



## Minutes - Final

DESCHUTES COUNTY PLANNING COMMISSION  
DESCHUTES SERVICES CENTER  
1300 NW WALL STREET, BEND, OREGON, 97703  
JANUARY 13, 2022 – 5:30 P.M.

THIS MEETING WAS CONDUCTED IN PERSON, ELECTRONICALLY, AND BY PHONE. IT WAS AUDIO AND VIDEO RECORDED AND CAN BE ACCESSED AT THE DESCHUTES COUNTY MEETING PORTAL WEBSITE

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### I. Call to Order

The meeting was called to order at 6:03 p.m. by Vice Chair Kieras via Zoom. Commissioners present via Zoom: Susan Altman, Toni Williams, Steve Swisher, Maggie Kirby, Dale Crawford. Staff present in person: Peter Gutowsky, Community Development Director; Will Groves, Planning Manager; Tarik Rawlings, Associate Planner.

### II. Approval of Minutes 11/18/21 and 12/9/21

Minutes approved unanimously.

### III. Election of Chair and Vice Chair

Commissioner Swisher nominated Vice Chair Kieras for Chair who accepted the nomination. Commissioner Crawford moved to cast unanimous ballot for Vice Chair Kieras, Commissioner Swisher seconded the motion. Unanimous vote yes.

Commissioner Swisher nominated Commissioner Altman for Vice Chair who accepted the nomination. Commissioner Crawford moved to cast unanimous ballot for Commissioner Altman, Commissioner Swisher seconded the motion. Unanimous vote yes.

### IV. Public Comment

Nunzie Gould asked about process for email comments submitted to Planning Commission the day of the meeting prior to 5 p.m.

Bill Kowalik, Chairperson Oregon Chapter International Dark Skies Assn. spoke regarding updating 1994 lighting ordinance and participating as a panel member.

## V. **Action Items**

*Dark Skies Outdoor Lighting Update and Panel Selection, Tarik Rawlings, Associate Planner*

Tarik discussed progress update, inter-departmental meetings, legal constraints regarding retroactive fixtures. 2/10/22 Planning Commission (PC) meeting is first convening of panel. Reviewed list of suggested panelists. Peter Gutowsky requested consideration of 1994 lighting ordinance still considered effective.

## VI. **Planning Commission and Staff Comments**

Peter Gutowsky commented on:

- Recent resignations impacting Long Range Planning projects including Tumalo Community Plan, Sisters Country Trails.
- SB 391, Rural Accessory Dwelling Units (ADU's) update, SB 762, Fire Hardening criteria for ADU's.
- Active recruitment for PC At-Large position, closes 5p.m. 1/28/22.
- No PC meeting 1/27/22, next meeting is 2/10/22, water panels on 2/24/22 and 3/10/22, Tumalo Community Plan engagement.

Will Groves commented on the Comprehensive Plan Update process, consultant selection underway, requested commissioner volunteers for evaluation committee, Commissioners Crawford and Williams volunteered.

Commissioner Crawford reached out to Linda Anspach regarding special considerations and fees for agricultural properties.

Commissioner Kirby noted that she will be on extended leave.

Commissioner Swisher advised that Tollgate HOA is interested in the PC Dark Skies discussions. Also, 8-yr tenure ends 6/30/22.

Commissioner Kieras discussed public comments for public hearing agenda items. Roberts Rules heavy emphasis on group decision making. Requested commissioner input.

## VII. **Adjourn**

There being no further business, the meeting was adjourned at 7:30 p.m.

Minutes respectfully submitted by:  
Tracy Griffin, Administrative Assistant

All materials including (but not limited to) video, presentations, written material and submittals are subject to the County Retention Policy; All items are posted and available for public viewing on the Deschutes County Meeting Portal. For further detail on this and other meetings please follow link below.

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