



Minutes

DESCHUTES COUNTY HISTORIC LANDMARKS COMMISSION

DESCHUTES SERVICES CENTER

1300 NW WALL STREET, BEND, OREGON, 97703

&

BY TELEPHONE AND ELECTRONIC MEDIA

AUGUST 5, 2021 – 5:30 P.M.

THIS MEETING WAS CONDUCTED BY TELEPHONE AND ELECTRONICALLY. FOR FURTHER DETAILS PLEASE READ THE MEETING FORMAT NOTES BELOW.

I. Meeting Format

1. The Historic Landmarks Commission conducted this meeting in person, electronically and by phone.
2. Members of the public may listen, view and/or participate in this meeting using Zoom. Using Zoom is free of charge. The meeting was located online using this link: <https://us02web.zoom.us/j/89745936413?pwd=UENZRUZEWXlyNGhJQ3BhZ3l0TWYvZz09>.
3. Members of the public can access the meeting via telephone by dialing 1-312-626-4799. When prompted members enter the following: Webinar ID: 897 4593 6413 and Password: 432773
4. Written comments can also be provided for the public comment section to planning@deschutes.org by 4:00 p.m. on the meeting date. They will be read into the record verbatim.

II. Call to Order

The meeting was called to order at 5:30 p.m. by Chair Kelly Madden. Historic Landmarks Commissioners present via Zoom: Rachel Stemach, Dan Ellingson. Christine Horting-Jones was present in person. Commissioners Sharon Leighty and Dennis Schmidling were absent. Staff present: Peter Gutowsky – Planning Manager, and Tanya Saltzman - Senior Long Range Planner.

III. **Approval of June 7, 2021 Minutes**

Chair Madden entertained a motion to approve the minutes with no further amendments. Commissioner Ellingson asked for clarity, page 2, paragraph 3 noted he had accidentally been promoted to Chair. The same error was noted for Commissioner Leighty. These errors were noted. Commissioner Ellingson moved to approve with the minutes with those two corrections. Commissioner Stemach seconded this motion.

IV. **Public Comments**

No public comment.

V. **Field Trip Discussion**

Chair Madden, with the consent of the commissioners, agreed to reschedule the field trip due to the uptick in the Delta variant. Ideas for later in the fall include:

Camp Sherman: Head of River, Wizard Falls Fish Hatchery, Luther Metke cabins and video (it was up for an Oscar), CCC camp, etc. (Note: This is Jefferson County)

Spoo Mill in Skyline Forest: Remains of mill from early 1920s (mill pond, debris pile, camp remains and coral). This is one of many mills in the forest. Could add the Pine Mill as well. Also, in the Skyline Forest, the trip could view the restored Bull Flat Bridge – oldest bridge in the county. There is also a loop off Sisemore Road that has the remains of three old homestead in it.

Indian Ford Meadow History and a re-visit of Camp Polk: there are new interpretative signs and the HLC could view the “persevered” barn, which is the oldest structure in the county. The group could also revisit the cemetery.

Sisters. General tour of Sisters and all the historic buildings and potentially the museum, if it is still open.

Commissioner Ellingson expressed a preference for the Spoo Mill. Commissioner Stemach expressed interest in Spoo Mill and the Jefferson County sites.

VI. **HLC Policies and Procedures Manual**

Chair Madden explained the recent work of the subcommittee, which reviewed the initial draft of the manual, provided comments, and met prior to tonight’s HLC meeting.

Tanya noted that she attached a revised draft with tracked changes to the agenda packet for reference. The subcommittee will do another round of edits internally, and then will bring back to the larger group.

Chair Madden noted some edits recently made: making sure wording matches local code as well as federal terminology.

VII. Regional Coordination

Chair Madden and Tanya will be determining how to coordinate with Redmond and Bend HLCs going forward.

Tanya asked whether the HLC prefers someone live from each HLC attend the meeting, or staff can do outreach and then report back to the larger group. Chair Madden replied that she prefers the latter.

Commissioner Stemach noted that other HLC meetings are especially engaging to listen to and to hear what type of work they're doing, with nice camaraderie beyond just Preservation Month.

VIII. Landmarks Commission & Staff Comments

Commissioner Stemach asked if there are any upcoming project reviews; she recalled some potentials about a year ago but will try and get more specifics.

IX. Adjourn

Next Historic Landmarks Commission meeting will be November 1, 2021.

There being no further business, the meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Tanya Saltzman, Senior Planner

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