



Minutes

DESCHUTES COUNTY PLANNING COMMISSION
DESCHUTES SERVICES CENTER
1300 NW WALL STREET, BEND, OREGON, 97703
JUNE 8TH, 2023 – 5:30 P.M.

THIS MEETING WAS CONDUCTED IN PERSON, ELECTRONICALLY, AND BY PHONE. IT WAS AUDIO AND VIDEO RECORDED AND CAN BE ACCESSED AT THE DESCHUTES COUNTY MEETING PORTAL WEBSITE WWW.DESCHUTES.ORG/MEETINGS

I. Call to Order

Chairperson Jessica Kieras called the meeting to order at 5:31 pm. Planning Commissioners present in-person: Chair Jessica Kieras, Dale Crawford, Matt Cyrus, Susan Altman and Vice-Chair Nathan Hovekamp. Present via zoom: Commissioner Williams. Absent: Maggie Kirby.

Staff present: Peter Gutowsky – Community Development Department (CDD) Director, Tanya Saltzman, Senior Planner, Will Groves, Planning Manager.

II. Approval of Minutes – April 27, 2023

Vice-Chair Hovekamp motioned moved to approve minutes as written. Commission Crawford seconded. Vote: Unanimous vote to approve.

III. Public Comment

- None

IV. Action Items

1. **Work Session - Conventional Housing Combining Zone Repeal (*Rachel Vickers, Associate Planner*)**

- Rachel provided an explanation of the proposal to repeal the Conventional Housing Combining Zone.
- Public Hearing for this amendment is scheduled for June 22, 2023 before the Planning Commission.

2. **Deschutes 2040 Meeting #9 – Spring Engagement Review (*Nicole Mardell, Senior Planner*)**

- Nicole provided an update and summary of spring engagement efforts.
- Staff utilized open houses, pop ups, social media platforms, and online surveys to solicit public feedback.

- Staff will initiate secondary planning commission review of goals and policies on June 22, 2023.
- Planning Commission will review the draft document on July 27, 2023.
- Public Hearing will be held before the Planning Commission on October 27, 2023.

V. Planning Commission and Staff Comments

- Kelsey Kelley (Tumalo) and Patrick Trowbridge (At-Large) will fill the upcoming vacancies left by Commissioners Crawford and Kirby.
- The CDD Work Plan is going to be considered for adoption by the Board on June 14, 2023.
- Will Groves will now be providing Planning Commission calendar updates every Friday to inform commissioners of upcoming projects and workload.
- A Planning Commission work session will occur on Sept 28, 2023.
- Peter, in coordination with the management team, has drafted a strategic plan to document operational experiences and challenges faced by CDD in recent years.
- Will provided an overview of upcoming Planning Commission topics through the summer including a possible retreat on September 14, 2023.
- Will read a prepared statement by Kyle Collins regarding the status of rural ADU standards.
- Staff will meet with the Board of County Commissioners on the 26th of June regarding the Mule Deer text amendment process.
- Vice-Chair Hovekamp shared comments on the various types of plans being presented by staff for planning commission and Board input.
- Commissioner Williams inquired about upcoming calendar events.

VI. Adjourn

The meeting was adjourned at 6:44pm.

Respectfully submitted by,

Brooke Clark

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