



## Minutes

**DESCHUTES COUNTY PLANNING COMMISSION  
DESCHUTES SERVICES CENTER  
1300 NW WALL STREET, BEND, OREGON, 97703  
&  
BY TELEPHONE AND ELECTRONIC MEDIA  
SEPTEMBER 23, 2021 – 5:30 P.M.**

**THIS MEETING WAS CONDUCTED BY TELEPHONE AND ELECTRONICALLY. FOR FURTHER DETAILS PLEASE READ THE MEETING FORMAT NOTES BELOW.**

### **I. Meeting Format**

1. The Planning Commission conducted this meeting electronically and by phone. Governor Kate Brown issued Executive Order 20-16, directing state and local governments to take necessary measures to facilitate public participation in decision-making, helping ensure the continued operation of local government and the delivery of essential services during the COVID-19 outbreak. The order allows Deschutes County to hold a public meeting solely by the telephone and/or electronic means.
2. Members of the public may listen, view and/or participate in this meeting using Zoom. Using Zoom is free of charge. The meeting was located online using this link: <https://zoom.us/j/97303020329?pwd=NHFxOVpTY29zSGU1dIp5ZWUwa3hFZz09>.
3. Members of the public can access the meeting via telephone by dialing 1-312-626-4799. When prompted members enter the following: Webinar ID:973-0302-0329 and Password: 664213
4. Written Comments can also be provided for the public comment section to [planning@deschutes.org](mailto:planning@deschutes.org) by 4:00 p.m. on (meeting date). They will be read into the record verbatim.

### **II. Call to Order**

The meeting was called to order at 5:30 p.m. by Chair Les Hudson. Commissioners present via Zoom: Maggie Kirby, Susan Altman, Toni Williams and Steve Swisher. In person: Dale Crawford. Staff present, Peter Gutowsky – Planning Manager, Peter Russell, Senior Long Range Planner and Tarik Rawlings, Associate Long Range Planner.

### III. APPROVAL OF MINUTES - September 9, 2021

**Chair Hudson entertained a motion to approve the minutes with the electronically submitted amendments.**

**Commissioner Swisher moved to approve the minutes as amended.**

**Commissioner Williams seconded this motion.**

### IV. Public Comments

No public comment.

### V. Update on 2020-2040 Transportation System Plan

Peter Russell, Senior Planner, introduced Matt Kittelson, with Kittelson and Associates, and Chris Doty, Road Department Director. He explained this 20-year plan; the Transportation System Plan (TSP) focuses on County arterials and collectors as well as bicycles, pedestrians, transit, and other modes. He stated that the draft 2020-2040 TSP will include work sessions and public hearings before the Planning Commission (PC) and the Board of County Commissioners (BOCC). Adoption is expected for early to mid-2022.

Matt Kittelson, with Kittleson and Associates a local transportation and planning firm, explained the long-term vision planning and coordination with various agencies and local jurisdictions as they have formed this plan. He stated that they had a virtual open house with an online commenting map where they received a lot of public feedback, and that several more of those are plan. The next open house will be the first part of November (2021) to get feedback on their projects.

Chris Doty, DC Road Department Director, stated their priority is to populate capital improvement plan and determining from community feedback where their priorities will lie within that plan.

Commissioner Altman and Chris Doty discussed the conflicts between transportation and wildlife and wildlife migration areas.

Commissioner Swisher, Peter, Chris and Matt discussed the high-level coordination with various groups, agencies and jurisdictions to create a plan that will accommodate the expected population growth over the next 20 years.

Chair Hudson and Peter discussed efforts other than zoning implementation to help cope with increased population and control traffic. Peter stated that mass transportation is becoming more feasible as the population continues to grow.

Chris stated that Deschutes County is a good position to consider establishing and recommending a transit district for the entire tri-county. Peter and Chris discussed the Cascades East Transit system and their key position in expanding public transport.

Commissioner Kirby, Peter, Matt and Chris discussed whether CET has considered a rapid transport lane on the highway and well as the impacts that would have on traffic and transportation.

Commissioner Williams Peter and Chris discussed bus systems serving the tri-county for employment purposes would help support the economy.

Chair Hudson and Chris discussed the infrastructure money that is coming and how it will be utilized, such as bridge improvement and an interchange update south of Bend.

Commissioner Swisher and Peter discussed areas that could be dedicated to transportation corridors.

#### **VI. Update on TGM Grant for Tumalo rural trails by Sisters**

Peter explained the TGM Program is a joint planning grant program run by the Oregon Department of Transportation (ODOT), Department of Land Conservation, and Development (DLCD). He explained that there are two broad objectives; putting \$50,000 towards updating the 2010-2030 Tumalo Community Plan (TCP) and implementing the rural trails portion of the Sisters Country Vision Action Plan. He explained that this grant will focus specifically on the bicycle, pedestrian and public transit components of the plan as well as any policies that will need amended.

Peter Gutowsky, Planning Manager, discussed that it will be important to update the Tumalo Community Plan in its entirety to identify current conditions and goals and policies.

Chair Hudson and Peter discussed how this update will take place in relation to the TGM grant.

#### **VII. DLCD 2021-2023 Technical Assistance Grant Application Update**

Peter introduced Tarik Rawlings, Associate Long Range Planner, who was recently transitioned to the Long Range Team. Tarik explained the Department of Land Conservation and Development (DLCD) Technical Assistance (TA) grant application as competitive awards to local communities that fund projects to update a comprehensive plan, local land use ordinances, or other planning compliance projects. He stated that on September 27, CDD will seek approval from the Board of County Commissioners (Board) to submit a TA Grant application related to the Comprehensive Plan Update and Terrebonne Community Plan and that the deadline for submittal is October 1. He explained how funds are allocated and matched and as well as the main components of the application, being the Comprehensive Plan Update, and the Terrebonne Community Plan Update.

## **VIII. Planning Commission and Staff Comments**

Commissioner Crawford stated his excitement for the Tumalo grant and is anxious for in-person meetings to resume.

Commissioner Kirby appreciated the opportunity to take a sabbatical and is glad to be back.

Chair Hudson discussed the 'Think Out Loud' meeting he attended and the ideas from various agencies.

Peter stated that staff went to the BOCC earlier this year with an update of their work plan to determine what projects to prioritize and that the outcome was to put off the Comprehensive Plan update until spring 2022. He stated that this outcome has given them a strategic point of view on how to tackle various issues. He stated that in addition the BOCC was not ready to consider to a natural resource position. He explained that the BOCC directed staff to reach out to owners of RV parks, manufactured home parks and Campgrounds on nonfederal land for the purpose of considering to expand their uses. He stated that in relation to this outreach, Tarik and Kyle will be convening informational sessions during the week of October 4<sup>th</sup> to gage interest on loosening the exceptional standards on Goal 14.

He provided an update to the PC on the Cannabis Advisory Panel. He also informed them on what the October 14<sup>th</sup> meeting agenda will consist of.

## **IX. Adjourn**

Next Planning Commission meeting will be on October 14, 2021.

There being no further business, the meeting was adjourned at 6:53pm.

Respectfully submitted,

Chenelle Hale

Administrative Assistant

All materials including (but not limited to) video, presentations, written material and submittals are subject to the County Retention Policy; All items are posted and available for public viewing on the Deschutes County Meeting Portal. For further detail on this and other meetings please follow link below.

<https://deschutescountyor.iqm2.com/Citizens/Default.aspx>

