended. The search for the new County Forester is underway, and she thanked Sgt. Nathan Garibay for chairing that meeting. She highlighted that there are now 70 Firewise communities, and commended Project Wildfire for their efforts. One community will utilize 150 goats to help reduce ladder fuels across ten acres of land.
- Commissioner DeBone shared that the Land Conservation and Development Commission (LCDC) is meeting in John Day on Thursday or Friday, and he will attend in lieu of the AOC District 2 meeting in Madras on Friday. He serves on the Bylaws Committee, which is currently working on a proposal to change the bylaws in respect to the election process.
- Commissioner Adair recently met with Cheyenne Purrington, the new Houseless Strategies and Solutions Director, and highlighted her background and qualifications.

ADJOURN: Being no further items to come before the Board, the meeting was adjourned at 9:38 a.m.

DATED this 28 Day of September 2022 for the Deschutes County Board of Commissioners.


 PATTI ADAIR, CHAIR


 ANTHONY DEBONE, VICE CHAIR

ATTEST:


 PHIL CHANG, COMMISSIONER

Megan Zullow

RECORDING SECRETARY