



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon
(541) 388-6570

FOR RECORDING STAMP ONLY

BOCC MEETING MINUTES

9:00 AM

WEDNESDAY, July 6, 2022

Barnes Sawyer &
VIRTUAL MEETING PLATFORM

Present were Commissioners Patti Adair and Phil Chang. Commissioner Anthony DeBone was present at 9:05 a.m. Also present were Nick Lelack, County Administrator; Dave Doyle, County Legal Counsel; and Sharon Keith, Board Executive Assistant (via Zoom conference call).

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings

CALL TO ORDER: Chair Adair called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE:

CITIZEN INPUT:

Commissioner Adair acknowledged a voice message on the Citizen Input line regarding psilocybin. She also recognized Big Brothers and Big Sisters and CASA Program looking for mentors and volunteers.

CONSENT AGENDA: Before the Board was Consideration of the Consent Agenda.

CHANG: Move approval of Consent Agenda
ADAIR: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

1. Consideration of Board Signature of Document No. 2022-595, Assessment and Taxation software annual personal services contract with Helion Software, Inc.
2. Approval of Minutes of the May 11, 2022 BOCC Meeting
3. Approval of Minutes of the June 1, 2022 BOCC Meeting
4. Approval of Minutes of the June 6, 2022 BOCC Meeting
5. Approval of Minutes of the June 8, 2022 BOCC Meeting
6. Approval of Minutes of the June 13, 2022 BOCC Meeting
7. Approval of Minutes of the June 22, 2022 BOCC Meeting

ACTION ITEMS:

8. Deliberations: Remand of Deschutes Junction Plan Amendment and Zone Change application 247-20-000438-PA/439-ZC (247-22-000-287-A)

Senior Planner Nicole Mardell presented the deliberation and background on the application. The deadline for decision on this remand is August 5, 2022. The Board reviewed and provided level of support for the criteria presented for the deliberation process. Planning Manager Will Groves commented on waste streams and septic systems. Ms. Mardell commented on conditions of use for the property.

DEBONE: Move approval of the land use item with the decisions made today.

CHANG: Second

Discussion: Commissioner Chang commented on the application process

for this unique site.

VOTE: DEBONE: Yes
 CHANG: Yes
 ADAIR: Chair votes yes. Motion Carried

9. Consideration of Board Signature of Resolution No. 2022-046, Establishing Solid Waste Disposal Fee Waivers for Fiscal Year 2023

Tim Brownell, Incoming Director of the Solid Waste Department presented the Resolution for consideration.

CHANG: Move approval of Resolution No. 2022-046
DEBONE: Second

VOTE: CHANG: Yes
 DEBONE: Yes
 ADAIR: Chair votes yes. Motion Carried

10. Consideration of the addition of two FTE Landfill Site Attendant Positions to the Department of Solid Waste and modification of the operating schedules for Southwest Transfer Station and Knott Landfill

Tim Brownell, Incoming Director of the Solid Waste Department presented the need for additional staff due to support hours of operation. The Board expressed support of the request. A resolution will be presented to the Board on July 13, 2022.

11. Request Board approval and signature of Document No. 2022-255, Agreement with Iris Telehealth

Chandra Mola, Behavioral Health Program Manager, presented the document for consideration via Zoom conference call.

DEBONE: Move approval of Document No. 2022-255
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

12. Consideration of Board approval and Chair signature of Document No. 2022-571, an Oregon Health Authority Agreement #173133-5

Shannon Brister, Behavioral Health Program Manager, presented via Zoom conference call announcing services that will be provided through the grant funding.

CHANG: Move approval of Document No. 2022-571
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

13. Department Performance Measure Updates for Quarter 3.

Administrative Analyst Laura Skundrick presented the third quarter department performance measures surrounding the goal of economic vitality.

Property Manager Kristie Bollinger presented an overview of options for real property owned by Deschutes County.

Planning Manager Will Groves presented regarding the Community Development on implementing rural accessory dwelling unit (ADU) legislation and also on affordable housing projects.

Road Department Director Chris Doty presented regarding the strategic

pavement investment program via Zoom conference call.

Fair and Expo Director Geoff Hinds presented via Zoom conference call regarding business development, tourism, and recreation.

Dan Emerson, Finance Budget Manager presented regarding the administration of the American Rescue Plan Act funding and regional economic recovery.

Ms. Skundrick presented an update on inspections through environmental health as requested from the second quarter performance measures. Commissioner Chang commented on the need to invest in staffing to address the burden placed on departments with ongoing COVID response. Commissioner Adair requested an update from the Environmental Health Department in a few weeks.

