



**CITY OF DENISON  
COMMUNITY DEVELOPMENT BLOCK GRANT STEERING COMMITTEE  
MEETING  
AGENDA**

**Monday, February 5, 2024**

After determining that a quorum is present, the Community Development Block Grant Steering Committee of the City of Denison, Texas will convene in a Regular Meeting on Monday, **February 5, 2024, at 12:00 PM** in the Council Chambers at City Hall, 300 W. Main Street, Denison, Texas at which the following items will be considered:

**1. CALL TO ORDER**

**2. PUBLIC COMMENTS**

Citizens may speak on items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the Board Secretary upon arrival, prior to the Committee reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law. Comments related to the Public Hearings listed below, will be heard when the specific hearing starts.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Receive a report, hold a discussion, and take action on approving the proposed 2024 Community Development Block Grant Steering Committee Meeting dates.
- B. Receive a report, hold a discussion, and take action on increasing the frequency an eligible resident may receive CDBG assistance.

**4. STAFF UPDATES**

- A. Lead Paint Requirements Update

**5. ADJOURNMENT**

**CERTIFICATION**

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times and posted on the City of Denison website on the 2<sup>nd</sup> day of February 2024.

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Karen L. Avery, Deputy City Clerk

In compliance with the Americans With Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending Community Development Block Grant Steering Committee Meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk’s Office at 903-465-2720, Ext: 2437.



## 2024 Community Development Block Grant Steering Committee Meeting Dates

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| <b>February</b>  |
| Monday, February 5 <sup>th</sup><br>at 12 Noon in Council Chambers |
| <b>May</b>   |
| Monday, May 6 <sup>th</sup><br>at 12 Noon in Council Chambers      |
| <b>August</b>  |
| Monday, August 5 <sup>th</sup><br>at 12 Noon in Council Chambers   |
| <b>November</b>  |
| Monday, November 4 <sup>th</sup><br>at 12 Noon in Council Chambers |

# Community Development Block Grant Committee Staff Report

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## Agenda Item

Receive a report, hold a discussion, and take action on increasing the frequency an eligible resident may receive CDBG assistance.

## Staff Contact

Robert Lay, Neighborhood Services Manager  
rlay@cityofdenison.com  
903-465-2720 ext. 2457

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## Summary

- Current policy only allows qualifying residents assistance a maximum of twice.
- That policy was adopted due to the amount of emergency repair funding available.
- Staff is proposing to amend the amount of assistance an eligible resident may receive.
- Eligible Residents would only be approved for one (1) project per program year.
- Eligible residents would only be approved for two (2) projects over a span of five (5) program years.
- If two approved projects do not exceed \$5,000.00 dollars, an eligible resident may receive an additional approval.
- There would be a hard cap of three (3) approvals over a span of five (5) program years.
- Residents may apply for additional assistance after a project moves past the five (5) year assistance limit.

## Staff Recommendation

Staff recommends approval of increasing the frequency an eligible resident may receive CDBG assistance.

## Recommended Motion

“I move to approve an increase in the of number of assistance projects an eligible resident may receive.”

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## Background Information and Analysis

Current policy only allows for qualifying residents to receive assistance a maximum of two (2) individual projects. These two projects may not be in the same program year. This policy was adopted due to the amount of emergency repair funding available. Due to the varying costs of each project, staff is proposing the following thresholds for receiving assistance.

- Eligible residents may only receive assistance on one (1) qualifying project in a program year.
- Eligible residents may only receive assistance on two (2) qualifying projects over a span of five (5) programs years if the total costs of the two (2) projects exceed five thousand dollars (\$5,000.00).

- In the event that the two (2) projects combined are under \$5,000.00, an eligible resident may receive assistance one (1) additional year in a five (5) year window, making a hard cap at three (3) eligible repairs of a span of five (5) program years. Residents would be eligible to apply for additional assistance as a project moves past the five (5) year limits.

**Financial Considerations**

N/A

**Prior Board or Council Action**

None

**Alternatives**

None