

**DESCHUTES COUNTY AND CITIES OF BEND, LA PINE, REDMOND, AND SISTERS
COORDINATED HOUSELESS RESPONSE OFFICE (CHRO)**

Board Meeting Minutes

4:00 p.m. to 5:15 p.m. on Monday, October 27, 2025

Hybrid

CHRO Board Members Attendance: Commissioner Phil Chang (Deschutes County Commissioner), Vice-Chair Megan Perkins (City of Bend Mayor Pro Tem), Vice-Chair Molly Heiss (NeighborImpact), Mayor Jeannine Earls (City of La Pine), Councilor Cat Zwicker (City of Redmond), Councilor President Sarah McDougall (City of Sisters), and Eliza Wilson (HLC Chair).

1. Call to Order at 4:03 p.m.

2. Roll Call / Introductions

3. Approval of Minutes from October 27, 2025 CHRO Board Meeting

Vice-Chair Molly Heiss asked for edits or a motion to approve October 27, 2025 Board Meeting minutes.

Motion: Eliza Wilson

Second: Councilor Zwicker

Votes: Motion Approved

4. Public Comments (2 minutes each, 10 minutes total)

There were no public comments.

5. Receive Budget

Vice-Chair Megan Perkins introduced Erik Kropp's update on the CHRO budget. There were no updates from last month. There were a few questions in the room about whether all of the money was allocated. Mr. Kropp stated that there were a few expenses not in the year-to-date, which included the operational fee for COIC, \$250,000 for one year and \$25,000 fee for the rezone application for the Gale's Project. There is also money set aside for other projects. County staff is working on a restricted covenant for Gale's Project. They've met with community development.

6. Roundtable with CHRO Board

The Board deliberated on the strategic allocation of the remaining CHRO budget. The group wanted to focus on prevention, as this is a key priority of the CHRO. The group ultimately landed on the idea of hosting an RFP. The group discussed which bucket of money would be used for this RFP, with the option of \$130,000 or \$193,000, or combine them. The group suggested starting with the \$130,000 to serve multiple groups.

Vice-Chair Heiss made a motion to use the \$130,000 from the original RFP Process for a new RFP for immediate and urgent needs.

Motion: Vice-Chair Molly Heiss

Second: Eliza Wilson

Votes: Motion Approved

COIC Staff will work on getting the RFP ready for January 2026. The minimum ask is \$5,000 and a max ask is \$45,000.

7. Vote on Request for Redmond Safe Parking Funding

Rick Russell from Mountain View Community Development brought an ask to the CHRO Board for \$75,000 for Redmond Safe Parking Sites. This was a slightly revised presentation from the last meeting with updates on funding and what's necessary to run the program.

8. Vote on Request for Food Bank Funding

Vice-Chair Molly Heiss with NeighborImpact brought an ask to the CHRO Board. Vice-Chair Heiss provided background on food system impacts from the shutdown. They've been operating at a 12% deficit in terms of food. The food bank team is comprised of 8 people that serves 51 agencies and 15 mobile sites across the region. There was not a specific dollar amount ask, more of a general ask for what can help which includes money, volunteer time, and actual food. All of this information is on NeighborImpact's Website.

The group decided to invite both Rick Russell and NeighborImpact to apply for the RFP.

9. Compassionate Holiday Meal Celebrations

John Lodise joined the group to discuss compassionate holiday meal celebrations. Meals not only provide nutritional value, they provide a place to create community and gain trust. 195-200 meals a day are served across sites. They can always use protein and monetary donations. Food budgets increased by 30%.

Jericho Road also presented on their program. They serve both housed and unhoused individuals. 11 churches and other organizations volunteer to serve their clients. They get the food through Family Kitchen. Their ask was for volunteers.

10. CHRO Board Roundtable

The group ran out of time for roundtable.

Adjourned at 5:20 p.m.

Respectfully submitted by Jenn Greco, COIC Program Assistant II