



Minutes

**DESCHUTES COUNTY PLANNING COMMISSION
DESCHUTES SERVICES CENTER
1300 NW WALL STREET, BEND, OREGON, 97703
MAY 26TH, 2022 – 5:30 P.M.**

THIS MEETING WAS CONDUCTED IN PERSON, ELECTRONICALLY, AND BY PHONE. IT WAS AUDIO AND VIDEO RECORDED AND CAN BE ACCESSED AT THE DESCHUTES COUNTY MEETING PORTAL WEBSITE WWW.DESCHUTES.ORG/MEETINGS

I. Call to Order

The meeting was called to order at 5:31 p.m. by Chair Kieras in-person. Commissioners present in-person: Susan Altman, Steve Swisher, Dale Crawford, Nathan Hovekamp. Commissioners Toni Williams and Maggie Kirby present via Zoom. Staff present in person: Peter Gutowsky, Community Development Director, Will Groves, Planning Manager, Peter Russell, Senior Transportation Planner, Tanya Saltzman, Senior Planner and Nicole Mardell, Senior Planner.

II. Approval of the Minutes- April 14, 2022

Commissioner Swisher moved to approve minutes. Commissioner Altman Seconded the motion. Unanimous vote of approval. Commissioner Kirby abstained from voting due to previous absence.

III. Public Comment

No Public Comments

IV. Action Items

1. Update on Tumalo Community Plan (Peter Russell, Senior Transportation Planner)
2. Wildlife Inventory Update Check-In (Tanya Saltzman, Senior Planner)

V. PLANNING COMMISSION AND STAFF COMMENTS

- Peter Gutowsky shared that the Budget Committee presentation for the Community Development Department (CDD) occurred on May 25th, 2022. Additional allocations for a second Principal Planner and Assistant Building Official were requested to assist with increased workload and staffing stability.
- CDD will be discussing Psilocybin and Measure 109 rulemaking considerations with the Board of County Commissioners (BOCC) on June 1st, 2022.
- The BOCC will consider deliberations on the Work Plan on June 1st, 2022.
- The joint work session between the BOCC and the Planning Commission (PC) will occur on June 9th, 2022.

- The PC recruitment for Commissioner Swisher’s upcoming vacancy has concluded interviews for five candidates and it is anticipated that the BOCC will discuss appointment of a replacement in early June.
- Will Groves shared that CDD is actively working to hire two associate planners in Current Planning and are presently working through the interview process to fill those positions.
- Progress has been made on the Comprehensive Plan with Long Range Planner, Nicole Mardell providing her previous experience to the process.
- Nicole Mardell shared that consultants are currently drafting a project timeline and then more detailed 2-3 month timeline including some potential milestones.
- Staff are drafting an Existing Conditions Technical Memorandum with a goal to have this completed in late June 2022.
- The consultants will be drafting a Public Engagement Plan which will be shared with the PC when it is completed.
- Nicole Mardell also shared an update on the Sisters Country Trail Expansion which is just entering the initial stakeholder/advisory committee stage at this point, but additional updates will be made as the project progresses.
- Commissioner Swisher shared his appreciation of the quality of staff in CDD and his enthusiasm to have Ms. Mardell back on staff. He recognized a strength of CDD has always been its extraordinary staff and their experience.
- Chair Kieras enjoyed the recent interview process for the upcoming PC vacancy and the ability to engage with these individuals in a meaningful way.
- Commissioner Altman also shared her appreciation for the CDD staff and their knowledge and experience during each of their presentations. She too enjoyed the interview process for the upcoming PC vacancy and acknowledged there are a number of great candidates.
- Commissioner Crawford is looking forward to meeting with the BOCC at the upcoming joint work session.
- Commissioner Williams shared that she too is looking forward to the upcoming joint work session with the BOCC and is excited to engage with them.
- Commissioner Kirby inquired if there would be a virtual option for the upcoming joint work session.

VI. ADJOURN

The meeting was adjourned at 7:19pm.

Respectfully submitted by

Brooke Clark

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