



Minutes

DESCHUTES COUNTY PLANNING COMMISSION
DESCHUTES SERVICES CENTER
1300 NW WALL STREET, BEND, OREGON, 97703
JANUARY 12TH, 2023 – 5:30 P.M.

THIS MEETING WAS CONDUCTED IN PERSON, ELECTRONICALLY, AND BY PHONE. IT WAS AUDIO AND VIDEO RECORDED AND CAN BE ACCESSED AT THE DESCHUTES COUNTY MEETING PORTAL WEBSITE WWW.DESCHUTES.ORG/MEETINGS

I. Call to Order

Chairperson Jessica Kieras called the meeting to order at 5:30 pm. Planning Commissioners present in-person: Dale Crawford, Toni Williams, and Matt Cyrus, and Nathan Hovekamp. Present via Zoom: Susan Altman. Absent: Maggie Kirby.

Staff present: Peter Gutowsky – Community Development Director, Will Groves – Planning Manager, Nicole Mardell, Senior Planner, Kyle Collins – Associate Planner.

II. Elections

- Commissioner Crawford moved to nominate Commissioner Kieras as Chair. Commissioner Cyrus seconded. Unanimous vote to approve.
- Commissioner Altman moved to nominate Commissioner Hovekamp as Vice-Chair. Commissioner Williams seconded. Unanimous vote to approve.

III. Approval of Minutes- September 29, October 13, October 27, November 10, December 8, 2022

- Commissioner Williams noted Commissioner Cyrus was not present via zoom on December 8th, 2022.
- Commissioner Hovekamp moved to approve all minutes. Commissioner Williams seconded. Unanimous vote to approve.

IV. Public Comment

- Jack Farley, Tumalo OR. – Shared his desire to participate in the public hearing.

V. Action Items

1. Public Hearing: Amateur (HAM) Radio Facility Amendments - Nicole Mardell, Senior Planner.

- Nicole provided background information and discussion of the proposed amendments. The amendments seek to create two tiers of review – for facilities under 70 feet there is a streamlined review process and for facilities over 70 feet to 200 feet, land use review and coordination with Oregon Department of Aviation, Federal Communications Commission, and Federal Aviation Administration are required. General standards pertaining to building permits and aesthetic requirements will continue to apply to all amateur radio facilities.

Public Testimony

- 1) *Jack Farley, Tumalo, OR.* – Shared support for the proposed amendments.
- 2) *Nunzie Gould, Tumalo, OR* – Shared concerns for HAM radio facility heights and protection of Landscape Management (LM) corridors.

Motion

- Commissioner Crawford moved to close hearing and set date for deliberation on January 26th. Commissioner Cyrus seconded. Unanimous vote to approve.

2. 2023 Housekeeping Amendments Work Session (Kyle Collins, Associate Planner)

- Kyle provided an overview of proposed text amendments that will impact Deschutes County Code and the Comprehensive Plan.
- A public hearing is scheduled for the next Planning Commission meeting on January 26th 2022.

3. Planning Commission Geographic Representation Debrief (Peter Gutowsky, Director)

- The Board of County Commissioners (BOCC) did not act on ex-afficio members when the topic was brought to them in December 2022.
- Staff were advised to bring back additional information on the geographic representation of the Planning Commission in the new year.
- Peter presented possibilities to the BOCC regarding planning commission composition and recruitment options.
- Following the Board's decision a recruitment for the Tumalo Area and an At Large area representative will be announced on February 1st 2023 and open for one month.

VI. Planning Commission and Staff Comments

- Will shared updates regarding the Board's prioritization of CDD projects in the upcoming Work Plan.
- Commissioner Hovekamp thanked staff for their professionalism and expertise. He also thanked his fellow commissioners for their confidence in his election to Vice-Chair.

- Commissioner Crawford shared his desire to get meeting minutes in a more timely fashion.
- Chair Kieras agreed with Commissioner Crawford.

VII. Adjourn

The meeting was adjourned at 6:56 pm.

Respectfully submitted by,

Brooke Clark

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