



**CITY OF DENISON
PARKS AND RECREATION COMMISSION MEETING
AGENDA**

Thursday, November 2, 2023

After determining that a quorum is present, the Parks and Recreation Commission of the City of Denison, Texas will convene in a Regular Meeting on **Thursday, November 2, 2023 at 1:30 PM** in the Council Chambers at City Hall, 300 W. Main Street, Denison, Texas at which the following items will be considered:

1. CALL TO ORDER

2. PUBLIC COMMENTS

Citizens may speak on items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the City Clerk or board Secretary upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the Parks and Recreation Commission Meeting held on September 7, 2023.
- B. Receive a report and hold a discussion on upcoming fiscal year 23/24 recreations events.
- C. Receive a report, hold a discussion, and take action on recommending if the annual Winter Snowball tournament funds should be allocated to other needed community recreation events.
- D. Receive a report, hold a discussion, and take action on setting dates for the 2024 Parks and Recreation Commission Board meetings.
- E. Receive a report and hold a discussion regarding fiscal year 23/24 projects.

4. ADJOURNMENT

CERTIFICATION

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times, and posted on the City of Denison website on the 30th day of October 2023, before 1:30 p.m.

Christine Wallentine, City Clerk



**CITY OF DENISON
PARKS AND RECREATION COMMISSION MEETING
MINUTES**

Thursday, September 7, 2023

1. CALL TO ORDER

Announce the presence of a quorum.

Commission Chair Means called the meeting to order at 1:35pm. Commissioners present were Charlie Means, Vincent Rhodes, Joel Luper, and Ryan Cassell. Staff present were Justin Eastwood, Director of Parks and Recreation; Virginia Cantrell, Management Assistant of Parks and Recreation; Andrew Means, Recreation Manager; and Chip Egger, Park Administrative Superintendent.

2. PUBLIC COMMENTS

No request to Speak Cards were turned in by this point in the meeting. Therefore, no public comments were received.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the Parks and Recreation Commission Meeting held on May 3, 2023.

Commission Action

On motion by Commissioner Cassell, seconded by Commissioner Rhodes, the Parks and Recreation Commission unanimously approved the Minutes from the Parks and Recreation Commission Meeting held on May 3, 2023, as presented.

- B. Receive a report and hold a discussion on the THF Birthday Bash and upcoming recreation events.

Commission Action

Andrew Means, Recreation Manager, gave a review of the 5th annual THF Birthday Bash that included waterslides, inflatables, zip line, laser tag, touch-a-truck, foam cannon, a helicopter, and more. Two to three thousand people were estimated to have been in attendance.

Mr. Means then detailed the upcoming events from September through December, including Yellow Jacket Tailgating starting September 1st, Mother/Son Party planned for October 28th, the Senior Fishing Festival at Waterloo Lake Park on November 3rd, Denison On Ice beginning November 18th, and Wonders of Winter on December 8th. No Commission action was needed.

- C. Receive a report and hold a discussion regarding programming and reservations at Waterloo Lake Regional Park.

Commission Action

Andrew Means, Recreation Manager, gave an update on the effected areas of Waterloo Lake Park by the Public Works sewer project, including the building, pavilion, boat ramp, kayak station, parking lot, and the pond. Kayak rental has been unavailable during the duration of the construction, and two of the fishing derbies were cancelled. Once the project is complete, Waterloo Lake Park will have a new concrete parking lot and boat ramp, as well as additional parking at the overlook area with ADA parking. The project will be complete before the Senior Fishing Festival on November 3rd. No Commission action was needed.

- D. Receive a report and hold a discussion regarding staff updates and the new Parks and Recreation office location.

Commission Action

Justin Eastwood, Director of Parks and Recreation, gave a report explaining the Parks and Recreation team is moving from City Hall to Old City Hall at 500 W. Chestnut, with the expected move being at the beginning of October. Mr. Eastwood also discussed two new staff members in the recreation department and a new aquatics maintenance coordinator at Waterloo Pool. No Commission action was needed.

- E. Receive a report and hold a discussion regarding the shade structure at Jones Park.

Commission Action

Chip Egger, Park Administrative Superintendent, gave an update announcing the completed shade structure at Jones Park, showing visuals of the completed project. No Commission action was needed.

- F. Receive a report and hold a discussion regarding the parking at THF Park.

Commission Action

Chip Egger, Park Administrative Superintendent, gave a report regarding the ongoing project of creating additional parking at THF Park. Mr. Egger showed a map that illustrated the location of the 50 new parking places and explained the addition of ADA parking spots. No Commission action was needed.

- G. Receive a report and hold a discussion regarding Waterloo Pool.

Commission Action

Justin Eastwood, Director of Parks and Recreation, gave a report explaining the results of an assessment of the enclosure at Waterloo Pool by Huitt Zollars. The enclosure was deemed unsafe in winds stronger than 25mph due to erosion. City Council has voted to repair the enclosure and also gave direction on how to move forward regarding safely operating the pool during this time. The repairs will allow for a 20-year lifespan for the structure and will take roughly six to eight months to complete. The total cost is for the repair is \$2.4 million. At this time, staff is waiting to receive design option from Huitt Zollars. No Commission action was needed.

4. ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting adjourned at 2:03pm.

Charlie Means, Chairman

ATTEST

Virginia Cantrell, Management Assistant
Parks & Recreation

Parks and Recreation Meeting Options for 2024

Options can be accepted as a whole or mixed and matched according to availability. Meeting time will be 1:30pm at City Hall.

Option 1

January 18th

May 23rd

August 1st

November 7th

Option 2

February 15th

June 20th

Sept 26th

December 5th