



COMMUNITY DEVELOPMENT

DESCHUTES COUNTY HISTORIC LANDMARKS COMMISSION

5:30 PM, MONDAY, JANUARY 9TH 2023.

Barnes Sawyer Rooms - Deschutes Services Bldg - 1300 NW Wall St – Bend

This meeting was conducted by telephone and electronically. For further details please read the meeting format notes below.

MINUTES

MEETING FORMAT

The Historic Landmarks Commission conducted this meeting electronically, by phone, in person, and using Zoom.

Members of the public may view this meeting in real time via the Public Meeting Portal at www.deschutes.org/meetings.

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. To login to the electronic meeting online using your computer, copy this link:

<https://us02web.zoom.us/j/89687899487?pwd=Q1Z4TGtPREd0NGpsZmZQb2pYQ0VTZz09>

Passcode: 385684

Using this option may require you to download the Zoom app to your device.

Members of the public can access the meeting via telephone, dial: 1-312-626-6799. When prompted, enter the following Webinar ID: 896 8789 9487 and Passcode: 385684. Written comments can also be provided for the public comment section to planning@deschutes.org by 5:00 PM on August 1. They will be entered into the record.

I. CALL TO ORDER

The meeting was called to order at 5:33 p.m. by Chair Madden. Historic Landmarks Commissioners present in person: Dan Ellingson. Via Zoom: Dennis Schmidling, Rachel Stemach, Sharon Leighty, and Christine Horting-Jones.

Staff present: Peter Gutowsky- Deschutes County Community Development Department Planning Director, and Tanya Saltzman - Senior Long Range Planner.

II. ELECTION OF OFFICERS

- Commissioner Leighty was elected Vice Chair.

- Commissioner Madden was elected Chair.

III. **APPROVAL OF THE MINUTES- July 11th**

- Unanimous vote to approve.

IV. **PUBLIC COMMENT**

- None

V. **ACTION ITEMS**

1. **Deschutes County 2040 Comprehensive Plan Update – Upcoming Open House Debriefing (Nicole Mardell, Senior Planner).**

- Nicole provided a brief summary of information presented at the last meeting.
- Nicole reviewed the project’s background, key issues, goals, challenges, and community engagement efforts in developing the Comprehensive Plan.
- Nicole reviewed Historical Resource Policies with the commission and commissioners gave input on draft language.

2. **Certified Local Government Grant (CLG) Discussion (Tanya Saltzman, Senior Planner)**

- Tanya provided a brief overview of the CLG grant, funding sources, eligibility criteria, and intended uses.
- The CLG Grant deadline is February 24th, 2023. The available grant funds are between \$13,500 - \$15,000.
- Tanya shared the State Historic Preservation Office’s feedback on projects proposed by staff and Commissioners for CLG funding, including those that are ineligible and those that are fundable.
- Commissioners will provide Tanya with their shortlist by January 20th, 2023 so that a refined list may be compiled by the next HLC meeting on February 6th, 2023.
- Staff will then present this list to the Board of County Commissioners by February 24th, 2023.

VI. **HISTORIC LANDMARKS COMMISSION AND STAFF COMMENTS**

- Chair Madden provided an update on Historic Preservation Week projects.

VII. **ADJOURN**

Commissioner Madden adjourned the meeting at 7:11pm.