OTHER ITEMS:

- **Facilities Project Review Committee:** Facilities Director Lee Randall and Deputy County Administrator Whitney Hale presented and update on Facilities Project Review Committee. The next meeting is scheduled for July 21 and requested Board input on the meeting's agenda. Ms. Hale provided the status on the recruitment process for the current vacancy on the committee. The Board expressed support to include the background requirement for the position to have financial industry experience. Ms. Hale also inquired on the timeline of committee. Commissioner Adair commented on the formation of the committee and the importance to involve them in decision making. Commissioner DeBone supported the extension of the committee for up to four years with memberships on two year increments. Commissioner Adair recommended staggering terms. Ms. Hale inquired if Commissioners are interested in having a liaison on the committee. Commissioner Adair noted Commissioner DeBone had originally been identified as a participant when the committee was formed and supports his continued participation. Ms. Hale presented the referral process and how projects are presented for input from the committee.

RECESS: At the time of 11:53 a.m., the Board went into recess and reconvened at 1:00 p.m.

14. Senate Bill 762 – Wildfire Hazard Risk Mapping and the Wildland Urban Interface

Associate Planner Kyle Collins presented the recent state wildfire risk maps introduced by the Oregon Department of Forestry (ODF) and the Oregon State University. The defensible space standards should be developed by the Oregon State Fire Marshal's Office by December 31, 2022. ODF will provide notice to all property owners and will allow an appeals process for the assigned high or extreme risk classification. County Forester Ed Keith commented on the wildland urban interface definition. Mr. Keith reported on the risk factor of vegetation and impacts on fire intensity, burn probability, and susceptibility.

Staff recommended the Board coordinate discussions regarding any county owned properties that may be mapped as high or extreme risk. Mr. Keith reported that the ODF website has information to explain the appeal process. Given personal working knowledge and assessment of properties in Deschutes County, Mr. Keith commented on his surprise on the risk levels assigned for certain properties through this wildfire mapping that was generated by OSU Cascades. Commissioner Chang noted interest in having data that would show a comparison from what the State has determined to that of the Deschutes County data.

Mr. Keith reported there will be funding opportunities allotted by the State Fire Marshal's Office for land owners. Mr. Keith also spoke on public meetings with the Division of Financial Regulation on July 29 and 30, 2022 for an opportunity for land owners to hear about wildfire and property insurance. Mr. Keith also reported on a public meeting hosted by the Oregon Department of Forestry on the evening of August 4, 2022.

15. Lower Bridge Rangeland Protection Association Memorandum of Understanding

Emergency Services Manager DCSO Sgt. Nathan Garibay and County Forester

Ed Keith presented the item for consideration. Robin Galloway President of Lower Bridge Rangeland Protection Association was also present. The MOU would provide financial support for the operations of the Rangeland Fire Protection Association. Ms. Galloway expressed appreciation for the assistance of Sgt. Garibay and Mr. Keith. Historically, the funding for these types of agreements have come from the general fund.

CHANG: Move approval of Document No. 2022-599
DEBONE: Second

Discussion: Commissioner DeBone requested clarity on the source of the funding.

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

16. Fire Suppression Response to Unprotected Lands within Deschutes County

Emergency Services Manager DCSO Sgt. Nathan Garibay and County Forester Ed Keith presented the item for consideration. During the Grandview Fire last year, a request of delegation of authority occurred. This discussion is presented to review the procedure to streamline these requests in the future for responsibility of unprotected land and the request for resources and who to name as the delegate when the phone call comes during a fire. Mr. Keith reported from discussions with the State Fire Marshal's office and local fire chiefs there is a request for a streamlined process to be given by Deschutes County to eliminate a stall in the fire response. County Counsel Dave Doyle noted one way to assign delegation of authority is for a Board Order. A Board Order will be presented during the July 13, 2022 BOCC Meeting.

Commissioner DeBone also requested a review of the process for the joint information center.

OTHER ITEMS:

- Commissioner DeBone announced he was elected as a chief local elected official for the Central Oregon Workforce Consortium and will be appointing members of the East Cascade Works and presented a letters of appointment he will be submitting in his role of chair for Ron Cholin and Robert Moro.
- Commissioner Chang reported on a tour with the Tumalo Irrigation District last week and also reported on public interest of a petition process to allow the Commissioners as nonpartisan in Deschutes County.
- Commissioner Adair reported on public concerns of a cancelation of the COIC bus route from La Pine and Sunriver.

EXECUTIVE SESSION:

At the time of 2:30 p.m., the Board went into Executive Session under ORS 192.660 (2) (e) Real Property Negotiations. The Board came out of Executive Session at 3:57 p.m.

ADJOURN: Being no further business brought before the Commissioners, the meeting was adjourned at 3:57 p.m.

DATED this 27 Day of July 2022 for the Deschutes County Board of Commissioners.


PATTI ADAIR, CHAIR


ANTHONY DEBONE, VICE CHAIR

ATTEST:

RECORDING SECRETARY


PHIL CHANG, COMMISSIONER