



BOARD OF COMMISSIONERS

1300 NW Wall Street, Bend, Oregon
(541) 388-6570

FOR RECORDING STAMP ONLY

BOCC MEETING MINUTES

1:00 PM

MONDAY March 28, 2022

Barnes Sawyer Rooms
Live Streamed Video

Present were Commissioners Patti Adair, Anthony DeBone, and Phil Chang. Also present were Nick Lelack, County Administrator; David Doyle, County Counsel; and Sharon Keith, BOCC Executive Assistant (via Zoom conference call).

This meeting was audio and video recorded and can be accessed at the Deschutes County Meeting Portal website www.deschutes.org/meetings

CALL TO ORDER: Chair Adair called the meeting to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE

ACTION ITEMS:

1. Consideration of State Homeland Security Grant Application to support response and preparation activities

Deschutes County Sheriff's Office Sgt. Nathan Garibay presented the item via Zoom conference call. Federal funding administered through the Oregon Office of Emergency Management. Four projects were recommended for this application: support for personal protective equipment for Fire/EMS, support of La Pine fire district for radio system, night vision technology, and Crooked River Ranch community emergency response team.

DEBONE: Move approval of grant application
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

2. Notice of Intent to Award Contract to Pinnacle Architecture for Design Services

Facilities Director Lee Randall and Captain Michael Shults presented the item for consideration for the public safety campus master plan. Three firms submitted proposals and the recommendation for award is for Pinnacle Architecture. The scope of work was reviewed.

CHANG: Move Chair Signature of Document No 2022-305
DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

3. Notice of Intent to Award Contract to LRS Architects for design of the Deschutes County Courthouse Expansion Project

Facilities Director Lee Randall and Captain Michael Shults as well as Gerard Mulrooney and Mike Dipasquale via Zoom conference call presented the item for consideration for the courthouse expansion project. Three firms submitted proposals and LRS Architect is recommended for the award.

DEBONE: Move Chair Signature of Document No. 2022-312
CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

4. Deschutes County Emerging Adult Program Restorative Justice Grant Application

Kathleen Meehan-Coop, District Attorney's Office Management Analyst, presented the consideration of grant application via Zoom Conference Call. Currently the program serves 12 people and the goal is to expand to 50 cases under the grant funded program.

CHANG: Move approval of grant application

DEBONE: Second

VOTE: CHANG: Yes

DEBONE: Yes

ADAIR: Chair votes yes. Motion Carried

5. Request approval to apply for the Oregon Criminal Justice Commission Impacts grant

Holly Harris, Behavioral Health Program Manager presented the grant application for consideration. Ms. Harris also reported on a Central Oregon Health Council grant that the department would be interested in which would complement the grant application for the Oregon Criminal Justice Commission Impacts grant.

DEBONE: Move approval to apply for the grants for both the Oregon Criminal Justice Commission Impacts and the Central Oregon Health Council.

CHANG: Second

VOTE: DEBONE: Yes

CHANG: Yes

ADAIR: Chair votes yes. Motion Carried

6. County Treasurer and Finance Report as of February 28, 2022

Chief Financial Officer Greg Munn presented the report including investment income and budget to actuals report. Mr. Munn reported on the Budget Committee member selection process and two candidates will be appointed to fill the recent vacancies. Commissioner Adair thanked Greg for his work with Deschutes County.

7. Special Project Grants Discussion

Administrative Analyst Laura Skundrick presented the discussion regarding funding allocated for special projects from Deschutes Basin Water Collaborative, Deschutes Collaborative Forest Project, and Friends of the Children. Ms. Skundrick provided options for future allocations for special projects.

Whitney Hale, Deputy County Administrator, reported on the format of the spreadsheet that will be reviewed during the video lottery funds allocation. Commissioner Chang would support a second round of special projects grants or adding to the list of service partners. Commissioner Adair requested a report on the existing service partners with a one page update from each of the 13 service partners. Ms. Skundrick reported the service partners do submit a one page report at the end of each year. Commissioner DeBone would like to see the uses of the funds provided to the service partners. Commissioner DeBone explained the video lottery funds and the process of investment. Commissioner Chang would support including the three listed in our service partners. Commissioner Adair recommends reviewing the current list of service partners. Ms. Hale and Ms. Skundrick will prepare a report for the Commissioners.

8. Consideration of Revisions to the Deschutes County Policy GA-20 Grant Application and Administration

County Counsel Dave Doyle reported on recommended revisions to the grant policy suggesting processes for approval levels. Commissioner Chang would approve the new process and suggests notification through Consent Agenda listing. Commissioner Adair feels it's the Board's responsibility to review and approve all grants. Commissioner DeBone spoke on grant tracking and reporting and the process follow through and the Commissioners need to know in some fashion even through a spreadsheet or reporting mechanism. Commissioner Chang supports staff responsibility at the identified limits which in turn allows more time for Commissioners on major discussions.

DEBONE: Move approval of GA20 policy revisions including a monthly reporting mechanism.

CHANG: Second

VOTE: DEBONE: Yes

CHANG: Yes

ADAIR: Chair votes no. Motion Carried

OTHER ITEMS:

- Commissioner Chang reported on the State Board of Forestry meeting that will be scheduled this spring that will include noticed board meetings and field trips and the Commissioners will be invited.
- Commissioner Adair reported on the work to be done next week through COACT for Connect Oregon projects.
- Whitney Hale, Deputy County Administrator presented draft letters of support related to congressionally directed spending requests.

CHANG: Move approval of Deschutes County Congressionally Directing Spending Request for an alternate access to the 4606 Road and Deschutes National Forest

DEBONE: Second

VOTE: CHANG: Yes
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried

DEBONE: Move approval of Deschutes County Congressionally Directing Spending Request for the La Pine Community Health Center

CHANG: Second

VOTE: DEBONE: Yes
CHANG: Yes
ADAIR: Chair votes yes. Motion Carried

A request was submitted from the City of Sisters for a letter of support for the Sisters Roundabout Project. Ms. Hale will bring further information to the Commissioners on Wednesday.

EXECUTIVE SESSION:

At the time of 3:15 pm, the Board went into Executive Session under ORS 192.660 (2) (e) Real Property Negotiations. The Board came out of Executive Session at 3:36 p.m.

ADJOURN

Being no further items to come before the Board, the meeting was adjourned at 3:36 p.m.

DATED this 6 Day of April 2022 for the Deschutes County Board of Commissioners.



PATTI ADAIR, CHAIR



ANTHONY DEBONE, VICE CHAIR

ATTEST:


RECORDING SECRETARY



PHIL CHANG, COMMISSIONER