



COMMUNITY DEVELOPMENT

DESCHUTES COUNTY HISTORIC LANDMARKS COMMISSION

5:30 PM, MONDAY, FEBRUARY 6TH 2023.

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

This meeting was conducted by telephone and electronically. For further details please read the meeting format notes below.

MINUTES

MEETING FORMAT

The Historic Landmarks Commission conducted this meeting electronically, by phone, in person, and using Zoom.

Members of the public may view this meeting in real time via the Public Meeting Portal at www.deschutes.org/meetings.

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. To login to the electronic meeting online using your computer, copy this link:

<https://us02web.zoom.us/j/82692978859?pwd=dDdNQ0hMT1BNNmxXWHU1QkM4VUIRZz09>

Passcode: 803478

Using this option may require you to download the Zoom app to your device.

Members of the public can access the meeting via telephone, dial: 1-312-626-6799. When prompted, enter the following Webinar ID: 826 9297 8859 and Passcode: 803478. Written comments can also be provided for the public comment section to planning@deschutes.org by 5:00 PM on August 1. They will be entered into the record.

I. CALL TO ORDER

The meeting was called to order at 5:33 p.m. by Chair Madden. Historic Landmarks Commissioners present via Zoom: Dan Ellingson, Dennis Schmidling, Sharon Leighty, and Christine Horting-Jones. Absent: Rachel Stemach.

Staff present: Peter Gutowsky- Deschutes County Community Development Department Planning Director, and Tanya Saltzman - Senior Long Range Planner.

II. APPROVAL OF THE MINUTES- August 1, 2022, November 7, 2022, and January 9, 2023

- Minutes Approved with note to correct Commissioner Ellingson was present in-person on January 9th.

III. **PUBLIC COMMENT**

- None

IV. **ACTION ITEMS**

1. **Updates from Bend and Redmond HLCs**

- No updates from Bend.
- Redmond hired a consultancy group to survey 289 properties with undetermined status. All properties now have a status and they hope to reach out to all properties with "EC" status

2. **Certified Local Government Grant (CLG) Discussion (Tanya Saltzman, Senior Planner)**

- The CLG Grant deadline is February 24th, 2023.
- Tanya reviewed list of proposed projects for grant funding including; Sisters building hardening, county historic properties mailer, updating DIAL to a web platform, grant administration, review and compliance administration, Preservation Month, and HLC membership to National Alliance of Preservation Commissions.
- Final projects will be presented to the Board of County Commissions for their approval prior to submitting the CLG Grant to SHPO.
- Awards are scheduled to be announced in April.

3. **Preservation Month Discussion**

- Zoom meeting on 8th with Kelly Cannon Miller to discuss preservation month ideas.
- Chair Madden opened the floor to suggestions for preservation month from fellow commissioners. None given.
- Chair Madden inquired on the frequency of Bend and Redmond HLC meetings. Inquired about the possibility of getting all of the local commissions together for an upcoming meeting.

V. **HISTORIC LANDMARKS COMMISSION AND STAFF COMMENTS**

- Chair Madden announced the next meeting will be held on Monday, May 1, 2023.
- Tanya has been in contact with Bob Rangle regarding the Camp Polk Cemetery and its ownership. He would love to connect with others who may be interested in helping with the efforts to change its ownership status.

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VI. **ADJOURN**

Commissioner Madden adjourned the meeting at 6:11pm.